

# Guidelines for Paging, Searching for or, Calling for a Patron in the Library

*In situations where information is requested concerning a patron's presence, activity or behavior in the library, we will act in order to maintain the confidentiality of that presence, activity or behavior. The following principles will govern our response:*

- STAFF WILL PRESERVE AS MUCH AS POSSIBLE THE ANONYMITY OF PATRONS USING THE LIBRARY.
- WE ASSUME THAT PEOPLE ON THEIR OWN ARE COMPETENT TO DEAL WITH SITUATIONS THAT MIGHT ARISE IN PUBLIC PLACES.
- LIBRARY STAFF ARE NOT RESPONSIBLE FOR THE SAFETY OR WELL-BEING OF ANY PERSON IN THE LIBRARY.
- OUR ACTIONS WILL BE IN ACCORDANCE WITH RELEVANT PUBLIC LAW.

As part of these principles, staff should not discuss the presence, activity, or personal habits of patrons using the library with a third party.

The above principles should guide all requests regarding patrons in the library. However, trained staff may determine that under some circumstances, library services are best facilitated by providing some limited information.

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