

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

**Wednesday, December 17, 2014
Meeting Room 1B
5:45 p.m.**

AGENDA

1. Call to Order –Valerie Merriam, President
2. Consent Agenda – action item – Sara Laughlin
 - a. Minutes of November 19, 2014 Board Meeting (page 1-5)
 - b. Minutes of December 10, 2014 Work Session (page 6-14)
 - c. Monthly Bills for Payment (page 15-21)
 - d. Monthly Financial Report (page 22-53)
 - e. Personnel Report (page 54-62)
 - f. 2014 Board Meetings Calendar (page 63)
3. Director’s Monthly Report (page 64-79) – Sara Laughlin, Director
4. Old Business
 - a. Renovation Update – Marilyn Wood
5. New Business – action items
 - a. 2015 Holiday Schedule, 2015 Pay Schedule, 2015 Salary and Wage Schedule Pay Resolution (page 80-84) – Kyle Wickemeyer-Hardy
 - b. CATS Contract-City of Bloomington (contract not yet received; policy page 85-96) – Michael White
 - c. CATS Contract-Monroe County (page 97-119) – Michael White
 - d. CATS Contract-Town of Ellettsville (page 120-121) – Michael White
 - e. 2015 Fee Schedule (page 122) – Gary Lettelleir
 - f. Checkout Policy Revisions (page 123-128) – Bara Swinson
6. Department Update – Michael Hoerger, Communications & Marketing
7. Public Comment
8. Adjournment

View the Board Packet on the Library’s website:

<http://mcpl.info/library-trustees/meetings>

MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, November 19, 2014
Meeting Room 1B
5:45 pm

Present:

David Ferguson, Valerie Merriam, Hans-Otto Meyer, Fred Risinger, and John Walsh

Absent: Kari Isaacson and Melissa Pogue

Staff Attendance: Michael Hoerger, Sara Laughlin, Gary Lettelleir, Martin O'Neill, Sue Sater, Bara Swinson, Kyle Wickemeyer-Hardy, Michael White, Marilyn Wood, and CATS staff

Others in Attendance: Tom Bunger

Call to Order

President Valerie Merriam called the meeting to order at 5:45pm in Meeting Room 1B.

The Board introduced themselves and stated the book they were currently reading.

Consent Agenda

Valerie asked for a motion to approve the consent agenda. John moved to accept the consent agenda. David seconded.

Valerie noticed the October 15 minutes stated Sara presented the consent agenda. It should have been Valerie.

Sara reported that Auditor from State Board of Accounts was here and the exit conference is scheduled for December 9. The Audit will not contain any comments. The Auditor did suggest suggestions a list of every employee and wages paid be included in the personnel report for each month, since the Board is to approve every claim. Sara stated that the new report included this month reflects the Library's effort to respond to the suggestion. Board members will be able to tie the total amount at the end of the payroll back to the report on page 15 of this packet that shows the funds coming out of the bank (the vouchers and the payroll for taxes).

Valerie asked if this report included all employees, including Administration. Sara confirmed that it did. The report on page 55 shows all employees paid from the Operating Fund and from the Special Revenue Fund, the only two funds from which wages are drawn.

Valerie also asked if we ever had a situation where an employee was paid from two different funds. Sara replied a current Outreach employee (from VITAL) is currently paid partially from the Operating Fund and partially from the Friends' Campaign funds. Beginning in 2015, this position will be totally supported by the Operating Fund.

Valerie called for a vote. The motion passed unanimously.

Director's Monthly Report

Sara Laughlin presented the report and added that last night, at the ILF banquet, the library received the 2014 library programming award, in recognition of the library's efforts to improve services to people with disabilities. After the first of the year, the plaque will be placed in a new trophy case in front of the meeting room on the second floor.

Valerie expressed her appreciation to the Children's Services department and all that is going on with their programming.

Valerie stated she was sure the library would see a spike in the numbers of people coming into the library, since the weather was getting colder. Sara agreed.

Valerie asked Sara if she responded to the parking change recommendations. Sara responded that she was happy to see the recommendation, which will be very favorable to the library, but she had not made a comment to the City Council. In the proposal, metered hours would be reduced from 8 am-10 pm to 10 am to 8 pm. This would allow patrons to visit the library at the beginning of a day or at the end of the day without paying for parking. The proposal also reduces the three free hours to one free hour across all City parking facilities, reduces the parking meter cost during the summer to \$.50 per hour, removes the convenience fee for using a credit card, and adds a mobile phone app that would allow parkers to pay upon leaving a parking space, rather than having to estimate the time needed at the time of parking.

Marilyn went to a meeting recently relating to the First Methodist Church's empty lot and recommendations for use.

Brief discussion followed. Then Sara yielded the microphone to Michael White, who presented a brief update on what's going on in CATS. Every election season, CATS works to inform the electorate by covering candidate forums and producing "Candidates on Demand". The library sends certified letters to all candidates inviting them to create a video; roughly one-third of candidates accepted the invitation. The graph of CATS web page views on page 67 shows a huge spike, confirming that this is an important service. You can see the relative pulse of the website, and then this huge spike when we did Candidates on Command, so we know it is used.

Michael O'Neill asked Martin to present information on what happens in the CATS studio during production of "Candidates on Demand". Each candidate had five minutes to speak.

CATS' goal is that every candidate is happy with his/her video statement. This year, many candidates asked if they could use their video statements elsewhere.

CATS partnered with community radio WFHB for election night coverage. It took weeks of planning to support a roving crew reporting live from the Justice Building, from Democratic and Republican party headquarters, and from election central. WFHB did a fine job of reading numbers as they came through.

Martin said he thought the Board might be interested in seeing activity numbers from 2004 compared with 2014. CATS has covered 333 government meetings so far this year, 50% more than in 2004. CATS-produced productions over the past ten years have doubled.

Valerie asked, with fewer staff, how often CATS had to deny requests. Martin responded that surprisingly it's very little. Production is scheduled one week ahead. Once government coverage is set, then any remaining production hours are dedicated to community events. Organizations can submit requests at any time, but we can't confirm until the schedule is set. CATS did have a few last-minute requests it couldn't accommodate recently, but the schedule was already full.

CATS has done as many as four live government meetings at the same time. Martin and Michael have discussed what would be the maximum number of productions per week CATS could comfortably handle. They estimated ten. There have been times this past year when CATS has almost reached that in a single day, but it tries not to turn down requests.

Hans asked about patron programs produced. Martin responded that CATS does help individuals produce programs. Valerie responded that cooking shows were an example. Martin added that churches come in and make shows, a homeless person did a documentary on being homeless, people have taped sports events, and a few just like to be on camera.

Valerie asked if individuals checked out equipment out from CATS or used their own equipment. Martin replied that people may use CATS equipment, but not as many as in earlier years, as it is cheaper for individuals to use their own equipment today. Many come in for assistance with editing.

Hans asked if he were to come in with a disc drive with some footage on it, could he edit it in CATS facilities. Martin responded yes, as long as he was making a program that would be placed on the CATS channel. Sara added that she and Martin recently had a conversation about community-produced programs, and wondered if those would fit better in our Digital Creativity Center in the future. Martin added that media is everywhere, even on cell phones. It isn't just video any more.

Valerie said she has seen some very interesting patron-produced content on CATS. Martin added that CATS still has older tapes and they are still being used and have value.

Sara thanked CATS for being here on Sunday afternoon when 11 former Presidents of the Friends of the Library came in for photo and video sessions, in preparation for the Friends 50th birthday celebration.

Valerie asked Martin to remind members of the public how to access these various tapes and how they can call these up to request they be shown on CATS.

Martin responded if people call CATS and ask for Adam Stillwell, he will be able to assist them. CATS does block specific times during the week where patrons can request that a show be shown. If they know what the title is, they can call, and we can fit it in we certainly will do that for them. Our library channel (all programs that are produced by CATS) are being live-streamed too, so people can watch them on the Internet as well as the city and county channels.

Old Business

Renovation Update

Marilyn Wood presented a renovation update. Contractors are working on the third floor and in the Teen and Digital Creativity space. Drywall is essentially complete, electrical rough-in and framing and the behind-the-wall inspection was completed on the first floor. Circular areas in the Teen area that have been framed and drywalled, and electrical work is almost complete. Contractors continue to address punch list items from the first phase of the project. Windows in the Children's Program Room have been installed. The Bookstore desk and counter are complete.

In the next couple of weeks, contractors will be finishing up the first floor bathroom repairs related to the flood in June. They will also be moving some junction boxes in the Digital Creativity Center.

Marilyn reported that work is on schedule for completion of construction on the third floor in late December and in the Teen and Digital Creativity space in late January.

Marilyn talked about the change orders approved since the Board last met and in the packet on pages 74-81:

- One is for \$678 for additional lighting in the bookstore. When we installed the bookcases in that space, the corners were simply too dark, and so we had to install some additional lighting.
- \$24,000 for fireproofing in the teen and bookstore areas, discovered when ceilings were removed and required to pass Fire Marshall inspection.
- \$8,000 for mechanical and plumbing changes in the ceiling of the teen area. It was necessary to relocate sanitary drains and duct work so that the ceiling could be completed.

Those are the change orders that we have received to date, but we are awaiting quotes for two more:

- The wall on the northeast side of the teen area was not deep enough to hold conduit. We are awaiting the cost on that for that change order.
- Move of 5-6 electrical junction boxes, which would be above the two recording booths and inaccessible, also a code violation.

Valerie asked if the Board needed to take any action on these change orders. Sara said no, they fall within the limit the Board approved.

John asked if we will still be under the limit with the ones coming. Sara responded she believes we will. Marilyn added that, with most of the above-ceiling and behind-walls work complete, we believe the contractors have identified and resolved the bulk of issues.

New Business

There was no new business.

Public Comment

There was no public comment.

Valerie thanked Sara for allowing the Board to attend the ILF sessions yesterday. Valerie stated that she went to a couple of interesting sessions, and she always appreciates when she comes out of a session and realize our library is right on target with the things that we are doing. She always applauds our staff after attending a session.

Sara announced that library staff presented three programs; Steve Backs presented one on maker spaces; Marilyn Woods and Ryan Stacy spoke on the staff development program; and Mary Frasier talked about early literacy spaces.

Adjournment

Valerie asked for a motion to adjourn. Dave moved. John seconded. The meeting adjourned at 6:29pm.

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES WORK SESSION
Wednesday, December 10, 2014
Meeting Room 1B
5:45 pm**

Present:

Kari Isaacson, Valerie Merriam, Hans-Otto Meyer, Melissa Pogue, Fred Risinger, and John Walsh.

Absent: David Ferguson.

Staff Attendance: Michael Hoerger, Sara Laughlin, Gary Lettelleir, Sue Sater, Bara Swinson, Kyle Wickemeyer-Hardy, Michael White, Marilyn Wood, and CATS staff.

Others: Tom Bunger.

Call to Order

President Valerie Merriam called the meeting to order at 5: 45 pm in Meeting Room 1B.

2015 Holiday Schedule, 2015 Pay Schedule, 2015 Salary and Wage Schedule Pay Resolution

Kyle Wickemeyer-Hardy presented the schedules and resolution that states the Board adopts a 2.5% incremental increase for all who are employed at the library as of December 31, 2014 (effective for the first pay date of 2015 on January 09, 2015 which includes the pay period beginning December 15, 2014 and ending December 28, 2014), and adopts the Holiday Schedule, Pay Schedule and the Salary and Wage Schedule.

Hans asked why we chose 2.5% rather than 3% or 2%. Sara responded the library's budget is increasing by about this percentage. The original proposal was for a 2% increase. When the health insurance quote came back lower than expected, we increased the recommendation to 2.5%. Valerie added that this would keep us in line with other county raises.

Kari asked Kyle to explain exempt vs. non-exempt. Kyle responded "hourly" and "salaried" are the most common descriptions. Sara added that exempt employees at the library are the director, associate director, managers, supervisors, and librarians.

John noticed an error on page 4, where it says at the bottom that active employees receive a 2%. Kyle said we will update that to indicate 2.5% for next week.

John asked if the spring holiday, April 5, happened to fall on Easter. Kyle responded yes, it does fall on that date, but staff not scheduled on Sunday can take the day off at any time around that holiday as a floating holiday.

CATS Contracts with the City of Bloomington, Monroe County, and Town of Ellettsville

Michael White presented the 2015 contracts with Monroe County and Town of Ellettsville. He expects the contract for the City to be here by next Wednesday. The contracts are identical to 2014 documents, except for 2.6% increases included in both. The City of Bloomington contract will reflect a 3% increase. Michael thanked all the governmental partners for CATS.

Valerie saw that the contracts for the County and Ellettsville have already been signed, awaiting for the Library Board to approve next week. She has the same problem that she had last year with the absence of language related to sexual orientation not being included in the non-discrimination clause. Valerie said she was surprised the County did not include such language in its contracts. She didn't know what the Library Board could do since both have been signed.

Michael said Sara brought Valerie's concerns to his attention just before the meeting. Michael stated that he would be happy to communicate with the City, County and Town to see if the language could be changed.

Michael asked if this language was included in all the library contracts. Sara responded that these contracts have been essentially unchanged for many years, and she hasn't paid enough attention to this particular clause. She and Michael will consult with Tom Bunger to see if changes are possible at this point. If not, we will insert the language next year.

Valerie asked if Michael had heard anything about potential state legislation filed at the General Assembly that could affect franchise funding. Michael said he hadn't heard anything on the Indiana front, but the FCC may make sweeping changes that may have ramifications for franchise fees and public rights of way. The whole landscape of television and digital media is changing, and people are cutting their cable at home. In the last quarter across the country, 150,000 Americans cancelled cable, leading to revenue drops of 0.1%. Michael stated as he finds out more about legislation, he will pass information along to the Board. Valerie thanked Michael and stated the Board certainly wants to be a good advocate for CATS.

2015 Fee Schedule

Gary Lettelleir presented the schedule with a few changes. We have added 2A, the new meeting room on the second floor and removed 1A. We also added information on the three programs that provide options for patrons to earn credits that can be applied to their overdue fines – Read It Off, Food for Fines, and the Fine Option Program.

Kari asked what the Fine Option Program is. Gary responded that patrons can work in Circulation and get \$5 per hour credit against fines and fees. Valerie asked if this included adults who had hefty fines. Bara said she would address these and other questions shortly under the Checkout Policy Revisions agenda item.

Sara called attention to page 11 regarding the non-resident fee. State law requires that the non-resident fee be at least as much as the per capita rate of property taxes paid. Every year, Gary does the calculation. For 2013, Monroe County property taxpayers will pay \$54.89 and our fee is \$60. If we get to that level, then we will be required to increase the non-resident fee.

Hans asked how many of non-resident cards we sell. Bara said there are currently six individuals who have purchased non-resident cards, available to those who do not live within a library taxing district. The more frequently used option, the Public Library Access Card (PLAC), is for people who do live in another library taxing district and wish to use the Monroe County Public Library and others outside their district. They can buy a PLAC and have access to any public library in Indiana, for \$50.

Hans asked if this was a fee set by the State. Sara responded that the State Library sets the PLAC card fee annually, based on a formula set in State law.

John asked if people who do not live in a library taxing district have the option to purchase a PLAC. Sara said no, only people who live within a taxing district are eligible. The majority of the counties in the state have at least some unserved area, but it is a small percentage of the population. If you are running a library in a county with unserved areas, it is a daily headache.

John asked why it was a headache. Sara replied the library staff have to say no to people who want to use the library, when they would rather serve them.

Fred added the PLAC card can be used in any library in the state including the Indianapolis Public Library.

Valerie asked if we ever recommend people use the IU Library, free to anyone with an Indiana drivers license. Sara replied yes, we send a lot of people to the IU Libraries, but usually they are seeking a particular item that is not held by us. Bara agreed that it depends upon the services. They may need university services, but if they are looking for popular materials, the IU Libraries is not a very good option.

Valerie asked if we have taken 1A off-line as a meeting room. Sara replied yes; it is being used as a "green room" for the auditorium. It has no windows, plumbing access under the floor, and

is not an ideal meeting room. Our new meeting room 2A on the second floor will be much more pleasant.

Kari stated she noticed we have included a fee for color copies on the fee schedule and asked when that option had been added. Sara responded it has been available for about a year. Kari asked where it is located. Sara responded it is located across from the information desk on the second floor and also does scanning.

Checkout Policy Revisions

Bara Swinson presented the revisions and stated the policy changes are in response to our partnerships with our schools to provide all children with library cards and to reflect state law.

The first change has to do with confidentiality. We have added one sentence on page 12 “when sharing with school partners to create and maintain accounts for students,” to create an additional exception to the confidentiality statement.

Hans asked who the school partners were. Bara replied the current partner is Monroe County Community Schools; we have met with Richland-Bean Blossom Schools and that district is also interested in joining the partnership. The goal is to have a library card in the hands of every student who is attending school in Monroe County.

Hans asked if, when we give students a library card, we are also giving the schools the right to find out what they are reading. Bara said no. Currently, in our procedures with this policy in mind, the school district shares its student data (name, birth date, address, phone, and email). Many students already have library cards, with a bar code assigned to them. We add the bar code number to the file and send it back to the school.

Hans said the confidentiality paragraph is about the confidentiality of library users’ account information. There is a list of exemptions from that. The last of the exemptions is highlighted in yellow. Hans wondered what that meant exactly. He asked if this was now an exemption of the confidentiality rule about users’ account information.

Bara responded that the new highlighted language is proposed because the Library has a new partnership with the school district.

Hans asked if the account information of the students is confidential or not. Bara replied that an IT employee at MCCSC could dig out a child’s name and library card number, so that level of confidentiality is breached. We want to acknowledge that is happening in the policy. Teachers in the school or students sitting next to each other in a school do not have access to the student’s account to see what that student might have checked out.”

John said this new exemption is not as broad as the other exemptions. We are only exempting a subset of all the things; a name and so on. We need a clause or something that indicates the more limited exemptions for schools.

Sara reaffirmed the Library is not sharing with the schools what students check out. We are actually taking their data and importing it into our system.

Fred added that it could be just be another sentence after the one proposed.

John said he understood the need for the exemption and he supported it, but the current language implies we could also share items checked out, which we do not want to do.

Hans says we want to say what is exempted and what is not exempted. You cannot give the kids a card and treat them differently than the way you would treat me for instance.

Sara and Bara will work together to make the change that the Board is requesting.

The next change, on page 13, would alter residence requirements for students. To have a library card, the current policy requires that an individual be a resident of Monroe County or own property in Monroe County.

Some MCCSC students do not reside in Monroe County and therefore currently do not qualify for a Monroe County library card. We want to offer residential cards with no additional fees for students who attend one of our partnering schools.

Hans asked if there are a number of people now who do not pay taxes but enjoy the services for the library for free. Sara replied there are not now, but under this proposal there would be a handful of students.

Sara said people experiencing homelessness are residents by law, but we are talking about students who live outside the county but attend MCCSC.

Valerie added that the Hoosier Hills Career Center is a partnership with surrounding school districts, and their out-of-county students would have access after this change.

John said he supported the changes, but based on previous discussions, he was surprised with these exceptions, and wondered if we could make other changes.

Sara responded yes, the Board does control the policy. Another option, in which many libraries participate, is a reciprocal borrowing agreement. We don't because we are surrounded by

smaller libraries and there would be a considerable drain on our resources without equivalent access advantages. Reciprocal borrowing works well between West Lafayette and Tippecanoe County public libraries, Mishawaka and St. Joseph County public libraries, or among Bloomfield, Linton, Worthington and Jasonville in Greene County, where there is a shared catalog.

Kari added a lot of materials are digital materials that students use, and they are not coming into the library.

Bara said our commitment is to all students in a Monroe County classroom, whether or not they reside in Monroe County.

The third policy change proposed would allow educators who teach in a Monroe County classroom but do not live in Monroe County to have a card for the duration of their employment. To support student learning, we want the teachers to know how to use our catalog and our materials and to incorporate them into their teaching and encourage students to use them.

Educators from Head Start and other preschools would also be eligible for a Monroe County Public Library card. We are being pretty flexible at this point for people who are teaching in pre-schools, student teacher aides in a classroom, and a variety of other things.

Kari asked if this policy would extend to paraprofessionals. Bara responded that it would include anyone who is working with students in a classroom.

Sara stated we said “educators”, and asked the Board if that was narrow enough language to cover that. Kari replied that she was not sure. Bara added this would apply for any school located in Monroe County.

Hans said the definition is they are employed and get salary from the school, and asked if they don’t need to have some endorsement from the school.

Kari asked what evidence we would ask them to provide. Bara said it could be a picture ID, a contract, a pay stub, or a letter on the school letterhead. We include in the language that it is intended for assisting students in a classroom and not intended to be a personal use library card.

Kari asked if there have been any discussion about increasing the collection, particularly early childhood materials for Head Start teachers. Sara responded we have very strong resources already in that area.

Melissa stated she thinks it’s a wonderful idea.

In the section on financial penalties, Valerie asked why employees of the Library do not incur fines. She felt they should be held to the same responsibilities as patrons. Bara responded that she would treat abuse of checkout by an employee as a behavioral issue. We do hold staff accountable for replacement cost, and their accounts would go to collection agencies, but we don't charge fines.

Valerie responded she doesn't know how that would make things run more smoothly. Sara responded that we have staff doors that do not have gates on them, and staff could simply take items out a staff door or adjust their fines in the patron account system. She added that we need to trust our employees. Valerie said she disagrees, because if staff can get into the system it doesn't make it right.

Kari said she would look at it as a small perk.

Bara responded that her philosophy would strongly disagree with that because staff are patrons and community members. They do not get special treatment.

Valerie asked for comments from the rest of the board.

Fred agreed with Kari that every job provides a little something. He would imagine a person working here might be more likely to get a book back on time. He stated that he thinks the library employees are responsible and want to avoid bringing materials back late.

John said he doesn't have a problems with not charging staff for fines. It unintentionally may provide a perk and he assumed abuse would be addressed in another way. If an employee had 50 overdue books, the supervisor would address it.

Valerie asked if we have a staff policy addressing this. Sara responded that it is addressed as a behavioral issue.

Hans asked why we do not take out the sentence. If the sentence were removed, nothing would change. Sara said that staff would be subject to fines. Valerie said if the Board felt the perk should remain.

John said Sara and Bara are disputing that it is a perk. It incidentally creates a perk, but that is not why this is put in according to the explanation we have received.

Hans asked if it says anywhere that an employee has to check out a book when he takes it home, instead of just walking out the back door. Bara responded if employees walk out the back door with library materials, it would be theft, and they could get fired for it.

Hans agreed with Sara that we have to be able to trust employees.

Sara stated she thinks this is the best path to take, in showing trust and managing exceptions. We talk about equitable access in our training, and that means not renewing an item indefinitely, etc. There are ways to balance access that are not obvious at first, but people are thinking about them at every level of our organization.

Valerie asked if there were exceptions for the numbers of rules that staff can have. Sara said no there are not, but our staff have the ability to do it for patrons. We negotiate a whole lot of situations on a whole variety of levels.

Valerie said she didn't realize staff could override renewals, for example, if there wasn't a request for a book. Sara said there are various levels of permissions in the system that have to do with employees' authority to make changes.

Valerie added if that we really do keep track of abuse of checkout by staff, she feels better about it. Bara assured her she did.

Bara next went over changes for credits and refunds for found items. She proposed to increase the minimum for cutting a refund check from \$10 to \$20. The Library would automatically issue a credit rather than sending out a check for credits below that amount. If there were an extenuating circumstance, the Library would issue a check for an amount smaller than \$20.

Valerie asked if there are any state requirements where we must end the year with accounts cleared. Sara responded that she was not aware of any such requirements.

Kari asked if she returned an item and the Library said it never came back, then later found it, would the library cut her a check or not? Bara replied that, if the refund amount were \$20 or more, the Library would issue a check. If it were less than \$20, the Library would either leave it as a credit or issue a check, if that were your preference.

Bara next went over new language related to the Fine Option Program, Read It Off for patrons under 14, and Food for Fines, an occasional program where the Library credits a patron's account when they bring in unperishable food items, which are donated to Hoosier Hills Food Bank. We have offered this program for several years. The State Library now requires that it be included in Board-adopted policy.

Melissa asked if it occurs at certain times in the year. Bara responded that it is organized and announced occasionally, but not on a regular schedule.

Public Comment

There was no public comment.

Valerie said she asked Sara when the Computer and Internet Use Policy would be on the agenda. Sara stated that she was behind in bringing it to managers, but she plans to add it to the agenda in January.

Adjournment

Valerie asked for a motion to adjourn. John moved. Kari seconded. All agreed.

The meeting adjourned at 6:54 pm.

MONROE COUNTY PUBLIC LIBRARY

***Check Summary Register©**

November 08, 2014 to December 09, 2014

Name	Check Date	Check Amt	
06600 MAINSOURCE CHECKING			
Paid Chk# 001114 AT&T (IL)	11/11/2014	\$418.74	4 DEDICATED LINES
Paid Chk# 001115 CENTURYLINK	11/11/2014	\$27.74	LONG-DISTANCE PHONE CALLS
Paid Chk# 001116 CITY OF BLOOMINGTON UTILITIE	11/11/2014	\$2,017.33	WATER & SEWER
Paid Chk# 001117 DUKE ENERGY	11/11/2014	\$25,932.93	ELECTRICITY
Paid Chk# 001118 JENNIFER HOFFMAN	11/11/2014	\$30.02	GAS FOR OUTREACH VAN
Paid Chk# 001119 KYLE WICKEMEYER-HARDY	11/11/2014	\$883.99	TRAVEL/SHRM MTG.
Paid Chk# 001120 SARA LAUGHLIN	11/11/2014	\$95.94	ADOLPLI TRAVEL EXPENSES
Paid Chk# 001121 SHELLI R. YODER	11/11/2014	\$46.64	REFUND ON LOST ITEMS
Paid Chk# 001122 SMITHVILLE COMMUNICATIONS	11/11/2014	\$177.67	PHONE
Paid Chk# 001123 STEPHANIE HOLMAN	11/11/2014	\$17.41	FD/ELL CHILD-SPLS
Paid Chk# 001124 VERIZON WIRELESS	11/11/2014	\$120.03	BKM DATA LINES
Paid Chk# 001125 VERONICA P. SILWAL	11/11/2014	\$63.74	REFUND ON LOST ITEMS
Paid Chk# 001126 WEX BANK	11/11/2014	\$603.23	FUEL
Paid Chk# 001128 ALL-PHASE ELECTRIC SUPPLY	11/13/2014	\$566.52	LIGHT BULBS
Paid Chk# 001129 AMERICAN SHREDDING	11/13/2014	\$36.80	DOCUMENT DESTRUCTION
Paid Chk# 001130 AVCAFE	11/13/2014	\$23.98	NONPRINT
Paid Chk# 001131 AVER'S PIZZA	11/13/2014	\$347.95	FD/CHILD-LUNCH W/STRIPE
Paid Chk# 001132 B & H PHOTO-VIDEO	11/13/2014	\$10,694.01	CATS EQUIPMENT
Paid Chk# 001133 BAKER & TAYLOR BOOKS	11/13/2014	\$30,889.47	BOOKS
Paid Chk# 001134 BANCTEC INC.	11/13/2014	\$31.83	MNTHLY FOLDER CONTRACT
Paid Chk# 001135 BLACKSTONE AUDIO, INC.	11/13/2014	\$50.00	NONPRINT
Paid Chk# 001136 BLOOMINGTON HARDWARE	11/13/2014	\$13.98	SPLS
Paid Chk# 001137 B-TECH LLC	11/13/2014	\$30.00	MNTHLY WEBSERVICE FEE
Paid Chk# 001138 BUNGER & ROBERTSON, LLP	11/13/2014	\$690.00	LEGAL SERVICES
Paid Chk# 001139 CHRISTINE MATHEU	11/13/2014	\$6,633.13	BLDG RENOV/PHASE III/PROJECT 1
Paid Chk# 001140 CINTAS CORPORATION	11/13/2014	\$243.05	FIRST-AID SPLS
Paid Chk# 001141 CYNTHIA A. JOHNSON	11/13/2014	\$150.00	FD/CHILD-PROGRAMS
Paid Chk# 001142 DARCI HAWXHURST	11/13/2014	\$57.00	VITAL/TUTOR MENTORING/QUIZ \$
Paid Chk# 001143 DEMCO, INC.	11/13/2014	\$2,596.39	CATALOGING SPLS/BKS
Paid Chk# 001144 DURKIN & VILLALTA PARTNERS	11/13/2014	\$960.00	CHILLER REPLACEMENT
Paid Chk# 001145 EDC EDUCATIONAL SERVICES	11/13/2014	\$103.62	BOOKS
Paid Chk# 001146 ELLETTSVILLE TRUE VALUE	11/13/2014	\$23.54	BLDG SPLS
Paid Chk# 001147 FREEDOM BUSINESS	11/13/2014	\$636.85	CARTRIDGES
Paid Chk# 001148 GALE/CENGAGE LEARNING	11/13/2014	\$1,111.00	BOOKS
Paid Chk# 001149 GE CAPITAL INFORMATION	11/13/2014	\$50.93	VITAL COPIER/MNTHLY CHARGE
Paid Chk# 001150 GENEALOGICAL PUBLISHING	11/13/2014	\$168.80	BOOKS
Paid Chk# 001151 HFI MECHANICAL CONTRACTOR	11/13/2014	\$1,785.50	BLDG REPAIR
Paid Chk# 001152 HOMES & LIFESTYLES	11/13/2014	\$32.10	2 SUBSCRIPTIONS
Paid Chk# 001153 INDIANA VOICE AND DATA, INC.	11/13/2014	\$5,995.50	STRUCTURED CABLING
Paid Chk# 001154 IU FOUNDATION/WFIU	11/13/2014	\$1,000.00	MORNING EDITION SPOTS
Paid Chk# 001155 IU FOUNDATION/WTIU	11/13/2014	\$1,000.00	FD/PRIMETIME PROGRAMS
Paid Chk# 001156 JERALD W. JAMES	11/13/2014	\$200.00	TALK TO AN EXPERT/FINRA
Paid Chk# 001157 LEARNING TREASURES	11/13/2014	\$649.95	FD/ELL- KITCHEN PLAY SET
Paid Chk# 001158 LOGISTECH, INC.	11/13/2014	\$933.99	BOOKS
Paid Chk# 001159 MANGO LANGUAGES	11/13/2014	\$7,911.54	DATABASES
Paid Chk# 001160 MENARDS - BLOOMINGTON	11/13/2014	\$23.97	CLEANING SPLS
Paid Chk# 001161 MIDWEST COLLABORATIVE FOR	11/13/2014	\$15,600.53	DATABASES
Paid Chk# 001162 MIDWEST PRESORT SERVICE	11/13/2014	\$663.90	POSTAGE
Paid Chk# 001163 MIDWEST TAPE	11/13/2014	\$12,994.46	NONPRINT
Paid Chk# 001164 NAPA AUTO PARTS	11/13/2014	\$9.99	DIESEL EXHAUST FLUID
Paid Chk# 001165 NATURE'S WAY, INC.	11/13/2014	\$85.00	INTERIOR PLANT MAINT.
Paid Chk# 001166 NEW READERS PRESS	11/13/2014	\$360.51	BOOKS
Paid Chk# 001167 OCLC, INC.	11/13/2014	\$3,323.67	MONTHLY OCLC USAGE
Paid Chk# 001168 RANDOM HOUSE, LLC	11/13/2014	\$702.30	NONPRINT

MONROE COUNTY PUBLIC LIBRARY

***Check Summary Register©**

November 08, 2014 to December 09, 2014

	Name	Check Date	Check Amt	
Paid Chk#	001169	RECORDED BOOKS, INC.	11/13/2014	\$978.40 NONPRINT
Paid Chk#	001170	SAFEGUARD	11/13/2014	\$745.41 LASER CHECKS & DEPOSIT TICKETS
Paid Chk#	001171	SAM'S CLUB/SYNCHRONY BANK	11/13/2014	\$133.80 FD-T/DCL - REFRESHMENTS
Paid Chk#	001172	SAMUEL R. FINLEY	11/13/2014	\$55.00 GUITAR REPAIRS
Paid Chk#	001173	SELECT SPORTS OUTFITTERS	11/13/2014	\$132.00 FD/BOOK CLUB KIT TOTES
Paid Chk#	001174	STEPHANIE HOLMAN	11/13/2014	\$70.54 FD/ELL SPLS
Paid Chk#	001175	SWEETWATER	11/13/2014	\$29.97 MIC CLIPS
Paid Chk#	001176	TANTOR MEDIA	11/13/2014	\$78.47 NONPRINT
Paid Chk#	001177	THE HERALD-TIMES, INC.	11/13/2014	\$32.45 PUBLICATION/ADD'L APPROPRIATION
Paid Chk#	001178	VIRGINIA H. RICHEY	11/13/2014	\$60.00 FD/ELL - STORYTIMES
Paid Chk#	001179	WESTON WOODS STUDIOS	11/13/2014	\$35.95 NONPRINT
Paid Chk#	001180	WFHB	11/13/2014	\$2,500.00 4TH QTR NEWS PROGRAM
Paid Chk#	001181	3M	11/19/2014	\$27,051.33 E-BOOKS
Paid Chk#	001182	AMERICAN UNITED LIFE INS. CO.	11/19/2014	\$1,385.00 403b TSA/AUL W/H
Paid Chk#	001183	APPLE-EYE PRODUCTIONS	11/19/2014	\$800.00 FD/CHILD-PERFORMANCES
Paid Chk#	001184	BAKER & TAYLOR BOOKS	11/19/2014	\$21,540.18 BOOKS
Paid Chk#	001185	BRILLIANCE PUBLISHING, INC.	11/19/2014	\$22.17 FD/BOOK BAG KIT
Paid Chk#	001186	CENTER POINT LARGE PRINT	11/19/2014	\$217.50 BOOKS
Paid Chk#	001187	COMCAST	11/19/2014	\$14.84 CABLE EQUIP. RENTAL
Paid Chk#	001188	EBSCO	11/19/2014	\$28,065.03 PERIODICALS
Paid Chk#	001189	ELLEN G. SIMMONS	11/19/2014	\$50.00 REFUND ON LOST ITEM
Paid Chk#	001190	FINDAWAY WORLD, LLC	11/19/2014	\$6,177.78 NONPRINT
Paid Chk#	001191	GALE/CENGAGE LEARNING	11/19/2014	\$1,058.98 BOOKS
Paid Chk#	001192	GENEALOGICAL PUBLISHING	11/19/2014	\$65.45 BOOKS
Paid Chk#	001193	INDIANA HISTORICAL SOCIETY	11/19/2014	\$69.10 BOOKS
Paid Chk#	001194	INDIANA UNIVERSITY	11/19/2014	\$2,554.77 WS 2014-15 AY
Paid Chk#	001195	JOAN A. ROEMER	11/19/2014	\$73.12 REFUND ON LOST ITEMS
Paid Chk#	001196	LIVE OAK MEDIA	11/19/2014	\$38.95 NONPRINT
Paid Chk#	001197	MIDWEST TAPE	11/19/2014	\$14,128.03 BOOKS
Paid Chk#	001198	NEW READERS PRESS	11/19/2014	\$212.56 BOOKS
Paid Chk#	001199	NEWSOUND	11/19/2014	\$13.53 NONPRINT
Paid Chk#	001200	NOEL P. KOONTZ	11/19/2014	\$99.00 REFUND ON LOST ITEM
Paid Chk#	001201	RANDOM HOUSE, LLC	11/19/2014	\$300.55 NONPRINT
Paid Chk#	001202	RECORDED BOOKS, INC.	11/19/2014	\$3,395.87 DATABASES
Paid Chk#	001203	STANDARD & POOR'S LLC	11/19/2014	\$498.51 BOOKS
Paid Chk#	001204	THE ELLETTSVILLE JOURNAL	11/19/2014	\$22.00 1 YR. SUBSCRIPTION
Paid Chk#	001205	THE HERALD-TIMES, INC.	11/19/2014	\$2,368.20 PERIODICALS
Paid Chk#	001206	TUMBLEWEED PRESS INC.	11/19/2014	\$1,917.00 DATABASES
Paid Chk#	001207	WEX BANK	11/19/2014	\$31.77 FUEL
Paid Chk#	001208	WORLD BOOK DIRECT	11/19/2014	\$39.90 2014 CHRISTMAS BOOK
Paid Chk#	001209	AT&T (IL)	11/25/2014	\$1,211.61 MNTHLY PHONE
Paid Chk#	001210	CARMICHAEL TRUCK &	11/25/2014	\$711.25 VEHICLE REPAIRS
Paid Chk#	001211	DEMCO, INC.	11/25/2014	\$76.25 HEADPHONES
Paid Chk#	001212	DEPARTMENT OF HOMELAND	11/25/2014	\$480.00 ELEVATORS APPROVED
Paid Chk#	001213	ELECTRONIC COMMERCE, INC.	11/25/2014	\$2,401.75 ECI PAYROLL TRAINING & SERVICES
Paid Chk#	001214	FREEDOM BUSINESS	11/25/2014	\$707.39 CARTRIDGES
Paid Chk#	001215	HP PRODUCTS	11/25/2014	\$2,650.78 CLEANING SPLS
Paid Chk#	001216	JESSICA A. FRELUND	11/25/2014	\$500.00 CLEANING THE BEARS & BIRD BATH
Paid Chk#	001217	MCPL FOUNDATION	11/25/2014	\$1,600.00 REIMBURSE FOR 50 MICROSOFT OFFICE
Paid Chk#	001218	MIDWEST PRESORT SERVICE	11/25/2014	\$299.47 POSTAGE SERVICES
Paid Chk#	001219	QUILL CORPORATION	11/25/2014	\$713.27 OFFICE SPLS
Paid Chk#	001220	RICOH USA, INC.	11/25/2014	\$76.67 VITAL COPIER IMAGES
Paid Chk#	001221	STRAUSER CONSTRUCTION	11/25/2014	\$164,675.00 MAIN. RENOVATION
Paid Chk#	001222	THE LIBRARY STORE, INC.	11/25/2014	\$10.15 LABELS
Paid Chk#	001223	UNIQUE MANAGEMENT	11/25/2014	\$1,548.35 COLLECTION AGENCY - CIRC

MONROE COUNTY PUBLIC LIBRARY

***Check Summary Register©**

November 08, 2014 to December 09, 2014

	Name	Check Date	Check Amt	
Paid Chk#	001224	VECTREN ENERGY DELIVERY	11/25/2014	\$202.76 NATURAL GAS
Paid Chk#	001225	YP	11/25/2014	\$135.00 PHONE LISTINGS
Paid Chk#	001226	AT&T MOBILITY	12/2/2014	\$374.98 CELL PHONES
Paid Chk#	001227	BAKER & TAYLOR BOOKS	12/2/2014	\$9,387.48 BOOKS
Paid Chk#	001228	B-TECH LLC	12/2/2014	\$1,297.50 ANNUAL FIRE EXTINGUISHER MAINT
Paid Chk#	001229	CHRIS HOSLER	12/2/2014	\$63.95 FD/TEEN SPLS
Paid Chk#	001230	DOWNTOWN BLOOMINGTON,	12/2/2014	\$150.00 2015 MEMBERSHIP DUES
Paid Chk#	001231	DUKE ENERGY	12/2/2014	\$1,552.13 ELECTRICITY
Paid Chk#	001232	DURKIN & VILLALTA PARTNERS	12/2/2014	\$240.00 CHILLER REPLACEMENT/FINAL PAYMENT
Paid Chk#	001233	EBSCO	12/2/2014	\$9,525.00 E-BOOKS & PERIODICALS
Paid Chk#	001234	ELIZABETH HEIDI SHACKLEFORD	12/2/2014	\$900.00 FD/CHILD - PROGRAMS
Paid Chk#	001235	ELLETTSVILLE UTILITIES	12/2/2014	\$234.97 WATER & SEWER
Paid Chk#	001236	FINDAWAY WORLD, LLC	12/2/2014	\$1,533.98 NONPRINT
Paid Chk#	001237	FREEDOM BUSINESS	12/2/2014	\$218.99 CARTRIDGES
Paid Chk#	001238	GALE/CENGAGE LEARNING	12/2/2014	\$724.42 BOOKS
Paid Chk#	001239	GENEALOGICAL PUBLISHING	12/2/2014	\$22.00 BOOKS
Paid Chk#	001240	GRASS ROOTS PRESS	12/2/2014	\$73.90 BOOKS
Paid Chk#	001241	GREY HOUSE PUBLISHING, INC.	12/2/2014	\$442.05 BOOKS
Paid Chk#	001242	J. A. SEXAUER	12/2/2014	\$386.36 BLDG SPLS
Paid Chk#	001243	JACQUELINE CUSHMAN	12/2/2014	\$35.00 FD/CHILD-PROGRAMS
Paid Chk#	001244	JANET A. PIERSON	12/2/2014	\$500.00 TEEN MATH HOMEWORK CONSULTANT
Paid Chk#	001245	KENNETH DUANE SHELBY JR.	12/2/2014	\$50.00 FD/CHILD-PERFORMANCE
Paid Chk#	001246	KLEINDORFER'S HDWE	12/2/2014	\$69.64 BLDG SPLS
Paid Chk#	001247	LEARNING TREASURES	12/2/2014	\$169.00 NONPRINT
Paid Chk#	001248	LOWE'S	12/2/2014	\$686.25 REFRIGERATOR/ELL
Paid Chk#	001249	MANGO LANGUAGES	12/2/2014	\$3,955.00 DATABASES
Paid Chk#	001250	MAURA BELL	12/2/2014	\$50.00 FD/CHILD-PERFORMANCE
Paid Chk#	001251	MIDWEST PRESORT SERVICE	12/2/2014	\$288.13 POSTAGE SERVICES
Paid Chk#	001252	MIDWEST TAPE	12/2/2014	\$14,117.42 CATALOGING SPLS/A-V SPLS
Paid Chk#	001253	NOLAN'S LAWN CARE SERVICE	12/2/2014	\$422.58 LAWN CARE
Paid Chk#	001254	NONPROFIT QUARTERLY	12/2/2014	\$49.00 1-YR. PERIODICALS
Paid Chk#	001255	RANDOM HOUSE, LLC	12/2/2014	\$188.00 NONPRINT
Paid Chk#	001256	RECORDED BOOKS, INC.	12/2/2014	\$367.00 NONPRINT
Paid Chk#	001257	RICOH USA, INC.	12/2/2014	\$66.16 ADMIN. COPIER RENTAL
Paid Chk#	001258	STEPHANIE HOLMAN	12/2/2014	\$101.00 FD/CHILD-BOOKMARKS & POSTER
Paid Chk#	001259	SYNCHRONY BANK/AMAZON	12/2/2014	\$4,525.77 BOOKS
Paid Chk#	001260	TENNESSEE GENEALOGICAL	12/2/2014	\$114.00 BOOKS
Paid Chk#	001261	TERESA J. BLAND	12/2/2014	\$500.00 MATH HOMEWORK CONSULTANT/ELL
Paid Chk#	001262	THE MACEXPRIENCE	12/2/2014	\$2,499.00 MACBOOKPRO LAPTOP
Paid Chk#	001263	THE NEW YORK TIMES	12/2/2014	\$2,636.40 1 YR. NEWSPAPERS
Paid Chk#	001264	THOMSON REUTERS - WEST	12/2/2014	\$474.00 BOOKS
Paid Chk#	001265	WESTON WOODS STUDIOS	12/2/2014	\$29.95 NONPRINT
Paid Chk#	001266	YOUR AUTOMATIC DOOR	12/2/2014	\$158.25 BLDG REPAIR
Paid Chk#	001267	COLLEEN G. CURRY	12/3/2014	\$19.99 REFUND ON LOST ITEM
Paid Chk#	001268	ELLA MANKOWSKI	12/3/2014	\$19.95 REFUND ON LOST ITEMS
Paid Chk#	001269	HFI MECHANICAL CONTRACTOR	12/3/2014	\$11,501.10 CHILLER PROJECT
Paid Chk#	001270	REPUBLIC SERVICES #694	12/3/2014	\$212.70 TRASH REMOVAL
Paid Chk#	001271	STANLEY CONVERGENT	12/3/2014	\$0.00 SEMI-ANNUAL MAINT. CONTRACT
Paid Chk#	001272	STRAUSER CONSTRUCTION	12/3/2014	\$141,678.32 BLDG RENOVATION
Paid Chk#	001273	DISH	12/3/2014	\$5.00 MONTHLY SUBSCRIPTION
Paid Chk#	001274	A1 LANDSCAPE & HAULING INC.	12/5/2014	\$325.00 SALT APPLICATION
Paid Chk#	001275	ADP, INC.	12/5/2014	\$91.60 BACKGROUND CHECKS
Paid Chk#	001276	AFSCME COUNCIL 62	12/5/2014	\$1,031.81 UNION DUES
Paid Chk#	001277	ALL-PHASE ELECTRIC SUPPLY	12/5/2014	\$1,579.56 LIGHT BULBS
Paid Chk#	001278	AMERICAN UNITED LIFE INS. CO.	12/5/2014	\$1,385.00 403b TSA-AUL

MONROE COUNTY PUBLIC LIBRARY

***Check Summary Register©**

November 08, 2014 to December 09, 2014

Name	Check Date	Check Amt	
Paid Chk# 001279 ANN DORWIN	12/5/2014	\$400.00	FD-CHILD PROGRAMS
Paid Chk# 001280 BERRY	12/5/2014	\$27.20	PHONE LISTINGS
Paid Chk# 001281 BETHANY TERRY	12/5/2014	\$118.39	FD-VITAL/FOOD & SPLS
Paid Chk# 001282 B-TECH LLC	12/5/2014	\$236.77	KEYFOBS
Paid Chk# 001283 CHASE CARD SERVICES	12/5/2014	\$6,010.61	VARIOUS
Paid Chk# 001284 ELLETTSVILLE TRUE VALUE	12/5/2014	\$94.87	EQUIPMENT REPAIR & BLDG SPLS
Paid Chk# 001285 GE CAPITAL INFORMATION	12/5/2014	\$50.93	MTNHLY VITAL COPIER FEE
Paid Chk# 001286 GLHEC	12/5/2014	\$200.80	GARNISHMENT W/H
Paid Chk# 001287 KRC BANQUETS AND CATERING	12/5/2014	\$631.75	FD-VITAL/FOOD
Paid Chk# 001288 LEARNING TREASURES	12/5/2014	\$209.98	FD-CHILD PROGRAM SPLS
Paid Chk# 001289 LISA D. BRUNS	12/5/2014	\$150.00	FD-CHILD PROGRAMS
Paid Chk# 001290 MIDWEST PRESORT SERVICE	12/5/2014	\$229.71	POSTAGE SERVICES
Paid Chk# 001291 MONROE COUNTY YMCA	12/5/2014	\$81.24	YMCA W/H
Paid Chk# 001292 B,B & C POW PEST CONTROL,	12/5/2014	\$84.00	PEST CONTROL
Paid Chk# 001293 SAM'S CLUB/SYNCHRONY BANK	12/5/2014	\$346.06	FD-VITAL/FOOD
Paid Chk# 001294 SMITHVILLE COMMUNICATIONS	12/5/2014	\$1,825.00	MNTHLY INTERNET SERVICE
Paid Chk# 001295 SUZANNE KERN - PETTY CASH	12/5/2014	\$40.87	POSTAGE SERVICES
Paid Chk# 001296 TASC	12/5/2014	\$436.24	COBRA SERVICES/1ST QTR. '15
Paid Chk# 001297 THE HERALD-TIMES, INC.	12/5/2014	\$258.49	HELP WANTED AD.
Paid Chk# 001298 UNITED STATES TREASURY	12/5/2014	\$38.00	GARNISHMENT W/H
Paid Chk# 001299 UNITED WAY	12/5/2014	\$96.00	UNITED WAY W/H
Paid Chk# 001300 3M	12/9/2014	\$14,916.84	E-BOOKS
Paid Chk# 001301 ALL-PHASE ELECTRIC SUPPLY	12/9/2014	\$61.38	BLDG SPLS
Paid Chk# 001302 ANTHEM BLUE CROSS BLUE	12/9/2014	\$54,373.45	DEC.'14 HEALTH INS.
Paid Chk# 001303 BUNGER & ROBERTSON, LLP	12/9/2014	\$225.00	LEGAL SERVICES
Paid Chk# 001304 COLONIAL LIFE	12/9/2014	\$814.38	DEC.'14 OTHER INS. W/H
Paid Chk# 001305 GUARDIAN LIFE INS. CO.	12/9/2014	\$7,884.76	DEC. '14 DENTAL, VISION, STD, & LIFE INS.
Paid Chk# 001306 MICHAEL HOERGER	12/9/2014	\$153.84	POSTCARD/FD-GRAPHIC SPLS
Paid Chk# 001307 SMITHVILLE COMMUNICATIONS	12/9/2014	\$177.67	PHONE
Paid Chk# 001308 TASC	12/9/2014	\$442.48	FSA 1ST QTR. '15
Paid Chk# 001309 THE HUNTINGTON NATIONAL	12/9/2014	\$303,433.75	GENERAL OBLIG BD OF 2012
Paid Chk# 001310 THE PRODUCTION HOUSE	12/9/2014	\$1,505.00	DIGITIZING
Paid Chk# 001311 WEX BANK	12/9/2014	\$609.62	FUEL
Total Checks		\$1,048,074.35	

MONROE COUNTY PUBLIC LIBRARY
CHECKING ACCOUNTS
11/08/14 - 12/09/14

MainSource Checking Account/Check Register Total	\$1,048,074.35
Fifth Third Checking Account/Check Register Total	\$0.00
Add: Electronic Withdrawals	
Merchant Services-Monthly Credit Card Fees (Dec. '14)	571.76
Fifth Third Checking-Monthly Service Charge (Nov. '14)	51.75
MainSource Checking-Monthly Service Charge (Dec. '14)	35.00
MainSource Savings Acct. Service Charge (. '14)	0.00
Add: Payrolls	
Vouchers 11/14/14 Payroll (ECI)	115,762.44
Electronic transfer (ECI) employee/employer taxes	44,503.44
Electronic transfer (ECI) employer "HSA"	318.33
Electronic transfer (ECI) employee "HSA"	2,201.06
Electronic PERF pymt. 11/00/14	18,697.04
Electronic transfer 11/00/14 (TASC) employee "FSA"	296.53
Vouchers 11/28/14 Payroll (ECI)	118,816.26
Electronic transfer (ECI) employee/employer taxes	45,322.23
Electronic transfer (ECI) employee "HSA"	2,201.06
Electronic PERF pymt. 12/04/14	18,685.49
Electronic transfer 12/02/14 (TASC) employee "FSA"	296.53
TOTAL OF A/P AND PAYROLL CHECK REGISTERS	\$1,415,833.27

ACCOUNTS PAYABLE VOUCHER

MONROE COUNTY PUBLIC LIBRARY*Address Line 1*303 E KIRKWOOD AVENUE*BLOOMINGTON, IN 47408

CK # 1283

<p style="text-align: center;">Payee</p> <p>CHASE CARD SERVICES</p> <p>CARDMEMBER SERVICE</p> <p>PALATINE, IL 60094-4014</p>	<p style="text-align: right;">Claim 25423</p> <p>Purchase Order No. 0</p> <p>Terms</p> <p>Date Due</p>
--	--

Invoice Date	Invoice Number	Description (or note attached Invoice(s) or bill(s))	Amount
10/23/2014		E016-011-45300 ENVIRONMENTS/WAHL GRANT-CHILD TOY	(\$115.00)
11/4/2014		E001-005-31700 PAYPAL/MNTHLY CC FEE	\$59.95
10/28/2014		E019-011-21350 ALA/FD-CHILD SPLS	\$49.50
11/3/2014		E019-011-21350 TARGET/FD-CHILD SPLS	\$4.41
11/7/2014		E019-011-21350 MARSH/FD-CHILD SPLS	\$94.32
11/18/2014		E019-011-21350 DISCOUNT/FD-CHILD SPLS	\$247.19
11/18/2014		E019-011-21350 DISCOUNT/FD-CHILD SPLS	\$18.98
11/18/2014		E019-011-21350 MAKEYMAKEY/FD-CHILD MAKEY KITS	\$159.70
11/21/2014		E019-011-45300 AMAZON/FD-CHILD	\$249.99
11/21/2014		E019-011-21350 AMAZON/FD-CHILD SPLS	\$72.76
11/21/2014		E019-011-22900 AMAZON/FD-CHILD SPLS	\$131.49
11/21/2014		E019-011-45300 AMAZON/FD-CHILD SPLS	\$99.99
10/28/2014		E001-019-31500 WUNDERKINDER/MONTHLY FEE	\$19.96
10/29/2014		E001-012-22500 OVERNIGHTPRINTS/SCHOOL LIB. CARDS	\$66.26
10/30/2014		E001-007-33200 MAILCHIMP/MNTHLY NEWSLETTER SVC.	\$22.50
10/30/2014		E001-019-31500 EVERNOTE/MONTHLY FEE	\$45.00
11/11/2014		E001-019-31500 HOOTSUITE/MONTHLY FEE	\$9.99
11/14/2014		E001-012-22500 OVERNIGHTPRINTS/SCHOOL LIB. CARDS	\$74.20
10/23/2014		E001-018-45300 ALESSANDROC/NONPRINT	\$68.99
11/3/2014		E001-018-45300 BEYOND WORDS/NONPRINT	\$19.95
11/7/2014		E019-015-21350 CTIEDOWNS/FD-OUTREACH SPLS	\$101.87
11/7/2014		E019-015-21350 LLBEAN/FD-OUTREACH TOTES	\$473.46
11/13/2014		E019-015-45300 LLBEAN/FD-OUTREACH/TOY BAGS	\$65.50
11/17/2014		E019-010-21350 KROGER/FD-ADULT/SALES TAX	(\$1.24)
10/27/2014		E016-010-21350 KROGER/VETERAN'S BK CLUB SPLS	\$13.44
10/31/2014		E028-010-21350 KROGER/FINRA SPLS	\$116.80
11/2/2014		E019-010-21350 KROGER/FD-ADULT SPLS	\$14.26
11/3/2014		E019-026-21350 KROGER/FD-TEEN SPLS	\$37.03
11/11/2014		E019-010-21350 MARSH/FD-ADULT SPLS	\$135.23
11/17/2014		E019-010-21350 KROGER/FD-ADULT SPLS	\$18.90
11/17/2014		E016-010-21350 KROGER/VETERAN'S BK CLUB SPLS	\$21.95
11/20/2014		E019-010-21350 DICK'S/FD-ADULT SPLS	\$24.99
11/18/2014		E019-010-23000 ADAFRUIT/ADULT PROGRAM SPLS	\$433.79
11/16/2014		E020-016-31600 DREAMHOST/CATS MNTHLY WEBSITE FEE	\$51.99
11/19/2014		E001-019-23000 MONOPRICE/CABLES	\$48.42
10/30/2014		E001-001-32300 PLN/HOTEL COST	\$156.93
11/10/2014		E001-001-39100 NATL WILDLIFE/HABITAT CERTIFICATE	\$20.00
11/19/2014		E001-001-32400 GREATER BLGTN CHAMBER/LEGISLATIVE MTG.	\$22.00
11/4/2014		E019-016-21350 MARSH/ELECTION FOOD	\$54.96
11/5/2014		E019-016-21350 AVERS/ELECTION FOOD	\$66.67

11/14/2014		E020-016-44700 AT&T/2-IPHONE 6	\$1,818.98
10/28/2014		E019-003-32400 ALA/ALA CONF.-MARILYN	\$190.00
11/19/2014		E001-003-32400 CHAMBER/LEGISLATIVE MTG.	\$22.00
11/3/2014		E001-010-32400 ALA/ALA CONF.-RYAN STACY	\$255.00
11/19/2014		E019-015-21350 KROGER/FD-VITAL SPLS	\$22.91
11/7/2014		E019-026-44100 DICK'S/FD-TEEN/PING PONG TABLE	\$369.97
11/18/2014		E019-026-21350 KROGER/FD-TEEN SPLS	\$39.97
11/18/2014		E019-026-21350 USPS/FD-TEEN SPLS	\$14.70
Total			\$6,010.61

VOUCHER NO. 25423

WARRANT NO. 1283

CHASE CARD SERVICES

ALLOWED

IN THE SUM OF \$ \$6,010.61

\$ \$6,010.61

ON ACCOUNT OF APPROPRIATION FO

COST DISTRIBUTION LEDGER CLASSIFICATION
IF CLAIM PAID MOTOR VEHICLE HIGHWAY FUND

Board/Council Member

Acct. No.	Account Title	Amount
	E016-011-45300	(\$115.00)
	E001-005-31700	\$59.95
	E019-011-21350	\$49.50
	E019-011-21350	\$4.41
	E019-011-21350	\$94.32
	E019-011-21350	\$247.19
	E019-011-21350	\$18.98
	E019-011-21350	\$159.70
	E019-011-45300	\$249.99
	E019-011-21350	\$72.76
	E019-011-22900	\$131.49
	E019-011-45300	\$99.99
	E001-019-31500	\$19.96
	E001-012-22500	\$66.26
	E001-007-33200	\$22.50
	E001-019-31500	\$45.00
	E001-019-31500	\$9.99
	E001-012-22500	\$74.20
	E001-018-45300	\$68.99
	E001-018-45300	\$19.95
	E019-015-21350	\$101.87
	E019-015-21350	\$473.46
	E019-015-45300	\$65.50
	E019-010-21350	(\$1.24)
	E016-010-21350	\$13.44
	E028-010-21350	\$116.80
	E019-010-21350	\$14.26

Financial Report Comments

Reports as of 11-30-14

Board Meeting Date 12/17/14

Monthly Budget Report:

The guideline for the portion of the annual budget spent after eleven months is 91.67% or eleven twelfths. The actual operating fund spending for January to November is 87% of the annual total budget.

Monthly Budget Report:

Salaries – There were two pay days in November compared to three pays in November 2013.

Employer Cont. Insurance (1240) – The total year-to-date amount includes the prepaid premium for January – paid to SIHO as part of enrollment process.

Supplies - Light Bulbs (2260) – This line is over the guideline at this point (125%). The operating supplies category as a whole is 79.5%

Uniforms (2280) - This line is over the guideline at this point (96.7%). It will be watched closely.

Building Services (3140) - Snow removal and salt application has caused this line to be over the guideline at this point(106.7%). The professional services category as a whole is 73.4%

Insurance (3420)– We pay the annual amount usually by March. We have also purchased additional insurance for coverage related to some of our major facility projects this year. We are over budget on this line but it is offset in other areas.

Electricity (3520) – This line is over the guideline at this point (102.2%) The harsh winter in early 2014 is the reason for this.

Building Repairs (3610) – Over the guideline at this point (97.9%). The repairs and maintenance category as a whole is 55%

Dues (3910) – We pay the annual I.L.F. dues at the beginning of the year so we are at 100% of the budget.

The rest of the budget lines seem to be moving along as expected.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY SUMMARY OF BUDGET CATEGORIES
AS OF NOVEMBER 30, 2014
ELEVEN MONTHS = 91.7%

	2014 NOVEMBER	2013 NOVEMBER	2014 Y-T-D ACTUAL	2014 BUDGET	2013 Y-T-D ACTUAL	2014 Y-T-D BUDGET REMAINING	2014 % OF BUDGET USED	2014 % OF BUDGET REMAINING
PERSONNEL SERVICES								
SALARIES	290,222.24	434,639.52	3,560,372.84	3,979,955.67	3,487,189.67	419,582.83	89.5%	10.5%
EMPLOYEE BENEFITS	98,854.26	66,750.78	1,304,799.47	1,554,141.00	1,210,316.95	249,341.53	84.0%	16.0%
OTHER WAGES	<u>2,554.77</u>	<u>0.00</u>	<u>3,913.49</u>	<u>15,000.00</u>	<u>5,919.21</u>	<u>11,086.51</u>	<u>26.1%</u>	<u>73.9%</u>
TOTAL PERSONNEL SERVICES	<u>391,631.27</u>	<u>501,390.30</u>	<u>4,869,085.80</u>	<u>5,549,096.67</u>	<u>4,703,425.83</u>	<u>680,010.87</u>	<u>87.7%</u>	<u>12.3%</u>
SUPPLIES								
OFFICE SUPPLIES	3,458.87	2,318.41	33,569.89	58,250.00	34,994.52	24,680.11	57.6%	42.4%
OPERATING SUPPLIES	6,480.90	4,463.44	90,954.80	114,400.00	80,123.97	23,445.20	79.5%	20.5%
REPAIR & MAINT. SUPPLIES	<u>1,424.54</u>	<u>866.84</u>	<u>16,202.35</u>	<u>27,900.00</u>	<u>20,028.88</u>	<u>11,697.65</u>	<u>58.1%</u>	<u>41.9%</u>
TOTAL SUPPLIES	<u>11,364.31</u>	<u>7,648.69</u>	<u>140,727.04</u>	<u>200,550.00</u>	<u>135,147.37</u>	<u>59,822.96</u>	<u>70.2%</u>	<u>29.8%</u>
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES	15,262.82	14,396.78	280,217.08	381,937.32	282,560.79	101,720.24	73.4%	26.6%
COMMUNICATION & TRANSPORTATION	4,456.66	2,856.09	46,734.96	89,300.00	52,314.10	42,565.04	52.3%	47.7%
PRINTING & ADVERTISING	22.50	0.00	3,450.03	7,700.00	2,762.04	4,249.97	44.8%	55.2%
INSURANCE	0.00	0.00	72,108.00	64,000.00	63,753.00	-8,108.00	112.7%	-12.7%
UTILITIES	28,378.54	24,763.17	324,285.70	326,450.00	296,482.83	2,164.30	99.3%	0.7%
REPAIR & MAINTENANCE	2,416.18	3,423.28	31,437.81	57,200.00	41,469.64	25,762.19	55.0%	45.0%
RENTALS	340.95	0.00	30,768.40	38,200.00	31,894.50	7,431.60	80.5%	19.5%
ELECTRONIC SERVICES	58,420.62	23,433.00	236,672.70	264,053.00	130,143.22	27,380.30	89.6%	10.4%
OTHER CHARGES	<u>0.00</u>	<u>17,833.33</u>	<u>10,706.35</u>	<u>14,050.00</u>	<u>204,710.42</u>	<u>3,343.65</u>	<u>76.2%</u>	<u>23.8%</u>
TOTAL OTHER SERVICES & CHARGES	<u>109,298.27</u>	<u>86,705.65</u>	<u>1,036,381.03</u>	<u>1,242,890.32</u>	<u>1,106,090.54</u>	<u>206,509.29</u>	<u>83.4%</u>	<u>16.6%</u>
CAPITAL OUTLAY								
FURNITURE & EQUIPMENT	19.98	0.00	23,179.67	83,000.00	10,318.28	59,820.33	27.9%	72.1%
OTHER CAPITAL OUTLAY	<u>125,668.94</u>	<u>38,746.40</u>	<u>902,225.65</u>	<u>936,147.00</u>	<u>875,645.16</u>	<u>33,921.35</u>	<u>96.4%</u>	<u>3.6%</u>
TOTAL CAPITAL OUTLAY	<u>125,688.92</u>	<u>38,746.40</u>	<u>925,405.32</u>	<u>1,019,147.00</u>	<u>885,963.44</u>	<u>93,741.68</u>	<u>90.8%</u>	<u>9.2%</u>
TOTAL OPERATING EXPENDITURES	<u><u>637,982.77</u></u>	<u><u>634,491.04</u></u>	<u><u>6,971,599.19</u></u>	<u><u>8,011,683.99</u></u>	<u><u>6,830,627.18</u></u>	<u><u>1,040,084.80</u></u>	<u><u>87.0%</u></u>	<u><u>13.0%</u></u>

2013 BUDGET 7,818,019.99
% USED IN 2013 87.4%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF NOVEMBER 30, 2014

	2014 NOVEMBER	2013 NOVEMBER	2014 Y-T-D ACTUAL	2014 BUDGET	2013 Y-T-D ACTUAL	2014 Y-T-D BUDGET REMAINING	2014 % OF BUDGET USED	2014 % OF BUDGET REMAINING
PERSONNEL SERVICES (1000'S)								
SALARIES								
1120 ADMINISTRATION	14,405.24	20,453.96	172,862.86	187,268.00	163,631.75	14,405.14	92.3%	7.7%
1130 PROFESSIONAL/SUPERVISORS	48,850.36	63,598.22	567,357.93	628,111.73	482,652.08	60,753.80	90.3%	9.7%
1140 PROFESSIONAL ASSISTANTS	89,767.74	140,720.29	1,101,494.24	1,243,966.80	1,144,675.89	142,472.56	88.5%	11.5%
1150 SPECIALISTS & TECHNICIANS	56,131.84	87,214.49	723,799.48	868,268.28	743,868.67	144,468.80	83.4%	16.6%
1160 CLERICAL ASSISTANTS	34,539.70	53,169.80	433,689.09	430,085.63	392,401.51	-3,603.46	100.8%	-0.8%
1170 PAGES	17,376.45	26,911.53	212,728.17	247,000.00	222,879.77	34,271.83	86.1%	13.9%
1190 BUILDING MAINTENANCE	29,150.91	42,571.23	348,441.07	375,255.23	337,080.00	26,814.16	92.9%	7.1%
TOTAL SALARIES	290,222.24	434,639.52	3,560,372.84	3,979,955.67	3,487,189.67	419,582.83	89.5%	10.5%
EMPLOYEE BENEFITS								
EMPLOYEE BENEFITS								
1210 EMPLOYER CONTRIBUTION/FICA	17,199.40	25,623.47	210,985.04	245,484.46	205,346.06	34,499.42	85.9%	14.1%
1220 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
1230 EMPLOYER CONTRIBUTION/PERF	27,043.91	23,532.47	314,609.53	364,667.22	274,405.78	50,057.69	86.3%	13.7%
12301 ENCUMBERED PERF	0.00	0.00	0.00	0.00	15,335.99	0.00	#DIV/0!	#DIV/0!
1235 EMPLOYEE/PERF	7,335.64	7,059.71	84,408.12	97,678.73	82,321.45	13,270.61	86.4%	13.6%
1240 EMPLOYER CONT/INSURANCE	43,252.78	4,542.51	645,453.45	778,898.82	584,883.16	133,445.37	82.9%	17.1%
1250 EMPLOYER CONT/MEDICARE	4,022.53	5,992.62	49,343.33	57,411.77	48,024.51	8,068.44	85.9%	14.1%
TOTAL EMPLOYEE BENEFITS	98,854.26	66,750.78	1,304,799.47	1,554,141.00	1,210,316.95	249,341.53	84.0%	16.0%
OTHER WAGES								
1310 WORKSTUDY	2,554.77	0.00	2,554.77	5,000.00	1,782.46	2,445.23	51.1%	48.9%
1180 TEMPORARY STAFF	0.00	0.00	1,358.72	10,000.00	4,136.75	8,641.28	13.6%	86.4%
TOTAL OTHER WAGES	2,554.77	0.00	3,913.49	15,000.00	5,919.21	11,086.51	26.1%	73.9%
TOTAL PERSONNEL SERVICES	391,631.27	501,390.30	4,869,085.80	5,549,096.67	4,703,425.83	680,010.87	87.7%	12.3%
SUPPLIES (2000'S)								
OFFICE SUPPLIES								
2110 OFFICIAL RECORDS	745.41	0.00	908.25	1,100.00	1,040.21	191.75	82.6%	17.4%
2120 STATIONERY & PRINTING	0.00	0.00	72.70	1,100.00	130.65	1,027.30	6.6%	93.4%
2130 OFFICE SUPPLIES	957.30	907.22	6,005.67	13,650.00	6,143.59	7,644.33	44.0%	56.0%
2135 GENERAL SUPPLIES	106.22	0.00	105.69	0.00	142.79	-105.69	#DIV/0!	#DIV/0!
2140 DUPLICATING	1,649.94	1,411.19	26,277.58	42,400.00	27,537.28	16,122.42	62.0%	38.0%
2150 PROMOTIONAL MATERIALS	0.00	0.00	200.00	0.00	0.00	-200.00	#DIV/0!	#DIV/0!
TOTAL OFFICE SUPPLIES	3,458.87	2,318.41	33,569.89	58,250.00	34,994.52	24,680.11	57.6%	42.4%

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF NOVEMBER 30, 2014

	2014 NOVEMBER	2013 NOVEMBER	2014 Y-T-D ACTUAL	2014 BUDGET	2013 Y-T-D ACTUAL	2014 Y-T-D BUDGET REMAINING	2014 % OF BUDGET USED	2014 % OF BUDGET REMAINING
OPERATING SUPPLIES								
2210 CLEANING SUPPLIES	2,674.75	1,753.88	37,549.67	38,200.00	30,899.56	650.33	98.3%	1.7%
2220 FUEL, OIL, & LUBRICANTS	643.24	582.46	7,407.28	10,000.00	7,307.09	2,592.72	74.1%	25.9%
2230 CATALOGING SUPPLIES-BOOKS	2,596.39	874.91	4,223.04	7,000.00	4,725.31	2,776.96	60.3%	39.7%
2240 A/V SUPPLIES-CATALOGING	0.00	0.00	3,072.45	9,500.00	1,996.90	6,427.55	32.3%	67.7%
2250 CIRCULATION SUPPLIES	0.00	121.23	26,812.75	33,900.00	27,997.92	7,087.25	79.1%	20.9%
2260 LIGHT BULBS	566.52	1,051.00	8,993.61	7,200.00	4,500.64	-1,793.61	124.9%	-24.9%
2280 UNIFORMS	0.00	0.00	1,837.66	1,900.00	1,282.00	62.34	96.7%	3.3%
2290 DISPLAY/EXHIBIT SUPPLIES	0.00	79.96	1,058.34	6,700.00	1,414.55	5,641.66	15.8%	84.2%
TOTAL OPERATING SUPPLIES	6,480.90	4,463.44	90,954.80	114,400.00	80,123.97	23,445.20	79.5%	20.5%
REPAIR & MAINTENANCE SUPPLIES								
2300 IS SUPPLIES	0.00	68.10	2,121.11	6,500.00	4,866.06	4,378.89	32.6%	67.4%
2310 BUILDING MATERIALS & SUPPLIES	1,424.54	798.74	13,804.13	21,000.00	14,968.61	7,195.87	65.7%	34.3%
2320 PAINT & PAINTING SUPPLIES	0.00	0.00	277.11	400.00	194.21	122.89	69.3%	30.7%
2340 OTHER REPAIR & BINDING	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL REPAIR & MAINTENANCE SUPPLIES	1,424.54	866.84	16,202.35	27,900.00	20,028.88	11,697.65	58.1%	41.9%
TOTAL SUPPLIES	11,364.31	7,648.69	140,727.04	200,550.00	135,147.37	59,822.96	70.2%	29.8%
OTHER SERVICES/CHARGES (3000'S)								
PROFESSIONAL SERVICES								
3004 MISC. UNAPPROPRIATED	0.00	0.00	10.00	0.00	0.00	-10.00	#DIV/0!	#DIV/0!
3110 CONSULTING SERVICES	0.00	0.00	10,102.50	13,500.00	11,070.53	3,397.50	74.8%	25.2%
3120 ENGINEERING/ARCHITECTURAL	0.00	0.00	0.00	30,000.00	0.00	30,000.00	0.0%	100.0%
31201 ENCUM. ENGINEERING/ARCHITECT	0.00	0.00	10,000.00	10,000.00	0.00	0.00	100.0%	0.0%
3130 LEGAL SERVICES	1,033.62	150.65	7,302.44	17,300.00	27,592.67	9,997.56	42.2%	57.8%
3140 BUILDING SERVICES	4,527.78	2,327.30	32,008.92	30,000.00	25,592.19	-2,008.92	106.7%	-6.7%
3150 MAINTENANCE CONTRACTS	61.78	3,870.64	115,494.02	144,600.00	117,055.94	29,105.98	79.9%	20.1%
3160 COMPUTER SERVICES (OCLC)	5,148.67	5,549.41	55,098.50	69,637.32	51,026.41	14,538.82	79.1%	20.9%
3170 ADMIN/ACCOUNTING SERVICES	2,942.62	2,498.78	35,646.85	46,900.00	35,120.45	11,253.15	76.0%	24.0%
3175 COLLECTION AGENCY SERVICES	1,548.35	0.00	14,553.85	20,000.00	15,102.60	5,446.15	72.8%	27.2%
TOTAL PROFESSIONAL SERVICES	15,262.82	14,396.78	280,217.08	381,937.32	282,560.79	101,720.24	73.4%	26.6%
COMMUNICATION & TRANSPORTATION								
3210 TELEPHONE	2,117.99	2,357.95	25,661.17	32,700.00	29,206.39	7,038.83	78.5%	21.5%
3215 CABLE TV	4.45	4.74	45.12	0.00	47.73	-45.12	#DIV/0!	#DIV/0!
3220 POSTAGE	958.12	493.40	15,392.49	25,000.00	15,164.91	9,607.51	61.6%	38.4%
3230 TRAVEL EXPENSE	936.10	0.00	3,249.56	10,000.00	469.93	6,750.44	32.5%	67.5%
3240 PROFESSIONAL MTG. (OFF-SITE)	440.00	0.00	1,124.00	10,000.00	272.00	8,876.00	11.2%	88.8%
3250 CONTINUING ED. (ON-SITE)	0.00	0.00	1,246.00	10,000.00	2,410.00	8,754.00	12.5%	87.5%
32501 ENCUMBERED CONTINU. ED.(ON-SITE)	0.00	0.00	0.00	0.00	3,500.00	0.00	#DIV/0!	#DIV/0!
3260 FREIGHT & DELIVERY	0.00	0.00	16.62	1,600.00	1,243.14	1,583.38	1.0%	99.0%
TOTAL COMMUNICATION & TRANSPORTATION	4,456.66	2,856.09	46,734.96	89,300.00	52,314.10	42,565.04	52.3%	47.7%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF NOVEMBER 30, 2014

	2014 NOVEMBER	2013 NOVEMBER	2014 Y-T-D ACTUAL	2014 BUDGET	2013 Y-T-D ACTUAL	2014 Y-T-D BUDGET REMAINING	2014 % OF BUDGET USED	2014 % OF BUDGET REMAINING
PRINTING & ADVERTISING								
3310 ADVERTISING & PUBLICATION	0.00	0.00	2,141.53	2,700.00	1,475.43	558.47	79.3%	20.7%
3320 PRINTING	22.50	0.00	1,308.50	5,000.00	1,286.61	3,691.50	26.2%	73.8%
TOTAL PRINTING & ADVERTISING	22.50	0.00	3,450.03	7,700.00	2,762.04	4,249.97	44.8%	55.2%
INSURANCE								
3410 OFFICIAL BOND	0.00	0.00	450.00	600.00	450.00	150.00	75.0%	25.0%
3420 OTHER INSURANCE	0.00	0.00	71,658.00	63,400.00	63,303.00	-8,258.00	113.0%	-13.0%
TOTAL INSURANCE	0.00	0.00	72,108.00	64,000.00	63,753.00	-8,108.00	112.7%	-12.7%
UTILITIES								
3510 GAS	202.76	187.59	2,268.96	2,750.00	2,217.13	481.04	82.5%	17.5%
3520 ELECTRICITY	25,932.93	22,594.58	302,789.29	296,400.00	271,347.54	-6,389.29	102.2%	-2.2%
3530 WATER	2,242.85	1,981.00	19,227.45	27,300.00	22,918.16	8,072.55	70.4%	29.6%
TOTAL UTILITIES	28,378.54	24,763.17	324,285.70	326,450.00	296,482.83	2,164.30	99.3%	0.7%
REPAIR & MAINTENANCE								
3610 BUILDING REPAIR	1,785.50	0.00	21,548.98	22,000.00	24,439.31	451.02	97.9%	2.1%
3630 OTHER EQUIP/FURNITURE REPAIRS	55.00	3,294.85	3,962.78	21,200.00	7,933.18	17,237.22	18.7%	81.3%
3640 VEHICLE REPAIR & MAINTENANCE	575.68	128.43	5,186.79	11,000.00	7,771.43	5,813.21	47.2%	52.8%
3650 MATERIAL BINDING/REPAIR SERV.	0.00	0.00	739.26	3,000.00	1,325.72	2,260.74	24.6%	75.4%
TOTAL REPAIR & MAINTENANCE	2,416.18	3,423.28	31,437.81	57,200.00	41,469.64	25,762.19	55.0%	45.0%
RENTALS								
3710 REAL ESTATE RENTAL/PARKING	340.95	0.00	30,768.40	38,200.00	31,894.50	7,431.60	80.5%	19.5%
3720 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL RENTALS	340.95	0.00	30,768.40	38,200.00	31,894.50	7,431.60	80.5%	19.5%
ELECTRONIC SERVICES								
38450 DATABASES SERVICES	28,143.74	18,433.00	132,851.49	161,917.00	92,886.02	29,065.51	82.0%	18.0%
38460 E-BOOKS SERVICES	30,276.88	5,000.00	103,821.21	102,136.00	37,257.20	-1,685.21	101.6%	-1.6%
TOTAL ELECTRONIC SERVICES	58,420.62	23,433.00	236,672.70	264,053.00	130,143.22	27,380.30	89.6%	10.4%
OTHER CHARGES								
3910 DUES/INSTITUTIONAL	0.00	0.00	7,551.35	7,550.00	7,100.00	-1.35	100.0%	0.0%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,500.00	0.00	2,500.00	0.0%	100.0%
3940 TRANSFER TO LIRF	0.00	17,833.33	0.00	0.00	196,166.67	0.00	#DIV/0!	#DIV/0!
3945 TRANSFER TO ANOTHER FUND (R.DAY)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3950 EDUCATIONAL SERV/LICENSING	0.00	0.00	3,155.00	4,000.00	1,443.75	845.00	78.9%	21.1%
TOTAL OTHER CHARGES	0.00	17,833.33	10,706.35	14,050.00	204,710.42	3,343.65	76.2%	23.8%

TOTAL OTHER SERVICES/CHARGES	109,298.27	86,705.65	1,036,381.03	1,242,890.32	1,106,090.54	206,509.29	83.4%	16.6%
------------------------------	------------	-----------	--------------	--------------	--------------	------------	-------	-------

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF NOVEMBER 30, 2014

	2014 NOVEMBER	2013 NOVEMBER	2014 Y-T-D ACTUAL	2014 BUDGET	2013 Y-T-D ACTUAL	2014 Y-T-D BUDGET REMAINING	2014 % OF BUDGET USED	2014 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	0.00	0.00	1,787.97	10,000.00	6,236.55	8,212.03	17.9%	82.1%
4430 OTHER EQUIPMENT	0.00	0.00	16,862.84	68,000.00	4,081.73	51,137.16	24.8%	75.2%
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4445 BUILDING RENOVATIONS	0.00	0.00	4,543.39	5,000.00	0.00	456.61	90.9%	9.1%
4460 IS EQUIPMENT	0.00	0.00	-34.51	0.00	0.00	34.51	#DIV/0!	#DIV/0!
4465 IS SOFTWARE	19.98	0.00	19.98	0.00	0.00	-19.98	#DIV/0!	#DIV/0!
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL FURNITURE & EQUIPMENT	19.98	0.00	23,179.67	83,000.00	10,318.28	59,820.33	27.9%	72.1%
OTHER CAPITAL OUTLAY								
4510 BOOKS	56,943.24	23,887.01	535,661.85	548,250.00	535,861.03	12,588.15	97.7%	2.3%
4520 PERIODICALS & NEWSPAPERS	30,487.33	3.00	36,170.13	41,936.00	7,491.96	5,765.87	86.3%	13.7%
4530 NONPRINT MATERIALS	38,238.37	14,856.39	330,393.67	345,961.00	332,292.17	15,567.33	95.5%	4.5%
TOTAL OTHER CAPITAL OUTLAY	125,668.94	38,746.40	902,225.65	936,147.00	875,645.16	33,921.35	96.4%	3.6%
TOTAL CAPITAL OUTLAY	125,688.92	38,746.40	925,405.32	1,019,147.00	885,963.44	93,741.68	90.8%	9.2%
TOTAL OPERATING EXPENDITURES	<u>637,982.77</u>	<u>634,491.04</u>	<u>6,971,599.19</u>	<u>8,011,683.99</u>	<u>6,830,627.18</u>	<u>1,040,084.80</u>	<u>87.0%</u>	<u>13.0%</u>

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY

Operating Budget & Expenditure Report

January 1, 2014 to November 30, 2014

11 months = 91.7%

Object	Object Descr	2014 Budget	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	2014 YTD Amt	2014 YTD Balance	2014 %YTD Budget
11200	ADMINISTRATION	\$187,268.00	\$14,405.24	\$14,405.24	\$21,607.86	\$14,405.24	\$14,405.24	\$14,405.23	\$14,405.24	\$21,607.85	\$14,405.24	\$172,862.86	\$14,405.14	92.31%
11300	PROF/SUPERVISORS	\$628,111.73	\$45,081.10	\$45,081.10	\$69,506.28	\$48,850.34	\$48,850.34	\$48,850.33	\$48,850.32	\$73,275.51	\$48,850.36	\$567,357.93	\$60,753.80	90.33%
11400	PROFESSIONAL ASSISTANT	\$1,243,966.80	\$92,437.12	\$92,437.08	\$138,093.76	\$89,627.96	\$89,627.97	\$90,147.84	\$89,767.65	\$134,651.52	\$89,767.74	\$1,101,494.24	\$142,472.56	88.55%
11500	SPECIALIST/TECHNICIANS	\$868,268.28	\$60,884.91	\$60,843.12	\$95,590.65	\$61,063.33	\$60,210.45	\$58,514.51	\$66,553.00	\$82,328.25	\$56,131.84	\$723,799.48	\$144,468.80	83.36%
11600	CLERICAL ASSISTANTS	\$430,085.63	\$35,544.61	\$35,563.86	\$53,191.08	\$35,711.27	\$37,112.41	\$37,651.26	\$40,280.73	\$52,140.81	\$34,539.70	\$433,689.09	-\$3,603.46	100.84%
11700	PAGES	\$247,000.00	\$18,017.22	\$16,981.87	\$25,016.49	\$21,190.75	\$19,164.43	\$19,655.40	\$17,561.90	\$23,218.68	\$17,376.45	\$212,728.17	\$34,271.83	86.12%
11800	TEMPORAY STAFF	\$10,000.00	\$0.00	\$0.00	\$85.61	\$278.77	\$449.98	\$544.36	\$0.00	\$0.00	\$0.00	\$1,358.72	\$8,641.28	13.59%
11900	BUILDING	\$375,255.23	\$28,375.28	\$32,098.09	\$41,014.72	\$26,642.15	\$29,579.02	\$29,576.46	\$29,583.27	\$44,190.20	\$29,150.91	\$348,441.07	\$26,814.16	92.85%
12100	FICA/EMPLOYER	\$245,484.46	\$17,433.00	\$17,604.45	\$26,308.21	\$17,643.11	\$17,703.97	\$17,750.67	\$18,240.17	\$25,567.08	\$17,199.40	\$210,985.04	\$34,499.42	85.95%
12200	UNEMPLOYMENT	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
12300	PERF/EMPLOYER	\$364,667.22	\$41,191.43	\$27,544.18	\$27,485.67	\$40,094.55	\$27,185.03	\$27,170.36	\$28,832.47	\$26,920.83	\$27,043.91	\$314,609.53	\$50,057.69	86.27%
12350	PERF/EMPLOYEE	\$97,678.73	\$11,033.44	\$7,377.93	\$7,362.24	\$10,739.62	\$7,281.68	\$7,277.80	\$7,722.99	\$7,256.81	\$7,335.64	\$84,408.12	\$13,270.61	86.41%
12400	INS/EMPLOYER	\$778,898.82	\$46,243.59	\$44,412.76	\$10,289.20	\$38,900.97	\$68,677.09	\$57,788.31	\$91,137.42	\$57,352.50	\$43,252.78	\$645,453.45	\$133,445.37	82.87%
12500	MEDICARE/EMPLOYER	\$57,411.77	\$4,077.09	\$4,117.13	\$6,152.74	\$4,126.23	\$4,140.37	\$4,151.39	\$4,265.82	\$5,979.44	\$4,022.53	\$49,343.33	\$8,068.44	85.95%
13100	WORK STUDY	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,554.77	\$2,554.77	\$2,445.23	51.10%
21100	OFFICIAL RECORDS	\$1,100.00	\$31.49	\$0.00	\$0.00	\$131.35	\$0.00	\$0.00	\$0.00	\$0.00	\$745.41	\$908.25	\$191.75	82.57%
21200	STATIONERY/BUS. CARDS	\$1,100.00	\$0.00	\$0.00	\$0.00	\$33.00	\$0.00	\$39.70	\$0.00	\$0.00	\$0.00	\$72.70	\$1,027.30	6.61%
21300	OFFICE SUPPLIES	\$13,650.00	\$791.18	\$78.16	\$928.16	\$291.59	\$682.80	\$86.83	\$162.31	\$1,261.67	\$957.30	\$6,005.67	\$7,644.33	44.00%
21350	GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	-\$0.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$106.22	\$105.69	-\$105.69	0.00%
21400	DUPLICATING	\$42,400.00	\$3,052.67	\$1,353.31	\$2,229.76	\$3,650.34	\$2,492.54	\$2,841.42	\$3,186.18	\$3,140.32	\$1,649.94	\$26,277.58	\$16,122.42	61.98%
21500	PROMOTIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	-\$200.00	0.00%
22100	CLEANING SUPPLIES	\$38,200.00	\$3,314.50	\$0.00	\$4,212.10	\$4,230.11	\$2,443.24	\$4,986.14	\$2,249.51	\$4,981.12	\$2,674.75	\$37,549.67	\$650.33	98.30%
22200	FUEL/OIL/LUBRICANTS	\$10,000.00	\$703.27	\$608.52	\$728.48	\$629.83	\$904.16	\$793.43	\$525.61	\$612.28	\$643.24	\$7,407.28	\$2,592.72	74.07%
22300	CATALOGING	\$7,000.00	\$0.00	\$480.88	\$0.00	\$607.31	\$0.00	\$426.57	\$0.00	\$0.00	\$2,596.39	\$4,223.04	\$2,776.96	60.33%
22400	A/V SUPPLIES/CATALOG	\$9,500.00	\$95.00	\$90.95	\$238.00	\$1,042.20	\$0.00	\$0.00	\$1,522.20	\$84.10	\$0.00	\$3,072.45	\$6,427.55	32.34%
22500	CIRCULATION SUPPLIES	\$33,900.00	\$988.56	\$7,409.00	\$756.89	\$127.95	\$2,313.51	\$4,252.98	\$10,885.40	\$0.00	\$0.00	\$26,812.75	\$7,087.25	79.09%
22600	LIGHT BULBS	\$7,200.00	\$776.45	\$1,446.90	\$128.23	\$1,408.73	\$191.49	\$366.02	\$2,284.49	\$323.46	\$566.52	\$8,993.61	-\$1,793.61	124.91%
22800	UNIFORMS	\$1,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,837.66	\$0.00	\$0.00	\$0.00	\$1,837.66	\$62.34	96.72%

Object	Object Descr	2014										2014		
		Budget	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	YTD Amt	YTD Balance	%YTD Budget
22900	DISPLAY/EXHIBITS	\$6,700.00	\$0.00	\$0.00	\$0.00	\$804.15	\$0.00	\$0.00	\$205.00	\$49.19	\$0.00	\$1,058.34	\$5,641.66	15.80%
23000	IS SUPPLIES	\$6,500.00	\$408.87	\$388.03	\$259.26	\$144.60	\$0.00	\$66.68	\$308.73	\$344.95	\$0.00	\$2,121.11	\$4,378.89	32.63%
23100	BUILDING MATERIAL	\$21,000.00	\$1,282.57	\$582.53	\$852.53	\$1,074.99	\$1,430.81	\$2,134.13	\$1,411.77	\$2,070.66	\$1,424.54	\$13,804.13	\$7,195.87	65.73%
23200	PAINT/PAINTING	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$57.38	\$0.00	\$0.00	\$277.11	\$122.89	69.28%
30040	MISC. UNAPPROPRIATED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	\$0.00	\$10.00	-\$10.00	0.00%
31100	CONSULTING SERVICES	\$13,500.00	\$125.00	\$530.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$2,500.00	\$1,217.50	\$0.00	\$10,102.50	\$3,397.50	74.83%
31200	ENGINEERING/ARCHITECT	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0.00%
31201	ENCUMBERED	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	100.00%
31300	LEGAL SERVICES	\$17,300.00	\$1,365.00	\$0.00	\$608.86	\$375.25	\$180.00	\$814.68	\$612.30	\$303.78	\$1,033.62	\$7,302.44	\$9,997.56	42.21%
31400	BUILDING SERVICES	\$30,000.00	\$7,648.51	\$2,215.87	\$819.40	\$415.55	\$4,913.45	\$1,017.93	\$1,203.63	\$850.75	\$4,527.78	\$32,008.92	-\$2,008.92	106.70%
31500	MAINTENANCE	\$144,600.00	\$1,408.78	\$2,804.61	\$8,471.41	\$9,312.52	\$74,654.23	\$3,368.23	\$3,133.28	\$4,422.31	\$61.78	\$115,494.02	\$29,105.98	79.87%
31600	COMPUTER SERVICES	\$69,637.32	\$4,981.69	\$4,755.31	\$4,505.59	\$4,955.05	\$5,057.91	\$5,158.66	\$5,148.67	\$5,148.67	\$5,148.67	\$55,098.50	\$14,538.82	79.12%
31700	ADMIN/ACCOUNTING	\$46,900.00	\$4,434.42	\$3,204.63	\$937.38	\$3,503.83	\$2,994.27	\$2,874.72	\$3,713.69	\$2,659.30	\$2,942.62	\$35,646.85	\$11,253.15	76.01%
31750	COLLECTION AGENCY	\$20,000.00	\$1,342.50	\$1,602.05	\$1,109.80	\$1,910.45	\$1,270.90	\$1,145.60	\$1,190.35	\$1,781.05	\$1,548.35	\$14,553.85	\$5,446.15	72.77%
32100	TELEPHONE	\$32,700.00	\$2,341.97	\$2,419.91	\$2,443.00	\$1,964.85	\$990.53	\$3,776.50	\$2,366.12	\$2,312.89	\$2,117.99	\$25,661.17	\$7,038.83	78.47%
32150	CABLE TV SERVICE	\$0.00	\$4.45	\$4.45	\$0.00	\$4.45	\$4.45	\$4.45	\$4.45	\$4.45	\$4.45	\$45.12	-\$45.12	0.00%
32200	POSTAGE	\$25,000.00	\$1,761.60	\$1,200.15	\$1,096.31	\$1,619.52	\$1,423.17	\$873.61	\$2,613.80	\$1,063.19	\$958.12	\$15,392.49	\$9,607.51	61.57%
32300	TRAVEL EXPENSE	\$10,000.00	\$1,247.12	\$0.00	\$0.00	\$231.10	\$88.00	\$0.00	\$271.04	\$384.68	\$936.10	\$3,249.56	\$6,750.44	32.50%
32400	PROFESSIONAL MTG/OFF	\$10,000.00	\$175.00	\$130.00	\$0.00	\$15.00	\$0.00	\$0.00	\$0.00	\$320.00	\$440.00	\$1,124.00	\$8,876.00	11.24%
32500	CONTINUING	\$10,000.00	\$199.00	\$0.00	\$0.00	\$0.00	\$848.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,246.00	\$8,754.00	12.46%
32600	FREIGHT/DELIVERY	\$1,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16.62	\$1,583.38	1.04%
33100	ADVERTISING/PUBLICATI	\$2,700.00	\$1,117.09	\$250.16	\$29.88	\$0.00	\$0.00	\$0.00	\$31.86	\$94.35	\$0.00	\$2,141.53	\$558.47	79.32%
33200	PRINTING SERVICES	\$5,000.00	\$0.00	\$0.00	\$0.00	\$430.00	\$0.00	\$0.00	\$833.50	\$22.50	\$22.50	\$1,308.50	\$3,691.50	26.17%
34100	OFFICIAL BOND INS.	\$600.00	\$450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00	\$150.00	75.00%
34200	OTHER INSURANCE	\$63,400.00	\$51,856.00	\$756.00	\$1,459.00	\$0.00	\$2,858.00	\$0.00	\$15.00	\$0.00	\$0.00	\$71,658.00	-\$8,258.00	113.03%
35100	GAS	\$2,750.00	\$99.10	\$52.32	\$480.68	\$98.34	\$99.30	\$100.10	\$104.00	\$134.81	\$202.76	\$2,268.96	\$481.04	82.51%
35200	ELECTRICITY	\$296,400.00	\$27,265.24	\$22,094.70	\$22,521.55	\$24,892.87	\$30,154.12	\$30,767.38	\$29,448.53	\$29,518.63	\$25,932.93	\$302,789.29	-\$6,389.29	102.16%
35300	WATER	\$27,300.00	\$347.17	\$1,196.13	\$1,282.36	\$1,804.27	\$2,206.55	\$2,922.04	\$2,211.48	\$2,308.48	\$2,242.85	\$19,227.45	\$8,072.55	70.43%
36100	BUILDING REPAIRS	\$22,000.00	\$5,000.00	\$0.00	\$1,996.55	\$1,228.62	\$1,747.50	\$0.00	\$0.00	\$1,475.00	\$1,785.50	\$21,548.98	\$451.02	97.95%
36300	OTHER	\$21,200.00	\$98.00	\$390.90	\$0.00	\$240.84	\$861.49	\$232.16	\$370.00	\$1,297.89	\$55.00	\$3,962.78	\$17,237.22	18.69%
36400	VEHICLE	\$11,000.00	\$343.53	\$14.00	\$420.95	\$270.91	\$28.55	\$741.17	\$91.01	\$0.00	\$575.68	\$5,186.79	\$5,813.21	47.15%
36500	MATERIALS	\$3,000.00	\$0.00	\$201.76	\$0.00	\$0.00	\$0.00	\$293.47	\$0.00	\$0.00	\$0.00	\$739.26	\$2,260.74	24.64%

Object	Object Descr	2014										2014		
		Budget	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	YTD Amt	YTD Balance	%YTD Budget
37100	REAL ESTATE	\$38,200.00	-\$71.80	-\$36.80	\$658.96	-\$1.52	\$18,478.48	\$3,193.93	\$29.88	-\$873.56	\$340.95	\$30,768.40	\$7,431.60	80.55%
38450	DATABASES	\$161,917.00	\$0.00	\$10,000.00	\$5,250.00	\$15,975.21	\$0.00	\$57,780.00	\$6,375.00	\$5,831.54	\$28,143.74	\$132,851.49	\$29,065.51	82.05%
38460	E-BOOKS	\$102,136.00	\$18,975.93	\$0.00	\$3,759.33	\$10,616.29	\$3,450.17	\$3,279.19	\$4,000.00	\$28,150.33	\$30,276.88	\$103,821.21	-\$1,685.21	101.65%
39100	DUES/INSTITUTIONAL	\$7,550.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,551.35	-\$1.35	100.02%
39200	INTEREST/TEMPORARY	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
39500	EDUCATIONAL/LICENSING	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,195.00	\$0.00	\$3,155.00	\$845.00	78.88%
44100	FURNITURE	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$339.99	\$0.00	\$0.00	\$679.98	\$0.00	\$1,787.97	\$8,212.03	17.88%
44300	OTHER EQUIPMENT	\$68,000.00	\$1,168.18	\$0.00	\$0.00	\$0.00	\$0.00	\$12,955.79	\$22.48	\$0.00	\$0.00	\$16,862.84	\$51,137.16	24.80%
44450	BUILDING RENOVATION	\$5,000.00	\$0.00	\$0.00	\$0.00	\$1,893.39	\$0.00	\$2,650.00	\$0.00	\$0.00	\$0.00	\$4,543.39	\$456.61	90.87%
44600	IS EQUIPMENT	\$0.00	-\$661.49	\$0.00	-\$34.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$34.51	\$34.51	0.00%
44650	IS SOFTWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19.98	\$19.98	-\$19.98	0.00%
45100	BOOKS	\$548,250.00	\$50,181.59	\$42,470.05	\$54,376.98	\$60,584.11	\$46,620.79	\$55,435.24	\$24,654.62	\$67,873.57	\$56,943.24	\$535,661.85	\$12,588.15	97.70%
45200	PERIODICALS/NEWSPAPERS	\$41,936.00	\$975.10	\$9.90	\$51.20	\$1,812.25	\$43.95	\$871.77	\$84.00	\$0.00	\$30,487.33	\$36,170.13	\$5,765.87	86.25%
45300	NONPRINT MATERIALS	\$345,961.00	\$30,382.67	\$24,258.95	\$26,483.14	\$35,502.81	\$28,972.06	\$39,519.60	\$12,900.49	\$47,803.66	\$38,238.37	\$330,393.67	\$15,567.33	95.50%
		\$8,011,683.99	\$641,729.94	\$531,430.14	\$670,765.21	\$603,306.40	\$666,132.39	\$661,091.70	\$583,928.74	\$774,347.98	\$637,982.77	\$6,971,599.19	\$1,040,084.80	87.02%

MONROE COUNTY PUBLIC LIBRARY

12/10/14 10:29 AM

Page 1

LIRF Budget & Expenditure Report

January 1, 2014 to November 30, 2014

11 months = 91.7%

Object	Object Descr	2014 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	YTD Amount	2014	2014
															YTD Balance	%YTD Budget
36100	BUILDING REPAIRS	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
44300	OTHER EQUIPMENT	\$46,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,000.00	0.00%
44450	BUILDING RENOVATION	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,890.00	\$14,170.00	\$7,077.50	\$0.00	\$5,995.50	\$29,133.00	\$120,867.00	19.42%
44600	IS EQUIPMENT	\$70,000.00	\$0.00	\$0.00	\$15,245.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,530.00	\$0.00	\$0.00	\$0.00	\$48,775.00	\$21,225.00	69.68%
		\$366,000.00	\$0.00	\$0.00	\$15,245.00	\$0.00	\$0.00	\$0.00	\$1,890.00	\$47,700.00	\$7,077.50	\$0.00	\$5,995.50	\$77,908.00	\$288,092.00	21.29%

MONROE COUNTY PUBLIC LIBRARY

12/10/14 10:08 AM

Page 1

Debt Service Budget & Expenditures Report

January 1, 2014 to November 30, 2014

11 months = 91.7%

Object Object Descr	2014 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	2014 YTD Amt	2014	2014
														YTD	%YTD
														Balance	Budget
37100 REAL ESTATE	\$607,768.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$304,333.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$304,333.75	\$303,434.25	50.07%
39200 INTEREST/TEMPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39250 PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39450 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$607,768.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$304,333.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$304,333.75	\$303,434.25	50.07%

MONROE COUNTY PUBLIC LIBRARY

Rainy Day Budget & Expenditures Report

January 1, 2014 to November 30, 2014

11 months = 91.7%

Object	Object Descr	2014												2014 YTD Amt	2014 YTD Balance	2014 %YTD Budget	
		Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.				
31100	CONSULTING SERVICES	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
31200	ENGINEERING/ARCHITECT	\$0.00	\$0.00	\$0.00	\$17,602.16	\$6,055.50	\$0.00	\$4,388.14	\$0.00	\$4,548.59	\$0.00	\$0.00	\$6,633.13	\$39,227.52	-\$39,227.52	\$0.00	0.00%
31300	LEGAL SERVICES	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
36100	BUILDING REPAIRS	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
44100	FURNITURE	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
44300	OTHER EQUIPMENT	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
44450	BUILDING RENOVATION	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$181,800.00	\$216,720.00	\$0.00	\$9,233.05	\$164,675.00	\$572,428.05	-\$472,428.05	572.43%	
		\$400,000.00	\$0.00	\$0.00	\$17,602.16	\$6,055.50	\$0.00	\$4,388.14	\$181,800.00	\$221,268.59	\$0.00	\$9,233.05	\$171,308.13	\$611,655.57	-\$211,655.57	152.91%	

MONROE COUNTY PUBLIC LIBRARY

Special Revenue Budget & Expenditure Report

January 1, 2014 to November 30, 2014

11 months = 91.7%

Object	Object Descr	2014 Budget	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	YTD Amount	2014 YTD Balance	2014 %YTD Budget
11300	PROF/SUPERVISORS	\$62,658.60	\$4,819.94	\$4,819.94	\$4,819.94	\$7,229.91	\$4,819.94	\$4,819.94	\$4,819.94	\$4,819.93	\$7,229.91	\$4,819.93	\$57,839.26	\$4,819.34	92.31%
11400	PROFESSIONAL ASSISTANT	\$126,136.26	\$9,702.74	\$9,702.76	\$11,630.41	\$10,313.31	\$9,377.09	\$9,372.50	\$9,372.50	\$9,372.50	\$14,077.11	\$9,372.50	\$111,996.16	\$14,140.10	88.79%
11600	CLERICAL ASSISTANTS	\$181,897.62	\$14,185.13	\$13,748.70	\$7,169.78	\$22,154.81	\$19,027.48	\$13,664.79	\$14,055.57	\$13,921.17	\$19,889.26	\$12,504.27	\$164,398.58	\$17,499.04	90.38%
11800	TEMPORAY STAFF	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
12100	FICA/EMPLOYER	\$22,950.00	\$1,700.17	\$1,672.13	\$1,787.86	\$2,351.59	\$1,578.59	\$1,647.24	\$1,675.04	\$1,665.36	\$2,433.95	\$1,577.29	\$19,781.01	\$3,168.99	86.19%
12300	PERF/EMPLOYER	\$32,238.12	\$1,244.13	\$3,735.77	\$2,714.74	\$2,224.72	\$3,472.19	\$2,452.43	\$2,452.34	\$2,453.40	\$2,479.16	\$2,234.48	\$27,950.42	\$4,287.70	86.70%
12350	PERF/EMPLOYEE CONTRIB.	\$8,635.32	\$333.24	\$1,000.63	\$727.15	\$595.90	\$930.04	\$656.88	\$656.86	\$657.15	\$664.06	\$598.51	\$7,486.58	\$1,148.74	86.70%
12400	INS/EMPLOYER	\$73,000.00	\$10,190.94	\$4,743.25	\$4,711.85	\$1,369.90	\$3,291.26	\$9,906.09	\$4,922.68	\$8,375.10	\$0.00	\$3,866.32	\$64,313.90	\$8,686.10	88.10%
12500	MEDICARE/EMPLOYER	\$5,375.40	\$397.63	\$391.07	\$418.12	\$549.98	\$369.19	\$385.24	\$391.75	\$389.48	\$569.23	\$368.88	\$4,626.23	\$749.17	86.06%
13100	WORK STUDY	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
21200	STATIONERY/BUS. CARDS	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
21300	OFFICE SUPPLIES	\$500.00	\$111.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$199.99	\$311.95	\$188.05	62.39%
21350	GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.51	\$0.00	\$57.24	\$0.00	\$0.00	\$0.00	\$182.75	-\$182.75	0.00%
21400	DUPLICATING	\$500.00	\$0.00	\$0.00	\$0.00	\$502.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38.60	\$541.51	-\$41.51	108.30%
22200	FUEL/OIL/LUBRICANTS	\$1,000.00	\$0.00	\$37.29	\$0.00	\$36.30	\$46.66	\$0.00	\$36.90	\$38.74	\$31.86	\$31.77	\$259.52	\$740.48	25.95%
22700	VIDEO TAPE/MEDIA	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,072.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,072.51	\$11,927.49	40.36%
23000	IS SUPPLIES	\$1,000.00	\$87.00	\$0.00	\$0.00	\$99.00	\$151.36	\$199.00	\$0.00	\$0.00	\$0.00	\$0.00	\$536.36	\$463.64	53.64%
23500	VIDEO MATERIALS/CATS	\$10,000.00	\$0.00	\$349.62	\$0.00	\$328.24	\$1,077.90	\$0.00	-\$0.02	\$0.00	\$0.00	\$586.09	\$3,212.95	\$6,787.05	32.13%
31100	CONSULTING SERVICES	\$10,000.00	\$361.00	\$0.00	\$1,362.00	\$2,500.00	\$0.00	\$0.00	\$1,710.00	\$0.00	\$672.00	\$0.00	\$6,605.00	\$3,395.00	66.05%
31300	LEGAL SERVICES	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$43.82	\$0.00	\$0.00	\$0.00	\$0.00	\$25.78	\$69.60	\$680.40	9.28%
31500	MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$99.00	\$0.00	\$228.00	\$0.00	\$0.00	\$327.00	-\$327.00	0.00%
31600	COMPUTER SERVICES	\$500.00	\$49.90	\$49.90	\$49.83	\$49.90	\$49.90	\$49.90	\$169.30	\$49.90	\$51.09	\$51.92	\$671.44	-\$171.44	134.29%
31650	DIGITIZATION SERVICES	\$21,000.00	\$4,105.00	\$2,710.00	\$1,975.00	\$2,290.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,470.00	\$1,435.00	\$18,040.00	\$2,960.00	85.90%
31700	ADMIN/ACCOUNTING	\$0.00	\$1.39	\$4.85	\$5.80	\$24.33	\$6.57	\$2.09	\$2.64	\$2.57	\$4.29	\$2.41	\$62.50	-\$62.50	0.00%
32100	TELEPHONE	\$3,700.00	\$0.00	\$499.99	\$232.01	\$99.98	\$0.00	\$250.50	\$125.19	\$125.19	\$158.92	\$0.00	\$1,742.91	\$1,957.09	47.11%
32150	CABLE TV SERVICE	\$0.00	\$11.12	\$10.39	\$10.39	\$10.39	\$10.39	\$10.39	\$10.39	\$10.39	\$10.39	\$10.39	\$115.75	-\$115.75	0.00%
32200	POSTAGE	\$500.00	\$0.00	\$0.00	\$0.00	\$6.85	\$0.00	\$0.00	\$19.15	\$610.06	\$64.90	\$0.00	\$700.96	-\$200.96	140.19%
32300	TRAVEL EXPENSE	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%

Object	Object Descr	2014 Budget	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	YTD Amount	2014 YTD Balance	2014 %YTD Budget
32400	PROFESSIONAL MTG/OFF	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
32600	FREIGHT/DELIVERY	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
36300	OTHER EQUIP/FURNITURE	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0.00%
37100	REAL ESTATE	\$3,500.00	-\$78.16	-\$95.44	-\$95.44	-\$134.52	-\$89.68	\$1,298.32	\$663.20	-\$83.92	-\$123.00	-\$78.16	\$2,282.32	\$1,217.68	65.21%
39100	DUES/INSTITUTIONAL	\$2,000.00	\$0.00	\$0.00	\$0.00	\$925.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	\$0.00	\$1,325.00	\$675.00	66.25%
39500	EDUCATIONAL/LICENSING	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
39600	COMMUNITY NEWS	\$10,000.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$10,000.00	\$0.00	100.00%
44100	FURNITURE	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$71.95	\$71.95	\$1,128.05	6.00%
44700	EQUIPMENT - CATS	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,498.96	\$0.00	\$0.00	\$6,295.00	\$0.00	\$9,797.38	\$21,591.34	\$18,408.66	53.98%
44750	SOFTWARE - CATS	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
		\$664,141.32	\$49,723.13	\$43,380.85	\$37,519.44	\$56,028.50	\$57,859.68	\$44,814.31	\$43,640.67	\$48,930.02	\$50,083.13	\$50,015.30	\$535,115.46	\$129,025.86	80.57%

MONROE COUNTY PUBLIC LIBRARY

12/10/14 10:25 AM

Page 1

LCPF Budget & Expenditure Report

January 1, 2014 to November 30, 2014

11 months = 91.7%

Object	Object Descr	2014 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	YTD Amount	2014 YTD Balance	2014 %YTD Budget
39450	TRANSFER TO ANOTHER	\$0.00	\$418,856.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$418,856.68	-\$418,856.68	0.00%
		\$0.00	\$418,856.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$418,856.68	-\$418,856.68	0.00%

MONROE COUNTY PUBLIC LIBRARY

Gen. Obligation Bond Budget & Expenditure

January 1, 2014 to November 30, 2014

11 months = 91.7%

Object	Object Descr	2014 Budget	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	YTD Amount	2014	2014
														YTD Balance	%YTD Budget
31100	CONSULTING	\$0.00	\$0.00	\$4,375.00	\$4,375.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,750.00	-\$8,750.00	0.00%
31200	ENGINEERING/ARCHIT	\$0.00	\$22,402.16	-\$16,402.16	\$0.00	\$13,930.00	\$0.00	\$2,400.00	\$0.00	\$1,200.00	\$0.00	\$960.00	\$37,690.00	-\$37,690.00	0.00%
31700	ADMIN/ACCOUNTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$260.00	-\$260.00	0.00%
44100	FURNITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$87,752.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$87,752.00	-\$87,752.00	0.00%
44300	OTHER EQUIPMENT	\$0.00	\$0.00	\$22,415.78	\$0.00	\$3,254.48	\$38,972.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$109,474.47	-\$109,474.47	0.00%
44450	BUILDING	\$0.00	\$0.00	\$0.00	\$19,351.80	\$280,514.70	\$211,590.02	\$25,145.00	\$44,541.00	\$161,717.23	\$12,477.00	\$0.00	\$759,314.25	-\$759,314.25	0.00%
44600	IS EQUIPMENT	\$50,000.00	\$0.00	\$4,974.03	\$13,952.00	\$1,428.00	\$5,400.00	\$346.50	\$0.00	\$0.00	\$0.00	\$0.00	\$31,292.53	\$18,707.47	62.59%
44650	IS SOFTWARE	\$25,000.00	\$0.00	\$0.00	\$56.20	\$0.00	\$0.00	\$26.73	\$54.00	\$0.00	\$0.00	\$1,600.00	\$1,736.93	\$23,263.07	6.95%
44700	EQUIPMENT - CATS	\$45,000.00	\$2,797.00	\$8,056.97	\$0.00	\$15,906.35	\$0.00	\$0.00	\$298.00	\$0.00	\$0.00	\$0.00	\$47,738.32	-\$2,738.32	106.09%
44750	SOFTWARE - CATS	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
		\$125,000.00	\$25,199.16	\$23,419.62	\$37,735.00	\$402,785.53	\$255,962.66	\$28,178.23	\$44,893.00	\$162,917.23	\$12,477.00	\$2,560.00	\$1,084,008.50	-\$959,008.50	867.21%

MONROE COUNTY PUBLIC LIBRARY

12/10/14 10:13 AM

Page 1

Expenditure Summary compared to last year
2014 compared to 2013: Period Ending November

Fund	Fund Descr	2014 Budget	November 2014 Amt	2014 YTD Amt	2013 Budget	November 2013 Amt	2013 YTD Amt	%Last YR YTD Diff
001	OPERATING	\$8,011,683.99	\$637,982.77	\$6,971,599.19	\$7,818,019.99	\$634,491.04	\$6,830,627.18	2.06%
002	JAIL	\$0.00	\$3,022.95	\$6,000.00	\$0.00	\$707.84	\$5,689.74	5.45%
003	CLEARING	\$0.00	\$1,981.14	\$10,494.20	\$0.00	\$48.31	\$24,233.25	-56.70%
004	GIFT UNRESTRICTED	\$0.00	\$10.00	\$2,738.64	\$0.00	\$0.00	\$6,466.67	-57.65%
005	PLAC	\$0.00	\$0.00	\$10,100.00	\$0.00	\$0.00	\$10,250.00	-1.46%
006	RETIREES	\$0.00	\$925.74	\$5,178.18	\$0.00	\$29.05	\$5,816.68	-10.98%
007	LIRF	\$366,000.00	\$5,995.50	\$77,908.00	\$350,000.00	\$0.00	\$0.00	0.00%
008	DEBT SERVICE	\$607,768.00	\$0.00	\$304,333.75	\$600,000.00	\$0.00	\$296,436.14	2.66%
009	RAINY DAY	\$400,000.00	\$171,308.13	\$611,655.57	\$400,000.00	\$1,600.00	\$31,064.40	1868.99%
010	PAYROLL	\$0.00	\$328,391.90	\$3,957,740.00	\$0.00	\$466,276.32	\$3,881,425.36	1.97%
011	INVESTMENT-GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
016	GIFT-RESTRICED	\$0.00	\$6,032.39	\$86,275.20	\$0.00	\$3,786.24	\$67,743.95	27.35%
017	LEVY EXCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018	IN KIND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
019	GIFT-FOUNDATION	\$0.00	\$5,727.30	\$82,975.16	\$101,850.00	\$11,988.24	\$82,092.84	1.07%
020	SPECIAL REVENUE	\$664,141.32	\$50,015.30	\$535,115.46	\$632,213.49	\$52,998.44	\$508,093.52	5.32%
021	CAPITAL PROJECTS	\$0.00	\$0.00	\$418,856.68	\$10,975.00	\$0.00	\$10,817.71	3771.95%
022	GATES HARDWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
023	LSTA-CIVIL WAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
024	FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,644.33	-100.00%
025	LSTA-SMITHVILLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
026	G O BOND	\$125,000.00	\$2,560.00	\$1,084,008.50	\$133,000.00	\$6,830.64	\$253,587.78	327.47%
027	COMMUNITY FDTN	\$27,485.00	\$939.53	\$16,909.51	\$26,000.00	\$3,593.26	\$18,984.64	-10.93%
028	FINRA 2014	\$0.00	\$1,892.28	\$10,679.21	\$0.00	\$0.00	\$0.00	0.00%
029	GO BOND 2016	\$0.00	\$32.45	\$32.45	\$0.00	\$0.00	\$0.00	0.00%
		\$10,202,078.31	\$1,216,817.38	\$14,192,599.70	\$10,072,058.48	\$1,182,349.38	\$12,050,974.19	17.77%

MONROE COUNTY PUBLIC LIBRARY

Revenue Totals Budget Forms (all funds)

Source Descr	2014 YTD Budget	Mar	April	May	June	July	Aug	Sept	Oct	Nov	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
Fund 001 OPERATING													
PROPERTY	\$5,350,596.00	\$0.00	\$0.00	\$0.00	\$2,909,777.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,909,777.97	\$2,440,818.03	54.38%
INTANGIBLES TAX	\$18,000.00	\$0.00	\$0.00	\$0.00	\$9,019.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,019.52	\$8,980.48	50.11%
LICENSE EXCISE TAX	\$279,000.00	\$0.00	\$0.00	\$0.00	\$181,384.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$181,384.31	\$97,615.69	65.01%
COUNTY OPTION	\$1,968,168.00	\$164,013.98	\$164,013.98	\$164,013.98	\$164,013.98	\$164,013.98	\$164,013.98	\$164,013.98	\$164,013.98	\$164,013.98	\$1,804,153.78	\$164,014.22	91.67%
COMMERCIAL	\$45,700.00	\$0.00	\$0.00	\$21,469.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,469.37	\$24,230.63	46.98%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELL COPIERS/PRINTERS	\$0.00	\$301.85	\$633.19	\$332.30	\$427.00	\$563.53	\$435.52	\$409.78	\$513.03	\$466.26	\$4,933.55	-\$4,933.55	0.00%
LOST/DAMAGED	\$0.00	\$2,068.66	\$1,850.18	\$1,364.53	\$1,663.09	\$1,602.82	\$1,470.13	\$1,700.14	\$2,104.55	\$1,103.13	\$19,644.16	-\$19,644.16	0.00%
FINES	\$175,000.00	\$13,864.48	\$11,003.57	\$10,618.17	\$12,263.89	\$10,231.44	\$10,163.82	\$11,778.95	\$12,288.16	\$10,458.75	\$127,606.21	\$47,393.79	73.66%
COLLECTION AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BLGTN COPIERS &	\$12,500.00	\$0.00	\$1,729.36	\$873.70	\$1,360.45	\$1,772.61	\$972.26	\$668.15	\$1,609.85	\$552.35	\$11,593.93	\$906.07	97.84%
MISCELLANEOUS	\$0.00	\$116.25	\$134.60	\$92.10	\$3,562.43	\$5,111.81	-\$4,430.48	\$110.43	\$42,291.88	\$132.41	\$47,311.59	-\$47,311.59	0.00%
PUBLIC LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MEETING ROOM FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,425.00	\$0.00	\$1,425.00	-\$1,425.00	0.00%
GARNISHMENT FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9.55	\$2.00	\$6.00	\$4.76	\$22.31	-\$22.31	0.00%
E-RATE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,092.97	\$1,396.15	\$0.00	\$0.00	\$18,489.12	-\$18,489.12	0.00%
PLAC DISTRIBUTION	\$12,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,127.00	\$17,127.00	-\$4,627.00	137.02%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STATE DISTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
READER PRINTER	\$0.00	\$50.40	\$28.62	\$38.05	\$26.10	\$14.80	\$24.20	\$0.00	\$35.96	\$37.35	\$300.25	-\$300.25	0.00%
OBITS	\$0.00	\$174.00	\$573.00	\$135.00	\$312.00	\$201.00	\$249.00	\$78.00	\$168.00	\$150.00	\$2,323.00	-\$2,323.00	0.00%
COIN TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$11,000.00	\$1,107.10	\$515.97	\$632.14	\$14,371.25	\$1,310.49	\$1,161.08	\$964.15	\$887.50	\$957.58	\$24,327.01	-\$13,327.01	221.15%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$1,000.00	\$225.00	\$0.00	\$0.00	\$300.00	\$900.00	\$1,800.00	\$0.00	-\$1,425.00	\$0.00	\$1,800.00	-\$800.00	180.00%
LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2014 YTD Budget	Mar	April	May	June	July	Aug	Sept	Oct	Nov	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
Fund 001 OPERATING	\$7,873,464.00	\$181,921.72	\$180,482.47	\$199,569.34	\$3,298,481.99	\$185,722.48	\$192,962.03	\$181,121.73	\$223,918.91	\$195,003.57	\$5,202,708.08	\$2,670,755.92	66.11%
Fund 002 JAIL													
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 002 JAIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 003 CLEARING													
CONFERENCE/RECEIPT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
YMCA RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF CC RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$125.00	\$0.00	\$0.00	\$175.00	-\$175.00	0.00%
MCPLF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00	-\$5.00	0.00%
ILL FINES/FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REIMBURSEMENT/CLE	\$0.00	\$0.00	\$0.00	\$0.00	\$99.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$99.16	-\$99.16	0.00%
INSURANCE/COBRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$615.19	\$615.19	\$1,230.38	-\$1,230.38	0.00%
FEMA/CLEARING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/CLAIMS-	\$0.00	\$0.00	\$8,003.45	\$0.00	\$0.00	\$12,949.00	\$0.00	\$0.00	\$2,845.95	\$0.00	\$23,933.97	-\$23,933.97	0.00%
Fund 003 CLEARING	\$0.00	\$0.00	\$8,003.45	\$0.00	\$104.16	\$12,949.00	\$50.00	\$125.00	\$3,461.14	\$615.19	\$25,443.51	-\$25,443.51	0.00%
Fund 004 GIFT UNRESTRICTED													
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNRESTRICTED GIFT	\$0.00	\$1,113.58	\$237.32	\$287.92	\$1,236.03	\$194.10	\$179.08	\$517.33	\$132.75	\$121.85	\$4,286.88	-\$4,286.88	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT	\$0.00	\$1,113.58	\$237.32	\$287.92	\$1,236.03	\$194.10	\$179.08	\$517.33	\$132.75	\$121.85	\$4,286.88	-\$4,286.88	0.00%
Fund 005 PLAC													
PUBLIC LIBRARY	\$0.00	\$1,400.00	\$950.00	\$500.00	\$900.00	\$600.00	\$550.00	\$850.00	\$600.00	\$550.00	\$8,950.00	-\$8,950.00	0.00%
Fund 005 PLAC	\$0.00	\$1,400.00	\$950.00	\$500.00	\$900.00	\$600.00	\$550.00	\$850.00	\$600.00	\$550.00	\$8,950.00	-\$8,950.00	0.00%
Fund 006 RETIREES													
RETIREES INSURANCE	\$0.00	\$137.37	\$600.24	\$462.87	\$0.00	\$925.74	\$462.87	\$925.74	\$925.74	\$462.87	\$5,178.18	-\$5,178.18	0.00%
Fund 006 RETIREES	\$0.00	\$137.37	\$600.24	\$462.87	\$0.00	\$925.74	\$462.87	\$925.74	\$925.74	\$462.87	\$5,178.18	-\$5,178.18	0.00%

Source Descr	2014 YTD Budget	Mar	April	May	June	July	Aug	Sept	Oct	Nov	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
Fund 007 LIRF													
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIRF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 007 LIRF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 008 DEBT SERVICE													
PROPERTY	\$600,000.00	\$0.00	\$0.00	\$0.00	\$330,589.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$330,589.99	\$269,410.01	55.10%
INTANGIBLES TAX	\$2,000.00	\$0.00	\$0.00	\$0.00	\$1,019.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,019.03	\$980.97	50.95%
LICENSE EXCISE TAX	\$32,000.00	\$0.00	\$0.00	\$0.00	\$20,492.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,492.95	\$11,507.05	64.04%
COMMERCIAL	\$5,000.00	\$0.00	\$0.00	\$2,425.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,425.63	\$2,574.37	48.51%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 008 DEBT	\$639,000.00	\$0.00	\$0.00	\$2,425.63	\$352,101.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$354,527.60	\$284,472.40	55.48%
Fund 009 RAINY DAY													
COUNTY OPTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$418,856.68	-\$418,856.68	0.00%
Fund 009 RAINY DAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$418,856.68	-\$418,856.68	0.00%
Fund 010 PAYROLL													
GROSS PAYROLL	\$0.00	\$328,093.13	\$332,789.16	\$491,136.90	\$330,352.40	\$333,443.75	\$333,544.71	\$340,730.68	\$480,964.48	\$322,535.58	\$3,957,302.68	-\$3,957,302.68	0.00%
Fund 010 PAYROLL	\$0.00	\$328,093.13	\$332,789.16	\$491,136.90	\$330,352.40	\$333,443.75	\$333,544.71	\$340,730.68	\$480,964.48	\$322,535.58	\$3,957,302.68	-\$3,957,302.68	0.00%
Fund 013 PETTY CASH													
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 013 PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2014 YTD Budget	Mar	April	May	June	July	Aug	Sept	Oct	Nov	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
Fund 014 CHANGE													
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-RESTRICTED													
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$4,073.97	\$0.00	\$7,213.70	\$0.00	\$7,136.15	\$0.00	\$7,247.07	\$7,198.63	\$5,295.85	\$38,165.37	-\$38,165.37	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$4,205.60	\$3,000.00	\$12,199.69	\$930.00	\$7,135.00	\$0.00	\$8,400.00	\$3,470.00	\$14,128.00	\$55,648.29	-\$55,648.29	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-	\$0.00	\$8,279.57	\$3,000.00	\$19,413.39	\$930.00	\$14,271.15	\$0.00	\$15,647.07	\$10,668.63	\$19,423.85	\$93,813.66	-\$93,813.66	0.00%
Fund 019 GIFT-FOUNDATION													
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$48,474.15	\$0.00	\$0.00	-\$3,500.00	\$18,812.50	\$0.00	\$18,812.50	\$0.00	\$18,812.50	\$101,411.65	-\$101,411.65	0.00%
Fund 019 GIFT-	\$0.00	\$48,474.15	\$0.00	\$0.00	-\$3,500.00	\$18,812.50	\$0.00	\$18,812.50	\$0.00	\$18,812.50	\$101,411.65	-\$101,411.65	0.00%
Fund 020 SPECIAL REVENUE													
MISCELLANEOUS	\$0.00	\$175.00	\$210.00	\$840.00	\$190.00	\$60.00	\$95.00	\$85.00	\$155.00	\$80.00	\$2,140.00	-\$2,140.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$99,392.00	\$0.00	\$0.00	\$0.00	\$107,144.75	\$0.00	\$0.00	\$101,976.25	\$407,905.00	-\$407,905.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$58,310.00	\$0.00	\$58,310.00	\$0.00	\$0.00	\$58,310.00	\$0.00	\$0.00	\$58,310.00	\$233,240.00	-\$233,240.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$3,532.50	\$0.00	\$0.00	\$3,532.50	\$0.00	\$0.00	\$3,532.50	\$0.00	\$0.00	\$10,597.50	-\$10,597.50	0.00%
CONTRACT-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 020 SPECIAL	\$0.00	\$62,017.50	\$99,602.00	\$59,150.00	\$3,722.50	\$60.00	\$165,549.75	\$3,617.50	\$155.00	\$160,366.25	\$653,882.50	-\$653,882.50	0.00%
Fund 021 CAPITAL PROJECTS													
PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTANGIBLES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LICENSE EXCISE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COMMERCIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 021 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2014 YTD Budget	Mar	April	May	June	July	Aug	Sept	Oct	Nov	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
Fund 024 FINRA GRANT													
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND													
BOND SALE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027 COMMUNITY FDTN GRANT													
RECEIPTS	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	-\$10,000.00	0.00%
Fund 027 COMMUNITY	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	-\$10,000.00	0.00%
Fund 028 FINRA 2014													
RECEIPTS	\$0.00	\$0.00	\$0.00	\$43,615.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$43,615.00	-\$43,615.00	0.00%
Fund 028 FINRA 2014	\$0.00	\$0.00	\$0.00	\$43,615.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$43,615.00	-\$43,615.00	0.00%
	\$8,512,464.00	\$641,437.02	\$625,664.64	\$816,561.05	\$3,984,329.05	\$566,978.72	\$693,298.44	\$562,347.55	\$720,826.65	\$717,891.66	\$10,885,976.42	-\$2,373,512.42	128.03%

MONROE COUNTY PUBLIC LIBRARY

Cash Balances by fund

Current Period: November 2014

FUND Descr	11/01/14	MTD Debit	MTD Credit	11/30/14	Bal Sht Descr
OPERATING	\$16,588.22	\$5,940.07	\$0.05	\$22,528.24	ONB/MONROE BANK CHECKING
OPERATING	\$9,346.18	\$7,244.22	\$0.00	\$16,590.40	GERMAN AMER./UNITED COMMERCE
OPERATING	\$2,860.83	\$17,486.08	\$35,054.60	-\$14,707.69	FIFTH THIRD BANK CHECKING
OPERATING	\$26.53	\$9.55	\$0.00	\$36.08	FIFTH THIRD ESCROW ACCT
OPERATING	-\$264,091.27	\$168,273.08	\$607,465.46	-\$703,283.65	MAINSOURCE CHECKING
OPERATING	\$470,021.03	\$921.37	\$0.00	\$470,942.40	MAINSOURCE SAVINGS
Fund 001 OPERATING	\$234,751.52	\$199,874.37	\$642,520.11	-\$207,894.22	
CLEARING	\$0.00	\$615.19	\$0.00	\$615.19	ONB/MONROE BANK CHECKING
CLEARING	\$18,136.13	\$0.00	\$1,981.14	\$16,154.99	MAINSOURCE CHECKING
Fund 003 CLEARING	\$18,136.13	\$615.19	\$1,981.14	\$16,770.18	
GIFT UNRESTRICTED	\$101.40	\$108.52	\$0.00	\$209.92	ONB/MONROE BANK CHECKING
GIFT UNRESTRICTED	\$1.25	\$13.33	\$0.00	\$14.58	GERMAN AMER./UNITED COMMERCE
GIFT UNRESTRICTED	\$10,679.41	\$0.00	\$10.00	\$10,669.41	MAINSOURCE CHECKING
Fund 004 GIFT UNRESTRICTED	\$10,782.06	\$121.85	\$10.00	\$10,893.91	
PLAC	\$100.00	\$150.00	\$0.00	\$250.00	ONB/MONROE BANK CHECKING
PLAC	\$400.00	\$400.00	\$0.00	\$800.00	GERMAN AMER./UNITED COMMERCE
PLAC	\$100.00	\$0.00	\$0.00	\$100.00	MAINSOURCE CHECKING
Fund 005 PLAC	\$600.00	\$550.00	\$0.00	\$1,150.00	
LIRF	\$229,492.00	\$0.00	\$179,875.98	\$49,616.02	FIFTH THIRD BANK CHECKING
LIRF	-\$100,000.00	\$179,875.98	\$5,995.50	\$73,880.48	MAINSOURCE CHECKING
LIRF	\$933,319.95	\$0.00	\$0.00	\$933,319.95	MAINSOURCE SAVINGS
LIRF	\$200,000.00	\$0.00	\$0.00	\$200,000.00	INVESTMENT CD s
Fund 007 LIRF	\$1,262,811.95	\$179,875.98	\$185,871.48	\$1,256,816.45	
DEBT SERVICE	\$123,744.88	\$0.00	\$0.00	\$123,744.88	MAINSOURCE SAVINGS
Fund 008 DEBT SERVICE	\$123,744.88	\$0.00	\$0.00	\$123,744.88	
RAINY DAY	\$0.00	\$630,005.30	\$623,869.30	\$6,136.00	FIFTH THIRD BANK CHECKING
RAINY DAY	\$44,280.00	\$0.00	\$6,136.00	\$38,144.00	FIFTH THIRD ESCROW ACCT
RAINY DAY	\$90,766.95	\$623,869.30	\$171,308.13	\$543,328.12	MAINSOURCE CHECKING
RAINY DAY	\$796,102.37	\$0.00	\$0.00	\$796,102.37	MAINSOURCE SAVINGS
Fund 009 RAINY DAY	\$931,149.32	\$1,253,874.60	\$801,313.43	\$1,383,710.49	
PAYROLL	-\$385.49	\$770.98	\$474.45	-\$88.96	FIFTH THIRD BANK CHECKING
PAYROLL	\$21,034.59	\$322,535.58	\$328,688.43	\$14,881.74	MAINSOURCE CHECKING
Fund 010 PAYROLL	\$20,649.10	\$323,306.56	\$329,162.88	\$14,792.78	
GIFT-RESTRICED	\$9,268.63	\$750.00	\$0.00	\$10,018.63	ONB/MONROE BANK CHECKING

FUND Descr	11/01/14	MTD Debit	MTD Credit	11/30/14	Bal Sht Descr
GIFT-RESTRICED	\$21,287.81	\$18,673.85	\$6,032.39	\$33,929.27	MAINSOURCE CHECKING
GIFT-RESTRICED	\$50,000.00	\$0.00	\$0.00	\$50,000.00	MAINSOURCE SAVINGS
Fund 016 GIFT-RESTRICED	\$80,556.44	\$19,423.85	\$6,032.39	\$93,947.90	
GIFT-FOUNDATION	\$0.06	\$0.00	\$0.00	\$0.06	ONB/MONROE BANK CHECKING
GIFT-FOUNDATION	\$28,660.77	\$18,812.50	\$5,727.30	\$41,745.97	MAINSOURCE CHECKING
Fund 019 GIFT-FOUNDATION	\$28,660.83	\$18,812.50	\$5,727.30	\$41,746.03	
SPECIAL REVENUE	\$126.40	\$80.00	\$2.41	\$203.99	GERMAN AMER./UNITED COMMERCE
SPECIAL REVENUE	-\$1,556.66	\$2,974.30	\$2,832.99	-\$1,415.35	FIFTH THIRD BANK CHECKING
SPECIAL REVENUE	\$29,475.47	\$160,405.07	\$50,273.02	\$139,607.52	MAINSOURCE CHECKING
SPECIAL REVENUE	\$230,000.00	\$0.00	\$0.00	\$230,000.00	MAINSOURCE SAVINGS
Fund 020 SPECIAL REVENUE	\$258,045.21	\$163,459.37	\$53,108.42	\$368,396.16	
FINRA GRANT	\$385.94	\$0.00	\$0.00	\$385.94	MAINSOURCE CHECKING
Fund 024 FINRA GRANT	\$385.94	\$0.00	\$0.00	\$385.94	
G O BOND	\$0.00	\$17,839.00	\$0.00	\$17,839.00	FIFTH THIRD BANK CHECKING
G O BOND	\$193,623.00	\$0.00	\$2,560.00	\$191,063.00	MAINSOURCE CHECKING
G O BOND	\$199,326.66	\$0.00	\$0.00	\$199,326.66	MAINSOURCE SAVINGS
Fund 026 G O BOND	\$392,949.66	\$17,839.00	\$2,560.00	\$408,228.66	
COMMUNITY FDTN GRANT	-\$451.52	\$0.00	\$939.53	-\$1,391.05	MAINSOURCE CHECKING
Fund 027 COMMUNITY FDTN GRANT	-\$451.52	\$0.00	\$939.53	-\$1,391.05	
FINRA 2014	\$34,828.07	\$0.00	\$1,892.28	\$32,935.79	MAINSOURCE CHECKING
Fund 028 FINRA 2014	\$34,828.07	\$0.00	\$1,892.28	\$32,935.79	
GO BOND 2016	\$0.00	\$0.00	\$32.45	-\$32.45	MAINSOURCE CHECKING
Fund 029 GO BOND 2016	\$0.00	\$0.00	\$32.45	-\$32.45	
	\$3,397,599.59	\$2,177,753.27	\$2,031,151.41	\$3,544,201.45	

MONROE COUNTY PUBLIC LIBRARY

12/09/14 3:31 PM
Page 1

***Check Reconciliation©**
ONB MONROE CHECKING
06300 ONB/MONROE
November 2014

Account Summary

Beginning Balance	11/1/2014	\$26,058.31
+ Receipts/Deposits		\$7,563.73
- Payments (Checks and		\$0.00
Ending Balance as	11/30/2014	\$33,622.04

Check Book

Active	G 001-06300	OPERATING	\$22,528.24
Active	G 002-06300	JAIL	\$0.00
Active	G 003-06300	CLEARING	\$615.19
Active	G 004-06300	GIFT UNRESTRICTED	\$209.92
Active	G 005-06300	PLAC	\$250.00
Active	G 006-06300	RETIRES	\$0.00
Active	G 007-06300	LIRF	\$0.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$10,018.63
Active	G 019-06300	GIFT-FOUNDATION	\$0.06
Active	G 020-06300	SPECIAL REVENUE	\$0.00
Active	G 024-06300	FINRA GRANT	\$0.00
Active	G 027-06300	COMMUNITY FDTN	\$0.00
		Cash	\$33,622.04
	Beginng Balance	\$26,058.31	
	+ Total Deposits	\$7,563.73	
	- Checks Written	\$0.00	
	Check Book	\$33,622.04	
	Difference	\$0.00	

MONROE COUNTY PUBLIC LIBRARY

12/09/14 3:45 PM
Page 1

*Check Reconciliation©

GERMAN-AMER/UNITED C

06400 GER AME/UC

November 2014

Account Summary

Beginning Balance	11/1/2014	\$9,873.83
+ Receipts/Deposits		\$7,735.14
- Payments (Checks and		\$0.00
Ending Balance as	11/30/2014	\$17,608.97

Check Book

Active	G 001-06400	OPERATING	\$16,590.40
Active	G 003-06400	CLEARING	\$0.00
Active	G 004-06400	GIFT UNRESTRICTED	\$14.58
Active	G 005-06400	PLAC	\$800.00
Active	G 016-06400	GIFT-RESTRICED	\$0.00
Active	G 020-06400	SPECIAL REVENUE	\$203.99
		Cash	\$17,608.97
	Beginng Balance	\$9,873.83	
	+ Total Deposits	\$7,735.14	
	- Checks Written	\$0.00	
	Check Book	\$17,608.97	
	Difference	\$0.00	

MONROE COUNTY PUBLIC LIBRARY

12/09/14 3:53 PM
Page 1

***Check Reconciliation©
FIFTH THIRD CHECKING
06500 FIFTHCKNG
November 2014**

Account Summary

Beginning Balance	11/1/2014	\$231,561.24
+ Receipts/Deposits		\$665,330.38
- Payments (Checks and		\$838,874.56
Ending Balance as	11/30/2014	\$58,017.06

Check Book

Active	G 001-06500	OPERATING	-\$14,707.69
Active	G 002-06500	JAIL	\$0.00
Active	G 003-06500	CLEARING	\$0.00
Active	G 004-06500	GIFT UNRESTRICTED	\$0.00
Active	G 005-06500	PLAC	\$0.00
Active	G 006-06500	RETIREES	\$0.00
Active	G 007-06500	LIRF	\$49,616.02
Active	G 008-06500	DEBT SERVICE	\$0.00
Active	G 009-06500	RAINY DAY	\$6,136.00
Active	G 010-06500	PAYROLL	-\$88.96
Active	G 016-06500	GIFT-RESTRICED	\$0.00
Active	G 019-06500	GIFT-FOUNDATION	\$0.00
Active	G 020-06500	SPECIAL REVENUE	-\$1,415.35
Active	G 021-06500	CAPITAL PROJECTS	\$0.00
Active	G 022-06500	GATES HARDWARE	\$0.00
Active	G 024-06500	FINRA GRANT	\$0.00
Active	G 025-06500	LSTA-SMITHVILLE	\$0.00
Active	G 026-06500	G O BOND	\$17,839.00
Active	G 027-06500	COMMUNITY FDTN	\$0.00
Active	G 028-06500	FINRA 2014	\$0.00
		Cash	\$57,379.02
	Beginng Balance	\$231,561.24	
	+ Total Deposits	\$665,330.38	
	- Checks Written	\$839,512.60	
	Check Book	\$57,379.02	
	O/S Checks	\$638.04	

MONROE COUNTY PUBLIC LIBRARY

12/09/14 4:00 PM
Page 1

***Check Reconciliation©**

FIFTH THIRD SAVINGS

06510 FIFTHSAVG

November 2014

Account Summary

Beginning Balance	11/1/2014	\$624,202.76
+ Receipts/Deposits		\$25.62
- Payments (Checks and		\$624,228.38
Ending Balance as	11/30/2014	\$0.00

Check Book

Active	G 001-06510	OPERATING	\$0.00
Active	G 007-06510	LIRF	\$0.00
Active	G 008-06510	DEBT SERVICE	\$0.00
Active	G 009-06510	RAINY DAY	\$0.00
Active	G 016-06510	GIFT-RESTRICED	\$0.00
Active	G 020-06510	SPECIAL REVENUE	\$0.00
Active	G 021-06510	CAPITAL PROJECTS	\$0.00
Active	G 025-06510	LSTA-SMITHVILLE	\$0.00
Active	G 026-06510	G O BOND	\$0.00
		Cash	\$0.00
	Beginng Balance	\$624,202.76	
	+ Total Deposits	\$25.62	
	- Checks Written	\$624,228.38	
	Check Book	\$0.00	
	Difference	\$0.00	

MONROE COUNTY PUBLIC LIBRARY

12/09/14 4:08 PM
Page 1

***Check Reconciliation©**

FIFTH THIRD ESCROW

06530 FIFTH ESCR

November 2014

Account Summary

Beginning Balance	11/1/2014	\$62,145.53
+ Receipts/Deposits		\$9.55
- Payments (Checks and		\$23,975.00
Ending Balance as	11/30/2014	\$38,180.08

Check Book

Active	G 001-06530	<i>OPERATING</i>	\$36.08
Active	G 009-06530	<i>RAINY DAY</i>	\$38,144.00
Active	G 026-06530	<i>G O BOND</i>	\$0.00
		Cash	\$38,180.08
	Beginng Balance	\$62,145.53	
	+ Total Deposits	\$9.55	
	- Checks Written	\$23,975.00	
	Check Book	\$38,180.08	
	Difference	\$0.00	

MONROE COUNTY PUBLIC LIBRARY

12/10/14 9:18 AM
Page 1

***Check Reconciliation©
MAINSOURCE CHECKING
06600 MAINSO CKG
November 2014**

Account Summary

Beginning Balance	11/1/2014	\$240,747.74
+ Receipts/Deposits		\$1,162,567.64
- Payments (Checks and		\$819,631.72
Ending Balance as	11/30/2014	\$583,683.66

Check Book

Active	G 001-06600	OPERATING	-\$703,283.65
Active	G 002-06600	JAIL	\$0.00
Active	G 003-06600	CLEARING	\$16,154.99
Active	G 004-06600	GIFT UNRESTRICTED	\$10,669.41
Active	G 005-06600	PLAC	\$100.00
Active	G 006-06600	RETIREES	\$0.00
Active	G 007-06600	LIRF	\$73,880.48
Active	G 008-06600	DEBT SERVICE	\$0.00
Active	G 009-06600	RAINY DAY	\$543,328.12
Active	G 010-06600	PAYROLL	\$14,881.74
Active	G 016-06600	GIFT-RESTRICED	\$33,929.27
Active	G 017-06600	LEVY EXCESS	\$0.00
Active	G 019-06600	GIFT-FOUNDATION	\$41,745.97
Active	G 020-06600	SPECIAL REVENUE	\$139,607.52
Active	G 024-06600	FINRA GRANT	\$385.94
Active	G 026-06600	G O BOND	\$191,063.00
Active	G 027-06600	COMMUNITY FDTN	-\$1,391.05
Active	G 028-06600	FINRA 2014	\$32,935.79
Active	G 029-06600	GO BOND 2016	-\$32.45
		Cash	\$393,975.08

Beginng Balance	\$240,747.74
+ Total Deposits	\$1,162,567.64
- Checks Written	\$1,009,340.30

Check Book	\$393,975.08
O/S Check	\$189,708.58

MONROE COUNTY PUBLIC LIBRARY

12/10/14 9:28 AM
Page 1

***Check Reconciliation©**

MAINSOURCE SAVINGS

06610 MAINSO SAV

November 2014

Account Summary

Beginning Balance	11/1/2014	\$2,802,514.89
+ Receipts/Deposits		\$921.37
- Payments (Checks and		\$0.00
Ending Balance as	11/30/2014	\$2,803,436.26

Check Book

Active	G 001-06610	OPERATING	\$470,942.40
Active	G 002-06610	JAIL	\$0.00
Active	G 003-06610	CLEARING	\$0.00
Active	G 004-06610	GIFT UNRESTRICTED	\$0.00
Active	G 005-06610	PLAC	\$0.00
Active	G 006-06610	RETIREES	\$0.00
Active	G 007-06610	LIRF	\$933,319.95
Active	G 008-06610	DEBT SERVICE	\$123,744.88
Active	G 009-06610	RAINY DAY	\$796,102.37
Active	G 010-06610	PAYROLL	\$0.00
Active	G 016-06610	GIFT-RESTRICED	\$50,000.00
Active	G 019-06610	GIFT-FOUNDATION	\$0.00
Active	G 020-06610	SPECIAL REVENUE	\$230,000.00
Active	G 024-06610	FINRA GRANT	\$0.00
Active	G 026-06610	G O BOND	\$199,326.66
Active	G 027-06610	COMMUNITY FDTN	\$0.00
Active	G 028-06610	FINRA 2014	\$0.00
Active	G 029-06610	GO BOND 2016	\$0.00
		Cash	\$2,803,436.26
	Beginng Balance	\$2,802,514.89	
	+ Total Deposits	\$921.37	
	- Checks Written	\$0.00	
	Check Book	\$2,803,436.26	
	Difference	\$0.00	

General Obligation Bond and Other Capital Spending

Update: Nov 2014

Projects	Bond	Operating Fund 2013-14	Rainy Day Fund 2013-14	Rainy Day Addt'l App	LIRF 2014	Total	Spending as of		
	Budget	Budget	Budget			Budget	Contract	Variance	11-30-14
Renovation	\$375,000		\$370,000	\$500,000	\$189,915	\$1,434,915	\$1,376,500	(\$58,415)	\$864,519
Renovation Architect 2013-2014	\$0	\$20,000	\$60,000			\$80,000	\$90,749	\$10,749	\$76,229
Change Order allocation 10-15-14							\$52,000	\$52,000	
Digital Creativity Equipment - 2014		\$46,000			\$54,000	\$100,000			
Cable / wifi install - renovation					\$90,840				\$68,467
Other soft cost							\$3,470	\$3,470	
microphone stands 320, amp for pager 2027, chairs stanly steamer 432, blinds outreach 691									
Chillers (inc engineer \$24,000)	\$300,000					\$300,000	\$335,700	\$35,700	\$289,356
Library Technology Allocation - 3 yrs	\$233,000					\$233,000			\$94,373
CATS Technology Allocation - 3 yrs	\$150,000					\$150,000			\$84,693
Completed:									
Landscaping-Main Library	\$42,000					\$42,000	\$42,829	\$829	\$42,829
Scanner - Indiana Room					\$15,245				\$15,245
Phone System (inc consultant \$11,375)	\$100,000					\$100,000	\$117,595	\$17,595	\$117,595
Roof (inc. engineer \$19,900)	\$400,000					\$400,000	\$266,400	(\$133,600)	\$266,400
Ellettsville Reference Desk	\$25,000					\$25,000	\$7,995	(\$17,005)	\$7,955
IT Network Upgrade	\$80,000					\$80,000	\$68,931	(\$11,069)	\$68,931
1B/1C Meeting Room Partition	\$20,000					\$20,000	\$10,910	(\$9,090)	\$10,910
Replace 1993 Van	\$25,000					\$25,000	\$24,075	(\$925)	\$24,075
Bond issuance cost/legal expenses	\$50,000					\$50,000	\$47,873	(\$2,127)	\$47,873
Total	\$1,800,000	\$66,000	\$430,000	\$500,000	\$350,000	\$3,039,915	\$2,445,027	(\$111,888)	\$2,079,450

Current balance Rainy Day Fund: \$1,383,710

Current balance Library Improvement Reserve Fund: \$1,256,816

TO: Monroe County Public Library – Board of Trustees
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager
RE: Personnel Report
DATE: December 17, 2014

Beginning Employment

- Becky Fyolek, Teen Services & Digital Creativity, Content Strategist, Pay Grade H, 37.5 hours per week effective January 5, 2015.

Ending Employment

- Justen Warne, Circulation, Clerk, Pay Grade C, 20 hours per week effective December 6, 2014.
- Molly Beatty, Circulation, Clerk, Pay Grade C, 37.5 hours per week effective December 18, 2014.
- Harlene Haro, Circulation, Page, Pay Grade A, 15-18 hours per week effective December 7, 2014.

Job Changes

- Jeannette Lehr, CATS, Production Assistant, Pay Grade D, 37.5 hours per week to Teen Services & Digital Creativity, Technology Strategist, Pay Grade H, 37.5 hours per week effective January 5, 2015.

Active Library Employees

As of 11-28-2014

<i>Funds Type</i>	<i>First Name</i>	<i>Last Name</i>
Operating Funds		
1 Circ Pages Operating	Audra	Artzberger
2 Circ Pages Operating	Holly	Bean
3 Circ Pages Operating	Trae	Carroll
4 Circ Pages Operating	Kenneth	Carter
5 Circ Pages Operating	Laura	Ciancone
6 Circ Pages Operating	Victoria	Englert
7 Circ Pages Operating	Andrew	Fak
8 Circ Pages Operating	Elizabeth	French
9 Ell Pages Operating	Cynthia	Garrison
10 Circ Pages Operating	Harlene	Haro
11 Circ Pages Operating	Samuel	Hine
12 Circ Pages Operating	Logan	Holmes
13 Circ Pages Operating	Jack	Kovaleski
14 Ell Pages Operating	Elizabeth	Kubisch
15 Circ Pages Operating	Amber	Mestre
16 Ell Pages Operating	Michelle	Meyers
17 Circ Pages Operating	Irena	Micajkova Otten
18 Circ Pages Operating	Luke	Mitchell
19 Circ Pages Operating	Daniel	Mounlio
20 Circ Pages Operating	Elizabeth	Nethery
21 Circ Pages Operating	David	Niemann
22 Circ Pages Operating	Dhruvi	Patel
23 Ell Pages Operating	Elizabeth	Polley
24 Ell Pages Operating	Chrystal	Price
25 Circ Pages Operating	Terah	Primack
26 Circ Pages Operating	Mary	Stalcup
27 Circ Pages Operating	Erin	van Wesenbeeck
28 Circ Pages Operating	Jonah	Wilson
29 Facilities Bldg Maint Oper	Lee	Bittner
30 Cats Clerical Operating	Katrina	Blair
31 Circ Clerical Operating	Brianna	Bush
32 Circ Clerical Operating	Marion	Clark
33 Ell Clerical Operating	Rachel	Clausman
34 Ell Clerical Operating	William	Ellis
35 Circ Clerical Operating	Edwin	Fallwell
36 Ell Clerical Operating	Susan	Fletcher
37 Facilities Bldg Maint Oper	Ross	Jackson
38 Ell Clerical Operating	Jane	Kennedy
39 l/s Clerical Operating	Cody	Mullis
40 CO Spec Operating	Ann	Segraves
41 Circ Clerical Operating	Jessica	Shurr
42 A/s Clerical Operating	Timothy	Thompson
43 Circ Clerical Operating	Justen	Warne
44 Admin Clerical Operating	William	Weaver
45 Circ Clerical Operating	Kristina	Wiltsee
46 Circ Pages Operating	Lark	Farlee
47 Cats Clerical Operating	Andrew	Funkhouser
48 Circ Pages Operating	Evan	Gornik

Active Library Employees

As of 11-28-2014

49	Ell Spec Operating	Amy	Hamilton
50	Circ Pages Operating	Ian	Hoagland
51	Circ Pages Operating	Daniel	Hosler
52	Circ Clerical Operating	Amanda	Johnson
53	Children's Prof Assists Oper	Christina	Jones
54	CO Clerical Operating	Audra	Loudenbarger
55	A/s Prof Assistants Operating	Doris	Lynch
56	Circ Pages Operating	Lucas	Porter
57	Facilities Bldg Maint Oper	David	Simpson
58	T/s Clerical Operating	Christine	Sneed
59	Facilities Bldg Maint Oper	Cherryl	Tincher
60	Circ Clerical Operating	Tracy	Lenn
61	Admin Spec Operating	Erin	Tobey
62	Children's Prof Assists Oper	Ellen	Arnholter
63	A/s Prof Supervisors Operating	Steven	Backs
64	I/s Prof Supervisors Operating	Ned	Baugh
65	Circ Clerical Operating	Molly	Beatty
66	Facilities Bldg Maint Oper	Terri	Bell
67	Circ Clerical Operating	Amy	Bruce
68	Circ Spec Operating	Katherine	Bull
69	Circ Clerical Operating	Michael	Campbell
70	A/s Spec Operating	Keith	Carter
71	Children's Prof Assists Oper	Lisa	Champelli
72	Facilities Bldg Maint Oper	Jeremiah	Chandler
73	Circ Clerical Operating	Jared	Cheek
74	A/s Spec Operating	Burl	Cooper
75	T/s Prof Assistants Operating	D'Arcy	Danielson
76	A/s Prof Assistants Operating	Luann	Dillon
77	Children's Spec Operating	Aubrey	Dunnuck
78	T/s Spec Operating	Susan	Fallwell
79	Children's Spec Operating	Patricia	Firenze
80	Children's Prof Assists Oper	Mary	Frasier
81	A/s Prof Assistants Operating	Christine	Friesel
82	Facilities Bldg Maint Oper	Dana	Geldhof
83	Ell Prof Assistants Operating	Penelope	Gillie
84	A/s Prof Assistants Operating	James	Gossman
85	A/s Prof Assistants Operating	Elizabeth	Gray
86	Admin Spec Operating	Marla	Gray
87	Admin Prof Assistants Oper	Paula	Gray-Overtoom
88	T/s Prof Assistants Operating	Cheryl	Green
89	Facilities Bldg Maint Oper	Ronald	Greene
90	A/s Prof Assistants Operating	Nola	Hartman
91	A/s Spec Operating	Shawn	Henline
92	Admin Prof Supervisors Oper	Michael	Hoerger
93	CO Spec Operating	Jennifer	Hoffman
94	Ell Prof Assistants Operating	Stephanie	Holman
95	A/s Prof Assistants Operating	Christopher	Hosler
96	Children's Spec Operating	Virginia	Hosler
97	CO Prof Supervisors Operating	Christopher	Jackson
98	Facilities Bldg Maint Oper	Michael	Johnson

Active Library Employees

As of 11-28-2014

99	Circ Prof Assistants Operating	Jennifer	Kellams
100	Facilities Bldg Maint Oper	Bruce	Kelly
101	Admin Spec Operating	Merriel	Kern
102	Ell Spec Operating	Julia	Kinser
103	I/s Spec Operating	Joseph	Langfitt
104	Admin Administrators Operating	Sara	Laughlin
105	CO Prof Assistants Operating	Arthur	Leach
106	Admin Prof Supervisors Oper	Gary	Lettelleir
107	Circ Prof Assistants Operating	Mary	Loro
108	CO Spec Operating	Jacqueline	Lovings
109	TS Professional Supervisors Op	Kevin	MacDowell
110	Circ Clerical Operating	John	Meador
111	Circ Clerical Operating	Tyler	Meese
112	Facilities Bldg Maint Oper	Mark	Mobley
113	Facilities Bldg Maint Oper	John	Mosora
114	Ell Prof Supervisors Operating	Michele	Needham
115	T/s Prof Assistants Operating	Martha	Ody
116	CO Prof Assistants Operating	Polly	OShea
117	A/s Prof Assistants Operating	Roberta	Overman
118	Facilities Bldg Maint Oper	Eric	Rodkin
119	A/s Spec Operating	M Brandon	Rome
120	T/s Prof Assistants Operating	Jane	Ruddick
121	Admin Prof Assistants Oper	Susan	Sater
122	I/s Prof Assistants Operating	Vanessa	Schwegman
123	Admin Clerical Operating	Brenda	Seibel
124	Circ Spec Operating	Andrew	Slater
125	A/s Spec Operating	Ryan	Stacy
126	Children's Spec Operating	Kathleen	Starks-Dyer
127	T/s Prof Assistants Operating	Sabra	Stockey
128	Circ Prof Supervisors Oper	Barbara	Swinson
129	CO Prof Assistants Operating	Bethany	Terry
130	Admin Spec Operating	Pamela	Wallace
131	T/s Prof Supervisors Operating	Pamela	Wasmer
132	Admin Spec Operating	Jacoba	Wells
133	T/s Spec Operating	Pamela	White
134	Admin Prof Supervisors Oper	Kyle	Wickemeyer-Hardy
135	Circ Clerical Operating	Guadalupe	Wilson
136	Children's Prof Supers Oper	Joshua	Wolf
137	Admin Administrators Operating	Marilyn	Wood
138	Circ Clerical Operating	Leanne	Zdravecky

Sub Total Operating Funds **\$147,795** **4057.5**

Active Library Employees
As of 11-28-2014

Special/Gift Funds

<i>Funds Type</i>	<i>First Name</i>	<i>Last Name</i>
1 Cats Clerical Operating	Addison	Rogers
2 Cats Clerical Operating	Michael	Stevons
3 Cats Clerical Operating	Seth	Tackett
4 Cats Clerical Operating	Clinton	Lake
5 Cats Clerical Operating	Glenn	Myers
6 Cats Clerical Operating	Nathan	Wrigley
7 Admin Spec Operating	Michael	Burns
8 Admin Spec Operating	Mary Jean	Regoli
9 Cats Clerical Operating	Michael	Adams
10 Cats Clerical Operating	Jeannette	Lehr
11 Cats Prof Assistants Operating	Martin	O'Neill
12 Cats Prof Assistants Operating	Adam	Stillwell
13 Cats Prof Assistants Operating	Robert	Stockwell
14 Cats Clerical Operating	David	Walter
15 Cats Prof Supervisors Oper	Michael	White
Sub Total Special/Gift Funds	\$15,257	457.5
TOTAL All EE's ALL Funds	\$163,052	4515.0

Active Library Employees
As of 12-12-2014

<i>Funds Type</i>	<i>First Name</i>	<i>Last Name</i>
Operating Funds		
1	Circ Pages Operating	Audra Artzberger
2	Circ Pages Operating	Holly Bean
3	Circ Pages Operating	Trae Carroll
4	Circ Pages Operating	Kenneth Carter
5	Circ Pages Operating	Laura Ciancone
6	Circ Pages Operating	Victoria Englert
7	Circ Pages Operating	Andrew Fak
8	Circ Pages Operating	Elizabeth French
9	Ell Pages Operating	Cynthia Garrison
10	Circ Pages Operating	Harlene Haro
11	Circ Pages Operating	Samuel Hine
12	Circ Pages Operating	Logan Holmes
13	Circ Pages Operating	Jack Kovaleski
14	Ell Pages Operating	Elizabeth Kubisch
15	Circ Pages Operating	Amber Mestre
16	Ell Pages Operating	Michelle Meyers
17	Circ Pages Operating	Irena Micajkova Otten
18	Circ Pages Operating	Luke Mitchell
19	Circ Pages Operating	Daniel Mounlio
20	Circ Pages Operating	Elizabeth Nethery
21	Circ Pages Operating	David Niemann
22	Circ Pages Operating	Dhruvi Patel
23	Ell Pages Operating	Elizabeth Polley
24	Ell Pages Operating	Chrystal Price
25	Circ Pages Operating	Mary Stalcup
26	Circ Pages Operating	Erin van Wesenbeeck
27	Circ Pages Operating	Jonah Wilson
28	Cats Clerical Operating	Katrina Blair
29	Circ Clerical Operating	Brianna Bush
30	Circ Clerical Operating	Marion Clark
31	Ell Clerical Operating	Rachel Clausman
32	Ell Clerical Operating	William Ellis
33	Circ Clerical Operating	Edwin Fallwell
34	Ell Clerical Operating	Susan Fletcher
35	Facilities Bldg Maint Oper	Ross Jackson
36	Ell Clerical Operating	Jane Kennedy
37	I/s Clerical Operating	Cody Mullis
38	CO Spec Operating	Ann Segraves
39	Circ Clerical Operating	Jessica Shurr
40	A/s Clerical Operating	Timothy Thompson
41	Circ Clerical Operating	Justen Warne
42	Admin Clerical Operating	William Weaver
43	Circ Clerical Operating	Kristina Wiltsee
44	Circ Pages Operating	Lark Farlee
45	Cats Clerical Operating	Andrew Funkhouser
46	Circ Pages Operating	Evan Gornik
47	Ell Spec Operating	Amy Hamilton
48	Circ Pages Operating	Ian Hoagland

Active Library Employees

As of 12-12-2014

49	Circ Pages Operating	Daniel	Hosler
50	Circ Clerical Operating	Amanda	Johnson
51	Children's Prof Assists Oper	Christina	Jones
52	CO Clerical Operating	Audra	Loudenbarger
53	A/s Prof Assistants Operating	Doris	Lynch
54	Circ Pages Operating	Lucas	Porter
55	Facilities Bldg Maint Oper	David	Simpson
56	T/s Clerical Operating	Christine	Sneed
57	Facilities Bldg Maint Oper	Cherryl	Tincher
58	Circ Clerical Operating	Tracy	Lenn
59	Admin Spec Operating	Erin	Tobey
60	Children's Prof Assists Oper	Ellen	Arnholter
61	A/s Prof Supervisors Operating	Steven	Backs
62	I/s Prof Supervisors Operating	Ned	Baugh
63	Circ Clerical Operating	Molly	Beatty
64	Facilities Bldg Maint Oper	Terri	Bell
65	Circ Clerical Operating	Amy	Bruce
66	Circ Spec Operating	Katherine	Bull
67	Circ Clerical Operating	Michael	Campbell
68	A/s Spec Operating	Keith	Carter
69	Children's Prof Assists Oper	Lisa	Champelli
70	Facilities Bldg Maint Oper	Jeremiah	Chandler
71	Circ Clerical Operating	Jared	Cheek
72	A/s Spec Operating	Burl	Cooper
73	T/s Prof Assistants Operating	D'Arcy	Danielson
74	A/s Prof Assistants Operating	Luann	Dillon
75	Children's Spec Operating	Aubrey	Dunnuck
76	T/s Spec Operating	Susan	Fallwell
77	Children's Spec Operating	Patricia	Firenze
78	Children's Prof Assists Oper	Mary	Frasier
79	A/s Prof Assistants Operating	Christine	Friesel
80	Facilities Bldg Maint Oper	Dana	Geldhof
81	Ell Prof Assistants Operating	Penelope	Gillie
82	A/s Prof Assistants Operating	James	Gossman
83	A/s Prof Assistants Operating	Elizabeth	Gray
84	Admin Spec Operating	Marla	Gray
85	Admin Prof Assistants Oper	Paula	Gray-Overtoom
86	T/s Prof Assistants Operating	Cheryl	Green
87	Facilities Bldg Maint Oper	Ronald	Greene
88	A/s Prof Assistants Operating	Nola	Hartman
89	A/s Spec Operating	Shawn	Henline
90	Admin Prof Supervisors Oper	Michael	Hoerger
91	CO Spec Operating	Jennifer	Hoffman
92	Ell Prof Assistants Operating	Stephanie	Holman
93	A/s Prof Assistants Operating	Christopher	Hosler
94	Children's Spec Operating	Virginia	Hosler
95	CO Prof Supervisors Operating	Christopher	Jackson
96	Facilities Bldg Maint Oper	Michael	Johnson
97	Circ Prof Assistants Operating	Jennifer	Kellams
98	Facilities Bldg Maint Oper	Bruce	Kelly

Active Library Employees

As of 12-12-2014

99	Admin Spec Operating	Merriel	Kern
100	Ell Spec Operating	Julia	Kinser
101	I/s Spec Operating	Joseph	Langfitt
102	Admin Administrators Operating	Sara	Laughlin
103	CO Prof Assistants Operating	Arthur	Leach
104	Admin Prof Supervisors Oper	Gary	Lettelleir
105	Circ Prof Assistants Operating	Mary	Loro
106	CO Spec Operating	Jacqueline	Lovings
107	TS Professional Supervisors Op	Kevin	MacDowell
108	Circ Clerical Operating	John	Meador
109	Circ Clerical Operating	Tyler	Meese
110	Facilities Bldg Maint Oper	Mark	Mobley
111	Facilities Bldg Maint Oper	John	Mosora
112	Ell Prof Supervisors Operating	Michele	Needham
113	T/s Prof Assistants Operating	Martha	Ody
114	CO Prof Assistants Operating	Polly	OShea
115	A/s Prof Assistants Operating	Roberta	Overman
116	Facilities Bldg Maint Oper	Eric	Rodkin
117	A/s Spec Operating	M Brandon	Rome
118	T/s Prof Assistants Operating	Jane	Ruddick
119	Admin Prof Assistants Oper	Susan	Sater
120	I/s Prof Assistants Operating	Vanessa	Schwegman
121	Admin Clerical Operating	Brenda	Seibel
122	Circ Spec Operating	Andrew	Slater
123	A/s Spec Operating	Ryan	Stacy
124	Children's Spec Operating	Kathleen	Starks-Dyer
125	T/s Prof Assistants Operating	Sabra	Stockey
126	Circ Prof Supervisors Oper	Barbara	Swinson
127	CO Prof Assistants Operating	Bethany	Terry
128	Admin Spec Operating	Pamela	Wallace
129	T/s Prof Supervisors Operating	Pamela	Wasmer
130	Admin Spec Operating	Jacoba	Wells
131	T/s Spec Operating	Pamela	White
132	Admin Prof Supervisors Oper	Kyle	Wickemeyer-Hardy
133	Circ Clerical Operating	Guadalupe	Wilson
134	Children's Prof Supers Oper	Joshua	Wolf
135	Admin Administrators Operating	Marilyn	Wood
136	Circ Clerical Operating	Leanne	Zdravecky

Sub Total Operating Funds \$144,927 4022.5

Active Library Employees
As of 12-12-2014

Special/Gift Funds

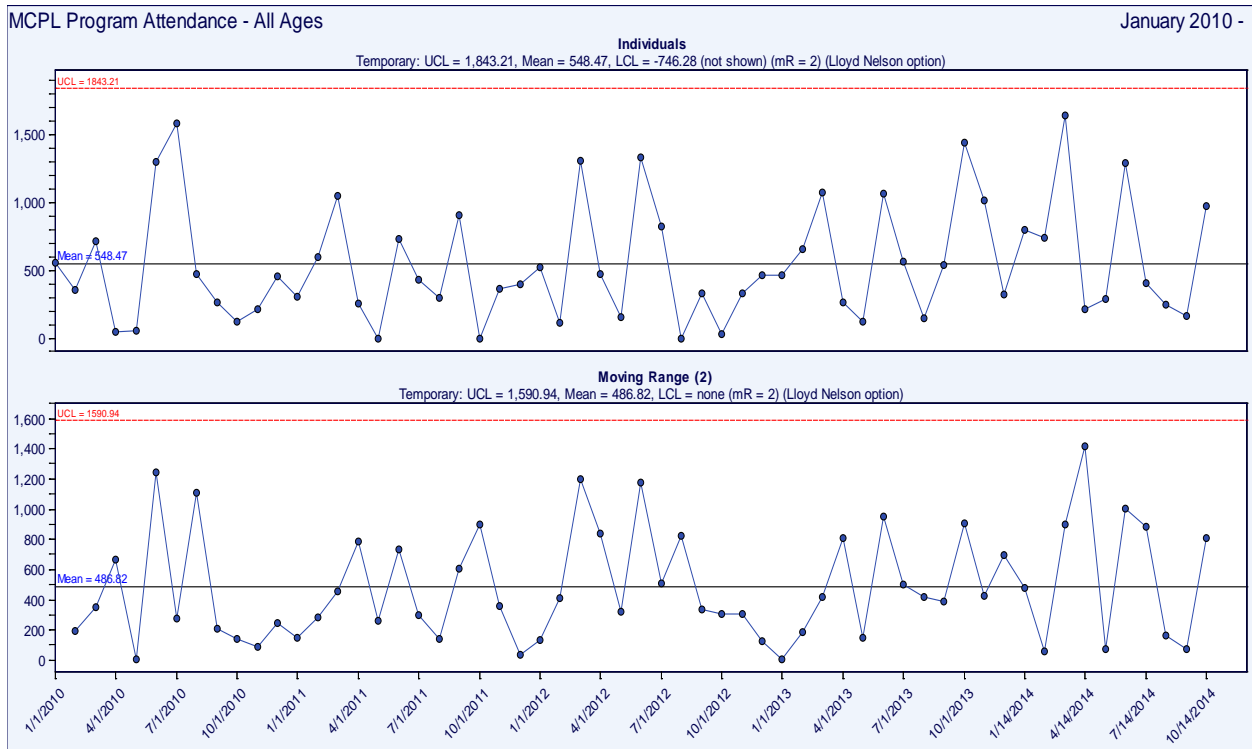
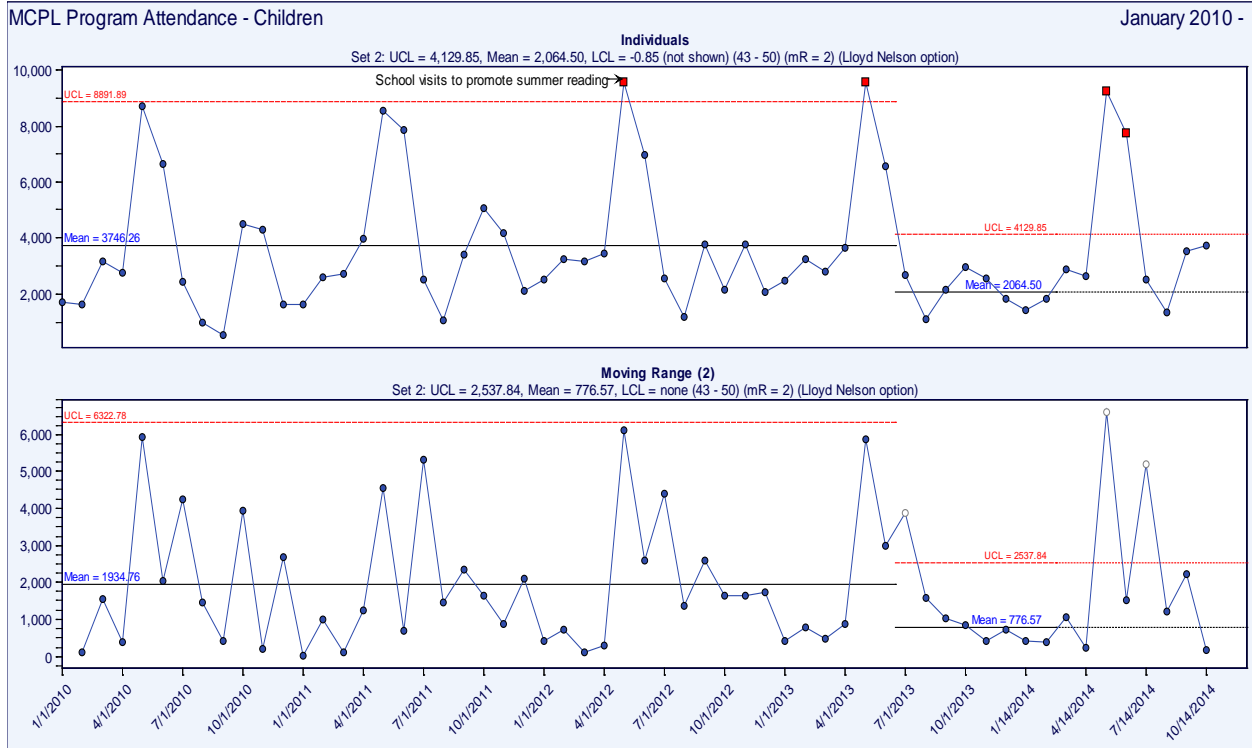
<i>Funds Type</i>	<i>First Name</i>	<i>Last Name</i>
1 Cats Clerical Operating	Addison	Rogers
2 Cats Clerical Operating	Michael	Stevons
3 Cats Clerical Operating	Seth	Tackett
4 Cats Clerical Operating	Clinton	Lake
5 Cats Clerical Operating	Glenn	Myers
6 Cats Clerical Operating	Nathan	Wrigley
7 Admin Spec Operating	Michael	Burns
8 Admin Spec Operating	Mary Jean	Regoli
9 Cats Clerical Operating	Michael	Adams
10 Cats Clerical Operating	Jeannette	Lehr
11 Cats Prof Assistants Operating	Martin	O'Neill
12 Cats Prof Assistants Operating	Adam	Stillwell
13 Cats Prof Assistants Operating	Robert	Stockwell
14 Cats Clerical Operating	David	Walter
15 Cats Prof Supervisors Oper	Michael	White
Sub Total Special/Gift Funds	\$15,026	457.5
TOTAL All EE's ALL Funds	\$159,953	4480.0

2015 Board of Trustees Calendar

2015

January	14	Work Session	Conflict of Interest forms; officer slate presented
			Early start time: 5 p.m. Budget line-item transfers; officer slate approved; El Centro contract; followed by State of the Library presentation and reception for new director
January	21	Board Meeting	
January	21	Board of Finance	Review Investment Report and Policy
February	11	Work Session	
February	18	Board Meeting	Election of Board Officers; Update:
March	11	Work Session	
March	25	Board Meeting	Update:
April	8	Work Session	
April	15	Board Meeting	Update:
May	13	Work Session	
May	20	Board Meeting	Update:
June	10	Work Session	
June	17	Board Meeting	Update:
July	8	Work Session	
July	15	Board Meeting	Draft 2016 Budget; Update:
August	12	Work Session	Revise 2016 Budget
August	19	Board Meeting	Approve 2016 Budget for advertising; Update:
September	9	Work Session	
September	16	Board Meeting	2015 Budget; Update:
16-Sep	16	Public Hearing	Public Hearing on 2015 Budget
October	14	Work Session	2016 Budget, as recommended by County Council
			Adopt 2016 Budget; GO Bond - Adopt final bond resolution and approve form of continuing disclosure undertaking ; Update:
October	21	Board Meeting	
November	11	Work Session	
			Approve 2016 employee insurance package; review Internet and Computer Use Policy; Update:
November	18	Board Meeting	
December	9	Work Session	
			Approve 2016 salary schedule, holiday schedule, pay grade schedule, director's salary; CATS contracts; GO Bond- Award GO bonds and sign closing documents ; Update:
December	16	Board Meeting	

GOAL 1: Strengthen 21st century literacy skills.



1A. Strengthen early literacy skills.

- Despite being a short month, Children’s Services at the Main Library enjoyed a phenomenal turnout for birth to five programs – 1,981 attendees at our 26 early literacy programs and 42 “Learning through Play” sessions.
- After attending our Evening “Baby and Me” story time, patron Kristen Milks tweeted: “Thank you Ms. Mary and “Baby and Me”. Best night of our week! :D”

1B. Support basic literacy skills.

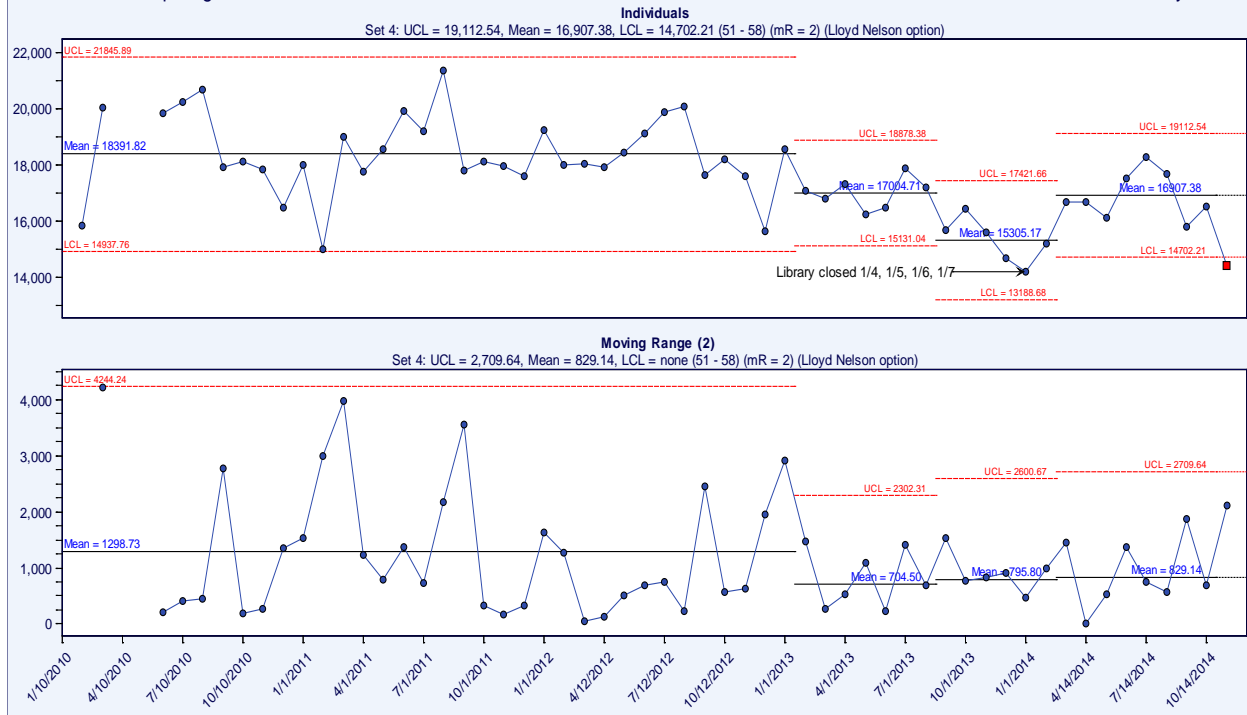
- Ellettsville Branch conducted annual tours for all Kindergarten classes at Edgewood Primary School. Prior to the visit, library card applications were prepared by clerical staff and teachers sent them home with the children. Four days of tours saw two classes a day visit for an hour and a half each. The tours included a talk about libraries, a read aloud, a puppet show “Don’t Monkey Around with Books”, a film, a tour of the children’s areas and behind-the-scenes peek at the automated materials return system. All are fun activities but the favorite moment for all children was choosing their book to checkout and then playtime in the Children’s Room.
- Children’s librarians delivered library cards to Bloomington High School South, thus completing the first round of card delivery to all MCCSC schools.
- At a special “Pizza Party with Stripes” for MCCSC first graders and their parents, more than 100 children and caregivers watched a new puppet show that reinforced and expanded on skills taught during first grade tours, before eating pizza and going on a scavenger hunt throughout the Children’s Department.
- Mary Frasier and Josh Wolf resumed “Portable Programs”, a by-request storytelling series for preschool and elementary classrooms. They visited Clear Creek, Lakeview, and Arlington elementary schools.

1C. Serve as a community resource for digital literacy.

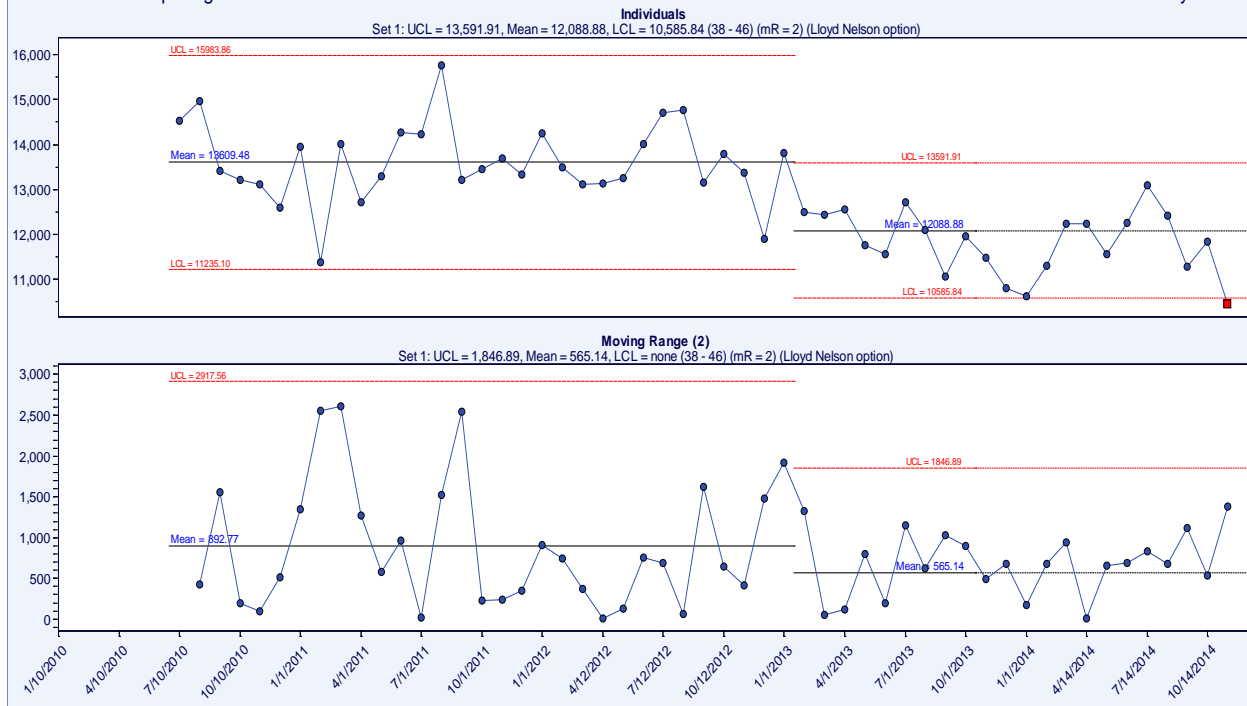
- Mickey Needham and Lisa Champelli met with Jason Bletzinger, Jane Rhude, and Garrison DeMoss from the Richland Bean Blossom School system about expanding our library card initiative to the RBB school population. We hope to have the cards ready to distribute early in 2015.
- The *Monroe County Timeline* received its official endorsement from the Indiana Bicentennial Commission and will be adding their logo to the project site. The Timeline will also gain more exposure from a link on the State’s site as well.
- A representative from the IU History Department discussed with Christine Friesel the possibility of placement of unpaid interns from both the undergraduate and graduate programs. Discussion is ongoing, but both partners find a natural fit with the *Monroe County Timeline*.

November Access		
Read It Off	Number registered	456
	Charges waived	\$439.94
	Number individuals with charged waived	50
	Number exiting program	17
Interlibrary Loan	Items loaned	210
	Items borrowed	19
Author Alert	Alerts placed	146

MCPL Public Computing Sessions January 2010 -



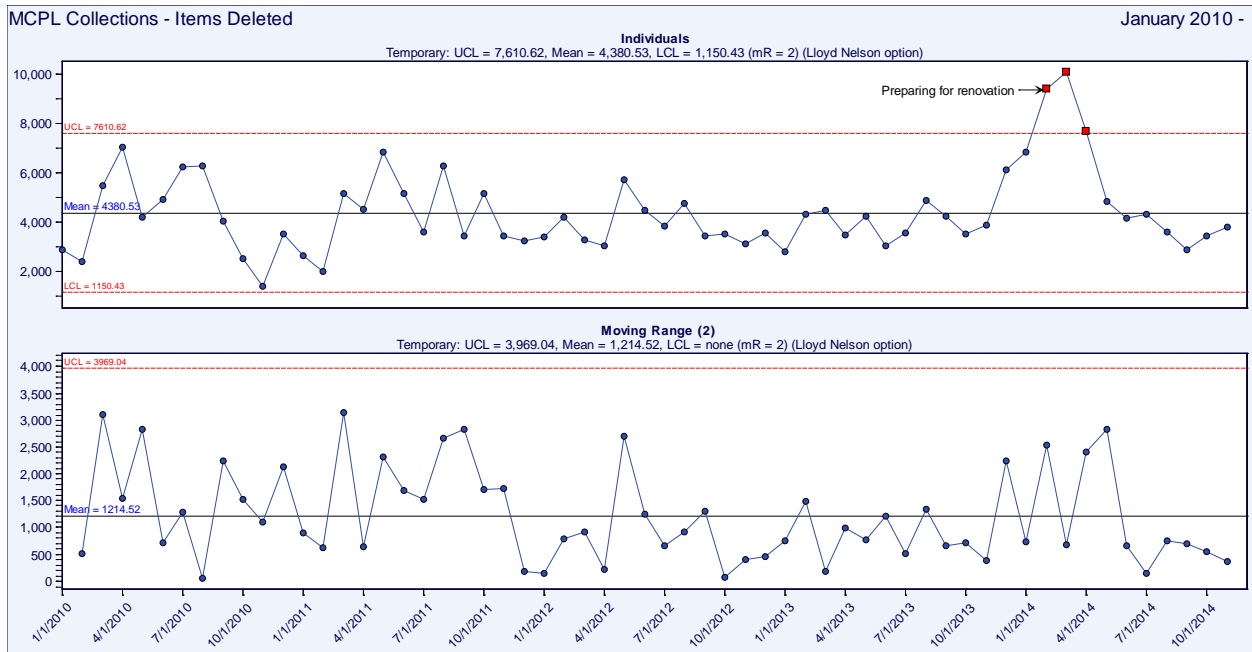
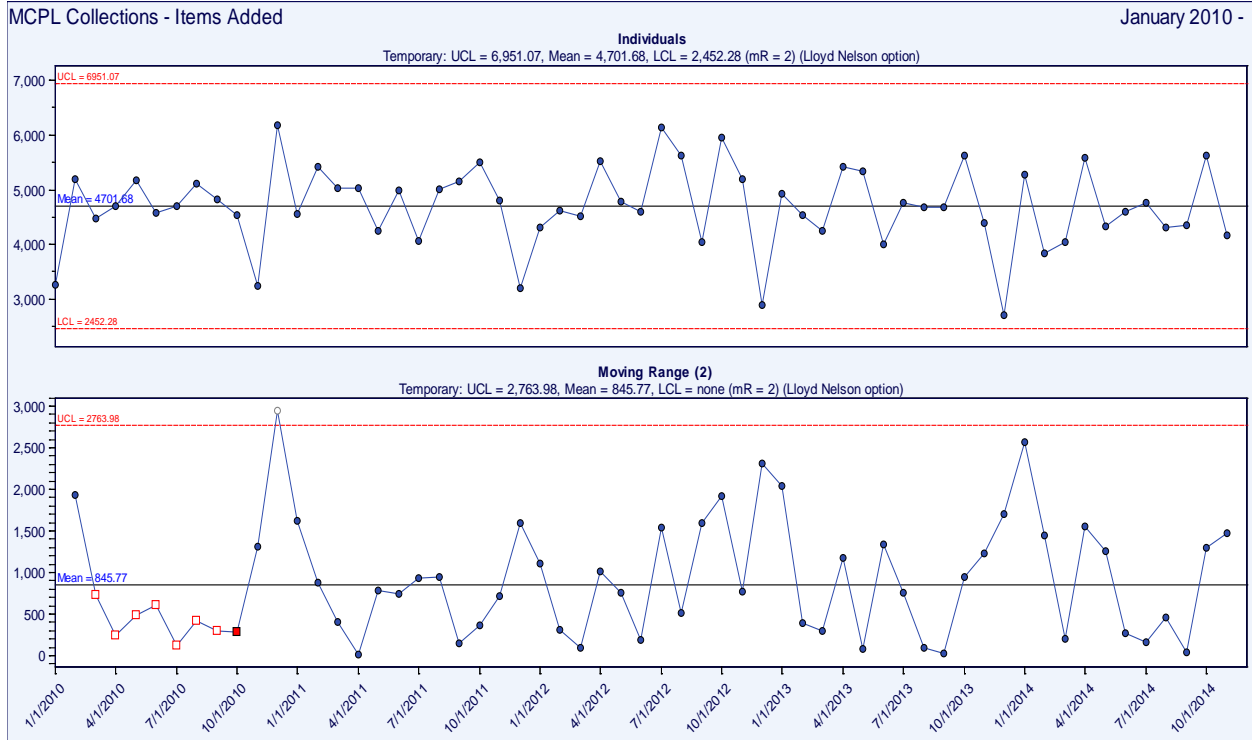
MCPL Public Computing Hours July 2010 -

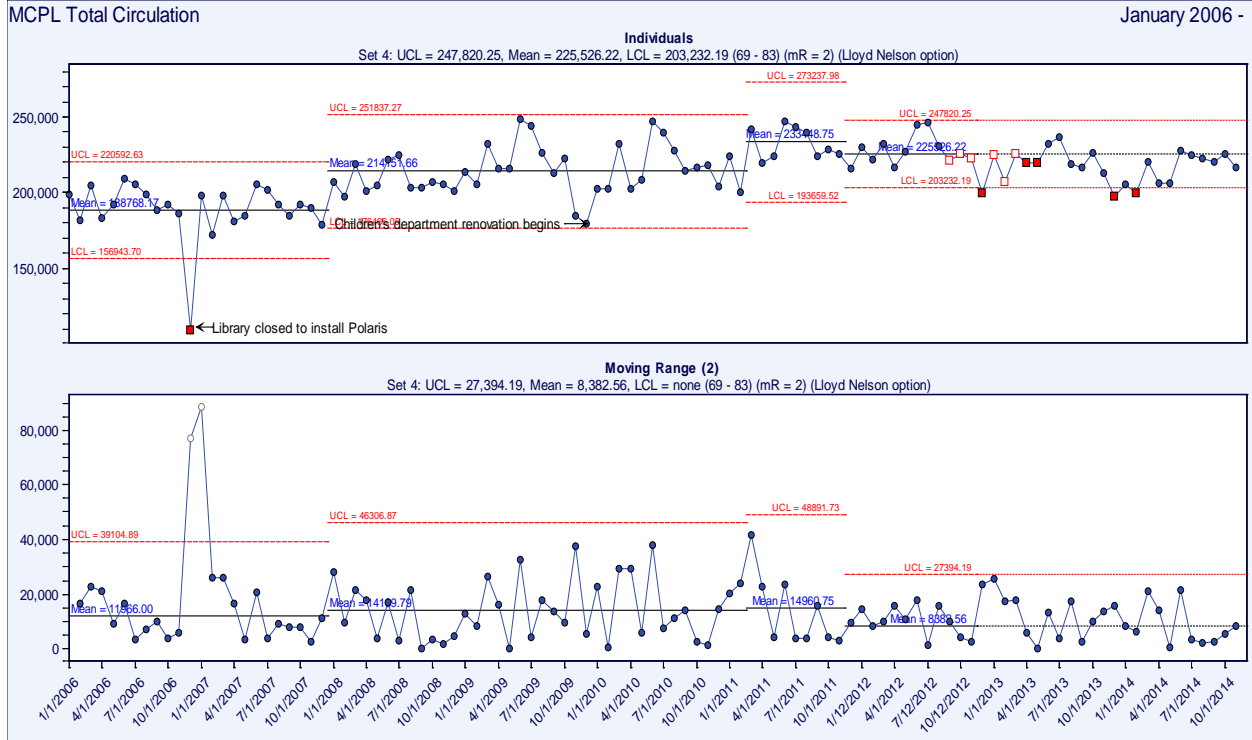


1D. Support digital creativity.

- Ellettsville staff addressed digital literacy needs of four area adults in one-on-one training sessions.

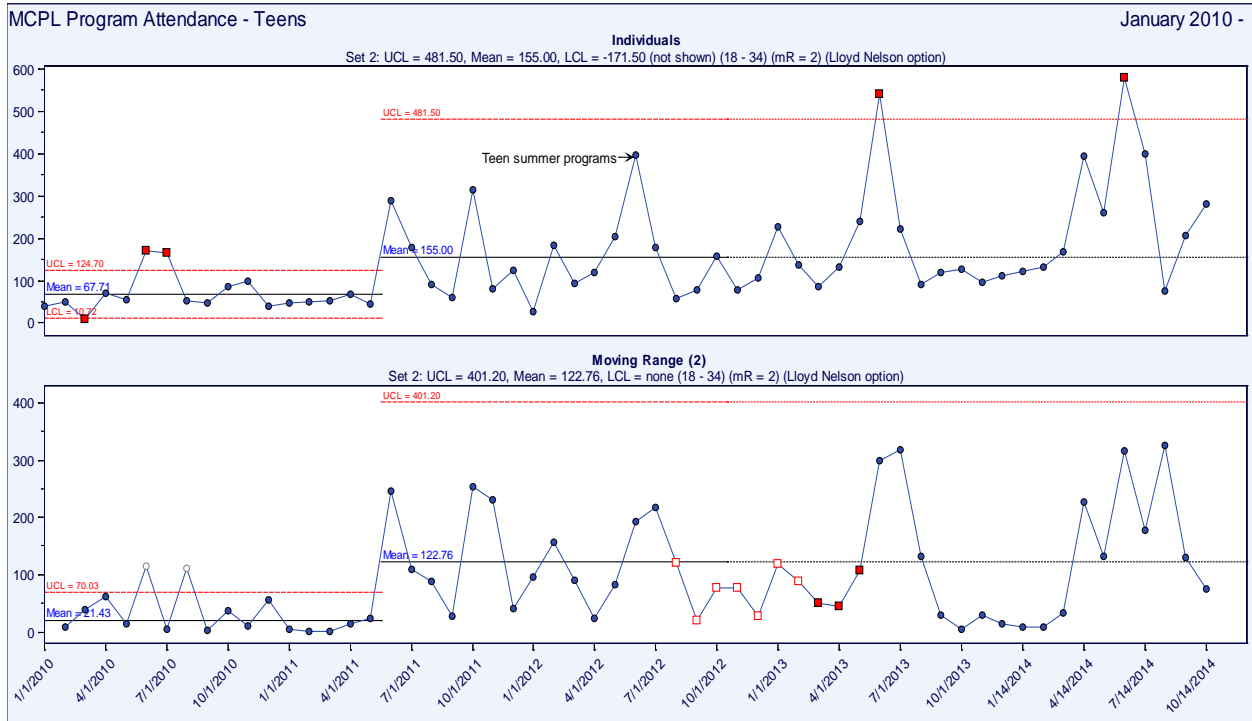
1E. Maintain collections to meet current needs, adding new formats and removing obsolete formats.

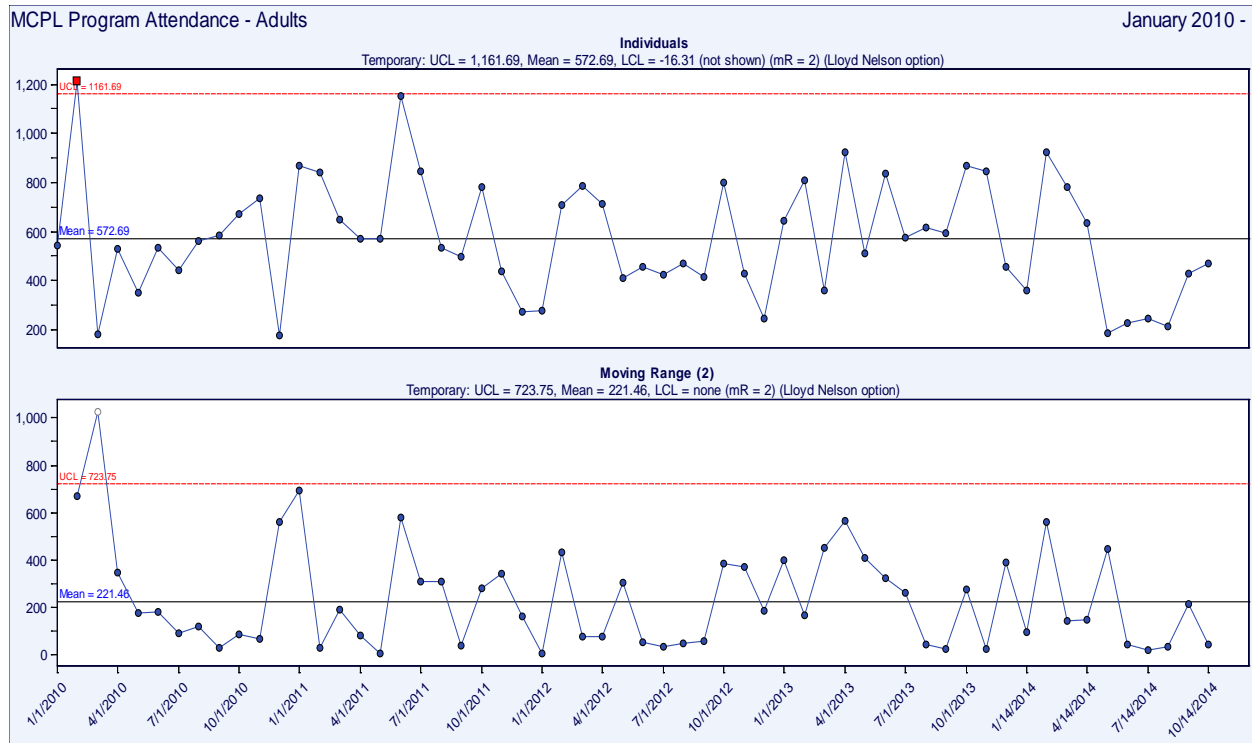




GOAL 2: Provide shared access to the world's information for free.

2A. Provide programs for teens and adults.





- “Haibun: The Best of Both Worlds” literary program was in partnership with the Writers Guild at Bloomington. Adult Service Librarian Dory Lynch reports 13 people, old and young and very multicultural, including women from Africa, Antigua, and one who had lived in China and Saudi Arabia, and an IU student studying Japanese literature, participated. The group had many questions and took an active part. They thanked Dory for offering the program and suggested the library do more.
- Elizabeth Gray and Brandon Rome hosted “New Movie Monday” and “Silver Screen Sunday” events. *Maleficent* drew 82 attendees. Brandon reported eleven attendees for *Far from Heaven* on Sunday. They are examining what to do to boost attendance.
- Luann Dillon led “Books Plus”. The group read and discussed the book *Miss Dreamsville and the Collier County Women's Literary Society* by Amy Hill Hearth. Most people said they enjoyed the book set in Florida in 1962. The group discussed the changes they have seen in Florida, the changes with women's rights and civil rights, and the importance of the books the literary society read. We also discussed whether or not times are better now or worse or just different. Lively discussion in which everyone participated.
- Ryan Stacy reports that 36 people attended the It's Your Money financial literacy program this month, “It's Getting Chili”. Participants ate chili and drank cider, as two presenters from the community discussed home winterization techniques designed to save money. End-of-session surveys indicated that the program was well-received, and the audience asked good questions. Several remarked that the program was relevant to their financial concerns.

2B. Increase community awareness of and engagement with the library.

- The Ellettsville Branch library was the setting for a school play written and conducted by the Nancy Goss's second grade class at Edgewood Primary School. The scene opened with the library after hours, a security guard proclaiming to “Miss Stephanie” that everything should be quiet. But then, Miss Stephanie taps a magic wand on a fairy tale book and the characters come to life. After they go

back into the book of fairy tales, the guard finds evidence that books had come to life every night. It was an extremely fun celebration of the role of the library in the lives of children.

- As a member of the Edgewood Early Childhood Center Partners in Education Team, Penny Gillie helped plan and implement a “Make and Take” night for students and their families. She modeled dialogic reading by sharing the book *Bear Says Thanks*, by Karma Wilson. Seventy six people attended.
- Sara Laughlin represented the library at a meeting of the Bell Trace Advisory Committee on November 11.
- Barry Lessow interviewed Sara Laughlin on his show on B97.



2C. Strengthen services for nonprofit organizations.

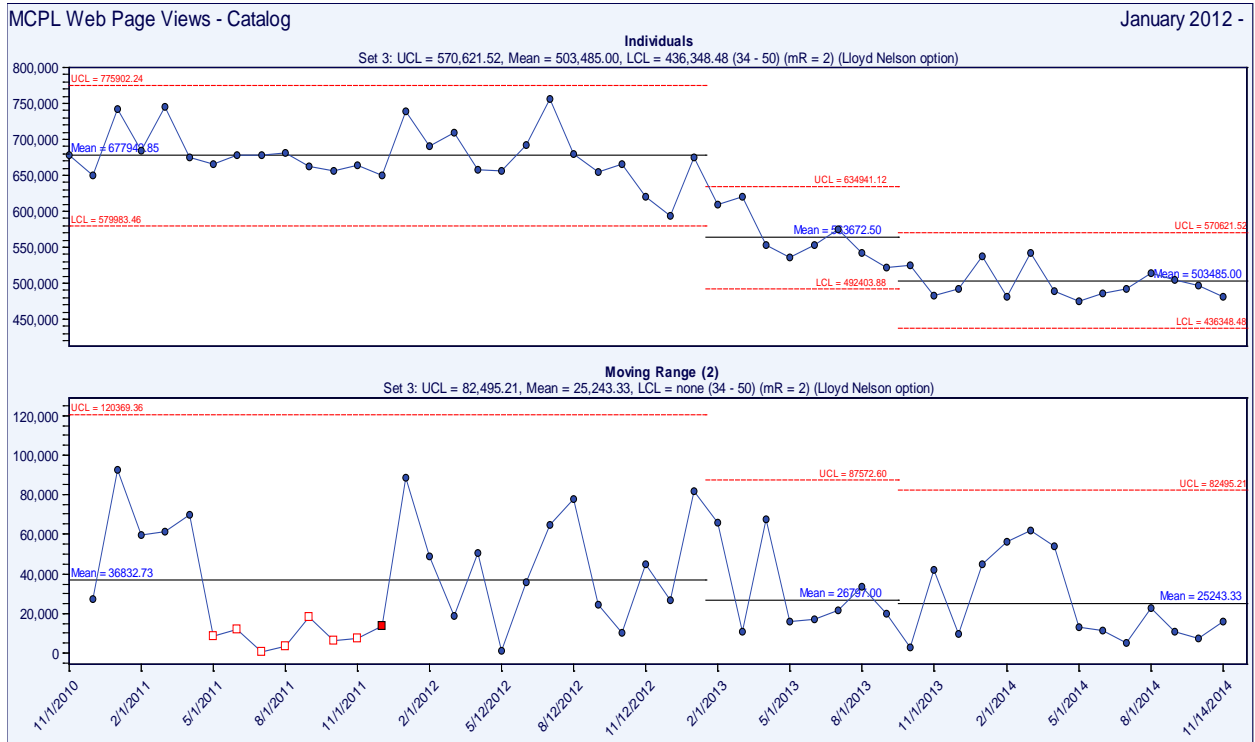
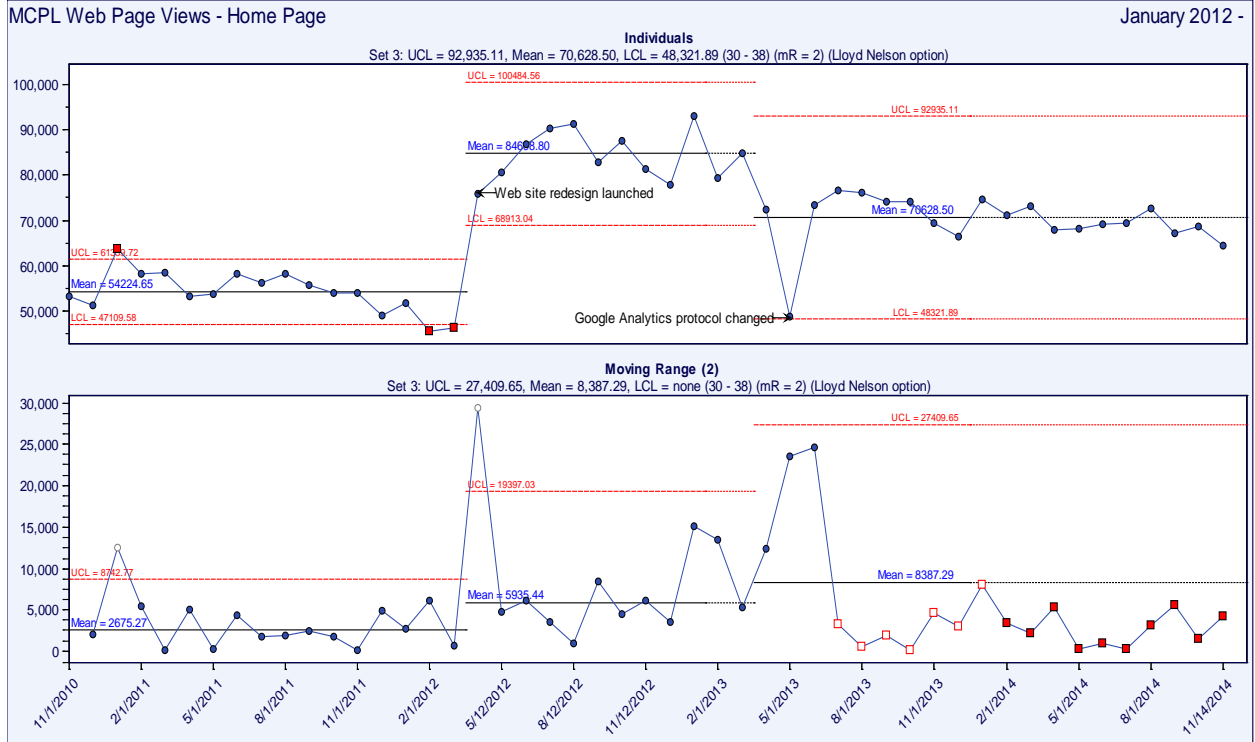
- Adrian Polit, Esq., Pro Bono Coordinator for the District 10 Pro Bono Project, complimented the library after using meeting rooms in November: “I wanted to specifically thank you for accommodating our CLE seminar back on the 14th. The room set-up worked splendidly and the seminar was a big success, attended by over fifty local attorneys or judges who do or support pro bono legal work for people who cannot afford attorneys. The CLE is a big recruitment tool for us, so hopefully more lower income families and individuals will benefit in the coming year.”
- The library coordinated a promotional event in November where Sarah Delone and therapy dogs from Monroe County Humane Association visited schools to demonstrate the “Read to the Dogs” program held at the Ellettsville Branch and Main Library every month. Turn out for the monthly library programs always increases after the dogs visit local schools.

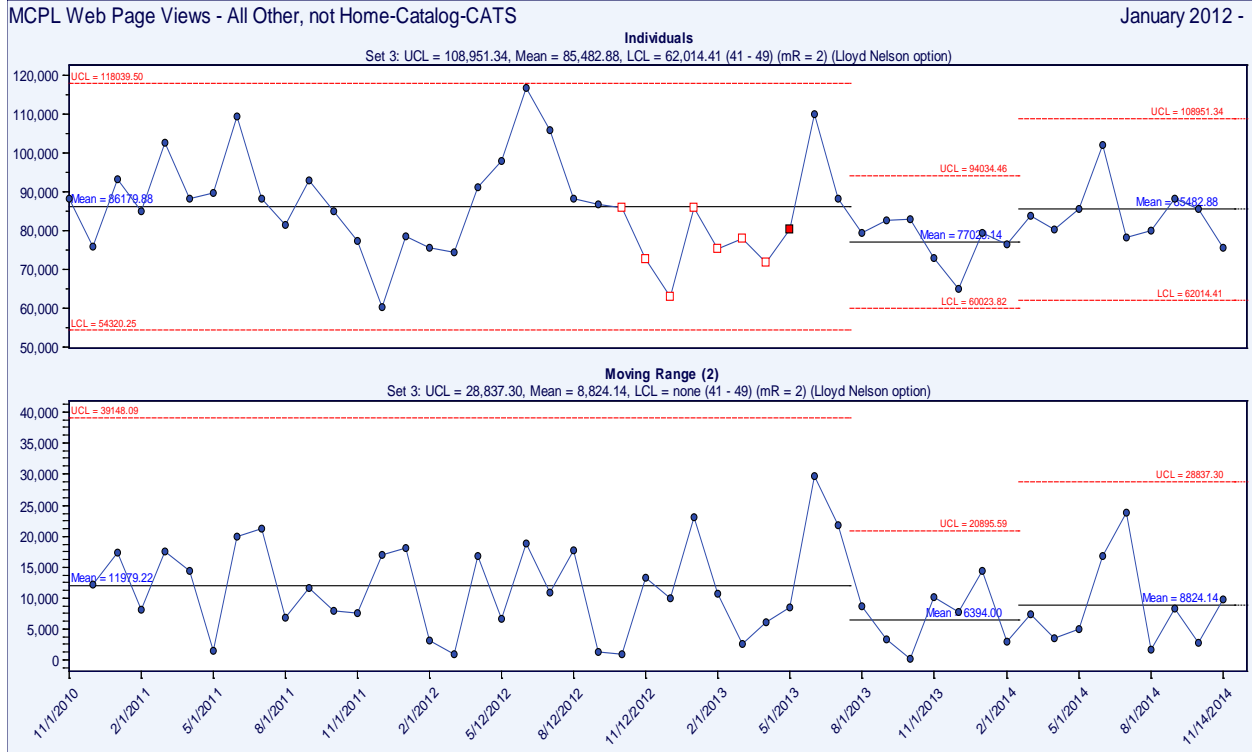


<i>November Meeting Rooms/Auditorium Use</i>		
Meeting Rooms	Main Library meeting rooms used	123
	Main Library auditorium used	18
	Main Library atrium	3
	Ellettsville Branch	14
	TOTAL MEETING ROOMS USED	158

2D.Continually refresh web content and improve usability based on principles of user-centered design.

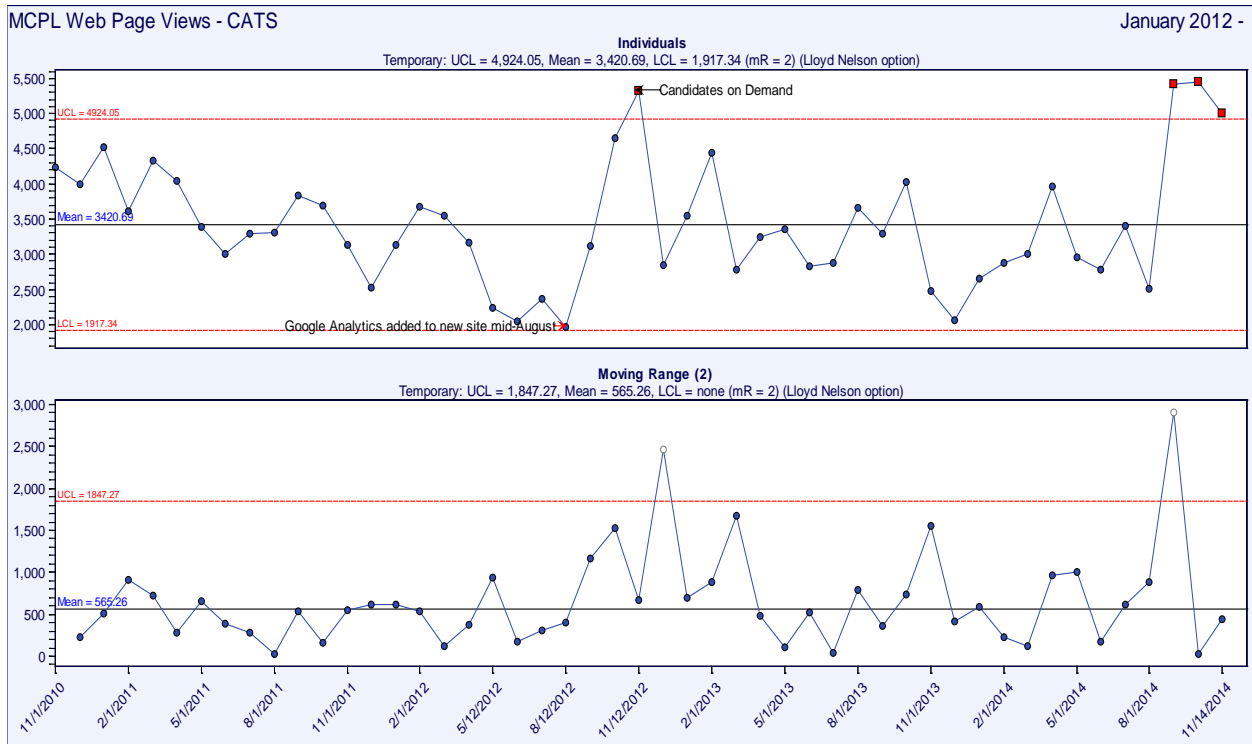
- Lisa Champelli and Paula Gray-Overtoom redesigned the web display of Children’s Program listings in an effort to make it more accessible to patrons.





2E. Increase technological infrastructure capacity to support increased digital focus.

- The library installed infrastructure necessary to support improved wireless capability.



<i>November CATS</i>	
Government programs produced	30
Patron programs produced	160
Community programs produced	27
Public service announcements	0
Dubs delivered	110
Programs added to collection	217

- In addition to regular coverage of governmental meetings, CATS provided four hours of LIVE Election Night coverage on November 4. CATS partnered with WFHB for this special event, pulling out all the stops to cover this pivotal political night for local, regional and state-wide races. Anchoring the coverage from CATS Studio A were co-hosts Alycin Bektesh and Joe Crawford of WFHB. Local correspondent William Morris reported every half-hour from a variety of locations, including the Clerk’s Office, Election Central, Democratic and Republican Headquarters. The evening was a success on many levels, with commentary, interviews, election returns and live field updates making it the most ambitious and successful election night in CATS history.
- Non-governmental productions for the month included *Bloomington Symphony Orchestra – Catching Fire... Bird* from Bloomington High School North; *Monroe County Youth Football Championships* from IU Memorial Stadium; *Bloomington Rotary’s Economic Forum* from Alumni Hall; *Potpourri of African American Arts* from the Buskirk-Chumley Theater; *Bass Bone Bonanza* from IU’s Ford Hall; *STOP WAR! An Anti-War Observance of Veteran’s Day* from the Buskirk Chumley Theater; *American Legion Veteran’s Day Ceremony* from the Monroe County Courthouse; *Bloomington Rotary Tuesday Luncheons featuring Bryan Karns, National Peace-Building: Experiences of a Rotary Peace Fellow, and Pamela Faerber* from the IMU Frangipani Room; *United States and ISIS: Is War the Answer?* from the Library Auditorium; *Friends of the Library: Presidential Reminiscences*; *Active Aging Coalition: Healing Power of Gratitude* from Bell Trace Commons; *Hoagy! A Birthday Celebration – His Life, Music and the Making of a Sculpture*; and *Bloomington Symphony Orchestra - Christmas with the BSO* from the Buskirk Chumley Theater.

GOAL 3: Provide high quality, personalized customer service.

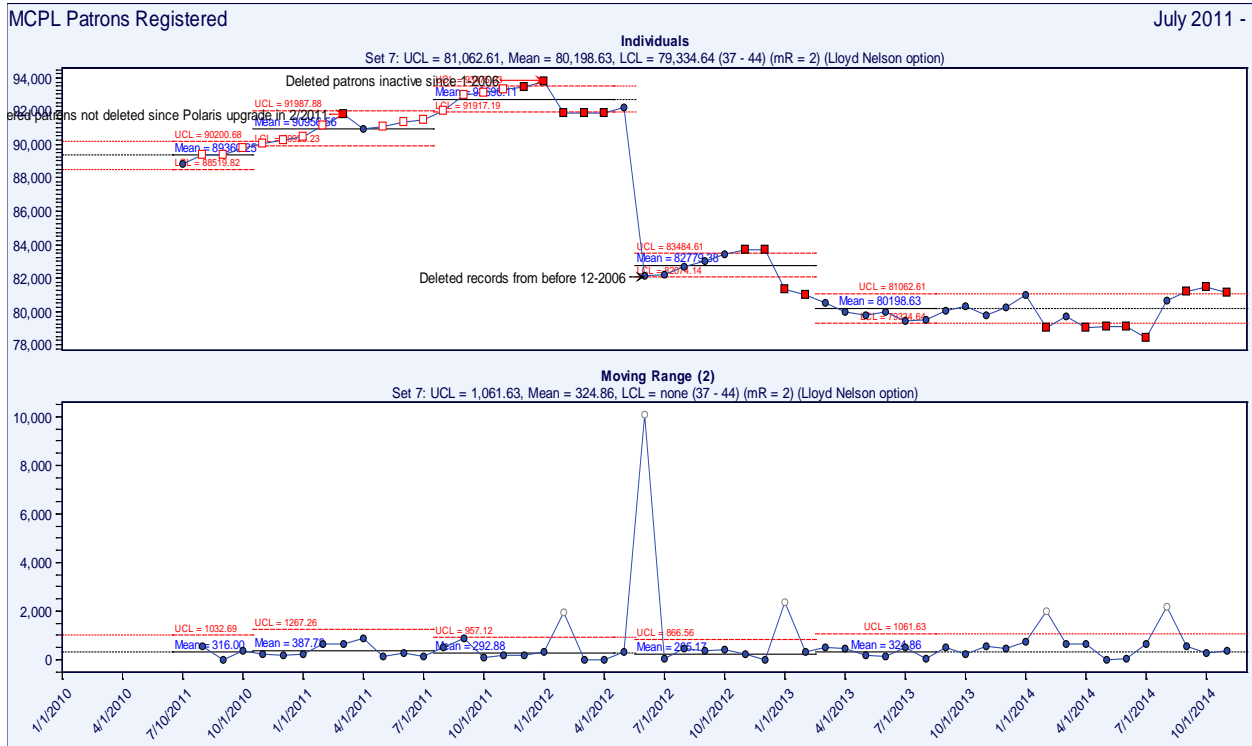
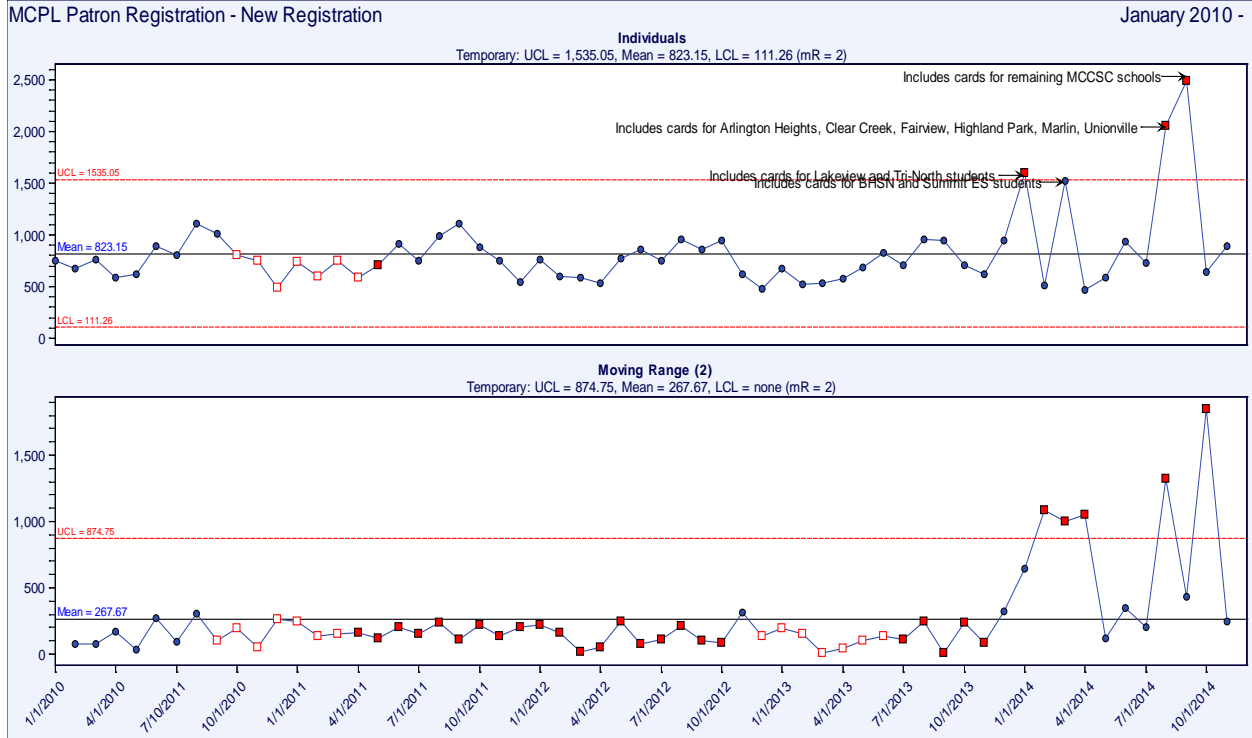
3A. Provide quality customer service to increasingly diverse audiences.

3B. Develop a unified communication strategy.

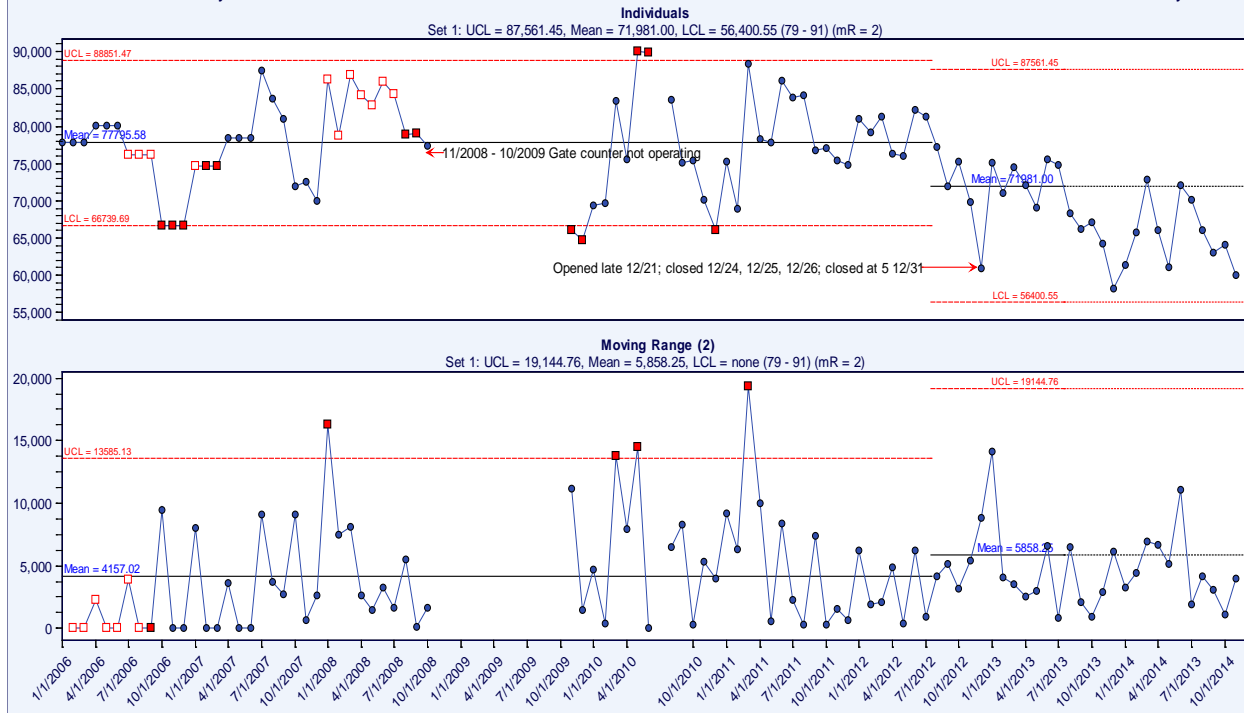
- With input from the Children’s Department and design by Communications & Marketing, the Library debuted a new e-newsletter, *Think Learning*, designed especially for educators in Monroe County. See the first issue at: <http://mcpl.info/thinklearning>, and feel free to forward to teachers and others interested in educational resources at the Library.

3C. Position auditorium as a valued local performance venue.

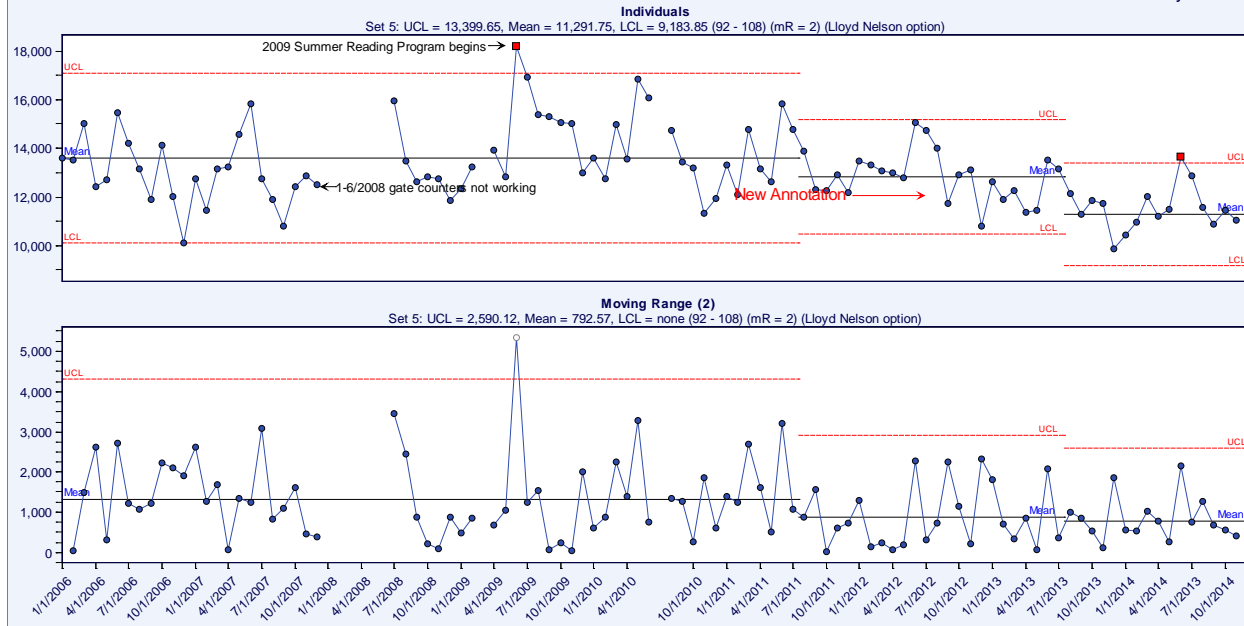
- The library has received lots of positive feedback on the auditorium from patrons and local groups. In November, Children’s Services hosted local dance troupes for the International Education Week Festival, the Jacobs School of Music Ballet Dancers, and nationally-known children’s musician Gustafer Yellowgold. Children’s librarians also presented two large story times, a movie, and a puppet show; they report “The acoustics are better than they’ve ever been.”

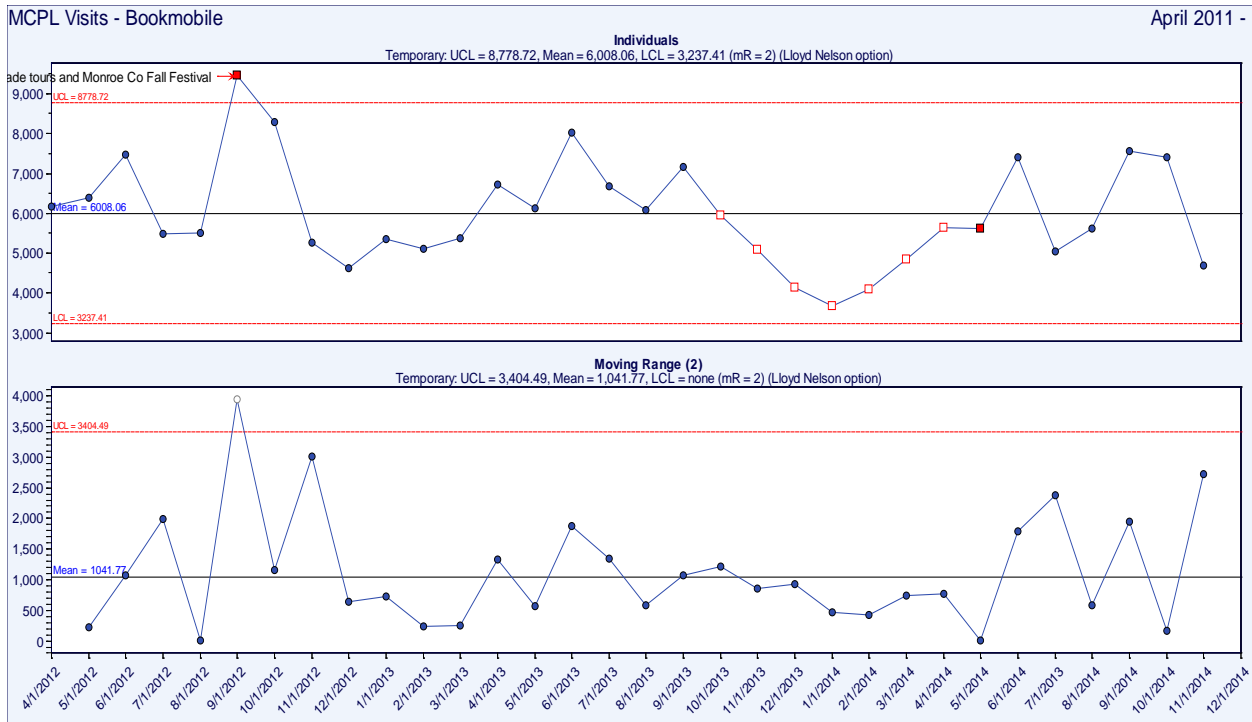


MCPL Visits - Main Library January 2006 -



MCPL Visits - Ellettsville Branch January 2006 -

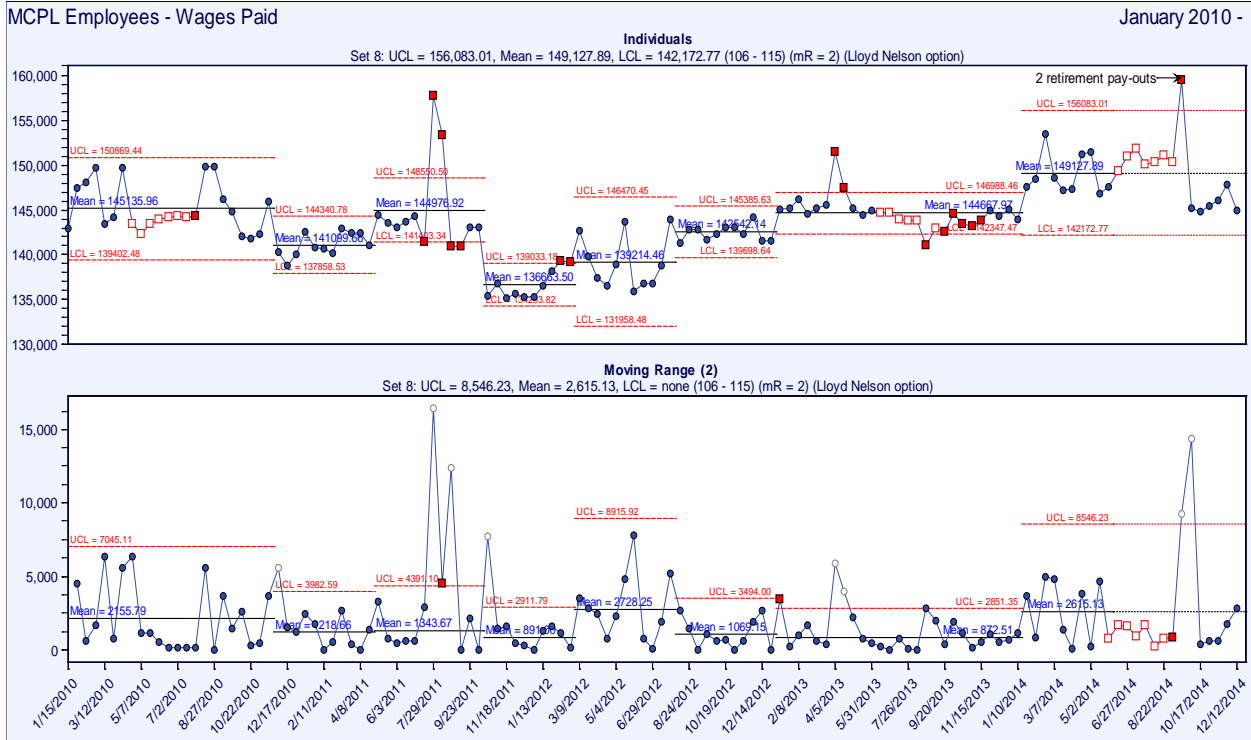
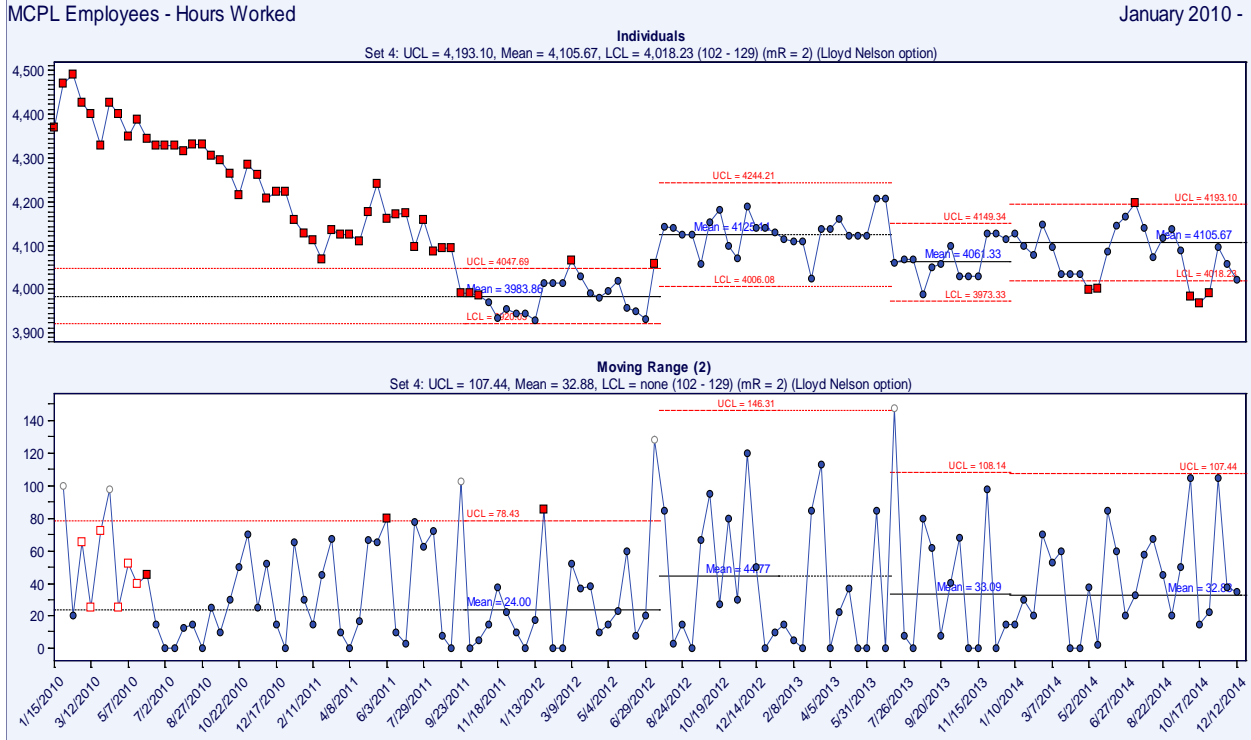


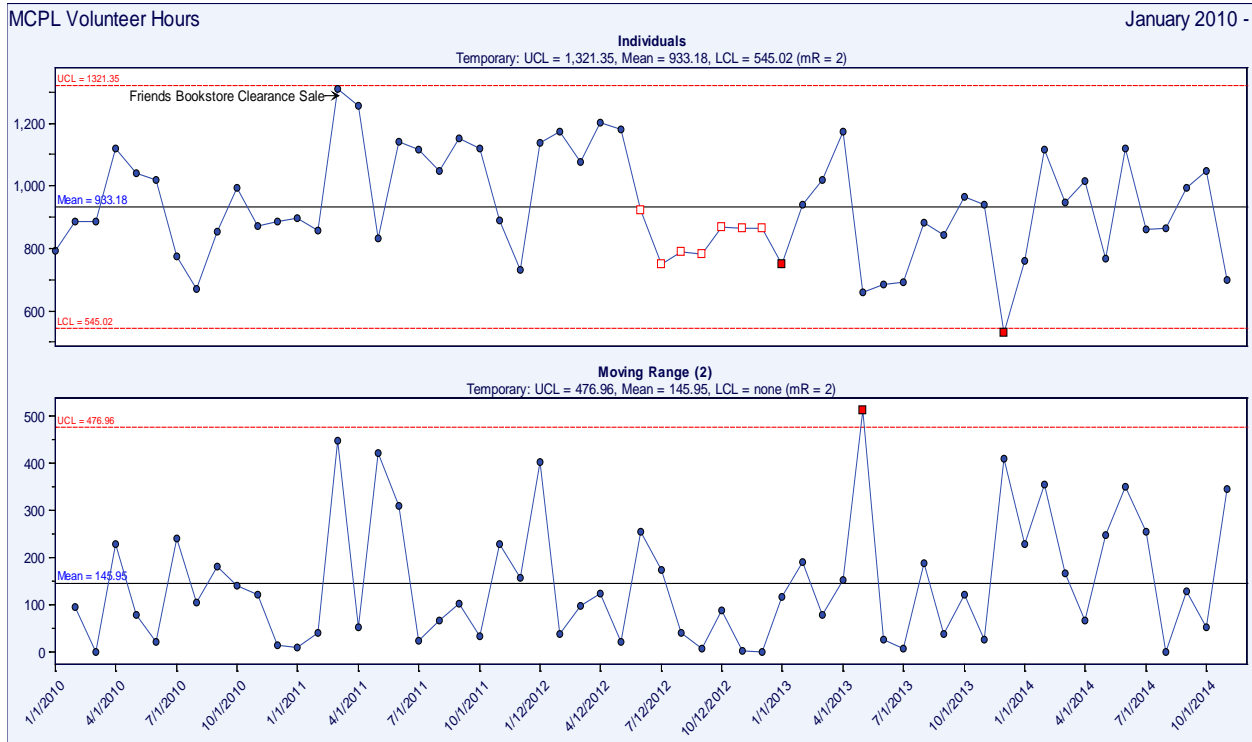
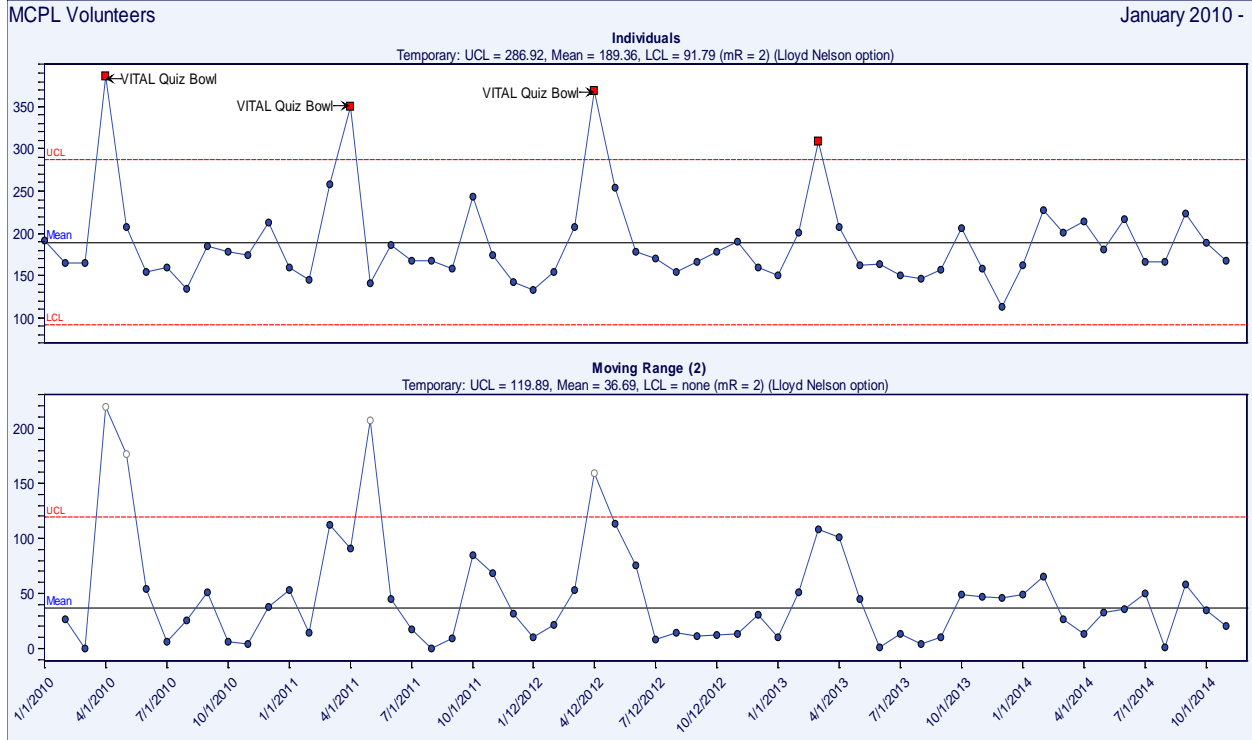


GOAL 4: Optimize stewardship of library resources.

4A. Recruit and retain quality employees.

- At a special meeting on November 12, the Board appointed Marilyn Wood director, effective February 2, 2015.
- Sara Laughlin attended a meeting of Administrators of Large Public Libraries in Indiana (ADOLPLI) on November 6-7 in Jeffersonville.
- Marilyn Wood, Mary Frasier, Ryan Stacy, and Sara Laughlin and trustees Valerie Merriam and Hans-Otto Meyer attended the Indiana Library Federation Annual Conference on November 18. Marilyn, Ryan, Valerie, and Hans attended the awards banquet, where the library received the 2014 ILF programming award. Ryan and Steve Backs attended on November 19. Marilyn, Mary, Ryan, and Steve presented concurrent sessions.
- On November 1, 20 volunteers from Sherwood Oaks Christian Church "CareFest" event helped with cleaning tasks at the Ellettsville Branch and Main Library.
- Circulation partnered with local Veterans Affairs Chapter 31 Vocation Rehabilitation and Employment to serve as a training site for returning veterans. Our first participant is placed with us for 25 hours a week for 6 months.





4B. Assure adequate, stable funding for library operations.

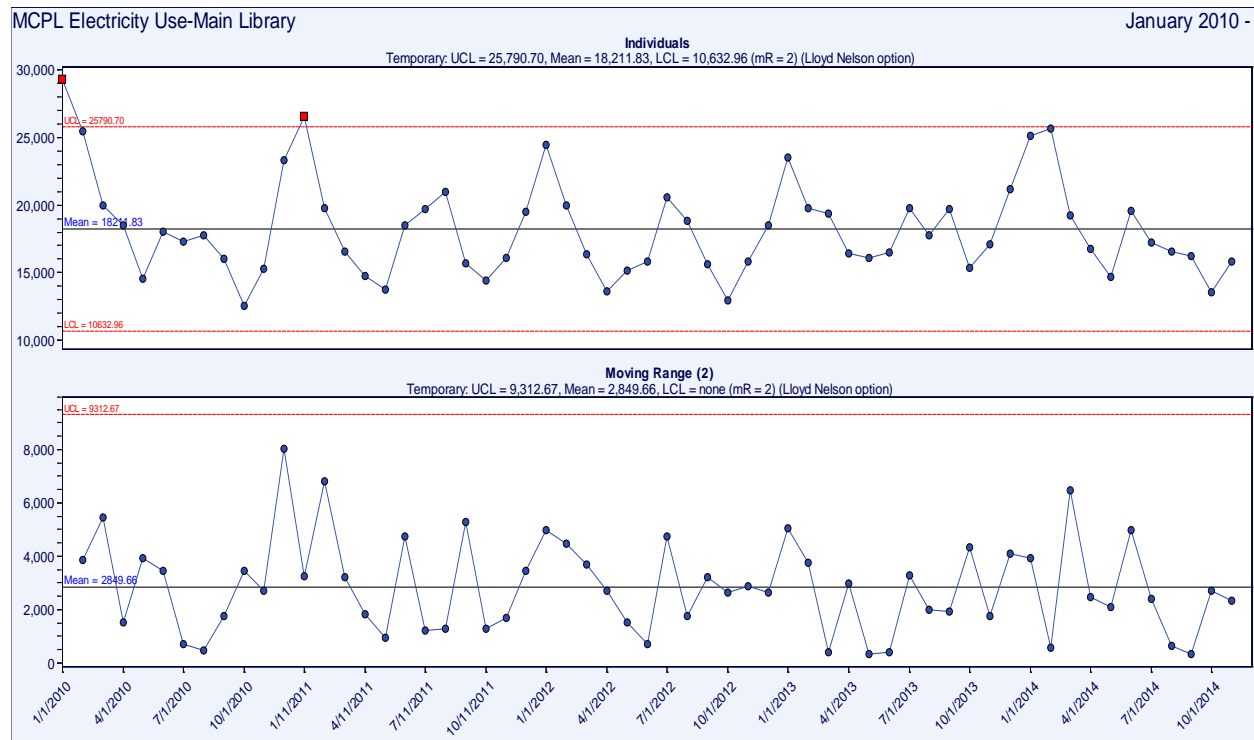
- The library received \$400 from the local George E. Archer Foundation to purchase children's books about gardening.
- Sara Laughlin hosted "Coffee with Friends" with Shaun Dingwerth, director of the Richmond (IN) Art Museum, on November 9; 33 people, many with Richmond connections, attended.
- Ten former presidents of the Friends gathered on November 16 for a photo session and group reminiscences recorded by CATS, in preparation for the 50th birthday of the Friends in 2015.

4C. Maintain library facilities.

- Third floor renovation will be complete before the end of the year and staff in Collection Services, Information Systems, and Communications & Marketing are looking forward to returning, after several months in temporary offices.
- Teen Center and Digital Creativity

4D. Improve stewardship of library assets and records.

- Marilyn Wood, Gary Lettelleir, Sara Laughlin, and Valerie Merriam attended the exit conference with the auditor from the State Board of Accounts. The auditor praised the library's accounting systems and included no comments in the report.



RESOLUTION TO ADOPT 2015 PAY SCHEDULE, SALARY SCHEDULE, PAY INCREMENT, AND HOLIDAY CLOSING SCHEDULE

WHEREAS it has been determined that it is now necessary to adopt a Salary Schedule, Pay Schedule, and Holiday Closing Schedule for the 2015 fiscal year, and

WHEREAS the Board desires to give an incremental increase to all who are employed at the Library as of December 31, 2014 and

WHEREAS the board wishes to maintain the current minimums and maximums within the Salary and Wage Schedule, and the cost of recommended increases falls within the amounts budgeted for 2015,

NOW THEREFORE the Board adopts the attached 2015 Salary Schedule and approves a 2.5% incremental increase for all who are employed at the Library as of December 31, 2014 (effective for the first pay date of 2015 on January 09, 2015, which includes the pay period beginning December 15, 2014 and ending December 28, 2014); Pay Schedule, and Holiday Closing Schedule.

Presented to the Monroe County Public Library Board, read in full and adopted this 17th day of December, 2014, by the following aye and nay votes.

AYE

NAY

**MONROE COUNTY PUBLIC LIBRARY
2015 HOLIDAY CLOSING SCHEDULE**

January 1 (Thursday)	NEW YEAR'S DAY
April 5 (Sunday)	SPRING HOLIDAY
May 25 (Monday)	MEMORIAL DAY
July 4 (Saturday)	INDEPENDENCE DAY
September 7 (Monday)	LABOR DAY
November 26 (Thursday)	THANKSGIVING
November 27 (Friday)	
December 24 (Thursday)	WINTER HOLIDAY
December 25 (Friday)	
December 31 (Thursday)	NEW YEAR'S EVE
<u>Close at 5:00 p.m.</u>	

2016

January 1, 2016 (Friday)	NEW YEAR'S DAY
---------------------------------	-----------------------

**MONROE COUNTY PUBLIC LIBRARY
PAY SCHEDULE
2015**

December 15 – December 28, 2014	January 9
December 29 – January 11	January 23
January 12– January 25	February 6
January 26 – February 8	February 20
February 9 – February 22	March 6
February 23 – March 8	March 20
March 9 – March 22	April 3
March 23 – April 5	April 17
April 6 – April 19	May 1
April 20 – May 3	May 15
May 4 – May 17	May 29
May 18 – May 31	June 12
June 1 – June 14	June 26
June 15– June 28	July 10
June 29 – July 12	July 24
July 13 – July 26	August 7
July 27 – August 9	August 21
August 10 – August 23	September 4
August 24 – September 6	September 18
September 7 – September 20	October 2
September 21 – October 4	October 16
October 5 – October 18	October 30
October 19 – November 1	November 13
November 2 – November 15	November 27
November 16 – November 29	December 11
November 30 – December 13	December 24

2016

December 14 – December 27, 2015	January 8, 2016
---------------------------------	-----------------

MONROE COUNTY PUBLIC LIBRARY
2015 Wage and Salary Schedule

<u>Pay Grade</u>		<u>2015 Minimum</u>	<u>2015 Maximum</u>
HOURLY / NON-EXEMPT			
A		\$7.66	\$10.72
B		\$8.78	\$12.29
C		\$10.82	\$15.14
D		\$11.94	\$16.71
E		\$13.16	\$18.42
F		\$14.28	\$20.71
G		\$15.82	\$22.93
EXEMPT			
	Hours/Pay Period		
H	FT	\$1,377.14	\$2,065.70
	60	\$1,101.71	\$1,652.56
	50	\$928.29	\$1,375.76
I	FT	\$1,545.45	\$2,295.23
J	FT	\$1,807.70	\$2,653.85
K	FT	\$2,576.93	\$3,769.23

MONROE COUNTY PUBLIC LIBRARY
2015 Wage and Salary Schedule

<u>Pay Grade</u>		<u>2015 Minimum</u>	<u>2015 Maximum</u>
HOURLY / NON-EXEMPT			
A		\$7.66	\$10.72
B		\$8.78	\$12.29
C		\$10.82	\$15.14
D		\$11.94	\$16.71
E		\$13.16	\$18.42
F		\$14.28	\$20.71
G		\$15.82	\$22.93
EXEMPT			
	Hours/Pay Period		
H	FT	\$1,377.14	\$2,065.70
	60	\$1,101.71	\$1,652.56
	50	\$928.29	\$1,375.76
I	FT	\$1,545.45	\$2,295.23
J	FT	\$1,807.70	\$2,653.85
K	FT	\$2,576.93	\$3,769.23

BLOOMINGTON MUNICIPAL CODE
BLOOMINGTON HUMAN RIGHTS ORDINANCE
Chapter 2.21.010

Sections:

- 2.21.010 Human Rights Commission--Establishment.
- 2.21.020 Public policy and purpose.
- 2.21.030 Definitions.
- 2.21.040 Appointments.
- 2.21.050 Qualifications.
- 2.21.060 Rules and regulations.
- 2.21.070 Powers and duties.
- 2.21.080 Educational program.
- 2.21.090 Relationship with Civil Rights Commission.
- 2.21.095 Housing Discrimination - Definitions
- 2.21.097 Housing Discrimination - Exemptions
- 2.21.140 Hate crimes statistics
- 2.21.150 Complaints of sexual orientation and gender identity discrimination.

2.21.010 Human Rights Commission--Establishment. There is hereby created within the Department of Law a Human Rights Commission pursuant to Section 2.21.020. (Ord. 83-6 §2(part), 1983).

2.21.020 Public policy and purpose. It is the policy of the city that it does not discriminate in the provision or implementation of its programs and services on the basis of race, religion, color, sex, national origin, ancestry, sexual orientation, gender identity, or disability. It is the public policy of the city to provide all citizens equal opportunity for education, employment, access to public accommodations and acquisition through purchase or rental of real property including but not limited to housing, and to eliminate segregation or separation based on race, religion, color, sex, national origin, ancestry, sexual orientation, gender identity, or disability, since such segregation is an impediment to equal opportunity. Equal education and employment opportunities and equal access to and use of public accommodations and equal opportunity for acquisition of real property are hereby declared to be civil rights.

The practice of denying these rights to persons because of race, religion, color, sex, national origin, ancestry, sexual orientation, gender identity, or disability is contrary to the principles of freedom and equality of opportunity and is a burden to the objectives of the public policy of the city, and shall be considered as discriminatory practices. The promotion of equal opportunity without regard to race, religion, color, sex, national origin, ancestry, sexual orientation, gender identity, or disability is the purpose of this Section.

It is also the public policy of the city to protect employers, labor organizations, employment agencies, property owners, real estate brokers, builders and lending institutions from unfounded

charges of discrimination.

It is hereby declared to be contrary to the public policy of the city and an unlawful practice to induce or attempt to induce any person to sell or rent any dwelling by representations regarding the entry into the neighborhood of a person or persons of a particular race, religion, color, sex, national origin, ancestry, sexual orientation, gender identity, or disability. (Ord. 06-07 §1, 2006, Ord. 02-02 §1, 2002, Ord. 98—22 §1, 1998, Ord. 83-6 §2(part), 1983; Ord. 93-28, 1993).

2.21.030 Definitions. As used in this chapter unless the context clearly requires otherwise:

(1) "Acquisition of real property" means the sale, rental lease, sublease, construction or financing, including negotiations and other activities or procedures incident thereto, of:

(a) Any building, structure, apartment, single room or suite of rooms or other portion of a building, occupied as or designed or intended for occupancy as living quarters; or

(b) Any building, structure, or portion thereof, or any improved or unimproved land utilized, or designed or intended for utilization, for business, commercial, or industrial or agricultural purposes; or

(c) Any vacant or unimproved land offered for sale or lease for any purpose whatsoever.

(2) "Affirmative Action" means those acts which the Commission deems necessary to assure compliance with the city human rights ordinance.

(3) "Ancestry" refers to both the country from which a person's ancestors came and the citizenship of a person's ancestors.

(4) "Commission" means the human rights commission hereinafter created.

(5) "Commission attorney" means the city attorney, or such assistants of the city attorney as may be assigned to the commission, or such other attorney as may be engaged by the commission or voluntarily lend his services to the commission.

(6) "Compensation" and "compensatory damages" mean actual damages, except that damages to be paid as a result of discriminatory practices relating to employment shall be limited to lost wages, salaries, commissions or fringe benefits.

(7) "Complainant" means any individual charging on his own

behalf to have been personally aggrieved by a discriminatory practice or the commission attorney or a commissioner to the Bloomington human rights commission charging that a discriminatory practice was committed against a person, other than himself, or a class of people in order to vindicate the public policy of the state as defined in Indiana Code 22-9-1-2, and the public policy of the city as defined in Section 2.21.020.

(8) "Complaint" means any written grievance filed by a complainant with the legal department. The original shall be signed and verified before a notary public or another person duly authorized by law to administer oaths and take acknowledgments. Notarial service shall be furnished by the legal department without charge.

(9) "Consent Agreement" means a formal agreement entered into in lieu of adjudication.

(10) "Discriminatory practice" means the exclusion of a person by another person from equal opportunities because of race, religion, color, sex, national origin, ancestry, sexual orientation, gender identity, or disability; or a system which excludes persons from equal opportunities because of race, religion, color, sex, national origin, ancestry, sexual orientation, gender identity, or disability or the promotion or assistance of segregation or separation in any manner on the basis of the above categories; provided, it shall not be a discriminatory practice for an employment agency to refer for employment any individual, or for a joint labor-management committee controlling apprenticeship or other training or retraining programs to admit or employ any individual in such program on the basis of his religion, sex or national origin in those particular instances where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of that particular business or enterprise; further provided, that it shall not be discriminatory practice for a person to refuse to rent for occupancy as living quarters any space in owner occupied multiple dwelling structure on the basis of sex; provided, further, it shall not be a discriminatory practice for an employer to fail to employ or retain as an employee any person who because of a disability is physically or otherwise unable to efficiently and safely perform, at the standards set by the employer, the duties required by that job; provided, further, it shall not be a discriminatory practice to fail to promote or transfer a person with a disability to another job or occupation after he or she is employed unless, prior to such transfer, such person with a disability is by training or experience qualified for such job or occupation.

(11) "Educational institution" includes all public and private schools and training centers, except that the term does not include any state agency as defined in subsection (24) of this section.

(12) "Employee" includes any person employed by another for wages or salary; provided, that it shall not include any individual employed by his parents, spouse or child.

(13) "Employer" includes any person employing six or more employees within the city, except that the term does not include not-for-profit corporation or association organized exclusively for fraternal or religious purposes; nor any school, educational or charitable religious institution owned or conducted by, or affiliated with, a church or religious institution; nor any exclusively social club, corporation or association that is not organized for profit; nor the city or any department thereof; nor any state agency as defined in subsection (24) of this section.

(14) "Employment Agency" includes any person undertaking with or without compensation to procure, recruit, refer, or place employees.

(15) "Disabled" means:

(A) With respect to a person:

(i) a physical or mental impairment that substantially limits one or more of the person's major life activities;

(ii) a record of having an impairment described in subdivision (i); or

(iii) being regarded as having an impairment described in subsection (i).

(B) The term "disabled" does not include the following: current illegal use of or addiction to a controlled substance (as defined in Section 102 of the Controlled Substances Act (21 U.S.C. 802)), homosexuality, bisexuality, transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments, compulsive gambling, kleptomania, pyromania or psychoactive substance use disorders resulting from current illegal use of drugs.

(16) "Labor organization" includes any organization which exists for the purpose, in whole or in part, of collective bargaining or of dealing with employers concerning grievances, terms or conditions of employment, or for mutual aid or protection in relation to employment.

(17) "Lending institution" means any bank, building and loan association, insurance company, or other corporation, association, firm or enterprise whose business consists in whole or part in making or guaranteeing loans secured by real estate or an interest therein.

(18) "National origin" refers to both the country from which a person came and the citizenship of the person.

(19) "Owner-occupied multiple-dwelling structure" includes only structures in which the owner of the premises actually resides, containing not more than three separate dwelling units, apartments, rooms or portions of the building designed or intended for occupancy as living quarters.

(20) "Person" includes one or more individuals, partnerships, associations, organizations, labor organizations, corporations, cooperatives, legal representatives, trustees in bankruptcy, trustees, receivers, any subdivisions of the state, and other organized groups of persons.

(21) "Public accommodation" means any establishment which offers its services, facilities, or goods to the general public.

(22) "Respondent" means one or more persons against whom a complaint is filed under this chapter, and whom the complainant alleges has committed or is committing a discriminatory practice.

(23) "Sex" as it is applied to segregation or separation in this chapter, shall apply to all types of employment, education, public accommodations, and housing; provided, that it shall not be a discriminatory practice to maintain separate rest rooms or dressing rooms; and that it shall not be an unlawful employment practice for an employer to hire and employ employees, for an employment agency to classify or refer for employment any individual, for a labor organization to classify its members or to classify or refer for employment any individual, or for any employer labor organization, or joint labor management committee controlling apprenticeship or other training or retraining programs to admit or employ any other individual in any such program on the basis of sex in those certain instances where sex is a bona fide occupational qualification reasonably necessary to the normal operation of that particular business or enterprise; and that it shall not be a discriminatory practice for a private or religious educational institution to continue to maintain and enforce a policy of admitting students of one sex only.

(24) "Sexual orientation" means an individual's identity or practice as a lesbian woman, gay male, bisexual person or heterosexual person, whether actual or perceived.

(25) "State agency" means every office, officer, board, commission, council, department, division, bureau, committee, fund, agency, and without limitation by reason of any enumeration herein, every other instrumentality of the state of Indiana, every hospital, every penal institution and every other institutional enterprise and activity of the state of Indiana, wherever located; the universities supported in whole or in part by state funds; and

the judicial department of the state of Indiana. "State agency" does not mean counties, county departments of public welfare, cities, towns, townships, school cities, school towns, school townships, school districts or other municipal corporations, political subdivisions, or units of local government.

(26) "Gender identity" means a person's actual or perceived gender-related attributes, self-image, appearance, expression or behavior, whether or not such characteristics differ from those traditionally associated with the person's assigned sex at birth. (Ord. 85-67 §2, 1985; Ord. 83-6 §2(part), 1983; Ord. 93-28 1993; Ord. 98.22 §§ 2.3, 1998, Ord. 06-07 §§ 2-5, 2006).

2.21.040 Appointments. The seven members of the Human Rights Commission shall be appointed four by the Mayor, three by the Common Council. (Ord. 83-6 §2(part), 1983).

2.21.050 Qualifications. Members of the Human Rights Commission shall be representative of the community and shall be city residents. (Ord. 83-6 §2(part), 1983).

2.21.060 Rules and regulations. The Commission may adopt rules and regulations, both procedural and substantive, to effectuate the purpose of this chapter and to make more specific the procedures deemed necessary for orderly and equitable compliance with this section.

New rules, regulations, and guidelines may be adopted by the commission after a public hearing by a majority vote of the commission.

The rules, regulations, and guidelines of the commission shall be available to the public at the office of the legal department. (Ord. 83-6 §2(part), 1983).

2.21.070 Powers and duties. The commission shall have the following powers and duties:

(1) To create subcommittees and advisory committees as in its judgment will aid in effectuating the purpose of this section.

(2) To issue such publications and such results of investigation and research as in its judgment will tend to minimize or eliminate discrimination because of race, religion, color, sex, national origin, ancestry or disability.

(A) To determine jointly with the legal department whether probable cause exists to believe that discrimination in violation of Bloomington Municipal Code Section 2.21.010 et seq. occurred. A probable cause commissioner shall be assigned to each complaint filed on the date it is filed and shall participate jointly with the legal department and assist in the investigation

of the complaint. The legal department shall make a written recommendation of cause or no cause setting forth relevant facts and applicable legal authority and submit it to the designated probable cause commissioner. The commissioner shall review the legal department's recommended finding, and shall make a written determination of cause or no cause setting forth the relevant facts and applicable law. The probable cause commissioner shall follow applicable legal standards as set forth by the legal department in making the determination.

(3) To schedule complaints for public hearings upon a determination of probable cause. When the recommendation after the investigation is no probable cause, the complainant shall be furnished a copy of the findings of fact and recommendations and shall be given ten days to make a written request, with the reasons therefore, to the chairperson of the commission for review of the finding. Upon the receipt of the request for review, the chairperson or their designee shall review the request and the decision of the reviewing commissioner regarding probable cause shall be final. Whenever a commissioner reviews a decision at the request of a complainant, such commissioner shall be disqualified from any further participation in that case, except as a witness at a public hearing on the complaint. Complaints of discrimination shall be received and investigated by the legal department. To be acceptable to the legal department, a complaint shall be sufficiently complete so as to reflect properly the name and address of the complainant; the name and address of respondent against whom the complaint is made; the alleged discriminatory practice and a statement of particulars thereof; the date or dates and places of the alleged discriminatory practice; if it is of a continuing nature, the dates between which said continuing acts of discrimination are alleged to have occurred; and a statement as to any other action, civil or criminal, instituted in any other form based upon the same grievance as is alleged in the complaint; together with a statement as to the status or disposition of such other action. No complaint shall be valid unless filed within one hundred and eighty days from the occurrence of the alleged discriminatory practice, or from the date of the termination of a published and meaningful grievance procedure provided by a respondent employer or labor union; provided, that complaints filed only with the Equal Employment Opportunity Commission shall be deemed to have been filed simultaneously with the legal department for purposes of measuring the one-hundred-and-eighty-day limitation, as long as the complaint is otherwise within the legal department's jurisdiction; provided further, that any person who files a complaint with the Indiana Civil Rights Commission shall have no recourse to the legal department concerning any of the matters alleged in such complaint; provided, further, that the legal department shall have no jurisdiction over the state or any of its agencies, or over the city or any of its departments. After a complaint is scheduled for a public hearing, the legal department shall make reasonable efforts to conciliate all issues raised

during the investigation of the case.

(4) To prevent any person from discharging, expelling, or otherwise discriminating against any other person because he filed a complaint or testified in any hearing before the commission or in any way assisted in any matter under investigation.

(5) To issue a temporary emergency order against any person requiring such person to do an act preserving the possibility of a remedy for a complaint or to refrain from doing an act damaging the possibility of a remedy during the investigation of the complaint; provided, however:

(a) That no emergency order shall be issued unless a time and place for hearing on the temporary order is designated in the order;

(b) That the hearing on the temporary emergency order shall be held within ten days following the issuance of the temporary order, unless contained by the commission at the request of the respondent. At such hearing the complainant shall show that a failure to continue the temporary order would damage his remedy. The commission shall thereupon weigh the comparative hardship to the complainant and respondent and issue a decision continuing or terminating the temporary emergency order, pending final disposition of the complaint. The respondent may waive said hearing without prejudice to his defense of the matters charged in the complaint, in which case the temporary order shall remain in effect pending final disposition of the complaint;

(c) The commission may by rule provide for issuance of its temporary order by a majority of the commission, and it may compel compliance with any such temporary order by bringing in any circuit or superior court for prohibitory or mandatory injunction upon showing that such person is subject to the court's jurisdiction, resides or transacts business within the county in which the proceeding is brought, and that such injunction is necessary to protect the complainant's rights under this chapter until his complaint is resolved through conciliation or public hearing.

(6) To reduce the terms of conciliation agreed to by the parties in writing, to be called a consent agreement, which the parties and a majority of the commissioners shall sign. When so signed, the consent agreement shall have the same effect as a cease and desist order pursuant to subsection (8) of this section. If the commission determines that a party to the consent agreement is not complying with it, the commission may obtain enforcement of the consent agreement in a circuit or superior court upon showing that the party is not complying with the consent agreement, and the party is subject to the commission's jurisdiction, and resides or transacts business within the county in which the petition for

enforcement is brought.

(7) To hold hearings, subpoena witnesses, compel their attendance, administer oaths, take testimony of any person under oath and require the production for examination of all books and papers relating to any matter under investigation or in question before the commission. The commission may make rules governing the issuance of subpoenas by individual commissioners. Contumacy or refusal to obey a subpoena or temporary emergency order issued pursuant to this section shall be a breach of this chapter and such person shall be liable to a penalty therefore, if adjudged by the circuit or superior court, of the payment of a penalty not to exceed three hundred dollars. Each penalty shall be deposited in the general fund of the city; provided, however, that the payment of such penalty by a party shall not impair the commission's ability to grant affirmative relief and compensatory damages to the complainant, should justice so require.

(8) To state its findings of fact after hearing which statement shall be made in a written opinion containing both the findings of fact and the principles of law applied. All written opinions shall be compiled and maintained as public record and, in making decisions, the commission shall give due consideration to its prior decisions which may be applicable. If a majority of the commissioners who hear the case finds that a person has engaged in unlawful discriminatory practice, the commission shall cause to be served on the person an order requiring the person to cease and desist from the unlawful discriminatory practice and requiring such person to take further affirmative action necessary to effectuate the purposes of this section.

If unlawful discrimination is found in the area of employment, an order shall be issued requiring the respondent to take such affirmative action including but not limited to hiring, reinstatement, and upgrading of employees or people deprived of employment, with or without compensatory damages to which the complainants would have been entitled had they not been deprived of equal opportunity.

If unlawful discrimination is found in the area of housing or acquisition of real property, an order may be issued requiring a respondent to take affirmative action, including but not limited to renting, selling, or leasing to a person deprived of equal opportunity. Compensation for the denial of equal opportunity shall be allowed within the discretion of the commission.

If unlawful discrimination is found in the area of public accommodations, an order shall be issued requiring respondent to take affirmative action, including but not limited to providing services, goods, or access to property, reinstatement to membership, reinstatement to membership, posting of notice that a facility is a public accommodation, with or without compensatory damages for a complainant's being denied equal opportunity.

If unlawful discrimination is found in the area of education, an order may be issued requiring a respondent to take affirmative action including but not limited to a review and revision of school boundaries, revision of teaching aids, and materials, human relations training for personnel recruitment of minority people for professional staff, with or without compensatory damages to which the complainant would have been entitled except for the denial of equal opportunity.

If upon all the evidence, the commission finds that person has not engaged in any such unlawful practice or violation of this section, the commission shall state its findings of fact and shall issue and cause to be served on the complainant an order dismissing the said complaint as to such person.

Judicial review of such cease and desist order, or other final order, or other affirmative action or damages as referred to in this chapter may be obtained by filing in the county circuit or superior courts. The scope of review shall be in accordance with the provisions set out in Indiana Code 4.21.5-1 et seq. If no proceeding to obtain judicial review is instituted within thirty days from the receipt of notice by a person that such order has been made by the commission, the commission, if it determines that the person upon whom the cease and desist order has been served is not complying or is making no effort to comply, may obtain a decree of a court for the enforcement of such order in circuit or superior court upon showing that such person is subject to the commission's jurisdiction and resides or transacts business within the county in which the petition for enforcement is brought, or may request the city attorney, commission attorney, or attorney representing the complainant to seek enforcement.

Affirmative Action by City Contractors. All contractors doing business with the city, except those specifically exempted by regulations promulgated by the human rights commission and approved by the common council shall take affirmative action to insure that applicants are employed and that employees are treated during employment in a manner which provides equal employment opportunity and tends to eliminate inequality based upon religion, race, color, sex, national origin, ancestry or disability. Affirmative action shall include but not be limited to the issuance of a statement of policy regarding equal employment and its communication to all personnel involved in recruitment, hiring, training, assignment, and promotion; notification of all employment sources of company

policy and active efforts to review the qualifications of all applicants regardless of race, religion, color, sex, national origin, ancestry or disability; recruiting in the minority group community for employees; and establishing an internal system of reporting concerning equal employment, recruiting, hiring, training, upgrading and the like.

Each such contractor shall submit to the human rights commission a written proposal concerning the affirmative action it proposes to take, which proposal must be approved prior to its entering a contract with the city. Said proposal shall be limited to measures similar to those which the city is required to take in its affirmative action with regard to its own employees, as established by the mayor's office and as specified by resolution of the common council.

All contracting agencies of the city or any department thereof shall include in all contracts hereafter negotiated or renegotiated by them a provision obligating the contractor to take affirmative action to insure that the applicants are employed and that employees are treated during employment in a manner which provides equal employment opportunity and tends to eliminate inequality based upon race, religion, color, sex, national origin, ancestry or disability.

Such contracts shall provide further that breach of the obligation to take affirmative action shall be a material breach of the contract for which the city shall be entitled, at its option:

(a) To cancel, terminate, or suspend the contract in whole or in part;

(b) To declare the contractor or vendor ineligible for further city contracts;

(c) To recover liquidated damages of a specified sum. (Ord. 85-67 §§1 and 3, 1985; Ord. 83-6 §2(part), 1983; Ord. 93-28, 1993; Ord. 98-22 §§§ 4,5,6, 1998).

2.21.080 Educational program. In order to eliminate prejudice among the various groups in the city and to further goodwill among such groups, the commission may prepare educational programs designed to emphasize and remedy the denial of equal opportunity because of a person's race, religion, color, sex, national origin, ancestry, sexual orientation, gender identity, or disability, its harmful effects, and its incompatibility with the principles of equality. (Ord. 83-6 §2(part), 1983; Ord. 93-28, 1993, Ord. 98-22 §7, 1998, Ord. 06-07 §6, 2006).

2.21.090 Relationship with Civil Rights Commission. The legal department may enter into a working relationship with the Indiana Civil Rights Commission to perpetuate the mutual objectives set

forth in this chapter and the Indiana Civil Rights Law. (Ord. 83-6 §2(part), 1983).

2.21.095 Housing Discrimination

This section applies only to cases alleging housing discrimination.

(a) Definitions:

(1) "Familial status" means one or more individuals (who have not obtained the age of eighteen years) being domiciled with a parent or another person having legal custody of such individual(s) or the written permission of such parent or other person. The protections against discrimination on the basis of familial status shall apply to any person who is pregnant or in the process of securing legal custody of any individual who has not attained the age of eighteen years.

(2) "Dwelling" means any building, structure, or part of a building or structure, that is occupied as, or designed or intended for occupancy as, a residence by one or more families; or any vacant land which is offered for sale or lease for the construction or location of a building or structure or part of a building or structure that is occupied as, or designed or intended for occupancy by one or more families.

(3) "To rent" includes to lease, to sublease, to let or otherwise to grant for consideration the right to occupy the premises not owned by the occupant.

(4) "Discriminatory housing practice" includes:

(A) Practices prohibited by section 2.21.030(10) of this code.

(B) Refusing to rent to an individual or family on the basis of familial status.

(C) Refusing to allow a tenant with a disability, as defined by Section 2.21.030(15), to make reasonable modifications of the rented premises at the tenant's expense if such modifications are necessary to afford the tenant full enjoyment of the premises. The landlord may, where it is reasonable to do so, condition permission for the modification(s) on the tenant's agreeing to restore the interior of the premises to the condition that existed before the modification, reasonable wear and tear excepted. The landlord may require the tenant to acquire any necessary permits and to perform the modifications in a workmanlike standard.

(D) Refusing to make reasonable accommodations in rules, policies, practices or services, when such accommodations

may be necessary to afford a tenant with a disability, as that term is defined by Section 2.21.030(15), equal opportunity to use and enjoy a dwelling. (Ord. 98-22 § 8, 1998).

2.21.097 Housing Discrimination - Exemptions. This section applies only to cases alleging housing discrimination.

(a) Nothing in this section requires that a dwelling be made available to an individual whose tenancy would constitute a direct threat to the health or safety of other individuals or whose tenancy would result in substantial physical damage to the property of others.

(b) Nothing in this section shall prohibit a religious organization, association, or society, or any nonprofit institution or organization operated, supervised or controlled by or in conjunction with a religious organization, association, or society, from limiting the sale, rental or occupancy of dwellings which it owns or operates for other than a commercial purpose to persons of the same religion, or from giving preference to such person. Nor shall anything in this ordinance prohibit a private club not in fact open to the public, which as an incident to its primary purpose or purposes provides lodgings which it owns or operates for other than a commercial purpose, from limiting the rental or occupancy of such lodgings to its members or from giving preference to its members.

(c) Nothing in this section limits the applicability of any reasonable local, state, or federal restrictions regarding the maximum number of occupants permitted to occupy a dwelling.

(d) Nothing in this section regarding familial status apply with respect to housing for older persons, as defined below. As used in this section, "housing for older persons" means housing:

(1) Provided under any state or federal program that the Secretary of the Federal Department of Housing and Urban Development designed and operated to assist elderly persons (as defined in the state or federal program); or

(2) Intended for, and solely occupied by, persons sixty-two years of age or older; or

(3) Intended and operated for occupancy by at least one person fifty-five years of age or older per unit if the following requirements are met:

(A) the existence of significant facilities and services specifically designed to meet the physical or social needs of older persons, or if the provision of such facilities and services is not practicable, that such housing is necessary to provide important housing opportunities for older persons; and

(B) that at least eighty percent of the units are occupied by at least one person fifty-five years of age or older per unit; and

(C) the publication of, and adherence to, policies and procedures which demonstrate an intent by the owner or manager to provide housing for persons fifty-five years of age or older.

(e) Nothing in this section applies to the following:

(1) The sale or rental of a single-family house sold or rented by an owner if:

(A) The owner does not

(i) own more than three single-family houses at any one time; or

(ii) own any interest in, nor is there owned or reserved on the owner's behalf, under any express or voluntary agreement, title to, or any right to any part of the proceeds from the sale or rental of more than three single-family houses at any one time; and

(B) The house was sold or rented without the use of the sales or rental facilities or services of a real estate broker, agent or salesperson licensed under state law.

(2) The sale or rental of rooms or units in a dwelling containing living quarters occupied or intended to be occupied by no more than four families living independently of each other if the owner maintains and occupies one of the living quarters as the owner's residence. (Ord. 98-22 § 9, 1998)

2.21.140 Hate Crimes Statistics: The Bloomington Human Rights Commission may collect data and issue reports on hate crimes in the city. Hate crimes include verbal or physical abuse directed at individuals or groups because of their race, sex, color, disability, age, sexual orientation, gender identity, ancestry, religion or national origin. (Ord. 06-07 §7, 2006, Ord. 98-22 § 10, 1998; Ord. 90-36, 1990).

2.21.150 Complaints of sexual orientation and gender identity discrimination. In complaints of discrimination on the basis of sexual orientation, gender identity, or both, the commission's authority shall typically be limited to voluntary investigations and voluntary mediation. However, the commission's attorney may also, with the consent of the complainant, pursue complaints of sexual orientation, gender identity discrimination, or both, as forms of sex discrimination if warranted by the circumstances and the state of the law. (Ord. 06-07 §8, 2006, Ord. 93-28)

2015 TELECOMMUNICATIONS FUNDING AGREEMENT

Agreement entered into between the Board of Commissioners of Monroe County, ("County") and the Monroe County Public Library ("Library"), on behalf of its Community Access Television Services department (CATS), effective on the date last written below.

SECTION I. Funding

(a) County shall contribute the sum of Two Hundred Thirty Nine Thousand Three Hundred and Five and 00/100s Dollars (\$239,305) for calendar year 2015, payable in equal quarterly installments of Fifty Nine Thousand Eight Hundred and Twenty Six Dollars and 25/100s (\$59,826.25), to partially fund the operational expenses of CATS.

(b) Library may use this contribution for salaries and equipment necessary to provide services in accordance with this Agreement. Library will submit a signed claim voucher for each quarterly installment which will be processed in accordance with the County's usual practice for payments.

SECTION II. Public Meetings

Where the meeting location permits, CATS shall telecast live coverage of regular meetings of the Monroe County Commissioners, Monroe County Council, Monroe County Planning Commission, Board of Zoning Appeals, the State of the County Address and other public meetings as requested by the Monroe County Commissioners. Where the meeting location does not permit live coverage, CATS shall contemporaneously videotape the meeting and cablecast it at the earliest time following the meeting which its schedule allows. Each of the meetings will be replayed at least twice during the week following the original cablecast. The times for replay will be predetermined and supplied to the *Herald Times* for its TV schedule publication.

Section III. Special Programming

CATS will cooperate with the Monroe County Commissioners and other county departments to produce and cablecast at least quarterly, a program titled "Your County at Work." The program shall be replayed at least twice monthly during the month in which it is originally cablecast.

Section IV. Non-partisan Programming

(a) A partisan political program or event is one in which only one political party or candidate is represented, and whose principal purpose is the advocacy of a particular candidate, slate of candidates or party platform or the criticism of an opposing candidate, slate of candidates or party platform. Examples include political party dinners or organizational meetings, fundraisers, and announcements of candidacy for office. CATS crews shall not be used in the program production of partisan political events, nor shall the public meeting channel (currently Channel 14) be used to cablecast such partisan political events; provided however, that CATS may elect to separately telecast primary election candidate forums for each political party where all candidates for contested offices within that party have been invited, and where scheduling time permits the telecast of similar candidate forums of opposing political parties.

(b) This section shall not be construed to prohibit the production or telecast of a political party caucus or convention which is required by Indiana election law to nominate candidates or fill candidate vacancies. Further, this section shall not be construed to prevent members of the public who are not affiliated with Library from using Library facilities and equipment for any programming permitted by

state and federal law, and which is consistent with Library access policies.

SECTION V. Reports

(a) Monthly Report -CATS will provide the County a monthly report of its programming and activities which will include an hour report of its public meetings coverage.

(b) Financial Report -CATS will provide the County at least annually, and more often upon request, a financial report which shall summarize the utilization of the County's contributions.

SECTION VI. Records

Library will permit the County to examine and copy all records and documents related to the funding provided by this Agreement. Library further agrees to maintain accounting procedures and record keeping in a form acceptable to the State Board of Accounts and will retain those records as required by state law or State Board of Accounts policy.

SECTION VII. Non-discrimination

(a) Library affirms that it is an equal opportunity employer, and will not discriminate on the basis of race, color, national origin, sex, age, ancestry, religion or disability in the hiring, upgrading, discipline, training and compensation of its employees. Breach of this provision may result in termination of this Agreement.

Section VIII. Term

This agreement shall govern services provided from January 1, 2015 through December 31, 2015, and shall thereafter be automatically renewed from year to year unless either party gives written notice of its intention to terminate by October 1 of each succeeding year. The funding provided by this Agreement may be adjusted by mutual agreement, but all such funding is subject to an appropriation by the Monroe County Council.

Section IX. Verification of Work Status

The Library certifies that it is enrolled in the E-Verify program and has verified the work eligibility status of all newly hired employees through the E-Verify program, unless the E-Verify program no longer exists, and that signing this contract serves as an affidavit affirming that the Library does not knowingly employ an unauthorized alien.

Section X. Investment Activities in Iran

The Library affirms by its signature that it is in compliance with Indiana Code 5-22-16.5 et. seq., and does not knowingly engage in investment activities in Iran by providing goods or services worth \$20,000,000 or more in value to the energy sector of Iran.

"County"

Board of Commissioners of Monroe County

Date: October 14, 2014



Iris F. Kiesling, President



Julie Thomas, Vice President



Patrick Stoffers, Commissioner

ATTEST:



Steve Saulters, Auditor

"Library"

Monroe County Public Library

Date: _____

Valerie Merriam, President, Board of Trustees

Sara Laughlin, Director

Michael White, Manager
Community Access Television

CHAPTER 520

MONROE COUNTY HUMAN RIGHTS ORDINANCE

520-1 Human Rights Commission--Establishment. There is hereby created a Human Rights Commission.

520-2. Policy. It is the policy of the County that it does not discriminate in the provision or implementation of its programs and services on the basis of race, religion, color, sex, national origin, ancestry, sexual orientation, gender identity, or disability. It is the public policy of the Monroe County to provide all citizens equal opportunity for education, employment, access to public accommodations and acquisition through purchase or rental of real property including but not limited to housing, and to eliminate segregation or separation based on race, religion, color, sex, national origin, ancestry, sexual orientation, gender identity, or disability, since such segregation is an impediment to equal opportunity. Equal education and employment opportunities and equal access to and use of public accommodations and equal opportunity for acquisition of real property are hereby declared to be civil rights.

The practice of denying these rights to persons because of race, religion, color, sex, national origin, ancestry, sexual orientation, gender identity, or disability is contrary to the principles of freedom and equality of opportunity and is a burden to the objectives of the public policy of the county, and shall be considered as discriminatory practices. The promotion of equal opportunity without regard to race, religion, color, sex, national origin, ancestry, sexual orientation, gender identity, or disability is the purpose of this Section.

It is also the public policy of the county to protect employers, labor organizations,

employment agencies, property owners, real estate brokers, builders and lending institutions from unfounded charges of discrimination.

It is hereby declared to be contrary to the public policy of the county and an unlawful practice to induce or attempt to induce any person to sell or rent any dwelling by representations regarding the entry into the neighborhood or subdivision of a person or persons of a particular race, religion, color, sex, national origin, ancestry, sexual orientation, gender identity or disability.

520-3 Definitions. As used in this chapter unless the context clearly requires otherwise:

(1) "Acquisition of real property" means the sale, rental lease, sublease, construction or financing, including negotiations and other activities or procedures incident thereto, of:

(a) Any building, structure, apartment, single room or suite of rooms or other portion of a building, occupied as or designed or intended for occupancy as living quarters; or

(b) Any building, structure, or portion thereof, or any improved or unimproved land utilized, or designed or intended for utilization, for business, commercial, or industrial or agricultural purposes; or

(c) Any vacant or unimproved land offered for sale or lease for any purpose whatsoever.

(2) "Affirmative Action" means those acts which the Commission deems necessary to assure compliance with the county human rights ordinance.

(3) "Ancestry" refers to both the country from which a person's ancestors came and

the citizenship of a person's ancestors.

(4) "Commission" means the Human Rights Commission hereinafter created.

(5) "Commission attorney" means the county attorney, or such assistants of the county attorney as may be assigned to the commission, or such other attorney as may be engaged by the commission or voluntarily lend his/her services to the commission.

(6) "Compensation" and "compensatory damages" mean actual damages, except that damages to be paid as a result of discriminatory practices relating to employment shall be limited to lost wages, salaries, commissions or fringe benefits.

(7) "Complainant" means any individual charging on his own behalf to have been personally aggrieved by a discriminatory practice or the commission attorney or a commissioner to the Monroe County Human Rights Commission charging that a discriminatory practice was committed against a person, other than himself, or a class of people in order to vindicate the public policy of the state as defined in Indiana Code 22-9-1-2, and the public policy of the county as defined in Section 520-2.

(8) "Complaint" means any written grievance filed by a complainant with the Monroe County Human Rights Commission. The original shall be signed and verified before a notary public or another person duly authorized by law to administer oaths and take acknowledgments.

(9) "Consent Agreement" means a formal agreement entered into in lieu of adjudication.

(10) "Discriminatory practice" means the exclusion of a person by another person from equal opportunities because of race, religion, color, sex, national origin, ancestry, sexual orientation, gender identity, or disability; or a system which excludes persons from

equal opportunities because of race, religion, color, sex, national origin, ancestry, sexual orientation, gender identity, or disability or the promotion or assistance of segregation or separation in any manner on the basis of the above categories; provided, it shall not be a discriminatory practice for an employment agency to refer for employment any individual, or for a joint labor-management committee controlling apprenticeship or other training or retraining programs to admit or employ any individual in such program on the basis of his religion, sex or national origin in those particular instances where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of that particular business or enterprise; further provided, that it shall not be discriminatory practice for a person to refuse to rent for occupancy as living quarters any space in owner occupied multiple dwelling structure on the basis of sex; provided, further, it shall not be a discriminatory practice for an employer to fail to employ or retain as an employee any person who because of a disability is physically or otherwise unable to efficiently and safely perform, at the standards set by the employer, the duties required by that job; provided, further, it shall not be a discriminatory practice to fail to promote or transfer a person with a disability to another job or occupation after he or she is employed unless, prior to such transfer, such person with a disability is by training or experience qualified for such job or occupation;

(11) "Educational institution" includes all public and private schools and training centers, except that the term does not include any state agency as defined in subsection (24) of this section.

(12) "Employee" includes any person employed by another for wages or salary; provided, that it shall not include any individual employed by his parents, spouse or child,

(13) "Employer" includes any person employing six or more employees within Monroe County, but outside the Municipal limits of any city or town located within Monroe County, except that the term does not include not-for-profit corporation or association organized exclusively for fraternal or religious purposes; nor any school, educational or charitable religious institution owned or conducted by, or affiliated with, a church or religious institution; nor any exclusively social club, corporation or association that is not organized for profit; nor the county or any department thereof; nor any state agency as defined in subsection (24) of this section.

(14) "Employment Agency" includes any person undertaking with or without compensation to procure, recruit, refer, or place employees.

(15) "Disabled" means:

(A) With respect to a person:

- (i) a physical or mental impairment that substantially limits one or more of the person's major life activities;
- (ii) a record of having an impairment described in subdivision (i);
or
- (iii) being regarded as having an impairment described in subsection (i).

(B) The term "disabled" does not include the following: current illegal use of or addiction to a controlled substance (as defined in Section 102 of the Controlled Substances Act (21 U.S.C. 802)), homosexuality, bisexuality, transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments, compulsive gambling, kleptomania, pyromania or psychoactive substance use disorders

resulting from current illegal use of drugs.

(16) "Labor organization" includes any organization which exists for the purpose, in whole or in part, of collective bargaining or of dealing with employers concerning grievances, terms or conditions of employment, or for mutual aid or protection in relation to employment.

(17) "Lending institution" means any bank, building and loan association, insurance company, or other corporation, association, firm or enterprise whose business consists in whole or part in making or guaranteeing loans secured by real estate or an interest therein.

(18) "National origin" refers to both the country from which a person came and the citizenship of the person.

(19) "Owner-occupied multiple-dwelling structure" includes only structures in which the owner of the premises actually resides, containing not more than three separate dwelling units, apartments, rooms or portions of the building designed or intended for occupancy as living quarters.

(20) "Person" includes one or more individuals, partnerships, associations, organizations, labor organizations, corporations, cooperatives, legal representatives, trustees in bankruptcy, trustees, receivers, any subdivisions of the state, and other organized groups of persons.

(21) "Public accommodation" means any establishment which offers its services, facilities, or goods to the general public.

(22) "Respondent" means one or more persons against whom a complaint is filed under this chapter, and whom the complainant alleges has committed or is committing a discriminatory practice.

(23) "Sex" as it is applied to segregation or separation in this chapter, shall apply to all types of employment, education, public accommodations, and housing; provided, that it shall not be a discriminatory practice to maintain separate rest rooms or dressing rooms; and that it shall not be an unlawful employment practice for an employer to hire and employ employees, for an employment agency to classify or refer for employment any individual, for a labor organization to classify its members or to classify or refer for employment any individual, or for any employer labor organization, or joint labor management committee controlling apprenticeship or other training or retraining programs to admit or employ any other individual in any such program on the basis of sex in those certain instances where sex is a bona fide occupational qualification reasonably necessary to the normal operation of that particular business or enterprise; and that it shall not be a discriminatory practice for a private or religious educational institution to continue to maintain and enforce a policy of admitting students of one sex only.

(24) "Sexual orientation" means an individual's identity or practice as a lesbian woman, gay male, bisexual person or heterosexual person, whether actual or perceived.

(25) "State agency" means every office, officer, board, commission, council, department, division, bureau, committee, fund, agency, and without limitation by reason of any enumeration herein, every other instrumentality of the state of Indiana, every hospital, every penal institution and every other institutional enterprise and activity of the state of Indiana, wherever located; the universities supported in whole or in part by state funds; and the judicial department of the state of Indiana. "State agency" does not mean counties, county departments of public welfare, cities, towns, townships, school cities, school towns, school townships, school districts or other municipal corporations,

political subdivisions, or units of local government.

(26) “Gender identity” means a gender-related identity, appearance, expression, or behavior of an individual, regardless of the individual’s assigned sex at birth.

520-4 Appointments. The seven members of the Human Rights Commission shall be appointed by the Monroe County Board of County Commissioner.

520-5 Qualifications. Members of the Human Rights Commission shall be representative of the community and shall be Monroe County residents.

520-6 Rules and regulations. The Commission may adopt rules and regulations, both procedural and substantive, to effectuate the purpose of this chapter and to make more specific the procedures deemed necessary for orderly and equitable compliance with this section.

New rules, regulations, and guidelines may be adopted by the commission after a public hearing by a majority vote of the commission.

The rules, regulations, and guidelines of the commission shall be available to the public at the Monroe County Auditor’s office.

520-7 Powers and duties. The commission shall have the following powers and duties:

(1) To create subcommittees and advisory committees as in its judgment will aid in effectuating the purpose of this section.

(2) To issue such publications and such results of investigation and research as in its judgment will tend to minimize or eliminate discrimination because of race, religion, color, sex, national origin, ancestry, gender identity, or disability.

(A) To determine jointly with the legal department whether probable cause

exists to believe that discrimination in violation of Monroe County Code Section 520-1 et seq. occurred. A probable cause commissioner shall be assigned to each complaint filed on the date it is filed and shall participate jointly with the legal department and assist in the investigation of the complaint. The legal department shall make a written recommendation of cause or no cause setting forth relevant facts and applicable legal authority and submit it to the designated probable cause commissioner. The commissioner shall review the legal department's recommended finding, and shall make a written determination of cause or no cause setting forth the relevant facts and applicable law. The probable cause commissioner shall follow applicable legal standards as set forth by the legal department in making the determination.

(3) To schedule complaints for public hearings upon a determination of probable cause. When the recommendation after the investigation is no probable cause, the complainant shall be furnished a copy of the findings of fact and recommendations and shall be given ten days to make a written request, with the reasons therefore, to the chairperson of the commission for review of the finding. Upon the receipt of the request for review, the chairperson or their designee shall review the request and the decision of the reviewing commissioner regarding probable cause shall be final. Whenever a commissioner reviews a decision at the request of a complainant, such commissioner shall be disqualified from any further participation in that case, except as a witness at a public hearing on the complaint. Complaints of discrimination shall be received and investigated by the legal department. To be acceptable to the legal department, a complaint shall be sufficiently complete so as to reflect properly the name and address of the complainant; the name and address of respondent against whom the complaint is made; the alleged

discriminatory practice and a statement of particulars thereof; the date or dates and places of the alleged discriminatory practice; if it is of a continuing nature, the dates between which said continuing acts of discrimination are alleged to have occurred; and a statement as to any other action, civil or criminal, instituted in any other form based upon the same grievance as is alleged in the complaint; together with a statement as to the status or disposition of such other action. No complaint shall be valid unless filed within one hundred and eighty days from the occurrence of the alleged discriminatory practice, or from the date of the termination of a published and meaningful grievance procedure provided by a respondent employer or labor union; provided, that complaints filed only with the Equal Employment Opportunity Commission shall be deemed to have been filed simultaneously with the legal department for purposes of measuring the one-hundred-and-eighty-day limitation, as long as the complaint is otherwise within the legal department's jurisdiction; provided further, that any person who files a complaint with the Indiana Civil Rights Commission shall have no recourse to the legal department concerning any of the matters alleged in such complaint; provided, further, that the legal department shall have no jurisdiction over the state or any of its agencies, or over the Monroe County or any of its departments. After a complaint is scheduled for a public hearing, the legal department shall make reasonable efforts to conciliate all issues raised during the investigation of the case.

(4) To prevent any person from discharging, expelling, or otherwise discriminating against any other person because he filed a complaint or testified in any hearing before the commission or in any way assisted in any matter under investigation.

(5) To issue a temporary emergency order against any person requiring such person to do an act preserving the possibility of a remedy for a complaint or to refrain from

doing an act damaging the possibility of a remedy during the investigation of the complaint; provided, however:

(a) That no emergency order shall be issued unless a time and place for hearing on the temporary order is designated in the order;

(b) That the hearing on the temporary emergency order shall be held within ten days following the issuance of the temporary order, unless contained by the commission at the request of the respondent. At such hearing the complainant shall show that a failure to continue the temporary order would damage his remedy. The commission shall thereupon weigh the comparative hardship to the complainant and respondent and issue a decision continuing or terminating the temporary emergency order, pending final disposition of the complaint. The respondent may waive said hearing without prejudice to his defense of the matters charged in the complaint, in which case the temporary order shall remain in effect pending final disposition of the complaint;

(c) The commission may by rule provide for issuance of its temporary order by a majority of the commission, and it may compel compliance with any such temporary order by bringing in any circuit or superior court for prohibitory or mandatory injunction upon showing that such person is subject to the court's jurisdiction, resides or transacts business within the county in which the proceeding is brought, and that such injunction is necessary to protect the complainant's rights under this chapter until his complaint is resolved through conciliation or public hearing.

(6) To reduce the terms of conciliation agreed to by the parties in writing, to be called a consent agreement, which the parties and a majority of the commissioners shall sign. When so signed, the consent agreement shall have the same effect as a cease and

desist order pursuant to subsection (8) of this section. If the commission determines that a party to the consent agreement is not complying with it, the commission may obtain enforcement of the consent agreement in a circuit or superior court upon showing that the party is not complying with the consent agreement, and the party is subject to the commission's jurisdiction, and resides or transacts business within the county in which the petition for enforcement is brought.

(7) To hold hearings, subpoena witnesses, compel their attendance, administer oaths, take testimony of any person under oath and require the production for examination of all books and papers relating to any matter under investigation or in question before the commission. The commission may make rules governing the issuance of subpoenas by individual commissioners. Contumacy or refusal to obey a subpoena or temporary emergency order issued pursuant to this section shall be a breach of this chapter and such person shall be liable to a penalty therefore, if adjudged by the circuit or superior court, of the payment of a penalty not to exceed three hundred dollars. Each penalty shall be deposited in the general fund of the Monroe County; provided, however, that the payment of such penalty by a party shall not impair the commission's ability to grant affirmative relief and compensatory damages to the complainant, should justice so require.

(8) To state its findings of fact after hearing which statement shall be made in a written opinion containing both the findings of fact and the principles of law applied. All written opinions shall be compiled and maintained as public record and, in making decisions, the commission shall give due consideration to its prior decisions which may be applicable. If a majority of the commissioners who hear the case finds that a person has engaged in unlawful discriminatory practice, the commission shall cause to be served on

the person an order requiring the person to cease and desist from the unlawful discriminatory practice and requiring such person to take further affirmative action necessary to effectuate the purposes of this section.

If unlawful discrimination is found in the area of employment, an order shall be issued requiring the respondent to take such affirmative action including but not limited to hiring, reinstatement, and upgrading of employees or people deprived of employment, with or without compensatory damages to which the complainants would have been entitled had they not been deprived of equal opportunity.

If unlawful discrimination is found in the area of housing or acquisition of real property, an order may be issued requiring a respondent to take affirmative action, including but not limited to renting, selling, or leasing to a person deprived of equal opportunity. Compensation for the denial of equal opportunity shall be allowed within the discretion of the commission.

If unlawful discrimination is found in the area of public accommodations, an order shall be issued requiring respondent to take affirmative action, including but not limited to providing services, goods, or access to property, reinstatement to membership, reinstatement to membership, posting of notice that a facility is a public accommodation, with or without compensatory damages for a complainant's being denied equal opportunity.

If unlawful discrimination is found in the area of education, an order may be issued requiring a respondent to take affirmative action including but not limited to a review and revision of school boundaries, revision of teaching aids, and materials, human relations training for personnel recruitment of minority people for professional staff, with or without compensatory damages to which the complainant would have been entitled except for the

denial of equal opportunity.

If upon all the evidence, the commission finds that person has not engaged in any such unlawful practice or violation of this section, the commission shall state its findings of fact and shall issue and cause to be served on the complainant an order dismissing the said complaint as to such person.

Judicial review of such cease and desist order, or other final order, or other affirmative action or damages as referred to in this chapter may be obtained by filing in the county circuit or superior courts. The scope of review shall be in accordance with the provisions set out in Indiana Code 4.21.5-1 et seq. If no proceeding to obtain judicial review is instituted within thirty days from the receipt of notice by a person that such order has been made by the commission, the commission, if it determines that the person upon whom the cease and desist order has been served is not complying or is making no effort to comply, may obtain a decree of a court for the enforcement of such order in circuit or superior court upon showing that such person is subject to the commission's jurisdiction and resides or transacts business within the county in which the petition for enforcement is brought, or may request the county attorney, commission attorney, or attorney representing the complainant to seek enforcement.

520-8 Educational program. In order to eliminate prejudice among the various groups in the Monroe County and to further goodwill among such groups, the commission may prepare educational programs designed to emphasize and remedy the denial of equal opportunity because of a person's race, religion, color, sex, national origin, ancestry, sexual orientation, gender identity, or disability, its harmful effects, and its incompatibility with the principles of equality.

520-9 Relationship with Civil Rights Commission. The legal department may enter into a working relationship with the Indiana Civil Rights Commission to perpetuate the mutual objectives set forth in this chapter and the Indiana Civil Rights Law.

520-10 Housing Discrimination

This section applies only to cases alleging housing discrimination.

(a) Definitions:

(1) “Familial status” means one or more individuals (who have not obtained the age of eighteen years) being domiciled with a parent or another person having legal custody of such individual(s) or the written permission of such parent or other person. The protections against discrimination on the basis of familial status shall apply to any person who is pregnant or in the process of securing legal custody of any individual who has not attained the age of eighteen years.

(2) “Dwelling” means any building, structure, or part of a building or structure, that is occupied as, or designed or intended for occupancy as, a residence by one or more families; or any vacant land which is offered for sale or lease for the construction or location of a building or structure or part of a building or structure that is occupied as, or designed or intended for occupancy by one or more families.

(3) “To rent” includes to lease, to sublease, to let or otherwise to grant for consideration the right to occupy the premises not owned by the occupant.

(4) “Discriminatory housing practice” includes:

(A) Practices prohibited by section 510-3(10) of this code.

(B) Refusing to rent to an individual or family on the basis of familial status.

(C) Refusing to allow a tenant with a disability, as defined by Section 520-3 (15), to make reasonable modifications of the rented premises at the tenant's expense if such modifications are necessary to afford the tenant full enjoyment of the premises. The landlord may, where it is reasonable to do so, condition permission for the modification(s) on the tenant's agreeing to restore the interior of the premises to the condition that existed before the modification, reasonable wear and tear excepted. The landlord may require the tenant to acquire any necessary permits and to perform the modifications in a workmanlike standard.

(D) Refusing to make reasonable accommodations in rules, policies, practices or services, when such accommodations may be necessary to afford a tenant with a disability, as that term is defined by Section 520-3(15), equal opportunity to use and enjoy a dwelling.

520-11 Housing Discrimination – Exemptions. This section applies only to cases alleging housing discrimination.

(a) Nothing in this section requires that a dwelling be made available to an individual whose tenancy would constitute a direct threat to the health or safety of other individuals or whose tenancy would result in substantial physical damage to the property of others.

(b) Nothing in this section shall prohibit a religious organization, association, or society, or any nonprofit institution or organization operated, supervised or controlled by or in conjunction with a religious organization, association, or society, from limiting the sale, rental or occupancy of dwellings which it owns or operates for other than a commercial purpose to persons of the same religion, or from giving preference to such person. Nor

shall anything in this ordinance prohibit a private club not in fact open to the public, which as an incident to its primary purpose or purposes provides lodgings which it owns or operates for other than a commercial purpose, from limiting the rental or occupancy of such lodgings to its members or from giving preference to its members.

(c) Nothing in this section limits the applicability of any reasonable local, state, or federal restrictions regarding the maximum number of occupants permitted to occupy a dwelling.

(d) Nothing in this section regarding familial status apply with respect to housing for older persons, as defined below. As used in this section, "housing for older persons" means housing:

(1) Provided under any state or federal program that the Secretary of the Federal Department of Housing and Urban Development designed and operated to assist elderly persons (as defined in the state or federal program); or

(2) Intended for, and solely occupied by, persons sixty-two years of age or older; or

(3) Intended and operated for occupancy by at least one person fifty-five years of age or older per unit if the following requirements are met:

(A) the existence of significant facilities and services specifically designed to meet the physical or social needs of older persons, or if the provision of such facilities and services is not practicable, that such housing is necessary to provide important housing opportunities for older persons; and

(B) that at least eighty percent of the units are occupied by at least one person fifty-five years of age or older per unit; and

(C) the publication of, and adherence to, policies and procedures which

demonstrate an intent by the owner or manager to provide housing for persons fifty-five years of age or older.

(e) Nothing in this section applies to the following:

(1) The sale or rental of a single-family house sold or rented by an owner if:

(A) The owner does not

(i) own more than three single-family houses at any one time; or

(ii) own any interest in, nor is there owned or reserved on the owner's behalf, under any express or voluntary agreement, title to, or any right to any part of the proceeds from the sale or rental of more than three single-family houses at any one time; and

(B) The house was sold or rented without the use of the sales or rental facilities or services of a real estate broker, agent or salesperson licensed under state law.

(2) The sale or rental of rooms or units in a dwelling containing living quarters occupied or intended to be occupied by no more than four families living independently of each other if the owner maintains and occupies one of the living quarters as the owner's residence.

520-12 Hate Crimes Statistics: The Monroe County Human Rights Commission may collect data and issue reports on hate crimes in the Monroe County. Hate crimes include verbal or physical abuse directed at individuals or groups because of their race, sex, color, disability, age, sexual orientation, ancestry, religion, gender identity, or national origin.

520-13 Complaints of sexual orientation discrimination. In complaints of discrimination on the basis of sexual orientation or gender identity, the commission's authority shall be limited to voluntary investigations and voluntary mediation.

2015 AGREEMENT TO PROVIDE COMMUNITY ACCESS TELEVISION SERVICE: TOWN OF ELLETTSVILLE

This Agreement is made by and between the Town of Ellettsville, hereinafter referred to as "Town", and the Monroe County Public Library, hereinafter referred to as "Library".

WHEREAS, it is the desire of the Town to aid the library in providing services and facilities to the public for local access television programming.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. To partially fund the operational expenses of the Community Access Center for the year 2015, the Town shall pay \$14,497. Such payment shall be in equal installments of \$3,624.25, payable at the beginning of each quarter of the calendar year 2015 (March 31, June 30, September 30, December 31).
2. The Library shall, by means of the Bloomington Community Access Television, telecast meetings of the Ellettsville Town Council, Ellettsville Planning and Zoning Board, Richland-Bean Blossom Community School Corporation.
3. The library shall provide an annual progress and financial report to the Town Council, which report shall summarize the utilization of the Town's payments.
4. This agreement is subject to an appropriation of funds by the Ellettsville Town Council.
5. Either party may terminate this agreement upon sixty (60) days written notice. Notice shall be sent to the following addresses unless such addresses are otherwise changed in writing:

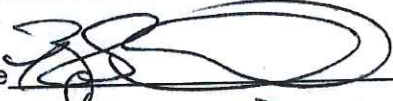
Town of Ellettsville
221 North Sale Street
Post Office Box 8
Ellettsville, IN 47429

Monroe County Public Library
ATTN: Director
303 East Kirkwood Avenue
Bloomington, IN 47401

6. This agreement is for a period of one year.
7. Library certifies that it is enrolled in the E-Verify program and has verified the work eligibility status of all newly hired employees through the E-Verify program, unless the E-Verify program no longer exists, and that signing this contract serves as an affidavit affirming that the Library does not knowingly employ an unauthorized alien.
8. Library affirms that it is in compliance with Indiana Code 5-22-16.5 et. seq., and does not knowingly engage in investment activities in Iran by providing goods or services worth \$20,000,000 or more in value to the energy sector of Iran.

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures on the date indicated below.

ELLETSVILLE TOWN COUNCIL

Signature 
Name / Title Scott Oldhart, Council President
Date 10 NOV 2014
Attest Jandra C. Hersh
Clerk/Treasurer

MONROE COUNTY PUBLIC LIBRARY

Signature _____
Name / Title _____
Date _____
Attest _____
Sara Laughlin, Director

Michael White, CATS Manager

Monroe County Public Library 2015 Fee Schedule

Overdue fines	\$0.25/day (Maximum \$10/item) (No charge for children's materials)
Collection Agency Fee	\$10.00
Replacement Library Card	\$1.00
Annual Subscription Card – Non-resident	\$60.00
Lost items	Varies
Photocopies	\$0.10/page non-color, \$0.30/page color (Patrons granted \$0.30/day free reference material copies)
Printing	\$0.10/page non-color, \$0.30/page color (Patrons granted \$0.30/day free printing)
Obituaries supplied for out-of-county residents	\$3/name
Genealogy research for out-of-county residents	\$10/request
Meeting room and auditorium rental for businesses operating in Monroe County	\$150/hour for Auditorium and for 1B/1C combined \$75/hour for 1B, 1C, 2A
Meeting room clean-up fee	Maintenance (reset room, clean carpet, repair furniture, etc.): \$25/hour. Equipment damage or replacement: Cost + \$10 service fee
CATS dubs	\$10/dub (No charge for dubs of public meetings for elected officials from units with contracts with CATS)
Supplies	
Reusable bags	\$1/bag
Blank CDs	\$1/disc
Fine Option Program (for patrons 14+)	\$5/hour credit
Read It Off (children under age 18)	\$5/use and return credit
Food for Fines credit	\$1 credit for each item

Revised December 19, 2012; January 2013; August 2013; December 2013; December 2014

Checkout Policy

Approved by *Board of Trustees* December 20, 2006

Revised July 18, 2012

Revised December 17, 2014

Purpose

Monroe County Public Library promotes responsible lifelong library use with minimal barriers to facilitate fair and equitable sharing of the community's collections. This policy is designed to encourage users to keep their accounts in good standing so they may continue to borrow and return materials. Abuse of circulation privileges will result in the suspension of library privileges.

Intellectual Freedom

Individual patrons determine for themselves what library materials are appropriate for personal checkout or viewing. Parents or guardians are responsible for determining what their children borrow, view, or use in the library. Library staff will not monitor or restrict any patron's borrowing or use of the library, its materials, or its resources based on a patron's age, background or views. The Monroe County Public Library endorses and defends the concepts of intellectual freedom, as protected by the United States Constitution and as described in the Library Bill of Rights.

The library adheres to and supports the American Library Association's "[Library Bill of Rights](#)" (Appendix A), "[Freedom to Read](#)" (Appendix B), "[Freedom to View](#)" (Appendix C), and "[Interpretations of the Library Bill of Rights](#)" (Appendix D).

Confidentiality

Library users' account information, including names, addresses, telephone numbers, email addresses, items borrowed, items requested, activity dates, and all other data particular to an account, is confidential. The library does not provide such information to anyone other than the account's owner, with the following exceptions:

- When issued with a valid subpoena or warrant;
- When requested by the parent or legal guardian of a minor for the purpose of paying fines or recovering lost items;
- When an account with lost materials or unpaid fines is turned over to a collection agency;
- When sharing specific identification data with school partners for the limited purpose of creating and maintaining library accounts for their students. Account use information, including items borrowed, items requested, and activity dates, remains confidential.

Within these exceptions, only limited and precise information is disclosed to satisfy the specific need of the request.

Eligibility for Library Cards

Resident Library Card

Individuals of all ages are eligible for a Monroe County Public Library card if they meet the following criteria:

1. Live at a Monroe County address, OR
2. Own real property in Monroe County, AND
3. Can demonstrate an ability to receive notices.

Indiana University students who meet the above criteria are eligible for a library card.

Employees of Monroe County Public Library will receive a library card for the duration of their employment.

Students attending Monroe County schools which have partnerships with the library are eligible for a resident card for the duration of their registration at the school.

Teachers and other educators employed at any pre-school or K-12 school physically located in Monroe County, regardless of their personal residence, are eligible for a resident library card for the duration of their employment.

As circumstances change any of the above criteria, card eligibility will also change. Individuals who are not eligible for a resident card under these criteria may apply under the policy for non-resident cards.

Non-resident Library Card

Individuals living outside of Monroe County who hold a valid Indiana public library card may purchase a Public Library Access Card (PLAC). A PLAC provides access to all public libraries in the state of Indiana. PLAC holders must provide a valid Indiana public library card and proper identification in order to obtain a non-resident Monroe County Public Library Card.

Individuals living outside of Monroe County in an area that does not receive library service may purchase an annual subscription card; cost of the card is included in the [fee schedule adopted by the Board of Trustees](#). This subscription card provides access to the Monroe County Public Library only. Individuals eligible for this subscription card include:

- those who do not live in a library taxing district
- those whose home library service is received under annual contract
- those who are out-of-state residents.

Institutional Cards

Only institutions receiving deposit collection service from Community Outreach are eligible for an institutional card. The card can only be used for items delivered to the institution by Community Outreach.

Issuing Cards

Patrons may apply online or in person. [Acceptable identification and address verification](#) must be provided in person before initial checkout.

Homebound patrons and eligible institutions register separately through the library's Community Outreach Department.

Use of Library Card

Patron Obligations

Use of the library card implies acceptance of and adherence to all regulations of the Monroe County Public Library.

The library assumes no liability for any damage caused by the use or misuse of any library materials.

Patrons are financially responsible for all materials checked out on their library card.

Patrons must inform the library of any change in contact information for account notifications.

Patrons are required to report lost or stolen cards to the library immediately. The charge for a replacement card is included in the [fee schedule adopted by the Board of Trustees](#).

Patrons Who Do Not Present Card at Checkout

Patrons may borrow materials without a library card, if they can verify identity.

Patrons Using Other Patrons' Library Cards

Patrons who have a library card in their possession are assumed to have the authority to use that library card. Patrons may not check out items on another patron's account as a means of avoiding payment of fines and fees on their own account.

Picking Up Holds for Another Patron

Due to confidentiality concerns, patrons must have permission to pick up holds for other patrons.

Following confidentiality guidelines, holds for patrons under 18 will be given to parents without prior permission.

Suspension of Borrowing Privileges

The library may suspend borrowing privileges when patrons abuse circulation policies.

Financial Penalties

Fines

Due date information is provided at checkout and materials are expected to be returned on time. Overdue fines are charged on most materials and are assessed on a per item/per day basis. Daily fines and maximum overdue amounts are charged at a daily rate established in the [fee adopted by the Board of Trustees](#).

Fines are not charged for children's materials housed in juvenile shelving areas. (Parent/Teacher Resource Collection materials intended for an adult audience do incur fines.)

Fines are not charged for items checked out from Community Outreach locations. Homebound patrons and institutional cards registered with Community Outreach Services do not incur fines.

Employees of Monroe County Public Library do not incur fines.

Replacement and Processing Fees

Patrons (including Monroe County Public Library employees) are charged replacement charges for items that are lost, damaged or unreturned.

Collection Agency and Legal Action

The library may use the service of a collection agency. When an account is submitted, the library will add a fee as established in the [fee schedule adopted by the Board of Trustees](#). The library reserves the right to take legal action to recover fines or fees owed.

Exceptions to Financial Penalties

Patron Claims Not Responsible

Patrons may request removal of responsibility in the cases of "Claims Not Checked Out," "Claims Not Damaged," and "Claims Returned." The library imposes limits for the number of each type of claim.

Credits and Refunds for Found Lost/Paid items

Patrons may be issued credit or refunded the replacement cost if the complete item is found and returned in good condition within 90 days of payment. Refunds will not be given for single parts of a set. Refunds will not be issued for less than \$10. Account credits will be assigned for amounts less than \$20.

Fine Option Program: Volunteer Work for Credit

In cases of financial hardship, patrons age 14 and over may make arrangements with a circulation supervisor to do volunteer work in lieu of payment of fines and fees. Five dollars (\$5) Credit may be earned for each hour of designated work. Credit may only be applied against fines/fees and is not applicable against replacement costs. See the fee schedule adopted by the Board of Trustees for current rate of credit per hour. (See <http://www.mcpl.info/geninfo/board-policies>)

Fine Option Program for Children and Teens: Literacy and Learning for Credit Read It Off

The library is committed to developing children's reading skills and library habits so that they become responsible lifelong library users. Patrons under the age of 18 may choose to enroll in a reading/literacy program in lieu of payment of all types of charges. Five dollars (\$5) Credit may be earned through each use and return of designated library material. See the fee schedule adopted by the Board of Trustees for current rate of credit. (See <http://www.mcpl.info/geninfo/board-policies>)

Limited borrowing privileges apply to participants enrolled in this program.

Food for Fines

The library supports local efforts to feed the hungry. During announced "Food for Fines" events, the library will accept designated non-perishable food items in lieu of payment for overdue fines. Credit may only be applied against overdue fines and is not applicable against replacement/damage/repair costs or Collection Fees. See the fee schedule adopted by the Board

of Trustees for current rate of credit for food items. (See <http://www.mcpl.info/geninfo/board-policies>)

Removal of Patron Obligations

Patrons may request removal of financial obligations in part or whole in the case of catastrophic loss or extraordinary hardship situations.

Structure and Maintenance

Borrowing limits

The library may impose borrowing limits when necessary.

Loan periods

Loan periods for materials are established for fair and equitable periods of time.

Inactive library cards

The library will conduct periodic purges of inactive library cards.