

BOARD OF TRUSTEES MEETING

Wednesday, May 16, 2012

5:45 p.m.

Meeting Room 1B

AGENDA

1. Call to Order – Kari Isaacson, President
2. Consent Agenda – action item – Sara Laughlin
 - a. Minutes of April 18, 2012 Board Meeting (page 1-5)
 - b. Monthly Bills for Payment (page 6-13)
 - c. Monthly Financial Report (page 14-34)
 - d. Personnel Report (page 35)
 - e. 2012 Board Calendar (page 36)
3. Director's Monthly Report (page 37-53) – Sara Laughlin
4. Old Business
5. New Business – action items
 - a. Resolution to Establish New Operating Fund Sub-category and Transfer Funds Between Major Categories in the Operating Fund (page 54) – Gary Lettelleir
 - b. Resolution to Transfer Funds Between Major Categories in the Operating Fund (page 55) – Gary Lettelleir
 - c. Resolution to Authorize Director and Financial Officer to Execute Transactions related to Investments with Fifth Third Bank (page 56) – Gary Lettelleir
6. Public Comment
7. Adjournment

BOARD OF TRUSTEES MEETING
Wednesday, April 18, 2012
5:45 p.m.
Meeting Room 1B

Trustees in attendance

Valerie Merriam, Steve Moberly, Fred Risinger, Kari Isaacson, David Ferguson
(arrived at 6:05)

Absent: Melissa Pogue, John Walsh

Also in attendance

Sara Laughlin, Gary Lettelleir, Bara Swinson, Mickey Needham, Pam Wasmer,
Ned Baugh, Kyle Wickemeyer-Hardy, Sue Murphy, Tom Bunger.

Call to Order

Kari Isaacson called the meeting to order at 5:45 p.m.

Consent Agenda

- a. Minutes of March 21, 2012 Board Meeting
- b. Minutes of April 11, 2012 Work Session
- c. Monthly Bills for Payment
- d. Monthly Financial Report
- e. Personnel Report
- f. 2012 Board Calendar

Fred moved that the consent agenda be approved; seconded by Valerie (*see last sentence under New Business (d) below for vote*). Kari expressed appreciation for the narrative about process behavior charts included in the director's report. Valerie pointed out that we've had more inter-library loan requests this month.

Director's Monthly Report

Sara reminded the Board that the VITAL Quiz Bowl is underway and encouraged Board members to stop by.

Fred Risinger shared that he was very impressed with the middle school team.

Tomorrow the library will be at Business Expo at the Convention Center. From 3-7 p.m., it's open to public. We have interesting and fun things in our booth, featuring "It's Your Money."

Sara also shared that Money Smart Week starts Friday. Friday is “Money Fun Day” at library.

Kari Isaacson asked how the new website was going and Sara shared that there have been lots of positive comments. No statistics yet. One of the differences visitors will notice right away is that there are now 8 highlights per month. The new site is more visual and much easier for those who are maintaining it. We are still tweaking it and asking for comments. Sara has been getting lots of emails and questions from the email address on the website; some of those emails have now been redirected so they can be addressed immediately.

Sara thanked webmaster Paula Gray-Overtoom for coordinating the project to move the site which involved more than a year’s work and many other employees. Sara will now be able to load the Board packet so it will normally be available late on the Friday before the meetings, rather than on Monday.

Valerie Merriam stated that RBBSC is going to have an online school summer program and asked whether the library was involved. Ellettsville Branch manager Mickey Needham was in the audience and responded that children’s librarian Stephanie Holman had been in touch with RBB administrators to offer support. Mickey also talked with RBB about the loss of elementary and junior high librarians and what the library could do to help. Valerie stated that she was interested in seeing how that will go and wondering if MCCSC will do the same.

Sara stated that the Library is participating with MCCSC summer school for third grade students who have failed the IREAD test this spring.

Steve Moberly moved that the Director’s Monthly Report be approved; seconded by Valerie Merriam; *(a vote was not taken at this time)*.....

New Business

a. Personnel Manual 5.06 (page 54) – Kyle Wickemeyer-Hardy

Kyle explained to the Board that in order to align our personnel manual with the recently amended Behavioral Rules for patrons, language in personnel manual section 5.06 had to be amended to match the Behavioral Rules. The proposed policy language has been reviewed with managers and the Labor-Management Committee.

Steve Moberly commented that he thought the changes had been well received by public and patrons.

Steve Moberly moved that the change to the personnel manual 5.06 be approved; seconded by Fred Risinger; approved by all.

b. Privacy regarding Web and E-mail Communications (page 55-59) – Sara Laughlin

In the move of policies from the old to new website, it came to Sara's attention that this policy was outdated. The proposed revision has been reviewed by managers and Tom Bunger.

Fred Risinger moved for approval of changes in the privacy policy regarding Web and E-mail Communications; seconded by Valerie Merriam; unanimously approved.

c. Americans with Disabilities Notice and Grievance Procedures (page 60-61) – Sara Laughlin

Sara noted that 2010 changes to the Americans with Disabilities Act require that the library have an Americans with Disabilities Notice and Grievance Procedure. Sara noted that she had been waiting to fill the Associate Director position before addressing this issue but realized she didn't need one in place to adopt language. This new policy confirms our commitment to following that law. The new policy will be posted in public places and identifies how a patron can make a complaint.

The proposed policy establishes the Associate Director as ADA Coordinator. ADA requires that the library accommodate people with disabilities in its facilities, programs, and employment. Employee-related inquiries or complaints will be delegated by the Associate Director to the HR Manager; those related to facilities, services, or programs might also be delegated to appropriate managers, but the Associate Director will be responsible for resolution.

Valerie Merriam asked if the library had anyone on staff in case a patron requested sign language and if there was a policy for how far in advance to request these services. Sara replied that our program guides do state that if participants wish to request help they must let us know. We do not have a sign language expert on staff, but we do have list of local individuals and we have called them for children's programs and staff activities.

Valerie also asked if we have a low-vision reader. Ned Baugh responded that we do not. Sara noted that one is available at the IU Libraries.

Steve Moberly inquired as to the status of the search for an Associate Director. Sara shared that she and the search committee were involved in six telephone interviews this week, and the search is moving on to the next stage. The plan is to have the Associate Director on board by July 1.

Steve asked if the candidates would make a presentation at the library as in the past and Sara said yes. She hopes to have candidates visit during the last week of April and first week of May. Candidates will be here for the whole day, and the Board will be invited to each presentation.

Steve Moberly moved that the policy regarding Americans with Disabilities Notice and Grievance Procedures be approved; seconded by Fred Risinger; unanimously approved.

d. Request to Remove Equipment from Asset Inventory (page 62) – Gary Lettelleir

Gary presented a list of 45 computers that ranged from 5 to 10 years old and were not worth fixing. He asked the board to declare them surplus. Gary shared that they will be taken to IU's electronic waste days May 10-11. At Valerie's suggestion, he contacted Hoosier Hills Career Center to see if they could use them for training purposes. They indicated they had a good supply but thanked us for thinking of them.

Kari Isaacson commented that it was nice we weren't putting them in landfill.

Fred Risinger moved to approve the request to remove equipment from asset inventory; Valerie Merriam seconded; unanimously approved.

Tom Bunger brought attention to the fact that a vote was not taken on approval of the Consent Agenda earlier. Kari called for a vote; all in favor; unanimously approved.

Program Update – VITAL – Sue Murphy

Sue Murphy, outgoing VITAL coordinator, addressed the Board and expressed her appreciation and pride in being part of library. VITAL is a unique department. For tutoring adult learners, there are no curriculum and no methods to follow. She has worked with wonderful volunteer tutors. In her four and a half years she hopes she has made the program stronger. The annual VITAL Quiz Bowl is underway. Sue invited Board members to participate as audience members in the auditorium or watch on CATS. Sue announced that new coordinator Bethany Terry will begin

work on April 23. Bethany comes to us from South Central Community Action Program.

Sara thanked Sue on behalf of the library for her extremely dedicated work and noted that she has done a remarkable job. The number of active tutor-learner matches has increased from 45 to 70. Each one is a success story, because VITAL is constantly recruiting tutors and learners. Each learner's needs are assessed. Each tutor is trained and supported. Tutors and learners become members of the VITAL family. Sue has been successful at raising funds through grant writing, sponsorships, and events.

She wished Sue luck as she leaves for her Peace Corps assignment in Moldova. Kari Isaacson also thanked Sue from the Board.

Public Comment

Rita Lichtenburg applauded the smoke free atmosphere in and around the library. She contacted a native plant expert and asked her to contact Sara.

Sara acknowledged that she has spoken with Lucille Bertuccio, who was pleased with the native planting design asked about including a water feature, so that the Library could be certified as an urban wildlife habitat. Sara replied that plans include a limestone bird bath in the new landscape design. Rita asked if there could be signage that they are native plants.

Friends of the Library secretary Mary Jean Regoli is district service chair for the local Boys Scouts. She has presented several areas of the landscape design as potential Eagle Scout projects. The library is going to apply for a Downtown Bloomington grant to offset some plant costs.

Sara also shared that City workers were on Lincoln Street yesterday removing dead limbs from maple trees, the first step in their efforts to address dead and dying trees in the library block. They will plant an elm on Lincoln on Arbor Day, April 27.

Rita's last comment was that she was deeply saddened to hear schools are losing librarians.

In closing, Kari invited the TV audience again to attend VITAL Quiz Bowl finals tomorrow night at 7:00 p.m.

Adjournment

Kari adjourned the meeting at 6:25 p.m.

Financial Report Comments

Reports as of 4-30-12

Board Meeting Date 5/16/12

Monthly Budget Report:

COIT Update – The original annual 2012 COIT revenue projection was \$1,980,075. The adjustment for 2011 undistributed COIT funds amounted to \$286,697. The 2012 adjustment will be \$377,389. The total adjustment of \$664,086 will initially go into the Rainy Day fund. One option we may consider would be to move those funds into LIRF before year end and begin to build an “allocation for future projects”. More discussion about the outcome of the strategic planning process will also need to be considered. Looking forward to 2013, the initial projected COIT revenue was \$1,609,529. The projected 2013 increase based on the revised COIT revenue is \$345,127 which would bring the total projected COIT for 2013 to \$1,954,656

The guideline for the portion of the annual budget spent after four months is 33.3%. The actual operating fund spending is 29.9% of the annual total budget.

The group insurance line includes the advance payment of the May premium (about \$47,000).

The Associate Director line will contribute to the under spending balance by about \$5,000 per month until the position is filled.

In the Other Services and Charges category:

Professional Services – about \$25,000 of the decrease can be attributed to the collection services fees. Now that we are in our second year they are lower.

Communication and Transportation – The encumbered continuing education line spending is about \$12,000 and is the main reason for the increase.

Repairs and maintenance spending is at about \$27,000 compared to about \$4,000 last year. The reason is the spending related to the energy audit which was encumbered. The retro-commission charge of \$15,000 and light bulb cost of \$3,000 explain most of the increase.

The rental expense for parking is at about \$20,000 compared to about \$10,000 last year. The difference is due to the timing of the payment for the Old National Bank parking spaces. Last year the ONB rent was paid after April 30.

The other charges line is about \$74,000 compared to about \$8,000 last year because of the transfer to the rainy day fund. In 2012 we are making a monthly entry amounting to charge one twelfth of \$200,000. Last year we made a lump sum entry at the end of the year.

The rest of the budget lines seem to be moving along as expected.

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*Check Summary Register©

April 11, 2012 to May 10, 2012

Name	Check Date	Check Amt	
06500 FIFTH THIRD CHECKING			
Paid Chk# 002445 PUBLIC EMPLOYEES	4/13/2012	\$98,362.82	1ST QTR. '12 PERF
Paid Chk# 002446 AT&T (IL)	4/18/2012	\$292.34	4 DEDICATED LINES
Paid Chk# 002447 BOBBY OVERMAN	4/18/2012	\$28.80	FD/ADULT/PROGRAM CANDY
Paid Chk# 002448 JESSICA M. NELUND	4/18/2012	\$38.23	REFUND ON LOST ITEMS
Paid Chk# 002449 MIDWEST PRESORT SERVICE	4/18/2012	\$381.33	POSTAGE SERVICES
Paid Chk# 002450 SMITHVILLE COMMUNICATIONS,	4/18/2012	\$236.29	TELEPHONE
Paid Chk# 002451 VERIZON WIRELESS	4/18/2012	\$108.22	CELL PHONE
Paid Chk# 002452 JPMORGAN CHASE BANK, NA	4/19/2012	\$7,717.51	VARIOUS
Paid Chk# 002453 AFSCME COUNCIL 62	4/26/2012	\$1,263.78	UNION DUES W/H
Paid Chk# 002454 AMERICAN UNITED LIFE INS. CO.	4/26/2012	\$1,355.00	403b TSA-AUL W/H
Paid Chk# 002455 ANTHEM BLUE CROSS BLUE	4/26/2012	\$57,709.90	HEALTH INS. - MAY '12
Paid Chk# 002456 AT&T (IL)	4/26/2012	\$1,294.82	PHONE CALLS
Paid Chk# 002457 AT&T (OK)	4/26/2012	\$58.50	PHONE CALLS
Paid Chk# 002458 CITGO	4/26/2012	\$516.60	FUEL
Paid Chk# 002459 ELIZABETH PEREZ-MEDINA	4/26/2012	\$200.00	PROGRAM/FINRA
Paid Chk# 002460 F. PHILIP ZABEL	4/26/2012	\$53.89	REFUND ON LOST ITEMS
Paid Chk# 002461 GLHEC	4/26/2012	\$200.80	GARNISHMENT W/H
Paid Chk# 002462 GUARDIAN LIFE INS. CO.	4/26/2012	\$3,704.69	DENTAL INS. - MAY '12
Paid Chk# 002463 JASON EVANS GROTH	4/26/2012	\$73.33	FINRA PROGRAM REFRESHMENTS
Paid Chk# 002464 LEGAL SHIELD	4/26/2012	\$47.84	PREPAID LEGAL W/H
Paid Chk# 002465 MCPL FOUNDATION	4/26/2012	\$40.00	FRIENDS CC MEMBERSHIP
Paid Chk# 002466 MIDWEST PRESORT SERVICE	4/26/2012	\$360.31	POSTAGE SERVICES
Paid Chk# 002467 MONROE COUNTY YMCA	4/26/2012	\$121.84	YMCA W/H
Paid Chk# 002468 MPLC	4/26/2012	\$270.00	UMBRELLA LICENSE 5/13/12-5/13/
Paid Chk# 002469 OLD NATIONAL BANK/SAFE	4/26/2012	\$30.50	SAFE DEPOSIT BOX
Paid Chk# 002470 TRAVIS WAUGH	4/26/2012	\$200.00	FINRA PROGRAM
Paid Chk# 002471 UNITED WAY	4/26/2012	\$122.00	UNITED WAY W/H
Paid Chk# 002472 VECTREN ENERGY DELIVERY	4/26/2012	\$51.58	NATURAL GAS
Paid Chk# 002473 AT&T ADVERTISING SOLUTIONS	5/1/2012	\$170.00	DIRECTORY LISTINGS
Paid Chk# 002474 AT&T MOBILITY	5/1/2012	\$247.48	CELL PHONES
Paid Chk# 002475 COLONIAL LIFE	5/1/2012	\$497.73	INS.MAY '12
Paid Chk# 002476 DARCI HAWXHURST	5/1/2012	\$275.00	APRIL-VITAL/\$ GENERAL/ TUTOR T
Paid Chk# 002477 DIANNE OSBORNE	5/1/2012	\$20.00	OVERPAYMENT FOR ADOLPLI MTG.
Paid Chk# 002478 DUKE ENERGY	5/1/2012	\$1,125.24	ELECTRICITY
Paid Chk# 002479 GEGRB/AMAZON	5/1/2012	\$7,439.95	BOOKS
Paid Chk# 002480 MIDWEST PRESORT SERVICE	5/1/2012	\$360.05	POSTAGE SERVICE
Paid Chk# 002481 SARA LAUGHLIN	5/1/2012	\$174.10	ADOLPLI REFRESHMENTS
Paid Chk# 002482 SMITHVILLE DIGITAL, INC.	5/1/2012	\$1,425.00	MONTHLY INTERNET SERVICES
Paid Chk# 002483 VECTREN ENERGY DELIVERY	5/1/2012	\$56.57	NATURAL GAS
Paid Chk# 002484 CIGNA GROUP INSURANCE	5/2/2012	\$1,162.98	EMPLOYER PAID LIFE INS./JAN. & FEB.
Paid Chk# 002485 CIGNA GROUP INSURANCE	5/2/2012	\$830.46	ADD'L LIFE INS./JAN. & FEB.
Paid Chk# 002486 MONROE COUNTY FAIR	5/2/2012	\$260.00	FD/CR/FAIR BOOTH & TABLES
Paid Chk# 002487 AMERICAN UNITED LIFE INS. CO.	5/8/2012	\$1,513.93	403b TSA-AUL W/H
Paid Chk# 002488 ANSWER INDIANA	5/8/2012	\$9.85	PAGER
Paid Chk# 002489 CYNTHIA A. JOHNSON	5/8/2012	\$200.00	FD/CHILD-PROGRAMS
Paid Chk# 002490 DUKE ENERGY	5/8/2012	\$19,989.02	ELECTRICITY
Paid Chk# 002491 ELLETTSVILLE UTILITIES	5/8/2012	\$246.92	WATER & SEWER
Paid Chk# 002492 JIM GOSSMAN	5/8/2012	\$42.24	FD/MCLS WORKSHOP/MILEAGE
Paid Chk# 002493 KEVIN J. MANNING	5/8/2012	\$700.00	FD/CHILD/PROGRAMS
Paid Chk# 002494 MIDWEST PRESORT SERVICE	5/8/2012	\$378.81	POSTAGE SERVICES
Paid Chk# 002495 REPUBLIC SERVICES #694	5/8/2012	\$155.00	TRASH SERVICES
Paid Chk# 002496 SARAH BOWMAN	5/8/2012	\$28.85	FD/ADULT/REFRESHMENTS
Paid Chk# 002497 SMITHVILLE COMMUNICATIONS,	5/8/2012	\$237.17	TELEPHONE
Paid Chk# 002498 TRAVIS WAUGH	5/8/2012	\$400.00	FINRA PROGRAMS

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April 11, 2012 to May 10, 2012

Name	Check Date	Check Amt	
Paid Chk# 002499	VERIZON WIRELESS	5/8/2012	\$129.03 BKM DATA LINES
Paid Chk# 002500	CITY OF BLOOMINGTON	5/10/2012	\$1,656.39 WATER & SEWER
Paid Chk# 002501	DILLMAN FARM INC.	5/10/2012	\$225.00 FUTURES CONFERENCE FOOD
Paid Chk# 002502	ALL-PHASE ELECTRIC SUPPLY	5/10/2012	\$8,540.84 LIGHT BULBS (ENERGY AUDIT)
Paid Chk# 002503	ARPHAX PUBLISHING CO.	5/10/2012	\$32.03 BOOKS
Paid Chk# 002504	AUDIOGO	5/10/2012	\$390.15 NONPRINT
Paid Chk# 002505	AVCAFE	5/10/2012	\$153.92 NONPRINT
Paid Chk# 002506	BAKER & TAYLOR BOOKS	5/10/2012	\$46,421.70 BOOKS
Paid Chk# 002507	BLACKSTONE AUDIO, INC.	5/10/2012	\$501.00 NONPRINT
Paid Chk# 002508	BLOOM MAGAZINE	5/10/2012	\$47.90 PERIODICALS
Paid Chk# 002509	BLR-BUSINESS & LEGAL	5/10/2012	\$397.00 PERIODICALS
Paid Chk# 002510	BOOKS IN MOTION	5/10/2012	\$103.51 NONPRINT
Paid Chk# 002511	BUNGER & ROBERTSON, LLP	5/10/2012	\$645.00 LEGAL SERVICES
Paid Chk# 002512	BWI	5/10/2012	\$1,207.41 BOOKS
Paid Chk# 002513	CDW GOVERNMENT, INC.	5/10/2012	\$248.49 IS SPLS
Paid Chk# 002514	CENTER POINT LARGE PRINT	5/10/2012	\$214.50 BOOKS
Paid Chk# 002515	CHARDON LABORATORIES, INC.	5/10/2012	\$662.00 MAINT. CONTRACT
Paid Chk# 002516	CHICAGO TRIBUNE	5/10/2012	\$401.96 PERIODICALS
Paid Chk# 002517	CINTAS CORPORATION	5/10/2012	\$375.18 FIRST AID SPLS
Paid Chk# 002518	CITY DIRECTORIES	5/10/2012	\$495.00 BOOKS
Paid Chk# 002519	DEMCO, INC.	5/10/2012	\$299.58 CATALOGING/BOOKS
Paid Chk# 002520	ELECTRONIC COMMERCE, INC.	5/10/2012	\$1,760.00 PAYROLL SERVICES
Paid Chk# 002521	FEDEX OFFICE	5/10/2012	\$15.90 SRP BROCHURE/CUTTING
Paid Chk# 002522	FREEDOM BUSINESS SOLUTION	5/10/2012	\$2,944.19 PRINTER & PRINT CARTRIDGES
Paid Chk# 002523	GALE	5/10/2012	\$2,825.70 BOOKS
Paid Chk# 002524	GENEALOGICAL PUBLISHING	5/10/2012	\$151.30 BOOKS
Paid Chk# 002525	GLOBAL GOV/ED	5/10/2012	\$956.98 2 LAPTOP COMPUTERS
Paid Chk# 002526	GREEN PLANET FILMS	5/10/2012	\$691.00 NONPRINT
Paid Chk# 002527	HENDERSON CTY HISTORICAL	5/10/2012	\$137.00 BOOKS
Paid Chk# 002528	HP PRODUCTS	5/10/2012	\$2,915.81 CLEANING SPLS
Paid Chk# 002529	IU HEALTH BLOOMINGTON OCC	5/10/2012	\$59.00 VACCINES/CHANDLER
Paid Chk# 002530	J. A. SEXAUER	5/10/2012	\$1,989.52 BLDG SPLS
Paid Chk# 002531	KANSAS CITY CONSENSUS	5/10/2012	\$8,780.01 FURTURES SEARCH PLANNING & PREP
Paid Chk# 002532	KENTON CTY HISTORICAL	5/10/2012	\$98.00 BOOKS
Paid Chk# 002533	KIPP BROTHERS	5/10/2012	\$239.40 FD/CHILD/SRP PRIZES
Paid Chk# 002534	KLEINDORFER'S HDWE	5/10/2012	\$224.21 BLDG SPLS
Paid Chk# 002535	LEARNING TREASURES	5/10/2012	\$94.72 NONPRINT/JTOYS
Paid Chk# 002536	LIBRARY VIDEO COMPANY	5/10/2012	\$36.80 NONPRINT
Paid Chk# 002537	LOGISTECH, INC.	5/10/2012	\$243.12 BOOKS
Paid Chk# 002538	MIDWEST TAPE	5/10/2012	\$20,039.18 NONPRINT
Paid Chk# 002539	MONROE COUNTY HISTORICAL	5/10/2012	\$57.00 BASIC MEMBERSHIP
Paid Chk# 002540	NAPA AUTO PARTS	5/10/2012	\$9.99 BKM EXHAUST FAN
Paid Chk# 002541	PBS	5/10/2012	\$21.74 NONPRINT
Paid Chk# 002542	B,B & C POW PEST CONTROL,	5/10/2012	\$84.00 PEST CONTROL
Paid Chk# 002543	PYGALION' S ART SUPPLIES	5/10/2012	\$8.10 FD/CR/SPLS
Paid Chk# 002544	QUILL CORPORATION	5/10/2012	\$628.02 OFFICE SPLS
Paid Chk# 002545	RANDOM HOUSE, INC.	5/10/2012	\$1,081.75 NONPRINT
Paid Chk# 002546	RECORDED BOOKS, LLC	5/10/2012	\$1,629.10 NONPRINT
Paid Chk# 002547	SCHINDLER ELEVATOR	5/10/2012	\$2,387.61 QRTRLY MAINT. CONTRACT
Paid Chk# 002548	SCRAPBOOKS ETC.	5/10/2012	\$19.97 2 FULL YRS./ PERIODICALS
Paid Chk# 002549	SECURE CONTENT	5/10/2012	\$3,400.00 SOFTWARE MAINT. CONTRACTS
Paid Chk# 002550	SELECT EMBROIDERY	5/10/2012	\$946.00 UNIFORMS
Paid Chk# 002551	TANTOR MEDIA	5/10/2012	\$122.31 NONPRINT
Paid Chk# 002552	THE AMERICAN PIANO FACTORY	5/10/2012	\$90.00 PIANO TUNING
Paid Chk# 002553	THE HERALD-TIMES, INC.	5/10/2012	\$476.00 PUBLICATION & ADS.

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April 11, 2012 to May 10, 2012

Name	Check Date	Check Amt
Paid Chk# 002554 THE SINGER GROUP INC.	5/10/2012	\$4,125.00 #5/8 MGMT DEVELOPMENT PROGRAM
Paid Chk# 002555 THE SPENCER EVENING WORLD	5/10/2012	\$43.73 BOOKS
Paid Chk# 002556 TRAF-SYS, INC.	5/10/2012	\$840.00 PEOPLE COUNTER/MAIN
Paid Chk# 002557 U.S. VOICE & DATA, LLC	5/10/2012	\$227.50 MOVE SECURITY PHONE EXT.
Paid Chk# 002558 ULVERSCROFT LARGE PRINT	5/10/2012	\$242.09 NONPRINT
Paid Chk# 002559 UNIQUE MANAGEMENT SERVICE	5/10/2012	\$1,163.50 COLLECTION FEE/CIRC
Paid Chk# 002560 WESTON WOODS STUDIOS	5/10/2012	\$85.96 NONPRINT
Paid Chk# 002561 WORLD ARTS INC.	5/10/2012	\$1,484.01 FD/CHILD/SRP GUIDES
Paid Chk# 002562 WTIU	5/10/2012	\$23.95 NONPRINT
Total Checks		\$339,334.03

MONROE COUNTY PUBLIC LIBRARY
CHECKING ACCOUNTS
04/11/12 - 05/10/12

Fifth Third Checking Account/Check Register Total	\$339,334.03
Add: Electronic Withdrawals	
Merchant Services-Monthly Credit Card Fees (Apr. '12)	634.69
Fifth Third Checking-Monthly Service Charge (Apr. '12)	96.00
Old National Checking-Monthly Service Charge	0.00
Add: Payrolls	
Electronic transfer 04/10/12 (TASC) employee "FSA"	363.45
Vouchers 04/20/12 Payroll (ECI)	113,391.23
Electronic transfer (ECI) employee/employer taxes	39,780.54
Electronic transfer (ECI) employee "HSA"	2,140.97
Electronic transfer 04/24/12 (TASC) employee "FSA"	363.45
Vouchers 05/04/12 Payroll (ECI)	116,731.10
Electronic transfer (ECI) employee/employer taxes	40,574.73
Electronic transfer (ECI) employee "HSA"	2,140.97
Electronic transfer 05/08/12 (TASC) employee "FSA"	363.45
TOTAL OF A/P AND PAYROLL CHECK REGISTERS	\$655,914.61

ACCOUNTS PAYABLE VOUCHER

MONROE COUNTY PUBLIC LIBRARY*Address Line 1*303 E KIRKWOOD AVENUE*BLOOMINGTON, IN 47408

<p style="text-align: center;">Payee</p> <p>JPMORGAN CHASE BANK, NA</p> <p>PALATINE, IL 60094-4016</p>	<p>Check 002452 4/19/2012</p> <p>Purchase Order No. 0</p> <p>Terms</p> <p>Date Due</p>	<p>Claim 20528</p>
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Invoice Date	Invoice Number	Description (or note attached Invoice(s) or bill(s))	Amount
3/7/2012		E019-018-32400 MCLS/FD-WORKSHOP	\$99.00
3/13/2012		E001-005-31700 PAY FLOW/CC MNTHLY FEE	\$96.75
3/16/2012		E001-006-33100 BLACKCAUCUS/ASSOC. DIR. POSTING	\$150.00
3/15/2012		E019-006-32400 SOUTH CENTRAL IN/SCIHRA CONF.	\$65.00
3/15/2012		E019-001-32400 ALA/GROUP WEBINAR REGISTRATION	\$129.00
3/19/2012		E004-001-21350 MARSH/MTG. FOOD	\$37.15
3/23/2012		E001-001-21300 ENGRAVING&STAMP/ENGRAVED SPLS	\$14.22
3/30/2012		E019-015-32400 ALA/FD-ANNUAL CONF.	\$220.00
3/2/2012		E019-015-21350 BLGFD/VITAL TRAINING FOOD	\$17.60
3/3/2012		E001-007-22900 PROGRESSIVE DISPLAYS/NO SMOKING SIGNS	\$121.77
3/30/2012		E001-007-33100 CONSTANTCONTACT/FOR NEWSLETTER	\$15.00
3/21/2012		E020-016-23500 CLARK WIRE & CABLE/VIDEO MAT'LS-CATS	\$1,271.33
3/2/2012		E001-018-45200 PAYPAL PACTMAGZ/PERIODICALS	\$23.00
3/2/2012		E001-018-45100 ALIBRIS/BOOKS	\$4.98
3/9/2012		E001-018-45100 ABEBOOKS.COM/BOOKS	\$9.50
3/9/2012		E001-018-45100 ABEBOOKS.COM/BOOKS	\$19.50
3/9/2012		E001-018-45100 ABEBOOKS.COM/BOOKS	\$12.25
3/9/2012		E001-018-45100 ABEBOOKS.COM/BOOKS	\$26.00
3/9/2012		E001-018-45100 ABEBOOKS.COM/BOOKS	\$14.50
3/9/2012		E001-018-45100 ABEBOOKS.COM/BOOKS	\$20.50
3/10/2012		E001-018-45100 ABEBOOKS.COM/BOOKS	\$14.35
3/12/2012		E001-018-45100 ABEBOOKS.COM/BOOKS	\$25.30
3/13/2012		E001-018-45300 AMAZON.COM/NONPRINT	\$44.97
3/14/2012		E001-018-45300 THE GREENEST BUILD/NONPRINT	\$32.59
3/17/2012		E001-006-33100 ALA/ASSOC. DIR. POSITION	\$266.80
3/26/2012		E001-018-45300 AMAZON.COM/NONPRINT	\$44.97
3/22/2012		E019-011-21350 MARSH/FD-CHILD/SRP/ FOOD	\$16.97
3/23/2012		E004-001-21350 MENARDS/WELLNESS PROGRAM	\$31.35
3/25/2012		E004-001-21350 LOWE'S/WELLNESS PROGRAM	\$49.38
3/28/2012		E019-011-21350 BLGTN HARDWARE/FD/CHILD SPLS	\$39.61
3/29/2012		E019-011-21350 OFFICE DEPOT/FD-CHILD SPLS	\$92.34
3/30/2012		E019-011-21350 SNAKE EYE/FD-CHILD SRP PRIZES	\$522.00
3/4/2012		E019-010-21350 BLGFD/FD-ADULT/FOOD	\$15.38
3/4/2012		E019-010-21350 BLGFD/FD-ADULT/FOOD	\$5.99
3/6/2012		E019-010-21350 MICHAELS/FD-TEEN SPLS	\$21.47
3/8/2012		E019-010-21350 BLGFD/FD-ADULT/FOOD	\$5.68
3/13/2012		E019-010-21350 KROGER/FD-TEEN FOOD	\$9.98
3/28/2012		E019-010-21350 PHOTO/FD-TEEN SPLS	\$23.94
4/1/2012		E019-010-21350 KROGER/FD-ADULT/FOOD	\$15.21
4/3/2012		E024-010-21350 AMAZON.COM/FINRA-KINDLES	\$158.00
3/14/2012		E019-010-21350 CHICAGO PIZZA/FD-TEEN FOOD	\$51.18

3/29/2012	E021-019-44600 APPLE/IPAD COVERS	\$234.00
4/1/2012	E021-019-44600 APPLE/IPADS	\$2,994.00
3/6/2012	E019-010-32400 PLA/PLA CONF./DILLON	\$345.00
3/6/2012	E019-018-32400 PLA/PLA CONF./HARGIS	\$290.00
Total		\$7,717.51

VOUCHER NO. 20528 WARRANT NO. 002452 4/19/2012

JPMORGAN CHASE BANK, NA

ALLOWED

IN THE SUM OF \$ \$7,717.51

\$ \$7,717.51

ON ACCOUNT OF APPROPRIATION FOR

COST DITRIBUTION LEDGER CLASSIFICATION
IF CLAIM PAID MOTOR VEHICLE HIGHWAY FUND

Board/Council Member

Acct. No.	Account Title	Amount
E019-018-32400		\$99.00
E001-005-31700		\$96.75
E001-006-33100		\$150.00
E019-006-32400		\$65.00
E019-001-32400		\$129.00
E004-001-21350		\$37.15
E001-001-21300		\$14.22
E019-015-32400		\$220.00
E019-015-21350		\$17.60
E001-007-22900		\$121.77
E001-007-33100		\$15.00
E020-016-23500		\$1,271.33
E001-018-45200		\$23.00
E001-018-45100		\$4.98
E001-018-45100		\$9.50
E001-018-45100		\$19.50
E001-018-45100		\$12.25
E001-018-45100		\$26.00
E001-018-45100		\$14.50
E001-018-45100		\$20.50
E001-018-45100		\$14.35
E001-018-45100		\$25.30
E001-018-45300		\$44.97
E001-018-45300		\$32.59
E001-006-33100		\$266.80
E001-018-45300		\$44.97
E019-011-21350		\$16.97
E004-001-21350		\$31.35
E004-001-21350		\$49.38
E019-011-21350		\$39.61
E019-011-21350		\$92.34

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF APRIL 30, 2012

	2012 APRIL	2011 APRIL	2012 Y-T-D ACTUAL	2012 BUDGET	2011 Y-T-D ACTUAL	2012 Y-T-D BUDGET REMAINING	2012 % OF BUDGET USED	2012 % OF BUDGET REMAINING
PERSONNEL SERVICES (1000'S)								
SALARIES								
1120 ADMINISTRATION	7,368.62	7,259.72	29,474.47	164,792.01	29,038.87	135,317.54	17.9%	82.1%
1130 PROFESSIONAL/SUPERVISORS	38,151.26	37,587.49	152,605.08	495,966.80	142,276.92	343,361.72	30.8%	69.2%
1140 PROFESSIONAL ASSISTANTS	92,758.60	104,938.48	381,622.39	1,291,404.64	419,753.75	909,782.25	29.6%	70.4%
1150 SPECIALISTS & TECHNICIANS	59,803.37	58,855.18	245,630.84	824,581.94	236,178.01	578,951.10	29.8%	70.2%
1160 CLERICAL ASSISTANTS	32,031.60	34,186.70	125,091.42	455,807.47	137,893.82	330,716.05	27.4%	72.6%
1170 PAGES	18,262.77	17,921.27	74,385.49	268,544.64	71,870.46	194,159.15	27.7%	72.3%
1190 BUILDING MAINTENANCE	27,365.67	26,437.40	108,187.55	348,460.16	105,752.73	240,272.61	31.0%	69.0%
TOTAL SALARIES	275,741.89	287,186.24	1,116,997.24	3,849,557.66	1,142,764.56	2,732,560.42	29.0%	71.0%
EMPLOYEE BENEFITS								
EMPLOYEE BENEFITS								
1210 EMPLOYER CONTRIBUTION/FICA	16,200.80	16,738.50	65,667.89	239,860.56	67,225.41	174,192.67	27.4%	72.6%
1220 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
1230 EMPLOYER CONTRIBUTION/PERF	89,083.67	83,114.03	89,083.67	386,771.31	83,114.03	297,687.64	23.0%	77.0%
1240 EMPLOYER CONT/INSURANCE	43,567.70	85,899.46	254,972.69	608,874.69	245,625.40	353,902.00	41.9%	58.1%
1250 EMPLOYER CONT/MEDICARE	3,788.78	3,958.33	15,357.79	56,691.03	15,765.74	41,333.24	27.1%	72.9%
TOTAL EMPLOYEE BENEFITS	152,640.95	189,710.32	425,082.04	1,292,197.59	411,730.58	867,115.55	32.9%	67.1%
OTHER WAGES								
1310 WORKSTUDY	0.00	0.00	2,730.73	4,300.00	2,961.29	1,569.27	63.5%	36.5%
1180 TEMPORARY STAFF	0.00	0.00	0.00	5,000.00	615.09	5,000.00	0.0%	100.0%
TOTAL OTHER WAGES	0.00	0.00	2,730.73	9,300.00	3,576.38	6,569.27	29.4%	70.6%
TOTAL PERSONNEL SERVICES	428,382.84	476,896.56	1,544,810.01	5,151,055.25	1,558,071.52	3,606,245.24	30.0%	70.0%
SUPPLIES (2000'S)								
OFFICE SUPPLIES								
1004 MISCELLANOUS UNAPPROPRIATED	196.05	82.09	755.19	0.00	618.27	-755.19	#DIV/0!	#DIV/0!
2110 OFFICIAL RECORDS	0.00	0.00	0.00	1,000.00	839.27	1,000.00	0.0%	100.0%
2120 STATIONERY & PRINTING	0.00	301.57	0.00	2,760.00	301.57	2,760.00	0.0%	100.0%
2130 OFFICE SUPPLIES	363.45	1,052.67	2,504.36	21,300.00	5,269.08	18,795.64	11.8%	88.2%
2135 GENERAL SUPPLIES	0.00	0.00	90.67	0.00	0.00	-90.67	#DIV/0!	#DIV/0!
2140 DUPLICATING	1,871.96	1,065.18	7,811.77	24,100.00	9,131.52	16,288.23	32.4%	67.6%
2150 PROMOTIONAL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
2170 TRAINING MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL OFFICE SUPPLIES	2,431.46	2,501.51	11,161.99	49,160.00	16,159.71	37,998.01	22.7%	77.3%

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MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF APRIL 30, 2012

	2012 APRIL	2011 APRIL	2012 Y-T-D ACTUAL	2012 BUDGET	2011 Y-T-D ACTUAL	2012 Y-T-D BUDGET REMAINING	2012 % OF BUDGET USED	2012 % OF BUDGET REMAINING
OPERATING SUPPLIES								
2210 CLEANING SUPPLIES	1,722.79	1,568.48	11,409.99	30,650.00	11,466.91	19,240.01	37.2%	62.8%
2220 FUEL, OIL, & LUBRICANTS	516.60	639.45	2,827.90	11,000.00	3,382.20	8,172.10	25.7%	74.3%
2230 CATALOGING SUPPLIES-BOOKS	36.18	1,477.96	889.37	5,500.00	1,867.87	4,610.63	16.2%	83.8%
2240 A/V SUPPLIES-CATALOGING	1,108.00	0.00	1,823.79	10,950.00	784.39	9,126.21	16.7%	83.3%
2250 CIRCULATION SUPPLIES	37.18	0.00	7,580.12	33,000.00	2,067.86	25,419.88	23.0%	77.0%
2260 LIGHT BULBS	236.77	19.78	1,971.76	3,000.00	2,524.61	1,028.24	65.7%	34.3%
2280 UNIFORMS	0.00	0.00	0.00	1,900.00	1,261.00	1,900.00	0.0%	100.0%
2290 DISPLAY/EXHIBIT SUPPLIES	128.88	87.46	1,478.53	5,400.00	175.33	3,921.47	27.4%	72.6%
TOTAL OPERATING SUPPLIES	3,786.40	3,793.13	27,981.46	101,400.00	23,530.17	73,418.54	27.6%	72.4%
REPAIR & MAINTENANCE SUPPLIES								
2300 IS SUPPLIES	528.16	1,129.30	1,486.90	6,600.00	2,965.76	5,113.10	22.5%	77.5%
2310 BUILDING MATERIALS & SUPPLIES	635.46	885.15	5,929.87	15,800.00	4,554.27	9,870.13	37.5%	62.5%
2315 ENERGY AUDIT MAT'LS & SPLS	0.00	114.00	0.00	2,000.00	1,650.05	2,000.00	0.0%	100.0%
2320 PAINT & PAINTING SUPPLIES	27.98	0.00	149.66	300.00	126.68	150.34	49.9%	50.1%
2340 OTHER REPAIR & BINDING	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.0%	100.0%
TOTAL REPAIR & MAINTENANCE SUPPLIES	1,191.60	2,128.45	7,566.43	25,700.00	9,296.76	18,133.57	29.4%	70.6%
TOTAL SUPPLIES	7,409.46	8,423.09	46,709.88	176,260.00	48,986.64	129,550.12	26.5%	73.5%
OTHER SERVICES/CHARGES (3000'S)								
PROFESSIONAL SERVICES								
3110 CONSULTING SERVICES	0.00	90.00	0.00	3,000.00	90.00	3,000.00	0.0%	100.0%
3120 ENGINEERING/ARCHITECTURAL	0.00	0.00	0.00	40,000.00	2,811.48	40,000.00	0.0%	100.0%
3130 LEGAL SERVICES	202.66	498.00	2,836.34	15,500.00	5,944.48	12,663.66	18.3%	81.7%
3140 BUILDING SERVICES	1,309.00	234.00	5,811.21	40,000.00	10,580.89	34,188.79	14.5%	85.5%
3150 MAINTENANCE CONTRACTS	1,693.72	1,254.82	24,709.40	139,840.00	14,982.69	115,130.60	17.7%	82.3%
3160 COMPUTER SERVICES (OCLC)	1,425.00	1,225.00	5,700.00	51,300.00	4,900.00	45,600.00	11.1%	88.9%
3170 ADMIN/ACCOUNTING SERVICES	2,778.84	-12,444.38	14,881.64	36,500.00	16,672.56	21,618.36	40.8%	59.2%
3175 COLLECTION AGENCY SERVICES	1,396.20	30,940.15	4,833.00	24,000.00	30,940.15	19,167.00	20.1%	79.9%
TOTAL PROFESSIONAL SERVICES	8,805.42	21,797.59	58,771.59	350,140.00	86,922.25	291,368.41	16.8%	83.2%
COMMUNICATION & TRANSPORTATION								
3210 TELEPHONE	2,129.07	2,274.84	9,135.60	30,600.00	9,295.57	21,464.40	29.9%	70.1%
3220 POSTAGE	1,635.16	2,028.54	5,813.81	30,000.00	8,198.27	24,186.19	19.4%	80.6%
3230 TRAVEL EXPENSE	0.00	0.00	80.08	10,000.00	1,022.04	9,919.92	0.8%	99.2%
3240 PROFESSIONAL MTG. (OFF-SITE)	0.00	0.00	19.00	10,000.00	196.00	9,981.00	0.2%	99.8%
3250 CONTINUING ED. (ON-SITE)	0.00	0.00	0.00	10,000.00	1,260.00	10,000.00	0.0%	100.0%
32501 ENCUMBERED CONTINU. ED.(ON-SITE)	3,987.27	0.00	12,134.53	13,000.00	0.00	865.47	93.3%	6.7%
3260 FREIGHT & DELIVERY	0.00	24.01	209.93	1,000.00	47.94	790.07	21.0%	79.0%
TOTAL COMMUNICATION & TRANSPORTATION	7,751.50	4,327.39	27,392.95	104,600.00	20,019.82	77,207.05	26.2%	73.8%

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MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF APRIL 30, 2012

	2012 APRIL	2011 APRIL	2012 Y-T-D ACTUAL	2012 BUDGET	2011 Y-T-D ACTUAL	2012 Y-T-D BUDGET REMAINING	2012 % OF BUDGET USED	2012 % OF BUDGET REMAINING
PRINTING & ADVERTISING								
3310 ADVERTISING & PUBLICATION	431.80	193.11	446.80	2,900.00	321.30	2,453.20	15.4%	84.6%
3320 PRINTING	0.00	0.00	0.00	5,900.00	1,176.17	5,900.00	0.0%	100.0%
TOTAL PRINTING & ADVERTISING	431.80	193.11	446.80	8,800.00	1,497.47	8,353.20	5.1%	94.9%
INSURANCE								
3410 OFFICIAL BOND	0.00	0.00	450.00	700.00	450.00	250.00	64.3%	35.7%
3420 OTHER INSURANCE	1,269.00	429.00	56,341.00	55,400.00	52,204.00	-941.00	101.7%	-1.7%
TOTAL INSURANCE	1,269.00	429.00	56,791.00	56,100.00	52,654.00	-691.00	101.2%	-1.2%
UTILITIES								
3510 GAS	168.59	52.80	835.67	3,800.00	1,311.24	2,964.33	22.0%	78.0%
3520 ELECTRICITY	21,792.71	19,130.03	95,464.67	290,500.00	97,359.38	195,035.33	32.9%	67.1%
3530 WATER	1,124.92	1,207.73	3,726.16	17,900.00	3,582.00	14,173.84	20.8%	79.2%
TOTAL UTILITIES	23,086.22	20,390.56	100,026.50	312,200.00	102,252.62	212,173.50	32.0%	68.0%
REPAIR & MAINTENANCE								
3610 BUILDING REPAIR	0.00	440.31	1,656.19	22,000.00	440.31	20,343.81	7.5%	92.5%
3630 OTHER EQUIP/FURNITURE REPAIRS	458.90	990.94	2,970.56	13,800.00	1,782.74	10,829.44	21.5%	78.5%
36301 ENCUMBERED EQUIP/FURN REPAIRS	0.00	0.00	18,000.00	39,586.00	0.00	21,586.00	45.5%	54.5%
3640 VEHICLE REPAIR & MAINTENANCE	1,284.16	38.90	3,126.53	6,000.00	1,542.39	2,873.47	52.1%	47.9%
3650 MATERIAL BINDING/REPAIR SERV.	549.25	0.00	1,582.86	3,000.00	509.91	1,417.14	52.8%	47.2%
TOTAL REPAIR & MAINTENANCE	2,292.31	1,470.15	27,336.14	84,386.00	4,275.35	57,049.86	32.4%	67.6%
RENTALS								
3710 REAL ESTATE RENTAL/PARKING	30.50	30.00	19,276.50	33,600.00	9,773.50	14,323.50	57.4%	42.6%
3720 EQUIPMENT RENTAL	0.00	0.00	0.00	100.00	0.00	100.00	0.0%	100.0%
TOTAL RENTALS	30.50	30.00	19,276.50	33,700.00	9,773.50	14,423.50	57.2%	42.8%
OTHER CHARGES								
3910 DUES/INSTITUTIONAL	0.00	825.00	6,825.98	7,590.00	7,176.00	764.02	89.9%	10.1%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,500.00	0.00	2,500.00	0.0%	100.0%
3930 TAXES & ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3940 TRANSFER TO LIRF	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3945 TRANSFER TO ANOTHER FUND (R.DAY)	16,666.67	0.00	66,666.64	200,000.00	0.00	133,333.36	33.3%	66.7%
3950 EDUCATIONAL SERV/LICENSEING	0.00	0.00	960.00	5,300.00	960.00	4,340.00	18.1%	81.9%
TOTAL OTHER CHARGES	16,666.67	825.00	74,452.62	215,390.00	8,136.00	140,937.38	34.6%	65.4%
TOTAL OTHER SERVICES/CHARGES	60,333.42	49,462.80	364,494.10	1,165,316.00	285,531.01	800,821.90	31.3%	68.7%

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MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF APRIL 30, 2012

	2012 APRIL	2011 APRIL	2012 Y-T-D ACTUAL	2012 BUDGET	2011 Y-T-D ACTUAL	2012 Y-T-D BUDGET REMAINING	2012 % OF BUDGET USED	2012 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	0.00	0.00	792.96	1,000.00	300.82	207.04	79.3%	20.7%
44105 ENCUMBERED FURNITURE	0.00	0.00	0.00	0.00	1,387.52	0.00	#DIV/0!	#DIV/0!
4420 AUDIO VISUAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4430 OTHER EQUIPMENT	0.00	0.00	1,779.99	8,300.00	0.00	6,520.01	21.4%	78.6%
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4445 BUILDING RENOVATIONS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4460 IS EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
44601 ENCUMBERED IS EQUIPMENT	0.00	0.00	1,511.88	1,511.88	0.00	0.00	100.0%	0.0%
4465 IS SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL FURNITURE & EQUIPMENT	0.00	0.00	4,084.83	10,811.88	1,688.34	6,727.05	37.8%	62.2%
OTHER CAPITAL OUTLAY								
4510 BOOKS	45,853.65	49,481.73	188,701.86	595,008.00	192,010.53	406,306.14	31.7%	68.3%
4520 PERIODICALS & NEWSPAPERS	94.95	550.92	486.41	45,971.00	899.24	45,484.59	1.1%	98.9%
4530 NONPRINT MATERIALS	30,883.30	27,496.37	129,963.09	368,338.00	128,310.61	238,374.91	35.3%	64.7%
4540 ELECTRONIC RESOURCES	449.95	0.00	2,063.55	128,583.00	16,212.59	126,519.45	1.6%	98.4%
TOTAL OTHER CAPITAL OUTLAY	77,281.85	77,529.02	321,214.91	1,137,900.00	337,432.97	816,685.09	28.2%	71.8%
TOTAL CAPITAL OUTLAY	77,281.85	77,529.02	325,299.74	1,148,711.88	339,121.31	823,412.14	28.3%	71.7%
TOTAL OPERATING EXPENDITURES	573,407.57	612,311.47	2,281,313.73	7,641,343.13	2,231,710.48	5,360,029.40	29.9%	70.1%

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY

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Operating Budget & Expenditure Report

January 1, 2012 to April 30, 2012
4 months = 33.3%

Object	Object Descr	2012 Budget	Jan 2012	Feb 2012	Mar 2012	Apr 2012	2012 YTD Amt	2012 YTD Balance	2012 %YTD Budget
10040	MISCELLANEOUS	\$0.00	\$301.28	\$113.21	\$144.65	\$196.05	\$755.19	-\$755.19	0.00%
11200	ADMINISTRATION	\$164,792.01	\$7,368.61	\$7,368.62	\$7,368.62	\$7,368.62	\$29,474.47	\$135,317.54	17.89%
11300	PROF/SUPERVISORS	\$495,966.80	\$38,151.28	\$38,151.28	\$38,151.26	\$38,151.26	\$152,605.08	\$343,361.72	30.77%
11400	PROFESSIONAL	\$1,291,404.6	\$95,337.60	\$95,876.31	\$97,649.88	\$92,758.60	\$381,622.39	\$909,782.25	29.55%
11500	SPECIALIST/TECHNICIANS	\$824,581.94	\$60,862.56	\$61,790.02	\$63,174.89	\$59,803.37	\$245,630.84	\$578,951.10	29.79%
11600	CLERICAL ASSISTANTS	\$455,807.47	\$30,788.03	\$30,581.55	\$31,690.24	\$32,031.60	\$125,091.42	\$330,716.05	27.44%
11700	PAGES	\$268,544.64	\$16,971.36	\$19,678.51	\$19,472.85	\$18,262.77	\$74,385.49	\$194,159.15	27.70%
11800	TEMPORAY STAFF	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
11900	BUILDING	\$348,460.16	\$26,911.87	\$26,905.00	\$27,005.01	\$27,365.67	\$108,187.55	\$240,272.61	31.05%
12100	FICA/EMPLOYER	\$239,860.56	\$16,240.20	\$16,486.33	\$16,740.56	\$16,200.80	\$65,667.89	\$174,192.67	27.38%
12300	PERF/EMPLOYER	\$386,771.31	\$0.00	\$0.00	\$0.00	\$89,083.67	\$89,083.67	\$297,687.64	23.03%
12400	INS/EMPLOYER	\$608,874.69	\$17,599.45	\$136,387.2	\$57,418.27	\$43,567.70	\$254,972.69	\$353,902.00	41.88%
12500	MEDICARE/EMPLOYER	\$56,691.03	\$3,798.01	\$3,855.70	\$3,915.30	\$3,788.78	\$15,357.79	\$41,333.24	27.09%
13100	WORK STUDY	\$4,300.00	\$2,730.73	\$0.00	\$0.00	\$0.00	\$2,730.73	\$1,569.27	63.51%
21100	OFFICIAL RECORDS	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
21200	STATIONERY/BUS. CARDS	\$2,760.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,760.00	0.00%
21300	OFFICE SUPPLIES	\$21,300.00	\$1,301.74	\$553.03	\$286.14	\$363.45	\$2,504.36	\$18,795.64	11.76%
21350	GENERAL SUPPLIES	\$0.00	\$0.00	\$70.00	\$20.67	\$0.00	\$90.67	-\$90.67	0.00%
21400	DUPLICATING	\$24,100.00	\$1,658.23	\$2,948.37	\$1,333.21	\$1,871.96	\$7,811.77	\$16,288.23	32.41%
22100	CLEANING SUPPLIES	\$30,650.00	\$0.00	\$5,825.68	\$3,861.52	\$1,722.79	\$11,409.99	\$19,240.01	37.23%
22200	FUEL/OIL/LUBRICANTS	\$11,000.00	\$1,013.49	\$710.60	\$587.21	\$516.60	\$2,827.90	\$8,172.10	25.71%
22300	CATALOGING	\$5,500.00	\$626.31	\$199.72	\$27.16	\$36.18	\$889.37	\$4,610.63	16.17%
22400	A/V SUPPLIES/CATALOG	\$10,950.00	\$0.00	\$470.99	\$244.80	\$1,108.00	\$1,823.79	\$9,126.21	16.66%
22500	CIRCULATION SUPPLIES	\$33,000.00	\$232.05	\$7,246.73	\$64.16	\$37.18	\$7,580.12	\$25,419.88	22.97%
22600	LIGHT BULBS	\$3,000.00	\$0.00	\$326.95	\$1,408.04	\$236.77	\$1,971.76	\$1,028.24	65.73%
22800	UNIFORMS	\$1,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,900.00	0.00%
22900	DISPLAY/EXHIBITS SUPPLIES	\$5,400.00	\$0.00	\$0.00	\$1,349.65	\$128.88	\$1,478.53	\$3,921.47	27.38%
23000	IS SUPPLIES	\$6,600.00	\$215.60	\$603.83	\$139.31	\$528.16	\$1,486.90	\$5,113.10	22.53%
23100	BUILDING MATERIAL	\$15,800.00	\$0.00	\$4,426.35	\$868.06	\$635.46	\$5,929.87	\$9,870.13	37.53%
23150	ENERGY AUDIT MAT'LS &	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
23200	PAINT/PAINTING SUPPLIES	\$300.00	\$38.81	\$82.87	\$0.00	\$27.98	\$149.66	\$150.34	49.89%
23400	OTHER REPAIRS/BINDING	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
31100	CONSULTING SERVICES	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
31200	ENGINEERING/ARCHITECTU	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0.00%
31300	LEGAL SERVICES	\$15,500.00	\$166.32	\$2,119.50	\$347.86	\$202.66	\$2,836.34	\$12,663.66	18.30%
31400	BUILDING SERVICES	\$40,000.00	\$1,161.71	\$2,413.50	\$927.00	\$1,309.00	\$5,811.21	\$34,188.79	14.53%
31500	MAINTENANCE	\$139,840.00	\$10,191.33	\$9,247.14	\$3,577.21	\$1,693.72	\$24,709.40	\$115,130.60	17.67%
31600	COMPUTER SERVICES	\$51,300.00	\$1,425.00	\$1,425.00	\$1,425.00	\$1,425.00	\$5,700.00	\$45,600.00	11.11%
31700	ADMIN/ACCOUNTING	\$36,500.00	\$4,415.36	\$4,893.66	\$2,793.78	\$2,778.84	\$14,881.64	\$21,618.36	40.77%
31750	COLLECTION AGENCY	\$24,000.00	\$1,673.65	\$1,763.15	\$0.00	\$1,396.20	\$4,833.00	\$19,167.00	20.14%
32100	TELEPHONE	\$30,600.00	\$2,304.79	\$2,368.84	\$2,332.90	\$2,129.07	\$9,135.60	\$21,464.40	29.85%
32200	POSTAGE	\$30,000.00	\$1,402.76	\$1,424.61	\$1,351.28	\$1,635.16	\$5,813.81	\$24,186.19	19.38%
32300	TRAVEL EXPENSE	\$10,000.00	\$0.00	\$0.00	\$80.08	\$0.00	\$80.08	\$9,919.92	0.80%
32400	PROFESSIONAL MTG/OFF	\$10,000.00	\$19.00	\$0.00	\$0.00	\$0.00	\$19.00	\$9,981.00	0.19%
32500	CONTINUING	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
32501	ENCUMBERED CONTINUING	\$13,000.00	\$4,162.56	\$0.00	\$3,984.70	\$3,987.27	\$12,134.53	\$865.47	93.34%
32600	FREIGHT/DELIVERY	\$1,000.00	\$0.00	\$198.63	\$11.30	\$0.00	\$209.93	\$790.07	20.99%
33100	ADVERTISING/PUBLICATIO	\$2,900.00	\$0.00	\$0.00	\$15.00	\$431.80	\$446.80	\$2,453.20	15.41%
33200	PRINTING SERVICES	\$5,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,900.00	0.00%
34100	OFFICIAL BOND INS.	\$700.00	\$0.00	\$450.00	\$0.00	\$0.00	\$450.00	\$250.00	64.29%
34200	OTHER INSURANCE	\$55,400.00	\$3,200.00	\$50,111.00	\$1,761.00	\$1,269.00	\$56,341.00	-\$941.00	101.70%
35100	GAS	\$3,800.00	\$54.12	\$561.56	\$51.40	\$168.59	\$835.67	\$2,964.33	21.99%
35200	ELECTRICITY	\$290,500.00	\$25,660.13	\$24,832.47	\$23,179.36	\$21,792.71	\$95,464.67	\$195,035.33	32.86%
35300	WATER	\$17,900.00	\$792.60	\$1,015.44	\$793.20	\$1,124.92	\$3,726.16	\$14,173.84	20.82%
36100	BUILDING REPAIRS	\$22,000.00	\$888.79	\$0.00	\$767.40	\$0.00	\$1,656.19	\$20,343.81	7.53%
36300	OTHER EQUIP/FURNITURE	\$13,800.00	\$694.00	\$1,427.76	\$389.90	\$458.90	\$2,970.56	\$10,829.44	21.53%
36301	ENCUMBERED EQUIP	\$39,586.00	\$3,000.00	\$0.00	\$15,000.00	\$0.00	\$18,000.00	\$21,586.00	45.47%
36400	VEHICLE	\$6,000.00	\$977.95	\$864.42	\$0.00	\$1,284.16	\$3,126.53	\$2,873.47	52.11%
36500	MATERIALS	\$3,000.00	\$568.55	\$465.06	\$0.00	\$549.25	\$1,582.86	\$1,417.14	52.76%

MONROE COUNTY PUBLIC LIBRARY

Operating Budget & Expenditure Report

January 1, 2012 to April 30, 2012
4 months = 33.3%

Object	Object Descr	2012 Budget	Jan 2012	Feb 2012	Mar 2012	Apr 2012	2012 YTD Amt	2012 YTD Balance	2012 %YTD Budget
37100	REAL ESTATE	\$33,600.00	\$19,171.00	\$75.00	\$0.00	\$30.50	\$19,276.50	\$14,323.50	57.37%
37200	EQUIPMENT RENTAL	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
39100	DUES/INSTITUTIONAL	\$7,590.00	\$0.00	\$5,775.98	\$1,050.00	\$0.00	\$6,825.98	\$764.02	89.93%
39200	INTEREST/TEMPORARY	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
39450	TRANSFER TO ANOTHER	\$200,000.00	\$16,666.63	\$16,666.67	\$16,666.67	\$16,666.67	\$66,666.64	\$133,333.36	33.33%
39500	EDUCATIONAL/LICENSING	\$5,300.00	\$960.00	\$0.00	\$0.00	\$0.00	\$960.00	\$4,340.00	18.11%
44100	FURNITURE	\$1,000.00	\$0.00	\$272.98	\$519.98	\$0.00	\$792.96	\$207.04	79.30%
44300	OTHER EQUIPMENT	\$8,300.00	\$1,495.00	\$284.99	\$0.00	\$0.00	\$1,779.99	\$6,520.01	21.45%
44601	ENCUMBERED IS	\$1,511.88	\$1,511.88	\$0.00	\$0.00	\$0.00	\$1,511.88	\$0.00	100.00%
45100	BOOKS	\$595,008.00	\$45,153.21	\$69,908.54	\$27,786.46	\$45,853.65	\$188,701.86	\$406,306.14	31.71%
45200	PERIODICALS/NEWSPAPERS	\$45,971.00	\$144.25	\$218.21	\$29.00	\$94.95	\$486.41	\$45,484.59	1.06%
45300	NONPRINT MATERIALS	\$368,338.00	\$35,164.08	\$44,692.75	\$19,222.96	\$30,883.30	\$129,963.09	\$238,374.91	35.28%
45400	ELECTRONIC RESOURCES	\$128,583.00	\$558.60	\$1,055.00	\$0.00	\$449.95	\$2,063.55	\$126,519.45	1.60%
		\$7,641,343.1	\$505,730.4	\$705,190.7	\$496,984.9	\$573,407.5	\$2,281,313.73	\$5,360,029.40	29.85%

MONROE COUNTY PUBLIC LIBRARY

LIRF Budget & Expenditure Report

January 1, 2012 to April 30, 2012
4 months = 33.3%

Object	Object Descr	2012 Budget	Jan 2012	Feb 2012	Mar 2012	Apr 2012	YTD Amount	2012 YTD Balance	2012 %YTD Budget
36100	BUILDING REPAIRS	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
44300	OTHER EQUIPMENT	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
44450	BUILDING RENOVATION	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	0.00%
		\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

Debt Service Budget & Expenditures Report

January 1, 2012 to April 30, 2012
4 months = 33.3%

Object	2012	Jan	Feb	Mar	Apr	2012	2012	2012
Object Descr	Budget	2012	2012	2011	2011	YTD Amt	YTD	%YTD
							Balance	Budget
37100 REAL ESTATE	\$322,088.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$322,088.00	0.00%
39200 INTEREST/TEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39250 PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39450 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$322,088.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$322,088.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

Rainy Day Budget & Expenditures Report

January 1, 2012 to April 30, 2012
4 months = 33.3%

Object	Object Descr	2012 Budget	Jan 2012	Feb 2012	Mar 2012	Apr 2012	2012 YTD Amt	2012 YTD Balance	2012 %YTD Budget
12200	UNEMPLOYMENT COMPENSATION	\$10,000.00	\$1,233.63	\$724.00	\$490.56	\$0.00	\$2,448.19	\$7,551.81	24.48%
31100	CONSULTING SERVICES	\$50,000.00	\$0.00	\$0.00	\$1,001.02	\$0.00	\$1,001.02	\$48,998.98	2.00%
31300	LEGAL SERVICES	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
32400	PROFESSIONAL MTG/OFF SITE	\$0.00	\$0.00	\$0.00	\$975.00	\$0.00	\$975.00	-\$975.00	0.00%
36100	BUILDING REPAIRS	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
44100	FURNITURE	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
44300	OTHER EQUIPMENT	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
44450	BUILDING RENOVATION	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
		\$410,000.00	\$1,233.63	\$724.00	\$2,466.58	\$0.00	\$4,424.21	\$405,575.79	1.08%

MONROE COUNTY PUBLIC LIBRARY

Special Revenue Budget & Expenditure Report

January 1, 2012 to April 30, 2012
4 months = 33.3%

Object	Object Descr	2012 Budget	Jan 2012	Feb 2012	Mar 2012	Apr 2012	YTD Amount	2012 YTD Balance	2012 %YTD Budget
11300	PROF/SUPERVISORS	\$60,226.20	\$4,632.78	\$4,632.78	\$4,632.78	\$4,632.78	\$18,531.12	\$41,695.08	30.77%
11400	PROFESSIONAL ASSISTANT	\$121,237.77	\$9,325.95	\$9,325.98	\$9,325.99	\$9,325.98	\$37,303.90	\$83,933.87	30.77%
11600	CLERICAL ASSISTANTS	\$175,746.84	\$13,853.72	\$14,030.16	\$13,992.65	\$13,977.17	\$55,853.70	\$119,893.14	31.78%
11800	TEMPORAY STAFF	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
12100	FICA/EMPLOYER	\$22,147.07	\$1,634.21	\$1,645.92	\$1,644.65	\$1,641.33	\$6,566.11	\$15,580.96	29.65%
12300	PERF/EMPLOYER	\$35,966.53	\$0.00	\$0.00	\$0.00	\$8,370.51	\$8,370.51	\$27,596.02	23.27%
12400	INS/EMPLOYER	\$66,000.00	\$7,367.87	\$12,595.81	\$5,752.58	\$4,135.00	\$29,851.26	\$36,148.74	45.23%
12500	MEDICARE/EMPLOYER	\$5,179.55	\$382.19	\$384.93	\$384.65	\$383.85	\$1,535.62	\$3,643.93	29.65%
13100	WORK STUDY	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
21200	STATIONERY/BUS. CARDS	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
21300	OFFICE SUPPLIES	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
21400	DUPLICATING	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
22200	FUEL/OIL/LUBRICANTS	\$1,000.00	\$111.60	\$31.49	\$79.39	\$0.00	\$222.48	\$777.52	22.25%
22700	VIDEO TAPE/MEDIA STORAGE	\$15,000.00	\$0.00	\$0.00	\$5,691.55	\$0.00	\$5,691.55	\$9,308.45	37.94%
23000	IS SUPPLIES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
23100	BUILDING MATERIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$3.43	\$3.43	-\$3.43	0.00%
23500	VIDEO MATERIALS/CATS	\$10,000.00	\$17.10	\$98.38	\$227.62	\$1,271.33	\$1,614.43	\$8,385.57	16.14%
31100	CONSULTING SERVICES	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
31300	LEGAL SERVICES	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
31650	DIGITIZATION SERVICES	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
31700	ADMIN/ACCOUNTING	\$0.00	\$0.14	\$0.84	\$1.02	\$2.36	\$4.36	-\$4.36	0.00%
32100	TELEPHONE	\$3,500.00	\$0.00	\$717.39	\$253.45	\$0.00	\$970.84	\$2,529.16	27.74%
32200	POSTAGE	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
32300	TRAVEL EXPENSE	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
32400	PROFESSIONAL MTG/OFF	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
32600	FREIGHT/DELIVERY	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
34200	OTHER INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$2,002.00	\$2,002.00	-\$2,002.00	0.00%
36300	OTHER EQUIP/FURNITURE	\$6,000.00	\$0.00	\$177.64	\$0.00	\$1,684.50	\$1,862.14	\$4,137.86	31.04%
37100	REAL ESTATE	\$3,500.00	\$1,866.00	\$0.00	\$0.00	\$0.00	\$1,866.00	\$1,634.00	53.31%
39100	DUES/INSTITUTIONAL	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
39500	EDUCATIONAL/LICENSING	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
39600	COMMUNITY NEWS SERVICES	\$10,000.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$7,500.00	25.00%
44100	FURNITURE	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0.00%
44700	EQUIPMENT - CATS	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00	0.00%
44750	SOFTWARE - CATS	\$5,000.00	\$599.00	\$0.00	\$0.00	\$0.00	\$599.00	\$4,401.00	11.98%
		\$642,803.96	\$39,790.56	\$43,641.32	\$41,986.33	\$49,930.24	\$175,348.45	\$467,455.51	27.28%

MONROE COUNTY PUBLIC LIBRARY

LCPF Budget & Expenditure Report

January 1, 2012 to April 30, 2012

4 months = 33.3%

Object	Object Descr	2012 Budget	Jan 2012	Feb 2012	Mar 2012	Apr 2012	YTD Amount	2012 YTD Balance	2012 %YTD Budget
44450	BUILDING RENOVATION	\$418,411.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$418,411.00	0.00%
44600	IS EQUIPMENT	\$50,000.00	\$3,805.00	\$650.11	\$12,396.00	\$9,859.70	\$26,710.81	\$23,289.19	53.42%
44650	IS SOFTWARE	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44700	EQUIPMENT - CATS	\$45,000.00	\$3,579.60	\$14,656.95	\$4,714.12	\$3,814.99	\$26,765.66	\$18,234.34	59.48%
44750	SOFTWARE - CATS	\$5,000.00	\$0.00	\$506.00	\$0.00	\$0.00	\$506.00	\$4,494.00	10.12%
		\$543,411.00	\$7,384.60	\$15,813.06	\$17,110.12	\$13,674.69	\$53,982.47	\$489,428.53	9.93%

MONROE COUNTY PUBLIC LIBRARY

Expenditure Summary compared to last year

2012 compared to 2011: Period Ending April

Fund	Fund Descr	2012 Budget	April 2012 Amt	2012 YTD Amt	2011 Budget	April 2011 Amt	2011 YTD Amt	%Last YR YTD Diff
001	OPERATING	\$7,641,343.13	\$573,407.57	\$2,281,313.73	\$7,465,919.52	\$612,311.47	\$2,231,710.48	2.00%
002	JAIL	\$0.00	\$844.58	\$1,821.58	\$0.00	\$546.83	\$1,466.24	24.00%
003	CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$725.00	-100.00%
004	GIFT	\$0.00	\$333.88	\$520.04	\$0.00	\$0.00	\$36.94	1308.00%
005	PLAC	\$0.00	\$3,900.00	\$6,300.00	\$0.00	\$3,650.00	\$6,200.00	2.00%
006	RETIREEES	\$0.00	\$1,079.09	\$10,058.41	\$0.00	\$3,188.98	\$8,473.95	19.00%
007	LIRF	\$350,000.00	\$0.00	\$0.00	\$296,932.00	\$1,167.25	\$98,482.62	-100.00%
008	DEBT SERVICE	\$322,088.00	\$0.00	\$0.00	\$1,996,000.00	\$166,333.33	\$665,333.34	-100.00%
009	RAINY DAY	\$410,000.00	\$0.00	\$4,424.21	\$473,310.00	\$0.00	\$0.00	0.00%
010	PAYROLL	\$0.00	\$308,520.79	\$1,264,073.02	\$0.00	\$329,791.25	\$1,288,823.46	-2.00%
011	INVESTMENT-GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
016	GIFT-RESTRICED	\$0.00	\$6,430.24	\$35,819.82	\$7,100.00	\$5,270.35	\$22,562.68	59.00%
017	LEVY EXCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,550.83	-100.00%
018	IN KIND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
019	GIFT-FOUNDATION	\$0.00	\$6,422.86	\$17,150.44	\$0.00	\$6,096.65	\$19,442.84	-12.00%
020	SPECIAL REVENUE	\$642,803.96	\$49,930.24	\$175,348.45	\$549,300.00	\$42,553.64	\$159,138.99	10.00%
021	CAPITAL PROJECTS	\$543,411.00	\$13,674.69	\$53,982.47	\$505,635.00	\$4,208.15	\$112,884.90	-52.00%
022	GATES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
023	LSTA-CIVIL WAR	\$0.00	\$0.00	\$0.00	\$5,274.27	\$743.24	\$5,036.00	-100.00%
024	FINRA GRANT	\$0.00	\$2,379.29	\$10,807.66	\$0.00	\$386.16	\$386.16	2699.00%
025	LSTA-SMITHVILLE	\$0.00	\$0.00	\$0.00	\$8,650.00	\$0.00	\$0.00	0.00%
		\$9,909,646.09	\$966,923.23	\$3,861,619.83	\$11,308,120.79	\$1,176,247.30	\$4,641,254.43	-17.00%

MONROE COUNTY PUBLIC LIBRARY

Monthly Revenue Report (Cash Basis)

Current Period compared to Prior Period
Current Period: April 2012
Operating Fund

Source	Source Descr	2012 Budget	April 2012 Amt	2012 YTD Amt	2011 Budget	April 2011 Amt	2011 YTD Amt	%Last YR YTD Diff
00100	PROPERTY TAX/ADVANCES	\$4,592,520.00	\$0.00	\$0.00	\$4,521,806.00	\$0.00	\$116,647.66	-100.00%
00200	INTANGIBLES TAX	\$12,443.00	\$0.00	\$0.00	\$8,500.00	\$0.00	\$0.00	0.00%
00300	LICENSE EXCISE TAX	\$232,699.00	\$0.00	\$0.00	\$263,000.00	\$0.00	\$18,038.70	-100.00%
00400	COUNTY OPTION INCOME TAX	\$1,980,075.00	\$164,950.76	\$659,803.04	\$1,817,000.00	\$173,935.75	\$695,743.00	-5.00%
00500	COMMERCIAL VEHICLE EXCISE TAX	\$42,483.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00	0.00%
00600	US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03400	ELL COPIERS/PRINTERS	\$0.00	\$370.40	\$1,356.12	\$0.00	\$411.87	\$1,309.81	4.00%
03500	LOST/DAMAGED	\$0.00	\$1,798.17	\$8,814.78	\$10,000.00	\$2,338.61	\$11,962.23	-26.00%
03600	FINES/FEES	\$175,000.00	\$13,042.60	\$60,736.82	\$150,000.00	\$17,084.96	\$82,019.91	-26.00%
03650	COLLECTION AGENCY FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03700	BLGTN COPIERS/PRINTERS	\$6,000.00	\$466.00	\$4,058.47	\$5,700.00	\$1,830.30	\$4,571.60	-11.00%
03900	MISCELLANEOUS RECEIPTS	\$0.00	\$152.75	\$5,445.53	\$0.00	\$112.00	\$22,418.10	-76.00%
04100	PUBLIC LIBRARY ACCESS CARD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
04200	MEETING ROOM FEES	\$0.00	\$187.50	\$809.50	\$0.00	\$0.00	\$0.00	0.00%
04500	PLAC DISTRIBUTION	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	0.00%
10000	REALESTATE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
11500	STATE DISTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
17000	READER PRINTER RECEIPTS	\$0.00	\$218.05	\$864.86	\$0.00	\$154.08	\$779.87	11.00%
18000	COIN TELEPHONE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
18500	INTEREST FROM	\$7,500.00	\$597.94	\$3,270.45	\$0.00	\$9.11	\$410.16	697.00%
19000	TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
20000	CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
20100	CABLE ACCESS FEES - COUNTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
20200	CABLE ACCESS FEES - ELLETTSVIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
21300	RENT INCOME	\$7,500.00	\$0.00	\$1,800.00	\$0.00	\$900.00	\$1,800.00	0.00%
53000	LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$7,066,220.00	\$181,784.17	\$746,959.57	\$6,816,006.00	\$196,776.68	\$955,701.04	-22.00%

MONROE COUNTY PUBLIC LIBRARY

Cash Balances by fund

Current Period: April 2012

FUND Descr	04/01/2012	MTD Debit	MTD Credit	04/30/2012	Bal Sht Descr
OPERATING	\$1,891.17	\$1.11	\$0.00	\$1,892.28	CHASE/BANK ONE SAVINGS
OPERATING	\$34,990.91	\$7,821.53	\$33,094.07	\$9,718.37	ONB/MONROE BANK CHECKING
OPERATING	\$32,453.67	\$8,454.55	\$31,922.80	\$8,985.42	UNITED COMMERCE BANK
OPERATING	\$30,152.79	\$418,708.24	\$556,839.34	-\$107,978.31	FIFTH THIRD BANK CHECKING
OPERATING	\$188,682.17	\$596.22	\$188,682.17	\$596.22	FIFTH THIRD BANK SAVINGS
Fund 001 OPERATING	\$288,170.71	\$435,581.65	\$810,538.38	-\$86,786.02	
JAIL	\$5,023.00	\$0.00	\$844.58	\$4,178.42	FIFTH THIRD BANK CHECKING
GIFT UNRESTRICTED	\$353.33	\$135.19	\$381.60	\$106.92	ONB/MONROE BANK CHECKING
GIFT UNRESTRICTED	\$3.00	\$10.00	\$3.00	\$10.00	UNITED COMMERCE BANK
GIFT UNRESTRICTED	\$42,044.45	\$1,254.60	\$333.88	\$42,965.17	FIFTH THIRD BANK CHECKING
Fund 004 GIFT UNRESTRICTED	\$42,400.78	\$1,399.79	\$718.48	\$43,082.09	
PLAC	\$1,087.13	\$357.00	\$1,089.13	\$355.00	ONB/MONROE BANK CHECKING
PLAC	\$2,450.00	\$450.00	\$2,550.00	\$350.00	UNITED COMMERCE BANK
PLAC	\$362.87	\$3,637.13	\$3,900.00	\$100.00	FIFTH THIRD BANK CHECKING
Fund 005 PLAC	\$3,900.00	\$4,444.13	\$7,539.13	\$805.00	
RETIREES	-\$2,402.33	\$1,625.32	\$1,079.09	-\$1,856.10	FIFTH THIRD BANK CHECKING
LIRF	\$10,013.55	\$0.00	\$0.00	\$10,013.55	CHASE/BANK ONE SAVINGS
LIRF	\$4,279.38	\$0.00	\$0.00	\$4,279.38	FIFTH THIRD BANK CHECKING
LIRF	\$1,115,993.67	\$0.00	\$0.00	\$1,115,993.67	FIFTH THIRD BANK SAVINGS
Fund 007 LIRF	\$1,130,286.60	\$0.00	\$0.00	\$1,130,286.60	
DEBT SERVICE	\$140,610.66	\$0.00	\$0.00	\$140,610.66	FIFTH THIRD BANK SAVINGS
RAINY DAY	\$11,676.84	\$76,317.83	\$0.00	\$87,994.67	FIFTH THIRD BANK CHECKING
RAINY DAY	\$788,571.05	\$412,586.54	\$76,317.83	\$1,124,839.76	FIFTH THIRD BANK SAVINGS
Fund 009 RAINY DAY	\$800,247.89	\$488,904.37	\$76,317.83	\$1,212,834.43	
PAYROLL	\$2,979.58	\$308,869.65	\$308,520.79	\$3,328.44	FIFTH THIRD BANK CHECKING
GIFT-RESTRICED	\$4,277.20	\$2,435.00	\$4,437.20	\$2,275.00	ONB/MONROE BANK CHECKING
GIFT-RESTRICED	\$462.75	\$185.00	\$469.53	\$178.22	UNITED COMMERCE BANK
GIFT-RESTRICED	\$72,531.61	\$19,341.51	\$6,423.46	\$85,449.66	FIFTH THIRD BANK CHECKING
Fund 016 GIFT-RESTRICED	\$77,271.56	\$21,961.51	\$11,330.19	\$87,902.88	
GIFT-FOUNDATION	\$20,207.49	\$0.00	\$6,422.86	\$13,784.63	FIFTH THIRD BANK CHECKING
SPECIAL REVENUE	\$63.00	\$70.00	\$65.36	\$67.64	UNITED COMMERCE BANK
SPECIAL REVENUE	\$86,785.96	\$85,063.00	\$49,927.88	\$121,921.08	FIFTH THIRD BANK CHECKING
Fund 020 SPECIAL REVENUE	\$86,848.96	\$85,133.00	\$49,993.24	\$121,988.72	
CAPITAL PROJECTS	-\$13,081.07	\$0.00	\$13,674.69	-\$26,755.76	FIFTH THIRD BANK CHECKING

MONROE COUNTY PUBLIC LIBRARY

Cash Balances by fund

Current Period: April 2012

FUND Descr	04/01/2012	MTD Debit	MTD Credit	04/30/2012	Bal Sht Descr
FINRA GRANT	\$7,299.00	\$0.00	\$2,379.29	\$4,919.71	FIFTH THIRD BANK CHECKING
	\$2,589,762.83	\$1,347,919.42	\$1,289,358.55	\$2,648,323.70	

MONROE COUNTY PUBLIC LIBRARY

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CHASE BANK SAVINGS

06110 BANKONESV

April 2012

Account Summary

Beginning Balance on	4/1/2012	\$11,904.72	Cleared	\$11,905.83
+	Receipts/Deposits	\$1.11	Statement	\$11,905.83
-	Payments (Checks and Withdrawals)	\$0.00	Difference	\$0.00
Ending Balance as of	4/30/2012	\$11,905.83		

Check Book Balance

Active	G 001-06110	OPERATING	\$1,892.28
Active	G 004-06110	GIFT UNRESTRICTED	\$0.00
Active	G 007-06110	LIRF	\$10,013.55
Active	G 008-06110	DEBT SERVICE	\$0.00
Active	G 009-06110	RAINY DAY	\$0.00
Active	G 010-06110	PAYROLL	\$0.00
Active	G 016-06110	GIFT-RESTRICED	\$0.00
Active	G 017-06110	LEVY EXCESS	\$0.00
Active	G 019-06110	GIFT-FOUNDATION	\$0.00
Active	G 021-06110	CAPITAL PROJECTS	\$0.00
		Cash	\$11,905.83

Beginng Balance	\$11,904.72	
+ Total Deposits	\$1.11	
- Checks Written	\$0.00	
Check Book Balance	\$11,905.83	
Difference	\$0.00	

MONROE COUNTY PUBLIC LIBRARY

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ONB MONROE CHECKING
06300 ONB/MONROE
April 2012**

Account Summary

Beginning Balance on	4/1/2012	\$40,708.57	Cleared	\$12,455.29
+	Receipts/Deposits	\$10,746.72	Statement	\$12,455.29
-	Payments (Checks and Withdrawals)	\$39,000.00	Difference	\$0.00
Ending Balance as of	4/30/2012	\$12,455.29		

Check Book Balance

Active	G 001-06300	OPERATING	\$9,718.37
Active	G 002-06300	JAIL	\$0.00
Active	G 003-06300	CLEARING	\$0.00
Active	G 004-06300	GIFT UNRESTRICTED	\$106.92
Active	G 005-06300	PLAC	\$355.00
Active	G 006-06300	RETIREEES	\$0.00
Active	G 007-06300	LIRF	\$0.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$2,275.00
Active	G 019-06300	GIFT-FOUNDATION	\$0.00
Active	G 020-06300	SPECIAL REVENUE	\$0.00
		Cash	\$12,455.29
	Beginng Balance	\$40,708.57	
	+ Total Deposits	\$10,746.72	
	- Checks Written	\$39,000.00	
	Check Book Balance	\$12,455.29	
	Difference	\$0.00	

MONROE COUNTY PUBLIC LIBRARY

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UNITED COMMERCE

06400 UNITED COM

April 2012

Account Summary

Beginning Balance on	4/1/2012	\$35,432.42	Cleared	\$9,591.28
+	Receipts/Deposits	\$9,158.86	Statement	\$9,591.28
-	Payments (Checks and Withdrawals)	\$35,000.00	Difference	\$0.00
Ending Balance as of	4/30/2012	\$9,591.28		

Check Book Balance

Active	G 001-06400	OPERATING	\$8,985.42
Active	G 003-06400	CLEARING	\$0.00
Active	G 004-06400	GIFT UNRESTRICTED	\$10.00
Active	G 005-06400	PLAC	\$350.00
Active	G 016-06400	GIFT-RESTRICED	\$178.22
Active	G 020-06400	SPECIAL REVENUE	\$67.64
		Cash	\$9,591.28
	Beginng Balance	\$35,432.42	
	+ Total Deposits	\$9,158.86	
	- Checks Written	\$35,000.00	
	Check Book Balance	\$9,591.28	
	Difference	\$0.00	

MONROE COUNTY PUBLIC LIBRARY

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FIFTH THIRD CHECKING

06500 FIFTHCKNG

April 2012

Account Summary

Beginning Balance on	4/1/2012	\$349,082.66	Cleared	\$299,501.44
+	Receipts/Deposits	\$605,914.39	Statement	\$299,501.44
-	Payments (Checks and Withdrawals)	\$655,495.61	Difference	\$0.00
Ending Balance as of	4/30/2012	\$299,501.44		

Check Book Balance

Active	G 001-06500	OPERATING	-\$107,978.31
Active	G 002-06500	JAIL	\$4,178.42
Active	G 003-06500	CLEARING	\$0.00
Active	G 004-06500	GIFT UNRESTRICTED	\$42,965.17
Active	G 005-06500	PLAC	\$100.00
Active	G 006-06500	RETIREEES	-\$1,856.10
Active	G 007-06500	LIRF	\$4,279.38
Active	G 008-06500	DEBT SERVICE	\$0.00
Active	G 009-06500	RAINY DAY	\$87,994.67
Active	G 010-06500	PAYROLL	\$3,328.44
Active	G 016-06500	GIFT-RESTRICED	\$85,449.66
Active	G 019-06500	GIFT-FOUNDATION	\$13,784.63
Active	G 020-06500	SPECIAL REVENUE	\$121,921.08
Active	G 021-06500	CAPITAL PROJECTS	-\$26,755.76
Active	G 022-06500	GATES HARDWARE	\$0.00
Active	G 024-06500	FINRA GRANT	\$4,919.71
Active	G 025-06500	LSTA-SMITHVILLE NEWS	\$0.00
		Cash	\$232,330.99

Beginng Balance	\$349,082.66
+ Total Deposits	\$605,914.39
- Checks Written	\$722,666.06
Check Book Balance	\$232,330.99
O/S Checks	\$67,170.45

MONROE COUNTY PUBLIC LIBRARY

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FIFTH THIRD SAVINGS

06510 FIFTHSAVG

April 2012

Account Summary

Beginning Balance on	4/1/2012	\$2,318,857.55	Cleared	\$2,382,040.31
+	Receipts/Deposits	\$413,182.76	Statement	\$2,382,040.31
-	Payments (Checks and Withdrawals)	\$350,000.00	Difference	\$0.00
Ending Balance as of	4/30/2012	\$2,382,040.31		

Check Book Balance

Active	G 001-06510	OPERATING	\$596.22
Active	G 007-06510	LIRF	\$1,115,993.67
Active	G 008-06510	DEBT SERVICE	\$140,610.66
Active	G 009-06510	RAINY DAY	\$1,124,839.76
Active	G 016-06510	GIFT-RESTRICTED	\$0.00
Active	G 020-06510	SPECIAL REVENUE	\$0.00
Active	G 021-06510	CAPITAL PROJECTS	\$0.00
Active	G 025-06510	LSTA-SMITHVILLE NEWS	\$0.00

Cash **\$2,382,040.31**

Beginng Balance	\$2,318,857.55
+ Total Deposits	\$413,182.76
- Checks Written	\$350,000.00
Check Book Balance	\$2,382,040.31
Difference	\$0.00

TO: Monroe County Public Library – Board of Trustees
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager
RE: Personnel Report
DATE: May 16, 2012

Beginning Employment

None

Ending Employment

- Chris Stearly, CATS, Master Control Operator, Pay Grade C, 20 hours per week, effective May 21, 2012.
- Erica Hookfin, Circulation, Page, Pay Grade A, 15-18 hours per week, effective May 12, 2012.
- Rachelle Fullam, Circulation, Page, Pay Grade A, 15-18 hours per week, effective May 31, 2012.
- Susan DeBolt, Circulation, Clerk, Pay Grade C, 20 hours per week, effective May 30, 2012.

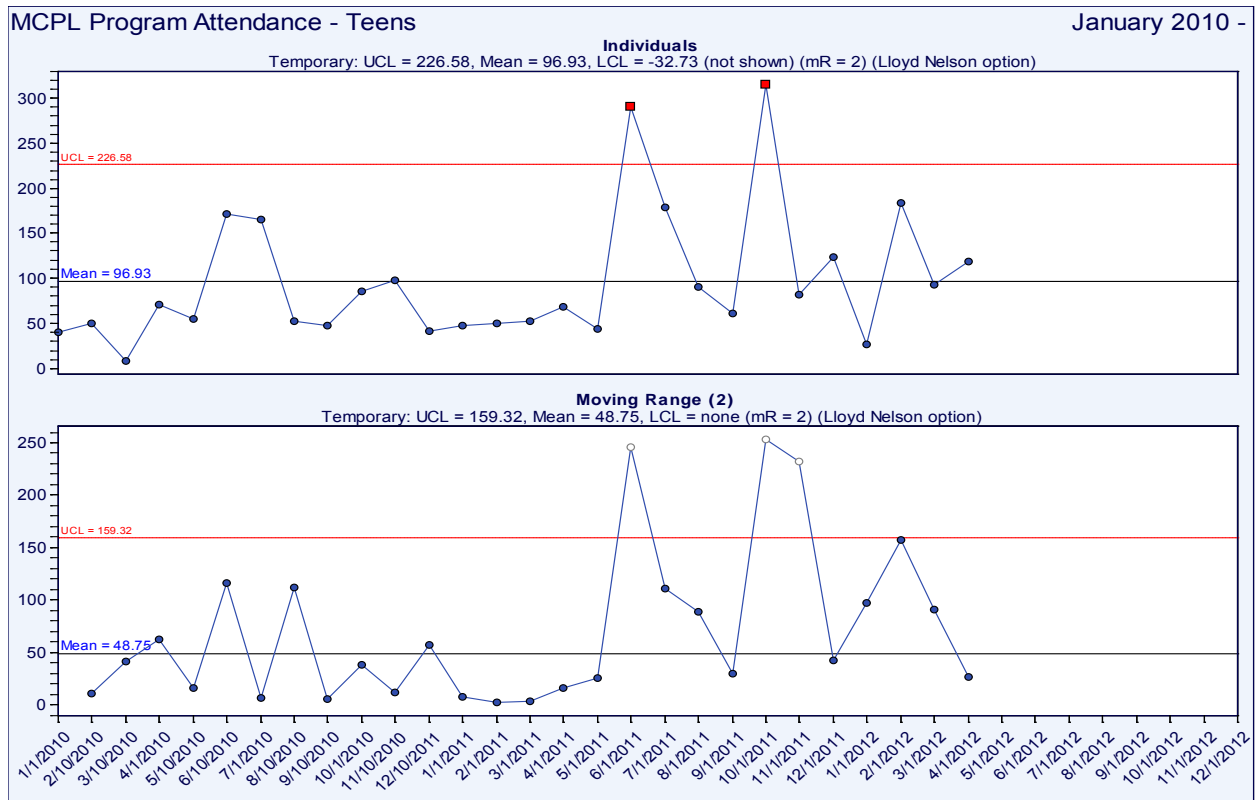
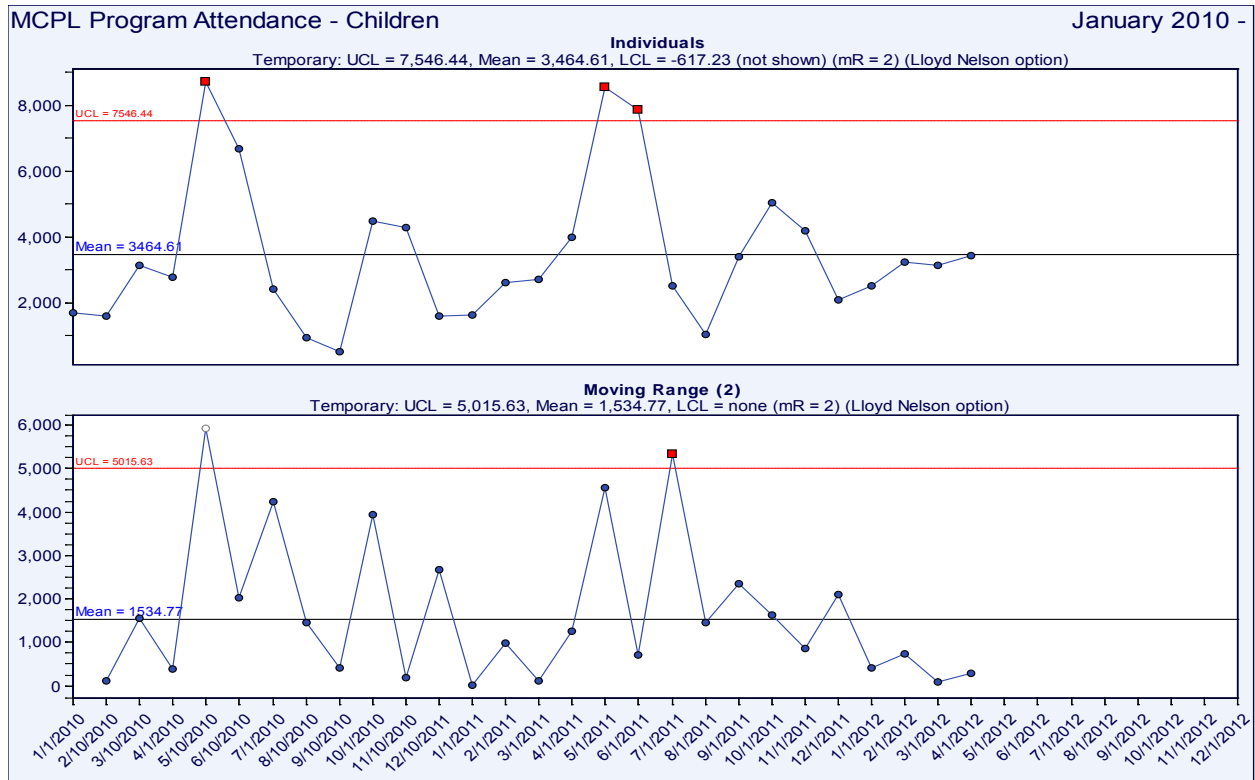
Job Changes

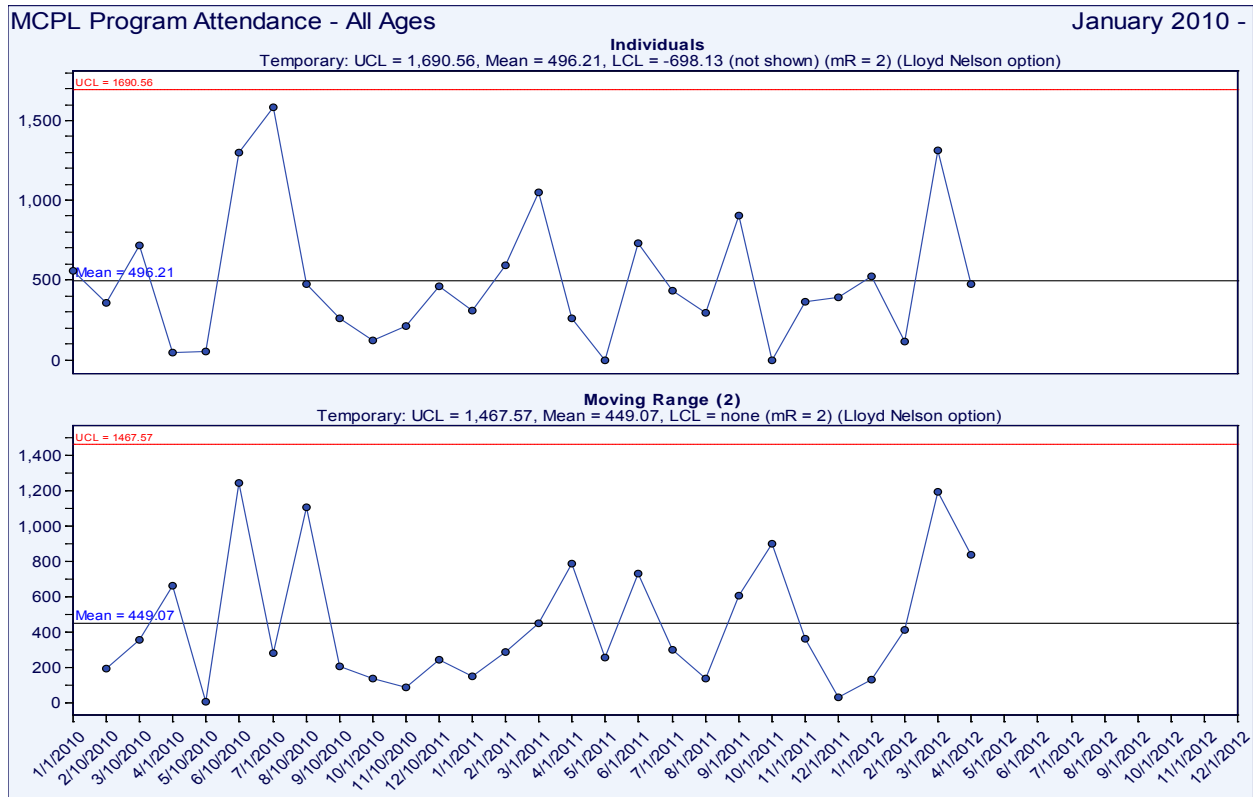
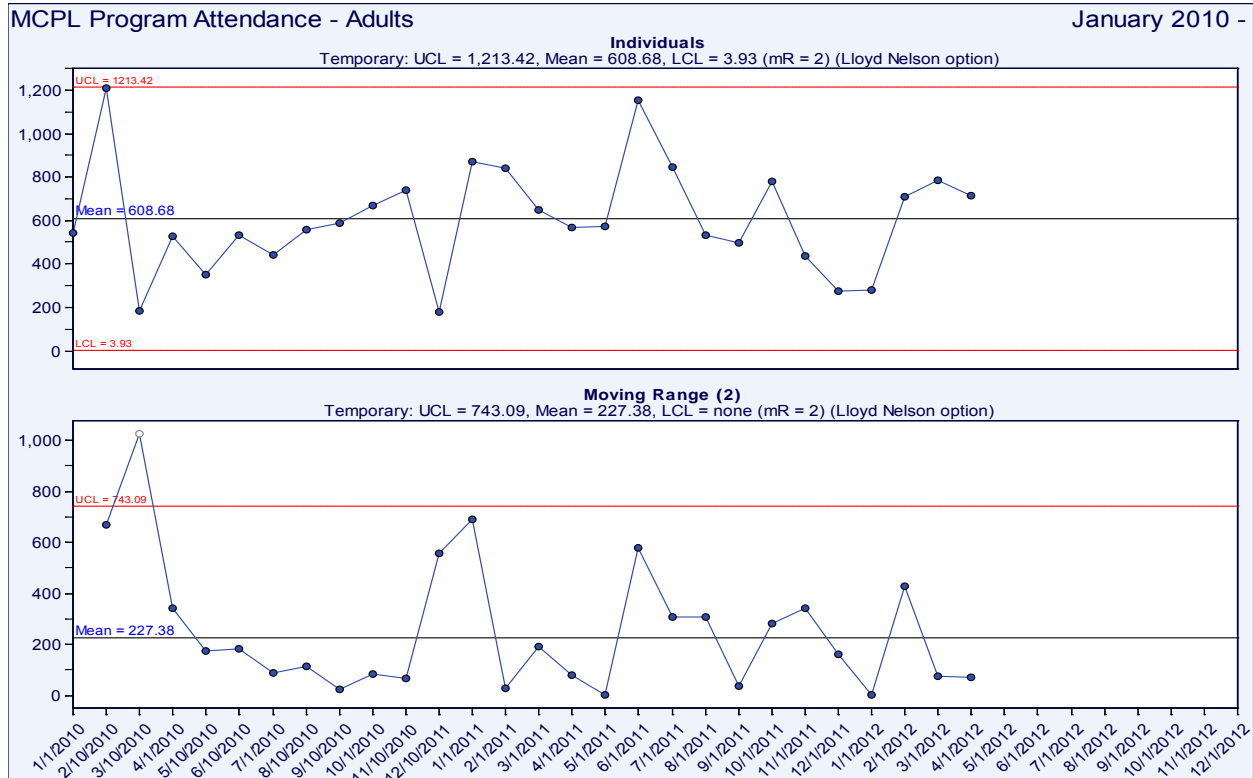
- Mary Jean Regoli, Administration, Friends Secretary, Pay Grade E, from 20 hours to 25 hours per week, effective April 9, 2012.
- Evan Gornik, Circulation, Page to Page Team Leader, Pay Grade A to Pay Grade B, 15-18 hours per week to 25 hours per week, effective May 7, 2012.
- Pam Wallace, Circulation, Clerk to Circulation Technician, Pay Grade C to Pay Grade E, no change in hours (37.5 per week), effective May 21, 2012.

2012 Board of Trustees Calendar

<i>Month</i>	<i>Date</i>	<i>Meeting</i>	<i>Topic</i>
January	11	Work Session	
	18	Board Meeting	
		Board of Finance	Review Investment Report and Policy
February	8	Work Session	
	29	Board Meeting	Election of Board Officers (new date set at 1/18 mtg)
March	7	Work Session	
	21	Board Meeting	
April	11	Work Session	
	18	Board Meeting	
May	9	Work Session	
	16	Board Meeting	
June	13	Work Session	
	20	Board Meeting	
July	11	Work Session	Draft 2013 Budget
	18	Board Meeting	
August	8	Work Session	Revise 2013 Budget
	15	Board Meeting	Approve 2013 Budget for advertising
September	12	Work Session	
	19	Public Hearing	2013 Budget
	19	Board Meeting	
October	17	Work Session	2013 Budget, as recommended by County Council
	24	Board Meeting	Adopt 2013 Budget; Adopt Final Bond Resolution and Approve Form of Continuing Disclosure Undertaking
November	7	Work Session	Approve 2013 employee insurance package
	14	Board Meeting	
December	12	Work Session	
	19	Board Meeting	Approve 2013 salary schedule; Award General Obligation Bonds

Goal 1: Strengthen support for literacy and lifelong learning.





1A. Increase pre-literacy skills among low-income children and families.

- April Head Start storytimes had a springtime theme with songs, stories and finger plays about bugs, ducks and delicious things that grow. We ended with two felt board presentations of *The Three Billy Goats Gruff*. After presenting the story once, the kids retold the story by themselves using their best goat and grumpy troll voices.
- Christina Jones presented a science- and math-themed Every Child Ready to Read workshop to parents and caregivers through Childhood Connections. Additionally, 179 patrons attended eight baby and toddler programs offered in the library, each of which incorporated discussions about developing pre-literacy skills in children.
- In addition to Learning Through Play programs in the LAPS, Children's Services staff presented 17 preschool programs for 913 children and caregivers in April. Two "Storyhour Extravaganza" patrons commented that their children have begun singing along and talking later in the week about the stories that were shared.
- More than 50 people attended Lisa Champelli's "Bunny Money" story time (part of "It's Your Money Week").
- Forrest Hills Special Education Cooperative and the Edgewood Early Childhood Center asked Stephanie Holman for basic information about summer reading and family program offerings; they will post the information on their Facebook page.

1B. Support development of reading, language, and comprehension of K-6 students.

- In an effort to redesign our upper-elementary programs, Mary Frasier hosted a focus group discussion with fifth grade students from the Project School. She followed the discussion with a survey and we're excited to begin using the feedback.
- The IU Center for the Study of Global Change presented a "Chinese Calligraphy" workshop for over 40 school age children. Some of the art is currently on display in the Homework Center.
- Because we begin Summer Reading promotional visits in May, April was the last month that we could accept invitations to bring our "Portable Programs" to the schools. We presented five programs for 240 students. The programs will resume in November after first grade tours.
- Edgewood Primary School had a Young Author's Conference and Stephanie Holman attended to tell stories to 175 children.
- Stephanie met with RBB Assistant Superintendent Carol Gardiner and an IU student to discuss the online summer school that will be offered to elementary students and how the branch can promote and connect with the reading lists and other elements of the program called "Moodle."

1C. Increase effectiveness of volunteer tutoring programs, including Children's Math and Reading Team, Math Homework Help, and VITAL.

- VITAL conducted Basic Literacy Tutor Training, session 2 .
- VITAL conducted ESL Tutor Training, session 2.
- The Children's Services Homework Center hosted 97 children during the 20 days it was open in April. Now that the school year is officially over, we can compare it to previous years. This was our first year without a coordinator. The services were reduced but our hours remained the same.
- Stephanie Holman communicated with new Retired Senior Volunteer Program (RSVP) coordinator Jordan Miller to assess and discuss the parameters and structure of our tutoring partnership this coming summer.

1D. Inform community members about the Library's response to literacy needs.

- The summer program brochure was completed and ready for printing.

1E. Strengthen literacy skills of adults.

- 72 VITAL learners were matched with individual tutors.
- 49 VITAL learners were registered in ESL Conversation Practice Groups for the spring session.
- A SLIS storytelling class attended a Preschool Story time to observe and discuss with Stephanie Holman.

1F. Strengthen readers' advisory services.

- The Adult and Teen Services Reader's Advisory group traveled to Ellettsville to discuss the summer reading program for adults and sharing responsibilities for blog reviews and book lists for the web site.

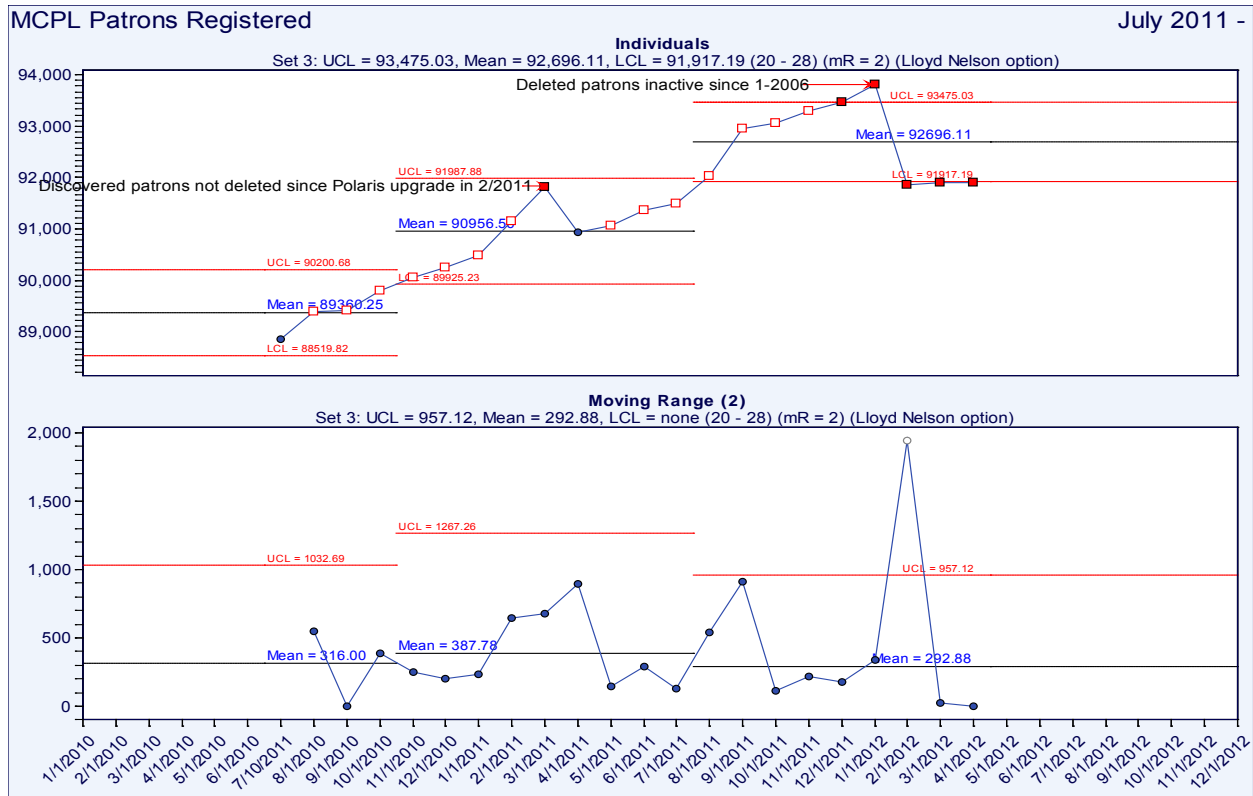
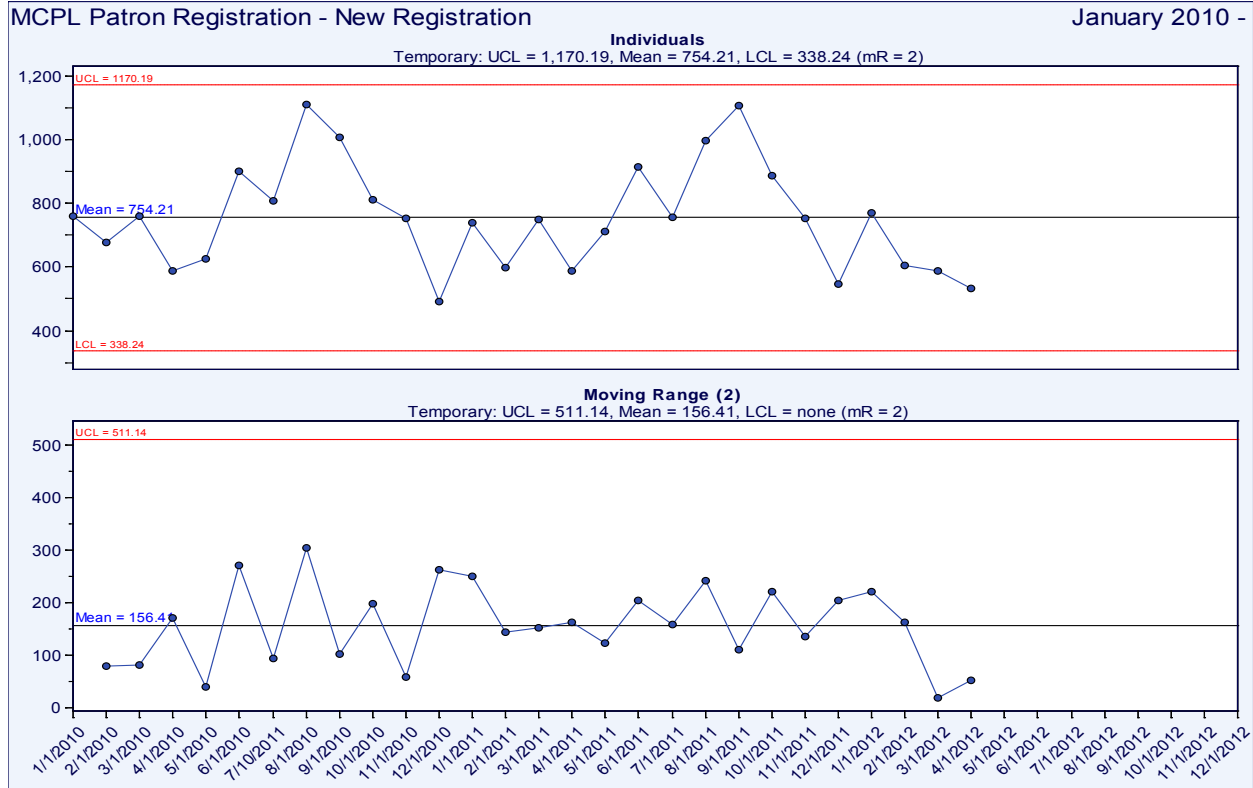
1G. Develop and evaluate partnerships to better serve target audiences.

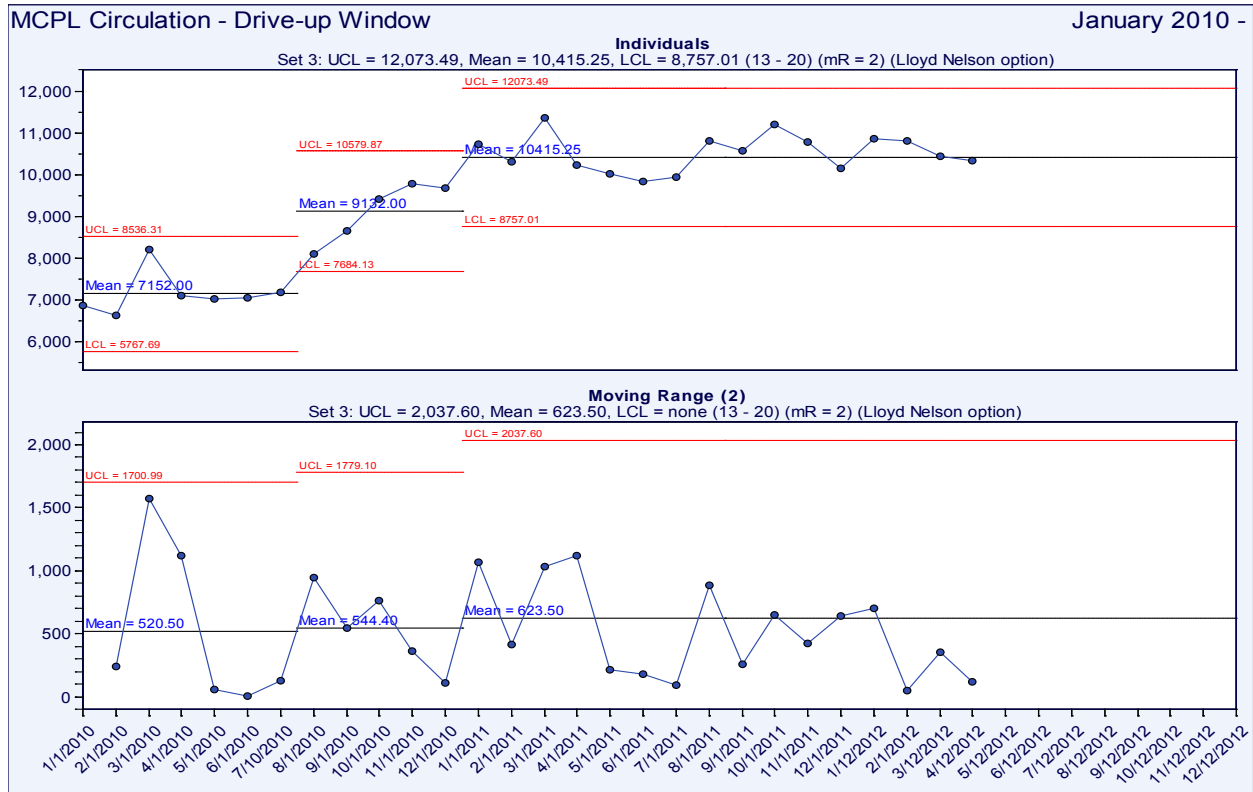
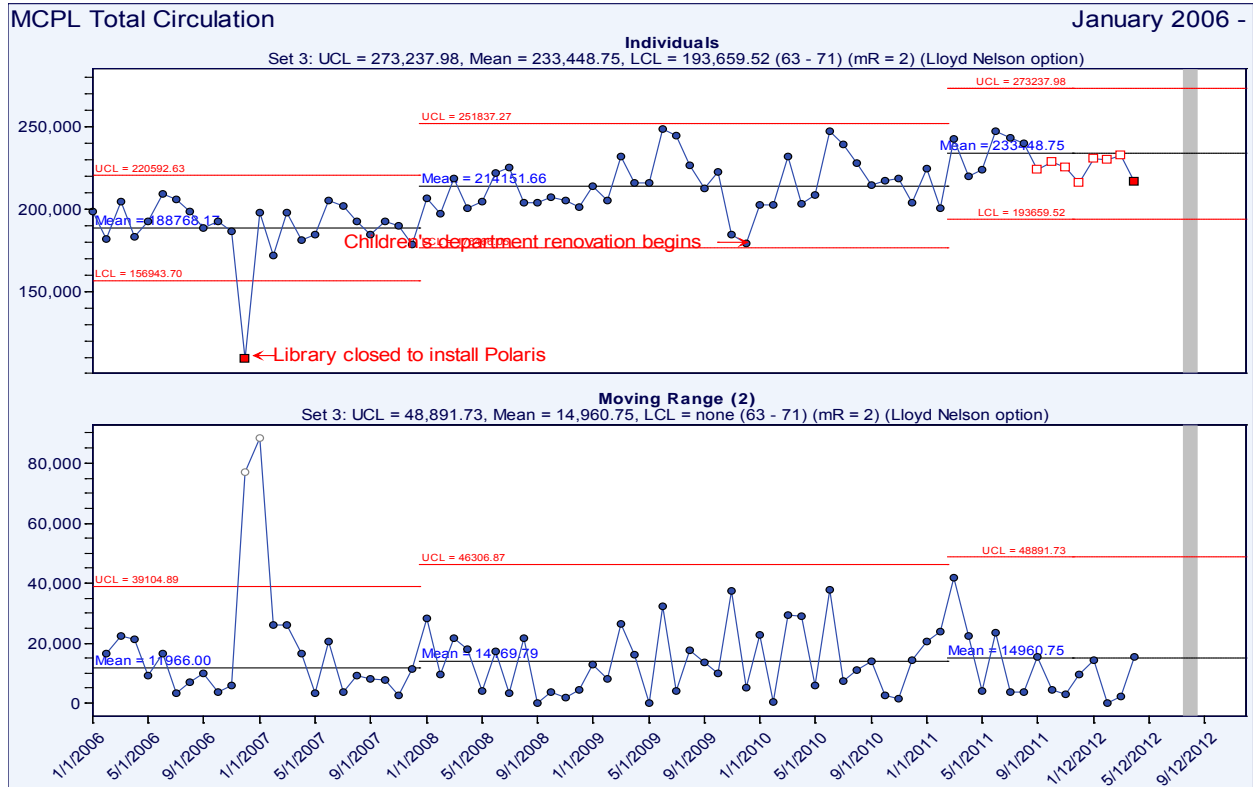
- Josh Wolf attended a stakeholders meeting at the IU Center for the Study of Global Change to discuss ways to develop and promote the "Alef Ba" and "YaYa" preschool language immersion programs.
- Children's and Outreach Staff met with programmers from the new Y location at Fountain Square Mall and discussed ways to partner. We expect to begin cooperative programming as early as this summer.
- Boys and Girls Club director Jeff Baldwin met with Stephanie Holman to plan partnerships with the Ellettsville Club.
- Sara Laughlin and Chris Hosler represented the library at Bloomington High School North's service learning presentations by students.
- Both the Non Profit Alliance and the Indiana Room were maintaining a list of meeting spaces around town. Christine Friesel suggested to the NPA that the Indiana Room simply merge the lists and host it on the MCPL website. The NPA is currently working on new content which should be available by the end of May. Work study students will maintain the list.

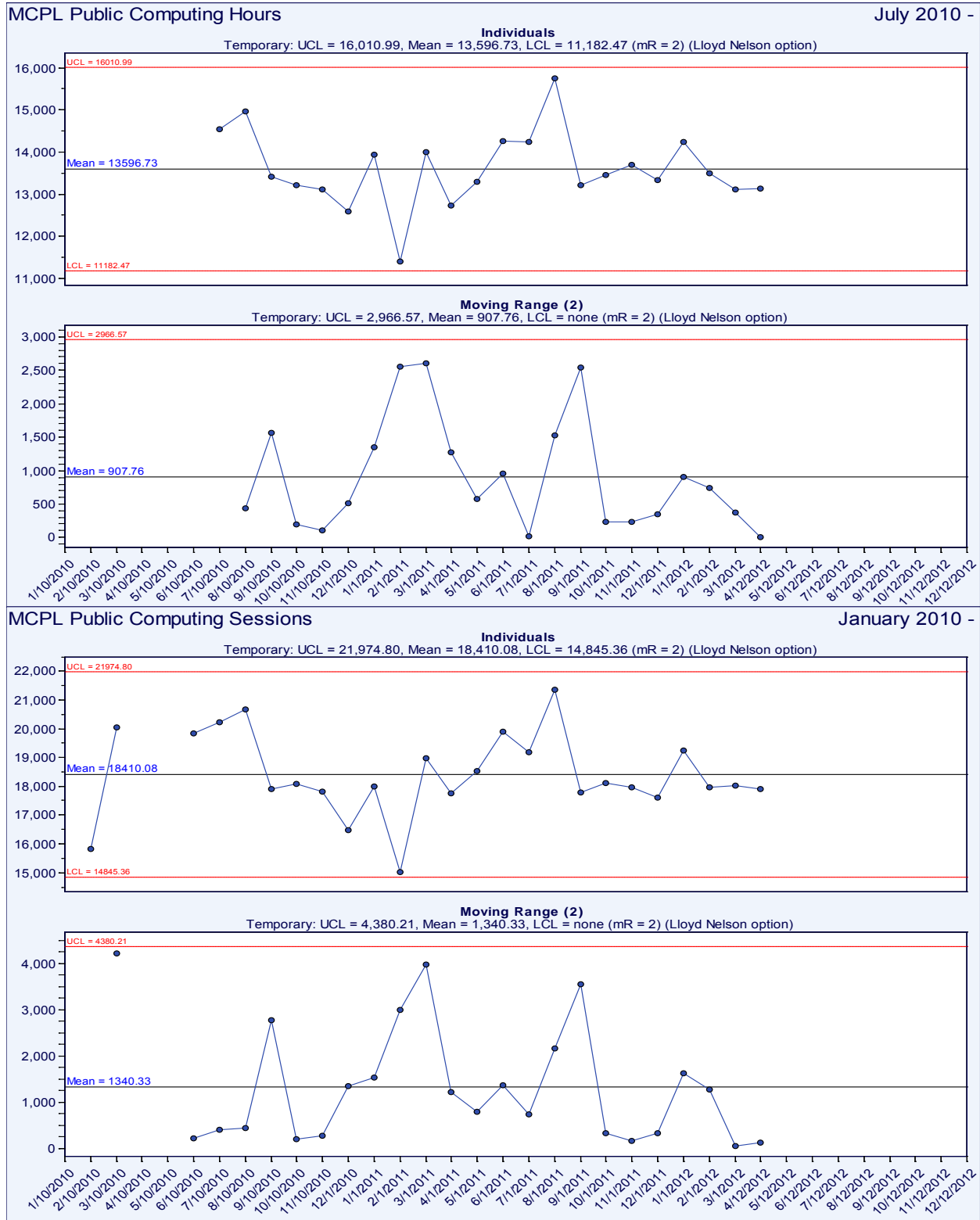
Goal 2: Expand access to information.

2A. Employ technology to facilitate better access to information.

April Access		
Website Visits	Home page hits	75,802
	Catalog hits	658,317
	Other hits	94,429
	TOTAL	828,548
Read It Off	Number registered	419
	Charges waived	\$427.26
	Number individuals with charged waived	55
	Number exiting program	13
Interlibrary loan	Items loaned	172
	Items borrowed	15





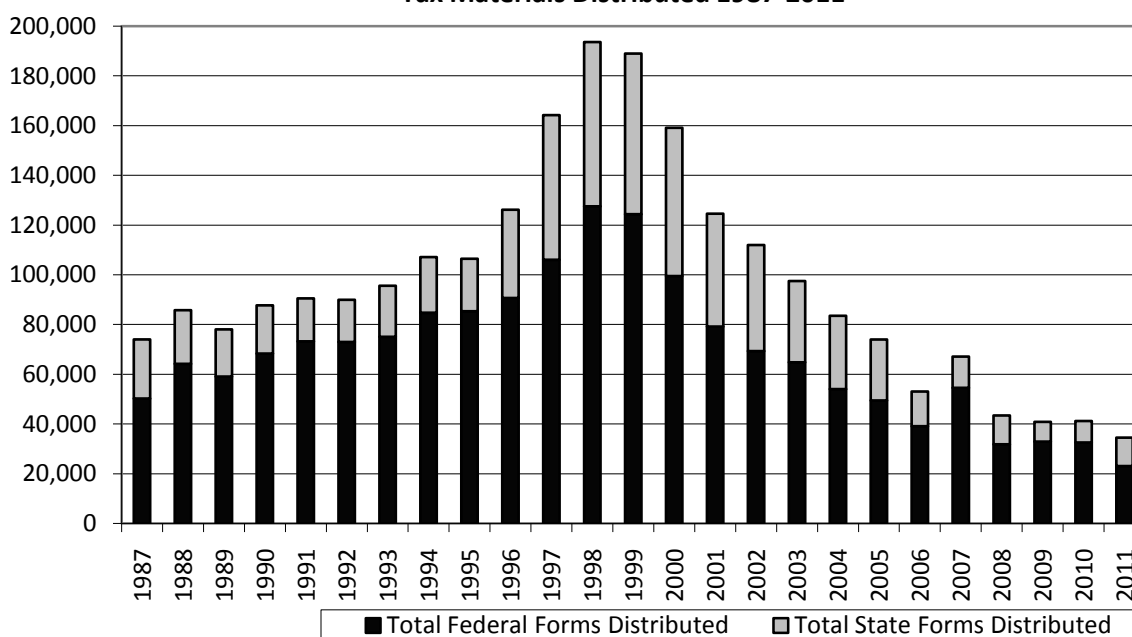


- Information Systems worked with Circulation to create new Polaris custom reports for number/types of notices sent by telephony, email, texting and print methods; and two categories of hold processes. This data, which helps us keep track of the impact of changing

processes and workflows, was cumbersome to collect or not available through the regular report interface.

- *Smithville News* images were uploaded to the Indiana Memory site and the promotional URL is working: www.mcpl.info/smithvilnews. Christine Friesel and Margaret Harter planned for promoting the collection. The press release will be sent just before the July 19 program at the History Center.
- Adult and Teen Services and Ellettsville Branch distributed 34,540 tax forms, including 23,100 Federal forms and 11,440 Indiana forms. Distribution of the 2011 tax forms returned to the patterns set over the last few years; federal forms distribution continued a downward trend. The number of Indiana forms increased over the prior two years only because Indiana increased the number of different forms required to file any form except IT-40EZ. The number of instruction books with forms was down by over 2,000, not due to lack of demand, but because the number of instruction books available to the library was cut by that amount. The library ran out of Indiana IT-40 books by mid-February and was unable to obtain more from the Indiana Department of Revenue. The Ellettsville Branch completed a very successful partnership with Area 10 and the United Way.

Tax Materials Distributed 1987-2011



2B. Improve web access.

- Information Systems manager Ned Baugh and Sara Laughlin met with Marilyn Hobbs, Karen Portle of AdTec to investigate what would be required to receive e-rate funds.

2C. Deliver information through CATS.

Government meetings	33
Patron programs	131
CATS community events	36
Dubs delivered	94
Programs added to collection	208

- CATS worked with Children's department actors and volunteers to produce the 2012 Summer Reading video; with Jason Evans Groth on the third It's Your Money PSA; and with VITAL to cover the four nights of the Quiz Bowl; plus many other community events.
- Monroe County Commissioners approved a list of fiber-related equipment for installation in the renovated Court House.

2D. Replace Bookmobile. COMPLETED

2E. Investigate changing or expanding hours.

2F. Open a second branch location.

2G. Improve service for people with disabilities.

- The Board approved the Notice and Grievance Procedure under the Americans with Disabilities Act. The Associate Director will be the ADA Coordinator.

Goal 3: Deliver exemplary service.

April Service		
Meeting Rooms	Main Library meeting rooms used	143
	Main Library auditorium used	33
	Main Library atrium	1
	Ellettsville Branch	16
	TOTAL MEETING ROOMS USED	193
Author Alert	Holds placed	281

3A. Improve parking for patrons and staff at Main Library.

3B. Improve efficiency of checkout, check-in, and holds processes.

3C. Improve materials security. COMPLETED

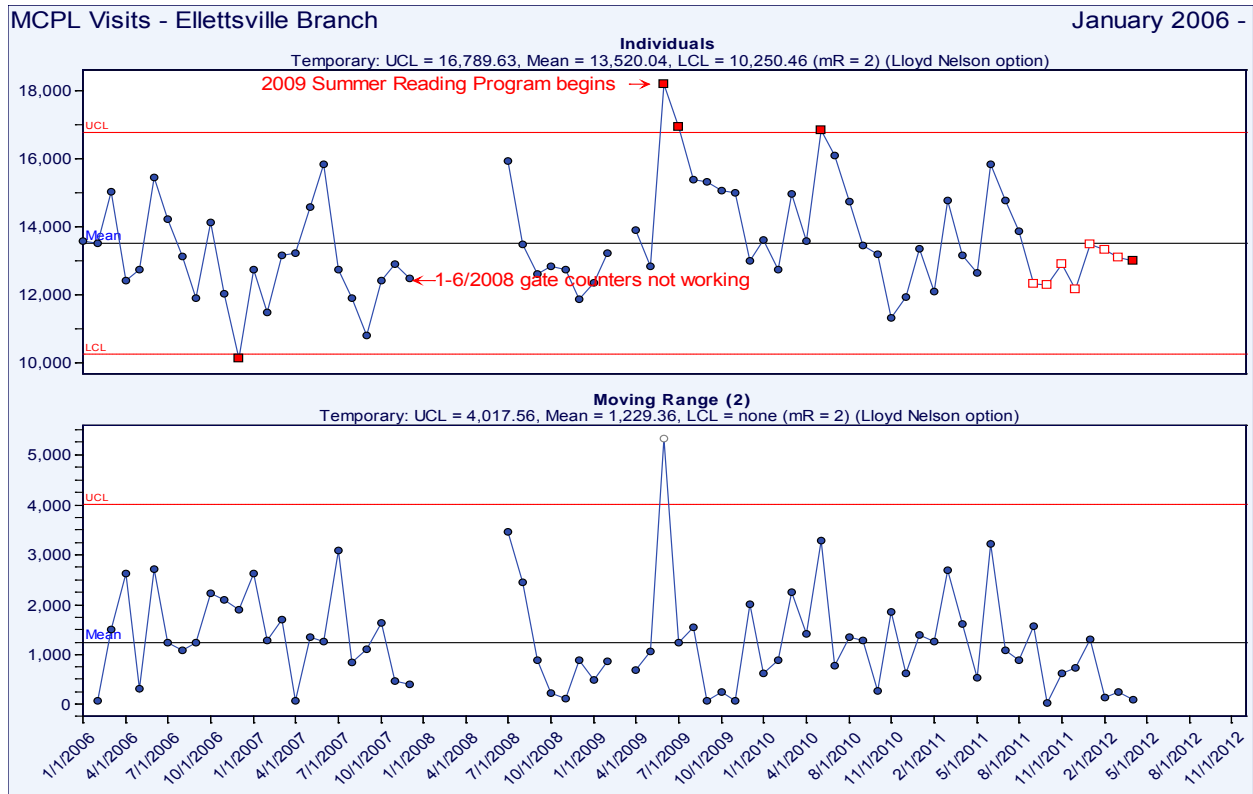
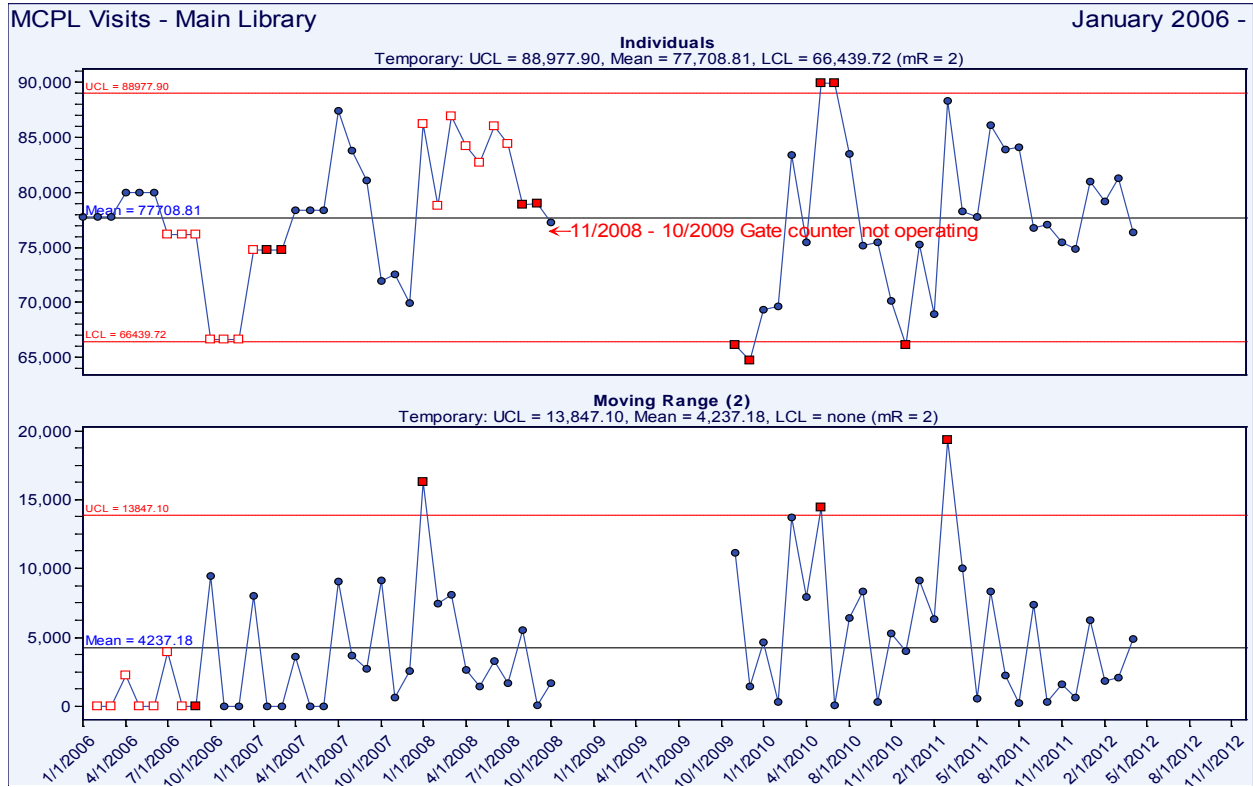
3D. Complete children's addition at Ellettsville Branch. COMPLETED

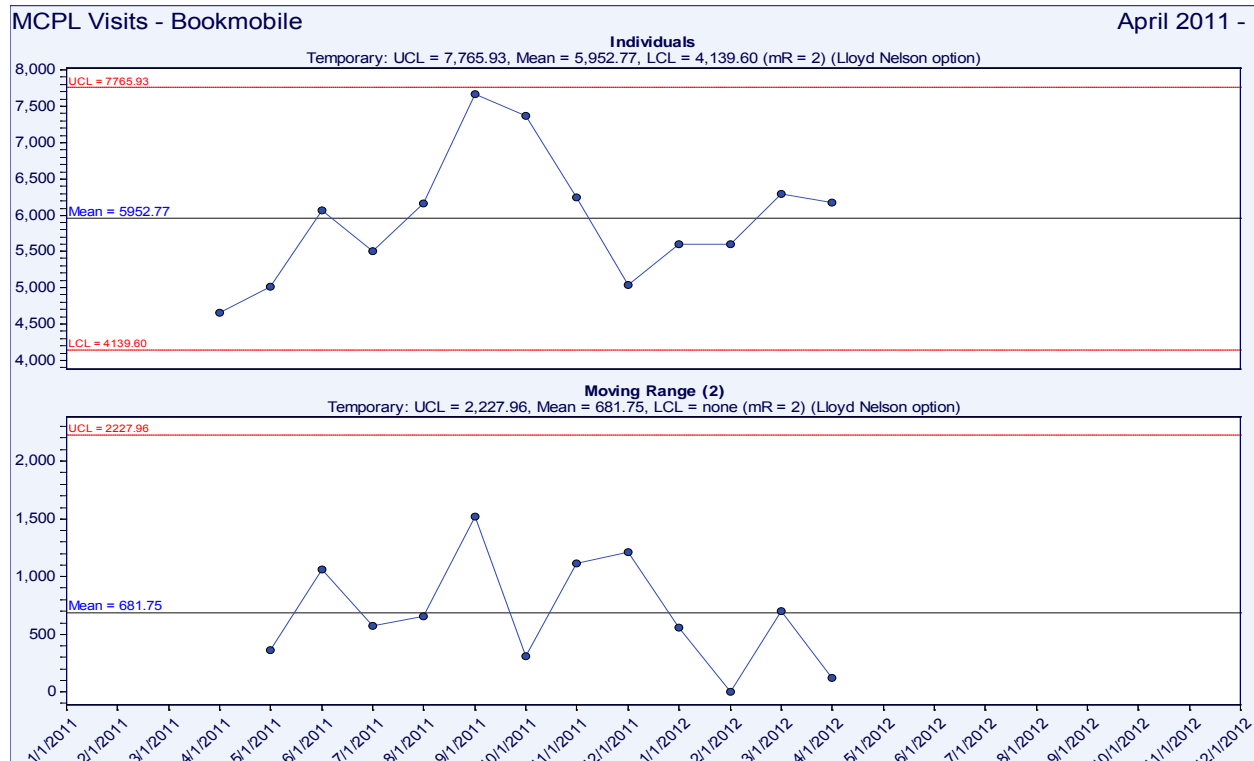
3E. Remodel Main Library to improve space utilization and update worn areas.

3F. Make exterior improvements and replace landscaping at Main Library and Ellettsville.

- Staff transferred some day lilies from the front to the area beside the children's room at the Ellettsville Branch.

3G. Provide high quality public technology services.



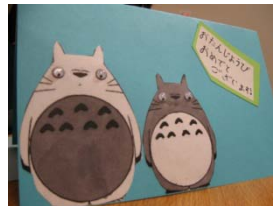


3H. Create engaging library experiences.

- We have received lots of positive feedback from the literacy spots developed by Mary Frasier, interns Evren Sengul and Angela Hircock, and Community Relations. These displays are interactive and develop crucial pre-literacy skills while encouraging play with language, shapes, and images.
- Sara Laughlin traveled to the Bedford and Brown County Public Libraries to coordinate programs with Dr. Faiz Rahman and Dr. Danilo Dragoni on their carbon cycle research, as part of an outreach grant from NASA.
- The library was the site of the City's Arbor Day celebration on April 27. Representatives from City Parks and Recreation, the City Parks Foundation, the City Tree Commission, and the library celebrated a new elm tree planted on Lincoln Street.
- The library received a brain, decorated by Dr. Jill Bolte Taylor, as part of the city-wide Brain Extravaganza. The brain will remain until October.
- 12 poetry lovers celebrated National Poetry Month by attending the book discussion program titled "Wind, Water, Forest, Stone: Poems about the Green Earth." One woman brought three poetry books from her childhood that had broken into pieces, but were obviously well-loved. Almost everyone shared at least one poem, including two by Mary Oliver, one by Joyce Kilmer, William Carlos Williams, Jenny Kander, Linda Gregg, Mark Doty, Jane Kenyon, Susan Stewart, and William Watson. Most poems were contemporary, but a few were by poets from long ago. Poems that got the best response were "in just spring" by e.e. cummings, Langston Hughes' "As Befits a Man," "Coastal" by Mark Doty, and especially Susan Stewart's "Wings."
- "It's Your Money" and the library participated in Monroe County Money Smart week, a partnership with United Way and other agencies to help promote financial literacy to a wide range of audiences. Programs at the library, including one in the Children's Department and one in Spanish, were attended by 168 patrons. Other programs took place at First Christian Church,

Saint Paul Catholic Center, and Medical Arts Building. Money Smart Week was the focus of the library's booth at the Business Expo.

- Amateur DNA researcher Ken Morgan presented "Bones, Blood and DNA" to 21 interested genealogists. His two-part presentation began with a history of the British Isles, the people, where they came from and where they are now on the historical timeline. The second part was his personal experience doing DNA testing for genealogical research.
- Christine Friesel taught "Finding Funders," a Foundation Center course with four patrons attending, two of whom were with a new non-profit in town. One participant was new to non-profit management and was happy to find the Foundation Center's databases.
- April's "Anime Club" made Totoro greeting cards inspired by the classic Miyazaki full length anime, *My Neighbor Totoro*.



3I. Improve signage, maps, and promotional capacity inside Main Library and Ellettsville Branch.

- New ALA Posters advertised National Library week.

3J. Offer regular customer service training and updates.

- The Staff Development committee continued its planning for Staff Day in October.

3K. Implement training to enhance technology core competencies.

- Circulation Technicians received basic training to post/edit content on LInt. Adding more staff to this circle responds to our immediate project of reorganizing and updating Circulation training information and staff resources. Technicians are now able to directly post the key task procedures they have been working on.

3L. Offer regular feedback opportunities for employees.

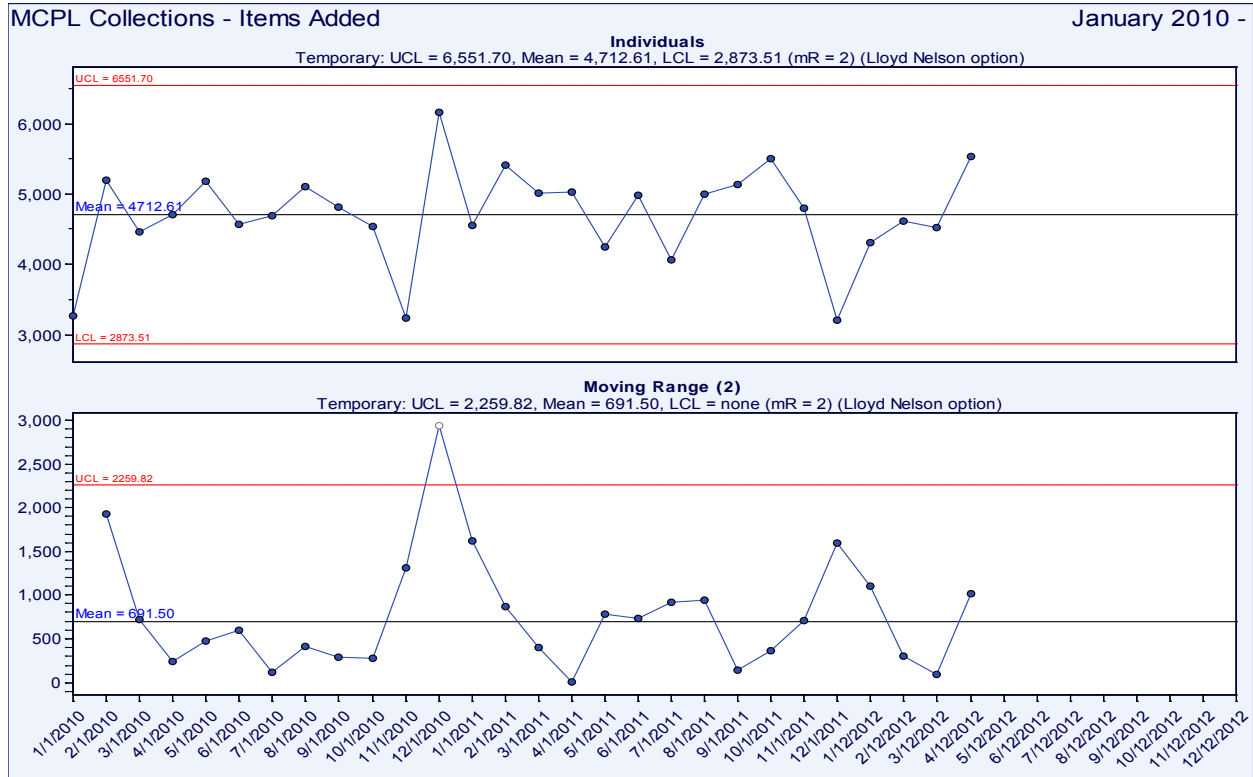
- The Director held all-staff meetings on April 25 and 26.

3M. Provide regular opportunities for community members to make suggestions for improving library services.

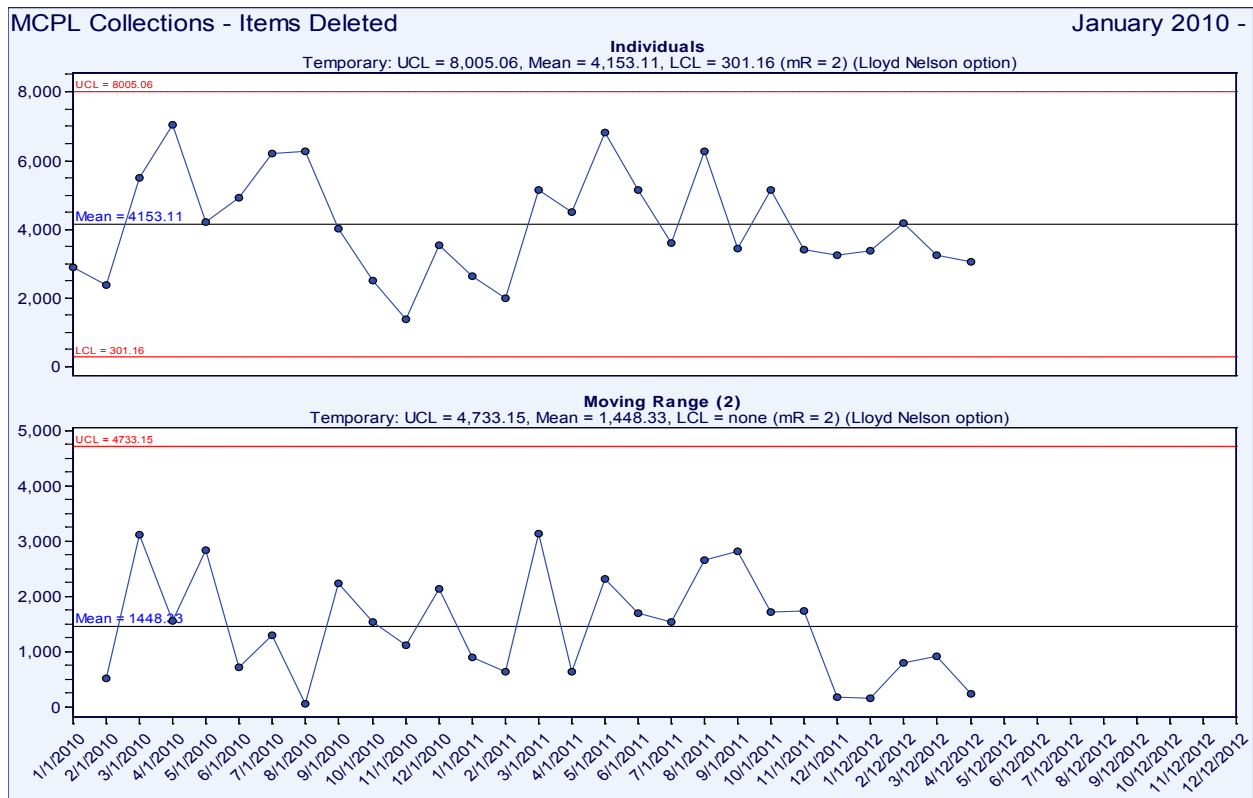
- The library's web site offered new opportunities to submit comments. Between April 2 and 30, 613 comments were received. Comments go directly to departments and to the Director.

Goal 4: Maintain High Quality Collections

4A. Purchase print materials that respond to community needs.



4B. Maintain functional and attractive library collections.



- Stephanie is undertaking a major weeding project in the picture book collection at Ellettsville. The shelves are looking very neat, approachable and are also supplying us with some lovely space for face-out marketing on each shelf.

4C. Continue to explore new formats.

- As part of the leadership training, a team of managers continued to explore e-book options in a rapidly-changing publishing environment.

4D. Improve patron satisfaction with movies collection.

- Ellettsville volunteers have been working regularly on a DVD cleaning project that will continue on through the summer.

4E. Improve the weeding process. COMPLETED

4F. Develop a children's collection endowment.

Goal 5: Optimize stewardship of the library's resources.

5A. Implement recommendations from classification and compensation study.

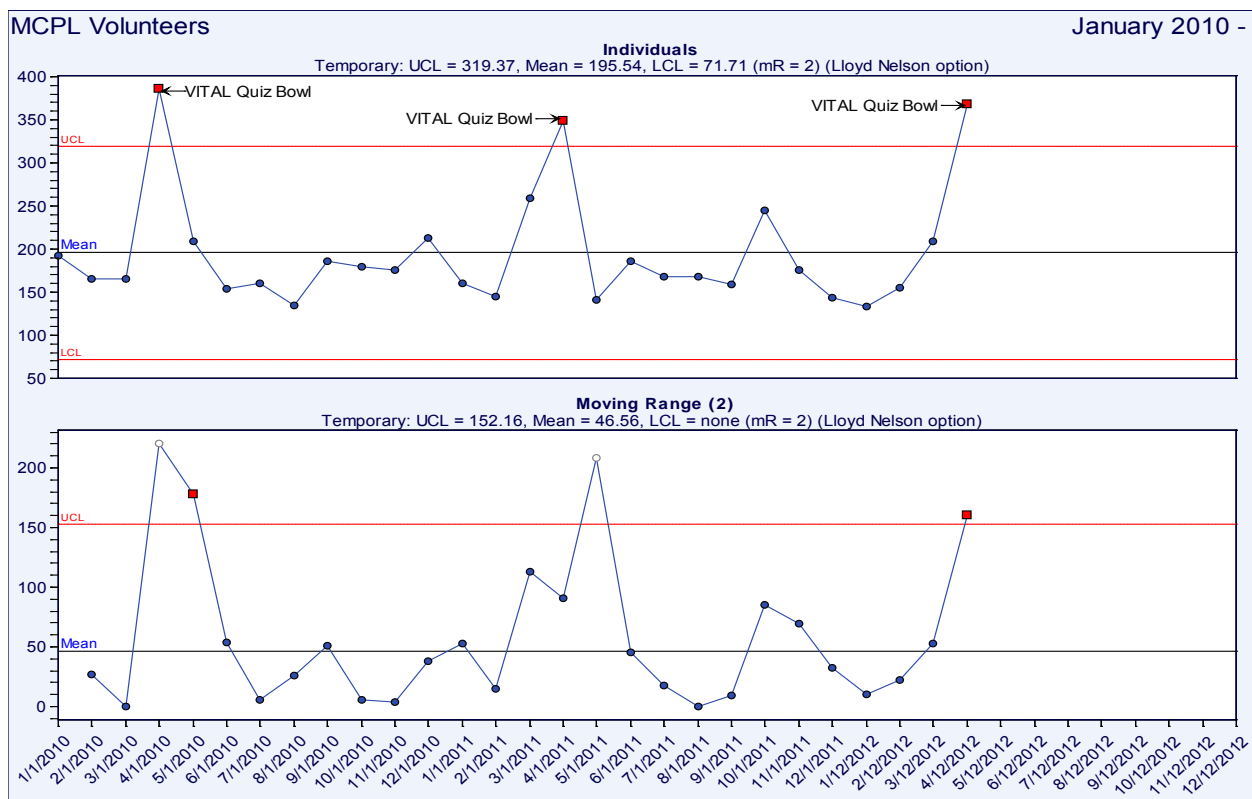
5B. Implement certification in employee hiring, development, and promotion. COMPLETED

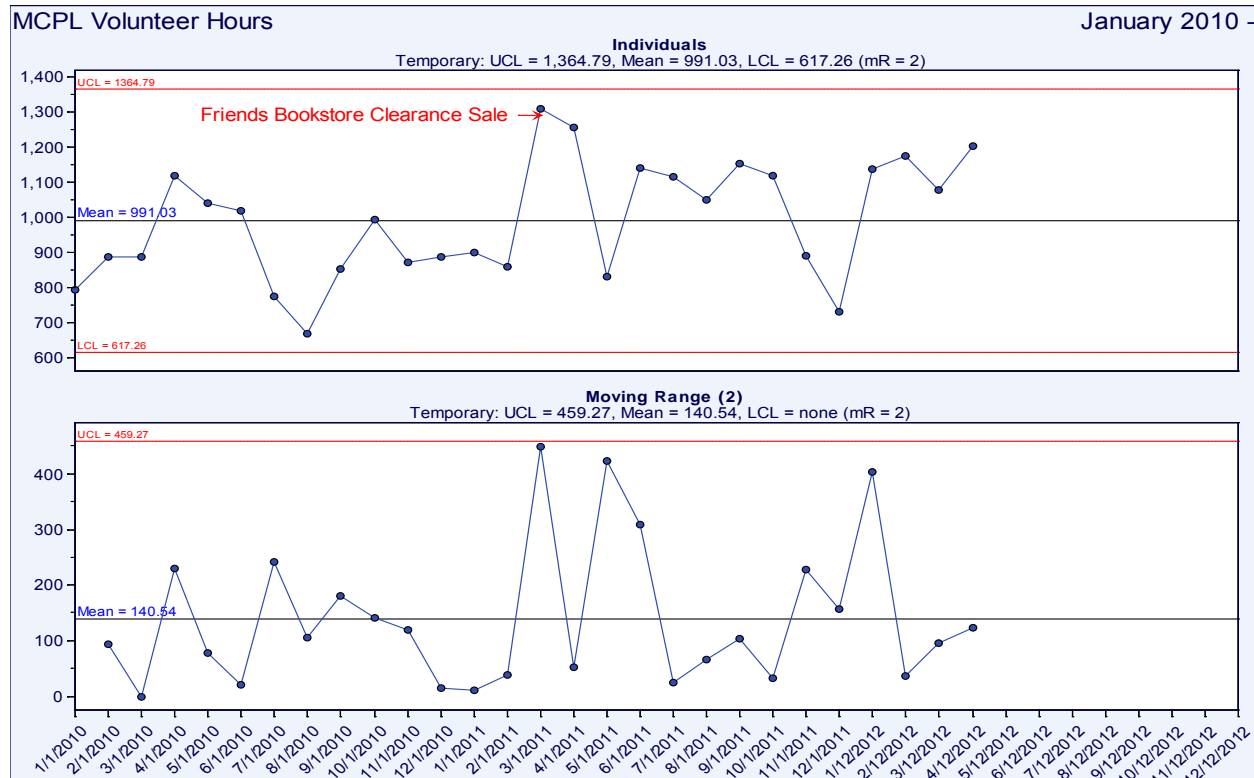
5C. Create staff development plan aligned with strategic plan.

- Managers attended the third leadership training session and continued work on their team projects.

5D. Complete negotiations for and begin implementation of first union contract. COMPLETED

5E. Optimize use of interns, volunteers, and work-study employees.



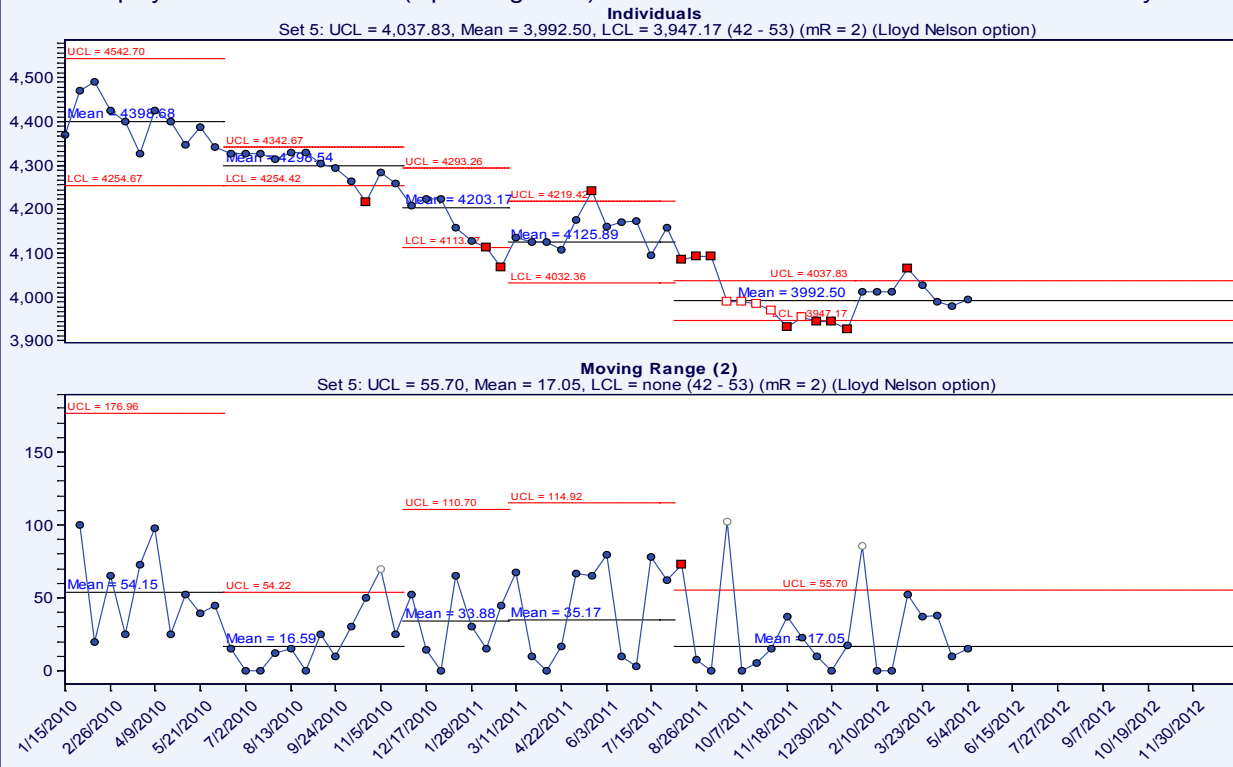


- SLIS intern Megan Bozzi concluded her internship at the branch and the evaluation form from SLIS was filled out, discussed with Megan and mailed to the school. She had a fantastic experience at the branch and recorded her experience at <http://internmegan.blogspot.com/>
- Mickey trained two new volunteers for shelf-reading tasks at the Ellettsville Branch.
- Ned Baugh, Vanessa Schwegman, and Paula Gray-Overtoom hosted an IU-SLIS class on Library Automation.

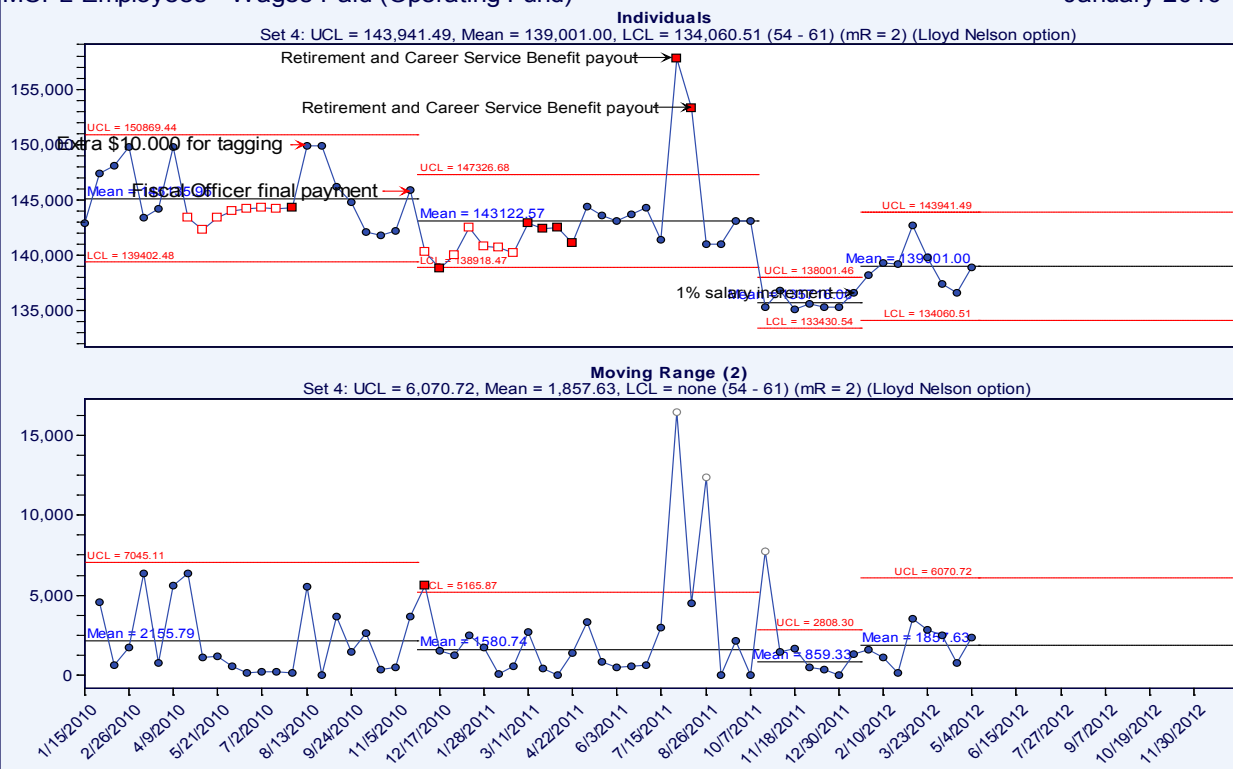
5F. Increase efforts to be an inclusive and attractive employer.

- The deadline for submitting applications for Associate Director was April 5. The interview team met and selected six for phone interviews. Five candidates were invited for onsite interviews in early May.
- Sara Laughlin and Kyle Wickemeyer-Hardy attended the Active Living Coalition workshop on wellness policy and systems change, presented by IU Health Bloomington Hospital and hosted by the library.
- Sara Laughlin hosted 22 directors of large Indiana public libraries on April 19-20 at the Ellettsville Branch. As usual, the meeting was a great opportunity to share best practices.

MCPL Employees - Hours Worked (Operating Fund) January 2010 -



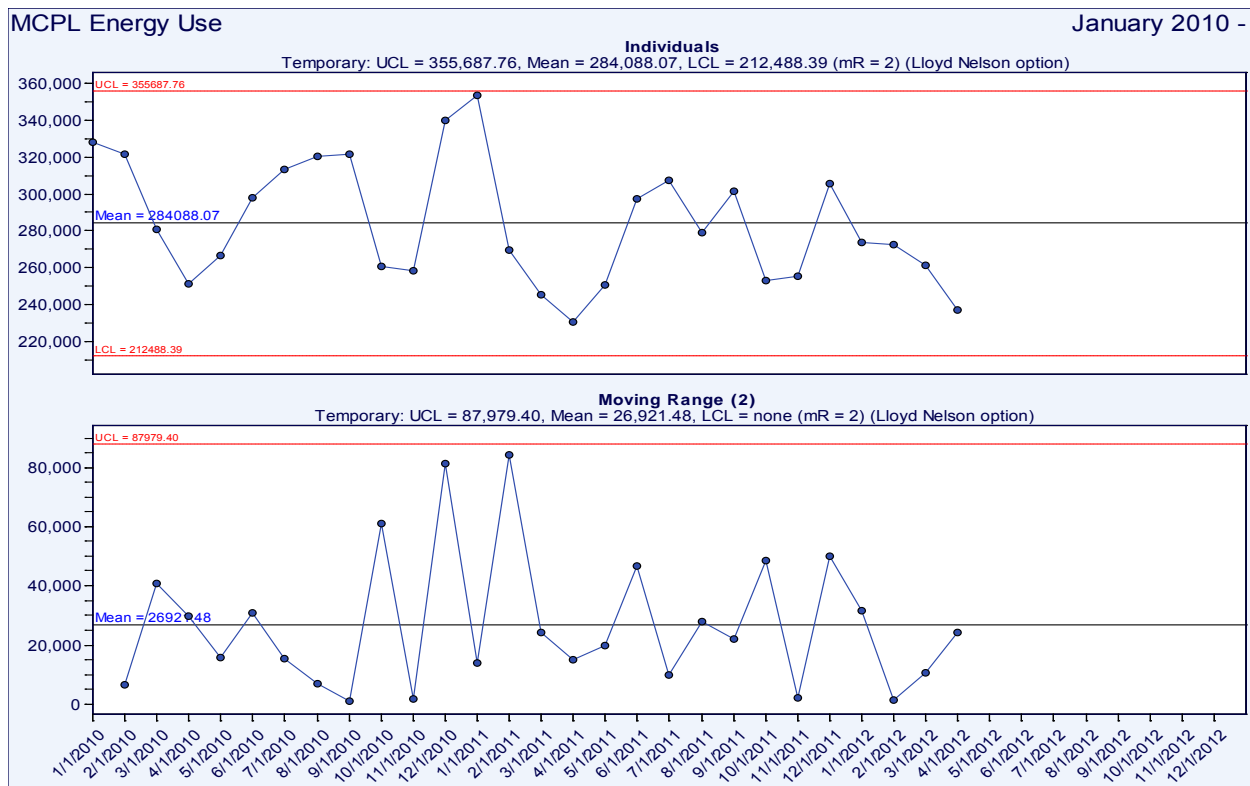
MCPL Employees - Wages Paid (Operating Fund) January 2010 -



5G. Support improvement of key processes.

- The library representatives on the Strategic Planning Committee met weekly. In early April, they reached 68 participants confirmed for the Future Search conference May 17-19. Another "logistics team" also met weekly to take care of the food, music, costumes, and other local arrangements for the conference.
- The Encouraging Positive Patron Behavior committee continued its work. Director Sara Laughlin responded to a number of media inquiries related to the new enforcement of the non-smoking policy, from Latonya Yarbro, IU Journalism student; Morgan Taylor, IU journalism
- Receptionist Brenda Seibel, the staff member who orders supplies, reports that the library saved \$6,086 in 2011 by ordering in bulk from Quill.com.

5H. Continue sustainability efforts to reduce energy consumption.



5I. Develop long-term facilities, equipment, and technology maintenance and replacement schedule.

5J. Maximize tax support.

5K. Increase funding from non-tax sources.

- VITAL held the 29th annual Quiz Bowl. 401 volunteer hours and \$7,015 were contributed (team entry fees, sponsors, team supporters, player fee donations).
- Library Snapshot Day yielded a wonderful new collection of photos of a regular day in the library, as well as survey results and comments. Both the Library and the Friends will use the photos.

5L. Work closely with Friends of the Library.

- Director Sara Laughlin and staff representatives Stephanie Holman and Penny Gillie attended the Friends Board meeting in April.
- Sara represented the library at the Friends New Member Tea.

Resolution to Establish New Subcategory in Operating Fund and to Transfer Funds between Major Categories within the Library Operating Fund

Monroe County Public Library

WHEREAS, due to an accounting change for ebook expenditures announced by the State Board of Accounts, certain existing appropriations in the Library Operating Fund now need to be transferred from one major category to another; and

WHEREAS, the library needs to create a new subcategory in its Operating Fund/Budget Classification Index to which such funds will be transferred;

NOW THEREFORE BE IT RESOLVED, that a new subcategory entitled "EBook Services" is hereby created within the "Other Services and Charges" category in the library's Operating Fund/Budget Classification Index and shall be assigned account number 38460; and

BE IT FUTHER RESOLVED, that the following transfers be immediately made within the Library Operating Fund,

Transfer from Operating Fund:

Category: "Capital Outlay"

Subcategory: "Electronic Resources"

\$2,063.55

Transfer to Operating Fund:

Category: "Other Services and Charges"

Subcategory: "EBook Services"

\$2,063.55

BE IT FURTHER RESOLVED, that for all subsequent years, the EBook Services shall be allocated in the "Other Services and Charges" category of Operating Fund.

DULY ADOPTED by the Board of Trustees of the Monroe County Public Library at its regular meeting held on the 16th day of May, 2012, at which meeting a quorum was present.

NAY

AYE

ATTEST:

Secretary

**Resolution to Transfer Funds between Major Categories
Within the Library Operating Fund**

Monroe County Public Library

WHEREAS, due to an accounting change for ebook expenditures announced by the State Board of Accounts, certain existing appropriations in the Library Operating Fund now need to be transferred from one major category to another;

NOW THEREORE BE IT RESOLVED, that the following transfers be immediately made within the Library Operating Fund:

Transfer from Operating Fund:

Category: "Capital Outlay"

Subcategory: "Electronic Resources"

\$128,583

Transfer to Operating Fund:

Category: "Other Services and Charges"

Subcategory: "EBook Services"

\$128,583

DULY ADOPTED by the Board of Trustees of the Monroe County Public Library at its regular meeting held on the 16th day of May, 2012, at which meeting a quorum was present.

NAY

AYE

ATTEST:

Secretary



**Monroe County
Public Library**

Main Library
303 E Kirkwood Ave
Bloomington, IN 47408
812.349.3050

Ellettsville Branch
600 W Temperance St
Ellettsville, IN 47429
812.876.1272

**A Municipal Corporation and Political Subdivision
of the State of Indiana**

I, Kari Isaacson, Board of Trustees President of Monroe County Public Library, a municipal corporation and political subdivision of the State of Indiana, hereby certify:

That only Sara Laughlin, Director, and Gary Lettelleir, Financial Officer, of the Library may execute the following transactions:

- (a) Enter into, complete, and execute, on behalf of the Monroe County Public Library, any and all documents necessary to entering into an agreement with Fifth Third Bank for trust, agency, or custodial services, and
- (b) Take all action necessary to carrying out the provisions of any such agreement including, but not limited to, transferring, selling, and assigning investments as permitted under IC 5-13-9 and transmitting instructions to Fifth Third Bank regarding the investment and/or distribution of funds.

One signature of either the Director or Financial Officer is required.

Kari Isaacson - Board President

Date

Sara Laughlin – Director

Gary Lettelleir – Financial Officer

www.mcpl.info