

**MONROE COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING**

**Wednesday, January 20, 2015**

**Room 1B**

**Immediately following the Board of Finance meeting at 5:45 pm.**

**AGENDA**

1. Call to Order –Valerie Merriam, President
2. Consent Agenda – action item – Marilyn Wood
  - a. Minutes of December 16, 2015 Board Meeting (page 1-4)
  - b. Monthly Bills for Payment (page 5-8)
  - c. Monthly Financial Report (page 9-36)
  - d. Personnel Report (page 37-45)
  - e. 2016 Board Meeting Calendar (page 46)
3. Director’s Monthly Report – Marilyn Wood, Director (page 47-67)
4. Old Business
5. New Business – action items
  - a. Resolution to Request Advance Tax Draws – Gary Lettelleir (page 68)
  - b. Resolution to Transfer to LIRF – Gary Lettelleir (page 69)
  - c. 2016 El Centro Comunal Latino contract – Marilyn Wood (page 70-72)
  - d. Internet and Computer Use Policy – Ned Baugh (page 73-75)
  - e. 2016 Slate of Officers (for action at February 2016 meeting) – Valerie Merriam
6. Update – Friends of the Library – John Baumert, President
7. Public Comment
8. Adjournment

*View the Board Packet on the Library’s website:*

<http://mcpl.info/library-trustees/meetings>

**MONROE COUNTY PUBLIC LIBRARY**  
**BOARD OF TRUSTEES MEETING**  
**December 16, 2015**  
**Meeting Room 1B**  
**5:45 p.m.**

**Present**

Board members: Kari Esarey, David Ferguson, Kathy Loser, Valerie Merriam, Melissa Pogue, Fred Risinger

Library staff: Ned Baugh, Michael Hoerger, Gary Lettelleir, Ryan Stacy, Bara Swinson, Dave Walter, Michael White, Kyle Wickemeyer-Hardy, Marilyn Wood, Nate Wrigley

Others: Tom Bunger, Jane Walter

**Call to Order**

The meeting was called to order at 5:46 By Board President Valerie Merriam.

**Consent Agenda**

Kari Esarey moved to approve the consent agenda; David Ferguson seconded the motion.

After a few items in the Board packet relating to the Consent Agenda were clarified, it was approved by the Board unanimously.

**Director's Monthly Report**

Library Director Marilyn Wood presented the director's monthly report for November. Items reported and discussed included:

- Marilyn noted that the report was now in a slightly different format and asked the Board to let her know if there were suggestions on making the report easier to read.
- Marilyn called the Board's attention to new data included this month.

The total number of unique users checking out or renewing physical Library materials per month has been steady at just over 12,000 individuals since May. This is a minimum number of individual users. There are certainly times when a parent might check out items for their three children on their individual card for instance. Individuals also use the library in many other ways, and might use a meeting room, attend a program or something besides checking out a book during the month – so these are absolute minimums in terms of individual Library use. However, even though 12,000+ individuals check out items each

month, they're not the same 12,000. Over the course of this year so far, we've had more than 29,000 different individuals check out or renew items. That represents more than 41% of our registered users.

A new chart this month represents the number of items each of those individual users checked out or renewed during the month. The one user with over 400 items is the jail (one of those users that represents more than a single individual). 24% of our individual borrowers checked out or renewed 2-4 items, 21% checked out 5-9. Interestingly, more than 14% checked out just one item.

- The Library is experiencing about 18% more visits on Sunday in 2015 than 2014. Hours were expanded by two hours on Sunday in September of 2014. A new chart this month further explains how the library is being used on Sunday. 30-40% of visitor traffic stops in the Children's area, and about 20% of visitors include a stop in the Ground Floor on Sunday.
- Marilyn also distributed a hard copy of a chart reflecting the raw number of items checked out by category (adult and teen books, children's books, DVDs, music CDs, other items, and downloadables) over the past four years. David suggested a different view of this data aligning each category together, rather than by year, might be a better visual depiction of use and trends.
- Members of the Board expressed their desire to continue to see more detailed statistics on patrons' use of the Library's electronic resources. Board Treasurer David Ferguson recommended that the Library request additional data from its vendors.

### **Old Business**

None.

### **New Business**

- **CATS Memo of Understanding (MOU) with WFHB.** David Ferguson moved that this memo be approved, with Board Secretary Fred Risinger seconding his motion. CATS General Manager Michael White summarized the memo, which authorizes an increase in funding (from \$10,000 to \$12,000) for WFHB to continue in its role of condensing CATS' weekly coverage of public meetings into 20-minute segments for broadcast. After Michael answered the Board's questions about the MOU, they accepted it with a unanimous vote.

- **2016 Holiday Schedule, Pay Schedule, Salary and Wage Schedule, Pay Resolution, and Resolution to Set Salary of the Director.** A motion was made by Kari Esarey to approve these items, with David seconding. Kyle Wickemeyer-Hardy, Library Human Resources Director, presented each item before a vote was taken.

The proposed Holiday and Pay schedules, Kyle explained, are consistent with those in recent years. There were no questions from the Board on these items.

The Salary and Wage Schedule Kyle referred to in the Board Packet, reflects the Library's recommended increases; again the Board had no questions or comments, so Kyle read the Resolution to adopt all the items proposed thus far.

The Resolution to Set the 2016 Salary for Library Director was also read by Kyle; the Board had no questions, and voted unanimously to adopt all the schedules and resolutions in question.

- **Fines and Fees Schedule.** David moved that this item be approved; Kathy Loser seconded the motion. Library Financial Officer Gary Lettelleir indicated that the proposed changes reflect the discontinuation of the sale by the Library of CD-Rs and to remove tote bags from the fee list since they are a donation/fund-raiser. With no further questions by the Board, the motion passed unanimously.
- **2016–2018 Technology Plan.** After David's motion to approve this plan was seconded by Fred, Ned Baugh, the Library's IT Manager, submitted the proposed Technology Plan for discussion.

Ned briefly outlined the objectives the Library met with its 2013–2015 plan, which include the optimization of the Library's network, replacement of the telephone system, the upgrade of the Integrated Library System (ILS), the installation of a self-service scanning station, and the enhancement of the Library's Wi-Fi service.

The 2016–2018 Technology Plan, which carries over components of the Library's most recent Strategic Plan, identifies goals for the migration to a cloud e-mail server, the combining of numerous onsite servers into a virtualized environment, and the upgrading of CATS' servers.

## **Update: El Centro Comunal Latino**

Jane “Juanita” Walter, Health Projects Coordinator at El Centro (CCL), gave the Board an overview of the agency. Among the items she discussed:

- As a nonprofit organization operating inside the Main Library, El Centro’s strives to provide the Latino community with an accessible and safe space for getting information and resources, as well as to encourage and promote their integration into Monroe County.
- In addition to private funding in the form of donations, the Indiana Minority Health Coalition, a nonprofit agency that advocates for education and healthcare for racial and ethnic minorities, supports El Centro financially.
- Among the services CCL provides are health initiatives, assistance with immigration and integration, language issues, and community events.
- CCL’s outreach efforts include a partnership with the VIM health clinic, participation on the advisory committees of various organizations, legal advice, and education and mentoring programs.
- The City of Bloomington’s Latino Outreach Department, Indiana University’s Center for Human Growth and La Casa Cultural Center, and the Library are key partners with El Centro.

In the brief discussion that followed, Jane answered specific questions from the Board about El Centro.

### **Public Comment**

None.

### **Adjournment**

Fred made a motion to adjourn the meeting, with David seconding the motion. Valerie adjourned the meeting at 6:51 p.m.

**MONROE COUNTY PUBLIC LIBRARY**

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**\*Check Summary Register©**

December 9, 2015 to January 5, 2016

Name	Check Date	Check Amt	
<b>06600 MAINSOURCE CHECKING</b>			
Paid Chk# 003049	CITY OF BLOOMINGTON UTILITIE	12/9/2015	\$2,242.08 WATER & SEWER
Paid Chk# 003050	SMITHVILLE COMMUNICATIONS	12/9/2015	\$174.43 PHONE
Paid Chk# 003051	VERIZON WIRELESS	12/9/2015	\$120.03 BKM DATA LINES
Paid Chk# 003052	KEVIN HUNTLEY EXCAVATING,	12/15/2015	\$4,410.00 BLDG REPAIR/SIDEWALK
Paid Chk# 003053	WOODS ELECTRICAL	12/16/2015	\$604.87 ELEVATOR RENOVATION
Paid Chk# 003054	AT&T (IL)	12/22/2015	\$119.83 2 DEDICATED LINES
Paid Chk# 003055	CENTURYLINK	12/22/2015	\$19.37 LONG-DISTANCE CALLS
Paid Chk# 003056	COMCAST	12/22/2015	\$22.08 EQUIP. RENTAL
Paid Chk# 003057	DUKE ENERGY	12/22/2015	\$22,701.22 ELECTRICITY
Paid Chk# 003058	THE HUNTINGTON NATIONAL	12/22/2015	\$311,240.00 GEN OBLIG BD OF 2012
Paid Chk# 003059	VECTREN ENERGY DELIVERY	12/22/2015	\$50.54 NATURAL GAS
Paid Chk# 003060	WEX BANK	12/22/2015	\$361.88 FUEL
Paid Chk# 003061	WEX BANK	12/22/2015	\$24.21 FUEL
Paid Chk# 003062	AMERICAN HERITAGE LIFE INS.	12/23/2015	\$497.16 DEC.'15 OTHER INSURANCES
Paid Chk# 003063	AMERICAN UNITED LIFE INS. CO.	12/23/2015	\$1,357.30 403b TSA-AUL W/H
Paid Chk# 003064	ARTS FOR LEARNING INDIANA	12/23/2015	\$338.00 FD/CHILD-PROGRAMS
Paid Chk# 003065	AVCAFE	12/23/2015	\$42.92 NONPRINT
Paid Chk# 003066	BAKER & TAYLOR BOOKS	12/23/2015	\$1,012.08 BOOKS
Paid Chk# 003067	BANCTEC INC.	12/23/2015	\$31.83 MNTHLY FOLDER MAINT.
Paid Chk# 003068	BLACKSTONE AUDIO, INC.	12/23/2015	\$47.99 NONPRINT
Paid Chk# 003069	B-TECH LLC	12/23/2015	\$553.30 FIRE ALARM SERVICE ON ELEVATOR
Paid Chk# 003070	BUNGER & ROBERTSON, LLP	12/23/2015	\$11,860.00 2015 BOND ISSUE
Paid Chk# 003071	CANAL SOCIETY OF INDIANA,	12/23/2015	\$15.00 2016 RENEWAL
Paid Chk# 003072	CENTRAL INDIANA INTERPRETIN	12/23/2015	\$275.62 POWER OF WORDS/LIBRARY WIDE
Paid Chk# 003073	CINTAS CORPORATION	12/23/2015	\$64.01 FIRST AID SPLS
Paid Chk# 003074	DEMCO, INC.	12/23/2015	\$187.21 CATALOGING SPLS/BKS
Paid Chk# 003075	ELECTRONIC COMMERCE, INC.	12/23/2015	\$2,316.80 PAYROLL SERVICES
Paid Chk# 003076	ELLETTTSVILLE CHAMBER OF	12/23/2015	\$45.00 2016 MEMBERSHIP
Paid Chk# 003077	ELLETTTSVILLE MAIN STREET,	12/23/2015	\$25.00 2016 MEMBERSHIP
Paid Chk# 003078	EVANSVILLE BINDERY, INC.	12/23/2015	\$127.47 BOOK BINDING
Paid Chk# 003079	FEDEX	12/23/2015	\$9.26 FREIGHT
Paid Chk# 003080	FREEDOM BUSINESS	12/23/2015	\$954.20 PRINT CARTRIDGES
Paid Chk# 003081	GALE/CENGAGE LEARNING	12/23/2015	\$438.58 BOOKS
Paid Chk# 003082	HEATHER L. MCKAMEY	12/23/2015	\$189.99 REFUND ON LOST ITEMS
Paid Chk# 003083	HP PRODUCTS	12/23/2015	\$165.37 BLDG SPLS
Paid Chk# 003084	INDIANA LIBRARY FEDERATION	12/23/2015	\$25.00 REISSUE CK FOR ILF TRUSTEE-MTG
Paid Chk# 003085	INTERNET MINDED DESIGN AND	12/23/2015	\$666.00 IT'S YOUR MONEY-WEBSITE PROJECT
Paid Chk# 003086	JIM GORDON, INC	12/23/2015	\$208.41 MNTHLY COPIERS-OVERAGE
Paid Chk# 003087	LIVE OAK MEDIA	12/23/2015	\$31.27 NONPRINT
Paid Chk# 003088	M. T. PUBLISHING COMPANY,	12/23/2015	\$163.45 BOOKS
Paid Chk# 003089	MENARDS - BLOOMINGTON	12/23/2015	\$185.63 BLDG SPLS
Paid Chk# 003090	MIDWEST PRESORT SERVICE	12/23/2015	\$711.28 POSTAGE SERVICES
Paid Chk# 003091	MIDWEST TAPE	12/23/2015	\$7,788.68 BOOKS, E-BOOKS & NONPRINT
Paid Chk# 003092	MONROE CTY PUBLIC LIBRARY-	12/23/2015	\$102,500.00 TRANSFER \$ TO LIRF FUND
Paid Chk# 003093	MONSTER TRASH	12/23/2015	\$187.02 TRASH SERVICE
Paid Chk# 003094	MORRISONS TV AND APPLIANCE	12/23/2015	\$124.10 EQUIPMENT REPAIR
Paid Chk# 003095	MOVIE LICENSING USA	12/23/2015	\$75.00 FUNIMATION/SITE LCENSE 2016
Paid Chk# 003096	MUSICIAN'S FRIEND	12/23/2015	\$13.98 PATCH CABLE
Paid Chk# 003097	NATURE'S WAY, INC.	12/23/2015	\$85.00 MNTHLY PLANT MAINT.
Paid Chk# 003098	NETWORK SERVICES COMPANY	12/23/2015	\$2,080.24 CLEANING SPLS
Paid Chk# 003099	NONPROFIT QUARTERLY	12/23/2015	\$49.00 RENEWAL - PERIODICALS
Paid Chk# 003100	QUILL CORPORATION	12/23/2015	\$596.21 OFFICE SPLS
Paid Chk# 003101	RECORDED BOOKS, INC.	12/23/2015	\$541.35 NONPRINT
Paid Chk# 003102	RICOH USA, INC.	12/23/2015	\$162.38 ADMIN-ADD'L IMAGES

**MONROE COUNTY PUBLIC LIBRARY**

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December 9, 2015 to January 5, 2016

Name	Check Date	Check Amt	
Paid Chk# 003103	SPENCER EVENING WORLD	12/23/2015	\$52.00 1 YR. SUBSCRIPTION
Paid Chk# 003104	STEVE BACKS	12/23/2015	\$53.54 MCLS ROUNDTABLE EXPENSES
Paid Chk# 003105	SUPPLYWORKS	12/23/2015	\$407.48 BLDG SPLS
Paid Chk# 003106	TANTOR MEDIA	12/23/2015	\$137.26 NONPRINT
Paid Chk# 003107	UNIQUE MANAGEMENT	12/23/2015	\$1,557.30 COLLECTION AGENCY FEE
Paid Chk# 003108	SUZANNE KERN - PETTY CASH	12/23/2015	\$133.76 POSTAGE & PATRON REFUND
Paid Chk# 003109	3M	12/30/2015	\$8,293.74 E-BOOKS
Paid Chk# 003110	AFSCME COUNCIL 62	12/30/2015	\$906.84 UNION DUES W/H
Paid Chk# 003111	AMERICAN UNITED LIFE INS. CO.	12/30/2015	\$1,357.30 403b TSA-AUL W/H
Paid Chk# 003112	AT&T (IL)	12/30/2015	\$1,025.97 TELEPHONE
Paid Chk# 003113	AT&T MOBILITY	12/30/2015	\$380.49 CELL PHONES
Paid Chk# 003114	B & H PHOTO-VIDEO	12/30/2015	\$11,478.00 CATS EQUIPMENT
Paid Chk# 003115	BLACKMESH	12/30/2015	\$1,300.00 MANAGED CLOUD HOSTING
Paid Chk# 003116	BYNUM FANYO & ASSOCIATES,	12/30/2015	\$5,225.35 ELL BRANCH/SITE DESIGN & CONST
Paid Chk# 003117	DEPARTMENT OF HOMELAND	12/30/2015	\$360.00 3 ELEVATOR PERMITS
Paid Chk# 003118	DISH	12/30/2015	\$576.00 YEAR SUBSCRIPTION
Paid Chk# 003119	DORIS LYNCH	12/30/2015	\$25.47 FD/BOOKS PLUS REFRESHMENTS
Paid Chk# 003120	DUKE ENERGY	12/30/2015	\$1,289.99 ELECTRICITY
Paid Chk# 003121	FREEDOM BUSINESS	12/30/2015	\$551.49 PRINT CARTRIDGES
Paid Chk# 003122	GLHEC	12/30/2015	\$200.80 GARNISHMENT W/H
Paid Chk# 003123	JANICE HARRIS	12/30/2015	\$8.99 OVER PYMT ON RETIREE INS.
Paid Chk# 003124	JOHNSON CONTROLS	12/30/2015	\$1,417.00 CHILLER REPAIR
Paid Chk# 003125	LEGAL SHIELD	12/30/2015	\$167.46 IDENTITY THEFT & PRPAID LEGAL
Paid Chk# 003126	MIDWEST PRESORT SERVICE	12/30/2015	\$302.57 POSTAGE SERVICES
Paid Chk# 003127	MONROE COUNTY YMCA	12/30/2015	\$84.92 YMCA W/H
Paid Chk# 003128	OCLC, INC.	12/30/2015	\$3,448.36 MONTHLY OCLC USAGE
Paid Chk# 003129	OFFICE DEPOT, INC.	12/30/2015	\$2,679.90 1 CHAIR
Paid Chk# 003130	B,B & C POW PEST CONTROL,	12/30/2015	\$35.00 PEST CONTROL
Paid Chk# 003131	RICOH USA, INC.	12/30/2015	\$66.16 MTHLY RENT/ADMIN COPIER
Paid Chk# 003132	SCHINDLER ELEVATOR	12/30/2015	\$20,339.00 REST DUE LESS RETAINAGE/ELEVATOR
Paid Chk# 003133	STANSIFER RADIO COMPANY	12/30/2015	\$79.80 IT SPLS
Paid Chk# 003134	STEPHANIE HOLMAN	12/30/2015	\$424.83 FD/ELL SPLS
Paid Chk# 003135	UNITED STATES TREASURY	12/30/2015	\$76.00 GARNISHMENT W/H
Paid Chk# 003136	UNITED WAY	12/30/2015	\$54.00 UNITED WAY W/H
Paid Chk# 003137	AMERICAN HERITAGE LIFE INS.	1/5/2016	\$497.16 13TH MONTH OTHER INS.(MNTHLY ON 24 PAYS)
Paid Chk# 003138	BAKER & TAYLOR BOOKS	1/5/2016	\$26,066.10 BOOKS
Paid Chk# 003139	BLACKSTONE AUDIO, INC.	1/5/2016	\$227.50 NONPRINT & BOOKS
Paid Chk# 003140	BOTTOM LINE BOOKS	1/5/2016	\$39.00 PERIODICALS/24 ISSUES
Paid Chk# 003141	CENTER POINT LARGE PRINT	1/5/2016	\$217.50 BOOKS
Paid Chk# 003142	CITY DIRECTORIES	1/5/2016	\$570.00 BOOKS
Paid Chk# 003143	CITY OF BLOOMINGTON	1/5/2016	\$1,052.00 DEC. '15 PARKING PERMITS
Paid Chk# 003144	EBSCO	1/5/2016	\$41.00 PERIODICALS
Paid Chk# 003145	ELLETTSVILLE UTILITIES	1/5/2016	\$235.72 WATER & SEWER
Paid Chk# 003146	FINDAWAY WORLD, LLC	1/5/2016	\$4,019.55 NONPRINT
Paid Chk# 003147	GALE/CENGAGE LEARNING	1/5/2016	\$670.71 BOOKS
Paid Chk# 003148	GE CAPITAL INFORMATION	1/5/2016	\$50.93 VITAL COPIER RENTAL
Paid Chk# 003149	GUARDIAN LIFE INS. CO.	1/5/2016	\$8,559.49 JAN.'16 DENTAL, VISION, STD, LIFE INS.
Paid Chk# 003150	INDIANA LIBRARY FEDERATION	1/5/2016	\$4,506.53 2016 ILF MEMBERSHIP
Paid Chk# 003151	LOWE'S	1/5/2016	\$18.15 BLDG SPLS
Paid Chk# 003152	MARTINSVILLE REPORTER -	1/5/2016	\$238.80 NEWSPAPERS/1 YR. SUBSCRIPTION
Paid Chk# 003153	MICHAEL J. HEMMELGARN	1/5/2016	\$700.00 FD/CHILDREN'S PROGRAMS
Paid Chk# 003154	MIDWEST PRESORT SERVICE	1/5/2016	\$268.67 POSTAGE SERVICE
Paid Chk# 003155	MIDWEST TAPE	1/5/2016	\$19,421.14 NONPRINT
Paid Chk# 003156	MONROE COUNTY HISTORY	1/5/2016	\$15.00 BOOKS
Paid Chk# 003157	NEWSBANK	1/5/2016	\$2,700.00 FEB '16 -JAN '17/DATABASES

**MONROE COUNTY PUBLIC LIBRARY**

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**December 9, 2015 to January 5, 2016**

<b>Name</b>	<b>Check Date</b>	<b>Check Amt</b>	
Paid Chk# 003158 PARACLETE PRESS, INC.	1/5/2016	\$77.81	NONPRINT
Paid Chk# 003159 PENGUIN RANDOM HOUSE, LLC	1/5/2016	\$351.55	NONPRINT
Paid Chk# 003160 RECORDED BOOKS, INC.	1/5/2016	\$244.98	NONPRINT
Paid Chk# 003161 SADDLEBACK EDUCATIONAL	1/5/2016	\$1,109.36	BOOKS
Paid Chk# 003162 SIHO INSURANCE SERVICES	1/5/2016	\$45,653.24	JAN.'16 HEALTH INS.
Paid Chk# 003163 SMITHVILLE COMMUNICATIONS	1/5/2016	\$1,776.00	INTERNET SERVICE
Paid Chk# 003164 SYNCHRONY BANK/AMAZON	1/5/2016	\$3,829.90	BOOKS
Paid Chk# 003165 TANTOR MEDIA	1/5/2016	\$203.70	NONPRINT
Paid Chk# 003166 THE GREAT COURSES	1/5/2016	\$69.95	NONPRINT
Paid Chk# 003167 THE HUNTINGTON NATIONAL	1/5/2016	\$250.00	BOND PAYING AGENT FEE
Paid Chk# 003168 THOMSON REUTERS - WEST	1/5/2016	\$502.44	BOOKS
<b>Total Checks</b>		<b>\$667,519.28</b>	



MONROE COUNTY PUBLIC LIBRARY  
CHECKING ACCOUNTS  
12/09/15 - 01/05/16

MainSource Checking Account/Check Register Total	\$667,519.28
Add: Electronic Withdrawals	
Merchant Services-Monthly Credit Card Fees (Jan. '16)	638.76
MainSource Checking-Monthly Service Charge (Jan. '16)	35.00
MainSource Checking-ACH Block Charge (Dec. '15)	20.00
MainSource Checking-Wire Transfer Charge (Jan. '16)	0.00
German-American Bank - Merchant Fee (Jan. '16)	49.99
Add: Payrolls	
Vouchers 12/11/15 Payroll (ECI)	122,480.70
Electronic transfer (ECI) employee/employer taxes	45,458.04
Electronic transfer (ECI) employer "HSA"	161.08
Electronic transfer (ECI) employee "HSA"	2,517.23
Electronic PERF pymt. 12/11/15	18,598.26
Electronic transfer 12/15/15 (TASC) employee "FSA"	270.38
Vouchers 12/24/15 Payroll (ECI)	121,824.24
Electronic transfer (ECI) employee/employer taxes	45,453.34
Electronic transfer (ECI) employee "HSA"	2,517.23
Electronic PERF pymt. 12/29/15	18,367.59
Electronic transfer 12/29/15 (TASC) employee "FSA"	270.38
TOTAL OF A/P AND PAYROLL CHECK REGISTERS	\$1,046,181.50

## Financial Report Comments

Reports as of 12-31-15

Board Meeting Date 1/20/16

Monthly Budget Report:

The table below compares the operating fund revenue and spending for 2014 and 2015.

	<b>Actual Operating Fund Data</b>		
	<b>2015</b>	<b>increase (decrease)</b>	<b>2014</b>
<b>Beginning Cash Balance</b>	1,797,951.54	236,954.65	1,560,996.89
Addl. Approp LIRF xfer	(580,000.00)		
<b>Operating Fund Revenue</b>			
Tax Revenue	7,793,042.80	336,355.46	7,456,687.34
2014 Tax paid in January 2015	136,981.34	136,981.34	
Other Revenue	248,033.45	(43,115.60)	291,149.05
<b>Total Operating Revenue</b>	<b>8,178,057.59</b>	<b>430,221.20</b>	<b>7,747,836.39</b>
<b>Operating Fund Spending</b>			
Wages and Benefits	5,190,673.27	(86,327.38)	5,277,000.65
Supplies	162,426.45	9,886.39	152,540.06
Other Services & Charges	1,088,865.93	(33,319.75)	1,122,185.68
LIRF Transfer	205,000.00	205,000.00	
Capital Outlay	996,088.06	36,932.71	959,155.35
<b>Total Operating Expenditures</b>	<b>7,643,053.71</b>	<b>132,171.97</b>	<b>7,510,881.74</b>
<b>Operating Surplus</b>	<b>535,003.88</b>		<b>236,954.65</b>
<b>Ending Cash Balance</b>	<b>1,752,955.42</b>		<b>1,797,951.54</b>

The operating fund revenue increase is about \$430,000. However, about 137,000 of 2014 tax revenue was not paid to the library until 2015 so the 2015 tax revenue includes an additional \$137,000. If all the 2014 tax revenue had been received in 2014, the surplus for 2014 would have

been about \$374,000 instead of \$236,955. The 2015 surplus would be about \$398,000 instead of \$535,004. Our plan is to wait until 2017 to transfer the 2015 surplus to LIRF along with any 2016 operating fund surplus. We are accumulating funds in LIRF for future facility and equipment purchases.

Some factors that caused spending to come in under budget include:

- Associate Director wages and benefits budgeted and not spent – approx. 100K favorable impact
- Employee benefits – mainly health insurance – cost reduction from 2014 by about 133K
- Utilities – mainly electricity – cost reduction from 2014 by about 50K

MONROE COUNTY PUBLIC LIBRARY  
MONTHLY SUMMARY OF BUDGET CATEGORIES  
AS OF DECEMBER 31, 2015  
TWELVE MONTHS = 100.0%

	2015 DECEMBER	2014 DECEMBER	2015 Y-T-D ACTUAL	2015 BUDGET	2014 Y-T-D ACTUAL	2015 Y-T-D BUDGET REMAINING	2015 % OF BUDGET USED	2015 % OF BUDGET REMAINING
PERSONNEL SERVICES								
SALARIES	297,431.99	288,404.95	3,896,765.71	4,009,355.83	3,848,777.79	112,590.12	97.2%	2.8%
EMPLOYEE BENEFITS	119,288.60	119,509.90	1,291,913.21	1,539,884.30	1,424,309.37	247,971.09	83.9%	16.1%
OTHER WAGES	<u>1,994.35</u>	<u>0.00</u>	<u>1,994.35</u>	<u>15,000.00</u>	<u>3,913.49</u>	<u>13,005.65</u>	<u>13.3%</u>	<u>86.7%</u>
TOTAL PERSONNEL SERVICES	<u>418,714.94</u>	<u>407,914.85</u>	<u>5,190,673.27</u>	<u>5,564,240.13</u>	<u>5,277,000.65</u>	<u>373,566.86</u>	<u>93.3%</u>	<u>6.7%</u>
SUPPLIES								
OFFICE SUPPLIES	8,769.73	4,430.93	49,688.03	59,100.00	38,000.82	9,411.97	84.1%	15.9%
OPERATING SUPPLIES	3,386.66	5,635.68	87,134.32	118,000.00	96,590.48	30,865.68	73.8%	26.2%
REPAIR & MAINT. SUPPLIES	<u>1,283.61</u>	<u>1,746.41</u>	<u>25,604.10</u>	<u>27,900.00</u>	<u>17,948.76</u>	<u>2,295.90</u>	<u>91.8%</u>	<u>8.2%</u>
TOTAL SUPPLIES	<u>13,440.00</u>	<u>11,813.02</u>	<u>162,426.45</u>	<u>205,000.00</u>	<u>152,540.06</u>	<u>42,573.55</u>	<u>79.2%</u>	<u>20.8%</u>
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES	13,739.72	16,023.32	305,073.21	366,100.00	296,240.40	61,026.79	83.3%	16.7%
COMMUNICATION & TRANSPORTATION	3,558.81	4,310.86	45,321.53	91,600.00	51,045.82	46,278.47	49.5%	50.5%
PRINTING & ADVERTISING	0.00	1,280.99	2,808.20	11,682.79	4,731.02	8,874.59	24.0%	76.0%
INSURANCE	0.00	0.00	72,281.00	70,000.00	72,108.00	-2,281.00	103.3%	-3.3%
UTILITIES	26,623.73	33,914.58	305,300.27	351,650.00	358,200.28	46,349.73	86.8%	13.2%
REPAIR & MAINTENANCE	10,721.19	1,088.86	50,774.42	57,500.00	32,526.67	6,725.58	88.3%	11.7%
RENTALS	-651.84	669.20	23,290.43	38,850.00	31,437.60	15,559.57	59.9%	40.1%
ELECTRONIC SERVICES	32,015.74	28,396.84	274,712.22	289,239.89	265,069.54	14,527.67	95.0%	5.0%
OTHER CHARGES	<u>18,314.33</u>	<u>120.00</u>	<u>794,304.65</u>	<u>799,200.00</u>	<u>10,826.35</u>	<u>4,895.35</u>	<u>99.4%</u>	<u>0.6%</u>
TOTAL OTHER SERVICES & CHARGES	<u>104,321.68</u>	<u>85,804.65</u>	<u>1,873,865.93</u>	<u>2,075,822.68</u>	<u>1,122,185.68</u>	<u>201,956.75</u>	<u>90.3%</u>	<u>9.7%</u>
CAPITAL OUTLAY								
FURNITURE & EQUIPMENT	2,679.90	416.10	34,633.55	34,000.00	23,595.77	-633.55	101.9%	-1.9%
OTHER CAPITAL OUTLAY	<u>48,846.30</u>	<u>33,333.93</u>	<u>961,454.51</u>	<u>946,967.11</u>	<u>935,559.58</u>	<u>-14,487.40</u>	<u>101.5%</u>	<u>-1.5%</u>
TOTAL CAPITAL OUTLAY	<u>51,526.20</u>	<u>33,750.03</u>	<u>996,088.06</u>	<u>980,967.11</u>	<u>959,155.35</u>	<u>-15,120.95</u>	<u>101.5%</u>	<u>-1.5%</u>
TOTAL OPERATING EXPENDITURES	<u><u>588,002.82</u></u>	<u><u>539,282.55</u></u>	<u><u>8,223,053.71</u></u>	<u><u>8,826,029.92</u></u>	<u><u>7,510,881.74</u></u>	<u><u>602,976.21</u></u>	<u><u>93.2%</u></u>	<u><u>6.8%</u></u>

2014 BUDGET 8,011,683.99  
% USED IN 2014 93.7%

MONROE COUNTY PUBLIC LIBRARY  
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	2015 DECEMBER	2014 DECEMBER	2015 Y-T-D ACTUAL	2015 BUDGET	2014 Y-T-D ACTUAL	2015 Y-T-D BUDGET REMAINING	2015 % OF BUDGET USED	2015 % OF BUDGET REMAINING
<b>PERSONNEL SERVICES (1000'S)</b>								
<b>SALARIES</b>								
1120 ADMINISTRATION/DIRECTORS	7,461.55	14,405.24	123,262.23	191,013.36	187,268.10	67,751.13	64.5%	35.5%
1130 MANAGERS/ASST. MANAGERS	79,451.91	48,850.34	902,238.69	647,755.18	616,208.27	-254,483.51	139.3%	-39.3%
1140 LIBRARIANS, EXPERTS	72,342.24	89,767.57	1,043,050.57	1,268,307.00	1,191,261.81	225,256.43	82.2%	17.8%
1150 SPECIALISTS	14,387.97	56,242.94	369,085.46	806,353.96	780,042.42	437,268.50	45.8%	54.2%
1160 ASSISTANTS/PARAPROFESSIONALS	51,061.83	34,908.49	596,083.72	454,908.96	468,597.58	-141,174.76	131.0%	-31.0%
1170 TECH/OPERATORS/SECRETARIES	4,281.98	16,501.58	105,021.06	249,535.37	229,229.75	144,514.31	42.1%	57.9%
1190 BUILDING SERVICES/MAINTENANCE	11,850.74	27,728.79	216,766.51	391,482.00	376,169.86	174,715.49	55.4%	44.6%
1200 BUILDING SERVICES/SECURITY	7,649.85	0.00	70,999.95	0.00	0.00	-70,999.95	#DIV/0!	#DIV/0!
1280 PRODUCTION ASSISTANTS	1,259.48	0.00	11,556.61	0.00	0.00	-11,556.61	#DIV/0!	#DIV/0!
1290 INFORMTION ASST/MATERIAL/SUPPORT	30,667.66	0.00	306,637.21	0.00	0.00	-306,637.21	#DIV/0!	#DIV/0!
1300 SUPPORT/MATERIAL HANDLERS	15,867.24	0.00	142,310.46	0.00	0.00	-142,310.46	#DIV/0!	#DIV/0!
1320 TECHNICIANS	1,149.54	0.00	9,753.24	0.00	0.00	-9,753.24	#DIV/0!	#DIV/0!
<b>TOTAL SALARIES</b>	<b>297,431.99</b>	<b>288,404.95</b>	<b>3,896,765.71</b>	<b>4,009,355.83</b>	<b>3,848,777.79</b>	<b>112,590.12</b>	<b>97.2%</b>	<b>2.8%</b>
<b>EMPLOYEE BENEFITS</b>								
<b>EMPLOYEE BENEFITS</b>								
1210 EMPLOYER CONTRIBUTION/FICA	17,704.66	17,092.49	232,449.29	248,476.51	228,077.53	16,027.22	93.5%	6.5%
1220 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
1230 EMPLOYER CONTRIBUTION/PERF	40,138.67	40,547.32	357,313.20	367,238.79	355,156.85	9,925.59	97.3%	2.7%
12301 ENCUMBERED PERF	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
1235 EMPLOYEE/PERF	10,751.44	10,998.54	95,920.64	98,367.75	95,406.66	2,447.11	97.5%	2.5%
1240 EMPLOYER CONT/INSURANCE	46,553.22	46,874.18	551,867.01	758,392.34	692,327.63	206,525.33	72.8%	27.2%
1250 EMPLOYER CONT/MEDICARE	4,140.61	3,997.37	54,363.07	57,408.91	53,340.70	3,045.84	94.7%	5.3%
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>119,288.60</b>	<b>119,509.90</b>	<b>1,291,913.21</b>	<b>1,539,884.30</b>	<b>1,424,309.37</b>	<b>247,971.09</b>	<b>83.9%</b>	<b>16.1%</b>
<b>OTHER WAGES</b>								
1310 WORKSTUDY	1,994.35	0.00	1,994.35	5,000.00	2,554.77	3,005.65	39.9%	60.1%
1180 TEMPORARY STAFF	0.00	0.00	0.00	10,000.00	1,358.72	10,000.00	0.0%	100.0%
<b>TOTAL OTHER WAGES</b>	<b>1,994.35</b>	<b>0.00</b>	<b>1,994.35</b>	<b>15,000.00</b>	<b>3,913.49</b>	<b>13,005.65</b>	<b>13.3%</b>	<b>86.7%</b>
<b>TOTAL PERSONNEL SERVICES</b>	<b>418,714.94</b>	<b>407,914.85</b>	<b>5,190,673.27</b>	<b>5,564,240.13</b>	<b>5,277,000.65</b>	<b>373,566.86</b>	<b>93.3%</b>	<b>6.7%</b>
<b>SUPPLIES (2000'S)</b>								
<b>OFFICE SUPPLIES</b>								
2110 OFFICIAL RECORDS	0.00	0.00	45.85	1,100.00	908.25	1,054.15	4.2%	95.8%
2120 STATIONERY & PRINTING	0.00	0.00	516.89	1,100.00	72.70	583.11	47.0%	53.0%
2130 OFFICE SUPPLIES	1,028.09	490.43	6,632.75	13,650.00	6,496.10	7,017.25	48.6%	51.4%
2135 GENERAL SUPPLIES	0.00	0.00	0.00	0.00	105.69	0.00	#DIV/0!	#DIV/0!
2140 DUPLICATING	7,741.64	3,940.50	42,492.54	43,250.00	30,218.08	757.46	98.2%	1.8%
2150 PROMOTIONAL MATERIALS	0.00	0.00	0.00	0.00	200.00	0.00	#DIV/0!	#DIV/0!
<b>TOTAL OFFICE SUPPLIES</b>	<b>8,769.73</b>	<b>4,430.93</b>	<b>49,688.03</b>	<b>59,100.00</b>	<b>38,000.82</b>	<b>9,411.97</b>	<b>84.1%</b>	<b>15.9%</b>

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	2015 DECEMBER	2014 DECEMBER	2015 Y-T-D ACTUAL	2015 BUDGET	2014 Y-T-D ACTUAL	2015 Y-T-D BUDGET REMAINING	2015 % OF BUDGET USED	2015 % OF BUDGET REMAINING
<b>OPERATING SUPPLIES</b>								
2210 CLEANING SUPPLIES	2,151.63	879.74	31,808.45	38,200.00	38,429.41	6,391.55	83.3%	16.7%
2220 FUEL, OIL, & LUBRICANTS	361.88	669.57	5,357.98	10,500.00	8,076.85	5,142.02	51.0%	49.0%
2230 CATALOGING SUPPLIES-BOOKS	187.21	123.44	4,509.54	7,000.00	4,346.48	2,490.46	64.4%	35.6%
2240 A/V SUPPLIES-CATALOGING	685.94	893.57	4,601.71	9,700.00	3,966.02	5,098.29	47.4%	52.6%
2250 CIRCULATION SUPPLIES	0.00	317.96	29,350.78	35,000.00	27,130.71	5,649.22	83.9%	16.1%
2260 LIGHT BULBS	0.00	1,579.56	8,508.32	7,000.00	10,573.17	-1,508.32	121.5%	-21.5%
2280 UNIFORMS	0.00	0.00	1,352.01	1,900.00	1,837.66	547.99	71.2%	28.8%
2290 DISPLAY/EXHIBIT SUPPLIES	0.00	1,171.84	1,645.53	8,700.00	2,230.18	7,054.47	18.9%	81.1%
<b>TOTAL OPERATING SUPPLIES</b>	<b>3,386.66</b>	<b>5,635.68</b>	<b>87,134.32</b>	<b>118,000.00</b>	<b>96,590.48</b>	<b>30,865.68</b>	<b>73.8%</b>	<b>26.2%</b>
<b>REPAIR &amp; MAINTENANCE SUPPLIES</b>								
2300 IT SUPPLIES	58.19	294.07	5,647.23	6,500.00	2,415.18	852.77	86.9%	13.1%
2310 BUILDING MATERIALS & SUPPLIES	1,160.85	1,442.86	19,059.08	21,000.00	15,246.99	1,940.92	90.8%	9.2%
2320 PAINT & PAINTING SUPPLIES	64.57	9.48	897.79	400.00	286.59	-497.79	224.4%	-124.4%
2340 OTHER REPAIR & BINDING	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
<b>TOTAL REPAIR &amp; MAINTENANCE SUPPLIES</b>	<b>1,283.61</b>	<b>1,746.41</b>	<b>25,604.10</b>	<b>27,900.00</b>	<b>17,948.76</b>	<b>2,295.90</b>	<b>91.8%</b>	<b>8.2%</b>
<b>TOTAL SUPPLIES</b>	<b>13,440.00</b>	<b>11,813.02</b>	<b>162,426.45</b>	<b>205,000.00</b>	<b>152,540.06</b>	<b>42,573.55</b>	<b>79.2%</b>	<b>20.8%</b>
<b>OTHER SERVICES/CHARGES (3000'S)</b>								
<b>PROFESSIONAL SERVICES</b>								
3004 MISC. UNAPPROPRIATED	0.00	0.00	0.00	0.00	10.00	0.00	#DIV/0!	#DIV/0!
3110 CONSULTING SERVICES	183.75	2,650.00	2,307.50	11,000.00	12,752.50	8,692.50	21.0%	79.0%
3120 ENGINEERING/ARCHITECTURAL	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
31201 ENCUM. ENGINEERING/ARCHITECT	0.00	0.00	0.00	0.00	10,000.00	0.00	#DIV/0!	#DIV/0!
3130 LEGAL SERVICES	860.00	548.47	12,911.74	15,000.00	7,850.91	2,088.26	86.1%	13.9%
3140 BUILDING SERVICES	939.77	1,274.28	30,659.53	34,000.00	33,283.20	3,340.47	90.2%	9.8%
3150 MAINTENANCE CONTRACTS	1,242.47	1,491.41	138,169.48	156,100.00	116,985.43	17,930.52	88.5%	11.5%
3160 COMPUTER SERVICES (OCLC)	5,173.73	5,148.67	62,047.16	73,000.00	60,247.17	10,952.84	85.0%	15.0%
3170 ADMIN/ACCOUNTING SERVICES	3,782.70	3,642.61	41,865.40	46,000.00	39,289.46	4,134.60	91.0%	9.0%
3175 COLLECTION AGENCY SERVICES	1,557.30	1,267.88	17,112.40	21,000.00	15,821.73	3,887.60	81.5%	18.5%
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>13,739.72</b>	<b>16,023.32</b>	<b>305,073.21</b>	<b>366,100.00</b>	<b>296,240.40</b>	<b>61,026.79</b>	<b>83.3%</b>	<b>16.7%</b>
<b>COMMUNICATION &amp; TRANSPORTATION</b>								
3210 TELEPHONE	1,900.53	2,590.86	21,908.41	35,800.00	28,252.03	13,891.59	61.2%	38.8%
3215 CABLE TV	6.62	4.45	72.82	0.00	49.57	-72.82	#DIV/0!	#DIV/0!
3220 POSTAGE	1,532.80	1,259.62	15,945.17	24,000.00	16,652.11	8,054.83	66.4%	33.6%
3230 TRAVEL EXPENSE	109.60	156.93	2,718.84	10,000.00	3,406.49	7,281.16	27.2%	72.8%
3240 PROFESSIONAL MTG. (OFF-SITE)	0.00	299.00	2,612.34	10,000.00	1,423.00	7,387.66	26.1%	73.9%
3250 CONTINUING ED. (ON-SITE)	0.00	0.00	0.00	10,000.00	1,246.00	10,000.00	0.0%	100.0%
32501 ENCUMBERED CONTINU. ED.(ON-SITE)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3260 FREIGHT & DELIVERY	9.26	0.00	2,063.95	1,800.00	16.62	-263.95	114.7%	-14.7%
<b>TOTAL COMMUNICATION &amp; TRANSPORTATION</b>	<b>3,558.81</b>	<b>4,310.86</b>	<b>45,321.53</b>	<b>91,600.00</b>	<b>51,045.82</b>	<b>46,278.47</b>	<b>49.5%</b>	<b>50.5%</b>

MONROE COUNTY PUBLIC LIBRARY  
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	2015 DECEMBER	2014 DECEMBER	2015 Y-T-D ACTUAL	2015 BUDGET	2014 Y-T-D ACTUAL	2015 Y-T-D BUDGET REMAINING	2015 % OF BUDGET USED	2015 % OF BUDGET REMAINING
<b>PRINTING &amp; ADVERTISING</b>								
3310 ADVERTISING & PUBLICATION	0.00	1,258.49	1,947.82	2,600.00	3,400.02	652.18	74.9%	25.1%
3320 PRINTING	0.00	22.50	609.76	5,000.00	1,331.00	4,390.24	12.2%	87.8%
33201 ENCUMBERED PRINTING	0.00	0.00	250.62	4,082.79	0.00	3,832.17	6.1%	93.9%
<b>TOTAL PRINTING &amp; ADVERTISING</b>	<b>0.00</b>	<b>1,280.99</b>	<b>2,808.20</b>	<b>11,682.79</b>	<b>4,731.02</b>	<b>8,874.59</b>	<b>24.0%</b>	<b>76.0%</b>
<b>INSURANCE</b>								
3410 OFFICIAL BOND	0.00	0.00	450.00	600.00	450.00	150.00	75.0%	25.0%
3420 OTHER INSURANCE	0.00	0.00	71,831.00	69,400.00	71,658.00	-2,431.00	103.5%	-3.5%
<b>TOTAL INSURANCE</b>	<b>0.00</b>	<b>0.00</b>	<b>72,281.00</b>	<b>70,000.00</b>	<b>72,108.00</b>	<b>-2,281.00</b>	<b>103.3%</b>	<b>-3.3%</b>
<b>UTILITIES</b>								
3510 GAS	150.24	355.37	2,915.55	4,950.00	2,624.33	2,034.45	58.9%	41.1%
3520 ELECTRICITY	23,991.21	31,882.27	280,802.57	318,400.00	334,671.56	37,597.43	88.2%	11.8%
3530 WATER	2,482.28	1,676.94	21,582.15	28,300.00	20,904.39	6,717.85	76.3%	23.7%
<b>TOTAL UTILITIES</b>	<b>26,623.73</b>	<b>33,914.58</b>	<b>305,300.27</b>	<b>351,650.00</b>	<b>358,200.28</b>	<b>46,349.73</b>	<b>86.8%</b>	<b>13.2%</b>
<b>REPAIR &amp; MAINTENANCE</b>								
3610 BUILDING REPAIR	7,469.74	883.75	32,752.15	25,000.00	22,432.73	-7,752.15	131.0%	-31.0%
3630 OTHER EQUIP/FURNITURE REPAIRS	794.10	205.11	5,634.75	18,500.00	4,167.89	12,865.25	30.5%	69.5%
3640 VEHICLE REPAIR & MAINTENANCE	2,329.88	0.00	11,455.31	11,500.00	5,186.79	44.69	99.6%	0.4%
3650 MATERIAL BINDING/REPAIR SERV.	127.47	0.00	932.21	2,500.00	739.26	1,567.79	37.3%	62.7%
<b>TOTAL REPAIR &amp; MAINTENANCE</b>	<b>10,721.19</b>	<b>1,088.86</b>	<b>50,774.42</b>	<b>57,500.00</b>	<b>32,526.67</b>	<b>6,725.58</b>	<b>88.3%</b>	<b>11.7%</b>
<b>RENTALS</b>								
3710 REAL ESTATE RENTAL/PARKING	-651.84	669.20	23,290.43	38,850.00	31,437.60	15,559.57	59.9%	40.1%
3720 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
<b>TOTAL RENTALS</b>	<b>-651.84</b>	<b>669.20</b>	<b>23,290.43</b>	<b>38,850.00</b>	<b>31,437.60</b>	<b>15,559.57</b>	<b>59.9%</b>	<b>40.1%</b>
<b>ELECTRONIC SERVICES</b>								
38450 DATABASES SERVICES	0.00	13,480.00	143,414.10	173,210.21	146,331.49	29,796.11	82.8%	17.2%
38460 E-BOOKS SERVICES	32,015.74	14,916.84	131,298.12	116,029.68	118,738.05	-15,268.44	113.2%	-13.2%
<b>TOTAL ELECTRONIC SERVICES</b>	<b>32,015.74</b>	<b>28,396.84</b>	<b>274,712.22</b>	<b>289,239.89</b>	<b>265,069.54</b>	<b>14,527.67</b>	<b>95.0%</b>	<b>5.0%</b>
<b>OTHER CHARGES</b>								
3910 DUES/INSTITUTIONAL	70.00	120.00	5,616.65	8,200.00	7,671.35	2,583.35	68.5%	31.5%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.0%	100.0%
3940 TRANSFER TO LIRF	17,083.33	0.00	785,000.00	785,000.00	0.00	0.00	100.0%	0.0%
3945 TRANSFER TO ANOTHER FUND (R.DAY)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3950 EDUCATIONAL SERV/LICENSING	1,161.00	0.00	3,688.00	4,000.00	3,155.00	312.00	92.2%	7.8%
<b>TOTAL OTHER CHARGES</b>	<b>18,314.33</b>	<b>120.00</b>	<b>794,304.65</b>	<b>799,200.00</b>	<b>10,826.35</b>	<b>4,895.35</b>	<b>99.4%</b>	<b>0.6%</b>
<b>TOTAL OTHER SERVICES/CHARGES</b>	<b>104,321.68</b>	<b>85,804.65</b>	<b>1,873,865.93</b>	<b>2,075,822.68</b>	<b>1,122,185.68</b>	<b>201,956.75</b>	<b>90.3%</b>	<b>9.7%</b>

MONROE COUNTY PUBLIC LIBRARY  
MONTHLY BUDGET REPORT  
AS OF DECEMBER 31, 2015

	2015 DECEMBER	2014 DECEMBER	2015 Y-T-D ACTUAL	2015 BUDGET	2014 Y-T-D ACTUAL	2015 Y-T-D BUDGET REMAINING	2015 % OF BUDGET USED	2015 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	2,679.90	0.00	16,574.06	10,000.00	1,787.97	-6,574.06	165.7%	-65.7%
4430 OTHER EQUIPMENT	0.00	416.10	16,452.54	20,000.00	17,278.94	3,547.46	82.3%	17.7%
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4445 BUILDING RENOVATIONS	0.00	0.00	1,606.95	4,000.00	4,543.39	2,393.05	40.2%	59.8%
4460 IS EQUIPMENT	0.00	0.00	0.00	0.00	-34.51	0.00	#DIV/0!	#DIV/0!
4465 IS SOFTWARE	0.00	0.00	0.00	0.00	19.98	0.00	#DIV/0!	#DIV/0!
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
<b>TOTAL FURNITURE &amp; EQUIPMENT</b>	<b>2,679.90</b>	<b>416.10</b>	<b>34,633.55</b>	<b>34,000.00</b>	<b>23,595.77</b>	<b>-633.55</b>	<b>101.9%</b>	<b>-1.9%</b>
OTHER CAPITAL OUTLAY								
4510 BOOKS	28,267.78	13,380.01	570,167.24	551,699.46	549,041.86	-18,467.78	103.3%	-3.3%
4520 PERIODICALS & NEWSPAPERS	2,892.80	2,685.40	42,547.78	42,678.29	38,855.53	130.51	99.7%	0.3%
4530 NONPRINT MATERIALS	17,685.72	17,268.52	348,739.49	352,589.36	347,662.19	3,849.87	98.9%	1.1%
<b>TOTAL OTHER CAPITAL OUTLAY</b>	<b>48,846.30</b>	<b>33,333.93</b>	<b>961,454.51</b>	<b>946,967.11</b>	<b>935,559.58</b>	<b>-14,487.40</b>	<b>101.5%</b>	<b>-1.5%</b>
<b>TOTAL CAPITAL OUTLAY</b>	<b>51,526.20</b>	<b>33,750.03</b>	<b>996,088.06</b>	<b>980,967.11</b>	<b>959,155.35</b>	<b>-15,120.95</b>	<b>101.5%</b>	<b>-1.5%</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>588,002.82</b>	<b>539,282.55</b>	<b>8,223,053.71</b>	<b>8,826,029.92</b>	<b>7,510,881.74</b>	<b>602,976.21</b>	<b>93.2%</b>	<b>6.8%</b>



**MONROE COUNTY PUBLIC LIBRARY**

**Operating Budget & Expenditure Report**

January 1, 2015 to December 31, 2015

12 months = 100.0%

Object	Object Descr	2015 Budget	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	2015 YTD Amt	2015 YTD Balance	2015 %YTD Budget
11200	ADMINISTRATION	\$191,013.36	\$11,192.32	\$7,461.55	\$7,461.54	\$7,461.55	\$7,461.55	\$11,192.32	\$7,461.54	\$7,461.55	\$123,262.23	\$67,751.13	64.53%
11300	MANAGERS/ASST.	\$647,755.18	\$114,384.52	\$76,190.40	\$76,201.40	\$75,446.43	\$81,738.59	\$119,164.04	\$79,374.88	\$79,451.91	\$902,238.69	-\$254,483.51	139.29%
11400	LIBRARIANS, EXPERTS	\$1,268,307.00	\$112,300.34	\$74,898.30	\$74,874.75	\$81,036.98	\$69,183.74	\$106,604.21	\$74,741.84	\$72,342.24	\$1,043,050.57	\$225,256.43	82.24%
11500	SPECIALISTS	\$806,353.96	\$21,657.09	\$14,328.63	\$14,324.69	\$14,759.73	\$14,431.47	\$21,562.19	\$14,245.57	\$14,387.97	\$369,085.46	\$437,268.50	45.77%
11600	ASSISTANTS/PARAPROFE	\$454,908.96	\$77,184.79	\$51,440.14	\$51,247.55	\$51,167.75	\$51,508.12	\$73,032.36	\$48,361.67	\$51,061.83	\$596,083.72	-\$141,174.76	131.03%
11700	TECH/OPERATORS/SECR	\$249,535.37	\$6,416.01	\$4,275.00	\$4,275.02	\$4,275.01	\$4,275.00	\$6,422.99	\$4,278.50	\$4,281.98	\$105,021.06	\$144,514.31	42.09%
11800	TEMPORAY STAFF	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
11900	BUILDING	\$391,482.00	\$15,589.61	\$10,443.35	\$10,391.75	\$10,431.26	\$10,521.23	\$16,774.84	\$11,434.07	\$11,850.74	\$216,766.51	\$174,715.49	55.37%
12000	BUILDING	\$0.00	\$13,104.80	\$8,720.35	\$8,681.46	\$6,960.44	\$6,796.04	\$11,420.72	\$7,666.29	\$7,649.85	\$70,999.95	-\$70,999.95	0.00%
12100	FICA/EMPLOYER	\$248,476.51	\$26,674.83	\$17,787.79	\$17,951.54	\$18,408.98	\$17,609.04	\$26,793.94	\$17,949.49	\$17,704.66	\$232,449.29	\$16,027.22	93.55%
12200	UNEMPLOYMENT	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
12300	PERF/EMPLOYER	\$367,238.79	\$27,197.19	\$40,932.30	\$27,278.65	\$28,468.84	\$26,686.83	\$26,453.32	\$27,151.23	\$40,138.67	\$357,313.20	\$9,925.59	97.30%
12350	PERF/EMPLOYEE	\$98,367.75	\$7,284.98	\$10,964.03	\$7,306.78	\$7,471.65	\$7,148.28	\$7,085.71	\$7,272.65	\$10,751.44	\$95,920.64	\$2,447.11	97.51%
12400	INS/EMPLOYER	\$758,392.34	\$55,834.85	\$39,523.05	\$70,202.21	\$42,671.53	\$55,686.91	\$37,281.36	\$39,412.41	\$46,553.22	\$551,867.01	\$206,525.33	72.77%
12500	MEDICARE/EMPLOYER	\$57,408.91	\$6,238.47	\$4,160.11	\$4,198.26	\$4,305.44	\$4,118.18	\$6,266.34	\$4,197.76	\$4,140.61	\$54,363.07	\$3,045.84	94.69%
12800	PRODUCTION	\$0.00	\$2,091.84	\$1,247.00	\$1,247.00	\$1,253.24	\$1,247.01	\$1,964.04	\$1,247.00	\$1,259.48	\$11,556.61	-\$11,556.61	0.00%
12900	INFORMATION	\$0.00	\$51,824.13	\$34,205.23	\$34,740.86	\$34,886.14	\$34,145.10	\$52,563.87	\$33,604.22	\$30,667.66	\$306,637.21	-\$306,637.21	0.00%
13000	SUPPORT/MATERIAL	\$0.00	\$19,280.67	\$13,852.39	\$16,215.40	\$17,184.31	\$15,705.49	\$26,387.30	\$17,817.66	\$15,867.24	\$142,310.46	-\$142,310.46	0.00%
13100	WORK STUDY	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,994.35	\$1,994.35	\$3,005.65	39.89%
13200	TECHNICIANS	\$0.00	\$1,720.74	\$1,145.97	\$1,153.11	\$574.77	\$1,145.97	\$1,720.74	\$1,142.40	\$1,149.54	\$9,753.24	-\$9,753.24	0.00%
21100	OFFICIAL RECORDS	\$1,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45.85	\$0.00	\$0.00	\$45.85	\$1,054.15	4.17%
21200	STATIONERY/BUS. CARDS	\$1,100.00	\$0.00	\$268.84	\$0.00	\$0.00	\$66.65	\$113.40	\$0.00	\$0.00	\$516.89	\$583.11	46.99%
21300	OFFICE SUPPLIES	\$13,650.00	\$35.34	\$567.76	\$862.37	\$0.00	\$374.54	\$542.78	\$751.97	\$1,028.09	\$6,632.75	\$7,017.25	48.59%
21400	DUPLICATING	\$43,250.00	\$1,200.28	\$4,001.45	\$5,920.97	\$1,085.24	\$6,472.79	\$2,762.02	\$2,870.99	\$7,741.64	\$42,492.54	\$757.46	98.25%
22100	CLEANING SUPPLIES	\$38,200.00	\$2,993.71	\$1,929.10	\$2,914.97	\$1,992.13	\$2,371.95	\$1,979.96	\$2,309.35	\$2,151.63	\$31,808.45	\$6,391.55	83.27%
22200	FUEL/OIL/LUBRICANTS	\$10,500.00	\$475.04	\$421.27	\$472.12	\$465.36	\$518.97	\$571.01	\$457.63	\$361.88	\$5,357.98	\$5,142.02	51.03%
22300	CATALOGING	\$7,000.00	\$2,502.83	\$0.00	\$22.51	\$191.40	\$213.33	\$0.00	\$1,214.87	\$187.21	\$4,509.54	\$2,490.46	64.42%
22400	A/V SUPPLIES/CATALOG	\$9,700.00	\$915.84	\$0.00	\$393.37	\$160.00	\$128.90	\$141.99	\$1,701.72	\$685.94	\$4,601.71	\$5,098.29	47.44%

Object	Object Descr	2015 Budget	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	2015 YTD Amt	2015 YTD Balance	%YTD Budget
22500	CIRCULATION SUPPLIES	\$35,000.00	\$0.00	\$13,314.00	\$46.54	\$6.82	\$2,436.01	\$8,065.55	\$39.62	\$0.00	\$29,350.78	\$5,649.22	83.86%
22600	LIGHT BULBS	\$7,000.00	\$4,481.85	\$2,743.58	\$90.36	\$593.40	\$23.33	\$8.68	\$100.62	\$0.00	\$8,508.32	-\$1,508.32	121.55%
22800	UNIFORMS	\$1,900.00	\$927.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,352.01	\$547.99	71.16%
22900	DISPLAY/EXHIBITS	\$8,700.00	\$1,095.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$58.36	\$0.00	\$1,645.53	\$7,054.47	18.91%
23000	IT SUPPLIES	\$6,500.00	\$428.62	\$390.98	\$1,052.91	\$259.29	\$199.34	\$23.68	\$1,709.99	\$58.19	\$5,647.23	\$852.77	86.88%
23100	BUILDING MATERIAL	\$21,000.00	\$1,136.19	\$83.90	\$3,673.02	\$1,489.61	\$2,204.98	\$2,709.52	\$1,968.69	\$1,160.85	\$19,059.08	\$1,940.92	90.76%
23200	PAINT/PAINTING	\$400.00	\$113.41	\$0.00	\$0.00	\$0.00	\$110.06	\$162.89	\$446.86	\$64.57	\$897.79	-\$497.79	224.45%
31100	CONSULTING SERVICES	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$530.00	\$0.00	\$0.00	\$183.75	\$2,307.50	\$8,692.50	20.98%
31200	ENGINEERING/ARCHITEC	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
31300	LEGAL SERVICES	\$15,000.00	\$846.82	\$720.11	\$1,165.83	\$3,956.80	\$1,157.78	\$1,094.40	\$700.00	\$860.00	\$12,911.74	\$2,088.26	86.08%
31400	BUILDING SERVICES	\$34,000.00	\$874.18	\$1,312.73	\$3,203.60	\$3,355.88	\$1,940.27	\$4,013.48	\$1,834.42	\$939.77	\$30,659.53	\$3,340.47	90.18%
31500	MAINTENANCE	\$156,100.00	\$2,894.33	\$2,784.69	\$8,841.43	\$12,535.12	\$87,818.62	\$2,484.40	\$4,293.61	\$1,242.47	\$138,169.48	\$17,930.52	88.51%
31600	COMPUTER SERVICES	\$73,000.00	\$5,148.67	\$5,148.67	\$5,148.67	\$5,270.60	\$3,770.60	\$5,905.43	\$5,270.60	\$5,173.73	\$62,047.16	\$10,952.84	85.00%
31700	ADMIN/ACCOUNTING	\$46,000.00	\$3,953.75	\$3,695.03	\$3,207.86	\$737.79	\$3,641.85	\$3,228.63	\$7,429.55	\$3,782.70	\$41,865.40	\$4,134.60	91.01%
31750	COLLECTION AGENCY	\$21,000.00	\$1,414.10	\$1,235.10	\$1,530.45	\$1,091.90	\$1,790.00	\$1,512.55	\$1,673.65	\$1,557.30	\$17,112.40	\$3,887.60	81.49%
32100	TELEPHONE	\$35,800.00	\$1,704.76	\$823.18	\$3,218.08	\$1,298.46	\$1,919.51	\$1,686.66	\$1,463.76	\$1,900.53	\$21,908.41	\$13,891.59	61.20%
32150	CABLE TV SERVICE	\$0.00	\$6.62	\$6.62	\$6.62	\$6.62	\$6.62	\$6.62	\$6.62	\$6.62	\$72.82	-\$72.82	0.00%
32200	POSTAGE	\$24,000.00	\$1,044.37	\$2,115.74	\$1,432.35	\$1,270.54	\$1,404.93	\$1,154.29	\$1,132.03	\$1,532.80	\$15,945.17	\$8,054.83	66.44%
32300	TRAVEL EXPENSE	\$10,000.00	\$92.40	\$1,454.80	\$0.00	\$40.00	\$18.96	-\$67.88	\$0.00	\$109.60	\$2,718.84	\$7,281.16	27.19%
32400	PROFESSIONAL MTG/OFF	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,327.34	\$0.00	\$0.00	\$2,612.34	\$7,387.66	26.12%
32500	CONTINUING	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
32600	FREIGHT/DELIVERY	\$1,800.00	\$0.00	\$0.00	\$925.00	\$0.00	\$51.92	\$0.00	\$25.45	\$9.26	\$2,063.95	-\$263.95	114.66%
33100	ADVERTISING/PUBLICAT	\$2,600.00	\$15.43	\$0.00	\$0.00	\$1,408.90	\$0.00	\$0.00	\$0.00	\$0.00	\$1,947.82	\$652.18	74.92%
33200	PRINTING SERVICES	\$5,000.00	\$0.00	\$389.76	\$0.00	\$0.00	\$0.00	\$0.00	\$220.00	\$0.00	\$609.76	\$4,390.24	12.20%
33201	ENCUMBERED PRINTING	\$4,082.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.62	\$0.00	\$250.62	\$3,832.17	6.14%
34100	OFFICIAL BOND INS.	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00	\$150.00	75.00%
34200	OTHER INSURANCE	\$69,400.00	\$0.00	\$0.00	\$146.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$71,831.00	-\$2,431.00	103.50%
35100	GAS	\$4,950.00	\$206.42	\$140.20	\$102.60	\$100.67	\$100.65	\$100.38	\$129.46	\$150.24	\$2,915.55	\$2,034.45	58.90%
35200	ELECTRICITY	\$318,400.00	\$26,376.08	\$23,720.75	\$24,562.45	\$21,884.93	\$22,007.32	\$20,305.62	\$21,373.84	\$23,991.21	\$280,802.57	\$37,597.43	88.19%
35300	WATER	\$28,300.00	\$1,698.66	\$2,214.82	\$1,932.04	\$2,335.43	\$2,496.50	\$2,713.37	\$1,479.83	\$2,482.28	\$21,582.15	\$6,717.85	76.26%
36100	BUILDING REPAIRS	\$25,000.00	\$0.00	\$320.92	\$0.00	\$0.00	\$1,120.61	\$750.00	\$12,315.43	\$7,469.74	\$32,752.15	-\$7,752.15	131.01%
36300	OTHER	\$18,500.00	\$149.00	\$214.99	\$882.00	\$406.20	\$0.00	\$1,191.63	\$60.00	\$794.10	\$5,634.75	\$12,865.25	30.46%

Object	Object Descr	2015									2015		
		Budget	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	YTD Amt	2015 YTD Balance	%YTD Budget
36400	VEHICLE	\$11,500.00	\$80.00	\$0.00	\$1,475.05	\$2,227.39	\$0.00	\$187.36	\$732.96	\$2,329.88	\$11,455.31	\$44.69	99.61%
36500	MATERIALS	\$2,500.00	\$0.00	\$0.00	\$215.47	\$0.00	\$195.73	\$0.00	\$0.00	\$127.47	\$932.21	\$1,567.79	37.29%
37100	REAL ESTATE	\$38,850.00	\$877.30	\$173.28	\$190.60	\$21,748.73	\$199.36	-\$42.32	\$583.25	-\$651.84	\$23,290.43	\$15,559.57	59.95%
38450	DATABASES	\$173,210.21	\$44,522.46	\$10,275.00	\$9,495.74	-\$4,175.27	\$39,050.53	\$6,715.00	\$22,173.86	\$0.00	\$143,414.10	\$29,796.11	82.80%
38460	E-BOOKS	\$116,029.68	\$4,426.82	\$0.00	\$16,527.24	\$21,042.73	\$9,705.28	\$16,005.44	\$16,287.43	\$32,015.74	\$131,298.12	-\$15,268.44	113.16%
39100	DUES/INSTITUTIONAL	\$8,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70.00	\$5,616.65	\$2,583.35	68.50%
39200	INTEREST/TEMPORARY	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
39400	TRANSFER TO LIRF	\$785,000.00	\$17,083.33	\$597,083.33	\$17,083.35	\$17,083.33	\$17,083.33	\$17,083.33	\$17,083.33	\$17,083.33	\$785,000.00	\$0.00	100.00%
39500	EDUCATIONAL/LICENSIN	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,444.00	\$0.00	\$1,161.00	\$3,688.00	\$312.00	92.20%
44100	FURNITURE	\$10,000.00	\$0.00	\$638.99	\$0.00	\$1,263.58	\$2,162.89	\$0.00	\$3,794.93	\$2,679.90	\$16,574.06	-\$6,574.06	165.74%
44300	OTHER EQUIPMENT	\$20,000.00	\$0.00	\$500.00	\$0.00	\$5,543.00	\$0.00	\$289.99	\$919.57	\$0.00	\$16,452.54	\$3,547.46	82.26%
44450	BUILDING RENOVATION	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,606.95	\$2,393.05	40.17%
45100	BOOKS	\$551,699.46	\$53,333.12	\$37,975.04	\$59,741.65	\$36,102.04	\$44,440.51	\$52,000.60	\$45,207.72	\$28,267.78	\$570,167.24	-\$18,467.78	103.35%
45200	PERIODICALS/NEWSPAPE	\$42,678.29	\$424.99	\$2,198.87	\$420.97	\$164.95	\$892.05	\$152.54	\$29,688.59	\$2,892.80	\$42,547.78	\$130.51	99.69%
45300	NONPRINT MATERIALS	\$352,589.36	\$28,921.92	\$21,962.84	\$39,959.29	\$24,270.01	\$25,438.05	\$30,838.75	\$34,304.42	\$17,685.72	\$348,739.49	\$3,849.87	98.91%
		\$8,826,029.92	\$782,379.32	\$1,152,401.93	\$644,615.45	\$593,977.63	\$693,473.27	\$742,899.23	\$641,424.78	\$588,002.82	\$8,223,053.71	\$602,976.21	93.17%

**MONROE COUNTY PUBLIC LIBRARY**

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**LIRF Budget & Expenditure Report**

January 1, 2015 to December 31, 2015

12 months = 100.0%

Object	Object Descr	2015 Budget	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	YTD Amount	2015 YTD Balance	2015 %YTD Budget
31200	ENGINEERING/ARCHITEC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,238.37	\$3,238.37	-\$3,238.37	0.00%
31400	BUILDING SERVICES	\$0.00	\$0.00	\$2,573.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,573.00	-\$2,573.00	0.00%
36100	BUILDING REPAIRS	\$100,000.00	\$0.00	\$0.00	\$1,329.00	\$0.00	\$0.00	\$11,500.00	\$0.00	\$0.00	\$23,590.25	\$76,409.75	23.59%
36300	OTHER	\$0.00	\$0.00	\$0.00	\$1,263.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,263.93	-\$1,263.93	0.00%
44100	FURNITURE	\$0.00	\$0.00	\$532.59	\$242.59	\$1,608.63	\$139.95	\$0.00	\$58.86	\$56.95	\$2,639.57	-\$2,639.57	0.00%
44300	OTHER EQUIPMENT	\$100,000.00	\$35.96	\$383.07	\$201.34	\$506.28	\$0.00	\$36.00	\$234.95	\$44.95	\$14,023.56	\$85,976.44	14.02%
44450	BUILDING RENOVATION	\$150,000.00	\$27,236.00	\$0.00	\$0.00	\$0.00	\$20,340.00	\$0.00	\$0.00	\$25,353.87	\$100,656.87	\$49,343.13	67.10%
44600	IS EQUIPMENT	\$0.00	\$271.19	\$4,146.35	\$1,244.37	\$1,640.85	\$2,905.81	\$3,802.43	\$0.00	\$261.49	\$78,822.38	-\$78,822.38	0.00%
44650	IS SOFTWARE	\$0.00	\$839.92	\$149.00	\$98.00	\$149.99	\$3.29	\$231.14	\$0.00	\$159.00	\$5,208.26	-\$5,208.26	0.00%
		\$350,000.00	\$28,383.07	\$7,784.01	\$4,379.23	\$3,905.75	\$23,389.05	\$15,569.57	\$293.81	\$29,114.63	\$232,016.19	\$117,983.81	66.29%

**MONROE COUNTY PUBLIC LIBRARY**

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**Debt Service Budget & Expenditures Report**

January 1, 2015 to December 31, 2015

12 months = 100.0%

Object Object Descr	2015 Budget	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	2015 YTD Amt	2015 YTD Balance	2015 %YTD Budget
37100 REAL ESTATE	\$620,000.00	\$0.00	\$307,383.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$311,240.00	\$618,623.75	\$1,376.25	99.78%
39200 INTEREST/TEMPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39250 PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39450 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$620,000.00	\$0.00	\$307,383.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$311,240.00	\$618,623.75	\$1,376.25	99.78%

**MONROE COUNTY PUBLIC LIBRARY**

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**Rainy Day Budget & Expenditures Report**

January 1, 2015 to December 31, 2015

12 months = 100.0%

Object	Object Descr	2015 Budget	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	2015 YTD Amt	2015 YTD Balance	2015 %YTD Budget
31100	CONSULTING SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31200	ENGINEERING/ARCHITECT	\$20,000.00	\$0.00	\$4,663.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,663.40	\$15,336.60	23.32%
31300	LEGAL SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
36100	BUILDING REPAIRS	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
44100	FURNITURE	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52,870.00	-\$2,870.00	105.74%
44300	OTHER EQUIPMENT	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
44450	BUILDING RENOVATION	\$140,000.00	\$42,695.60	\$240.00	-\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$131,786.53	\$8,213.47	94.13%
44600	IS EQUIPMENT	\$0.00	\$0.00	\$2,255.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,425.80	-\$18,425.80	0.00%
		\$400,000.00	\$42,695.60	\$7,159.20	-\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$207,745.73	\$192,254.27	51.94%

**MONROE COUNTY PUBLIC LIBRARY**

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**Special Revenue Budget & Expenditure Report**

January 1, 2015 to December 31, 2015

12 months = 100.0%

Object	Object Descr	2015 Budget	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	YTD Amount	2015 YTD Balance	2015 %YTD Budget
11300	MANAGERS/ASST.	\$63,912.46	\$17,586.61	\$11,724.40	\$11,724.40	\$11,724.41	\$11,724.40	\$17,586.62	\$11,724.40	\$11,724.41	\$125,281.42	-\$61,368.96	196.02%
11400	LIBRARIANS, EXPERTS	\$128,658.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,460.82	\$90,197.72	29.89%
11600	ASSISTANTS/PARAPROFESS	\$185,713.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44,040.89	\$141,672.28	23.71%
11800	TEMPORAY STAFF	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
12100	FICA/EMPLOYER	\$23,453.61	\$2,500.57	\$1,632.80	\$1,643.11	\$1,612.45	\$1,653.63	\$2,502.64	\$1,613.02	\$1,606.29	\$20,845.90	\$2,607.71	88.88%
12300	PERF/EMPLOYER	\$32,881.40	\$2,079.24	\$3,115.76	\$2,075.96	\$2,085.99	\$2,076.33	\$2,080.78	\$2,075.96	\$3,116.17	\$27,028.74	\$5,852.66	82.20%
12350	PERF/EMPLOYEE CONTRIB.	\$8,807.52	\$556.93	\$834.57	\$556.06	\$558.75	\$556.16	\$557.35	\$556.06	\$834.67	\$7,239.79	\$1,567.73	82.20%
12400	INS/EMPLOYER	\$78,141.22	\$4,251.99	\$2,573.29	\$6,766.91	\$2,937.31	\$4,293.75	\$2,467.81	\$2,653.47	\$3,268.01	\$43,948.60	\$34,192.62	56.24%
12500	MEDICARE/EMPLOYER	\$5,485.12	\$584.81	\$381.86	\$384.27	\$377.12	\$386.72	\$585.30	\$377.23	\$375.67	\$4,875.25	\$609.87	88.88%
12800	PRODUCTION ASSISTANTS	\$0.00	\$15,703.83	\$10,074.52	\$10,052.70	\$10,278.13	\$10,207.95	\$15,344.07	\$9,651.04	\$9,437.31	\$90,749.55	-\$90,749.55	0.00%
12900	INFORMATION	\$0.00	\$4,526.48	\$2,834.07	\$3,015.91	\$2,262.54	\$3,029.73	\$4,747.25	\$2,884.48	\$3,000.31	\$26,300.77	-\$26,300.77	0.00%
13100	WORK STUDY	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
13200	TECHNICIANS	\$0.00	\$4,234.50	\$2,823.01	\$2,823.01	\$2,823.00	\$2,823.00	\$4,248.63	\$2,823.02	\$2,823.01	\$25,421.18	-\$25,421.18	0.00%
21200	STATIONERY/BUS. CARDS	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
21300	OFFICE SUPPLIES	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
21400	DUPLICATING	\$500.00	\$0.00	\$0.00	\$60.97	\$105.94	\$156.97	\$0.00	\$0.00	\$0.00	\$473.80	\$26.20	94.76%
22200	FUEL/OIL/LUBRICANTS	\$1,000.00	\$22.55	\$92.94	\$27.81	\$25.46	\$32.44	\$0.00	\$23.51	\$24.21	\$293.98	\$706.02	29.40%
22700	VIDEO TAPE/MEDIA	\$15,000.00	\$0.00	\$0.00	\$5,498.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,498.85	\$9,501.15	36.66%
23000	IT SUPPLIES	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$303.75	\$79.80	\$383.55	\$816.45	31.96%
23100	BUILDING MATERIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$59.99	\$0.00	\$0.00	\$30.49	\$90.48	-\$90.48	0.00%
23500	VIDEO MATERIALS/CATS	\$10,000.00	\$0.00	\$1,280.00	\$2,280.33	\$58.35	\$0.00	\$99.98	\$141.31	\$0.00	\$4,246.69	\$5,753.31	42.47%
31100	CONSULTING SERVICES	\$10,000.00	\$0.00	\$0.00	\$1,086.00	\$0.00	\$0.00	\$375.00	\$606.00	\$0.00	\$2,712.00	\$7,288.00	27.12%
31300	LEGAL SERVICES	\$750.00	\$14.31	\$0.00	\$0.00	\$0.00	\$0.00	\$40.09	\$0.00	\$0.00	\$148.87	\$601.13	19.85%
31500	MAINTENANCE	\$250.00	\$39.98	\$45.00	\$50.00	\$169.40	\$278.00	\$50.00	\$50.00	\$50.07	\$852.13	-\$602.13	340.85%
31600	COMPUTER SERVICES	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$51.92	\$648.08	7.42%
31650	DIGITIZATION SERVICES	\$22,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$765.00	\$21,235.00	3.48%
31700	ADMIN/ACCOUNTING	\$100.00	\$19.31	\$8.70	\$8.59	\$9.25	\$6.10	\$0.50	\$3.05	\$254.51	\$332.89	-\$232.89	332.89%
32100	TELEPHONE	\$3,700.00	\$0.00	\$124.74	\$315.48	\$0.00	\$330.48	\$157.62	\$0.00	\$315.24	\$1,785.18	\$1,914.82	48.25%

Object Object Descr	2015									YTD	2015	
	Budget	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Amount	YTD	%YTD
											Balance	Budget
32150 CABLE TV SERVICE	\$150.00	\$15.46	\$15.46	\$15.46	\$15.46	\$15.46	\$15.46	\$15.46	\$15.46	\$170.06	-\$20.06	113.37%
32200 POSTAGE	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$148.28	\$0.00	\$0.00	\$0.00	\$148.28	\$151.72	49.43%
32300 TRAVEL EXPENSE	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
32400 PROFESSIONAL MTG/OFF	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
32600 FREIGHT/DELIVERY	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
36300 OTHER EQUIP/FURNITURE	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00	\$350.00	\$5,650.00	5.83%
37100 REAL ESTATE	\$4,000.00	-\$104.36	-\$78.16	-\$78.16	\$1,990.60	\$2.60	-\$114.36	-\$78.16	-\$78.16	\$1,172.24	\$2,827.76	29.31%
39100 DUES/INSTITUTIONAL	\$2,000.00	\$250.00	\$0.00	\$0.00	\$78.75	\$0.00	\$0.00	\$0.00	\$618.00	\$2,662.75	-\$662.75	133.14%
39500 EDUCATIONAL/LICENSING	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
39600 COMMUNITY NEWS	\$10,000.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$10,000.00	\$0.00	100.00%
44100 FURNITURE	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
44700 EQUIPMENT - CATS	\$45,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$59.00	\$45,059.00	-0.13%
	\$675,103.04	\$52,282.21	\$37,482.96	\$50,807.66	\$37,112.91	\$37,781.99	\$53,244.74	\$35,423.60	\$37,845.47	\$486,272.58	\$188,830.46	72.03%



**MONROE COUNTY PUBLIC LIBRARY**

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**Gen. Obligation Bond Budget & Expenditure 2013**

January 1, 2015 to December 31, 2015

12 months = 100.0%

Object	Object Descr	2015 Budget	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	YTD Amount	2015 YTD Balance	2015 %YTD Budget
31200	ENGINEERING/ARCHIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,986.98	\$1,986.98	-\$1,986.98	0.00%
31500	MAINTENANCE	\$0.00	\$0.00	\$0.00	\$1,950.00	\$650.00	\$650.00	\$650.00	\$0.00	\$1,300.00	\$5,200.00	-\$5,200.00	0.00%
31700	ADMIN/ACCOUNTING	\$0.00	\$0.00	\$0.00	\$0.00	\$210.00	\$0.00	\$0.00	\$0.00	\$0.00	\$460.00	-\$460.00	0.00%
36300	OTHER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$650.00	\$0.00	\$650.00	-\$650.00	0.00%
44100	FURNITURE	\$100,000.00	\$13,803.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$87,587.35	\$12,412.65	87.59%
44300	OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$445.00	-\$445.00	0.00%
44450	BUILDING	\$100,000.00	\$6,000.00	\$0.00	\$52,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$108,727.10	-\$8,727.10	108.73%
44600	IS EQUIPMENT	\$106,990.00	\$735.09	\$266.98	\$12,201.84	\$3,398.42	\$6,519.00	\$0.00	\$9,732.34	\$37,695.00	\$91,301.35	\$15,688.65	85.34%
44650	IS SOFTWARE	\$0.00	\$392.00	\$0.00	\$96.29	\$697.00	\$845.86	\$106.99	-\$7.00	\$0.00	\$5,698.82	-\$5,698.82	0.00%
44700	EQUIPMENT - CATS	\$65,306.00	\$0.00	\$0.00	\$0.00	\$219.99	\$329.98	\$24,731.15	\$14,308.76	\$18,861.00	\$63,465.99	\$1,840.01	97.18%
44750	SOFTWARE - CATS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$99.00	\$0.00	\$0.00	\$4,555.92	-\$4,555.92	0.00%
		\$372,296.00	\$20,930.72	\$266.98	\$66,758.13	\$5,175.41	\$8,344.84	\$25,587.14	\$24,684.10	\$59,842.98	\$370,078.51	\$2,217.49	99.40%

**MONROE COUNTY PUBLIC LIBRARY**

**Gen. Obligation Bond Budget & Expenditure 2016**

January 1, 2015 to December 31, 2015

12 months = 100.0%

Object	Object Descr	2015 Budget	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	YTD Amount	2015 YTD Balance	2015 %YTD Budget
31700	ADMIN/ACCOUNTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,093.73	\$50,093.73	-\$50,093.73	0.00%
33100	ADVERTISING/PUBLIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$544.99	\$0.00	\$544.99	-\$544.99	0.00%
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$544.99	\$50,093.73	\$50,638.72	-\$50,638.72	0.00%

**MONROE COUNTY PUBLIC LIBRARY**

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**Expenditure Summary compared to last year**

**2015 compared to 2014: Period Ending December**

Fund	Fund Descr	2015 Budget	December	2015	2014 Budget	December	2014	%Last YR YTD Diff
			2015 Amt	YTD Amt		2014 Amt	YTD Amt	
001	OPERATING	\$8,826,029.92	\$588,002.82	\$8,223,053.71	\$8,011,683.99	\$539,282.55	\$7,510,881.74	9.48%
002	JAIL	\$0.00	\$14.43	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
003	CLEARING	\$0.00	\$0.00	\$16,338.04	\$0.00	\$4,284.48	\$14,778.68	10.55%
004	GIFT UNRESTRICTED	\$0.00	\$0.00	\$6,770.22	\$0.00	\$0.00	\$2,738.64	147.21%
005	PLAC	\$0.00	\$0.00	\$10,145.00	\$0.00	\$0.00	\$10,100.00	0.45%
006	RETIREES	\$0.00	\$156.03	\$3,548.57	\$0.00	\$925.74	\$6,103.92	-41.86%
007	LIRF	\$350,000.00	\$29,114.63	\$232,016.19	\$366,000.00	\$0.00	\$77,908.00	197.81%
008	DEBT SERVICE	\$620,000.00	\$311,240.00	\$618,623.75	\$607,768.00	\$303,433.75	\$607,767.50	1.79%
009	RAINY DAY	\$400,000.00	\$0.00	\$207,745.73	\$400,000.00	\$141,678.32	\$753,333.89	-72.42%
010	PAYROLL	\$0.00	\$334,150.13	\$4,328,022.23	\$0.00	\$324,596.44	\$4,282,336.44	1.07%
011	INVESTMENT-GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
016	GIFT-RESTRICED	\$0.00	\$9,448.21	\$90,793.37	\$0.00	\$3,918.25	\$90,193.45	0.67%
017	LEVY EXCESS	\$0.00	\$0.00	\$1,168.74	\$0.00	\$0.00	\$0.00	0.00%
018	IN KIND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
019	GIFT-FOUNDATION	\$0.00	\$10,865.37	\$92,404.85	\$0.00	\$10,233.98	\$93,209.14	-0.86%
020	SPECIAL REVENUE	\$675,103.04	\$37,845.47	\$486,272.58	\$664,141.32	\$46,098.58	\$581,214.04	-16.34%
021	CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$418,856.68	-100.00%
022	GATES HARDWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
023	LSTA-CIVIL WAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
024	FINRA GRANT	\$0.00	\$0.00	\$385.94	\$0.00	\$0.00	\$0.00	0.00%
025	LSTA-SMITHVILLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
026	G O BOND	\$372,296.00	\$59,842.98	\$370,078.51	\$125,000.00	\$38,150.15	\$1,122,158.65	-67.02%
027	COMMUNITY FDTN	\$0.00	\$0.00	\$7,708.95	\$27,485.00	\$900.00	\$17,809.51	-56.71%
028	FINRA 2014	\$0.00	\$2,833.96	\$36,181.51	\$0.00	\$1,446.46	\$12,125.67	198.39%
029	GO BOND 2016	\$0.00	\$50,093.73	\$50,638.72	\$0.00	\$0.00	\$32.45	155951.53%
		\$11,243,428.96	\$1,433,607.76	\$14,787,896.61	\$10,202,078.31	\$1,414,948.70	\$15,607,548.40	-5.25%

**MONROE COUNTY PUBLIC LIBRARY**

**Revenue Totals Budget Forms (all funds)**

Source Descr	2015 YTD Budget	June	July	Aug	Sept	Oct	Nov	Dec	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
<b>Fund 001 OPERATING</b>											
PROPERTY	\$5,510,398.00	\$3,014,957.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,388,087.70	\$5,516,664.45	-\$6,266.45	100.11%
INTANGIBLES TAX	\$17,000.00	\$8,375.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,290.10	\$18,665.75	-\$1,665.75	109.80%
LICENSE EXCISE TAX	\$265,000.00	\$179,444.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$188,090.03	\$376,926.76	-\$111,926.76	142.24%
COUNTY OPTION	\$1,968,000.00	\$164,036.08	\$164,036.08	\$164,036.08	\$164,036.08	\$164,036.08	\$164,036.08	\$164,036.08	\$1,968,432.96	-\$432.96	100.02%
COMMERCIAL	\$45,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,667.11	\$49,334.22	-\$4,334.22	109.63%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELL COPIERS/PRINTERS	\$0.00	\$461.20	\$453.10	\$609.30	\$588.75	\$533.30	\$357.65	\$489.85	\$5,940.04	-\$5,940.04	0.00%
LOST/DAMAGED	\$0.00	\$1,732.88	\$1,740.20	\$1,480.10	\$1,501.29	\$1,941.26	\$1,405.50	\$1,479.81	\$20,196.70	-\$20,196.70	0.00%
FINES	\$160,000.00	\$12,520.76	\$11,554.62	\$10,869.82	\$12,187.24	\$11,838.90	\$10,829.14	\$11,276.37	\$142,816.96	\$17,183.04	89.26%
COLLECTION AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BLGTN COPIERS &	\$12,500.00	\$1,515.75	\$1,435.40	\$1,377.41	\$1,126.55	\$1,657.48	\$943.08	\$1,371.00	\$15,614.78	-\$3,114.78	124.92%
MISCELLANEOUS	\$0.00	\$100.00	\$100.78	\$8.04	\$11.00	\$0.00	\$1.00	\$29.56	\$1,152.59	-\$1,152.59	0.00%
PUBLIC LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MEETING ROOM FEES	\$1,000.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$700.00	30.00%
GARNISHMENT FEES	\$0.00	\$5.52	\$11.07	\$16.62	\$11.07	\$8.28	\$5.52	\$5.52	\$93.96	-\$93.96	0.00%
E-RATE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$13,651.52	\$3,771.13	\$0.00	\$4,905.60	\$22,328.25	-\$22,328.25	0.00%
PLAC DISTRIBUTION	\$12,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,703.51	\$0.00	\$16,703.51	-\$4,203.51	133.63%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STATE DISTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
READER PRINTER	\$0.00	\$81.40	\$44.55	\$30.05	\$37.40	\$37.98	\$11.30	\$23.10	\$417.83	-\$417.83	0.00%
OBITS	\$0.00	\$117.00	\$167.55	\$150.00	\$170.00	\$25.00	\$48.00	\$93.00	\$2,079.54	-\$2,079.54	0.00%
COIN TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$6,000.00	\$1,364.78	\$1,558.05	\$1,341.29	\$1,101.49	\$976.10	\$867.66	\$1,602.36	\$14,060.28	-\$8,060.28	234.34%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INVESTMENT INCOME	\$0.00	\$90.41	\$93.42	\$90.41	\$220.82	\$220.82	\$915.64	\$220.84	\$2,729.01	-\$2,729.01	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$0.00	\$3,600.00	-\$3,600.00	0.00%

Source Descr	2015 YTD Budget	June	July	Aug	Sept	Oct	Nov	Dec	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 001 OPERATING	\$7,997,398.00	\$3,385,103.74	\$181,194.82	\$180,009.12	\$196,443.21	\$185,046.33	\$196,124.08	\$2,796,668.03	\$8,178,057.59	-\$180,659.59	102.26%
Fund 002 JAIL											
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 002 JAIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 003 CLEARING											
CONFERENCE/RECEIPT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
YMCA RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF CC RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF RECEIPTS	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,575.40	-\$1,575.40	0.00%
ILL FINES/FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00	-\$20.00	0.00%
REIMBURSEMENT/CLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/COBRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,641.75	-\$1,641.75	0.00%
FEMA/CLEARING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/CLAIMS-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 003 CLEARING	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,237.15	-\$3,237.15	0.00%
Fund 004 GIFT UNRESTRICTED											
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNRESTRICTED GIFT	\$0.00	\$143.79	\$3,080.15	\$1,960.61	\$294.62	\$160.72	\$257.96	\$3,912.53	\$11,798.60	-\$11,798.60	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT	\$0.00	\$143.79	\$3,080.15	\$1,960.61	\$294.62	\$160.72	\$257.96	\$3,912.53	\$11,798.60	-\$11,798.60	0.00%
Fund 005 PLAC											
PUBLIC LIBRARY	\$0.00	\$910.00	\$910.00	\$1,040.00	\$910.00	\$650.00	\$195.00	\$1,235.00	\$9,775.00	-\$9,775.00	0.00%
Fund 005 PLAC	\$0.00	\$910.00	\$910.00	\$1,040.00	\$910.00	\$650.00	\$195.00	\$1,235.00	\$9,775.00	-\$9,775.00	0.00%
Fund 006 RETIREES											
RETIREES INSURANCE	\$0.00	\$210.88	\$210.88	\$303.11	\$303.81	\$303.11	\$303.11	\$92.23	\$3,168.37	-\$3,168.37	0.00%

Source Descr	2015 YTD Budget	June	July	Aug	Sept	Oct	Nov	Dec	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
Fund 006 RETIREES	\$0.00	\$210.88	\$210.88	\$303.11	\$303.81	\$303.11	\$303.11	\$92.23	\$3,168.37	-\$3,168.37	0.00%
Fund 007 LIRF											
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIRF RECEIPTS	\$0.00	\$682,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$102,500.00	\$785,000.00	-\$785,000.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$205,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$205,000.00	0.00%
RENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 007 LIRF	\$205,000.00	\$682,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$102,500.00	\$785,000.00	-\$580,000.00	382.93%
Fund 008 DEBT SERVICE											
PROPERTY	\$580,000.00	\$266,693.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$211,194.81	\$490,797.81	\$89,202.19	84.62%
INTANGIBLES TAX	\$2,000.00	\$736.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$904.35	\$1,640.45	\$359.55	82.02%
LICENSE EXCISE TAX	\$30,000.00	\$15,770.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,530.47	\$33,362.28	-\$3,362.28	111.21%
COMMERCIAL	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,167.89	\$4,335.78	\$664.22	86.72%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,086.85	\$23,086.85	-\$23,086.85	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 008 DEBT	\$617,000.00	\$283,200.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$253,884.37	\$553,223.17	\$63,776.83	89.66%
Fund 009 RAINY DAY											
COUNTY OPTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$1,168.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,168.74	-\$1,168.74	0.00%
Fund 009 RAINY DAY	\$0.00	\$0.00	\$1,168.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,168.74	-\$1,168.74	0.00%
Fund 010 PAYROLL											
GROSS PAYROLL	\$0.00	\$331,494.31	\$335,334.39	\$341,788.18	\$329,457.64	\$499,683.16	\$334,506.10	\$330,291.79	\$4,325,666.13	-\$4,325,666.13	0.00%
Fund 010 PAYROLL	\$0.00	\$331,494.31	\$335,334.39	\$341,788.18	\$329,457.64	\$499,683.16	\$334,506.10	\$330,291.79	\$4,325,666.13	-\$4,325,666.13	0.00%
Fund 013 PETTY CASH											

Source Descr	2015 YTD Budget	June	July	Aug	Sept	Oct	Nov	Dec	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 013 PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE											
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-RESTRICED											
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$5,982.37	\$0.00	\$0.00	\$17,116.39	\$0.00	\$14,367.23	\$59,584.94	-\$59,584.94	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$819.00	\$920.00	\$0.00	\$0.00	\$150.00	\$5,150.00	\$50.00	\$18,158.32	-\$18,158.32	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-	\$0.00	\$819.00	\$6,902.37	\$0.00	\$0.00	\$17,266.39	\$5,150.00	\$14,417.23	\$77,743.26	-\$77,743.26	0.00%
Fund 019 GIFT-FOUNDATION											
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35.84	-\$35.84	0.00%
RESTRICED GIFT	\$0.00	\$42,042.74	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$87,042.74	-\$87,042.74	0.00%
Fund 019 GIFT-	\$0.00	\$42,042.74	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$87,078.58	-\$87,078.58	0.00%
Fund 020 SPECIAL REVENUE											
MISCELLANEOUS	\$0.00	\$290.00	\$215.00	\$200.00	\$140.00	\$10.00	\$70.00	\$630.00	\$2,921.55	-\$2,921.55	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$149,428.75	\$0.00	\$0.00	\$418,510.00	-\$418,510.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$59,826.25	\$0.00	\$119,652.50	\$0.00	\$0.00	\$239,305.00	-\$239,305.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$3,624.25	\$0.00	\$0.00	\$3,624.25	\$0.00	\$0.00	\$3,624.25	\$14,497.00	-\$14,497.00	0.00%
CONTRACT-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 020 SPECIAL	\$0.00	\$3,914.25	\$215.00	\$60,026.25	\$3,764.25	\$269,091.25	\$70.00	\$4,254.25	\$675,233.55	-\$675,233.55	0.00%
Fund 021 CAPITAL PROJECTS											
PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTANGIBLES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LICENSE EXCISE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COMMERCIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2015 YTD Budget	June	July	Aug	Sept	Oct	Nov	Dec	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
Fund 021 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT											
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND											
BOND SALE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027 COMMUNITY FDTN GRANT											
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027 COMMUNITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014											
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$43,615.00	\$0.00	\$0.00	\$43,615.00	-\$43,615.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$385.94	-\$385.94	0.00%
Fund 028 FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$43,615.00	\$0.00	\$0.00	\$44,000.94	-\$44,000.94	0.00%
Fund 029 GO BOND 2016											
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,950.00	\$1,975,050.00	\$1,995,000.00	-\$1,995,000.00	0.00%
Fund 029 GO BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,950.00	\$1,975,050.00	\$1,995,000.00	-\$1,995,000.00	0.00%
	\$8,819,398.00	\$4,730,339.45	\$530,016.35	\$600,127.27	\$531,173.53	\$1,015,815.96	\$556,556.25	\$5,482,305.43	\$16,756,151.08	-\$7,936,753.08	189.99%



**MONROE COUNTY PUBLIC LIBRARY**

**Cash Balances by fund**  
Current Period: December 2015

FUND Descr	12/01/15	MTD Debit	MTD Credit	12/31/15	Bal Sht Descr
OPERATING	\$8,618.77	\$7,272.79	\$228.97	\$15,662.59	ONB/MONROE BANK CHECKING
OPERATING	\$11,748.33	\$8,021.48	\$26.58	\$19,743.23	GERMAN AMER./UNITED COMMERCE
OPERATING	-\$394,036.05	\$2,782,204.87	\$2,324,950.59	\$63,218.23	MAINSOURCE CHECKING
OPERATING	\$867.66	\$1,651,602.36	\$867.66	\$1,651,602.36	MAINSOURCE SAVINGS
OPERATING	\$2,508.17	\$220.84	\$0.00	\$2,729.01	INVESTMENT CD s
Fund 001 OPERATING	-\$370,293.12	\$4,449,322.34	\$2,326,073.80	\$1,752,955.42	
GIFT UNRESTRICTED	\$278.46	\$3,907.53	\$0.00	\$4,185.99	ONB/MONROE BANK CHECKING
GIFT UNRESTRICTED	\$9.00	\$5.00	\$0.00	\$14.00	GERMAN AMER./UNITED COMMERCE
GIFT UNRESTRICTED	\$11,946.77	\$0.00	\$0.00	\$11,946.77	MAINSOURCE CHECKING
Fund 004 GIFT UNRESTRICTED	\$12,234.23	\$3,912.53	\$0.00	\$16,146.76	
PLAC	\$130.00	\$325.00	\$0.00	\$455.00	ONB/MONROE BANK CHECKING
PLAC	\$260.00	\$910.00	\$0.00	\$1,170.00	GERMAN AMER./UNITED COMMERCE
PLAC	\$455.00	\$0.00	\$0.00	\$455.00	MAINSOURCE CHECKING
Fund 005 PLAC	\$845.00	\$1,235.00	\$0.00	\$2,080.00	
RETIREES	\$210.88	\$0.00	\$0.00	\$210.88	ONB/MONROE BANK CHECKING
RETIREES	-\$146.38	\$92.23	\$156.03	-\$210.18	MAINSOURCE CHECKING
Fund 006 RETIREES	\$64.50	\$92.23	\$156.03	\$0.70	
LIRF	\$60,706.33	\$104,721.93	\$31,336.56	\$134,091.70	MAINSOURCE CHECKING
LIRF	\$1,075,708.56	\$0.00	\$0.00	\$1,075,708.56	MAINSOURCE SAVINGS
LIRF	\$600,000.00	\$0.00	\$0.00	\$600,000.00	INVESTMENT CD s
Fund 007 LIRF	\$1,736,414.89	\$104,721.93	\$31,336.56	\$1,809,800.26	
DEBT SERVICE	\$81,049.94	\$268,834.37	\$326,190.00	\$23,694.31	MAINSOURCE CHECKING
Fund 008 DEBT SERVICE	\$81,049.94	\$268,834.37	\$326,190.00	\$23,694.31	
RAINY DAY	\$85,352.81	\$384,182.34	\$450,000.00	\$19,535.15	MAINSOURCE CHECKING
RAINY DAY	\$950,102.37	\$450,000.00	\$384,182.34	\$1,015,920.03	MAINSOURCE SAVINGS
Fund 009 RAINY DAY	\$1,035,455.18	\$834,182.34	\$834,182.34	\$1,035,455.18	
PAYROLL	\$12,494.76	\$330,291.79	\$334,150.13	\$8,636.42	MAINSOURCE CHECKING
Fund 010 PAYROLL	\$12,494.76	\$330,291.79	\$334,150.13	\$8,636.42	
GIFT-RESTRICED	\$5,150.00	\$14,417.23	\$0.00	\$19,567.23	ONB/MONROE BANK CHECKING
GIFT-RESTRICED	\$29,667.31	\$0.00	\$9,448.21	\$20,219.10	MAINSOURCE CHECKING
GIFT-RESTRICED	\$50,000.00	\$0.00	\$0.00	\$50,000.00	MAINSOURCE SAVINGS
Fund 016 GIFT-RESTRICED	\$84,817.31	\$14,417.23	\$9,448.21	\$89,786.33	
GIFT-FOUNDATION	\$37,051.15	\$25.00	\$10,890.37	\$26,185.78	MAINSOURCE CHECKING
Fund 019 GIFT-FOUNDATION	\$37,051.15	\$25.00	\$10,890.37	\$26,185.78	
SPECIAL REVENUE	\$0.00	\$3,624.25	\$0.00	\$3,624.25	ONB/MONROE BANK CHECKING
SPECIAL REVENUE	\$66.95	\$630.00	\$22.83	\$674.12	GERMAN AMER./UNITED COMMERCE
SPECIAL REVENUE	\$198,745.32	\$136.63	\$37,959.27	\$160,922.68	MAINSOURCE CHECKING
SPECIAL REVENUE	\$350,000.00	\$0.00	\$0.00	\$350,000.00	MAINSOURCE SAVINGS
Fund 020 SPECIAL REVENUE	\$548,812.27	\$4,390.88	\$37,982.10	\$515,221.05	
FINRA 2014	\$42,142.72	\$0.00	\$2,833.96	\$39,308.76	MAINSOURCE CHECKING
Fund 028 FINRA 2014	\$42,142.72	\$0.00	\$2,833.96	\$39,308.76	
GO BOND 2016	\$19,372.56	\$1,975,050.00	\$2,025,143.73	-\$30,721.17	MAINSOURCE CHECKING
GO BOND 2016	\$0.00	\$1,975,050.00	\$0.00	\$1,975,050.00	MAINSOURCE SAVINGS
Fund 029 GO BOND 2016	\$19,372.56	\$3,950,100.00	\$2,025,143.73	\$1,944,328.83	
	\$3,240,461.39	\$9,961,525.64	\$5,938,387.23	\$7,263,599.80	

**MONROE COUNTY PUBLIC LIBRARY**

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**ONB MONROE CHECKING**  
**06300 ONB/MONROE**  
**December 2015**

**Account Summary**

Beginning Balance	12/1/2015	\$14,388.11
+ Receipts/Deposits		\$29,317.83
- Payments (Checks and		\$0.00
Ending Balance as	12/31/2015	\$43,705.94

**Check Book**

Active	G 001-06300	OPERATING	\$15,662.59
Active	G 002-06300	JAIL	\$0.00
Active	G 003-06300	CLEARING	\$0.00
Active	G 004-06300	GIFT UNRESTRICTED	\$4,185.99
Active	G 005-06300	PLAC	\$455.00
Active	G 006-06300	RETIREES	\$210.88
Active	G 007-06300	LIRF	\$0.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$19,567.23
Active	G 019-06300	GIFT-FOUNDATION	\$0.00
Active	G 020-06300	SPECIAL REVENUE	\$3,624.25
Active	G 024-06300	FINRA GRANT	\$0.00
Active	G 027-06300	COMMUNITY FDTN	\$0.00
Active	G 028-06300	FINRA 2014	\$0.00
		Cash	<b>\$43,705.94</b>
	Begining Balance	\$14,388.11	
	+ Total Deposits	\$29,317.83	
	- Checks Written	\$0.00	
	Check Book	\$43,705.94	
	Difference	\$0.00	

**MONROE COUNTY PUBLIC LIBRARY**

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**GERMAN-AMER/UNITED C**  
**06400 GER AME/UC**  
**December 2015**

**Account Summary**

Beginning Balance	12/1/2015	\$12,084.28
+ Receipts/Deposits		\$9,543.65
- Payments (Checks and		\$26.58
Ending Balance as	12/31/2015	\$21,601.35

**Check Book**

Active	G 001-06400	OPERATING	\$19,743.23
Active	G 003-06400	CLEARING	\$0.00
Active	G 004-06400	GIFT UNRESTRICTED	\$14.00
Active	G 005-06400	PLAC	\$1,170.00
Active	G 016-06400	GIFT-RESTRICED	\$0.00
Active	G 020-06400	SPECIAL REVENUE	\$674.12
		Cash	<b>\$21,601.35</b>
	Beginng Balance	\$12,084.28	
	+ Total Deposits	\$9,543.65	
	- Checks Written	\$26.58	
	Check Book	\$21,601.35	
	Difference	\$0.00	

**MONROE COUNTY PUBLIC LIBRARY**

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**MAINSOURCE CHECKING**  
**06600 MAINSO CKG**  
**December 2015**

**Account Summary**

Beginning Balance	12/1/2015	\$280,267.74
+ Receipts/Deposits		\$5,511,660.16
- Payments (Checks and		\$5,210,435.22
Ending Balance as	12/31/2015	\$581,492.68

**Check Book**

Active	G 001-06600	OPERATING	\$63,218.23
Active	G 002-06600	JAIL	\$0.00
Active	G 003-06600	CLEARING	\$0.00
Active	G 004-06600	GIFT UNRESTRICTED	\$11,946.77
Active	G 005-06600	PLAC	\$455.00
Active	G 006-06600	RETIREEES	-\$210.18
Active	G 007-06600	LIRF	\$134,091.70
Active	G 008-06600	DEBT SERVICE	\$23,694.31
Active	G 009-06600	RAINY DAY	\$19,535.15
Active	G 010-06600	PAYROLL	\$8,636.42
Active	G 016-06600	GIFT-RESTRICED	\$20,219.10
Active	G 017-06600	LEVY EXCESS	\$0.00
Active	G 019-06600	GIFT-FOUNDATION	\$26,185.78
Active	G 020-06600	SPECIAL REVENUE	\$160,922.68
Active	G 024-06600	FINRA GRANT	\$0.00
Active	G 026-06600	G O BOND	\$0.00
Active	G 027-06600	COMMUNITY FDTN	\$0.00
Active	G 028-06600	FINRA 2014	\$39,308.76
Active	G 029-06600	GO BOND 2016	-\$30,721.17
		Cash	<b>\$477,282.55</b>

Beginng Balance	\$280,267.74
+ Total Deposits	\$5,511,660.16
- Checks Written	\$5,314,645.35
Check Book	\$477,282.55
O/S Checks	\$104,210.13

**MONROE COUNTY PUBLIC LIBRARY**

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**MAINSOURCE SAVINGS**

**06610 MAINSO SAV**

**December 2015**

**Account Summary**

Beginning Balance	12/1/2015	\$2,426,678.59
+ Receipts/Deposits		\$4,091,602.36
- Payments (Checks and		\$400,000.00
Ending Balance as	12/31/2015	\$6,118,280.95

**Check Book**

Active	G 001-06610	OPERATING	\$1,651,602.36
Active	G 002-06610	JAIL	\$0.00
Active	G 003-06610	CLEARING	\$0.00
Active	G 004-06610	GIFT UNRESTRICTED	\$0.00
Active	G 005-06610	PLAC	\$0.00
Active	G 006-06610	RETIREES	\$0.00
Active	G 007-06610	LIRF	\$1,075,708.56
Active	G 008-06610	DEBT SERVICE	\$0.00
Active	G 009-06610	RAINY DAY	\$1,015,920.03
Active	G 010-06610	PAYROLL	\$0.00
Active	G 016-06610	GIFT-RESTRICED	\$50,000.00
Active	G 019-06610	GIFT-FOUNDATION	\$0.00
Active	G 020-06610	SPECIAL REVENUE	\$350,000.00
Active	G 024-06610	FINRA GRANT	\$0.00
Active	G 026-06610	G O BOND	\$0.00
Active	G 027-06610	COMMUNITY FDTN	\$0.00
Active	G 028-06610	FINRA 2014	\$0.00
Active	G 029-06610	GO BOND 2016	\$1,975,050.00
		Cash	<b>\$6,118,280.95</b>

Beginng Balance	\$2,426,678.59
+ Total Deposits	\$4,091,602.36
- Checks Written	\$400,000.00

Check Book	\$6,118,280.95
Difference	\$0.00

TO: Monroe County Public Library – Board of Trustees  
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager  
RE: Personnel Report  
DATE: January 20, 2016

**Beginning Employment**

None

**Ending Employment**

None

**Job Changes**

None

Active Library Employees  
As of 12-24-2015

**Operating Funds**

	<b>Operating Funds</b>	<b>First Name</b>	<b>Last Name</b>
1	AC Services Operating	Serena	Ahmed
2	AC Services Operating	Taitum	Caggiano
3	AC Services Operating	Joseph	Camacho-Roy
4	AC Services Operating	Craig	Clark
5	AC Services Operating	Edwin	Czerniakowski
6	AC Services Operating	Alexander	Doane
7	AC Services Operating	Andrew	Fak
8	AC Services Operating	Logan	Farlee
9	AC Services Operating	Sarah	Feid
10	AC Services Operating	Cynthia	Garrison
11	AC Services Operating	Arielle	Hacker
12	AC Services Operating	Mary	Heaps
13	AC Services Operating	Hannah	Helton
14	AC Services Operating	Logan	Holmes
15	AC Services Operating	Claire	Jenness
16	AC Services Operating	Lillian	Jenness
17	AC Services Operating	Sara	Jennings
18	AC Services Operating	Michelle	Meyers
19	AC Services Operating	Juliann	Nelson
20	AC Services Operating	Princess	Ostine
21	AC Services Operating	Katie	Pfannmoeller
22	AC Services Operating	Brigid	Phillips
23	AC Services Operating	Elizabeth	Polley
24	AC Services Operating	Emily	Purcell
25	AC Services Operating	Rebecca	Ray
26	AC Services Operating	Riley	Reynolds
27	AC Services Operating	Brandon	Seals
28	AC Services Operating	Kelsey	Shanabarger
29	AC Services Operating	Karen	Smith
30	AC Services Operating	Samuel	Springman
31	AC Services Operating	Roger	Stremming II
32	AC Services Operating	Alicia	Thomas
33	AC Services Operating	Jonah	Wilson
34	CS Special/Asst/Para Oper	Audra	Artzberger
35	CS Special/Asst/Para Oper	Cynthia	Balzer
36	BS Security/Protect Operating	Ashley	Barrett
37	CS Special/Asst/Para Oper	Marion	Clark
38	CS Special/Asst/Para Oper	Rachel	Clausman
39	BL Service/Maintenance Oper	Deanna	Crane
40	CS Special/Asst/Para Oper	William	Ellis
41	CS Special/Asst/Para Oper	Edwin	Fallwell
42	BS Security/Protect Operating	Ross	Jackson
43	BL Service/Maintenance Oper	Clare	Miller
44	CS Special/Asst/Para Oper	Daniel	Mounlio
45	IT Technicians Operating	Cody	Mullis
46	CA Technician Oper	Naomi	O'Donnell

Active Library Employees  
As of 12-24-2015

	<b>Operating Funds</b>	<b>First Name</b>	<b>Last Name</b>
47	CS Special/Asst/Para Oper	Ann	Segraves
48	BS Security/Protect Operating	James	Sims
49	CM Support Operating	William	Weaver
50	CS Special/Asst/Para Oper	Jacoba	Wells
51	CS Special/Asst/Para Oper	Kristina	Wiltsee
52	AC Services Operating	Trae	Carroll
53	AC Services Operating	Kenneth	Carter
54	CS Special/Asst/Para Oper	Lark	Farlee
55	CS Special/Asst/Para Oper	Elizabeth	French
56	CA Technician Special Oper	Andrew	Funkhouser
57	AC Services Operating	Evan	Gornik
58	CS Special/Asst/Para Oper	Amy	Hamilton
59	AC Services Operating	Samuel	Hine
60	CS Special/Asst/Para Oper	Ian	Hoagland
61	CS Special/Asst/Para Oper	Daniel	Hosler
62	CS Special/Asst/Para Oper	Amanda	Johnson
63	EG Librarians, Experts Oper	Christina	Jones
64	CS Special/Asst/Para Oper	Jack	Kovaleski
65	CS Special/Asst/Para Oper	Audra	Loudenbarger
66	EG Librarians, Experts Oper	Doris	Lynch
67	CS Special/Asst/Para Oper	Samuel	Ott
68	BL Service/Maintenance Oper	David	Simpson
69	AC Services Operating	Christine	Sneed
70	BL Service/Maintenance Oper	Cherryl	Tincher
71	CS Special/Asst/Para Oper	Tracy	Lenn
72	CM Special/Asst/Para Oper	Erin	Tobey
73	EG Librarians, Experts Oper	Ellen	Arnholter
74	SA Manager/Asst/Strat Oper	Steven	Backs
75	IT Manager/Asst/Strat Oper	Ned	Baugh
76	BL Service/Maintenance Oper	Terri	Bell
77	CS Special/Asst/Para Oper	Amy	Bruce
78	CS Special/Asst/Para Oper	Michael	Campbell
79	CS Special/Asst/Para Oper	Keith	Carter
80	SC Manager/Asst/Strat Oper	Lisa	Champelli
81	BL Manager/Asst/Strat Oper	Jeremiah	Chandler
82	CS Special/Asst/Para Oper	Jared	Cheek
83	CS Special/Asst/Para Oper	Burl	Cooper
84	AC Librarians, Experts Oper	D'Arcy	Danielson
85	EG Librarians, Experts Oper	Luann	Dillon
86	CS Special/Asst/Para Oper	Aubrey	Dunnuck
87	AC Specialist/Asst/Para Oper	Susan	Fallwell
88	EG Librarians, Experts Oper	Mary	Frasier
89	EG Librarians, Experts Oper	Christine	Friesel
90	EG Librarians, Experts Oper	Rebecca	Fyolek
91	EG Librarians, Experts Oper	Alejandria	Galarza
92	BS Security/Protect Operating	Dana	Geldhof
93	CS Special/Asst/Para Oper	Joshua	Gesten
94	EG Librarians, Experts Oper	James	Gossman



Active Library Employees  
As of 12-24-2015

	<b>Operating Funds</b>	<b>First Name</b>	<b>Last Name</b>
95	AD Specialist/Asst/Para Oper	Marla	Gray
96	EG Librarians, Experts Oper	Elizabeth	Gray
97	CM Librarians, Experts Oper	Paula	Gray-Overtoom
98	AC Librarians, Experts Oper	Cheryl	Green
99	BL Service/Maintenance Oper	Ronald	Greene
100	CS Special/Asst/Para Oper	Shawn	Henline
101	CM Manager/Asst/Strat Oper	Michael	Hoerger
102	EG Librarians, Experts Oper	Jennifer	Hoffman
103	EG Librarians, Experts Oper	Stephanie	Holman
104	EG Manager/Asst/Strat Oper	Christopher	Hosler
105	SS Manager/Asst/Strat Oper	Christopher	Jackson
106	BS Security/Protect Operating	Michael	Johnson
107	CS Special/Asst/Para Oper	Kelly	Jordan
108	AC Manager/Asst/Strat Oper	Jennifer	Kellams
109	AD Specialist/Asst/Para Oper	Merriel	Kern
110	CS Special/Asst/Para Oper	Julia	Kinser
111	IT Specialist/Asst/Para Oper	Joseph	Langfitt
112	EG Librarians, Experts Oper	Jeannette	Lehr
113	AD Manager/Asst/Strat Oper	Gary	Lettelleir
114	CS Manager/Asst/Strat Oper	Mary	Loro
115	CS Special/Asst/Para Oper	Jacqueline	Lovings
116	ST Manager/Asst/Strat Oper	Kevin	MacDowell
117	CS Special/Asst/Para Oper	John	Meador
118	CS Special/Asst/Para Oper	Amber	Mestre
119	BL Manager/Asst/Strat Oper	Mark	Mobley
120	AC Specialist/Asst/Para Oper	Allison	Moore
121	BL Service/Maintenance Oper	John	Mosora
122	CS Manager/Asst/Strat Oper	Michele	Needham
123	AC Librarians, Experts Oper	Martha	Ody
124	EG Librarians, Experts Oper	Polly	OShea
125	EG Librarians, Experts Oper	Roberta	Overman
126	CS Special/Asst/Para Oper	Jonathon	Paull
127	CS Special/Asst/Para Oper	M Brandon	Rome
128	AC Librarians, Experts Oper	Jane	Ruddick
129	AD Manager/Asst/Strat Oper	Susan	Sater
130	IT Librarians Experts Oper	Vanessa	Schwegman
131	AD Support Operating	Brenda	Seibel
132	CS Special/Asst/Para Oper	Andrew	Slater
133	CM Special/Asst/Para Oper	Ryan	Stacy
134	CS Special/Asst/Para Oper	Kathleen	Starks-Dyer
135	AC Librarians, Experts Oper	Sabra	Stockey
136	SD Manager/Asst/Strat Oper	Barbara	Swinson
137	EG Manager/Asst/Strat Oper	Bethany	Terry
138	AC Services Operating	Timothy	Thompson
139	AD Tech/Oper/Secretaries Oper	Pamela	Wallace
140	AC Manager/Asst/Strat Oper	Pamela	Wasmer
141	AC Specialist/Asst/Para Oper	Pamela	White
142	AD Manager/Asst/Strat Oper	Kyle	Wickemeyer-Harc

Active Library Employees

As of 12-24-2015

<b>Operating Funds</b>		<b>First Name</b>	<b>Last Name</b>
143	CS Special/Asst/Para Oper	Guadalupe	Wilson
144	EG Manager/Asst/Strat Oper	Joshua	Wolf
145	AD Director/Assoc Operating	Marilyn	Wood
146	CS Special/Asst/Para Oper	Leanne	Zdravecky
<b>Sub Total Operating Funds</b>		<b>\$149,922.48</b>	<b>4165.0</b>

**Special/Gift Funds**

<b>Special Funds</b>		<b>First Name</b>	<b>Last Name</b>
1	S CA Technician Oper	Joshua	Brewer
2	S CA Technician Oper	Nathan	Kroeger
3	S CA Technician Oper	Addison	Rogers
4	S CA Technician Special Oper	Eric	Ayotte
5	S CA Technician Special Oper	Clinton	Lake
6	S CA Technician Special Oper	John	Lasher
7	S CA Technician Special Oper	Jacob	Saffold
8	S CA Technician Special Oper	Nathan	Wrigley
9	S FL Support Operating	Michael	Burns
10	S CA Technician Special Oper	Michael	Adams
11	S CA Manager/Asst/Strat Oper	Martin	O'Neill
12	S FL Office Coordinator, Exper	Mary Jean	Regoli
13	S CA Manager/Asst/Strat Oper	Adam	Stillwell
14	S CA Technician Oper	Robert	Stockwell
15	S CA Technician Special Oper	David	Walter
16	S CA Manager/Asst/Strat Oper	Michael	White
<b>Sub Total Special/Gift Funds</b>		<b>\$15,725.20</b>	<b>477.5</b>
<b>TOTAL All EE's ALL Funds</b>		<b>\$165,648</b>	<b>4642.5</b>

## Active Library Employees

As of 01-08-2016

## Operating Funds

	<b>Operating Funds</b>	<b>First Name</b>	<b>Last Name</b>
1	AC Services Operating	Serena	Ahmed
2	AC Services Operating	Taitum	Caggiano
3	AC Services Operating	Joseph	Camacho-Roy
4	AC Services Operating	Craig	Clark
5	AC Services Operating	Edwin	Czerniakowski
6	AC Services Operating	Alexander	Doane
7	AC Services Operating	Andrew	Fak
8	AC Services Operating	Logan	Farlee
9	AC Services Operating	Sarah	Feid
10	AC Services Operating	Cynthia	Garrison
11	AC Services Operating	Arielle	Hacker
12	AC Services Operating	Mary	Heaps
13	AC Services Operating	Hannah	Helton
14	AC Services Operating	Logan	Holmes
15	AC Services Operating	Claire	Jenness
16	AC Services Operating	Lillian	Jenness
17	AC Services Operating	Sara	Jennings
18	AC Services Operating	Michelle	Meyers
19	AC Services Operating	Juliann	Nelson
20	AC Services Operating	Katie	Pfannmoeller
21	AC Services Operating	Brigid	Phillips
22	AC Services Operating	Elizabeth	Polley
23	AC Services Operating	Emily	Purcell
24	AC Services Operating	Rebecca	Ray
25	AC Services Operating	Riley	Reynolds
26	AC Services Operating	Brandon	Seals
27	AC Services Operating	Karen	Smith
28	AC Services Operating	Samuel	Springman
29	AC Services Operating	Roger	Stremming II
30	AC Services Operating	Alicia	Thomas
31	AC Services Operating	Jonah	Wilson
32	CS Special/Asst/Para Oper	Audra	Artzberger
33	CS Special/Asst/Para Oper	Cynthia	Balzer
34	BS Security/Protect Operating	Ashley	Barrett
35	CS Special/Asst/Para Oper	Marion	Clark
36	CS Special/Asst/Para Oper	Rachel	Clausman
37	BL Service/Maintenance Oper	Deanna	Crane
38	CS Special/Asst/Para Oper	William	Ellis
39	CS Special/Asst/Para Oper	Edwin	Fallwell
40	BS Security/Protect Operating	Ross	Jackson
41	BL Service/Maintenance Oper	Clare	Miller
42	CS Special/Asst/Para Oper	Daniel	Mounlio
43	IT Technicians Operating	Cody	Mullis
44	CA Technician Oper	Naomi	O'Donnell
45	CS Special/Asst/Para Oper	Ann	Segraves
46	BS Security/Protect Operating	James	Sims

Active Library Employees

As of 01-08-2016

	<b>Operating Funds</b>	<b>First Name</b>	<b>Last Name</b>
47	CM Support Operating	William	Weaver
48	CS Special/Asst/Para Oper	Jacoba	Wells
49	CS Special/Asst/Para Oper	Kristina	Wiltsee
50	AC Services Operating	Trae	Carroll
51	AC Services Operating	Kenneth	Carter
52	CS Special/Asst/Para Oper	Lark	Farlee
53	CS Special/Asst/Para Oper	Elizabeth	French
54	CA Technician Special Oper	Andrew	Funkhouser
55	AC Services Operating	Evan	Gornik
56	CS Special/Asst/Para Oper	Amy	Hamilton
57	AC Services Operating	Samuel	Hine
58	CS Special/Asst/Para Oper	Ian	Hoagland
59	CS Special/Asst/Para Oper	Daniel	Hosler
60	CS Special/Asst/Para Oper	Amanda	Johnson
61	EG Librarians, Experts Oper	Christina	Jones
62	CS Special/Asst/Para Oper	Jack	Kovaleski
63	CS Special/Asst/Para Oper	Audra	Loudenbarger
64	EG Librarians, Experts Oper	Doris	Lynch
65	CS Special/Asst/Para Oper	Samuel	Ott
66	BL Service/Maintenance Oper	David	Simpson
67	AC Services Operating	Christine	Sneed
68	BL Service/Maintenance Oper	Cherryl	Tincher
69	CS Special/Asst/Para Oper	Tracy	Lenn
70	CM Special/Asst/Para Oper	Erin	Tobey
71	EG Librarians, Experts Oper	Ellen	Arnholter
72	SA Manager/Asst/Strat Oper	Steven	Backs
73	IT Manager/Asst/Strat Oper	Ned	Baugh
74	BL Service/Maintenance Oper	Terri	Bell
75	CS Special/Asst/Para Oper	Amy	Bruce
76	CS Special/Asst/Para Oper	Michael	Campbell
77	CS Special/Asst/Para Oper	Keith	Carter
78	SC Manager/Asst/Strat Oper	Lisa	Champelli
79	BL Manager/Asst/Strat Oper	Jeremiah	Chandler
80	CS Special/Asst/Para Oper	Jared	Cheek
81	CS Special/Asst/Para Oper	Burl	Cooper
82	AC Librarians, Experts Oper	D'Arcy	Danielson
83	EG Librarians, Experts Oper	Luann	Dillon
84	CS Special/Asst/Para Oper	Aubrey	Dunnuck
85	AC Specialist/Asst/Para Oper	Susan	Fallwell
86	EG Librarians, Experts Oper	Mary	Frasier
87	EG Librarians, Experts Oper	Christine	Friesel
88	EG Librarians, Experts Oper	Rebecca	Fyolek
89	EG Librarians, Experts Oper	Alejandria	Galarza
90	BS Security/Protect Operating	Dana	Geldhof
91	CS Special/Asst/Para Oper	Joshua	Gesten
92	EG Librarians, Experts Oper	James	Gossman
93	AD Specialist/Asst/Para Oper	Marla	Gray
94	EG Librarians, Experts Oper	Elizabeth	Gray

Active Library Employees  
As of 01-08-2016

	<i>Operating Funds</i>	<i>First Name</i>	<i>Last Name</i>
95	CM Librarians, Experts Oper	Paula	Gray-Overtoom
96	AC Librarians, Experts Oper	Cheryl	Green
97	BL Service/Maintenance Oper	Ronald	Greene
98	CS Special/Asst/Para Oper	Shawn	Henline
99	CM Manager/Asst/Strat Oper	Michael	Hoerger
100	EG Librarians, Experts Oper	Jennifer	Hoffman
101	EG Librarians, Experts Oper	Stephanie	Holman
102	EG Manager/Asst/Strat Oper	Christopher	Hosler
103	SS Manager/Asst/Strat Oper	Christopher	Jackson
104	BS Security/Protect Operating	Michael	Johnson
105	CS Special/Asst/Para Oper	Kelly	Jordan
106	AC Manager/Asst/Strat Oper	Jennifer	Kellams
107	BL Service/Maintenance Oper	Bruce	Kelly
108	AD Specialist/Asst/Para Oper	Merriel	Kern
109	CS Special/Asst/Para Oper	Julia	Kinser
110	IT Specialist/Asst/Para Oper	Joseph	Langfitt
111	EG Librarians, Experts Oper	Jeannette	Lehr
112	AD Manager/Asst/Strat Oper	Gary	Lettelleir
113	CS Manager/Asst/Strat Oper	Mary	Loro
114	CS Special/Asst/Para Oper	Jacqueline	Lovings
115	ST Manager/Asst/Strat Oper	Kevin	MacDowell
116	CS Special/Asst/Para Oper	John	Meador
117	CS Special/Asst/Para Oper	Amber	Mestre
118	BL Manager/Asst/Strat Oper	Mark	Mobley
119	AC Specialist/Asst/Para Oper	Allison	Moore
120	BL Service/Maintenance Oper	John	Mosora
121	CS Manager/Asst/Strat Oper	Michele	Needham
122	AC Librarians, Experts Oper	Martha	Ody
123	EG Librarians, Experts Oper	Polly	OShea
124	EG Librarians, Experts Oper	Roberta	Overman
125	CS Special/Asst/Para Oper	Jonathon	Paull
126	CS Special/Asst/Para Oper	M Brandon	Rome
127	AC Librarians, Experts Oper	Jane	Ruddick
128	AD Manager/Asst/Strat Oper	Susan	Sater
129	IT Librarians Experts Oper	Vanessa	Schwegman
130	AD Support Operating	Brenda	Seibel
131	CS Special/Asst/Para Oper	Andrew	Slater
132	CM Special/Asst/Para Oper	Ryan	Stacy
133	CS Special/Asst/Para Oper	Kathleen	Starks-Dyer
134	AC Librarians, Experts Oper	Sabra	Stockey
135	SD Manager/Asst/Strat Oper	Barbara	Swinson
136	EG Manager/Asst/Strat Oper	Bethany	Terry
137	AC Services Operating	Timothy	Thompson
138	AD Tech/Oper/Secretaries Oper	Pamela	Wallace
139	AC Manager/Asst/Strat Oper	Pamela	Wasmer
140	AC Specialist/Asst/Para Oper	Pamela	White
141	AD Manager/Asst/Strat Oper	Kyle	Wickemeyer-Harc
142	CS Special/Asst/Para Oper	Guadalupe	Wilson

Active Library Employees

As of 01-08-2016

<b>Operating Funds</b>		<b>First Name</b>	<b>Last Name</b>
143	EG Manager/Asst/Strat Oper	Joshua	Wolf
144	AD Director/Assoc Operating	Marilyn	Wood
145	CS Special/Asst/Para Oper	Leanne	Zdravecky
<b>Sub Total Operating Funds</b>		<b>\$161,654.51</b>	<b>4172.5</b>

**Special/Gift Funds**

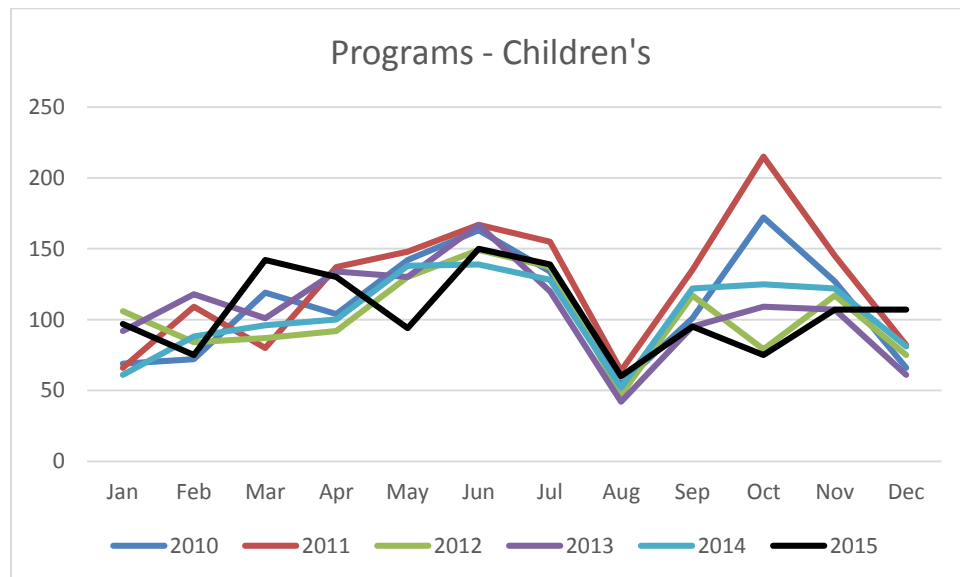
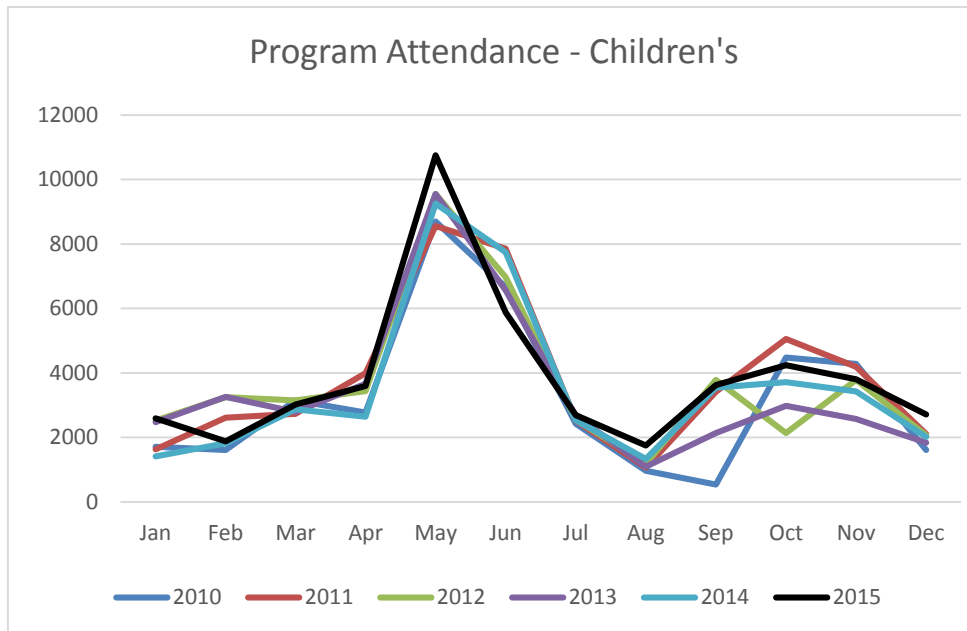
<b>Special Funds</b>		<b>First Name</b>	<b>Last Name</b>
1	S CA Technician Oper	Joshua	Brewer
2	S CA Technician Oper	Nathan	Kroeger
3	S CA Technician Oper	Addison	Rogers
4	S CA Technician Special Oper	Eric	Ayotte
5	S CA Technician Special Oper	Clinton	Lake
6	S CA Technician Special Oper	Jacob	Saffold
7	S CA Technician Special Oper	Nathan	Wrigley
8	S FL Support Operating	Michael	Burns
9	S CA Technician Special Oper	Michael	Adams
10	S CA Manager/Asst/Strat Oper	Martin	O`Neill
11	S FL Office Coordinator, Exper	Mary Jean	Regoli
12	S CA Manager/Asst/Strat Oper	Adam	Stillwell
13	S CA Technician Oper	Robert	Stockwell
14	S CA Technician Special Oper	David	Walter
15	S CA Manager/Asst/Strat Oper	Michael	White
<b>Sub Total Special/Gift Funds</b>		<b>\$16,076.90</b>	<b>452.5</b>
<b>TOTAL All EE's ALL Funds</b>		<b>\$177,731</b>	<b>4625.0</b>

## 2016 BOARD OF TRUSTEE'S CALENDER

All meetings in Room 1B unless otherwise noted

Month	Date	Meeting Type	Potential Topics
January	13	Work Session	
January	20	Board Meeting	Budget line-item transfers; officer slate approved; Conflict of Interest forms; Annual Report; El Centro Contract; Update: Friends of the Library
January	20	Board of Finance	Review Investment Report and Policy
February	10	Work Session in Rm 2A	
February	17	Board Meeting in Rm 2A	Election of Board Officers; review Internet and Computer Use Policy, Update: Customer Experience
March	9	Work Session in Rm 2A	
March	23	Board Meeting in Rm 2A	Review Long Range Strategic Plan; Update: Teen Services
April	13	Work Session	
April	20	Board Meeting	Update: Building Services
May	11	Work Session	
May	18	Board Meeting	Update: Children's Services
June	8	Work Session	
June	15	Board Meeting at Ellettsville	Update: VITAL
July	13	Work Session	
July	20	Board Meeting	Draft 2017 Budget; Update: Non-profit Central and Indiana Room Program
August	10	Work Session	
August	17	Board Meeting	Revise 2017 Budget, Approve 2017 Budget for advertising; Review Management Labor Agreement; Update: Special Audience Services
September	14	Work Session	
September	21	Board Meeting	2017 Budget; Update:
September	21	Public Hearing	Public Hearing on 2017 Budget
October	12	Work Session	
October	19	Board Meeting	Adopt 2017 Budget as recommended by County Council; Update: CATS
November	9	Work Session	
November	16	Board Meeting	Approve 2017 employee insurance package; Update:
December	14	Work Session	
December	21	Board Meeting	Approve 2017 salary schedule, Holiday & Closing Schedule, Pay Schedule(dates), director's salary; CATS contracts, Fines and Fees schedule; Update:

**GOAL 1: Strengthen 21st century literacy skills**



**1A. Strengthen early literacy skills**

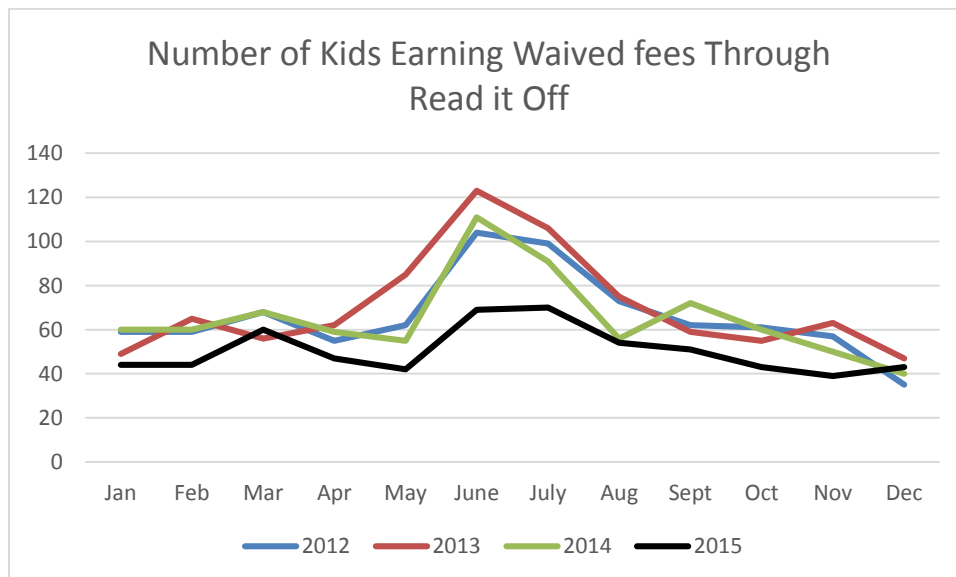
- The Friday morning sessions of “Signing with Your Little One” proved to be a more popular time than the similar program held Thursday evenings in November. Educator Lisa Bruns does a wonderful job mixing in music and movement with instruction, and managing a large group of children and adults. (46 total participants at the first session.)
- Children’s Librarians incorporate Every Child Ready to Read principles in the Library’s core programs supporting early literacy development. These core programs include: storytimes to Head Start classrooms, programs for Infants/Toddlers and their

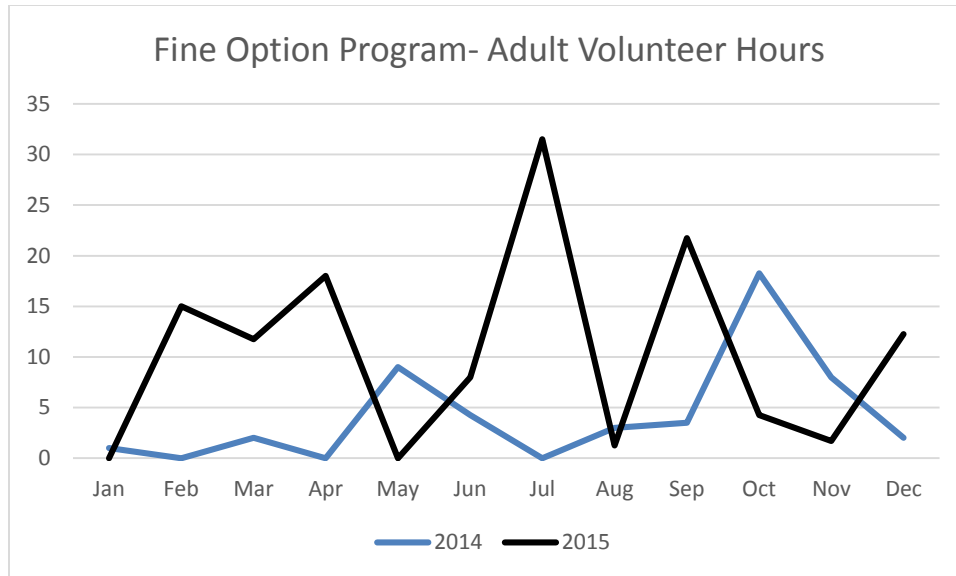


caregivers, weekly storytimes for preschoolers as well as opportunities to create with art and craft activities, and a monthly storytime in the Auditorium featuring music and storytelling in a theater environment accommodating large groups. Librarians demonstrate ways to sing, talk, read, write and play with stories and words. Librarian Christina Jones incorporated calendars and counting into one of the December storytimes she conducted. She reports: “As we read through a book about the months of the year, kids were encouraged to let us know when we reached their birthday month!”

- The “Read it Off program” continues to be a positive way children can regain use of the Library after accumulating fines. More than 40 kids took advantage of this opportunity in December.

- The folktale *Joseph’s Little Overcoat*, which Christina read in “Tuesday Tales”, inspired Senior Information Assistant Kelly Jordan “Little Makers” session in December. Kelly reports: “We offered small swatches of fabric in a variety of colors/patterns, contact paper, and tape to make something out of nothing. Our example was a fabric pocket. Children selected and applied the small fabric swatches to the sticky side of the contact paper, folded it in half and applied tape to the edges to close off the edges and create a pocket. Each child made a unique item with personal choices in color, pattern, composition, and embellishment. Parents and children seemed to enjoy the process and were delighted with the product!”





**1B. Support basic literacy skills**

- The Fine Option program, where adults volunteer at the Library to receive credit for fines owed, is ongoing. Although not heavily used, we anticipate making it more widely known to regain customers who have accounts no longer in good standing, yet they benefit greatly from being able to use its resources.
- Children’s Strategist Lisa Champelli has received wonderful support from MCCSC Curriculum and Instruction staff in scheduling second grade classes to visit the Maurice Sendak Exhibit. Each visiting class will take part in an interactive storytelling rendition of *Where the Wild Things Are* – proposed by Librarian Mary Frasier. Lisa and Librarian Stephanie Holman confirmed additional programs as well. Stephanie located performers listed with Arts for Learning <http://artsforlearningindiana.org/> who perform a “Wild Things of Sendak Musical program” that will serve as a kick-off event on Feb. 20th along with an appearance by a “Wild Thing” costume character. A special “Wild Rumpus”

Creative Movement program for preschoolers will occur on the opening date of the exhibit, Feb. 12.

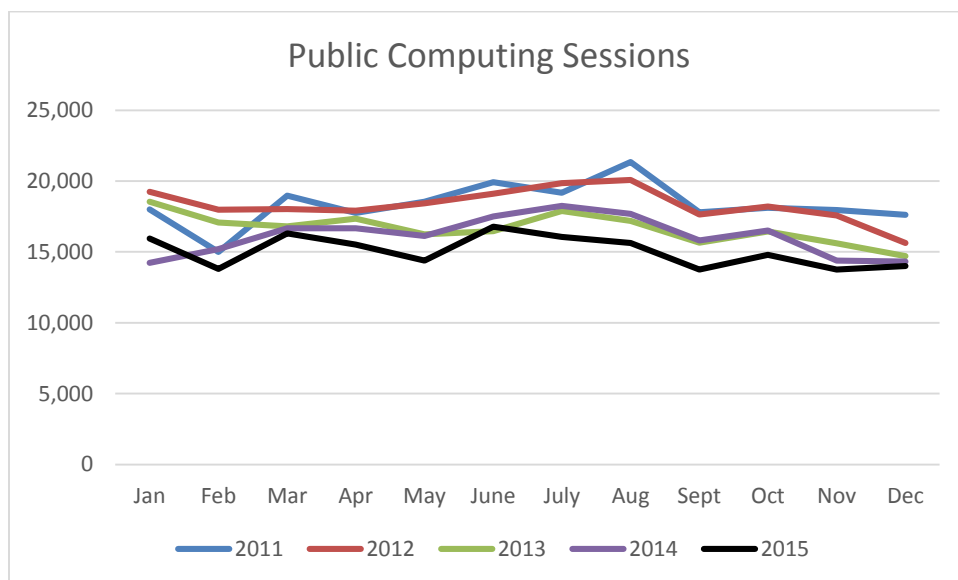
- VITAL is partnering with Broadview Learning Center, to host two new adult learning classes. The two courses are: Everyday Reading for Adults, and Everyday Math for Adults and will include pre and post testing with the Test of Adult Basic Education (TABE). 10 participants have registered.
- A VITAL tutor recently shared a note from a young man learning to read. The learner and tutor have been practicing stories for him to read aloud to his five year old son. The note read: “Today, they went to [the Library’s] Children’s section and discovered *The Night Before Christmas* was almost gone, but they managed to get one of the last copies. This will be the first time he has ever been able to read it to him! Thanks for all that you do to make this Library a welcoming space. You have helped a boy and his dad have a very special moment”.

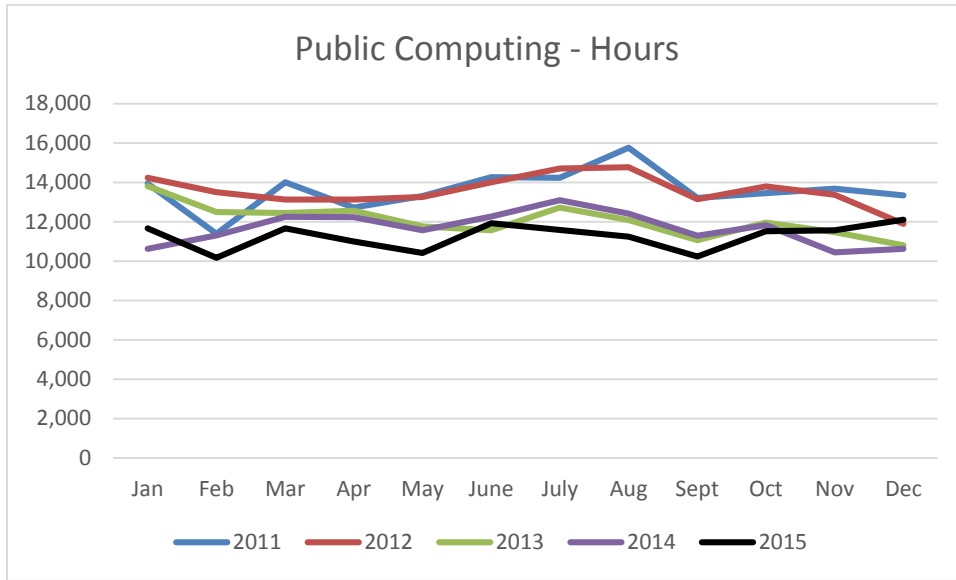
1C. Serve as a community resource for digital literacy

- Summit Elementary School Librarian Chris Hull invited Children’s Strategist Lisa Champelli to sessions where she explains to third grade students how to access/borrow eBooks through the Library’s website. Lisa brought a Laptop with remote access to our patron file and helped troubleshoot password problems for student library card accounts. Lisa also worked with a MCCSC Digital Coach to explain different options for accessing children’s eBook materials through Overdrive and 3M. Passwords on library cards continue to pose an obstacle for children. This is major point of concern for school librarians and MCPL staff are keeping it in mind during evaluation of the Library Card initiative.
- Kevin MacDowell and Teen Librarian, Becky Fyolek, visited the Bloomington Graduation School to share information about the Library’s spaces, teen programming and online resources. Teens tested out the mobile audio recording equipment and several teens said they never knew what the library had online. The teens were most excited about Freegal and knowing the

Library’s subscription databases would format citations for them.

- Librarians Jim Gossman and Chris Jackson provided a training session at Meadowood Retirement Community showing residents and staff how to access library eBooks, audiobooks, movies, and music remotely.
- Children’s Strategist Lisa Champelli led school-age children in an Hour of Code programming using Tynker. This visual programming language is available as an app and through the Tynker website. Having 10 participants all trying to connect to same graphics heavy website over Wi-Fi connection proved difficult, so most participants switched to iPads with apps installed. This application, new to most of the participants, lets them advance to the next skill level as they master each step. One home school mom spoke at length with Lisa after the program describing how much she appreciated Library programs, how she has learned about apps that she has then downloaded for home use; and how she is grateful for technology and other programs that help her children learn about things she is not able to teach.

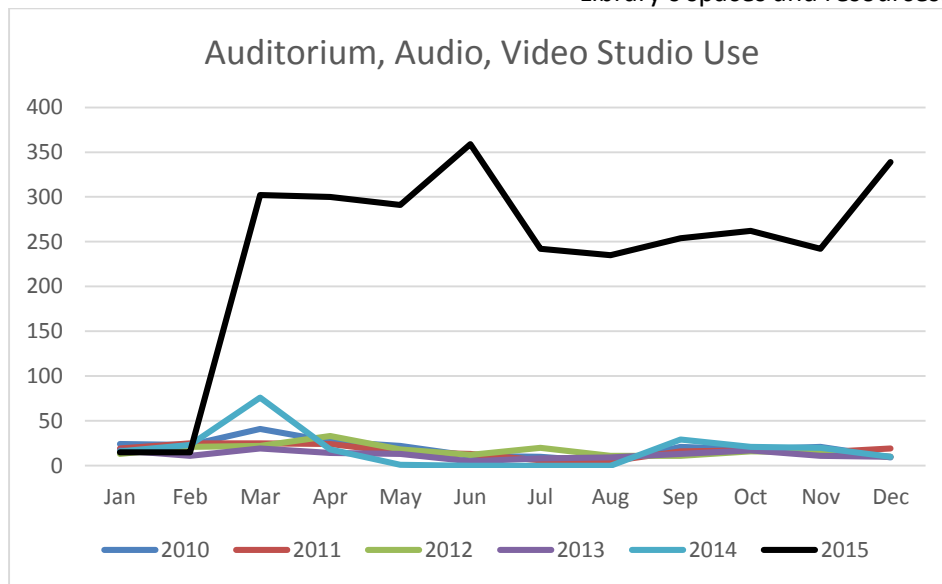




**1D. Support digital creativity**

- Teen and Digital Creativity Strategist, Kevin MacDowell, and Digital Creativity Specialist, Jeannette Lehr, visited Edgewood High School and set up an audio and video rig. Students could stand in front of the camera and see themselves on screen being looked down upon by Darth Vader at the video rig. The audio rig was set up with a guitar and

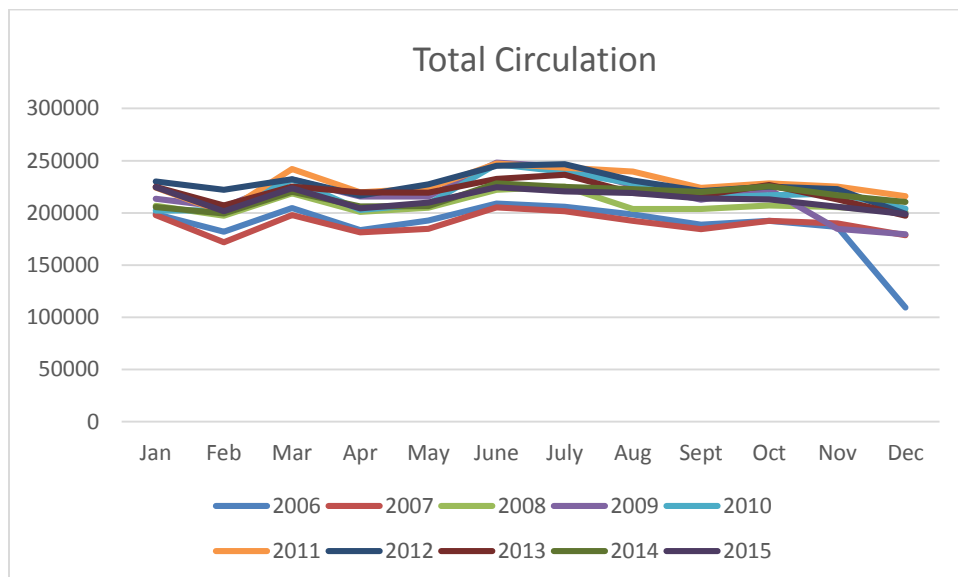
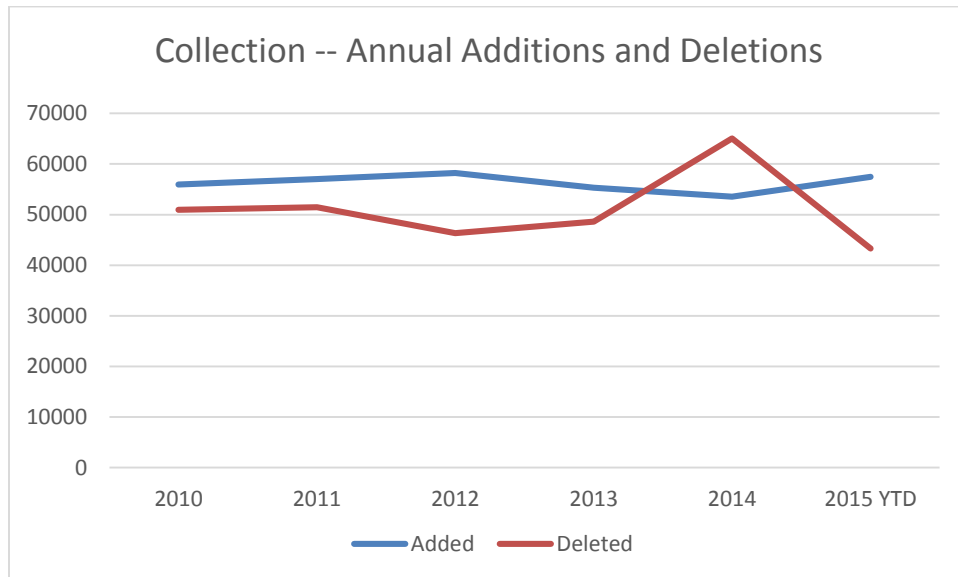
keyboard and students took full advantage of the equipment. It became a lively lunch hour scene and included some of the Edgewood Show Choir who sang and danced their current shows songs in front of observing students. Many students, even those who didn't participate, took information cards and learned about the Library's spaces and resources.

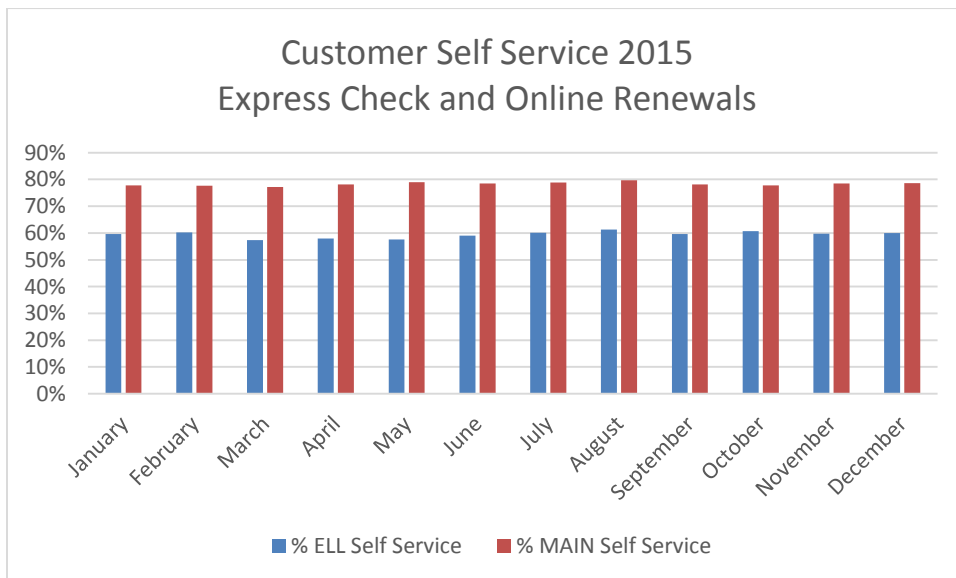
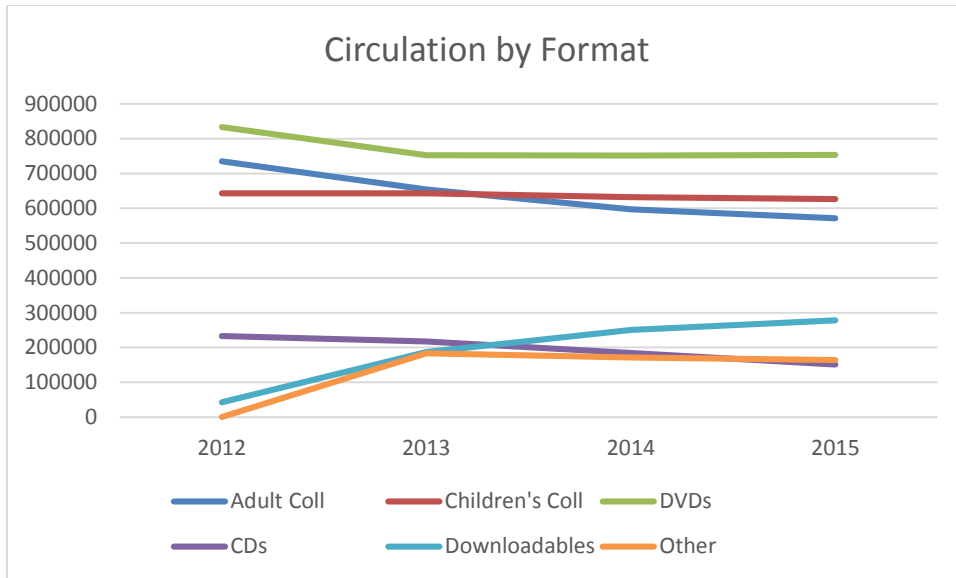


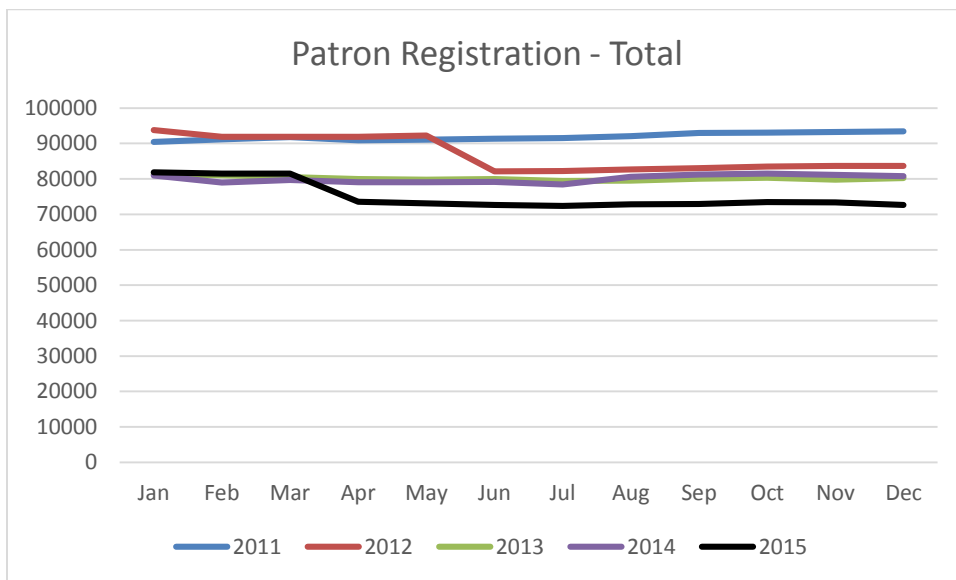
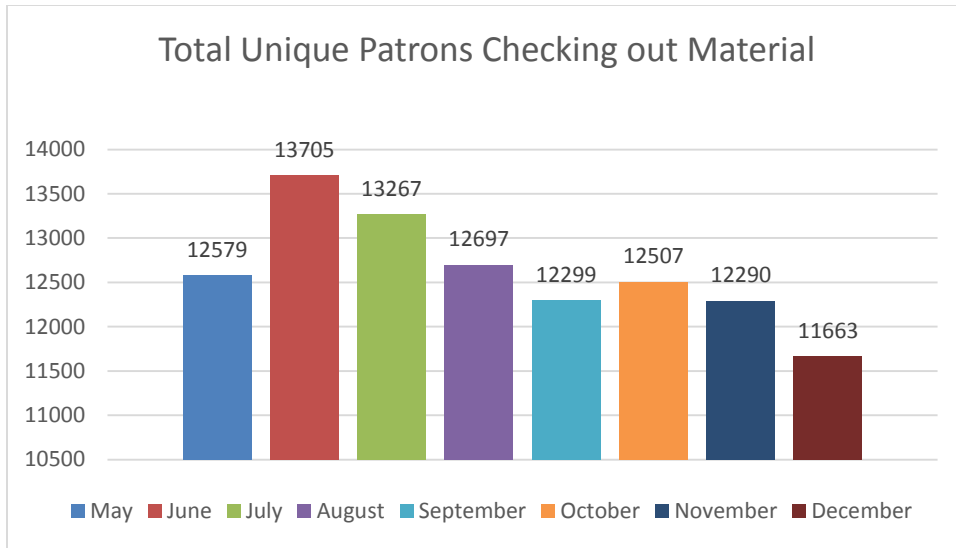
**1E. Maintain collections to meet current needs, adding new formats and removing obsolete formats**

- Preparations were made to turn on access to eBook and eComic features in Hoopla on January 1. eComics from Marvel, Dark

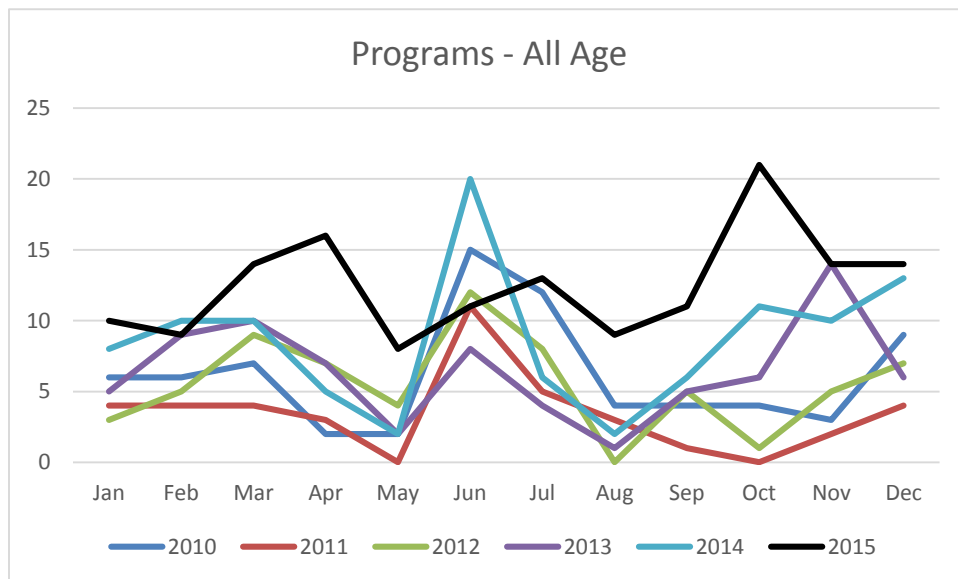
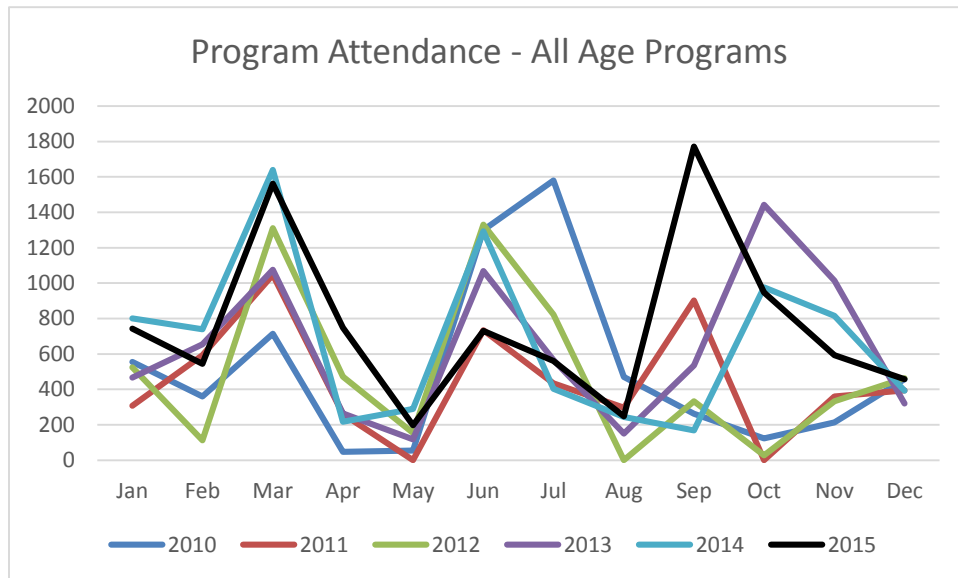
Horse and others and a wide variety of eBooks are all immediately available for three week check out.







**GOAL 2: Provide shared access to the world's information for free**



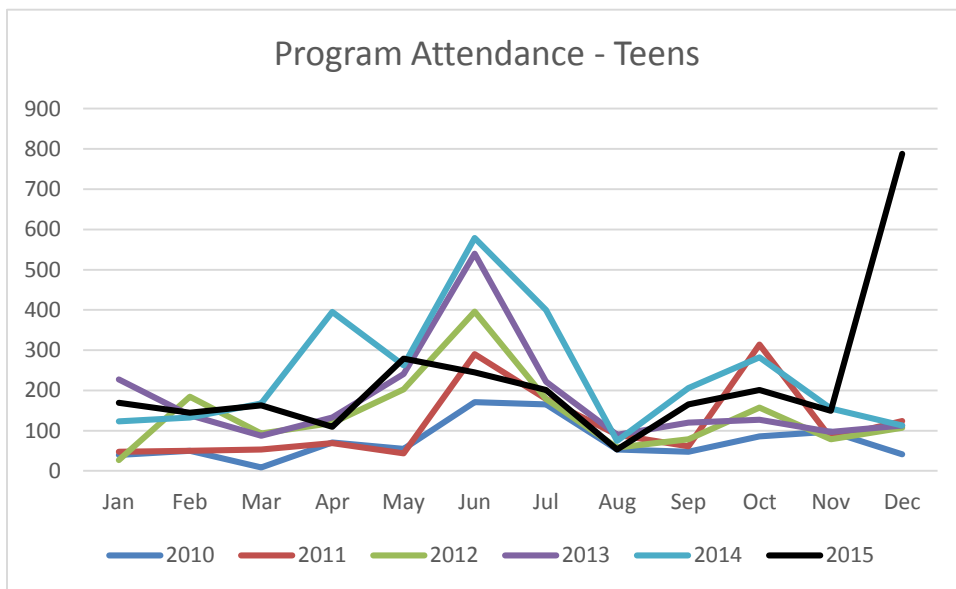
**2A. Provide programs for teens and adults**

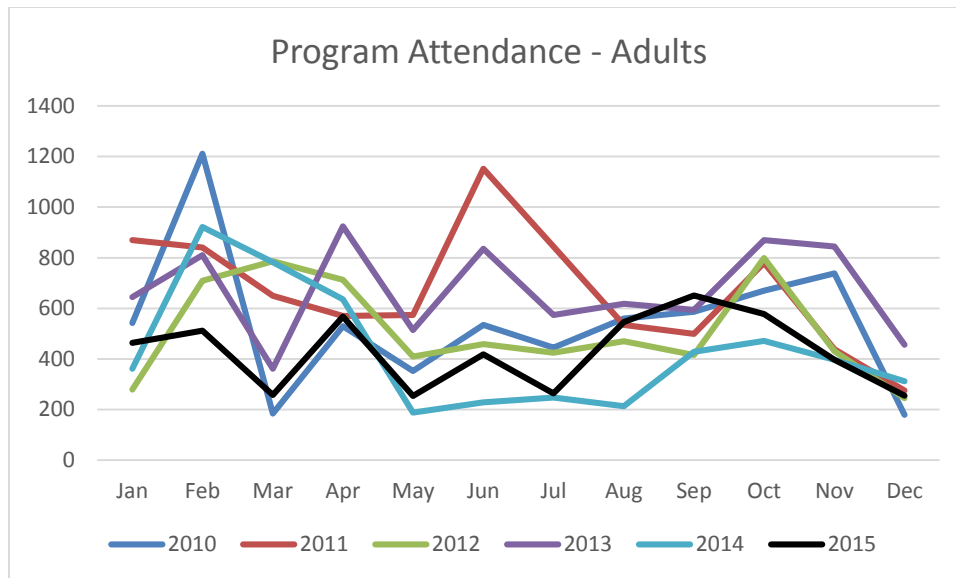
- The annual “Books Plus Holiday Tea” included a few people from the new book club at the Ellettsville Branch and a couple of new people curious about the program. Everyone was very grateful for the book lists, especially the staff recommended reads. A number of people enthusiastically thanked us for leading book programs and to the Friends for supplies and food.
- Community Engagement Librarians have been leading “Tech Days” for a few years now, but in the last quarter of 2015 we



decided to start tracking the outcomes of these sessions. The original intent of the program was to provide a sustainable alternative to helping people with their own devices (laptops, tablets, eReaders, etc.) because we find those interactions really work best when we can devote a little more time and direct attention than we can while working at a public desk. At "Tech Days" staff and volunteers from Indiana University's Serve-IT program provide walk up, one on one assistance for just about any type of device. Recent evaluations are providing excellent assessment information. We ask participants whether they agree they learned something new about technology, if they can use their device more effectively, and whether they believe

they can do more on their own with technology. Overwhelmingly, they "strongly agree" with each of these statements. Further, we ask them how they will use what they learned at Tech Days. Responses include: "I will post photos of my beautiful grandchildren on Facebook", "Write a family history", "Listen to music and watch movies on my iPad at home...free!", "Promote events for my nonprofit". Librarian Jim Gossman has added a new question to the evaluation form, asking participants if we may contact them at a later date. He plans on asking more questions to see how well the programs have helped them to improve their knowledge.





**2B. Increase community awareness of and engagement with the library**

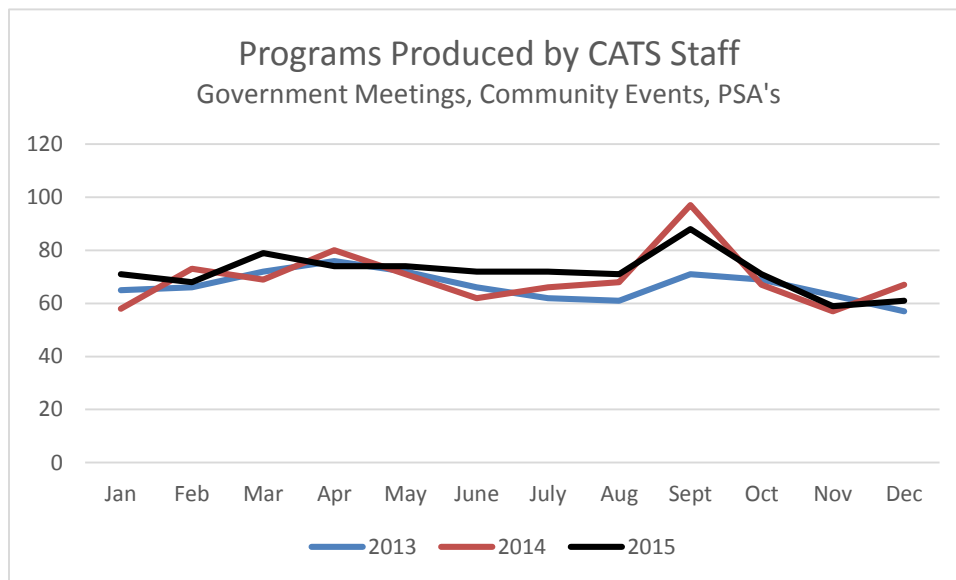
- A recent comment highlighted a positive customer experience: “I found the staffs at MCPL are the best of the best among libraries I have visited. They are so helpful and alert in every way, for example: when I first visited this place about a month ago, I didn’t know how to use the copier, printer and the fax machine. The staff came to help without even being asked. I called them true professional because they did this to everyone who needs help. Thanks MCPL! I meant it!”
- Librarian Stephanie Holman reports a great community response to the “Santa on Sale Street” event in Ellettsville and would like to be on the planning committee next year to help improve communication about Library activities and needs regarding public access to Library. Stephanie notes: “We had 56 people drop into the craft room to make items; however, we had a great deal more than this come to the Library that day as a result of Santa on Sale Street community event. For instance, the carolers from Stinesville Elementary came into the library and performed three songs and all of their

families and many others filled the open spaces to listen. It was a magical moment in the library branch and reinforced how embedded we are in the community.”

- Marilyn Wood, Michael Hoerger, Lisa Champelli, and Mary Jean Regoli, participated in an interview with Bloom magazine to discuss the upcoming Sendak exhibit. An article will appear in the next issue.
- The Bookmobile now joins the Main Library and Ellettsville branch as an official “Safe Place” where, through a liaison with the Youth Services Bureau, young people can seek immediate help and safety.
- Adult Strategist Steven Backs attended “Building a Thriving and Compassionate Community- a Strategic Doing Workshop”. This event originated with several social service providers from the community, who invited instructors from Purdue University who teach a type of community improvement process. There were over 70 participants, many of whom work with current MCPL partners.
- Several staff members attended an MCLS “Community Engagement Roundtable” at

the Knox County Public Library. This is a group of library leaders who have attended the Harwood Institute workshop on ["Turning Outward"](#). Participants shared their ideas for engaging the community and committed to meeting at Monroe County Public Library in March, 2016.

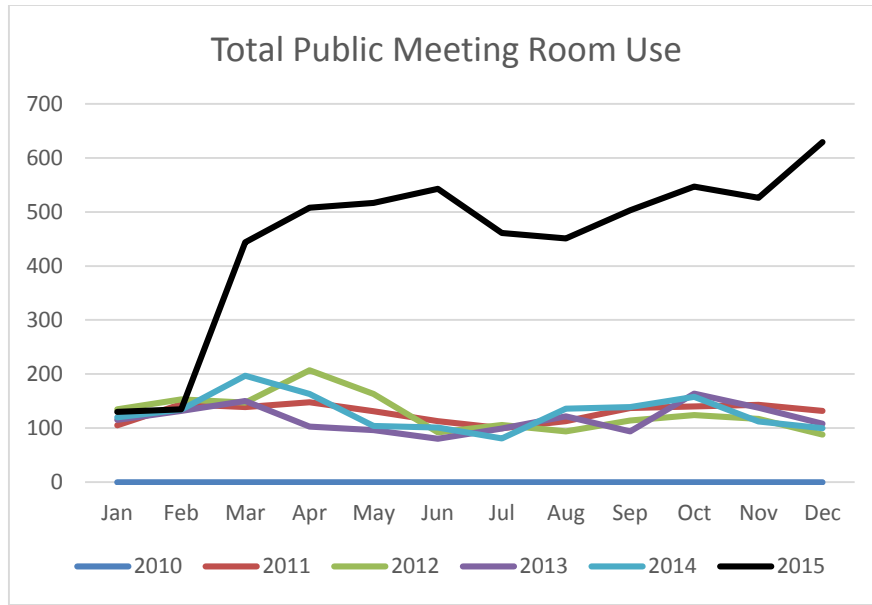
- Christine Friesel met with representatives of the Bloomington Soil and Water Conservation District, The 19<sup>th</sup> Century Club and the Monroe County History Club to discuss ways they can support the "Monroe County Timeline".



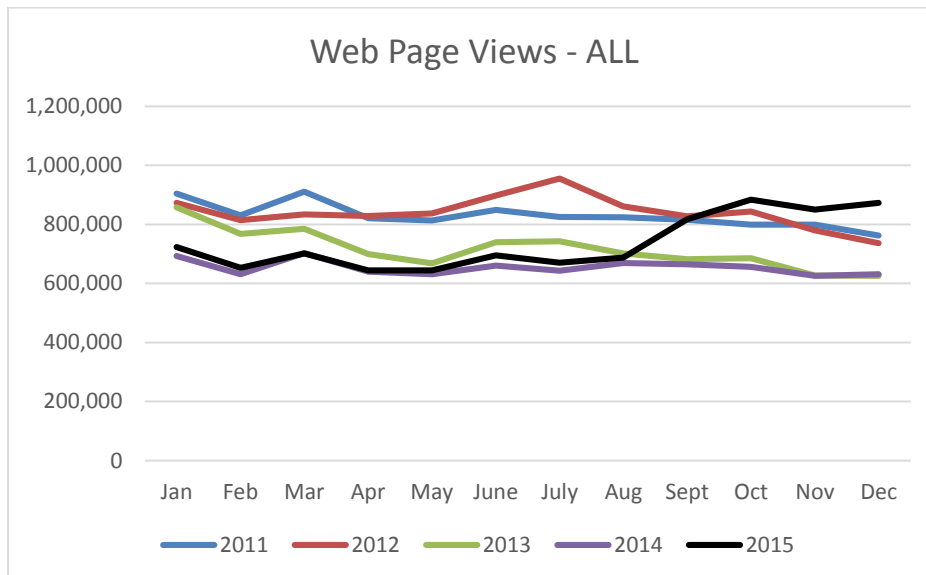
## 2C. Strengthen services for nonprofit organizations

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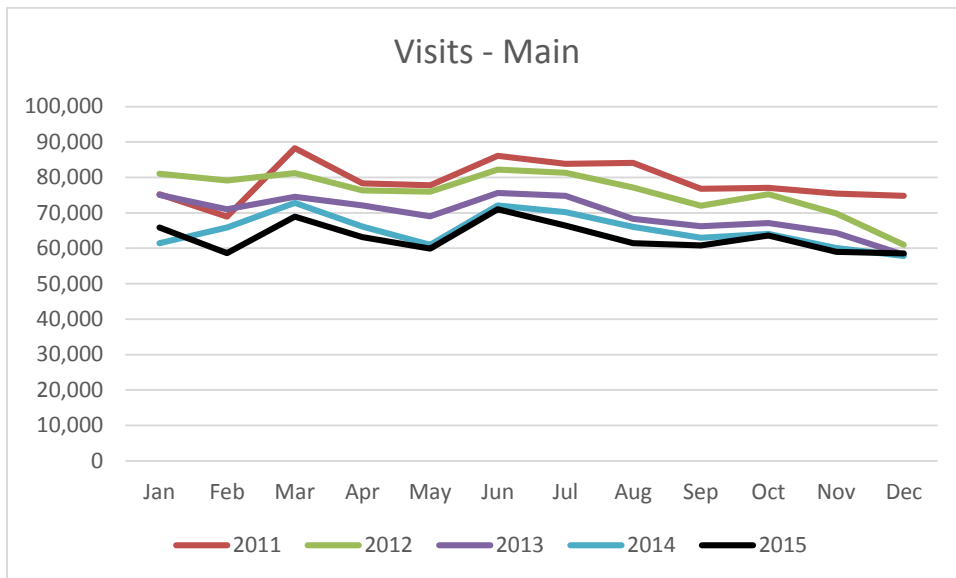
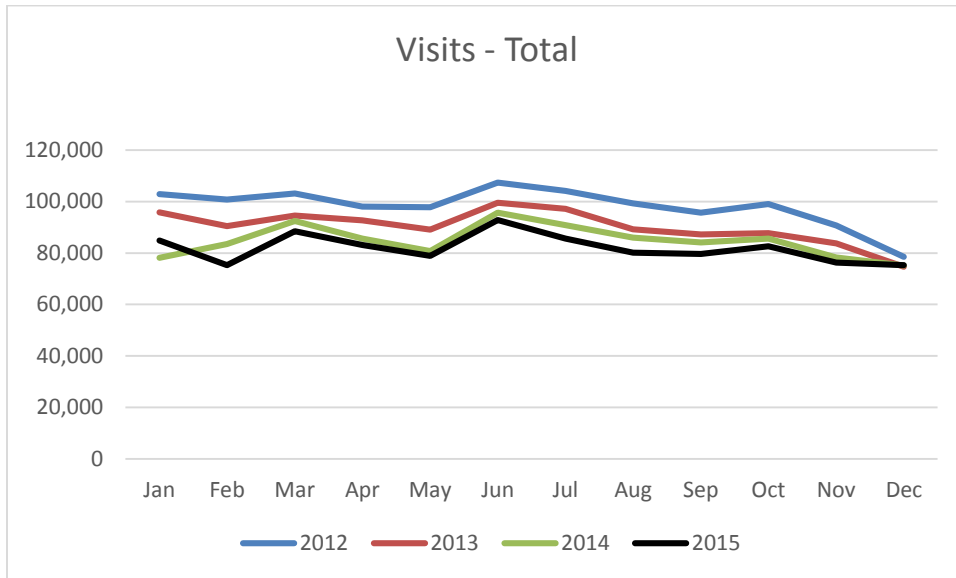
- Community Engagement Librarian Bobby Overman attended meetings at Monroe County United Ministries to discuss the Nonprofit Alliance' "Nonprofit Tune up Clinic". In addition, Bobby assisted five individuals in learning more about starting nonprofits and assisted an organization in researching grants for a specific project.
- It's Your Money Librarian Ryan Stacy is putting the finishing touches on the *It's Your Money Toolkit*, a product designed to assist local financial literacy related organizations in developing packets and information tools for their clients. The toolkit is slated to be ready for unveiling by the end of January.
- Ryan Stacy and Bobby Overman are both investigating ways to teach local nonprofits how to use the tools of Level Up for better communication. Ryan is planning a "Media Bootcamp" for members of the United Way Financial Stability Alliance, to be held in February and Bobby will investigate whether this model will be applicable to a wider nonprofit audience.
- CATS continued coverage of community events, government meetings and public service announcements. Their total production reached its highest level in 2015. In addition, CATS also provides in house program duplications and supports patron made productions.

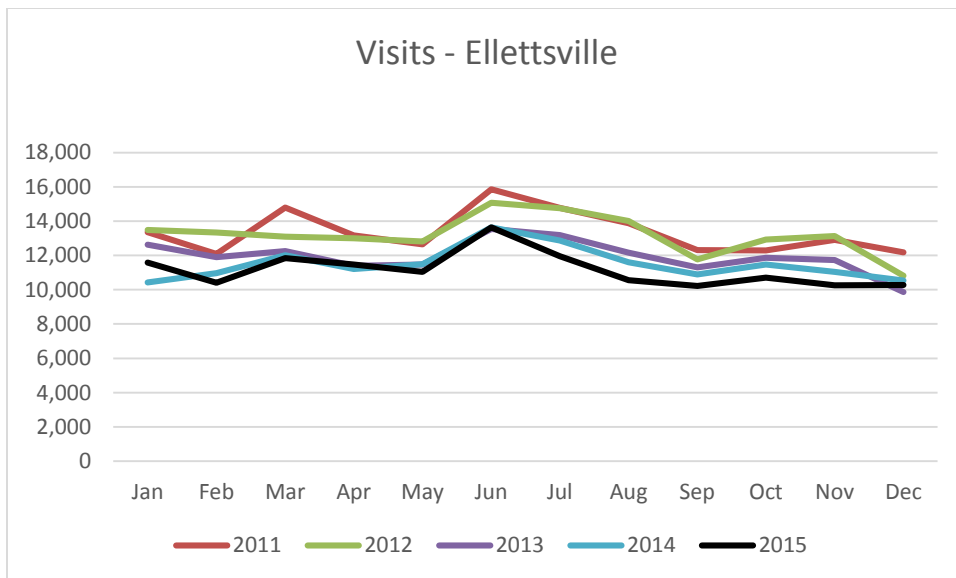
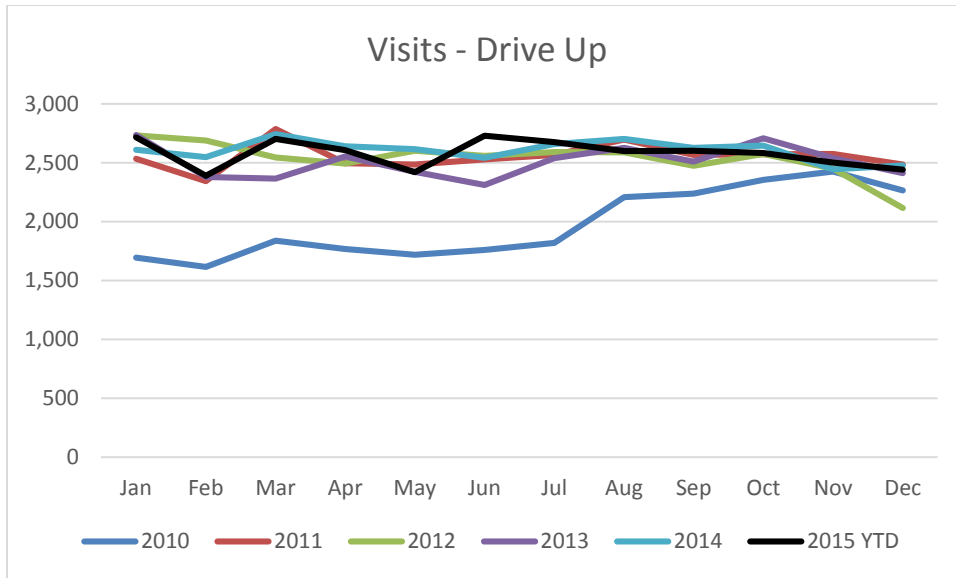


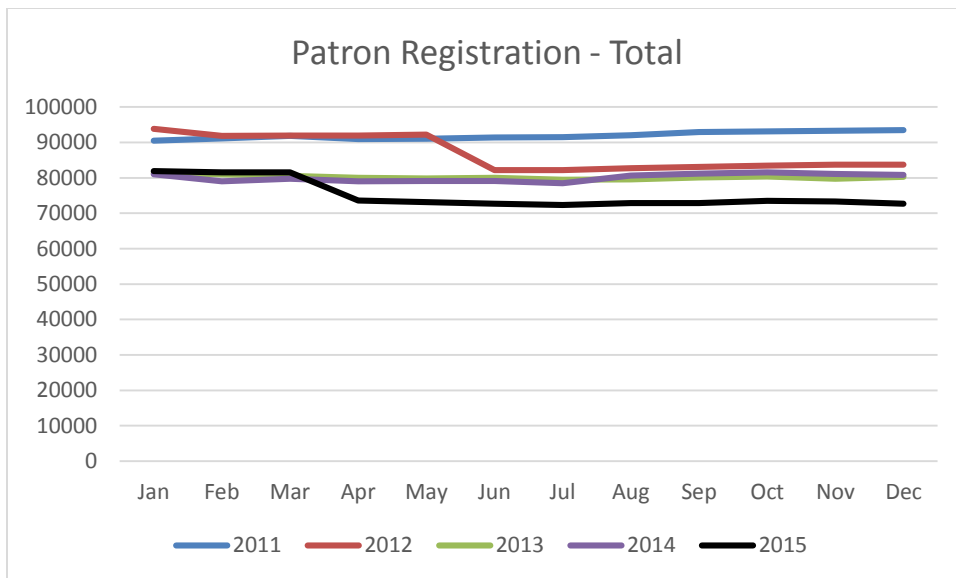
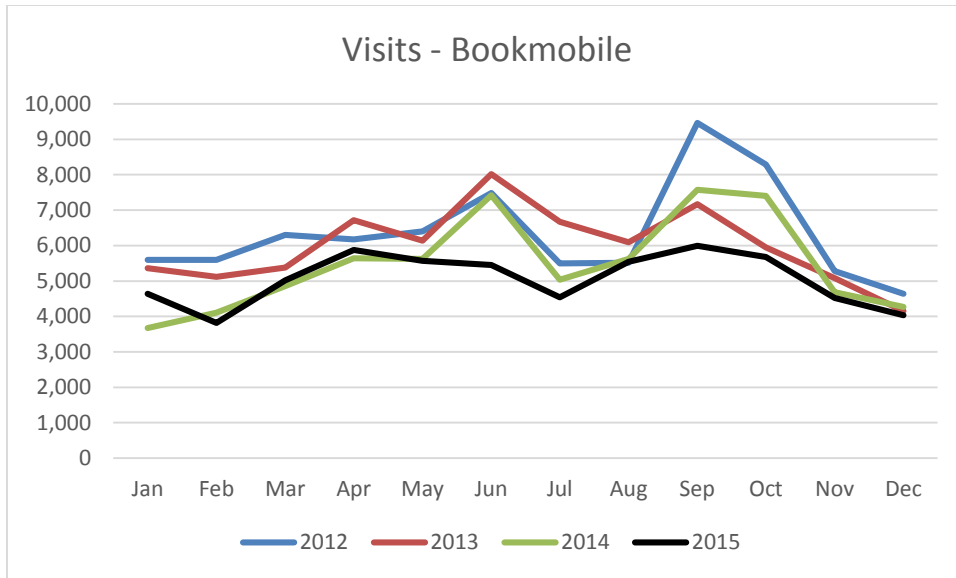
**2D. Continually refresh web content and improve usability based on principles of user-centered design**

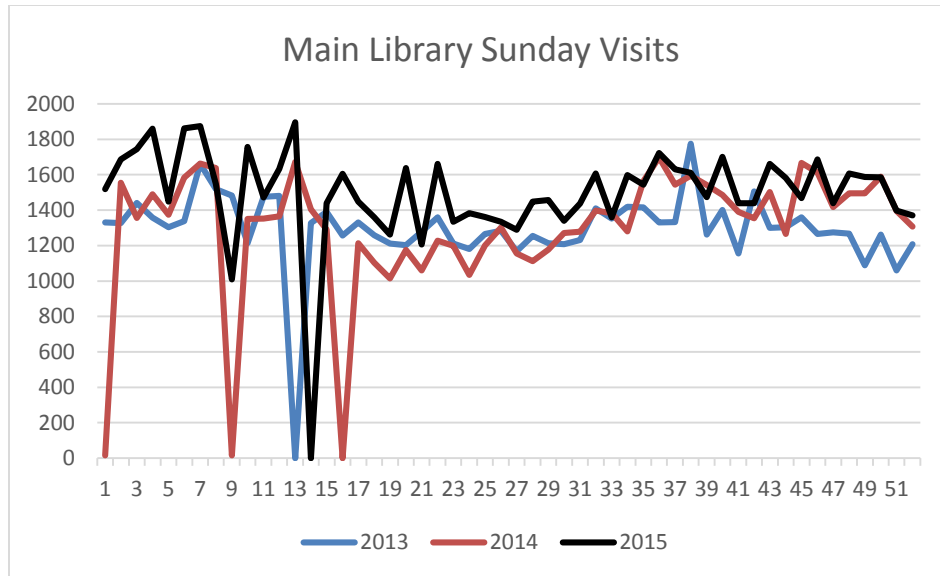


**GOAL 3: Provide high quality, personalized customer service**









**3A. Provide quality customer service to increasingly diverse audiences**

- In September, the Library completed a full year of being open two extra hours on Sunday. Visitor counts remain high on Sunday and consistent or higher than last year from September through December. The year ended with Sunday counts 15% higher than 2014.
- Through a partnership with Stone Belt and the Indiana Coalition against Domestic Violence, Special Audiences Strategist Chris Jackson, is involved in a community mapping project whereby adults with developmental or intellectual disabilities identify barriers to their inclusion in our community. The group toured the Main Library in December and Stone Belt staff and clients gave the library very high marks. The only identified area of concern is approaching the parking lot entrance, due to vehicle traffic.
- Librarian Stephanie Holman scheduled cultural events with “Young Audiences of Indiana” at both the Main and Ellettsville Libraries in December. These programs: a Japanese Music program, open to all ages, and a Native American Basketry Workshop

- for school age children during Winter Break appeared to bring new people into the Library. Librarian Christina Jones hosted the Japanese music program at Main and noted: “Audience members were treated to cultural aspects of Japan along with demonstrations of ancient and contemporary music. Participants learned how to bow correctly, tie a kimono, and even count to four in Japanese!” For this same program at Ellettsville, Stephanie reports: “A unique gathering in that most in attendance were people I had never seen at the branch and mostly adults, two children only. They LOVED the program. A very good cultural offering. Stephanie also reached out to both the Japanese teacher at Bloomington North and the IU contact in Asian studies prior to the event. These contacts forwarded information to students, staff and faculty.
- Librarian Alex Galarza hosted the Basketry Workshop at the Main Library. She reports: "Artist Robin Smith talked about the background of river cane basketry and uses for it, then explained the materials



participants were using and how to begin weaving their mat. Each child was able to take home a completed woven mat." Alex observed older children assisting younger siblings as well as adults helping their children. She notes: "Several patrons came up to me after the workshop, and even the next day, to tell me how much fun they and their child had in the workshop."

- Chris Jackson was the Featured Commissioner in the Council for Community Accessibility's December newsletter, highlighting his work at the library and throughout the county in addressing barriers faced by people with disabilities.

### 3B. Develop a unified communication strategy

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- The Library's eNewsletter, *Think Library*, continues to perform well. The December issue was emailed to 1,795 recipients with a 47.2% open rate (industry average is 22.49%) and a click rate of 3% (industry average is 2.4%). The issue was also featured on the national ALA Think Tank Facebook page as an example of a great eNewsletter. The reviewer said, "it's
- fantastic—great branding, reasons to visit, and lots of pictures. Whoever did this...great job!"
- The Leadership Team began working on a plan to seek feedback and input from staff at all levels to evaluate services under the New Service Model.

### 3C. Position auditorium as a valued local performance venue

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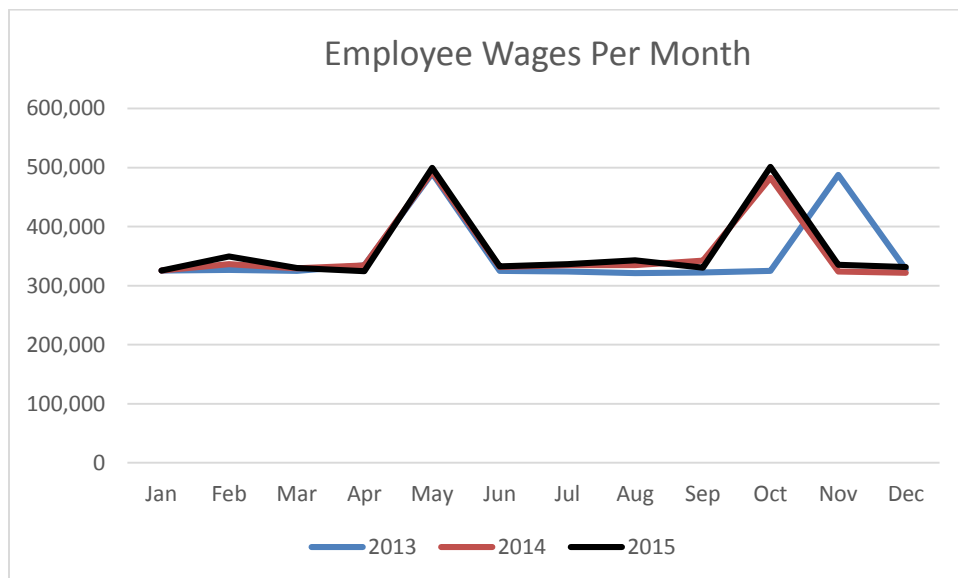
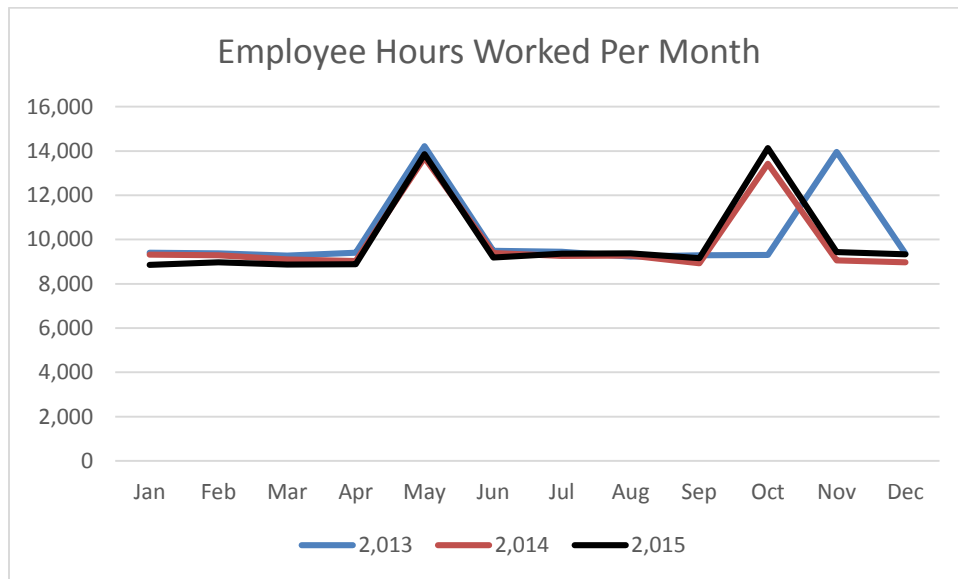
- Balance of Volume levels presented an obstacle to using the auditorium sound equipment. Kevin MacDowell is working with our vendor to determine the source of the problem.

**GOAL 4: Optimize stewardship of library resources**

**4A. Recruit and retain quality employees**

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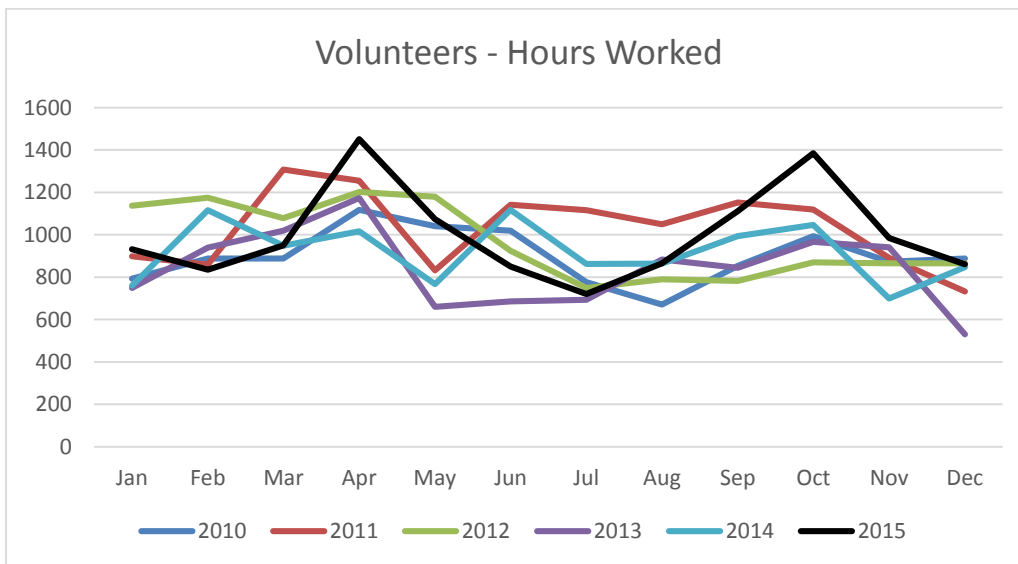
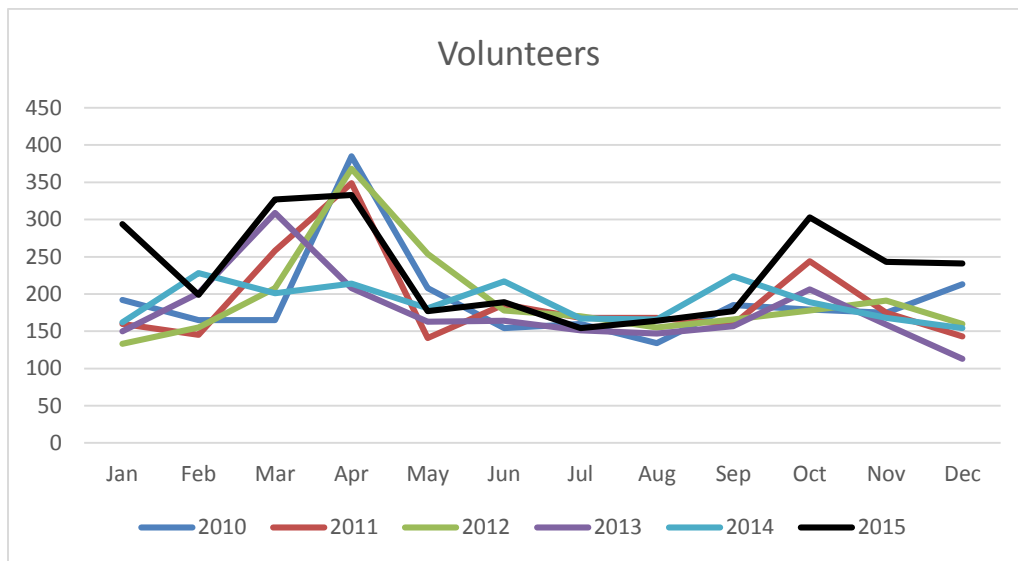
- Despite a busy month for holidays and vacations, 50 staff members participated in some staff development event.



**4B. Assure adequate, stable funding for library operations**

- Receptionist Brenda Seibel, successfully reduced the cost of supplies to the library once again through her efforts to thoroughly search for the best price, and buy items once per month to achieve a volume discount. The Library saved just under \$5,000 in discounts in 2015.
- The Library was the recipient of \$15,920 of gift donations for library services in 2015.
- The Library was awarded the “Next Indiana Bookshelf” award in December. The award

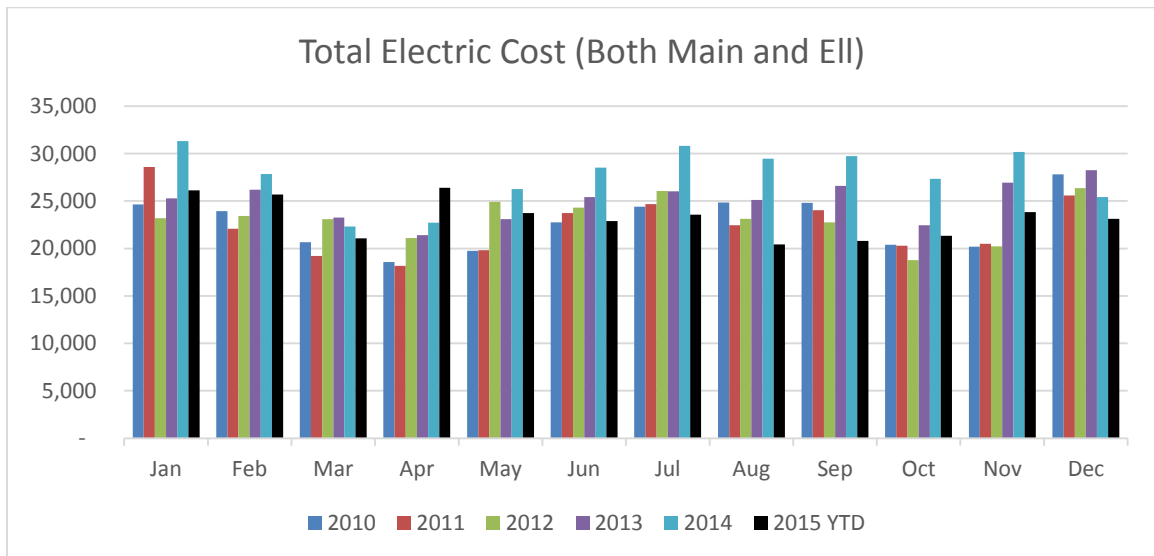
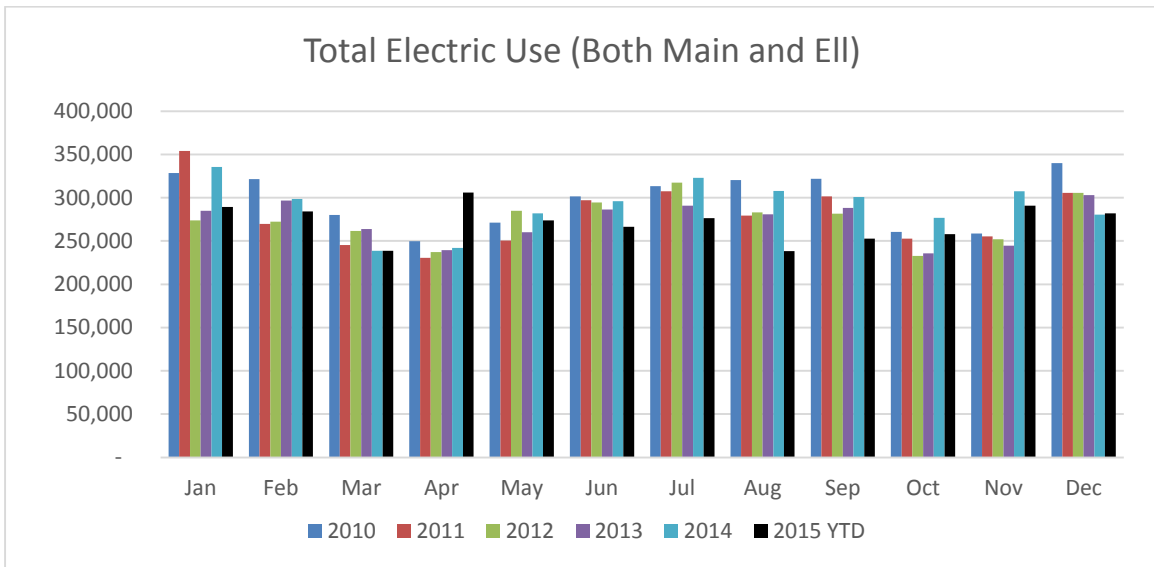
is a collection of 13 titles that encourage Hoosiers to think, read and talk about the present and future of Indiana. The Bookshelf includes fiction, nonfiction, essays and poetry, as well as titles appropriate for adults, young adults and kids. Each book has a strong connection to Indiana, either set here and/or written by a Hoosier author. The Library was one of 55 organizations to win the award.



**4C. Maintain library facilities**

- Modernization of a staff elevator was completed in January. Staff who frequent the garage are thrilled they can once again climb on the elevator to move books, CATS equipment, trash and recycling and many other things.

**4D. Improve stewardship of library assets and records**



**MONROE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES**

**RESOLUTION TO REQUEST ADVANCE TAX DRAWS  
FROM MONROE COUNTY AUDITOR**

BE IT RESOLVED that the Board of Trustees of Monroe County Public Library, 303 E. Kirkwood Avenue, Bloomington, Indiana shall request advance tax draws from Monroe County Auditor to be paid before semi-annual tax settlements.

BE IT FURTHER RESOLVED that the requests will be submitted to the Monroe County Auditor in April and October of 2016.

ADOPTED THIS \_\_\_\_20th\_\_\_\_ DAY OF \_\_\_\_January\_\_\_\_, 2016

AYE

NAY

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## **Resolution to Transfer Funds to the Library Improvement Reserve Fund**

**WHEREAS**, the Board of Trustees of the Monroe County Public Library finds that the purposes of the Operating Fund have been fulfilled; and,

**WHEREAS**, there is remaining in the Operating Fund an unused and unencumbered balance;

**NOW THEREFORE BE IT RESOLVED**, that the Board of Trustees of the Monroe County Public Library do hereby transfer **\$785,000** from the Operating Fund to the Library Improvement Fund in 2015.

**DULY ADOPTED** by the Board of Trustees of the Monroe County Public Library at its regular meeting held on the   20th   day of January, 2016, at which meeting a quorum was present.

AYE

NAY

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ATTEST:

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Secretary

**AGREEMENT BETWEEN MONROE COUNTY PUBLIC LIBRARY AND EL CENTRO COMUNAL LATINO, INC.**

This Agreement is made and entered into this 7<sup>th</sup> day of January, 2016, by and between the El Centro Comunal Latino, Inc. (the Latino Community Center), and the Monroe County Public Library (the Library).

WHEREAS, the Library is dedicated to reaching out into the community through on-going outreach activities in an effort to serve Latino community residents; and

WHEREAS, the Library's purpose and goals coincide with El Centro Comunal Latino, Inc. goals for offering services and information to the Latino community, and

WHEREAS, the El Centro Comunal Latino, Inc. and the Library desire to cooperate in the continuation of an El Centro Comunal Latino, Inc. office at the Monroe County Public Library; and

WHEREAS, the Library has the ability to provide office space at the Main Library; and

WHEREAS the El Centro Comunal Latino, Inc. is authorized to plan and develop partnerships and contractual arrangements with non-city organizations to ensure delivery of services.

NOW THEREFORE, the parties do mutually agree to continue a mutually beneficial partnership, as follows:

**1. Purpose of Agreement:**

The purpose of this agreement is to outline a program partnership which will provide office space for El Centro Comunal Latino, Inc. within the Monroe County Public Library.

**2. Duration of Agreement:**

The term of this Agreement shall begin January 1, 2016 and run through December 31, 2016. The parties may agree in writing to renew or extend the term of the Agreement.

**3. El Centro Comunal Latino, Inc. agrees to:**

- A. Display the hours that the office is available to the public.
- B. Notify the Library of any office closings within 2 weeks of closing.
- C. Keep and report basic service statistics on an annual basis, by January 31, to the Library Administration.
- D. Agrees to meet with the Library Administration on an annual basis to discuss the value of the partnership.
- E. Encourage future programming and outreach options that further the goals of each partner.

- F. Include information about the Library in El Centro Comunal Latino, Inc. brochures and publications.
- G. Provide its own supplies for its designated operations on an ongoing basis.
- H. Pay the sum of \$3,600 in quarterly installments of \$900, which shall be due and payable on the first of January, April, July, and October for the succeeding three months.
- I. Represent El Centro Comunal Latino, Inc., in a professional manner and reflect its commitment to quality services and customer satisfaction.

**4. The Monroe County Public Library agrees to:**

- A. Agrees to meet with El Centro Comunal Latino, Inc. staff on an annual basis to discuss operations.
- B. Provide an adequate office space, internet and telephone access, and furnishings as needed.
- C. Work with El Centro Comunal Latino, Inc. to provide information on their services via the Library website and provide El Centro Comunal Latino, Inc. staff with access to the Library's website.
- D. Develop programming as needs are identified and staffing allows.
- E. Include information about El Centro Comunal Latino, Inc. in its promotional materials. Provide an information kiosk, outside the El Centro Comunal Latino office space, which will include information of value to the Latino community and be kept up to date by El Centro Comunal Latino staff.
- F. Represent the Library in a professional manner and reflect its commitment to quality services and customer satisfaction.

**5. Release of Liability**

El Centro Comunal Latino, Inc. shall release, hold harmless, and forever indemnify the Monroe County Public Library and its officers, employees, agents and assigns from any and all claims which may arise as a result of El Centro Comunal Latino, Inc. activities at, or use of, the Monroe County Public Library. This includes claims for personal injury, property damage, or any other type of claim which might be brought by THE LIBRARY, its employees, agents, or patrons, or any third party.

**6. Insurance**

El Centro Comunal Latino, Inc. shall maintain comprehensive general Liability insurance with coverage for bodily injury per person in any one occurrence and for any one occurrence for all persons in that occurrence, and property damage. El Centro Comunal Latino, Inc. shall notify THE LIBRARY within ten (10) days of any insurance cancellation, and will provide a certificate of insurance to the Library on an annual basis.



**7. Termination**

Termination by mutual agreement: The parties may terminate this Agreement prior to December 31, 2016 by mutual written agreement. Unilateral termination: In the event that one of the parties to this Agreement breaches any of its terms and conditions, the non-breaching party shall serve written notice of the breach to the other party by certified mail. The offending party shall then have ten (10) days from the date of mailing in which to cure the breach. If the offending party fails to cure the breach within ten (10) days, the non-breaching party may, at its option and in writing, unilaterally terminate the Agreement.

**8. Notice**

Notice regarding any significant concerns or issues of non-compliance shall be given to those contacts as follows:

**El Centro Comunal Latino, Inc.**  
Jane Walter  
waltjm@gmail.com

**Monroe County Public Library**  
Marilyn Wood, Director  
303 E. Kirkwood Ave.  
Bloomington, IN 47408  
812-349-3050

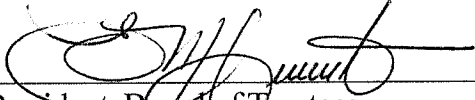
Representatives for the day to day operational implementation of this agreement are:

**El Centro Comunal Latino, Inc.**  
Jane Walter  
waltjm@gmail.com

**The Monroe County Public Library**  
Sue Sater, 349-3050

IN WITNESS WHEREOF, the parties have signed this Agreement on the date first set forth.

EL CENTRO COMUNAL LATINO, INC.

  
\_\_\_\_\_  
President, Board of Trustees  
El Centro Comunal Latino, Inc.

MONROE COUNTY PUBLIC LIBRARY

\_\_\_\_\_  
President, Board of Trustees  
Monroe County Public Library

# Internet and Computer Use Policy

## **INTRODUCTION**

This is a library-wide policy for the management of computer data networks and the resources they make available, as well as stand-alone computers that are owned and administered by the Monroe County Public Library (MCPL). The policy reflects the principles of MCPL. It specifies the Library's objectives in providing computing resources for public use, and the responsibilities assumed by the users of such resources.

In accord with Indiana Code (IC 36-12-1-12), MCPL performs a public review of this Internet and Computer Use Policy annually.

## **OBJECTIVES**

MCPL provides computers which allow public access to a variety of electronic resources, including in-house databases (the library catalog, magazine indexes, and business directories), productivity software (word processors, spreadsheets, etc.), and the Internet (primarily through Web browsers). While MCPL does not provide email accounts, patrons may send and receive email if they have an account accessible through the World Wide Web.

In keeping with our general policies, MCPL protects patrons' rights to privacy and confidentiality. MCPL keeps any communications that reside on its computer network confidential. However, in general, electronic communication is not secure and networks are sometimes susceptible to outside intervention. As part of normal system maintenance, network administrators do monitor system activity, but the library does not reveal information about an individual's use of computer resources unless compelled to do so by a court order.

To promote equitable access to computer resources, MCPL utilizes time management software. To access the Internet, an individual must use his or her own library card number or guest pass number. Staff may also take other measures to manage Internet time including (but not restricted to) reserving terminals for individuals or groups with specific needs.

## **USER RESPONSIBILITIES**

To ensure fair and proper use of library computing resources, users must follow the legal and cooperative rules listed below.

### **Legal Responsibilities:**

Computing resources may only be used for legal purposes. Examples of illegal use include, but are not limited to, the following:

- Attempting to alter or damage computer equipment, software configurations, or files belonging to MCPL, other users, or external networks
- Attempting unauthorized entry to MCPL's network or external networks

- Intentional propagation of computer viruses, trojans, etc.
- Violation of copyright or communications laws
- Violation of software license agreements
- Transmission of speech not protected by the First Amendment, such as libel and obscenity

### **Cooperative Responsibilities:**

MCPL strives to balance the rights of users to access different information resources with the rights of users to work in a public environment free from harassing sounds and visuals. We ask all our library users to remain sensitive to the fact that they are working in a public environment shared by people of all ages, with a variety of information interests and needs. In order to ensure an efficient, productive computing environment, the Library insists on the practice of cooperative computing. This includes:

- Respecting the privacy of other users
- Not using computer accounts, access codes, or network identification codes assigned to others
- Refraining from overuse of connect time, information storage space, printing facilities, processing capacities, or bandwidth capacities
- Refraining from the use of sounds and visuals which might disrupt the ability of other library patrons to use the library and its resources

### **SANCTIONS**

MCPL relies on the cooperation of its users in order to efficiently and effectively provide shared resources and ensure community access to a wide range of information. If individuals break these acceptable use rules in any way, their right to use networked resources may be suspended for a specified time, depending on the damage caused by their actions. They will be notified of the length of and reason for the suspension. Individuals using library computing resources for illegal purposes may also be subject to prosecution.

### **COMPUTER USE AT MCPL INCLUDES PUBLIC ACCESS TO THE INTERNET**

MCPL aims to develop collections, resources, and services that meet the cultural, educational, informational and recreational needs of its diverse community, and which respond to advances in technology. With this goal in mind, and as part of its mission to meet the changing needs of the community, MCPL offers access to the Internet.

A global network of computers, the Internet provides access to a wide variety of educational, recreational and reference resources, many of which are not available in print, but there is no central control over its content or users. The Internet contains a diverse range of information, some of which may be objectionable or offensive.

MCPL cannot protect users from offensive Internet content, but librarians can offer advice and suggestions to help ensure effective Internet searching.

MCPL has investigated filters designed to restrict access to various online content, but has found them to be both overly

broad (restricting access to materials that no one would find objectionable) and not fully effective (allowing access to a considerable number of sites of the sort they purport to block). Given these limitations, MCPL has not installed such software. In order to provide alternatives for minors, MCPL does provide links through the Children's site to search engines with filters.

## **DISCLAIMERS**

Except for the Web pages produced by the Library, MCPL does not control Internet content and makes no general effort to limit Internet access. However, when informed of a violation of MCPL's Internet and Computer Use Policy, library staff will enforce the legal and cooperative responsibilities outlined above.

As with other materials, parents and guardians of minor children--not the library nor its staff--are responsible for supervising their children's use of Internet resources at the library.

MCPL cannot ensure the availability nor the accuracy of external electronic resources. Like print materials, not all electronic sources provide accurate, complete or current information. Users need to be good information consumers, questioning the validity of information.

## **LIMITATION OF LIABILITY**

MCPL assumes no liability for any loss or damage to users' data or devices, nor for any personal damage or injury incurred as a result of using MCPL's computing resources. This includes damage or injury sustained from invasions of the user's privacy.

Adopted by the [Board of Trustees](#) of the Monroe County Public Library on March 5, 1997, amended June 21, 2001; June 20, 2002; and July 17, 2003; reaffirmed June 16, 2004; revised June 15, 2005; reaffirmed June 20, 2007; June 17, 2009, September 15, 2010; September 19, 2012; December 18, 2013 and January 21, 2015, **Proposed January 20, 2016**