

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

**Wednesday, June 17, 2015
Ellettsville Branch
5:45 p.m.**

AGENDA

1. Call to Order –Valerie Merriam, President
2. Consent Agenda – action item – Marilyn Wood
 - a. Minutes of May 20, 2015 Board Meeting (page 1-6)
 - b. Minutes of June 20, 2015 Board Work Session (page 7-9)
 - c. Monthly Bills for Payment (page 10-15)
 - d. Monthly Financial Report (page 16-40)
 - e. Personnel Report (page 41-49)
 - f. 2015 Board Meetings Calendar (page 50)
3. Director’s Monthly Report – Marilyn Wood, Director (page 51-67)
4. Old Business
5. New Business – action items
 - a. Revision to Personnel Policy, Section 2.01 Recruitment and Hiring (page 68)
 - b. Revision to Personnel Policy, Section 4.01 Personal Leave (page 69)
 - c. Revision to Behavioral Rules (page 70-71)
2. Update: Adult Services and Strategies – Steve Backs
3. Public Comment
4. Adjournment

View the Board Packet on the Library’s website:
<http://mcpl.info/library-trustees/meetings>

MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, May 20, 2015
Library Meeting Room 1B
5:45 p.m.

Present:

Board members: David Ferguson, Kari Isaacson, Valerie Merriam, Hans-Otto Meyer, Melissa Pogue, John Walsh

Staff: Lisa Champelli, Michael Hoerger, Gary Lettelleir, Ryan Stacy, Marilyn Wood

Others: Tom Bunger

Call to Order

The meeting was called to order at 5:46 p.m. by Valerie Merriam, Board President. Members of the Board introduced themselves and reported which book they were currently reading.

Consent Agenda

John Walsh moved to approve the consent agenda; David Ferguson seconded the motion.

Questions regarding items in the Meeting Packet were raised by the Board and addressed by the appropriate Library staff:

- Marilyn Wood, Library Director, clarified that the repair noted on page 8, called Mosaic and Tile, refers to terrazzo tile repair outside the meeting room door and throughout the atrium.
- A question regarding check #1919, issued by the Library, was referred to Gary Lettelleir, Library Finance Manager. He indicated that he would check into this item and report back to the board.
- Gary was also asked to account for some write-offs mentioned in the Packet; he explained that the write-offs in question were uncashed checks issued from a Library bank account at Fifth Third Bank that was otherwise inactive. Writing the checks off allowed the Library to close this account, which had been accruing a monthly fee.

David Ferguson asked if there was a statute which required us to report write-offs to the State Attorney General. Tom Bunger, the Library's attorney, indicated that he would check into the matter.

- Tom also addressed the question of whether additional notice to patrons was required regarding their use of copyrighted material in the new Digital Creativity Center. He advised that the current Library policy regarding copyrighted materials places responsibility for compliance with copyright law on the patron, and that no additional notice pertaining to the Library's Digital Creativity facilities is necessary.
- Marilyn said that the nature of a payment of \$10,000 to Recorded Books would be accounted for and reported back to the Board.
- Valerie asked about the large number of recent hires and how that might impact the budget. Marilyn explained that the additional personnel have only a negligible impact. The Library was cautious in New Service Model planning and held vacant positions to determine what adjustments needed to be made and where. With the delay in hiring, and a number of resignations and retirements, many positions were filled at one time resulting in an essentially even exchange in budget.
- Gary was asked to explain the lack of expenditure in the Debt Service Budget & Expenditures Report on page 21 of the Packet. He related that the payments budgeted for 2015 are scheduled for June and September 2015, and hence have not been made yet.
- Gary also responded to an observation that the benefits line in the budget seemed low. He said that the Library's switch to SIHO has resulted in lower cost of health insurance to the Library, but there are also swings in billing and payment cycles that can make some months' payments lower or higher than usual.

Valerie called for a vote to approve the Consent Agenda. The vote to approve was unanimous.

Director's Monthly Report

Marilyn Wood presented the director's monthly report for April. Items reported and discussed:

- The focus of the New Service Model continues to be increasing awareness of the Library's value through engagement with patrons, both in the Library and where they are found in the Community.
- April's annual VITAL Quiz Bowl saw 165 participants. In addition to the funds raised through team fees, \$2609 was received from the Harold Eugene Brewer III Memorial Fund, a component fund of the Community Foundation

of Bloomington and Monroe County, to support VITAL.

- The Library's celebration of National Library Week included a Grand Re-Opening that featured the new meeting space and study rooms, as well as the Digital Creativity Center and Teen Center.
- Josh Wolf, Community Engagement and Learning Services Manager at the Library, attended the Children's Expo in Bloomington on April 12, where he met over 100 members of the community and shared news of library programs and services.
- The skills of the Library's newest Information Assistants continue to be developed and broadened. One direct result of this effort will be full staffing of the Indiana Room, which will return, sometime in June, to being open to patrons all hours the Library is open.
- Monroe County Council has approved the Additional Appropriation of \$580,000, requested by the Library in April. This is a transfer of money from the Operations Budget to LIRF.
- Re-sealing of the Main Library's parking lot is scheduled for May 24 and 25 weather permitting. The work will result in closure of the lot, including the Drive-up Window, on those days.
- The source of a problem with the surround sound in the auditorium has been identified as an issue with a particular piece of audio equipment. A donor who will replace this equipment might be forthcoming.
- In response to a question by Valerie about measuring the circulation of electronic versus print materials. Marilyn answered that this can be difficult with the data we have available. She said the Library's leadership team is working on ways to analyze how successfully new audiences are being identified and served, and understanding use patterns among individual patrons versus as a whole, and other factors.
- Valerie also wondered whether the decrease in reported hours of public computer use is due to an increase in personal devices using the Library's Wi-Fi. Marilyn confirmed this is a possibility, and said planned improvements in the gathering of usage data will hopefully provide answers to this question.
- A wider discussion ensued of how various uses of the Library are defined and measured. A recent decline in gate count led to a question of whether people are visiting the Library less, and how "chasing data" might be useful in breaking down uses per visit and other metrics.

Marilyn agreed that understanding data about use is important and an area the leadership team is discussing to determine what data we need to collect.

She also explained that for various reasons, significant use of the Library is not counted—or even quantifiable—at this time. Detailed data is not available for use of all e-products for instance. Library visits may be down specifically because patrons are using electronic resources, or online help rather than visiting. The real question is what impact we are having on the community rather than just counting circulation or attendance. The Library is discussing how these outcomes can be measured.

Valerie also mentioned that use of the Library's space by the community is not captured as a library data point. The Library counts the number of participants only when it is a library sponsored program.

Michael Hoerger explained that the Library's historical commitment to patrons' privacy curtails the collecting of detailed data on catalog searches. Michael will be working with the Library's Web Administrator to develop better web statistics while upholding that commitment to privacy, however.

Other observations regarding Library use:

- Since use tends to increase during economic recessions, the recent uptick in the economy could explain the current slight decline.
- Children's program attendance seems remarkably stable over many years despite fluctuations in other use metrics.
- The City of Bloomington's declining to grant parking tokens to patrons of nonprofits might be negatively affecting visits to the Library.
- Marilyn clarified that a spike in monthly labor expenditures, reflected in a graph on page 65 in the Board Packet, was due to the fact that three paydays fell on the months in question as opposed to the typical two paydays.
- Marilyn reported on her participation at a meeting of Administrators of Large Public Libraries in Indiana (ADOLPLI) in Hammond on April 30 and May 1. There, senior administrators representing numerous Indiana public libraries convened to share news and best practices, network, and so on. Among the items discussed were the tax caps in some districts.
- In response to a question about the effect a current TIF bond in Monroe County will have on the Library, Gary Lettelleir reported that there is no direct impact vis-a-vis the current Operating Fund formula.

Old Business

None.

New Business

A resolution declaring a tractor/mower to be surplus property (Board Packet, p. 68) was submitted for consideration by Gary Lettelleir. Gary said there have been offers to buy the tractor by private parties, and that purchase of surplus by Library employees is generally discouraged.

Tom Bunger, the Library's attorney, confirmed that Indiana Code permits inventoried surplus valued under \$1000 to be declared worthless and disposed of without public notice; he agreed, however, with Board members who said that the Library should voluntarily uphold a principle of transparency and fairness in this matter.

Following a brief discussion, it was agreed that in the future, publicly posting surplus items for sale might be a reasonable way for the Library to fulfill its obligation.

Consent by the Board to declare the tractor surplus property was unanimous.

Children's Services Update

Lisa Champelli, the Library's Children's Strategist, gave a presentation on the upcoming Children's Summer Reading Program:

- Along with 90 percent of American public libraries, she said, the Library will again offer free programs and events related to reading for Monroe County children, this year with a Superhero theme. The theme is determined at the state level by the Indiana State Library, with public library systems free to choose to adopt it or not.
- Goals of this year's program are to continue to build a community of readers, offer minimal barriers to participation in the program, promote face-to-face contact with participants, and to incentivize participation through various prizes.
- Lisa screened a short video created by Library and CATS staff to promote the program. She said she screened the video at local schools who responded to her invitation to do so.

Public Comment

None.

Board Comment

Melissa Pogue related that she enjoyed reading about patron Lennon Beasley's considerable use of Level Up since it opened in March.

Adjournment

Valerie Merriam asked for a motion to adjourn the meeting. Melissa Pogue moved to adjourn; David Ferguson seconded the motion. The meeting was adjourned at 7:11 p.m.

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES WORK SESSION
Wednesday, June 10, 2015
Meeting Room 1B**

Present

Board members:

David Ferguson, Valerie Merriam, Melissa Pogue, Fred Risinger, John Walsh

MCPL staff:

Michael Hoerger, Gary Lettelleir, Ryan Stacy, Bara Swinson, Kyle Wickemeyer-Hardy, Michael White, Marilyn Wood

Members of the public:

None.

Call to Order

At 5:45 p.m. Board President Valerie Merriam called the Work Session to order.

Overview of Library Policies and Plans

Referring to the document “Library Policies and Plans Adoption, Revision, and Review Dates” distributed to the Board, Library Director Marilyn Wood explained that this list includes policies and plans approved or adopted by the Board in the past; some of which are mandated by Indiana law and others are for operational purposes. She pointed out a footnote on the second page which described from where this information was gathered. It includes information from the New Director’s Manual published by the Indiana State Library and points to various codes and guidelines.

Marilyn mentioned two specific plans or policies, which are reviewed every three years, are up for review this year. That includes the Technology Plan and the Board Bylaws. Valerie asked for a volunteer on the Board who would review the Bylaws document more closely and report on it at a future meeting; Hans Otto-Meyer volunteered.

Marilyn stated that this Work Session concerned proposed revisions to two Library personnel policies and one Library behavior policy.

Revisions to Personnel Policy

Marilyn referred the Board to Kyle Wickemeyer-Hardy, Library Human Resources Manager, for an explanation of the proposed revisions to the personnel policies.

Kyle presented the first revision proposed, addressed in section 2.01 of the Personnel Manual, which concerns the posting of open Library positions. Language detailing what must be included in a job posting was introduced, as well as a statement that applications for open positions will be accepted until positions are filled. Under current policy, she said, the Library enforces application deadlines for open positions that unnecessarily impede a qualified candidate’s ability to apply. Kyle said a better method, currently practiced by a number of Indiana public libraries, and other organizations, is to designate a preferred application date for an open position, and to accept applications until that position is filled. Kyle explained that among the numerous advertising channels the Library uses, particularly

online, job postings are sometimes delayed in reaching potential applicants; the proposed method improves the possibility of reaching more candidates.

Kyle also expressed the Library's desire to change the wording in Section 4.02 to state that open Library positions are "published," as opposed to "posted." The change would reflect that job notices are broadly disseminated in various forms both print and online.

In response to a question from the Board as to which channels are currently used to advertise job postings, Kyle reported that typically, in addition to the Library's website, position notices are published in local media, passed on to area government and civic organizations, and advertised through professional organizations as appropriate; higher-level positions are, in general, advertised more widely than lower-wage positions.

Members of the Board expressed concern that a lack of established guidelines on the advertising of open positions might compromise the integrity of the hiring process. Kyle responded that given the changing nature of the advertising channels available to the Library, too many specifics in the policy would quickly become obsolete; she affirmed that per policy, applications for lower-wage positions are kept on file for future consideration. Marilyn added that as the policy at hand is part of an internal policy, and not a public document, this would not be a place potential external applicants would look to see how we advertise job openings.

Other suggestions from the Board were that the Library publish more of its notices in print, especially in local newspapers, and that the link to job openings be placed more prominently on the Library's website.

Kyle clarified that the provision concerning union-eligible positions is a result of an agreement with the Library's Labor Management Committee and they asked that it be explicitly included.

Kyle introduced a proposed change to the second condition of a "position's being subject to posting requirements". The revision states simply that Library Administration has designated the position as open to internal and/or external candidates.

The Board discussed whether it is clear in the policy's language that both of the two conditions cited must be met for a position to be subject to posting. It was agreed that inserting the word "and" between the two conditions would clarify this requirement.

Marilyn noted another proposed change to this section of the policy: that the words "of this Article" be removed for reasons of clarity.

The second policy revision item Kyle proposed concerns personal leave, as outlined in section 4.01 of the Personnel Manual. The proposed revision reflects the change in pay grade designations under the New Service Model from a "lettered" system to a numbered system (actual pay grade increments remain the same).

Board members asked how many Library staff were near their hours cap, and how the cashing out of departing employees' personal leave hours affects the Library's budget. Kyle said a number of long-time employees were near their cap, but the exact number varies. Gary Lettelleir, Library Financial Officer, stated that in his experience, there have always

been enough funds in the personnel budget to accommodate payouts, so the encumbering of payout funds has never been an issue.

Revision to Behavioral Rules

Marilyn submitted proposed changes to the Library's written Behavior Rules, Visitor Expectations concerning use of tobacco on Library property. The proposal is to replace the current language with language that reiterates the ban on tobacco use, extends the ban to include e-smoking devices, and elaborates on which items are prohibited. The Board expressed general agreement with the proposed revision.

Public Comment

None.

Board Comments

Valerie stated that she had recently learned of the possibility that the proposed assessed value change by the big box stores has the potential to affect the Library's collection of levy funds. Gary Lettelleir responded that he would need to examine any information Valerie might have, but to his knowledge he did not believe the Library's funding is threatened; assessed property values are not a part of the formula used to calculate our funding. Valerie cautioned that we should continue to watch and be aware of this legislation that might affect future funding.

Valerie and John Walsh related that they had both attended Library Summer Reading Program events recently, and they were impressed by, and appreciative of, what was offered to the community.

Adjournment

At 6:56 p.m., Valerie asked for a motion to adjourn the meeting; Melissa Pogue made the motion to adjourn, with Fred Risinger seconding the motion.

MONROE COUNTY PUBLIC LIBRARY

***Check Summary Register©**

May 1, 2015 to June 3, 2015

Name	Check Date	Check Amt	
06600 MAINSOURCE CHECKING			
Paid Chk# 001949	AMERICAN UNITED LIFE INS. CO.	5/4/2015	\$1,607.30 403b TSA-AUL W/H
Paid Chk# 001950	CDW GOVERNMENT, INC.	5/4/2015	\$247.82 IT SPLS
Paid Chk# 001951	DUKE ENERGY	5/4/2015	\$1,254.47 ELECTRICITY
Paid Chk# 001952	ELLETTSVILLE UTILITIES	5/4/2015	\$238.71 WATER & SEWER
Paid Chk# 001953	JERALD W. JAMES	5/4/2015	\$200.00 TALK TO AN EXPERT/FINRA
Paid Chk# 001954	LOWE'S	5/4/2015	\$320.33 BLDG SPLS
Paid Chk# 001955	RECORDED BOOKS, INC.	5/4/2015	\$1,305.25 REPLACE LOST OCT.'14 CK #1071
Paid Chk# 001956	REPUBLIC SERVICES #694	5/4/2015	\$212.70 TRASH SERVICES
Paid Chk# 001957	SMITHVILLE TELEPHONE CO.	5/4/2015	\$1,825.00 MNTHLY INTERNET SERVICES
Paid Chk# 001958	STEPHEN A. HUBBARD	5/4/2015	\$24.95 REFUND ON LOST ITEM
Paid Chk# 001959	VECTREN ENERGY DELIVERY	5/4/2015	\$153.14 NATURAL GAS
Paid Chk# 001960	CHASE CARD SERVICES	5/7/2015	\$10,882.14 VARIOUS
Paid Chk# 001961	CITY OF BLOOMINGTON	5/7/2015	\$10.00 EMPLOYEE SWITCH/ZONE 4 PARKING
Paid Chk# 001962	MARILYN WOOD	5/7/2015	\$195.23 ADOLPHI MTG EXPENSES
Paid Chk# 001963	MIDWEST PRESORT SERVICE	5/7/2015	\$258.88 POSTAGE SERVICE
Paid Chk# 001964	SYNCHRONY BANK/AMAZON	5/7/2015	\$5,542.40 BOOKS & NONPRINT
Paid Chk# 001965	ADP, INC.	5/11/2015	\$561.13 BACKGROUND CHECKS
Paid Chk# 001966	ALL-PHASE ELECTRIC SUPPLY	5/11/2015	\$881.85 LIGHT BULB SPLS
Paid Chk# 001967	AT&T (IL)	5/11/2015	\$241.48 DEDICATED LINES
Paid Chk# 001968	AUDIO TECH	5/11/2015	\$199.00 NONPRINT
Paid Chk# 001969	BAKER & TAYLOR BOOKS	5/11/2015	\$21,862.68 BOOKS & NONPRINT
Paid Chk# 001970	BLOOMINGTON PAINT &	5/11/2015	\$113.41 PAINT & PAINT SPLS
Paid Chk# 001971	BLOOMINGTON PUBLIC	5/11/2015	\$232.50 1ST QTR '15 BUS PASSES
Paid Chk# 001972	CINTAS CORPORATION	5/11/2015	\$233.57 FIRST-AID SPLS
Paid Chk# 001973	CITY OF BLOOMINGTON	5/11/2015	\$777.00 APRIL '15 PARKING PERMITS
Paid Chk# 001974	CITY OF BLOOMINGTON UTILITIE	5/11/2015	\$1,459.95 WATER & SEWER
Paid Chk# 001975	DEMCO, INC.	5/11/2015	\$469.18 CATALOGING SPLS-BKS
Paid Chk# 001976	ELECTRONIC COMMERCE, INC.	5/11/2015	\$2,344.00 PAYROLL SERVICE
Paid Chk# 001977	ELLETTSVILLE TRUE VALUE	5/11/2015	\$29.89 BLDG SPLS
Paid Chk# 001978	FINDAWAY WORLD, LLC	5/11/2015	\$1,758.05 NONPRINT
Paid Chk# 001979	FREEDOM BUSINESS	5/11/2015	\$812.22 CARTRIDGES
Paid Chk# 001980	GABRIEL P. HARLAN	5/11/2015	\$22.49 REFUND ON LOST ITEM
Paid Chk# 001981	GALE/CENGAGE LEARNING	5/11/2015	\$247.65 BOOKS
Paid Chk# 001982	GE CAPITAL INFORMATION	5/11/2015	\$50.93 VITAL COPIER RENTAL
Paid Chk# 001983	GRAY HOUSE PUBLISHING, INC.	5/11/2015	\$434.05 BOOKS
Paid Chk# 001984	HAWKINS FLATBED TOWING	5/11/2015	\$80.00 VEHICLE WRECKING SERVICES
Paid Chk# 001985	HOPKINS CTY GENEALOGICAL	5/11/2015	\$50.00 BOOKS
Paid Chk# 001986	HP PRODUCTS	5/11/2015	\$2,993.71 CLEANING SPLS
Paid Chk# 001987	INNOVATIVE LABEL TECH., INC.	5/11/2015	\$1,734.87 LABELS-BOOK SPLS
Paid Chk# 001988	IRON GATE PUBLISHING	5/11/2015	\$54.90 BOOKS
Paid Chk# 001989	KLEINDORFER'S HDWE	5/11/2015	\$84.27 BLDG SPLS
Paid Chk# 001990	LIVE OAK MEDIA	5/11/2015	\$28.95 NONPRINT
Paid Chk# 001991	LOGISTECH, INC.	5/11/2015	\$398.44 BOOKS
Paid Chk# 001992	MAXIMUM PC	5/11/2015	\$14.95 PERIODICALS
Paid Chk# 001993	MICHAEL GERHARD	5/11/2015	\$100.00 TRAVEL EXPENSE FOR PRESENTER
Paid Chk# 001994	MIDWEST PRESORT SERVICE	5/11/2015	\$257.86 POSTAGE SERVICE
Paid Chk# 001995	MIDWEST TAPE	5/11/2015	\$14,680.46 NONPRINT
Paid Chk# 001996	MR. COPY, INC.	5/11/2015	\$309.60 SRP-QTR SHEETS
Paid Chk# 001997	NATURE'S WAY, INC.	5/11/2015	\$85.00 MNTHLY INTERIOR PLANT MAINT.
Paid Chk# 001998	PENGUIN RANDOM HOUSE, LLC	5/11/2015	\$572.00 NONPRINT
Paid Chk# 001999	B,B & C POW PEST CONTROL,	5/11/2015	\$84.00 PEST CONTROL
Paid Chk# 002000	PYGMALION' S ART SUPPLIES	5/11/2015	\$5.36 OFFICE SPLS
Paid Chk# 002001	QUILL CORPORATION	5/11/2015	\$29.98 OFFICE SPLS
Paid Chk# 002002	RECORDED BOOKS, INC.	5/11/2015	\$7,374.51 DATABASES & NONPRINT

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May 1, 2015 to June 3, 2015

	Name	Check Date	Check Amt	
Paid Chk#	002003	SCHINDLER ELEVATOR	5/11/2015	\$2,612.55 MAINT. CONTRACT
Paid Chk#	002004	SETH LAHN	5/11/2015	\$24.99 REFUND ON LOST ITEM
Paid Chk#	002005	SHOWCASES	5/11/2015	\$915.84 CATALOGING AV SPLS
Paid Chk#	002006	SMITHVILLE COMMUNICATIONS	5/11/2015	\$178.27 TELEPHONE
Paid Chk#	002007	T & H KEITH INC.	5/11/2015	\$149.00 FURNITURE REPAIR
Paid Chk#	002008	TANTOR MEDIA	5/11/2015	\$31.49 NONPRINT
Paid Chk#	002009	THE HERALD-TIMES, INC.	5/11/2015	\$15.43 ADD'L APPROPRIATIONS
Paid Chk#	002010	THOMSON REUTERS - WEST	5/11/2015	\$474.00 BOOKS
Paid Chk#	002011	TOUCHSTONE MERCHANDISE	5/11/2015	\$1,427.70 UNIFORMS
Paid Chk#	002012	VERIZON WIRELESS	5/11/2015	\$120.05 BKM DATA LINES
Paid Chk#	002013	WESTON WOODS STUDIOS	5/11/2015	\$59.90 NONPRINT
Paid Chk#	002014	WORLD BOOK, INC.	5/11/2015	\$8,700.00 DATABASES
Paid Chk#	002015	AMERICAN HERITAGE LIFE INS.	5/14/2015	\$565.32 APRIL '15 OTHER INS. W/H
Paid Chk#	002016	AMERICAN UNITED LIFE INS. CO.	5/14/2015	\$1,607.30 403b TSA-AUL W/H
Paid Chk#	002017	CENTURYLINK	5/14/2015	\$22.86 LONG-DISTANCE CALLS
Paid Chk#	002018	COMCAST	5/14/2015	\$22.08 ECABLE QUIP. RENTAL
Paid Chk#	002019	CURTIS L. CRAFTON	5/14/2015	\$21.90 REFUND ON LOST ITEM
Paid Chk#	002020	DORIS LYNCH	5/14/2015	\$13.00 FD/TRAVEL EXP.-FOOD
Paid Chk#	002021	DUKE ENERGY	5/14/2015	\$25,121.61 ELECTRICITY
Paid Chk#	002022	ERIN M. MARTOGLIO	5/14/2015	\$24.21 REFUND ON LOST ITEM
Paid Chk#	002023	GUARDIAN LIFE INS. CO.	5/14/2015	\$8,692.98 MAY '15 DENTAL, VISION, STD & LIFE INS.
Paid Chk#	002024	JACOB A. TRAIKOFF	5/14/2015	\$24.99 REFUND ON LOST ITEM
Paid Chk#	002025	JARED CHEEK	5/14/2015	\$18.53 TRAVEL EXP. - MEAL
Paid Chk#	002026	JERALD W. JAMES	5/14/2015	\$200.00 TALK TO AN EXPERT/FINRA
Paid Chk#	002027	JIM GOSSMAN	5/14/2015	\$16.85 TRAVEL EXP. - MEAL
Paid Chk#	002028	LUANN DILLON	5/14/2015	\$13.90 TRAVEL EXP. - MEAL
Paid Chk#	002029	MAXWELL G. LEWIS	5/14/2015	\$39.99 REFUND ON LOST ITEM
Paid Chk#	002030	MIDWEST PRESORT SERVICE	5/14/2015	\$275.47 POSTAGE SERVICE
Paid Chk#	002031	PENNY GILLIE	5/14/2015	\$41.55 FD/ ELL SPLS
Paid Chk#	002032	RICOH USA, INC.	5/14/2015	\$34.03 ADMIN COPIER IMAGES
Paid Chk#	002033	RJE	5/14/2015	\$13,803.63 FURNITURE
Paid Chk#	002034	SABRINA GASANA	5/14/2015	\$29.99 REFUND ON LOST ITEM
Paid Chk#	002035	SIHO INSURANCE SERVICES	5/14/2015	\$47,250.09 MAY '15 HEALTH INS.
Paid Chk#	002036	WEX BANK	5/14/2015	\$475.04 FUEL
Paid Chk#	002037	3M	5/20/2015	\$4,426.82 E-BOOKS/CLOUD LIBRARY
Paid Chk#	002038	ALL-PHASE ELECTRIC SUPPLY	5/20/2015	\$3,600.00 LIGHT BULBS
Paid Chk#	002039	AMERICAN UNITED LIFE INS. CO.	5/20/2015	\$1,607.30 403b TSA-AUL W/H
Paid Chk#	002040	BAKER & TAYLOR BOOKS	5/20/2015	\$26,637.99 BOOKS & NONPRINT
Paid Chk#	002041	BANCTEC INC.	5/20/2015	\$31.83 FOLDER MONTHLY MAINT.
Paid Chk#	002042	BLACKSTONE AUDIO, INC.	5/20/2015	\$293.96 NONPRINT
Paid Chk#	002043	B-TECH LLC	5/20/2015	\$40.00 ELL/MNTLY WEBSERVICE
Paid Chk#	002044	BUNGER & ROBERTSON, LLP	5/20/2015	\$300.00 LEGAL SERVICES
Paid Chk#	002045	CENTER POINT LARGE PRINT	5/20/2015	\$217.50 BOOKS
Paid Chk#	002046	CITY OF BLOOMINGTON	5/20/2015	\$777.00 MAY '15 GARAGE PARKING PERMITS
Paid Chk#	002047	COMMISSION ON PUBLIC	5/20/2015	\$406.72 PERIODICALS
Paid Chk#	002048	DEMCO, INC.	5/20/2015	\$298.78 CATALOGING SPLS/BOOKS
Paid Chk#	002049	EBSCO	5/20/2015	\$3.32 PERIODICALS
Paid Chk#	002050	FREEDOM BUSINESS	5/20/2015	\$176.94 CARTRIDGES
Paid Chk#	002051	GALE/CENGAGE LEARNING	5/20/2015	\$1,103.48 BOOKS
Paid Chk#	002052	GLOBAL EQUIPMENT COMPANY	5/20/2015	\$42.65 BLDG SPLS
Paid Chk#	002053	JIM GORDON, INC	5/20/2015	\$77.90 COPIERS MNTHLY OVRAGE CHARGES
Paid Chk#	002054	LIBRARY IDEAS LLC	5/20/2015	\$28,850.00 DATABASES
Paid Chk#	002055	LUANN DILLON	5/20/2015	\$112.55 NAT'L GENEAL. SOC. CONF. EXPEN
Paid Chk#	002056	MADELINE P. NEWQUIST	5/20/2015	\$31.95 REFUND ON LOST ITEM
Paid Chk#	002057	MCPL FOUNDATION	5/20/2015	\$20.00 BOOK STORE GIFT CERT/50+ EXPO

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May 1, 2015 to June 3, 2015

Name	Check Date	Check Amt	
Paid Chk# 002058	MIDWEST TAPE	5/20/2015	\$7,892.63 BOOKS & NONPRINT
Paid Chk# 002059	NOLAN'S LAWN CARE SERVICE	5/20/2015	\$452.48 LAWN CARE
Paid Chk# 002060	NOVEL DATA LLC	5/20/2015	\$55.00 DATABASE
Paid Chk# 002061	OCLC, INC.	5/20/2015	\$3,323.67 OCLC MNTHLY CHARGE
Paid Chk# 002062	PENGUIN RANDOM HOUSE, LLC	5/20/2015	\$977.10 NONPRINT
Paid Chk# 002063	SAM'S CLUB/SYNCHRONY BANK	5/20/2015	\$432.05 MEMBERSHIP
Paid Chk# 002064	SPECTRUM STUDIO, INC.	5/20/2015	\$615.00 PHOTOS - GROUND FLOOR/LEVEL UP
Paid Chk# 002065	STEPHANIE HOLMAN	5/20/2015	\$92.40 MILEAGE LIBRARY BUSINESS
Paid Chk# 002066	TANTOR MEDIA	5/20/2015	\$248.91 NONPRINT
Paid Chk# 002067	THE AWARDS CENTER	5/20/2015	\$78.00 PLAQUES/QUIZ BOWL \$
Paid Chk# 002068	THOMSON REUTERS - WEST	5/20/2015	\$474.00 BOOKS
Paid Chk# 002069	UNIQUE MANAGEMENT	5/20/2015	\$1,414.10 COLLECTION SERVICE FEES
Paid Chk# 002070	WEX BANK	5/20/2015	\$22.55 GASOLINE
Paid Chk# 002071	YOUR AUTOMATIC DOOR	5/20/2015	\$27,236.00 3 NEW SLIDER DOOR SETS
Paid Chk# 002072	ACTIVATE HEALTHCARE	5/21/2015	\$12,252.90 3RD QTR.'15
Paid Chk# 002073	MIDWEST PRESORT SERVICE	5/21/2015	\$288.85 POSTAGE SERVICE
Paid Chk# 002074	SARAH BOWMAN	5/21/2015	\$2,000.00 FINRA GRANT MIDTERM REPORT
Paid Chk# 002075	TASTE OF BLOOMINGTON	5/21/2015	\$275.00 BOOTH RENTAL/FINRA/TASTE OF BL
Paid Chk# 002076	AT&T (IL)	5/28/2015	\$1,142.10 PHONE BILL
Paid Chk# 002077	RICOH USA, INC.	5/28/2015	\$66.16 ADMIN MNTHLY COPIER RENTAL
Paid Chk# 002078	RICOH USA, INC.	5/28/2015	\$60.00 VITAL MNTHLY COPIER IMAGES
Paid Chk# 002079	TASC	5/28/2015	\$603.72 3RD QTR. COBRA & FSA FEES
Paid Chk# 002080	VECTREN ENERGY DELIVERY	5/28/2015	\$53.28 NATURAL GAS
Paid Chk# 002081	AFSCME COUNCIL 62	6/3/2015	\$985.92 UNION DUES W/H
Paid Chk# 002082	ALLANA J. RADECKI	6/3/2015	\$180.00 6 YOGA SESSION/WELLNESS PROGRA
Paid Chk# 002083	AMERICAN HERITAGE LIFE INS.	6/3/2015	\$535.52 MAY '15, OTHER INSURANCES
Paid Chk# 002084	AMERICAN UNITED LIFE INS. CO.	6/3/2015	\$1,607.30 403b TSA-AUL W/H
Paid Chk# 002085	AT&T MOBILITY	6/3/2015	\$380.76 CELL PHONES
Paid Chk# 002086	DUKE ENERGY	6/3/2015	\$1,293.57 ELL. ELECTRICITY
Paid Chk# 002087	ELLETTTSVILLE UTILITIES	6/3/2015	\$242.44 WATER & SEWER
Paid Chk# 002088	FLIGHT CLUB FITNESS	6/3/2015	\$900.00 FD/CHILD SRP PERFORMANCES
Paid Chk# 002089	GLHEC	6/3/2015	\$301.20 GARNISHMENTS W/H
Paid Chk# 002090	GUARDIAN LIFE INS. CO.	6/3/2015	\$8,286.39 JUNE '15 DENTAL, VISION, STD & LIFE INS.
Paid Chk# 002091	JENNIFER KELLAMS	6/3/2015	\$24.56 REIMBURSEMENT/STAFF DEVELOPMENT
Paid Chk# 002092	MIDWEST PRESORT SERVICE	6/3/2015	\$265.59 POSTAGE SERVICES
Paid Chk# 002093	MONROE COUNTY YMCA	6/3/2015	\$127.38 YMCA DUES W/H
Paid Chk# 002094	MONROE CTY PUBLIC LIBRARY-	6/3/2015	\$682,500.00 TRANSFER LIRF & ADD'L APPROPRIAT
Paid Chk# 002095	REPUBLIC SERVICES #694	6/3/2015	\$212.70 TRASH SERVICES
Paid Chk# 002096	SIHO INSURANCE SERVICES	6/3/2015	\$47,343.49 JUNE '15 HEALTH INS.
Paid Chk# 002097	SMITHVILLE COMMUNICATIONS	6/3/2015	\$1,825.00 MONTHLY INTERNET SERVICE
Paid Chk# 002098	SYNCHRONY BANK/AMAZON	6/3/2015	\$5,322.13 BOOKS
Paid Chk# 002099	TOSHIBA BUSINESS SOLUTIONS	6/3/2015	\$294.20 SAVIN PRINTING INK
Paid Chk# 002100	UNITED STATES TREASURY	6/3/2015	\$114.00 GARNISHMENT W/H
Paid Chk# 002101	UNITED WAY	6/3/2015	\$81.00 UNITED WAY W/H
Paid Chk# 002102	VECTREN ENERGY DELIVERY	6/3/2015	\$85.34 NATURAL GAS
Total Checks			\$1,080,993.83

MONROE COUNTY PUBLIC LIBRARY
CHECKING ACCOUNTS
05/01/15 - 06/03/15

MainSource Checking Account/Check Register Total \$1,080,993.83

Add: Electronic Withdrawals

Merchant Services-Monthly Credit Card Fees (May '15)	576.85
Merchant Services-Monthly Credit Card Fees (June '15)	632.05
MainSource Checking-Monthly Service Charge (May '15)	35.00
MainSource Checking-Monthly Service Charge (June '15)	35.00
MainSource Savings Acct. Service Charge ()	0.00

Add: Payrolls

Vouchers 05/01/15 Payroll (ECI)	120,702.43
Electronic transfer (ECI) employee/employer taxes	45,313.82
Electronic transfer (ECI) employee "HSA"	2,782.65
Electronic PERF pymt. 05/05/15	18,581.40
Electronic transfer 05/05/15 (TASC) employee "FSA"	270.38

Vouchers 05/15/15 Payroll (ECI)	123,124.90
Electronic transfer (ECI) employee/employer taxes	46,120.78
Electronic transfer (ECI) employee "HSA"	2,782.65
Electronic PERF pymt. 05/18/15	18,719.30
Electronic transfer 05/19/15 (TASC) employee "FSA"	270.38

Vouchers 05/29/15 Payroll (ECI)	123,300.76
Electronic transfer (ECI) employee/employer taxes	45,984.59
Electronic transfer (ECI) employer "HSA"	483.25
Electronic transfer (ECI) employee "HSA"	2,732.65
Electronic PERF pymt. 06/01/15	18,710.16
Electronic transfer 06/02/15 (TASC) employee "FSA"	270.38

TOTAL OF A/P AND PAYROLL CHECK REGISTERS

\$1,652,423.21

ACCOUNTS PAYABLE VOUCHER

MONROE COUNTY PUBLIC LIBRARY*Address Line 1*303 E KIRKWOOD AVENUE*BLOOMINGTON, IN 47408

Payee CHASE CARD SERVICES CARDMEMBER SERVICE PALATINE, IL 60094-4014	Claim 26205 Purchase Order No. 0 Terms Date Due
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Invoice Date	Invoice Number	Description (or note attached Invoice(s) or bill(s))	Amount
4/2/2015		E001-005-31700 PAYPAL/MNTHLY CC FEE	\$71.45
4/3/2015		E007-026-44600 AMAZON/DCC START UP EQUIP.	\$271.19
4/2/2015		R001-004-21300 MCPL/MTG.RM CC TEST	\$75.00
4/7/2015		E007-026-44650 PLAYSTATION/DOWNLOADABLE GAMES - START UP TS/DCC	\$119.97
4/7/2015		E007-026-44650 PLAYSTATION/DOWLOADABLE GAMES/START UP TS/DCC	\$149.97
4/13/2015		E019-004-21350 4IMPRINT/VOLUNTEER GIFT	\$1,500.00
4/13/2015		E019-004-21350 4IMPRINT/VOLUNTEER GIFT	\$248.18
4/15/2015		E007-026-44650 NINTENDO/DOWNLOADABLE GAMES/TC STARTUP COSTS	\$100.00
4/15/2015		E007-026-44650 NINTENDO/DOWNLOADABLE GAMES/ TC STARTUP COSTS	\$100.00
4/16/2015		E007-026-44300 AMAZON/CHARGER & SCREEN FILTER/TDC STARTUP COSTS	\$35.96
4/15/2015		E007-026-44650 PLAYSTATION/DOWNLOADABLE GAMES-TC START UP COSTS	\$119.98
4/16/2015		E001-008-23100 AMERICAN CHANGER/PARTS FOR COIN MACHINE	\$425.48
4/4/2015		E019-011-21350 KROGER/FD CHILD PROGRAM SPLS	\$2.98
4/8/2015		E019-011-21350 MARSH/FD CHILD PROGRAM SPLS	\$57.71
4/20/2015		E001-018-45300 SCHOOL SPECIALTY/NONPRINT (TOYS LPS)	\$526.62
3/28/2015		E001-019-31500 WUNDERKINDER/MNTHLY FEE	\$19.96
3/30/2015		E019-007-33200 MAILCHIMP/MNTHLY NEWSLETTER SUB.	\$22.50
4/1/2015		E019-026-44600 B&H PHOTO/FD \$/TELEPROMPTER-LEVEL UP	\$549.00
4/9/2010		E001-019-31500 EVERNOTE/MAINT.	\$45.00
4/11/2015		E001-019-31500 HOOTSUITE/MNTHLY FEE	\$9.99
3/27/2015		E019-015-37300 BLGTN SOFTBALL/50+ EXPO RENTAL	\$150.00
3/31/2015		E016-015-23100 AMAZON/BKM STEP TOOL	\$72.99
4/17/2015		E019-015-32400 ALA/ANNUAL CONF.	\$270.00
3/23/2015		E016-010-21350 KROGER/VETERAN'S BOOK CLUB FOOD	\$14.67
3/26/2015		E019-010-21350 KROGER/FOOD-NONPROFIT CENTRAL PROG.	\$25.51
4/10/2015		E019-010-21350 KROGER/ADULT PROGRAM-FOOD	\$12.68
3/24/2015		E001-019-23000 MONOPRICE/IT SPLS	\$13.65
3/30/2015		E026-019-44600 MSFT/HP NOTEBOOK COMPUTERS	\$735.09
4/1/2015		E001-019-23000 AMAZON/IT SPLS	\$59.99
4/2/2015		E001-019-31500 TECHSOUP/LICENSES FOR SOFTWARE	\$58.00
4/2/2015		E026-019-44650 MINECRAFTEDU/SOFTWARE	\$392.00
4/11/2015		E001-019-23000 ALLIED ELECT/IT SPLS	\$58.28
4/16/2015		E001-019-23000 AMAZON/IT SPLS	\$13.91
4/16/2015		E001-019-31500 DREAMHOST/MNTHLY WEBSITE	\$39.10
4/16/2015		E020-016-31500 DREAMHOST/MNTHLY WEBSITE FEE	\$39.98

4/16/2015	E001-019-23000 AMAZON/IT SPLS	\$9.49
4/16/2015	E001-019-23000 AMAZON/IT SPLS	\$25.48
4/18/2015	E019-015-32300 EXPEDIA/ALA CONF. HOTEL	\$349.50
4/17/2015	E019-015-32300 USAIRWAY/ALA CONF. AIR	\$421.70
3/26/2015	E016-016-21350 LITTLE CAESARS/FOOD	\$20.99
4/20/2015	E020-016-39100 ACM/HOMETOWN MEDIA AWARDS	\$250.00
4/6/2015	E019-001-32400 ALA/ANNUAL CONF. MTG.	\$270.00
4/3/2015	E019-001-21350 SAM'S CLUB/STAFF-NEW SERVICE MODEL DAY	\$214.13
4/3/2015	E019-001-32300 SOUTHWEST/ALA CONF. AIR	\$633.00
4/7/2015	E019-001-32300 ORBITZ/ALA CONF. HOTEL	\$1,065.39
4/16/2015	E019-001-32400 GREATER BLGTN CHAMBER/LEGISLATIVE WRAP UP	\$22.00
4/17/2015	E019-026-21350 KROGER/TEEN OPEN HOUSE	\$47.15
4/6/2015	E019-007-32300 TRAVEL INS/ALA CONF AIR	\$27.07
4/6/2015	E019-007-32300 UNITED/ALA CONF. AIR	\$492.20
4/8/2015	E019-015-21350 KROGER/VITAL SPLS	\$79.00
4/9/2015	E016-015-21350 4IMPRINT/BAGS/GENERAL-VITAL	\$279.07
3/29/2015	E007-026-44650 NINTENDO/TEEN-DOWNLOADABLE GAMES	\$100.00
3/29/2015	E007-026-44650 NINTENDO/TEEN-DOWNLOADABLE GAMES	\$100.00
3/29/2015	E007-026-44650 NINTENDO/TEEN-DOWNLOADABLE GAMES	\$50.00
4/19/2015	E016-026-44600 APL ITUNES/WAHL-TELEPROMPTER	\$10.69
4/21/2015	E019-026-21350 KROGER/TEEN SNACKS	\$8.49
Total		\$10,882.14

VOUCHER NO. 26205

WARRANT NO. 1960

CHASE CARD SERVICES

ALLOWED

IN THE SUM OF \$ \$10,882.14

\$ \$10,882.14

ON ACCOUNT OF APPROPRIATION FO

Board/Council Member

COST DITRIBUTION LEDGER CLASSIFICATION
IF CLAIM PAID MOTOR VEHICLE HIGHWAY FUND

Acct. No.	Account Title	Amount
E001-005-31700		\$71.45
E007-026-44600		\$271.19
R001-004-21300		\$75.00
E007-026-44650		\$119.97
E007-026-44650		\$149.97
E019-004-21350		\$1,500.00
E019-004-21350		\$248.18
E007-026-44650		\$100.00
E007-026-44650		\$100.00
E007-026-44300		\$35.96
E007-026-44650		\$119.98
E001-008-23100		\$425.48
E019-011-21350		\$2.98
E019-011-21350		\$57.71

Financial Report Comments

Reports as of 5-31-15

Board Meeting Date 6/17/15

Monthly Budget Report:

The following table compares the actual percentage of the budget used so far in the major expense categories this year compared to the guideline which is 41.7% after five months.

	% Spending Guideline	Actual % Spending
	May 31, 2015	
Wages and Benefits	41.70%	38.90%
Supplies	41.70%	28.10%
Other Services & Charges	41.70%	33.30%
Capital Outlay	41.70%	45.20%
Total Operating Expenditures	41.70%	38.40%

Within each major category some lines are over the guideline and in most cases they are offset by other lines that are under the guideline. I am happy to provide more information about individual lines if needed. It is helpful to get the questions before the board meeting so that answers can be researched.

Overall we have spent 38.4% of the annual budget which is under the 41.7% guideline. The capital outlay category (mainly books and other collections) is over the guideline at this point but I am not concerned. The collection purchases are well managed and I am sure that as the year goes on we will be closer to the guideline. By year end we are usually right at the budgeted amount in this category.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY SUMMARY OF BUDGET CATEGORIES
AS OF MAY 31, 2015
FIVE MONTHS = 41.7%

	2015 MAY	2014 MAY	2015 Y-T-D ACTUAL	2015 BUDGET	2014 Y-T-D ACTUAL	2015 Y-T-D BUDGET REMAINING	2015 % OF BUDGET USED	2015 % OF BUDGET REMAINING
PERSONNEL SERVICES								
SALARIES	446,746.86	444,020.84	1,646,528.70	4,009,355.83	1,636,493.74	2,362,827.13	41.1%	58.9%
EMPLOYEE BENEFITS	123,230.32	77,598.06	519,880.00	1,539,884.30	582,038.53	1,020,004.30	33.8%	66.2%
OTHER WAGES	0.00	85.61	0.00	15,000.00	85.61	15,000.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	<u>569,977.18</u>	<u>521,704.51</u>	<u>2,166,408.70</u>	<u>5,564,240.13</u>	<u>2,218,617.88</u>	<u>3,397,831.43</u>	<u>38.9%</u>	<u>61.1%</u>
SUPPLIES								
OFFICE SUPPLIES	1,235.62	3,157.39	14,210.68	59,100.00	11,910.97	44,889.32	24.0%	76.0%
OPERATING SUPPLIES	13,392.77	6,063.70	35,648.88	118,000.00	33,386.06	82,351.12	30.2%	69.8%
REPAIR & MAINT. SUPPLIES	1,678.22	1,111.79	7,834.77	27,900.00	5,733.11	20,065.23	28.1%	71.9%
TOTAL SUPPLIES	<u>16,306.61</u>	<u>10,332.88</u>	<u>57,694.33</u>	<u>205,000.00</u>	<u>51,030.14</u>	<u>147,305.67</u>	<u>28.1%</u>	<u>71.9%</u>
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES	15,131.85	16,452.44	86,301.39	366,100.00	104,135.75	279,798.61	23.6%	76.4%
COMMUNICATION & TRANSPORTATION	2,848.15	3,539.31	18,027.88	91,600.00	21,094.05	73,572.12	19.7%	80.3%
PRINTING & ADVERTISING	15.43	29.88	538.92	11,682.79	2,015.32	11,143.87	4.6%	95.4%
INSURANCE	0.00	1,459.00	72,135.00	70,000.00	69,235.00	-2,135.00	103.1%	-3.1%
UTILITIES	28,281.16	24,284.59	130,975.68	351,650.00	139,136.26	220,674.32	37.2%	62.8%
REPAIR & MAINTENANCE	229.00	2,417.50	17,757.49	57,500.00	20,143.02	39,742.51	30.9%	69.1%
RENTALS	877.30	658.96	1,089.37	38,850.00	9,600.24	37,760.63	2.8%	97.2%
ELECTRONIC SERVICES	48,949.28	9,009.33	79,593.50	289,239.89	42,794.35	209,646.39	27.5%	72.5%
OTHER CHARGES	17,083.33	0.00	92,046.32	219,200.00	8,511.35	127,153.68	42.0%	58.0%
TOTAL OTHER SERVICES & CHARGES	<u>113,415.50</u>	<u>57,851.01</u>	<u>498,465.55</u>	<u>1,495,822.68</u>	<u>416,665.34</u>	<u>997,357.13</u>	<u>33.3%</u>	<u>66.7%</u>
CAPITAL OUTLAY								
FURNITURE & EQUIPMENT	0.00	-34.51	16,840.70	34,000.00	4,618.06	17,159.30	49.5%	50.5%
OTHER CAPITAL OUTLAY	82,680.03	80,911.32	426,849.32	946,967.11	353,877.79	520,117.79	45.1%	54.9%
TOTAL CAPITAL OUTLAY	<u>82,680.03</u>	<u>80,876.81</u>	<u>443,690.02</u>	<u>980,967.11</u>	<u>358,495.85</u>	<u>537,277.09</u>	<u>45.2%</u>	<u>54.8%</u>
TOTAL OPERATING EXPENDITURES	<u><u>782,379.32</u></u>	<u><u>670,765.21</u></u>	<u><u>3,166,258.60</u></u>	<u><u>8,246,029.92</u></u>	<u><u>3,044,809.21</u></u>	<u><u>5,079,771.32</u></u>	<u><u>38.4%</u></u>	<u><u>61.6%</u></u>

2014 BUDGET 8,011,683.99
% USED IN 2014 38.0%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF MAY 31, 2015

	2015 MAY	2014 MAY	2015 Y-T-D ACTUAL	2015 BUDGET	2014 Y-T-D ACTUAL	2015 Y-T-D BUDGET REMAINING	2015 % OF BUDGET USED	2015 % OF BUDGET REMAINING
PERSONNEL SERVICES (1000'S)								
SALARIES								
1120 ADMINISTRATION/DIRECTORS	11,192.32	21,607.86	67,300.63	191,013.36	79,228.82	123,712.73	35.2%	64.8%
1130 MANAGERS/ASST. MANAGERS	114,384.52	69,506.28	314,671.04	647,755.18	249,830.73	333,084.14	48.6%	51.4%
1140 LIBRARIANS, EXPERTS	112,300.34	138,093.76	489,368.51	1,268,307.00	517,903.56	778,938.49	38.6%	61.4%
1150 SPECIALISTS	21,657.09	95,590.65	261,045.21	806,353.96	338,998.10	545,308.75	32.4%	67.6%
1160 ASSISTANTS/PARAPROFESSIONALS	77,184.79	53,191.08	218,264.30	454,908.96	196,252.91	236,644.66	48.0%	52.0%
1170 TECH/OPERATORS/SECRETARIES	6,416.01	25,016.49	72,937.56	249,535.37	94,560.56	176,597.81	29.2%	70.8%
1190 BUILDING SERVICES/MAINTENANCE	15,589.61	41,014.72	134,919.27	391,482.00	159,719.06	236,562.73	34.5%	65.5%
1200 BUILDING SERVICES/SECURITY	13,104.80	0.00	13,104.80	0.00	0.00	-13,104.80	#DIV/0!	#DIV/0!
1280 PRODUCTION ASSISTANTS	2,091.84	0.00	2,091.84	0.00	0.00	-2,091.84	#DIV/0!	#DIV/0!
1290 INFORMTION ASST/MATERIAL/SUPPORT	51,824.13	0.00	51,824.13	0.00	0.00	-51,824.13	#DIV/0!	#DIV/0!
1300 SUPPORT/MATERIAL HANDLERS	19,280.67	0.00	19,280.67	0.00	0.00	-19,280.67	#DIV/0!	#DIV/0!
1320 TECHNICIANS	1,720.74	0.00	1,720.74	0.00	0.00	-1,720.74	#DIV/0!	#DIV/0!
TOTAL SALARIES	446,746.86	444,020.84	1,646,528.70	4,009,355.83	1,636,493.74	2,362,827.13	41.1%	58.9%
EMPLOYEE BENEFITS								
EMPLOYEE BENEFITS								
1210 EMPLOYER CONTRIBUTION/FICA	26,674.83	26,308.21	98,243.85	248,476.51	96,880.64	150,232.66	39.5%	60.5%
1220 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
1230 EMPLOYER CONTRIBUTION/PERF	27,197.19	27,485.67	140,203.36	367,238.79	137,362.38	227,035.43	38.2%	61.8%
12301 ENCUMBERED PERF	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
1235 EMPLOYEE/PERF	7,284.98	7,362.24	37,920.10	98,367.75	36,793.58	60,447.65	38.5%	61.5%
1240 EMPLOYER CONT/INSURANCE	55,834.85	10,289.20	220,536.32	758,392.34	288,344.38	537,856.02	29.1%	70.9%
1250 EMPLOYER CONT/MEDICARE	6,238.47	6,152.74	22,976.37	57,408.91	22,657.55	34,432.54	40.0%	60.0%
TOTAL EMPLOYEE BENEFITS	123,230.32	77,598.06	519,880.00	1,539,884.30	582,038.53	1,020,004.30	33.8%	66.2%
OTHER WAGES								
1310 WORKSTUDY	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.0%	100.0%
1180 TEMPORARY STAFF	0.00	85.61	0.00	10,000.00	85.61	10,000.00	0.0%	100.0%
TOTAL OTHER WAGES	0.00	85.61	0.00	15,000.00	85.61	15,000.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	569,977.18	521,704.51	2,166,408.70	5,564,240.13	2,218,617.88	3,397,831.43	38.9%	61.1%
SUPPLIES (2000'S)								
OFFICE SUPPLIES								
2110 OFFICIAL RECORDS	0.00	0.00	0.00	1,100.00	31.49	1,100.00	0.0%	100.0%
2120 STATIONERY & PRINTING	0.00	0.00	68.00	1,100.00	0.00	1,032.00	6.2%	93.8%
2130 OFFICE SUPPLIES	35.34	928.16	2,505.24	13,650.00	2,563.17	11,144.76	18.4%	81.6%
2135 GENERAL SUPPLIES	0.00	-0.53	0.00	0.00	-0.53	0.00	#DIV/0!	#DIV/0!
2140 DUPLICATING	1,200.28	2,229.76	11,637.44	43,250.00	9,316.84	31,612.56	26.9%	73.1%
2150 PROMOTIONAL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL OFFICE SUPPLIES	1,235.62	3,157.39	14,210.68	59,100.00	11,910.97	44,889.32	24.0%	76.0%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF MAY 31, 2015

	2015 MAY	2014 MAY	2015 Y-T-D ACTUAL	2015 BUDGET	2014 Y-T-D ACTUAL	2015 Y-T-D BUDGET REMAINING	2015 % OF BUDGET USED	2015 % OF BUDGET REMAINING
OPERATING SUPPLIES								
2210 CLEANING SUPPLIES	2,993.71	4,212.10	16,159.36	38,200.00	15,984.80	22,040.64	42.3%	57.7%
2220 FUEL, OIL, & LUBRICANTS	475.04	728.48	2,089.74	10,500.00	3,298.73	8,410.26	19.9%	80.1%
2230 CATALOGING SUPPLIES-BOOKS	2,502.83	0.00	2,680.22	7,000.00	592.77	4,319.78	38.3%	61.7%
2240 A/V SUPPLIES-CATALOGING	915.84	238.00	1,389.79	9,700.00	423.95	8,310.21	14.3%	85.7%
2250 CIRCULATION SUPPLIES	0.00	756.89	5,442.24	35,000.00	9,232.91	29,557.76	15.5%	84.5%
2260 LIGHT BULBS	4,481.85	128.23	4,948.35	7,000.00	3,852.90	2,051.65	70.7%	29.3%
2280 UNIFORMS	927.70	0.00	1,352.01	1,900.00	0.00	547.99	71.2%	28.8%
2290 DISPLAY/EXHIBIT SUPPLIES	1,095.80	0.00	1,587.17	8,700.00	0.00	7,112.83	18.2%	81.8%
TOTAL OPERATING SUPPLIES	13,392.77	6,063.70	35,648.88	118,000.00	33,386.06	82,351.12	30.2%	69.8%
REPAIR & MAINTENANCE SUPPLIES								
2300 IS SUPPLIES	428.62	259.26	1,952.85	6,500.00	1,256.15	4,547.15	30.0%	70.0%
2310 BUILDING MATERIALS & SUPPLIES	1,136.19	852.53	5,768.51	21,000.00	4,257.23	15,231.49	27.5%	72.5%
2320 PAINT & PAINTING SUPPLIES	113.41	0.00	113.41	400.00	219.73	286.59	28.4%	71.6%
2340 OTHER REPAIR & BINDING	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL REPAIR & MAINTENANCE SUPPLIES	1,678.22	1,111.79	7,834.77	27,900.00	5,733.11	20,065.23	28.1%	71.9%
TOTAL SUPPLIES	16,306.61	10,332.88	57,694.33	205,000.00	51,030.14	147,305.67	28.1%	71.9%
OTHER SERVICES/CHARGES (3000'S)								
PROFESSIONAL SERVICES								
3004 MISC. UNAPPROPRIATED	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3110 CONSULTING SERVICES	0.00	0.00	1,593.75	11,000.00	3,385.00	9,406.25	14.5%	85.5%
3120 ENGINEERING/ARCHITECTURAL	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
31201 ENCUM. ENGINEERING/ARCHITECT	0.00	0.00	0.00	0.00	10,000.00	0.00	#DIV/0!	#DIV/0!
3130 LEGAL SERVICES	846.82	608.86	3,256.82	15,000.00	3,982.81	11,743.18	21.7%	78.3%
3140 BUILDING SERVICES	874.18	819.40	14,059.38	34,000.00	19,079.83	19,940.62	41.4%	58.6%
3150 MAINTENANCE CONTRACTS	2,894.33	8,471.41	18,169.14	156,100.00	20,541.67	137,930.86	11.6%	88.4%
3160 COMPUTER SERVICES (OCLC)	5,148.67	4,505.59	26,358.86	73,000.00	24,480.87	46,641.14	36.1%	63.9%
3170 ADMIN/ACCOUNTING SERVICES	3,953.75	937.38	16,141.99	46,000.00	16,958.42	29,858.01	35.1%	64.9%
3175 COLLECTION AGENCY SERVICES	1,414.10	1,109.80	6,721.45	21,000.00	5,707.15	14,278.55	32.0%	68.0%
TOTAL PROFESSIONAL SERVICES	15,131.85	16,452.44	86,301.39	366,100.00	104,135.75	279,798.61	23.6%	76.4%
COMMUNICATION & TRANSPORTATION								
3210 TELEPHONE	1,704.76	2,443.00	9,598.23	35,800.00	12,132.29	26,201.77	26.8%	73.2%
3215 CABLE TV	6.62	0.00	26.48	0.00	18.42	-26.48	#DIV/0!	#DIV/0!
3220 POSTAGE	1,044.37	1,096.31	5,902.49	24,000.00	6,841.08	18,097.51	24.6%	75.4%
3230 TRAVEL EXPENSE	92.40	0.00	1,163.36	10,000.00	1,338.64	8,836.64	11.6%	88.4%
3240 PROFESSIONAL MTG. (OFF-SITE)	0.00	0.00	285.00	10,000.00	349.00	9,715.00	2.9%	97.2%
3250 CONTINUING ED. (ON-SITE)	0.00	0.00	0.00	10,000.00	398.00	10,000.00	0.0%	100.0%
32501 ENCUMBERED CONTINU. ED.(ON-SITE)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3260 FREIGHT & DELIVERY	0.00	0.00	1,052.32	1,800.00	16.62	747.68	58.5%	41.5%
TOTAL COMMUNICATION & TRANSPORTATION	2,848.15	3,539.31	18,027.88	91,600.00	21,094.05	73,572.12	19.7%	80.3%

MONROE COUNTY PUBLIC LIBRARY
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	2015 MAY	2014 MAY	2015 Y-T-D ACTUAL	2015 BUDGET	2014 Y-T-D ACTUAL	2015 Y-T-D BUDGET REMAINING	2015 % OF BUDGET USED	2015 % OF BUDGET REMAINING
PRINTING & ADVERTISING								
3310 ADVERTISING & PUBLICATION	15.43	29.88	538.92	2,600.00	2,015.32	2,061.08	20.7%	79.3%
3320 PRINTING	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.0%	100.0%
33201 ENCUMBERED PRINTING	0.00	0.00	0.00	4,082.79	0.00	4,082.79	0.0%	100.0%
TOTAL PRINTING & ADVERTISING	15.43	29.88	538.92	11,682.79	2,015.32	11,143.87	4.6%	95.4%
INSURANCE								
3410 OFFICIAL BOND	0.00	0.00	450.00	600.00	450.00	150.00	75.0%	25.0%
3420 OTHER INSURANCE	0.00	1,459.00	71,685.00	69,400.00	68,785.00	-2,285.00	103.3%	-3.3%
TOTAL INSURANCE	0.00	1,459.00	72,135.00	70,000.00	69,235.00	-2,135.00	103.1%	-3.1%
UTILITIES								
3510 GAS	206.42	480.68	2,091.35	4,950.00	1,529.65	2,858.65	42.2%	57.8%
3520 ELECTRICITY	26,376.08	22,521.55	122,956.45	318,400.00	132,074.83	195,443.55	38.6%	61.4%
3530 WATER	1,698.66	1,282.36	5,927.88	28,300.00	5,531.78	22,372.12	20.9%	79.1%
TOTAL UTILITIES	28,281.16	24,284.59	130,975.68	351,650.00	139,136.26	220,674.32	37.2%	62.8%
REPAIR & MAINTENANCE								
3610 BUILDING REPAIR	0.00	1,996.55	10,775.45	25,000.00	15,312.36	14,224.55	43.1%	56.9%
3630 OTHER EQUIP/FURNITURE REPAIRS	149.00	0.00	2,085.83	18,500.00	905.40	16,414.17	11.3%	88.7%
3640 VEHICLE REPAIR & MAINTENANCE	80.00	420.95	4,502.67	11,500.00	3,479.47	6,997.33	39.2%	60.8%
3650 MATERIAL BINDING/REPAIR SERV.	0.00	0.00	393.54	2,500.00	445.79	2,106.46	15.7%	84.3%
TOTAL REPAIR & MAINTENANCE	229.00	2,417.50	17,757.49	57,500.00	20,143.02	39,742.51	30.9%	69.1%
RENTALS								
3710 REAL ESTATE RENTAL/PARKING	877.30	658.96	1,089.37	38,850.00	9,600.24	37,760.63	2.8%	97.2%
3720 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL RENTALS	877.30	658.96	1,089.37	38,850.00	9,600.24	37,760.63	2.8%	97.2%
ELECTRONIC SERVICES								
38450 DATABASES SERVICES	44,522.46	5,250.00	59,879.24	173,210.21	18,746.00	113,330.97	34.6%	65.4%
38460 E-BOOKS SERVICES	4,426.82	3,759.33	19,714.26	116,029.68	24,048.35	96,315.42	17.0%	83.0%
TOTAL ELECTRONIC SERVICES	48,949.28	9,009.33	79,593.50	289,239.89	42,794.35	209,646.39	27.5%	72.5%
OTHER CHARGES								
3910 DUES/INSTITUTIONAL	0.00	0.00	5,546.65	8,200.00	7,551.35	2,653.35	67.6%	32.4%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.0%	100.0%
3940 TRANSFER TO LIRF	17,083.33	0.00	85,416.67	205,000.00	0.00	119,583.33	41.7%	58.3%
3945 TRANSFER TO ANOTHER FUND (R.DAY)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3950 EDUCATIONAL SERV/LICENSING	0.00	0.00	1,083.00	4,000.00	960.00	2,917.00	27.1%	72.9%
TOTAL OTHER CHARGES	17,083.33	0.00	92,046.32	219,200.00	8,511.35	127,153.68	42.0%	58.0%
TOTAL OTHER SERVICES/CHARGES	113,415.50	57,851.01	498,465.55	1,495,822.68	416,665.34	997,357.13	33.3%	66.7%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF MAY 31, 2015

	2015 MAY	2014 MAY	2015 Y-T-D ACTUAL	2015 BUDGET	2014 Y-T-D ACTUAL	2015 Y-T-D BUDGET REMAINING	2015 % OF BUDGET USED	2015 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	0.00	0.00	6,033.77	10,000.00	768.00	3,966.23	60.3%	39.7%
4430 OTHER EQUIPMENT	0.00	0.00	9,199.98	20,000.00	3,884.57	10,800.02	46.0%	54.0%
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4445 BUILDING RENOVATIONS	0.00	0.00	1,606.95	4,000.00	0.00	2,393.05	40.2%	59.8%
4460 IS EQUIPMENT	0.00	-34.51	0.00	0.00	-34.51	0.00	#DIV/0!	#DIV/0!
4465 IS SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL FURNITURE & EQUIPMENT	0.00	-34.51	16,840.70	34,000.00	4,618.06	17,159.30	49.5%	50.5%
OTHER CAPITAL OUTLAY								
4510 BOOKS	53,333.12	54,376.98	266,431.90	551,699.46	223,550.28	285,267.56	48.3%	51.7%
4520 PERIODICALS & NEWSPAPERS	424.99	51.20	6,137.01	42,678.29	2,870.83	36,541.28	14.4%	85.6%
4530 NONPRINT MATERIALS	28,921.92	26,483.14	154,280.41	352,589.36	127,456.68	198,308.95	43.8%	56.2%
TOTAL OTHER CAPITAL OUTLAY	82,680.03	80,911.32	426,849.32	946,967.11	353,877.79	520,117.79	45.1%	54.9%
TOTAL CAPITAL OUTLAY	82,680.03	80,876.81	443,690.02	980,967.11	358,495.85	537,277.09	45.2%	54.8%
TOTAL OPERATING EXPENDITURES	782,379.32	670,765.21	3,166,258.60	8,246,029.92	3,044,809.21	5,079,771.32	38.4%	61.6%

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY

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Operating Budget & Expenditure Report

January 1, 2015 to May 31, 2015

5 months = 41.7%

Object	Object Descr	2015 Budget	Jan.	Feb.	Mar.	Apr.	May	2015 YTD Amt	2015 YTD Balance	2015 %YTD Budget
11200	ADMINISTRATION	\$191,013.36	\$14,567.85	\$26,617.38	\$7,461.54	\$7,461.54	\$11,192.32	\$67,300.63	\$123,712.73	35.23%
11300	MANAGERS/ASST.	\$647,755.18	\$50,071.61	\$50,071.64	\$50,071.64	\$50,071.63	\$114,384.52	\$314,671.04	\$333,084.14	48.58%
11400	LIBRARIANS, EXPERTS	\$1,268,307.00	\$93,125.08	\$93,807.64	\$100,459.21	\$89,676.24	\$112,300.34	\$489,368.51	\$778,938.49	38.58%
11500	SPECIALISTS	\$806,353.96	\$57,294.60	\$65,474.99	\$56,374.65	\$60,243.88	\$21,657.09	\$261,045.21	\$545,308.75	32.37%
11600	ASSISTANTS/PARAPROFES	\$454,908.96	\$33,933.97	\$33,383.22	\$35,189.64	\$38,572.68	\$77,184.79	\$218,264.30	\$236,644.66	47.98%
11700	TECH/OPERATORS/SECRE	\$249,535.37	\$15,124.01	\$17,459.40	\$17,464.40	\$16,473.74	\$6,416.01	\$72,937.56	\$176,597.81	29.23%
11800	TEMPORAY STAFF	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
11900	BUILDING	\$391,482.00	\$28,149.80	\$30,112.72	\$31,015.52	\$30,051.62	\$15,589.61	\$134,919.27	\$256,562.73	34.46%
12000	BUILDING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,104.80	\$13,104.80	-\$13,104.80	0.00%
12100	FICA/EMPLOYER	\$248,476.51	\$17,401.35	\$18,969.30	\$17,766.10	\$17,432.27	\$26,674.83	\$98,243.85	\$150,232.66	39.54%
12200	UNEMPLOYMENT	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
12300	PERF/EMPLOYER	\$367,238.79	\$27,879.25	\$29,342.54	\$28,271.37	\$27,513.01	\$27,197.19	\$140,203.36	\$227,035.43	38.18%
12350	PERF/EMPLOYEE	\$98,367.75	\$7,561.61	\$8,131.23	\$7,572.73	\$7,369.55	\$7,284.98	\$37,920.10	\$60,447.65	38.55%
12400	INS/EMPLOYER	\$758,392.34	\$42,115.71	\$37,346.69	\$81,395.29	\$3,843.78	\$55,834.85	\$220,536.32	\$537,856.02	29.08%
12500	MEDICARE/EMPLOYER	\$57,408.91	\$4,069.66	\$4,436.35	\$4,154.96	\$4,076.93	\$6,238.47	\$22,976.37	\$34,432.54	40.02%
12800	PRODUCTION ASSISTANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,091.84	\$2,091.84	-\$2,091.84	0.00%
12900	INFORMATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$51,824.13	\$51,824.13	-\$51,824.13	0.00%
13000	SUPPORT/MATERIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,280.67	\$19,280.67	-\$19,280.67	0.00%
13100	WORK STUDY	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
13200	TECHNICIANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,720.74	\$1,720.74	-\$1,720.74	0.00%
21100	OFFICIAL RECORDS	\$1,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0.00%
21200	STATIONERY/BUS. CARDS	\$1,100.00	\$0.00	\$68.00	\$0.00	\$0.00	\$0.00	\$68.00	\$1,032.00	6.18%
21300	OFFICE SUPPLIES	\$13,650.00	\$463.09	\$738.92	\$551.68	\$716.21	\$35.34	\$2,505.24	\$11,144.76	18.35%
21400	DUPLICATING	\$43,250.00	\$2,234.30	\$3,231.29	\$1,614.47	\$3,357.10	\$1,200.28	\$11,637.44	\$31,612.56	26.91%
22100	CLEANING SUPPLIES	\$38,200.00	\$4,553.37	\$1,685.64	\$3,312.35	\$3,614.29	\$2,993.71	\$16,159.36	\$22,040.64	42.30%
22200	FUEL/OIL/LUBRICANTS	\$10,500.00	\$461.98	\$385.85	\$420.28	\$346.59	\$475.04	\$2,089.74	\$8,410.26	19.90%
22300	CATALOGING	\$7,000.00	\$0.00	\$177.39	\$0.00	\$0.00	\$2,502.83	\$2,680.22	\$4,319.78	38.29%
22400	A/V SUPPLIES/CATALOG	\$9,700.00	\$298.68	\$0.00	\$0.00	\$175.27	\$915.84	\$1,389.79	\$8,310.21	14.33%
22500	CIRCULATION SUPPLIES	\$35,000.00	\$26.34	\$1,007.90	\$4,408.00	\$0.00	\$0.00	\$5,442.24	\$29,557.76	15.55%
22600	LIGHT BULBS	\$7,000.00	\$0.00	\$273.25	\$193.25	\$0.00	\$4,481.85	\$4,948.35	\$2,051.65	70.69%
22800	UNIFORMS	\$1,900.00	\$424.31	\$0.00	\$0.00	\$0.00	\$927.70	\$1,352.01	\$547.99	71.16%

Object	Object Descr	2015 Budget	Jan.	Feb.	Mar.	Apr.	May	2015 YTD Amt	2015 YTD Balance	%YTD Budget
22900	DISPLAY/EXHIBITS	\$8,700.00	\$125.00	\$0.00	\$366.37	\$0.00	\$1,095.80	\$1,587.17	\$7,112.83	18.24%
23000	IS SUPPLIES	\$6,500.00	\$239.60	\$439.22	\$211.95	\$633.46	\$428.62	\$1,952.85	\$4,547.15	30.04%
23100	BUILDING MATERIAL	\$21,000.00	\$597.33	\$594.20	\$2,050.17	\$1,390.62	\$1,136.19	\$5,768.51	\$15,231.49	27.47%
23200	PAINT/PAINTING	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$113.41	\$113.41	\$286.59	28.35%
31100	CONSULTING SERVICES	\$11,000.00	\$530.00	\$0.00	\$183.75	\$880.00	\$0.00	\$1,593.75	\$9,406.25	14.49%
31200	ENGINEERING/ARCHITECT	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
31300	LEGAL SERVICES	\$15,000.00	\$810.00	\$705.00	\$210.00	\$685.00	\$846.82	\$3,256.82	\$11,743.18	21.71%
31400	BUILDING SERVICES	\$34,000.00	\$4,471.80	\$1,755.00	\$6,739.40	\$219.00	\$874.18	\$14,059.38	\$19,940.62	41.35%
31500	MAINTENANCE	\$156,100.00	\$3,460.37	\$2,686.33	\$2,782.70	\$6,345.41	\$2,894.33	\$18,169.14	\$137,930.86	11.64%
31600	COMPUTER SERVICES	\$73,000.00	\$5,148.67	\$5,764.18	\$5,148.67	\$5,148.67	\$5,148.67	\$26,358.86	\$46,641.14	36.11%
31700	ADMIN/ACCOUNTING	\$46,000.00	\$4,763.54	\$3,209.43	\$3,404.93	\$810.34	\$3,953.75	\$16,141.99	\$29,858.01	35.09%
31750	COLLECTION AGENCY	\$21,000.00	\$1,351.45	\$1,351.45	\$1,226.15	\$1,378.30	\$1,414.10	\$6,721.45	\$14,278.55	32.01%
32100	TELEPHONE	\$35,800.00	\$2,021.31	\$1,947.16	\$1,984.43	\$1,940.57	\$1,704.76	\$9,598.23	\$26,201.77	26.81%
32150	CABLE TV SERVICE	\$0.00	\$6.62	\$0.00	\$6.62	\$6.62	\$6.62	\$26.48	-\$26.48	0.00%
32200	POSTAGE	\$24,000.00	\$1,086.37	\$1,549.02	\$1,159.99	\$1,062.74	\$1,044.37	\$5,902.49	\$18,097.51	24.59%
32300	TRAVEL EXPENSE	\$10,000.00	\$0.00	\$1,070.96	\$0.00	\$0.00	\$92.40	\$1,163.36	\$8,836.64	11.63%
32400	PROFESSIONAL MTG/OFF	\$10,000.00	\$60.00	\$225.00	\$0.00	\$0.00	\$0.00	\$285.00	\$9,715.00	2.85%
32500	CONTINUING	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
32600	FREIGHT/DELIVERY	\$1,800.00	\$977.25	\$44.05	\$9.25	\$21.77	\$0.00	\$1,052.32	\$747.68	58.46%
33100	ADVERTISING/PUBLICATI	\$2,600.00	\$0.00	\$0.00	\$221.03	\$302.46	\$15.43	\$538.92	\$2,061.08	20.73%
33200	PRINTING SERVICES	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
33201	ENCUMBERED PRINTING	\$4,082.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,082.79	0.00%
34100	OFFICIAL BOND INS.	\$600.00	\$0.00	\$150.00	\$300.00	\$0.00	\$0.00	\$450.00	\$150.00	75.00%
34200	OTHER INSURANCE	\$69,400.00	\$0.00	\$15,536.00	\$56,149.00	\$0.00	\$0.00	\$71,685.00	-\$2,285.00	103.29%
35100	GAS	\$4,950.00	\$788.93	\$51.56	\$993.14	\$51.30	\$206.42	\$2,091.35	\$2,858.65	42.25%
35200	ELECTRICITY	\$318,400.00	\$23,715.87	\$26,118.24	\$27,574.91	\$19,171.35	\$26,376.08	\$122,956.45	\$195,443.55	38.62%
35300	WATER	\$28,300.00	\$913.11	\$1,129.94	\$1,610.01	\$576.16	\$1,698.66	\$5,927.88	\$22,372.12	20.95%
36100	BUILDING REPAIRS	\$25,000.00	\$1,430.45	\$2,500.00	\$0.00	\$6,845.00	\$0.00	\$10,775.45	\$14,224.55	43.10%
36300	OTHER	\$18,500.00	\$587.10	\$150.00	\$1,199.73	\$0.00	\$149.00	\$2,085.83	\$16,414.17	11.27%
36400	VEHICLE	\$11,500.00	\$114.60	\$1,052.07	\$0.00	\$3,256.00	\$80.00	\$4,502.67	\$6,997.33	39.15%
36500	MATERIALS	\$2,500.00	\$215.62	\$0.00	\$0.00	\$177.92	\$0.00	\$393.54	\$2,106.46	15.74%
37100	REAL ESTATE	\$38,850.00	-\$583.42	-\$353.31	-\$583.56	\$1,732.36	\$877.30	\$1,089.37	\$37,760.63	2.80%
38450	DATABASES	\$173,210.21	\$4,876.78	\$0.00	\$480.00	\$10,000.00	\$44,522.46	\$59,879.24	\$113,330.97	34.57%
38460	E-BOOKS	\$116,029.68	\$2,254.08	\$3,542.48	\$6,651.62	\$2,839.26	\$4,426.82	\$19,714.26	\$96,315.42	16.99%

Object	Object Descr	2015 Budget	Jan.	Feb.	Mar.	Apr.	May	2015 YTD Amt	2015 YTD Balance	%YTD Budget
39100	DUES/INSTITUTIONAL	\$8,200.00	\$4,506.65	\$0.00	\$750.00	\$290.00	\$0.00	\$5,546.65	\$2,653.35	67.64%
39200	INTEREST/TEMPORARY	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
39400	TRANSFER TO LIRF	\$205,000.00	\$0.00	\$34,166.68	\$17,083.33	\$17,083.33	\$17,083.33	\$85,416.67	\$119,583.33	41.67%
39500	EDUCATIONAL/LICENSING	\$4,000.00	\$1,083.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,083.00	\$2,917.00	27.08%
44100	FURNITURE	\$10,000.00	\$0.00	\$0.00	\$1,659.95	\$4,373.82	\$0.00	\$6,033.77	\$3,966.23	60.34%
44300	OTHER EQUIPMENT	\$20,000.00	\$0.00	\$8,100.00	\$599.98	\$500.00	\$0.00	\$9,199.98	\$10,800.02	46.00%
44450	BUILDING RENOVATION	\$4,000.00	\$0.00	\$0.00	\$0.00	\$1,606.95	\$0.00	\$1,606.95	\$2,393.05	40.17%
45100	BOOKS	\$551,699.46	\$70,838.86	\$47,822.29	\$47,299.24	\$47,138.39	\$53,333.12	\$266,431.90	\$285,267.56	48.29%
45200	PERIODICALS/NEWSPAPERS	\$42,678.29	\$710.96	\$1,045.61	\$3,374.99	\$580.46	\$424.99	\$6,137.01	\$36,541.28	14.38%
45300	NONPRINT MATERIALS	\$352,589.36	\$43,213.56	\$25,581.97	\$32,405.64	\$24,157.32	\$28,921.92	\$154,280.41	\$198,308.95	43.76%
		\$8,246,029.92	\$580,072.03	\$610,655.87	\$670,950.47	\$522,200.91	\$782,379.32	\$3,166,258.60	\$5,079,771.32	38.40%

MONROE COUNTY PUBLIC LIBRARY

LIRF Budget & Expenditure Report

January 1, 2015 to May 31, 2015
5 months = 41.7%

Object	Object Descr	2015 Budget	Jan.	Feb.	Mar.	Apr.	May	YTD Amount	2015	2015
									Balance	%YTD Budget
36100	BUILDING REPAIRS	\$100,000.00	\$10,761.25	\$0.00	\$0.00	\$0.00	\$0.00	\$10,761.25	\$89,238.75	10.76%
44300	OTHER EQUIPMENT	\$100,000.00	\$266.37	\$6,377.53	\$0.00	\$5,937.11	\$35.96	\$12,616.97	\$87,383.03	12.62%
44450	BUILDING RENOVATION	\$150,000.00	\$3,997.00	\$0.00	\$23,730.00	\$0.00	\$27,236.00	\$54,963.00	\$95,037.00	36.64%
44600	IS EQUIPMENT	\$0.00	\$649.95	\$26,281.00	\$28,595.74	\$9,023.20	\$271.19	\$64,821.08	-\$64,821.08	0.00%
44650	IS SOFTWARE	\$0.00	\$0.00	\$2,679.92	\$898.00	\$0.00	\$839.92	\$4,417.84	-\$4,417.84	0.00%
		\$350,000.00	\$15,674.57	\$35,338.45	\$53,223.74	\$14,960.31	\$28,383.07	\$147,580.14	\$202,419.86	42.17%

MONROE COUNTY PUBLIC LIBRARY

Debt Service Budget & Expenditures Report

January 1, 2015 to May 31, 2015
5 months = 41.7%

Object Object Descr	2015 Budget	Jan.	Feb.	Mar.	Apr.	May	2015 YTD Amt	2015 YTD Balance	2015 %YTD Budget
37100 REAL ESTATE	\$620,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$620,000.00	0.00%
39200 INTEREST/TEMPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39250 PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39450 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$620,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$620,000.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

Rainy Day Budget & Expenditures Report

January 1, 2015 to May 31, 2015
5 months = 41.7%

Object	Object Descr	2015 Budget	Jan.	Feb.	Mar.	Apr.	May	2015 YTD Amt	2015 YTD Balance	2015 %YTD Budget
31100	CONSULTING SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31200	ENGINEERING/ARCHITECT	\$20,000.00	\$0.00	\$0.00	\$0.00	\$4,663.40	\$0.00	\$4,663.40	\$15,336.60	23.32%
31300	LEGAL SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
36100	BUILDING REPAIRS	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
44100	FURNITURE	\$50,000.00	\$0.00	\$52,870.00	\$0.00	\$0.00	\$0.00	\$52,870.00	-\$2,870.00	105.74%
44300	OTHER EQUIPMENT	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
44450	BUILDING RENOVATION	\$140,000.00	\$94,160.00	\$690.93	\$42,695.60	\$240.00	-\$6,000.00	\$131,786.53	\$8,213.47	94.13%
44600	IS EQUIPMENT	\$0.00	\$0.00	\$16,170.00	\$0.00	\$2,255.80	\$0.00	\$18,425.80	-\$18,425.80	0.00%
		\$400,000.00	\$94,160.00	\$69,730.93	\$42,695.60	\$7,159.20	-\$6,000.00	\$207,745.73	\$192,254.27	51.94%

MONROE COUNTY PUBLIC LIBRARY

Special Revenue Budget & Expenditure Report

January 1, 2015 to May 31,, 2015

5 months = 41.7%

Object	Object Descr	2015 Budget	Jan.	Feb.	Mar.	Apr.	May	YTD Amount	2015 YTD Balance	2015 %YTD Budget
11300	MANAGERS/ASST.	\$63,912.46	\$4,940.44	\$4,940.45	\$4,940.44	\$4,940.44	\$17,586.61	\$37,348.38	\$26,564.08	58.44%
11400	LIBRARIANS, EXPERTS	\$128,658.54	\$9,606.99	\$9,606.96	\$9,616.37	\$9,630.50	\$0.00	\$38,460.82	\$90,197.72	29.89%
11600	ASSISTANTS/PARAPROFESS	\$185,713.17	\$11,819.49	\$10,984.74	\$10,359.87	\$10,876.79	\$0.00	\$44,040.89	\$141,672.28	23.71%
11800	TEMPORAY STAFF	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
12100	FICA/EMPLOYER	\$23,453.61	\$1,565.05	\$1,523.86	\$1,480.78	\$1,511.70	\$2,500.57	\$8,581.96	\$14,871.65	36.59%
12300	PERF/EMPLOYER	\$32,881.40	\$2,068.10	\$2,076.32	\$2,083.49	\$2,094.64	\$2,079.24	\$10,401.79	\$22,479.61	31.63%
12350	PERF/EMPLOYEE CONTRIB.	\$8,807.52	\$553.95	\$556.16	\$558.07	\$561.06	\$556.93	\$2,786.17	\$6,021.35	31.63%
12400	INS/EMPLOYER	\$78,141.22	\$5,669.80	\$3,282.00	\$5,534.54	\$249.72	\$4,251.99	\$18,988.05	\$59,153.17	24.30%
12500	MEDICARE/EMPLOYER	\$5,485.12	\$366.02	\$356.38	\$346.32	\$353.55	\$584.81	\$2,007.08	\$3,478.04	36.59%
12800	PRODUCTION ASSISTANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,703.83	\$15,703.83	-\$15,703.83	0.00%
12900	INFORMATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,526.48	\$4,526.48	-\$4,526.48	0.00%
13100	WORK STUDY	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
13200	TECHNICIANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,234.50	\$4,234.50	-\$4,234.50	0.00%
21200	STATIONERY/BUS. CARDS	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
21300	OFFICE SUPPLIES	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
21400	DUPLICATING	\$500.00	\$0.00	\$0.00	\$0.00	\$149.92	\$0.00	\$149.92	\$350.08	29.98%
22200	FUEL/OIL/LUBRICANTS	\$1,000.00	\$0.00	\$20.11	\$24.95	\$0.00	\$22.55	\$67.61	\$932.39	6.76%
22700	VIDEO TAPE/MEDIA	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.00%
23000	IS SUPPLIES	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0.00%
23500	VIDEO MATERIALS/CATS	\$10,000.00	\$0.00	\$200.16	\$0.00	\$186.56	\$0.00	\$386.72	\$9,613.28	3.87%
31100	CONSULTING SERVICES	\$10,000.00	\$198.00	\$0.00	\$225.00	\$222.00	\$0.00	\$645.00	\$9,355.00	6.45%
31300	LEGAL SERVICES	\$750.00	\$0.00	\$0.00	\$0.00	\$94.47	\$14.31	\$108.78	\$641.22	14.50%
31500	MAINTENANCE	\$250.00	\$0.00	\$39.92	\$39.92	\$39.84	\$39.98	\$159.66	\$90.34	63.86%
31600	COMPUTER SERVICES	\$700.00	\$51.92	\$0.00	\$0.00	\$0.00	\$0.00	\$51.92	\$648.08	7.42%
31650	DIGITIZATION SERVICES	\$22,000.00	\$765.00	\$0.00	\$0.00	\$0.00	\$0.00	\$765.00	\$21,235.00	3.48%
31700	ADMIN/ACCOUNTING	\$100.00	\$9.85	\$2.09	\$7.60	\$3.34	\$19.31	\$42.19	\$57.81	42.19%
32100	TELEPHONE	\$3,700.00	\$155.42	\$0.00	\$246.00	\$140.20	\$0.00	\$541.62	\$3,158.38	14.64%
32150	CABLE TV SERVICE	\$150.00	\$15.46	\$15.46	\$15.46	\$0.00	\$15.46	\$61.84	\$88.16	41.23%
32200	POSTAGE	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
32300	TRAVEL EXPENSE	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
32400	PROFESSIONAL MTG/OFF	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
32600	FREIGHT/DELIVERY	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
36300	OTHER EQUIP/FURNITURE	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0.00%
37100	REAL ESTATE	\$4,000.00	-\$72.40	-\$72.40	-\$72.40	-\$72.40	-\$104.36	-\$393.96	\$4,393.96	-9.85%
39100	DUES/INSTITUTIONAL	\$2,000.00	\$516.00	\$0.00	\$1,200.00	\$0.00	\$250.00	\$1,966.00	\$34.00	98.30%
39500	EDUCATIONAL/LICENSING	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
39600	COMMUNITY NEWS	\$10,000.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$5,000.00	\$5,000.00	50.00%
44100	FURNITURE	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
44700	EQUIPMENT - CATS	\$45,000.00	-\$59.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$59.00	\$45,059.00	-0.13%
		\$675,103.04	\$40,670.09	\$33,532.21	\$36,606.41	\$33,482.33	\$52,282.21	\$196,573.25	\$478,529.79	29.12%

MONROE COUNTY PUBLIC LIBRARY

Gen. Obligation Bond Budget & Expenditure

January 1, 2015 to May 31, 2015

5 months = 41.7%

Object	Object Descr	2015						2015	2015	
		Budget	Jan.	Feb.	Mar.	Apr.	May	YTD Amount	YTD Balance	%YTD Budget
31700	ADMIN/ACCOUNTING	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	-\$250.00	0.00%
44100	FURNITURE	\$100,000.00	\$19,405.20	\$54,378.52	\$0.00	\$0.00	\$13,803.63	\$87,587.35	\$12,412.65	87.59%
44300	OTHER EQUIPMENT	\$0.00	\$0.00	\$445.00	\$0.00	\$0.00	\$0.00	\$445.00	-\$445.00	0.00%
44450	BUILDING	\$100,000.00	\$20,000.00	\$30,217.10	\$0.00	\$0.00	\$6,000.00	\$56,217.10	\$43,782.90	56.22%
44600	IS EQUIPMENT	\$106,990.00	\$799.80	\$12,210.30	\$5,067.60	\$2,674.98	\$735.09	\$21,487.77	\$85,502.23	20.08%
44650	IS SOFTWARE	\$0.00	\$0.00	\$3,298.68	\$144.00	\$125.00	\$392.00	\$3,959.68	-\$3,959.68	0.00%
44700	EQUIPMENT - CATS	\$65,306.00	\$0.00	\$0.00	\$0.00	\$5,015.11	\$0.00	\$5,015.11	\$60,290.89	7.68%
44750	SOFTWARE - CATS	\$0.00	\$0.00	\$1,398.00	\$3,058.92	\$0.00	\$0.00	\$4,456.92	-\$4,456.92	0.00%
		\$372,296.00	\$40,455.00	\$101,947.60	\$8,270.52	\$7,815.09	\$20,930.72	\$179,418.93	\$192,877.07	48.19%

MONROE COUNTY PUBLIC LIBRARY

Expenditure Summary compared to last year
2015 compared to 2014: Period Ending May

Fund	Fund Descr	2015 Budget	May 2015 Amt	2015 YTD Amt	2014 Budget	May 2014 Amt	2014 YTD Amt	%Last YR YTD Diff
001	OPERATING	\$8,246,029.92	\$782,379.32	\$3,166,258.60	\$8,011,683.99	\$670,765.21	\$3,044,809.21	3.99%
002	JAIL	\$0.00	\$1,140.47	\$1,140.47	\$0.00	\$480.25	\$1,669.92	-31.71%
003	CLEARING	\$0.00	\$47.24	\$14,405.96	\$0.00	\$8,041.38	\$8,137.95	77.02%
004	GIFT UNRESTRICTED	\$0.00	\$0.00	\$4,973.96	\$0.00	\$25.40	\$2,151.62	131.17%
005	PLAC	\$0.00	\$0.00	\$5,140.00	\$0.00	\$0.00	\$5,750.00	-10.61%
006	RETIREEES	\$0.00	\$212.79	\$1,831.69	\$0.00	\$0.00	\$1,149.72	59.32%
007	LIRF	\$350,000.00	\$28,383.07	\$147,580.14	\$366,000.00	\$0.00	\$15,245.00	868.06%
008	DEBT SERVICE	\$620,000.00	\$0.00	\$0.00	\$607,768.00	\$0.00	\$0.00	0.00%
009	RAINY DAY	\$400,000.00	-\$6,000.00	\$207,745.73	\$400,000.00	\$0.00	\$23,657.66	778.13%
010	PAYROLL	\$0.00	\$491,196.12	\$1,817,025.08	\$0.00	\$470,842.80	\$1,810,667.08	0.35%
011	INVESTMENT-GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
016	GIFT-RESTRICED	\$0.00	\$6,523.80	\$37,663.05	\$0.00	\$17,430.66	\$35,340.83	6.57%
017	LEVY EXCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018	IN KIND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
019	GIFT-FOUNDATION	\$0.00	\$10,634.24	\$30,212.13	\$0.00	\$6,083.69	\$33,508.06	-9.84%
020	SPECIAL REVENUE	\$675,103.04	\$52,282.21	\$196,573.25	\$664,141.32	\$56,028.50	\$246,354.44	-20.21%
021	CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$418,856.68	-100.00%
022	GATES HARDWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
023	LSTA-CIVIL WAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
024	FINRA GRANT	\$0.00	\$0.00	\$385.94	\$0.00	\$0.00	\$0.00	0.00%
025	LSTA-SMITHVILLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
026	G O BOND	\$372,296.00	\$20,930.72	\$179,418.93	\$125,000.00	\$402,785.53	\$577,020.38	-68.91%
027	COMMUNITY FDTN	\$0.00	\$1,350.00	\$4,950.00	\$27,485.00	\$2,596.33	\$9,216.01	-46.29%
028	FINRA 2014	\$0.00	\$5,351.11	\$14,853.54	\$0.00	\$0.00	\$0.00	0.00%
029	GO BOND 2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$10,663,428.96	\$1,394,431.09	\$5,830,158.47	\$10,202,078.31	\$1,635,079.75	\$6,233,534.56	-6.47%

MONROE COUNTY PUBLIC LIBRARY

Revenue Totals Budget Forms (all funds)

Source Descr	2015 YTD Budget	Jan	Feb	Mar	April	May	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
Fund 001 OPERATING									
PROPERTY	\$5,510,398.00	\$113,618.93	\$0.00	\$0.00	\$0.00	\$0.00	\$113,618.93	\$5,396,779.07	39.93%
INTANGIBLES TAX	\$17,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,000.00	0.00%
LICENSE EXCISE TAX	\$265,000.00	\$9,392.24	\$0.00	\$0.00	\$0.00	\$0.00	\$9,392.24	\$255,607.76	3.54%
COUNTY OPTION	\$1,968,000.00	\$164,036.08	\$164,036.08	\$164,036.08	\$164,036.08	\$164,036.08	\$820,180.40	\$1,147,819.60	41.68%
COMMERCIAL	\$45,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,667.11	\$24,667.11	\$20,332.89	54.82%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELL COPIERS/PRINTERS	\$0.00	\$500.08	\$422.91	\$434.51	\$687.04	\$402.35	\$2,446.89	-\$2,446.89	0.00%
LOST/DAMAGED	\$0.00	\$1,469.54	\$2,456.82	\$2,166.51	\$1,671.46	\$1,151.33	\$8,915.66	-\$8,915.66	0.00%
FINES	\$160,000.00	\$11,971.31	\$13,112.32	\$13,226.72	\$11,740.37	\$11,689.39	\$61,740.11	\$98,259.89	40.34%
COLLECTION AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BLGTN COPIERS &	\$12,500.00	\$1,796.15	\$704.55	\$807.15	\$1,270.65	\$1,609.61	\$6,188.11	\$6,311.89	49.57%
MISCELLANEOUS	\$0.00	\$141.12	\$97.18	\$124.02	\$539.89	\$0.00	\$902.21	-\$902.21	0.00%
PUBLIC LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MEETING ROOM FEES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
GARNISHMENT FEES	\$0.00	\$5.52	\$5.52	\$5.52	\$5.52	\$8.28	\$30.36	-\$30.36	0.00%
E-RATE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PLAC DISTRIBUTION	\$12,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,500.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STATE DISTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
READER PRINTER	\$0.00	\$28.35	\$13.40	\$19.15	\$20.87	\$70.28	\$152.05	-\$152.05	0.00%
OBITS	\$0.00	\$18.00	\$371.00	\$514.00	\$213.99	\$192.00	\$1,308.99	-\$1,308.99	0.00%
COIN TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$6,000.00	\$1,370.11	\$1,108.93	\$1,043.13	\$886.53	\$839.85	\$5,248.55	\$751.45	87.48%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INVESTMENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$85.15	\$791.50	\$876.65	-\$876.65	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$1,725.00	\$1,800.00	-\$1,800.00	0.00%
LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 001 OPERATING	\$7,997,398.00	\$304,347.43	\$182,328.71	\$182,376.79	\$181,232.55	\$207,182.78	\$1,057,468.26	\$6,939,929.74	39.35%
Fund 002 JAIL									
RECEIPTS	\$0.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 002 JAIL	\$0.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 003 CLEARING									
CONFERENCE/RECEIPT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
YMCA RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF CC RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2015 YTD Budget	Jan	Feb	Mar	April	May	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
MCPLF RECEIPTS	\$0.00	\$0.00	\$575.40	\$0.00	\$0.00	\$0.00	\$575.40	-\$575.40	0.00%
ILL FINES/FEES	\$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00	-\$20.00	0.00%
REIMBURSEMENT/CLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/COBRA	\$0.00	\$615.19	\$0.00	\$0.00	\$1,026.56	\$0.00	\$1,641.75	-\$1,641.75	0.00%
FEMA/CLEARING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/CLAIMS-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 003 CLEARING	\$0.00	\$635.19	\$575.40	\$0.00	\$1,026.56	\$0.00	\$2,237.15	-\$2,237.15	0.00%
Fund 004 GIFT UNRESTRICTED									
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNRESTRICTED GIFT	\$0.00	\$1,172.96	\$116.25	\$238.80	\$109.79	\$350.42	\$1,988.22	-\$1,988.22	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT	\$0.00	\$1,172.96	\$116.25	\$238.80	\$109.79	\$350.42	\$1,988.22	-\$1,988.22	0.00%
Fund 005 PLAC									
PUBLIC LIBRARY	\$0.00	\$675.00	\$715.00	\$1,300.00	\$650.00	\$585.00	\$3,925.00	-\$3,925.00	0.00%
Fund 005 PLAC	\$0.00	\$675.00	\$715.00	\$1,300.00	\$650.00	\$585.00	\$3,925.00	-\$3,925.00	0.00%
Fund 006 RETIREES									
RETIREES INSURANCE	\$0.00	\$597.72	\$210.88	\$421.76	\$0.00	\$210.88	\$1,441.24	-\$1,441.24	0.00%
Fund 006 RETIREES	\$0.00	\$597.72	\$210.88	\$421.76	\$0.00	\$210.88	\$1,441.24	-\$1,441.24	0.00%
Fund 007 LIRF									
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIRF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$205,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$205,000.00	0.00%
RENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 007 LIRF	\$205,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$205,000.00	332.93%
Fund 008 DEBT SERVICE									
PROPERTY	\$580,000.00	\$12,909.03	\$0.00	\$0.00	\$0.00	\$0.00	\$12,909.03	\$567,090.97	34.04%
INTANGIBLES TAX	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
LICENSE EXCISE TAX	\$30,000.00	\$1,061.14	\$0.00	\$0.00	\$0.00	\$0.00	\$1,061.14	\$28,938.86	3.54%
COMMERCIAL	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,167.89	\$2,167.89	\$2,832.11	43.36%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 008 DEBT	\$617,000.00	\$13,970.17	\$0.00	\$0.00	\$0.00	\$2,167.89	\$16,138.06	\$600,861.94	32.52%
Fund 009 RAINY DAY									
COUNTY OPTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2015 YTD Budget	Jan	Feb	Mar	April	May	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 009 RAINY DAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 010 PAYROLL									
GROSS PAYROLL	\$0.00	\$324,508.23	\$348,230.18	\$328,904.28	\$323,665.41	\$497,802.46	\$1,823,110.56	-\$1,823,110.56	0.00%
Fund 010 PAYROLL	\$0.00	\$324,508.23	\$348,230.18	\$328,904.28	\$323,665.41	\$497,802.46	\$1,823,110.56	-\$1,823,110.56	0.00%
Fund 013 PETTY CASH									
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 013 PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE									
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-RESTRICED									
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$12,488.67	\$9,630.28	\$22,118.95	-\$22,118.95	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$370.00	\$480.00	\$545.00	\$2,657.00	\$7,017.32	\$11,069.32	-\$11,069.32	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-	\$0.00	\$370.00	\$480.00	\$545.00	\$15,145.67	\$16,647.60	\$33,188.27	-\$33,188.27	0.00%
Fund 019 GIFT-FOUNDATION									
MISCELLANEOUS	\$0.00	\$26.68	\$0.00	\$0.00	\$9.16	\$0.00	\$35.84	-\$35.84	0.00%
RESTRICED GIFT	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$30,000.00	-\$30,000.00	0.00%
Fund 019 GIFT-	\$0.00	\$26.68	\$15,000.00	\$0.00	\$9.16	\$15,000.00	\$30,035.84	-\$30,035.84	0.00%
Fund 020 SPECIAL REVENUE									
MISCELLANEOUS	\$0.00	\$340.00	\$36.55	\$210.00	\$120.00	\$660.00	\$1,366.55	-\$1,366.55	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$59,826.25	\$104,627.50	\$0.00	\$104,627.50	\$269,081.25	-\$269,081.25	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$59,826.25	\$59,826.25	-\$59,826.25	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$3,624.25	\$0.00	\$0.00	\$3,624.25	-\$3,624.25	0.00%
CONTRACT-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 020 SPECIAL	\$0.00	\$340.00	\$59,862.80	\$108,461.75	\$120.00	\$165,113.75	\$333,898.30	-\$333,898.30	0.00%
Fund 021 CAPITAL PROJECTS									
PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTANGIBLES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LICENSE EXCISE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COMMERCIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 021 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT									
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2015 YTD Budget	Jan	Feb	Mar	April	May	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
Fund 026 G O BOND									
BOND SALE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027 COMMUNITY FDTN GRANT									
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027 COMMUNITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014									
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$385.94	\$0.00	\$0.00	\$0.00	\$0.00	\$385.94	-\$385.94	0.00%
Fund 028 FINRA 2014	\$0.00	\$385.94	\$0.00	\$0.00	\$0.00	\$0.00	\$385.94	-\$385.94	0.00%
	\$8,819,398.00	\$647,029.32	\$607,519.22	\$628,248.38	\$521,959.14	\$905,060.78	\$3,309,816.84	\$5,509,581.16	71.06%

MONROE COUNTY PUBLIC LIBRARY

Cash Balances by fund
Current Period: May 2015

FUND Descr	05/01/15	MTD Debit	MTD Credit	05/31/15	Bal Sht Descr
OPERATING	\$3,280.43	\$8,902.12	\$0.00	\$12,182.55	ONB/MONROE BANK CHECKING
OPERATING	\$4,756.33	\$8,190.64	\$0.00	\$12,946.97	GERMAN AMER./UNITED COMMERCE
OPERATING	-\$345,545.62	\$691,164.75	\$768,001.42	-\$422,382.29	MAINSOURCE CHECKING
OPERATING	\$670,114.79	\$839.20	\$500,000.00	\$170,953.99	MAINSOURCE SAVINGS
OPERATING	\$85.15	\$791.50	\$0.00	\$876.65	INVESTMENT CD s
Fund 001 OPERATING	\$332,691.08	\$709,888.21	\$1,268,001.42	-\$225,422.13	
JAIL	\$6,000.00	\$0.00	\$1,140.47	\$4,859.53	MAINSOURCE CHECKING
Fund 002 JAIL	\$6,000.00	\$0.00	\$1,140.47	\$4,859.53	
CLEARING	\$979.32	\$0.00	\$47.24	\$932.08	MAINSOURCE CHECKING
Fund 003 CLEARING	\$979.32	\$0.00	\$47.24	\$932.08	
GIFT UNRESTRICTED	\$44.65	\$347.17	\$0.00	\$391.82	ONB/MONROE BANK CHECKING
GIFT UNRESTRICTED	\$2.00	\$2.00	\$0.00	\$4.00	GERMAN AMER./UNITED COMMERCE
GIFT UNRESTRICTED	\$7,735.57	\$1.25	\$0.00	\$7,736.82	MAINSOURCE CHECKING
Fund 004 GIFT UNRESTRICTED	\$7,782.22	\$350.42	\$0.00	\$8,132.64	
PLAC	\$195.00	\$1.25	\$0.00	\$196.25	ONB/MONROE BANK CHECKING
PLAC	\$260.00	\$585.00	\$0.00	\$845.00	GERMAN AMER./UNITED COMMERCE
PLAC	\$195.00	\$0.00	\$1.25	\$193.75	MAINSOURCE CHECKING
Fund 005 PLAC	\$650.00	\$586.25	\$1.25	\$1,235.00	
RETIREEES	-\$7.64	\$210.88	\$212.79	-\$9.55	MAINSOURCE CHECKING
Fund 006 RETIREEES	-\$7.64	\$210.88	\$212.79	-\$9.55	
LIRF	\$104,299.43	\$0.00	\$28,383.07	\$75,916.36	MAINSOURCE CHECKING
LIRF	\$633,319.95	\$0.00	\$0.00	\$633,319.95	MAINSOURCE SAVINGS
LIRF	\$400,000.00	\$0.00	\$0.00	\$400,000.00	INVESTMENT CD s
Fund 007 LIRF	\$1,137,619.38	\$0.00	\$28,383.07	\$1,109,236.31	
DEBT SERVICE	\$13,970.17	\$2,167.89	\$0.00	\$16,138.06	MAINSOURCE CHECKING
DEBT SERVICE	\$89,094.89	\$0.00	\$0.00	\$89,094.89	MAINSOURCE SAVINGS
Fund 008 DEBT SERVICE	\$103,065.06	\$2,167.89	\$0.00	\$105,232.95	
RAINY DAY	\$82,184.07	\$6,000.00	\$0.00	\$88,184.07	MAINSOURCE CHECKING
RAINY DAY	\$946,102.37	\$0.00	\$0.00	\$946,102.37	MAINSOURCE SAVINGS
Fund 009 RAINY DAY	\$1,028,286.44	\$6,000.00	\$0.00	\$1,034,286.44	
PAYROLL	\$10,471.66	\$497,854.16	\$491,247.82	\$17,078.00	MAINSOURCE CHECKING
Fund 010 PAYROLL	\$10,471.66	\$497,854.16	\$491,247.82	\$17,078.00	
GIFT-RESTRICED	\$360.00	\$16,647.60	\$0.00	\$17,007.60	ONB/MONROE BANK CHECKING
GIFT-RESTRICED	\$37,877.86	\$0.00	\$6,523.80	\$31,354.06	MAINSOURCE CHECKING
GIFT-RESTRICED	\$50,000.00	\$0.00	\$0.00	\$50,000.00	MAINSOURCE SAVINGS
Fund 016 GIFT-RESTRICED	\$88,237.86	\$16,647.60	\$6,523.80	\$98,361.66	
LEVY EXCESS	\$1,168.74	\$0.00	\$0.00	\$1,168.74	MAINSOURCE CHECKING
Fund 017 LEVY EXCESS	\$1,168.74	\$0.00	\$0.00	\$1,168.74	
GIFT-FOUNDATION	\$26,970.00	\$15,000.00	\$10,634.24	\$31,335.76	MAINSOURCE CHECKING
Fund 019 GIFT-FOUNDATION	\$26,970.00	\$15,000.00	\$10,634.24	\$31,335.76	
SPECIAL REVENUE	\$53.47	\$660.00	\$19.31	\$694.16	GERMAN AMER./UNITED COMMERCE
SPECIAL REVENUE	\$138,539.12	\$164,575.05	\$52,384.20	\$250,729.97	MAINSOURCE CHECKING
SPECIAL REVENUE	\$230,000.00	\$0.00	\$0.00	\$230,000.00	MAINSOURCE SAVINGS
SPECIAL REVENUE	-\$17,839.00	\$0.00	\$0.00	-\$17,839.00	MONEY TRANSFERS
Fund 020 SPECIAL REVENUE	\$350,753.59	\$165,235.05	\$52,403.51	\$463,585.13	
G O BOND	\$193,751.30	\$0.00	\$20,930.72	\$172,820.58	MAINSOURCE CHECKING
G O BOND	\$17,839.00	\$0.00	\$0.00	\$17,839.00	MONEY TRANSFERS

FUND Descr	05/01/15	MTD Debit	MTD Credit	05/31/15	Bal Sht Descr
Fund 026 G O BOND	\$211,590.30	\$0.00	\$20,930.72	\$190,659.58	
COMMUNITY FDTN GRANT	\$4,108.95	\$0.00	\$1,350.00	\$2,758.95	MAINSOURCE CHECKING
Fund 027 COMMUNITY FDTN GRANT	\$4,108.95	\$0.00	\$1,350.00	\$2,758.95	
FINRA 2014	\$22,372.84	\$0.00	\$5,351.11	\$17,021.73	MAINSOURCE CHECKING
Fund 028 FINRA 2014	\$22,372.84	\$0.00	\$5,351.11	\$17,021.73	
GO BOND 2016	-\$32.45	\$0.00	\$0.00	-\$32.45	MAINSOURCE CHECKING
Fund 029 GO BOND 2016	-\$32.45	\$0.00	\$0.00	-\$32.45	
	\$3,332,707.35	\$1,413,940.46	\$1,886,227.44	\$2,860,420.37	

MONROE COUNTY PUBLIC LIBRARY

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***Check Reconciliation©
ONB MONROE CHECKING
06300 ONB/MONROE
May 2015**

Account Summary

Beginning Balance	5/1/2015	\$3,880.08
+ Receipts/Deposits		\$25,898.14
- Payments (Checks and		\$0.00
Ending Balance as	5/31/2015	\$29,778.22

Check Book

Active	G 001-06300	OPERATING	\$12,182.55
Active	G 002-06300	JAIL	\$0.00
Active	G 003-06300	CLEARING	\$0.00
Active	G 004-06300	GIFT UNRESTRICTED	\$391.82
Active	G 005-06300	PLAC	\$196.25
Active	G 006-06300	RETIRES	\$0.00
Active	G 007-06300	LIRF	\$0.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$17,007.60
Active	G 019-06300	GIFT-FOUNDATION	\$0.00
Active	G 020-06300	SPECIAL REVENUE	\$0.00
Active	G 024-06300	FINRA GRANT	\$0.00
Active	G 027-06300	COMMUNITY FDTN	\$0.00
		Cash	\$29,778.22
	Beginng Balance		\$3,880.08
	+ Total Deposits		\$25,898.14
	- Checks Written		\$0.00
	Check Book		\$29,778.22
	Difference		\$0.00

MONROE COUNTY PUBLIC LIBRARY

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***Check Reconciliation©**
GERMAN-AMER/UNITED C
06400 GER AME/UC
May 2015

Account Summary

Beginning Balance	5/1/2015	\$5,071.80
+ Receipts/Deposits		\$9,418.33
- Payments (Checks and		\$0.00
Ending Balance as	5/31/2015	\$14,490.13

Check Book

Active	G 001-06400	OPERATING	\$12,946.97
Active	G 003-06400	CLEARING	\$0.00
Active	G 004-06400	GIFT UNRESTRICTED	\$4.00
Active	G 005-06400	PLAC	\$845.00
Active	G 016-06400	GIFT-RESTRICED	\$0.00
Active	G 020-06400	SPECIAL REVENUE	\$694.16
		Cash	\$14,490.13
	Beginng Balance	\$5,071.80	
	+ Total Deposits	\$9,418.33	
	- Checks Written	\$0.00	
	Check Book	\$14,490.13	
	Difference	\$0.00	

MONROE COUNTY PUBLIC LIBRARY

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***Check Reconciliation©**
MAINSOURCE CHECKING
06600 MAINSO CKG
May 2015

Account Summary

Beginning Balance	5/1/2015	\$180,259.42
+ Receipts/Deposits		\$870,632.98
- Payments (Checks and		\$894,040.02
Ending Balance as	5/31/2015	\$325,651.28

Check Book

Active	G 001-06600	OPERATING	-\$422,382.29
Active	G 002-06600	JAIL	\$4,859.53
Active	G 003-06600	CLEARING	\$932.08
Active	G 004-06600	GIFT UNRESTRICTED	\$7,736.82
Active	G 005-06600	PLAC	\$193.75
Active	G 006-06600	RETIREES	-\$9.55
Active	G 007-06600	LIRF	\$75,916.36
Active	G 008-06600	DEBT SERVICE	\$16,138.06
Active	G 009-06600	RAINY DAY	\$88,184.07
Active	G 010-06600	PAYROLL	\$17,078.00
Active	G 016-06600	GIFT-RESTRICED	\$31,354.06
Active	G 017-06600	LEVY EXCESS	\$1,168.74
Active	G 019-06600	GIFT-FOUNDATION	\$31,335.76
Active	G 020-06600	SPECIAL REVENUE	\$250,729.97
Active	G 024-06600	FINRA GRANT	\$0.00
Active	G 026-06600	G O BOND	\$172,820.58
Active	G 027-06600	COMMUNITY FDTN	\$2,758.95
Active	G 028-06600	FINRA 2014	\$17,021.73
Active	G 029-06600	GO BOND 2016	-\$32.45
		Cash	\$295,804.17

Beginng Balance	\$180,259.42
+ Total Deposits	\$870,632.98
- Checks Written	\$923,887.13

Check Book	\$127,005.27
O/S Checks	\$29,847.11
5/1/15 Payroll cleared 4/30/15	\$168,798.90

MONROE COUNTY PUBLIC LIBRARY

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MAINSOURCE SAVINGS

06610 MAINSO SAV

May 2015

Account Summary

Beginning Balance	5/1/2015	\$2,618,632.00
+ Receipts/Deposits		\$839.20
- Payments (Checks and		\$500,000.00
Ending Balance as	5/31/2015	\$2,119,471.20

Check Book

Active	G 001-06610	OPERATING	\$170,953.99
Active	G 002-06610	JAIL	\$0.00
Active	G 003-06610	CLEARING	\$0.00
Active	G 004-06610	GIFT UNRESTRICTED	\$0.00
Active	G 005-06610	PLAC	\$0.00
Active	G 006-06610	RETIREES	\$0.00
Active	G 007-06610	LIRF	\$633,319.95
Active	G 008-06610	DEBT SERVICE	\$89,094.89
Active	G 009-06610	RAINY DAY	\$946,102.37
Active	G 010-06610	PAYROLL	\$0.00
Active	G 016-06610	GIFT-RESTRICED	\$50,000.00
Active	G 019-06610	GIFT-FOUNDATION	\$0.00
Active	G 020-06610	SPECIAL REVENUE	\$230,000.00
Active	G 024-06610	FINRA GRANT	\$0.00
Active	G 026-06610	G O BOND	\$0.00
Active	G 027-06610	COMMUNITY FDTN	\$0.00
Active	G 028-06610	FINRA 2014	\$0.00
Active	G 029-06610	GO BOND 2016	\$0.00
		Cash	\$2,119,471.20
	Beginng Balance	\$2,618,632.00	
	+ Total Deposits	\$839.20	
	- Checks Written	\$500,000.00	
	Check Book	\$2,119,471.20	
	Difference	\$0.00	

TO: Monroe County Public Library – Board of Trustees
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager
RE: Personnel Report
DATE: June 17, 2015

Beginning Employment

- Julie Frye, Community Engagement, Assistant Manager - Programming, Pay Grade 9, 37.5 hours per week effective July, 13 2015.

Ending Employment

- Laura Ciancone, Access & Content, Materials Handler, Pay Grade 1, 15-18 hours per week effective May 30, 2015.

Job Changes

None

Active Library Employees
As of 05-15-2015

Operating Funds

	<i>Operating Funds</i>	<i>First Name</i>	<i>Last Name</i>
1	AC Services Operating	Maxwell	Bloodworth
2	AC Services Operating	Mark	Carpenter
3	AC Services Operating	Laura	Ciancone
4	AC Services Operating	Craig	Clark
5	AC Services Operating	Tahnee	Cooke
6	AC Services Operating	Edwin	Czerniakowski
7	AC Services Operating	Alexander	Doane
8	AC Services Operating	Andrew	Fak
9	AC Services Operating	Logan	Farlee
10	AC Services Operating	Cynthia	Garrison
11	AC Services Operating	Mary	Heaps
12	AC Services Operating	Logan	Holmes
13	AC Services Operating	Emily	Jenkins
14	AC Services Operating	Lillian	Jenness
15	AC Services Operating	Elizabeth	Kubisch
16	AC Services Operating	Michelle	Meyers
17	AC Services Operating	Irena	Micajkova Otten
18	AC Services Operating	Luke	Mitchell
19	AC Services Operating	Juliann	Nelson
20	AC Services Operating	Elizabeth	Nethery
21	AC Services Operating	Dhruti	Patel
22	AC Services Operating	Brigid	Phillips
23	AC Services Operating	Elizabeth	Polley
24	AC Services Operating	Chrystal	Price
25	AC Services Operating	Emily	Purcell
26	AC Services Operating	Karen	Smith
27	AC Services Operating	Ruben	Solis Cerrillo
28	AC Services Operating	Mary	Stalcup
29	AC Services Operating	Alicia	Thomas
30	AC Services Operating	Erin	van Wesenbeeck
31	AC Services Operating	Jonah	Wilson
32	CS Special/Asst/Para Oper	Audra	Artzberger
33	CA Technician Oper	Katrina	Blair
34	CS Special/Asst/Para Oper	Brianna	Bush
35	CS Special/Asst/Para Oper	Marion	Clark
36	CS Special/Asst/Para Oper	Rachel	Clausman
37	CS Special/Asst/Para Oper	William	Ellis
38	CS Special/Asst/Para Oper	Edwin	Fallwell
39	CS Special/Asst/Para Oper	Elizabeth	French
40	BS Security/Protect Operating	Ross	Jackson
41	CS Special/Asst/Para Oper	Jack	Kovaleski
42	CS Special/Asst/Para Oper	Amber	Mestre
43	BL Service/Maintenance Oper	Clare	Miller
44	CS Special/Asst/Para Oper	Daniel	Mounlio
45	IT Technicians Operating	Cody	Mullis
46	CS Special/Asst/Para Oper	Ann	Segraves
47	CS Special/Asst/Para Oper	Jessica	Shurr
48	BS Security/Protect Operating	James	Sims

Active Library Employees
As of 05-15-2015

49	CM Support Operating	William	Weaver
50	CS Special/Asst/Para Oper	Kristina	Wiltsee
51	AC Services Operating	Trae	Carroll
52	AC Services Operating	Kenneth	Carter
53	CS Special/Asst/Para Oper	Lark	Farlee
54	CA Technician Special Oper	Andrew	Funkhouser
55	AC Services Operating	Evan	Gornik
56	CS Special/Asst/Para Oper	Amy	Hamilton
57	AC Services Operating	Samuel	Hine
58	CS Special/Asst/Para Oper	Ian	Hoagland
59	CS Special/Asst/Para Oper	Daniel	Hosler
60	CS Special/Asst/Para Oper	Amanda	Johnson
61	EG Librarians, Experts Oper	Christina	Jones
62	CS Special/Asst/Para Oper	Audra	Loudenbarger
63	EG Librarians, Experts Oper	Doris	Lynch
64	AC Services Operating	Lucas	Porter
65	BL Service/Maintenance Oper	David	Simpson
66	AC Services Operating	Christine	Sneed
67	AC Services Operating	Timothy	Thompson
68	BL Service/Maintenance Oper	Cherryl	Tincher
69	CS Special/Asst/Para Oper	Tracy	Lenn
70	CM Special/Asst/Para Oper	Erin	Tobey
71	EG Librarians, Experts Oper	Ellen	Arnholter
72	SA Manager/Asst/Strat Oper	Steven	Backs
73	IT Manager/Asst/Strat Oper	Ned	Baugh
74	BL Service/Maintenance Oper	Terri	Bell
75	CS Special/Asst/Para Oper	Amy	Bruce
76	CS Special/Asst/Para Oper	Michael	Campbell
77	CS Special/Asst/Para Oper	Keith	Carter
78	SC Manager/Asst/Strat Oper	Lisa	Champelli
79	BL Manager/Asst/Strat Oper	Jeremiah	Chandler
80	CS Special/Asst/Para Oper	Jared	Cheek
81	CS Special/Asst/Para Oper	Burl	Cooper
82	AC Librarians, Experts Oper	D'Arcy	Danielson
83	EG Librarians, Experts Oper	Luann	Dillon
84	CS Special/Asst/Para Oper	Aubrey	Dunnuck
85	AC Specialist/Asst/Para Oper	Susan	Fallwell
86	EG Librarians, Experts Oper	Mary	Frasier
87	EG Librarians, Experts Oper	Christine	Friesel
88	EG Librarians, Experts Oper	Rebecca	Fyolek
89	BS Security/Protect Operating	Dana	Geldhof
90	CS Special/Asst/Para Oper	Joshua	Gesten
91	EG Librarians, Experts Oper	Penelope	Gillie
92	EG Librarians, Experts Oper	James	Gossman
93	AD Specialist/Asst/Para Oper	Marla	Gray
94	EG Librarians, Experts Oper	Elizabeth	Gray
95	CM Librarians, Experts Oper	Paula	Gray-Overtoom
96	AC Librarians, Experts Oper	Cheryl	Green
97	BL Service/Maintenance Oper	Ronald	Greene
98	CS Special/Asst/Para Oper	Shawn	Henline

Active Library Employees
As of 05-15-2015

99	CM Manager/Asst/Strat Oper	Michael	Hoerger
100	CS Special/Asst/Para Oper	Jennifer	Hoffman
101	EG Librarians, Experts Oper	Stephanie	Holman
102	CS Special/Asst/Para Oper	Virginia	Hosler
103	EG Librarians, Experts Oper	Christopher	Hosler
104	SS Manager/Asst/Strat Oper	Christopher	Jackson
105	BS Security/Protect Operating	Michael	Johnson
106	CS Special/Asst/Para Oper	Kelly	Jordan
107	AC Manager/Asst/Strat Oper	Jennifer	Kellams
108	BL Service/Maintenance Oper	Bruce	Kelly
109	AD Specialist/Asst/Para Oper	Merriel	Kern
110	CS Special/Asst/Para Oper	Julia	Kinser
111	IT Specialist/Asst/Para Oper	Joseph	Langfitt
112	EG Librarians, Experts Oper	Jeannette	Lehr
113	AD Manager/Asst/Strat Oper	Gary	Lettelleir
114	CS Manager/Asst/Strat Oper	Mary	Loro
115	CS Special/Asst/Para Oper	Jacqueline	Lovings
116	ST Manager/Asst/Strat Oper	Kevin	MacDowell
117	CS Special/Asst/Para Oper	John	Meador
118	CS Special/Asst/Para Oper	Tyler	Meese
119	BL Manager/Asst/Strat Oper	Mark	Mobley
120	AC Specialist/Asst/Para Oper	Allison	Moore
121	BL Service/Maintenance Oper	John	Mosora
122	CS Manager/Asst/Strat Oper	Michele	Needham
123	AC Librarians, Experts Oper	Martha	Oद्या
124	EG Librarians, Experts Oper	Polly	OShea
125	EG Librarians, Experts Oper	Roberta	Overman
126	CS Special/Asst/Para Oper	Jonathon	Paull
127	BS Security/Protect Operating	Eric	Rodkin
128	CS Special/Asst/Para Oper	M Brandon	Rome
129	AC Librarians, Experts Oper	Jane	Ruddick
130	AD Manager/Asst/Strat Oper	Susan	Sater
131	IT Librarians Experts Oper	Vanessa	Schwegman
132	AD Support Operating	Brenda	Seibel
133	CS Special/Asst/Para Oper	Andrew	Slater
134	CM Special/Asst/Para Oper	Ryan	Stacy
135	CS Special/Asst/Para Oper	Kathleen	Starks-Dyer
136	AC Librarians, Experts Oper	Sabra	Stockey
137	SD Manager/Asst/Strat Oper	Barbara	Swinson
138	EG Manager/Asst/Strat Oper	Bethany	Terry
139	AD Tech/Oper/Secretaries Oper	Pamela	Wallace
140	AC Manager/Asst/Strat Oper	Pamela	Wasmer
141	CS Special/Asst/Para Oper	Jacoba	Wells
142	AC Specialist/Asst/Para Oper	Pamela	White
143	AD Manager/Asst/Strat Oper	Kyle	Wickemeyer-Hardy
144	CS Special/Asst/Para Oper	Guadalupe	Wilson
145	EG Manager/Asst/Strat Oper	Joshua	Wolf
146	AD Director/Assoc Operating	Marilyn	Wood
147	CS Special/Asst/Para Oper	Leanne	Zdravecky

Sub Total Operating Funds

\$152,536

4242.5

Active Library Employees
As of 05-15-2015

Special/GiftFunds

	Special Funds	First Name	Last Name
1	S CA Technician Oper	Joshua	Brewer
2	S CA Technician Oper	Addison	Rogers
3	S CA Technician Oper	Seth	Tackett
4	S CA Technician Special Oper	Eric	Ayotte
5	S CA Technician Special Oper	Clinton	Lake
6	S CA Technician Special Oper	Glenn	Myers
7	S CA Technician Special Oper	Jacob	Saffold
8	S CA Technician Special Oper	Nathan	Wrigley
9	S FL Support Operating	Michael	Burns
10	S FL Support Operating	Mary Jean	Regoli
11	S CA Technician Special Oper	Michael	Adams
12	S CA Manager/Asst/Strat Oper	Martin	O'Neill
13	S CA Manager/Asst/Strat Oper	Adam	Stillwell
14	S CA Technician Oper	Robert	Stockwell
15	S CA Technician Special Oper	David	Walter
16	S CA Manager/Asst/Strat Oper	Michael	White
Sub Total Special/Gift Funds		\$15,502	470.0
TOTAL All EE's ALL Funds		\$168,039	4712.5

Active Library Employees
As of 05-29-2015

Operating Funds

	<i>Operating Funds</i>	<i>First Name</i>	<i>Last Name</i>
1	AC Services Operating	Maxwell	Bloodworth
2	AC Services Operating	Mark	Carpenter
3	AC Services Operating	Laura	Ciancone
4	AC Services Operating	Craig	Clark
5	AC Services Operating	Tahnee	Cooke
6	AC Services Operating	Edwin	Czerniakowski
7	AC Services Operating	Alexander	Doane
8	AC Services Operating	Andrew	Fak
9	AC Services Operating	Logan	Farlee
10	AC Services Operating	Cynthia	Garrison
11	AC Services Operating	Mary	Heaps
12	AC Services Operating	Logan	Holmes
13	AC Services Operating	Emily	Jenkins
14	AC Services Operating	Lillian	Jenness
15	AC Services Operating	Elizabeth	Kubisch
16	AC Services Operating	Michelle	Meyers
17	AC Services Operating	Irena	Micajkova Otten
18	AC Services Operating	Juliann	Nelson
19	AC Services Operating	Elizabeth	Nethery
20	AC Services Operating	Dhruti	Patel
21	AC Services Operating	Brigid	Phillips
22	AC Services Operating	Elizabeth	Polley
23	AC Services Operating	Chrystal	Price
24	AC Services Operating	Emily	Purcell
25	AC Services Operating	Karen	Smith
26	AC Services Operating	Ruben	Solis Cerrillo
27	AC Services Operating	Mary	Stalcup
28	AC Services Operating	Alicia	Thomas
29	AC Services Operating	Erin	van Wesenbeeck
30	AC Services Operating	Jonah	Wilson
31	CS Special/Asst/Para Oper	Audra	Artzberger
32	CA Technician Oper	Katrina	Blair
33	CS Special/Asst/Para Oper	Brianna	Bush
34	CS Special/Asst/Para Oper	Marion	Clark
35	CS Special/Asst/Para Oper	Rachel	Clausman
36	CS Special/Asst/Para Oper	William	Ellis
37	CS Special/Asst/Para Oper	Edwin	Fallwell
38	CS Special/Asst/Para Oper	Elizabeth	French
39	BS Security/Protect Operating	Ross	Jackson
40	CS Special/Asst/Para Oper	Jack	Kovaleski
41	CS Special/Asst/Para Oper	Amber	Mestre
42	BL Service/Maintenance Oper	Clare	Miller
43	CS Special/Asst/Para Oper	Daniel	Mounlio
44	IT Technicians Operating	Cody	Mullis
45	CS Special/Asst/Para Oper	Ann	Segraves
46	BS Security/Protect Operating	James	Sims
47	CM Support Operating	William	Weaver
48	CS Special/Asst/Para Oper	Kristina	Wiltsee

Active Library Employees

As of 05-29-2015

49	AC Services Operating	Trae	Carroll
50	AC Services Operating	Kenneth	Carter
51	CS Special/Asst/Para Oper	Lark	Farlee
52	CA Technician Special Oper	Andrew	Funkhouser
53	AC Services Operating	Evan	Gornik
54	CS Special/Asst/Para Oper	Amy	Hamilton
55	AC Services Operating	Samuel	Hine
56	CS Special/Asst/Para Oper	Ian	Hoagland
57	CS Special/Asst/Para Oper	Daniel	Hosler
58	CS Special/Asst/Para Oper	Amanda	Johnson
59	EG Librarians, Experts Oper	Christina	Jones
60	CS Special/Asst/Para Oper	Audra	Loudenbarger
61	EG Librarians, Experts Oper	Doris	Lynch
62	AC Services Operating	Lucas	Porter
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64	AC Services Operating	Christine	Sneed
65	AC Services Operating	Timothy	Thompson
66	BL Service/Maintenance Oper	Cherryl	Tincher
67	CS Special/Asst/Para Oper	Tracy	Lenn
68	CM Special/Asst/Para Oper	Erin	Tobey
69	EG Librarians, Experts Oper	Ellen	Arnholter
70	SA Manager/Asst/Strat Oper	Steven	Backs
71	IT Manager/Asst/Strat Oper	Ned	Baugh
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74	CS Special/Asst/Para Oper	Michael	Campbell
75	CS Special/Asst/Para Oper	Keith	Carter
76	SC Manager/Asst/Strat Oper	Lisa	Champelli
77	BL Manager/Asst/Strat Oper	Jeremiah	Chandler
78	CS Special/Asst/Para Oper	Jared	Cheek
79	CS Special/Asst/Para Oper	Burl	Cooper
80	AC Librarians, Experts Oper	D'Arcy	Danielson
81	EG Librarians, Experts Oper	Luann	Dillon
82	CS Special/Asst/Para Oper	Aubrey	Dunnuck
83	AC Specialist/Asst/Para Oper	Susan	Fallwell
84	EG Librarians, Experts Oper	Mary	Frasier
85	EG Librarians, Experts Oper	Christine	Friesel
86	EG Librarians, Experts Oper	Rebecca	Fyolek
87	BS Security/Protect Operating	Dana	Geldhof
88	CS Special/Asst/Para Oper	Joshua	Gesten
89	EG Librarians, Experts Oper	Penelope	Gillie
90	EG Librarians, Experts Oper	James	Gossman
91	AD Specialist/Asst/Para Oper	Marla	Gray
92	EG Librarians, Experts Oper	Elizabeth	Gray
93	CM Librarians, Experts Oper	Paula	Gray-Overtoom
94	AC Librarians, Experts Oper	Cheryl	Green
95	BL Service/Maintenance Oper	Ronald	Greene
96	CS Special/Asst/Para Oper	Shawn	Henline
97	CM Manager/Asst/Strat Oper	Michael	Hoerger
98	CS Special/Asst/Para Oper	Jennifer	Hoffman

Active Library Employees

As of 05-29-2015

99	EG Librarians, Experts Oper	Stephanie	Holman
100	CS Special/Asst/Para Oper	Virginia	Hosler
101	EG Librarians, Experts Oper	Christopher	Hosler
102	SS Manager/Asst/Strat Oper	Christopher	Jackson
103	BS Security/Protect Operating	Michael	Johnson
104	CS Special/Asst/Para Oper	Kelly	Jordan
105	AC Manager/Asst/Strat Oper	Jennifer	Kellams
106	BL Service/Maintenance Oper	Bruce	Kelly
107	AD Specialist/Asst/Para Oper	Merriel	Kern
108	CS Special/Asst/Para Oper	Julia	Kinser
109	IT Specialist/Asst/Para Oper	Joseph	Langfitt
110	EG Librarians, Experts Oper	Jeannette	Lehr
111	AD Manager/Asst/Strat Oper	Gary	Lettelleir
112	CS Manager/Asst/Strat Oper	Mary	Loro
113	CS Special/Asst/Para Oper	Jacqueline	Lovings
114	ST Manager/Asst/Strat Oper	Kevin	MacDowell
115	CS Special/Asst/Para Oper	John	Meador
116	CS Special/Asst/Para Oper	Tyler	Meese
117	BL Manager/Asst/Strat Oper	Mark	Mobley
118	AC Specialist/Asst/Para Oper	Allison	Moore
119	BL Service/Maintenance Oper	John	Mosora
120	CS Manager/Asst/Strat Oper	Michele	Needham
121	AC Librarians, Experts Oper	Martha	Ody
122	EG Librarians, Experts Oper	Polly	OShea
123	EG Librarians, Experts Oper	Roberta	Overman
124	CS Special/Asst/Para Oper	Jonathon	Paull
125	BS Security/Protect Operating	Eric	Rodkin
126	CS Special/Asst/Para Oper	M Brandon	Rome
127	AC Librarians, Experts Oper	Jane	Ruddick
128	AD Manager/Asst/Strat Oper	Susan	Sater
129	IT Librarians Experts Oper	Vanessa	Schwegman
130	AD Support Operating	Brenda	Seibel
131	CS Special/Asst/Para Oper	Andrew	Slater
132	CM Special/Asst/Para Oper	Ryan	Stacy
133	CS Special/Asst/Para Oper	Kathleen	Starks-Dyer
134	AC Librarians, Experts Oper	Sabra	Stockey
135	SD Manager/Asst/Strat Oper	Barbara	Swinson
136	EG Manager/Asst/Strat Oper	Bethany	Terry
137	AD Tech/Oper/Secretaries Oper	Pamela	Wallace
138	AC Manager/Asst/Strat Oper	Pamela	Wasmer
139	CS Special/Asst/Para Oper	Jacoba	Wells
140	AC Specialist/Asst/Para Oper	Pamela	White
141	AD Manager/Asst/Strat Oper	Kyle	Wickemeyer-Hardy
142	CS Special/Asst/Para Oper	Guadalupe	Wilson
143	EG Manager/Asst/Strat Oper	Joshua	Wolf
144	AD Director/Assoc Operating	Marilyn	Wood
145	CS Special/Asst/Para Oper	Leanne	Zdravecky

Sub Total Operating Funds

\$151,488

4207.5

Active Library Employees
As of 05-29-2015

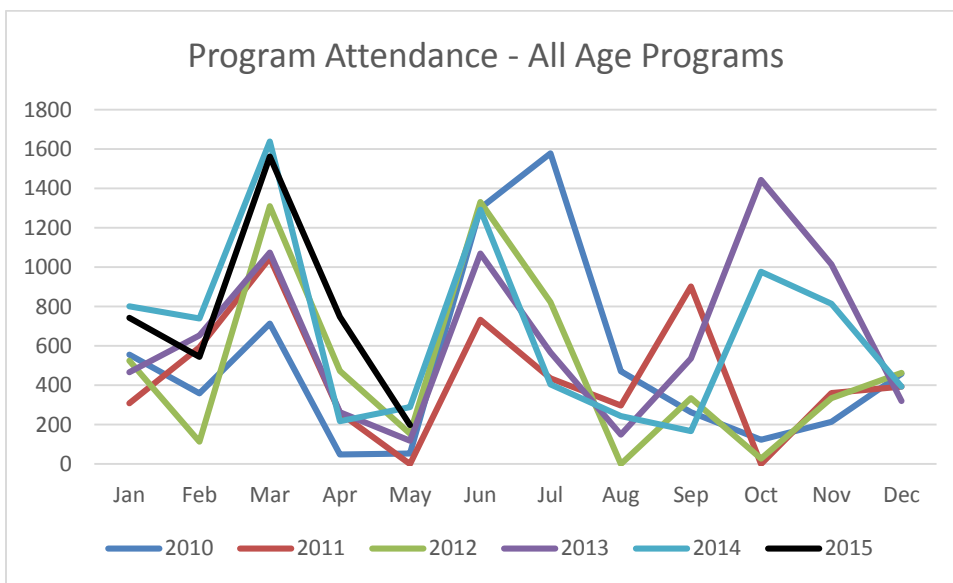
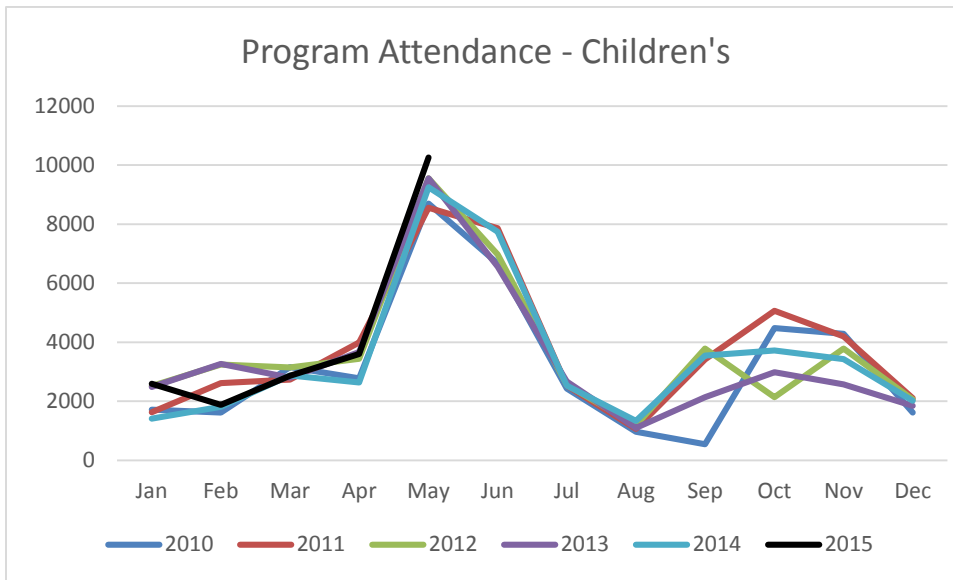
Special/GiftFunds

	Special Funds	First Name	Last Name
1	S CA Technician Oper	Joshua	Brewer
2	S CA Technician Oper	Addison	Rogers
3	S CA Technician Oper	Seth	Tackett
4	S CA Technician Special Oper	Eric	Ayotte
5	S CA Technician Special Oper	Clinton	Lake
6	S CA Technician Special Oper	Glenn	Myers
7	S CA Technician Special Oper	Jacob	Saffold
8	S CA Technician Special Oper	Nathan	Wrigley
9	S FL Support Operating	Michael	Burns
10	S FL Support Operating	Mary Jean	Regoli
11	S CA Technician Special Oper	Michael	Adams
12	S CA Manager/Asst/Strat Oper	Martin	O'Neill
13	S CA Manager/Asst/Strat Oper	Adam	Stillwell
14	S CA Technician Oper	Robert	Stockwell
15	S CA Technician Special Oper	David	Walter
16	S CA Manager/Asst/Strat Oper	Michael	White
Sub Total Special/Gift Funds		\$15,622	470.0
TOTAL All EE's ALL Funds		\$167,110	4677.5

2015 Board of Trustees Calendar

2015			
January	14	Work Session	Conflict of Interest forms; officer slate presented
January	21	Board Meeting	Early start time: 5 p.m. Budget line-item transfers; officer slate approved; followed by State of the Library presentation and reception for new director
January	21	Board of Finance	Review Investment Report and Policy
February	11	Work Session	
February	18	Board Meeting	El Centro contract; Election of Board Officers; Update: Teen Center and Digital Creativity
March	11	Work Session	
March	25	Board Meeting	Update: Building Services
April	8	Work Session	
April	15	Board Meeting	Update: Information Technology
May	13	Work Session	
May	20	Board Meeting	Update: Children's Services and Summer Reading
June	10	Work Session	
June	17	Board Meeting - Ellettsville	Update: Adult Services and Strategies
July	8	Work Session	
July	15	Board Meeting	Draft 2016 Budget; Update:
August	12	Work Session	Revise 2016 Budget
August	19	Board Meeting	Approve 2016 Budget for advertising; Approve Disaster Recovery Plan for Computer Systems, Update:
September	9	Work Session	
September	16	Board Meeting	2016 Budget; Update:
September	16	Public Hearing	Public Hearing on 2016 Budget
October	14	Work Session	2016 Budget, as recommended by County Council
October	21	Board Meeting	Adopt 2016 Budget; GO Bond - Adopt final bond resolution and approve form of continuing disclosure undertaking; Update: CATS
November	11	Work Session	
November	18	Board Meeting	Approve 2016 employee insurance package; review Internet and Computer Use Policy; review Library Board By-laws; Update:
December	9	Work Session	
December	16	Board Meeting	Approve: Technology Plan for 2016-2018, 2016 salary and wage schedule, pay date schedule, holiday schedule, fee schedule, director's salary, CATS contracts, GO Bond- Award GO bonds and sign closing documents; Update: El Centro

GOAL 1: Strengthen 21st century literacy skills.



1A. Strengthen early literacy skills.



- Earlier this year, a mother who attended an Every Child Ready to Read Workshop presented by Librarian Christina Jones expressed concern that her daughter would ask her to translate the stories she heard at the library into Chinese, their home language. The mother's concern was in response to research-based recommendations to speak the home language with the child and let the second language come through immersion. The mother was afraid her daughter was not picking up English. Christina encouraged the parent to allow more time, citing research that indicates children take longer to

verbalize when they are in the process of acquiring a new language. In May, the child had a breakthrough! She began participating more fully in storytime, asking questions and responding to stories in English. She even started giving her baby brother his marching orders in English. The mother was so happy with her daughter's progress and continues to be a strong supporter of and participant in the Library's preschool programming.

- During a sensory storytime, Librarian Mary Frasier noticed a little boy singing along with her, matching words, rhythm and pitch (which can be unusual in young children.) His teachers were surprised that he was able to sing so well since he had not done it at school. Since singing is an important element of Every Child Ready to Read, Mary encouraged the boy's teachers to include more music in his curriculum.
- Children explored shapes and other geometric concepts in the May Preschool Science and Math program. Children created a mask using shapes, explored spatial relationships, played with blocks, made a mural with stencils, and more!

1B. Support basic literacy skills.



boards as well.



photos from the visit.

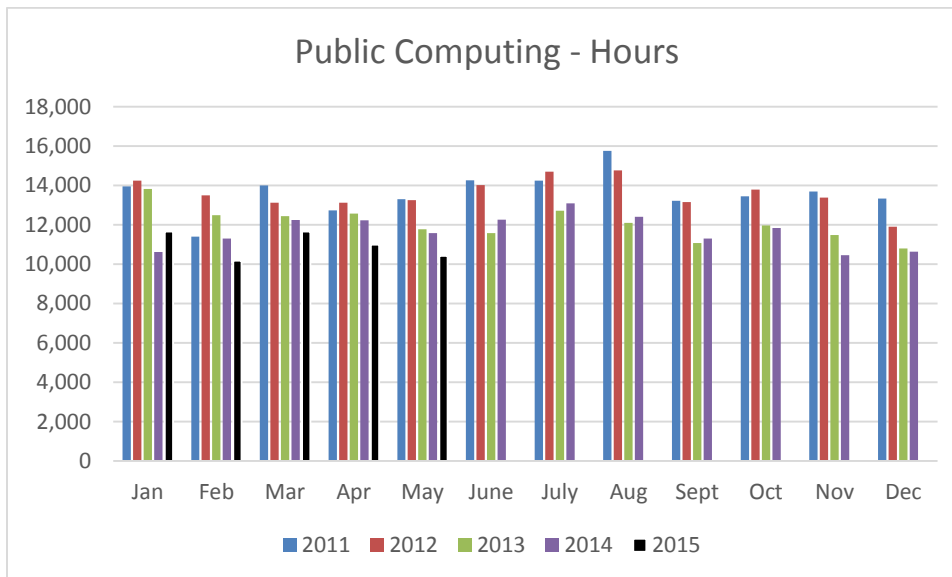
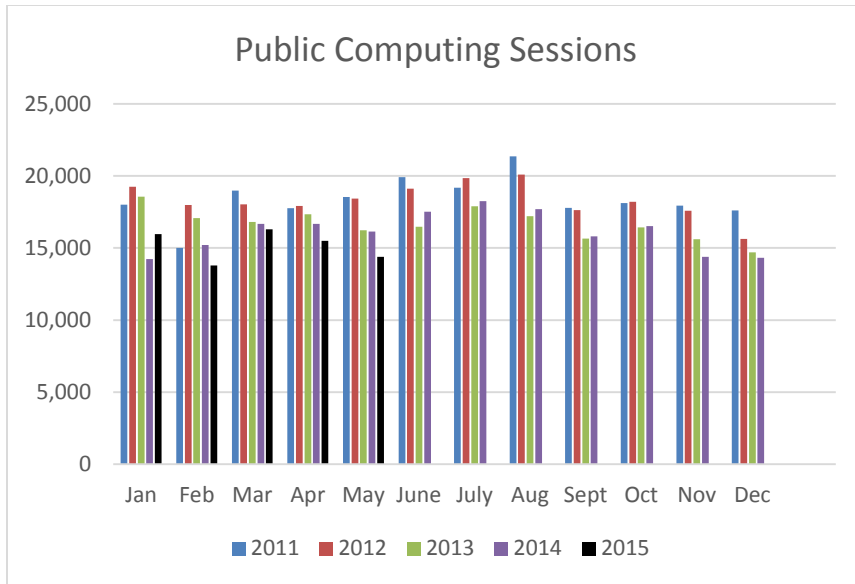
- The Children's Summer Reading Program launched on May 26. Children are invited to "Find Your Superpower at the Library!" In the first 6 days of the program, 776 school age (K-6 grade) and 257 preschool-age children received a Summer Reading Guide at the Main Library. Another 95 registered online between May 22 and 31. We even had some kids come in wearing superhero capes that matched our own! 72 Summer Reading Program game boards were given to eager children on the Bookmobile in May (5/26 - 5/31). Ellettsville children took away 445 game boards as well.
- A Fairview 5th grade teacher contacted the Children's Strategist on Tuesday, May 26 wondering if she could bring her class of 22 students to the Library the next day to get them started with a Summer Reading Guide. To the delight of the teacher and students, Community Engagement and Learning Services Manager Josh Wolf was able to meet with the class on Wednesday, tell a story and give everyone summer reading guides. Afterward, the teacher tweeted her thanks and some photos from the visit.
- Children earn a "Library Program" point for their Summer Reading Game when they write a Kid's Review. Nine different children submitted an online Kid's Review in May. Read them on the Library's website: <http://mcpl.info/childrens/kids-reviews>
- Librarian Stephanie Holman encourages children to retell stories they have heard in storytime. At the Evening Storytime and Craft for Families program in May, she reminded children they can create their own puppet shows by using stuffed animals and a couch for a stage, when a parent interrupted to share that her child wants to do this all the time since Stephanie suggested it in a past program. (The home puppet shows were happening so

frequently, the mother insists now that the child base the show on a book from the library, just to help keep the puppet shows to one or two a day.)

- Another parent credits an Evening Storytime craft activity Stephanie prepared with helping her first grader improve his grades. Her child was not interested in reading or writing until Stephanie inspired him to create his own book (with materials provided at the program) at a “book” themed storytime featuring the story: *How Rocket Learned to Read*. The child showed Stephanie books he continued to make at home. The parent told Stephanie the child has improved his reading scores and his interest in school.
- VITAL offers a range of services for newcomers wanting to improve their English. We currently have 26 learners waiting for English as a New Language tutors, but there are many other options for those who wish to learn. We provide tours of VITAL and Library resources, assist with library cards, discuss transportation options, and connect new English speakers to local social and educational groups to give them opportunities to practice. VITAL hosts informal groups like the Art Club and Book Club, encouraging small group English practice in a fun and informal setting. With the confidence and skills gained at VITAL, our participants are able to go shopping, make appointments, gain employment, and have greater enjoyment of everyday life in our community.

1C. Serve as a community resource for digital literacy.

- Chris Jackson, Special Audiences Strategist, met with staff at Sally's Place, a new senior center located at the Salvation Army. We are planning a set of programs focused on digital literacy and creativity, with the first scheduled for this August.
- Kevin MacDowell hosted a group from YES, Youth Engaged in Service, to discuss teen volunteer opportunities in the Teen Services or Digital Creativity.
- In May, Community Engagement Librarian Jim Gossman had 16 attendees for the Main Library Tech Days. We have had difficulties with using a strictly “one on one” model for computer help, both in terms of logistics and patron follow through. With Tech Days we can provide multiple staff and we have had support from IU Serve-IT to provide assistance with many tech issues, from using E-Readers to basic computer literacy issues. We are encouraged in the response we are seeing and Customer Service staff are asked to help promote this program whenever they encounter a customer who needs the basic assistance provided in [Tech Days](#).
- Bloominglabs Python and Clubs had a very solid program in May with six of the core attendees participating. This month, the group spent an hour and a half experimenting with Beaglebone Black microcomputers, which we are also using in the upcoming Maker Days summer programs.
- The Arduino Club has had ebbs and flows in participation. During the summer, we are doing a combined “Bloominglabs Hack Night” once each month, and we will see if this - more open ended format - may yield a consistent turnout of participants.



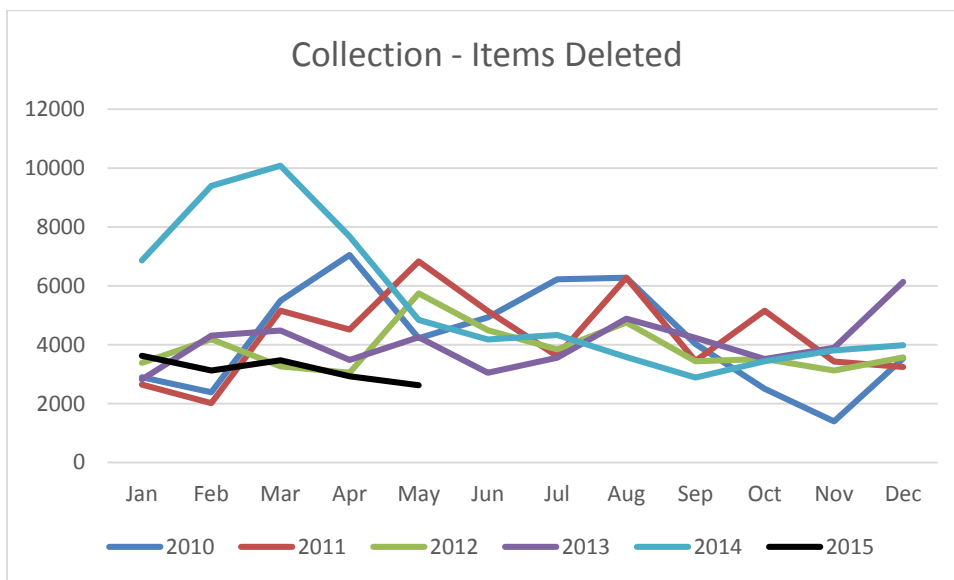
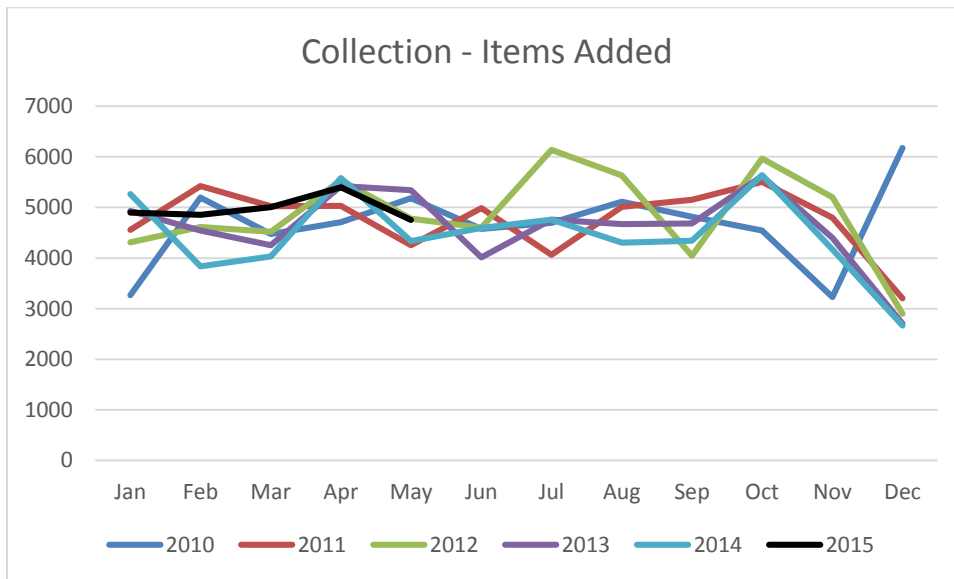
1D. Support digital creativity.

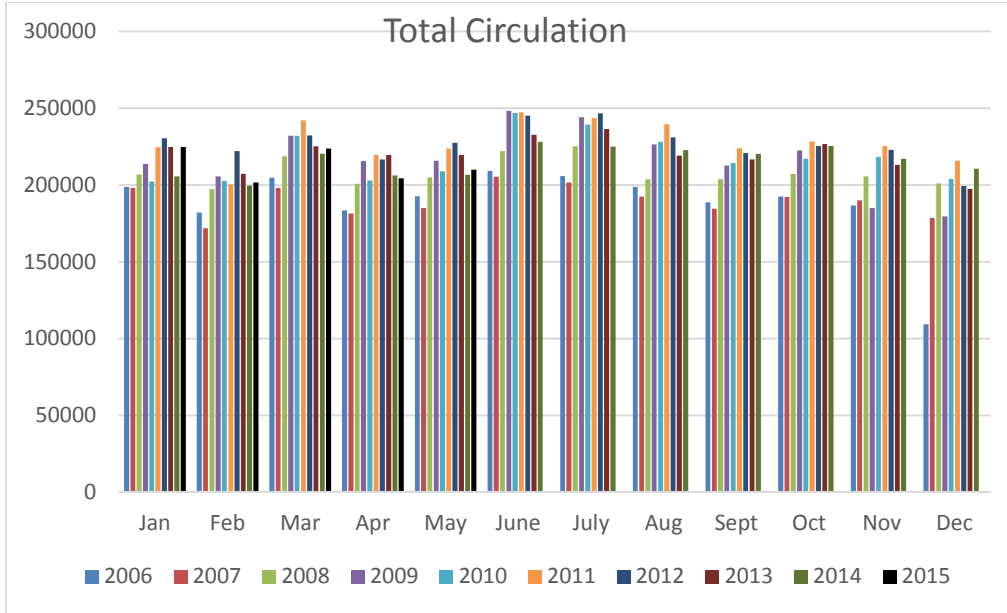
- **CATS** staff worked with community producer Duane Busick and Ivy Tech to prepare equipment for local students learning about television production; from acquisition to lighting to sound engineering to editing. The hand-on experience, running throughout June, provides students with real world experience while also giving them a fun, original adventure as “producers’. The final program will be viewable on the Library Channel after the post-production phase is completed.
- A Teen mentor has started a Teen Film Workshop every Monday from 5-7pm. He is teaching teens how to plan a short film with storyboarding, how to shoot a film, and how to edit. Their first creation is a zombie short. The teens were very excited to shoot the film

and several stayed after filming was finished to record voice overs in Level Up and to learn to edit with Premiere Pro.

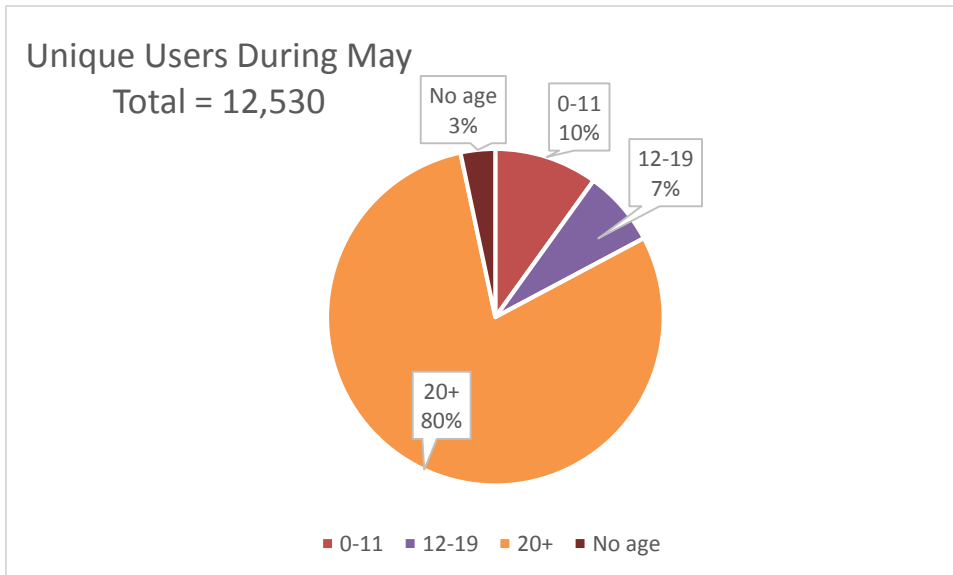
1E. Maintain collections to meet current needs, adding new formats and removing obsolete

- Basic ESL for Libraries is an English language learning course that will soon be available to the public. This free online course will complement our current Mango program, offering a more in-depth curriculum approach with additional focus on vocabulary study, sentence structure, grammar, listening and conversation exercises. Promotion will focus on audiences that have difficulty accessing services during regular Library hours.

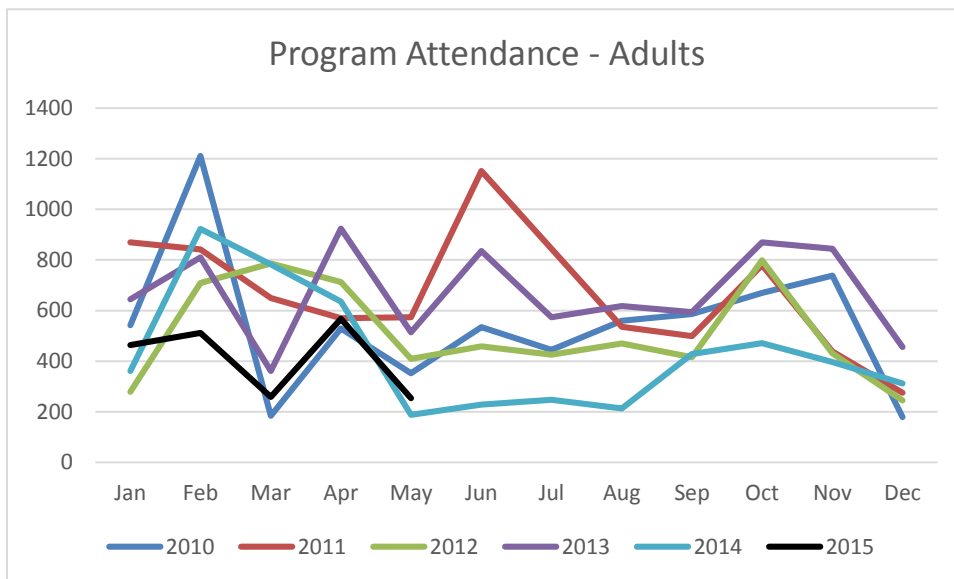
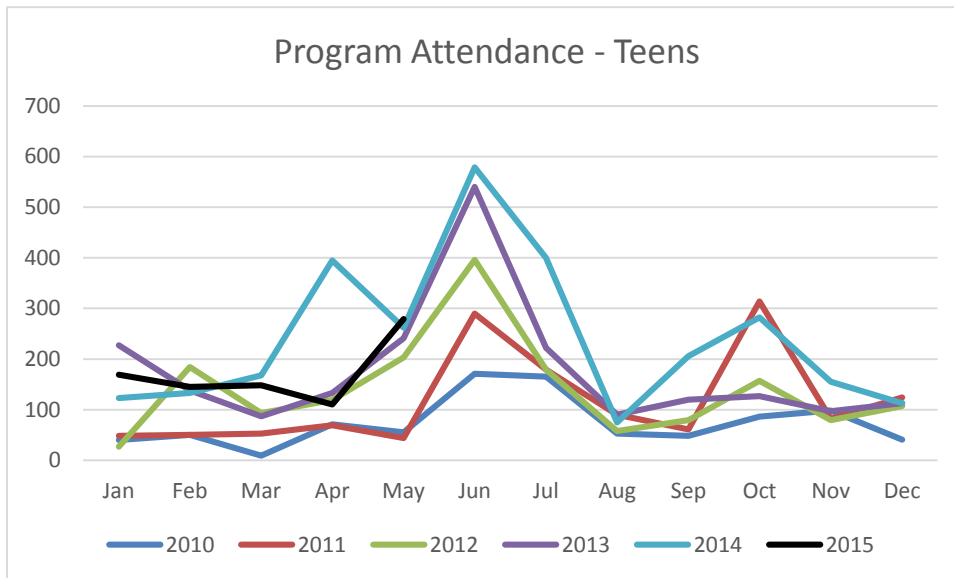




- Circulation returned to its upward trend in May with about a 1.5% increase over 2014 use. Downloadable collections saw the biggest increase. This slight increase despite a slight decrease in our visitor count.
- As we try to better understand who we are currently reaching and identify those groups we want to reach, we are beginning to gather data on our unique users. For the three major audience ages we serve: Children (0-11), Teens (12-19), and adults (20+), we have the following use of our circulating collection, and a portion of our downloadable collection. This chart also represents the total number of unique users (a subset of our total registered users) who checked out or renewed an item in the month of May.



GOAL 2: Provide shared access to the world's information for free.



2A. Provide programs for teens and adults.

- A Teen mentor has started to acquire a devoted teen following for her weekly DIY sessions in the Design Studio. She has taught teens to make personalized decorative bottles and pendants. She will also be joining the Library in the fall as an IU Intern.
- The Teen Advisory Board (TAB) has been meeting monthly since March 9th. 14 dedicated teens have joined TAB to share their ideas for materials, programs, and events for the Ground Floor. They are currently most interested in our recent partnership with Rhinos that will allow them to showcase their creativity with a feature in Rhino's quarterly zine and a spot on Youth Radio. The teens are

planning their podcast for Youth Radio and a team of teen editors will start accepting submissions for Rhinos' zine. Programs they would like to see in the Ground Floor are karaoke nights, dance parties, Lego building nights, and writing contests.

- The weekly Ping Pong program has had an unforeseen benefit. Two members of Building Services, who are security staff, help set up the program. They also stop in on their breaks to challenge the teens at ping pong. As a result, the teens have gotten to know them and respect them very much. Now when either of them need to approach the teens for any behavior issues they respond in a very positive way.

2B. Increase community awareness of and engagement with the library.

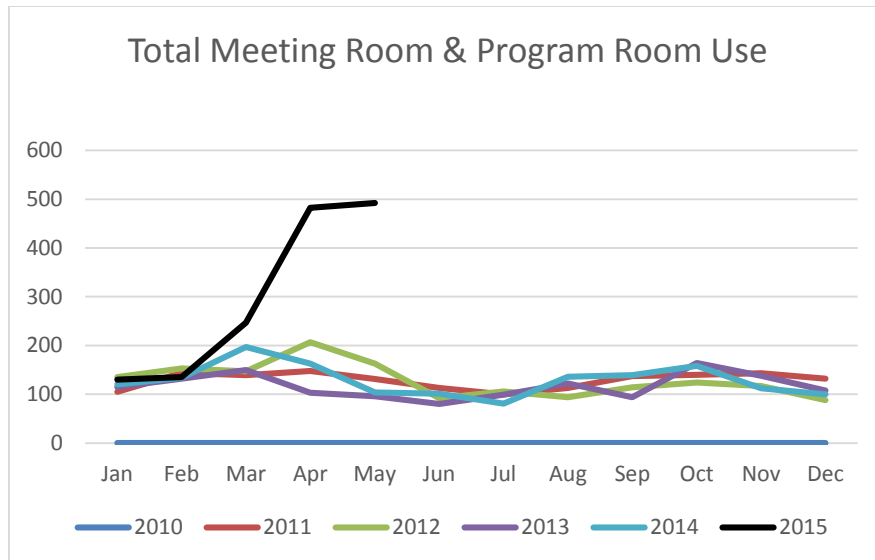
- Rain moved Fairview Elementary School's block party indoors, but Children's Strategist Lisa Champelli was still able to invite about 30 families to take part in the Library's upcoming Summer Reading Program and discuss other Library services. When asked if they have had a chance to visit the Library recently, nearly everyone said yes. A couple people were especially thrilled with the new Teen space. Several said their kids really enjoyed the Summer Reading program – one mom mentioned that her son really liked doing the Computer Questions from home. One parent said they choose to visit Ellettsville because it's easier to park there. When one family said they had not been in a while because of fines on their cards, Lisa reminded them about the Read it Off program. However, many adults with fines on their cards have difficulty with volunteering to reduce their fines because they are either at work, or have their children with them. We will investigate how we might help adults who have accrued fines so they can again use library resources. Fairview Principal Justin Hunter thanked the Library for its partnership with the schools.
- Children's Librarians visited K-6 grade students in MCCSC, RBB and a couple private schools to invite them to take part in the Library's Summer Reading Program. Favorite reaction came from a Kindergartener who after hearing about how he could earn points and win prizes for reading books of his choice, solving word and math puzzles and visiting the Library – jumped up and shouted: "Wait! Is this all true?" Librarians delivered informational materials to other schools, as well, to inform as many students as possible about summer reading fun at the Library.
- Kevin MacDowell continued to reach teens with a school visit to Tri North Middle School.
- Total Recipients of our newsletter "Think Library" has grown to 1,750. Of those receiving it, 50% are opening it and many are clicking through to see specific links we've added to additional information and programs. By means of comparison, the nonprofit industry average for open rate is just under 23%.
- For the second year in a row, the Library has won an award in the national, ALA PR Xchange Awards. The Library won the award for best design and materials in the "Services and Resources Available/Patron Orientation Materials/Policy Materials – print" category with our submission of Erin Tobey's lovely redesigned Bookmobile brochure.

2C. Strengthen services for nonprofit organizations.

- Aside from her regular offerings on locating funding sources, Community Engagement Librarian Bobby Overman has been providing an ongoing series to help non-profit organizations run more efficiently. Document Management 101 is part of a four part series

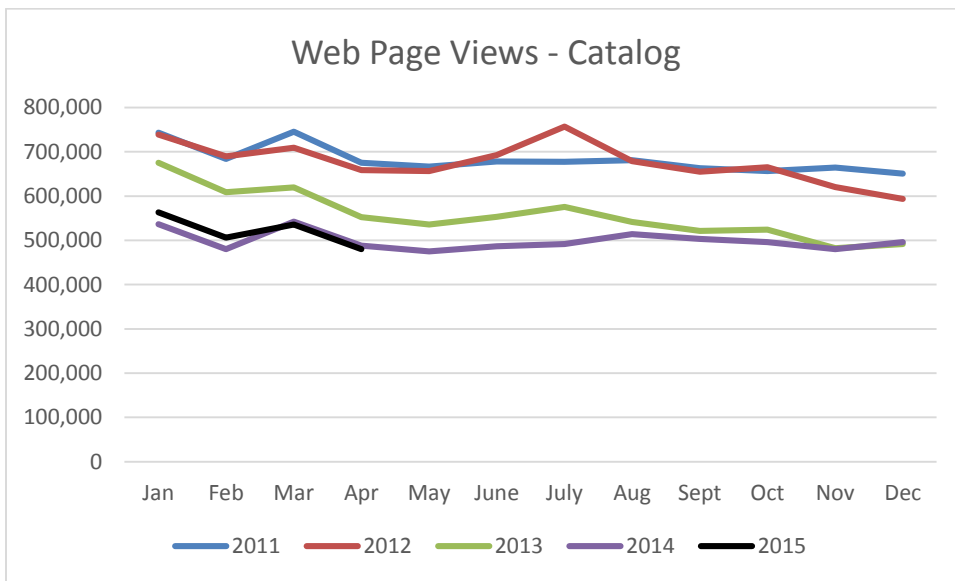
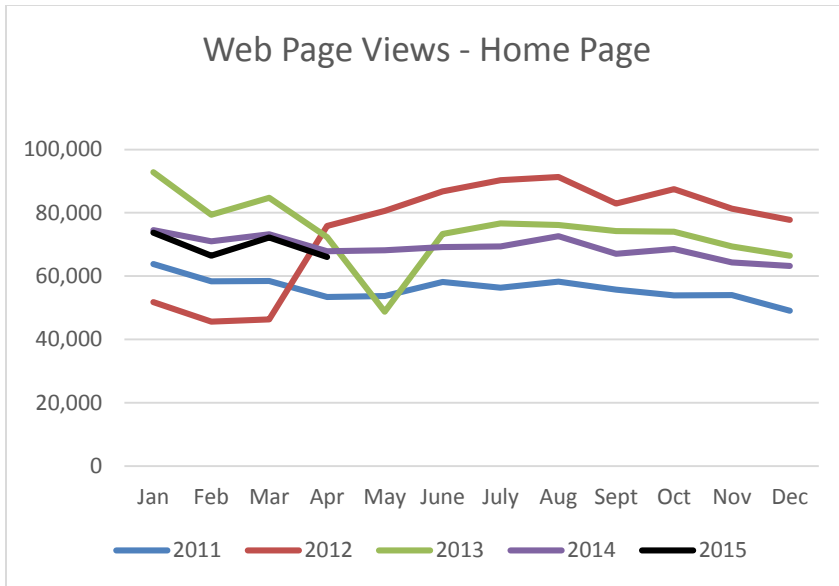
on useful tools, methods and habits of organization for nonprofits. Alisa B. Jno-Charles of Papertrailer was our presenter.

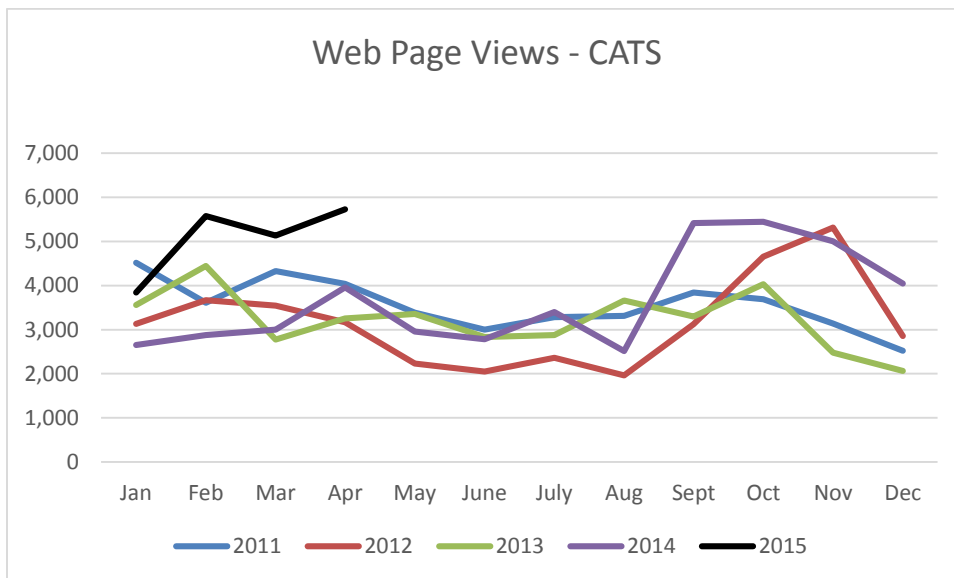
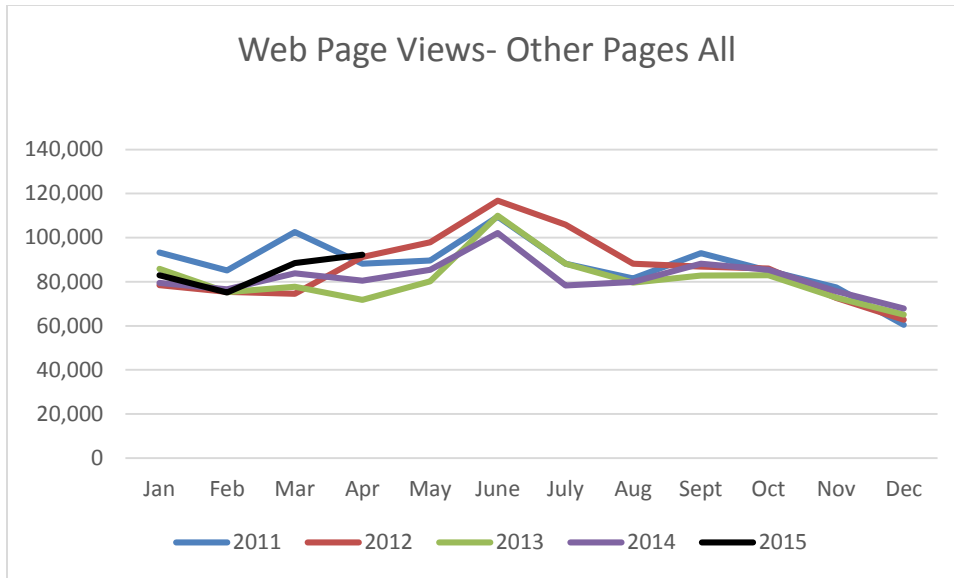
- With the addition of the audio and video production centers, new meeting room, and study room, library space use by the community has sky rocketed. Study rooms were registered for use 116 times during May. Use of the audio and Production studios account for approximately 250 uses.



<i>May CATS</i>	
Government programs produced	34
Patron programs produced	139
Community programs produced	36
Public service announcements	4
Dubs delivered	145
Programs added to collection	213

- CATS crews provided local production coverage for many government programs as well as a number of community programs. A sampling of May activity includes: The Musical Arts Youth Orchestra Spring Concert; The African American Choral Ensemble Spring Concert; the Senior Song Fest; and the Bloomington High School North and South Graduation Ceremonies.



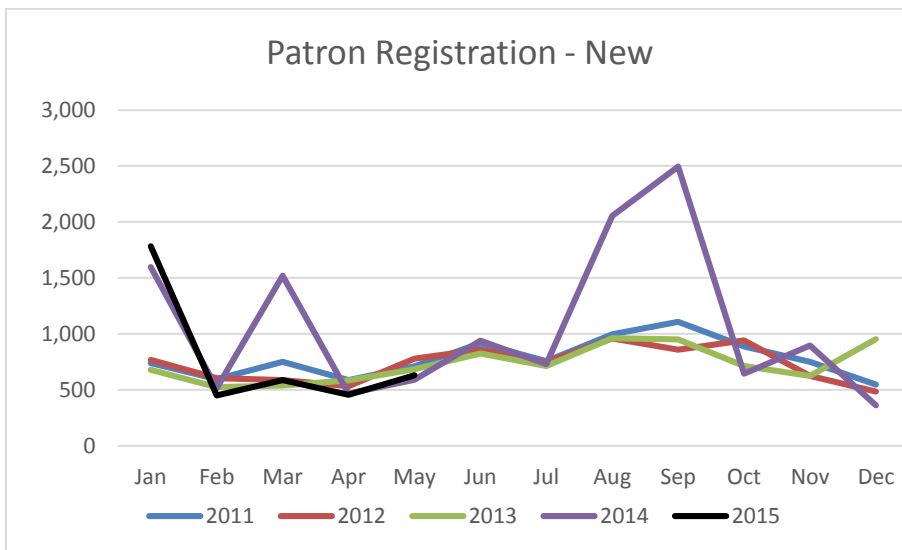
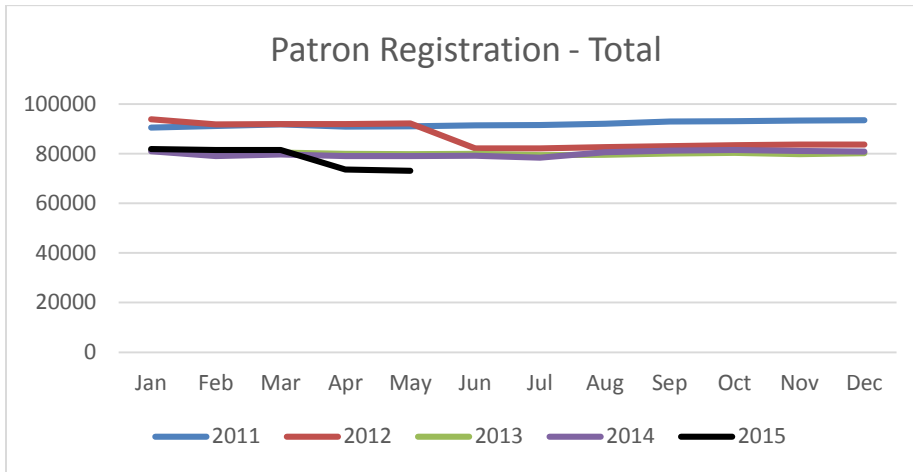


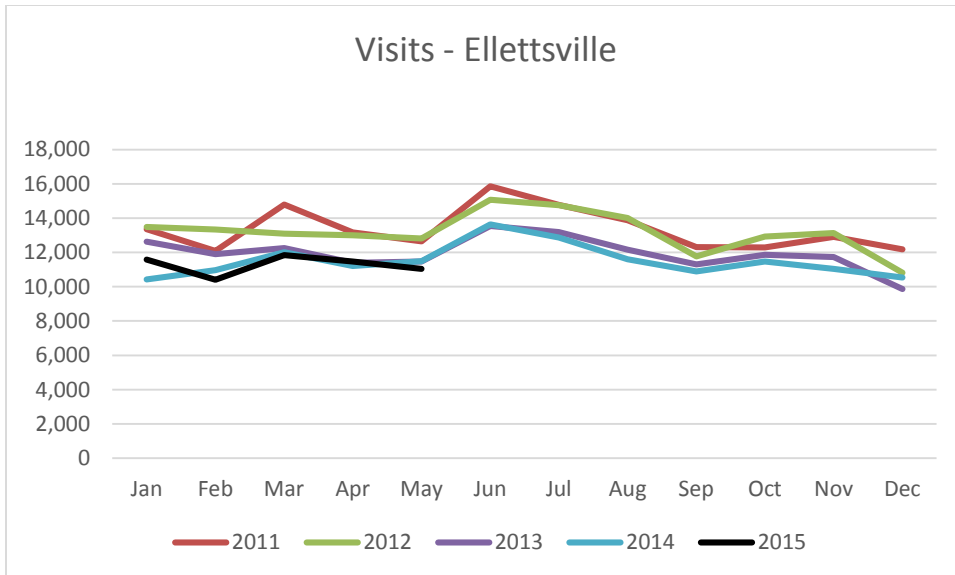
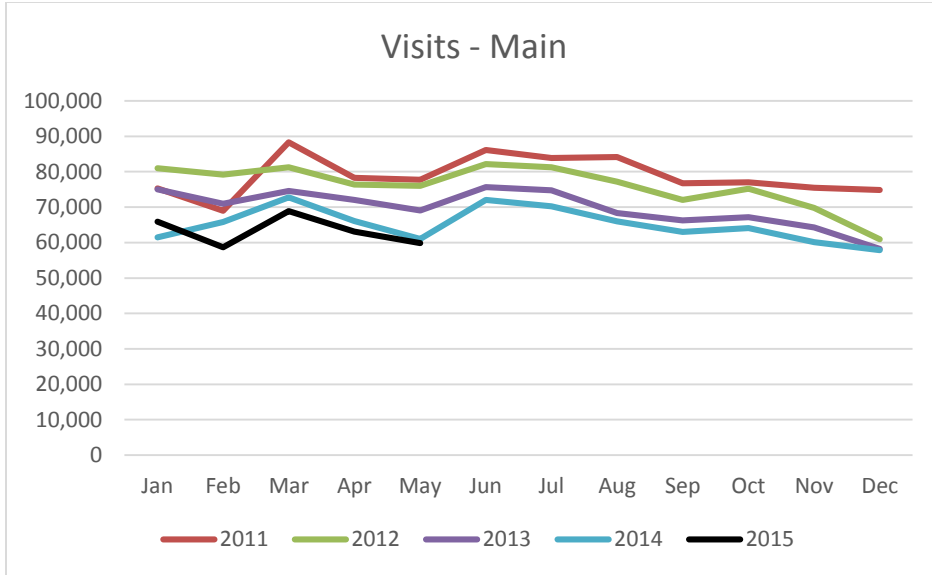
2D. Continually refresh web content and improve usability based on principles of user-centered design.

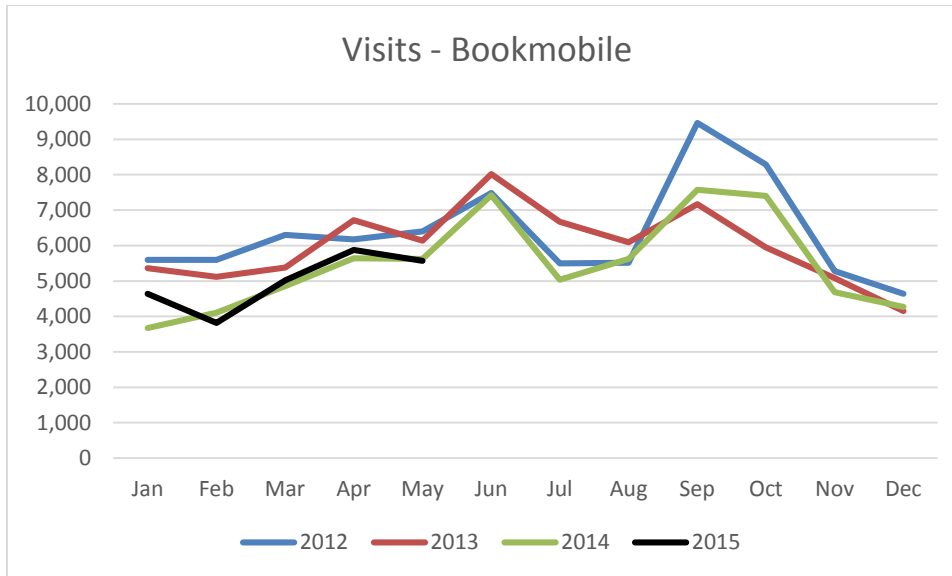
- Children’s Services Blog “Oh the Thinks You Can Think” shared information about the value of summer reading programs. See: <http://mcpl.info/childrensblog> .

2E. Increase technological infrastructure capacity to support increased digital focus.

GOAL 3: Provide high quality, personalized customer service.







3A. Provide quality customer service to increasingly diverse audiences.

- Visits to both the Main Library and Ellettsville Branch spiked as the Summer Reading Program began. On the first day (Tuesday, 5/26), there were well over 100 people entering the Children’s department and Ellettsville doors for three hours straight. In a single hour on Wednesday, the 27th, the Teen center registered 123 entries in one hour. School was still in session on both those days.
- Chris Jackson recently joined the City of Bloomington’s Council for Community Accessibility, and with fellow Council member David Carter surveyed the Ellettsville Branch Library for compliance with the Americans with Disabilities Act. They found overall accessibility to be good, but there are issues with parking and the public restrooms. Chris is developing a plan to address these shortcomings. In September, he will survey the Main Library along with Lisa Connolly, Human Services Program Chair at Ivy Tech Bloomington.
- Bara Swinson attended the 5th Annual Aktion Club Awards Ceremony. The Aktion Club, affiliated with Kiwanis International, is a community service organization for adults living with disabilities. The Library received the “Aktion Club Business Service Award” where club members recognized the library’s contribution “by allowing people with disabilities and people without disabilities to work.” Club members organized the event in the library auditorium, recognized officers and a variety of community supporters.

<i>May Access</i>		
Read It Off	Number registered	476
	Charges waived	\$321.87
	Number individuals with charged waived	42
	Number exiting program	18
Interlibrary Loan	Items loaned	290
	Items borrowed	13

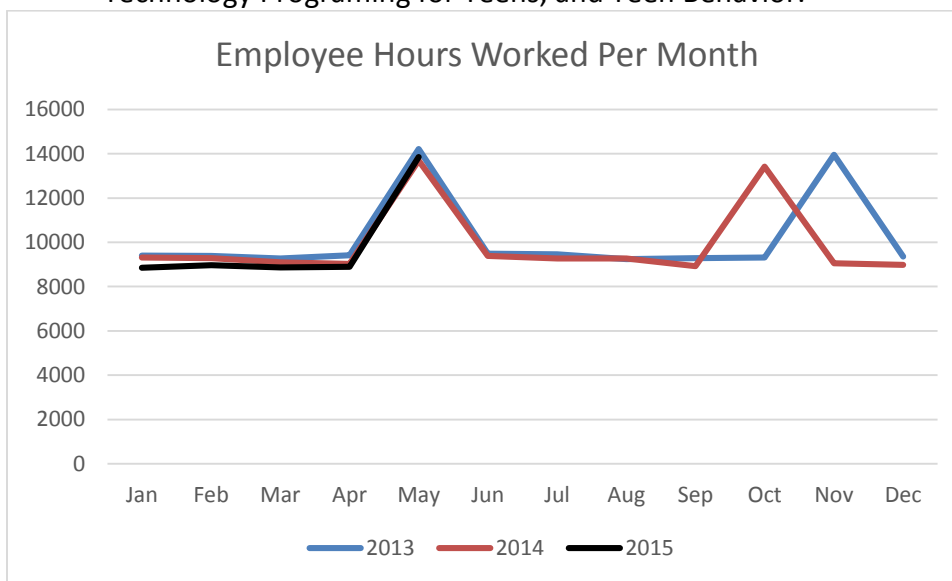
3B. Develop a unified communication strategy.

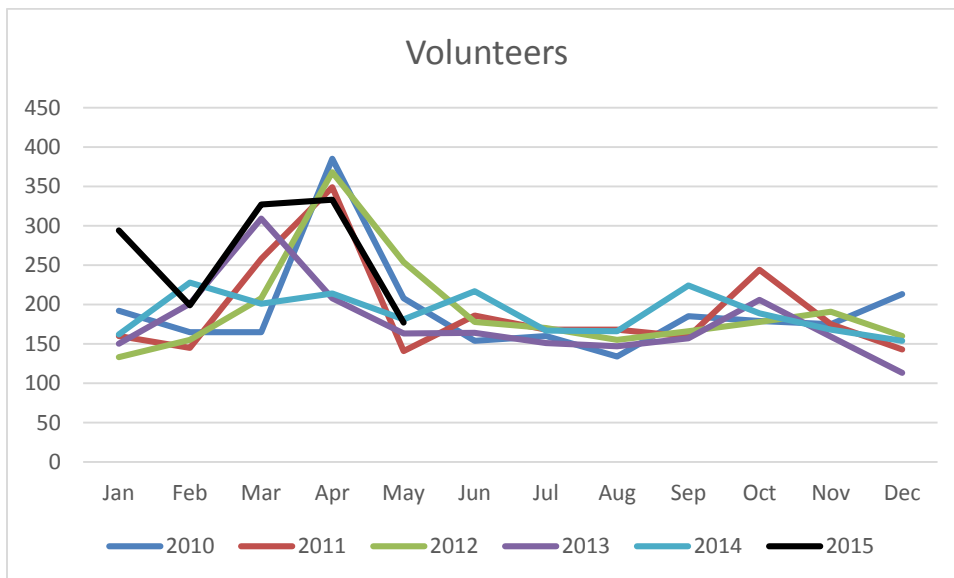
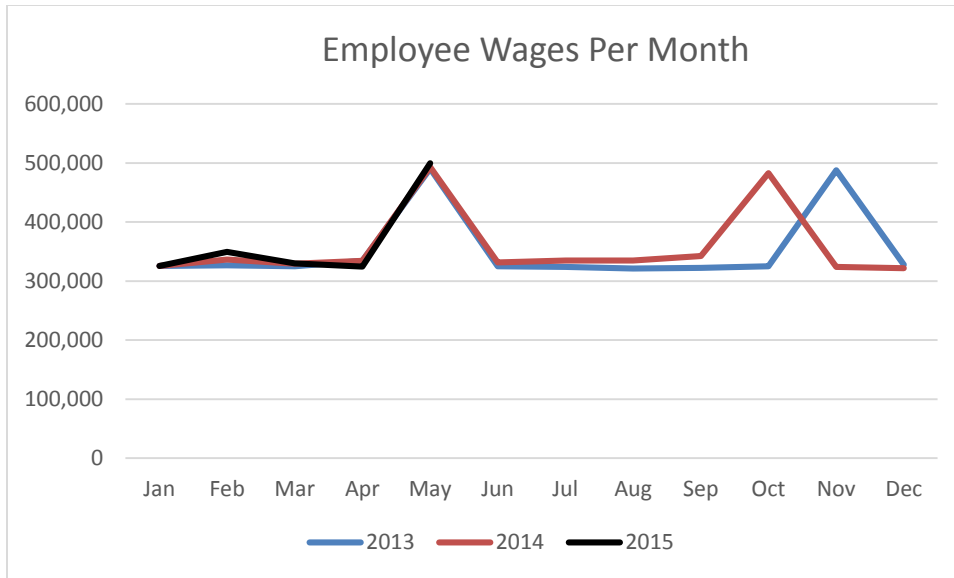
3C. Position auditorium as a valued local performance venue.

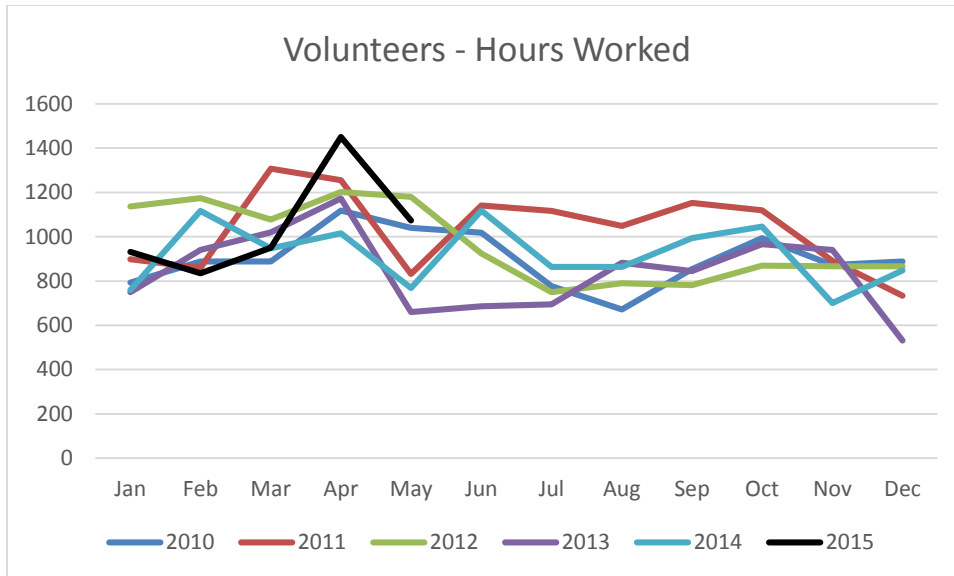
GOAL 4: Optimize stewardship of library resources.

4A. Recruit and retain quality employees.

- Staff Development hosted the popular “New Employee Reception”. Quirky biographies/pictures of new staff and ice cream set the stage for a sweet welcome. One long term employee said “I think just saying hello to each of them and introducing yourself is a great way to make anyone starting a new job feel welcome.”
- Five employees took advantage of the “Found on My Own” program to focus on specific topics not in the current local offerings. Topics included: Romance Novel Titles/Reader’s Advisory, Positive Psychology/wellness, Nonprofit Board Membership, Technology Programing for Teens, and Teen Behavior.







4B. Assure adequate, stable funding for library operations.

- Marilyn Wood and Gary Lettelleir appeared at the County Council meeting in May where the Council approved an additional appropriation of \$580,000 as a transfer from the Operating Fund to LIRF.

4C. Maintain library facilities.

- Along with regular maintenance activities, Building Services staff also completed the parking lot lighting upgrade in Ellettsville, as well as coordinating the replacement and installation of new exterior automatic doors, and resealing the parking lot at the Main Library.

4D. Improve stewardship of library assets and records.

- The Library has been invited to attend meetings of the county records commission to stay informed on issues that are relevant to the library.

Section 2: EMPLOYMENT POLICES

2.01 RECRUITMENT AND HIRING

When Monroe County Public Library has an employment vacancy, the position will be filled in a fair and equitable manner and in accordance with all applicable laws. The library Board of Trustees hires the director of the library. The Library Director is responsible for all other hiring, though responsibility is delegated as noted in the procedures.

It is the policy of MCPL to fill all positions with the best-qualified people whose skills and abilities best match the needs of the department. Generally, positions will be posted for application by internal and/or external candidates. However, as positions become available, the administration, at its discretion, will either directly promote or transfer a qualified internal employee of the Library or will open the position to internal and/or external candidates.

All posted positions will be ~~posted~~ published for at least seven calendar days. A job notice will contain the title of the open position, a summary of duties and responsibilities, minimum education and experience, and the current pay range. Applicant materials will be taken until the position is filled. The closing date will be strictly enforced.

Job announcements for all union eligible posted positions in the Library shall be posted for a minimum of seven (7) ~~working~~ calendar days.

If a position is vacated within three months after being filled, permission to select a candidate from the most recent pool of applicants for this position without re-posting the opening may be obtained at the discretion of the Library Director. For certain positions a recruitment list may be developed for use in hiring new employees over a period of six months.

A position shall be determined to be open and subject to the posting requirements of this Article under the following conditions:

- a. If the position is a vacant, budgeted position, and
- b. ~~If the position is one for which qualified employee applicants might apply for reasons of promotion or transfer.~~ The administration has designated the position as open to internal and/or external candidates.

A current employee promoted to fill a position vacancy within the bargaining unit shall be subject to a three (3) month trial service period in such new position. In the event the employee does not successfully pass the orientation and training period as determined by the Library or at the employee's discretion, such employee shall be assigned to their former position and pay if such is available or to another position in their same classification for which the employee is qualified by reason of skill, ability and seniority.

Section 4.01 Personal Leave

MCPL Paid Time Off Benefit Schedule

PERSONAL Leave – HOURLY; Pay Grades A–G 1 - 7

Months Worked	20 hrs/wk		25 hrs/wk		30 hrs/wk		37.5 hrs/wk		Based On
	Hours Earned Per Month	CAP	Hours Earned Per Month	CAP	Hours Earned Per Month	CAP	Hours Earned Per Month	CAP	
1-47 (3.9 yrs)	4.67	84.00	5.83	105.00	7	126	8.75	157.50	14 days/yr
48-59 (4 yrs)	6.33	114.00	7.92	142.50	9.5	171	11.88	213.75	19 days/yr
60-71 (5 yrs)	6.67	120.00	8.33	150.00	10	180	12.50	225.00	20 days/yr
72-83 (6 yrs)	7.00	126.00	8.75	157.50	10.5	189	13.13	236.25	21 days/yr
84-95 (7 yrs)	7.33	132.00	9.17	165.00	11	198	13.75	247.50	22 days/yr
96-107 (8 yrs)	7.67	138.00	9.58	172.50	11.5	207	14.38	258.75	23 days/yr
> 108 (9yrs +)	8.00	144.00	10.00	180.00	12.0	216	15.00	270.00	24 days/yr

PERSONAL Leave – EXEMPT; Pay Grades H–I 8 – 11

Months Worked	20 hrs/wk		25 hrs/wk		30 hrs/wk		37.5 hrs/wk		Based On
	Hours Earned Per Month	CAP	Hours Earned Per Month	CAP	Hours Earned Per Month	CAP	Hours Earned Per Month	CAP	
After 1	8	144	10	180	12	216	15	270	24 days/yr

Welcome to Monroe County Public Library!

Visitor Expectations

As a visitor to the library, you can expect:

- Excellent service
- Respect for your privacy
- A welcoming environment

Please fill out a comment card about your experience at the library.

Thank you for visiting Monroe County Public Library.

The library is a place that belongs to everyone. We have established basic rules of courtesy so that our library facilities are pleasant places for all to visit.

If your conduct or activities violate our rules, you will be asked to change your disruptive behavior. Failure to do so may result in the loss of library privileges, up to and including removal from the building and contacting police. The library defines "disruptive behavior" as any act that interferes with library service or with someone else's use of the library.

Disruptive behavior includes, but is not limited to:

- Possession of alcohol, illegal substances, or a weapon (*except as permitted under Indiana Code 35-47-11.1*) on library property
- Abusive, threatening, or harassing behavior in any form
- Mutilation, defacement, or theft of library materials and equipment or the private property of staff or other visitors
- Selling, polling, soliciting, panhandling, or loitering on library property
- Intoxication or impairment
- Sexual behavior
- Sleeping in the library
- Strong odors that interfere with or disrupt others from using library spaces
- Use of audible sound devices that disrupt others' use of the library
- Use of furniture, library equipment and facilities in a manner for which they were not intended

Other rules for the comfort and safety of visitors and staff include, but are not limited to:

- Children under the age of 7 may not be left unattended anywhere in the library.
- ~~Smoking or use of tobacco products is strictly prohibited in library buildings, in library vehicles, and on library grounds. The library is 100% tobacco free, both inside and out.~~
- The use of tobacco, tobacco products, and smoking related products* is strictly prohibited in library buildings, in library vehicles, and on library property. The library is 100% tobacco free, both inside and out. **Prohibited products include, but are not limited to, cigarettes, electronic cigarettes (ecigs), vaporizers, cigars and cigarillos, hookah smoked products, pipes, and oral tobacco (e.g., spit and spitless, smokeless, chew, snuff) and nasal tobacco (e.g. snus). Any product intended to mimic tobacco products or the smoking of any other substance is prohibited.*
- Food is allowed in the library. Drink containers must have secure lids; leftover food and containers must be disposed of promptly and properly. The library has designated specific areas for food and drink.
- Use of library office equipment and/or telephones is not permitted. Courtesy phones for emergencies are available at the information desks at any facility.

- Only service animals or animals involved in library programs are allowed in the library. No unattended animals are allowed on library property.
- Visitors who wish to take photographs or videotape or use other recording devices must be authorized by the individuals involved or by the parents or guardians of minors.
- All briefcases, luggage, handbags, packages, overcoats and shopping bags *may be* inspected by library security staff at any time.
- All visitors must wear shoes and shirts while in the library.
- Visitors may not enter non-public areas unless accompanied by library staff.
- No roller blades, scooters, or skateboards may be used on library property.

*Approved by [Board of Trustees](#) October 18, 2006; Rev. June 15, 2011; Updated by the Board January 18, 2012.
Presented to the Board for revision: June 17, 2015*