

**MONROE COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING**

**Wednesday, February 17, 2016**

**Meeting Room 2A**

**5:45 p.m.**

**AGENDA**

1. Call to Order –Valerie Merriam, President
2. Consent Agenda – action item – Marilyn Wood
  - a. Minutes of January 20, 2016 Board Meeting (page 1-3)
  - b. Minutes of January 20, 2016 Board of Finance Meeting (page 4)
  - c. Monthly Bills for Payment (page 5-11)
  - d. Monthly Financial Report (page 12-34)
  - e. Personnel Report (page 35-43)
  - f. 2016 Board Meetings Calendar (page 44)
3. Director’s Monthly Report, 2015 Indiana State Library Annual Report – Marilyn Wood, Director (page 45-93)
4. Old Business
5. New Business – action items
  - a. Election of Officers for 2016 – Valerie Merriam (page 94)
6. Update: Customer Service – Mickey Needham
7. Public Comment
8. Adjournment

View the Board Packet on the Library’s website:

<http://mcpl.info/library-trustees/meetings>

**MONROE COUNTY PUBLIC LIBRARY**  
**BOARD OF TRUSTEES MEETING**  
**January 20, 2015**  
**Meeting Room 1B**  
**Immediately following 5:45 p.m. Board of Finance Meeting**

**Present**

Board members: Kari Esarey, Kathy Loser, Valerie Merriam, Fred Risinger, John Walsh

Library staff: Ned Baugh, Andrew Funkhouser, Michael Hoerger, Tyler Lake, Gary Lettelleir, Sam Ott, Ryan Stacy, Michael White, Kyle Wickemeyer-Hardy, Marilyn Wood

Others: Tom Bunger, John Baumert, four members of the public

**Call to Order**

The meeting was called to order at 5:48 By Board President Valerie Merriam.

**Consent Agenda**

Kari Esarey moved to approve the consent agenda; John Walsh seconded this motion.

After a few items in the Board packet relating to the Consent Agenda were clarified, it was approved by the Board unanimously.

**Director's Monthly Report**

Library Director Marilyn Wood presented the director's monthly report for December. Items reported and discussed included:

- Attendance at Children's Programs at the Library during 2015 were at their highest in the previous six years we have been counting. The increase, resulting in an average of thirty-seven attendees per program, is attributed in part to increased promotional efforts, newly-renovated spaces, more active referrals by community organizations, and assistance from work-study students in the Learn and Play Space.
- At the recent American Library Association's Midwinter Conference, Marilyn looked at self-checkout machines on display by vendors. Among the features of the latest models were integration with Library program calendars and direct downloading of e-materials. Upgrading the Library's current self-check machines is an ongoing process, she said, and adopting these new features is an attractive prospect to improve access to resources, reading recommendations and better

promotion for programs or services.

- In response to questions by the Board, Marilyn clarified a few items in the Director's Report.

### **Old Business**

None.

### **New Business**

**Resolution to Request Advance Tax Draws.** Kari Esarey moved that the Board accept the Resolution, with Kathy Loser seconding her motion. Library Financial Officer Gary Lettelleir explained that the Resolution authorizes the Library to request twice in 2016 that the Monroe County Auditor remit the Library's portion of funds in advance of the semiannual tax settlement. The motion passed unanimously.

**Resolution to Transfer to LIRF.** John Walsh moved that the Board adopt the Resolution; Fred Risinger seconded the motion. Gary related that the State of Indiana requires any transferring of library funds to be backed by formal resolutions; accordingly, he said, this Resolution authorizes the transfer of the 2015 Operating Fund surplus to the Library's Library Improvement Reserve Fund (LIRF). The motion passed unanimously.

**2016 El Centro Comunal (CCL) Contract.** Kari Esarey moved that the Board approve El Centro's contract with the Library for 2016, with John Walsh seconding the motion. Marilyn noted that in contrast to the 2015 contract, the new contract requires CCL to submit statistics on an annual basis, provides for internet and telephone access, provides for a physical information kiosk, and requires that CCL notify the Library of any cancellation of insurance within ten days. The motion passed unanimously.

**Internet and Computer Use Policy.** Fred moved that the Board accept the Policy, with Kathy seconding the motion. Library Information Technology Manager Ned Baugh indicated that there were no changes to the Policy from 2015. The motion passed unanimously.

**2016 Board Slate of Officers.** Board President Valerie Merriam presented the Slate of Officers for 2016 as an action item for the next meeting. Currently the Board's Officers are slated as follows: John Walsh, President; Melissa Pogue, Vice President; David Ferguson, Treasurer; Fred Risinger, Secretary.

## **Update: Monroe County Public Library Foundation (Friends of the Library)**

John Baumert, President of the Friends of the Monroe County Public Library, updated the Board on his organization's activities. Among the items he discussed:

- The Friends' mission is to financially support the mission, vision, and values of the Library, through Library collections, services, programs, and staff development.
- Among the specific ways the Friends serve the Library are the providing of funds for the purchase of book and audiovisual items for the Library's collection, Bookmobile and Outreach expenses, Library program supplies, and Library staff attendance at professional conferences.
- The Friends sponsor The Power of Words, a biannual event celebrating literacy and community; Quiz Bowl, a televised trivia tournament benefiting VITAL; and Coffee with Friends, a guest speaker series.
- Funds are raised by the Friends through memberships and dues, the Friends Bookstore at the Main Library, and the Campaign for Excellence donation drive.
- Plans for 2016 include the creation of a strategic plan committee, enhanced visibility for the Friends Bookstore, and exceeding the success of 2015's Campaign for Excellence.
- In the brief discussion that followed, John answered specific questions from the Board about the Friends.
- Marilyn noted that the Friends will co-sponsor an exhibit of Maurice Sendak's work at the Library February 12–March 26.

### **Public Comment**

None.

### **Adjournment**

Fred made a motion to adjourn the meeting, with Kathy seconding the motion. After unanimous agreement by the Board, Valerie adjourned the meeting at 6:31 p.m.

**MONROE COUNTY PUBLIC LIBRARY**  
**BOARD OF FINANCE MEETING**  
**January 20, 2015**  
**Meeting Room 1B**  
**5:45 p.m.**

**Present**

Board members: Kari Esarey, Kathy Loser, Valerie Merriam, Fred Risinger, John Walsh

Library staff: Ned Baugh, Andrew Funkhouser, Michael Hoerger, Tyler Lake, Gary Lettelleir, Sam Ott, Ryan Stacy, Michael White, Kyle Wickemeyer-Hardy, Marilyn Wood

Others: Tom Bunger, John Baumert, three members of the public

**Call to Order**

Board President Valerie Merriam called the meeting to order at 5:45 p.m.

**Election of President and Secretary of Board of Finance**

Kari Esarey moved that the President and Secretary of the Board of Finance be elected. John Walsh seconded the motion to elect. The Board voted unanimously to accept Valerie Merriam as President and Fred Risinger of the Board of Finance.

**Review of Investment Report**

Library Financial Officer Gary Lettelleir presented a review of the Library's Investment Policy and Investment Report. He also noted that no changes to the Investment Policy had been made for 2016.

**Adjournment**

Kathy Loser moved that the meeting be adjourned, and John Walsh seconded her motion. The motion passed unanimously, and Valerie adjourned the meeting at 5:48 p.m.

**MONROE COUNTY PUBLIC LIBRARY**

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January 6, 2016 to February 5, 2016

| Name                             | Check Date                    | Check Amt |   |
|----------------------------------|-------------------------------|-----------|---|
| <b>06600 MAINSOURCE CHECKING</b> |                               |           |   |
| Paid Chk# 003169                 | AMERICAN UNITED LIFE INS. CO. | 1/11/2016 | \$1,357.30 403bTSA-AUL W/H                    |
| Paid Chk# 003170                 | AT&T (IL)                     | 1/11/2016 | \$120.35 2 DEDICATED LINES                    |
| Paid Chk# 003171                 | BRENDA SEIBEL                 | 1/11/2016 | \$11.63 FD/MARK'S RETIREMENT PARTY            |
| Paid Chk# 003172                 | CHASE CARD SERVICES           | 1/11/2016 | \$3,455.76 VARIOUS                            |
| Paid Chk# 003173                 | CITY OF BLOOMINGTON UTILITIE  | 1/11/2016 | \$1,118.33 WATER & SEWER                      |
| Paid Chk# 003174                 | INDIANA CHAMBER OF            | 1/11/2016 | \$152.82 BOOKS                                |
| Paid Chk# 003175                 | MIDWEST PRESORT SERVICE       | 1/11/2016 | \$297.01 POSTAGE SERVICE                      |
| Paid Chk# 003176                 | TUMBLEWEED PRESS INC.         | 1/11/2016 | \$900.00 E-BOOKS                              |
| Paid Chk# 003177                 | VECTREN ENERGY DELIVERY       | 1/11/2016 | \$250.14 NATURAL GAS                          |
| Paid Chk# 003178                 | VERIZON WIRELESS              | 1/11/2016 | \$120.03 BKM DATA LINES                       |
| Paid Chk# 003179                 | CITGO                         | 1/14/2016 | \$0.00 FUEL                                   |
| Paid Chk# 003180                 | WEX BANK                      | 1/14/2016 | \$305.67 FUEL                                 |
| Paid Chk# 003181                 | BANCTEC INC.                  | 1/19/2016 | \$31.83 MONTHLY FOLDER FEE                    |
| Paid Chk# 003182                 | CENTURYLINK                   | 1/19/2016 | \$20.49 LONG-DISTANCE CALLS                   |
| Paid Chk# 003183                 | COMCAST                       | 1/19/2016 | \$29.68 CABLE EQUIP. RENTAL                   |
| Paid Chk# 003184                 | COSTUME SPECIALISTS, INC.     | 1/19/2016 | \$160.00 FD/CHILD-WILD THING COSTUME          |
| Paid Chk# 003185                 | DUKE ENERGY                   | 1/19/2016 | \$21,834.03 ELECTRICITY                       |
| Paid Chk# 003186                 | INDIANA STATE LIBRARY         | 1/19/2016 | \$2,080.00 4TH QTR. PLAC                      |
| Paid Chk# 003187                 | JERALD W. JAMES               | 1/19/2016 | \$400.00 JAN. TALK TO AN EXPERT/FINRA         |
| Paid Chk# 003188                 | MARILYN WOOD                  | 1/19/2016 | \$75.85 MIDWINTER ALA EXPENSE                 |
| Paid Chk# 003189                 | MIDWEST PRESORT SERVICE       | 1/19/2016 | \$328.88 POSTAGE SERVICES                     |
| Paid Chk# 003190                 | MONSTER TRASH                 | 1/19/2016 | \$187.02 TRASH SERVICE                        |
| Paid Chk# 003191                 | NOLAN'S LAWN CARE SERVICE     | 1/19/2016 | \$787.40 LAWN SERVICE                         |
| Paid Chk# 003192                 | PROLITERACY                   | 1/19/2016 | \$199.00 MEMBERSHIP DUES 2/10/16-2/9/17       |
| Paid Chk# 003193                 | REBECCA FYOLEK                | 1/19/2016 | \$23.99 FD/TEEN-FOOD                          |
| Paid Chk# 003194                 | RICOH USA, INC.               | 1/19/2016 | \$34.11 ADMIN COPIER/ADD'L IMAGES             |
| Paid Chk# 003195                 | RUSTY PETERSON                | 1/19/2016 | \$1,800.00 SIGNING PAYMENT/SENDAK EXHIBIT     |
| Paid Chk# 003196                 | SMITHVILLE COMMUNICATIONS     | 1/19/2016 | \$174.95 PHONE BILL                           |
| Paid Chk# 003197                 | A1 LANDSCAPE & HAULING INC.   | 1/21/2016 | \$925.00 SNOW REMOVAL                         |
| Paid Chk# 003198                 | ABLE CARD, LLC                | 1/21/2016 | \$3,249.00 LIBRARY CARDS                      |
| Paid Chk# 003199                 | ACTIVATE HEALTHCARE           | 1/21/2016 | \$8,275.21 FEB. & MAR. '16 CLINIC COST        |
| Paid Chk# 003200                 | B-TECH LLC                    | 1/21/2016 | \$245.00 ELEVATOR TEST                        |
| Paid Chk# 003201                 | CARMICHAEL TRUCK &            | 1/21/2016 | \$150.00 SPRINTER REPAIRED                    |
| Paid Chk# 003202                 | CHARDON LABORATORIES, INC.    | 1/21/2016 | \$662.00 QTRLY BOILER/COOLING TWR SVC         |
| Paid Chk# 003203                 | CHRISTINE MATHEU              | 1/21/2016 | \$357.06 PROJECT #1519/CHILDREN'S LIGHTING    |
| Paid Chk# 003204                 | CINTAS CORPORATION            | 1/21/2016 | \$385.40 FIRST-AID SPLS                       |
| Paid Chk# 003205                 | DARCI HAWXHURST               | 1/21/2016 | \$446.50 VITAL TUTOR TRAINING                 |
| Paid Chk# 003206                 | DUNCAN SUPPLY COMPANY,        | 1/21/2016 | \$81.52 PART FOR ELL FURNACE                  |
| Paid Chk# 003207                 | ELECTRONIC COMMERCE, INC.     | 1/21/2016 | \$2,403.20 PAYROLL SERVICE                    |
| Paid Chk# 003208                 | ENGRAVING AND STAMP           | 1/21/2016 | \$162.65 ENGRAVING FOR BOARD MTG. ITEMS       |
| Paid Chk# 003209                 | FREEDOM BUSINESS              | 1/21/2016 | \$350.80 REPAIR OF PRINTER & PRINT CARTRIDGES |
| Paid Chk# 003210                 | GIBSON TELDATA, INC.          | 1/21/2016 | \$1,234.63 QTRLY EXECUTIVE AGREEMENT          |
| Paid Chk# 003211                 | GLOBAL EQUIPMENT COMPANY      | 1/21/2016 | \$216.50 MATS FOR COM ENGAGEMENT              |
| Paid Chk# 003212                 | HP PRODUCTS                   | 1/21/2016 | \$466.55 CLEANING SPLS                        |
| Paid Chk# 003213                 | INTERNET MINDED DESIGN AND    | 1/21/2016 | \$2,778.00 CATS -STREAMING/ENCODING PROBLEMS  |
| Paid Chk# 003214                 | MIDWEST PRESORT SERVICE       | 1/21/2016 | \$312.93 POSTAGE SERVICE                      |
| Paid Chk# 003215                 | NATURE'S WAY, INC.            | 1/21/2016 | \$85.00 MONTHLY PLANT MAINT.                  |
| Paid Chk# 003216                 | NETWORK SERVICES COMPANY      | 1/21/2016 | \$1,190.96 CLEANING SPLS                      |
| Paid Chk# 003217                 | OCLC, INC.                    | 1/21/2016 | \$3,445.60 OCLC USAGE                         |
| Paid Chk# 003218                 | OVERHEAD DOOR COMPANY OF      | 1/21/2016 | \$150.00 GARAGE DOOR ADJUSTMENT               |
| Paid Chk# 003219                 | PYGMALION' S ART SUPPLIES     | 1/21/2016 | \$10.00 GRAPHIC SUPPLIES                      |
| Paid Chk# 003220                 | QUILL CORPORATION             | 1/21/2016 | \$1,899.29 OFFICE SPLS                        |
| Paid Chk# 003221                 | RICHARD M. CIASTO             | 1/21/2016 | \$26.95 REFUND ON LOST ITEM                   |
| Paid Chk# 003222                 | RJE                           | 1/21/2016 | \$502.09 QUADRUPLE COAT HOOKS                 |

**MONROE COUNTY PUBLIC LIBRARY**

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January 6, 2016 to February 5, 2016

| Name   | Check Date | Check Amt   |  |
|--|------------|-------------|--|
| Paid Chk# 003223 SAM'S CLUB/SYNCHRONY BANK     | 1/21/2016  | \$11.94     | WATER FOR BOARD MEETINGS                 |
| Paid Chk# 003224 SCHINDLER                     | 1/21/2016  | \$2,039.00  | UPGRADE AGREEMENT/DEP. 1/2 PRCEI         |
| Paid Chk# 003225 SUPERIOR LAMP, INC.           | 1/21/2016  | \$213.58    | LIGHT BULBS                              |
| Paid Chk# 003226 SUPPLYWORKS                   | 1/21/2016  | \$33.57     | BLDG SPLS                                |
| Paid Chk# 003227 UNIQUE MANAGEMENT             | 1/21/2016  | \$1,068.06  | COLLECTION AGENCY                        |
| Paid Chk# 003228 WEX BANK                      | 1/21/2016  | \$19.45     | FUEL                                     |
| Paid Chk# 003229 3M                            | 1/26/2016  | \$8,488.22  | E-BOOKS                                  |
| Paid Chk# 003230 ADP, INC.                     | 1/26/2016  | \$62.98     | BACKGROUND CHECKS                        |
| Paid Chk# 003231 AFSCME COUNCIL 62             | 1/26/2016  | \$924.13    | UNION DUES W/H                           |
| Paid Chk# 003232 AMERICAN UNITED LIFE INS. CO. | 1/26/2016  | \$1,357.30  | 403b TSA-AUL W/H                         |
| Paid Chk# 003233 BAKER & TAYLOR BOOKS          | 1/26/2016  | \$37,320.51 | BOOKS                                    |
| Paid Chk# 003234 BLACKSTONE AUDIO, INC.        | 1/26/2016  | \$50.00     | NONPRINT                                 |
| Paid Chk# 003235 BUNGER & ROBERTSON, LLP       | 1/26/2016  | \$560.00    | LEGAL SERVICES                           |
| Paid Chk# 003236 CARMICHAEL TRUCK &            | 1/26/2016  | \$743.71    | BKM REPAIR                               |
| Paid Chk# 003237 CARMINPARKER, P.C.            | 1/26/2016  | \$50.00     | GARNISHMENT W/H                          |
| Paid Chk# 003238 CENTER POINT LARGE PRINT      | 1/26/2016  | \$217.50    | BOOKS                                    |
| Paid Chk# 003239 CITY OF BLOOMINGTON           | 1/26/2016  | \$1,052.00  | PARKING GARAGE PERMITS                   |
| Paid Chk# 003240 DELPHI SIGNS & GRAPHICS, LLC  | 1/26/2016  | \$1,085.50  | SEDAK EXHIBIT SIGNS/50% DEPOSIT          |
| Paid Chk# 003241 DEMCO, INC.                   | 1/26/2016  | \$206.75    | CATALOGING SPLS/BOOKS                    |
| Paid Chk# 003242 EBSCO                         | 1/26/2016  | \$374.00    | NONPRINT                                 |
| Paid Chk# 003243 ELECTRONIC COMMERCE, INC.     | 1/26/2016  | \$53.00     | PAYROLL SERVICE                          |
| Paid Chk# 003244 FINDAWAY WORLD, LLC           | 1/26/2016  | \$79.96     | NONPRINT                                 |
| Paid Chk# 003245 GALE/CENGAGE LEARNING         | 1/26/2016  | \$1,629.67  | BOOKS                                    |
| Paid Chk# 003246 GENEALOGICAL PUBLISHING       | 1/26/2016  | \$132.50    | BOOKS                                    |
| Paid Chk# 003247 GLHEC                         | 1/26/2016  | \$200.80    | GARNISHMENT W/H                          |
| Paid Chk# 003248 GREY HOUSE PUBLISHING, INC.   | 1/26/2016  | \$498.95    | PERIODICALS                              |
| Paid Chk# 003249 HP PRODUCTS                   | 1/26/2016  | \$1,730.70  | BLDG SPLS                                |
| Paid Chk# 003250 INSIDE INDIANA                | 1/26/2016  | \$49.49     | PERIODICALS/ #14309                      |
| Paid Chk# 003251 LEGAL SHIELD                  | 1/26/2016  | \$149.96    | LEGAL/IDENTITY THEFT INS.                |
| Paid Chk# 003252 LIGHTING SERVICES OF INDIANA  | 1/26/2016  | \$3,200.00  | LIGHTING FOR BABY PLAY SPACE             |
| Paid Chk# 003253 LIVE OAK MEDIA                | 1/26/2016  | \$21.55     | NONPRINT                                 |
| Paid Chk# 003254 MARIA V. CLOR                 | 1/26/2016  | \$56.92     | REFUND ON LOST ITEMS                     |
| Paid Chk# 003255 MIDWEST TAPE                  | 1/26/2016  | \$18,426.73 | E-BOOKS, NONPRINT                        |
| Paid Chk# 003256 MONROE COUNTY YMCA            | 1/26/2016  | \$86.76     | YMCA DUES W/H                            |
| Paid Chk# 003257 NETWORK SERVICES COMPANY      | 1/26/2016  | \$124.14    | CLEANING SPLS                            |
| Paid Chk# 003258 NEW READERS PRESS             | 1/26/2016  | \$18.25     | BOOKS                                    |
| Paid Chk# 003259 PENGUIN RANDOM HOUSE, LLC     | 1/26/2016  | \$287.35    | NONPRINT                                 |
| Paid Chk# 003260 RECORDED BOOKS, INC.          | 1/26/2016  | \$216.45    | NONPRINT                                 |
| Paid Chk# 003261 RICOH USA, INC.               | 1/26/2016  | \$66.16     | MNTHLY ADMIN COPIER RENTAL               |
| Paid Chk# 003262 RICOH USA, INC.               | 1/26/2016  | \$63.67     | VITAL COPIER/ADD'L IMAGES                |
| Paid Chk# 003263 THOMSON REUTERS - WEST        | 1/26/2016  | \$502.44    | BOOKS                                    |
| Paid Chk# 003264 UNITED LABORTORIES            | 1/26/2016  | \$1,112.78  | CLEANING SPLS                            |
| Paid Chk# 003265 UNITED STATES TREASURY        | 1/26/2016  | \$76.00     | GARNISHMENT W/H                          |
| Paid Chk# 003266 UNITED WAY                    | 1/26/2016  | \$54.00     | UNITED WAY W/H                           |
| Paid Chk# 003267 VECTREN ENERGY DELIVERY       | 1/26/2016  | \$51.30     | NATURAL GAS                              |
| Paid Chk# 003268 WESTON WOODS STUDIOS          | 1/26/2016  | \$65.90     | NONPRINT                                 |
| Paid Chk# 003269 ANDREW J. O'CONOR             | 1/29/2016  | \$28.95     | REFUND ON LOST ITEM                      |
| Paid Chk# 003270 AT&T (IL)                     | 1/29/2016  | \$1,031.59  | PHONE BILL                               |
| Paid Chk# 003271 CAROLINE L. MULLER            | 1/29/2016  | \$37.95     | REFUND ON LOST ITEM                      |
| Paid Chk# 003272 DEVYN M. ANDERSON             | 1/29/2016  | \$32.98     | REFUND ON LOST ITEM                      |
| Paid Chk# 003273 GUARDIAN LIFE INS. CO.        | 1/29/2016  | \$7,987.42  | FEB.'16 DENTAL, VISION, STD, & LIFE INS. |
| Paid Chk# 003274 JIM GORDON, INC               | 1/29/2016  | \$128.15    | MNTHLY COPIER OVRAGE                     |
| Paid Chk# 003275 OPAR, INC.                    | 1/29/2016  | \$5,000.00  | FINAL INVOICE/SEDAK EXHIBITION           |
| Paid Chk# 003276 REBECCA FYOLEK                | 1/29/2016  | \$23.99     | TEEN/FOOD                                |
| Paid Chk# 003277 SIHO INSURANCE SERVICES       | 1/29/2016  | \$44,869.99 | FEB. '16 HEALTH INS.                     |

**MONROE COUNTY PUBLIC LIBRARY**

**\*Check Summary Register©**

January 6, 2016 to February 5, 2016

| Name             | Check Date                   | Check Amt |   |
|------------------|------------------------------|-----------|---|
| Paid Chk# 003278 | THERESA KNOY                 | 1/29/2016 | \$26.00 REFUND ON LOST ITEM                     |
| Paid Chk# 003279 | ADRIA NASSIM                 | 2/5/2016  | \$25.00 STAFF DEVELOPMENT PROGRAM               |
| Paid Chk# 003280 | ALLISON R. NEAL              | 2/5/2016  | \$30.00 REFUND ON LOST ITEM                     |
| Paid Chk# 003281 | ALL-PHASE ELECTRIC SUPPLY    | 2/5/2016  | \$1,134.11 LIGHT BULBS                          |
| Paid Chk# 003282 | AMERICAN HERITAGE LIFE INS.  | 2/5/2016  | \$396.36 JAN.'16 OTHER INS.                     |
| Paid Chk# 003283 | AT&T MOBILITY                | 2/5/2016  | \$345.90 CELL PHONES                            |
| Paid Chk# 003284 | BAKER & TAYLOR BOOKS         | 2/5/2016  | \$211.39 BOOKS                                  |
| Paid Chk# 003285 | CENTRAL INDIANA INTERPRETING | 2/5/2016  | \$105.00 1/19/16 INTERPRETER/STAFF-TRAINING     |
| Paid Chk# 003286 | CHASE CARD SERVICES          | 2/5/2016  | \$9,520.88 VARIOUS                              |
| Paid Chk# 003287 | CINTAS CORPORATION           | 2/5/2016  | \$311.11 FIRST-AID SPLS                         |
| Paid Chk# 003288 | DUKE ENERGY                  | 2/5/2016  | \$1,298.54 ELECTRICITY                          |
| Paid Chk# 003289 | ELECTRONIC COMMERCE, INC.    | 2/5/2016  | \$3,991.00 PAYROLL SERVICE                      |
| Paid Chk# 003290 | ELLEN ARNHOLTER              | 2/5/2016  | \$55.15 MLK DAY SUPPLIES                        |
| Paid Chk# 003291 | ELLETTSVILLE TRUE VALUE      | 2/5/2016  | \$157.84 EQUIPMENT REPAIR                       |
| Paid Chk# 003292 | ELLETTSVILLE UTILITIES       | 2/5/2016  | \$237.96 WATER & SEWER                          |
| Paid Chk# 003293 | FREEDOM BUSINESS             | 2/5/2016  | \$612.94 PRINT CARTRIDGES                       |
| Paid Chk# 003294 | GOODEYE PHOTOSHARE           | 2/5/2016  | \$300.00 SENDAK EXHIBIT-GREEN SCREEN            |
| Paid Chk# 003295 | INDIANAPOLIS STAGE, INC.     | 2/5/2016  | \$4,271.20 STAGE PANELS                         |
| Paid Chk# 003296 | KLEINDORFER'S HDWE           | 2/5/2016  | \$28.77 BLDG SPLS                               |
| Paid Chk# 003297 | LEARNING TREASURES           | 2/5/2016  | \$138.19 FD/TOYS/LEARN & PLAY SPACE             |
| Paid Chk# 003298 | LOWE'S                       | 2/5/2016  | \$193.12 MICROWAVE                              |
| Paid Chk# 003299 | MARY FRASIER                 | 2/5/2016  | \$51.79 FD/LEARN & PLAY SPACE                   |
| Paid Chk# 003300 | MENARDS - BLOOMINGTON        | 2/5/2016  | \$41.95 BLDG SPLS                               |
| Paid Chk# 003301 | MIDWEST GENERAL INS AGENCY   | 2/5/2016  | \$15,667.00 WORKERS COMP. POLICY                |
| Paid Chk# 003302 | MIDWEST PRESORT SERVICE      | 2/5/2016  | \$346.21 POSTAGE SERVICE                        |
| Paid Chk# 003303 | NOLAN'S LAWN CARE SERVICE    | 2/5/2016  | \$632.48 LAWN CARE                              |
| Paid Chk# 003304 | NOVELTY, INC.                | 2/5/2016  | \$790.76 FD/CHILD/SRP PRIZES                    |
| Paid Chk# 003305 | B,B & C POW PEST CONTROL,    | 2/5/2016  | \$133.00 PEST CONTROL                           |
| Paid Chk# 003306 | PYGMALION'S ART SUPPLIES     | 2/5/2016  | \$79.75 SENDAK EXHIBIT SPLS                     |
| Paid Chk# 003307 | SCHINDLER ELEVATOR           | 2/5/2016  | \$3,391.00 ELEVATOR RENOV./FINAL PYMT           |
| Paid Chk# 003308 | SMITHVILLE COMMUNICATIONS    | 2/5/2016  | \$1,776.00 MONTHLY INTERNET SERVICE             |
| Paid Chk# 003309 | STANSIFER RADIO COMPANY      | 2/5/2016  | \$111.38 VIDEO MAT'LS - CATS                    |
| Paid Chk# 003310 | SUSAN L. KRUGGEL             | 2/5/2016  | \$30.19 REFUND ON LOST ITEMS                    |
| Paid Chk# 003311 | SWEETWATER                   | 2/5/2016  | \$299.00 SOFTWARE                               |
| Paid Chk# 003312 | SYNCHRONY BANK/AMAZON        | 2/5/2016  | \$2,652.41 BOOKS                                |
| Paid Chk# 003313 | TODAY'S BUSINESS SOLUTIONS   | 2/5/2016  | \$2,762.96 SIMPLESCAN YEARLY RENEWAL            |
| Paid Chk# 003314 | TRAF-SYS, INC.               | 2/5/2016  | \$945.00 PEOPLE COUNTER FOR 1B & 1C & CHILDRENS |
| Paid Chk# 003315 | VECTREN ENERGY DELIVERY      | 2/5/2016  | \$405.72 NATURAL GAS                            |
| Paid Chk# 003316 | YOUR AUTOMATIC DOOR          | 2/5/2016  | \$116.00 BLDG REPAIR                            |
|                  | <b>Total Checks</b>          |           | <b>\$263,865.82</b>                             |



MONROE COUNTY PUBLIC LIBRARY  
CHECKING ACCOUNTS  
01/06/16 - 02/05/16

|  |              |
|--|--------------|
| MainSource Checking Account/Check Register Total         | \$263,865.82 |
| Add: Electronic Withdrawals                              |              |
| Merchant Services-Monthly Credit Card Fees (Feb. '16)    | 690.84       |
| MainSource Checking-Monthly Service Charge (Feb. '16)    | 35.00        |
| MainSource Checking-ACH PayPal Verify Charge (Jan. '16)  | 0.14         |
| MainSource Checking-ACH Block Charge (Jan. '16)          | 21.00        |
| Old National Bank - Deposit Slip Order (Jan. '16)        | 90.58        |
| German-American Bank-Merchant Fees/new system (Feb. '16) | 174.57       |
| Add: Payrolls  |              |
| Vouchers 01/08/16 Payroll (ECI)                          | 131,043.29   |
| Electronic transfer (ECI) employee/employer taxes        | 50,265.85    |
| Electronic transfer (ECI) employer "HSA"                 | 29,612.00    |
| Electronic transfer (ECI) employee "HSA"                 | 2,119.58     |
| Electronic PERF pymt. 01/11/16                           | 20,087.64    |
| Electronic transfer 01/12/16 (TASC) employee "FSA"       | 344.61       |
| Vouchers 01/22/16 Payroll (ECI)                          | 133,504.08   |
| Electronic transfer (ECI) employee/employer taxes        | 54,074.42    |
| Electronic transfer (ECI) employee "HSA"                 | 2,649.14     |
| Electronic PERF pymt. 01/26/16                           | 20,968.40    |
| Electronic transfer 01/26/16 (TASC) employee "FSA"       | 344.61       |
| TOTAL OF A/P AND PAYROLL CHECK REGISTERS                 | \$709,891.57 |

ACCOUNTS PAYABLE VOUCHER

MONROE COUNTY PUBLIC LIBRARY\*Address Line 1\*303 E KIRKWOOD AVENUE\*BLOOMINGTON, IN 47408

|  |   |
|--|---|
| <p>Payee</p> <p>CHASE CARD SERVICES</p> <p>CARDMEMBER SERVICE</p> <p>PALATINE, IL 60094-4014</p> | <p>Claim 27557</p> <p>Purchase Order No. 0</p> <p>Terms</p> <p>Date Due</p> |
|--|---|

| Invoice Date | Invoice Number | Description<br>(or note attached Invoice(s) or bill(s)) | Amount            |
|--------------|----------------|---|-------------------|
| 11/25/2015   |                | E007-026-44600 AMAZON/VGA CABLE                         | \$15.45           |
| 11/25/2015   |                | E028-010-33200 AMAZON/4IMPRINT-ITEMS FOR FINRA          | \$372.72          |
| 12/2/2015    |                | E001-005-31700 PAYPAL/CC FEES                           | \$59.95           |
| 11/28/2015   |                | E019-011-21350 ITUNES/CHILD'S APPS                      | \$7.47            |
| 12/16/2015   |                | E019-011-21350 CVS/CHILDRENS SPLS                       | \$15.92           |
| 12/16/2015   |                | E019-011-21350 WAL-MART/CHILDRENS SPLS                  | \$12.92           |
| 12/21/2015   |                | E019-011-44100 FLOOR SEATING/L&PS CANVAS CHAIRS         | \$129.48          |
| 11/28/2015   |                | E001-019-31500 WUNDERKINDER/MNTHLY MAINT. CONTRACT      | \$24.95           |
| 11/30/2015   |                | E001-007-33200 MAILCHIMP/MNTHLY E-NEWSLETTER SVC.       | \$45.00           |
| 12/10/2015   |                | E019-010-21350 UPRINTING/BOOKMARKS WINTER READING       | \$52.37           |
| 12/11/2015   |                | E001-019-31500 HOOTSUITE MEDIA/MTHLY SOCIAL MEDIA       | \$9.99            |
| 12/14/2015   |                | E001-015-44300 WHEELCHAIRS                              | \$389.97          |
| 11/25/2015   |                | E019-010-21350 AMAZON/REFUND ON ADULT PROGRAM SPLS      | (\$66.62)         |
| 11/18/2015   |                | R001-024-03500 MCPL/CC TEST PYMT                        | \$1.50            |
| 11/18/2015   |                | R001-024-03600 MCPL/CC TEST PYMT                        | \$0.75            |
| 11/20/2015   |                | R001-024-03500 MCPL/CC TEST PYMT                        | \$1.50            |
| 11/24/2015   |                | R001-024-03600 MCPL/CC TEST PYMT                        | \$1.00            |
| 12/16/2015   |                | E020-016-31500 DREAMHOST/CATS MNTHLY WEBSITE FEE        | \$50.00           |
| 12/1/2015    |                | E020-016-23500 BEST BUY/VIDEO MAT'LS                    | \$132.93          |
| 12/2/2015    |                | E020-016-36300 KAPPATRONIX/CATS EQUIP REPAIR            | \$1,550.00        |
| 12/18/2015   |                | E016-016-21350 LITTLE CAESARS/CATS STAFF MTG. FOOD      | \$31.98           |
| 12/11/2015   |                | E019-001-32400 ALA/ALA PROGRAM COST                     | \$95.00           |
| 12/8/2015    |                | E001-004-32200 USPS/POSTAGE FOR PACKAGE                 | \$7.55            |
| 12/19/2015   |                | E001-003-44100 STAPLES/2 CHAIRS                         | \$513.98          |
| <b>Total</b> |                |   | <b>\$3,455.76</b> |

VOUCHER NO. 27557      WARRANT NO. 3172

CHASE CARD SERVICES

ALLOWED

IN THE SUM OF \$ \$3,455.76

\$ \$3,455.76

ON ACCOUNT OF APPROPRIATION FO

ck# 3286

ACCOUNTS PAYABLE VOUCHER

MONROE COUNTY PUBLIC LIBRARY\*Address Line 1\*303 E KIRKWOOD AVENUE\*BLOOMINGTON, IN 47408

|   |  |
|---|--|
| Payee<br>CHASE CARD SERVICES<br><br>CARDMEMBER SERVICE<br>PALATINE, IL 60094-4014 | Claim 27719<br><br>Purchase Order No. 0<br>Terms<br>Date Due |
|---|--|

| Invoice Date | Invoice Number | Description<br>(or note attached invoice(s) or bill(s)) | Amount     |
|--------------|----------------|---|------------|
| 1/4/2016     |                | E001-005-31700 PAYPAL/MNTHLY CC FEE                     | \$59.95    |
| 1/7/2016     |                | E001-015-22200 CIRCLE S/GAS BKM                         | \$51.51    |
| 1/11/2016    |                | E001-008-32100 AT&T/CELL PHONE EXP./MOBLEY              | \$89.45    |
| 1/13/2016    |                | E016-015-45300 KINO LORBER/DVD-INVITATION TO DANCE      | \$349.00   |
| 1/12/2016    |                | E001-015-22200 CIRCLE S/GAS BKM                         | \$41.70    |
| 1/13/2016    |                | E001-026-32600 USPS/SHIPPING-EQUIP. REPAIR              | \$25.00    |
| 12/22/2015   |                | E019-011-44300 LAKESHORE/ITEMS FOR L&PS-CHILD           | \$1,006.98 |
| 1/14/2016    |                | E016-011-21350 MICHAEL'S/MLK DAY SPLS                   | \$42.91    |
| 1/14/2016    |                | E019-011-21350 ORIENTAL TRADING/SRP NONBOOK PRIZES      | \$270.86   |
| 1/18/2016    |                | E016-011-21350 KROGER/MLK DAY SPLS                      | \$65.82    |
| 1/20/2016    |                | E019-011-21350 AMAZON/SRP VIDEO SPLS                    | \$10.07    |
| 1/20/2016    |                | E019-025-32400 ALA/PLA 2016 CONF.                       | \$405.00   |
| 1/20/2016    |                | E019-011-21350 CROWN AWARDS/SRP VIDEO SPLS              | \$20.74    |
| 1/21/2006    |                | E019-011-21350 CVS/CHILD PROGRAM SPLS                   | \$5.18     |
| 1/21/2016    |                | E019-011-21350 DISCOUNT SCH/CHILD PROGRAM SPLS          | \$138.98   |
| 12/28/2015   |                | E001-019-31500 WUNDERKINDER/MNTLY SOFTWARE MAINT.       | \$24.95    |
| 12/30/2015   |                | E001-007-33200 MAILCHIMP/MNTHLY E-NEWSLETTER SVC        | \$45.00    |
| 1/11/2016    |                | E001-019-31500 HOOTSUITE/MNTHLY SOCIAL MEDIA            | \$9.99     |
| 1/12/2016    |                | E001-007-21400 DRI*PRINTING SCV/INTERNAT'L RACK CARDS   | \$311.33   |
| 1/13/2016    |                | E019-007-21350 MCMASTER/SPLS FOR SENDAKEXHIBIT          | \$71.74    |
| 1/21/2016    |                | E001-007-21400 OVERNIGHTPRINTS/POSTCARDS                | \$11.00    |
| 1/21/2016    |                | E001-007-21400 OVERNIGHTPRINTS/POSTCARDS                | \$107.36   |
| 1/4/2016     |                | E001-018-45100 IN DEPT NATURE/BOOKS                     | \$54.00    |
| 1/4/2016     |                | E001-015-44300 ANDERSON MEDICAL/2 WHEELCHAIRS           | \$935.70   |
| 1/4/2016     |                | E001-015-22200 CIRCLE S/GAS BKM                         | \$37.90    |
| 1/8/2016     |                | E001-015-22200 CIRCLE S/GAS BKM                         | \$15.91    |
| 1/18/2016    |                | E001-015-22200 CIRCLE S/GAS BKM                         | \$46.34    |
| 1/20/2016    |                | E019-010-21350 AMAZON/RETURN ADULT SPLS                 | (\$68.81)  |
| 12/24/2015   |                | E001-024-31500 WHENTOWORK/YRLY SCHEDULING SOFTWARE      | \$300.00   |
| 1/7/2016     |                | E019-010-21350 AMAZON/ADULT SPLS                        | \$68.81    |
| 1/7/2016     |                | E019-010-21350 KROGER/ADULT SPLS                        | \$43.99    |
| 1/7/2016     |                | E019-010-21350 TARGET/PROGRAM SPLS/ADULT                | \$18.18    |
| 1/21/2016    |                | E019-010-21350 KROGER/ADULT SPLS                        | \$52.85    |
| 1/8/2016     |                | R001-024-03500 MCPL/SELF CHECK TESTING                  | \$1.00     |
| 1/8/2016     |                | R001-024-03500 MCPL/SELF CHECK TESTING                  | \$2.00     |
| 1/16/2016    |                | E020-016-31500 DREAMHOST/MNTHLY WEBSITE                 | \$50.00    |
| 1/18/2016    |                | E001-019-23000 ALIEXPRESS DOVER/IT SPLS                 | \$35.00    |
| 1/8/2016     |                | E020-016-23500 SNFD/DYMO--VIDEO MAT'LS-CATS             | \$335.12   |
| 1/8/2016     |                | E019-001-32300 WESTIN/ALA CONF-FOOD                     | \$26.40    |
| 1/10/2016    |                | E019-001-32300 4BOSTON/ALA CONF-FOOD                    | \$13.50    |

|            |  |            |
|------------|--|------------|
| 1/11/2016  | E019-001-32300 INDY AIRPORT/ALA CONF. TRAVEL       | \$45.00    |
| 1/11/2016  | E019-001-32300 FRESH CITY/ALA CONF. FOOD           | \$17.53    |
| 1/11/2016  | E019-001-32300 BOSTON TAXI/ALA CONF. TRAVEL        | \$29.15    |
| 1/11/2016  | E019-001-32300 HILTON/ALA CONF. HOTEL              | \$554.55   |
| 1/15/2016  | E019-007-21400 DRI*PRINTING/SENDAK PROGRAM GUIDES  | \$1,260.92 |
| 1/13/2016  | E001-008-22200 EXXONMOBILE/REFUND                  | (\$0.08)   |
| 12/30/2015 | E019-001-21350 MARSH/MARK'S RETIREMENT PARTY       | \$56.99    |
| 12/30/2015 | E019-001-21350 MARSH/MARK'S RETIREMENT PARTY       | \$35.27    |
| 12/30/2015 | E019-001-21350 KROGER/MARK'S RETIREMENT PARTY      | \$22.52    |
| 1/4/2016   | E019-001-21350 MARSH/MARK'S RETIREMENT PARTY       | \$99.29    |
| 1/8/2016   | E001-025-21300 BUYONLINENOW/OFFICE SPLS            | \$72.20    |
| 1/11/2016  | E001-008-22200 EXXONMOBIL/GAS                      | \$7.50     |
| 1/13/2016  | E019-002-31000 ALAYALSA WEBINAR                    | \$99.00    |
| 1/18/2016  | E019-001-39100 AMAZONPRIME/MEMBERSHIP              | \$99.00    |
| 1/4/2016   | E029-026-44650 NINTENDO/TC GAMES                   | \$20.00    |
| 1/5/2016   | E001-026-32600 USPS/SHIPPING FOR REPAIR ITEMS      | \$45.45    |
| 1/6/2016   | E019-026-21350 MICHAEL'S/TEEN SPLS                 | \$40.91    |
| 1/6/2016   | E029-026-44650 PODBEAN/PODCAST WEB HOSTING         | \$96.00    |
| 1/6/2016   | E007-026-44300 VANCE MUSIC/INSTRUMENTS FOR DCC     | \$475.00   |
| 1/16/2016  | E019-026-21350 AMAZON/TEEN SPLS                    | \$162.12   |
| 1/15/2016  | E007-026-44300 VANCE MUSIC/ITEMS FOR AUDIO STUDIO  | \$265.40   |
| 1/18/2016  | E019-026-21350 MICHAEL'S/TEEN SPLS                 | \$42.62    |
| 1/20/2016  | E029-026-44300 BEST BUY/PLAYSTATION EQUIP.         | \$501.94   |
| 1/20/2016  | E019-026-32400 ALA/PLA 2016                        | \$255.00   |
| 1/20/2016  | E007-026-44300 VANCE MUSIC/ITEMS FOR VIDEO STUDIOS | \$85.19    |
| Total      |  | \$9,520.88 |

VOUCHER NO. 27719

WARRANT NO. *3286*

CHASE CARD SERVICES

ALLOWED

IN THE SUM OF \$ \$9,520.88

\$ \$9,520.88

ON ACCOUNT OF APPROPRIATION FO

COST DITRIBUTION LEDGER CLASSIFICATION  
IF CLAIM PAID MOTOR VEHICLE HIGHWAY FUND

Board/Council Member

| Acct. No.      | Account Title | Amount     |
|----------------|---------------|------------|
| E001-005-31700 |               | \$59.95    |
| E001-015-22200 |               | \$51.51    |
| E001-008-32100 |               | \$89.45    |
| E016-015-45300 |               | \$349.00   |
| E001-015-22200 |               | \$41.70    |
| E001-026-32600 |               | \$25.00    |
| E019-011-44300 |               | \$1,006.98 |
| E016-011-21350 |               | \$42.91    |
| E019-011-21350 |               | \$270.86   |
| E016-011-21350 |               | \$65.82    |
| E019-011-21350 |               | \$10.07    |

## Financial Report Comments

Reports as of 01-31-16

Board Meeting Date 02/17/16

Monthly Budget Report:

The following table compares the actual percentage of the budget used so far in the major expense categories this year compared to the guideline which is 8.3% after one month.

|                              | % Spending Guideline | Actual % Spending |
|------------------------------|----------------------|-------------------|
|                              | January 31, 2016     |                   |
| Wages and Benefits           | 8.3%                 | 9.0%              |
| Supplies                     | 8.3%                 | 5.7%              |
| Other Services & Charges     | 8.3%                 | 5.4%              |
| Capital Outlay               | 8.3%                 | 11.6%             |
| Total Operating Expenditures | 8.3%                 | 8.5%              |

The wages and benefits category is over the guideline for a couple of reasons. The first is that we paid January health insurance premiums and we also paid the February premiums in January. The second reason is that Health Savings Account payments were made in January that covered the first six months of the year.

The Capital Outlay line is over the guideline mainly due to our timing of book and nonprint purchases. I do not foresee a problem here because we can control our spending for collections.

MONROE COUNTY PUBLIC LIBRARY  
MONTHLY SUMMARY OF BUDGET CATEGORIES  
AS OF JANUARY 31, 2016  
ONE MONTH = 8.3%

|                                | 2016<br>JANUARY          | 2015<br>JANUARY          | 2016<br>Y-T-D<br>ACTUAL  | 2016<br>BUDGET             | 2015<br>Y-T-D<br>ACTUAL  | 2016<br>Y-T-D<br>BUDGET<br>REMAINING | 2016<br>% OF<br>BUDGET<br>USED | 2016<br>% OF<br>BUDGET<br>REMAINING |
|--------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|--------------------------|--------------------------------------|--------------------------------|-------------------------------------|
| PERSONNEL SERVICES             |                          |                          |                          |                            |                          |                                      |                                |                                     |
| SALARIES                       | 327,463.06               | 292,266.92               | 327,463.06               | 4,073,258.71               | 292,266.92               | 3,745,795.65                         | 8.0%                           | 92.0%                               |
| EMPLOYEE BENEFITS              | 179,106.26               | 99,027.58                | 179,106.26               | 1,528,025.18               | 99,027.58                | 1,348,918.92                         | 11.7%                          | 88.3%                               |
| OTHER WAGES                    | 0.00                     | 0.00                     | 0.00                     | 15,000.00                  | 0.00                     | 15,000.00                            | 0.0%                           | 100.0%                              |
| TOTAL PERSONNEL SERVICES       | <u>506,569.32</u>        | <u>391,294.50</u>        | <u>506,569.32</u>        | <u>5,616,283.89</u>        | <u>391,294.50</u>        | <u>5,109,714.57</u>                  | <u>9.0%</u>                    | <u>91.0%</u>                        |
| SUPPLIES                       |                          |                          |                          |                            |                          |                                      |                                |                                     |
| OFFICE SUPPLIES                | 2,272.05                 | 2,697.39                 | 2,272.05                 | 58,400.00                  | 2,697.39                 | 56,127.95                            | 3.9%                           | 96.1%                               |
| OPERATING SUPPLIES             | 6,869.43                 | 5,889.68                 | 6,869.43                 | 120,300.00                 | 5,889.68                 | 113,430.57                           | 5.7%                           | 94.3%                               |
| REPAIR & MAINT. SUPPLIES       | 2,465.84                 | 836.93                   | 2,465.84                 | 26,400.00                  | 836.93                   | 23,934.16                            | 9.3%                           | 90.7%                               |
| TOTAL SUPPLIES                 | <u>11,607.32</u>         | <u>9,424.00</u>          | <u>11,607.32</u>         | <u>205,100.00</u>          | <u>9,424.00</u>          | <u>193,492.68</u>                    | <u>5.7%</u>                    | <u>94.3%</u>                        |
| OTHER SERVICES & CHARGES       |                          |                          |                          |                            |                          |                                      |                                |                                     |
| PROFESSIONAL SERVICES          | 14,633.05                | 20,535.83                | 14,633.05                | 370,100.00                 | 20,535.83                | 355,466.95                           | 4.0%                           | 96.0%                               |
| COMMUNICATION & TRANSPORTATION | 2,691.35                 | 4,151.55                 | 2,691.35                 | 86,600.00                  | 4,151.55                 | 83,908.65                            | 3.1%                           | 96.9%                               |
| PRINTING & ADVERTISING         | 45.00                    | 0.00                     | 45.00                    | 7,350.00                   | 0.00                     | 7,305.00                             | 0.6%                           | 99.4%                               |
| INSURANCE                      | 0.00                     | 0.00                     | 0.00                     | 77,600.00                  | 0.00                     | 77,600.00                            | 0.0%                           | 100.0%                              |
| UTILITIES                      | 23,489.52                | 25,417.91                | 23,489.52                | 386,050.00                 | 25,417.91                | 362,560.48                           | 6.1%                           | 93.9%                               |
| REPAIR & MAINTENANCE           | 1,148.61                 | 2,347.77                 | 1,148.61                 | 55,500.00                  | 2,347.77                 | 54,351.39                            | 2.1%                           | 97.9%                               |
| RENTALS                        | 1,451.06                 | -583.42                  | 1,451.06                 | 36,600.00                  | -583.42                  | 35,148.94                            | 4.0%                           | 96.0%                               |
| ELECTRONIC SERVICES            | 15,885.98                | 7,130.86                 | 15,885.98                | 320,000.00                 | 7,130.86                 | 304,114.02                           | 5.0%                           | 95.0%                               |
| OTHER CHARGES                  | 29,339.88                | 5,589.65                 | 29,339.88                | 311,000.00                 | 5,589.65                 | 281,660.12                           | 9.4%                           | 90.6%                               |
| TOTAL OTHER SERVICES & CHARGES | <u>88,684.45</u>         | <u>64,590.15</u>         | <u>88,684.45</u>         | <u>1,650,800.00</u>        | <u>64,590.15</u>         | <u>1,562,115.55</u>                  | <u>5.4%</u>                    | <u>94.6%</u>                        |
| CAPITAL OUTLAY                 |                          |                          |                          |                            |                          |                                      |                                |                                     |
| FURNITURE & EQUIPMENT          | 1,802.00                 | 0.00                     | 1,802.00                 | 35,000.00                  | 0.00                     | 33,198.00                            | 5.1%                           | 94.9%                               |
| OTHER CAPITAL OUTLAY           | 112,766.13               | 114,763.38               | 112,766.13               | 948,700.00                 | 114,763.38               | 835,933.87                           | 11.9%                          | 88.1%                               |
| TOTAL CAPITAL OUTLAY           | <u>114,568.13</u>        | <u>114,763.38</u>        | <u>114,568.13</u>        | <u>983,700.00</u>          | <u>114,763.38</u>        | <u>869,131.87</u>                    | <u>11.6%</u>                   | <u>88.4%</u>                        |
| TOTAL OPERATING EXPENDITURES   | <u><u>721,429.22</u></u> | <u><u>580,072.03</u></u> | <u><u>721,429.22</u></u> | <u><u>8,455,883.89</u></u> | <u><u>580,072.03</u></u> | <u><u>7,734,454.67</u></u>           | <u><u>8.5%</u></u>             | <u><u>91.5%</u></u>                 |

2015 BUDGET 8,246,029.92  
% USED IN 2015 7.0%

MONROE COUNTY PUBLIC LIBRARY  
MONTHLY BUDGET REPORT  
AS OF JANUARY 31, 2016

|                                       | 2016<br>JANUARY   | 2015<br>JANUARY   | 2016<br>Y-T-D<br>ACTUAL | 2016<br>BUDGET      | 2015<br>Y-T-D<br>ACTUAL | 2016<br>Y-T-D<br>BUDGET<br>REMAINING | 2016<br>% OF<br>BUDGET<br>USED | 2016<br>% OF<br>BUDGET<br>REMAINING |
|---------------------------------------|-------------------|-------------------|-------------------------|---------------------|-------------------------|--------------------------------------|--------------------------------|-------------------------------------|
| <b>PERSONNEL SERVICES (1000'S)</b>    |                   |                   |                         |                     |                         |                                      |                                |                                     |
| <b>SALARIES</b>                       |                   |                   |                         |                     |                         |                                      |                                |                                     |
| 1120 ADMINISTRATION/DIRECTORS         | 7,655.55          | 14,567.85         | 7,655.55                | 180,540.00          | 14,567.85               | 172,884.45                           | 4.2%                           | 95.8%                               |
| 1130 MANAGERS/ASST. MANAGERS          | 95,390.01         | 50,071.61         | 95,390.01               | 1,052,556.87        | 50,071.61               | 957,166.86                           | 9.1%                           | 90.9%                               |
| 1140 LIBRARIANS, EXPERTS              | 81,017.15         | 93,125.08         | 81,017.15               | 1,004,405.22        | 93,125.08               | 923,388.07                           | 8.1%                           | 91.9%                               |
| 1150 SPECIALISTS                      | 14,465.46         | 57,294.60         | 14,465.46               | 205,078.14          | 57,294.60               | 190,612.68                           | 7.1%                           | 92.9%                               |
| 1160 ASSISTANTS/PARAPROFESSIONALS     | 53,622.40         | 33,933.97         | 53,622.40               | 706,002.18          | 33,933.97               | 652,379.78                           | 7.6%                           | 92.4%                               |
| 1170 TECH/OPERATORS/SECRETARIES       | 4,507.42          | 15,124.01         | 4,507.42                | 56,686.50           | 15,124.01               | 52,179.08                            | 8.0%                           | 92.0%                               |
| 1190 BUILDING SERVICES/MAINTENANCE    | 12,420.02         | 28,149.80         | 12,420.02               | 137,100.44          | 28,149.80               | 124,680.42                           | 9.1%                           | 90.9%                               |
| 1200 BUILDING SERVICES/SECURITY       | 8,025.24          | 0.00              | 8,025.24                | 113,915.64          | 0.00                    | 105,890.40                           | 7.0%                           | 93.0%                               |
| 1280 PRODUCTION ASSISTANTS            | 1,322.01          | 0.00              | 1,322.01                | 32,765.46           | 0.00                    | 31,443.45                            | 4.0%                           | 96.0%                               |
| 1290 INFORMTION ASST/MATERIAL/SUPPORT | 31,842.21         | 0.00              | 31,842.21               | 456,228.66          | 0.00                    | 424,386.45                           | 7.0%                           | 93.0%                               |
| 1300 SUPPORT/MATERIAL HANDLERS        | 15,978.15         | 0.00              | 15,978.15               | 112,831.38          | 0.00                    | 96,853.23                            | 14.2%                          | 85.8%                               |
| 1320 TECHNICIANS                      | 1,217.44          | 0.00              | 1,217.44                | 15,148.22           | 0.00                    | 13,930.78                            | 8.0%                           | 92.0%                               |
| <b>TOTAL SALARIES</b>                 | <b>327,463.06</b> | <b>292,266.92</b> | <b>327,463.06</b>       | <b>4,073,258.71</b> | <b>292,266.92</b>       | <b>3,745,795.65</b>                  | <b>8.0%</b>                    | <b>92.0%</b>                        |
| <b>EMPLOYEE BENEFITS</b>              |                   |                   |                         |                     |                         |                                      |                                |                                     |
| <b>EMPLOYEE BENEFITS</b>              |                   |                   |                         |                     |                         |                                      |                                |                                     |
| 1210 EMPLOYER CONTRIBUTION/FICA       | 19,563.93         | 17,401.35         | 19,563.93               | 250,062.64          | 17,401.35               | 230,498.71                           | 7.8%                           | 92.2%                               |
| 1220 UNEMPLOYMENT COMPENSATION        | 0.00              | 0.00              | 0.00                    | 10,000.00           | 0.00                    | 10,000.00                            | 0.0%                           | 100.0%                              |
| 1230 EMPLOYER CONTRIBUTION/PERF       | 29,722.11         | 27,879.25         | 29,722.11               | 373,925.31          | 27,879.25               | 344,203.20                           | 7.9%                           | 92.1%                               |
| 1235 EMPLOYEE/PERF                    | 7,961.30          | 7,561.61          | 7,961.30                | 100,158.59          | 7,561.61                | 92,197.29                            | 7.9%                           | 92.1%                               |
| 1240 EMPLOYER CONT/INSURANCE          | 117,283.58        | 42,115.71         | 117,283.58              | 735,396.22          | 42,115.71               | 618,112.64                           | 15.9%                          | 84.1%                               |
| 1250 EMPLOYER CONT/MEDICARE           | 4,575.34          | 4,069.66          | 4,575.34                | 58,482.42           | 4,069.66                | 53,907.08                            | 7.8%                           | 92.2%                               |
| <b>TOTAL EMPLOYEE BENEFITS</b>        | <b>179,106.26</b> | <b>99,027.58</b>  | <b>179,106.26</b>       | <b>1,528,025.18</b> | <b>99,027.58</b>        | <b>1,348,918.92</b>                  | <b>11.7%</b>                   | <b>88.3%</b>                        |
| <b>OTHER WAGES</b>                    |                   |                   |                         |                     |                         |                                      |                                |                                     |
| 1310 WORKSTUDY                        | 0.00              | 0.00              | 0.00                    | 5,000.00            | 0.00                    | 5,000.00                             | 0.0%                           | 100.0%                              |
| 1180 TEMPORARY STAFF                  | 0.00              | 0.00              | 0.00                    | 10,000.00           | 0.00                    | 10,000.00                            | 0.0%                           | 100.0%                              |
| <b>TOTAL OTHER WAGES</b>              | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>             | <b>15,000.00</b>    | <b>0.00</b>             | <b>15,000.00</b>                     | <b>0.0%</b>                    | <b>100.0%</b>                       |
| <b>TOTAL PERSONNEL SERVICES</b>       | <b>506,569.32</b> | <b>391,294.50</b> | <b>506,569.32</b>       | <b>5,616,283.89</b> | <b>391,294.50</b>       | <b>5,109,714.57</b>                  | <b>9.0%</b>                    | <b>91.0%</b>                        |
| <b>SUPPLIES (2000'S)</b>              |                   |                   |                         |                     |                         |                                      |                                |                                     |
| <b>OFFICE SUPPLIES</b>                |                   |                   |                         |                     |                         |                                      |                                |                                     |
| 2110 OFFICIAL RECORDS                 | 0.00              | 0.00              | 0.00                    | 1,100.00            | 0.00                    | 1,100.00                             | 0.0%                           | 100.0%                              |
| 2120 STATIONERY & PRINTING            | 0.00              | 0.00              | 0.00                    | 900.00              | 0.00                    | 900.00                               | 0.0%                           | 100.0%                              |
| 2130 OFFICE SUPPLIES                  | 578.50            | 463.09            | 578.50                  | 13,200.00           | 463.09                  | 12,621.50                            | 4.4%                           | 95.6%                               |
| 2135 GENERAL SUPPLIES                 | 0.00              | 0.00              | 0.00                    | 0.00                | 0.00                    | 0.00                                 | #DIV/0!                        | #DIV/0!                             |
| 2140 DUPLICATING                      | 1,573.58          | 2,234.30          | 1,573.58                | 43,200.00           | 2,234.30                | 41,626.42                            | 3.6%                           | 96.4%                               |
| 21600 PUBLIC USE SUPPLIES             | 119.97            | 0.00              | 119.97                  | 0.00                | 0.00                    | -119.97                              | #DIV/0!                        | #DIV/0!                             |
| 2150 PROMOTIONAL MATERIALS            | 0.00              | 0.00              | 0.00                    | 0.00                | 0.00                    | 0.00                                 | #DIV/0!                        | #DIV/0!                             |
| <b>TOTAL OFFICE SUPPLIES</b>          | <b>2,272.05</b>   | <b>2,697.39</b>   | <b>2,272.05</b>         | <b>58,400.00</b>    | <b>2,697.39</b>         | <b>56,127.95</b>                     | <b>3.9%</b>                    | <b>96.1%</b>                        |

MONROE COUNTY PUBLIC LIBRARY  
MONTHLY BUDGET REPORT  
AS OF JANUARY 31, 2016

|   | 2016<br>JANUARY  | 2015<br>JANUARY  | 2016<br>Y-T-D<br>ACTUAL | 2016<br>BUDGET    | 2015<br>Y-T-D<br>ACTUAL | 2016<br>Y-T-D<br>BUDGET<br>REMAINING | 2016<br>% OF<br>BUDGET<br>USED | 2016<br>% OF<br>BUDGET<br>REMAINING |
|---|------------------|------------------|-------------------------|-------------------|-------------------------|--------------------------------------|--------------------------------|-------------------------------------|
| <b>OPERATING SUPPLIES</b>                       |                  |                  |                         |                   |                         |                                      |                                |                                     |
| 2210 CLEANING SUPPLIES                          | 2,894.43         | 4,553.37         | 2,894.43                | 42,200.00         | 4,553.37                | 39,305.57                            | 6.9%                           | 93.1%                               |
| 2220 FUEL, OIL, & LUBRICANTS                    | 305.67           | 461.98           | 305.67                  | 10,500.00         | 461.98                  | 10,194.33                            | 2.9%                           | 97.1%                               |
| 2230 CATALOGING SUPPLIES-BOOKS                  | 206.75           | 0.00             | 206.75                  | 7,000.00          | 0.00                    | 6,793.25                             | 3.0%                           | 97.0%                               |
| 2240 A/V SUPPLIES-CATALOGING                    | 0.00             | 298.68           | 0.00                    | 9,200.00          | 298.68                  | 9,200.00                             | 0.0%                           | 100.0%                              |
| 2250 CIRCULATION SUPPLIES                       | 3,249.00         | 26.34            | 3,249.00                | 32,500.00         | 26.34                   | 29,251.00                            | 10.0%                          | 90.0%                               |
| 2260 LIGHT BULBS                                | 213.58           | 0.00             | 213.58                  | 10,000.00         | 0.00                    | 9,786.42                             | 2.1%                           | 97.9%                               |
| 2280 UNIFORMS                                   | 0.00             | 424.31           | 0.00                    | 1,900.00          | 424.31                  | 1,900.00                             | 0.0%                           | 100.0%                              |
| 2290 DISPLAY/EXHIBIT SUPPLIES                   | 0.00             | 125.00           | 0.00                    | 7,000.00          | 125.00                  | 7,000.00                             | 0.0%                           | 100.0%                              |
| <b>TOTAL OPERATING SUPPLIES</b>                 | <b>6,869.43</b>  | <b>5,889.68</b>  | <b>6,869.43</b>         | <b>120,300.00</b> | <b>5,889.68</b>         | <b>113,430.57</b>                    | <b>5.7%</b>                    | <b>94.3%</b>                        |
| <b>REPAIR &amp; MAINTENANCE SUPPLIES</b>        |                  |                  |                         |                   |                         |                                      |                                |                                     |
| 2300 IT SUPPLIES                                | 0.00             | 239.60           | 0.00                    | 5,000.00          | 239.60                  | 5,000.00                             | 0.0%                           | 100.0%                              |
| 2310 BUILDING MATERIALS & SUPPLIES              | 2,465.84         | 597.33           | 2,465.84                | 21,000.00         | 597.33                  | 18,534.16                            | 11.7%                          | 88.3%                               |
| 2320 PAINT & PAINTING SUPPLIES                  | 0.00             | 0.00             | 0.00                    | 400.00            | 0.00                    | 400.00                               | 0.0%                           | 100.0%                              |
| 2340 OTHER REPAIR & BINDING                     | 0.00             | 0.00             | 0.00                    | 0.00              | 0.00                    | 0.00                                 | #DIV/0!                        | #DIV/0!                             |
| <b>TOTAL REPAIR &amp; MAINTENANCE SUPPLIES</b>  | <b>2,465.84</b>  | <b>836.93</b>    | <b>2,465.84</b>         | <b>26,400.00</b>  | <b>836.93</b>           | <b>23,934.16</b>                     | <b>9.3%</b>                    | <b>90.7%</b>                        |
| <b>TOTAL SUPPLIES</b>                           | <b>11,607.32</b> | <b>9,424.00</b>  | <b>11,607.32</b>        | <b>205,100.00</b> | <b>9,424.00</b>         | <b>193,492.68</b>                    | <b>5.7%</b>                    | <b>94.3%</b>                        |
| <b>OTHER SERVICES/CHARGES (3000'S)</b>          |                  |                  |                         |                   |                         |                                      |                                |                                     |
| <b>PROFESSIONAL SERVICES</b>                    |                  |                  |                         |                   |                         |                                      |                                |                                     |
| 3004 MISC. UNAPPROPRIATED                       | 0.00             | 0.00             | 0.00                    | 0.00              | 0.00                    | 0.00                                 | #DIV/0!                        | #DIV/0!                             |
| 3110 CONSULTING SERVICES                        | 0.00             | 530.00           | 0.00                    | 11,000.00         | 530.00                  | 11,000.00                            | 0.0%                           | 100.0%                              |
| 3120 ENGINEERING/ARCHITECTURAL                  | 0.00             | 0.00             | 0.00                    | 10,000.00         | 0.00                    | 10,000.00                            | 0.0%                           | 100.0%                              |
| 3130 LEGAL SERVICES                             | 622.98           | 810.00           | 622.98                  | 15,000.00         | 810.00                  | 14,377.02                            | 4.2%                           | 95.8%                               |
| 3140 BUILDING SERVICES                          | 2,229.42         | 4,471.80         | 2,229.42                | 40,000.00         | 4,471.80                | 37,770.58                            | 5.6%                           | 94.4%                               |
| 3150 MAINTENANCE CONTRACTS                      | 2,091.55         | 3,460.37         | 2,091.55                | 155,600.00        | 3,460.37                | 153,508.45                           | 1.3%                           | 98.7%                               |
| 3160 COMPUTER SERVICES (OCLC)                   | 5,221.60         | 5,148.67         | 5,221.60                | 70,500.00         | 5,148.67                | 65,278.40                            | 7.4%                           | 92.6%                               |
| 3170 ADMIN/ACCOUNTING SERVICES                  | 3,357.70         | 4,763.54         | 3,357.70                | 47,000.00         | 4,763.54                | 43,642.30                            | 7.1%                           | 92.9%                               |
| 3175 COLLECTION AGENCY SERVICES                 | 1,109.80         | 1,351.45         | 1,109.80                | 21,000.00         | 1,351.45                | 19,890.20                            | 5.3%                           | 94.7%                               |
| <b>TOTAL PROFESSIONAL SERVICES</b>              | <b>14,633.05</b> | <b>20,535.83</b> | <b>14,633.05</b>        | <b>370,100.00</b> | <b>20,535.83</b>        | <b>355,466.95</b>                    | <b>4.0%</b>                    | <b>96.0%</b>                        |
| <b>COMMUNICATION &amp; TRANSPORTATION</b>       |                  |                  |                         |                   |                         |                                      |                                |                                     |
| 3210 TELEPHONE                                  | 1,467.41         | 2,021.31         | 1,467.41                | 33,600.00         | 2,021.31                | 32,132.59                            | 4.4%                           | 95.6%                               |
| 3215 CABLE TV                                   | 8.90             | 6.62             | 8.90                    | 0.00              | 6.62                    | -8.90                                | #DIV/0!                        | #DIV/0!                             |
| 3220 POSTAGE                                    | 1,215.04         | 1,086.37         | 1,215.04                | 22,000.00         | 1,086.37                | 20,784.96                            | 5.5%                           | 94.5%                               |
| 3230 TRAVEL EXPENSE                             | 0.00             | 0.00             | 0.00                    | 10,000.00         | 0.00                    | 10,000.00                            | 0.0%                           | 100.0%                              |
| 3240 PROFESSIONAL MTG. (OFF-SITE)               | 0.00             | 60.00            | 0.00                    | 10,000.00         | 60.00                   | 10,000.00                            | 0.0%                           | 100.0%                              |
| 3250 CONTINUING ED. (ON-SITE)                   | 0.00             | 0.00             | 0.00                    | 10,000.00         | 0.00                    | 10,000.00                            | 0.0%                           | 100.0%                              |
| 32501 ENCUMBERED CONTINU. ED.(ON-SITE)          | 0.00             | 0.00             | 0.00                    | 0.00              | 0.00                    | 0.00                                 | #DIV/0!                        | #DIV/0!                             |
| 3260 FREIGHT & DELIVERY                         | 0.00             | 977.25           | 0.00                    | 1,000.00          | 977.25                  | 1,000.00                             | 0.0%                           | 100.0%                              |
| <b>TOTAL COMMUNICATION &amp; TRANSPORTATION</b> | <b>2,691.35</b>  | <b>4,151.55</b>  | <b>2,691.35</b>         | <b>86,600.00</b>  | <b>4,151.55</b>         | <b>83,908.65</b>                     | <b>3.1%</b>                    | <b>96.9%</b>                        |



MONROE COUNTY PUBLIC LIBRARY  
MONTHLY BUDGET REPORT  
AS OF JANUARY 31, 2016

|   | 2016<br>JANUARY  | 2015<br>JANUARY  | 2016<br>Y-T-D<br>ACTUAL | 2016<br>BUDGET      | 2015<br>Y-T-D<br>ACTUAL | 2016<br>Y-T-D<br>BUDGET<br>REMAINING | 2016<br>% OF<br>BUDGET<br>USED | 2016<br>% OF<br>BUDGET<br>REMAINING |
|---|------------------|------------------|-------------------------|---------------------|-------------------------|--------------------------------------|--------------------------------|-------------------------------------|
| <b>PRINTING &amp; ADVERTISING</b>       |                  |                  |                         |                     |                         |                                      |                                |                                     |
| 3310 ADVERTISING & PUBLICATION          | 0.00             | 0.00             | 0.00                    | 2,350.00            | 0.00                    | 2,350.00                             | 0.0%                           | 100.0%                              |
| 3320 PRINTING                           | <u>45.00</u>     | <u>0.00</u>      | <u>45.00</u>            | <u>5,000.00</u>     | <u>0.00</u>             | <u>4,955.00</u>                      | <u>0.9%</u>                    | <u>99.1%</u>                        |
| <b>TOTAL PRINTING &amp; ADVERTISING</b> | <b>45.00</b>     | <b>0.00</b>      | <b>45.00</b>            | <b>7,350.00</b>     | <b>0.00</b>             | <b>7,305.00</b>                      | <b>0.6%</b>                    | <b>99.4%</b>                        |
| <b>INSURANCE</b>                        |                  |                  |                         |                     |                         |                                      |                                |                                     |
| 3410 OFFICIAL BOND                      | 0.00             | 0.00             | 0.00                    | 600.00              | 0.00                    | 600.00                               | 0.0%                           | 100.0%                              |
| 3420 OTHER INSURANCE                    | <u>0.00</u>      | <u>0.00</u>      | <u>0.00</u>             | <u>77,000.00</u>    | <u>0.00</u>             | <u>77,000.00</u>                     | <u>0.0%</u>                    | <u>100.0%</u>                       |
| <b>TOTAL INSURANCE</b>                  | <b>0.00</b>      | <b>0.00</b>      | <b>0.00</b>             | <b>77,600.00</b>    | <b>0.00</b>             | <b>77,600.00</b>                     | <b>0.0%</b>                    | <b>100.0%</b>                       |
| <b>UTILITIES</b>                        |                  |                  |                         |                     |                         |                                      |                                |                                     |
| 3510 GAS                                | 301.44           | 788.93           | 301.44                  | 4,950.00            | 788.93                  | 4,648.56                             | 6.1%                           | 93.9%                               |
| 3520 ELECTRICITY                        | 21,834.03        | 23,715.87        | 21,834.03               | 354,000.00          | 23,715.87               | 332,165.97                           | 6.2%                           | 93.8%                               |
| 3530 WATER                              | <u>1,354.05</u>  | <u>913.11</u>    | <u>1,354.05</u>         | <u>27,100.00</u>    | <u>913.11</u>           | <u>25,745.95</u>                     | <u>5.0%</u>                    | <u>95.0%</u>                        |
| <b>TOTAL UTILITIES</b>                  | <b>23,489.52</b> | <b>25,417.91</b> | <b>23,489.52</b>        | <b>386,050.00</b>   | <b>25,417.91</b>        | <b>362,560.48</b>                    | <b>6.1%</b>                    | <b>93.9%</b>                        |
| <b>REPAIR &amp; MAINTENANCE</b>         |                  |                  |                         |                     |                         |                                      |                                |                                     |
| 3610 BUILDING REPAIR                    | 150.00           | 1,430.45         | 150.00                  | 28,000.00           | 1,430.45                | 27,850.00                            | 0.5%                           | 99.5%                               |
| 3630 OTHER EQUIP/FURNITURE REPAIRS      | 104.90           | 587.10           | 104.90                  | 16,000.00           | 587.10                  | 15,895.10                            | 0.7%                           | 99.3%                               |
| 3640 VEHICLE REPAIR & MAINTENANCE       | 893.71           | 114.60           | 893.71                  | 10,000.00           | 114.60                  | 9,106.29                             | 8.9%                           | 91.1%                               |
| 3650 MATERIAL BINDING/REPAIR SERV.      | <u>0.00</u>      | <u>215.62</u>    | <u>0.00</u>             | <u>1,500.00</u>     | <u>215.62</u>           | <u>1,500.00</u>                      | <u>0.0%</u>                    | <u>100.0%</u>                       |
| <b>TOTAL REPAIR &amp; MAINTENANCE</b>   | <b>1,148.61</b>  | <b>2,347.77</b>  | <b>1,148.61</b>         | <b>55,500.00</b>    | <b>2,347.77</b>         | <b>54,351.39</b>                     | <b>2.1%</b>                    | <b>97.9%</b>                        |
| <b>RENTALS</b>                          |                  |                  |                         |                     |                         |                                      |                                |                                     |
| 3710 REAL ESTATE RENTAL/PARKING         | 1,451.06         | -583.42          | 1,451.06                | 36,600.00           | -583.42                 | 35,148.94                            | 4.0%                           | 96.0%                               |
| 3720 EQUIPMENT RENTAL                   | <u>0.00</u>      | <u>0.00</u>      | <u>0.00</u>             | <u>0.00</u>         | <u>0.00</u>             | <u>0.00</u>                          | <u>#DIV/0!</u>                 | <u>#DIV/0!</u>                      |
| <b>TOTAL RENTALS</b>                    | <b>1,451.06</b>  | <b>-583.42</b>   | <b>1,451.06</b>         | <b>36,600.00</b>    | <b>-583.42</b>          | <b>35,148.94</b>                     | <b>4.0%</b>                    | <b>96.0%</b>                        |
| <b>ELECTRONIC SERVICES</b>              |                  |                  |                         |                     |                         |                                      |                                |                                     |
| 38450 DATABASES SERVICES                | 2,700.00         | 4,876.78         | 2,700.00                | 175,000.00          | 4,876.78                | 172,300.00                           | 1.5%                           | 98.5%                               |
| 38460 E-BOOKS SERVICES                  | <u>13,185.98</u> | <u>2,254.08</u>  | <u>13,185.98</u>        | <u>145,000.00</u>   | <u>2,254.08</u>         | <u>131,814.02</u>                    | <u>9.1%</u>                    | <u>90.9%</u>                        |
| <b>TOTAL ELECTRONIC SERVICES</b>        | <b>15,885.98</b> | <b>7,130.86</b>  | <b>15,885.98</b>        | <b>320,000.00</b>   | <b>7,130.86</b>         | <b>304,114.02</b>                    | <b>5.0%</b>                    | <b>95.0%</b>                        |
| <b>OTHER CHARGES</b>                    |                  |                  |                         |                     |                         |                                      |                                |                                     |
| 3910 DUES/INSTITUTIONAL                 | 4,506.53         | 4,506.65         | 4,506.53                | 8,000.00            | 4,506.65                | 3,493.47                             | 56.3%                          | 43.7%                               |
| 3920 INTEREST/TEMPORARY LOAN            | 0.00             | 0.00             | 0.00                    | 2,000.00            | 0.00                    | 2,000.00                             | 0.0%                           | 100.0%                              |
| 3940 TRANSFER TO LIRF                   | 24,833.35        | 0.00             | 24,833.35               | 298,000.00          | 0.00                    | 273,166.65                           | 8.3%                           | 91.7%                               |
| 3945 TRANSFER TO ANOTHER FUND (R.DAY)   | 0.00             | 0.00             | 0.00                    | 0.00                | 0.00                    | 0.00                                 | #DIV/0!                        | #DIV/0!                             |
| 3950 EDUCATIONAL SERV/LICENSING         | <u>0.00</u>      | <u>1,083.00</u>  | <u>0.00</u>             | <u>3,000.00</u>     | <u>1,083.00</u>         | <u>3,000.00</u>                      | <u>0.0%</u>                    | <u>100.0%</u>                       |
| <b>TOTAL OTHER CHARGES</b>              | <b>29,339.88</b> | <b>5,589.65</b>  | <b>29,339.88</b>        | <b>311,000.00</b>   | <b>5,589.65</b>         | <b>281,660.12</b>                    | <b>9.4%</b>                    | <b>90.6%</b>                        |
| <b>TOTAL OTHER SERVICES/CHARGES</b>     | <b>88,684.45</b> | <b>64,590.15</b> | <b>88,684.45</b>        | <b>1,650,800.00</b> | <b>64,590.15</b>        | <b>1,562,115.55</b>                  | <b>5.4%</b>                    | <b>94.6%</b>                        |

MONROE COUNTY PUBLIC LIBRARY  
MONTHLY BUDGET REPORT  
AS OF JANUARY 31, 2016

|                               | 2016<br>JANUARY | 2015<br>JANUARY | 2016<br>Y-T-D<br>ACTUAL | 2016<br>BUDGET | 2015<br>Y-T-D<br>ACTUAL | 2016<br>Y-T-D<br>BUDGET<br>REMAINING | 2016<br>% OF<br>BUDGET<br>USED | 2016<br>% OF<br>BUDGET<br>REMAINING |
|-------------------------------|-----------------|-----------------|-------------------------|----------------|-------------------------|--------------------------------------|--------------------------------|-------------------------------------|
| CAPITAL OUTLAY (4000'S)       |                 |                 |                         |                |                         |                                      |                                |                                     |
| FURNITURE & EQUIPMENT         |                 |                 |                         |                |                         |                                      |                                |                                     |
| 4410 FURNITURE                | 1,412.03        | 0.00            | 1,412.03                | 10,000.00      | 0.00                    | 8,587.97                             | 14.1%                          | 85.9%                               |
| 4430 OTHER EQUIPMENT          | 389.97          | 0.00            | 389.97                  | 20,000.00      | 0.00                    | 19,610.03                            | 1.9%                           | 98.1%                               |
| 4440 LAND & BUILDINGS         | 0.00            | 0.00            | 0.00                    | 0.00           | 0.00                    | 0.00                                 | #DIV/0!                        | #DIV/0!                             |
| 4445 BUILDING RENOVATIONS     | 0.00            | 0.00            | 0.00                    | 5,000.00       | 0.00                    | 5,000.00                             | 0.0%                           | 100.0%                              |
| 4460 IS EQUIPMENT             | 0.00            | 0.00            | 0.00                    | 0.00           | 0.00                    | 0.00                                 | #DIV/0!                        | #DIV/0!                             |
| 4465 IS SOFTWARE              | 0.00            | 0.00            | 0.00                    | 0.00           | 0.00                    | 0.00                                 | #DIV/0!                        | #DIV/0!                             |
| 4470 EQUIPMENT - CATS         | 0.00            | 0.00            | 0.00                    | 0.00           | 0.00                    | 0.00                                 | #DIV/0!                        | #DIV/0!                             |
| 4475 SOFTWARE - CATS          | 0.00            | 0.00            | 0.00                    | 0.00           | 0.00                    | 0.00                                 | #DIV/0!                        | #DIV/0!                             |
| TOTAL FURNITURE & EQUIPMENT   | 1,802.00        | 0.00            | 1,802.00                | 35,000.00      | 0.00                    | 33,198.00                            | 5.1%                           | 94.9%                               |
| OTHER CAPITAL OUTLAY          |                 |                 |                         |                |                         |                                      |                                |                                     |
| 4510 BOOKS                    | 69,429.78       | 70,838.86       | 69,429.78               | 562,700.00     | 70,838.86               | 493,270.22                           | 12.3%                          | 87.7%                               |
| 4520 PERIODICALS & NEWSPAPERS | 1,241.24        | 710.96          | 1,241.24                | 43,000.00      | 710.96                  | 41,758.76                            | 2.9%                           | 97.1%                               |
| 4530 NONPRINT MATERIALS       | 42,095.11       | 43,213.56       | 42,095.11               | 343,000.00     | 43,213.56               | 300,904.89                           | 12.3%                          | 87.7%                               |
| TOTAL OTHER CAPITAL OUTLAY    | 112,766.13      | 114,763.38      | 112,766.13              | 948,700.00     | 114,763.38              | 835,933.87                           | 11.9%                          | 88.1%                               |
| TOTAL CAPITAL OUTLAY          | 114,568.13      | 114,763.38      | 114,568.13              | 983,700.00     | 114,763.38              | 869,131.87                           | 11.6%                          | 88.4%                               |
| TOTAL OPERATING EXPENDITURES  | 721,429.22      | 580,072.03      | 721,429.22              | 8,455,883.89   | 580,072.03              | 7,734,454.67                         | 8.5%                           | 91.5%                               |

**MONROE COUNTY PUBLIC LIBRARY**

**Operating Budget & Expenditure Report**

January 1, 2016 to January 31, 2016  
1 month = 8.3%

| Object | Object Descr          | 2016<br>Budget | Jan.         | 2016<br>YTD Amt | 2016 YTD<br>Balance | 2016<br>%YTD<br>Budget |
|--------|-----------------------|----------------|--------------|-----------------|---------------------|------------------------|
| 11200  | ADMINISTRATION        | \$180,540.00   | \$7,655.55   | \$7,655.55      | \$172,884.45        | 4.24%                  |
| 11300  | MANAGERS/ASST.        | \$1,052,556.87 | \$95,390.01  | \$95,390.01     | \$957,166.86        | 9.06%                  |
| 11400  | LIBRARIANS, EXPERTS   | \$1,004,405.22 | \$81,017.15  | \$81,017.15     | \$923,388.07        | 8.07%                  |
| 11500  | SPECIALISTS           | \$205,078.14   | \$14,465.46  | \$14,465.46     | \$190,612.68        | 7.05%                  |
| 11600  | ASSISTANTS/PARAPROFE  | \$706,002.18   | \$53,622.40  | \$53,622.40     | \$652,379.78        | 7.60%                  |
| 11700  | TECH/OPERATORS/SECR   | \$56,686.50    | \$4,507.42   | \$4,507.42      | \$52,179.08         | 7.95%                  |
| 11800  | TEMPORAY STAFF        | \$10,000.00    | \$0.00       | \$0.00          | \$10,000.00         | 0.00%                  |
| 11900  | BUILDING              | \$137,100.44   | \$12,420.02  | \$12,420.02     | \$124,680.42        | 9.06%                  |
| 12000  | BUILDING              | \$113,915.64   | \$8,025.24   | \$8,025.24      | \$105,890.40        | 7.04%                  |
| 12100  | FICA/EMPLOYER         | \$250,062.64   | \$19,563.93  | \$19,563.93     | \$230,498.71        | 7.82%                  |
| 12200  | UNEMPLOYMENT          | \$10,000.00    | \$0.00       | \$0.00          | \$10,000.00         | 0.00%                  |
| 12300  | PERF/EMPLOYER         | \$373,925.31   | \$29,722.11  | \$29,722.11     | \$344,203.20        | 7.95%                  |
| 12350  | PERF/EMPLOYEE         | \$100,158.59   | \$7,961.30   | \$7,961.30      | \$92,197.29         | 7.95%                  |
| 12400  | INS/EMPLOYER          | \$735,396.22   | \$117,283.58 | \$117,283.58    | \$618,112.64        | 15.95%                 |
| 12500  | MEDICARE/EMPLOYER     | \$58,482.42    | \$4,575.34   | \$4,575.34      | \$53,907.08         | 7.82%                  |
| 12800  | PRODUCTION            | \$32,765.46    | \$1,322.01   | \$1,322.01      | \$31,443.45         | 4.03%                  |
| 12900  | INFORMATION           | \$456,228.66   | \$31,842.21  | \$31,842.21     | \$424,386.45        | 6.98%                  |
| 13000  | SUPPORT/MATERIAL      | \$112,831.38   | \$15,978.15  | \$15,978.15     | \$96,853.23         | 14.16%                 |
| 13100  | WORK STUDY            | \$5,000.00     | \$0.00       | \$0.00          | \$5,000.00          | 0.00%                  |
| 13200  | TECHNICIANS           | \$15,148.22    | \$1,217.44   | \$1,217.44      | \$13,930.78         | 8.04%                  |
| 21100  | OFFICIAL RECORDS      | \$1,100.00     | \$0.00       | \$0.00          | \$1,100.00          | 0.00%                  |
| 21200  | STATIONERY/BUS. CARDS | \$900.00       | \$0.00       | \$0.00          | \$900.00            | 0.00%                  |
| 21300  | OFFICE SUPPLIES       | \$13,200.00    | \$578.50     | \$578.50        | \$12,621.50         | 4.38%                  |
| 21400  | DUPLICATING           | \$43,200.00    | \$1,573.58   | \$1,573.58      | \$41,626.42         | 3.64%                  |
| 21600  | PUBLIC USE SUPPLIES   | \$0.00         | \$119.97     | \$119.97        | -\$119.97           | 0.00%                  |
| 22100  | CLEANING SUPPLIES     | \$42,200.00    | \$2,894.43   | \$2,894.43      | \$39,305.57         | 6.86%                  |
| 22200  | FUEL/OIL/LUBRICANTS   | \$10,500.00    | \$305.67     | \$305.67        | \$10,194.33         | 2.91%                  |
| 22300  | CATALOGING            | \$7,000.00     | \$206.75     | \$206.75        | \$6,793.25          | 2.95%                  |
| 22400  | A/V SUPPLIES/CATALOG  | \$9,200.00     | \$0.00       | \$0.00          | \$9,200.00          | 0.00%                  |
| 22500  | CIRCULATION SUPPLIES  | \$32,500.00    | \$3,249.00   | \$3,249.00      | \$29,251.00         | 10.00%                 |
| 22600  | LIGHT BULBS           | \$10,000.00    | \$213.58     | \$213.58        | \$9,786.42          | 2.14%                  |
| 22800  | UNIFORMS              | \$1,900.00     | \$0.00       | \$0.00          | \$1,900.00          | 0.00%                  |
| 22900  | DISPLAY/EXHIBITS      | \$7,000.00     | \$0.00       | \$0.00          | \$7,000.00          | 0.00%                  |
| 23000  | IT SUPPLIES           | \$5,000.00     | \$0.00       | \$0.00          | \$5,000.00          | 0.00%                  |
| 23100  | BUILDING MATERIAL     | \$21,000.00    | \$2,465.84   | \$2,465.84      | \$18,534.16         | 11.74%                 |
| 23200  | PAINT/PAINTING        | \$400.00       | \$0.00       | \$0.00          | \$400.00            | 0.00%                  |
| 31100  | CONSULTING SERVICES   | \$11,000.00    | \$0.00       | \$0.00          | \$11,000.00         | 0.00%                  |
| 31200  | ENGINEERING/ARCHITEC  | \$10,000.00    | \$0.00       | \$0.00          | \$10,000.00         | 0.00%                  |
| 31300  | LEGAL SERVICES        | \$15,000.00    | \$622.98     | \$622.98        | \$14,377.02         | 4.15%                  |
| 31400  | BUILDING SERVICES     | \$40,000.00    | \$2,229.42   | \$2,229.42      | \$37,770.58         | 5.57%                  |

| Object | Object Descr         | 2016<br>Budget | Jan.         | 2016<br>YTD Amt | 2016 YTD<br>Balance | 2016<br>%YTD<br>Budget |
|--------|----------------------|----------------|--------------|-----------------|---------------------|------------------------|
| 31500  | MAINTENANCE          | \$155,600.00   | \$2,091.55   | \$2,091.55      | \$153,508.45        | 1.34%                  |
| 31600  | COMPUTER SERVICES    | \$70,500.00    | \$5,221.60   | \$5,221.60      | \$65,278.40         | 7.41%                  |
| 31700  | ADMIN/ACCOUNTING     | \$47,000.00    | \$3,357.70   | \$3,357.70      | \$43,642.30         | 7.14%                  |
| 31750  | COLLECTION AGENCY    | \$21,000.00    | \$1,109.80   | \$1,109.80      | \$19,890.20         | 5.28%                  |
| 32100  | TELEPHONE            | \$33,600.00    | \$1,467.41   | \$1,467.41      | \$32,132.59         | 4.37%                  |
| 32150  | CABLE TV SERVICE     | \$0.00         | \$8.90       | \$8.90          | -\$8.90             | 0.00%                  |
| 32200  | POSTAGE              | \$22,000.00    | \$1,215.04   | \$1,215.04      | \$20,784.96         | 5.52%                  |
| 32300  | TRAVEL EXPENSE       | \$10,000.00    | \$0.00       | \$0.00          | \$10,000.00         | 0.00%                  |
| 32400  | PROFESSIONAL MTG/OFF | \$10,000.00    | \$0.00       | \$0.00          | \$10,000.00         | 0.00%                  |
| 32500  | CONTINUING           | \$10,000.00    | \$0.00       | \$0.00          | \$10,000.00         | 0.00%                  |
| 32600  | FREIGHT/DELIVERY     | \$1,000.00     | \$0.00       | \$0.00          | \$1,000.00          | 0.00%                  |
| 33100  | ADVERTISING/PUBLICAT | \$2,350.00     | \$0.00       | \$0.00          | \$2,350.00          | 0.00%                  |
| 33200  | PRINTING SERVICES    | \$5,000.00     | \$45.00      | \$45.00         | \$4,955.00          | 0.90%                  |
| 34100  | OFFICIAL BOND INS.   | \$600.00       | \$0.00       | \$0.00          | \$600.00            | 0.00%                  |
| 34200  | OTHER INSURANCE      | \$77,000.00    | \$0.00       | \$0.00          | \$77,000.00         | 0.00%                  |
| 35100  | GAS                  | \$4,950.00     | \$301.44     | \$301.44        | \$4,648.56          | 6.09%                  |
| 35200  | ELECTRICITY          | \$354,000.00   | \$21,834.03  | \$21,834.03     | \$332,165.97        | 6.17%                  |
| 35300  | WATER                | \$27,100.00    | \$1,354.05   | \$1,354.05      | \$25,745.95         | 5.00%                  |
| 36100  | BUILDING REPAIRS     | \$28,000.00    | \$150.00     | \$150.00        | \$27,850.00         | 0.54%                  |
| 36300  | OTHER                | \$16,000.00    | \$104.90     | \$104.90        | \$15,895.10         | 0.66%                  |
| 36400  | VEHICLE              | \$10,000.00    | \$893.71     | \$893.71        | \$9,106.29          | 8.94%                  |
| 36500  | MATERIALS            | \$1,500.00     | \$0.00       | \$0.00          | \$1,500.00          | 0.00%                  |
| 37100  | REAL ESTATE          | \$36,600.00    | \$1,451.06   | \$1,451.06      | \$35,148.94         | 3.96%                  |
| 38450  | DATABASES            | \$175,000.00   | \$2,700.00   | \$2,700.00      | \$172,300.00        | 1.54%                  |
| 38460  | E-BOOKS              | \$145,000.00   | \$13,185.98  | \$13,185.98     | \$131,814.02        | 9.09%                  |
| 39100  | DUES/INSTITUTIONAL   | \$8,000.00     | \$4,506.53   | \$4,506.53      | \$3,493.47          | 56.33%                 |
| 39200  | INTEREST/TEMPORARY   | \$2,000.00     | \$0.00       | \$0.00          | \$2,000.00          | 0.00%                  |
| 39400  | TRANSFER TO LIRF     | \$298,000.00   | \$24,833.35  | \$24,833.35     | \$273,166.65        | 8.33%                  |
| 39500  | EDUCATIONAL/LICENSIN | \$3,000.00     | \$0.00       | \$0.00          | \$3,000.00          | 0.00%                  |
| 44100  | FURNITURE            | \$10,000.00    | \$1,412.03   | \$1,412.03      | \$8,587.97          | 14.12%                 |
| 44300  | OTHER EQUIPMENT      | \$20,000.00    | \$389.97     | \$389.97        | \$19,610.03         | 1.95%                  |
| 44450  | BUILDING RENOVATION  | \$5,000.00     | \$0.00       | \$0.00          | \$5,000.00          | 0.00%                  |
| 45100  | BOOKS                | \$562,700.00   | \$69,429.78  | \$69,429.78     | \$493,270.22        | 12.34%                 |
| 45200  | PERIODICALS/NEWSPAPE | \$43,000.00    | \$1,241.24   | \$1,241.24      | \$41,758.76         | 2.89%                  |
| 45300  | NONPRINT MATERIALS   | \$343,000.00   | \$42,095.11  | \$42,095.11     | \$300,904.89        | 12.27%                 |
|        |                      | \$8,455,883.89 | \$721,429.22 | \$721,429.22    | \$7,734,454.67      | 8.53%                  |

# MONROE COUNTY PUBLIC LIBRARY

## LIRF Budget & Expenditure Report

January 1, 2016 to January 31, 2016

1 month = 8.3%

| Object | Object Descr        | 2016<br>Budget | Jan.    | YTD<br>Amount | 2016<br>YTD<br>Balance | 2016<br>%YTD<br>Budget |
|--------|---------------------|----------------|---------|---------------|------------------------|------------------------|
| 36100  | BUILDING REPAIRS    | \$100,000.00   | \$0.00  | \$0.00        | \$100,000.00           | 0.00%                  |
| 44300  | OTHER EQUIPMENT     | \$100,000.00   | \$0.00  | \$0.00        | \$100,000.00           | 0.00%                  |
| 44450  | BUILDING RENOVATION | \$150,000.00   | \$0.00  | \$0.00        | \$150,000.00           | 0.00%                  |
| 44600  | IS EQUIPMENT        | \$0.00         | \$15.45 | \$15.45       | -\$15.45               | 0.00%                  |
|        |                     | \$350,000.00   | \$15.45 | \$15.45       | \$349,984.55           | 0.00%                  |

# MONROE COUNTY PUBLIC LIBRARY

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## Debt Service Budget & Expenditures Report

January 1, 2016 to January 31, 2016

1 month = 8.3%

| Object<br>Object Descr | 2016<br>Budget | Jan.   | 2016<br>YTD Amt | 2016<br>YTD<br>Balance | 2016<br>%YTD<br>Budget |
|------------------------|----------------|--------|-----------------|------------------------|------------------------|
| 37100 REAL ESTATE      | \$730,000.00   | \$0.00 | \$0.00          | \$730,000.00           | 0.00%                  |
| 39200 INTEREST/TEMPO   | \$0.00         | \$0.00 | \$0.00          | \$0.00                 | 0.00%                  |
| 39250 PAYMENT ON       | \$0.00         | \$0.00 | \$0.00          | \$0.00                 | 0.00%                  |
| 39450 TRANSFER TO      | \$0.00         | \$0.00 | \$0.00          | \$0.00                 | 0.00%                  |
|                        | \$730,000.00   | \$0.00 | \$0.00          | \$730,000.00           | 0.00%                  |

**MONROE COUNTY PUBLIC LIBRARY**

**Rainy Day Budget & Expenditures Report**

January 1, 2016 to January 31, 2016  
1 month = 8.3%

| Object | Object Descr          | 2016<br>Budget | Jan.   | 2016<br>YTD Amt | 2016<br>YTD<br>Balance | 2016<br>%YTD<br>Budget |
|--------|-----------------------|----------------|--------|-----------------|------------------------|------------------------|
| 31100  | CONSULTING SERVICES   | \$20,000.00    | \$0.00 | \$0.00          | \$20,000.00            | 0.00%                  |
| 31200  | ENGINEERING/ARCHITECT | \$20,000.00    | \$0.00 | \$0.00          | \$20,000.00            | 0.00%                  |
| 31300  | LEGAL SERVICES        | \$20,000.00    | \$0.00 | \$0.00          | \$20,000.00            | 0.00%                  |
| 36100  | BUILDING REPAIRS      | \$49,500.00    | \$0.00 | \$0.00          | \$49,500.00            | 0.00%                  |
| 44100  | FURNITURE             | \$50,000.00    | \$0.00 | \$0.00          | \$50,000.00            | 0.00%                  |
| 44300  | OTHER EQUIPMENT       | \$50,000.00    | \$0.00 | \$0.00          | \$50,000.00            | 0.00%                  |
| 44450  | BUILDING RENOVATION   | \$115,000.00   | \$0.00 | \$0.00          | \$115,000.00           | 0.00%                  |
|        |                       | \$324,500.00   | \$0.00 | \$0.00          | \$324,500.00           | 0.00%                  |

**MONROE COUNTY PUBLIC LIBRARY**

**Special Revenue Budget & Expenditure Report**  
January 1, 2016 to January 31, 2016  
1 month = 8.3%

| Object | Object Descr           | 2016<br>Budget | Jan.        | YTD<br>Amount | 2016<br>YTD<br>Balance | 2016<br>%YTD<br>Budget |
|--------|------------------------|----------------|-------------|---------------|------------------------|------------------------|
| 11300  | MANAGERS/ASST.         | \$155,480.13   | \$12,077.85 | \$12,077.85   | \$143,402.28           | 7.77%                  |
| 11700  | TECH/OPERATORS/SECRET  | \$59,733.65    | \$0.00      | \$0.00        | \$59,733.65            | 0.00%                  |
| 11800  | TEMPORAY STAFF         | \$11,000.00    | \$0.00      | \$0.00        | \$11,000.00            | 0.00%                  |
| 12100  | FICA/EMPLOYER          | \$22,962.91    | \$1,642.34  | \$1,642.34    | \$21,320.57            | 7.15%                  |
| 12300  | PERF/EMPLOYER          | \$27,436.13    | \$2,153.70  | \$2,153.70    | \$25,282.43            | 7.85%                  |
| 12350  | PERF/EMPLOYEE CONTRIB. | \$7,348.97     | \$576.88    | \$576.88      | \$6,772.09             | 7.85%                  |
| 12400  | INS/EMPLOYER           | \$52,691.51    | \$10,128.84 | \$10,128.84   | \$42,562.67            | 19.22%                 |
| 12500  | MEDICARE/EMPLOYER      | \$5,000.00     | \$384.09    | \$384.09      | \$4,615.91             | 7.68%                  |
| 12800  | PRODUCTION ASSISTANTS  | \$0.00         | \$9,399.29  | \$9,399.29    | -\$9,399.29            | 0.00%                  |
| 12900  | INFORMATION            | \$0.00         | \$3,076.57  | \$3,076.57    | -\$3,076.57            | 0.00%                  |
| 13100  | WORK STUDY             | \$100.00       | \$0.00      | \$0.00        | \$100.00               | 0.00%                  |
| 13200  | TECHNICIANS            | \$155,155.77   | \$2,935.53  | \$2,935.53    | \$152,220.24           | 1.89%                  |
| 21200  | STATIONERY/BUS. CARDS  | \$100.00       | \$0.00      | \$0.00        | \$100.00               | 0.00%                  |
| 21300  | OFFICE SUPPLIES        | \$600.00       | \$0.00      | \$0.00        | \$600.00               | 0.00%                  |
| 21400  | DUPLICATING            | \$700.00       | \$0.00      | \$0.00        | \$700.00               | 0.00%                  |
| 22200  | FUEL/OIL/LUBRICANTS    | \$1,000.00     | \$19.45     | \$19.45       | \$980.55               | 1.95%                  |
| 22700  | VIDEO TAPE/MEDIA       | \$5,000.00     | \$0.00      | \$0.00        | \$5,000.00             | 0.00%                  |
| 23000  | IT SUPPLIES            | \$1,200.00     | \$0.00      | \$0.00        | \$1,200.00             | 0.00%                  |
| 23500  | VIDEO MATERIALS/CATS   | \$10,000.00    | \$132.93    | \$132.93      | \$9,867.07             | 1.33%                  |
| 31100  | CONSULTING SERVICES    | \$10,000.00    | \$1,284.00  | \$1,284.00    | \$8,716.00             | 12.84%                 |
| 31300  | LEGAL SERVICES         | \$500.00       | \$0.00      | \$0.00        | \$500.00               | 0.00%                  |
| 31500  | MAINTENANCE            | \$500.00       | \$50.00     | \$50.00       | \$450.00               | 10.00%                 |
| 31600  | COMPUTER SERVICES      | \$1,000.00     | \$0.00      | \$0.00        | \$1,000.00             | 0.00%                  |
| 31650  | DIGITIZATION SERVICES  | \$11,000.00    | \$0.00      | \$0.00        | \$11,000.00            | 0.00%                  |
| 31700  | ADMIN/ACCOUNTING       | \$100.00       | \$28.06     | \$28.06       | \$71.94                | 28.06%                 |
| 32100  | TELEPHONE              | \$3,000.00     | \$0.00      | \$0.00        | \$3,000.00             | 0.00%                  |
| 32150  | CABLE TV SERVICE       | \$200.00       | \$20.78     | \$20.78       | \$179.22               | 10.39%                 |
| 32200  | POSTAGE                | \$1,000.00     | \$0.00      | \$0.00        | \$1,000.00             | 0.00%                  |
| 32300  | TRAVEL EXPENSE         | \$1,500.00     | \$0.00      | \$0.00        | \$1,500.00             | 0.00%                  |
| 32400  | PROFESSIONAL MTG/OFF   | \$800.00       | \$0.00      | \$0.00        | \$800.00               | 0.00%                  |
| 32600  | FREIGHT/DELIVERY       | \$200.00       | \$0.00      | \$0.00        | \$200.00               | 0.00%                  |
| 36300  | OTHER EQUIP/FURNITURE  | \$6,000.00     | \$1,550.00  | \$1,550.00    | \$4,450.00             | 25.83%                 |
| 37100  | REAL ESTATE            | \$4,000.00     | -\$78.16    | -\$78.16      | \$4,078.16             | -1.95%                 |
| 39100  | DUES/INSTITUTIONAL     | \$2,000.00     | \$0.00      | \$0.00        | \$2,000.00             | 0.00%                  |
| 39500  | EDUCATIONAL/LICENSING  | \$200.00       | \$0.00      | \$0.00        | \$200.00               | 0.00%                  |
| 39600  | COMMUNITY NEWS         | \$12,000.00    | \$0.00      | \$0.00        | \$12,000.00            | 0.00%                  |
| 44100  | FURNITURE              | \$1,000.00     | \$0.00      | \$0.00        | \$1,000.00             | 0.00%                  |
| 44700  | EQUIPMENT - CATS       | \$45,000.00    | \$0.00      | \$0.00        | \$45,000.00            | 0.00%                  |
|        |                        | \$615,509.07   | \$45,382.15 | \$45,382.15   | \$570,126.92           | 7.37%                  |



**MONROE COUNTY PUBLIC LIBRARY**

**Gen. Obligation Bond Budget & Expenditure 2016**

January 1, 2016 to January 31, 2016

1 month = 8.3%

| Object | Object Descr     | 2016<br>Budget | Jan.       | YTD<br>Amount | 2016<br>YTD<br>Balance | 2016<br>%YTD<br>Budget |
|--------|------------------|----------------|------------|---------------|------------------------|------------------------|
| 31700  | ADMIN/ACCOUNTING | \$0.00         | \$250.00   | \$250.00      | -\$250.00              | 0.00%                  |
| 36300  | OTHER            | \$0.00         | \$2,039.00 | \$2,039.00    | -\$2,039.00            | 0.00%                  |
|        |                  | \$0.00         | \$2,289.00 | \$2,289.00    | -\$2,289.00            | 0.00%                  |

**MONROE COUNTY PUBLIC LIBRARY**

**Expenditure Summary compared to last year**

2016 compared to 2015: Period Ending January

| Fund | Fund Descr        | 2016 Budget     | January 2016 Amt | 2016 YTD Amt   | 2015 Budget     | January 2015 Amt | 2015 YTD Amt   | %Last YR YTD Diff |
|------|-------------------|-----------------|------------------|----------------|-----------------|------------------|----------------|-------------------|
| 001  | OPERATING         | \$8,455,883.89  | \$721,429.22     | \$721,429.22   | \$8,826,029.92  | \$580,072.03     | \$580,072.03   | 24.37%            |
| 002  | JAIL              | \$0.00          | \$0.00           | \$0.00         | \$0.00          | \$0.00           | \$0.00         | 0.00%             |
| 003  | CLEARING          | \$0.00          | \$0.00           | \$0.00         | \$0.00          | \$787.08         | \$787.08       | -100.00%          |
| 004  | GIFT UNRESTRICTED | \$0.00          | \$0.00           | \$0.00         | \$0.00          | \$4,400.00       | \$4,400.00     | -100.00%          |
| 005  | PLAC              | \$0.00          | \$2,080.00       | \$2,080.00     | \$0.00          | \$2,450.00       | \$2,450.00     | -15.10%           |
| 006  | RETIREES          | \$0.00          | \$184.46         | \$184.46       | \$0.00          | \$74.84          | \$74.84        | 146.47%           |
| 007  | LIRF              | \$350,000.00    | \$15.45          | \$15.45        | \$350,000.00    | \$15,674.57      | \$15,674.57    | -99.90%           |
| 008  | DEBT SERVICE      | \$730,000.00    | \$0.00           | \$0.00         | \$620,000.00    | \$0.00           | \$0.00         | 0.00%             |
| 009  | RAINY DAY         | \$324,500.00    | \$0.00           | \$0.00         | \$400,000.00    | \$94,160.00      | \$94,160.00    | -100.00%          |
| 010  | PAYROLL           | \$0.00          | \$369,464.44     | \$369,464.44   | \$0.00          | \$314,819.67     | \$314,819.67   | 17.36%            |
| 011  | INVESTMENT-GIFT   | \$0.00          | \$0.00           | \$0.00         | \$0.00          | \$0.00           | \$0.00         | 0.00%             |
| 012  | TEEN COUNCIL      | \$0.00          | \$0.00           | \$0.00         | \$0.00          | \$0.00           | \$0.00         | 0.00%             |
| 015  | LSTA              | \$0.00          | \$0.00           | \$0.00         | \$0.00          | \$0.00           | \$0.00         | 0.00%             |
| 016  | GIFT-RESTRICED    | \$0.00          | \$7,111.91       | \$7,111.91     | \$0.00          | \$6,887.27       | \$6,887.27     | 3.26%             |
| 017  | LEVY EXCESS       | \$0.00          | \$0.00           | \$0.00         | \$0.00          | \$0.00           | \$0.00         | 0.00%             |
| 018  | IN KIND           | \$0.00          | \$0.00           | \$0.00         | \$0.00          | \$0.00           | \$0.00         | 0.00%             |
| 019  | GIFT-FOUNDATION   | \$0.00          | \$14,039.63      | \$14,039.63    | \$0.00          | \$2,528.49       | \$2,528.49     | 455.26%           |
| 020  | SPECIAL REVENUE   | \$615,509.07    | \$45,382.15      | \$45,382.15    | \$675,103.04    | \$40,670.09      | \$40,670.09    | 11.59%            |
| 021  | CAPITAL PROJECTS  | \$0.00          | \$0.00           | \$0.00         | \$0.00          | \$0.00           | \$0.00         | 0.00%             |
| 022  | GATES HARDWARE    | \$0.00          | \$0.00           | \$0.00         | \$0.00          | \$0.00           | \$0.00         | 0.00%             |
| 023  | LSTA-CIVIL WAR    | \$0.00          | \$0.00           | \$0.00         | \$0.00          | \$0.00           | \$0.00         | 0.00%             |
| 024  | FINRA GRANT       | \$0.00          | \$0.00           | \$0.00         | \$0.00          | \$385.94         | \$385.94       | -100.00%          |
| 025  | LSTA-SMITHVILLE   | \$0.00          | \$0.00           | \$0.00         | \$0.00          | \$0.00           | \$0.00         | 0.00%             |
| 026  | G O BOND          | \$0.00          | \$0.00           | \$0.00         | \$372,296.00    | \$40,455.00      | \$40,455.00    | -100.00%          |
| 027  | COMMUNITY FDTN    | \$0.00          | \$0.00           | \$0.00         | \$0.00          | \$900.00         | \$900.00       | -100.00%          |
| 028  | FINRA 2014        | \$0.00          | \$4,755.82       | \$4,755.82     | \$0.00          | \$2,841.60       | \$2,841.60     | 67.36%            |
| 029  | GO BOND 2016      | \$0.00          | \$2,289.00       | \$2,289.00     | \$0.00          | \$0.00           | \$0.00         | 0.00%             |
|      |                   | \$10,475,892.96 | \$1,166,752.08   | \$1,166,752.08 | \$11,243,428.96 | \$1,107,106.58   | \$1,107,106.58 | 5.39%             |

**MONROE COUNTY PUBLIC LIBRARY**

**Revenue Totals Budget Forms (all funds)**

| Source<br>Descr           | 2016 YTD<br>Budget    | Jan                 | 2016<br>YTD Amt     | 2016 YTD<br>Balance   | 2016<br>% of<br>Budget |
|---------------------------|-----------------------|---------------------|---------------------|-----------------------|------------------------|
| <b>Fund 001 OPERATING</b> |                       |                     |                     |                       |                        |
| PROPERTY                  | \$5,598,164.00        | \$0.00              | \$0.00              | \$5,598,164.00        | 0.00%                  |
| INTANGIBLES TAX           | \$17,000.00           | \$0.00              | \$0.00              | \$17,000.00           | 0.00%                  |
| LICENSE EXCISE TAX        | \$300,000.00          | \$0.00              | \$0.00              | \$300,000.00          | 0.00%                  |
| COUNTY OPTION             | \$2,026,293.00        | \$168,857.75        | \$168,857.75        | \$1,857,435.25        | 8.33%                  |
| COMMERCIAL                | \$44,000.00           | \$0.00              | \$0.00              | \$44,000.00           | 0.00%                  |
| US FORESTRY FUND          | \$0.00                | \$0.00              | \$0.00              | \$0.00                | 0.00%                  |
| ELL COPIERS/PRINTERS      | \$0.00                | \$244.20            | \$244.20            | -\$244.20             | 0.00%                  |
| LOST/DAMAGED              | \$0.00                | \$2,041.03          | \$2,041.03          | -\$2,041.03           | 0.00%                  |
| FINES                     | \$150,000.00          | \$12,533.38         | \$12,533.38         | \$137,466.62          | 8.36%                  |
| COLLECTION AGENCY         | \$0.00                | \$0.00              | \$0.00              | \$0.00                | 0.00%                  |
| BLGTN COPIERS &           | \$12,500.00           | \$1,212.90          | \$1,212.90          | \$11,287.10           | 9.70%                  |
| MISCELLANEOUS             | \$0.00                | -\$0.01             | -\$0.01             | \$0.01                | 0.00%                  |
| PUBLIC LIBRARY            | \$0.00                | \$0.00              | \$0.00              | \$0.00                | 0.00%                  |
| MEETING ROOM FEES         | \$0.00                | \$0.00              | \$0.00              | \$0.00                | 0.00%                  |
| GARNISHMENT FEES          | \$0.00                | \$6.52              | \$6.52              | -\$6.52               | 0.00%                  |
| E-RATE RECEIPTS           | \$0.00                | \$0.00              | \$0.00              | \$0.00                | 0.00%                  |
| PLAC DISTRIBUTION         | \$12,500.00           | \$0.00              | \$0.00              | \$12,500.00           | 0.00%                  |
| REALESTATE                | \$0.00                | \$0.00              | \$0.00              | \$0.00                | 0.00%                  |
| STATE DISTRIBUTION        | \$0.00                | \$0.00              | \$0.00              | \$0.00                | 0.00%                  |
| READER PRINTER            | \$0.00                | \$23.80             | \$23.80             | -\$23.80              | 0.00%                  |
| OBITS                     | \$0.00                | \$102.00            | \$102.00            | -\$102.00             | 0.00%                  |
| COIN TELEPHONE            | \$0.00                | \$0.00              | \$0.00              | \$0.00                | 0.00%                  |
| INTEREST FROM             | \$4,000.00            | \$2,009.48          | \$2,009.48          | \$1,990.52            | 50.24%                 |
| TEMPORARY LOANS           | \$0.00                | \$0.00              | \$0.00              | \$0.00                | 0.00%                  |
| INVESTMENT INCOME         | \$0.00                | \$213.72            | \$213.72            | -\$213.72             | 0.00%                  |
| CABLE ACCESS FEES -       | \$0.00                | \$0.00              | \$0.00              | \$0.00                | 0.00%                  |
| CABLE ACCESS FEES -       | \$0.00                | \$0.00              | \$0.00              | \$0.00                | 0.00%                  |
| CABLE ACCESS FEES -       | \$0.00                | \$0.00              | \$0.00              | \$0.00                | 0.00%                  |
| RENT INCOME               | \$4,000.00            | \$0.00              | \$0.00              | \$4,000.00            | 0.00%                  |
| LSTA INKIND GRANT         | \$0.00                | \$0.00              | \$0.00              | \$0.00                | 0.00%                  |
| <b>Fund 001 OPERATING</b> | <b>\$8,168,457.00</b> | <b>\$187,244.77</b> | <b>\$187,244.77</b> | <b>\$7,981,212.23</b> | <b>2.29%</b>           |
| <b>Fund 002 JAIL</b>      |                       |                     |                     |                       |                        |
| RECEIPTS                  | \$0.00                | \$0.00              | \$0.00              | \$0.00                | 0.00%                  |
| <b>Fund 002 JAIL</b>      | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>         | <b>0.00%</b>           |
| <b>Fund 003 CLEARING</b>  |                       |                     |                     |                       |                        |
| CONFERENCE/RECEIPT        | \$0.00                | \$0.00              | \$0.00              | \$0.00                | 0.00%                  |
| MISCELLANEOUS             | \$0.00                | \$0.00              | \$0.00              | \$0.00                | 0.00%                  |
| REALESTATE                | \$0.00                | \$0.00              | \$0.00              | \$0.00                | 0.00%                  |
| YMCA RECEIPTS             | \$0.00                | \$0.00              | \$0.00              | \$0.00                | 0.00%                  |
| PHONE                     | \$0.00                | \$0.00              | \$0.00              | \$0.00                | 0.00%                  |
| MCPLF CC RECEIPTS         | \$0.00                | \$0.00              | \$0.00              | \$0.00                | 0.00%                  |

| Source<br>Descr            | 2016 YTD<br>Budget | Jan        | 2016<br>YTD Amt | 2016 YTD<br>Balance | 2016<br>% of<br>Budget |
|----------------------------|--------------------|------------|-----------------|---------------------|------------------------|
| MCPLF RECEIPTS             | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |
| ILL FINES/FEES             | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |
| REIMBURSEMENT/CLE          | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |
| INSURANCE/COBRA            | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |
| FEMA/CLEARING FUND         | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |
| INSURANCE/CLAIMS-          | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |
| Fund 003 CLEARING          | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |
| Fund 004 GIFT UNRESTRICTED |                    |            |                 |                     |                        |
| MISCELLANEOUS              | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |
| INTEREST FROM              | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |
| TRANSFER FROM              | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |
| UNRESTRICTED GIFT          | \$0.00             | \$219.74   | \$219.74        | -\$219.74           | 0.00%                  |
| INTEREST/DIVIDEND          | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |
| Fund 004 GIFT              | \$0.00             | \$219.74   | \$219.74        | -\$219.74           | 0.00%                  |
| Fund 005 PLAC              |                    |            |                 |                     |                        |
| PUBLIC LIBRARY             | \$0.00             | \$1,105.00 | \$1,105.00      | -\$1,105.00         | 0.00%                  |
| Fund 005 PLAC              | \$0.00             | \$1,105.00 | \$1,105.00      | -\$1,105.00         | 0.00%                  |
| Fund 006 RETIREES          |                    |            |                 |                     |                        |
| RETIREES INSURANCE         | \$0.00             | \$82.25    | \$82.25         | -\$82.25            | 0.00%                  |
| Fund 006 RETIREES          | \$0.00             | \$82.25    | \$82.25         | -\$82.25            | 0.00%                  |
| Fund 007 LIRF              |                    |            |                 |                     |                        |
| MISCELLANEOUS              | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |
| LIRF RECEIPTS              | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |
| INTEREST FROM              | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |
| TEMPORARY LOANS            | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |
| TRANSFER FROM              | \$298,000.00       | \$0.00     | \$0.00          | \$298,000.00        | 0.00%                  |
| RENT INCOME                | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |
| Fund 007 LIRF              | \$298,000.00       | \$0.00     | \$0.00          | \$298,000.00        | 0.00%                  |
| Fund 008 DEBT SERVICE      |                    |            |                 |                     |                        |
| PROPERTY                   | \$700,000.00       | \$0.00     | \$0.00          | \$700,000.00        | 0.00%                  |
| INTANGIBLES TAX            | \$1,500.00         | \$0.00     | \$0.00          | \$1,500.00          | 0.00%                  |
| LICENSE EXCISE TAX         | \$28,000.00        | \$0.00     | \$0.00          | \$28,000.00         | 0.00%                  |
| COMMERCIAL                 | \$3,700.00         | \$0.00     | \$0.00          | \$3,700.00          | 0.00%                  |
| US FORESTRY FUND           | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |
| MISCELLANEOUS              | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |
| INTEREST FROM              | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |
| TEMPORARY LOANS            | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |
| RECEIPTS                   | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |
| TRANSFER FROM              | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |
| Fund 008 DEBT              | \$733,200.00       | \$0.00     | \$0.00          | \$733,200.00        | 0.00%                  |
| Fund 009 RAINY DAY         |                    |            |                 |                     |                        |
| COUNTY OPTION              | \$0.00             | \$0.00     | \$0.00          | \$0.00              | 0.00%                  |

| Source Descr              | 2016 YTD Budget | Jan          | 2016 YTD Amt | 2016 YTD Balance | 2016 % of Budget |
|---------------------------|-----------------|--------------|--------------|------------------|------------------|
| INTEREST FROM             | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |
| MCPL OPERATING            | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |
| TRANSFER FROM             | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |
| Fund 009 RAINY DAY        | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |
| Fund 010 PAYROLL          |                 |              |              |                  |                  |
| GROSS PAYROLL             | \$0.00          | \$361,749.10 | \$361,749.10 | -\$361,749.10    | 0.00%            |
| Fund 010 PAYROLL          | \$0.00          | \$361,749.10 | \$361,749.10 | -\$361,749.10    | 0.00%            |
| Fund 013 PETTY CASH       |                 |              |              |                  |                  |
| RECEIPTS                  | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |
| Fund 013 PETTY CASH       | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |
| Fund 014 CHANGE           |                 |              |              |                  |                  |
| RECEIPTS                  | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |
| Fund 014 CHANGE           | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |
| Fund 016 GIFT-RESTRICED   |                 |              |              |                  |                  |
| MISCELLANEOUS             | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |
| INTEREST FROM             | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |
| RECEIPTS                  | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |
| TRANSFER FROM             | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |
| RESTRICED GIFT            | \$0.00          | \$850.00     | \$850.00     | -\$850.00        | 0.00%            |
| INTEREST/DIVIDEND         | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |
| Fund 016 GIFT-            | \$0.00          | \$850.00     | \$850.00     | -\$850.00        | 0.00%            |
| Fund 019 GIFT-FOUNDATION  |                 |              |              |                  |                  |
| MISCELLANEOUS             | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |
| RESTRICED GIFT            | \$0.00          | \$15,000.00  | \$15,000.00  | -\$15,000.00     | 0.00%            |
| Fund 019 GIFT-            | \$0.00          | \$15,000.00  | \$15,000.00  | -\$15,000.00     | 0.00%            |
| Fund 020 SPECIAL REVENUE  |                 |              |              |                  |                  |
| MISCELLANEOUS             | \$0.00          | \$940.00     | \$940.00     | -\$940.00        | 0.00%            |
| CABLE ACCESS FEES -       | \$429,391.00    | \$0.00       | \$0.00       | \$429,391.00     | 0.00%            |
| CABLE ACCESS FEES -       | \$245,527.00    | \$0.00       | \$0.00       | \$245,527.00     | 0.00%            |
| CABLE ACCESS FEES -       | \$14,874.00     | \$0.00       | \$0.00       | \$14,874.00      | 0.00%            |
| CONTRACT-                 | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |
| Fund 020 SPECIAL          | \$689,792.00    | \$940.00     | \$940.00     | \$688,852.00     | 0.14%            |
| Fund 021 CAPITAL PROJECTS |                 |              |              |                  |                  |
| PROPERTY                  | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |
| INTANGIBLES TAX           | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |
| LICENSE EXCISE TAX        | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |
| COMMERCIAL                | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |
| INTEREST FROM             | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |
| TEMPORARY LOANS           | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |
| Fund 021 CAPITAL          | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |
| Fund 024 FINRA GRANT      |                 |              |              |                  |                  |
| RECEIPTS                  | \$0.00          | \$0.00       | \$0.00       | \$0.00           | 0.00%            |

| Source<br>Descr               | 2016 YTD<br>Budget | Jan          | 2016<br>YTD Amt | 2016 YTD<br>Balance | 2016<br>% of<br>Budget |
|-------------------------------|--------------------|--------------|-----------------|---------------------|------------------------|
| Fund 024 FINRA                | \$0.00             | \$0.00       | \$0.00          | \$0.00              | 0.00%                  |
| Fund 026 G O BOND             |                    |              |                 |                     |                        |
| BOND SALE                     | \$0.00             | \$0.00       | \$0.00          | \$0.00              | 0.00%                  |
| Fund 026 G O BOND             | \$0.00             | \$0.00       | \$0.00          | \$0.00              | 0.00%                  |
| Fund 027 COMMUNITY FDTN GRANT |                    |              |                 |                     |                        |
| RECEIPTS                      | \$0.00             | \$0.00       | \$0.00          | \$0.00              | 0.00%                  |
| Fund 027 COMMUNITY            | \$0.00             | \$0.00       | \$0.00          | \$0.00              | 0.00%                  |
| Fund 028 FINRA 2014           |                    |              |                 |                     |                        |
| RECEIPTS                      | \$0.00             | \$0.00       | \$0.00          | \$0.00              | 0.00%                  |
| TRANSFER FROM                 | \$0.00             | \$0.00       | \$0.00          | \$0.00              | 0.00%                  |
| Fund 028 FINRA 2014           | \$0.00             | \$0.00       | \$0.00          | \$0.00              | 0.00%                  |
| Fund 029 GO BOND 2016         |                    |              |                 |                     |                        |
| RECEIPTS                      | \$0.00             | \$0.00       | \$0.00          | \$0.00              | 0.00%                  |
| Fund 029 GO BOND              | \$0.00             | \$0.00       | \$0.00          | \$0.00              | 0.00%                  |
|                               | \$9,889,449.00     | \$567,190.86 | \$567,190.86    | \$9,322,258.14      | 5.73%                  |

MONROE COUNTY PUBLIC LIBRARY

Cash Balances by fund  
Current Period: January 2016

| FUND Descr                 | 01/01/16       | MTD Debit    | MTD Credit     | 01/31/16       | Bal Sht Descr                |
|----------------------------|----------------|--------------|----------------|----------------|------------------------------|
| OPERATING                  | \$15,662.59    | \$6,668.28   | \$90.59        | \$22,240.28    | ONB/MONROE BANK CHECKING     |
| OPERATING                  | \$19,743.23    | \$9,592.79   | \$49.99        | \$29,286.03    | GERMAN AMER./UNITED COMMERCE |
| OPERATING                  | \$63,218.23    | \$370,514.67 | \$698,209.46   | -\$264,476.56  | MAINSOURCE CHECKING          |
| OPERATING                  | \$1,651,602.36 | \$2,009.48   | \$200,000.00   | \$1,453,611.84 | MAINSOURCE SAVINGS           |
| OPERATING                  | \$2,729.01     | \$213.72     | \$0.00         | \$2,942.73     | INVESTMENT CD s              |
| Fund 001 OPERATING         | \$1,752,955.42 | \$388,998.94 | \$898,350.04   | \$1,243,604.32 |                              |
| GIFT UNRESTRICTED          | \$4,185.99     | \$152.74     | \$0.00         | \$4,338.73     | ONB/MONROE BANK CHECKING     |
| GIFT UNRESTRICTED          | \$14.00        | \$67.00      | \$0.00         | \$81.00        | GERMAN AMER./UNITED COMMERCE |
| GIFT UNRESTRICTED          | \$11,946.77    | \$0.00       | \$0.00         | \$11,946.77    | MAINSOURCE CHECKING          |
| Fund 004 GIFT UNRESTRICTED | \$16,146.76    | \$219.74     | \$0.00         | \$16,366.50    |                              |
| PLAC                       | \$455.00       | \$195.00     | \$0.00         | \$650.00       | ONB/MONROE BANK CHECKING     |
| PLAC                       | \$1,170.00     | \$910.00     | \$0.00         | \$2,080.00     | GERMAN AMER./UNITED COMMERCE |
| PLAC                       | \$455.00       | \$0.00       | \$2,080.00     | -\$1,625.00    | MAINSOURCE CHECKING          |
| Fund 005 PLAC              | \$2,080.00     | \$1,105.00   | \$2,080.00     | \$1,105.00     |                              |
| RETIREES                   | \$210.88       | \$0.00       | \$0.00         | \$210.88       | ONB/MONROE BANK CHECKING     |
| RETIREES                   | -\$210.18      | \$82.25      | \$184.46       | -\$312.39      | MAINSOURCE CHECKING          |
| Fund 006 RETIREES          | \$0.70         | \$82.25      | \$184.46       | -\$101.51      |                              |
| LIRF                       | \$134,091.70   | \$0.00       | \$15.45        | \$134,076.25   | MAINSOURCE CHECKING          |
| LIRF                       | \$1,075,708.56 | \$0.00       | \$0.00         | \$1,075,708.56 | MAINSOURCE SAVINGS           |
| LIRF                       | \$600,000.00   | \$0.00       | \$0.00         | \$600,000.00   | INVESTMENT CD s              |
| Fund 007 LIRF              | \$1,809,800.26 | \$0.00       | \$15.45        | \$1,809,784.81 |                              |
| DEBT SERVICE               | \$23,694.31    | \$0.00       | \$0.00         | \$23,694.31    | MAINSOURCE CHECKING          |
| Fund 008 DEBT SERVICE      | \$23,694.31    | \$0.00       | \$0.00         | \$23,694.31    |                              |
| RAINY DAY                  | \$19,535.15    | \$0.00       | \$0.00         | \$19,535.15    | MAINSOURCE CHECKING          |
| RAINY DAY                  | \$1,015,920.03 | \$0.00       | \$0.00         | \$1,015,920.03 | MAINSOURCE SAVINGS           |
| Fund 009 RAINY DAY         | \$1,035,455.18 | \$0.00       | \$0.00         | \$1,035,455.18 |                              |
| PAYROLL                    | \$8,636.42     | \$361,749.10 | \$369,464.44   | \$921.08       | MAINSOURCE CHECKING          |
| Fund 010 PAYROLL           | \$8,636.42     | \$361,749.10 | \$369,464.44   | \$921.08       |                              |
| GIFT-RESTRICED             | \$19,567.23    | \$15,350.00  | \$0.00         | \$34,917.23    | ONB/MONROE BANK CHECKING     |
| GIFT-RESTRICED             | \$20,219.10    | \$500.00     | \$22,111.91    | -\$1,392.81    | MAINSOURCE CHECKING          |
| GIFT-RESTRICED             | \$50,000.00    | \$0.00       | \$0.00         | \$50,000.00    | MAINSOURCE SAVINGS           |
| Fund 016 GIFT-RESTRICED    | \$89,786.33    | \$15,850.00  | \$22,111.91    | \$83,524.42    |                              |
| GIFT-FOUNDATION            | \$26,185.78    | \$15,066.62  | \$14,106.25    | \$27,146.15    | MAINSOURCE CHECKING          |
| Fund 019 GIFT-FOUNDATION   | \$26,185.78    | \$15,066.62  | \$14,106.25    | \$27,146.15    |                              |
| SPECIAL REVENUE            | \$3,624.25     | \$0.00       | \$0.00         | \$3,624.25     | ONB/MONROE BANK CHECKING     |
| SPECIAL REVENUE            | \$674.12       | \$940.00     | \$28.06        | \$1,586.06     | GERMAN AMER./UNITED COMMERCE |
| SPECIAL REVENUE            | \$160,922.68   | \$137.84     | \$45,491.93    | \$115,568.59   | MAINSOURCE CHECKING          |
| SPECIAL REVENUE            | \$350,000.00   | \$0.00       | \$0.00         | \$350,000.00   | MAINSOURCE SAVINGS           |
| Fund 020 SPECIAL REVENUE   | \$515,221.05   | \$1,077.84   | \$45,519.99    | \$470,778.90   |                              |
| FINRA 2014                 | \$39,308.76    | \$0.00       | \$4,755.82     | \$34,552.94    | MAINSOURCE CHECKING          |
| Fund 028 FINRA 2014        | \$39,308.76    | \$0.00       | \$4,755.82     | \$34,552.94    |                              |
| GO BOND 2016               | -\$30,721.17   | \$100,000.00 | \$2,289.00     | \$66,989.83    | MAINSOURCE CHECKING          |
| GO BOND 2016               | \$1,975,050.00 | \$0.00       | \$100,000.00   | \$1,875,050.00 | MAINSOURCE SAVINGS           |
| Fund 029 GO BOND 2016      | \$1,944,328.83 | \$100,000.00 | \$102,289.00   | \$1,942,039.83 |                              |
|                            | \$7,263,599.80 | \$884,149.49 | \$1,458,877.36 | \$6,688,871.93 |                              |

**MONROE COUNTY PUBLIC LIBRARY**

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**\*Check Reconciliation©**  
**ONB MONROE CHECKING**  
**06300 ONB/MONROE**  
**January 2016**

**Account Summary**

|                        |           |             |
|------------------------|-----------|-------------|
| Beginning Balance      | 1/1/2016  | \$43,705.94 |
| + Receipts/Deposits    |           | \$22,366.01 |
| - Payments (Checks and |           | \$90.58     |
| Ending Balance as      | 1/31/2016 | \$65,981.37 |

**Check Book**

|        |             |                   |             |
|--------|-------------|-------------------|-------------|
| Active | G 001-06300 | OPERATING         | \$22,240.28 |
| Active | G 002-06300 | JAIL              | \$0.00      |
| Active | G 003-06300 | CLEARING          | \$0.00      |
| Active | G 004-06300 | GIFT UNRESTRICTED | \$4,338.73  |
| Active | G 005-06300 | PLAC              | \$650.00    |
| Active | G 006-06300 | RETIREES          | \$210.88    |
| Active | G 007-06300 | LIRF              | \$0.00      |
| Active | G 008-06300 | DEBT SERVICE      | \$0.00      |
| Active | G 012-06300 | TEEN COUNCIL      | \$0.00      |
| Active | G 015-06300 | LSTA              | \$0.00      |
| Active | G 016-06300 | GIFT-RESTRICED    | \$34,917.23 |
| Active | G 019-06300 | GIFT-FOUNDATION   | \$0.00      |
| Active | G 020-06300 | SPECIAL REVENUE   | \$3,624.25  |
| Active | G 024-06300 | FINRA GRANT       | \$0.00      |
| Active | G 027-06300 | COMMUNITY FDTN    | \$0.00      |
| Active | G 028-06300 | FINRA 2014        | \$0.00      |

Cash **\$65,981.37**

|                  |             |
|------------------|-------------|
| Begining Balance | \$43,705.94 |
| + Total Deposits | \$22,366.01 |
| - Checks Written | \$90.58     |

|            |             |
|------------|-------------|
| Check Book | \$65,981.37 |
| Difference | \$0.00      |



**MONROE COUNTY PUBLIC LIBRARY**

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**\*Check Reconciliation©**  
**GERMAN-AMER/UNITED C**  
**06400 GER AME/UC**  
**January 2016**

**Account Summary**

|                        |           |             |
|------------------------|-----------|-------------|
| Beginning Balance      | 1/1/2016  | \$21,601.35 |
| + Receipts/Deposits    |           | \$11,481.73 |
| - Payments (Checks and |           | \$49.99     |
| Ending Balance as      | 1/31/2016 | \$33,033.09 |

**Check Book**

|        |                  |                   |                    |
|--------|------------------|-------------------|--------------------|
| Active | G 001-06400      | OPERATING         | \$29,286.03        |
| Active | G 003-06400      | CLEARING          | \$0.00             |
| Active | G 004-06400      | GIFT UNRESTRICTED | \$81.00            |
| Active | G 005-06400      | PLAC              | \$2,080.00         |
| Active | G 016-06400      | GIFT-RESTRICED    | \$0.00             |
| Active | G 020-06400      | SPECIAL REVENUE   | \$1,586.06         |
|        |                  | Cash              | <b>\$33,033.09</b> |
|        | Beginng Balance  | \$21,601.35       |                    |
|        | + Total Deposits | \$11,481.73       |                    |
|        | - Checks Written | \$49.99           |                    |
|        | Check Book       | \$33,033.09       |                    |
|        | Difference       | \$0.00            |                    |

**MONROE COUNTY PUBLIC LIBRARY**

**\*Check Reconciliation©**  
**MAINSOURCE CHECKING**  
**06600 MAINSO CKG**  
**January 2016**

**Account Summary**

|                        |           |              |
|------------------------|-----------|--------------|
| Beginning Balance      | 1/1/2016  | \$581,492.68 |
| + Receipts/Deposits    |           | \$469,502.92 |
| - Payments (Checks and |           | \$734,541.72 |
| Ending Balance as      | 1/31/2016 | \$316,453.88 |

**Check Book**

|        |                  |                   |                     |
|--------|------------------|-------------------|---------------------|
| Active | G 001-06600      | OPERATING         | -\$264,476.56       |
| Active | G 002-06600      | JAIL              | \$0.00              |
| Active | G 003-06600      | CLEARING          | \$0.00              |
| Active | G 004-06600      | GIFT UNRESTRICTED | \$11,946.77         |
| Active | G 005-06600      | PLAC              | -\$1,625.00         |
| Active | G 006-06600      | RETIREEES         | -\$312.39           |
| Active | G 007-06600      | LIRF              | \$134,076.25        |
| Active | G 008-06600      | DEBT SERVICE      | \$23,694.31         |
| Active | G 009-06600      | RAINY DAY         | \$19,535.15         |
| Active | G 010-06600      | PAYROLL           | \$921.08            |
| Active | G 016-06600      | GIFT-RESTRICED    | -\$1,392.81         |
| Active | G 017-06600      | LEVY EXCESS       | \$0.00              |
| Active | G 019-06600      | GIFT-FOUNDATION   | \$27,146.15         |
| Active | G 020-06600      | SPECIAL REVENUE   | \$115,568.59        |
| Active | G 024-06600      | FINRA GRANT       | \$0.00              |
| Active | G 026-06600      | G O BOND          | \$0.00              |
| Active | G 027-06600      | COMMUNITY FDTN    | \$0.00              |
| Active | G 028-06600      | FINRA 2014        | \$34,552.94         |
| Active | G 029-06600      | GO BOND 2016      | \$66,989.83         |
|        |                  | Cash              | <b>\$166,624.31</b> |
|        | Beginng Balance  |                   | \$581,492.68        |
|        | + Total Deposits |                   | \$469,502.92        |
|        | - Checks Written |                   | \$884,371.29        |
|        | Check Book       |                   | \$166,624.31        |
|        | O/S Checks       |                   | \$149,829.57        |

**MONROE COUNTY PUBLIC LIBRARY**

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**MAINSOURCE SAVINGS**

**06610 MAINSO SAV**

**January 2016**

**Account Summary**

|                        |           |                |
|------------------------|-----------|----------------|
| Beginning Balance      | 1/1/2016  | \$6,118,280.95 |
| + Receipts/Deposits    |           | \$2,009.48     |
| - Payments (Checks and |           | \$300,000.00   |
| Ending Balance as      | 1/31/2016 | \$5,820,290.43 |

**Check Book**

|        |             |                   |                       |
|--------|-------------|-------------------|-----------------------|
| Active | G 001-06610 | OPERATING         | \$1,453,611.84        |
| Active | G 002-06610 | JAIL              | \$0.00                |
| Active | G 003-06610 | CLEARING          | \$0.00                |
| Active | G 004-06610 | GIFT UNRESTRICTED | \$0.00                |
| Active | G 005-06610 | PLAC              | \$0.00                |
| Active | G 006-06610 | RETIREES          | \$0.00                |
| Active | G 007-06610 | LIRF              | \$1,075,708.56        |
| Active | G 008-06610 | DEBT SERVICE      | \$0.00                |
| Active | G 009-06610 | RAINY DAY         | \$1,015,920.03        |
| Active | G 010-06610 | PAYROLL           | \$0.00                |
| Active | G 016-06610 | GIFT-RESTRICED    | \$50,000.00           |
| Active | G 019-06610 | GIFT-FOUNDATION   | \$0.00                |
| Active | G 020-06610 | SPECIAL REVENUE   | \$350,000.00          |
| Active | G 024-06610 | FINRA GRANT       | \$0.00                |
| Active | G 026-06610 | G O BOND          | \$0.00                |
| Active | G 027-06610 | COMMUNITY FDTN    | \$0.00                |
| Active | G 028-06610 | FINRA 2014        | \$0.00                |
| Active | G 029-06610 | GO BOND 2016      | \$1,875,050.00        |
|        |             | Cash              | <b>\$5,820,290.43</b> |

|                  |                |
|------------------|----------------|
| Beginng Balance  | \$6,118,280.95 |
| + Total Deposits | \$2,009.48     |
| - Checks Written | \$300,000.00   |

|            |                |
|------------|----------------|
| Check Book | \$5,820,290.43 |
| Difference | \$0.00         |

TO: Monroe County Public Library – Board of Trustees  
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager  
RE: Personnel Report  
DATE: February 17, 2016

### **Beginning Employment**

- Allison Nettnin, Customer Service, Information Assistant, Pay Grade 3, 20 hours per week effective February 8, 2016.
- Emily Buis, Customer Service, Information Assistant, Pay Grade 3, 20 hours per week effective February 8, 2016.

### **Ending Employment**

- Amy Bruce, Customer Service, Senior Information Assistant, Pay Grade 6, 37.5 hours per week effective January 29, 2016.
- Allison Nettnin, Customer Service, Information Assistant, Pay Grade 3, 20 hours per week effective February 9, 2016.

### **Job Changes**

- Cynthia (Cidne) Balzer, Customer Service, 20 hours per week, from Information Assistant, Pay Grade 3 to Senior Information Assistant, Pay Grade 6 effective January 25, 2016.
- Daniel Mounlio, Customer Service, 20 hours per week, from Information Assistant, Pay Grade 3 to Senior Information Assistant, Pay Grade 6 effective January 25, 2016.

Active Library Employees

As of 01-22-2016

**Operating Funds**

|    | <i>Operating Funds</i>        | <i>First Name</i> | <i>Last Name</i> |
|----|-------------------------------|-------------------|------------------|
| 1  | AC Services Operating         | Serena            | Ahmed            |
| 2  | AC Services Operating         | Taitum            | Caggiano         |
| 3  | AC Services Operating         | Joseph            | Camacho-Roy      |
| 4  | AC Services Operating         | Craig             | Clark            |
| 5  | AC Services Operating         | Edwin             | Czerniakowski    |
| 6  | AC Services Operating         | Alexander         | Doane            |
| 7  | AC Services Operating         | Andrew            | Fak              |
| 8  | AC Services Operating         | Logan             | Farlee           |
| 9  | AC Services Operating         | Sarah             | Feid             |
| 10 | AC Services Operating         | Cynthia           | Garrison         |
| 11 | AC Services Operating         | Arielle           | Hacker           |
| 12 | AC Services Operating         | Mary              | Heaps            |
| 13 | AC Services Operating         | Hannah            | Helton           |
| 14 | AC Services Operating         | Logan             | Holmes           |
| 15 | AC Services Operating         | Claire            | Jenness          |
| 16 | AC Services Operating         | Lillian           | Jenness          |
| 17 | AC Services Operating         | Sara              | Jennings         |
| 18 | AC Services Operating         | Michelle          | Meyers           |
| 19 | AC Services Operating         | Juliann           | Nelson           |
| 20 | AC Services Operating         | Princess          | Ostine           |
| 21 | AC Services Operating         | Katie             | Pfannmoeller     |
| 22 | AC Services Operating         | Brigid            | Phillips         |
| 23 | AC Services Operating         | Elizabeth         | Polley           |
| 24 | AC Services Operating         | Emily             | Purcell          |
| 25 | AC Services Operating         | Rebecca           | Ray              |
| 26 | AC Services Operating         | Riley             | Reynolds         |
| 27 | AC Services Operating         | Brandon           | Seals            |
| 28 | AC Services Operating         | Karen             | Smith            |
| 29 | AC Services Operating         | Samuel            | Springman        |
| 30 | AC Services Operating         | Roger             | Stremming II     |
| 31 | AC Services Operating         | Alicia            | Thomas           |
| 32 | AC Services Operating         | Jonah             | Wilson           |
| 33 | CS Special/Asst/Para Oper     | Audra             | Artzberger       |
| 34 | CS Special/Asst/Para Oper     | Cynthia           | Balzer           |
| 35 | BS Security/Protect Operating | Ashley            | Barrett          |
| 36 | CS Special/Asst/Para Oper     | Marion            | Clark            |
| 37 | CS Special/Asst/Para Oper     | Rachel            | Clausman         |
| 38 | BL Service/Maintenance Oper   | Deanna            | Crane            |
| 39 | CS Special/Asst/Para Oper     | William           | Ellis            |
| 40 | CS Special/Asst/Para Oper     | Edwin             | Fallwell         |
| 41 | BS Security/Protect Operating | Ross              | Jackson          |
| 42 | BL Service/Maintenance Oper   | Clare             | Miller           |
| 43 | CS Special/Asst/Para Oper     | Daniel            | Mounlio          |
| 44 | IT Technicians Operating      | Cody              | Mullis           |
| 45 | CA Technician Oper            | Naomi             | O'Donnell        |
| 46 | CS Special/Asst/Para Oper     | Ann               | Segraves         |

Active Library Employees

As of 01-22-2016

|    | <b>Operating Funds</b>        | <b>First Name</b> | <b>Last Name</b> |
|----|-------------------------------|-------------------|------------------|
| 47 | BS Security/Protect Operating | James             | Sims             |
| 48 | CM Support Operating          | William           | Weaver           |
| 49 | CS Special/Asst/Para Oper     | Jacoba            | Wells            |
| 50 | CS Special/Asst/Para Oper     | Kristina          | Wiltsee          |
| 51 | AC Services Operating         | Trae              | Carroll          |
| 52 | AC Services Operating         | Kenneth           | Carter           |
| 53 | CS Special/Asst/Para Oper     | Lark              | Farlee           |
| 54 | CS Special/Asst/Para Oper     | Elizabeth         | French           |
| 55 | CA Technician Special Oper    | Andrew            | Funkhouser       |
| 56 | AC Services Operating         | Evan              | Gornik           |
| 57 | CS Special/Asst/Para Oper     | Amy               | Hamilton         |
| 58 | AC Services Operating         | Samuel            | Hine             |
| 59 | CS Special/Asst/Para Oper     | Ian               | Hoagland         |
| 60 | CS Special/Asst/Para Oper     | Daniel            | Hosler           |
| 61 | CS Special/Asst/Para Oper     | Amanda            | Johnson          |
| 62 | EG Librarians, Experts Oper   | Christina         | Jones            |
| 63 | CS Special/Asst/Para Oper     | Jack              | Kovaleski        |
| 64 | CS Special/Asst/Para Oper     | Audra             | Loudenbarger     |
| 65 | EG Librarians, Experts Oper   | Doris             | Lynch            |
| 66 | CS Special/Asst/Para Oper     | Samuel            | Ott              |
| 67 | BL Service/Maintenance Oper   | David             | Simpson          |
| 68 | AC Services Operating         | Christine         | Sneed            |
| 69 | BL Service/Maintenance Oper   | Cherryl           | Tincher          |
| 70 | CS Special/Asst/Para Oper     | Tracy             | Lenn             |
| 71 | CM Special/Asst/Para Oper     | Erin              | Tobey            |
| 72 | EG Librarians, Experts Oper   | Ellen             | Arnholter        |
| 73 | SA Manager/Asst/Strat Oper    | Steven            | Backs            |
| 74 | IT Manager/Asst/Strat Oper    | Ned               | Baugh            |
| 75 | BL Service/Maintenance Oper   | Terri             | Bell             |
| 76 | CS Special/Asst/Para Oper     | Amy               | Bruce            |
| 77 | CS Special/Asst/Para Oper     | Michael           | Campbell         |
| 78 | CS Special/Asst/Para Oper     | Keith             | Carter           |
| 79 | SC Manager/Asst/Strat Oper    | Lisa              | Champelli        |
| 80 | BL Manager/Asst/Strat Oper    | Jeremiah          | Chandler         |
| 81 | CS Special/Asst/Para Oper     | Jared             | Cheek            |
| 82 | CS Special/Asst/Para Oper     | Burl              | Cooper           |
| 83 | AC Librarians, Experts Oper   | D'Arcy            | Danielson        |
| 84 | EG Librarians, Experts Oper   | Luann             | Dillon           |
| 85 | CS Special/Asst/Para Oper     | Aubrey            | Dunnuck          |
| 86 | AC Specialist/Asst/Para Oper  | Susan             | Fallwell         |
| 87 | EG Librarians, Experts Oper   | Mary              | Frasier          |
| 88 | EG Librarians, Experts Oper   | Christine         | Friesel          |
| 89 | EG Librarians, Experts Oper   | Rebecca           | Fyolek           |
| 90 | EG Librarians, Experts Oper   | Alejandria        | Galarza          |
| 91 | BS Security/Protect Operating | Dana              | Geldhof          |
| 92 | CS Special/Asst/Para Oper     | Joshua            | Gesten           |
| 93 | EG Librarians, Experts Oper   | James             | Gossman          |
| 94 | AD Specialist/Asst/Para Oper  | Marla             | Gray             |

Active Library Employees  
As of 01-22-2016

|     | <b>Operating Funds</b>        | <b>First Name</b> | <b>Last Name</b> |
|-----|-------------------------------|-------------------|------------------|
| 95  | EG Librarians, Experts Oper   | Elizabeth         | Gray             |
| 96  | CM Librarians, Experts Oper   | Paula             | Gray-Overtoom    |
| 97  | AC Librarians, Experts Oper   | Cheryl            | Green            |
| 98  | BL Service/Maintenance Oper   | Ronald            | Greene           |
| 99  | CS Special/Asst/Para Oper     | Shawn             | Henline          |
| 100 | CM Manager/Asst/Strat Oper    | Michael           | Hoerger          |
| 101 | EG Librarians, Experts Oper   | Jennifer          | Hoffman          |
| 102 | EG Librarians, Experts Oper   | Stephanie         | Holman           |
| 103 | EG Manager/Asst/Strat Oper    | Christopher       | Hosler           |
| 104 | SS Manager/Asst/Strat Oper    | Christopher       | Jackson          |
| 105 | BS Security/Protect Operating | Michael           | Johnson          |
| 106 | CS Special/Asst/Para Oper     | Kelly             | Jordan           |
| 107 | AC Manager/Asst/Strat Oper    | Jennifer          | Kellams          |
| 108 | BL Service/Maintenance Oper   | Bruce             | Kelly            |
| 109 | AD Specialist/Asst/Para Oper  | Merriel           | Kern             |
| 110 | CS Special/Asst/Para Oper     | Julia             | Kinser           |
| 111 | IT Specialist/Asst/Para Oper  | Joseph            | Langfitt         |
| 112 | EG Librarians, Experts Oper   | Jeannette         | Lehr             |
| 113 | AD Manager/Asst/Strat Oper    | Gary              | Lettelleir       |
| 114 | CS Manager/Asst/Strat Oper    | Mary              | Loro             |
| 115 | CS Special/Asst/Para Oper     | Jacqueline        | Lovings          |
| 116 | ST Manager/Asst/Strat Oper    | Kevin             | MacDowell        |
| 117 | CS Special/Asst/Para Oper     | John              | Meador           |
| 118 | CS Special/Asst/Para Oper     | Amber             | Mestre           |
| 119 | BL Manager/Asst/Strat Oper    | Mark              | Mobley           |
| 120 | AC Specialist/Asst/Para Oper  | Allison           | Moore            |
| 121 | BL Service/Maintenance Oper   | John              | Mosora           |
| 122 | CS Manager/Asst/Strat Oper    | Michele           | Needham          |
| 123 | AC Librarians, Experts Oper   | Martha            | Ody              |
| 124 | EG Librarians, Experts Oper   | Polly             | OShea            |
| 125 | EG Librarians, Experts Oper   | Roberta           | Overman          |
| 126 | CS Special/Asst/Para Oper     | Jonathon          | Paull            |
| 127 | CS Special/Asst/Para Oper     | M Brandon         | Rome             |
| 128 | AC Librarians, Experts Oper   | Jane              | Ruddick          |
| 129 | AD Manager/Asst/Strat Oper    | Susan             | Sater            |
| 130 | IT Librarians Experts Oper    | Vanessa           | Schwegman        |
| 131 | AD Support Operating          | Brenda            | Seibel           |
| 132 | CS Special/Asst/Para Oper     | Andrew            | Slater           |
| 133 | CM Special/Asst/Para Oper     | Ryan              | Stacy            |
| 134 | CS Special/Asst/Para Oper     | Kathleen          | Starks-Dyer      |
| 135 | SD Manager/Asst/Strat Oper    | Barbara           | Swinson          |
| 136 | EG Manager/Asst/Strat Oper    | Bethany           | Terry            |
| 137 | AC Services Operating         | Timothy           | Thompson         |
| 138 | AD Tech/Oper/Secretaries Oper | Pamela            | Wallace          |
| 139 | AC Manager/Asst/Strat Oper    | Pamela            | Wasmer           |
| 140 | AC Specialist/Asst/Para Oper  | Pamela            | White            |
| 141 | AD Manager/Asst/Strat Oper    | Kyle              | Wickemeyer-Harc  |
| 142 | CS Special/Asst/Para Oper     | Guadalupe         | Wilson           |

Active Library Employees

As of 01-22-2016

| <b>Operating Funds</b>           |                             | <b>First Name</b>   | <b>Last Name</b> |
|----------------------------------|-----------------------------|---------------------|------------------|
| 143                              | EG Manager/Asst/Strat Oper  | Joshua              | Wolf             |
| 144                              | AD Director/Assoc Operating | Marilyn             | Wood             |
| 145                              | CS Special/Asst/Para Oper   | Leanne              | Zdravecky        |
| <b>Sub Total Operating Funds</b> |                             | <b>\$168,910.47</b> | <b>4150.0</b>    |

**Special/Gift Funds**

| <b>Special Funds</b>                |                                | <b>First Name</b>  | <b>Last Name</b> |
|-------------------------------------|--------------------------------|--------------------|------------------|
| 1                                   | S CA Technician Oper           | Joshua             | Brewer           |
| 2                                   | S CA Technician Oper           | Nathan             | Kroeger          |
| 3                                   | S CA Technician Oper           | Addison            | Rogers           |
| 4                                   | S CA Technician Special Oper   | Eric               | Ayotte           |
| 5                                   | S CA Technician Special Oper   | Clinton            | Lake             |
| 6                                   | S CA Technician Special Oper   | Jacob              | Saffold          |
| 7                                   | S CA Technician Special Oper   | Nathan             | Wrigley          |
| 8                                   | S FL Support Operating         | Michael            | Burns            |
| 9                                   | S CA Technician Special Oper   | Michael            | Adams            |
| 10                                  | S CA Manager/Asst/Strat Oper   | Martin             | O`Neill          |
| 11                                  | S FL Office Coordinator, Exper | Mary Jean          | Regoli           |
| 12                                  | S CA Manager/Asst/Strat Oper   | Adam               | Stillwell        |
| 13                                  | S CA Technician Oper           | Robert             | Stockwell        |
| 14                                  | S CA Technician Special Oper   | David              | Walter           |
| 15                                  | S CA Manager/Asst/Strat Oper   | Michael            | White            |
| <b>Sub Total Special/Gift Funds</b> |                                | <b>\$16,100.37</b> | <b>452.5</b>     |
| <b>TOTAL All EE's ALL Funds</b>     |                                | <b>\$185,011</b>   | <b>4602.5</b>    |



## Active Library Employees

As of 02-05-2016

## Operating Funds

|    | <i>Operating Funds</i>        | <i>First Name</i> | <i>Last Name</i> |
|----|-------------------------------|-------------------|------------------|
| 1  | AC Services Operating         | Serena            | Ahmed            |
| 2  | AC Services Operating         | Taitum            | Caggiano         |
| 3  | AC Services Operating         | Joseph            | Camacho-Roy      |
| 4  | AC Services Operating         | Craig             | Clark            |
| 5  | AC Services Operating         | Edwin             | Czerniakowski    |
| 6  | AC Services Operating         | Alexander         | Doane            |
| 7  | AC Services Operating         | Andrew            | Fak              |
| 8  | AC Services Operating         | Logan             | Farlee           |
| 9  | AC Services Operating         | Sarah             | Feid             |
| 10 | AC Services Operating         | Cynthia           | Garrison         |
| 11 | AC Services Operating         | Arielle           | Hacker           |
| 12 | AC Services Operating         | Mary              | Heaps            |
| 13 | AC Services Operating         | Hannah            | Helton           |
| 14 | AC Services Operating         | Logan             | Holmes           |
| 15 | AC Services Operating         | Claire            | Jenness          |
| 16 | AC Services Operating         | Lillian           | Jenness          |
| 17 | AC Services Operating         | Sara              | Jennings         |
| 18 | AC Services Operating         | Michelle          | Meyers           |
| 19 | AC Services Operating         | Juliann           | Nelson           |
| 20 | AC Services Operating         | Princess          | Ostine           |
| 21 | AC Services Operating         | Katie             | Pfannmoeller     |
| 22 | AC Services Operating         | Brigid            | Phillips         |
| 23 | AC Services Operating         | Elizabeth         | Polley           |
| 24 | AC Services Operating         | Emily             | Purcell          |
| 25 | AC Services Operating         | Rebecca           | Ray              |
| 26 | AC Services Operating         | Riley             | Reynolds         |
| 27 | AC Services Operating         | Brandon           | Seals            |
| 28 | AC Services Operating         | Karen             | Smith            |
| 29 | AC Services Operating         | Samuel            | Springman        |
| 30 | AC Services Operating         | Roger             | Stremming II     |
| 31 | AC Services Operating         | Alicia            | Thomas           |
| 32 | AC Services Operating         | Jonah             | Wilson           |
| 33 | CS Special/Asst/Para Oper     | Audra             | Artzberger       |
| 34 | CS Special/Asst/Para Oper     | Cynthia           | Balzer           |
| 35 | BS Security/Protect Operating | Ashley            | Barrett          |
| 36 | CS Special/Asst/Para Oper     | Marion            | Clark            |
| 37 | CS Special/Asst/Para Oper     | Rachel            | Clausman         |
| 38 | BL Service/Maintenance Oper   | Deanna            | Crane            |
| 39 | CS Special/Asst/Para Oper     | William           | Ellis            |
| 40 | CS Special/Asst/Para Oper     | Edwin             | Fallwell         |
| 41 | BS Security/Protect Operating | Ross              | Jackson          |
| 42 | BL Service/Maintenance Oper   | Clare             | Miller           |
| 43 | CS Special/Asst/Para Oper     | Daniel            | Mounlio          |
| 44 | IT Technicians Operating      | Cody              | Mullis           |
| 45 | CA Technician Oper            | Naomi             | O'Donnell        |
| 46 | CS Special/Asst/Para Oper     | Ann               | Segraves         |

Active Library Employees

As of 02-05-2016

|    | <b>Operating Funds</b>        | <b>First Name</b> | <b>Last Name</b> |
|----|-------------------------------|-------------------|------------------|
| 47 | BS Security/Protect Operating | James             | Sims             |
| 48 | CM Support Operating          | William           | Weaver           |
| 49 | CS Special/Asst/Para Oper     | Jacoba            | Wells            |
| 50 | CS Special/Asst/Para Oper     | Kristina          | Wiltsee          |
| 51 | AC Services Operating         | Trae              | Carroll          |
| 52 | AC Services Operating         | Kenneth           | Carter           |
| 53 | CS Special/Asst/Para Oper     | Lark              | Farlee           |
| 54 | CS Special/Asst/Para Oper     | Elizabeth         | French           |
| 55 | CA Technician Special Oper    | Andrew            | Funkhouser       |
| 56 | AC Services Operating         | Evan              | Gornik           |
| 57 | CS Special/Asst/Para Oper     | Amy               | Hamilton         |
| 58 | AC Services Operating         | Samuel            | Hine             |
| 59 | CS Special/Asst/Para Oper     | Ian               | Hoagland         |
| 60 | CS Special/Asst/Para Oper     | Daniel            | Hosler           |
| 61 | CS Special/Asst/Para Oper     | Amanda            | Johnson          |
| 62 | EG Librarians, Experts Oper   | Christina         | Jones            |
| 63 | CS Special/Asst/Para Oper     | Jack              | Kovaleski        |
| 64 | CS Special/Asst/Para Oper     | Audra             | Loudenbarger     |
| 65 | EG Librarians, Experts Oper   | Doris             | Lynch            |
| 66 | CS Special/Asst/Para Oper     | Samuel            | Ott              |
| 67 | BL Service/Maintenance Oper   | David             | Simpson          |
| 68 | AC Services Operating         | Christine         | Sneed            |
| 69 | BL Service/Maintenance Oper   | Cherryl           | Tincher          |
| 70 | CS Special/Asst/Para Oper     | Tracy             | Lenn             |
| 71 | CM Special/Asst/Para Oper     | Erin              | Tobey            |
| 72 | EG Librarians, Experts Oper   | Ellen             | Arnholter        |
| 73 | SA Manager/Asst/Strat Oper    | Steven            | Backs            |
| 74 | IT Manager/Asst/Strat Oper    | Ned               | Baugh            |
| 75 | BL Service/Maintenance Oper   | Terri             | Bell             |
| 76 | CS Special/Asst/Para Oper     | Amy               | Bruce            |
| 77 | CS Special/Asst/Para Oper     | Michael           | Campbell         |
| 78 | CS Special/Asst/Para Oper     | Keith             | Carter           |
| 79 | SC Manager/Asst/Strat Oper    | Lisa              | Champelli        |
| 80 | BL Manager/Asst/Strat Oper    | Jeremiah          | Chandler         |
| 81 | CS Special/Asst/Para Oper     | Jared             | Cheek            |
| 82 | CS Special/Asst/Para Oper     | Burl              | Cooper           |
| 83 | AC Librarians, Experts Oper   | D'Arcy            | Danielson        |
| 84 | EG Librarians, Experts Oper   | Luann             | Dillon           |
| 85 | CS Special/Asst/Para Oper     | Aubrey            | Dunnuck          |
| 86 | AC Specialist/Asst/Para Oper  | Susan             | Fallwell         |
| 87 | EG Librarians, Experts Oper   | Mary              | Frasier          |
| 88 | EG Librarians, Experts Oper   | Christine         | Friesel          |
| 89 | EG Librarians, Experts Oper   | Rebecca           | Fyolek           |
| 90 | EG Librarians, Experts Oper   | Alejandria        | Galarza          |
| 91 | BS Security/Protect Operating | Dana              | Geldhof          |
| 92 | CS Special/Asst/Para Oper     | Joshua            | Gesten           |
| 93 | EG Librarians, Experts Oper   | James             | Gossman          |
| 94 | AD Specialist/Asst/Para Oper  | Marla             | Gray             |

Active Library Employees  
As of 02-05-2016

|     | <b>Operating Funds</b>        | <b>First Name</b> | <b>Last Name</b> |
|-----|-------------------------------|-------------------|------------------|
| 95  | EG Librarians, Experts Oper   | Elizabeth         | Gray             |
| 96  | CM Librarians, Experts Oper   | Paula             | Gray-Overtoom    |
| 97  | AC Librarians, Experts Oper   | Cheryl            | Green            |
| 98  | BL Service/Maintenance Oper   | Ronald            | Greene           |
| 99  | CS Special/Asst/Para Oper     | Shawn             | Henline          |
| 100 | CM Manager/Asst/Strat Oper    | Michael           | Hoerger          |
| 101 | EG Librarians, Experts Oper   | Jennifer          | Hoffman          |
| 102 | EG Librarians, Experts Oper   | Stephanie         | Holman           |
| 103 | EG Manager/Asst/Strat Oper    | Christopher       | Hosler           |
| 104 | SS Manager/Asst/Strat Oper    | Christopher       | Jackson          |
| 105 | BS Security/Protect Operating | Michael           | Johnson          |
| 106 | CS Special/Asst/Para Oper     | Kelly             | Jordan           |
| 107 | AC Manager/Asst/Strat Oper    | Jennifer          | Kellams          |
| 108 | BL Service/Maintenance Oper   | Bruce             | Kelly            |
| 109 | AD Specialist/Asst/Para Oper  | Merriel           | Kern             |
| 110 | CS Special/Asst/Para Oper     | Julia             | Kinser           |
| 111 | IT Specialist/Asst/Para Oper  | Joseph            | Langfitt         |
| 112 | EG Librarians, Experts Oper   | Jeannette         | Lehr             |
| 113 | AD Manager/Asst/Strat Oper    | Gary              | Lettelleir       |
| 114 | CS Manager/Asst/Strat Oper    | Mary              | Loro             |
| 115 | CS Special/Asst/Para Oper     | Jacqueline        | Lovings          |
| 116 | ST Manager/Asst/Strat Oper    | Kevin             | MacDowell        |
| 117 | CS Special/Asst/Para Oper     | John              | Meador           |
| 118 | CS Special/Asst/Para Oper     | Amber             | Mestre           |
| 119 | AC Specialist/Asst/Para Oper  | Allison           | Moore            |
| 120 | BL Service/Maintenance Oper   | John              | Mosora           |
| 121 | CS Manager/Asst/Strat Oper    | Michele           | Needham          |
| 122 | AC Librarians, Experts Oper   | Martha            | Ody              |
| 123 | EG Librarians, Experts Oper   | Polly             | OShea            |
| 124 | EG Librarians, Experts Oper   | Roberta           | Overman          |
| 125 | CS Special/Asst/Para Oper     | Jonathon          | Paull            |
| 126 | CS Special/Asst/Para Oper     | M Brandon         | Rome             |
| 127 | AC Librarians, Experts Oper   | Jane              | Ruddick          |
| 128 | AD Manager/Asst/Strat Oper    | Susan             | Sater            |
| 129 | IT Librarians Experts Oper    | Vanessa           | Schwegman        |
| 130 | AD Support Operating          | Brenda            | Seibel           |
| 131 | CS Special/Asst/Para Oper     | Andrew            | Slater           |
| 132 | CM Special/Asst/Para Oper     | Ryan              | Stacy            |
| 133 | CS Special/Asst/Para Oper     | Kathleen          | Starks-Dyer      |
| 134 | SD Manager/Asst/Strat Oper    | Barbara           | Swinson          |
| 135 | EG Manager/Asst/Strat Oper    | Bethany           | Terry            |
| 136 | AC Services Operating         | Timothy           | Thompson         |
| 137 | AD Tech/Oper/Secretaries Oper | Pamela            | Wallace          |
| 138 | AC Manager/Asst/Strat Oper    | Pamela            | Wasmer           |
| 139 | AC Specialist/Asst/Para Oper  | Pamela            | White            |
| 140 | AD Manager/Asst/Strat Oper    | Kyle              | Wickemeyer-Harc  |
| 141 | CS Special/Asst/Para Oper     | Guadalupe         | Wilson           |
| 142 | EG Manager/Asst/Strat Oper    | Joshua            | Wolf             |

Active Library Employees

As of 02-05-2016

| <b>Operating Funds</b>           |                             | <b>First Name</b>   | <b>Last Name</b> |
|----------------------------------|-----------------------------|---------------------|------------------|
| 143                              | AD Director/Assoc Operating | Marilyn             | Wood             |
| 144                              | CS Special/Asst/Para Oper   | Leanne              | Zdravecky        |
| <b>Sub Total Operating Funds</b> |                             | <b>\$153,055.83</b> | <b>4112.5</b>    |

**Special/Gift Funds**

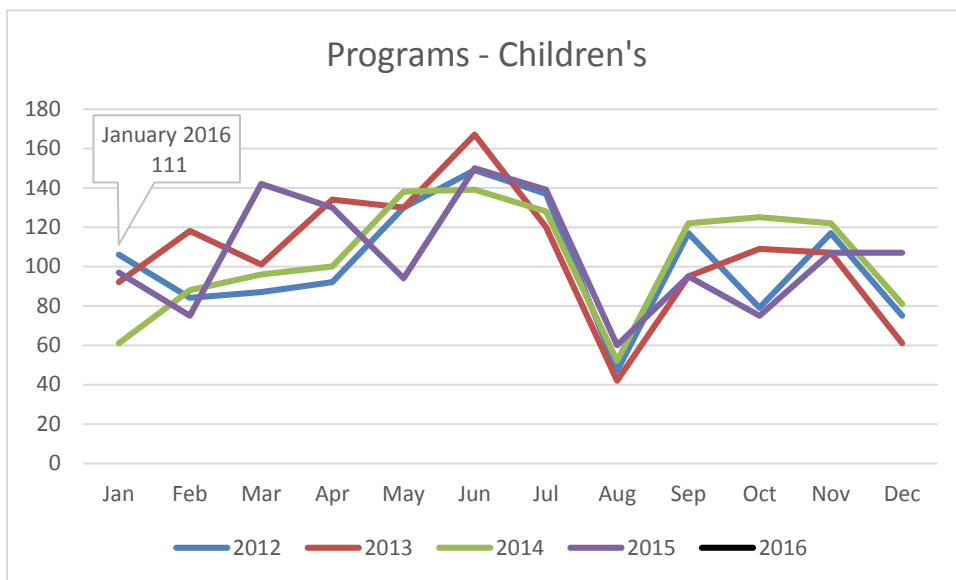
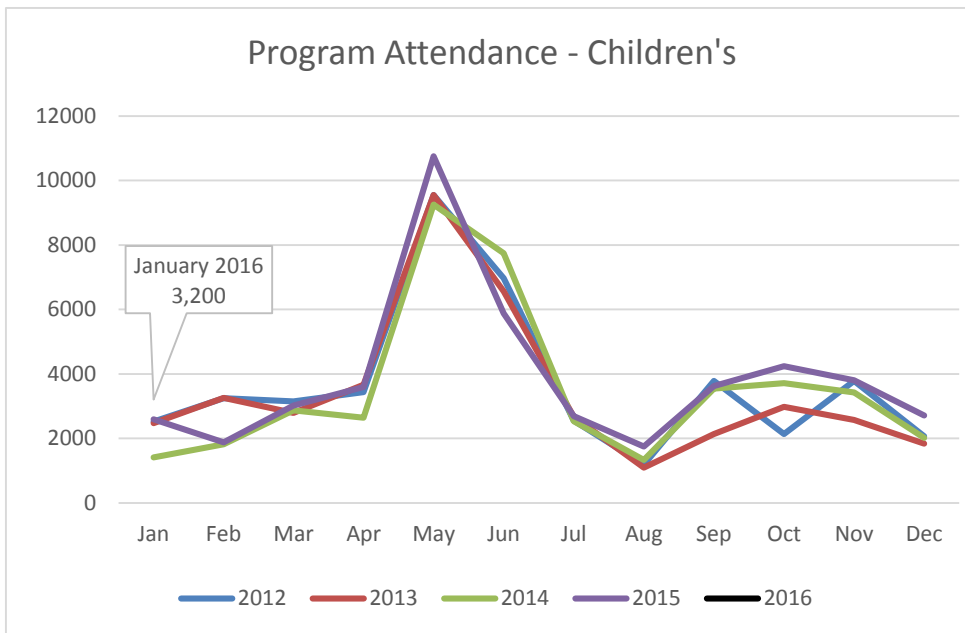
| <b>Special Funds</b>                |                                | <b>First Name</b>  | <b>Last Name</b> |
|-------------------------------------|--------------------------------|--------------------|------------------|
| 1                                   | S CA Technician Oper           | Joshua             | Brewer           |
| 2                                   | S CA Technician Oper           | Nathan             | Kroeger          |
| 3                                   | S CA Technician Oper           | Addison            | Rogers           |
| 4                                   | S CA Technician Special Oper   | Eric               | Ayotte           |
| 5                                   | S CA Technician Special Oper   | Clinton            | Lake             |
| 6                                   | S CA Technician Special Oper   | Jacob              | Saffold          |
| 7                                   | S CA Technician Special Oper   | Nathan             | Wrigley          |
| 8                                   | S FL Support Operating         | Michael            | Burns            |
| 9                                   | S CA Manager/Asst/Strat Oper   | Martin             | O'Neill          |
| 10                                  | S CA Manager/Asst/Strat Oper   | Adam               | Stillwell        |
| 11                                  | S CA Manager/Asst/Strat Oper   | Michael            | White            |
| 12                                  | S CA Technician Oper           | Robert             | Stockwell        |
| 13                                  | S CA Technician Special Oper   | Michael            | Adams            |
| 14                                  | S CA Technician Special Oper   | David              | Walter           |
| 15                                  | S FL Office Coordinator, Exper | Mary Jean          | Regoli           |
| <b>Sub Total Special/Gift Funds</b> |                                | <b>\$16,019.48</b> | <b>452.5</b>     |
| <b>TOTAL All EE's ALL Funds</b>     |                                | <b>\$169,075</b>   | <b>4565.0</b>    |

## 2016 BOARD OF TRUSTEE'S CALENDER

All meetings in Room 1B unless otherwise noted

| Month     | Date | Meeting Type                  | Potential Topics   |
|-----------|------|-------------------------------|--|
| January   | 13   | Work Session                  |  |
| January   | 20   | Board Meeting                 | Budget line-item transfers; officer slate approved; Conflict of Interest forms; Annual Report; El Centro Contract; Update: Friends of the Library  |
| January   | 20   | Board of Finance              | Review Investment Report and Policy  |
| February  | 10   | Work Session in Rm 2A         |  |
| February  | 17   | Board Meeting in Rm 2A        | Election of Board Officers; review Internet and Computer Use Policy, Update: Customer Service  |
| March     | 9    | Work Session in Rm 2A         |  |
| March     | 23   | Board Meeting in Rm 2A        | Review Long Range Strategic Plan; Update: Teen Services  |
| April     | 13   | Work Session                  |  |
| April     | 20   | Board Meeting                 | Update: Building Services  |
| May       | 11   | Work Session                  |  |
| May       | 18   | Board Meeting                 | Update: Children's Services  |
| June      | 8    | Work Session                  |  |
| June      | 15   | Board Meeting at Ellettsville | Update: VITAL  |
| July      | 13   | Work Session                  |  |
| July      | 20   | Board Meeting                 | Draft 2017 Budget; Update: Non-profit Central and Indiana Room Program   |
| August    | 10   | Work Session                  |  |
| August    | 17   | Board Meeting                 | Revise 2017 Budget, Approve 2017 Budget for advertising; Review Management Labor Agreement; Update: Special Audience Services                      |
| September | 14   | Work Session                  |  |
| September | 21   | Board Meeting                 | 2017 Budget; Update:   |
| September | 21   | Public Hearing                | Public Hearing on 2017 Budget  |
| October   | 12   | Work Session                  |  |
| October   | 19   | Board Meeting                 | Adopt 2017 Budget as recommended by County Council; Update: CATS   |
| November  | 9    | Work Session                  |  |
| November  | 16   | Board Meeting                 | Approve 2017 employee insurance package; Update:   |
| December  | 14   | Work Session                  |  |
| December  | 21   | Board Meeting                 | Approve 2017 salary schedule, Holiday & Closing Schedule, Pay Schedule(dates), director's salary; CATS contracts, Fines and Fees schedule; Update: |

**GOAL 1: Strengthen 21st century literacy skills**



**1A. Strengthen early literacy skills**

- The Early Childhood Center at the New Hope Family Shelter has been added to the Library's daycare delivery service. As with Head Start classrooms, Librarian Polly O'Shea will present regular storytimes to

foster early literacy skills. A collection of related books and other materials for staff to share with children who lack permanent, stable housing will rotate at the shelter.

- Librarian Polly O'Shea presented a session for IU early childhood educators called "Fingerplays, Songs & Action Rhymes" to teach how these activities help build vocabulary and phonological awareness. Participants came away with tips on using songs throughout the day (even with STEM subjects), and with a packet of new songs, fingerplays and action rhymes to use in the classroom. One of the participants, a special education preschool teacher, especially appreciated the way Polly explained how children can retain information longer with a song, especially for children with sensory processing disorders. Polly reports: "The teacher had been struggling to find a good way to explain this to her families in her class newsletter, so she was pleased!"
- Librarian Christina Jones added a program for babies and caregivers on a Thursday morning in January to help meet demand for infant and toddler programs.
- Librarian Stephanie Holman welcomed a new family to her "Evening Tiny to Two" program at Ellettsville. She reports: both parents work in the day and this was their first time to bring their daughter to the Library. They had no idea we had the play room, too, and said they plan to return to the Library. In addition to the core programs we provide at regular times, Librarians accommodate requests when possible for special storytimes for specific groups. Librarian Mary Frasier provided a storytime for preschoolers, requested by their mothers who work for the Kelley School of Business.

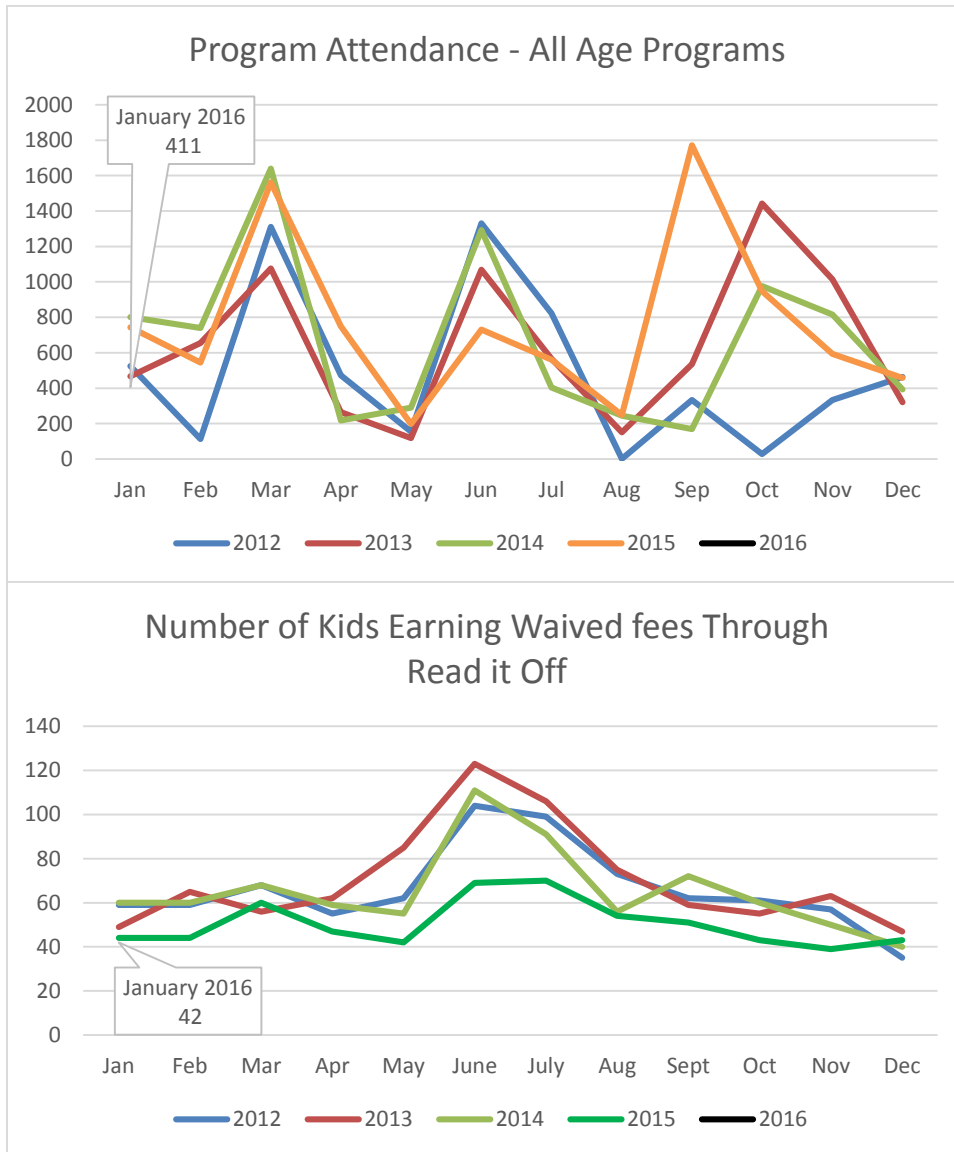
### 1B. Support basic literacy skills

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- Children's Audience Strategist Lisa Champelli finalized a Study Guide for second grade teachers to use with their students who will be attending the Art of Sendak Exhibit. Lisa delivered a print copy of the guide to teachers along with a paperback copy of *Where the Wild Things Are* for teachers to share with students and keep in their classrooms. The book was purchased, courtesy of the Friends of The Library.
- A teacher with a Community Based Classroom at Jackson Creek Middle School contacted Children's Audience Strategist Lisa Champelli with a request to bring her middle school students to the Library for a special visit. This teacher said she had seen our invitation in the fall issue of the *Think Learning* newsletter to visit the Library or invite Librarians to schools to meet with students. She explained that many of her students had cognitive ability of preschoolers, which is why she felt best for them to visit with a Children's Librarian and learn about Children's area of Library. A similar class from Tri-North middle class joined the Jackson Creek students. Lisa shared some stories along with information about the Library and different jobs people do at the Library. Afterward, students all got to check out materials. Teachers felt the visit was a great success and said they would like to make it an annual field trip.
- Ventriloquist Mike Hemmelgarn delighted audiences at both Main and Ellettsville Libraries. Librarian Stephanie Holman notes: We have hired this very professional entertainer in the past and his program continues to entertain while he reinforces that all he learned; ventriloquism, juggling and comedy, started with books from a library. Both programs were full, and several children sought out books on ventriloquism after the show.
- University Players from IU presented a funny and engaging play based on the books by Annie Barrows. Children's Audience Strategist Lisa Champelli

introduced the group as one of our community partners providing "First Theater Experiences" for children at the Library and explaining that attending theater, like reading, helps build a child's literacy skills. Research also has shown that children who read and attend plays develop empathy skills as they gain insights into why characters act the way they do. After the show, the cast asked children in the

audience to describe a friend who is different from them and what they learn from this friend. The children also got to ask the actors questions. Parents wanted to know where the group was performing next! *Ivy and Bean* books and audiobooks on display outside Auditorium were checked out. SIA Amy Bruce also made signs alerting patrons that these stories also are available as eBooks.



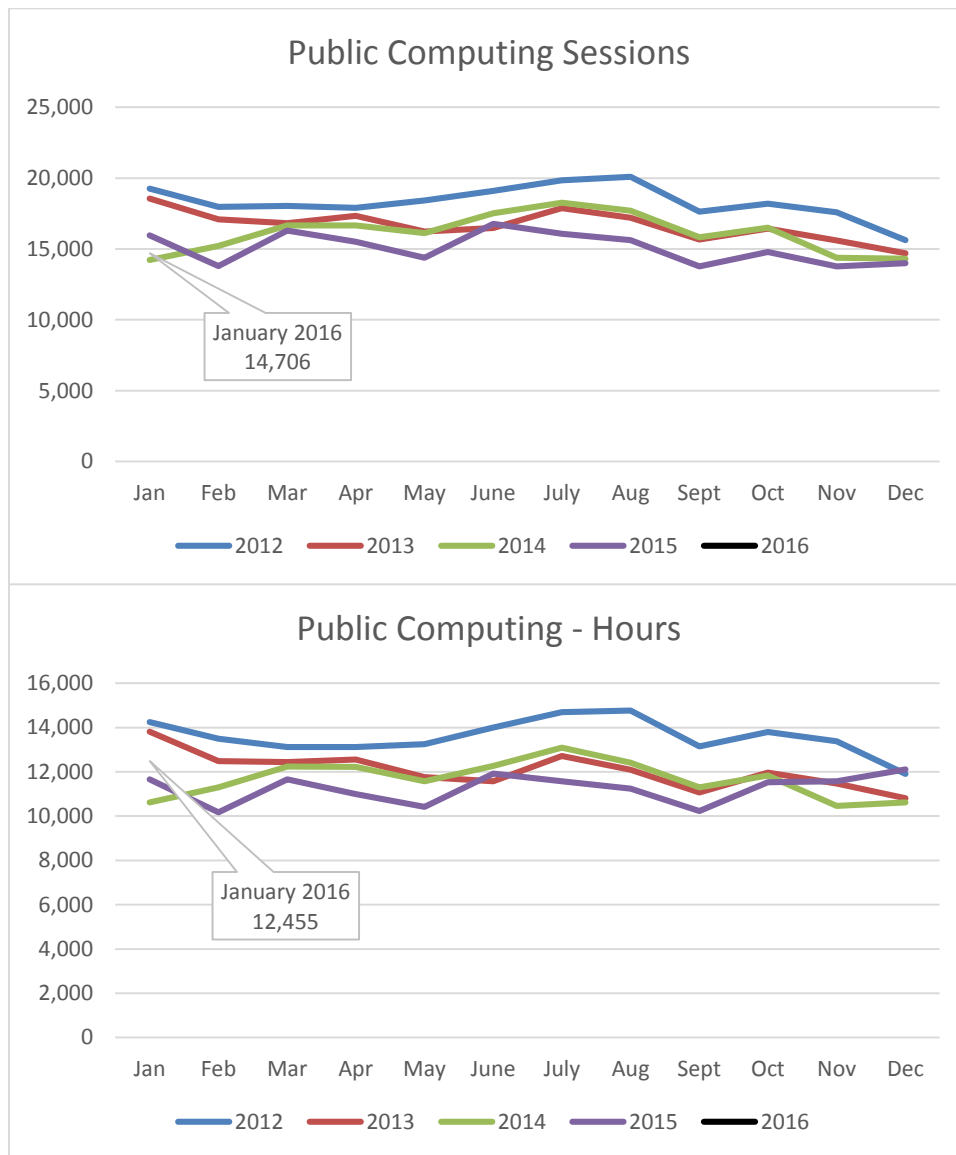


**1C. Serve as a community resource for digital literacy**

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- Jeannette Lehr met with a Ph.D. student from IU's Media School to discuss her

participation in the Make It Digital series. This student will lead participants through a new game design software in Level Up.

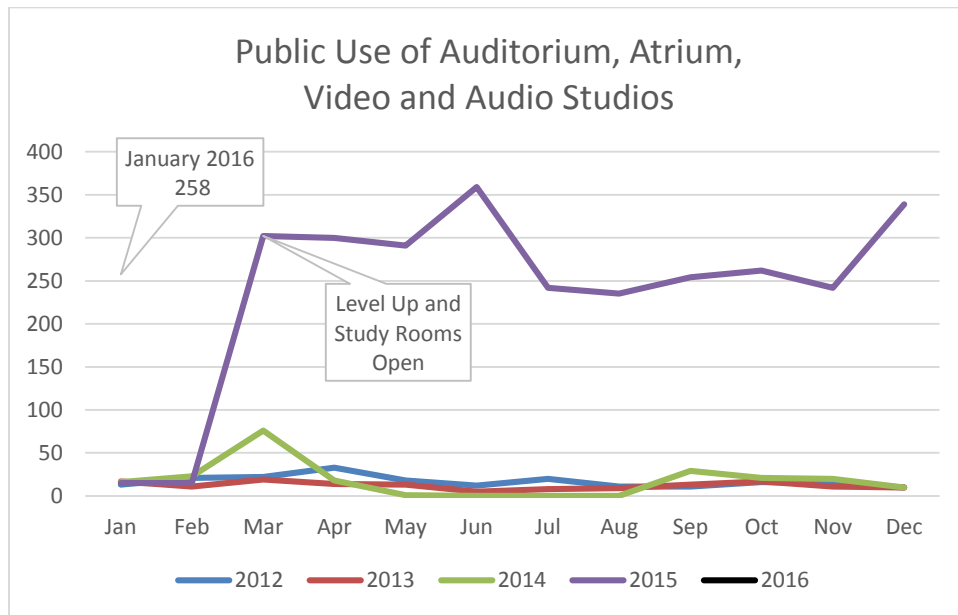


**1D. Support digital creativity**

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- Librarian Alex Galarza started up the "Radical Fun for the Not-Ready-for-Teen-Space-Players" series of programs this month. She offers a variety of creative activities for children ages 8-12. In one of her January sessions she offered an opportunity to experiment with light painting. The kids created pieces of art with a flashlight and a Slow Shutter app on an iPad in a dimly lit room. This program currently takes place on Wednesday afternoons to accommodate students from

the Project School, which dismisses early. Next programming cycle, we plan to move the program earlier in the afternoon to better serve more homeschool families and add an evening session to accommodate more school-age children who cannot get to Library in afternoon.

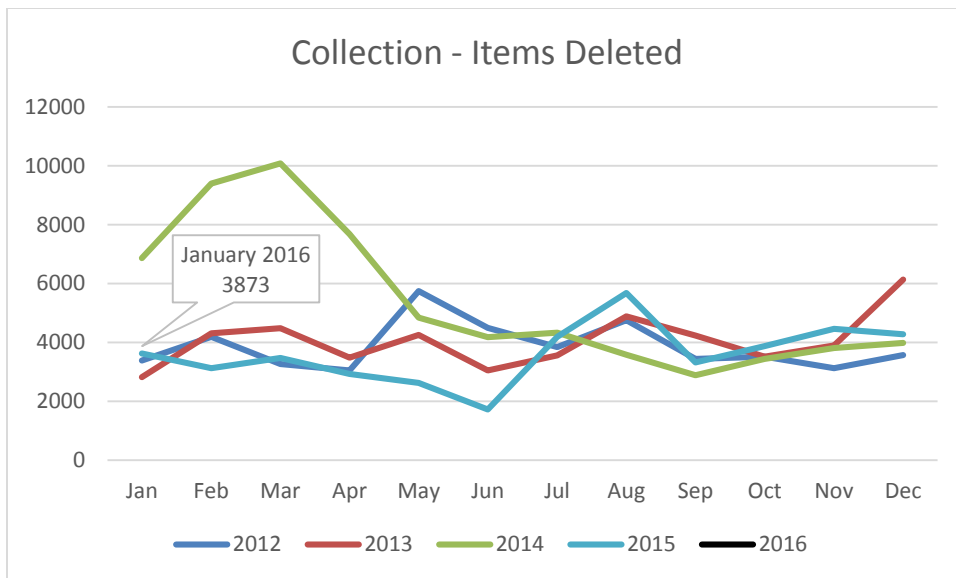
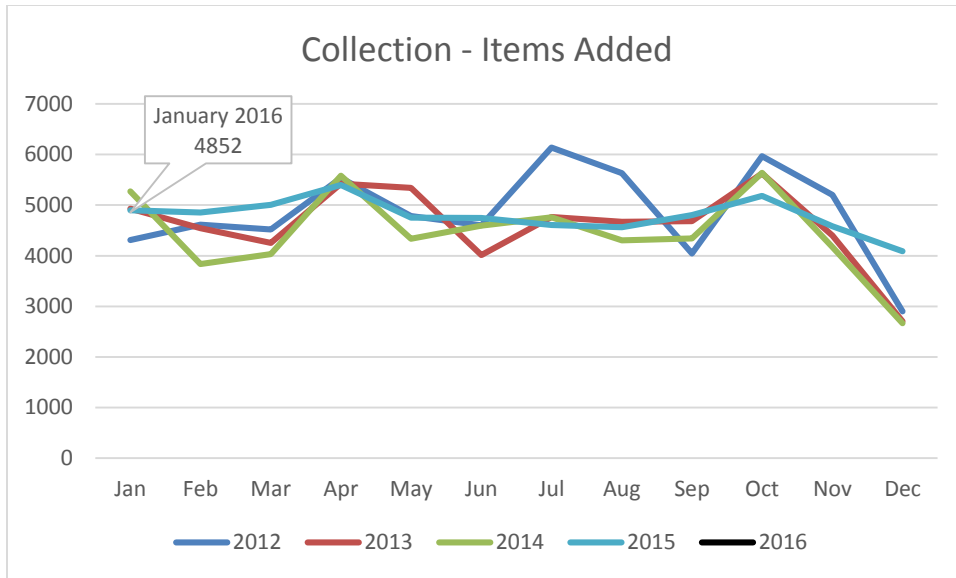


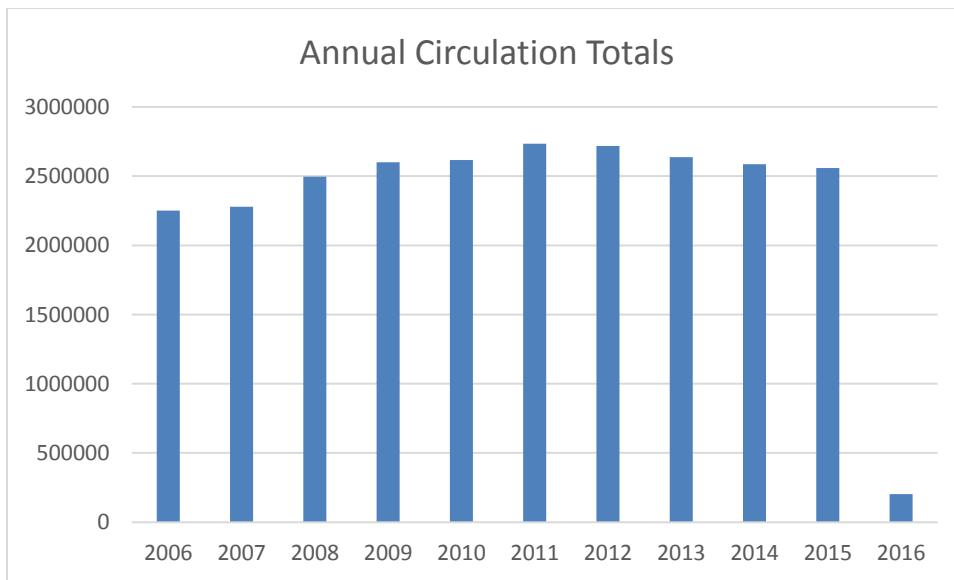
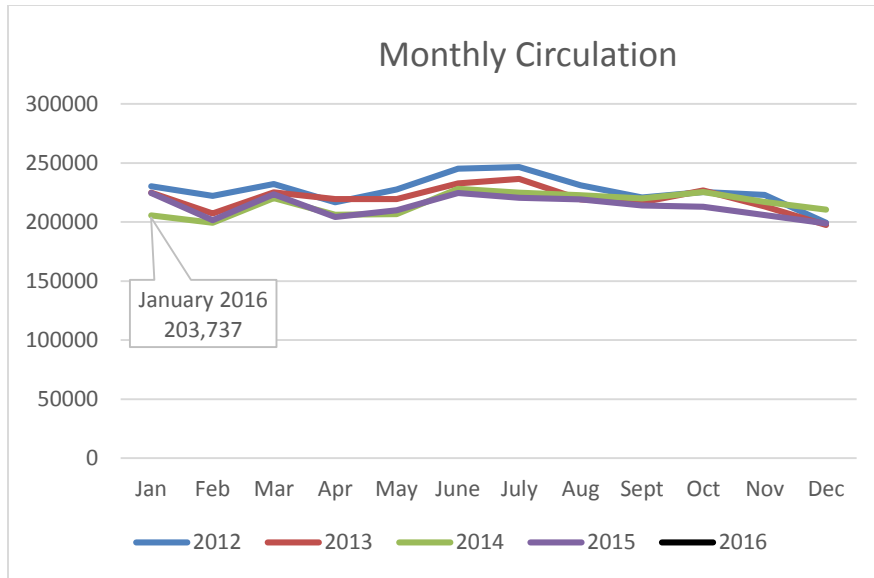
## 1E. Maintain collections to meet current needs, adding new formats and removing obsolete formats

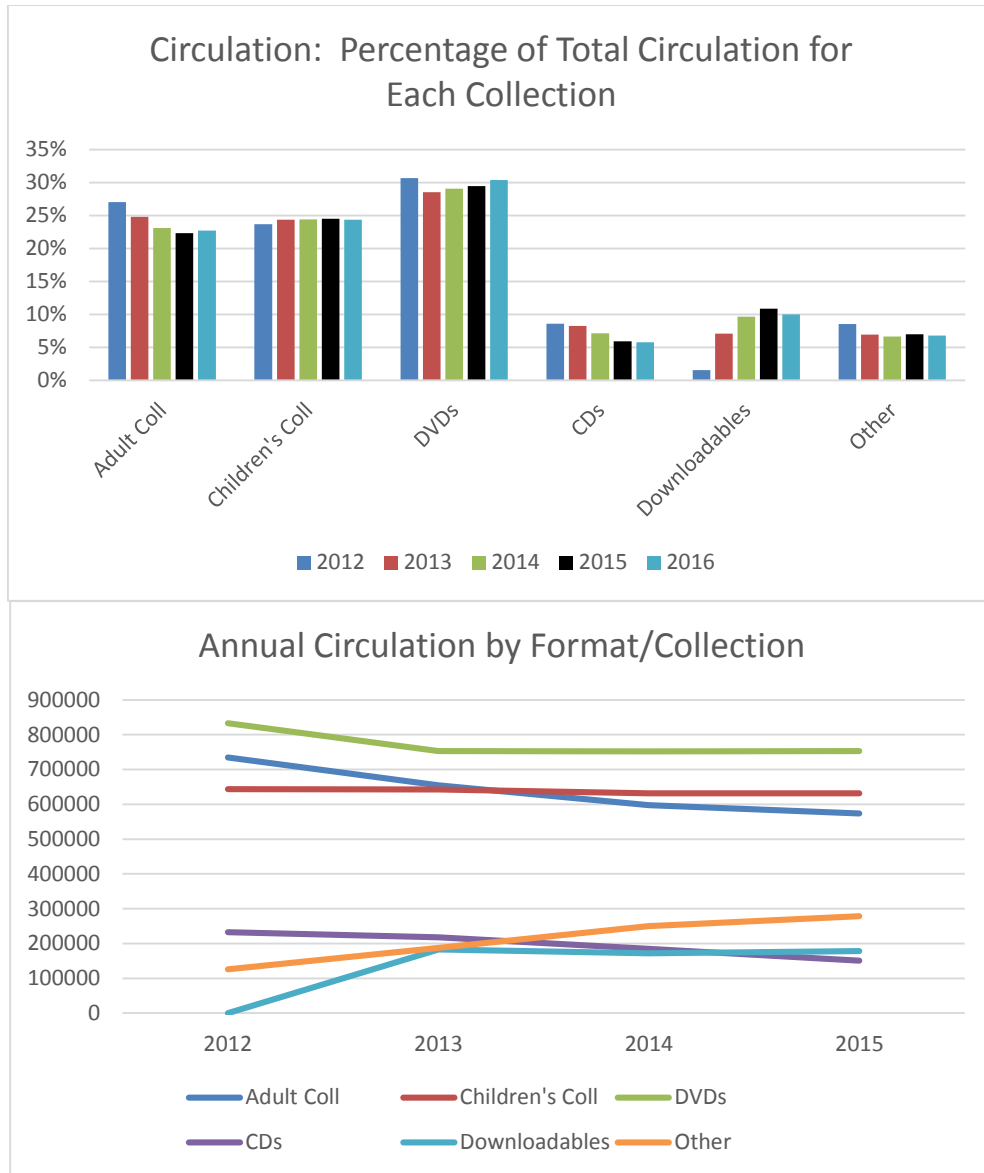
- On January 1, the eBook and eComic feature in Hoopla became available to our customers. eComics from Marvel, Dark Horse and others, along with a wide variety of eBooks are available for a three week check out. Audiobooks continue to be the biggest use category in Hoopla at MCPL.
- More than 15,000 images from local newspapers from 1869-1901 were provided to the Indiana State Library late last summer. The images, previously on CDs

only at the library, are now available in the *Hoosier State Chronicles*, part of the *Indiana Memory* project of the Indiana State Library.

- Librarian Mary Frasier received positive feedback from a woman browsing the new book shelf in the Children's department. A yoga instructor, the woman was thrilled to see a copy of *I Am Yoga* on the new book shelf. She said: "You guys are awesome. You have a wonderful collection."







**GOAL 2: Provide shared access to the world's information for free**

**2A. Provide programs for teens and adults**

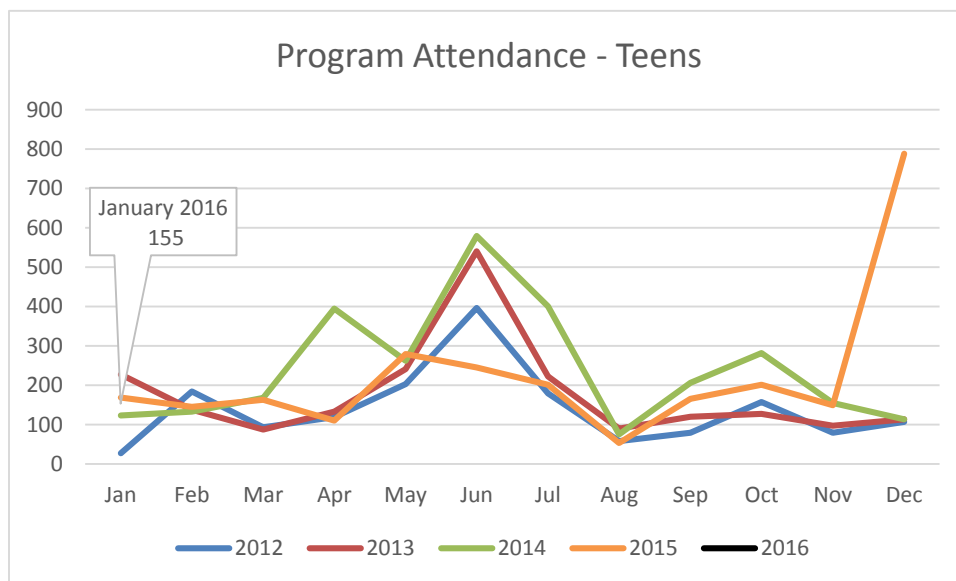
- Community Engagement Librarian Luann Dillon reports that ten ladies attended the first meeting of the new book discussion group at Ellettsville. *Miss Dreamsville and the Collier County Women's Literary Society* by Amy Hill Hearth was discussed. The Book

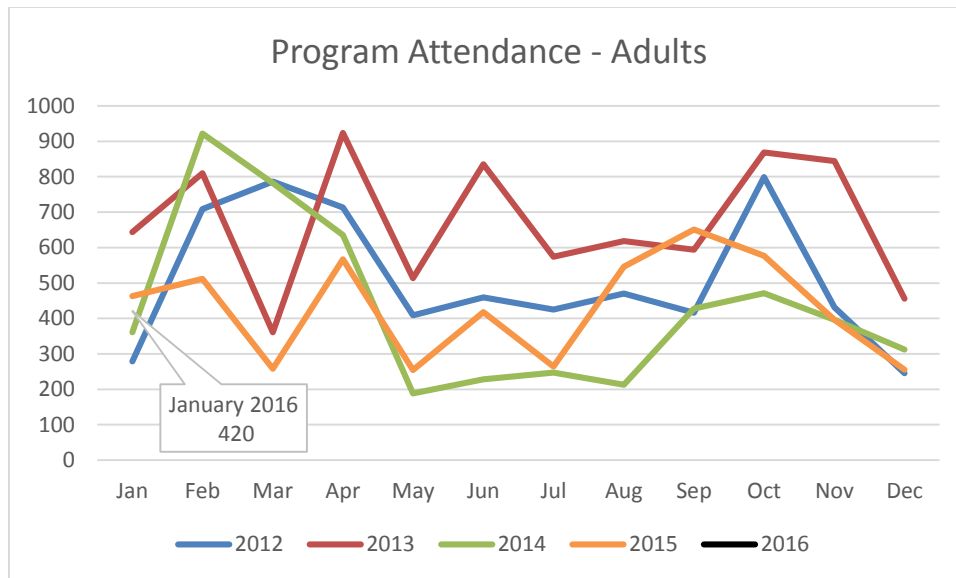
Club was developed after surveying customers at the branch and then holding a planning meeting with anyone who was interested in helping the library start this new initiative. Seven of the attendees were at the original planning meeting and three

people had seen the notice in the Ellettsville Journal. A very lively discussion was held. Several participants had lived in the South, including Florida, during the time in which the book is set. One person thought the book was not a true picture of the times but the others felt very strongly that the book did indeed give a true picture of what it was like in the South in the early 1960's, not just for Blacks but for divorced women, gays and other marginalized persons. All agreed they had enjoyed the book very much and a few planned to read the sequel, one person heading straight for the desk to place a hold to find out what happens to the characters. Everyone in attendance plans to return for the next installment.

- Community Engagement Librarian Jim Gossman has added a new assessment tool to our program evaluation. Aside from the questions we have been asking attendees about whether they believe *Tech Days* has helped them to become more confident users of technology, Jim is also interested in gauging whether that new knowledge sticks with them over time, so he is asking if participants would agree to a short follow up questionnaire. We will report back on this, once we have a group of responses.

- To increase participation in Ellettsville programs, Becky Fyolek contacted the Ellettsville Boys and Girls club to let them know about the "craft program". 21 teens attended the program, previous attendance was one.
- A teen Advisory Board member recently told a staff member: "I never used to have any friends in this town until the teen center opened. Now I know everyone here!"
- "Delayed Grad-ification: Managing Your Money in Graduate School & Beyond": It's Your Money Librarian Ryan Stacy has been experimenting with programs that meet audiences where they are rather than holding events only at the library. Experiences with financial literacy programming tell us that even though people agree it is a very important topic, they are often not likely to take time to attend programs. Thus, Ryan has been reaching out to organizations to set up programs at their locations. On a visit to the IU Astronomy Department, he learned from the eleven attendees that even future rocket scientists find financial topics confusing!





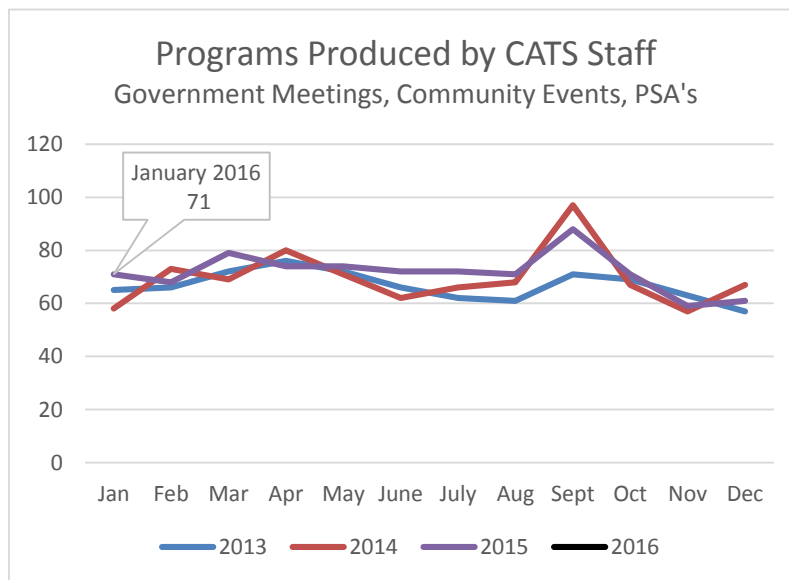
**2B. Increase community awareness of and engagement with the library**

- Children’s Audience Strategist Lisa Champelli attended Bloomington Afterschool Network meeting on January 8 at the Northwest YMCA with Kevin MacDowell, Teen and Digital Creativity Strategist, to ask camp leaders how the Library can support them during summer months. Lisa asked group leaders to please invite her to attend camp counselor orientation sessions so she can help explain Library programs and services to the counselors working with children up to age 12.
- Programs in the teen space were featured in both the *Indiana Daily Student*, and the *Herald Times* in January. The *IDS* published an article highlighting the “Make It Digital” series in Level Up, promoting the space and program as a benefit to the community and IU faculty and students. The *HT* featured a press release about the “Global Game Jam” event at the Library.
- Adult Audience Strategist Steven Backs coordinated the kickoff meeting for the “Makevention” 2016 committee. The committee set a date for the event of August 27<sup>th</sup> at the Bloomington Convention Center. Teen Audience Strategist Kevin MacDowell and Communications & Marketing Manager Michael Hoerger are also participants on the committee and will join the group for their next meeting in February.
- Marilyn Wood and Kevin MacDowell met with Christine McAfee, Monroe County Probation, to discuss ways the Ground Floor and Level Up might offer youth workers and pre-adjudicated teens to visit, hang out, and work on life skills. The day program, soon to be launched, teaches social and life skills as well as opportunities to explore career interests and participation in community service based projects.
- Librarian Ellen Arnholter coordinated a Martin Luther King Day celebration at the Library. Funded through national grants and administered by the City of Bloomington, this program included performances from the Bloomington Peace Choir in the auditorium, reader’s theater led by the IU Black Graduate student group, and crafts and birthday cake. About 362 people attended in all 3 venues - including a group from Harmony School, a group from

Banneker, a couple scout troops, and many parents and kids. It was an impressive turnout considering the wind chill factor was around zero degrees on January 18! Ellen also coordinated the volunteers who sign up to help present this program as a service to the community. This year 50 volunteers: 12 from the IU Black Graduate Student group, 16 members of the Bloomington Peace Choir, 6 other adult volunteers and 16 high school age students all participated. A counselor from the Banneker Center brought a group of children to the program and reported: "Our kids thoroughly enjoyed the MLK Jr. Day Celebration that took place at MCPL. Our staff members came back saying how much

fun they had and how great an event it was!"

- Marilyn Wood provided an overview of the Library and its services to new members of the Friends of the Library at their monthly meeting.
- Children's Audience Strategist Lisa Champelli and Communications and Marketing Manager Michael Hoerger met with Cardinal Stage Artistic Director Randy White and Heidi Harmon, Director of Patron Services, to discuss including an insert in the program guide for the upcoming Cardinal for Kids production of *Elephant and Piggie*. The insert would feature activities for children and information about Library resources for children and families.

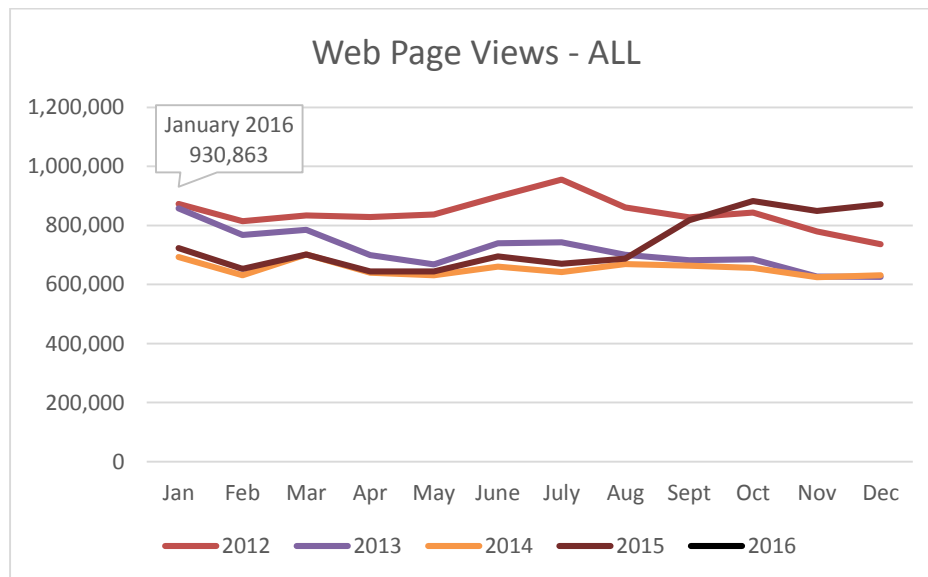
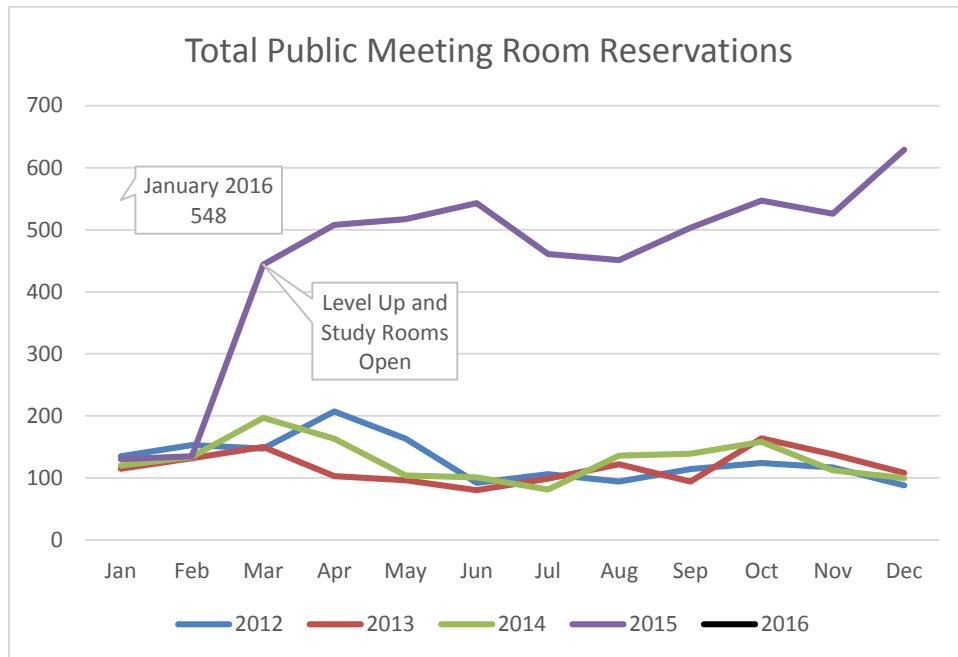


## 2C. Strengthen services for nonprofit organizations

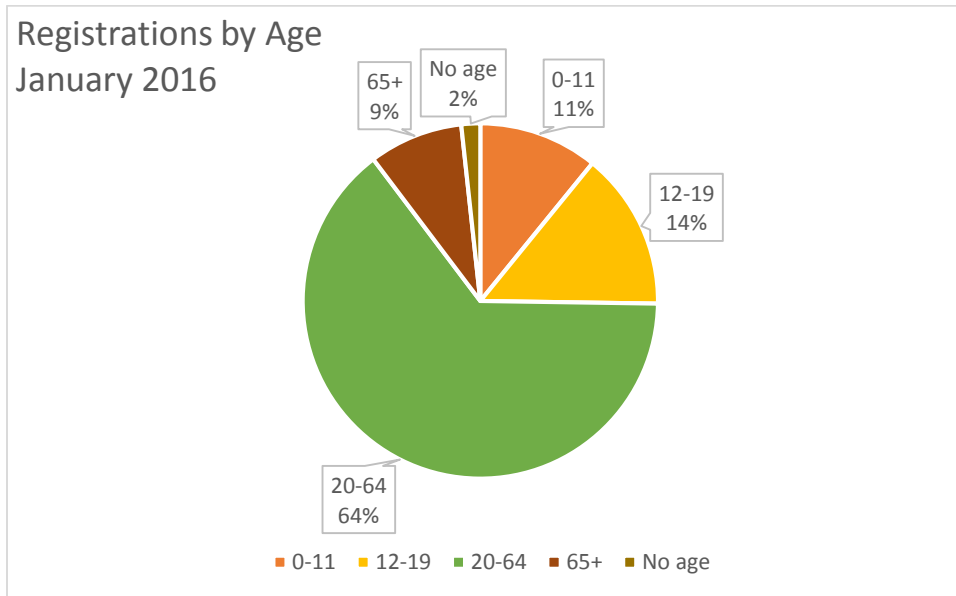
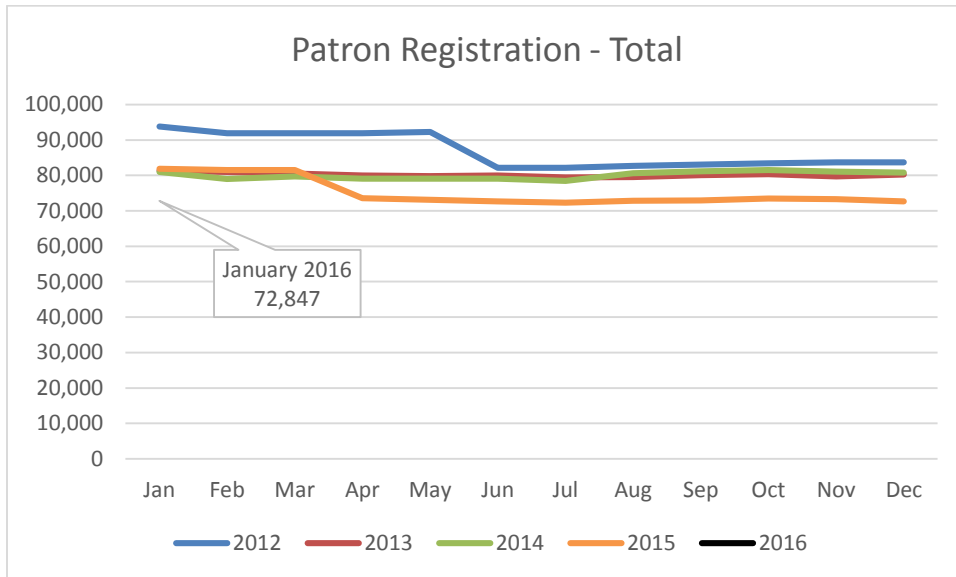
- Community Engagement Librarian Bobby Overman set up four sessions of: *What to Keep and Why to Keep it, Organizing your Organizing, Choosing a Document*

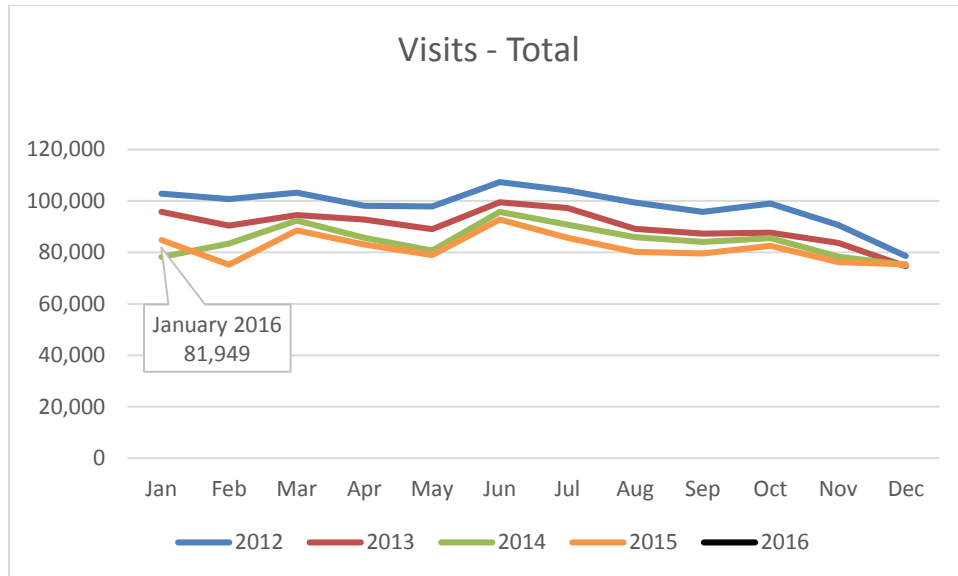
*Management Solution and Getting & Staying Organized*. Each event was presented by Alisa Jno-Charles, from Papertrailer. Each session was attended by fourteen to seventeen people from the nonprofit community.





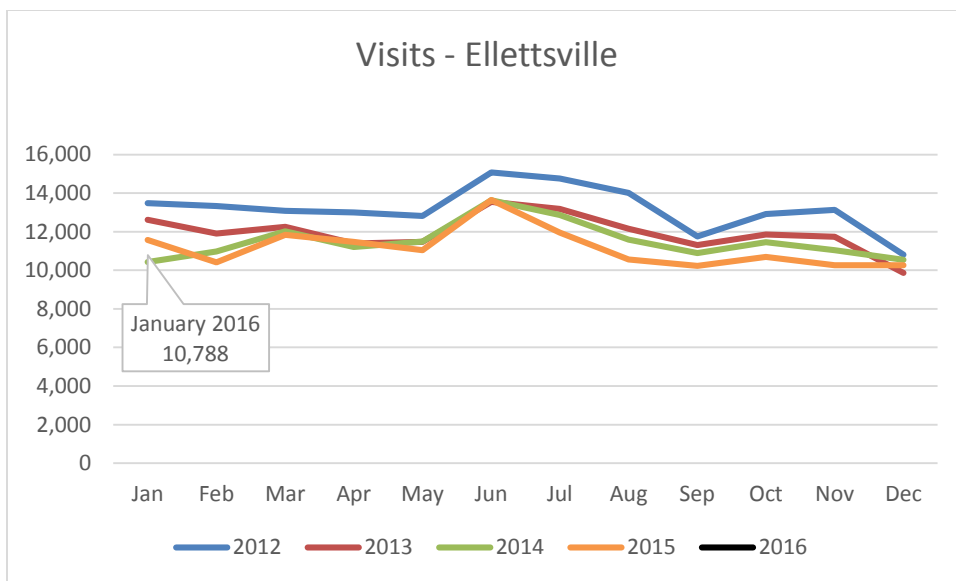
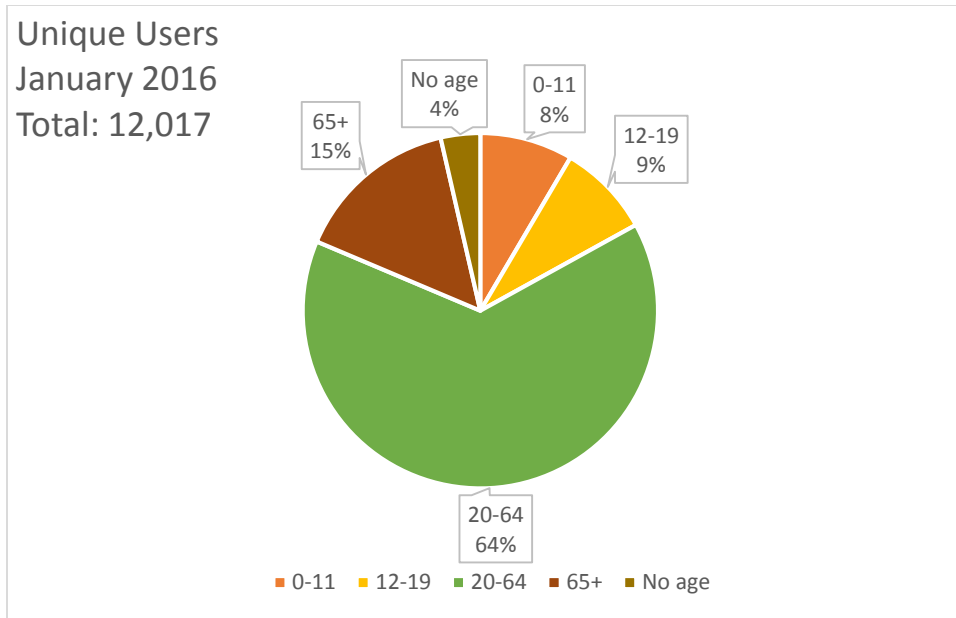
**GOAL 3: Provide high quality, personalized customer service**





**3A. Provide quality customer service to increasingly diverse audiences**

- Special Audience Strategist Chris Jackson is coordinating with IU Health professionals specializing in Alzheimer’s care to plan regular programming for this audience. The Library is developing a music-themed event for the summer, and anticipating on-going programs on a quarterly basis.
- Marilyn Wood met with the Assistant Director of Admissions for Ivy Tech Bloomington to discuss partnership opportunities to reach new teen and adult audiences.
- Local disabilities advocate Adria Nassim presented a training session for staff on autism spectrum disorder and service animals. Part of a staff development series on serving patrons with disabilities, the Library is focusing on communication tips and strategies, hearing first-hand how best to meet different audiences’ needs.

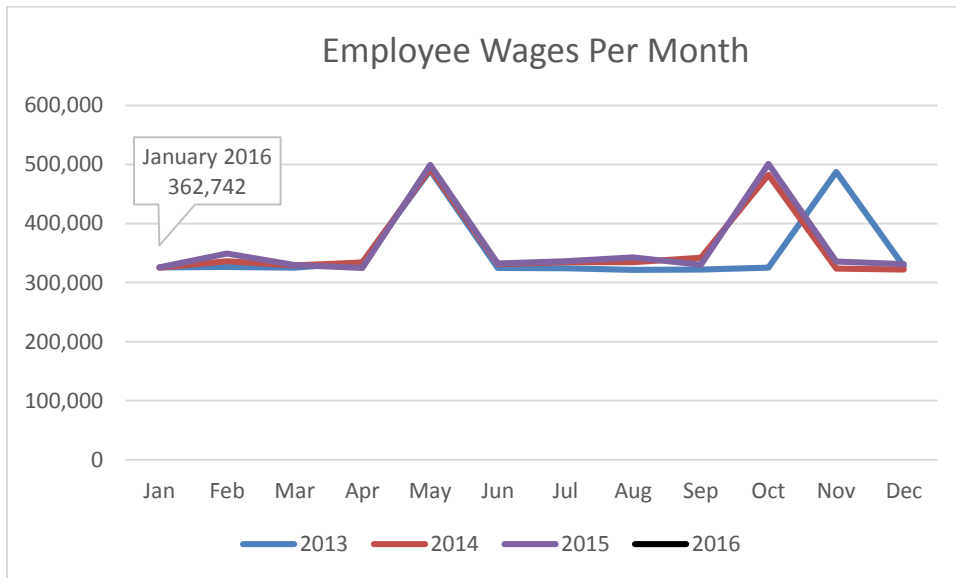
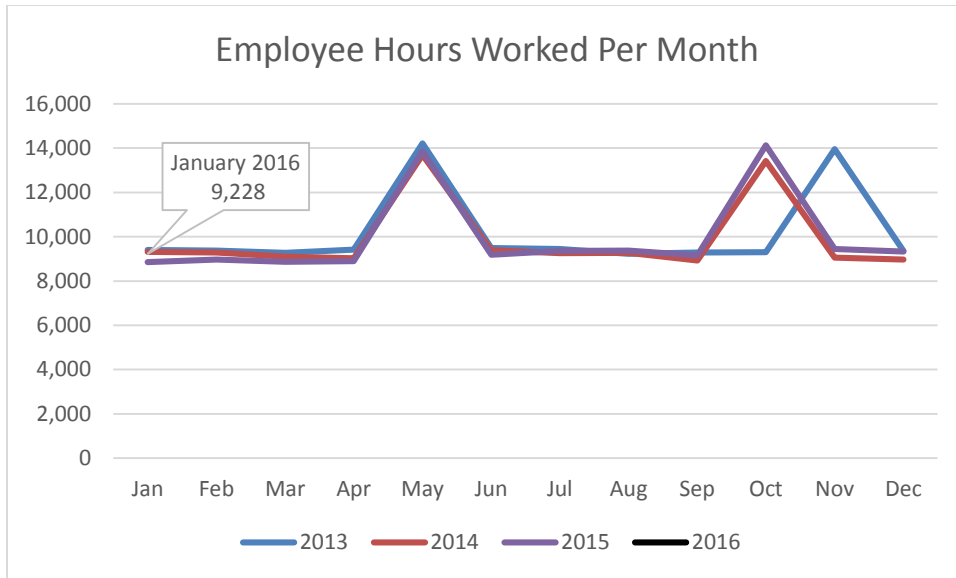


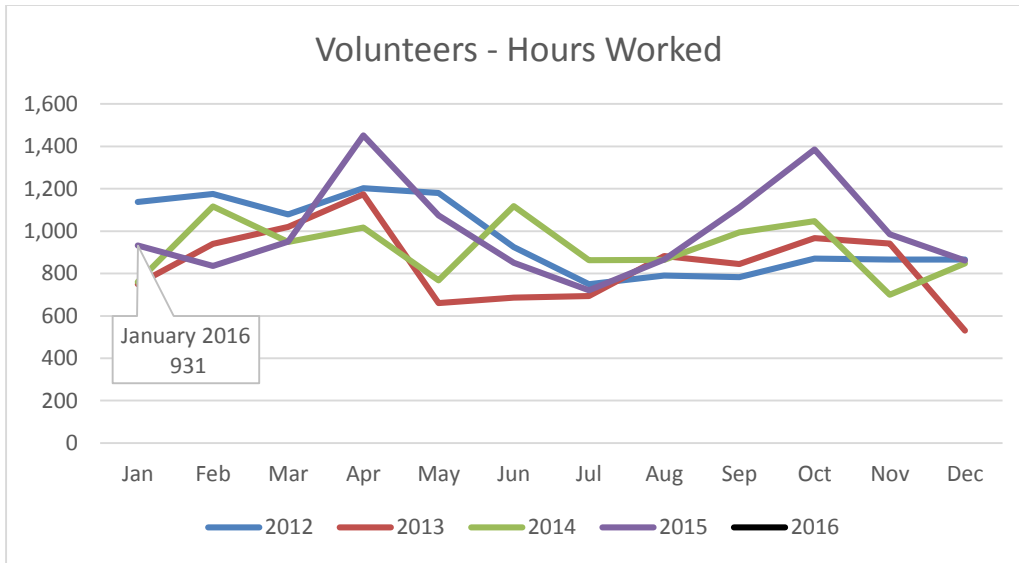
**GOAL 4: Optimize stewardship of library resources**

**4A. Recruit and retain quality employees**

- Marilyn Wood attended the American Library Conference in Boston where she

attended programs and visited the exhibits to learn more about new technologies, programs, and community connections.

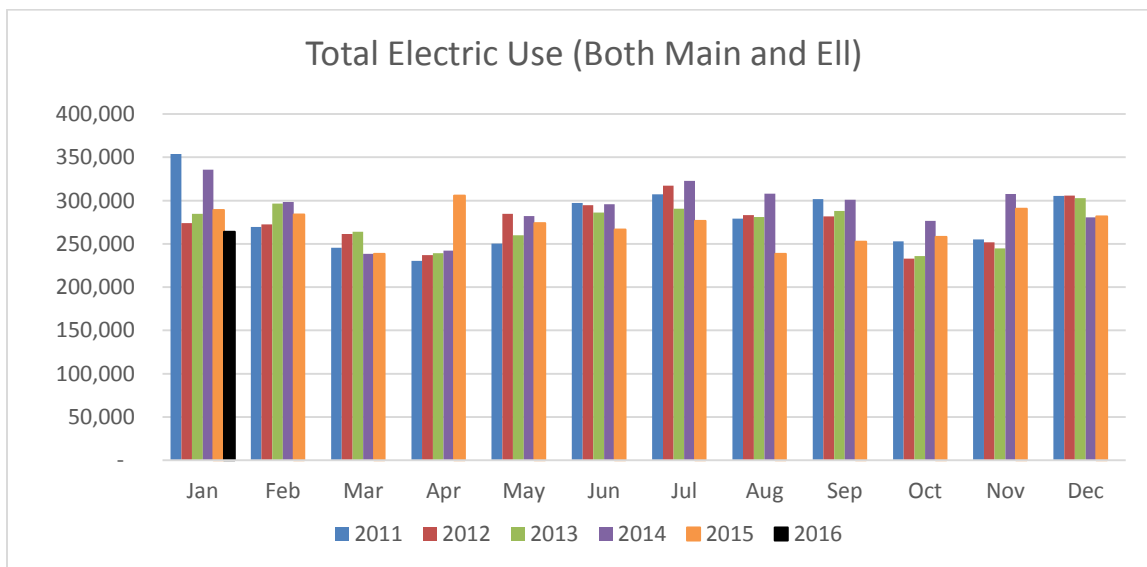


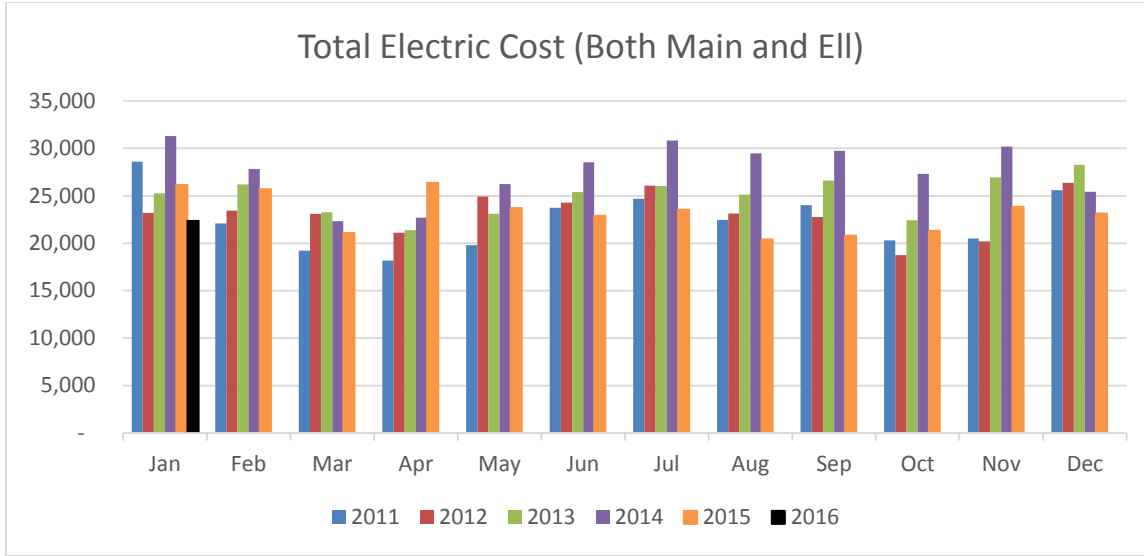


**4C. Maintain library facilities**

- Work on the new Baby Learn and Play space is nearing completion.
- In response to customer requests, the Library added new wheelchairs and rollators at the Main Library. Located just

inside the gates at either entrance, these assistive tools receive daily use. A rollator has also been added at the Ellettsville Branch to complement the wheelchair already there.





# MONROE COUNTY PUBLIC LIBRARY

## Indiana Public Library Annual Report 2015

### 1 - General Information

Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

Please provide the most current information available.

|        |  |   |
|--------|--|---|
| 01-001 | Name of the person preparing this report   | Marilyn Wood  |
| 01-002 | Preparer's phone number  | (812) 349-3050  |
| 01-003 | Time zone in which library district headquarters is located.   | Eastern Time  |
| 01-004 | Library Name   | MONROE COUNTY PUBLIC LIBRARY  |
| 01-005 | Library Class  | A   |
| 01-006 | Library Director   | Marilyn Wood  |
| 01-007 | Street Address   | 303 EAST KIRKWOOD AVENUE  |
| 01-008 | City   | BLOOMINGTON   |
| 01-009 | ZIP Code   | 47408   |
| 01-010 | Is your mailing address the same as the address listed above?  | Yes   |
| 01-011 | Mailing Address  | 303 E. KIRKWOOD   |
| 01-012 | Mailing City   | BLOOMINGTON   |
| 01-013 | Mailing ZIP Code   | 47408   |
| 01-014 | Congressional District #   | 9   |
| 01-015 | <b>Phone</b>   | (812) 349-3050  |
| 01-016 | FAX  | (812) 349-3051  |
| 01-017 | <b>Does your library have an answering machine, voice mail or other similar technology?</b>            | Yes   |
| 01-018 | <b>Library URL</b>   | <a href="http://www.mcpl.info">http://www.mcpl.info</a>                               |
| 01-019 | <b>Public Library E-Mail Address, or a means of electronic contact listed on the library's website</b> | <a href="http://mcpl.info/geninfo/contact-us">http://mcpl.info/geninfo/contact-us</a> |

#### Building Questions

|        |   |         |
|--------|---|---------|
| 01-020 | The year the current central building was built                                       | 1970    |
| 01-021 | Year of the most recent structural addition or alteration to current central building | 1997    |
| 01-022 | What is the square footage of the central building?                                   | 135,000 |
| 01-023 | <b>Click <a href="#">here</a> to complete Central Library daily hours.</b>            |         |

This link will take you to a table where you can record the regular hours that the Central Library is open.

Please enter the hours that the library is open during a typical week. These are the hours which will be made available online at <http://www.in.gov/library/pldirectory.htm> and updated as you notify us.

|         |  |    |
|---------|--|----|
| 01-023a | If your Central library has an ATYPICAL schedule that cannot be correctly entered into the above form (e.g. 9:00AM-Noon, 2:00PM-5:00PM), please provide and describe those hours here. |    |
| 01-038  | <b>Total open hours for Central Library during a typical week</b>  | 70 |



|                        |   |             |
|------------------------|---|-------------|
| 01-039                 | <b>Total number of hours Central Library is open after 6:00 p.m. per week</b>   | 12          |
| 01-040                 | <b>Total number of hours per week Central Library is open on Saturday</b>   | 8           |
| 01-041                 | <b>Total number of hours per week Central Library is open on Sunday</b>   | 6           |
| 01-042                 | Number of Weeks Per Year Central Library was open in 2015   | 52          |
| 01-043                 | <b>Total Central Library Hours Open per Year</b>  | 3,640.00    |
| <u>Internet Access</u> |   |             |
| 01-044                 | <b>Does the library have Internet Access</b>  | Yes         |
| 01-045                 | What type of Internet Access is available in the Central Building?  | Fiber Optic |
| 01-046                 | <b>Specify the download speed of Internet Access in the Central Building. Use <a href="http://www.speedtest.net">http://www.speedtest.net</a> to determine speed.</b> | 65.78 mbps  |

Branch Information

|        |   |   |
|--------|---|---|
| 01-200 | Total Number of Branches ( <i>If this answer = 0, skip Questions 01-200a through 01-237</i> ) | 1 |
|--------|---|---|

Individual Branch Information

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

|         |  |   |
|---------|--|---|
| 01-200a | Branch Name  | ELLETTSVILLE BRANCH                         |
| 01-201a | Branch Street Address  | 600 WEST TEMPERANCE                         |
| 01-202a | Branch City  | ELLETTSVILLE                                |
| 01-203a | Branch County  | MONROE                                      |
| 01-204a | Branch Zip   | 47429                                       |
| 01-205a | Is your mailing address the same as the address listed above                 | Yes   |
| 01-206a | Branch Mailing Address   | 600 West Temperance, Ellettsville, IN 47429 |
| 01-207a | Phone  | (812) 876-1272                              |
| 01-208a | Fax  | (812) 876-2515                              |
| 01-209a | Total Square Footage of Branch   | 12,000                                      |
| 01-210a | Year Built   | 1990  |
| 01-211a | Year of the most recent structural addition or alteration to branch building | 2009  |
| 01-212a | <b>Number of Weeks per Year Individual Branch is Open</b>                    | 52  |
| 01-213a | Monday opening time  | 10:00 AM                                    |
| 01-214a | Monday closing time  | 09:00 PM                                    |
| 01-215a | Tuesday opening time   | 10:00 AM                                    |
| 01-216a | Tuesday closing time   | 09:00 PM                                    |
| 01-217a | Wednesday opening time   | 10:00 AM                                    |
| 01-218a | Wednesday closing time   | 09:00 PM                                    |
| 01-219a | Thursday opening time  | 10:00 AM                                    |
| 01-220a | Thursday closing time  | 09:00 PM                                    |
| 01-221a | Friday opening time  | 10:00 AM                                    |
| 01-222a | Friday closing time  | 06:00 PM                                    |
| 01-223a | Saturday opening time  | 10:00 AM                                    |

|  |  |  |
|--|--|--|
| 01-224a                                  | Saturday closing time  | 06:00 PM                                     |
| 01-225a                                  | Sunday opening time  | 01:00 PM                                     |
| 01-226a                                  | Sunday closing time  | 05:00 PM                                     |
| 01-227a                                  | Total open hours for Branch Library during a typical week.                                       | 64   |
| 01-228a                                  | Does the Branch library have Internet access?  | Yes  |
| 01-229a                                  | What type of Internet Access is available in the Branch library?                                 | Fiber Optic                                  |
| 01-230a                                  | <b>Specify the speed of Internet Access in the Branch library</b>                                | 65.78 Mbps                                   |
| 01-231a                                  | <b>Number of wireless hubs located in the Branch library</b>                                     | 6  |
| 01-237                                   | <b>Total Annual Hours of All Branches</b>  | 3,328.00                                     |
| <u>Bookmobile Information</u>            |  |  |
| 01-300                                   | Total Number of Bookmobiles ( <i>If this answer = 0, skip Questions 01-301a through 01-316</i> ) | 1  |
| <u>Individual Bookmobile Information</u> |  |  |
| 01-301a                                  | Bookmobile Name  | Monroe County Public Library Bookmobile      |
| 01-302a                                  | Street Address   | 303 E Kirkwood Avenue                        |
| 01-303a                                  | City   | Bloomington                                  |
| 01-304a                                  | County   | MONROE                                       |
| 01-305a                                  | Zip+4  | 47408  |
| 01-306a                                  | Is your mailing address the same as the address listed above?                                    | Yes  |
| 01-307a                                  | Mail Address   | 303 E Kirkwood Avenue, Bloomington, IN 47408 |
| 01-308a                                  | Phone  | (812) 349-3050                               |
| 01-309a                                  | Fax  | (812) 349-3051                               |
| 01-310a                                  | Total number of hours Bookmobile is open during a typical week                                   | 21.67  |
| 01-311a                                  | Number of Weeks Bookmobile is Open   | 52   |
| 01-312a                                  | <b>Does the Bookmobile have Internet Access?</b>   | Yes  |
| 01-313a                                  | What type of Internet Access is available in the Bookmobile?                                     | Other  |
| 01-314a                                  | <b>Specify the speed of Internet Access in the Bookmobile</b>                                    | 17.38 mbps                                   |
| 01-315a                                  | <b>Number of wireless hubs located in the Bookmobile?</b>  | 1  |
| 01-316                                   | <b>Total Annual Hours of All Bookmobiles</b>   | 1,126.84                                     |
| 01-500                                   | <b>Total System Public Service Hours per Year</b>  | 8,094.84                                     |

## 2 - Registrations

### Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

|        |  |        |
|--------|--|--------|
| 02-001 | Total Number of Individual Resident Registered Users                 | 72,663 |
| 02-002 | Total Number of Users from Contracting Areas                         | 0      |
| 02-003 | Total Number of Individual Non-Resident (non-taxed) Registered Users | 37     |

|        |  |            |
|--------|--|------------|
| 02-004 | Total Number of Reciprocal Users   | 0          |
| 02-005 | Total Number of PLAC Users   | 289        |
| 02-006 | Total Number of Non-Resident Cards Issued to Student Users                               | 343        |
| 02-007 | Total Number of Non-Resident Cards Issued to School Employees                            | 10         |
| 02-008 | Total Number of Non-Resident Cards Issued to Library Employees                           | 15         |
| 02-009 | <b>Amount of Individual Non-Resident Fee</b>   | \$60.00    |
| 02-010 | Date that the Library Board adopted this fee   | 12/16/2015 |
| 02-011 | <b>Does your library purge or mark inactive patron files at least every three years?</b> | Yes        |

### 3 - Libraries & Political Subdivisions

#### Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

If your library district is located in more than one county or is a county contractual, please list information for both counties or library and contractual division.

See the Instructions for a description of the Political Divisions. If your library did not make changes to your service area, carry over the unit type from the previous year.

#### **2010 Census figures are used for all calculations**

|        |   |                 |
|--------|---|-----------------|
| 03-001 | Name of Primary County  | Monroe          |
| 03-002 | Total Assessed Valuation for Library District                   | \$6,605,505,317 |
| 03-003 | Operating Tax Rate  | .0847           |
| 03-004 | Source year for data  | 2015            |
| 03-005 | BIRF/Lease Rental Tax Rate                                      | .0106           |
| 03-006 | LCPF Tax Rate   | 0               |
| 03-007 | Did your library roll the LCPF into the operating tax rate?     | Yes             |
| 03-008 | Name for additional county                                      | n/a             |
| 03-009 | Total Assessed Valuation for additional county                  | N/A             |
| 03-010 | Operating Tax Rate for additional county                        | N/A             |
| 03-011 | BIRF/Lease Rental Tax Rate                                      | N/A             |
| 03-012 | LCPF Tax Rate   | N/A             |
| 03-013 | <b>Total district population without contract</b>               | 137,974         |
| 03-014 | <b>Total district population with contracts</b>                 | 0               |
| 03-015 | Political Subdivision Name                                      | Monroe County   |
| 03-016 | Type of Political Unit (Taxed Units 1, 2, 3, 4, 9, 11, 12 Only) | 3               |
| 03-017 | Population <u>2010 Census</u> (Taxed & Served)                  | 137,974         |
| 03-018 | Type of Political Unit (Contracting Units 5, 6, 7, 8, 10 Only)  | N/A             |
| 03-019 | Population <u>2010 Census</u> (Served by Contract)              | n/a             |

### 4 - Library Operating Fund Income

#### Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

Local Government Operating Fund Income

|        |   |             |
|--------|---|-------------|
| 04-001 | Property Tax or CEDIT Operating Fund Income From Library Tax Rate | \$5,516,664 |
| 04-002 | CAGIT Property Tax Replacement Credit                             | \$0         |
| 04-003 | CAGIT Certified Shares  | \$0         |
| 04-004 | CAGIT Special Fund  | \$0         |
| 04-005 | County Option Income Tax (COIT)                                   | \$1,968,433 |
| 04-006 | Contractual Revenue Received for Service                          | \$0         |
| 04-007 | Local Option Income Tax (LOIT)                                    | \$0         |
| 04-008 | <b>Total Local Operating Fund Income</b>                          | \$7,485,097 |

State Government Operating Fund Income

|        |  |           |
|--------|--|-----------|
| 04-009 | Financial Institutions Tax (FIT)         | \$18,666  |
| 04-010 | License Vehicle Excise Tax               | \$376,927 |
| 04-011 | Commercial Vehicle Excise Tax (CVET)     | \$49,334  |
| 04-012 | Other State Operating Fund Income        | \$0       |
| 04-013 | Source(s):                               |           |
| 04-014 | <b>Total State Operating Fund Income</b> | \$444,927 |

Federal Government Operating Fund Income

|        |   |     |
|--------|---|-----|
| 04-015 | LSTA Grants                                       |     |
| 04-016 | Name of Non-Operating Fund                        |     |
| 04-017 | Amount of LSTA grant placed in Non-Operating Fund |     |
| 04-018 | Other Federal Grants Operating Fund Income        |     |
| 04-019 | List Source                                       |     |
| 04-020 | <b>Total Federal Operating Fund Income</b>        | \$0 |

Other Operating Fund Income

|        |   |                                |
|--------|---|--------------------------------|
| 04-021 | PLAC Reimbursement  | \$16,704                       |
| 04-022 | Fines and Fees  | \$163,014                      |
| 04-023 | Interest on Investments   | \$16,789                       |
| 04-024 | Gift Receipts Operating Fund Income   |                                |
| 04-025 | Private and Public Foundation Grants Operating Fund Income                  |                                |
| 04-026 | Miscellaneous Operating Fund Income   | \$51,527                       |
| 04-027 | Source(s)   | copiers, meeting rooms, E-rate |
| 04-028 | Total Public and Private Foundation Grants Income (deposited into any fund) |                                |
| 04-029 | <b>Total Other Operating Fund Income</b>                                    | \$248,034                      |
| 04-030 | <b>Total Operating Fund Income</b>  | \$8,178,058                    |

**5 - Expenditure Data**

Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

Operating Fund Expenditures

|  |  |             |
|--|--|-------------|
| 05-001   | Salaries/Wages of All Library Staff  | \$3,896,766 |
| 05-002   | Employee benefits  | \$1,291,913 |
| 05-003   | Other Personal Services  | \$1,994     |
| 05-004   | <b>Total Personal Services</b>   | \$5,190,673 |
| 05-005   | <b>Total Staff Expenditures</b>  | \$5,188,679 |
| 05-006   | Total Supplies   | \$162,426   |
| <u>Other services and charges</u>                            |  |             |
| 05-007   | Professional Services  | \$305,073   |
| 05-008   | Communication and Transportation   | \$45,322    |
| 05-009   | Printing and Advertising   | \$2,808     |
| 05-010   | Insurance  | \$72,281    |
| 05-011   | Utility Services   | \$305,300   |
| 05-012   | Repairs and Maintenance  | \$50,774    |
| 05-013   | Rentals  | \$23,291    |
| 05-014   | Debt Service   |             |
| 05-015   | Lease Rental   |             |
| 05-016   | Other  | \$794,305   |
| 05-017   | <b>Total of Other Services and Charges</b>   | \$1,599,154 |
| <u>Capital Outlays from Operating Fund Expenditures</u>      |  |             |
| 05-018   | Land   |             |
| 05-019   | Buildings  |             |
| 05-020   | Improvements Other Than Buildings  | \$1,607     |
| 05-021   | Furniture and Equipment  | \$33,027    |
| 05-022   | <b>Capital outlays for Public Access Computers, electronic reading and electronic media devices DO NOT REPORT in Q05-021</b> |             |
| <u>Operating Fund Expenditure Data</u>                       |  |             |
| 05-023   | <b>Books (Include Book Lease)</b>  | \$570,167   |
| 05-024   | <b>Periodicals and Newspapers</b>  | \$42,548    |
| 05-025   | <b>Nonprinted (Physical) Materials, Microforms &amp; AV, not Electronic</b>  | \$348,739   |
| 05-026   | <b>Ebook, electronic collections, and database licensing/purchase/lease expenditures</b>                                     | \$274,712   |
| 05-027   | <b>Electronic Physical Format, including Playaways and Ebook readers</b>   |             |
| <u>Non-Operating Fund Library Materials Expenditure Data</u> |  |             |
| 05-028   | <b>Books (Include Book Lease)</b>  | \$22,256    |
| 05-029   | <b>Periodicals and Newspapers</b>  |             |
| 05-030   | <b>Nonprinted (Physical) Materials, Microforms &amp; AV, not Electronic</b>  | \$6,607     |
| 05-031   | <b>Ebook and Electronic database licensing/purchase/lease expenditures</b>   | \$2,045     |
| 05-032   | <b>Electronic Physical Format, including Playaways and Ebook readers</b>   |             |
| 05-033   | <b>Total Expenditures for Print Materials</b>  | \$634,971   |
| 05-034   | <b>Total Expenditures for Electronic Materials</b>   | \$276,757   |
| 05-035   | <b>Total Expenditures for Other Materials</b>  | \$355,346   |
| 05-036   | <b>Total Expenditures for Collections</b>  | \$1,267,074 |
| 05-037   | <b>Total Operating Fund Capital Outlays</b>  | \$996,088   |

|  |   |             |
|--|---|-------------|
| 05-038                                 | <b>Total Operating Fund Expenditures for Collection Development</b>   | \$1,236,166 |
| 05-039                                 | Total Non-Operating Fund Expenditures for Collection Development  | \$79,408    |
| 05-040                                 | <b>Public Access Computers, electronic reading and electronic media devices from all non-operating funds</b>  | \$48,500    |
| 05-041                                 | <b>Total Operating Fund Expenditures</b>  | \$8,223,053 |
| 05-042                                 | Other Operating Expenditures  | \$1,846,708 |
| 05-043                                 | <b>Total Operating Expenditures</b>   | \$8,302,461 |
| 05-044                                 | Total Capital Fund Expenditures   | \$1,058,386 |
| <u>Non-Resident Fee Standard</u>       |   |             |
| 05-045                                 | <b>Total Collection Expenditures</b>  | \$1,346,482 |
| 05-046                                 | Total 2014 Operating Expenditures per capita  | 56.36       |
| 05-047                                 | <b>Difference between 2014 OE per capita minus Non-Resident fee (subtract Q02-009 from Q05-046). If the output is a positive number, then your library's non-resident fee needs to be raised to match or exceed the operating expenditure per capita at the next scheduled board meeting.</b> | \$-3.64     |
| 05-047a                                | <b>Does your library's non-resident fee meet the standard? (Select YES if 05-047 is a negative number; Select NO if 05-047 is a positive number)</b>  | Yes         |
| 05-048                                 | Total 2015 Operating Expenditures per capita.   | 59.60       |
| <u>Collection Development Standard</u> |   |             |
| 05-049                                 | <b>Collection Development Expenditure as a percentage of Operating Expenditure</b>  | 15.8%       |

## 6 - Capital Revenue

### Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

|        |                                    |           |
|--------|------------------------------------|-----------|
| 06-001 | Local government capital revenue   | \$490,798 |
| 06-002 | State government capital revenue   | \$39,339  |
| 06-003 | Federal government capital revenue |           |
| 06-004 | Other capital revenue              |           |
| 06-005 | <b>Total capital revenue</b>       | \$530,137 |

## 7 - Employment Data

### Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

#### ALA-MLS Librarians

|        |  |         |
|--------|--|---------|
| 07-001 | Total Number of ALL Librarians with an ALA-MLS                 | 33.00   |
| 07-002 | Total number of paid hours per week for all ALA-MLS Librarians | 1,212.5 |
| 07-003 | <b>FTE for ALL Librarians with an ALA-MLS</b>                  | 30.31   |

#### ALL Librarians

|        |  |       |
|--------|--|-------|
| 07-004 | Total Number of ALL Librarians, including ALA-MLS Librarians | 33.00 |
|--------|--|-------|

|                        |   |          |
|------------------------|---|----------|
| 07-005                 | Total Hours Paid Per Week For ALL Librarians, including ALA-MLS Librarians      | 1,212.5  |
| 07-006                 | <b>FTE for ALL Librarians</b>   | 30.31    |
| <u>ALL Other Staff</u> |   |          |
| 07-007                 | Total Number of all other paid staff  | 133.00   |
| 07-008                 | Total number of paid hours per week for all other paid staff                    | 3,527.5  |
| 07-009                 | <b>FTE for all other paid staff</b>   | 88.19    |
| 07-010                 | <b>Total number of all paid staff</b>   | 166.00   |
| 07-011                 | <b>Total number of paid hours per week for all paid staff</b>                   | 4,740.00 |
| 07-012                 | <b>FTE for all paid staff</b>   | 118.50   |
| 07-013                 | Number of hours per week considered to be full-time employment in your library. | 37.5     |

## 8 - Library Service and Technology

### Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

#### Interlibrary Loans

|         |   |       |
|---------|---|-------|
| 08-001  | Number of interlibrary loan items (loans and photocopies) your library has provided to other Indiana libraries.   | 3,217 |
| 08-001a | Evergreen Transits to other libraries (number will be supplied by the Indiana State Library)                      | 0     |
| 08-002  | Number of interlibrary loan items (loans and photocopies) your library has borrowed from other Indiana libraries. | 246   |
| 08-002a | Evergreen Transits received from other libraries (number will be supplied by the Indiana State Library)           | 0     |
| 08-002b | <b>Net Lending Rate (Number of items loaned divided by number of items borrowed)</b>                              | 13    |

#### Children's (0 - 11 years) Library Programs

|        |   |     |
|--------|---|-----|
| 08-003 | <b>Number of Children's (0 - 11 years) Programs held in the library</b>         | 988 |
| 08-004 | <b>Number of Children's (0 - 11 years) Programs held outside of the library</b> | 283 |

#### Young Adult (12 - 18 years) Library Programs

|        |   |     |
|--------|---|-----|
| 08-005 | <b>Number of Young Adult (12 - 18 yrs) Programs held in the library</b>         | 208 |
| 08-006 | <b>Number of Young Adult (12 - 18 yrs) Programs held outside of the library</b> | 8   |

#### Adult (18+ years) Library Programs

|        |   |     |
|--------|---|-----|
| 08-007 | <b>Number of Adult (18+ yrs) Programs held in the library</b>         | 711 |
| 08-008 | <b>Number of Adult (18+ yrs) Programs held outside of the library</b> | 19  |

#### General (All Ages) Library Programs

|        |   |     |
|--------|---|-----|
| 08-009 | Number of General (All ages) Programs held in the library | 134 |
|--------|---|-----|



|   |   |   |
|---|---|---|
| 08-010  | Number of General (All ages) Programs held outside of the library   | 16  |
| 08-011  | Total Number of Non-Library Sponsored Programs  | 5,394   |
| 08-012  | <b>Total Number of All Library-Sponsored Programs</b>   | 2,367   |
| <u>Attendance at Children's (0 - 11 years) Programs</u>     |   |   |
| 08-013  | Attendance at Children's (0 - 11 years) Programs held in the library  | 32,050  |
| 08-014  | Attendance at Children's (0 - 11 years) Programs held outside of the library                                  | 14,486  |
| <u>Attendance at Young Adult (12 - 18 yrs) Programs</u>     |   |   |
| 08-015  | Attendance at Young Adult (12 - 18 yrs) Programs held in the library  | 1,896   |
| 08-016  | Attendance at Young Adult (12 - 18 yrs) Programs held outside of the library                                  | 772   |
| <u>Attendance at Adult (18+ yrs) Programs</u>               |   |   |
| 08-017  | Attendance at Adult (18+ yrs) Programs held in the library  | 5,296   |
| 08-018  | Attendance at Adult (18+ yrs) Programs held outside of the library  | 352   |
| <u>Attendance at General (All ages) Programs</u>            |   |   |
| 08-019  | Attendance at General (All ages) Programs held in the library   | 5,817   |
| 08-020  | Attendance at General (All ages) Programs held outside of the library   | 3,288   |
| <u>Attendance Totals</u>                                    |   |   |
| 08-021  | Total Attendance at Non-Library Sponsored Programs  | 44,523  |
| 08-022  | <b>Total Children's Program Attendance</b>  | 46,536  |
| 08-023  | <b>Total Young Adult Program Attendance</b>   | 2,668   |
| 08-024  | <b>Total Program Attendance at Library-Sponsored Programs</b>   | 63,957  |
| <u>Summer Reading Program for Children</u>                  |   |   |
| 08-025  | <b>How many weeks of a Summer Reading Program for Children did your library offer at each fixed location?</b> | 10  |
| 08-026  | Total number of annual visits in the library  | 982,904   |
| 08-027  | <b>Total number of reference transactions per year</b>  | 142,844   |
| <u>Electronic Collections (includes Licensed Databases)</u> |   |   |
| 08-028  | <b>Number of State Licensed Databases (INSPIRE databases)</b>   | 51  |
| 08-029  | <b>Number of Local and Other (Not INSPIRE) Licensed Databases</b>   | 17  |
| 08-030  | <b>Name(s) of Public Use/Commercial Databases to which the Library subscribes</b>                             | America's Historical Newspapers, Ancestry Library Edition, Barron's Online, Children's Comprehensive Literature Database, Chilton's Auto Repair Online, Culturegrams, Consumer Reports, Foundation Center, HeritageQuest Online, Lynda.com, Mango Language, Mitchell on Demand, Morningstar Fund Investor, NADA Online, Novelist Plus, Reference USA, World Book Online |
| 08-031  | <b>Total electronic collections</b>   | 68  |
| <u>Public Computers</u>                                     |   |   |



|        |   |         |
|--------|---|---------|
| 08-032 | Number of Public Internet Computers uses per year                           | 180,721 |
| 08-033 | Number of Wireless hubs located in the central building?                    | 41      |
| 08-034 | <b>Total number of wireless hubs, system-wide</b>                           | 48.00   |
| 08-035 | Number of wireless Internet uses per year                                   | N/A     |
| 08-036 | <b>Number of Internet connected public computers system-wide</b>            | 155     |
| 08-037 | <b>Number of Scanners available for the public, system-wide</b>             | 2       |
| 08-038 | <b>Number of Internet connected Staff computers, connected to a printer</b> | 144     |
| 08-039 | <b>Number of persons potentially served by each public computer</b>         | 890.15  |

#### Library System Automation

|        |   |                      |
|--------|---|----------------------|
| 08-040 | Does your library have an automated bookkeeping system? | Yes                  |
| 08-041 | Name of bookkeeping system                              | Banyon               |
| 08-042 | <b>Brand and Version of Integrated Library System</b>   | Innovative - Polaris |
| 08-043 | <b>Is the library catalog available online?</b>         | Yes                  |

## 9 - Circulation and Holdings

### Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

|        |  |           |
|--------|--|-----------|
| 09-001 | Total Circulation of All Materials   | 2,559,405 |
| 09-002 | Circulation of All Children's Materials  | 869,828   |
| 09-003 | Circulation of Electronic Materials ( <i>e.g. E-books circulated or electronic materials downloaded annually</i> ) | 278,112   |
| 09-004 | Total In-house Usage of Materials  | 116,948   |
| 09-005 | Number of eBook Reading or Music Playing Devices circulated annually   | 13,855    |

#### Selected Holdings

|        |  |                       |
|--------|--|-----------------------|
| 09-007 | <b>Books (Print)</b>   | 365,786               |
| 09-008 | Does the library belong to an Ebook consortium?                              | Yes                   |
| 09-009 | Name of Ebook Consortium   | Indiana Digital Media |
| 09-010 | Electronic books (E-books) (LOCAL HOLDINGS)                                  | 5,901                 |
| 09-011 | Electronic books (E-books) (CONSORTIUM HOLDINGS)                             | 32,510                |
| 09-012 | <b>Electronic books (E-books) (TOTAL) SUM OF 09-010 and 09-011</b>           | 38,411                |
| 09-013 | Video Materials - Physical Units   | 62,657                |
| 09-014 | Video Materials - Downloadable Units (LOCAL HOLDINGS)                        | 2,500                 |
| 09-015 | Video Materials - Downloadable Units (CONSORTIUM HOLDINGS)                   | 296                   |
| 09-016 | <b>Video Materials - Downloadable Units (TOTAL) SUM OF 09-014 and 09-015</b> | 2,796                 |
| 09-017 | Audio Materials - Physical Units   | 53,666                |
| 09-018 | Audio Materials - Downloadable Units (LOCAL HOLDINGS)                        | 10,000                |

|        |   |        |
|--------|---|--------|
| 09-019 | Audio Materials - Downloadable Units (CONSORTIUM HOLDINGS)                      | 4,291  |
| 09-020 | <b>Audio Materials - Downloadable Units (TOTAL) SUM OF 09-018 and 09-019</b>    | 14,291 |
| 09-021 | Electronic (Physical) Format  | 1,105  |
| 09-022 | Number of Electronic Book Reading or Music Playing Devices Owned by the Library | 1,682  |
| 09-023 | Current Print Serial Subscriptions  | 598    |
| 09-024 | Current Electronic Serials Subscriptions  | 81     |

## 10 - Library Board

### Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

|         |                             |  |
|---------|-----------------------------|--|
| 10-0001 | Position: President         | President                                  |
| 10-0002 | First Name                  | Valerie                                    |
| 10-0003 | Middle Initial/Name         |  |
| 10-0004 | Last Name                   | Merriam                                    |
| 10-0005 | Home address                | 2538 S. Buttonwood Lane                    |
| 10-0006 | City                        | Bloomington                                |
| 10-0007 | Zip Code                    | 47401                                      |
| 10-0008 | E-mail address              | valerie.merriam@gmail.com                  |
| 10-0009 | Appointing Authority        | Monroe County Community School Corporation |
| 10-0010 | Date Term Expires           | 1/31/2015                                  |
| 10-0011 | Number of Consecutive Terms | 1  |
| 10-0012 | Date Initially Appointed    | 2/1/2011                                   |
| 10-0101 | Position: Vice President    | Vice President                             |
| 10-0102 | First Name                  | John                                       |
| 10-0103 | Middle Initial/Name         | A  |
| 10-0104 | Last Name                   | Walsh                                      |
| 10-0105 | Home Address                | 3006 S Olcott Blvd                         |
| 10-0106 | City                        | Bloomington                                |
| 10-0107 | Zip Code                    | 47401                                      |
| 10-0108 | E-mail address              | jawalsh@indiana.edu                        |
| 10-0109 | Appointing Authority        | Monroe County Council                      |
| 10-0110 | Date Term Expires           | 1/31/2018                                  |
| 10-0111 | Number of Consecutive Terms | 3  |
| 10-0112 | Date Initially Appointed    | 2/1/2006                                   |
| 10-0201 | Position: Secretary         | Secretary                                  |
| 10-0202 | First Name                  | Frederick                                  |
| 10-0203 | Middle Initial/Name         |  |
| 10-0204 | Last Name                   | Risinger                                   |
| 10-0205 | Home address                | 7039 E State Road 45                       |
| 10-0206 | City                        | Bloomington                                |
| 10-0207 | Zip Code                    | 47408                                      |
| 10-0208 | E-mail address              | risinger@indiana.edu                       |

|         |   |  |
|---------|---|--|
| 10-0209 | Appointing Authority  | Monroe County Council                      |
| 10-0210 | Date Term Expires   | 1/31/2015                                  |
| 10-0211 | Number of Consecutive Terms   | 2  |
| 10-0212 | Date Initially Appointed  | 2/1/2007                                   |
| 10-0301 | Position: Treasurer (Boards may have either Treasurer or Treasurer/Employee, but not both)            | Treasurer                                  |
| 10-0302 | First Name  | David                                      |
| 10-0303 | Middle Initial/Name   |  |
| 10-0304 | Last Name   | Ferguson                                   |
| 10-0305 | Home address  | 403 E Sixth Street                         |
| 10-0306 | City  | Bloomington                                |
| 10-0307 | Zip Code  | 47408                                      |
| 10-0308 | E-mail address  | dlf@ferglaw.com                            |
| 10-0309 | Appointing Authority  | Monroe County Commissioners                |
| 10-0310 | Date Term Expires   | 1/31/2016                                  |
| 10-0311 | Number of Consecutive Terms   | 2  |
| 10-0312 | Date Initially Appointed  | 2/1/2008                                   |
| 10-0401 | Position: Treasurer / Employee (Boards may have either Treasurer or Treasurer/Employee, but not both) | Treasurer / Employee                       |
| 10-0402 | First Name  |  |
| 10-0403 | Middle Initial/Name   |  |
| 10-0404 | Last Name   |  |
| 10-0405 | Home address  |  |
| 10-0406 | City  |  |
| 10-0407 | Zip Code  |  |
| 10-0408 | E-mail address  |  |
| 10-0409 | Appointing Authority  |  |
| 10-0410 | Date Term Expires   |  |
| 10-0411 | Number of Consecutive Terms   |  |
| 10-0412 | Date Initially Appointed  |  |
| 10-0501 | Position: Member  | Member                                     |
| 10-0502 | First Name  | Kari                                       |
| 10-0503 | Middle Initial/Name   |  |
| 10-0504 | Last Name   | Esarey                                     |
| 10-0505 | Home address  | 848 N Abigail Lane                         |
| 10-0506 | City  | Ellettsville                               |
| 10-0507 | Zip Code  | 47429                                      |
| 10-0508 | E-mail address  | kisaacso@mccsc.edu                         |
| 10-0509 | Appointing Authority  | Monroe County Community School Corporation |
| 10-0510 | Date Term Expires   | 1/31/2017                                  |
| 10-0511 | Number of Consecutive Terms   | 2  |
| 10-0512 | Date Initially Appointed  | 2/1/2009                                   |
| 10-0601 | Position: Member  | Member                                     |
| 10-0602 | First Name  | Katherine                                  |
| 10-0603 | Middle Initial/Name   |  |
| 10-0604 | Last Name   | Loser                                      |
|         |   | 4400 Etter Dr                              |

|         |                             |  |
|---------|-----------------------------|--|
| 10-0605 | Home address                |  |
| 10-0606 | City                        | Bloomington  |
| 10-0607 | Zip Code                    | 47408  |
| 10-0608 | E-mail address              | keloser@mac.com                                    |
| 10-0609 | Appointing Authority        | Monroe County Commissioners                        |
| 10-0610 | Date Term Expires           | 1/31/2018  |
| 10-0611 | Number of Consecutive Terms | 1  |
| 10-0612 | Date Initially Appointed    | 8/1/2015   |
| 10-0701 | Position: Member            | Member   |
| 10-0702 | First Name                  | Melissa  |
| 10-0703 | Middle Initial/Name         |  |
| 10-0704 | Last Name                   | Pogue  |
| 10-0705 | Home address                | 4374 Silverthorne St                               |
| 10-0706 | City                        | Bloomington  |
| 10-0707 | Zip Code                    | 47404  |
| 10-0708 | E-mail address              | melissapogue@gmail.com                             |
| 10-0709 | Appointing Authority        | Richland-Bean Blossom Community School Corporation |
| 10-0710 | Date Term Expires           | 1/31/2017  |
| 10-0711 | Number of Consecutive Terms | 2  |
| 10-0712 | Date Initially Appointed    | 2/1/2009   |
| 10-0801 | Position: Member            | Member   |
| 10-0802 | First Name                  |  |
| 10-0803 | Middle Initial/Name         |  |
| 10-0804 | Last Name                   |  |
| 10-0805 | Home address                |  |
| 10-0806 | City                        |  |
| 10-0807 | Zip Code                    |  |
| 10-0808 | E-mail address              |  |
| 10-0809 | Appointing Authority        |  |
| 10-0810 | Date Term Expires           |  |
| 10-0811 | Number of Consecutive Terms |  |
| 10-0812 | Date Initially Appointed    |  |
| 10-0901 | Position: Member            | Member   |
| 10-0902 | First Name                  |  |
| 10-0903 | Middle Initial/Name         |  |
| 10-0904 | Last Name                   |  |
| 10-0905 | Home address                |  |
| 10-0906 | City                        |  |
| 10-0907 | Zip Code                    |  |
| 10-0908 | E-mail address              |  |
| 10-0909 | Appointing Authority        |  |
| 10-0910 | Date Term Expires           |  |
| 10-0911 | Number of Consecutive Terms |  |
| 10-0912 | Date Initially Appointed    |  |
| 10-1001 | Position: Member            | Member   |
| 10-1002 | First Name                  |  |

|         |   |                 |
|---------|---|-----------------|
| 10-1003 | Middle Initial/Name   |                 |
| 10-1004 | Last Name   |                 |
| 10-1005 | Home address  |                 |
| 10-1006 | City  |                 |
| 10-1007 | Zip Code  |                 |
| 10-1008 | E-mail address  |                 |
| 10-1009 | Appointing Authority  |                 |
| 10-1010 | Date Term Expires   |                 |
| 10-1011 | Number of Consecutive Terms                                 |                 |
| 10-1012 | Date Initially Appointed                                    |                 |
| 10-1101 | Position: Member  | Member          |
| 10-1102 | First Name  |                 |
| 10-1103 | Middle Initial/Name   |                 |
| 10-1104 | Last Name   |                 |
| 10-1105 | Home address  |                 |
| 10-1106 | City  |                 |
| 10-1107 | Zip Code  |                 |
| 10-1108 | E-mail address  |                 |
| 10-1109 | Appointing Authority  |                 |
| 10-1110 | Date Term Expires   |                 |
| 10-1111 | Number of Consecutive Terms                                 |                 |
| 10-1112 | Date Initially Appointed                                    |                 |
| 10-1201 | Position: Member  | Member          |
| 10-1202 | First Name  |                 |
| 10-1203 | Middle Initial/Name   |                 |
| 10-1204 | Last Name   |                 |
| 10-1205 | Home address  |                 |
| 10-1206 | City  |                 |
| 10-1207 | Zip Code  |                 |
| 10-1208 | E-mail address  |                 |
| 10-1209 | Appointing Authority  |                 |
| 10-1210 | Date Term Expires   |                 |
| 10-1211 | Number of Consecutive Terms                                 |                 |
| 10-1212 | Date Initially Appointed                                    |                 |
| 10-0991 | What Day of the Month is the Regular Library Board Meeting? | Third Wednesday |
| 10-0992 | What is the time of the Regular Library Board Meeting?      | 5:45 PM         |

## 11 - Salary Section

Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

|        |  |                    |
|--------|--|--------------------|
| 11-001 | Annual salary of the Director  | \$99,522           |
| 11-002 | Does the library director have an employment contract?               | No                 |
| 11-003 | What is the current level of certification for the library Director? | LC 1               |
| 11-004 | Job Title - Assistant or Associate Director                          | Assistant Director |

|        |  |  |
|--------|--|--|
| 11-005 | Certification Level  | LC 2   |
| 11-006 | Minimum Hourly Wage  | \$35.25  |
| 11-007 | Maximum Hourly Wage  | \$52.88  |
| 11-008 | Job Title - Department Head, Manager or Supervisor                 | Department Head  |
| 11-009 | Certification Level  | LC 2   |
| 11-010 | Minimum Hourly Wage  | \$24.73  |
| 11-011 | Maximum Hourly Wage  | \$37.09  |
| 11-012 | Job Title - Branch Head  | Branch Head  |
| 11-013 | Certification Level  |  |
| 11-014 | Minimum Hourly Wage  |  |
| 11-015 | Maximum Hourly Wage  |  |
| 11-016 | Job Title - Administrative Assistant                               | Administrative Assistant                               |
| 11-017 | Certification Level  | None required  |
| 11-018 | Minimum Hourly Wage  | \$13.91  |
| 11-019 | Maximum Hourly Wage  | \$20.87  |
| 11-020 | Job Title - Automation, Network or System Manager                  | Automation / Network / System Manager                  |
| 11-021 | Certification Level  | None required  |
| 11-022 | Minimum Hourly Wage  | \$24.73  |
| 11-023 | Maximum Hourly Wage  | \$37.09  |
| 11-024 | Job Title - Business Manager                                       | Business Manager                                       |
| 11-025 | Certification Level  | None required  |
| 11-026 | Minimum Hourly Wage  | \$21.36  |
| 11-027 | Maximum Hourly Wage  | \$32.03  |
| 11-028 | Job Title - Cataloging or Technical Services Librarian             | Cataloging or Technical                                |
| 11-029 | Certification Level  | LC 3   |
| 11-030 | Minimum Hourly Wage  | \$19.11  |
| 11-031 | Maximum Hourly Wage  | \$28.67  |
| 11-032 | Job Title - Children's Librarian                                   | Children's Librarian                                   |
| 11-033 | Certification Level  | LC 3   |
| 11-034 | Minimum Hourly Wage  | \$19.11  |
| 11-035 | Maximum Hourly Wage  | \$28.67  |
| 11-036 | Job Title - General Reference or Adult Librarian                   | General Reference or Adult Librarian                   |
| 11-037 | Certification Level  | LC 3   |
| 11-038 | Minimum Hourly Wage  | \$19.11  |
| 11-039 | Maximum Hourly Wage  | \$28.67  |
| 11-040 | Job title - Young Adult Librarian                                  | Young Adult Librarian                                  |
| 11-041 | Certification Level  | LC 3   |
| 11-042 | Minimum Hourly Wage  | \$19.11  |
| 11-043 | Maximum Hourly Wage  | \$28.67  |
| 11-044 | Job Title - Indiana History, Local History, or Genealogy Librarian | Indiana History, Local History, or Genealogy Librarian |
| 11-045 | Certification Level  | LC 3   |
| 11-046 | Minimum Hourly Wage  | \$19.11  |
| 11-047 | Maximum Hourly Wage  | \$28.67  |
| 11-048 | Job Title - Genealogy Reference Service                            | Genealogy Reference Service                            |
| 11-049 | Certification Level  | LC 3   |

|        |  |                           |
|--------|--|---------------------------|
| 11-050 | Minimum Hourly Wage  | \$19.11                   |
| 11-051 | Maximum Hourly Wage  | \$28.67                   |
| 11-052 | Job Title - Audio Visual Librarian                           | Audio Visual Librarian    |
| 11-053 | Certification Level  |                           |
| 11-054 | Minimum Hourly Wage  |                           |
| 11-055 | Maximum Hourly Wage  |                           |
| 11-056 | Job Title - Specialist (Professional)                        | Specialist (Professional) |
| 11-057 | Certification Level  | None required             |
| 11-058 | Minimum Hourly Wage  | \$15.03                   |
| 11-059 | Maximum Hourly Wage  | \$22.55                   |
| 11-060 | Job Title - Library Assistant                                | Library Assistant         |
| 11-061 | Certification Level  | None required             |
| 11-062 | Minimum Hourly Wage  | \$15.03                   |
| 11-063 | Maximum Hourly Wage  | \$22.55                   |
| 11-064 | Job Title - Bookkeeper or Treasurer                          | Bookkeeper or Treasurer   |
| 11-065 | Certification Level  | None required             |
| 11-066 | Minimum Hourly Wage  | \$16.57                   |
| 11-067 | Maximum Hourly Wage  | \$24.86                   |
| 11-068 | Job Title - Secretary or Receptionist                        | Secretary or Receptionist |
| 11-069 | Certification Level  | None required             |
| 11-070 | Minimum Hourly Wage  | \$11.68                   |
| 11-071 | Maximum Hourly Wage  | \$17.52                   |
| 11-072 | Job Title - Library Technician (including computer)          | Library Technician        |
| 11-073 | Certification Level  | None required             |
| 11-074 | Minimum Hourly Level   | \$13.91                   |
| 11-075 | Maximum Hourly Level   | \$20.87                   |
| 11-076 | Job Title - Clerk, Clerical or Aide                          | Clerical or Aide          |
| 11-077 | Certification Level  | None required             |
| 11-078 | Minimum Hourly Wage  | \$11.68                   |
| 11-079 | Maximum Hourly Wage  | \$17.52                   |
| 11-080 | Job Title - Maintenance, Custodian, Janitor, or House-keeper | Maintenance, Custodian    |
| 11-081 | Certification Level  | None required             |
| 11-082 | Minimum Hourly Wage  | \$11.68                   |
| 11-083 | Maximum Hourly Wage  | \$17.52                   |
| 11-084 | Job Title - Security   | Security                  |
| 11-085 | Certification Level  | None required             |
| 11-086 | Minimum Hourly Wage  | \$13.91                   |
| 11-087 | Maximum Hourly Wage  | \$20.87                   |
| 11-088 | Job Title - Bookmobile Driver                                | Bookmobile Driver         |
| 11-089 | Certification Level  | None required             |
| 11-090 | Minimum Hourly Wage  | \$15.03                   |
| 11-091 | Maximum Hourly Wage  | \$22.55                   |
| 11-092 | Job Title - Messenger/Courier                                | Messenger/Courier         |
| 11-093 | Certification Level  |                           |
| 11-094 | Minimum Hourly Wage  |                           |

|        |   |                                   |
|--------|---|-----------------------------------|
| 11-095 | Maximum Hourly Wage                           |                                   |
| 11-096 | Job Title - Page, Intern or Student Assistant | Page, Intern or Student Assistant |
| 11-097 | Certification Level                           | None required                     |
| 11-098 | Minimum Hourly Wage                           | \$9.00                            |
| 11-099 | Maximum Hourly Wage                           | \$13.50                           |
| 11-100 | Job Title - Temporary Substitute              | Temporary Substitute              |
| 11-101 | Certification Level                           |                                   |
| 11-102 | Minimum Hourly Wage                           |                                   |
| 11-103 | Maximum Hourly Wage                           |                                   |
| 11-104 | Job Title - Interlibrary Loan                 | Interlibrary Loan                 |
| 11-105 | Certification Level                           | None required                     |
| 11-106 | Minimum Hourly Wage                           | \$11.68                           |
| 11-107 | Maximum Hourly Wage                           | \$17.52                           |
| 11-108 | Job Title - Human Resources                   | Human Resources                   |
| 11-109 | Certification Level                           |                                   |
| 11-110 | Minimum Hourly Wage                           |                                   |
| 11-111 | Maximum Hourly Wage                           |                                   |
| 11-112 | Job Title - Marketing                         | Marketing                         |
| 11-113 | Certification Level                           |                                   |
| 11-114 | Minimum Hourly Wage                           |                                   |
| 11-115 | Maximum Hourly Wage                           |                                   |
| 11-116 | Job Title - Circulation Librarian             | Circulation Librarian             |
| 11-117 | Certification Level                           |                                   |
| 11-118 | Minimum Hourly Wage                           |                                   |
| 11-119 | Maximum Hourly Wage                           |                                   |
| 11-120 | Job Title - Other                             | Yes                               |
| 11-121 | Specify Other Job Title                       | Assistant Manager                 |
| 11-122 | Certification Level                           | LC 3                              |
| 11-123 | Minimum Hourly Wage                           | \$21.36                           |
| 11-124 | Maximum Hourly Wage                           | \$32.03                           |
| 11-125 | Job Title - Other                             | Yes                               |
| 11-126 | Specify Other Job Title                       | Security Lead                     |
| 11-127 | Certification Level                           | None required                     |
| 11-128 | Minimum Hourly Wage                           | \$15.03                           |
| 11-129 | Maximum Hourly Wage                           | \$22.55                           |
| 11-130 | Job Title - Other                             | Yes                               |
| 11-131 | Specify Other Job Title                       | Audience Strategist               |
| 11-132 | Certification Level                           | LC 2                              |
| 11-133 | Minimum Hourly Wage                           | 24.73                             |
| 11-134 | Maximum Hourly Wage                           | 37.09                             |
| 11-135 | Job Title - Other                             | Yes                               |
| 11-136 | Specify Other Job Title                       | Managers(IT, HR, FI,MKT,Bld Srv)  |
| 11-137 | Certification Level                           | None required                     |
| 11-138 | Minimum Hourly Wage                           | 24.73                             |
| 11-139 | Maximum Hourly Wage                           | 37.09                             |
| 11-140 | Job Title - Other                             | Yes                               |



|        |                         |  |
|--------|-------------------------|--|
| 11-141 | Specify Other Job Title | Specialists<br>(Acquisitions,Graphics,HR,Web, IT |
| 11-142 | Certification Level     | None required                                    |
| 11-143 | Minimum Hourly Wage     | 16.57  |
| 11-144 | Maximum Hourly Wage     | 24.86  |

Employee Fringe Benefit Information - Full-time Employees

|        |  |                                      |
|--------|--|--------------------------------------|
| 11-501 | PERF                                   | Yes                                  |
| 11-502 | Deferred Compensation                  | No                                   |
| 11-503 | Health Insurance                       | Yes                                  |
| 11-504 | Health Savings Account (HSA)           | Yes                                  |
| 11-505 | Dental Insurance                       | Yes                                  |
| 11-506 | Life Insurance                         | Yes                                  |
| 11-507 | Vision Insurance                       | Yes                                  |
| 11-508 | Disability                             | Yes                                  |
| 11-509 | Paid Time off for Continuing Education | Yes                                  |
| 11-510 | Reimbursement for Continuing Education | Yes                                  |
| 11-511 | Other1 (specify)                       | Clinic w/ & without Health Insurance |
| 11-512 | Other2 (specify)                       | Parking/Retire Option                |

Employee Fringe Benefit Information - Part-time Employees

|        |  |                                 |
|--------|--|---------------------------------|
| 11-513 | PERF                                   | No                              |
| 11-514 | Deferred Compensation                  | No                              |
| 11-515 | Health Insurance                       | No                              |
| 11-516 | Health Savings Account (HSA)           | No                              |
| 11-517 | Dental Insurance                       | Yes                             |
| 11-518 | Life Insurance                         | No                              |
| 11-519 | Vision Insurance                       | Yes                             |
| 11-520 | Disability                             | Yes                             |
| 11-521 | Paid Time off for Continuing Education | Yes                             |
| 11-522 | Reimbursement for Continuing Education | Yes                             |
| 11-523 | Other1 (specify)                       | Clinic without Health Insurance |
| 11-524 | Other2 (specify)                       |                                 |

Paid days off per year - Full-time Librarian

|        |                         |       |
|--------|-------------------------|-------|
| 11-525 | Number of Vacation Days | 24    |
| 11-526 | Number of Sick Days     | 12    |
| 11-527 | Number of Personal Days | 0     |
| 11-528 | Holidays                | 9     |
| 11-529 | Funeral/Bereavement     | 3 - 5 |
| 11-530 | Other Days (specify)    | n/a   |

Paid days off per year - Part-Time Librarian

|        |                         |     |
|--------|-------------------------|-----|
| 11-531 | Number of Vacation Days | 24  |
| 11-532 | Number of Sick Days     | 12  |
| 11-533 | Number of Personal Days | 0   |
| 11-534 | Holidays                | 9   |
| 11-535 | Funeral/Bereavement     | 3   |
| 11-536 | Other Days              | n/a |

Paid days off per year - Full-Time Support Staff

|        |                         |       |
|--------|-------------------------|-------|
| 11-537 | Number of Vacation Days | 14-24 |
| 11-538 | Number of Sick Days     | 12    |

|   |                         |       |
|---|-------------------------|-------|
| 11-539  | Number of Personal Days | 0     |
| 11-540  | Holidays                | 9     |
| 11-541  | Funeral/Bereavement     | 3 - 5 |
| 11-542  | Other Days              | n/a   |
| <u>Paid days off per year - Part-Time Support Staff</u> |                         |       |
| 11-543  | Number of Vacation Days | 14-24 |
| 11-544  | Number of Sick Days     | 12    |
| 11-545  | Number of Personal Days | 0     |
| 11-546  | Holidays                | 9     |
| 11-547  | Funeral/Bereavement     | 3 - 5 |
| 11-548  | Other Days              | n/a   |

## 12 - PLAC Loans

### Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

Report the number of PLAC loans your library made to a home patron of the following libraries.

DO NOT report any loans made to your own library. You may SKIP any libraries with no loans; you do not need to enter "0" if no loans were made.

|        |   |        |
|--------|---|--------|
| 12-001 | Did your library make any PLAC loans?           | Yes    |
| 12-002 | Adams Public Library System                     |        |
| 12-003 | Akron Carnegie Public Library                   |        |
| 12-004 | Alexandria-Monroe Public Library                | 7      |
| 12-005 | Alexandrian Public Library                      |        |
| 12-006 | Allen County Public Library                     |        |
| 12-007 | Anderson Public Library                         | 795    |
| 12-008 | Andrews-Dallas Township Public Library          |        |
| 12-009 | Argos Public Library                            |        |
| 12-010 | Attica Public Library                           |        |
| 12-011 | Aurora Public Library District                  |        |
| 12-012 | Avon-Washington Township Public Library         |        |
| 12-013 | Bartholomew County Public Library               | 50     |
| 12-014 | Barton Rees Pogue Memorial Public Library       |        |
| 12-015 | Batesville Memorial Public Library              |        |
| 12-016 | Bedford Public Library                          | 6,529  |
| 12-017 | Beech Grove Public Library                      |        |
| 12-018 | Bell Memorial Public Library                    |        |
| 12-019 | Benton County Public Library                    |        |
| 12-020 | Berne Public Library                            |        |
| 12-021 | Bicknell-Vigo Township Public Library           |        |
| 12-022 | Bloomfield-Eastern Greene County Public Library | 13,537 |
| 12-023 | Boonville-Warrick County Public Library         |        |
| 12-024 | Boswell-Grant Township Public Library           |        |
| 12-025 | Bourbon Public Library                          |        |
| 12-026 | Brazil Public Library                           |        |
| 12-027 | Bremen Public Library                           |        |
| 12-028 | Bristol-Washington Township Public Library      |        |

|        |   |        |
|--------|---|--------|
| 12-029 | Brook-Iroquois-Washington Township Public Library             |        |
| 12-030 | Brookston-Prairie Township Public Library                     |        |
| 12-031 | Brown County Public Library                                   | 15,373 |
| 12-032 | Brownsburg Public Library                                     |        |
| 12-033 | Brownstown Public Library                                     |        |
| 12-034 | Butler Public Library   |        |
| 12-035 | Cambridge City Public Library                                 |        |
| 12-036 | Camden-Jackson Township Public Library                        |        |
| 12-037 | Carmel Clay Public Library                                    |        |
| 12-038 | Carnegie Public Library Of Steuben County                     |        |
| 12-039 | Centerville-Center Township Public Library                    |        |
| 12-040 | Charlestown Clark County Public Library                       |        |
| 12-041 | Churubusco Public Library                                     |        |
| 12-042 | Clayton-Liberty Township Public Library                       |        |
| 12-043 | Clinton Public Library  |        |
| 12-044 | Coatesville-Clay Township Public Library                      |        |
| 12-045 | Colfax-Perry Township Public Library                          |        |
| 12-046 | Converse-Jackson Township Public Library                      |        |
| 12-047 | Covington-Veedersburg Public Library                          |        |
| 12-048 | Crawford County Public Library                                |        |
| 12-049 | Crawfordsville District Public Library                        |        |
| 12-050 | Crown Point Community Public Library                          |        |
| 12-051 | Culver-Union Township Public Library                          |        |
| 12-052 | Danville-Center Township Public Library                       |        |
| 12-053 | Darlington Public Library                                     |        |
| 12-054 | Delphi Public Library   |        |
| 12-055 | Dublin Public Library   |        |
| 12-056 | Dunkirk Public Library  |        |
| 12-057 | Earl Park Public Library                                      |        |
| 12-058 | East Chicago Public Library                                   |        |
| 12-059 | Eckhart Public Library  |        |
| 12-060 | Edinburgh Wright-Hageman Public Library                       |        |
| 12-061 | Elkhart Public Library  |        |
| 12-062 | Evansville-Vanderburgh Public Library                         |        |
| 12-063 | Fairmount Public Library                                      |        |
| 12-064 | Farmland Public Library                                       |        |
| 12-065 | Fayette County Public Library                                 |        |
| 12-066 | Flora-Monroe Township Public Library                          |        |
| 12-067 | Fort Branch-Johnson Township Public Library                   |        |
| 12-068 | Fortville-Vernon Township Public Library                      |        |
| 12-069 | Francesville-Salem Township Public Library                    |        |
| 12-070 | Frankfort Community-Clinton County Contractual Public Library |        |
| 12-071 | Franklin County Public Library District                       |        |
| 12-072 | Fremont Public Library  |        |
| 12-073 | Fulton County Public Library                                  |        |
| 12-074 | Garrett Public Library  |        |
| 12-075 | Gary Public Library   |        |

|        |  |     |
|--------|--|-----|
| 12-076 | Gas City-Mill Township Public Library                |     |
| 12-077 | Goodland & Grant Township Public Library             |     |
| 12-078 | Goshen Public Library                                |     |
| 12-079 | Greensburg-Decatur County Contractual Public Library |     |
| 12-080 | Greentown & Eastern Howard School Public Library     |     |
| 12-081 | Greenwood Public Library                             |     |
| 12-082 | Hagerstown-Jefferson Township Public Library         |     |
| 12-083 | Hamilton East Public Library                         |     |
| 12-084 | Hamilton North Public Library                        |     |
| 12-085 | Hammond Public Library                               |     |
| 12-086 | Hancock County Public Library                        |     |
| 12-087 | Harrison County Public Library                       |     |
| 12-088 | Hartford City Public Library                         |     |
| 12-089 | Henry Henley Public Library IN0165                   |     |
| 12-090 | Huntingburg Public Library                           | 5   |
| 12-091 | Huntington City-Township Public Library              |     |
| 12-092 | Hussey-Mayfield Memorial Public Library              |     |
| 12-093 | Indianapolis-Marion County Public Library            | 45  |
| 12-094 | Jackson County Public Library                        |     |
| 12-095 | Jasonville Public Library                            |     |
| 12-096 | Jasper County Public Library                         |     |
| 12-097 | Jasper-Dubois County Contractual Public Library      | 531 |
| 12-098 | Jay County Public Library                            |     |
| 12-099 | Jefferson County Public Library                      |     |
| 12-100 | Jeffersonville Township Public Library               |     |
| 12-101 | Jennings County Public Library                       |     |
| 12-102 | Johnson County Public Library                        | 830 |
| 12-103 | Jonesboro Public Library                             |     |
| 12-104 | Joyce Public Library                                 |     |
| 12-105 | Kendallville Public Library                          |     |
| 12-106 | Kentland-Jefferson Township Public Library           |     |
| 12-107 | Kewanna-Union Township Public Library                |     |
| 12-108 | Kingman-Millcreek Public Library                     |     |
| 12-109 | Kirklin Public Library                               |     |
| 12-110 | Knightstown Public Library                           |     |
| 12-111 | Knox County Public Library                           |     |
| 12-112 | Kokomo-Howard County Public Library                  |     |
| 12-113 | La Crosse Public Library                             |     |
| 12-114 | La Grange County Public Library                      |     |
| 12-115 | La Porte County Public Library                       |     |
| 12-116 | Ladoga-Clark Township Public Library                 |     |
| 12-117 | Lake County Public Library                           |     |
| 12-118 | Lawrenceburg Public Library                          |     |
| 12-119 | Lebanon Public Library                               |     |
| 12-120 | Ligonier Public Library                              |     |
| 12-121 | Lincoln Heritage Public Library                      |     |
| 12-122 | Linden Carnegie Public Library                       |     |
| 12-123 | Linton Public Library                                |     |

|        |   |        |
|--------|---|--------|
| 12-124 | Logansport-Cass County Public Library         |        |
| 12-125 | Loogootee Public Library                      | 212    |
| 12-126 | Lowell Public Library                         |        |
| 12-127 | Marion Public Library                         | 159    |
| 12-128 | Matthews Public Library                       |        |
| 12-129 | Melton Public Library                         |        |
| 12-130 | Michigan City Public Library                  |        |
| 12-131 | Middlebury Community Public Library           |        |
| 12-132 | Middletown Fall Creek Township Public Library |        |
| 12-133 | Milford Public Library                        |        |
| 12-134 | Mishawaka-Penn_Harris Public Library          |        |
| 12-135 | Mitchell Community Public Library             | 93     |
| 12-136 | Monon Town & Township Public Library          |        |
| 12-137 | Monroe County Public Library                  |        |
| 12-138 | Monterey-Tippecanoe Township Public Library   |        |
| 12-139 | Montezuma Public Library                      |        |
| 12-140 | Monticello-Union Township Public Library      |        |
| 12-141 | Montpelier-Harrison Township Public Library   |        |
| 12-142 | Mooresville Public Library                    |        |
| 12-143 | Morgan County Public Library                  | 3,388  |
| 12-144 | Morrisson Reeves Library                      |        |
| 12-145 | Muncie-Center Township Public Library         |        |
| 12-146 | Nappanee Public Library                       |        |
| 12-147 | New Albany-Floyd County Public Library        | 106    |
| 12-148 | New Carlisle & Olive Township Public Library  |        |
| 12-149 | New Castle-Henry County Public Library        |        |
| 12-150 | New Harmony Workingmen's Institute            |        |
| 12-151 | Newton County Public Library                  |        |
| 12-152 | Noble County Public Library                   |        |
| 12-153 | North Judson-Wayne Township Public Library    |        |
| 12-154 | North Madison County Public Library System    |        |
| 12-155 | North Manchester Public Library               |        |
| 12-156 | North Webster Community Public Library        |        |
| 12-157 | Oakland City-Columbia Township Public Library |        |
| 12-158 | Odon Winkelpleck Public Library               |        |
| 12-159 | Ohio County Public Library                    |        |
| 12-160 | Ohio Township Public Library System           |        |
| 12-161 | Orleans Town & Township Public Library        | 266    |
| 12-162 | Osgood Public Library                         |        |
| 12-163 | Otterbein Public Library                      |        |
| 12-164 | Owen County Public Library                    | 14,234 |
| 12-165 | Owensville Carnegie Public Library            |        |
| 12-166 | Oxford Public Library                         |        |
| 12-167 | Paoli Public Library                          | 145    |
| 12-168 | Peabody Public Library                        |        |
| 12-169 | Pendleton Community Public Library            | 5      |
| 12-170 | Penn Township Public Library                  |        |
| 12-171 | Perry County Public Library                   |        |

|        |   |       |
|--------|---|-------|
| 12-172 | Peru Public Library                               |       |
| 12-173 | Pierceton & Washington Township Public Library    |       |
| 12-174 | Pike County Public Library                        |       |
| 12-175 | Plainfield-Guilford Township Public Library       |       |
| 12-176 | Plymouth Public Library                           |       |
| 12-177 | Porter County Public Library System               |       |
| 12-178 | Poseyville Carnegie Public Library                |       |
| 12-179 | Princeton Public Library                          |       |
| 12-180 | Pulaski County Public Library                     |       |
| 12-181 | Putnam County Public Library                      | 217   |
| 12-182 | Remington-Carpenter Township Public Library       |       |
| 12-183 | Ridgeville Public Library                         |       |
| 12-184 | Roachdale-Franklin Township Public Library        |       |
| 12-185 | Roann Paw-Paw Township Public Library             |       |
| 12-186 | Roanoke Public Library                            |       |
| 12-187 | Rockville Public Library                          |       |
| 12-188 | Royal Center-Boone Township Public Library        |       |
| 12-189 | Rushville Public Library                          |       |
| 12-190 | Salem-Washington Township Public Library          |       |
| 12-191 | Scott County Public Library                       |       |
| 12-192 | Shelby County Public Library                      |       |
| 12-193 | Sheridan Public Library                           |       |
| 12-194 | Shoals Public Library                             | 1,409 |
| 12-195 | South Whitley-Cleveland Township Public Library   |       |
| 12-196 | Speedway Public Library                           |       |
| 12-197 | Spencer County Public Library                     |       |
| 12-198 | Spiceland Town-Township Public Library            |       |
| 12-199 | St. Joseph County Public Library                  |       |
| 12-200 | Starke County Public Library System               |       |
| 12-201 | Sullivan County Public Library                    |       |
| 12-202 | Swayzee Public Library                            |       |
| 12-203 | Switzerland County Public Library                 |       |
| 12-204 | Syracuse-Turkey Creek Township Public Library     |       |
| 12-205 | Thorntown Public Library                          |       |
| 12-206 | Tippecanoe County Public Library                  |       |
| 12-207 | Tipton County Public Library                      |       |
| 12-208 | Tyson Library Association, Inc                    |       |
| 12-209 | Union City Public Library                         |       |
| 12-210 | Union County Public Library                       |       |
| 12-211 | Van Buren Public Library                          |       |
| 12-212 | Vermillion County Public Library                  |       |
| 12-213 | Vigo County Public Library                        | 114   |
| 12-214 | Wabash Carnegie Public Library                    |       |
| 12-215 | Wakarusa-Olive & Harrison Township Public Library |       |
| 12-216 | Walkerton-Lincoln Township Public Library         |       |
| 12-217 | Walton & Tipton Township Public Library           |       |
| 12-218 | Wanatah Public Library                            |       |
| 12-219 | Warren Public Library                             |       |

|        |   |        |
|--------|---|--------|
| 12-220 | Warsaw Community Public Library                 |        |
| 12-221 | Washington Carnegie Public Library              |        |
| 12-222 | Washington Township Public Library              |        |
| 12-223 | Waterloo-Grant Township Public Library          |        |
| 12-224 | Waveland-Brown Township Public Library          |        |
| 12-225 | Wells County Public Library                     |        |
| 12-226 | West Lafayette Public Library                   |        |
| 12-227 | West Lebanon-Pike Township Public Library       |        |
| 12-228 | Westchester Public Library                      |        |
| 12-229 | Westfield-Washington Public Library             |        |
| 12-230 | Westville-New Durham Township Public Library    |        |
| 12-231 | Whiting Public Library                          |        |
| 12-232 | Willard Library of Evansville                   |        |
| 12-233 | Williamsport-Washington Township Public Library |        |
| 12-234 | Winchester Community Public Library             |        |
| 12-235 | Wolcott Community Public Library                |        |
| 12-236 | Worthington Jefferson Township Public Library   |        |
| 12-237 | York Township Public Library                    |        |
| 12-238 | Yorktown Public Library                         |        |
| 12-239 | <b>TOTAL PLAC Loans</b>                         | 58,050 |

### 13 - Compliance with Standards for Public Lib

The following questions refer to the library's compliance with the Indiana Public Library Standards (560 IAC 6).

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

*Standards which can be verified by data or information elsewhere in the report do not appear in this section.*

Please answer either "Yes", "No", or "N/A" if applicable.

Do not skip any questions.

|        |  |     |
|--------|--|-----|
| 13-001 | <b>Does your library comply with Public Library Law under IC 36-12?</b>  | Yes |
| 13-002 | <b>If the answer to 13-001 is NO, explain:</b>   |     |
| 13-003 | <b>Does your library comply with other Indiana laws that affect municipal corporations?</b>  | Yes |
| 13-004 | <b>If the answer to 13-003 is NO, explain:</b>   |     |
| 13-005 | <b>Does your library comply with all federal laws affecting employment practice?</b>   | Yes |
| 13-006 | <b>If the answer to 13-005 is NO, explain:</b>   |     |
| 13-007 | <b>Are all newly constructed and existing library facilities in compliance with local, state, and federal building and health and safety codes?</b>            | Yes |
| 13-008 | <b>If the answer to 13-007 is NO, explain:</b>   |     |
| 13-009 | <b>Does the library comply with provisions of the federal Americans with Disabilities Act to make its physical and digital services available to everyone?</b> | Yes |
| 13-010 | <b>If the answer to 13-009 is NO, explain:</b>   |     |

|        |  |     |
|--------|--|-----|
| 13-011 | Do the library board and the director maintain separate functions?   | Yes |
| 13-012 | <b>Is the board responsible for governance and policy?</b>   | Yes |
| 13-013 | <b>Is the director responsible for administration, operation and management of the library?</b>  | Yes |
| 13-014 | <b>Does the director work full-time?</b>   | Yes |
| 13-015 | <b>Does the Director have the required certification under 590 IAC 5? (Check <a href="https://mylicense.in.gov/EVerification/Search.aspx">https://mylicense.in.gov/EVerification/Search.aspx</a> if any question occurs)</b> | Yes |

**With the advice and recommendations of the library director, has the library board adopted the following policies and procedures?**

|        |  |     |
|--------|--|-----|
| 13-016 | <b>An annual classification of employees</b> | Yes |
| 13-017 | <b>Schedules of salaries</b>                 | Yes |
| 13-018 | <b>A proposed library budget</b>             | Yes |
| 13-019 | <b>Library policies</b>                      | Yes |

**Employment Policies**

**Has the library board adopted the written employment practices dealing with:**

|        |   |     |
|--------|---|-----|
| 13-020 | <b>Recruitment?</b>   | Yes |
| 13-021 | <b>Selection?</b>   | Yes |
| 13-022 | <b>Appointments?</b>  | Yes |
| 13-023 | <b>Personnel actions?</b>   | Yes |
| 13-024 | <b>Salary administration?</b>   | Yes |
| 13-025 | <b>Employee benefits?</b>   | Yes |
| 13-026 | <b>The conditions of work?</b>  | Yes |
| 13-027 | <b>Leaves?</b>  | Yes |
| 13-028 | <b>Does the library board adhere to the current approved principles provided by the Indiana State Library for library trustees?</b>                                 | Yes |
| 13-029 | <b>Does the library have current, written bylaws that state its purpose and its operational procedures?</b>   | Yes |
| 13-030 | <b>Do the library bylaws specifically state rules governing conflicts of interest issues?</b>   | Yes |
| 13-031 | <b>Do the library bylaws specifically state rules governing nepotism?</b>   | Yes |
| 13-032 | <b>Have the bylaws been reviewed by the board in the last three (3) years?</b>  | Yes |
| 13-033 | <b>Has a copy of the current version of the bylaws, along with all of the amendments approved by the library board been submitted to the Indiana State Library?</b> | Yes |
| 13-034 | <b>Does your library have a written collection development plan?</b>  | Yes |
| 13-035 | <b>Does your library have a written circulation policy detailing the principles of access for all library materials and service?</b>                                | Yes |
| 13-036 | <b>Does your library provide support for continuing education for staff and trustees?</b>   | Yes |

**Long Range Plan**

|        |  |     |
|--------|--|-----|
| 13-037 | <b>Does the library have a written long-range plan of service?</b> | Yes |
|--------|--|-----|



- 13-038 **What year did your current long range plan begin?** 2013
- 13-039 **What year does your current long range plan end?** 2017
- 13-040 **Has your long-range plan been reviewed and updated in the last three (3) to five (5) years, depending upon the length of your plan?** Yes
- 13-041 **Have copies of the plan, plus all updates and revisions been filed with the Indiana State Library?** Yes
- 13-042 **Does your long-range plan include a statement of community needs and goals?** Yes
- 13-043 **Does your long-range plan include measurable objectives and service in response to the community's needs and goals?** Yes
- 13-044 **Does your long-range plan include an assessment of facilities, services, technology, and operations?** Yes
- 13-045 **Does your long-range plan include an ongoing annual evaluation process?** Yes
- 13-046 **Does your long-range plan include a plan for financial resources and sustainability?** Yes
- 13-047 **Does your long-range plan include a statement of collaboration with other public libraries?** Yes
- 13-048 **Does your long-range plan include a statement of collaboration with other community partners?** Yes

#### Technology Plan

- 13-049 **Does the library have a written technology plan?** Yes
- 13-050 **What year did your current technology plan begin?** 2016
- 13-051 **What year does your current technology plan end?** 2018
- 13-052 **Has your technology plan been updated in the last three (3) years?** Yes
- 13-053 **Have copies of the plan, plus all updates and revisions been filed with the Indiana State Library?** Yes

#### **Does your technology plan include:**

- 13-054 **Realistic goals and strategies for using telecommunications and information technology?** Yes
- 13-055 **A professional development strategy?** Yes
- 13-056 **An assessment of telecommunication services, hardware, software, and other services needed?** Yes
- 13-057 **An equipment replacement schedule?** Yes
- 13-058 **A plan for financial resources and sustainability?** Yes
- 13-059 **An ongoing annual evaluation process?** Yes
- 13-060 **An automated, integrated library system (ILS) which conforms to a national cataloging standard?** Yes

#### Resource Sharing

- 13-061 **Does your library provide interlibrary loan free of charge *to other libraries* within Indiana?** Yes
- Answer YES if your policy is to lend, even if no loans were requested.**
- 13-062 **Does your library provide interlibrary loan free of charge *to your users*?** Yes
- Answer YES if your policy is to lend, even if no loans were requested.**

- 13-063 Does the library lend materials via a statewide reciprocal borrowing program? No
- 13-064 Does the library lend materials using a local reciprocal borrowing agreement with at least one (1) other public library district within Indiana? No
- 13-065 If the answer to 13-064 is yes, please list libraries with which you have reciprocal borrowing agreements.
- 13-066 Does the library lend materials using the OCLC Resource Sharing system? Yes
- 13-067 Is the library a member of Evergreen Indiana? No
- 13-068 How many days per week does your library receive Info Express courier service? 3

**Does the library provide adult services, including:**

- 13-069 Programs and reference services offered by an appropriately certified librarian? Yes
- 13-070 Access to reference materials, including INSPIRE? Yes
- 13-071 A collection of materials for adults? Yes
- 13-072 A space designated in the library for adult services? Yes

**Does the library provide an *Enhanced* level of service by providing:**

- 13-073 \*One (1) or more staff, with appropriate certification
- \*Serving at least part time, Yes
- \*At each fixed location?

[All conditions must apply]

**Does the library provide an *Exceptional* level of service by providing:**

- 13-074 \*One (1) full-time staff member, or the equivalent
- \*With appropriate certification Yes
- \*At each fixed location?

[All conditions must apply]

**Does the library provide Young Adult services, including:**

- 13-075 Programs and reference services offered by an appropriately certified librarian? Yes
- 13-076 Access to reference materials, including INSPIRE? Yes
- 13-077 A collection of materials for young adults? Yes
- 13-078 A space designated in the library for young adult services. Yes

**Does the library provide an *Enhanced* level of service by providing:**

- 13-079 \*One (1) or more staff, with appropriate certification
- \*Serving at least part time, Yes
- \*At each fixed location?

[All conditions must apply]

**Does the library provide an *Exceptional* level of service by providing:**

- 13-080 **\*One (1) full-time staff member, or the equivalent**  
**\*With appropriate certification** No  
**\*At each fixed location?**  
 [All conditions must apply]

**Does the library provide Children's services, including:**

- 13-081 **Programs and reference services offered by an appropriately certified librarian?** Yes  
 13-082 **A collection of materials for children?** Yes  
 13-083 **A space designated in the library for children's services?** Yes

**Does the library provide an *Enhanced* level of service by providing:**

- 13-084 **\*One (1) or more staff, with appropriate certification**  
**\*Serving at least part time,** Yes  
**\*At each fixed location?**

[All conditions must apply]

**Does the library provide an *Exceptional* level of service by providing:**

- 13-085 **\*One (1) full-time staff member, or the equivalent**  
**\*With appropriate certification** Yes  
**\*At each fixed location?**

[All conditions must apply]

Public Access

- 13-086 **Are patrons who are unable to read regular print, because of a visual or a physical disability, provided access to large print books, Braille books, audio books, and/or enhanced media?** Yes  
 13-087 **Does the library provide computers for the free use of all persons regardless of residency?** Yes  
 13-088 **Does your library provide a means for the public to make copies at each location?** Yes

Webpage

- 13-089 **Does your library's webpage include current hours of operation?** Yes  
 13-090 **Does your library's webpage include a physical address for your library?** Yes  
 13-091 **Does your library's webpage include a map for each fixed location?** Yes  
 13-092 **Does your library's webpage include a telephone number?** Yes  
 13-093 **Does your library's webpage include an e-mail address or other means of electronic contact?** Yes  
 13-094 **Does your library's webpage include a link to INSPIRE and other free electronic resources?** Yes  
 13-095 **Does your library's webpage include publicly posted policies, including, but not limited to, circulation policies, fees, and internet use policies?** Yes

|        |   |     |
|--------|---|-----|
| 13-096 | <b>Has your Internet Policy been reviewed by the board in the last year?</b>  | Yes |
| 13-097 | <b>Does your library's webpage include a link to the library's online public access catalog?</b>                        | Yes |
| 13-098 | <b>Does your library's webpage include a calendar or list of events and programs which is updated at least monthly?</b> | Yes |

## 14 - Statement of Intent to Comply with Standards

14-001 Please explain any NO answers given in Part 13.

## 15 - Supplemental Questions

### LIBRARY CONSULTANTS

If you have used the services of a professional consultant or architect in the last 3 years (2013-2015), please provide their information here. Click "Add Group" to enter additional consultants.

|         |                                      |                          |
|---------|--------------------------------------|--------------------------|
| 15-001a | Consultant or Company Name           | Rachel Applegate         |
| 15-002a | Type of Consulting service performed | FINRA program evaluation |
| 15-003a | Street Address                       | 12689 Hollice Lane       |
| 15-004a | City                                 | Fishers                  |
| 15-005a | State                                | Indiana                  |
| 15-006a | Zip                                  | 46037                    |
| 15-007a | Phone                                | (317) 753.8147           |
| 15-008a | Website                              |                          |

### OUTREACH

Please indicate if your library provides the following outreach services:

|        |  |   |
|--------|--|---|
| 15-009 | Homebound services   | Yes   |
| 15-010 | Deposit collections  | Yes   |
| 15-011 | Deliveries to retirement centers   | Yes   |
| 15-012 | Deliveries to schools  | No  |
| 15-013 | Deliveries to day cares  | Yes   |
| 15-014 | Deliveries to prisons, jails, or institutions  | Yes   |
| 15-015 | Other (please describe)  | Lobby Stop at Spanish Language Church service |
| 15-016 | How many community outreach events (e.g. festivals, fairs, parades) did your library participate in during 2015? | 3   |
| 15-017 | How many personal interactions did your staff have during these outreach events?                                 | 1,400   |

### CARNEGIE LIBRARIES

If you are located in, or have recently moved out of a Carnegie library, please answer the following questions.

|        |   |  |
|--------|---|--|
| 15-018 | If you are still in a Carnegie building, have you renovated or added on to the building since 2005? If so, please describe. |  |
| 15-019 | If you have moved out of a Carnegie building since 2005, how is it being used now?  |  |

### SOCIAL MEDIA

|         |  |   |
|---------|--|---|
| 15-020  | Does your library use any of the following social media platforms?   |   |
|         | If so, please provide the URL and number of persons reached in 2015 (friends, followers, etc) ONLY if you are able to determine. | Yes   |
| 15-020a | Facebook   | Yes   |
| 15-020b | URL  | <a href="https://www.facebook.com/mcpl.info">https://www.facebook.com/mcpl.info</a> |
| 15-020c | Persons Reached  | 195,826   |
| 15-021a | Twitter  | Yes   |
| 15-021b | URL  | <a href="https://twitter.com/mcplindiana">https://twitter.com/mcplindiana</a>       |
| 15-021c | Persons Reached  | 59,600  |
| 15-022a | Pinterest  | No  |
| 15-022b | URL  |   |
| 15-022c | Persons Reached  |   |
| 15-023a | Instagram  | No  |
| 15-023b | URL  |   |
| 15-023c | Persons Reached  |   |
| 15-024a | Google+  | No  |
| 15-024b | URL  |   |
| 15-024c | Persons Reached  |   |
| 15-025a | YouTube  | No  |
| 15-025b | URL  |   |
| 15-025c | Persons Reached  |   |
| 15-026a | Tumblr   | No  |
| 15-026b | URL  |   |
| 15-026c | Persons Reached  |   |
| 15-027a | LinkedIn   | No  |
| 15-027b | URL  |   |
| 15-027c | Persons Reached  |   |
| 15-028a | Other  | No  |
| 15-028b | URL  |   |
| 15-028c | Persons Reached  |   |

**DIGITAL MATERIALS**

|        |   |  |
|--------|---|--|
| 15-029 | Does your library provide access to digital content for your users through databases or streaming services (e.g. Freegal, Freading, hoopla, Tumblebooks, or Zinio)? | Yes  |
|        | If so, please list which services or databases are offered.   | Freegal, Hoopla, Tumblebooks, Worldbook, Zinio |

|        |   |         |
|--------|---|---------|
| 15-030 | Provide the total number of annual circulations or downloads of these materials if known. | 157,415 |
|--------|---|---------|

**SRCS: Statewide Remote Circulation System**

If you would like to receive updates about the Statewide Remote Circulation System (SRCS), a new statewide, patron initiated request system, please provide your contact information.

See <http://www.in.gov/library/SRCS.htm> for details.

|        |               |  |
|--------|---------------|--|
| 15-031 | Contact Name  |  |
| 15-032 | Contact Email |  |

## **CERTIFICATION**

Click [here](#) to print a copy of the Signature Page. This needs to be signed by both the director and board president in ink and returned via mail to the Indiana State Library Development Office. This is also due by February 1, 2016.

**Monroe County Public Library  
2016 Slate of Officers**

President: John Walsh

Vice President: Melissa Pogue

Secretary: Fred Risinger

Treasurer: David Ferguson