

Request a Closed Reserve Collection

- Assures you and your students that there will always be some resources available
- Puts your students in touch with library staff who may be able to help them find additional resources

Please submit this form at least 10 days before your students will need the materials.
You may also send your request through School Mail, to the attention of Children's Services.

School Name * _____

Grade * _____

Number of students who have been assigned this topic/project * _____

Class/Subject * _____

Topic _____

Assignment date (start) * _____

Assignment date (due) * _____

Please describe the assignment and share any additional information that might help us understand student needs *

List any specific titles you would like us to set aside, otherwise we will choose appropriate items

Teacher Name * _____

E-mail * _____

Home Phone _____

School Phone _____

Best time to contact me _____

Links
[1] <https://mgpl.info/childrens/request-closed-reserve-collection>