

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

**Wednesday, March 23, 2016
Meeting Room 2A
5:45 p.m.**

AGENDA

1. Call to Order –John Walsh, President
2. Consent Agenda – action item – Marilyn Wood
 - a. Minutes of February 17, 2016 Board Meeting (page 1-3)
 - b. Monthly Bills for Payment (page 4-10)
 - c. Monthly Financial Report (page 11-34)
 - d. Personnel Report (page 35-43)
 - e. 2016 Board Meetings Calendar (page 44)
3. Director’s Monthly Report – Marilyn Wood, Director (page 45-63)
4. Old Business
5. New Business – action items
 - a. Review Long Range Strategic Plan (page 64-77)
6. Department Update – Teen, and Digital Creativity Service Strategy – Kevin MacDowell
7. Public Comment
8. Adjournment

View the Board Packet on the Library’s website:

<http://mcpl.info/library-trustees/meetings>

MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
February 17, 2016
Meeting Room 2A
5:45 p.m.

Present

Board members: Kari Esarey, David Ferguson, Kathy Loser, Valerie Merriam, Melissa Pogue, John Walsh

Library staff: Gary Lettelleir, Mickey Needham, Jacob Saffold, Ryan Stacy, David Walter, Kyle Wickemeyer-Hardy, Marilyn Wood

Others: Tom Bunger, five members of the public

Call to Order

The meeting was called to order at 5:45 p.m. by Board President Valerie Merriam.

Consent Agenda

Kari Esarey moved to approve the consent agenda; Kathy Loser seconded this motion.

After Valerie requested that the cost of snow removal reflected in the Board Packet be reviewed by the Library, the Board passed the consent agenda unanimously.

Director's Monthly Report

Library Director Marilyn Wood presented the director's monthly report for January. Items reported and discussed included:

- Hoopla Digital, one of the Library's e-lending platforms, added e-comics and e-books to the Library's subscription package in January. 285 titles in these newly-offered formats were consequently downloaded within the first month.
- As required by the Indiana State Library, Monroe County Public Library submitted its 2015 Annual Report in January. Highlights of that report and other significant events in 2015 include:
 - Over 2300 free programs at the Main Library and the Ellettsville Branch—attended by nearly 64,000 people of all ages—were offered in 2015.
 - Across all of its units, the Library was open to patrons about 8100 hours in 2015, with nearly 1 million visits. Over 2.5 million items were borrowed.
 - 2800 volunteers donated over 12,000 hours to the Library in 2015.
 - New spaces due to renovations at the Main Library including The Ground Floor, Level Up, two study rooms, and a conference-style Meeting Room have

shown rigorous and consistent use.

- The visit by Congressman John Lewis in 2015 was the most successful Power of Words program ever offered by the Friends of the Library, with hundreds of attendees at his appearance at Indiana University Auditorium.
- In response to questions by the Board, Marilyn then clarified a few items in the Director's Report.

New Business

Election of Board Officers for 2016. Valerie expressed her appreciation for the opportunity to serve the Board as President for three years, and wished the new slate of officers well.

David Ferguson moved that the Board accept the proposed slate of officers: John Walsh, President; Melissa Pogue, Vice President; Fred Risinger, Secretary; and David Ferguson, Treasurer. Kari seconded the motion, and the motion passed unanimously.

The President's gavel was transferred to John Walsh, who, along with Marilyn, presented Valerie with a plaque recognizing her for her service on the Board. John then assumed his new role as facilitator of the meeting.

Update: Library Customer Service Unit. Mickey Needham, Customer Service Manager at the Library, presented an overview of the Unit to the Board. Among the items she discussed:

- Customer Service, a newly-created unit under the Customers at the Center Service Model adopted in 2015, entails 11 service points staffed by about 45 Information Assistants, Senior Information Assistants, plus Librarians.

The adoption of the new Unit reflects changes in the 21st-Century information environment, as well as the changing nature of user behavior and demand. The goal is to position Customer Service staff to provide traditional information service to the community, while providing additional support that meets patrons' more contemporary needs, especially in the area of digital technology.

- With such a large proportion of Library staff in the Customer Service Unit, their training continues to be the biggest challenge. As staff move to different areas of service, teambuilding is also of particular concern.
- Mickey answered a few specific questions from the Board regarding the Customer Service Unit.

Public Comment

Marilyn invited the public to visit the Art of Maurice Sendak exhibit on display through March 26 at the Main Library.

Adjournment

Valerie made a motion to adjourn, with David seconding her motion. After unanimous agreement by the Board, John adjourned the meeting at 6:19 p.m.

MONROE COUNTY PUBLIC LIBRARY

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February 5, 2016 to March 11, 2016

Name	Check Date	Check Amt	
06600 MAINSOURCE CHECKING			
Paid Chk# 003317	A1 LANDSCAPE & HAULING INC.	2/10/2016	\$925.00 SNOW REMOVAL & SALT APP.
Paid Chk# 003318	AMERICAN UNITED LIFE INS. CO.	2/10/2016	\$1,507.30 403b TSA-AUL W/H
Paid Chk# 003319	ARTHUR MURRY	2/10/2016	\$125.00 TEEN/PROGRAM
Paid Chk# 003320	AT&T (IL)	2/10/2016	\$120.93 2 DEDICATED LINES
Paid Chk# 003321	BAKER & TAYLOR BOOKS	2/10/2016	\$21,865.53 BOOKS
Paid Chk# 003322	BLOOMINGTON PUBLIC	2/10/2016	\$230.25 4TH QTR. '15 BUS PASSES
Paid Chk# 003323	CENTURYLINK	2/10/2016	\$21.67 LONG-DISTANCE CALLS
Paid Chk# 003324	CINTAS CORPORATION	2/10/2016	\$62.16 FIRST-AID SPLS
Paid Chk# 003325	CITY OF BLOOMINGTON UTILITIE	2/10/2016	\$1,522.88 WATER & SEWER
Paid Chk# 003326	DARCI HAWXHURST	2/10/2016	\$323.00 TUTOR TRAINING/VITAL
Paid Chk# 003327	DEMCO, INC.	2/10/2016	\$171.13 BOOKMARKS FOR CHILDREN
Paid Chk# 003328	DUKE ENERGY	2/10/2016	\$21,055.74 ELECTRICITY
Paid Chk# 003329	FINDAWAY WORLD, LLC	2/10/2016	\$1,903.40 NONPRINT
Paid Chk# 003330	FIRST INSURANCE GROUP, INC.	2/10/2016	\$150.00 BOND-MARILYN WOOD
Paid Chk# 003331	GALE/CENGAGE LEARNING	2/10/2016	\$1,618.43 BOOKS
Paid Chk# 003332	GE CAPITAL INFORMATION	2/10/2016	\$50.93 MONTHLY RENTAL-VITAL COPIER
Paid Chk# 003333	GRASS ROOTS PRESS	2/10/2016	\$230.38 BOOKS
Paid Chk# 003334	HIGH SPEED TIRE &	2/10/2016	\$137.69 VEHICLE REPAIR
Paid Chk# 003335	INDIANA MAGAZINE OF HISTORY	2/10/2016	\$24.00 PERIODICALS
Paid Chk# 003336	IU ASIAN CULTURE CENTER	2/10/2016	\$540.00 LUNAR NEW YEAR/CO-SPONSORSHIP
Paid Chk# 003337	JACQUELINE CUSHMAN	2/10/2016	\$50.00 CHILD/PROFORMANCE/WILD RUMPUS
Paid Chk# 003338	JERALD W. JAMES	2/10/2016	\$800.00 TALK TO AN EXPERT/FINRA
Paid Chk# 003339	MIDWEST PRESORT SERVICE	2/10/2016	\$421.97 POSTAGE SERVICE
Paid Chk# 003340	MIDWEST TAPE	2/10/2016	\$10,814.72 E-BOOKS, NONPRINT
Paid Chk# 003341	OCLC, INC.	2/10/2016	\$4,087.27 MONTHLY OCLC USAGE
Paid Chk# 003342	PATRICIA G. CALLISON	2/10/2016	\$300.00 PROGRAM/WINTER STORYTELLING
Paid Chk# 003343	PENGUIN RANDOM HOUSE, LLC	2/10/2016	\$302.25 NONPRINT
Paid Chk# 003344	PYGMALION' S ART SUPPLIES	2/10/2016	\$70.47 SENDAK EXHIBIT SPLS
Paid Chk# 003345	QUILL CORPORATION	2/10/2016	\$225.68 OFFICE SPLS
Paid Chk# 003346	RECORDED BOOKS, INC.	2/10/2016	\$787.17 NONPRINT
Paid Chk# 003347	RUSTY PETERSON	2/10/2016	\$2,500.00 ART SHOW BUILD OUT/COMPLETED
Paid Chk# 003348	SCHINDLER ELEVATOR	2/10/2016	\$2,740.56 QTRLY SERVICE
Paid Chk# 003349	SCHOLASTIC LIBRARY	2/10/2016	\$413.40 BOOKS
Paid Chk# 003350	SMITHVILLE COMMUNICATIONS	2/10/2016	\$178.95 TELEPHONE
Paid Chk# 003351	UNIQUE MANAGEMENT	2/10/2016	\$1,160.05 COLLECTION AGENCY
Paid Chk# 003352	VERIZON WIRELESS	2/10/2016	\$120.03 BKM DATA LINES
Paid Chk# 003353	BANCTEC INC.	2/16/2016	\$31.83 MONTHLY FOLDER MAINT.
Paid Chk# 003354	BETTE CALKINS	2/16/2016	\$28.00 REFUND ON LOST ITEM
Paid Chk# 003355	BLACKMESH	2/16/2016	\$1,300.00 MNTHLY MANAGED CLOUD HOSTING
Paid Chk# 003356	B-TECH LLC	2/16/2016	\$40.00 MNTHLY WEBSERVICE FEE
Paid Chk# 003357	BUNGER & ROBERTSON, LLP	2/16/2016	\$240.00 LEGAL SERVICE
Paid Chk# 003358	CARMICHAEL TRUCK &	2/16/2016	\$294.51 BKM REPAIRS
Paid Chk# 003359	COMCAST	2/16/2016	\$29.68 CABLE RENTAL EQUIP.
Paid Chk# 003360	DELPHI SIGNS & GRAPHICS, LLC	2/16/2016	\$1,085.50 SENDAK EXHIBIT WINDOW CLINGS
Paid Chk# 003361	INTERNET MINDED DESIGN AND	2/16/2016	\$690.00 FINRA/IT'S YOUR MONEY
Paid Chk# 003362	MICHAEL HOERGER	2/16/2016	\$19.54 SENDAK EXHIBIT CRAFT SPLS
Paid Chk# 003363	MIDWEST PRESORT SERVICE	2/16/2016	\$298.20 POSTAGE SERVICE
Paid Chk# 003364	MONROE COUNTY PUBLIC	2/16/2016	\$2,000,000.00 TRANSFER \$ TO GERMAN AMER. \$ MKT
Paid Chk# 003365	MONSTER TRASH	2/16/2016	\$187.02 TRASH REMOVAL
Paid Chk# 003366	NATURE'S WAY, INC.	2/16/2016	\$85.00 MNTHLY INTERIOR PLANT MAINT.
Paid Chk# 003367	NETWORK SERVICES COMPANY	2/16/2016	\$2,643.54 CLEANING SPLS
Paid Chk# 003368	PYGMALION' S ART SUPPLIES	2/16/2016	\$17.91 SENDAK EXHIBIT SPLS
Paid Chk# 003369	RICOH USA, INC.	2/16/2016	\$32.46 ADMIN COPIER/ADD'L IMAGES
Paid Chk# 003370	SCHINDLER ELEVATOR	2/16/2016	\$2,917.03 BLDG REPAIR/ELEVATOR

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Name	Check Date	Check Amt	
Paid Chk# 003371	SUPPLYWORKS	2/16/2016	\$5.15 BLDG SPLS
Paid Chk# 003372	SWEETWATER	2/16/2016	\$99.96 MICROPHONE ITEMS
Paid Chk# 003373	THE HERALD-TIMES, INC.	2/16/2016	\$382.47 HELP WANTED AD.
Paid Chk# 003374	WOODS ELECTRICAL	2/16/2016	\$585.00 INSTALL PA SPEAKERS
Paid Chk# 003375	A1 LANDSCAPE & HAULING INC.	2/18/2016	\$1,200.00 SNOW REMOVAL & SALT APP.
Paid Chk# 003376	ALLIANCE FOR COMMUNITY	2/18/2016	\$1,200.00 YRLY MEMBERSHIP/CATS
Paid Chk# 003377	ALL-PHASE ELECTRIC SUPPLY	2/18/2016	\$91.87 LIGHTING SPLS
Paid Chk# 003378	ARTS FOR LEARNING INDIANA	2/18/2016	\$1,248.00 2 CHIDREN'S SENDAK PERFORMANCES
Paid Chk# 003379	CITY OF BLOOMINGTON	2/18/2016	\$1,052.00 MONTHLY GARAGE PARKING
Paid Chk# 003380	DIGITAL RIVER, INC.	2/18/2016	\$3,898.44 RENEWAL ON ADOBE SOFTWARE
Paid Chk# 003381	FREEDOM BUSINESS	2/18/2016	\$655.00 TONER CARTRIDGES
Paid Chk# 003382	GREGORY R. DORNER	2/18/2016	\$28.00 REFUND ON LOST ITEM
Paid Chk# 003383	MAXWELL G. LEWIS	2/18/2016	\$29.99 REFUND ON LOST ITEM
Paid Chk# 003384	MIDWEST PRESORT SERVICE	2/18/2016	\$282.82 POSTAGE SERVICES
Paid Chk# 003385	SAM'S CLUB/SYNCHRONY BANK	2/18/2016	\$41.36 FD/SPLS FOR LUNAR NEW YEAR
Paid Chk# 003386	T & H KEITH INC.	2/18/2016	\$549.00 REPLACING GUTTERING/ELL.
Paid Chk# 003387	TODD J. RAMLO	2/18/2016	\$28.95 REFUND ON LOST ITEM
Paid Chk# 003388	WEX BANK	2/18/2016	\$16.09 FUEL
Paid Chk# 003389	3M	2/23/2016	\$792.77 E-BOOKS
Paid Chk# 003390	AFSCME COUNCIL 62	2/23/2016	\$955.47 UNION DUES W/H
Paid Chk# 003391	AMERICAN UNITED LIFE INS. CO.	2/23/2016	\$1,507.30 403b TSA-AUL W/H
Paid Chk# 003392	AT&T (IL)	2/23/2016	\$1,028.16 PHONE SERVICE
Paid Chk# 003393	B & H PHOTO-VIDEO	2/23/2016	\$690.00 VIDEO MAT'LS
Paid Chk# 003394	BAKER & TAYLOR BOOKS	2/23/2016	\$16,303.27 BOOKS
Paid Chk# 003395	CARMINPARKER, P.C.	2/23/2016	\$100.00 GARNISHMENT
Paid Chk# 003396	CENTER POINT LARGE PRINT	2/23/2016	\$217.50 BOOKS
Paid Chk# 003397	DEMCO, INC.	2/23/2016	\$340.41 CATALOGING SPLS/BOOKS
Paid Chk# 003398	FINDAWAY WORLD, LLC	2/23/2016	\$1,390.07 NONPRINT
Paid Chk# 003399	GALE/CENGAGE LEARNING	2/23/2016	\$790.61 BOOKS
Paid Chk# 003400	LEGAL SHIELD	2/23/2016	\$149.96 PREPAID LEGAL & IDENTITY THEFT
Paid Chk# 003401	MIDWEST TAPE	2/23/2016	\$6,109.60 BOOKS, NONPRINT
Paid Chk# 003402	MONROE COUNTY TREASURER	2/23/2016	\$32.32 GARNISHMENT W/H
Paid Chk# 003403	MONROE COUNTY YMCA	2/23/2016	\$116.32 YMCA DUES W/H
Paid Chk# 003404	PATRICK CALLANAN	2/23/2016	\$80.00 PIANO TUNING
Paid Chk# 003405	PC GAMER	2/23/2016	\$19.95 RE-SUBSCRIBE/13 ISSUES
Paid Chk# 003406	PENGUIN RANDOM HOUSE, LLC	2/23/2016	\$16.90 NONPRINT
Paid Chk# 003407	PRIMEX WIRELESS, INC.	2/23/2016	\$8,147.44 NEW CLOCK SYSTEM
Paid Chk# 003408	RECORDED BOOKS, INC.	2/23/2016	\$803.16 NONPRINT
Paid Chk# 003409	RICOH USA, INC.	2/23/2016	\$66.16 MONTHLY ADMIN COPIER
Paid Chk# 003410	RICOH USA, INC.	2/23/2016	\$154.98 VITAL COPIER ADD'L IMAGES
Paid Chk# 003411	SHOWCASES	2/23/2016	\$481.68 A/V CATALOGING SPLS
Paid Chk# 003412	STEPHEN D. GRIMSLEY	2/23/2016	\$30.00 INTERPRETING SERVICES
Paid Chk# 003413	TANTOR MEDIA	2/23/2016	\$31.99 NONPRINT
Paid Chk# 003414	TASC	2/23/2016	\$617.48 2ND QTR '16 COBRA/FSA ADMIN FEES
Paid Chk# 003415	THE ELLETTSVILLE JOURNAL	2/23/2016	\$20.00 LEGAL NOTICE/ANNUAL REPORT
Paid Chk# 003416	THOMSON REUTERS - WEST	2/23/2016	\$502.44 BOOKS
Paid Chk# 003417	UNITED STATES TREASURY	2/23/2016	\$76.00 GARNISHMENT W/H
Paid Chk# 003418	UNITED WAY	2/23/2016	\$54.00 UNITED WAY W/H
Paid Chk# 003419	VECTREN ENERGY DELIVERY	2/23/2016	\$50.66 NATURAL GAS
Paid Chk# 003420	WFHB	2/23/2016	\$3,000.00 1ST QTR.'16 NEWS PROGRAM
Paid Chk# 003421	MONROE COUNTY SOLID WASTE	2/24/2016	\$1,600.00 2016 CONTRACT
Paid Chk# 003422	EVANCED SOLUTIONS, LLC	2/24/2016	\$680.00 EVANCED YEARLY RENEWAL
Paid Chk# 003423	AT&T MOBILITY	2/29/2016	\$345.90 CELL PHONES
Paid Chk# 003424	B & H PHOTO-VIDEO	2/29/2016	\$2,403.39 CATS EQUIPMENT
Paid Chk# 003425	BIBLIOTHECA LLC	2/29/2016	\$8,585.00 YEARLY SOFTWARE RENEWAL

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	Name	Check Date	Check Amt	
Paid Chk#	003426 CINTAS CORPORATION	2/29/2016	\$450.07	FIRST-AID SPLS
Paid Chk#	003427 ELLETTSVILLE UTILITIES	2/29/2016	\$234.17	WATER & SEWER
Paid Chk#	003428 FIRST INSURANCE GROUP, INC.	2/29/2016	\$55,911.00	PKG, AUTO, UMBRELLA, LIAB., IN
Paid Chk#	003429 GUARDIAN LIFE INS. CO.	2/29/2016	\$8,614.21	MARCH '16 DENTAL, VISION, STD, & LIFE INS.
Paid Chk#	003430 LEARNING TREASURES	2/29/2016	\$50.14	FD/CHILD-ELL SPLS
Paid Chk#	003431 LILIANA EMBRIZ	2/29/2016	\$40.00	SPANISH INTERPRETING/FINRA PRO
Paid Chk#	003432 MIDWEST PRESORT SERVICE	2/29/2016	\$273.42	POSTAGE SERVICE
Paid Chk#	003433 POSTMASTER	2/29/2016	\$225.00	BULK MAILING PERMIT #307
Paid Chk#	003434 SARAH B. SMITH-ROBBINS	2/29/2016	\$3,000.00	DIGITAL MEDIA SEMINAR/FINRA
Paid Chk#	003435 SIGNS NOW	2/29/2016	\$70.62	SIGN FOR BAGBY SPACE
Paid Chk#	003436 SIHO INSURANCE SERVICES	2/29/2016	\$44,256.55	MARCH '16 HEALTH INS.
Paid Chk#	003437 STEPHANIE HOLMAN	2/29/2016	\$120.94	FD/CHILD/ELL SPLS
Paid Chk#	003438 AUTUMN L. WINFREY	3/2/2016	\$19.99	REFUND ON LOST ITEM
Paid Chk#	003439 DUKE ENERGY	3/2/2016	\$1,925.04	ELECTRICITY
Paid Chk#	003440 JACQUELINE CUSHMAN	3/2/2016	\$100.00	FD/CHILD-PROGRAMS
Paid Chk#	003441 KEVIN MACDOWELL	3/2/2016	\$431.20	FD/PLANE TICKETS-PLA
Paid Chk#	003442 LOWE'S	3/2/2016	\$102.30	BLDG SPLS
Paid Chk#	003443 SUZANNE KERN - PETTY CASH	3/2/2016	\$80.78	REPLENISH PETTY CASH/POSTAGE
Paid Chk#	003444 SYNCHRONY BANK/AMAZON	3/2/2016	\$5,538.17	BOOKS, NONPRINT
Paid Chk#	003445 VIRGINIA H. RICHEY	3/2/2016	\$120.00	FD/CHILD-STORYTIMES AT ELL
Paid Chk#	003446 ACTIVATE HEALTHCARE	3/8/2016	\$4,691.99	APRIL '16 CLINIC COST
Paid Chk#	003447 ADP, INC.	3/8/2016	\$31.49	BACKGROUND CHECKS
Paid Chk#	003448 AMERICAN LIBRARY ASSOCIATIO	3/8/2016	\$41.40	FD/TEENS-BOOKMARKS
Paid Chk#	003449 AMANDA FERSTEAD	3/8/2016	\$40.00	SPANISH TRANSLATION TAX SVC/FINRA
Paid Chk#	003450 AMERICAN HERITAGE LIFE INS.	3/8/2016	\$347.28	FEB.'16 OTHER INS.
Paid Chk#	003451 AMERICAN UNITED LIFE INS. CO.	3/8/2016	\$1,507.30	403b TSA-AUL W/H
Paid Chk#	003452 BAKER & TAYLOR BOOKS	3/8/2016	\$18,285.46	BOOKS
Paid Chk#	003453 BLACKSTONE AUDIO, INC.	3/8/2016	\$300.00	NONPRINT
Paid Chk#	003454 BLOOMINGTON PAINT &	3/8/2016	\$263.81	PAINT & PAINT SPLS
Paid Chk#	003455 B-TECH LLC	3/8/2016	\$120.00	TESTED ARMED LIGHTS
Paid Chk#	003456 CARMICHAEL TRUCK &	3/8/2016	\$97.20	BKM REPAIR
Paid Chk#	003457 CENTER POINT LARGE PRINT	3/8/2016	\$217.50	BOOKS
Paid Chk#	003458 CENTURYLINK	3/8/2016	\$33.07	L-D PHONE BILLS
Paid Chk#	003459 CHASE CARD SERVICES	3/8/2016	\$13,488.94	VARIOUS
Paid Chk#	003460 COSTUME SPECIALISTS, INC.	3/8/2016	\$280.00	FD/ELL & MAIN/CHILD COSTUMES
Paid Chk#	003461 DEMCO, INC.	3/8/2016	\$372.81	CATALOGING SPLS/NONPRINT
Paid Chk#	003462 ELECTRONIC COMMERCE, INC.	3/8/2016	\$2,296.37	PAYROLL SERVICE
Paid Chk#	003463 EXACTHIRE	3/8/2016	\$755.00	QUARTERLY SOFTWARE MAINT./HR
Paid Chk#	003464 FIRST INSURANCE GROUP, INC.	3/8/2016	\$436.00	OFFICIAL BONDS
Paid Chk#	003465 FREEDOM BUSINESS	3/8/2016	\$198.00	PRINT CARTRIDGES
Paid Chk#	003466 GALE/CENGAGE LEARNING	3/8/2016	\$1,554.66	BOOKS
Paid Chk#	003467 GE CAPITAL INFORMATION	3/8/2016	\$50.93	MONTHLY VITAL COPIER RENT
Paid Chk#	003468 GENEALOGICAL PUBLISHING	3/8/2016	\$140.95	BOOKS
Paid Chk#	003469 GEORGE A. KELLER	3/8/2016	\$137.50	ELEVATOR CONSULTING SVC
Paid Chk#	003470 GREY HOUSE PUBLISHING, INC.	3/8/2016	\$977.90	PERIODICALS
Paid Chk#	003471 INDIANA POSTAL HISTORY	3/8/2016	\$10.00	PERIODICALS
Paid Chk#	003472 J.F.J DISC REPAIR INC.	3/8/2016	\$45.78	REPLACEMENT PARTS FOR MACHINE
Paid Chk#	003473 JAMES R. HORTON	3/8/2016	\$300.00	FD/CHILD-REPTILE PROGRAMS
Paid Chk#	003474 JERALD W. JAMES	3/8/2016	\$600.00	MAR.'16 IT'S YOUR MONEY PROGRA
Paid Chk#	003475 JOSEPH E. LEE	3/8/2016	\$400.00	FD/CHILDRENS' PROGRAM
Paid Chk#	003476 KELLY JORDAN	3/8/2016	\$16.79	FD/CHILDREN SPLS
Paid Chk#	003477 LEARNING TREASURES	3/8/2016	\$38.69	LEARN & PLAY SPACE ITEM
Paid Chk#	003478 MIDWEST PRESORT SERVICE	3/8/2016	\$250.13	POSTAGE SERVICE
Paid Chk#	003479 MIDWEST TAPE	3/8/2016	\$13,847.27	E-BOOKS, NONPRINT
Paid Chk#	003480 NETWORK SERVICES COMPANY	3/8/2016	\$1,095.58	CLEANING SPLS

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February 5, 2016 to March 11, 2016

Name	Check Date	Check Amt	
Paid Chk# 003481 NEW READERS PRESS	3/8/2016	\$213.41	SUBSCRIPTION: 20 PAPERS
Paid Chk# 003482 NICOLE N. JONES	3/8/2016	\$28.50	REFUND ON LOST ITEM
Paid Chk# 003483 OCLC, INC.	3/8/2016	\$3,445.60	MNTLY OCLC USAGE
Paid Chk# 003484 PAMELA WALLACE	3/8/2016	\$31.70	ECI CONF. - FOOD
Paid Chk# 003485 PENGUIN RANDOM HOUSE, LLC	3/8/2016	\$146.35	NONPRINT
Paid Chk# 003486 B,B & C POW PEST CONTROL,	3/8/2016	\$95.00	PEST CONTROL
Paid Chk# 003487 QUILL CORPORATION	3/8/2016	\$111.92	OFFICE SPLS
Paid Chk# 003488 RECORDED BOOKS, INC.	3/8/2016	\$100.95	NONPRINT
Paid Chk# 003489 SCHOOL SPECIALTY, INC.	3/8/2016	\$15.34	OFFICE SPLS
Paid Chk# 003490 SMITHVILLE COMMUNICATIONS	3/8/2016	\$1,776.00	MONTHLY INTERNET SERVICE
Paid Chk# 003491 THE HERALD-TIMES, INC.	3/8/2016	\$46.92	ANNUAL REPORT
Paid Chk# 003492 TMQ INC.	3/8/2016	\$190.00	DATABASES
Paid Chk# 003493 TOUCHSTONE MERCHANDISE	3/8/2016	\$255.50	UNIFORMS
Paid Chk# 003494 UNIQUE MANAGEMENT	3/8/2016	\$1,378.30	COLLECTION AGENCY FEES
Paid Chk# 003495 VECTREN ENERGY DELIVERY	3/8/2016	\$296.06	NATURAL GAS
Paid Chk# 003496 VERIZON WIRELESS	3/8/2016	\$120.03	BKM DATA LINES
	Total Checks	\$2,350,268.13	

MONROE COUNTY PUBLIC LIBRARY
CHECKING ACCOUNTS
02/05/16 - 03/11/16

MainSource Checking Account/Check Register Total \$2,350,268.13

NOTE: \$2,000,000 was a check transfer of funds from one bank account to another.

Add: Electronic Withdrawals

Merchant Services-Monthly Credit Card Fees (Mar. '16)	584.38
MainSource Checking-Monthly Service Charge (Mar. '16)	35.00
MainSource Checking-ACH Block Charge (Feb. '16)	20.00
German-American Bank-Merchant Fees (Mar. '16)	84.98
German-American Bank-TSYS Fees/new system (Mar. '16)	166.42

Add: Payrolls

Vouchers 02/05/16 Payroll (ECI)	125,011.20
Electronic transfer (ECI) employee/employer taxes	46,831.69
Electronic transfer (ECI) employee "HSA"	2,324.14
Electronic PERF pymt. 02/08/16	18,685.67
Electronic transfer 01/09/16 (TASC) employee/employer "FSA"	344.61

Vouchers 02/19/16 Payroll (ECI)	124,811.78
Electronic transfer (ECI) employee/employer taxes	47,307.86
Electronic transfer (ECI) employee "HSA"	2,424.14
Electronic PERF pymt. 02/22/16	18,731.99
Electronic transfer 02/23/16 (TASC) employee/employer "FSA"	2,452.56

Vouchers 03/04/16 Payroll (ECI)	125,404.10
Electronic transfer (ECI) employee/employer taxes	47,117.68
Electronic transfer (ECI) employee "HSA"	2,424.14
Electronic PERF pymt. 03/07/16	18,455.17
Electronic transfer 03/08/16 (TASC) employee/employer "FSA"	248.46

TOTAL OF A/P AND PAYROLL CHECK REGISTERS

\$2,933,734.10

CK# 3459

ACCOUNTS PAYABLE VOUCHER

MONROE COUNTY PUBLIC LIBRARY*Address Line 1*303 E KIRKWOOD AVENUE*BLOOMINGTON, IN 47408

<p style="text-align: center;">Payee</p> <p>CHASE CARD SERVICES</p> <p>CARDMEMBER SERVICE</p> <p>PALATINE, IL 60094-4014</p>	<p style="text-align: right;">Claim 27920</p> <p>Purchase Order No. 0</p> <p>Terms</p> <p>Date Due</p>
--	--

Invoice Date	Invoice Number	Description (or note attached Invoice(s) or bill(s))	Amount
2/2/2016		E001-007-21400 DRI*PRINTING/SPRING PROGRAM GUIDES	\$3,177.09
2/2/2016		E019-007-22900 DRI*PRINTING/WALL DECALS-SENDAK EXHIBIT	\$713.02
2/2/2016		E001-005-31700 PAYPAL/CC MNTHLY FEES	\$59.95
2/4/2016		E019-011-44100 COMMUNITY PLAYTHINGS/LPS FURNISHING	\$1,225.00
2/8/2016		E007-026-44650 WAVES INC/TDC STARTUP SOFTWARE	\$2,397.00
2/17/2016		E001-008-22200 CIRCLE S/FUEL	\$28.36
1/22/2016		E019-011-21350 AMAZON/SRP VIDEO SHIRT	\$7.10
1/25/2016		E019-011-21350 AMAZON/SRP VIDEO SPLS	\$102.45
1/27/2016		E019-025-32300 UNITED/PLA PLANE TICKET	\$239.70
2/3/2016		E019-011-21350 DISCOUNT SCH SPLS/SENDAK PROGRAM SPLS	\$515.91
2/4/2016		E016-011-21350 POSITIVE PROMO/MLK PROGRAM SPLS	\$123.69
2/9/2016		E019-011-21350 TARGET/SENDAK PROGRAM SPLS	\$61.89
2/13/2016		E019-011-21350 TARGET/SENDAK PROGRAM SPLS	\$12.51
2/18/2016		E019-011-21350 CVS/PROGRAM SPLS	\$7.99
1/22/2016		E001-006-21200 OVERNIGHTPRINTS/BUS. CARDS	\$27.65
1/22/2016		E001-025-21200 OVERNIGHTPRINTS/BUS. CARDS	\$76.02
1/22/2016		E001-008-21200 OVERNIGHTPRINTS/BUS. CARDS	\$34.58
1/26/2016		E001-007-21400 DRI*PRINTING/SENDAK PROMO ITEM	\$113.99
1/26/2016		E001-007-21400 DRI*PRINTING/SENDAK PROMO ITEM	\$157.15
1/28/2016		E001-019-31500 WUNDERKINDER/MONTHLY FEE	\$24.95
1/30/2016		E001-007-33200 MAILCHIMP/E-NEWSLETTER-MNTHLY FEE	\$45.00
2/11/2016		E001-019-31500 HOOTSUITE/MNTHLY SOCIAL MEDIA FEE	\$9.99
1/28/2016		E001-018-45100 HERFF JONES YEARBOOK/BHS NORTH	\$110.00
2/4/2016		E001-018-38450 NADA USED CARDGUIDE/DATABASES	\$425.00
2/18/2016		E016-010-45100 BEEINMYBON/QUILTERS GUILD	\$37.95
1/25/2016		E001-015-22200 CIRCLE S/BKM FUEL	\$42.89
1/29/2016		E001-015-22200 CIRCLE S/OUTREACH VAN FUEL	\$25.29
2/1/2016		E001-015-22200 CIRCLE S/BKM FUEL	\$46.65
2/8/2016		E001-015-22200 CIRCLE S/BKM FUEL	\$44.48
2/15/2016		E001-015-22200 CIRCLE S/BKM FUEL	\$50.20
2/19/2016		E001-015-22200 CIRCLE S/OUTREACH VAN	\$21.19
2/5/2016		E019-010-21350 KROGER/ADULT PROGRAM SPLS	\$7.48
2/11/2016		E019-010-21350 KROGER/ADULT PROGRAM SPLS	\$80.26
2/17/2016		E019-010-21350 KROGER/ADULT PROGRAM SPLS	\$60.71
1/21/2016		R001-024-03500 MCPL/CC TEST TRANSACTION	\$2.19
1/21/2016		R001-024-03500 MCPL/CC TEST TRANSACTION	\$1.19
1/28/2016		E029-019-44650 DRI*DIRECTORY LIST/IT SOFTWARE	\$21.40
2/1/2016		E029-019-44650 @AIRSQUIRRELS/IT SOFTWARE	\$14.99
2/16/2016		E020-016-31500 DREAMHOST/CATS MNTHLY WEBSITE	\$50.00
1/26/2016		E001-016-21400 BEST BUY/INK CARTRIDGES	\$173.32

2/17/2016	E020-016-21400 BEST BUY/INK CARTRIDGES	\$53.53
2/17/2016	E020-016-23500 BEST BUY/VIDEO MAT'LS	\$344.92
1/29/2016	E019-001-32300 SOUTHWEST/ALA PLANE TICKET	\$231.96
1/28/2016	E001-026-23000 AMAZON/IT SPLS	\$148.20
1/27/2016	E019-026-21350 PARTY CITY/TEEN SPLS	\$142.41
1/29/2016	E019-026-21350 KROGER/TEEN SPLS	\$46.60
1/30/2016	E019-026-21350 JIMMY JOHN'S/TEEN PROGRAM SPLS	\$72.00
1/30/2016	E019-026-21350 AVER'S/TEEN PROGRAM FOOD	\$55.39
2/1/2016	E019-026-21350 AVER'S/TEEN PROGRAM FOOD	\$33.99
2/1/2016	E019-026-21350 AMAZON/TEEN SPLS	\$6.25
2/2/2016	E019-026-21350 AMAZON/TEEN SPLS	\$8.59
2/2/2016	E019-026-21350 AMAZON/TEEN SPLS	\$29.62
2/3/2016	E019-026-21350 FIRE MT. GEMS/TEEN SPLS	\$65.55
2/4/2016	E007-026-44650 ESOTERIC/TDC STARTUP SOFTWARE	\$483.00
2/4/2016	E019-007-21350 LOWE'S/SEDAK GREEN SCREEN MAT'LS	\$36.56
2/6/2016	E007-026-44650 NINTENDO/DOWNLOADABLE GAME	\$4.55
2/8/2016	E007-026-44650 VIDEO COPILOT/TDC STARTUP SOFTWARE	\$99.95
2/8/2016	E007-026-44650 VIDEO COPILOT/TDC STARTUP SOFTWARE	\$45.00
2/9/2016	E007-026-44650 DRI*LIT&LATSALSAES/TDC STARTUP SOFTWARE	\$239.68
2/10/2016	E019-026-21350 AVER'S/TEEN-FOOD	\$23.99
2/10/2016	E019-026-21350 KROGER/TEEN FOOD	\$85.32
2/14/2016	E019-026-21350 AMAZON/TEEN SPLS	\$103.90
2/14/2016	E019-026-21350 AMAZON/TEEN SPLS	\$48.18
2/13/2016	E019-026-21350 SUGAR DADDY'S/TEEN FOOD	\$16.00
2/13/2016	E019-026-21350 KROGER/TEEN FOOD	\$54.56
2/16/2016	E007-026-44650 NINTENDO/ON-LINE GAMES	\$64.19
2/11/2016	E019-001-39100 AMAZONPRIME/DISPUTED MEMBERSHIP	(\$99.00)
1/21/2016	E028-010-21350 DOLARTREE/FINRA PROGRAM SPLS	\$7.00
1/21/2016	E028-010-21350 STAPLES/FINRA PROGRAM SPLS	\$24.99
1/28/2016	E001-008-22200 CIRCLE S/FUEL	\$44.67
1/29/2016	E001-004-32200 USPS/POSTAGE	\$10.42
2/4/2016	E001-004-32200 USPS/POSTAGE	\$7.72
2/4/2016	E019-004-21350 KROGER/VOLUNTEER GIFTS	\$47.19
2/4/2016	E001-004-21300 ENGRAVING STAMP/OFFICE SPLS	\$21.95
2/4/2016	E001-005-21300 ENGRAVING STAMP/OFFICE SPLS	\$14.70
2/4/2016	E019-004-21350 NASHVILLE WRAPS/VOLUNTEER GIFTS	\$35.10
2/4/2016	E019-004-21350 KROGER/VOLUNTEER GIFTS	\$34.32
2/4/2016	E019-004-21350 KROGER/VOLUNTEER GIFTS	\$8.58
2/11/2016	E019-004-21350 KROGER/BOLUNTEER GIFTS	\$72.93
2/11/2016	E019-004-21350 4IMPRINT/VOLUNTEER GIFTS	\$338.30
Total		\$13,488.94

VOUCHER NO. 27920

WARRANT NO. 3459

CHASE CARD SERVICES

ALLOWED

IN THE SUM OF \$ \$13,488.94

\$ \$13,488.94

ON ACCOUNT OF APPROPRIATION FO

Financial Report Comments

Reports as of 02-29-16

Board Meeting Date 03/23/16

Monthly Budget Report:

The following table compares the actual percentage of the budget used so far in the major expense categories this year compared to the guideline which is 16.7% after two months.

	% Spending Guideline	Actual % Spending
	February 29, 2016	
Wages and Benefits	16.7%	16.2%
Supplies	16.7%	9.6%
Other Services & Charges	16.7%	15.8%
Capital Outlay	16.7%	18.0%
Total Operating Expenditures	16.7%	16.2%

The Capital Outlay line is over the guideline mainly due to our timing of book and nonprint purchases. I do not foresee a problem here because we can control our spending for collections.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY SUMMARY OF BUDGET CATEGORIES
AS OF FEBRUARY 29, 2016
TWO MONTHS = 16.7%

	2016 FEBRUARY	2015 FEBRUARY	2016 Y-T-D ACTUAL	2016 BUDGET	2015 Y-T-D ACTUAL	2016 Y-T-D BUDGET REMAINING	2016 % OF BUDGET USED	2016 % OF BUDGET REMAINING
PERSONNEL SERVICES								
SALARIES	304,626.26	316,926.99	632,089.32	4,073,258.71	609,193.91	3,441,169.39	15.5%	84.5%
EMPLOYEE BENEFITS	100,159.77	98,226.11	279,266.03	1,528,025.18	197,253.69	1,248,759.15	18.3%	81.7%
OTHER WAGES	0.00	0.00	0.00	15,000.00	0.00	15,000.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	<u>404,786.03</u>	<u>415,153.10</u>	<u>911,355.35</u>	<u>5,616,283.89</u>	<u>806,447.60</u>	<u>4,704,928.54</u>	<u>16.2%</u>	<u>83.8%</u>
SUPPLIES								
OFFICE SUPPLIES	2,155.99	4,038.21	4,428.04	58,400.00	6,735.60	53,971.96	7.6%	92.4%
OPERATING SUPPLIES	4,971.54	3,530.03	11,840.97	120,300.00	9,419.71	108,459.03	9.8%	90.2%
REPAIR & MAINT. SUPPLIES	924.49	1,033.42	3,390.33	26,400.00	1,870.35	23,009.67	12.8%	87.2%
TOTAL SUPPLIES	<u>8,052.02</u>	<u>8,601.66</u>	<u>19,659.34</u>	<u>205,100.00</u>	<u>18,025.66</u>	<u>185,440.66</u>	<u>9.6%</u>	<u>90.4%</u>
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES	36,302.40	15,471.39	50,935.45	370,100.00	36,007.22	319,164.55	13.8%	86.2%
COMMUNICATION & TRANSPORTATION	3,253.11	5,136.19	5,944.46	86,600.00	9,287.74	80,655.54	6.9%	93.1%
PRINTING & ADVERTISING	447.47	0.00	492.47	7,350.00	0.00	6,857.53	6.7%	93.3%
INSURANCE	71,728.00	15,686.00	71,728.00	77,600.00	15,686.00	5,872.00	92.4%	7.6%
UTILITIES	24,805.67	27,299.74	48,295.19	386,050.00	52,717.65	337,754.81	12.5%	87.5%
REPAIR & MAINTENANCE	4,492.69	3,702.07	5,641.30	55,500.00	6,049.84	49,858.70	10.2%	89.8%
RENTALS	634.25	-353.31	2,085.31	36,600.00	-936.73	34,514.69	5.7%	94.3%
ELECTRONIC SERVICES	5,642.31	3,542.48	21,528.29	320,000.00	10,673.34	298,471.71	6.7%	93.3%
OTHER CHARGES	24,833.33	34,166.68	54,173.21	311,000.00	39,756.33	256,826.79	17.4%	82.6%
TOTAL OTHER SERVICES & CHARGES	<u>172,139.23</u>	<u>104,651.24</u>	<u>260,823.68</u>	<u>1,650,800.00</u>	<u>169,241.39</u>	<u>1,389,976.32</u>	<u>15.8%</u>	<u>84.2%</u>
CAPITAL OUTLAY								
FURNITURE & EQUIPMENT	1,713.82	8,100.00	3,515.82	35,000.00	8,100.00	31,484.18	10.0%	90.0%
OTHER CAPITAL OUTLAY	60,691.49	74,449.87	173,457.62	948,700.00	189,213.25	775,242.38	18.3%	81.7%
TOTAL CAPITAL OUTLAY	<u>62,405.31</u>	<u>82,549.87</u>	<u>176,973.44</u>	<u>983,700.00</u>	<u>197,313.25</u>	<u>806,726.56</u>	<u>18.0%</u>	<u>82.0%</u>
TOTAL OPERATING EXPENDITURES	<u>647,382.59</u>	<u>610,955.87</u>	<u>1,368,811.81</u>	<u>8,455,883.89</u>	<u>1,191,027.90</u>	<u>7,087,072.08</u>	<u>16.2%</u>	<u>83.8%</u>

2015 BUDGET 8,246,029.92
% USED IN 2015 14.4%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF FEBRUARY 29, 2016

	2016 FEBRUARY	2015 FEBRUARY	2016 Y-T-D ACTUAL	2016 BUDGET	2015 Y-T-D ACTUAL	2016 Y-T-D BUDGET REMAINING	2016 % OF BUDGET USED	2016 % OF BUDGET REMAINING
PERSONNEL SERVICES (1000'S)								
SALARIES								
1120 ADMINISTRATION/DIRECTORS	7,655.54	26,617.38	15,311.09	180,540.00	41,185.23	165,228.91	8.5%	91.5%
1130 MANAGERS/ASST. MANAGERS	77,080.34	50,071.64	172,470.35	1,052,556.87	100,143.25	880,086.52	16.4%	83.6%
1140 LIBRARIANS, EXPERTS	73,375.70	93,807.64	154,392.85	1,004,405.22	186,932.72	850,012.37	15.4%	84.6%
1150 SPECIALISTS	14,650.95	65,474.99	29,116.41	205,078.14	122,769.59	175,961.73	14.2%	85.8%
1160 ASSISTANTS/PARAPROFESSIONALS	54,673.48	33,383.22	108,295.88	706,002.18	67,317.19	597,706.30	15.3%	84.7%
1170 TECH/OPERATORS/SECRETARIES	4,503.69	17,459.40	9,011.11	56,686.50	32,583.41	47,675.39	15.9%	84.1%
1190 BUILDING SERVICES/MAINTENANCE	12,146.53	30,112.72	24,566.55	137,100.44	58,262.52	112,533.89	17.9%	82.1%
1200 BUILDING SERVICES/SECURITY	8,106.36	0.00	16,131.60	113,915.64	0.00	97,784.04	14.2%	85.8%
1280 PRODUCTION ASSISTANTS	1,325.31	0.00	2,647.32	32,765.46	0.00	30,118.14	8.1%	91.9%
1290 INFORMTION ASST/MATERIAL/SUPPORT	32,482.17	0.00	64,324.38	456,228.66	0.00	391,904.28	14.1%	85.9%
1300 SUPPORT/MATERIAL HANDLERS	17,416.27	0.00	33,394.42	112,831.38	0.00	79,436.96	29.6%	70.4%
1320 TECHNICIANS	1,209.92	0.00	2,427.36	15,148.22	0.00	12,720.86	16.0%	84.0%
TOTAL SALARIES	304,626.26	316,926.99	632,089.32	4,073,258.71	609,193.91	3,441,169.39	15.5%	84.5%
EMPLOYEE BENEFITS								
EMPLOYEE BENEFITS								
1210 EMPLOYER CONTRIBUTION/FICA	18,175.45	18,969.30	37,739.38	250,062.64	36,370.65	212,323.26	15.1%	84.9%
1220 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
1230 EMPLOYER CONTRIBUTION/PERF	26,908.79	29,342.54	56,630.90	373,925.31	57,221.79	317,294.41	15.1%	84.9%
1235 EMPLOYEE/PERF	7,207.71	8,131.23	15,169.01	100,158.59	15,692.84	84,989.58	15.1%	84.9%
1240 EMPLOYER CONT/INSURANCE	41,316.79	37,346.69	158,600.37	735,396.22	79,462.40	576,795.85	21.6%	78.4%
1245 EMPLOYER INS/FSA	2,300.25	0.00	2,300.25	0.00	0.00	-2,300.25	#DIV/0!	#DIV/0!
1250 EMPLOYER CONT/MEDICARE	4,250.78	4,436.35	8,826.12	58,482.42	8,506.01	49,656.30	15.1%	84.9%
TOTAL EMPLOYEE BENEFITS	100,159.77	98,226.11	279,266.03	1,528,025.18	197,253.69	1,248,759.15	18.3%	81.7%
OTHER WAGES								
1310 WORKSTUDY	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.0%	100.0%
1180 TEMPORARY STAFF	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
TOTAL OTHER WAGES	0.00	0.00	0.00	15,000.00	0.00	15,000.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	404,786.03	415,153.10	911,355.35	5,616,283.89	806,447.60	4,704,928.54	16.2%	83.8%
SUPPLIES (2000'S)								
OFFICE SUPPLIES								
2110 OFFICIAL RECORDS	0.00	0.00	0.00	1,100.00	0.00	1,100.00	0.0%	100.0%
2120 STATIONERY & PRINTING	0.00	68.00	0.00	900.00	68.00	900.00	0.0%	100.0%
2130 OFFICE SUPPLIES	323.83	738.92	902.33	13,200.00	1,202.01	12,297.67	6.8%	93.2%
2135 GENERAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
2140 DUPLICATING	1,832.16	3,231.29	3,405.74	43,200.00	5,465.59	39,794.26	7.9%	92.1%
21600 PUBLIC USE SUPPLIES	0.00	0.00	119.97	0.00	0.00	-119.97	#DIV/0!	#DIV/0!
2150 PROMOTIONAL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL OFFICE SUPPLIES	2,155.99	4,038.21	4,428.04	58,400.00	6,735.60	53,971.96	7.6%	13 92.4%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF FEBRUARY 29, 2016

	2016 FEBRUARY	2015 FEBRUARY	2016 Y-T-D ACTUAL	2016 BUDGET	2015 Y-T-D ACTUAL	2016 Y-T-D BUDGET REMAINING	2016 % OF BUDGET USED	2016 % OF BUDGET REMAINING
OPERATING SUPPLIES								
2210 CLEANING SUPPLIES	2,604.49	1,685.64	5,498.92	42,200.00	6,239.01	36,701.08	13.0%	87.0%
2220 FUEL, OIL, & LUBRICANTS	200.78	385.85	506.45	10,500.00	847.83	9,993.55	4.8%	95.2%
2230 CATALOGING SUPPLIES-BOOKS	472.00	177.39	678.75	7,000.00	177.39	6,321.25	9.7%	90.3%
2240 A/V SUPPLIES-CATALOGING	481.68	0.00	481.68	9,200.00	298.68	8,718.32	5.2%	94.8%
2250 CIRCULATION SUPPLIES	0.00	1,007.90	3,249.00	32,500.00	1,034.24	29,251.00	10.0%	90.0%
2260 LIGHT BULBS	1,212.59	273.25	1,426.17	10,000.00	273.25	8,573.83	14.3%	85.7%
2280 UNIFORMS	0.00	0.00	0.00	1,900.00	424.31	1,900.00	0.0%	100.0%
2290 DISPLAY/EXHIBIT SUPPLIES	0.00	0.00	0.00	7,000.00	125.00	7,000.00	0.0%	100.0%
TOTAL OPERATING SUPPLIES	4,971.54	3,530.03	11,840.97	120,300.00	9,419.71	108,459.03	9.8%	90.2%
REPAIR & MAINTENANCE SUPPLIES								
2300 IT SUPPLIES	35.00	439.22	35.00	5,000.00	678.82	4,965.00	0.7%	99.3%
2310 BUILDING MATERIALS & SUPPLIES	889.49	594.20	3,355.33	21,000.00	1,191.53	17,644.67	16.0%	84.0%
2320 PAINT & PAINTING SUPPLIES	0.00	0.00	0.00	400.00	0.00	400.00	0.0%	100.0%
2340 OTHER REPAIR & BINDING	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL REPAIR & MAINTENANCE SUPPLIES	924.49	1,033.42	3,390.33	26,400.00	1,870.35	23,009.67	12.8%	87.2%
TOTAL SUPPLIES	8,052.02	8,601.66	19,659.34	205,100.00	18,025.66	185,440.66	9.6%	90.4%
OTHER SERVICES/CHARGES (3000'S)								
PROFESSIONAL SERVICES								
3004 MISC. UNAPPROPRIATED	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3110 CONSULTING SERVICES	105.00	0.00	105.00	11,000.00	530.00	10,895.00	1.0%	99.0%
3120 ENGINEERING/ARCHITECTURAL	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
3130 LEGAL SERVICES	240.00	705.00	862.98	15,000.00	1,515.00	14,137.02	5.8%	94.2%
3140 BUILDING SERVICES	4,437.62	1,755.00	6,667.04	40,000.00	6,226.80	33,332.96	16.7%	83.3%
3150 MAINTENANCE CONTRACTS	19,460.77	2,686.33	21,552.32	155,600.00	6,146.70	134,047.68	13.9%	86.1%
3160 COMPUTER SERVICES (OCLC)	5,221.09	5,764.18	10,442.69	70,500.00	10,912.85	60,057.31	14.8%	85.2%
3170 ADMIN/ACCOUNTING SERVICES	5,593.87	3,209.43	8,951.57	47,000.00	7,972.97	38,048.43	19.0%	81.0%
3175 COLLECTION AGENCY SERVICES	1,244.05	1,351.45	2,353.85	21,000.00	2,702.90	18,646.15	11.2%	88.8%
TOTAL PROFESSIONAL SERVICES	36,302.40	15,471.39	50,935.45	370,100.00	36,007.22	319,164.55	13.8%	86.2%
COMMUNICATION & TRANSPORTATION								
3210 TELEPHONE	1,934.87	1,947.16	3,402.28	33,600.00	3,968.47	30,197.72	10.1%	89.9%
3215 CABLE TV	8.90	0.00	17.80	0.00	6.62	-17.80	#DIV/0!	#DIV/0!
3220 POSTAGE	1,238.89	1,549.02	2,453.93	22,000.00	2,635.39	19,546.07	11.2%	88.8%
3230 TRAVEL EXPENSE	0.00	1,070.96	0.00	10,000.00	1,070.96	10,000.00	0.0%	100.0%
3240 PROFESSIONAL MTG. (OFF-SITE)	0.00	225.00	0.00	10,000.00	285.00	10,000.00	0.0%	100.0%
3250 CONTINUING ED. (ON-SITE)	0.00	300.00	0.00	10,000.00	300.00	10,000.00	0.0%	100.0%
32501 ENCUMBERED CONTINU. ED.(ON-SITE)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3260 FREIGHT & DELIVERY	70.45	44.05	70.45	1,000.00	1,021.30	929.55	7.0%	93.0%
TOTAL COMMUNICATION & TRANSPORTATION	3,253.11	5,136.19	5,944.46	86,600.00	9,287.74	80,655.54	6.9%	93.1%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF FEBRUARY 29, 2016

	2016 FEBRUARY	2015 FEBRUARY	2016 Y-T-D ACTUAL	2016 BUDGET	2015 Y-T-D ACTUAL	2016 Y-T-D BUDGET REMAINING	2016 % OF BUDGET USED	2016 % OF BUDGET REMAINING
PRINTING & ADVERTISING								
3310 ADVERTISING & PUBLICATION	402.47	0.00	402.47	2,350.00	0.00	1,947.53	17.1%	82.9%
3320 PRINTING	45.00	0.00	90.00	5,000.00	0.00	4,910.00	1.8%	98.2%
TOTAL PRINTING & ADVERTISING	447.47	0.00	492.47	7,350.00	0.00	6,857.53	6.7%	93.3%
INSURANCE								
3410 OFFICIAL BOND	150.00	150.00	150.00	600.00	150.00	450.00	25.0%	75.0%
3420 OTHER INSURANCE	71,578.00	15,536.00	71,578.00	77,000.00	15,536.00	5,422.00	93.0%	7.0%
TOTAL INSURANCE	71,728.00	15,686.00	71,728.00	77,600.00	15,686.00	5,872.00	92.4%	7.6%
UTILITIES								
3510 GAS	456.38	51.56	757.82	4,950.00	840.49	4,192.18	15.3%	84.7%
3520 ELECTRICITY	22,354.28	26,118.24	44,188.31	354,000.00	49,834.11	309,811.69	12.5%	87.5%
3530 WATER	1,995.01	1,129.94	3,349.06	27,100.00	2,043.05	23,750.94	12.4%	87.6%
TOTAL UTILITIES	24,805.67	27,299.74	48,295.19	386,050.00	52,717.65	337,754.81	12.5%	87.5%
REPAIR & MAINTENANCE								
3610 BUILDING REPAIR	3,582.03	2,500.00	3,732.03	28,000.00	3,930.45	24,267.97	13.3%	86.7%
3630 OTHER EQUIP/FURNITURE REPAIRS	478.46	150.00	583.36	16,000.00	737.10	15,416.64	3.6%	96.4%
3640 VEHICLE REPAIR & MAINTENANCE	432.20	1,052.07	1,325.91	10,000.00	1,166.67	8,674.09	13.3%	86.7%
3650 MATERIAL BINDING/REPAIR SERV.	0.00	0.00	0.00	1,500.00	215.62	1,500.00	0.0%	100.0%
TOTAL REPAIR & MAINTENANCE	4,492.69	3,702.07	5,641.30	55,500.00	6,049.84	49,858.70	10.2%	89.8%
RENTALS								
3710 REAL ESTATE RENTAL/PARKING	634.25	-353.31	2,085.31	36,600.00	-936.73	34,514.69	5.7%	94.3%
3720 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL RENTALS	634.25	-353.31	2,085.31	36,600.00	-936.73	34,514.69	5.7%	94.3%
ELECTRONIC SERVICES								
38450 DATABASES SERVICES	642.18	0.00	3,342.18	175,000.00	4,876.78	171,657.82	1.9%	98.1%
38460 E-BOOKS SERVICES	5,000.13	3,542.48	18,186.11	145,000.00	5,796.56	126,813.89	12.5%	87.5%
TOTAL ELECTRONIC SERVICES	5,642.31	3,542.48	21,528.29	320,000.00	10,673.34	298,471.71	6.7%	93.3%
OTHER CHARGES								
3910 DUES/INSTITUTIONAL	0.00	0.00	4,506.53	8,000.00	4,506.65	3,493.47	56.3%	43.7%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.0%	100.0%
3940 TRANSFER TO LIRF	24,833.33	34,166.68	49,666.68	298,000.00	34,166.68	248,333.32	16.7%	83.3%
3945 TRANSFER TO ANOTHER FUND (R.DAY)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3950 EDUCATIONAL SERV/LICENSES	0.00	0.00	0.00	3,000.00	1,083.00	3,000.00	0.0%	100.0%
TOTAL OTHER CHARGES	24,833.33	34,166.68	54,173.21	311,000.00	39,756.33	256,826.79	17.4%	82.6%
TOTAL OTHER SERVICES/CHARGES	172,139.23	104,651.24	260,823.68	1,650,800.00	169,241.39	1,389,976.32	15.8%	84.2%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF FEBRUARY 29, 2016

	2016 FEBRUARY	2015 FEBRUARY	2016 Y-T-D ACTUAL	2016 BUDGET	2015 Y-T-D ACTUAL	2016 Y-T-D BUDGET REMAINING	2016 % OF BUDGET USED	2016 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	0.00	0.00	1,412.03	10,000.00	0.00	8,587.97	14.1%	85.9%
4430 OTHER EQUIPMENT	1,713.82	8,100.00	2,103.79	20,000.00	8,100.00	17,896.21	10.5%	89.5%
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4445 BUILDING RENOVATIONS	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.0%	100.0%
4460 IS EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4465 IS SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL FURNITURE & EQUIPMENT	1,713.82	8,100.00	3,515.82	35,000.00	8,100.00	31,484.18	10.0%	90.0%
OTHER CAPITAL OUTLAY								
4510 BOOKS	41,945.00	47,822.29	111,374.78	562,700.00	118,661.15	451,325.22	19.8%	80.2%
4520 PERIODICALS & NEWSPAPERS	43.95	1,045.61	1,285.19	43,000.00	1,756.57	41,714.81	3.0%	97.0%
4530 NONPRINT MATERIALS	18,702.54	25,581.97	60,797.65	343,000.00	68,795.53	282,202.35	17.7%	82.3%
TOTAL OTHER CAPITAL OUTLAY	60,691.49	74,449.87	173,457.62	948,700.00	189,213.25	775,242.38	18.3%	81.7%
TOTAL CAPITAL OUTLAY	62,405.31	82,549.87	176,973.44	983,700.00	197,313.25	806,726.56	18.0%	82.0%
TOTAL OPERATING EXPENDITURES	647,382.59	610,955.87	1,368,811.81	8,455,883.89	1,191,027.90	7,087,072.08	16.2%	83.8%

MONROE COUNTY PUBLIC LIBRARY

Operating Budget & Expenditure Report
January 1, 2016 to February 29, 2016
2 months = 16.7%

Object	Object Descr	2016 Budget	Jan.	Feb.	2016 YTD Amt	2016 YTD Balance	2016 %YTD Budget
11200	ADMINISTRATION	\$180,540.00	\$7,655.55	\$7,655.54	\$15,311.09	\$165,228.91	8.48%
11300	MANAGERS/ASST.	\$1,052,556.87	\$95,390.01	\$77,080.34	\$172,470.35	\$880,086.52	16.39%
11400	LIBRARIANS, EXPERTS	\$1,004,405.22	\$81,017.15	\$73,375.70	\$154,392.85	\$850,012.37	15.37%
11500	SPECIALISTS	\$205,078.14	\$14,465.46	\$14,650.95	\$29,116.41	\$175,961.73	14.20%
11600	ASSISTANTS/PARAPROFE	\$706,002.18	\$53,622.40	\$54,673.48	\$108,295.88	\$597,706.30	15.34%
11700	TECH/OPERATORS/SECR	\$56,686.50	\$4,507.42	\$4,503.69	\$9,011.11	\$47,675.39	15.90%
11800	TEMPORAY STAFF	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
11900	BUILDING	\$137,100.44	\$12,420.02	\$12,146.53	\$24,566.55	\$112,533.89	17.92%
12000	BUILDING	\$113,915.64	\$8,025.24	\$8,106.36	\$16,131.60	\$97,784.04	14.16%
12100	FICA/EMPLOYER	\$250,062.64	\$19,563.93	\$18,175.45	\$37,739.38	\$212,323.26	15.09%
12200	UNEMPLOYMENT	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
12300	PERF/EMPLOYER	\$373,925.31	\$29,722.11	\$26,908.79	\$56,630.90	\$317,294.41	15.14%
12350	PERF/EMPLOYEE	\$100,158.59	\$7,961.30	\$7,207.71	\$15,169.01	\$84,989.58	15.15%
12400	INS/EMPLOYER	\$735,396.22	\$117,283.58	\$41,316.79	\$158,600.37	\$576,795.85	21.57%
12450	EMPLOYER INS./FSA	\$0.00	\$0.00	\$2,300.25	\$2,300.25	-\$2,300.25	0.00%
12500	MEDICARE/EMPLOYER	\$58,482.42	\$4,575.34	\$4,250.78	\$8,826.12	\$49,656.30	15.09%
12800	PRODUCTION	\$32,765.46	\$1,322.01	\$1,325.31	\$2,647.32	\$30,118.14	8.08%
12900	INFORMATION	\$456,228.66	\$31,842.21	\$32,482.17	\$64,324.38	\$391,904.28	14.10%
13000	SUPPORT/MATERIAL	\$112,831.38	\$15,978.15	\$17,416.27	\$33,394.42	\$79,436.96	29.60%
13100	WORK STUDY	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
13200	TECHNICIANS	\$15,148.22	\$1,217.44	\$1,209.92	\$2,427.36	\$12,720.86	16.02%
21100	OFFICIAL RECORDS	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0.00%
21200	STATIONERY/BUS. CARDS	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00	0.00%
21300	OFFICE SUPPLIES	\$13,200.00	\$578.50	\$323.83	\$902.33	\$12,297.67	6.84%
21400	DUPLICATING	\$43,200.00	\$1,573.58	\$1,832.16	\$3,405.74	\$39,794.26	7.88%
21600	PUBLIC USE SUPPLIES	\$0.00	\$119.97	\$0.00	\$119.97	-\$119.97	0.00%
22100	CLEANING SUPPLIES	\$42,200.00	\$2,894.43	\$2,604.49	\$5,498.92	\$36,701.08	13.03%
22200	FUEL/OIL/LUBRICANTS	\$10,500.00	\$305.67	\$200.78	\$506.45	\$9,993.55	4.82%
22300	CATALOGING	\$7,000.00	\$206.75	\$472.00	\$678.75	\$6,321.25	9.70%
22400	A/V SUPPLIES/CATALOG	\$9,200.00	\$0.00	\$481.68	\$481.68	\$8,718.32	5.24%
22500	CIRCULATION SUPPLIES	\$32,500.00	\$3,249.00	\$0.00	\$3,249.00	\$29,251.00	10.00%
22600	LIGHT BULBS	\$10,000.00	\$213.58	\$1,212.59	\$1,426.17	\$8,573.83	14.26%
22800	UNIFORMS	\$1,900.00	\$0.00	\$0.00	\$0.00	\$1,900.00	0.00%
22900	DISPLAY/EXHIBITS	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0.00%
23000	IT SUPPLIES	\$5,000.00	\$0.00	\$35.00	\$35.00	\$4,965.00	0.70%
23100	BUILDING MATERIAL	\$21,000.00	\$2,465.84	\$889.49	\$3,355.33	\$17,644.67	15.98%
23200	PAINT/PAINTING	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
31100	CONSULTING SERVICES	\$11,000.00	\$0.00	\$105.00	\$105.00	\$10,895.00	0.95%
31200	ENGINEERING/ARCHITEC	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
31300	LEGAL SERVICES	\$15,000.00	\$622.98	\$240.00	\$862.98	\$14,137.02	5.75%

Object	Object Descr	2016 Budget	Jan.	Feb.	2016 YTD Amt	2016 YTD Balance	2016 %YTD Budget
31400	BUILDING SERVICES	\$40,000.00	\$2,229.42	\$4,437.62	\$6,667.04	\$33,332.96	16.67%
31500	MAINTENANCE	\$155,600.00	\$2,091.55	\$19,460.77	\$21,552.32	\$134,047.68	13.85%
31600	COMPUTER SERVICES	\$70,500.00	\$5,221.60	\$5,221.09	\$10,442.69	\$60,057.31	14.81%
31700	ADMIN/ACCOUNTING	\$47,000.00	\$3,357.70	\$5,593.87	\$8,951.57	\$38,048.43	19.05%
31750	COLLECTION AGENCY	\$21,000.00	\$1,109.80	\$1,244.05	\$2,353.85	\$18,646.15	11.21%
32100	TELEPHONE	\$33,600.00	\$1,467.41	\$1,934.87	\$3,402.28	\$30,197.72	10.13%
32150	CABLE TV SERVICE	\$0.00	\$8.90	\$8.90	\$17.80	-\$17.80	0.00%
32200	POSTAGE	\$22,000.00	\$1,215.04	\$1,238.89	\$2,453.93	\$19,546.07	11.15%
32300	TRAVEL EXPENSE	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
32400	PROFESSIONAL MTG/OFF	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
32500	CONTINUING	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
32600	FREIGHT/DELIVERY	\$1,000.00	\$0.00	\$70.45	\$70.45	\$929.55	7.05%
33100	ADVERTISING/PUBLICAT	\$2,350.00	\$0.00	\$402.47	\$402.47	\$1,947.53	17.13%
33200	PRINTING SERVICES	\$5,000.00	\$45.00	\$45.00	\$90.00	\$4,910.00	1.80%
34100	OFFICIAL BOND INS.	\$600.00	\$0.00	\$150.00	\$150.00	\$450.00	25.00%
34200	OTHER INSURANCE	\$77,000.00	\$0.00	\$71,578.00	\$71,578.00	\$5,422.00	92.96%
35100	GAS	\$4,950.00	\$301.44	\$456.38	\$757.82	\$4,192.18	15.31%
35200	ELECTRICITY	\$354,000.00	\$21,834.03	\$22,354.28	\$44,188.31	\$309,811.69	12.48%
35300	WATER	\$27,100.00	\$1,354.05	\$1,995.01	\$3,349.06	\$23,750.94	12.36%
36100	BUILDING REPAIRS	\$28,000.00	\$150.00	\$3,582.03	\$3,732.03	\$24,267.97	13.33%
36300	OTHER	\$16,000.00	\$104.90	\$478.46	\$583.36	\$15,416.64	3.65%
36400	VEHICLE	\$10,000.00	\$893.71	\$432.20	\$1,325.91	\$8,674.09	13.26%
36500	MATERIALS	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
37100	REAL ESTATE	\$36,600.00	\$1,451.06	\$634.25	\$2,085.31	\$34,514.69	5.70%
38450	DATABASES	\$175,000.00	\$2,700.00	\$642.18	\$3,342.18	\$171,657.82	1.91%
38460	E-BOOKS	\$145,000.00	\$13,185.98	\$5,000.13	\$18,186.11	\$126,813.89	12.54%
39100	DUES/INSTITUTIONAL	\$8,000.00	\$4,506.53	\$0.00	\$4,506.53	\$3,493.47	56.33%
39200	INTEREST/TEMPORARY	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
39400	TRANSFER TO LIRF	\$298,000.00	\$24,833.35	\$24,833.33	\$49,666.68	\$248,333.32	16.67%
39500	EDUCATIONAL/LICENSIN	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
44100	FURNITURE	\$10,000.00	\$1,412.03	\$0.00	\$1,412.03	\$8,587.97	14.12%
44300	OTHER EQUIPMENT	\$20,000.00	\$389.97	\$1,713.82	\$2,103.79	\$17,896.21	10.52%
44450	BUILDING RENOVATION	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
44650	IS SOFTWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
45100	BOOKS	\$562,700.00	\$69,429.78	\$41,945.00	\$111,374.78	\$451,325.22	19.79%
45200	PERIODICALS/NEWSPAPE	\$43,000.00	\$1,241.24	\$43.95	\$1,285.19	\$41,714.81	2.99%
45300	NONPRINT MATERIALS	\$343,000.00	\$42,095.11	\$18,702.54	\$60,797.65	\$282,202.35	17.73%
		\$8,455,883.89	\$721,429.22	\$647,382.59	\$1,368,811.81	\$7,087,072.08	16.19%

LIRF Budget & Expenditure Report

January 1, 2016 to February 29, 2016
2 months = 16.7%

Object	Object Descr	2016 Budget	Jan.	Feb.	YTD Amount	2016 YTD Balance	2016 %YTD Budget
36100	BUILDING REPAIRS	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
44300	OTHER EQUIPMENT	\$100,000.00	\$0.00	\$8,973.03	\$8,973.03	\$91,026.97	8.97%
44450	BUILDING RENOVATION	\$150,000.00	\$0.00	\$7,662.20	\$7,662.20	\$142,337.80	5.11%
44600	IS EQUIPMENT	\$0.00	\$15.45	\$99.96	\$115.41	-\$115.41	0.00%
		\$350,000.00	\$15.45	\$16,735.19	\$16,750.64	\$333,249.36	4.79%

MONROE COUNTY PUBLIC LIBRARY

Debt Service Budget & Expenditures Report

January 1, 2016 to February 29, 2016
2 months = 16.7%

Object Object Descr	2016 Budget	Jan.	Feb.	2016 YTD Amt	2016 YTD Balance	2016 %YTD Budget
37100 REAL ESTATE	\$730,000.00	\$0.00	\$0.00	\$0.00	\$730,000.00	0.00%
39200 INTEREST/TEMPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39250 PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39450 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$730,000.00	\$0.00	\$0.00	\$0.00	\$730,000.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

Rainy Day Budget & Expenditures Report

January 1, 2016 to February 29, 2016
2 months = 16.7%

Object	Object Descr	2016 Budget	Jan.	Feb.	2016 YTD Amt	2016 YTD Balance	2016 %YTD Budget
31100	CONSULTING SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31200	ENGINEERING/ARCHITECT	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31300	LEGAL SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
36100	BUILDING REPAIRS	\$49,500.00	\$0.00	\$0.00	\$0.00	\$49,500.00	0.00%
44100	FURNITURE	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
44300	OTHER EQUIPMENT	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
44450	BUILDING RENOVATION	\$115,000.00	\$0.00	\$0.00	\$0.00	\$115,000.00	0.00%
		\$324,500.00	\$0.00	\$0.00	\$0.00	\$324,500.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

Special Revenue Budget & Expenditure Report
January 1, 2016 to February 29, 2016
2 months = 16.7%

Object	Object Descr	2016 Budget	Jan.	Feb.	YTD Amount	2016 YTD Balance	2016 %YTD Budget
11300	MANAGERS/ASST.	\$155,480.13	\$12,077.85	\$12,077.87	\$24,155.72	\$131,324.41	15.54%
11700	TECH/OPERATORS/SECRET	\$59,733.65	\$0.00	\$0.00	\$0.00	\$59,733.65	0.00%
11800	TEMPORAY STAFF	\$11,000.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
12100	FICA/EMPLOYER	\$22,962.91	\$1,642.34	\$1,601.96	\$3,244.30	\$19,718.61	14.13%
12300	PERF/EMPLOYER	\$27,436.13	\$2,153.70	\$2,097.07	\$4,250.77	\$23,185.36	15.49%
12350	PERF/EMPLOYEE CONTRIB.	\$7,348.97	\$576.88	\$561.71	\$1,138.59	\$6,210.38	15.49%
12400	INS/EMPLOYER	\$52,691.51	\$10,128.84	\$2,619.93	\$12,748.77	\$39,942.74	24.20%
12500	MEDICARE/EMPLOYER	\$5,000.00	\$384.09	\$374.66	\$758.75	\$4,241.25	15.18%
12800	PRODUCTION ASSISTANTS	\$0.00	\$9,399.29	\$8,826.93	\$18,226.22	-\$18,226.22	0.00%
12900	INFORMATION	\$0.00	\$3,076.57	\$3,009.22	\$6,085.79	-\$6,085.79	0.00%
13100	WORK STUDY	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
13200	TECHNICIANS	\$155,155.77	\$2,935.53	\$2,935.50	\$5,871.03	\$149,284.74	3.78%
21200	STATIONERY/BUS. CARDS	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
21300	OFFICE SUPPLIES	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
21400	DUPLICATING	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
22200	FUEL/OIL/LUBRICANTS	\$1,000.00	\$19.45	\$16.09	\$35.54	\$964.46	3.55%
22700	VIDEO TAPE/MEDIA	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
23000	IT SUPPLIES	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0.00%
23500	VIDEO MATERIALS/CATS	\$10,000.00	\$132.93	\$1,136.50	\$1,269.43	\$8,730.57	12.69%
31100	CONSULTING SERVICES	\$10,000.00	\$1,284.00	\$0.00	\$1,284.00	\$8,716.00	12.84%
31300	LEGAL SERVICES	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
31500	MAINTENANCE	\$500.00	\$50.00	\$50.00	\$100.00	\$400.00	20.00%
31600	COMPUTER SERVICES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
31650	DIGITIZATION SERVICES	\$11,000.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
31700	ADMIN/ACCOUNTING	\$100.00	\$28.06	\$5.80	\$33.86	\$66.14	33.86%
32100	TELEPHONE	\$3,000.00	\$0.00	\$316.12	\$316.12	\$2,683.88	10.54%
32150	CABLE TV SERVICE	\$200.00	\$20.78	\$20.78	\$41.56	\$158.44	20.78%
32200	POSTAGE	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
32300	TRAVEL EXPENSE	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
32400	PROFESSIONAL MTG/OFF	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
32600	FREIGHT/DELIVERY	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
36300	OTHER EQUIP/FURNITURE	\$6,000.00	\$1,550.00	\$0.00	\$1,550.00	\$4,450.00	25.83%
37100	REAL ESTATE	\$4,000.00	-\$78.16	-\$78.16	-\$156.32	\$4,156.32	-3.91%
39100	DUES/INSTITUTIONAL	\$2,000.00	\$0.00	\$1,200.00	\$1,200.00	\$800.00	60.00%
39500	EDUCATIONAL/LICENSING	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
39600	COMMUNITY NEWS	\$12,000.00	\$0.00	\$3,000.00	\$3,000.00	\$9,000.00	25.00%
44100	FURNITURE	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
44700	EQUIPMENT - CATS	\$45,000.00	\$0.00	\$0.00	\$0.00	\$45,000.00	0.00%
		\$615,509.07	\$45,382.15	\$39,771.98	\$85,154.13	\$530,354.94	13.83%

MONROE COUNTY PUBLIC LIBRARY

Gen. Obligation Bond Budget & Expenditure 2016

January 1, 2016 to February 29, 2016
2 months = 16.7%

Object	Object Descr	2016 Budget	Jan.	Feb.	YTD Amount	2016 YTD Balance	2016 %YTD Budget
31500	MAINTENANCE	\$0.00	\$0.00	\$1,300.00	\$1,300.00	-\$1,300.00	0.00%
31700	ADMIN/ACCOUNTING	\$0.00	\$250.00	\$0.00	\$250.00	-\$250.00	0.00%
36300	OTHER	\$0.00	\$2,039.00	\$0.00	\$2,039.00	-\$2,039.00	0.00%
44300	OTHER EQUIPMENT	\$0.00	\$0.00	\$501.94	\$501.94	-\$501.94	0.00%
44600	IS EQUIPMENT	\$0.00	\$0.00	\$945.00	\$945.00	-\$945.00	0.00%
44650	IS SOFTWARE	\$0.00	\$0.00	\$415.00	\$415.00	-\$415.00	0.00%
44700	EQUIPMENT - CATS	\$0.00	\$0.00	\$2,403.39	\$2,403.39	-\$2,403.39	0.00%
		\$0.00	\$2,289.00	\$5,565.33	\$7,854.33	-\$7,854.33	0.00%

MONROE COUNTY PUBLIC LIBRARY

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Expenditure Summary compared to last year

Fund	Fund Descr	2016 Budget	February 2016 Amt	2016 YTD Amt	2015 Budget	February 2015 Amt	2015 YTD Amt	%Last YR YTD Diff
001	OPERATING	\$8,455,883.89	\$647,382.59	\$1,368,811.81	\$8,826,029.92	\$610,955.87	\$1,191,027.90	14.93%
002	JAIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003	CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$12,949.00	\$13,736.08	-100.00%
004	GIFT UNRESTRICTED	\$0.00	\$0.00	\$0.00	\$0.00	\$13.96	\$4,413.96	-100.00%
005	PLAC	\$0.00	\$0.00	\$2,080.00	\$0.00	\$0.00	\$2,450.00	-15.10%
006	RETIREEES	\$0.00	\$80.29	\$264.75	\$0.00	\$1,598.44	\$1,673.28	-84.18%
007	LIRF	\$350,000.00	\$16,735.19	\$16,750.64	\$350,000.00	\$35,338.45	\$51,013.02	-67.16%
008	DEBT SERVICE	\$730,000.00	\$0.00	\$0.00	\$620,000.00	\$0.00	\$0.00	0.00%
009	RAINY DAY	\$324,500.00	\$0.00	\$0.00	\$400,000.00	\$69,730.93	\$163,890.93	-100.00%
010	PAYROLL	\$0.00	\$338,539.44	\$708,003.88	\$0.00	\$356,973.45	\$671,793.12	5.39%
011	INVESTMENT-GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
016	GIFT-RESTRICED	\$0.00	\$7,275.40	\$14,387.31	\$0.00	\$5,330.51	\$12,217.78	17.76%
017	LEVY EXCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018	IN KIND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
019	GIFT-FOUNDATION	\$0.00	\$14,004.24	\$28,043.87	\$0.00	\$7,139.25	\$9,667.74	190.08%
020	SPECIAL REVENUE	\$615,509.07	\$39,771.98	\$85,154.13	\$675,103.04	\$33,532.21	\$74,202.30	14.76%
021	CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
022	GATES HARDWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
023	LSTA-CIVIL WAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
024	FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$385.94	-100.00%
025	LSTA-SMITHVILLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
026	G O BOND	\$0.00	\$0.00	\$0.00	\$372,296.00	\$101,947.60	\$142,402.60	-100.00%
027	COMMUNITY FDTN	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$1,800.00	-100.00%
028	FINRA 2014	\$0.00	\$7,069.27	\$11,825.09	\$0.00	\$1,810.57	\$4,652.17	154.18%
029	GO BOND 2016	\$0.00	\$5,565.33	\$7,854.33	\$0.00	\$0.00	\$0.00	0.00%
		\$10,475,892.96	\$1,076,423.73	\$2,243,175.81	\$11,243,428.96	\$1,238,220.24	\$2,345,326.82	-4.36%

MONROE COUNTY PUBLIC LIBRARY

Revenue Totals Budget Forms (all funds)

Source Descr	2016 YTD Budget	Jan	Feb	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
Fund 001 OPERATING						
PROPERTY	\$5,598,164.00	\$0.00	\$0.00	\$0.00	\$5,598,164.00	0.00%
INTANGIBLES TAX	\$17,000.00	\$0.00	\$0.00	\$0.00	\$17,000.00	0.00%
LICENSE EXCISE TAX	\$300,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00	0.00%
COUNTY OPTION	\$2,026,293.00	\$168,857.75	\$168,857.75	\$337,715.50	\$1,688,577.50	25.00%
COMMERCIAL	\$44,000.00	\$0.00	\$0.00	\$0.00	\$44,000.00	0.00%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELL COPIERS/PRINTERS	\$0.00	\$244.20	\$636.20	\$880.40	-\$880.40	0.00%
LOST/DAMAGED	\$0.00	\$2,041.03	\$1,567.24	\$3,608.27	-\$3,608.27	0.00%
FINES	\$150,000.00	\$12,533.38	\$12,431.33	\$24,964.71	\$125,035.29	19.96%
COLLECTION AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BLGTN COPIERS &	\$12,500.00	\$1,212.90	\$1,191.43	\$2,404.33	\$10,095.67	24.19%
MISCELLANEOUS	\$0.00	-\$0.01	\$33.50	\$33.49	-\$33.49	0.00%
PUBLIC LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MEETING ROOM FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GARNISHMENT FEES	\$0.00	\$6.52	\$4.17	\$10.69	-\$10.69	0.00%
E-RATE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PLAC DISTRIBUTION	\$12,500.00	\$0.00	\$0.00	\$0.00	\$12,500.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STATE DISTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
READER PRINTER	\$0.00	\$23.80	\$47.20	\$71.00	-\$71.00	0.00%
OBITS	\$0.00	\$102.00	\$105.10	\$207.10	-\$207.10	0.00%
COIN TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$4,000.00	\$2,009.48	\$1,776.30	\$3,785.78	\$214.22	94.64%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INVESTMENT INCOME	\$0.00	\$213.72	\$220.86	\$434.58	-\$434.58	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$4,000.00	\$0.00	\$1,800.00	\$1,800.00	\$2,200.00	52.50%
LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 001 OPERATING	\$8,168,457.00	\$187,244.77	\$188,671.08	\$375,915.85	\$7,792,541.15	6.76%
Fund 002 JAIL						
RECEIPTS	\$0.00	\$0.00	\$6,000.00	\$6,000.00	-\$6,000.00	0.00%
Fund 002 JAIL	\$0.00	\$0.00	\$6,000.00	\$6,000.00	-\$6,000.00	0.00%
Fund 003 CLEARING						
CONFERENCE/RECEIPT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
YMCA RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF CC RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2016 YTD Budget	Jan	Feb	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
MCPLF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ILL FINES/FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REIMBURSEMENT/CLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/COBRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FEMA/CLEARING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/CLAIMS-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 003 CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT UNRESTRICTED						
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNRESTRICTED GIFT	\$0.00	\$219.74	\$154.04	\$373.78	-\$373.78	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT	\$0.00	\$219.74	\$154.04	\$373.78	-\$373.78	0.00%
Fund 005 PLAC						
PUBLIC LIBRARY	\$0.00	\$1,105.00	\$845.00	\$1,950.00	-\$1,950.00	0.00%
Fund 005 PLAC	\$0.00	\$1,105.00	\$845.00	\$1,950.00	-\$1,950.00	0.00%
Fund 006 RETIREES						
RETIREES INSURANCE	\$0.00	\$82.25	\$94.25	\$176.50	-\$176.50	0.00%
Fund 006 RETIREES	\$0.00	\$82.25	\$94.25	\$176.50	-\$176.50	0.00%
Fund 007 LIRF						
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIRF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$298,000.00	\$0.00	\$0.00	\$0.00	\$298,000.00	0.00%
RENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 007 LIRF	\$298,000.00	\$0.00	\$0.00	\$0.00	\$298,000.00	0.00%
Fund 008 DEBT SERVICE						
PROPERTY	\$700,000.00	\$0.00	\$0.00	\$0.00	\$700,000.00	0.00%
INTANGIBLES TAX	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
LICENSE EXCISE TAX	\$28,000.00	\$0.00	\$0.00	\$0.00	\$28,000.00	0.00%
COMMERCIAL	\$3,700.00	\$0.00	\$0.00	\$0.00	\$3,700.00	0.00%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 008 DEBT	\$733,200.00	\$0.00	\$0.00	\$0.00	\$733,200.00	0.00%
Fund 009 RAINY DAY						
COUNTY OPTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2016 YTD Budget	Jan	Feb	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 009 RAINY DAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 010 PAYROLL						
GROSS PAYROLL	\$0.00	\$361,749.10	\$338,362.00	\$700,111.10	-\$700,111.10	0.00%
Fund 010 PAYROLL	\$0.00	\$361,749.10	\$338,362.00	\$700,111.10	-\$700,111.10	0.00%
Fund 013 PETTY CASH						
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 013 PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE						
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-RESTRICED						
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$11,717.08	\$11,717.08	-\$11,717.08	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$850.00	\$1,454.42	\$2,304.42	-\$2,304.42	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-	\$0.00	\$850.00	\$13,171.50	\$14,021.50	-\$14,021.50	0.00%
Fund 019 GIFT-FOUNDATION						
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$15,000.00	\$0.00	\$15,000.00	-\$15,000.00	0.00%
Fund 019 GIFT-	\$0.00	\$15,000.00	\$0.00	\$15,000.00	-\$15,000.00	0.00%
Fund 020 SPECIAL REVENUE						
MISCELLANEOUS	\$0.00	\$940.00	\$150.00	\$1,090.00	-\$1,090.00	0.00%
CABLE ACCESS FEES -	\$429,391.00	\$0.00	\$107,347.75	\$107,347.75	\$322,043.25	25.00%
CABLE ACCESS FEES -	\$245,527.00	\$0.00	\$60,381.75	\$60,381.75	\$185,145.25	24.59%
CABLE ACCESS FEES -	\$14,874.00	\$0.00	\$0.00	\$0.00	\$14,874.00	0.00%
CONTRACT-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 020 SPECIAL	\$689,792.00	\$940.00	\$167,879.50	\$168,819.50	\$520,972.50	24.48%
Fund 021 CAPITAL PROJECTS						
PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTANGIBLES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LICENSE EXCISE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COMMERCIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 021 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT						
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2016 YTD Budget	Jan	Feb	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
Fund 024 FINRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND						
BOND SALE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027 COMMUNITY FDTN GRANT						
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027 COMMUNITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014						
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 029 GO BOND 2016						
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 029 GO BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$9,889,449.00	\$567,190.86	\$715,177.37	\$1,282,368.23	\$8,607,080.77	16.46%

MONROE COUNTY PUBLIC LIBRARY

Cash Balances by fund

Current Period: February 2016

FUND Descr	02/01/16	MTD Debit	MTD Credit	02/29/16 Bal Sht Descr
OPERATING	\$22,240.28	\$10,103.56	\$28,756.57	\$3,587.27 ONB/MONROE BANK CHECKING
OPERATING	\$29,286.03	\$8,341.49	\$32,879.95	\$4,747.57 GERMAN AMER./UNITED COMMERCE
OPERATING	\$0.00	\$329.77	\$0.00	\$329.77 GERMAN AMER./MONEY MKT
OPERATING	-\$264,476.56	\$531,359.52	\$624,044.39	-\$357,161.43 MAINSOURCE CHECKING
OPERATING	\$1,453,611.84	\$1,447.53	\$300,000.00	\$1,155,059.37 MAINSOURCE SAVINGS
OPERATING	\$2,942.73	\$220.86	\$0.00	\$3,163.59 INVESTMENT CD s
Fund 001 OPERATING	\$1,243,604.32	\$551,802.73	\$985,680.91	\$809,726.14
JAIL	\$0.00	\$6,000.00	\$0.00	\$6,000.00 MAINSOURCE CHECKING
Fund 002 JAIL	\$0.00	\$6,000.00	\$0.00	\$6,000.00
GIFT UNRESTRICTED	\$4,338.73	\$152.04	\$4,428.99	\$61.78 ONB/MONROE BANK CHECKING
GIFT UNRESTRICTED	\$81.00	\$2.00	\$82.00	\$1.00 GERMAN AMER./UNITED COMMERCE
GIFT UNRESTRICTED	\$11,946.77	\$4,510.99	\$0.00	\$16,457.76 MAINSOURCE CHECKING
Fund 004 GIFT UNRESTRICTED	\$16,366.50	\$4,665.03	\$4,510.99	\$16,520.54
PLAC	\$2,080.00	\$650.00	\$2,405.00	\$325.00 GERMAN AMER./UNITED COMMERCE
PLAC	-\$1,625.00	\$3,250.00	\$0.00	\$1,625.00 MAINSOURCE CHECKING
Fund 005 PLAC	\$455.00	\$3,900.00	\$2,405.00	\$1,950.00
RETIREEES	-\$312.39	\$305.13	\$80.29	-\$87.55 MAINSOURCE CHECKING
Fund 006 RETIREEES	-\$312.39	\$305.13	\$80.29	-\$87.55
LIRF	\$0.00	\$400,000.00	\$0.00	\$400,000.00 GERMAN AMER./MONEY MKT
LIRF	\$134,076.25	\$400,000.00	\$416,735.19	\$117,341.06 MAINSOURCE CHECKING
LIRF	\$1,075,708.56	\$0.00	\$400,000.00	\$675,708.56 MAINSOURCE SAVINGS
LIRF	\$600,000.00	\$0.00	\$0.00	\$600,000.00 INVESTMENT CD s
Fund 007 LIRF	\$1,809,784.81	\$800,000.00	\$816,735.19	\$1,793,049.62
DEBT SERVICE	\$23,694.31	\$0.00	\$0.00	\$23,694.31 MAINSOURCE CHECKING
Fund 008 DEBT SERVICE	\$23,694.31	\$0.00	\$0.00	\$23,694.31
RAINY DAY	\$0.00	\$600,000.00	\$0.00	\$600,000.00 GERMAN AMER./MONEY MKT
RAINY DAY	\$19,535.15	\$600,000.00	\$600,000.00	\$19,535.15 MAINSOURCE CHECKING
RAINY DAY	\$1,015,920.03	\$0.00	\$600,000.00	\$415,920.03 MAINSOURCE SAVINGS
Fund 009 RAINY DAY	\$1,035,455.18	\$1,200,000.00	\$1,200,000.00	\$1,035,455.18
PAYROLL	\$921.08	\$338,362.00	\$338,539.44	\$743.64 MAINSOURCE CHECKING
Fund 010 PAYROLL	\$921.08	\$338,362.00	\$338,539.44	\$743.64
GIFT-RESTRICED	-\$1,392.81	\$48,301.14	\$7,487.81	\$39,420.52 MAINSOURCE CHECKING
GIFT-RESTRICED	\$50,000.00	\$0.00	\$0.00	\$50,000.00 MAINSOURCE SAVINGS
Fund 016 GIFT-RESTRICED	\$48,607.19	\$48,301.14	\$7,487.81	\$89,420.52
GIFT-FOUNDATION	\$27,146.15	\$68.81	\$14,073.05	\$13,141.91 MAINSOURCE CHECKING
Fund 019 GIFT-FOUNDATION	\$27,146.15	\$68.81	\$14,073.05	\$13,141.91
SPECIAL REVENUE	\$1,586.06	\$150.00	\$1,659.17	\$76.89 GERMAN AMER./UNITED COMMERCE
SPECIAL REVENUE	\$115,568.59	\$173,154.78	\$39,913.84	\$248,809.53 MAINSOURCE CHECKING
SPECIAL REVENUE	\$350,000.00	\$0.00	\$0.00	\$350,000.00 MAINSOURCE SAVINGS
Fund 020 SPECIAL REVENUE	\$467,154.65	\$173,304.78	\$41,573.01	\$598,886.42
FINRA 2014	\$34,552.94	\$0.00	\$7,069.27	\$27,483.67 MAINSOURCE CHECKING
Fund 028 FINRA 2014	\$34,552.94	\$0.00	\$7,069.27	\$27,483.67
GO BOND 2016	\$0.00	\$1,000,000.00	\$0.00	\$1,000,000.00 GERMAN AMER./MONEY MKT
GO BOND 2016	\$66,989.83	\$1,000,000.00	\$1,005,565.33	\$61,424.50 MAINSOURCE CHECKING
GO BOND 2016	\$1,875,050.00	\$0.00	\$1,000,000.00	\$875,050.00 MAINSOURCE SAVINGS
Fund 029 GO BOND 2016	\$1,942,039.83	\$2,000,000.00	\$2,005,565.33	\$1,936,474.50
	\$6,649,469.57	\$5,126,709.62	\$5,423,720.29	\$6,352,458.90

MONROE COUNTY PUBLIC LIBRARY

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***Check Reconciliation©**
ONB MONROE CHECKING
06300 ONB/MONROE
February 2016

Account Summary

Beginning Balance	2/1/2016	\$65,981.37
+ Receipts/Deposits		\$22,667.68
- Payments (Checks and		\$85,000.00
Ending Balance as	2/29/2016	\$3,649.05

Check Book

Active	G 001-06300	OPERATING	\$3,587.27
Active	G 002-06300	JAIL	\$0.00
Active	G 003-06300	CLEARING	\$0.00
Active	G 004-06300	GIFT UNRESTRICTED	\$61.78
Active	G 005-06300	PLAC	\$0.00
Active	G 006-06300	RETIREES	\$0.00
Active	G 007-06300	LIRF	\$0.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$0.00
Active	G 019-06300	GIFT-FOUNDATION	\$0.00
Active	G 020-06300	SPECIAL REVENUE	\$0.00
Active	G 024-06300	FINRA GRANT	\$0.00
Active	G 027-06300	COMMUNITY FDTN	\$0.00
Active	G 028-06300	FINRA 2014	\$0.00

Cash **\$3,649.05**

Begining Balance	\$65,981.37
+ Total Deposits	\$22,667.68
- Checks Written	\$85,000.00

Check Book	\$3,649.05
Difference	\$0.00

MONROE COUNTY PUBLIC LIBRARY

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***Check Reconciliation©**
GERMAN-AMER/UNITED C
06400 GER AME/UC
February 2016

Account Summary

Beginning Balance	2/1/2016	\$33,033.09
+ Receipts/Deposits		\$9,291.94
- Payments (Checks and		\$37,174.57
Ending Balance as	2/29/2016	\$5,150.46

Check Book

Active	G 001-06400	OPERATING	\$4,747.57
Active	G 003-06400	CLEARING	\$0.00
Active	G 004-06400	GIFT UNRESTRICTED	\$1.00
Active	G 005-06400	PLAC	\$325.00
Active	G 016-06400	GIFT-RESTRICED	\$0.00
Active	G 020-06400	SPECIAL REVENUE	\$76.89
		Cash	\$5,150.46
	Beginng Balance	\$33,033.09	
	+ Total Deposits	\$9,291.94	
	- Checks Written	\$37,174.57	
	Check Book	\$5,150.46	
	Difference	\$0.00	

MONROE COUNTY PUBLIC LIBRARY

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GERMAN AMER./MONEY M

06410 GERMAN/MM

February 2016

Account Summary

Beginning Balance	2/1/2016	\$0.00
+ Receipts/Deposits		\$2,000,329.77
- Payments (Checks and		\$0.00
Ending Balance as	2/29/2016	\$2,000,329.77

Check Book

Active	G 001-06410	<i>OPERATING</i>	\$329.77
Active	G 007-06410	<i>LIRF</i>	\$400,000.00
Active	G 009-06410	<i>RAINY DAY</i>	\$600,000.00
Active	G 029-06410	<i>GO BOND 2016</i>	\$1,000,000.00
		Cash	\$2,000,329.77
	Beginng Balance		\$0.00
	+ Total Deposits	\$2,000,329.77	
	- Checks Written	\$0.00	
	Check Book		\$2,000,329.77
	Difference		\$0.00

MONROE COUNTY PUBLIC LIBRARY

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MAINSOURCE CHECKING
06600 MAINSO CKG
February 2016

Account Summary

Beginning Balance	2/1/2016	\$316,453.88
+ Receipts/Deposits		\$2,765,501.57
- Payments (Checks and		\$2,721,478.72
Ending Balance as	2/29/2016	\$360,476.73

Check Book

Active	G 001-06600	OPERATING	-\$357,161.43
Active	G 002-06600	JAIL	\$6,000.00
Active	G 003-06600	CLEARING	\$0.00
Active	G 004-06600	GIFT UNRESTRICTED	\$16,457.76
Active	G 005-06600	PLAC	\$1,625.00
Active	G 006-06600	RETIREEES	-\$87.55
Active	G 007-06600	LIRF	\$117,341.06
Active	G 008-06600	DEBT SERVICE	\$23,694.31
Active	G 009-06600	RAINY DAY	\$19,535.15
Active	G 010-06600	PAYROLL	\$743.64
Active	G 016-06600	GIFT-RESTRICED	\$39,420.52
Active	G 017-06600	LEVY EXCESS	\$0.00
Active	G 019-06600	GIFT-FOUNDATION	\$13,141.91
Active	G 020-06600	SPECIAL REVENUE	\$248,809.53
Active	G 024-06600	FINRA GRANT	\$0.00
Active	G 026-06600	G O BOND	\$0.00
Active	G 027-06600	COMMUNITY FDTN	\$0.00
Active	G 028-06600	FINRA 2014	\$27,483.67
Active	G 029-06600	GO BOND 2016	\$61,424.50
		Cash	\$218,428.07

Beginng Balance	\$316,453.88
+ Total Deposits	\$2,765,501.57
- Checks Written	\$2,863,527.38
Check Book	\$218,428.07
O/S Checks	\$142,048.66

MONROE COUNTY PUBLIC LIBRARY

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MAINSOURCE SAVINGS

06610 MAINSO SAV

February 2016

Account Summary

Beginning Balance	2/1/2016	\$5,820,290.43
+ Receipts/Deposits		\$1,447.53
- Payments (Checks and		\$2,300,000.00
Ending Balance as	2/29/2016	\$3,521,737.96

Check Book

Active	G 001-06610	OPERATING	\$1,155,059.37
Active	G 002-06610	JAIL	\$0.00
Active	G 003-06610	CLEARING	\$0.00
Active	G 004-06610	GIFT UNRESTRICTED	\$0.00
Active	G 005-06610	PLAC	\$0.00
Active	G 006-06610	RETIREES	\$0.00
Active	G 007-06610	LIRF	\$675,708.56
Active	G 008-06610	DEBT SERVICE	\$0.00
Active	G 009-06610	RAINY DAY	\$415,920.03
Active	G 010-06610	PAYROLL	\$0.00
Active	G 016-06610	GIFT-RESTRICED	\$50,000.00
Active	G 019-06610	GIFT-FOUNDATION	\$0.00
Active	G 020-06610	SPECIAL REVENUE	\$350,000.00
Active	G 024-06610	FINRA GRANT	\$0.00
Active	G 026-06610	G O BOND	\$0.00
Active	G 027-06610	COMMUNITY FDTN	\$0.00
Active	G 028-06610	FINRA 2014	\$0.00
Active	G 029-06610	GO BOND 2016	\$875,050.00

Cash **\$3,521,737.96**

Beginng Balance	\$5,820,290.43
+ Total Deposits	\$1,447.53
- Checks Written	\$2,300,000.00

Check Book	\$3,521,737.96
Difference	\$0.00

TO: Monroe County Public Library – Board of Trustees
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager
RE: Personnel Report
DATE: March 23, 2016

Beginning Employment

Melissa Bruecks, Access & Content Services, Non-print Selector, Pay Grade 8, 37.5 hours per week effective April 4, 2016.

Ending Employment

Lark Farlee, Customer Service, Information Assistant, Pay Grade 3, 25 hours per week effective March 5, 2016.

Job Changes

Lily Jenness, Access & Content Services, Materials Handler, Pay Grade 1, 15-18 Hours per week to Customer Service, Information Assistant, Pay Grade 3, 25 hours per week effective March 21, 2016.

Active Library Employees

As of 02-19-2016

Operating Funds			
	Operating Funds	First Name	Last Name
1	AC Services Operating	Serena	Ahmed
2	AC Services Operating	Taitum	Caggiano
3	AC Services Operating	Joseph	Camacho-Roy
4	AC Services Operating	Craig	Clark
5	AC Services Operating	Edwin	Czerniakowski
6	AC Services Operating	Alexander	Doane
7	AC Services Operating	Andrew	Fak
8	AC Services Operating	Logan	Farlee
9	AC Services Operating	Sarah	Feid
10	AC Services Operating	Cynthia	Garrison
11	AC Services Operating	Arielle	Hacker
12	AC Services Operating	Mary	Heaps
13	AC Services Operating	Hannah	Helton
14	AC Services Operating	Logan	Holmes
15	AC Services Operating	Claire	Jenness
16	AC Services Operating	Lillian	Jenness
17	AC Services Operating	Sara	Jennings
18	AC Services Operating	Michelle	Meyers
19	AC Services Operating	Juliann	Nelson
20	AC Services Operating	Princess	Ostine
21	AC Services Operating	Katie	Pfannmoeller
22	AC Services Operating	Brigid	Phillips
23	AC Services Operating	Elizabeth	Polley
24	AC Services Operating	Emily	Purcell
25	AC Services Operating	Rebecca	Ray
26	AC Services Operating	Riley	Reynolds
27	AC Services Operating	Brandon	Seals
28	AC Services Operating	Karen	Smith
29	AC Services Operating	Samuel	Springman
30	AC Services Operating	Roger	Stremming II
31	AC Services Operating	Alicia	Thomas
32	AC Services Operating	Jonah	Wilson
33	CS Special/Asst/Para Oper	Audra	Artzberger
34	CS Special/Asst/Para Oper	Cynthia	Balzer
35	BS Security/Protect Operating	Ashley	Barrett
36	CS Special/Asst/Para Oper	Marion	Clark
37	CS Special/Asst/Para Oper	Rachel	Clausman
38	BL Service/Maintenance Oper	Deanna	Crane
39	CS Special/Asst/Para Oper	William	Ellis
40	CS Special/Asst/Para Oper	Edwin	Fallwell
41	BS Security/Protect Operating	Ross	Jackson
42	BL Service/Maintenance Oper	Clare	Miller
43	CS Special/Asst/Para Oper	Daniel	Mounlio
44	CA Technician Oper	Naomi	O'Donnell
45	CS Special/Asst/Para Oper	Ann	Segraves
46	BS Security/Protect Operating	James	Sims

Active Library Employees

As of 02-19-2016

	Operating Funds	First Name	Last Name
47	CM Support Operating	William	Weaver
48	CS Special/Asst/Para Oper	Jacoba	Wells
49	CS Special/Asst/Para Oper	Kristina	Wiltsee
50	AC Services Operating	Trae	Carroll
51	AC Services Operating	Kenneth	Carter
52	CS Special/Asst/Para Oper	Lark	Farlee
53	CS Special/Asst/Para Oper	Elizabeth	French
54	CA Technician Special Oper	Andrew	Funkhouser
55	AC Services Operating	Evan	Gornik
56	CS Special/Asst/Para Oper	Amy	Hamilton
57	AC Services Operating	Samuel	Hine
58	CS Special/Asst/Para Oper	Ian	Hoagland
59	CS Special/Asst/Para Oper	Daniel	Hosler
60	CS Special/Asst/Para Oper	Amanda	Johnson
61	EG Librarians, Experts Oper	Christina	Jones
62	CS Special/Asst/Para Oper	Jack	Kovaleski
63	CS Special/Asst/Para Oper	Audra	Loudenbarger
64	EG Librarians, Experts Oper	Doris	Lynch
65	CS Special/Asst/Para Oper	Samuel	Ott
66	BL Service/Maintenance Oper	David	Simpson
67	AC Services Operating	Christine	Sneed
68	BL Service/Maintenance Oper	Cherryl	Tincher
69	CS Special/Asst/Para Oper	Tracy	Lenn
70	CM Special/Asst/Para Oper	Erin	Tobey
71	EG Librarians, Experts Oper	Ellen	Arnholter
72	SA Manager/Asst/Strat Oper	Steven	Backs
73	IT Manager/Asst/Strat Oper	Ned	Baugh
74	BL Service/Maintenance Oper	Terri	Bell
75	CS Special/Asst/Para Oper	Amy	Bruce
76	CS Special/Asst/Para Oper	Michael	Campbell
77	CS Special/Asst/Para Oper	Keith	Carter
78	SC Manager/Asst/Strat Oper	Lisa	Champelli
79	BL Manager/Asst/Strat Oper	Jeremiah	Chandler
80	CS Special/Asst/Para Oper	Jared	Cheek
81	CS Special/Asst/Para Oper	Burl	Cooper
82	AC Librarians, Experts Oper	D'Arcy	Danielson
83	EG Librarians, Experts Oper	Luann	Dillon
84	CS Special/Asst/Para Oper	Aubrey	Dunnuck
85	AC Specialist/Asst/Para Oper	Susan	Fallwell
86	EG Librarians, Experts Oper	Mary	Frasier
87	EG Librarians, Experts Oper	Christine	Friesel
88	EG Librarians, Experts Oper	Rebecca	Fyolek
89	EG Librarians, Experts Oper	Alejandria	Galarza
90	BS Security/Protect Operating	Dana	Geldhof
91	CS Special/Asst/Para Oper	Joshua	Gesten
92	EG Librarians, Experts Oper	James	Gossman
93	AD Specialist/Asst/Para Oper	Marla	Gray
94	EG Librarians, Experts Oper	Elizabeth	Gray

Active Library Employees

As of 02-19-2016

	Operating Funds	First Name	Last Name
95	CM Librarians, Experts Oper	Paula	Gray-Overtoom
96	AC Librarians, Experts Oper	Cheryl	Green
97	BL Service/Maintenance Oper	Ronald	Greene
98	CS Special/Asst/Para Oper	Shawn	Henline
99	CM Manager/Asst/Strat Oper	Michael	Hoerger
100	EG Librarians, Experts Oper	Jennifer	Hoffman
101	EG Librarians, Experts Oper	Stephanie	Holman
102	EG Manager/Asst/Strat Oper	Christopher	Hosler
103	SS Manager/Asst/Strat Oper	Christopher	Jackson
104	BS Security/Protect Operating	Michael	Johnson
105	CS Special/Asst/Para Oper	Kelly	Jordan
106	AC Manager/Asst/Strat Oper	Jennifer	Kellams
107	BL Service/Maintenance Oper	Bruce	Kelly
108	AD Specialist/Asst/Para Oper	Merriel	Kern
109	CS Special/Asst/Para Oper	Julia	Kinser
110	IT Specialist/Asst/Para Oper	Joseph	Langfitt
111	EG Librarians, Experts Oper	Jeannette	Lehr
112	AD Manager/Asst/Strat Oper	Gary	Lettelleir
113	CS Manager/Asst/Strat Oper	Mary	Loro
114	CS Special/Asst/Para Oper	Jacqueline	Lovings
115	ST Manager/Asst/Strat Oper	Kevin	MacDowell
116	CS Special/Asst/Para Oper	John	Meador
117	CS Special/Asst/Para Oper	Amber	Mestre
118	AC Specialist/Asst/Para Oper	Allison	Moore
119	BL Service/Maintenance Oper	John	Mosora
120	IT Technicians Operating	Cody	Mullis
121	CS Manager/Asst/Strat Oper	Michele	Needham
122	AC Librarians, Experts Oper	Martha	Ody
123	EG Librarians, Experts Oper	Polly	OShea
124	EG Librarians, Experts Oper	Roberta	Overman
125	CS Special/Asst/Para Oper	Jonathon	Paull
126	CS Special/Asst/Para Oper	M Brandon	Rome
127	AC Librarians, Experts Oper	Jane	Ruddick
128	AD Manager/Asst/Strat Oper	Susan	Sater
129	IT Librarians Experts Oper	Vanessa	Schwegman
130	AD Support Operating	Brenda	Seibel
131	CS Special/Asst/Para Oper	Andrew	Slater
132	CM Special/Asst/Para Oper	Ryan	Stacy
133	CS Special/Asst/Para Oper	Kathleen	Starks-Dyer
134	SD Manager/Asst/Strat Oper	Barbara	Swinson
135	EG Manager/Asst/Strat Oper	Bethany	Terry
136	AC Services Operating	Timothy	Thompson
137	AD Tech/Oper/Secretaries Oper	Pamela	Wallace
138	AC Manager/Asst/Strat Oper	Pamela	Wasmer
139	AC Specialist/Asst/Para Oper	Pamela	White
140	AD Manager/Asst/Strat Oper	Kyle	Wickemeyer-Harc
141	CS Special/Asst/Para Oper	Guadalupe	Wilson
142	EG Manager/Asst/Strat Oper	Joshua	Wolf

Active Library Employees

As of 02-19-2016

	Operating Funds	First Name	Last Name
143	AD Director/Assoc Operating	Marilyn	Wood
144	CS Special/Asst/Para Oper	Leanne	Zdravecky
Sub Total Operating Funds		\$154,703.49	4130.0

Special/GiftFunds

	Special Funds	First Name	Last Name
1	S CA Technician Oper	Joshua	Brewer
2	S CA Technician Oper	Nathan	Kroeger
3	S CA Technician Oper	Addison	Rogers
4	S CA Technician Special Oper	Eric	Ayotte
5	S CA Technician Special Oper	Clinton	Lake
6	S CA Technician Special Oper	Jacob	Saffold
7	S CA Technician Special Oper	Nathan	Wrigley
8	S FL Support Operating	Michael	Burns
9	S CA Technician Special Oper	Michael	Adams
10	S CA Manager/Asst/Strat Oper	Martin	O`Neill
11	S FL Office Coordinator, Exper	Mary Jean	Regoli
12	S CA Manager/Asst/Strat Oper	Adam	Stillwell
13	S CA Technician Oper	Robert	Stockwell
14	S CA Technician Special Oper	David	Walter
15	S CA Manager/Asst/Strat Oper	Michael	White
Sub Total Special/Gift Funds		\$15,555.98	452.5
TOTAL All EE's ALL Funds		\$170,259	4582.5

Active Library Employees

As of 03-04-2016

Operating Funds			
	Operating Funds	First Name	Last Name
1	AC Services Operating	Serena	Ahmed
2	AC Services Operating	Taitum	Caggiano
3	AC Services Operating	Joseph	Camacho-Roy
4	AC Services Operating	Craig	Clark
5	AC Services Operating	Edwin	Czerniakowski
6	AC Services Operating	Alexander	Doane
7	AC Services Operating	Andrew	Fak
8	AC Services Operating	Logan	Farlee
9	AC Services Operating	Sarah	Feid
10	AC Services Operating	Cynthia	Garrison
11	AC Services Operating	Arielle	Hacker
12	AC Services Operating	Mary	Heaps
13	AC Services Operating	Hannah	Helton
14	AC Services Operating	Logan	Holmes
15	AC Services Operating	Claire	Jenness
16	AC Services Operating	Lillian	Jenness
17	AC Services Operating	Sara	Jennings
18	AC Services Operating	Michelle	Meyers
19	AC Services Operating	Juliann	Nelson
20	AC Services Operating	Princess	Ostine
21	AC Services Operating	Katie	Pfannmoeller
22	AC Services Operating	Brigid	Phillips
23	AC Services Operating	Elizabeth	Polley
24	AC Services Operating	Emily	Purcell
25	AC Services Operating	Rebecca	Ray
26	AC Services Operating	Riley	Reynolds
27	AC Services Operating	Brandon	Seals
28	AC Services Operating	Karen	Smith
29	AC Services Operating	Samuel	Springman
30	AC Services Operating	Roger	Stremming II
31	AC Services Operating	Alicia	Thomas
32	AC Services Operating	Jonah	Wilson
33	CS Special/Asst/Para Oper	Audra	Artzberger
34	CS Special/Asst/Para Oper	Cynthia	Balzer
35	BS Security/Protect Operating	Ashley	Barrett
36	CS Special/Asst/Para Oper	Emily	Buis
37	CS Special/Asst/Para Oper	Marion	Clark
38	CS Special/Asst/Para Oper	Rachel	Clausman
39	BL Service/Maintenance Oper	Deanna	Crane
40	CS Special/Asst/Para Oper	William	Ellis
41	CS Special/Asst/Para Oper	Edwin	Fallwell
42	BS Security/Protect Operating	Ross	Jackson
43	BL Service/Maintenance Oper	Clare	Miller
44	CS Special/Asst/Para Oper	Daniel	Mounlio
45	IT Technicians Operating	Cody	Mullis
46	CS Special/Asst/Para Oper	Allison	Nettnin

Active Library Employees

As of 03-04-2016

	Operating Funds	First Name	Last Name
47	CA Technician Oper	Naomi	O'Donnell
48	CS Special/Asst/Para Oper	Ann	Segraves
49	BS Security/Protect Operating	James	Sims
50	CM Support Operating	William	Weaver
51	CS Special/Asst/Para Oper	Jacoba	Wells
52	CS Special/Asst/Para Oper	Kristina	Wiltsee
53	AC Services Operating	Trae	Carroll
54	AC Services Operating	Kenneth	Carter
55	CS Special/Asst/Para Oper	Lark	Farlee
56	CS Special/Asst/Para Oper	Elizabeth	French
57	CA Technician Special Oper	Andrew	Funkhouser
58	AC Services Operating	Evan	Gornik
59	CS Special/Asst/Para Oper	Amy	Hamilton
60	AC Services Operating	Samuel	Hine
61	CS Special/Asst/Para Oper	Ian	Hoagland
62	CS Special/Asst/Para Oper	Daniel	Hosler
63	CS Special/Asst/Para Oper	Amanda	Johnson
64	EG Librarians, Experts Oper	Christina	Jones
65	CS Special/Asst/Para Oper	Jack	Kovaleski
66	CS Special/Asst/Para Oper	Audra	Loudenbarger
67	EG Librarians, Experts Oper	Doris	Lynch
68	CS Special/Asst/Para Oper	Samuel	Ott
69	BL Service/Maintenance Oper	David	Simpson
70	AC Services Operating	Christine	Sneed
71	BL Service/Maintenance Oper	Cherryl	Tincher
72	CS Special/Asst/Para Oper	Tracy	Lenn
73	CM Special/Asst/Para Oper	Erin	Tobey
74	EG Librarians, Experts Oper	Ellen	Arnholter
75	SA Manager/Asst/Strat Oper	Steven	Backs
76	IT Manager/Asst/Strat Oper	Ned	Baugh
77	BL Service/Maintenance Oper	Terri	Bell
78	CS Special/Asst/Para Oper	Michael	Campbell
79	CS Special/Asst/Para Oper	Keith	Carter
80	SC Manager/Asst/Strat Oper	Lisa	Champelli
81	BL Manager/Asst/Strat Oper	Jeremiah	Chandler
82	CS Special/Asst/Para Oper	Jared	Cheek
83	CS Special/Asst/Para Oper	Burl	Cooper
84	AC Librarians, Experts Oper	D'Arcy	Danielson
85	EG Librarians, Experts Oper	Luann	Dillon
86	CS Special/Asst/Para Oper	Aubrey	Dunnuck
87	AC Specialist/Asst/Para Oper	Susan	Fallwell
88	EG Librarians, Experts Oper	Mary	Frasier
89	EG Librarians, Experts Oper	Christine	Friesel
90	EG Librarians, Experts Oper	Rebecca	Fyolek
91	EG Librarians, Experts Oper	Alejandria	Galarza
92	BS Security/Protect Operating	Dana	Geldhof
93	CS Special/Asst/Para Oper	Joshua	Gesten
94	EG Librarians, Experts Oper	James	Gossman

Active Library Employees

As of 03-04-2016

	Operating Funds	First Name	Last Name
95	AD Specialist/Asst/Para Oper	Marla	Gray
96	EG Librarians, Experts Oper	Elizabeth	Gray
97	CM Librarians, Experts Oper	Paula	Gray-Overtoom
98	AC Librarians, Experts Oper	Cheryl	Green
99	BL Service/Maintenance Oper	Ronald	Greene
100	CS Special/Asst/Para Oper	Shawn	Henline
101	CM Manager/Asst/Strat Oper	Michael	Hoerger
102	EG Librarians, Experts Oper	Jennifer	Hoffman
103	EG Librarians, Experts Oper	Stephanie	Holman
104	EG Manager/Asst/Strat Oper	Christopher	Hosler
105	SS Manager/Asst/Strat Oper	Christopher	Jackson
106	BS Security/Protect Operating	Michael	Johnson
107	CS Special/Asst/Para Oper	Kelly	Jordan
108	AC Manager/Asst/Strat Oper	Jennifer	Kellams
109	BL Service/Maintenance Oper	Bruce	Kelly
110	AD Specialist/Asst/Para Oper	Merriel	Kern
111	CS Special/Asst/Para Oper	Julia	Kinser
112	IT Specialist/Asst/Para Oper	Joseph	Langfitt
113	EG Librarians, Experts Oper	Jeannette	Lehr
114	AD Manager/Asst/Strat Oper	Gary	Lettelleir
115	CS Manager/Asst/Strat Oper	Mary	Loro
116	CS Special/Asst/Para Oper	Jacqueline	Lovings
117	ST Manager/Asst/Strat Oper	Kevin	MacDowell
118	CS Special/Asst/Para Oper	John	Meador
119	CS Special/Asst/Para Oper	Amber	Mestre
120	AC Specialist/Asst/Para Oper	Allison	Moore
121	BL Service/Maintenance Oper	John	Mosora
122	CS Manager/Asst/Strat Oper	Michele	Needham
123	AC Librarians, Experts Oper	Martha	Ody
124	EG Librarians, Experts Oper	Polly	OShea
125	EG Librarians, Experts Oper	Roberta	Overman
126	CS Special/Asst/Para Oper	Jonathon	Paull
127	CS Special/Asst/Para Oper	M Brandon	Rome
128	AC Librarians, Experts Oper	Jane	Ruddick
129	AD Manager/Asst/Strat Oper	Susan	Sater
130	IT Librarians Experts Oper	Vanessa	Schwegman
131	AD Support Operating	Brenda	Seibel
132	CS Special/Asst/Para Oper	Andrew	Slater
133	CM Special/Asst/Para Oper	Ryan	Stacy
134	CS Special/Asst/Para Oper	Kathleen	Starks-Dyer
135	SD Manager/Asst/Strat Oper	Barbara	Swinson
136	EG Manager/Asst/Strat Oper	Bethany	Terry
137	AC Services Operating	Timothy	Thompson
138	AD Tech/Oper/Secretaries Oper	Pamela	Wallace
139	AC Manager/Asst/Strat Oper	Pamela	Wasmer
140	AC Specialist/Asst/Para Oper	Pamela	White
141	AD Manager/Asst/Strat Oper	Kyle	Wickemeyer-Harc
142	CS Special/Asst/Para Oper	Guadalupe	Wilson

Active Library Employees

As of 03-04-2016

	Operating Funds	First Name	Last Name
143	EG Manager/Asst/Strat Oper	Joshua	Wolf
144	AD Director/Assoc Operating	Marilyn	Wood
145	CS Special/Asst/Para Oper	Leanne	Zdravecky
Sub Total Operating Funds		\$154,094.59	4115.0

Special/Gift Funds

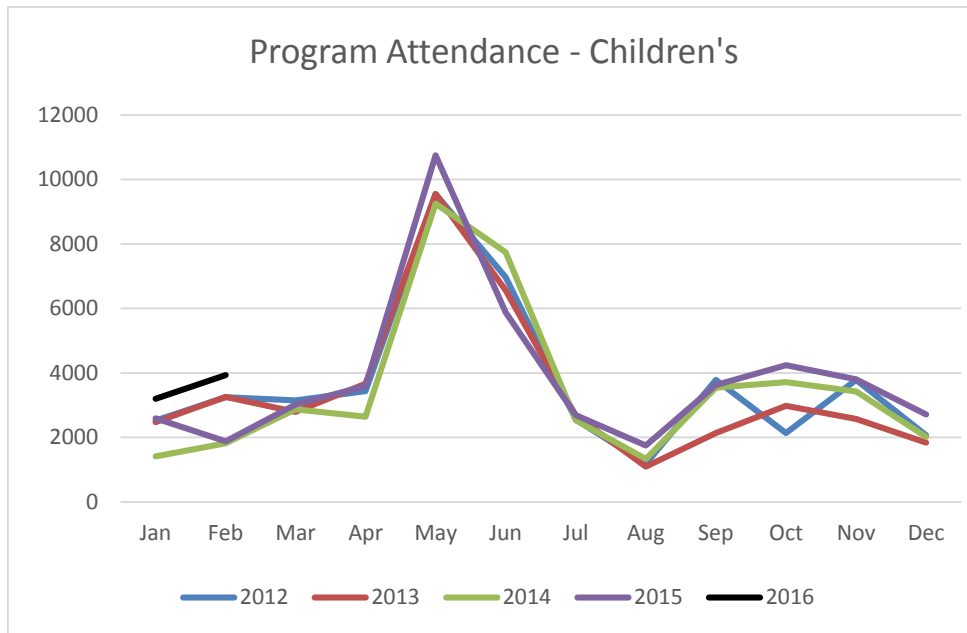
	Special Funds	First Name	Last Name
1	S CA Technician Oper	Joshua	Brewer
2	S CA Technician Oper	Nathan	Kroeger
3	S CA Technician Oper	Addison	Rogers
4	S CA Technician Special Oper	Eric	Ayotte
5	S CA Technician Special Oper	Clinton	Lake
6	S CA Technician Special Oper	Jacob	Saffold
7	S CA Technician Special Oper	Nathan	Wrigley
8	S FL Support Operating	Michael	Burns
9	S CA Technician Special Oper	Michael	Adams
10	S CA Manager/Asst/Strat Oper	Martin	O`Neill
11	S FL Office Coordinator, Exper	Mary Jean	Regoli
12	S CA Manager/Asst/Strat Oper	Adam	Stillwell
13	S CA Technician Oper	Robert	Stockwell
14	S CA Technician Special Oper	David	Walter
15	S CA Manager/Asst/Strat Oper	Michael	White
Sub Total Special/Gift Funds		\$15,699.67	452.5
TOTAL All EE's ALL Funds		\$169,794	4567.5

2016 BOARD OF TRUSTEE'S CALENDER

All meetings in Room 1B unless otherwise noted

Month	Date	Meeting Type	Potential Topics
January	13	Work Session	
January	20	Board Meeting	Budget line-item transfers; officer slate approved; Conflict of Interest forms; Annual Report; El Centro Contract; Update: Friends of the Library
January	20	Board of Finance	Review Investment Report and Policy
February	10	Work Session in Rm 2A	
February	17	Board Meeting in Rm 2A	Election of Board Officers; review Internet and Computer Use Policy, Update: Customer Service
March	9	Work Session in Rm 2A	
March	23	Board Meeting in Rm 2A	Review Long Range Strategic Plan; Update: Teen Services
April	13	Work Session	
April	20	Board Meeting	Update: Building Services
May	11	Work Session	
May	18	Board Meeting	Update: Children's Services
June	8	Work Session	
June	15	Board Meeting at Ellettsville	Update: VITAL
July	13	Work Session	
July	20	Board Meeting	Draft 2017 Budget; Update: Non-profit Central and Indiana Room Program
August	10	Work Session	
August	17	Board Meeting	Revise 2017 Budget, Approve 2017 Budget for advertising; Review Management Labor Agreement; Update: Special Audience Services
September	14	Work Session	
September	21	Board Meeting	2017 Budget; Update:
September	21	Public Hearing	Public Hearing on 2017 Budget
October	12	Work Session	
October	19	Board Meeting	Adopt 2017 Budget as recommended by County Council; Update: CATS
November	9	Work Session	
November	16	Board Meeting	Approve 2017 employee insurance package; Update:
December	14	Work Session	
December	21	Board Meeting	Approve 2017 salary schedule, Holiday & Closing Schedule, Pay Schedule(dates), director's salary; CATS contracts, Fines and Fees schedule; Update:

GOAL 1: Strengthen 21st century literacy skills



1A. Strengthen early literacy skills

- In February, parents and caregivers had additional time to enjoy sharing books, rhymes, songs, and play time with their babies in the “Baby and Me Circle Time” program led by Christina Jones on Thursday morning. Wednesday morning and Tuesday evening programs lead by Mary Frasier, and Stephanie Holman at the Ellettsville Branch are also offered. Polly O’Shea engages infants and toddlers in Storytime activities as part of her visits to Early Head Start preschools. Caregivers frequently report how they use the rhymes and songs and things they learn in Library storytimes at home with their children. A parent who is learning English was pleased to learn she could listen on our website to the songs shared in storytimes.
- One of the weekly “Little Makers” art experience programs for preschoolers invited children to tell their own stories by creating “Once Upon a Time” collages by gluing pre-cut images onto

single sheets of card stock. While facilitating this program, Senior Information Assistant Kelly Jordan heard children describing their stories with titles such as “Nature,” “Going on an Adventure” and “A Story about Water.” Kelly noted that this activity also generated a lot of imaginative conversation between parents and children, as well as among the children.

- In The “Ride a Reading Rocket Fun with Science and Math” workshops for parents/caregivers, conducted by Christina Jones, participants learn the importance of exploring the world through the lens of science and math with preschoolers. Engaging children in cognitively challenging talk as they seek to observe, classify, and otherwise interact with the world builds a large speaking vocabulary and general knowledge. Research tells us that a large speaking vocabulary is a positive indicator of reading success in 4th grade and beyond. Grounding play with

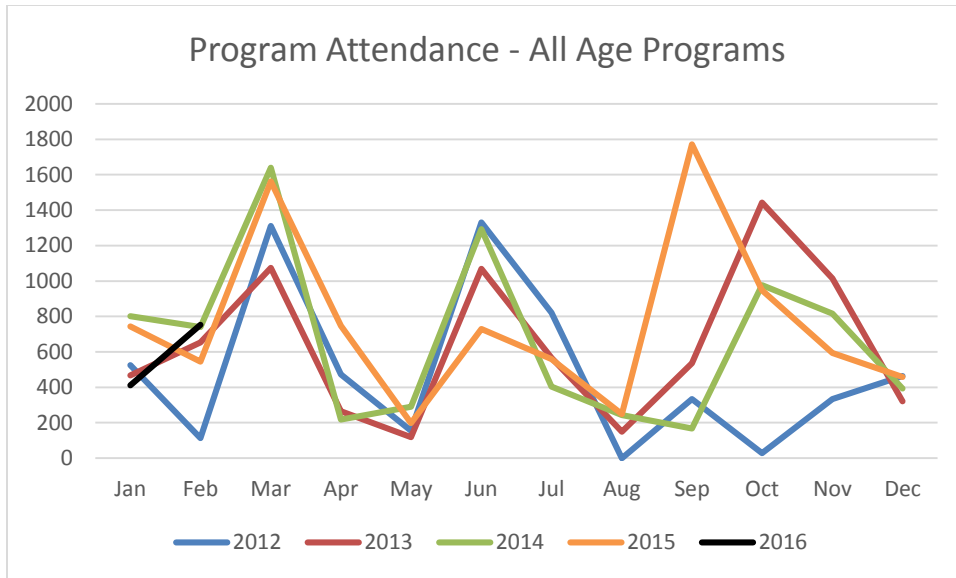
an awareness in preschool math and science is a powerful, effective way to promote cognitively challenging talk and raise successful learners.

- Librarians with expertise in providing library services to children frequently share their knowledge as guest speakers in classes for adults learning about these or related services. Christina Jones demonstrated storytelling skills and techniques for an early childhood education class at IU, while discussing how libraries support early literacy in story time by reading, talking, singing, writing, and playing. The students had fun learning rhymes,

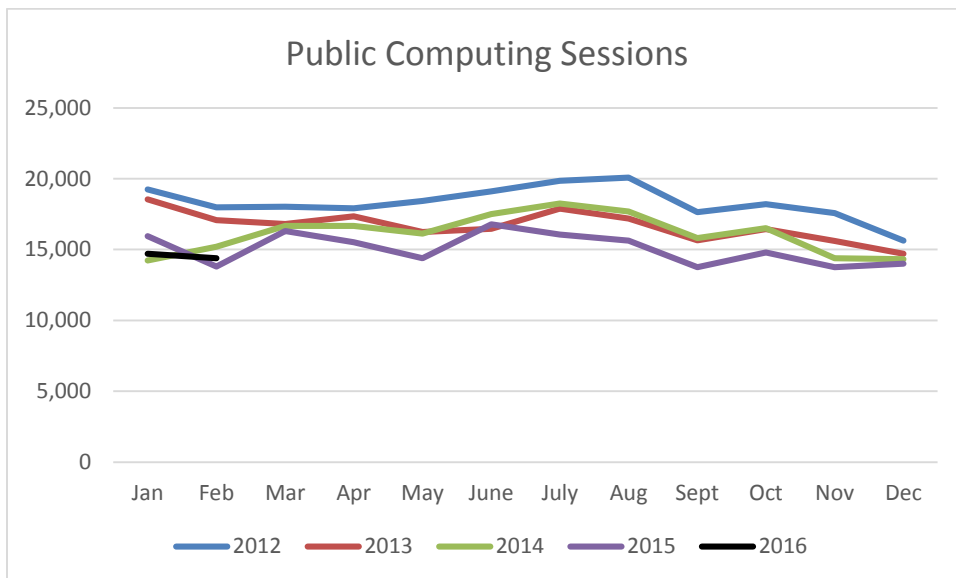
singing songs, and playing with puppets. Instructor Ceci Maron-Puntarelli said she was very pleased with the presentation and that MCPL Librarians' understanding of early literacy is in keeping with theories/practices espoused in the early childhood program. In turn, Mary Frasier spoke to a Library Science class Christina Jones is teaching at IU. Mary shared the philosophy behind using music to develop early literacy skills and demonstrated musical storytelling techniques as well as methods for introducing music and teaching songs and fingerplays to young children and their parents.

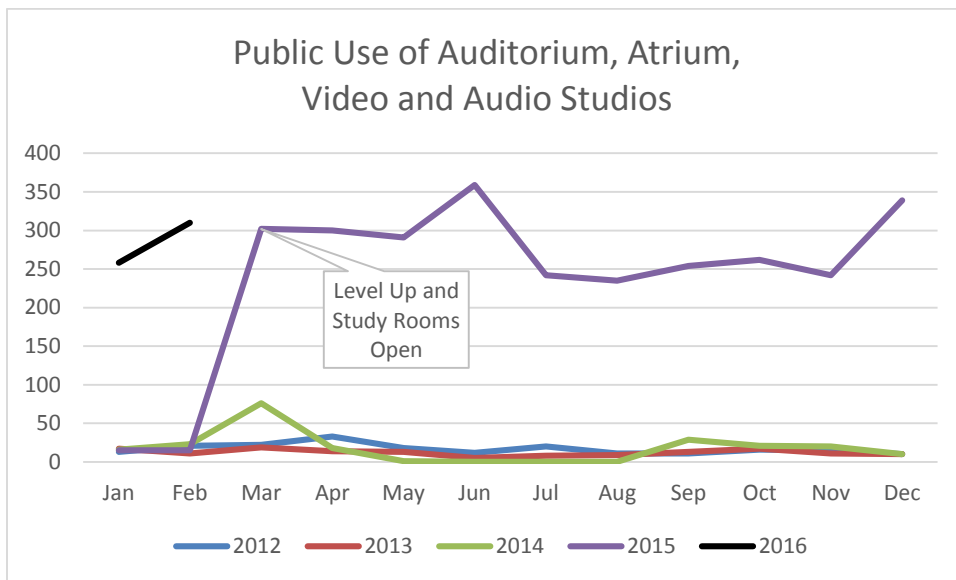
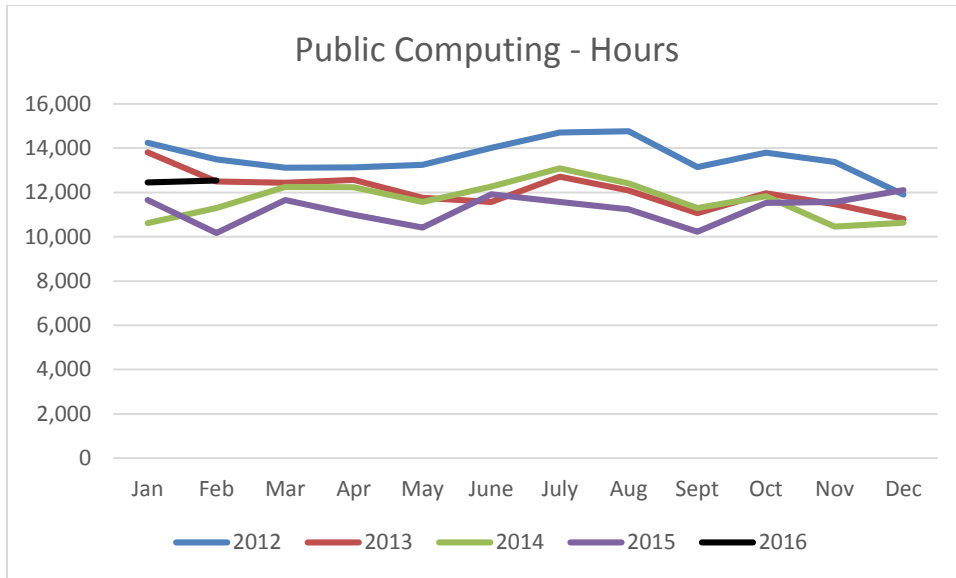
1B. Support basic literacy skills

- More than 500 second graders from MCCSC and RBBCSC schools visited the Sendak Exhibit in February to learn about author and illustrator Maurice Sendak. In addition to seeing the art on display, children talked about how both the words and pictures in a story can help us understand what the story is about, participated in retelling the story of *Where the Wild Things Are* and used their imaginations to create their own Wild Thing mask. Some children have returned to the Exhibit to show family members what they learned and share their art work.
- Stephanie Holman chose the realistic fiction novel: *Along Came a Dog*, illustrated by Maurice Sendak, as the featured title for a Book Club program for school-age children. In addition to discussing the book, children enjoyed listening to a story Stephanie told about a pet chicken she had as a child and invited children to share true stories from their lives.
- Children's Librarians are sometimes invited to schools to help celebrate reading achievements. Stinesville Elementary School in RBBCSC has annually invited Stephanie Holman to tell stories to grades K-5 as part of a school-wide celebration of the amount of recreational reading students did as part of their "Reach for the Stars" reading incentive program. This year, Children's Strategist Lisa Champelli substituted for Stephanie as the featured storyteller. Some of the second grade students who had visited the Library recently to see the Sendak Exhibit, eagerly accepted Lisa's invitation to join her in telling the story of *Where the Wild Things Are* for their classmates.



1C. Serve as a community resource for digital literacy





1D. Support digital creativity

- Librarian Alex Galarza provides children from age’s 8-12 opportunities for digital creativity in her weekly “Radical Fun” programs. In February, participants experimented with the Floors Pixel Press app on the iPad to design their own video games, and Augmented Reality coloring pages. As kids were 'wowed' by their coloring creations coming to life on the iPads, Alex talked about what 'augmented

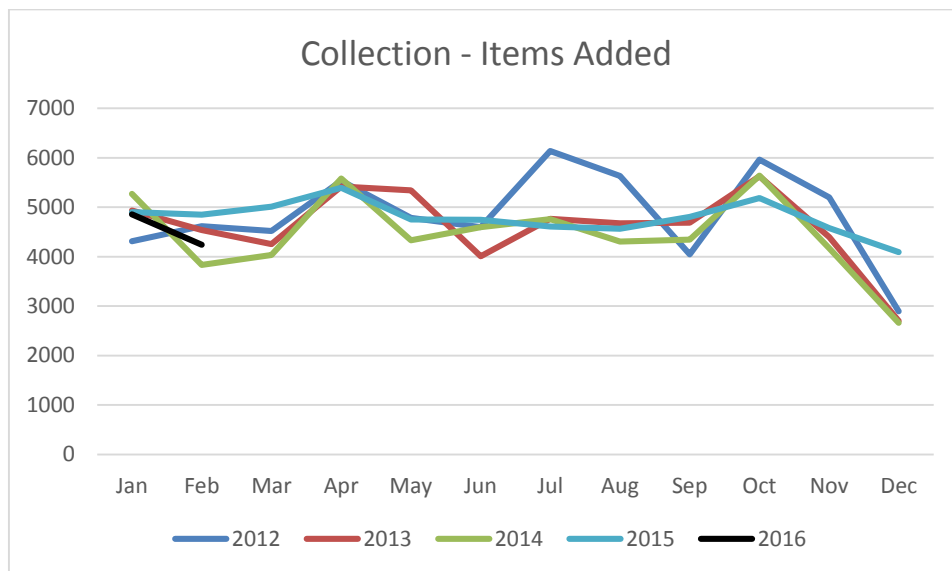
reality' was and how it was different from virtual reality. They also used MaKey MaKeys. To start kids off with some tangible ideas for what they could make, Alex used Scratch software, aluminum foil, and little cups of water to make a usable water piano and set up stations with an online version of the classic game Q*Bert so they could figure out how to make a controller for the game, using just the MaKey MaKey and Play

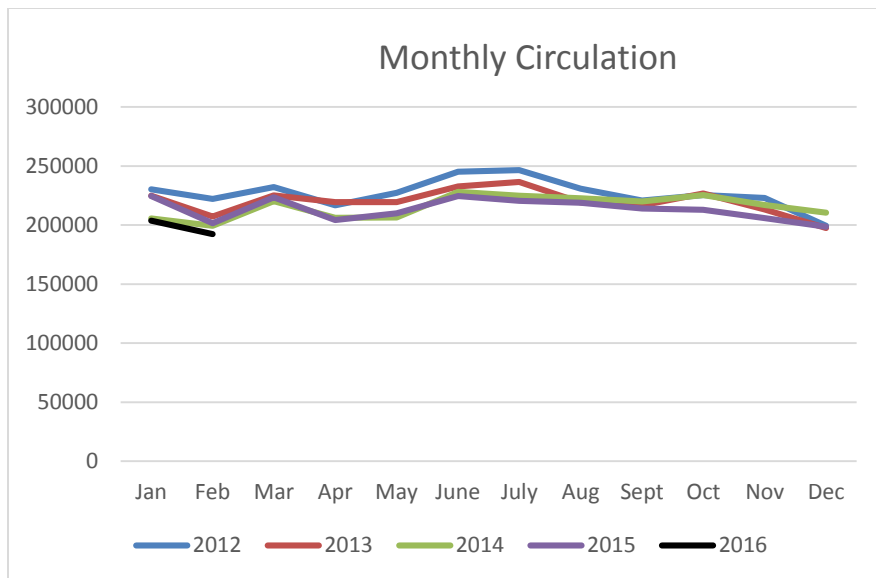
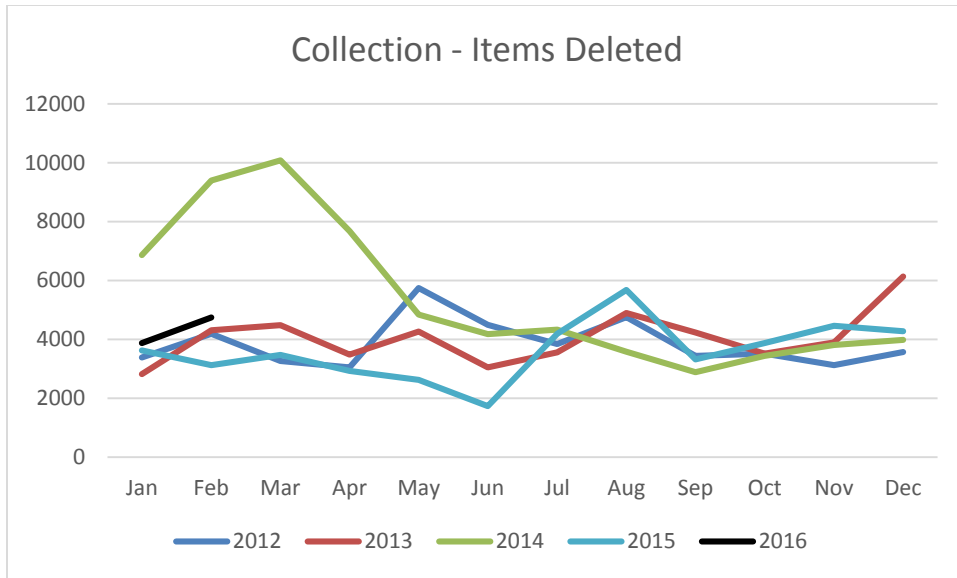
Dough. Several of the kids had previous experience using the Scratch software from MIT, but had never used it in conjunction with the MaKey MaKey and were amazed they could make a piano with foil, cups of water, and a computer.

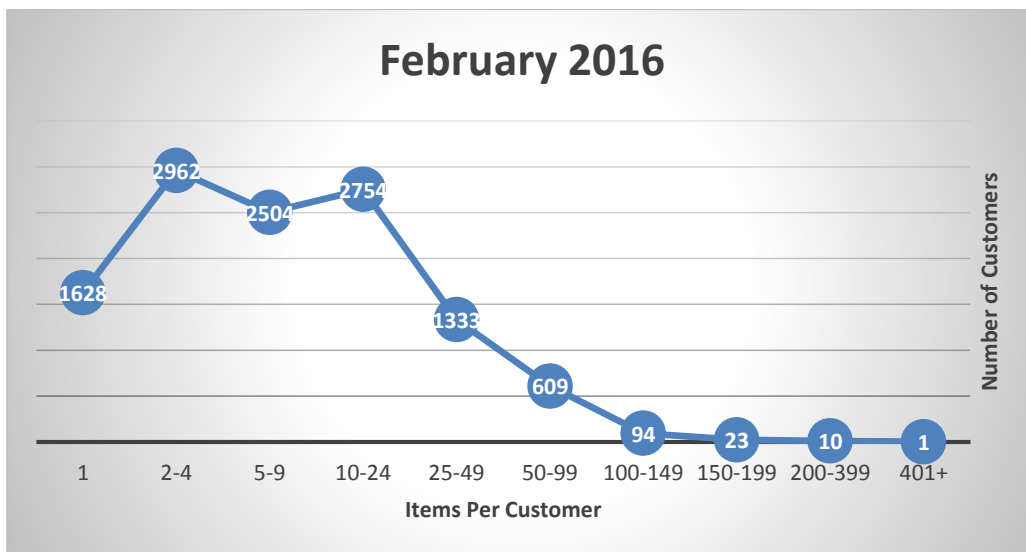
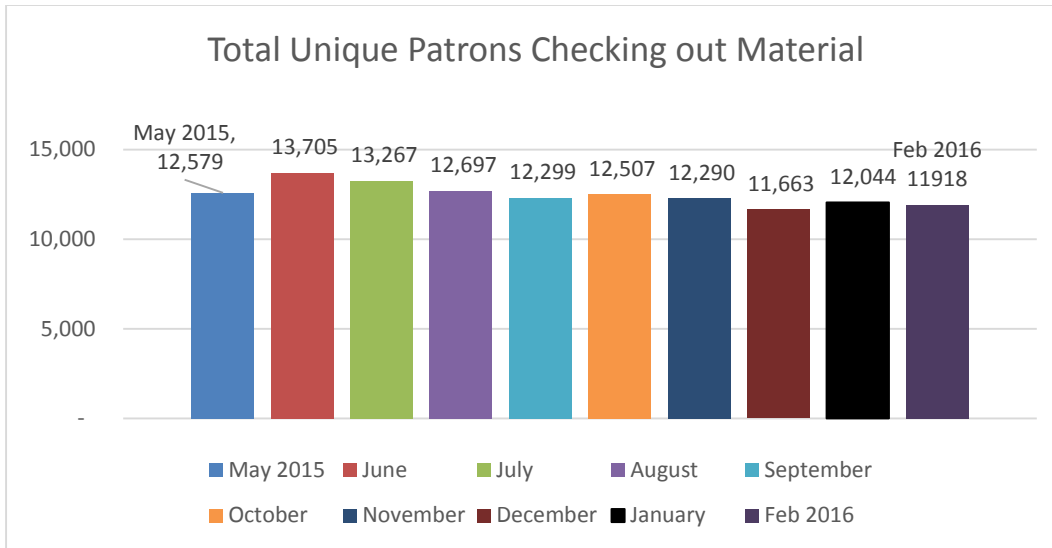
- Christina Jones involved local school children in creating the annual summer

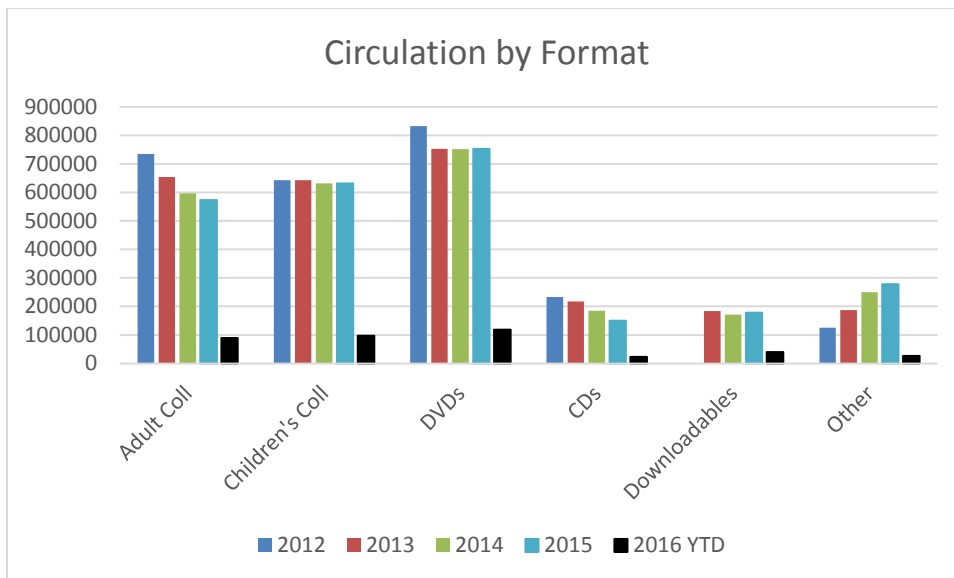
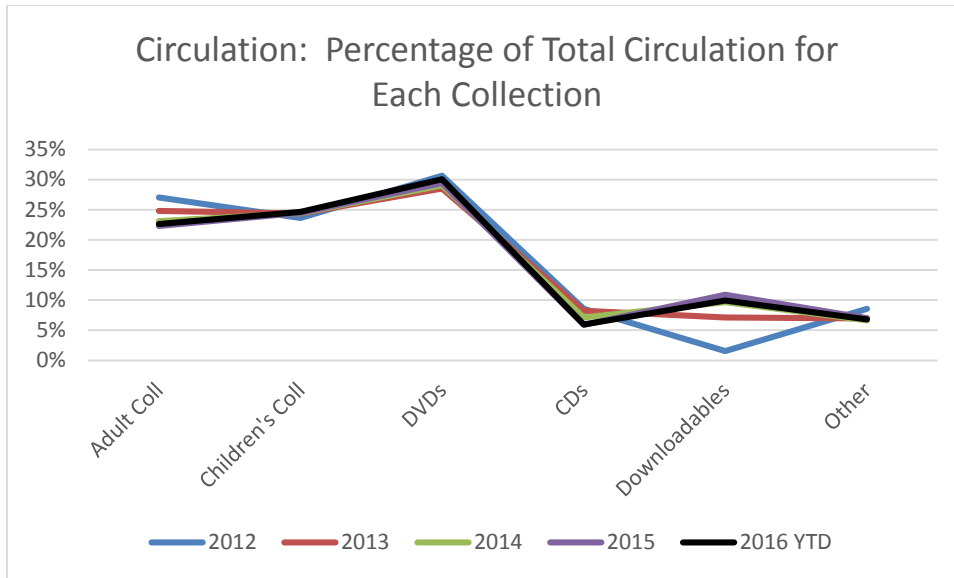
reading promotional video. This project allows local students to exercise storytelling skills while also learning about various filming techniques - including the use of green screen. Parents attending with their children also learn more about CATS.

1E. Maintain collections to meet current needs, adding new formats and removing obsolete formats









GOAL 2: Provide shared access to the world's information for free

2A. Provide programs for teens and adults

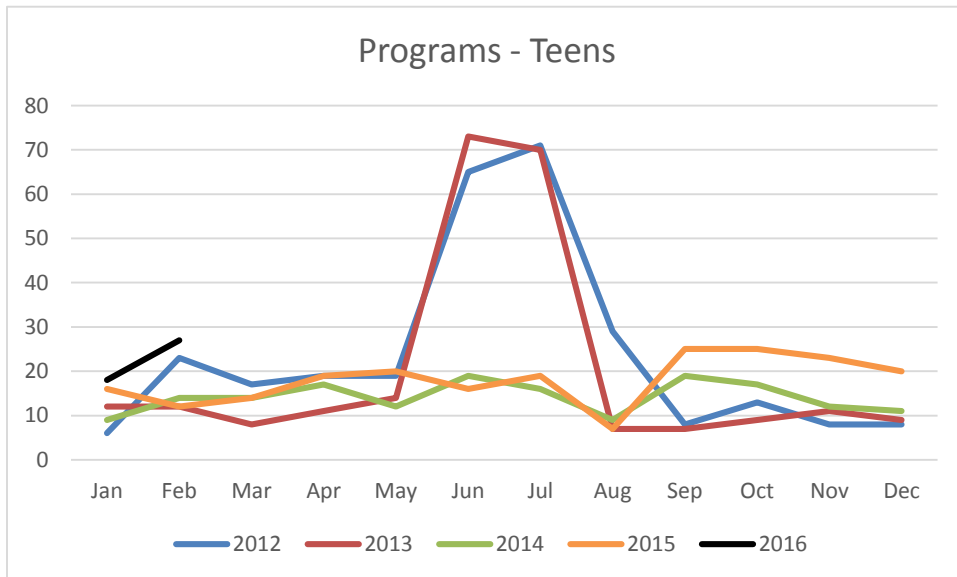
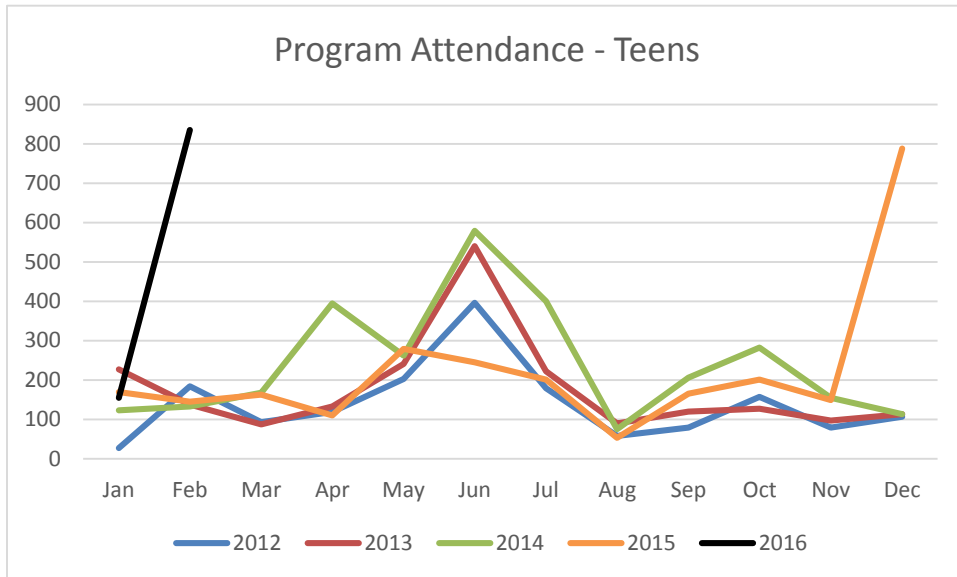
- The Teen “Masquerade Ball” was a big success. The masked ball featured an hour of professional dance instruction from Arthur Murray Ballroom Dance followed by two hours of dancing. 43 teens attended and at least half were new to library teen programs.
- Chris Hosler and Becky Fyolek hosted Batchelor Middle School 7th and 8th graders for a night of research for the National History Day Competition. Becky coordinated with teachers to get student topics in advance and had books on each topic available when the students arrived.

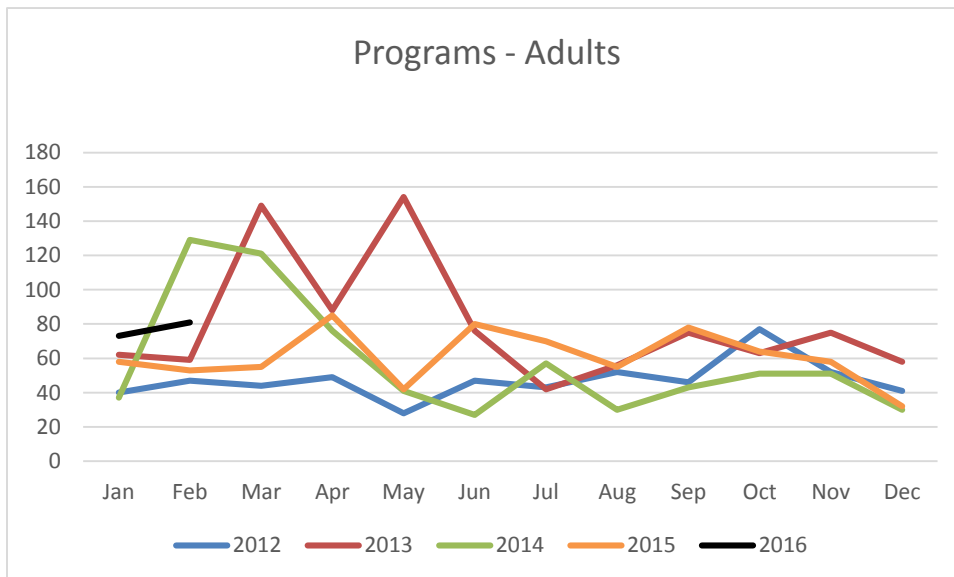
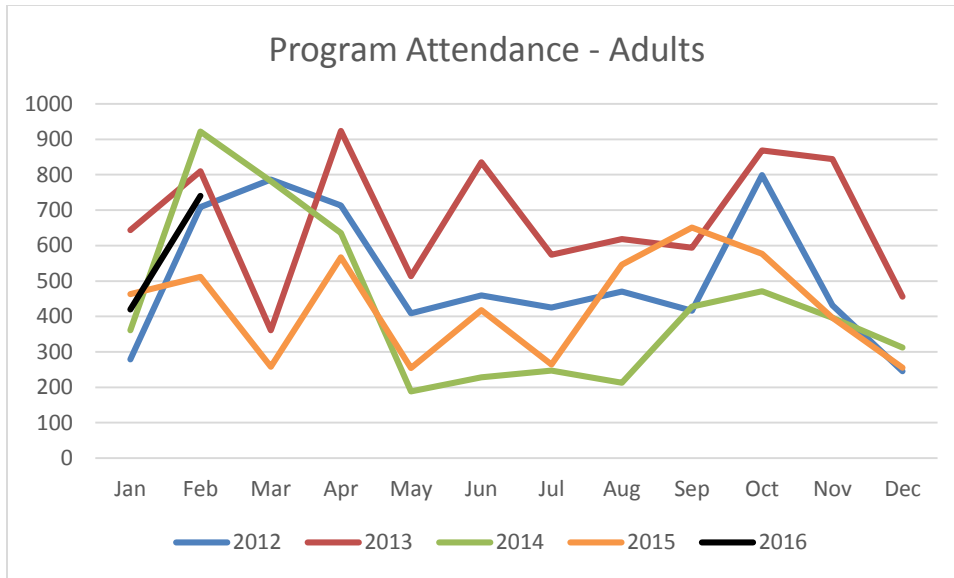
Becky and Chris shared the Library's subscription databases with students and were on hand to provide reference and research help. Every student left with several good sources and more confidence in their chosen research topic.

- This decades old partnership with the Bloomington Storytellers Guild to present "Wintertelling" never disappoints. 65 attendees had their hearts warmed by traditional and not so traditional stories, along with snacks and hot drinks.
- Community Engagement Librarian Luann Dillon had another solid turnout at the Ellettsville Bookclub. The book for discussion was *The Destiny of the Republic*, a non-fiction work on the assassination of James Garfield. Very dense with lots of history, most of the ladies enjoyed it and learned a lot about medicine and politics and Garfield. One lady read it twice. Two people had not finished the book, but after the discussion, decided to give it another try. The discussion included the author's other book about Theodore Roosevelt's trip down the Amazon. Most people added it to their reading list.
- Luann Dillon presented an introductory genealogy program entitled "Ask Granny" at Sally's Place, the senior center located at the Salvation Army. She received very positive feedback, and was able to highlight more advanced research tools available at the library.
- There was excellent discussion at Books Plus, of *A Lesson Before Dying* by Ernest Gaines in honor of Black History Month. Almost everyone joined the discussion. The 16 attendees were very moved and engaged in this book. They found it a very interesting look at a historical period but having many parallels to today.
- "Pieces of the Pie: a two part program on School Funding in Indiana" was presented on February 4, to a large crowd (32), all on hand to listen to a local legislative expert and former Indiana State Representative and Budget Committee Chair Vi Simpson, as

she explained how the various levies and tax grants combine to supply the local school budget. On February 24, we had a smaller crowd (12) to listen to Monroe County Community School Corporation Director of Business Operations Tim Thrasher, who explained local funding, in terms of how the money from the current special referendum is being deployed. No doubt, had we not had freezing rain forecast, the crowd would have been larger. Both events, prominently featured in the following day's HT, were brought to MCPL by the "Be a Voter" partnership with the Monroe County and Bloomington League of Women Voters.

- Attendees were thrilled with the help they received from staff and the IU students at "Tech Days". Help ranged from eBooks to Android and iPhone configurations. These programs continue to be well received by our participants; they overwhelming report on their evaluations that they are more confident with their devices as a result of meeting with our staff and/or the students from Serve IT.
- Librarian Ryan Stacy reported two tabling sessions for the "It's Your Money" program, one at Ivy Tech and the other at the Money Smarts Fair, held at Kroger. He has been seeking opportunities to reach out rather than doing all programming at the library. Some efforts prove more fruitful than others; the Ivy Tech table netted 20 touches, using games and questionnaires, but the Money Smarts table at Kroger was a harder sell to shoppers. What is without a doubt a clear success is the "Talk to an Expert Series" that pairs a local financial expert with attendees to provide non-biased financial advice. Jerry James, retired lecturer from the IU Kelley School of Business has been doing this for practically the entire life of the program. He speaks with anywhere from 6-9 people per month. Ryan was able to arrange translation services this month so Jerry could consult with two Spanish speaking attendees.



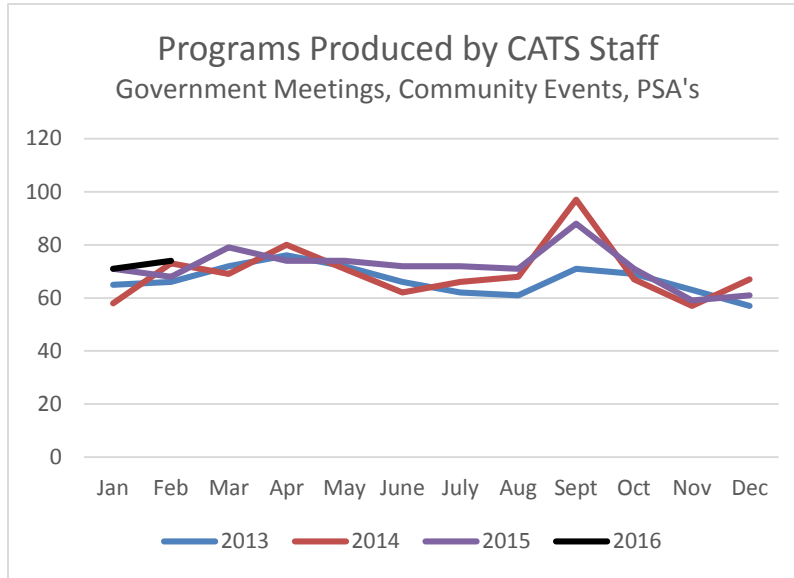


2B. Increase community awareness of and engagement with the library

- For a struggling reader, the Library is not always high on your list of exciting places to visit. VITAL has been working outside the walls to offer services to those who need us most. In February, Bethany Terry met with homebound services, leadership at the Monroe County Jail, and the Smithville Food pantry to discuss learning options and resources for those who want to improve their reading skills but are unable to make it to the Library.
- Community partnerships help VITAL adapt services to the changing needs of the community. The 6 week “Everyday Reading and Math for Adults” program was a great success with the support of Broadview Learning Center. Participants included current VITAL learners, adult basic

education students, and interested members of the community. Regardless of their learning backgrounds and skill level, all nine participants made level gains! This program will continue as resources and scheduling allow.

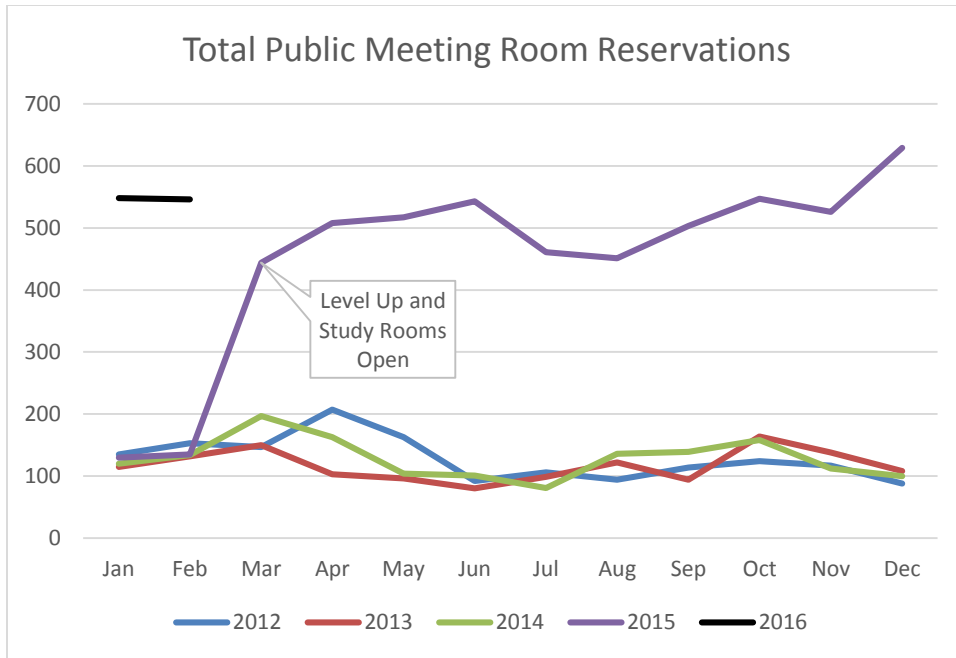
- Children's Strategist Lisa Champelli joined Library Director Marilyn Wood as guests on Barry Lessow's radio program on WHCC105 to discuss the Sendak exhibit.
- Mary Frasier and Stephanie Holman contributed information about Library programs and services for infants and toddlers for an article in a new Bloomington Parenting magazine, scheduled to launch in March. This provided a good opportunity to share information about the new Baby Space.
- Families enjoyed a weekend of special events to help celebrate the Sendak Exhibit. On Saturday Feb. 20th Lisa Champelli hosted an actor and musician from Indiana Arts for Learning at both the Main and Ellettsville Libraries. They presented Maurice Sendak stories, accompanied by piano jazz improvisational storytelling game. On Sunday, February 21, Stephanie Holman engaged children and families in a variety of literacy activities as part of the Wild Thing costume character program at the Main Library. Families enjoyed a puppet show of *A Kiss for Little Bear* and opportunity to create a wild thing creature by tearing paper into shapes and clipping shapes together. Wild Thing also visited the Ellettsville Branch earlier in the week.
- Mary Frasier partnered with the IU Asian Cultural Center to present a program featuring artistic performances, food and crafts in celebration of the Lunar New Year. This popular program was attended by 350 people.
- Marilyn attended the Downtown Bloomington Awards Reception where she spoke with Mayor John Hamilton and invited him to visit the Library to learn more about programs, services and challenges downtown.
- Teen and Digital Creativity staff visited three area High Schools where they set up portable audio and video production rigs during lunch periods. Students interacted with the equipment and staff. Librarians saw many familiar faces, along with new ones. Some of the regular Library users assisted the Librarians in handing out fliers and talking about the Library to their fellow students.
- Kevin MacDowell was elected Chair of the Bloomington After School Network (BASN). The mission of the BASN is to increase access, quality and attendance for all youth and families in out of school time programming. Over a dozen different youth serving organizations are represented monthly at the meetings.



2C. Strengthen services for nonprofit organizations

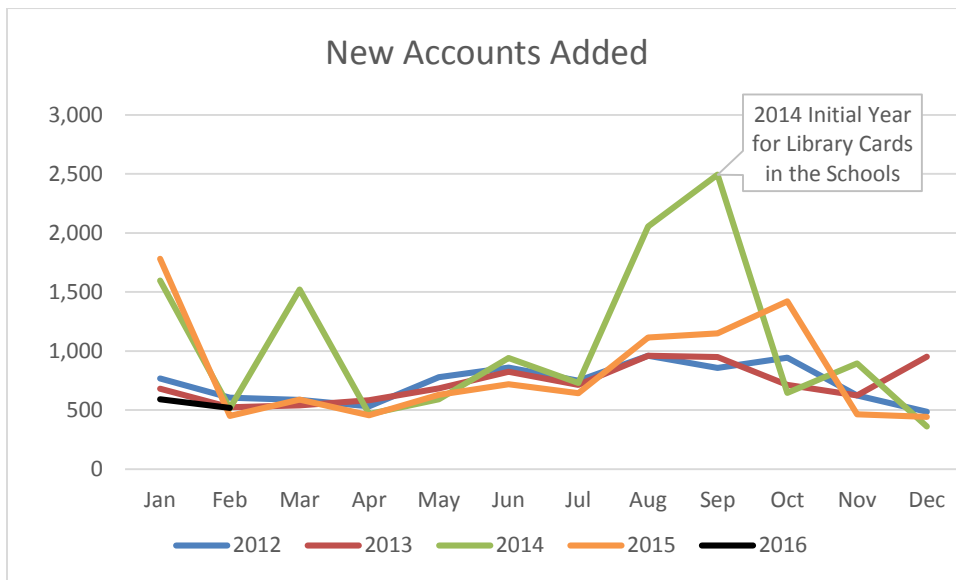
- As part of the “It’s Your Money project”, Ryan Stacy partnered with Sarah Smith Robbins, nationally recognized expert in social media and emerging technologies from the IU Kelley School of Business and Mark Bell, digital media educator from Harmony School to present a two session program for nonprofits on using the facilities of Level Up to craft messages and develop media content for their

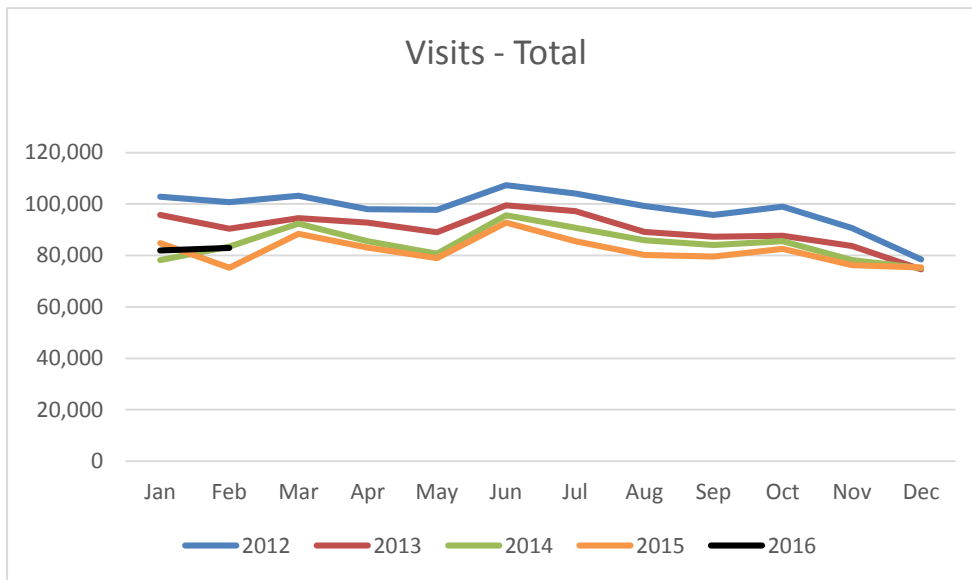
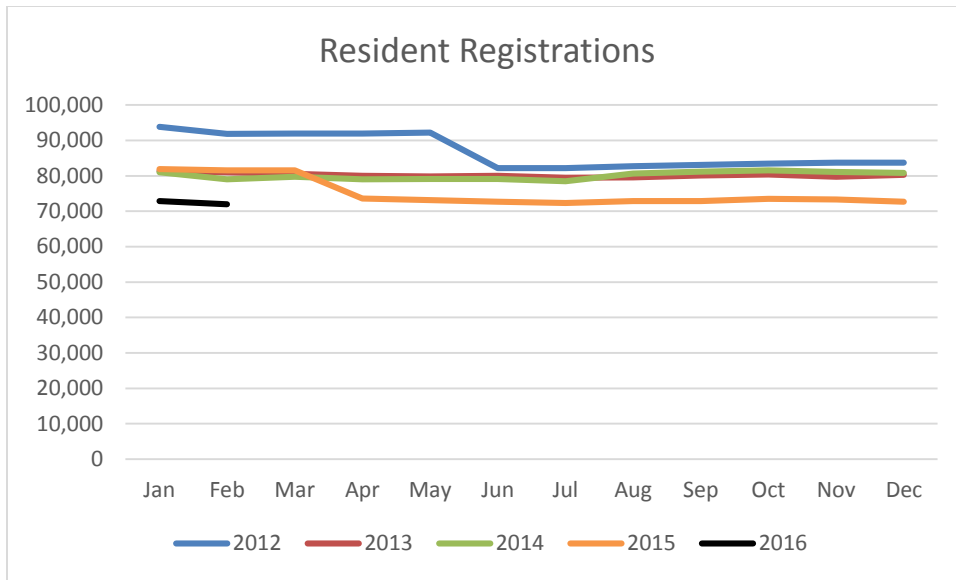
organizations. Also on hand to offer advice on the Adobe Creative Suite was Kaye Lee Johnston, Design Director of Bloom Magazine. The morning session was topical; Sarah discussed which messages and audiences are best for which media channels and forming a content strategy. The afternoon session was hands-on with the equipment in Level Up. There were 18 attendees from nonprofits in the Financial Stability Alliance.



GOAL 3: Provide high quality, personalized customer service.

- Marilyn Wood, Mickey Needham, and Steve Backs met with IU professor, Tom Mitchell to discuss a student project to observe customer experience and user behavior related to Library space and wayfinding.





3A. Provide quality customer service to increasingly diverse audiences

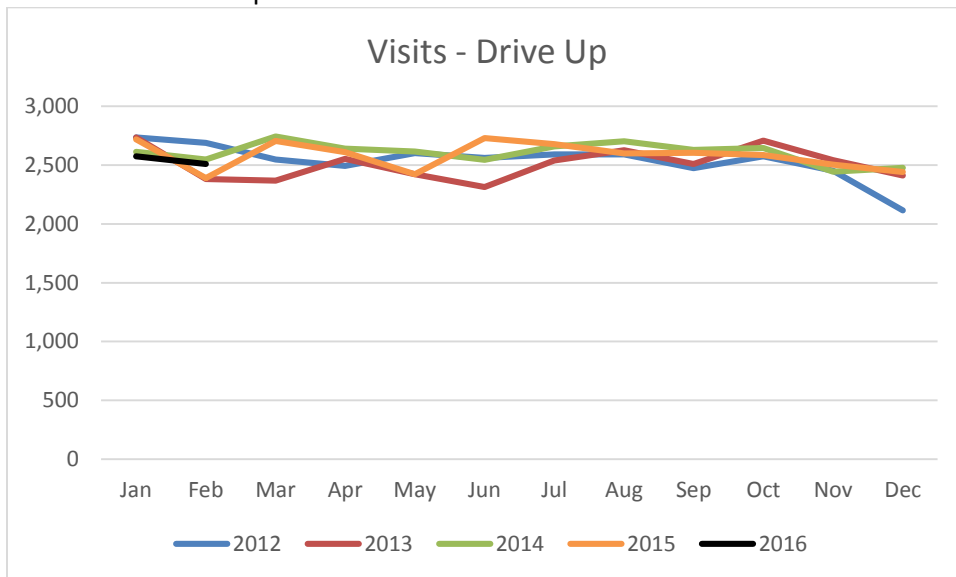
- The Sendak exhibit, opened on February 12. This highly participative and community oriented exhibit, was visited more than 5,000 times in February alone. Second grade classes from MCCSC and RBBCSC eagerly created their own “Wild Things” for display prior to their visit to the Library.
- Visits increased over 2015 rates at all our service points in February, including the Bookmobile, Ellettsville, the Drive Up, and the Main Library. Total visitor count was 82,918 compared to 75,254 last year.
- Special Audiences Strategist Chris Jackson has been meeting with professionals and community members concerned with meeting the needs of local residents with Alzheimer’s and related dementias. He’s planning a series of programs with IH Health Alzheimer’s Educator Dayna Thompson at the library beginning this

summer. He’s also consulting with individuals looking to implement an “Adopt an Elder / Build a Bridge” program that will bring personalized music to those with Alzheimer’s, often a powerful mechanism to bring forth memories and foster communication.

- The Library is scheduled to provide services at the Monroe County Correctional Center three days a week. Our ability to meet the needs of Jail inmates is often restricted by factors that limit use of the space and the

availability of guards. But we had a very good month in February, with 1,011 books circulated during the course of 208 patron visits, nearly twice the level of February, 2015.

- In celebration of Black History month, the IU Soul Revue presented an extraordinary performance of music from the 1960s to present. With a full vocal ensemble, horn line, and rhythm section the performance entertained a large all age group.



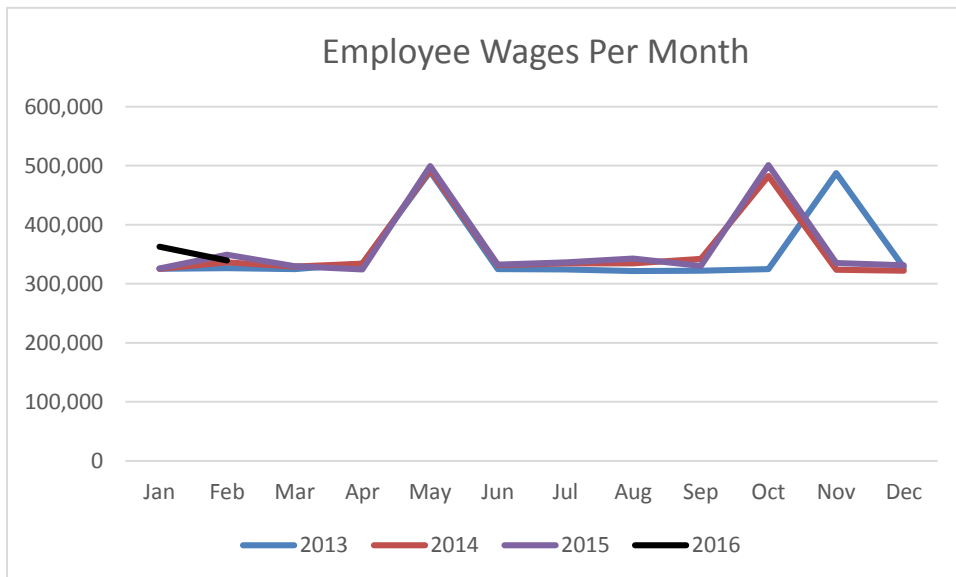
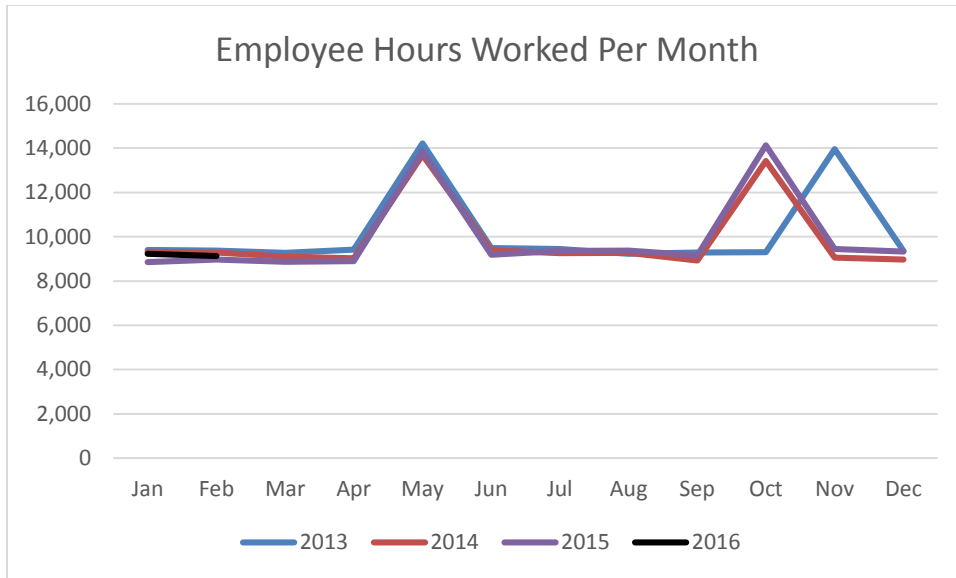
GOAL 4: Optimize stewardship of library resources

4A. Recruit and retain quality employees

- Phone Customer Service training has had an immediate impact. The hands-on session featured a review of the mechanical features of our technology, “voice only” communication strategies and how to talk down angry customers. Within a week of

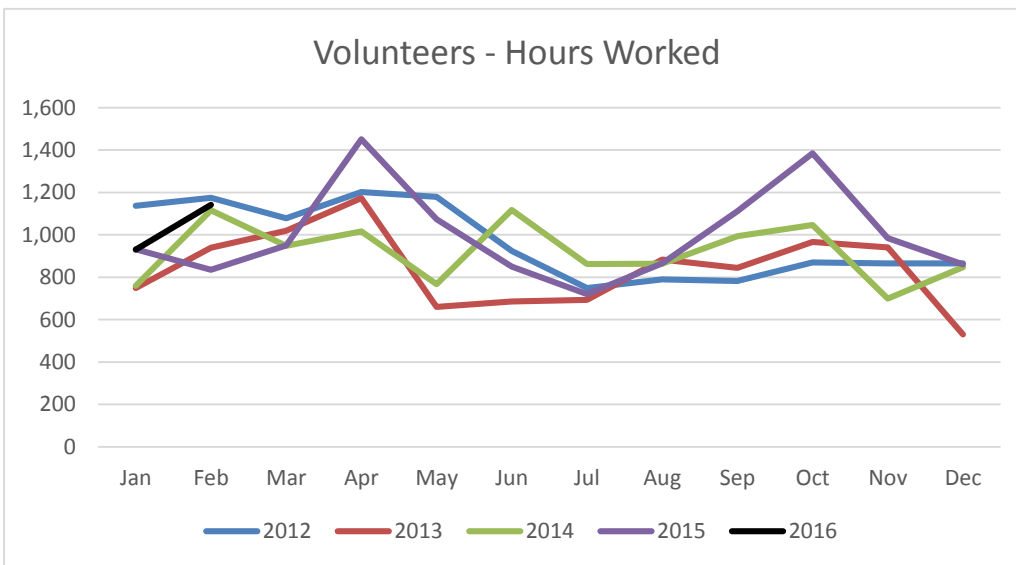
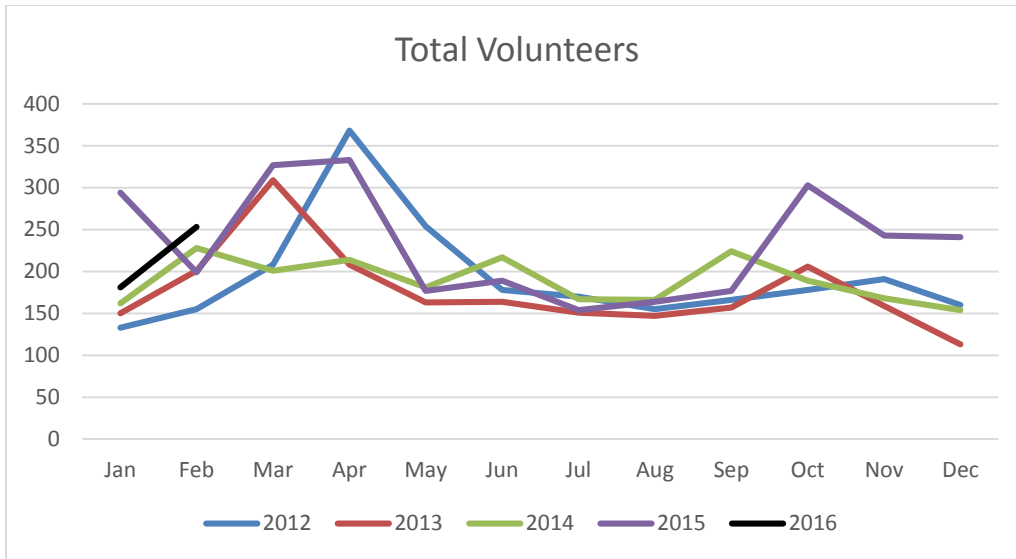
the training we received positive customer feedback.

- Representatives from the Bloomington Police Department visited for a “Coffee with a Cop” session. Staff had an opportunity to share concerns and ask questions in a comfortable social setting.



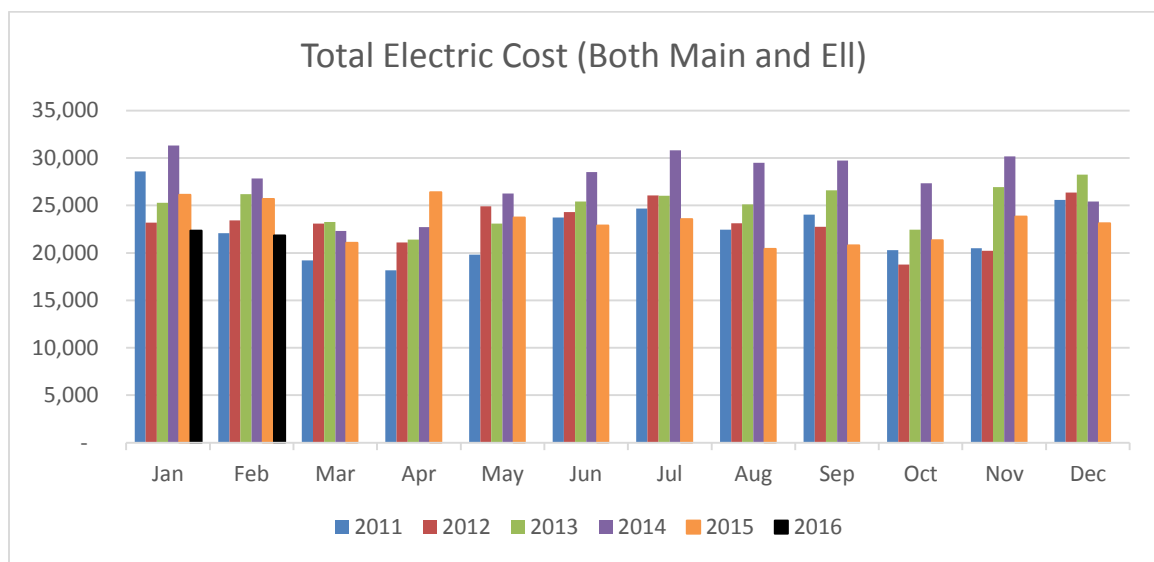
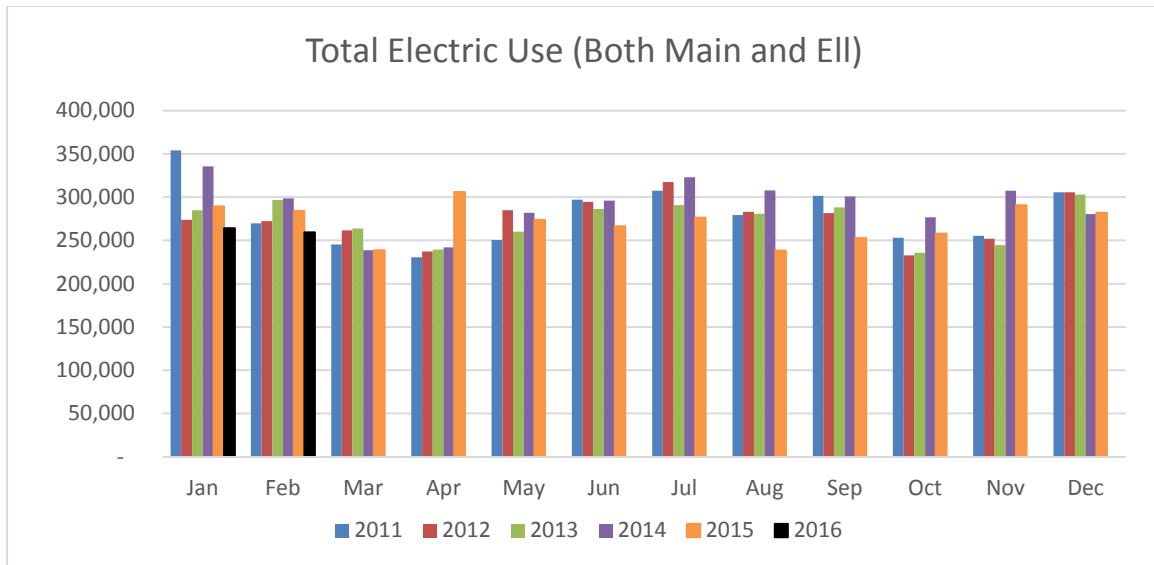
4B. Assure adequate, stable funding for library operations

- Lisa Champelli submitted a grant proposal to the Community Foundation to support literacy needs by increasing opportunities for young children in our community to access free reading materials and resources. The proposal would fund inclusion of books in the Backpack Buddies program.
- Marilyn Wood presented welcoming remarks and gratitude to donors of the Friends of the Library at their event, after hours on February 19, held in conjunction with the Maurice Sendak exhibit.



4C. Maintain library facilities

- Building Services staff installed a new central clock system in the Main Library. The system was replaced just in time to make a smooth and seamless automatic transition to Daylight Savings Time.
- Changes to the Baby Space were completed including a new floor, paint, atmospheric lighting, and furnishings, in preparation for a March 1 opening of this beautiful new space.
- Thanks to the creative efforts of Erin Tobey, and Michael Hoerger, with assistance from Building Services staff, transformations to meeting room 1B/C to house the Sendak Exhibit were outstanding. Many visitors have commented on the high quality and exceptional installation of the exhibit.





mcpl

Monroe County
Public Library

**Strategic Plan
2013-2017**

**Adopted by the Board of Trustees
December 19, 2012**

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Strategic Plan

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Overview of the Strategic Planning Process

At a pivotal moment in the world of public libraries, the Monroe County Public Library set about creating a new strategic plan.

The library serves 138,000 residents of Monroe County, Indiana, home of Indiana University. The library provides service through a Main Library in downtown Bloomington, a branch in Ellettsville, and outreach services including Bookmobile, Homebound, Van, and Jail service. In addition to comprehensive library services, the library also hosts homework help, an active adult literacy program, and a community access television station with five channels.

The library enjoys strong community support and is consistently ranked among the top public libraries of its size in the country. In 2011, circulation exceeded 2.7 million items (ranked 15th in the nation in per capita circulation) and patrons made more than a million visits. The library supported nearly 220,000 public computer sessions. 61,599 people participated in 2,466 library programs and the library hosted 1,152 meetings of local community groups.

The library Board has taxing authority, limited by state law and review by County Council. In 2012, the library had an operating budget of just over \$7.6 million. In 2012, the library secured a three-year \$1.8 million general obligation bond that will help the library keep its facilities and technology current. At the same time, the state's property tax caps and slow recovery from recession will continue to impact the library's budget, resulting in unknown, but almost certainly tight funding.

During the next few years, the library anticipates rapid change in its operating environment:

- Dramatic changes in the publishing industry, as primary producers of books, music, and movies move toward digital distribution of content
- Dramatic changes in the telecommunications/information industry, as mobile devices become ever-more utilized in individuals' lives
- Significant changes in patrons' learning, information seeking, and entertainment behaviors
- Constrictions in funding and to the library Board's decision-making authority, as state government takes an activist role in local government control

The library saw the planning process as an opportunity to connect even more deeply to the community and involve stakeholders in a planning process that was big, fun and future-oriented. It contracted with Consensus, a consulting group based in Kansas City, to facilitate the process.

A complete record of the planning process from beginning to end, including a slide show of the community engagement event, is available at <http://www.monroe.lib.in.us/about/strategic-planning-2012>.

A Community Steering Committee Guided the Effort

The library convened a Strategic Planning Steering Committee to oversee the planning process. Many thanks to these community leaders representing the business, nonprofit, and education sectors, as well as Library Board and Friends of the Library, who reviewed information at every step of the planning and contributed valuable insights:

John Baumert, Friends of the Library

Kyla Cox, Indiana University Office of the Vice Provost for Undergraduate Education

Judith DeMuth, Monroe County Community School Corporation

Carol Gardiner, Richland-Bean Blossom Community School Corporation
Barry Lessow, United Way of Monroe County
Valerie Merriam, Monroe County Public Library Board of Trustees
Stephen Moberly, Monroe County Public Library Board of Trustees
Frederick Risinger, Monroe County Public Library Board of Trustees
Ron Walker, Bloomington Economic Development Corporation
Barbara Wilcox, Friends of the Library

Joining community representatives were nine library representatives, who formed the “core team” and led staff input, reviewed mountains of notes, and prepared and revised many, many drafts:

Ned Baugh, Information Services	Mickey Needham, Ellettsville Branch
Margaret Harter, Community Relations	Jane Ruddick, Collection Services
Chris Jackson, Community Outreach	Kyle Wickemeyer-Hardy, Human Resources
Sara Laughlin, Director	Josh Wolf, Children’s Services
Doris Lynch, Adult and Teen Services	

The Library’s Futures Committee Set the Stage

The library chartered a Futures Committee to study the future of library services. After some research, the Futures Committee formulated six questions:

- In ten years, what will the library’s core services be?
- How can libraries meet the challenge of promoting, delivering and discussing books with the community in the new era of e-books?
- Should the library become involved in the production, distribution and/or archiving of local content?
- What impact will new literacies have on library services?
- How will the library incorporate new technologies and services that will transform facilities from places where things are stored into spaces where community members are encouraged to work, create and build?
- Will the library’s role as a gathering space and community center become more central to our success?

The committee gathered information from staff members, conducted site visits to four digital creativity centers, attended conferences to hear library trend experts, and read books, articles, and research reports. The committee’s report, exploring possible answers to these questions, became input for the Future Search Conference.

The Library Compared Well with Other Libraries of Similar Size

Tom Hennen prepared a report that benchmarked the Monroe County Public Library against other Indiana libraries serving similar populations and against libraries across the nation ranked in the top 10 in the Hennen American Public Library Rankings. Because the latest data available was from 2008 (for HAPLR rankings) and 2009 for other rankings, just before many communities and libraries were hit by a recession, the report was of limited use for future planning, but nevertheless confirmed that the library has a record of performing well and is among the top tier of libraries in the country.

Hennen reported that, compared with its Indiana and regional peers in 2009, the Monroe County Public Library:

- Spent more per capita overall, more per capita on print materials, and less on print periodicals.

- Spent a higher percentage of its operating funds for materials than peers in the region and about the same as Indiana peers.
- Owned more print volumes.
- Had substantially more staff than peers, but spent less per circulation and had a higher circulation per hour and per FTE staff hour.
- Answered marginally more reference questions.
- Checked out substantially more items per capita and less per visit.
- Maintained a higher turnover rate – circulation per collection.
- Had a higher number of visits per hour.
- Had more public access Internet terminals per capita, hosted more public Internet sessions per capita and per open hour, and matched the Internet use per visit rate.

The full report is available at <http://www.monroe.lib.in.us/about/strategic-planning-2012>.

Monroe County's Population is Expected to Grow

The library also researched population projections, which showed that Monroe County's population will likely increase by 33 percent by 2050. While the largest age group will continue to be between 20 and 29 years old, the age group which will experience the largest increase is those 60 and older.

The Library Future Search Conference Built Common Ground for Action

What trends are likely to have the biggest impact on library services? What should the library look like years in the future? Over three days in May 2012, the library brought together a diverse mix of 61 community and staff members to answer these questions.

Penny Austin	Jason Evans Groth	Kathleen Plucker
Diane Ballard	Paige Halliday	Mary Jean Regoli
Katie Bannon	Deb Hutton	James Robinson
Erika Barnhill	Chris Jackson	Jennifer Robinson
Daniel Baron	January Jones	Howard Rosenbaum
Ned Baugh	Sara Laughlin	Rick Routon
John Baumert	Gary Lettelleir	Tom Saccone
Sarah Bowman	Jackie Lovings	Ellen Sieber
Kalynn Brower	Shaun McDermott	Paul Simacek
George'ann Cattelona	Geoff McKim	Paul Smedberg
Lisa Champelli	Valerie Merriam	Maggie Sullivan
Kenneth Childers	Miah Michaelsen	Diane Thayer
Talisha Coppock	Steve Moberly	Brad Thurmond
Tori Dillinger	Robert Moore	Gracia Valliant
Mary Ducette	Mickey Needham	Steve Volan
David Ernst	Jenny Noble-Kuchera	Jane Walter
Cathy Fuentes-Rohwer	David Nosko	Carol Weiss-Kennedy
Christine Friesel	Brian O'Neill	Josh Wolf
Thom Gillespie	Martin O'Neill	Charlotte Zietlow
Scott Gillie	Bobby Overman	
Paula Gray-Overtoom	Tina Peterson	

The Future Search Conference model relies on four core principles:

- Get the whole system in the room.
- Explore the whole elephant before seeking to fix any part.
- Focus on common ground and future action, not problems and conflicts.
- Have people self-manage their own groups and be responsible for action.

Together, participants explored the past, present and future. They created and analyzed a timeline of the past and a mind map of current trends. Then they developed future scenarios that represented their hopes for the library. The group developed the following common themes for action, stating them in terms of what the library has accomplished in the future:

1. 24/7 library. The Library has expanded access to library services in three ways:
 - Extended full-service library hours in response to patron demand.
 - Certain spaces (e.g. meeting rooms, performance areas) accessible after library hours.
 - Added offerings online.
2. Changing demographics. The library is a local resource for free information, providing access to increased and enhanced services to populations reflecting changing demographics, with special emphasis on multilingual, diverse, new, and underserved audiences.
3. Customer service. The library provides high touch services, as well as new, personalized services throughout the library.
4. Digital literacy. The library teaches and supports the learning of tools and skills for people to work and enjoy their lives in the digital world. The library adapts and adopts the models and techniques of traditional literacy teaching and learning to “digital literacy.” The library understands and treats digital literacy as workforce development.
5. Expanded marketing. The library seeks to carry out its mission by leveraging and extending its brand presence through community and customer engagement.
6. Funding. The library’s funding strategy is focused on supporting equitable and free access to information, technology, and services. Taxes continue to be a primary revenue source. The library uses innovative and diversified income-generating activities to support programming and capital needs, including public/private partnerships, development/fundraising, and grants.
7. Local Content. MCPL’s digital creativity lab offers space, tools and coaching to facilitate the development of original content. By tapping into the vibrant local community of artists, musicians, entrepreneurs and innovators, the library cultivates a new generation of content creators. The library, together with partners, is ideally positioned to take on the role of curating and presenting our unique culture and history.
8. Location and Space. The Main Library in downtown Bloomington is well-maintained, with flexible points of service and reallocate space for varied uses in response to community needs. The library also has satellite services and/or locations such as Bookmobile, branches, pop-ups or shared community locations.
9. Partnerships. The library actively partners with other organizations to address community needs. Partnerships leverage library expertise and resources and are mutually beneficial and locally focused. Partnerships can be ongoing, project-centered or event-based, e.g., to address solutions to transportation and parking or to provide resources and expertise to support education and nonprofit agencies.

10. **Programs.** The library offers a wide array of free multi-age, multi-generational, educational and entertaining programs which cater to the interests reflected in our county. The library often works in conjunction with local groups and agencies.
11. **Staff.** Library employees work in flexible, interchangeable and untethered teams to engage their evolving skills and capacities to support a diverse community in accessing and generating information through multiple modalities. As experts in process as well as content, library staff are able to “tell,” “show,” “guide practice,” and “coach,” according to customer needs.
12. **Sustainability.** The library is a model of sustainability for our community. LEED guidelines inform the process of greening the library. Areas of focus include energy efficiency, water savings, use of local materials, and improving indoor and outdoor environmental quality.

These 12 “common themes for action” provided the framework for discussion and the language for the goals and actions incorporated in the final planning document. The passion and the ideas from the Future Search Conference

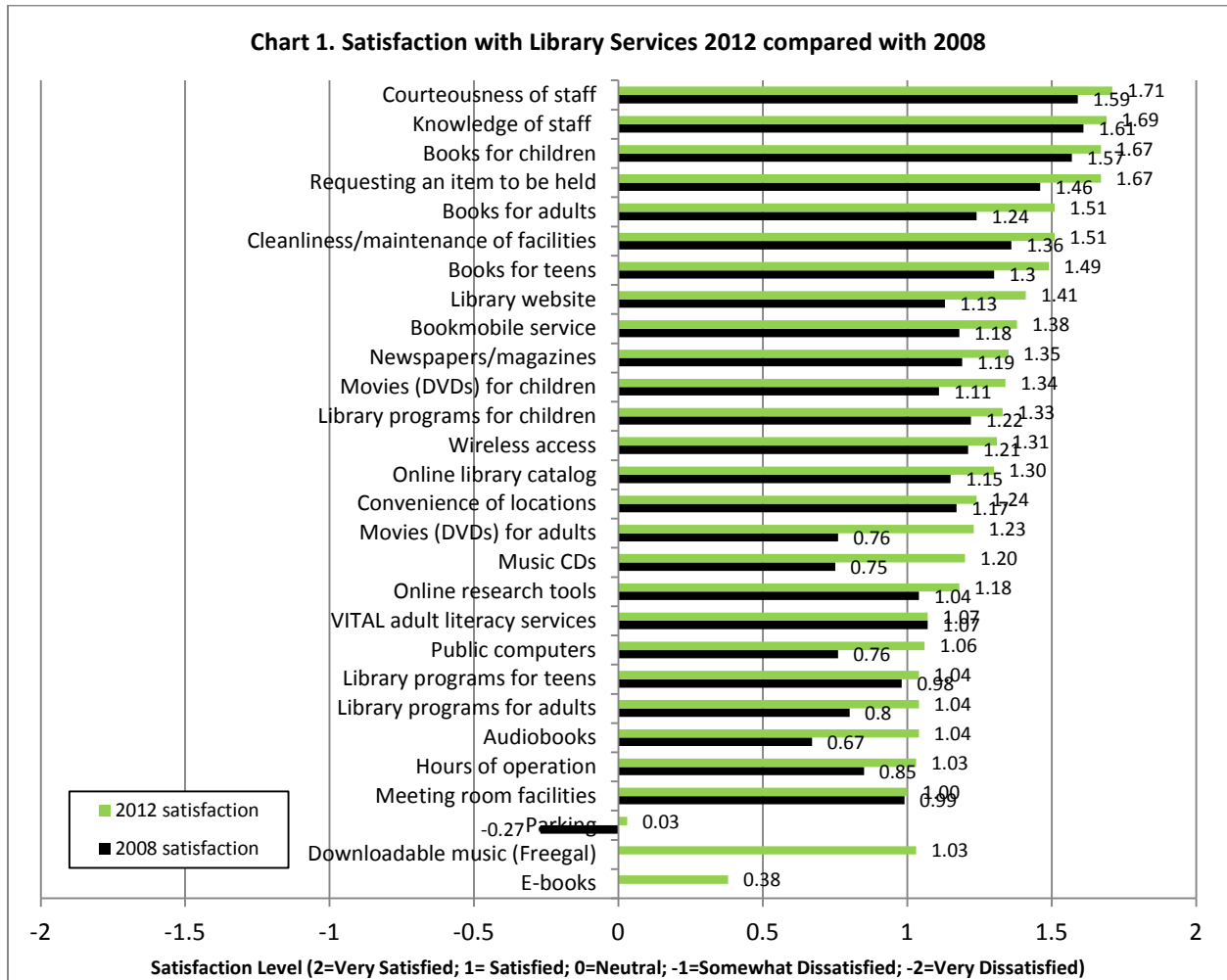
A Community Survey Drew a Strong Response

Seven hundred forty-six county residents responded to a survey, which was mailed to 3,000 Monroe County households in August 2013. The survey asked about current use and satisfaction with library services and priorities for the future. Complete survey results are available at:

<http://www.monroe.lib.in.us/about/strategic-planning-2012>.

Highlights from the survey:

- Satisfaction with current services has improved since the library’s 2008 community survey, with satisfaction ratings exceeding “somewhat satisfied” for all services except parking and e-books (Chart 1). Staff courteousness and knowledge received the highest ratings.
- 79% of community members believe the library is very important and an additional 18% believe the library is somewhat important to the future of the community (Chart 2).
- Thirty-nine percent of Monroe County households reported having at least one e-reader device; an additional 11% planned to purchase one by the end of 2012. The figures are more than double the national average of 19% with e-readers reported by a 2012 Pew Research report.
- Top roles for the library in the future were the traditional roles of “education and literacy” (73%), “resources for reading/viewing/listening” (45%), “source of free information” (41%), and “quiet place for reading and study” (38%). One of four respondents chose “help with technology tools” and “support for job seekers and workforce development” as top roles for the library in the next few years.
- Respondents also commented on what the library could do to improve. The most frequently mentioned comments suggested improving parking, addressing safety and civility, and focusing on physical collections and e-books.



Library Staff Brainstormed Actions to Achieve Goals

The library staff core team reviewed and discussed the results of Steering Committee, community, and staff input and drafted four goals – broad focuses of the library’s efforts over the next three to five years – and eight strategies – methods the library will use to reach the goals.

During Staff Day on October 10, every library employee had the chance to suggest specific, practical action steps the library could use to reach each goal. The core team then used the action steps to complete the strategic plan with action plans, and to assign responsibility, set a timeline, and identify desired outcomes and measures.

The Library Board Approved the Plan and Submitted to the Indiana State Library

After presenting the draft plan to the Steering Committee in early November, the core team made final revisions and presented the plan to the Board of Trustees for approval in December. Following approval, the plan was submitted to the Indiana State Library to fulfill one of the requirements in the Public Library Standards, was posted to the library’s website and shared widely.

MISSION

The mission of the Monroe County Public Library is to enrich lives and strengthen our community by providing equitable access to information and opportunities to read, learn, discover, and create.

VISION

An educated, engaged, curious, and creative Monroe County, with the library at its center.

VALUES

Accessibility	Lifelong learning
Freedom of expression	Respect
Inclusiveness	Service
Integrity	

GOALS

GOAL 1: Strengthen 21st century literacy skills.

GOAL 2: Provide shared access to the world's information for free.

GOAL 3: Provide high quality, personalized customer service.

GOAL 4: Optimize stewardship of library resources.

STRATEGIES

- A. Market research and promotion to engage customers
- B. Staff development (process as well as content knowledge)
- C. Clean, safe, comfortable, and energy efficient facilities
- D. Technology
- E. Free educational and entertaining programs
- F. Active partnerships
- G. Collections/resources
- H. Continual improvement of library processes

GOAL 1: Strengthen 21st century literacy skills.

1A. Strengthen early literacy skills.

- i. Furnish expanded Learn and Play Space
- ii. Incorporate “Every Child Ready to Read” concepts into training, collections, programs, spaces, and messages.
- iii. Launch parent support groups.
- iv. Develop programs for parents with infants.
- v. Present literacy programs for low-income children.
- vi. Add children's library programs to CATS website for streaming.

1B. Support basic literacy skills.

- i. Design and present multi-sensory programs which are welcoming to all, including people with disabilities.
- ii. Develop programs and services for non-English speakers.
- iii. Support literacy efforts by developing digital audio and video content.

1C. Serve as a community resource for digital literacy.

- i. Continually expand staff technology mastery to support technology literacy.
- ii. Partner with schools to promote literacy and technology skills.
- iii. Integrate digital literacy into program content.
- iv. Continue one-on-one sessions on digital literacy topics.
- v. Expand CATS web content to include technology literacy programs.
- vi. Enhance the coordinated initiative (programs, resources, and one-on-one support) for job search and career development, with community partners.

1D. Support digital creativity.
i. Develop staff technology mastery to support digital creativity.
ii. Create defined space for digital creativity and collaborative work during Main Library renovation.
iii. Develop "maker space" workshops for building things and creating projects collaboratively.
iv. Develop digital creativity learning experiences.
1E. Maintain collections to meet current needs, adding new formats and removing obsolete formats.
i. Prepare employees to support patron use of collections in new formats.
ii. Continue to investigate and experiment with e-content delivery systems.
iii. Improve access to, availability of, and satisfaction with e-books.
GOAL 2: Provide shared access to the world's information for free.
2A. Provide programs for adult and teens.
i. Continue quarterly schedule of programs for adults and teens.
ii. Support and encourage continued participant conversations after programs to deepen impact.
iii. Update adult and teen programming philosophy.
iv. Implement program evaluation for every program and location.
2B. Increase community awareness and engagement with the library.
i. Develop an e-newsletter.
ii. Coordinate social media content across the library's platforms.
iii. Increase awareness and use of online databases.
iv. Improve awareness and promotion of CATS programs.
v. Expand cooperation with WFHB community radio on news, public affairs, and music programming.

2C. Strengthen services for nonprofit organizations.
i. Update and refurbish Main Library meeting rooms.
ii. Continue partnership with United Way of Monroe County, Nonprofit Alliance of Monroe County, and IU-SPEA to present programs.
iii. Update and increase use of community organization file.
2D. Continually refresh web content and improve usability based on principles of user-centered design.
i. Develop mobile access for a variety of library services.
ii. Create integrated access to content across formats.
iii. Increase web access to CATS educational and cultural program content.
iv. Digitize and curate local content and promote use by targeted audiences.
v. Investigate expanding curation of local content to include locally produced creative works
vi. Digitize essential CATS archive content.
2E. Increase technological infrastructure capacity to support increased digital focus.
i. Upgrade phone systems at Main Library and Ellettsville Branch.
ii. Implement recommendations from 2012 technology audit.
iii. Upgrade CATS signal path to HD.
iv. Work with governmental partners to upgrade their CATS origination facilities to HD.
GOAL 3: Provide high quality, personalized customer service.
3A. Provide quality customer service to increasingly diverse audiences.
i. Recruit and retain quality employees.
ii. Provide orientation, ongoing training, and support to ensure quality customer service.
iii. Prepare staff to represent the library effectively in the community.
iv. Develop an employee mentoring program.
v. Coordinate efforts to strengthen services for people with disabilities.
vi. Take a leading role in promoting a community focus on civility.

3B. Develop a unified communication strategy.

- i. Develop common messages about the value of library services to use across platforms, departments, etc.
- ii. Regularly involve community members in assessing needs to determine service priorities.
- iii. Regularly seek feedback from partners.

3C. Position auditorium as a valued local performance venue.

- i. Explore use of auditorium by the community after library hours.
- ii. Renovate library auditorium as part of Main Library renovation.

GOAL 4: Optimize stewardship of library resources.

4A. Recruit and retain quality employees.

- i. Explore new staffing models to support library goals.
- ii. Support staff wellness efforts.
- iii. Complete review of employee benefits.
- iv. Improve internal communications processes.
- v. Provide self-service tools for employees to access their personal information.
- vi. Regularly seek feedback from employees.
- vii. Develop processes to support idea sharing and innovation and implementation of ideas.

4B. Assure adequate, stable funding for library operations.

- i. Sustain tax support for library operations.
- ii. Encourage and support the Friends of the Library.
- iii. Expand non-tax revenues.
- iv. Renew general obligation bond for capital expenditures.
- v. Plan and secure funding and site for a new facility to provide convenient access to growing community.

4C. Maintain library facilities.

- i. Complete third phase of Main Library renovation.
- ii. Reduce energy costs and improve sustainability.
- iii. Implement landscaping design at Main Library and Ellettsville Branch.
- iv. Investigate adding additional pick-up and drop-off sites in the community.
- v. Reconfigure Ellettsville Branch to improve circulation desk area, reference desk, and teen area.

4D. Improve stewardship of library assets and records.

- i. Complete disaster plan and crisis communications plan and prepare all persons-in-charge to carry out.
- ii. Update maintenance and replacement schedule for facilities, equipment, furnishings.
- iii. Develop and implement records retention schedule to comply with state and local regulations and meet library needs.
- iv. Update maintenance and replacement schedule for technology.
- v. Implement backup plan for key business data - patron and circulation data, HR data, financial data, CATS data
- vi. Update the library's strategy for collecting and displaying art.