

# Ask A Librarian Guidelines

*Ask A Librarian* is a service intended primarily for residents of Monroe County, Indiana and others who hold a Monroe County Public Library borrower's card. *Ask A Librarian* may not be the best place to ask your question. If the library is open it would be best to give us a call at 812-349-3050. If you live outside the Monroe County area, your best strategy will usually be to contact your local public, school, college or university library.

What *Ask A Librarian* can do:

- We can answer simple factual questions.
  - Who was...?
  - When did...?
  - What is the address of...?
- We can refer you to other sources.
  - Web sites
  - Other libraries
  - Organizations involved with the topic of your question
- We can answer your questions about the library and library services.

What *Ask A Librarian* cannot do:

- Lengthy research
- Complex questions
- Questions requiring interpretation or analysis
- Homework assignments (unless they fall under the guidelines above)
- Medical or legal advice

Fill out and submit the [Ask A Librarian form](#) ..

Updated October 26, 2016