

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

**Wednesday, September 21, 2016
Meeting Room 1B**

Immediately following Public Hearing on 2017 Budget at 5:45 p.m.

AGENDA

1. Call to Order –John Walsh, President
2. Consent Agenda – action item – Marilyn Wood
 - a. Minutes of August 17, 2016 Board Meeting (page 1-3)
 - b. Monthly Bills for Payment (page 4-10)
 - c. Monthly Financial Report (page 11-38)
 - d. Personnel Report (page 39-48)
 - e. 2016 Board Meetings Calendar (page 49)
3. Director’s Monthly Report (page 50-73) – Marilyn Wood
4. Old Business
5. New Business – action items
 - a. Election of Vice President – John Walsh
 - b. Resolution Declaring Property Surplus (page 74-75) – Gary Lettelleir
 - c. Approval of Old National Bank Account Resolution (page 76-77) – Gary Lettelleir
 - d. Fair Labor Standard Act Changes (page 78-79) – Kyle Wickemeyer-Hardy
 - e. Policy Review: Meeting Rooms (page 80-82) – Marilyn Wood
 - f. Policy Review: Bylaws of Monroe County Public Library Board (page 83-88) – Marilyn Wood
6. Update: Building Services
7. Public Comment
8. Adjournment

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
August 17, 2016
Meeting Room 1B
5:45 p.m.**

Present

Board members: David Ferguson, Kathy Loser, Fred Risinger, John Walsh

Library staff: Eric Ayotte, Keith Carter, Jane Cronkhite, Chris Jackson, Gary Lettelleir, Mickey Needham, Ryan Stacy, Kyle Wickemeyer-Hardy, Marilyn Wood, Nathan Wrigley

Others: Tom Bunger

Call to Order

The meeting was called to order at 5:46 p.m. by Board President John Walsh.

Consent Agenda

Fred Risinger moved to approve the consent agenda; David Ferguson seconded his motion. After Library Director Marilyn Wood clarified specific items in the Board Packet in response to the Board's questions, the consent agenda passed unanimously.

Director's Monthly Report

Library Director Marilyn Wood presented the director's monthly report for July. Marilyn also introduced Jane Cronkhite, the Library's newly-hired Associate Director, to the Board. Jane took the podium briefly, where she was welcomed by the Board and congratulated.

The Board had no questions pertaining to the Director's Report.

Old Business

Continuing with the review on the proposed Library Budget for 2017 presented at the August 10 Work Session, Library Financial Officer, Gary Lettelleir advised the Board of the most recent developments in the process. Among the items he reported:

- Since the August 10 Session, the Library met with the State of Indiana's Department of Local Government Finance (DLGF), who provided specific feedback on the proposed 2017 Budget. In light of recent changes to State finance law, they advised an increase to our operating budget by about \$60,000 and a reduction to our Debt fund budget by \$11,500. This change reflects the inclusion of the property tax cap estimate in the total budget revenue. It is complicated because the Gateway system still has some flaws related to how tax cap credits are entered. The adjustment has been made.

- In the brief discussion that followed, Gary fielded specific questions by the Board.

New Business

Gary remained at the podium to address the following:

- Approval of the 2017 Budget for Advertising. Regarding the required public notice of the Budget, Gary related that with changes in the law, budgets are no longer required to be published in the local newspaper. They are posted to the State's website, accessible to everyone, and it is also posted on the Library's website. After a brief discussion by the Board, David Ferguson moved that notice of the Budget be published in the local newspaper, with Fred Risinger seconding his motion. The motion passed unanimously.

Fred then moved that, contingent upon also publishing in the paper, the 2017 Budget be approved for publication. David seconded his motion; the motion passed unanimously.

- Resolution Declaring Property Surplus. After a motion by David to approve certain CATS equipment as surplus was seconded by Kathy, the Board passed the Resolution unanimously without discussion.

Kyle Wickemeyer-Hardy, Library Human Resources Manager, presented the following items for approval by the Board:

- Joint Agreement with American Federation of State, County and Municipal Employees Local 2802 (AFSCME), August 18, 2016-August 15, 2019. Pursuant to the update to the Library's Joint Agreement with AFSCME Local 2802 discussed at the August 10 Work Session, Kathy Loser moved that the Agreement be approved, with Fred seconding the motion. Kyle clarified specific points in the proposed changes to the agreement in the brief discussion that followed. The motion then passed unanimously.
- Personnel Policy Changes related to the Agreement. Pursuant to the August 10 discussion of changes to the Library's written Personnel Policy, Fred moved for their approval, with Kathy seconding the motion. Following a brief discussion among the Board, David moved to amend the proposed change to Section 2.02 to strike the phrase "domestic partner" and replace it with "person living in the same household" in the two instances it appears. After Fred seconded the motion, the amendment was approved unanimously.

David then moved to accept the amended version of the Policy. Fred seconded his motion; the motion passed unanimously.

Update: Special Audiences Services and Programs

Chris Jackson, Library Special Audiences Strategist, provided an overview for the Board. Items discussed included:

- **Outreach Services.** Patrons unable to visit the Main Library or Ellettsville Branch have a number of options that allow them to use Library services. These include: the Library

van, which delivered about 22,000 items to patrons in assisted living, Head Start, and daycare facilities in 2015; homebound service, currently provided to 85 patrons who borrowed 17,000 items in 2015; Service to inmates at Monroe County Jail, which lent 9,000 items last year; and the Bookmobile, which delivered over 100,000 items to patrons at 28 stops throughout Monroe County over six days per week.

- **New partnerships.** The Library will host a series of programs on Alzheimer’s Disease throughout fall 2016 in collaboration with the IU Health and the Alzheimer’s Foundation. The Autism foundation also continues to provide programming in partnership with the Library. The Library also recently partnered with the Bloomington Inclusion Collaborative to identify threats to the safety and well-being of community members with developmental disabilities. Chris is also a member of Council for Community Accessibility, who address ways in which the community can better serve people with disabilities.
- The Library recently acquired portable wireless hotspots for borrowing by patrons. The hotspots, which will go into circulation by September, help lower barriers to the internet for patrons who have limited or no access at home.

Chris fielded specific questions by the Board following his presentation.

Public Comment

None.

Adjournment

Kathy moved to adjourn, with David seconding the motion. After unanimous agreement by the Board, John adjourned the meeting at 7:14 p.m.

MONROE COUNTY PUBLIC LIBRARY

***Check Summary Register©**

August 5, 2016 to September 13, 2016

Name	Check Date	Check Amt	
06600 MAINSOURCE CHECKING			
Paid Chk# 004151 AMBER D. WILLIAMS	8/10/2016	\$15.00	REFUND ON LOST ITEM
Paid Chk# 004152 AMERICAN UNITED LIFE INS.	8/10/2016	\$1,507.30	403b TSA-AUL W/H
Paid Chk# 004153 AT&T (IL)	8/10/2016	\$127.66	2 DEDICATED LINES
Paid Chk# 004154 BANCTEC INC.	8/10/2016	\$31.83	MONTHLY FOLDER MAINT.
Paid Chk# 004155 BLOOMINGTON PUBLIC	8/10/2016	\$238.50	2ND QTR. BUS PASSES
Paid Chk# 004156 B-TECH LLC	8/10/2016	\$40.00	MNTHLY WEBSERVICE FEE
Paid Chk# 004157 CARMICHAEL TRUCK &	8/10/2016	\$454.94	BKM MAINT.
Paid Chk# 004158 CLARK BRITTAIN	8/10/2016	\$65.74	REFUND CHECK
Paid Chk# 004159 DUKE ENERGY	8/10/2016	\$21,975.51	ELECTRICITY
Paid Chk# 004160 FREEDOM BUSINESS	8/10/2016	\$265.00	PRINTER & CARTRIDGES
Paid Chk# 004161 HP PRODUCTS	8/10/2016	\$98.61	BLDG SPLS
Paid Chk# 004162 INNOVATIVE INTERFACES, INC.	8/10/2016	\$32,729.61	YEARLY MAINT. CONTRACT
Paid Chk# 004163 J. J. KELLER & ASSOCIATES,	8/10/2016	\$396.90	REQUIRED HR POSTERS
Paid Chk# 004164 LEARNING TREASURES	8/10/2016	\$53.29	ELL CHILD/PROGRAM SPLS
Paid Chk# 004165 MIDWEST PRESORT SERVICE	8/10/2016	\$290.89	POSTAGE SERVICE
Paid Chk# 004166 MONROE COUNTY TREASURER	8/10/2016	\$522.14	GARNISHMENT W/H
Paid Chk# 004167 NATURE'S WAY, INC.	8/10/2016	\$85.00	INTERIOR PLANT MAINT
Paid Chk# 004168 OCLC, INC.	8/10/2016	\$3,571.18	OCLC USAGE DISCOUNT
Paid Chk# 004169 RICOH USA, INC.	8/10/2016	\$12.87	VITAL COPIER/ADDT'L IMAGES
Paid Chk# 004170 SALLY A. PRICE	8/10/2016	\$24.99	REFUND ON LOST ITEM
Paid Chk# 004171 SALLY G. MCGUIRE	8/10/2016	\$24.99	REFUND ON LOST ITEM
Paid Chk# 004172 SMITHVILLE COMMUNICATIONS	8/10/2016	\$178.99	TELEPHONE
Paid Chk# 004173 STEPHANIE HOLMAN	8/10/2016	\$13.56	ELL CHILDREN'S SPLS
Paid Chk# 004174 SWEETWATER	8/10/2016	\$598.00	SOFTWARE LICENSES RENEWALS
Paid Chk# 004175 UNIQUE MANAGEMENT	8/10/2016	\$1,074.00	COLLECTION AGENCY FEE
Paid Chk# 004176 WELLS FARGO VENDOR	8/10/2016	\$50.93	ADMIN COPIER RENTAL
Paid Chk# 004177 BLACKMESH	8/17/2016	\$650.00	MANAGED CLOUD HOSTING
Paid Chk# 004178 B-TECH LLC	8/17/2016	\$67.00	ANNUAL FIRE EXTINGUISHER MAINT
Paid Chk# 004179 BUNGER & ROBERTSON, LLP	8/17/2016	\$260.00	LEGAL SERVICES
Paid Chk# 004180 CDW GOVERNMENT, INC.	8/17/2016	\$81.89	IT SPLS
Paid Chk# 004181 CENTURYLINK	8/17/2016	\$27.56	L-D PHONE CALLS
Paid Chk# 004182 CINTAS CORPORATION	8/17/2016	\$65.04	FIRST-AID SPLS
Paid Chk# 004183 CITY OF BLOOMINGTON	8/17/2016	\$2,071.27	WATER & SEWER
Paid Chk# 004184 COMCAST	8/17/2016	\$29.68	CABLE EQUIP RENTAL
Paid Chk# 004185 FREEDOM BUSINESS	8/17/2016	\$277.95	TONER CARTRIDGES
Paid Chk# 004186 JAMES KIP MAY	8/17/2016	\$200.00	DIGITAL FILE/JANE CRONKITE
Paid Chk# 004187 MIDWEST PRESORT SERVICE	8/17/2016	\$257.13	POSTAGE SERVICE
Paid Chk# 004188 MONROE FURNITURE	8/17/2016	\$385.00	TEEN CENTER FURNITURE REPAIR
Paid Chk# 004189 MONSTER TRASH	8/17/2016	\$187.02	TRASH SERVICES
Paid Chk# 004190 NETWORK SERVICES COMPANY	8/17/2016	\$1,725.13	CLEANING SPLS
Paid Chk# 004191 NOLAN'S LAWN CARE SERVICE	8/17/2016	\$359.40	ELL LAWN CARE
Paid Chk# 004192 QUILL CORPORATION	8/17/2016	\$990.57	PAPER
Paid Chk# 004193 RICOH USA, INC.	8/17/2016	\$33.70	ADMIN COPIER IMAGES
Paid Chk# 004194 SALLY G. MCGUIRE	8/17/2016	\$22.99	REFUND ON LOST ITEM
Paid Chk# 004195 SAM'S CLUB/SYNCHRONY BANK	8/17/2016	\$95.16	MEMBERSHIP ADD ON
Paid Chk# 004196 STANSIFER RADIO COMPANY	8/17/2016	\$149.76	VIDEO MAT'LS
Paid Chk# 004197 UNITED LABORTORIES	8/17/2016	\$788.18	CLEANING SPLS
Paid Chk# 004198 WEX BANK	8/17/2016	\$21.97	FUEL
Paid Chk# 004199 MONROE COUNTY PUBLIC	8/25/2016	\$500,000.00	TRANSFER \$ TO ONB (FOR CD)
Paid Chk# 004200 AMERICAN LIBRARY	8/25/2016	\$308.90	BOOKS
Paid Chk# 004201 ALL-PHASE ELECTRIC SUPPLY	8/25/2016	\$217.28	LIGHTING SPLS
Paid Chk# 004202 BAKER & TAYLOR BOOKS	8/25/2016	\$31,156.21	BOOKS
Paid Chk# 004203 BIBLIOTHECA LLC	8/25/2016	\$4,462.36	E-BOOKS
Paid Chk# 004204 BLACKSTONE AUDIO, INC.	8/25/2016	\$439.99	NONPRINT

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August 5, 2016 to September 13, 2016

	Name	Check Date	Check Amt	
Paid Chk#	004205	CARMICHAEL TRUCK &	8/25/2016	\$182.77 BKM REPAIRS
Paid Chk#	004206	CARPETSPLUS COLORTILE	8/25/2016	\$1,125.00 FLOOR WORK 1A/GREEN ROOM
Paid Chk#	004207	CENTER POINT LARGE PRINT	8/25/2016	\$224.10 BOOKS
Paid Chk#	004208	CINDY LAUREL	8/25/2016	\$25.00 REFUND ON LOST ITEM
Paid Chk#	004209	CITY OF BLOOMINGTON	8/25/2016	\$1,102.00 MONTHLY PARKING PERMITS
Paid Chk#	004210	DEMCO, INC.	8/25/2016	\$175.46 CATALOGNG SPLS/BOOKS
Paid Chk#	004211	EBSCO	8/25/2016	\$3.30 PERIODICALS
Paid Chk#	004212	FINDAWAY WORLD, LLC	8/25/2016	\$1,314.04 NONPRINT
Paid Chk#	004213	FREEDOM BUSINESS	8/25/2016	\$742.04 PRINTER REPAIR
Paid Chk#	004214	GALE/CENGAGE LEARNING	8/25/2016	\$1,543.62 BOOKS
Paid Chk#	004215	GREY HOUSE PUBLISHING, INC.	8/25/2016	\$442.05 PERIODICALS
Paid Chk#	004216	H.J. UMBAUGH & ASSOCIATES	8/25/2016	\$419.00 GEN OBLI BONDS PROF. SERVICES
Paid Chk#	004217	ICE MILLER LLP	8/25/2016	\$1,984.50 '16 NEGOTIATIONS
Paid Chk#	004218	INTERVIEW	8/25/2016	\$15.00 PERIODICALS
Paid Chk#	004219	LEARNING TREASURES	8/25/2016	\$138.38 NONPRINT MAT'LS/TOYS
Paid Chk#	004220	MARY FRASIER	8/25/2016	\$81.42 2 NURSING STOOLS/BABY SPACE
Paid Chk#	004221	MAXIMUM PC MAGAZINE	8/25/2016	\$19.95 PERIODICALS
Paid Chk#	004222	MIDWEST PRESORT SERVICE	8/25/2016	\$256.61 POSTAGE SERVICES
Paid Chk#	004223	MIDWEST TAPE	8/25/2016	\$27,864.07 E-BOOKS, NONPRINT
Paid Chk#	004224	MONROE COUNTY HISTORY	8/25/2016	\$96.00 MoCo MARRIAGES 1818-1881
Paid Chk#	004225	NATIONAL AUDUBON SOCIETY	8/25/2016	\$20.00 YRLY MEMBERSHIP
Paid Chk#	004226	NEWSBANK	8/25/2016	\$6,775.00 DEC '16 - NOV '17 SUBSCRIPTION
Paid Chk#	004227	NONPROFIT QUARTERLY	8/25/2016	\$59.00 YRLY SUBSCRIPTION
Paid Chk#	004228	OVERDRIVE, INC.	8/25/2016	\$12,000.00 E-BOOKS
Paid Chk#	004229	PENGUIN RANDOM HOUSE, LLC	8/25/2016	\$1,232.35 NONPRINT
Paid Chk#	004230	QUILL CORPORATION	8/25/2016	\$580.18 OFFICE SPLS
Paid Chk#	004231	RECORDED BOOKS, INC.	8/25/2016	\$793.25 NONPRINT
Paid Chk#	004232	RICOH USA, INC.	8/25/2016	\$109.21 VITAL COPIER IMAGES
Paid Chk#	004233	SIGNS NOW	8/25/2016	\$280.00 REDO SIGNAGE
Paid Chk#	004234	SOUTHERN HISTORICAL	8/25/2016	\$80.00 BOOKS
Paid Chk#	004235	STEPHANIE HOLMAN	8/25/2016	\$44.76 ELL CHILDREN SPLS
Paid Chk#	004236	THE HOOSIER ELM DAR	8/25/2016	\$68.50 BOOKS
Paid Chk#	004237	THOMSON REUTERS - WEST	8/25/2016	\$442.34 BOOKS
Paid Chk#	004238	VECTREN ENERGY DELIVERY	8/25/2016	\$50.20 NATURAL GAS
Paid Chk#	004239	WESTON WOODS STUDIOS	8/25/2016	\$157.70 NONPRINT
Paid Chk#	004240	ACTIVATE HEALTHCARE	9/1/2016	\$4,461.21 OCT.'16 CLINIC
Paid Chk#	004241	ADP, INC.	9/1/2016	\$417.36 BACKGROUND CHECKS
Paid Chk#	004242	AFSCME COUNCIL 62	9/1/2016	\$1,024.54 UNION DUES W/H
Paid Chk#	004243	AMERICAN HERITAGE LIFE INS.	9/1/2016	\$347.28 AUG. '16 OTHER INS. W/H
Paid Chk#	004244	AMERICAN UNITED LIFE INS.	9/1/2016	\$1,507.30 403b TSA-AUL W/H
Paid Chk#	004245	AT&T (IL)	9/1/2016	\$1,035.46 TELEPHONE
Paid Chk#	004246	AT&T MOBILITY	9/1/2016	\$304.25 CELL PHONES
Paid Chk#	004247	BANYON DATA SYSTEMS, INC.	9/1/2016	\$195.00 YEARLY FIX ASSET SUPPORT
Paid Chk#	004248	CARMINPARKER, P.C.	9/1/2016	\$100.00 GARNISHMENT W/H
Paid Chk#	004249	CHASE CARD SERVICES	9/1/2016	\$8,998.89 VARIOUS
Paid Chk#	004250	DUKE ENERGY	9/1/2016	\$2,004.63 ELECTRICITY
Paid Chk#	004251	ENGRAVING AND STAMP	9/1/2016	\$31.16 NAME PLATE/ASSOC DIR
Paid Chk#	004252	GIBSON TELDATA, INC.	9/1/2016	\$266.39 MOVING PORT FOR WIRELESS AC
Paid Chk#	004253	GUARDIAN LIFE INS. CO.	9/1/2016	\$8,238.68 SEPT.'16 DENTAL, VISION, STD, LIFE INS.
Paid Chk#	004254	HFI MECHANICAL CONTRACTOR	9/1/2016	\$968.68 BLDG REPAIR
Paid Chk#	004255	JIM GORDON, INC	9/1/2016	\$53.01 COPIER OVERAGES
Paid Chk#	004256	KLEINDORFER'S HDWE	9/1/2016	\$49.67 BLDG SPLS
Paid Chk#	004257	LEGAL SHIELD	9/1/2016	\$149.96 PREPAID LEGAL/IDENTITY THEFT
Paid Chk#	004258	LOWE'S	9/1/2016	\$42.60 BLDG SPLS
Paid Chk#	004259	MARY FRASIER	9/1/2016	\$16.63 FD/CHILD PROGRAM SPLS

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August 5, 2016 to September 13, 2016

Name	Check Date	Check Amt	
Paid Chk# 004260	MIDWEST PRESORT SERVICE	9/1/2016	\$518.44 POSTAGE SERVICES
Paid Chk# 004261	RAINWORKS	9/1/2016	\$200.00 GROUND FLOOR PROGRAM
Paid Chk# 004262	REGEN O'NEILL	9/1/2016	\$164.99 REFUND ON LOST ITEMS
Paid Chk# 004263	RICOH USA, INC.	9/1/2016	\$66.16 ADMIN COPIER RENTAL
Paid Chk# 004264	SHARI M. WAGNER	9/1/2016	\$100.00 POETRY READING PROGRAM
Paid Chk# 004265	SIHO INSURANCE SERVICES	9/1/2016	\$44,572.26 SEPT.'16 HEALTH INS.
Paid Chk# 004266	TASC	9/1/2016	\$617.48 COBRA & FSA 4TH QTR FEES
Paid Chk# 004267	UNITED STATES TREASURY	9/1/2016	\$76.00 GARNISHMENTS W/H
Paid Chk# 004268	UNITED WAY	9/1/2016	\$54.00 UNITED WAY W/H
Paid Chk# 004269	WOODS ELECTRICAL	9/1/2016	\$355.23 INSTALL OF 5 SPEAKERS
Paid Chk# 004270	AMERICAN UNITED LIFE INS.	9/7/2016	\$1,507.30 403b TSA-AUL W/H
Paid Chk# 004271	APPLE INC.	9/7/2016	\$834.90 IT EQUIPMENT
Paid Chk# 004272	BAKER & TAYLOR BOOKS	9/7/2016	\$23,920.34 BOOKS
Paid Chk# 004273	BLACKSTONE AUDIO, INC.	9/7/2016	\$3.98 NONPRINT
Paid Chk# 004274	BLOOMINGTON PAINT &	9/7/2016	\$57.81 PAINTING SPLS
Paid Chk# 004275	CINTAS CORPORATION	9/7/2016	\$53.41 FIRST-AID SPLS
Paid Chk# 004276	CONCORDIA THEOLOGICAL	9/7/2016	\$62.05 LOST ITEM--ILL #166955198
Paid Chk# 004277	DEMCO, INC.	9/7/2016	\$918.05 CIRCULATION SPLS
Paid Chk# 004278	ELLETTSVILLE UTILITIES	9/7/2016	\$244.15 WATER & SEWER
Paid Chk# 004279	FINDAWAY WORLD, LLC	9/7/2016	\$19.99 NONPRINT
Paid Chk# 004280	GALE/CENGAGE LEARNING	9/7/2016	\$147.68 BOOKS
Paid Chk# 004281	HIGH SPEED TIRE &	9/7/2016	\$1,267.10 VEHICLE REPAIR
Paid Chk# 004282	HP PRODUCTS	9/7/2016	\$325.12 CLEANING SPLS
Paid Chk# 004283	MIDWEST TAPE	9/7/2016	\$19,099.36 E-BOOKS, NONPRINT
Paid Chk# 004284	PCM-G	9/7/2016	\$15,500.00 IT EQUIPMENT/25 CPU
Paid Chk# 004285	PENGUIN RANDOM HOUSE, LLC	9/7/2016	\$368.25 NONPRINT
Paid Chk# 004286	PLANET LABEL	9/7/2016	\$50.75 LABELS
Paid Chk# 004287	B,B & C POW PEST CONTROL,	9/7/2016	\$95.00 PEST CONTROL
Paid Chk# 004288	QUILL CORPORATION	9/7/2016	\$23.94 OFFICE SPLS
Paid Chk# 004289	RECORDED BOOKS, INC.	9/7/2016	\$332.10 NONPRINT
Paid Chk# 004290	RICOH USA, INC.	9/7/2016	\$2,982.00 RICOH COPIER/2ND FLOOR
Paid Chk# 004291	SCHOLASTIC LIBRARY	9/7/2016	\$109.20 BOOKS
Paid Chk# 004292	SMITHVILLE COMMUNICATIONS	9/7/2016	\$1,776.00 INTERNET SERVICE
Paid Chk# 004293	SUPPLYWORKS	9/7/2016	\$107.76 BLDG SPLS
Paid Chk# 004294	SYNCHRONY BANK/AMAZON	9/7/2016	\$5,067.12 BOOKS, NONPRINT
Paid Chk# 004295	TOUCHSTONE MERCHANDISE	9/7/2016	\$141.62 UNIFORMS
Paid Chk# 004296	VECTREN ENERGY DELIVERY	9/7/2016	\$53.48 NATURAL GAS
Paid Chk# 004297	VERIZON WIRELESS	9/7/2016	\$54.57 BKM DATA LINES
Paid Chk# 004298	WELLS FARGO VENDOR	9/7/2016	\$50.93 VITAL COPIER RENTAL
Paid Chk# 004299	WESTON WOODS STUDIOS	9/7/2016	\$29.95 NONPRINT
Paid Chk# 004300	AT&T (IL)	9/13/2016	\$127.66 2 DEDICATED PHONE LINES
Paid Chk# 004301	BANCTEC INC.	9/13/2016	\$31.83 FOLDER MAINT.
Paid Chk# 004302	B-TECH LLC	9/13/2016	\$369.55 ALARM MONITORING & WEBSERVICE
Paid Chk# 004303	CECILIA MARON-PUNTARELLI	9/13/2016	\$450.00 CHILDREN'S PROGRAMS
Paid Chk# 004304	CENTURYLINK	9/13/2016	\$34.70 LONG-DISTANCE CALLS
Paid Chk# 004305	CINTAS CORPORATION	9/13/2016	\$295.47 FIRST-AID SPLS
Paid Chk# 004306	CITY OF BLOOMINGTON	9/13/2016	\$2,305.01 WATER & SEWER
Paid Chk# 004307	DUKE ENERGY	9/13/2016	\$23,335.30 ELECTRICITY
Paid Chk# 004308	ELECTRONIC COMMERCE, INC.	9/13/2016	\$1,884.15 PAYROLL SERVICES
Paid Chk# 004309	FREEDOM BUSINESS	9/13/2016	\$657.28 TONER CARTRIDGES
Paid Chk# 004310	HFI MECHANICAL CONTRACTOR	9/13/2016	\$82.00 TESTED BACKFLOW PREVENTION DEVICE
Paid Chk# 004311	HOOSIER TIMES	9/13/2016	\$985.50 BKM/BACK-TO-SCHOOL ADS.
Paid Chk# 004312	KEVIN MACDOWELL	9/13/2016	\$30.53 TEEN FOOD
Paid Chk# 004313	MALKE J. ROSENFELD	9/13/2016	\$75.00 CHILD PROGRAM/MAKE & CREATE
Paid Chk# 004314	MONSTER TRASH	9/13/2016	\$187.02 TRASH SERVICE

MONROE COUNTY PUBLIC LIBRARY

09/14/16 8:34 AM

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August 5, 2016 to September 13, 2016

	Name	Check Date	Check Amt	
Paid Chk#	004315 NATURE'S WAY, INC.	9/13/2016	\$85.00	INTERIOR PLANT MAINT.
Paid Chk#	004316 NETWORK SERVICES COMPANY	9/13/2016	\$1,167.76	CLEANING SPLS
Paid Chk#	004317 QUILL CORPORATION	9/13/2016	\$121.52	DUPLICATING SPLS
Paid Chk#	004318 RICOH USA, INC.	9/13/2016	\$47.93	MONTHLY ADDT'L IMAGES
Paid Chk#	004319 SAM'S CLUB/SYNCHRONY BANK	9/13/2016	\$167.46	VITAL FOOD SPLS
Paid Chk#	004320 SMITHVILLE COMMUNICATIONS	9/13/2016	\$178.99	TELEPHONE
Paid Chk#	004321 STEPHANIE HOLMAN	9/13/2016	\$51.45	CHILD SPLS/ELL
Paid Chk#	004322 SYLVAN LEARNING CENTER	9/13/2016	\$216.00	TEEN PROGRAMS
Paid Chk#	004323 THE ELLETTSVILLE JOURNAL	9/13/2016	\$57.48	LEGAL NOTICE/BUDGET
Paid Chk#	004324 WFHB	9/13/2016	\$3,000.00	3RD QTR WFHB/CATS NEWS PROGRAM
		Total Checks	\$858,311.13	

MONROE COUNTY PUBLIC LIBRARY
CHECKING ACCOUNTS
08/05/16 - 09/13/16

MainSource Checking Account/Check Register Total		\$858,311.13
Less:	Moved \$ with a check from MainSource Ckng to ONB Ckng	-\$500,000.00
Add: Electronic Withdrawals		
	Merchant Services-Monthly Credit Card Fees (Sept. '16)	115.06
	MainSource Checking-Monthly Service Charge (Sept. '16)	0.00
	MainSource Checking-ACH Block Charge (Aug. '16)	20.00
	German-American Bank-Merchant Fees (Sept. '16)	0.00
	German-American Bank-TSYS Fees/new system (Sept. '16)	720.63
Add: Payrolls		
	Vouchers 08/05/16 Payroll (ECI)	125,419.10
	Electronic transfer (ECI) employee/employer taxes	47,642.20
	Electronic transfer (ECI) employee "HSA"	2,429.96
	Electronic PERF pymt. 08/11/16	18,883.92
	Electronic transfer 08/09/16 (TASC) employee/employer "FSA"	248.46
	Vouchers 08/19/16 Payroll (ECI)	126,285.31
	Electronic transfer (ECI) employee/employer taxes	48,338.01
	Electronic transfer (ECI) employee "HSA"	2,424.96
	Electronic PERF pymt. 08/29/16	19,225.61
	Electronic transfer 08/23/16 (TASC) employee/employer "FSA"	248.46
	Vouchers 09/02/16 Payroll (ECI)	127,557.61
	Electronic transfer (ECI) employee/employer taxes	48,642.04
	Electronic transfer (ECI) employer "HSA"	179.68
	Electronic transfer (ECI) employee "HSA"	2,424.96
	Electronic PERF pymt. 09/08/16	19,459.73
	Electronic transfer 00/00/16 (TASC) employee/employer "FSA"	0.00
		\$948,576.83
	TOTAL OF A/P AND PAYROLL CHECK REGISTERS	\$948,576.83

CK # 4249

ACCOUNTS PAYABLE VOUCHER

MONROE COUNTY PUBLIC LIBRARY*Address Line 1*303 E KIRKWOOD AVENUE*BLOOMINGTON, IN 47408

<p style="text-align: center;">Payee</p> <p>CHASE CARD SERVICES</p> <p>CARDMEMBER SERVICE PALATINE, IL 60094-4014</p>	<p style="text-align: right;">Claim 28788</p> <p>Purchase Order No. 0</p> <p>Terms</p> <p>Date Due</p>
------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------

Invoice Date	Invoice Number	Description (or note attached Invoice(s) or bill(s))	Amount
7/30/2016		E001-003-44100 COMM. PLAYTHINGS/GLIDER-BABY SPACE	\$590.00
7/31/2016		E001-018-45300 LAKESHORE/NONPRINT	\$1,076.58
8/21/2016		E001-008-22200 SPEEDWAY/GAS	\$26.71
8/22/2016		E019-001-32300 POURHOUSE/CYPD-FOOD	\$5.72
7/22/2016		E001-018-21200 OVERNIGHTPRINTS/BUS. CARDS	\$31.70
7/26/2016		E019-007-22900 GEORGE PATTON ASSOC/DISPLAY ITEMS	\$875.30
7/28/2016		E001-019-31500 WUNDERKINDER/MNTHLY SUB	\$24.95
7/30/2016		E001-007-33200 MAILCHAMP/NEWSLETTER SVCS	\$45.00
8/11/2016		E001-019-31500 HOOTSUITE/MNTHLY SOCIAL MEDIA SVCS	\$9.99
8/17/2016		E001-018-45300 PAYPAL/MNTHLY CC FEE	\$16.55
8/17/2016		E001-018-45300 PAYPAL/MNTHLY CC	\$35.99
7/24/2016		E019-010-21350 KROGER/BOOK CLUB FOOD	\$54.13
7/25/2016		E019-010-21350 AMAZON/MOVIE MONDAY PROGRAM	\$23.16
7/28/2016		E019-010-21350 AMAZON/COLORING PROGRAM SPLS	\$60.50
8/14/2016		E019-010-21350 KROGER/COLORING PROGRAM/FOOD	\$55.13
8/17/2016		E019-010-21350 KROGER/BOOK CLUB FOOD	\$46.81
7/23/2016		E020-016-31500 DACAST/1 YR. VIDEO STREAMING	\$228.00
8/12/2016		E001-008-22200 CIRCLE S/GAS	\$60.38
7/22/2016		E020-016-32200 USPS/POLITICAL CANDIDATES LETTERS	\$135.87
7/29/2016		E019-002-32500 AMERLIBASS/INHOUSE WORKSHOP	\$108.00
8/9/2016		E001-004-32200 USPS/POSTAGE	\$2.94
8/19/2016		E016-015-39100 ESL-LIBRARY/VITAL GEN/SUBSCRIPTION	\$55.00
8/14/2016		E001-019-31500 ADOBE/SALES TAX REFUND	(\$6.30)
7/27/2016		E016-026-32400 HARWOOD INSTITUTE/CONF/HARWOOD GRANT	\$995.00
8/2/2016		E001-007-21400 PRINTING SVCS/PROGRAM GUIDES	\$2,922.26
8/2/2016		E001-008-22200 CIRCLE S/GAS	\$25.00
8/2/2016		E001-005-31700 PAYPAL/CC FEES	\$59.95
8/9/2016		E001-003-21200 OVERNIGHTPRINTS/BUS. CARD ASS. DIR.	\$42.23
8/16/2016		E001-024-21300 SMITHGEAR/HEADPHONES FOR PATRONS	\$239.00
8/17/2016		E001-008-22200 CIRCLE S/GAS	\$22.76
8/22/2016		E001-007-21400 OVERNIGHTPRINTS/BROCHURES-GROUND FLOOR	\$346.17
7/26/2016		E001-015-22200 SHELL OIL/GAS TAX REFUND	(\$0.36)
8/16/2016		E001-015-22200 EXXONMOBIL/GAS TAX REFUND	(\$0.33)
7/22/2016		E001-015-22200 SHELL OIL/GAS	\$35.63
7/25/2016		E001-015-22200 CIRCLE S/GAS	\$60.58
8/1/2016		E001-015-22200 CIRCLE S/GAS	\$54.41
8/8/2016		E001-015-22200 CIRCLE S/GAS	\$57.42
8/12/2016		E001-015-22200 EXXONMOBIL/GAS	\$33.06
8/15/2016		E001-015-22200 CIRCLE S/GAS	\$60.47

7/21/2016	R001-024-03600 MCPL/CC TEST PYMTS	\$1.00
8/4/2016	R001-024-03600 MCPL/CC TEST PYMT	\$0.34
8/4/2016	R001-024-03500 MCPL/CC TEST PYMTS	\$0.77
8/4/2016	R001-024-03600 MCPL/CC TEST PYMT	\$0.16
8/4/2016	R001-024-03600 MCPL/CC TEST PYMT	\$0.17
8/4/2016	R001-024-03500 MCPL/CC TEST PYMT	\$0.18
8/4/2016	R001-024-03500 MCPL/CC TEST PYMTS	\$0.47
8/4/2016	R001-024-03600 MCPL/CC TEST PYMTS	\$0.95
8/8/2016	R001-024-03500 MCPL/CC TEST PYMTS	\$0.45
8/11/2016	R001-024-03600 MCPL/CC TEST PYMTS	\$1.26
8/16/2016	E020-016-31500 DREAMHOST/CATS MNTHLY WEBSITE	\$50.00
8/17/2016	R001-024-03500 MCPL/CC TEST PYMTS	\$0.15
8/17/2016	R001-024-03600 MCPL/CC TEST PYMTS	\$0.15
8/19/2016	E001-019-23000 MONOPRICE/IT SPLS	\$16.29
8/19/2016	R001-024-03600 MCPL/CC TEST PYMTS	\$0.05
8/19/2016	R001-024-03500 MCPL/CC TEST PYMTS	\$0.24
7/27/2016	E001-026-32600 USPS/SHIPPING COST	\$14.10
7/27/2016	E019-026-21350 SILHOUETTE/TEEN SPLS	\$82.15
8/8/2016	E019-026-44100 SOCIETY6/ART WORK	\$46.57
8/8/2016	E007-026-44100 SOCIETY6/ART WORK	\$45.43
8/12/2016	E019-026-21350 AMAZON/TEEN SPLS	\$4.50
8/12/2016	E019-026-21350 AMAZON/TEEN SPLS	\$22.63
8/19/2016	E019-026-32500 AMERLIBASSOC/WORKSHOP/COMICCON	\$108.00
8/18/2016	E019-026-21350 MICHAELS/TEEN SPLS	\$42.94
8/22/2016	E019-026-21350 KROGER/TEEN FOOD	\$44.58
Total		\$8,998.89

VOUCHER NO. 28788 WARRANT NO. 4249

CHASE CARD SERVICES

ALLOWED

IN THE SUM OF \$ \$8,998.89

\$ \$8,998.89

ON ACCOUNT OF APPROPRIATION FOR

Board/Council Member

COST DISTRIBUTION LEDGER CLASSIFICATION
IF CLAIM PAID MOTOR VEHICLE HIGHWAY FUND

Acct. No.	Account Title	Amount
E001-003-44100		\$590.00
E001-018-45300		\$1,076.58
E001-008-22200		\$26.71
E019-001-32300		\$5.72
E001-018-21200		\$31.70
E019-007-22900		\$875.30
E001-019-31500		\$24.95
E001-007-33200		\$45.00
E001-019-31500		\$9.99
E001-018-45300		\$16.55
E001-018-45300		\$35.99

Financial Report Comments

Reports as of 08-31-16

Board Meeting Date 09/21/16

Monthly Budget Report:

The following table compares the actual percentage of the budget used so far in the major expense categories this year compared to the spending guideline which is 66.7% after eight months.

	% Spending Guideline	Actual % Spending
	Aug 31, 2016	
Wages and Benefits	66.7%	62.5%
Supplies	66.7%	45.8%
Other Services & Charges	66.7%	55.2%
Capital Outlay	66.7%	61.3%
Total Operating Expenditures	66.7%	60.6%

After eight months it looks like spending is on track to come in under budget for 2016.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY SUMMARY OF BUDGET CATEGORIES
AS OF AUGUST 31, 2016
EIGHT MONTHS = 66.6%

	2016 AUGUST	2015 AUGUST	2016 Y-T-D ACTUAL	2016 BUDGET	2015 Y-T-D ACTUAL	2016 Y-T-D BUDGET REMAINING	2016 % OF BUDGET USED	2016 % OF BUDGET REMAINING
PERSONNEL SERVICES								
SALARIES	309,109.75	307,779.35	2,614,836.30	4,073,258.71	2,553,330.89	1,458,422.41	64.2%	35.8%
EMPLOYEE BENEFITS	119,857.80	101,326.44	897,331.04	1,528,025.18	861,511.16	630,694.14	58.7%	41.3%
OTHER WAGES	0.00	0.00	0.00	15,000.00	0.00	15,000.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	<u>428,967.55</u>	<u>409,105.79</u>	<u>3,512,167.34</u>	<u>5,616,283.89</u>	<u>3,414,842.05</u>	<u>2,104,116.55</u>	<u>62.5%</u>	<u>37.5%</u>
SUPPLIES								
OFFICE SUPPLIES	3,878.16	1,085.24	29,517.25	58,400.00	26,917.31	28,882.75	50.5%	49.5%
OPERATING SUPPLIES	2,744.62	3,409.11	49,470.28	120,300.00	61,405.81	70,829.72	41.1%	58.9%
REPAIR & MAINT. SUPPLIES	1,994.87	1,748.90	14,898.84	26,400.00	14,784.48	11,501.16	56.4%	43.6%
TOTAL SUPPLIES	<u>8,617.65</u>	<u>6,243.25</u>	<u>93,886.37</u>	<u>205,100.00</u>	<u>103,107.60</u>	<u>111,213.63</u>	<u>45.8%</u>	<u>54.2%</u>
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES	52,121.42	26,948.09	193,667.36	370,100.00	151,243.65	176,432.64	52.3%	47.7%
COMMUNICATION & TRANSPORTATION	2,510.61	2,615.62	23,357.12	86,600.00	30,625.89	63,242.88	27.0%	73.0%
PRINTING & ADVERTISING	45.00	1,408.90	1,327.94	7,350.00	2,337.58	6,022.06	18.1%	81.9%
INSURANCE	0.00	0.00	72,163.00	77,600.00	72,281.00	5,437.00	93.0%	7.0%
UTILITIES	26,234.50	24,321.03	189,312.65	386,050.00	207,969.57	196,737.35	49.0%	51.0%
REPAIR & MAINTENANCE	-4,355.29	2,633.59	24,757.77	55,500.00	23,499.51	30,742.23	44.6%	55.4%
RENTALS	22,056.60	21,748.73	25,299.96	36,600.00	23,201.98	11,300.04	69.1%	30.9%
ELECTRONIC SERVICES	31,951.12	16,867.46	177,147.64	320,000.00	132,758.94	142,852.36	55.4%	44.6%
OTHER CHARGES	24,880.83	17,083.33	204,250.71	311,000.00	723,296.33	106,749.29	65.7%	34.3%
TOTAL OTHER SERVICES & CHARGES	<u>155,444.79</u>	<u>113,626.75</u>	<u>911,284.15</u>	<u>1,650,800.00</u>	<u>1,367,214.45</u>	<u>739,515.85</u>	<u>55.2%</u>	<u>44.8%</u>
CAPITAL OUTLAY								
FURNITURE & EQUIPMENT	81.42	6,806.58	4,302.07	35,000.00	24,786.27	30,697.93	12.3%	87.7%
OTHER CAPITAL OUTLAY	60,697.34	60,537.00	598,709.38	948,700.00	649,644.98	349,990.62	63.1%	36.9%
TOTAL CAPITAL OUTLAY	<u>60,778.76</u>	<u>67,343.58</u>	<u>603,011.45</u>	<u>983,700.00</u>	<u>674,431.25</u>	<u>380,688.55</u>	<u>61.3%</u>	<u>38.7%</u>
TOTAL OPERATING EXPENDITURES	<u><u>653,808.75</u></u>	<u><u>596,319.37</u></u>	<u><u>5,120,349.31</u></u>	<u><u>8,455,883.89</u></u>	<u><u>5,559,595.35</u></u>	<u><u>3,335,534.58</u></u>	<u><u>60.6%</u></u>	<u><u>39.4%</u></u>

2015 BUDGET 8,826,029.92
% USED IN 2015 63.0%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF AUGUST 31, 2016

	2016 AUGUST	2015 AUGUST	2016 Y-T-D ACTUAL	2016 BUDGET	2015 Y-T-D ACTUAL	2016 Y-T-D BUDGET REMAINING	2016 % OF BUDGET USED	2016 % OF BUDGET REMAINING
PERSONNEL SERVICES (1000'S)								
SALARIES								
1120 ADMINISTRATION/DIRECTORS	9,290.14	9,803.29	66,706.68	180,540.00	92,027.01	113,833.32	36.9%	63.1%
1130 MANAGERS/ASST. MANAGERS	80,756.78	75,446.43	685,158.91	1,052,556.87	542,509.27	367,397.96	65.1%	34.9%
1140 LIBRARIANS, EXPERTS	76,262.09	81,036.98	641,567.06	1,004,405.22	720,178.54	362,838.16	63.9%	36.1%
1150 SPECIALISTS	16,274.44	14,759.73	126,250.38	205,078.14	304,458.26	78,827.76	61.6%	38.4%
1160 ASSISTANTS/PARAPROFESSIONALS	54,829.37	51,167.75	460,621.56	706,002.18	372,119.74	245,380.62	65.2%	34.8%
1170 TECH/OPERATORS/SECRETARIES	4,500.03	4,275.01	38,283.32	56,686.50	85,762.59	18,403.18	67.5%	32.5%
1190 BUILDING SERVICES/MAINTENANCE	10,797.41	10,431.26	100,621.07	137,100.44	166,185.63	36,479.37	73.4%	26.6%
1200 BUILDING SERVICES/SECURITY	7,396.53	6,960.44	68,307.15	113,915.64	37,467.05	45,608.49	60.0%	40.0%
1280 PRODUCTION ASSISTANTS	1,747.95	1,253.24	11,778.65	32,765.46	5,839.08	20,986.81	35.9%	64.1%
1290 INFORMATION ASST/MATERIAL/SUPPORT	29,406.10	34,886.14	266,113.19	456,228.66	155,656.36	190,115.47	58.3%	41.7%
1300 SUPPORT/MATERIAL HANDLERS	16,638.99	17,184.31	139,155.29	112,831.38	66,532.77	-26,323.91	123.3%	-23.3%
1320 TECHNICIANS	1,209.92	574.77	10,273.04	15,148.22	4,594.59	4,875.18	67.8%	32.2%
TOTAL SALARIES	309,109.75	307,779.35	2,614,836.30	4,073,258.71	2,553,330.89	1,458,422.41	64.2%	35.8%
EMPLOYEE BENEFITS								
1210 EMPLOYER CONTRIBUTION/FICA	18,433.46	18,408.98	155,799.08	250,062.64	152,392.16	94,263.56	62.3%	37.7%
1220 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
1230 EMPLOYER CONTRIBUTION/PERF	40,875.86	28,468.84	231,978.95	373,925.31	236,883.15	141,946.36	62.0%	38.0%
1235 EMPLOYEE/PERF	10,948.88	7,471.65	62,467.52	100,158.59	63,662.56	37,691.07	62.4%	37.6%
1240 EMPLOYER CONT/INSURANCE	45,288.55	42,671.53	408,200.08	735,396.22	372,933.11	327,196.14	55.5%	44.5%
1245 EMPLOYER INS/FSA	0.00	0.00	2,300.25	0.00	0.00	-2,300.25	#DIV/0!	#DIV/0!
1250 EMPLOYER CONT/MEDICARE	4,311.05	4,305.44	36,585.16	58,482.42	35,640.18	21,897.26	62.6%	37.4%
TOTAL EMPLOYEE BENEFITS	119,857.80	101,326.44	897,331.04	1,528,025.18	861,511.16	630,694.14	58.7%	41.3%
OTHER WAGES								
1310 WORKSTUDY	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.0%	100.0%
1180 TEMPORARY STAFF	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
TOTAL OTHER WAGES	0.00	0.00	0.00	15,000.00	0.00	15,000.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	428,967.55	409,105.79	3,512,167.34	5,616,283.89	3,414,842.05	2,104,116.55	62.5%	37.5%
SUPPLIES (2000'S)								
OFFICE SUPPLIES								
2110 OFFICIAL RECORDS	0.00	0.00	0.00	1,100.00	0.00	1,100.00	0.0%	100.0%
2120 STATIONERY & PRINTING	0.00	0.00	162.75	900.00	336.84	737.25	18.1%	81.9%
2130 OFFICE SUPPLIES	954.45	0.00	4,616.50	13,200.00	3,935.37	8,583.50	35.0%	65.0%
2135 GENERAL SUPPLIES	29.88	0.00	74.88	0.00	0.00	-74.88	#DIV/0!	#DIV/0!
2140 DUPLICATING	2,893.83	1,085.24	24,304.15	43,200.00	22,645.10	18,895.85	56.3%	43.7%
21600 PUBLIC USE SUPPLIES	0.00	0.00	358.97	0.00	0.00	-358.97	#DIV/0!	#DIV/0!
2150 PROMOTIONAL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL OFFICE SUPPLIES	3,878.16	1,085.24	29,517.25	58,400.00	26,917.31	28,882.75	50.5%	49.5%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF AUGUST 31, 2016

	2016 AUGUST	2015 AUGUST	2016 Y-T-D ACTUAL	2016 BUDGET	2015 Y-T-D ACTUAL	2016 Y-T-D BUDGET REMAINING	2016 % OF BUDGET USED	2016 % OF BUDGET REMAINING
OPERATING SUPPLIES								
2210 CLEANING SUPPLIES	1,725.13	1,992.13	16,202.94	42,200.00	22,995.56	25,997.06	38.4%	61.6%
2220 FUEL, OIL, & LUBRICANTS	419.32	465.36	3,924.81	10,500.00	3,448.49	6,575.19	37.4%	62.6%
2230 CATALOGING SUPPLIES-BOOKS	191.84	191.40	3,430.73	7,000.00	2,894.13	3,569.27	49.0%	51.0%
2240 A/V SUPPLIES-CATALOGING	191.05	160.00	2,908.56	9,200.00	1,943.16	6,291.44	31.6%	68.4%
2250 CIRCULATION SUPPLIES	0.00	6.82	16,107.46	32,500.00	18,809.60	16,392.54	49.6%	50.4%
2260 LIGHT BULBS	217.28	593.40	4,523.25	10,000.00	8,375.69	5,476.75	45.2%	54.8%
2280 UNIFORMS	0.00	0.00	1,849.57	1,900.00	1,352.01	50.43	97.3%	2.7%
2290 DISPLAY/EXHIBIT SUPPLIES	0.00	0.00	522.96	7,000.00	1,587.17	6,477.04	7.5%	92.5%
TOTAL OPERATING SUPPLIES	2,744.62	3,409.11	49,470.28	120,300.00	61,405.81	70,829.72	41.1%	58.9%
REPAIR & MAINTENANCE SUPPLIES								
2300 IT SUPPLIES	276.07	259.29	1,938.23	5,000.00	3,656.03	3,061.77	38.8%	61.2%
2310 BUILDING MATERIALS & SUPPLIES	1,685.01	1,489.61	12,663.01	21,000.00	11,015.04	8,336.99	60.3%	39.7%
2320 PAINT & PAINTING SUPPLIES	33.79	0.00	297.60	400.00	113.41	102.40	74.4%	25.6%
2340 OTHER REPAIR & BINDING	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL REPAIR & MAINTENANCE SUPPLIES	1,994.87	1,748.90	14,898.84	26,400.00	14,784.48	11,501.16	56.4%	43.6%
TOTAL SUPPLIES	8,617.65	6,243.25	93,886.37	205,100.00	103,107.60	111,213.63	45.8%	54.2%
OTHER SERVICES/CHARGES (3000'S)								
PROFESSIONAL SERVICES								
3004 MISC. UNAPPROPRIATED	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3110 CONSULTING SERVICES	0.00	0.00	772.50	11,000.00	1,593.75	10,227.50	7.0%	93.0%
3120 ENGINEERING/ARCHITECTURAL	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
3130 LEGAL SERVICES	2,244.50	3,956.80	18,258.61	15,000.00	9,099.56	-3,258.61	121.7%	-21.7%
3140 BUILDING SERVICES	1,131.42	3,355.88	17,367.04	40,000.00	21,931.59	22,632.96	43.4%	56.6%
3150 MAINTENANCE CONTRACTS	37,805.32	12,535.12	77,825.13	155,600.00	42,330.38	77,774.87	50.0%	50.0%
3160 COMPUTER SERVICES (OCLC)	5,347.18	5,270.60	41,897.87	70,500.00	41,926.80	28,602.13	59.4%	40.6%
3170 ADMIN/ACCOUNTING SERVICES	4,519.00	737.79	28,121.86	47,000.00	23,782.67	18,878.14	59.8%	40.2%
3175 COLLECTION AGENCY SERVICES	1,074.00	1,091.90	9,424.35	21,000.00	10,578.90	11,575.65	44.9%	55.1%
TOTAL PROFESSIONAL SERVICES	52,121.42	26,948.09	193,667.36	370,100.00	151,243.65	176,432.64	52.3%	47.7%
COMMUNICATION & TRANSPORTATION								
3210 TELEPHONE	477.15	1,298.46	11,896.45	33,600.00	14,937.95	21,703.55	35.4%	64.6%
3215 CABLE TV	8.90	6.62	71.20	0.00	46.34	-71.20	#DIV/0!	#DIV/0!
3220 POSTAGE	1,099.56	1,270.54	10,281.94	22,000.00	10,721.12	11,718.06	46.7%	53.3%
3230 TRAVEL EXPENSE	0.00	40.00	84.53	10,000.00	2,658.16	9,915.47	0.8%	99.2%
3240 PROFESSIONAL MTG. (OFF-SITE)	0.00	0.00	0.00	10,000.00	285.00	10,000.00	0.0%	100.0%
3250 CONTINUING ED. (ON-SITE)	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
32501 ENCUMBERED CONTINU. ED.(ON-SITE)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3260 FREIGHT & DELIVERY	925.00	0.00	1,023.00	1,000.00	1,977.32	-23.00	102.3%	-2.3%
TOTAL COMMUNICATION & TRANSPORTATION	2,510.61	2,615.62	23,357.12	86,600.00	30,625.89	63,242.88	27.0%	73.0%

MONTHLY BUDGET REPORT
AS OF AUGUST 31, 2016

	2016 AUGUST	2015 AUGUST	2016 Y-T-D ACTUAL	2016 BUDGET	2015 Y-T-D ACTUAL	2016 Y-T-D BUDGET REMAINING	2016 % OF BUDGET USED	2016 % OF BUDGET REMAINING
PRINTING & ADVERTISING								
3310 ADVERTISING & PUBLICATION	0.00	1,408.90	599.39	2,350.00	1,947.82	1,750.61	25.5%	74.5%
3320 PRINTING	45.00	0.00	728.55	5,000.00	389.76	4,271.45	14.6%	85.4%
TOTAL PRINTING & ADVERTISING	45.00	1,408.90	1,327.94	7,350.00	2,337.58	6,022.06	18.1%	81.9%
INSURANCE								
3410 OFFICIAL BOND	0.00	0.00	586.00	600.00	450.00	14.00	97.7%	2.3%
3420 OTHER INSURANCE	0.00	0.00	71,577.00	77,000.00	71,831.00	5,423.00	93.0%	7.0%
TOTAL INSURANCE	0.00	0.00	72,163.00	77,600.00	72,281.00	5,437.00	93.0%	7.0%
UTILITIES								
3510 GAS	96.20	100.67	1,831.76	4,950.00	2,434.82	3,118.24	37.0%	63.0%
3520 ELECTRICITY	23,810.03	21,884.93	174,612.91	354,000.00	193,124.58	179,387.09	49.3%	50.7%
3530 WATER	2,328.27	2,335.43	12,867.98	27,100.00	12,410.17	14,232.02	47.5%	52.5%
TOTAL UTILITIES	26,234.50	24,321.03	189,312.65	386,050.00	207,969.57	196,737.35	49.0%	51.0%
REPAIR & MAINTENANCE								
3610 BUILDING REPAIR	-5,443.00	0.00	16,341.11	28,000.00	11,096.37	11,658.89	58.4%	41.6%
3630 OTHER EQUIP/FURNITURE REPAIRS	450.00	406.20	1,533.78	16,000.00	3,589.02	14,466.22	9.6%	90.4%
3640 VEHICLE REPAIR & MAINTENANCE	637.71	2,227.39	6,514.16	10,000.00	8,205.11	3,485.84	65.1%	34.9%
3650 MATERIAL BINDING/REPAIR SERV.	0.00	0.00	368.72	1,500.00	609.01	1,131.28	24.6%	75.4%
TOTAL REPAIR & MAINTENANCE	-4,355.29	2,633.59	24,757.77	55,500.00	23,499.51	30,742.23	44.6%	55.4%
RENTALS								
3710 REAL ESTATE RENTAL/PARKING	22,056.60	21,748.73	25,224.96	36,600.00	23,201.98	11,375.04	68.9%	31.1%
3720 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3730 EVENTS-BOOTH & EQUIP. RENTAL	0.00	0.00	75.00	0.00	0.00	-75.00	#DIV/0!	#DIV/0!
TOTAL RENTALS	22,056.60	21,748.73	25,299.96	36,600.00	23,201.98	11,300.04	69.1%	30.9%
ELECTRONIC SERVICES								
38450 DATABASES SERVICES	6,775.00	-4,175.27	79,344.19	175,000.00	75,474.71	95,655.81	45.3%	54.7%
38460 E-BOOKS SERVICES	25,176.12	21,042.73	97,803.45	145,000.00	57,284.23	47,196.55	67.5%	32.5%
TOTAL ELECTRONIC SERVICES	31,951.12	16,867.46	177,147.64	320,000.00	132,758.94	142,852.36	55.4%	44.6%
OTHER CHARGES								
3910 DUES/INSTITUTIONAL	47.50	0.00	5,584.03	8,000.00	5,546.65	2,415.97	69.8%	30.2%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.0%	100.0%
3940 TRANSFER TO LIRF	24,833.33	17,083.33	198,666.68	298,000.00	716,666.68	99,333.32	66.7%	33.3%
3945 TRANSFER TO ANOTHER FUND (R.DAY)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3950 EDUCATIONAL SERV/LICENSING	0.00	0.00	0.00	3,000.00	1,083.00	3,000.00	0.0%	100.0%
TOTAL OTHER CHARGES	24,880.83	17,083.33	204,250.71	311,000.00	723,296.33	106,749.29	65.7%	34.3%
TOTAL OTHER SERVICES/CHARGES	155,444.79	113,626.75	911,284.15	1,650,800.00	1,367,214.45	739,515.85	55.2%	44.8%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF AUGUST 31, 2016

	2016 AUGUST	2015 AUGUST	2016 Y-T-D ACTUAL	2016 BUDGET	2015 Y-T-D ACTUAL	2016 Y-T-D BUDGET REMAINING	2016 % OF BUDGET USED	2016 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	81.42	1,263.58	1,493.45	10,000.00	7,936.34	8,506.55	14.9%	85.1%
4430 OTHER EQUIPMENT	0.00	5,543.00	2,458.62	20,000.00	15,242.98	17,541.38	12.3%	87.7%
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4445 BUILDING RENOVATIONS	0.00	0.00	0.00	5,000.00	1,606.95	5,000.00	0.0%	100.0%
4460 IS EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4465 IS SOFTWARE	0.00	0.00	350.00	0.00	0.00	-350.00	#DIV/0!	#DIV/0!
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL FURNITURE & EQUIPMENT	81.42	6,806.58	4,302.07	35,000.00	24,786.27	30,697.93	12.3%	87.7%
OTHER CAPITAL OUTLAY								
4510 BOOKS	35,631.66	36,102.04	385,715.93	562,700.00	400,250.63	176,984.07	68.5%	31.5%
4520 PERIODICALS & NEWSPAPERS	709.30	164.95	5,815.77	43,000.00	8,921.80	37,184.23	13.5%	86.5%
4530 NONPRINT MATERIALS	24,356.38	24,270.01	207,177.68	343,000.00	240,472.55	135,822.32	60.4%	39.6%
TOTAL OTHER CAPITAL OUTLAY	60,697.34	60,537.00	598,709.38	948,700.00	649,644.98	349,990.62	63.1%	36.9%
TOTAL CAPITAL OUTLAY	60,778.76	67,343.58	603,011.45	983,700.00	674,431.25	380,688.55	61.3%	38.7%
TOTAL OPERATING EXPENDITURES	653,808.75	596,319.37	5,120,349.31	8,455,883.89	5,559,595.35	3,335,534.58	60.6%	39.4%

MONROE COUNTY PUBLIC LIBRARY

Operating Budget & Expenditure Report

January 1, 2016 to August 31, 2016

8 months = 66.6%

Object	Object Descr	2016 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	2016 YTD Amt	2016 YTD Balance	2016 %YTD Budget
11200	ADMINISTRATION	\$180,540.00	\$7,655.55	\$7,655.54	\$7,655.54	\$11,483.30	\$7,655.54	\$7,655.54	\$7,655.53	\$9,290.14	\$66,706.68	\$113,833.32	36.95%
11300	MANAGERS/ASST.	\$1,052,556.87	\$95,390.01	\$77,080.34	\$77,080.35	\$115,620.57	\$77,897.38	\$80,565.97	\$80,767.51	\$80,756.78	\$685,158.91	\$367,397.96	65.09%
11400	LIBRARIANS, EXPERTS	\$1,004,405.22	\$81,017.15	\$73,375.70	\$73,424.65	\$111,548.36	\$75,525.82	\$74,175.65	\$76,237.64	\$76,262.09	\$641,567.06	\$362,838.16	63.88%
11500	SPECIALISTS	\$205,078.14	\$14,465.46	\$14,650.95	\$14,642.79	\$21,865.61	\$14,439.32	\$14,534.62	\$15,377.19	\$16,274.44	\$126,250.38	\$78,827.76	61.56%
11600	ASSISTANTS/PARAPRO	\$706,002.18	\$53,622.40	\$54,673.48	\$54,022.10	\$82,419.55	\$52,912.13	\$55,145.29	\$52,997.24	\$54,829.37	\$460,621.56	\$245,380.62	65.24%
11700	TECH/OPERATORS/SEC	\$56,686.50	\$4,507.42	\$4,503.69	\$4,511.06	\$6,761.05	\$4,500.02	\$4,500.02	\$4,500.03	\$4,500.03	\$38,283.32	\$18,403.18	67.54%
11800	TEMPORAY STAFF	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
11900	BUILDING	\$137,100.44	\$12,420.02	\$12,146.53	\$11,987.99	\$17,957.94	\$11,933.22	\$11,947.51	\$11,430.45	\$10,797.41	\$100,621.07	\$36,479.37	73.39%
12000	BUILDING	\$113,915.64	\$8,025.24	\$8,106.36	\$8,273.86	\$12,244.61	\$8,218.82	\$8,067.76	\$7,973.97	\$7,396.53	\$68,307.15	\$45,608.49	59.96%
12100	FICA/EMPLOYER	\$250,062.64	\$19,563.93	\$18,175.45	\$18,211.00	\$26,898.81	\$18,036.23	\$18,147.77	\$18,332.43	\$18,433.46	\$155,799.08	\$94,263.56	62.30%
12200	UNEMPLOYMENT	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
12300	PERF/EMPLOYER	\$373,925.31	\$29,722.11	\$26,908.79	\$26,567.35	\$26,430.68	\$27,256.88	\$40,546.64	\$13,670.64	\$40,875.86	\$231,978.95	\$141,946.36	62.04%
12350	PERF/EMPLOYEE	\$100,158.59	\$7,961.30	\$7,207.71	\$7,116.26	\$7,409.98	\$7,300.92	\$10,860.71	\$3,661.76	\$10,948.88	\$62,467.52	\$37,691.07	62.37%
12400	INS/EMPLOYER	\$735,396.22	\$117,283.58	\$41,316.79	\$49,296.34	\$4,041.78	\$41,160.26	\$44,164.70	\$65,648.08	\$45,288.55	\$408,200.08	\$327,196.14	55.51%
12450	EMPLOYER INS./FSA	\$0.00	\$0.00	\$2,300.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,300.25	-\$2,300.25	0.00%
12500	MEDICARE/EMPLOYER	\$58,482.42	\$4,575.34	\$4,250.78	\$4,259.08	\$6,439.09	\$4,218.17	\$4,244.20	\$4,287.45	\$4,311.05	\$36,585.16	\$21,897.26	62.56%
12800	PRODUCTION	\$32,765.46	\$1,322.01	\$1,325.31	\$1,355.05	\$2,049.10	\$1,335.22	\$1,322.00	\$1,322.01	\$1,747.95	\$11,778.65	\$20,986.81	35.95%
12900	INFORMATION	\$456,228.66	\$31,842.21	\$32,482.17	\$33,258.23	\$45,339.55	\$32,371.66	\$29,265.38	\$32,147.89	\$29,406.10	\$266,113.19	\$190,115.47	58.33%
13000	SUPPORT/MATERIAL	\$112,831.38	\$15,978.15	\$17,416.27	\$17,879.89	\$24,237.22	\$14,928.24	\$16,389.86	\$15,686.67	\$16,638.99	\$139,155.29	-\$26,323.91	123.33%
13100	WORK STUDY	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
13200	TECHNICIANS	\$15,148.22	\$1,217.44	\$1,209.92	\$1,206.16	\$1,807.36	\$1,206.16	\$1,209.92	\$1,206.16	\$1,209.92	\$10,273.04	\$4,875.18	67.82%
21100	OFFICIAL RECORDS	\$1,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0.00%
21200	STATIONERY/BUS.	\$900.00	\$0.00	\$0.00	\$138.25	\$0.00	\$0.00	\$0.00	\$24.50	\$0.00	\$162.75	\$737.25	18.08%
21300	OFFICE SUPPLIES	\$13,200.00	\$578.50	\$323.83	\$1,206.32	\$292.99	\$105.22	\$748.46	\$406.73	\$954.45	\$4,616.50	\$8,583.50	34.97%
21350	GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00	\$25.00	\$29.88	\$74.88	-\$74.88	0.00%
21400	DUPLICATING	\$43,200.00	\$1,573.58	\$1,832.16	\$5,423.90	\$3,917.59	\$1,805.90	\$5,858.81	\$998.38	\$2,893.83	\$24,304.15	\$18,895.85	56.26%
21600	PUBLIC USE SUPPLIES	\$0.00	\$119.97	\$0.00	\$0.00	\$0.00	\$239.00	\$0.00	\$0.00	\$0.00	\$358.97	-\$358.97	0.00%
22100	CLEANING SUPPLIES	\$42,200.00	\$2,894.43	\$2,604.49	\$3,104.49	\$1,512.76	\$0.00	\$2,839.51	\$1,522.13	\$1,725.13	\$16,202.94	\$25,997.06	38.40%

Object	Object Descr	2016									2016 YTD Balance	2016 %YTD Budget	
		Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.			YTD Amt
22200	FUEL/OIL/LUBRICANTS	\$10,500.00	\$305.67	\$200.78	\$323.71	\$331.81	\$290.44	\$1,557.83	\$495.25	\$419.32	\$3,924.81	\$6,575.19	37.38%
22300	CATALOGING	\$7,000.00	\$206.75	\$472.00	\$121.72	\$823.17	\$177.08	\$0.00	\$1,438.17	\$191.84	\$3,430.73	\$3,569.27	49.01%
22400	A/V	\$9,200.00	\$0.00	\$481.68	\$105.04	\$883.24	\$1,090.01	\$15.05	\$142.49	\$191.05	\$2,908.56	\$6,291.44	31.61%
22500	CIRCULATION	\$32,500.00	\$3,249.00	\$0.00	\$1,005.39	\$0.00	\$9,720.00	\$0.00	\$2,133.07	\$0.00	\$16,107.46	\$16,392.54	49.56%
22600	LIGHT BULBS	\$10,000.00	\$213.58	\$1,212.59	\$2,445.60	\$0.00	\$0.00	\$434.20	\$0.00	\$217.28	\$4,523.25	\$5,476.75	45.23%
22800	UNIFORMS	\$1,900.00	\$0.00	\$0.00	\$255.50	\$1,391.32	\$0.00	\$202.75	\$0.00	\$0.00	\$1,849.57	\$50.43	97.35%
22900	DISPLAY/EXHIBITS	\$7,000.00	\$0.00	\$0.00	\$432.28	\$0.00	\$0.00	\$90.68	\$0.00	\$0.00	\$522.96	\$6,477.04	7.47%
23000	IT SUPPLIES	\$5,000.00	\$0.00	\$35.00	\$235.23	\$388.22	\$449.66	\$334.20	\$219.85	\$276.07	\$1,938.23	\$3,061.77	38.76%
23100	BUILDING MATERIAL	\$21,000.00	\$2,465.84	\$889.49	\$1,252.58	\$1,996.82	\$594.73	\$3,077.97	\$700.57	\$1,685.01	\$12,663.01	\$8,336.99	60.30%
23200	PAINT/PAINTING	\$400.00	\$0.00	\$0.00	\$263.81	\$0.00	\$0.00	\$0.00	\$0.00	\$33.79	\$297.60	\$102.40	74.40%
31100	CONSULTING SERVICES	\$11,000.00	\$0.00	\$105.00	\$667.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$772.50	\$10,227.50	7.02%
31200	ENGINEERING/ARCHITE	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
31300	LEGAL SERVICES	\$15,000.00	\$622.98	\$240.00	\$323.09	\$1,038.80	\$540.00	\$7,568.84	\$5,680.40	\$2,244.50	\$18,258.61	-\$3,258.61	121.72%
31400	BUILDING SERVICES	\$40,000.00	\$2,229.42	\$4,437.62	\$2,923.02	\$422.02	\$366.02	\$4,870.00	\$987.52	\$1,131.42	\$17,367.04	\$22,632.96	43.42%
31500	MAINTENANCE	\$155,600.00	\$2,091.55	\$19,460.77	\$4,593.21	\$872.31	\$4,912.53	\$7,085.67	\$1,003.77	\$37,805.32	\$77,825.13	\$77,774.87	50.02%
31600	COMPUTER SERVICES	\$70,500.00	\$5,221.60	\$5,221.09	\$5,221.60	\$5,221.60	\$5,221.60	\$5,221.60	\$5,221.60	\$5,347.18	\$41,897.87	\$28,602.13	59.43%
31700	ADMIN/ACCOUNTING	\$47,000.00	\$3,357.70	\$5,593.87	\$3,255.33	\$3,987.02	\$1,673.93	\$2,880.45	\$2,854.56	\$4,519.00	\$28,121.86	\$18,878.14	59.83%
31750	COLLECTION AGENCY	\$21,000.00	\$1,109.80	\$1,244.05	\$1,378.30	\$1,047.15	\$1,065.05	\$1,396.20	\$1,109.80	\$1,074.00	\$9,424.35	\$11,575.65	44.88%
32100	TELEPHONE	\$33,600.00	\$1,467.41	\$1,934.87	\$1,669.61	\$1,664.45	\$1,467.43	\$1,839.46	\$1,376.07	\$477.15	\$11,896.45	\$21,703.55	35.41%
32150	CABLE TV SERVICE	\$0.00	\$8.90	\$8.90	\$8.90	\$8.90	\$8.90	\$8.90	\$8.90	\$8.90	\$71.20	-\$71.20	0.00%
32200	POSTAGE	\$22,000.00	\$1,215.04	\$1,238.89	\$1,262.55	\$1,202.19	\$798.40	\$2,401.20	\$1,064.11	\$1,099.56	\$10,281.94	\$11,718.06	46.74%
32300	TRAVEL EXPENSE	\$10,000.00	\$0.00	\$0.00	\$0.00	\$11.81	\$0.00	\$0.00	\$72.72	\$0.00	\$84.53	\$9,915.47	0.85%
32400	PROFESSIONAL	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
32500	CONTINUING	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
32600	FREIGHT/DELIVERY	\$1,000.00	\$0.00	\$70.45	\$0.00	\$0.00	\$0.00	\$27.55	\$0.00	\$925.00	\$1,023.00	-\$23.00	102.30%
33100	ADVERTISING/PUBLICA	\$2,350.00	\$0.00	\$402.47	\$46.92	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$599.39	\$1,750.61	25.51%
33200	PRINTING SERVICES	\$5,000.00	\$45.00	\$45.00	\$45.00	\$45.00	\$413.55	\$45.00	\$45.00	\$45.00	\$728.55	\$4,271.45	14.57%
34100	OFFICIAL BOND INS.	\$600.00	\$0.00	\$150.00	\$436.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$586.00	\$14.00	97.67%
34200	OTHER INSURANCE	\$77,000.00	\$0.00	\$71,578.00	\$0.00	\$2,372.00	-\$2,373.00	\$0.00	\$0.00	\$0.00	\$71,577.00	\$5,423.00	92.96%
35100	GAS	\$4,950.00	\$301.44	\$456.38	\$346.12	\$214.93	\$165.56	\$99.11	\$152.02	\$96.20	\$1,831.76	\$3,118.24	37.01%
35200	ELECTRICITY	\$354,000.00	\$21,834.03	\$22,354.28	\$23,051.33	\$22,446.50	\$21,033.91	\$20,390.61	\$19,692.22	\$23,810.03	\$174,612.91	\$179,387.09	49.33%
35300	WATER	\$27,100.00	\$1,354.05	\$1,995.01	\$408.12	\$1,479.88	\$1,628.95	\$1,617.69	\$2,056.01	\$2,328.27	\$12,867.98	\$14,232.02	47.48%

Object	Object Descr	2016 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	2016 YTD Amt	2016 YTD Balance	2016 %YTD Budget
36100	BUILDING REPAIRS	\$28,000.00	\$150.00	\$3,582.03	\$620.00	\$7,597.72	\$1,772.83	\$6,361.79	\$1,699.74	-\$5,443.00	\$16,341.11	\$11,658.89	58.36%
36300	OTHER	\$16,000.00	\$104.90	\$478.46	\$45.78	\$0.00	\$0.00	\$0.00	\$454.64	\$450.00	\$1,533.78	\$14,466.22	9.59%
36400	VEHICLE	\$10,000.00	\$893.71	\$432.20	\$97.20	\$1,299.50	\$1,450.19	\$0.00	\$1,703.65	\$637.71	\$6,514.16	\$3,485.84	65.14%
36500	MATERIALS	\$1,500.00	\$0.00	\$0.00	\$0.00	\$125.17	\$0.00	\$243.55	\$0.00	\$0.00	\$368.72	\$1,131.28	24.58%
37100	REAL ESTATE	\$36,600.00	\$1,451.06	\$634.25	\$409.76	\$100.75	\$763.26	\$452.08	-\$642.80	\$22,056.60	\$25,224.96	\$11,375.04	68.92%
37300	EVENTS-BOOTH	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	-\$75.00	0.00%
38450	DATABASES	\$175,000.00	\$2,700.00	\$642.18	\$615.00	\$33,471.01	\$31,876.00	\$3,265.00	\$0.00	\$6,775.00	\$79,344.19	\$95,655.81	45.34%
38460	E-BOOKS	\$145,000.00	\$13,185.98	\$5,000.13	\$4,945.84	\$8,635.21	\$9,844.51	\$10,314.44	\$20,701.22	\$25,176.12	\$97,803.45	\$47,196.55	67.45%
39100	DUES/INSTITUTIONAL	\$8,000.00	\$4,506.53	\$0.00	\$780.00	\$250.00	\$0.00	\$0.00	\$0.00	\$47.50	\$5,584.03	\$2,415.97	69.80%
39200	INTEREST/TEMPORARY	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
39400	TRANSFER TO LIRF	\$298,000.00	\$24,833.35	\$24,833.33	\$24,833.33	\$24,833.33	\$24,833.33	\$24,833.33	\$24,833.35	\$24,833.33	\$198,666.68	\$99,333.32	66.67%
39500	EDUCATIONAL/LICENSI	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
44100	FURNITURE	\$10,000.00	\$1,412.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$81.42	\$1,493.45	\$8,506.55	14.93%
44300	OTHER EQUIPMENT	\$20,000.00	\$389.97	\$1,713.82	\$0.00	\$0.00	\$0.00	\$0.00	\$354.83	\$0.00	\$2,458.62	\$17,541.38	12.29%
44450	BUILDING RENOVATION	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
44650	IT SOFTWARE	\$0.00	\$0.00	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00	-\$350.00	0.00%
45100	BOOKS	\$562,700.00	\$69,429.78	\$41,945.00	\$51,086.60	\$41,439.98	\$45,438.75	\$56,326.02	\$44,418.14	\$35,631.66	\$385,715.93	\$176,984.07	68.55%
45200	PERIODICALS/NEWSPA	\$43,000.00	\$1,241.24	\$43.95	\$987.90	\$427.78	-\$420.00	\$2,805.63	\$19.97	\$709.30	\$5,815.77	\$37,184.23	13.53%
45300	NONPRINT MATERIALS	\$343,000.00	\$42,095.11	\$18,702.54	\$20,795.60	\$17,247.91	\$24,241.29	\$31,783.57	\$27,955.28	\$24,356.38	\$207,177.68	\$135,822.32	60.40%
		\$8,455,883.89	\$721,429.22	\$647,382.59	\$578,265.13	\$713,630.40	\$592,091.02	\$629,910.69	\$583,831.51	\$653,808.75	\$5,120,349.31	\$3,335,534.58	60.55%

MONROE COUNTY PUBLIC LIBRARY

LIRF Budget & Expenditure Report

January 1, 2016 to August 31, 2016

8 months = 66.6%

Object	Object Descr	2016 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	YTD Amount	2016 YTD Balance	2016 %YTD Budget
36100	BUILDING REPAIRS	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
44100	FURNITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$383.89	\$458.85	\$0.00	\$842.74	-\$842.74	0.00%
44300	OTHER EQUIPMENT	\$100,000.00	\$0.00	\$825.59	\$0.00	\$32.74	\$0.00	\$0.00	\$208.95	\$119.98	\$1,187.26	\$98,812.74	1.19%
44450	BUILDING	\$150,000.00	\$0.00	\$7,662.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,662.20	\$142,337.80	5.11%
44600	IT EQUIPMENT	\$0.00	\$15.45	\$99.96	\$498.95	\$893.52	\$108.99	\$0.00	\$245.66	\$83.37	\$1,945.90	-\$1,945.90	0.00%
44650	IT SOFTWARE	\$0.00	\$0.00	\$0.00	\$3,333.37	\$0.00	\$0.00	\$0.00	\$39.99	\$735.21	\$4,108.57	-\$4,108.57	0.00%
		\$350,000.00	\$15.45	\$8,587.75	\$3,832.32	\$926.26	\$108.99	\$383.89	\$953.45	\$938.56	\$15,746.67	\$334,253.33	4.50%

MONROE COUNTY PUBLIC LIBRARY

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Debt Service Budget & Expenditures Report

January 1, 2016 to August 31, 2016

8 months = 66.6%

Object Object Descr	2016 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	2016 YTD Amt	2016 YTD Balance	2016 %YTD Budget
37100 REAL ESTATE	\$730,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$349,826.67	\$0.00	\$0.00	\$349,826.67	\$380,173.33	47.92%
39200 INTEREST/TEMPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39250 PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39450 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$730,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$349,826.67	\$0.00	\$0.00	\$349,826.67	\$380,173.33	47.92%

MONROE COUNTY PUBLIC LIBRARY

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Rainy Day Budget & Expenditures Report

January 1, 2016 to August 31, 2016

8 months = 66.6%

Object	Object Descr	2016 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	2016 YTD Amt	2016 YTD Balance	2016 %YTD Budget
31100	CONSULTING SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31200	ENGINEERING/ARCHITE	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31300	LEGAL SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
36100	BUILDING REPAIRS	\$49,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$49,500.00	0.00%
44100	FURNITURE	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
44300	OTHER EQUIPMENT	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
44450	BUILDING RENOVATION	\$115,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$115,000.00	0.00%
		\$324,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$324,500.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

Special Revenue Budget & Expenditure Report

January 1, 2016 to August 31, 2016

8 months = 66.6%

Object	Object Descr	2016 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	YTD Amount	2016 YTD Balance	2016 %YTD Budget
11300	MANAGERS/ASST.	\$155,480.13	\$12,077.85	\$12,077.87	\$12,077.87	\$18,116.79	\$12,077.87	\$12,077.87	\$12,077.85	\$12,077.86	\$102,661.83	\$52,818.30	66.03%
11700	TECH/OPERATORS/SECRE	\$59,733.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$59,733.65	0.00%
11800	TEMPORAY STAFF	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
12100	FICA/EMPLOYER	\$22,962.91	\$1,642.34	\$1,601.96	\$1,630.75	\$2,483.48	\$1,669.09	\$1,658.79	\$1,666.95	\$1,703.33	\$14,056.69	\$8,906.22	61.21%
12300	PERF/EMPLOYER	\$27,436.13	\$2,153.70	\$2,097.07	\$2,099.01	\$2,155.97	\$2,163.32	\$3,234.11	\$1,076.85	\$3,235.16	\$18,215.19	\$9,220.94	66.39%
12350	PERF/EMPLOYEE CONTRIB.	\$7,348.97	\$576.88	\$561.71	\$562.23	\$577.48	\$579.46	\$866.26	\$288.44	\$866.55	\$4,879.01	\$2,469.96	66.39%
12400	INS/EMPLOYER	\$52,691.51	\$10,128.84	\$2,619.93	\$3,798.06	\$381.30	\$3,162.93	\$3,206.69	\$6,856.55	\$3,380.95	\$33,535.25	\$19,156.26	63.64%
12500	MEDICARE/EMPLOYER	\$5,000.00	\$384.09	\$374.66	\$381.38	\$580.82	\$390.36	\$387.94	\$389.85	\$398.35	\$3,287.45	\$1,712.55	65.75%
12800	PRODUCTION ASSISTANTS	\$0.00	\$9,399.29	\$8,826.93	\$8,973.24	\$14,412.67	\$10,813.33	\$10,628.09	\$10,637.18	\$10,726.14	\$84,416.87	-\$84,416.87	0.00%
12900	INFORMATION	\$0.00	\$3,076.57	\$3,009.22	\$3,351.86	\$4,726.24	\$2,154.96	\$2,216.28	\$2,292.20	\$2,823.64	\$23,650.97	-\$23,650.97	0.00%
13100	WORK STUDY	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
13200	TECHNICIANS	\$155,155.77	\$2,935.53	\$2,935.50	\$2,935.50	\$4,413.04	\$2,986.87	\$2,935.52	\$2,935.52	\$2,935.50	\$25,012.98	\$130,142.79	16.12%
21200	STATIONERY/BUS. CARDS	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
21300	OFFICE SUPPLIES	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
21400	DUPLICATING	\$700.00	\$0.00	\$0.00	\$53.53	\$0.00	\$0.00	\$0.00	\$0.00	\$132.94	\$186.47	\$513.53	26.64%
22200	FUEL/OIL/LUBRICANTS	\$1,000.00	\$19.45	\$16.09	\$0.00	\$34.94	\$0.00	\$17.55	\$28.31	\$21.97	\$138.31	\$861.69	13.83%
22700	VIDEO TAPE/MEDIA	\$5,000.00	\$0.00	\$0.00	\$5,261.17	\$0.00	\$0.00	\$0.00	\$0.00	\$1,240.00	\$6,501.17	-\$1,501.17	130.02%
23000	IT SUPPLIES	\$1,200.00	\$0.00	\$0.00	\$92.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$92.56	\$1,107.44	7.71%
23500	VIDEO MATERIALS/CATS	\$10,000.00	\$132.93	\$1,136.50	\$380.92	\$0.00	\$0.00	\$0.00	\$0.00	\$149.76	\$1,800.11	\$8,199.89	18.00%
31100	CONSULTING SERVICES	\$10,000.00	\$1,284.00	\$0.00	\$0.00	\$1,092.00	\$0.00	\$3,850.00	\$1,434.00	\$0.00	\$7,660.00	\$2,340.00	76.60%
31300	LEGAL SERVICES	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$62.98	\$0.00	\$0.00	\$62.98	\$437.02	12.60%
31500	MAINTENANCE	\$500.00	\$50.00	\$50.00	\$50.00	\$3,108.85	\$50.00	\$50.00	\$50.00	\$169.40	\$3,578.25	-\$3,078.25	715.65%
31600	COMPUTER SERVICES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
31650	DIGITIZATION SERVICES	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
31700	ADMIN/ACCOUNTING	\$100.00	\$28.06	\$5.80	\$8.34	\$8.01	\$32.36	\$18.53	\$5.23	\$4.35	\$110.68	-\$10.68	110.68%
32100	TELEPHONE	\$3,000.00	\$0.00	\$316.12	\$159.06	\$204.02	\$0.00	\$372.66	\$0.00	\$161.61	\$1,213.47	\$1,786.53	40.45%
32150	CABLE TV SERVICE	\$200.00	\$20.78	\$20.78	\$20.78	\$20.78	\$20.78	\$20.78	\$20.78	\$20.78	\$166.24	\$33.76	83.12%
32200	POSTAGE	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%

Object Object Descr	2016									YTD	2016	2016
	Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Amount	YTD	%YTD
32300 TRAVEL EXPENSE	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
32400 PROFESSIONAL MTG/OFF	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
32600 FREIGHT/DELIVERY	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
36300 OTHER EQUIP/FURNITURE	\$6,000.00	\$1,550.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,550.00	\$4,450.00	25.83%
37100 REAL ESTATE	\$4,000.00	-\$78.16	-\$78.16	-\$78.16	-\$104.36	-\$81.04	-\$83.92	-\$76.80	\$2,888.20	\$2,307.60	\$1,692.40	57.69%
39100 DUES/INSTITUTIONAL	\$2,000.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$350.00	\$0.00	\$0.00	\$150.00	\$1,700.00	\$300.00	85.00%
39500 EDUCATIONAL/LICENSIN	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
39600 COMMUNITY NEWS	\$12,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00	50.00%
44100 FURNITURE	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
44700 EQUIPMENT - CATS	\$45,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$77,206.79	\$0.00	\$77,206.79	-\$32,206.79	171.57%
	\$615,509.07	\$45,382.15	\$39,771.98	\$41,758.10	\$52,212.03	\$39,370.29	\$41,520.13	\$116,889.70	\$43,086.49	\$419,990.87	\$195,518.20	68.23%

MONROE COUNTY PUBLIC LIBRARY

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Gen. Obligation Bond Budget & Expenditure 2016

January 1, 2016 to August 31, 2016

8 months = 66.6%

Object	Object Descr	2016 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	YTD Amount	2016 YTD Balance	2016 %YTD Budget
31400	BUILDING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00	-\$1,800.00	0.00%
31500	MAINTENANCE	\$0.00	\$0.00	\$1,300.00	\$650.00	\$0.00	\$1,300.00	\$0.00	\$1,300.00	\$650.00	\$5,200.00	-\$5,200.00	0.00%
31700	ADMIN/ACCOUNTING	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$419.00	\$669.00	-\$669.00	0.00%
36100	BUILDING REPAIRS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,078.30	\$7,078.30	-\$7,078.30	0.00%
36300	OTHER	\$0.00	\$2,039.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,039.00	-\$2,039.00	0.00%
44300	OTHER EQUIPMENT	\$0.00	\$0.00	\$501.94	\$0.00	\$8,147.44	\$0.00	\$0.00	\$0.00	\$0.00	\$8,649.38	-\$8,649.38	0.00%
44452	BLDG LONG-TERM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,770.92	\$0.00	\$1,125.00	\$4,895.92	-\$4,895.92	0.00%
44600	IT EQUIPMENT	\$0.00	\$0.00	\$945.00	\$551.90	\$366.57	\$10,461.15	\$0.00	\$1,040.00	\$149.00	\$13,513.62	-\$13,513.62	0.00%
44602	IT EQUIP. LONG-	\$0.00	\$0.00	\$0.00	\$0.00	\$11,011.00	\$4,002.50	\$1,224.00	\$0.00	\$0.00	\$16,237.50	-\$16,237.50	0.00%
44650	IT SOFTWARE	\$0.00	\$0.00	\$415.00	\$36.39	\$0.00	\$123.95	\$19.99	\$0.00	\$0.00	\$595.33	-\$595.33	0.00%
44700	EQUIPMENT - CATS	\$0.00	\$0.00	\$2,403.39	\$11,730.00	\$2,682.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,815.39	-\$16,815.39	0.00%
		\$0.00	\$2,289.00	\$5,565.33	\$12,968.29	\$22,207.01	\$15,887.60	\$6,814.91	\$2,340.00	\$9,421.30	\$77,493.44	-\$77,493.44	0.00%

MONROE COUNTY PUBLIC LIBRARY

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Expenditure Summary compared to last year

2016 compared to 2015: Period Ending August

Fund	Fund Descr	2016 Budget	August 2016 Amt	2016 YTD Amt	2015 Budget	August 2015 Amt	2015 YTD Amt	%Last YR YTD Diff
001	OPERATING	\$8,455,883.89	\$653,808.75	\$5,120,349.31	\$8,826,029.92	\$596,319.37	\$5,559,595.35	-7.90%
002	JAIL	\$0.00	\$0.00	\$3,882.03	\$0.00	\$1,148.31	\$2,304.94	68.42%
003	CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$94.48	\$16,267.80	-100.00%
004	GIFT	\$0.00	\$0.00	\$586.79	\$0.00	\$204.23	\$5,478.63	-89.29%
005	PLAC	\$0.00	\$0.00	\$6,630.00	\$0.00	\$0.00	\$7,285.00	-8.99%
006	RETIREEES	\$0.00	\$0.00	\$529.50	\$0.00	\$202.79	\$2,440.06	-78.30%
007	LIRF	\$350,000.00	\$938.56	\$15,746.67	\$350,000.00	\$3,905.75	\$163,649.13	-90.38%
008	DEBT SERVICE	\$730,000.00	\$0.00	\$349,826.67	\$620,000.00	\$0.00	\$307,383.75	13.81%
009	RAINY DAY	\$324,500.00	\$0.00	\$0.00	\$400,000.00	\$0.00	\$207,745.73	-100.00%
010	PAYROLL	\$0.00	\$342,579.96	\$2,900,493.35	\$0.00	\$340,969.60	\$2,829,803.29	2.50%
011	INVESTMENT-GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
016	GIFT-RESTRICED	\$0.00	\$10,339.33	\$76,436.41	\$0.00	\$5,864.83	\$58,530.55	30.59%
017	LEVY EXCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,168.74	-100.00%
018	IN KIND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
019	GIFT-	\$0.00	\$5,436.09	\$78,340.98	\$0.00	\$9,439.08	\$60,986.85	28.46%
020	SPECIAL REVENUE	\$615,509.07	\$43,086.49	\$419,990.87	\$675,103.04	\$37,112.91	\$321,976.78	30.44%
021	CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
022	GATES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
023	LSTA-CIVIL WAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
024	FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$385.94	-100.00%
025	LSTA-SMITHVILLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
026	G O BOND	\$0.00	\$0.00	\$0.00	\$372,296.00	\$5,175.41	\$251,619.45	-100.00%
027	COMMUNITY FDTN	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$7,650.00	-100.00%
028	FINRA 2014	\$0.00	\$0.00	\$39,308.76	\$0.00	\$1,834.36	\$21,853.43	79.87%
029	GO BOND 2016	\$0.00	\$9,421.30	\$77,493.44	\$0.00	\$0.00	\$0.00	0.00%
		\$10,475,892.96	\$1,065,610.48	\$9,089,614.78	\$11,243,428.96	\$1,003,171.12	\$9,826,125.42	-7.50%

MONROE COUNTY PUBLIC LIBRARY

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Revenue Totals Budget Forms (all funds)

Source Descr	2016 YTD Budget	Jan	Feb	Mar	April	May	June	July	Aug	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
Fund 001 OPERATING												
PROPERTY	\$5,598,164.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,139,834.31	\$0.00	\$0.00	\$3,139,834.31	\$2,458,329.69	56.09%
INTANGIBLES TAX	\$17,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,957.16	\$0.00	\$0.00	\$9,957.16	\$7,042.84	58.57%
LICENSE EXCISE TAX	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$183,356.07	\$0.00	\$0.00	\$183,356.07	\$116,643.93	61.12%
COUNTY OPTION	\$2,026,293.00	\$168,857.75	\$168,857.75	\$168,857.75	\$168,857.75	\$168,857.75	\$168,857.75	\$168,857.75	\$168,857.75	\$1,350,862.00	\$675,431.00	66.67%
COMMERCIAL	\$44,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,262.87	\$0.00	\$0.00	\$0.00	\$21,262.87	\$22,737.13	48.32%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELL	\$0.00	\$244.20	\$636.20	\$550.30	\$516.83	\$505.90	\$417.00	\$306.10	\$567.55	\$3,744.08	-\$3,744.08	0.00%
LOST/DAMAGED	\$0.00	\$2,041.03	\$1,567.24	\$1,596.40	\$1,532.84	\$1,347.88	\$1,548.20	\$1,620.58	\$1,767.98	\$13,022.15	-\$13,022.15	0.00%
FINES	\$150,000.00	\$12,533.38	\$12,431.33	\$13,879.44	\$9,931.93	\$12,286.62	\$11,151.99	\$9,186.56	\$11,191.06	\$92,592.31	\$57,407.69	61.73%
COLLECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BLGTN COPIERS & MISCELLANEOUS	\$12,500.00	\$1,212.90	\$1,191.43	\$1,270.90	\$1,113.91	\$1,095.32	\$1,198.70	\$1,496.75	\$1,433.31	\$10,013.22	\$2,486.78	80.11%
PUBLIC LIBRARY	\$0.00	-\$0.01	\$33.50	\$63.75	\$4,154.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,251.24	-\$4,251.24	0.00%
MEETING ROOM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GARNISHMENT FEES	\$0.00	\$6.52	\$4.17	\$3.52	\$5.28	\$3.52	\$3.52	\$8.74	\$8.74	\$44.01	-\$44.01	0.00%
E-RATE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PLAC DISTRIBUTION	\$12,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,305.74	\$0.00	\$0.00	\$18,305.74	-\$5,805.74	146.45%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
READER PRINTER	\$0.00	\$23.80	\$47.20	\$36.55	\$617.16	\$27.20	\$30.15	\$27.90	\$19.26	\$829.22	-\$829.22	0.00%
OBITS	\$0.00	\$102.00	\$105.10	\$123.00	\$136.00	\$90.00	\$105.00	\$142.00	\$117.00	\$920.10	-\$920.10	0.00%
COIN TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$4,000.00	\$2,009.48	\$1,776.30	\$1,924.23	\$1,716.45	\$1,871.94	\$1,977.51	\$2,668.86	\$2,804.74	\$16,749.51	-\$12,749.51	418.74%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INVESTMENT	\$0.00	\$213.72	\$220.86	\$220.87	\$206.64	\$928.53	\$214.44	\$390.73	\$378.13	\$2,773.92	-\$2,773.92	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$4,000.00	\$0.00	\$1,800.00	\$300.00	\$0.00	\$225.00	\$0.00	\$1,800.00	\$0.00	\$4,125.00	-\$125.00	103.13%

Source Descr	2016 YTD Budget	Jan	Feb	Mar	April	May	June	July	Aug	2016 YTD Amt	2016 YTD Balance	% of Budget
LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 001 OPERATING	\$8,168,457.00	\$187,244.77	\$188,671.08	\$188,826.71	\$188,788.79	\$208,502.53	\$3,536,957.54	\$186,505.97	\$187,145.52	\$4,872,642.91	\$3,295,814.09	59.65%
Fund 002 JAIL												
RECEIPTS	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 002 JAIL	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 003 CLEARING												
CONFERENCE/RECEI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
YMCA RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF CC RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ILL FINES/FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REIMBURSEMENT/CL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/COBRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FEMA/CLEARING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/CLAIMS-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 003 CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT UNRESTRICTED												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNRESTRICTED GIFT	\$0.00	\$219.74	\$154.04	\$79.95	\$230.61	\$698.02	\$169.57	\$688.82	\$175.66	\$2,416.41	-\$2,416.41	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT	\$0.00	\$219.74	\$154.04	\$79.95	\$230.61	\$698.02	\$169.57	\$688.82	\$175.66	\$2,416.41	-\$2,416.41	0.00%
Fund 005 PLAC												
PUBLIC LIBRARY	\$0.00	\$1,105.00	\$845.00	\$585.00	\$325.00	\$650.00	\$1,040.00	\$910.00	\$715.00	\$6,175.00	-\$6,175.00	0.00%
Fund 005 PLAC	\$0.00	\$1,105.00	\$845.00	\$585.00	\$325.00	\$650.00	\$1,040.00	\$910.00	\$715.00	\$6,175.00	-\$6,175.00	0.00%
Fund 006 RETIREES												
RETIREES	\$0.00	\$82.25	\$94.25	\$88.25	\$88.25	\$88.25	\$87.55	\$0.00	\$0.00	\$528.80	-\$528.80	0.00%

Source Descr	2016 YTD Budget	Jan	Feb	Mar	April	May	June	July	Aug	2016 YTD Amt	2016 YTD Balance	% of Budget
Fund 006 RETIREES	\$0.00	\$82.25	\$94.25	\$88.25	\$88.25	\$88.25	\$87.55	\$0.00	\$0.00	\$528.80	-\$528.80	0.00%
Fund 007 LIRF												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIRF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$149,000.00	\$0.00	\$0.00	\$149,000.00	-\$149,000.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$298,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$298,000.00	0.00%
RENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 007 LIRF	\$298,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$149,000.00	\$0.00	\$0.00	\$149,000.00	\$149,000.00	50.00%
Fund 008 DEBT SERVICE												
PROPERTY	\$700,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$392,119.89	\$0.00	\$0.00	\$392,119.89	\$307,880.11	56.02%
INTANGIBLES TAX	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,237.28	\$0.00	\$0.00	\$1,237.28	\$262.72	82.49%
LICENSE EXCISE TAX	\$28,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,783.90	\$0.00	\$0.00	\$22,783.90	\$5,216.10	81.37%
COMMERCIAL	\$3,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,642.13	\$0.00	\$0.00	\$0.00	\$2,642.13	\$1,057.87	71.41%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 008 DEBT	\$733,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,642.13	\$416,141.07	\$0.00	\$0.00	\$418,783.20	\$314,416.80	57.12%
Fund 009 RAINY DAY												
COUNTY OPTION	\$0.00	\$0.00	\$0.00	\$0.00	\$601,198.19	\$0.00	\$0.00	\$0.00	\$0.00	\$601,198.19	-\$601,198.19	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 009 RAINY DAY	\$0.00	\$0.00	\$0.00	\$0.00	\$601,198.19	\$0.00	\$0.00	\$0.00	\$0.00	\$601,198.19	-\$601,198.19	0.00%
Fund 010 PAYROLL												
GROSS PAYROLL	\$0.00	\$361,749.10	\$338,362.00	\$339,442.72	\$505,099.94	\$337,738.68	\$339,306.87	\$339,902.50	\$342,287.63	\$2,903,889.44	-\$2,903,889.44	0.00%
Fund 010 PAYROLL	\$0.00	\$361,749.10	\$338,362.00	\$339,442.72	\$505,099.94	\$337,738.68	\$339,306.87	\$339,902.50	\$342,287.63	\$2,903,889.44	-\$2,903,889.44	0.00%
Fund 013 PETTY CASH												

Source Descr	2016 YTD Budget	Jan	Feb	Mar	April	May	June	July	Aug	2016 YTD Amt	2016 YTD Balance	% of Budget
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 013 PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-RESTRICED												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$11,717.08	\$0.00	\$11,980.81	\$11,905.04	\$0.00	\$0.00	\$0.00	\$35,602.93	-\$35,602.93	0.00%
RESTRICED GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST/DIVIDEND	\$0.00	\$850.00	\$1,454.42	\$320.00	\$0.00	\$519.48	\$13,077.74	\$3,990.00	\$0.00	\$20,211.64	-\$20,211.64	0.00%
Fund 016 GIFT-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-	\$0.00	\$850.00	\$13,171.50	\$320.00	\$11,980.81	\$12,424.52	\$13,077.74	\$3,990.00	\$0.00	\$55,814.57	-\$55,814.57	0.00%
Fund 019 GIFT-FOUNDATION												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$15,000.00	\$0.00	\$0.00	\$22,500.00	\$62,081.20	\$0.00	\$0.00	\$11,250.00	\$110,831.20	-\$110,831.20	0.00%
Fund 019 GIFT-	\$0.00	\$15,000.00	\$0.00	\$0.00	\$22,500.00	\$62,081.20	\$0.00	\$0.00	\$11,250.00	\$110,831.20	-\$110,831.20	0.00%
Fund 020 SPECIAL REVENUE												
MISCELLANEOUS	\$0.00	\$940.00	\$150.00	\$210.00	\$220.00	\$970.00	\$530.00	\$140.00	\$130.00	\$3,290.00	-\$3,290.00	0.00%
CABLE ACCESS FEES	\$429,391.00	\$0.00	\$107,347.75	\$0.00	\$107,347.75	\$0.00	\$0.00	\$0.00	\$107,347.75	\$322,043.25	\$107,347.75	75.00%
CABLE ACCESS FEES	\$245,527.00	\$0.00	\$60,381.75	\$0.00	\$60,381.75	\$0.00	\$0.00	\$0.00	\$60,381.75	\$181,145.25	\$64,381.75	73.78%
CABLE ACCESS FEES	\$14,874.00	\$0.00	\$0.00	\$3,718.50	\$0.00	\$0.00	\$3,718.50	\$0.00	\$0.00	\$7,437.00	\$7,437.00	50.00%
CONTRACT-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 020 SPECIAL	\$689,792.00	\$940.00	\$167,879.50	\$3,928.50	\$167,949.50	\$970.00	\$4,248.50	\$140.00	\$167,859.50	\$513,915.50	\$175,876.50	74.50%
Fund 021 CAPITAL PROJECTS												
PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTANGIBLES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LICENSE EXCISE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COMMERCIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2016 YTD Budget	Jan	Feb	Mar	April	May	June	July	Aug	2016 YTD Amt	2016 YTD Balance	% of Budget
Fund 021 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND BOND SALE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027 COMMUNITY FDTN GRANT RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014 RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 029 GO BOND 2016 RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 029 GO BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$9,889,449.00	\$567,190.86	\$715,177.37	\$533,271.13	\$1,498,161.0	\$625,795.33	\$4,460,028.84	\$532,137.29	\$709,433.31	\$9,641,195.22	\$248,253.78	97.49%

MONROE COUNTY PUBLIC LIBRARY

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Cash Balances by fund

Current Period: August 2016

FUND Descr	08/01/16	MTD Debit	MTD Credit	09/31/16	Bal Sht Descr	Act Status
OPERATING	\$5,645.63	\$7,054.77	\$0.07	\$12,700.33	OLD NATIONAL BANK CHECKING	Active
OPERATING	\$3,838.76	\$13,254.19	\$5,494.25	\$11,598.70	GERMAN AMER./CHECKING	Active
OPERATING	\$68,749.63	\$577,001.16	\$636,828.57	\$8,922.22	MAINSOURCE CHECKING	Active
OPERATING	\$1,911,021.66	\$7,429.40	\$400,153.79	\$1,518,297.27	MAINSOURCE SAVINGS	Active
OPERATING	\$3,019.05	\$378.13	\$0.00	\$3,397.18	INVEST. CD/MAINSOURCE	Active
Fund 001 OPERATING	\$1,992,274.73	\$605,117.65	\$1,042,476.68	\$1,554,915.70		
JAIL	\$2,117.97	\$0.00	\$0.00	\$2,117.97	MAINSOURCE CHECKING	Active
Fund 002 JAIL	\$2,117.97	\$0.00	\$0.00	\$2,117.97		
GIFT UNRESTRICTED	\$54.98	\$173.66	\$0.00	\$228.64	OLD NATIONAL BANK CHECKING	Active
GIFT UNRESTRICTED	\$2.00	\$2.00	\$0.00	\$4.00	GERMAN AMER./CHECKING	Active
GIFT UNRESTRICTED	\$17,743.74	\$0.00	\$0.00	\$17,743.74	MAINSOURCE CHECKING	Active
Fund 004 GIFT UNRESTRICTED	\$17,800.72	\$175.66	\$0.00	\$17,976.38		
PLAC	\$0.00	\$195.00	\$0.00	\$195.00	OLD NATIONAL BANK CHECKING	Active
PLAC	\$390.00	\$520.00	\$0.00	\$910.00	GERMAN AMER./CHECKING	Active
PLAC	\$520.00	\$0.00	\$0.00	\$520.00	MAINSOURCE CHECKING	Active
Fund 005 PLAC	\$910.00	\$715.00	\$0.00	\$1,625.00		
LIRF	\$143,283.59	\$500,000.00	\$500,938.56	\$142,345.03	MAINSOURCE CHECKING	Active
LIRF	\$900,708.56	\$400,000.00	\$500,000.00	\$800,708.56	MAINSOURCE SAVINGS	Active
LIRF	\$600,000.00	\$500,000.00	\$0.00	\$1,100,000.00	INVEST. CD/MAINSOURCE	Active
LIRF	-\$100,000.00	\$1,800,000.00	\$1,800,000.00	-\$100,000.00	MONEY TRANSFERS	Active
Fund 007 LIRF	\$1,543,992.15	\$3,200,000.00	\$2,800,938.56	\$1,943,053.59		
DEBT SERVICE	\$92,650.84	\$0.00	\$0.00	\$92,650.84	MAINSOURCE SAVINGS	Active
Fund 008 DEBT SERVICE	\$92,650.84	\$0.00	\$0.00	\$92,650.84		
RAINY DAY	\$20,384.18	\$500,000.00	\$500,000.00	\$20,384.18	MAINSOURCE CHECKING	Active
RAINY DAY	\$1,016,269.19	\$600,000.00	\$500,000.00	\$1,116,269.19	MAINSOURCE SAVINGS	Active
Fund 009 RAINY DAY	\$1,036,653.37	\$1,100,000.00	\$1,000,000.00	\$1,136,653.37		
PAYROLL	\$12,324.84	\$342,287.63	\$342,579.96	\$12,032.51	MAINSOURCE CHECKING	Active
Fund 010 PAYROLL	\$12,324.84	\$342,287.63	\$342,579.96	\$12,032.51		
GIFT-RESTRICED	\$3,990.00	\$0.00	\$0.00	\$3,990.00	OLD NATIONAL BANK CHECKING	Active
GIFT-RESTRICED	\$75,513.82	\$0.00	\$10,339.33	\$65,174.49	MAINSOURCE CHECKING	Active
Fund 016 GIFT-RESTRICED	\$79,503.82	\$0.00	\$10,339.33	\$69,164.49		
GIFT-FOUNDATION	\$0.00	\$11,250.00	\$0.00	\$11,250.00	OLD NATIONAL BANK CHECKING	Active
GIFT-FOUNDATION	\$52,862.09	\$43.98	\$5,480.07	\$47,426.00	MAINSOURCE CHECKING	Active

FUND Descr	08/01/16	MTD Debit	MTD Credit	09/31/16	Bal Sht Descr	Act Status
Fund 019 GIFT-FOUNDATION	\$52,862.09	\$11,293.98	\$5,480.07	\$58,676.00		
SPECIAL REVENUE	\$87.05	\$130.00	\$4.35	\$212.70	GERMAN AMER./CHECKING	Active
SPECIAL REVENUE	-\$40,714.38	\$167,816.30	\$43,168.94	\$83,932.98	MAINSOURCE CHECKING	Active
SPECIAL REVENUE	\$425,000.00	\$0.00	\$0.00	\$425,000.00	MAINSOURCE SAVINGS	Active
SPECIAL REVENUE	\$100,000.00	\$0.00	\$0.00	\$100,000.00	MONEY TRANSFERS	Active
Fund 020 SPECIAL REVENUE	\$484,372.67	\$167,946.30	\$43,173.29	\$609,145.68		
GO BOND 2016	\$44,151.09	\$0.00	\$9,421.30	\$34,729.79	MAINSOURCE CHECKING	Active
GO BOND 2016	\$832,105.60	\$1,000,000.00	\$0.00	\$1,832,105.60	MAINSOURCE SAVINGS	Active
Fund 029 GO BOND 2016	\$876,256.69	\$1,000,000.00	\$9,421.30	\$1,866,835.39		
	\$6,191,719.89	\$6,427,536.22	\$5,254,409.19	\$7,364,846.92		

MONROE COUNTY PUBLIC LIBRARY

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ONB CHECKING

06300 ONB/MONROE

August 2016

Account Summary

Beginning Balance on	8/1/2016	\$9,690.61
+		\$518,673.36
-	Payments (Checks and Withdrawals)	\$500,000.00
Ending Balance as of	8/31/2016	\$28,363.97

Check Book

Active	G 001-06300	OPERATING	\$12,700.33
Active	G 002-06300	JAIL	\$0.00
Active	G 003-06300	CLEARING	\$0.00
Active	G 004-06300	GIFT UNRESTRICTED	\$228.64
Active	G 005-06300	PLAC	\$195.00
Active	G 006-06300	RETIREES	\$0.00
Active	G 007-06300	LIRF	\$0.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 009-06300	RAINY DAY	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$3,990.00
Active	G 019-06300	GIFT-FOUNDATION	\$11,250.00
Active	G 020-06300	SPECIAL REVENUE	\$0.00
Active	G 024-06300	FINRA GRANT	\$0.00
Active	G 027-06300	COMMUNITY FDTN	\$0.00
Active	G 028-06300	FINRA 2014	\$0.00
Active	G 029-06300	GO BOND 2016	\$0.00

Cash Balance **\$28,363.97**

Beginng Balance	\$9,690.61
+ Total Deposits	\$518,673.36
- Checks Written	\$500,000.00

Check Book **\$28,363.97**

Difference **\$0.00**

MONROE COUNTY PUBLIC LIBRARY

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GERMAN-AMER/CHECKING
06400 GER AME/UC
August 2016

Account Summary

Beginning Balance on	8/1/2016	\$4,317.81
+		\$2,013,901.84
-	Payments (Checks and Withdrawals)	\$2,005,494.25
Ending Balance as of	8/31/2016	\$12,725.40

Check Book

Active	G 001-06400	<i>OPERATING</i>	\$11,598.70
Active	G 003-06400	<i>CLEARING</i>	\$0.00
Active	G 004-06400	<i>GIFT UNRESTRICTED</i>	\$4.00
Active	G 005-06400	<i>PLAC</i>	\$910.00
Active	G 007-06400	<i>LIRF</i>	\$0.00
Active	G 009-06400	<i>RAINY DAY</i>	\$0.00
Active	G 016-06400	<i>GIFT-RESTRICED</i>	\$0.00
Active	G 020-06400	<i>SPECIAL REVENUE</i>	\$212.70
Active	G 029-06400	<i>GO BOND 2016</i>	\$0.00
		Cash Balance	\$12,725.40
	Beginng Balance	\$4,317.81	
	+ Total Deposits	\$2,013,901.84	
	- Checks Written	\$2,005,494.25	
	Check Book	\$12,725.40	
	Difference	\$0.00	

MONROE COUNTY PUBLIC LIBRARY

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GERMAN AMER./MONEY M

06410 GERMAN/MM

August 2016

Account Summary

Beginning Balance on	8/1/2016	\$2,004,470.87
+		\$631.55
-	Payments (Checks and Withdrawals)	\$2,005,102.42
Ending Balance as of	8/31/2016	\$0.00

Check Book

Active	G 001-06410	OPERATING	\$0.00
Active	G 007-06410	LIRF	\$0.00
Active	G 009-06410	RAINY DAY	\$0.00
Active	G 029-06410	GO BOND 2016	\$0.00
		Cash Balance	\$0.00
	Beginng Balance	\$2,004,470.87	
	+ Total Deposits	\$631.55	
	- Checks Written	\$2,005,102.42	
	Check Book	\$0.00	
	Difference	\$0.00	

MONROE COUNTY PUBLIC LIBRARY

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MAINSOURCE CHECKING
06600 MAINSO CKG
August 2016**

Account Summary

Beginning Balance on	8/1/2016	\$457,363.39
+		\$1,736,659.37
-	Payments (Checks and Withdrawals)	\$1,745,348.53
Ending Balance as of	8/31/2016	\$448,674.23

Check Book

Active	G 001-06600	OPERATING	\$8,922.22
Active	G 002-06600	JAIL	\$2,117.97
Active	G 003-06600	CLEARING	\$0.00
Active	G 004-06600	GIFT UNRESTRICTED	\$17,743.74
Active	G 005-06600	PLAC	\$520.00
Active	G 006-06600	RETIREEES	\$0.00
Active	G 007-06600	LIRF	\$142,345.03
Active	G 008-06600	DEBT SERVICE	\$0.00
Active	G 009-06600	RAINY DAY	\$20,384.18
Active	G 010-06600	PAYROLL	\$12,032.51
Active	G 016-06600	GIFT-RESTRICED	\$65,174.49
Active	G 017-06600	LEVY EXCESS	\$0.00
Active	G 019-06600	GIFT-FOUNDATION	\$47,426.00
Active	G 020-06600	SPECIAL REVENUE	\$83,932.98
Active	G 024-06600	FINRA GRANT	\$0.00
Active	G 026-06600	G O BOND	\$0.00
Active	G 027-06600	COMMUNITY FDTN	\$0.00
Active	G 028-06600	FINRA 2014	\$0.00
Active	G 029-06600	GO BOND 2016	\$34,729.79

Cash Balance **\$435,328.91**

Beginng Balance	\$457,363.39
+ Total Deposits	\$1,736,659.37
- Checks Written	\$1,758,693.85

Check Book	\$435,328.91
O/S Checks	\$13,345.32

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MAINSOURCE SAVINGS

06610 MAINSO SAV

August 2016

Account Summary

Beginning Balance on	8/1/2016	\$5,177,755.85
+		\$2,007,275.61
-	Payments (Checks and Withdrawals)	\$1,400,000.00
Ending Balance as of	8/31/2016	\$5,785,031.46

Check Book

Active	G 001-06610	OPERATING	\$1,518,297.27
Active	G 002-06610	JAIL	\$0.00
Active	G 003-06610	CLEARING	\$0.00
Active	G 004-06610	GIFT UNRESTRICTED	\$0.00
Active	G 005-06610	PLAC	\$0.00
Active	G 006-06610	RETIREES	\$0.00
Active	G 007-06610	LIRF	\$800,708.56
Active	G 008-06610	DEBT SERVICE	\$92,650.84
Active	G 009-06610	RAINY DAY	\$1,116,269.19
Active	G 010-06610	PAYROLL	\$0.00
Active	G 016-06610	GIFT-RESTRICED	\$0.00
Active	G 019-06610	GIFT-FOUNDATION	\$0.00
Active	G 020-06610	SPECIAL REVENUE	\$425,000.00
Active	G 024-06610	FINRA GRANT	\$0.00
Active	G 026-06610	G O BOND	\$0.00
Active	G 027-06610	COMMUNITY FDTN	\$0.00
Active	G 028-06610	FINRA 2014	\$0.00
Active	G 029-06610	GO BOND 2016	\$1,832,105.60
		Cash Balance	\$5,785,031.46

Beginng Balance	\$5,177,755.85
+ Total Deposits	\$2,007,275.61
- Checks Written	\$1,400,000.00

Check Book	\$5,785,031.46
Difference	\$0.00

TO: Monroe County Public Library – Board of Trustees
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager
RE: Personnel Report
DATE: September 21, 2016

Beginning Employment

- Chelsea Hoover, Access & Content Services, Material Handler, Pay Grade 1, 15-18 hours per week effective August 24, 2016.
- Casey Scarbrough, Access & Content Services, Material Handler, Pay Grade 1, 15-18 hours per week effective August 24, 2016.
- Ben Snider, Access & Content Services, Material Handler, Pay Grade 1, 15-18 hours per week effective August 24, 2016.
- Jen Speer, Access & Content Services, Material Handler, Pay Grade 1, 15-18 hours per week effective August 24, 2016.
- Levon Williams, Access & Content Services, Material Handler, Pay Grade 1, 15-18 hours per week effective August 24, 2016.
- Marsali Andrews, Access & Content Services, Material Handler, Pay Grade 1, 15-18 hours per week effective September 8, 2016.
- Sydney Bohuk, Access & Content Services, Material Handler, Pay Grade 1, 15-18 hours per week effective September 8, 2016.
- Laura Capshaw, Access & Content Services, Senior Material Handler, Pay Grade 3, 25 hours per week effective September 8, 2016.
- Elizabeth Salvaggio, Customer Service, Information Assistant, Pay Grade 3, 20 hours per week effective September 19, 2016.

Ending Employment

- Jacob Saffold, CATS, Production Assistant, Pay Grade 4, 25 hours per week effective ~~August 4~~ July 29, 2016 (*updated* last day worked).
- Joe Langfitt, Information Technology, Pay Grade 7, 37.5 hours per week, effective August 26, 2016.
- Kacey Ross, Access & Content Services, Material Handler, Pay Grade 1, 15-18 hours per week effective August 30, 2016.
- Sarah (Caiti) Long, Access & Content Services, Material Handler, Pay Grade 1, 15-18 hours per week effective August 13, 2016
- Amanda Johnson, Customer Service, Information Assistant, Pay Grade 3, 25 hours per week effective Sept 18, 2016.
- Mary Emma Heaps, Access & Content Services, Material Handler, Pay Grade 1, 15-18 hours per week effective August 17, 2016.
- Casey Scarbrough, Access & Content Services, Material Handler, Pay Grade 1, 15-18 hours per week effective September 21, 2016.
- Emily Buis, Customer Service, Senior Information Assistant, Pay Grade 6, 20 hours per week effective September 25, 2016.

Job Changes

- Daniel Mounlio, Customer Service, Senior Information Assistant, Pay Grade 6, from 25 hours per week to 37.5 hours per week effective August 22, 2016.
- Kelly Jordan, Customer Service, Senior Information Assistant, Pay Grade 6, from 37.5 hours per week to 25 hours per week effective September 19, 2016.

Active Library Employees
As of 08-19-2016

Operating Funds

	Operating Funds	First Name	Last Name
1	AC Services Operating	Miriam	Boyken
2	AC Services Operating	Joseph	Camacho-Roy
3	AC Services Operating	Lindsey	Catinella
4	AC Services Operating	Paul	Duszynski
5	AC Services Operating	Andrew	Fak
6	AC Services Operating	Logan	Farlee
7	AC Services Operating	Cynthia	Garrison
8	AC Services Operating	Mary	Heaps
9	AC Services Operating	Logan	Holmes
10	AC Services Operating	Israel	Horton
11	AC Services Operating	Claire	Jenness
12	AC Services Operating	Deborah	Lang
13	AC Services Operating	Sarah	Long
14	AC Services Operating	Michelle	Meyers
15	AC Services Operating	Juliann	Nelson
16	AC Services Operating	Brigid	Phillips
17	AC Services Operating	Elizabeth	Polley
18	AC Services Operating	Emily	Purcell
19	AC Services Operating	Rebecca	Ray
20	AC Services Operating	Riley	Reynolds
21	AC Services Operating	Kacey	Ross
22	AC Services Operating	Brandon	Seals
23	AC Services Operating	Karen	Smith
24	AC Services Operating	Roger	Stremming II
25	AC Services Operating	Jonah	Wilson
26	CS Special/Asst/Para Oper	Cynthia	Balzer
27	CS Special/Asst/Para Oper	Emily	Buis
28	CS Special/Asst/Para Oper	Marion	Clark
29	CS Special/Asst/Para Oper	Katelynn	Dockerty
30	CS Special/Asst/Para Oper	Jennifer	Festa
31	CS Special/Asst/Para Oper	Melissa	Fielman
32	BS Security/Protect Operating	Ross	Jackson
33	BL Service/Maintenance Oper	Clare	Miller
34	BS Security/Protect Operating	Luther	Miller
35	IT Technicians Operating	Cody	Mullis
36	CA Technician Oper	Addison	Rogers
37	CS Special/Asst/Para Oper	Ann	Segraves
38	BS Security/Protect Operating	James	Sims
39	CM Support Operating	William	Weaver
40	AC Services Operating	Trae	Carroll
41	AC Services Operating	Kenneth	Carter
42	AC Services Operating	Craig	Clark
43	BL Service/Maintenance Oper	Deanna	Crane
44	CS Special/Asst/Para Oper	William	Ellis
45	CS Special/Asst/Para Oper	Edwin	Fallwell

Active Library Employees
As of 08-19-2016

	Operating Funds	First Name	Last Name
46	CS Special/Asst/Para Oper	Elizabeth	French
47	CA Technician Special Oper	Andrew	Funkhouser
48	AC Services Operating	Evan	Gornik
49	AC Services Operating	Arielle	Hacker
50	CS Special/Asst/Para Oper	Amy	Hamilton
51	CS Special/Asst/Para Oper	Ian	Hoagland
52	CS Special/Asst/Para Oper	Daniel	Hosler
53	CS Special/Asst/Para Oper	Lillian	Jenness
54	CS Special/Asst/Para Oper	Amanda	Johnson
55	EG Librarians, Experts Oper	Christina	Jones
56	CS Special/Asst/Para Oper	Jack	Kovaleski
57	CS Special/Asst/Para Oper	Audra	Loudenbarger
58	EG Librarians, Experts Oper	Doris	Lynch
59	CS Special/Asst/Para Oper	Daniel	Mounlio
60	BL Service/Maintenance Oper	Cherryl	Tincher
61	CS Special/Asst/Para Oper	Tracy	Lenn
62	CM Special/Asst/Para Oper	Erin	Tobey
63	EG Librarians, Experts Oper	Ellen	Arnholter
64	SA Manager/Asst/Strat Oper	Steven	Backs
65	IT Manager/Asst/Strat Oper	Ned	Baugh
66	BL Service/Maintenance Oper	Terri	Bell
67	AC Librarians, Experts Oper	Melissa	Bruecks
68	CS Special/Asst/Para Oper	Michael	Campbell
69	CS Special/Asst/Para Oper	Keith	Carter
70	SC Manager/Asst/Strat Oper	Lisa	Champelli
71	BL Manager/Asst/Strat Oper	Jeremiah	Chandler
72	CS Special/Asst/Para Oper	Jared	Cheek
73	CS Special/Asst/Para Oper	Burl	Cooper
74	AD Director/Assoc Operating	Jane	Cronkhite
75	AC Librarians, Experts Oper	D'Arcy	Danielson
76	EG Librarians, Experts Oper	Luann	Dillon
77	CS Special/Asst/Para Oper	Aubrey	Dunnuck
78	AC Specialist/Asst/Para Oper	Susan	Fallwell
79	EG Librarians, Experts Oper	Mary	Frasier
80	EG Librarians, Experts Oper	Christine	Friesel
81	EG Librarians, Experts Oper	Rebecca	Fyolek
82	EG Librarians, Experts Oper	Alejandria	Galarza
83	BS Security/Protect Operating	Dana	Geldhof
84	CS Special/Asst/Para Oper	Joshua	Gesten
85	EG Librarians, Experts Oper	James	Gossman
86	AD Specialist/Asst/Para Oper	Marla	Gray
87	EG Librarians, Experts Oper	Elizabeth	Gray
88	CM Librarians, Experts Oper	Paula	Gray-Overtoom
89	AC Librarians, Experts Oper	Cheryl	Green
90	BL Service/Maintenance Oper	Ronald	Greene
91	CS Special/Asst/Para Oper	Shawn	Henline

Active Library Employees
As of 08-19-2016

	Operating Funds	First Name	Last Name
92	CM Manager/Asst/Strat Oper	Michael	Hoerger
93	EG Librarians, Experts Oper	Jennifer	Hoffman
94	EG Librarians, Experts Oper	Stephanie	Holman
95	SP Manager/Asst/Strat Oper	Christopher	Hosler
96	SS Manager/Asst/Strat Oper	Christopher	Jackson
97	BS Security/Protect Operating	Michael	Johnson
98	CS Special/Asst/Para Oper	Kelly	Jordan
99	AC Manager/Asst/Strat Oper	Jennifer	Kellams
100	BL Service/Maintenance Oper	Bruce	Kelly
101	AD Specialist/Asst/Para Oper	Merriel	Kern
102	CS Special/Asst/Para Oper	Julia	Kinser
103	IT Specialist/Asst/Para Oper	Joseph	Langfitt
104	EG Librarians, Experts Oper	Jeannette	Lehr
105	AD Manager/Asst/Strat Oper	Gary	Lettelleir
106	CS Manager/Asst/Strat Oper	Mary	Loro
107	CS Special/Asst/Para Oper	Jacqueline	Lovings
108	ST Manager/Asst/Strat Oper	Kevin	MacDowell
109	BL Manager/Asst/Strat Oper	Jason	Matney
110	CS Special/Asst/Para Oper	John	Meador
111	CS Special/Asst/Para Oper	Amber	Mestre
112	BL Service/Maintenance Oper	John	Mosora
113	CS Manager/Asst/Strat Oper	Michele	Needham
114	AC Librarians, Experts Oper	Martha	Odya
115	EG Librarians, Experts Oper	Polly	OShea
116	CS Special/Asst/Para Oper	Samuel	Ott
117	EG Librarians, Experts Oper	Roberta	Overman
118	CS Special/Asst/Para Oper	Jonathon	Paull
119	CS Special/Asst/Para Oper	M Brandon	Rome
120	AC Librarians, Experts Oper	Jane	Ruddick
121	AD Manager/Asst/Strat Oper	Susan	Sater
122	IT Librarians Experts Oper	Vanessa	Schwegman
123	AD Support Operating	Brenda	Seibel
124	CS Special/Asst/Para Oper	Andrew	Slater
125	AC Specialist/Asst/Para Oper	Christine	Sneed
126	CM Special/Asst/Para Oper	Ryan	Stacy
127	CS Special/Asst/Para Oper	Kathleen	Starks-Dyer
128	SD Manager/Asst/Strat Oper	Barbara	Swinson
129	EG Manager/Asst/Strat Oper	Bethany	Terry
130	AC Services Operating	Timothy	Thompson
131	AD Tech/Oper/Secretaries Oper	Pamela	Wallace
132	AC Manager/Asst/Strat Oper	Pamela	Wasmer
133	AC Specialist/Asst/Para Oper	Pamela	White
134	AD Manager/Asst/Strat Oper	Kyle	Wickemeyer-Hardy

Active Library Employees
As of 08-19-2016

	Operating Funds	First Name	Last Name
135	EG Manager/Asst/Strat Oper	Joshua	Wolf
136	AD Director/Assoc Operating	Marilyn	Wood
137	CS Special/Asst/Para Oper	Leanne	Zdravecky
	Sub Total Operating Funds	\$156,109.13	4052.50

Special/GiftFunds

	Special Funds	First Name	Last Name
1	S CA Technician Oper	Joshua	Brewer
2	S CA Technician Oper	Nathan	Kroeger
3	S CA Technician Oper	Casey	Muyskens-Toth
4	S CA Technician Special Oper	Eric	Ayotte
5	S CA Technician Special Oper	Clinton	Lake
6	S CA Technician Special Oper	Glenn	Myers
7	S CA Technician Special Oper	Jacob	Saffold
8	S CA Technician Special Oper	Nathan	Wrigley
9	S FL Support Operating	Michael	Burns
10	S CA Technician Special Oper	Michael	Adams
11	S CA Manager/Asst/Strat Oper	Martin	O'Neill
12	S FL Office Coordinator, Exper	Mary Jean	Regoli
13	S CA Manager/Asst/Strat Oper	Adam	Stillwell
14	S CA Technician Oper	Robert	Stockwell
15	S CA Technician Special Oper	David	Walter
16	S CA Manager/Asst/Strat Oper	Michael	White
	Sub Total Special/Gift Funds	\$16,557.64	477.50
	TOTAL All EE's ALL Funds	\$172,667	4530.00

Active Library Employees
As of 09-02-2016

Operating Funds

	Operating Funds	First Name	Last Name
1	AC Services Operating	Miriam	Boyken
2	AC Services Operating	Joseph	Camacho-Roy
3	AC Services Operating	Lindsey	Catinella
4	AC Services Operating	Paul	Duszynski
5	AC Services Operating	Victoria	Englert
6	AC Services Operating	Andrew	Fak
7	AC Services Operating	Logan	Farlee
8	AC Services Operating	Cynthia	Garrison
9	AC Services Operating	Mary	Heaps
10	AC Services Operating	Ashley	Hinshaw
11	AC Services Operating	Logan	Holmes
12	AC Services Operating	Israel	Horton
13	AC Services Operating	Claire	Jenness
14	AC Services Operating	Deborah	Lang
15	AC Services Operating	Sarah	Long
16	AC Services Operating	Michelle	Meyers
17	AC Services Operating	Juliann	Nelson
18	AC Services Operating	Brigid	Phillips
19	AC Services Operating	Elizabeth	Polley
20	AC Services Operating	Emily	Purcell
21	AC Services Operating	Rebecca	Ray
22	AC Services Operating	Riley	Reynolds
23	AC Services Operating	Kacey	Ross
24	AC Services Operating	Brandon	Seals
25	AC Services Operating	Karen	Smith
26	AC Services Operating	Kimberly	Smith
27	AC Services Operating	Roger	Stremming II
28	CS Special/Asst/Para Oper	Cynthia	Balzer
29	CS Special/Asst/Para Oper	Emily	Buis
30	CS Special/Asst/Para Oper	Michael	Champion
31	CS Special/Asst/Para Oper	Marion	Clark
32	CS Special/Asst/Para Oper	Katelynn	Dockerty
33	CS Special/Asst/Para Oper	Jennifer	Festa
34	CS Special/Asst/Para Oper	Melissa	Fielman
35	BS Security/Protect Operating	Ross	Jackson
36	CS Special/Asst/Para Oper	Seth	James
37	BL Service/Maintenance Oper	Clare	Miller
38	BS Security/Protect Operating	Luther	Miller
39	IT Technicians Operating	Cody	Mullis
40	CA Technician Oper	Addison	Rogers
41	CS Special/Asst/Para Oper	Ann	Segraves
42	BS Security/Protect Operating	James	Sims
43	CM Support Operating	William	Weaver
44	AC Services Operating	Kenneth	Carter
45	AC Services Operating	Craig	Clark

Active Library Employees
As of 09-02-2016

	Operating Funds	First Name	Last Name
46	BL Service/Maintenance Oper	Deanna	Crane
47	CS Special/Asst/Para Oper	William	Ellis
48	CS Special/Asst/Para Oper	Edwin	Fallwell
49	CS Special/Asst/Para Oper	Elizabeth	French
50	AC Services Operating	Evan	Gornik
51	AC Services Operating	Arielle	Hacker
52	CS Special/Asst/Para Oper	Amy	Hamilton
53	CS Special/Asst/Para Oper	Ian	Hoagland
54	CS Special/Asst/Para Oper	Daniel	Hosler
55	CS Special/Asst/Para Oper	Lillian	Jenness
56	CS Special/Asst/Para Oper	Amanda	Johnson
57	EG Librarians, Experts Oper	Christina	Jones
58	CS Special/Asst/Para Oper	Jack	Kovaleski
59	CS Special/Asst/Para Oper	Audra	Loudenbarger
60	EG Librarians, Experts Oper	Doris	Lynch
61	CS Special/Asst/Para Oper	Daniel	Mounlio
62	BL Service/Maintenance Oper	Cherryl	Tincher
63	CA Technician Oper	Nathan	Wrigley
64	CS Special/Asst/Para Oper	Tracy	Lenn
65	CM Special/Asst/Para Oper	Erin	Tobey
66	EG Librarians, Experts Oper	Ellen	Arnholter
67	SA Manager/Asst/Strat Oper	Steven	Backs
68	IT Manager/Asst/Strat Oper	Ned	Baugh
69	BL Service/Maintenance Oper	Terri	Bell
70	AC Librarians, Experts Oper	Melissa	Bruecks
71	CS Special/Asst/Para Oper	Michael	Campbell
72	CS Special/Asst/Para Oper	Keith	Carter
73	SC Manager/Asst/Strat Oper	Lisa	Champelli
74	BL Manager/Asst/Strat Oper	Jeremiah	Chandler
75	CS Special/Asst/Para Oper	Jared	Cheek
76	CS Special/Asst/Para Oper	Burl	Cooper
77	AD Director/Assoc Operating	Jane	Cronkhite
78	AC Librarians, Experts Oper	D'Arcy	Danielson
79	EG Librarians, Experts Oper	Luann	Dillon
80	CS Special/Asst/Para Oper	Aubrey	Dunnuck
81	AC Specialist/Asst/Para Oper	Susan	Fallwell
82	EG Librarians, Experts Oper	Mary	Frasier
83	EG Librarians, Experts Oper	Christine	Friesel
84	EG Librarians, Experts Oper	Rebecca	Fyolek
85	EG Librarians, Experts Oper	Alejandria	Galarza
86	BS Security/Protect Operating	Dana	Geldhof
87	CS Special/Asst/Para Oper	Joshua	Gesten
88	EG Librarians, Experts Oper	James	Gossman
89	AD Specialist/Asst/Para Oper	Marla	Gray
90	EG Librarians, Experts Oper	Elizabeth	Gray
91	CM Librarians, Experts Oper	Paula	Gray-Overtoom

Active Library Employees
As of 09-02-2016

	Operating Funds	First Name	Last Name
92	AC Librarians, Experts Oper	Cheryl	Green
93	BL Service/Maintenance Oper	Ronald	Greene
94	CS Special/Asst/Para Oper	Shawn	Henline
95	CM Manager/Asst/Strat Oper	Michael	Hoerger
96	EG Librarians, Experts Oper	Jennifer	Hoffman
97	EG Librarians, Experts Oper	Stephanie	Holman
98	SP Manager/Asst/Strat Oper	Christopher	Hosler
99	SS Manager/Asst/Strat Oper	Christopher	Jackson
100	BS Security/Protect Operating	Michael	Johnson
101	CS Special/Asst/Para Oper	Kelly	Jordan
102	AC Manager/Asst/Strat Oper	Jennifer	Kellams
103	BL Service/Maintenance Oper	Bruce	Kelly
104	AD Specialist/Asst/Para Oper	Merriel	Kern
105	CS Special/Asst/Para Oper	Julia	Kinser
106	IT Specialist/Asst/Para Oper	Joseph	Langfitt
107	EG Librarians, Experts Oper	Jeannette	Lehr
108	AD Manager/Asst/Strat Oper	Gary	Lettelleir
109	CS Manager/Asst/Strat Oper	Mary	Loro
110	CS Special/Asst/Para Oper	Jacqueline	Lovings
111	ST Manager/Asst/Strat Oper	Kevin	MacDowell
112	BL Manager/Asst/Strat Oper	Jason	Matney
113	CS Special/Asst/Para Oper	John	Meador
114	CS Special/Asst/Para Oper	Amber	Mestre
115	BL Service/Maintenance Oper	John	Mosora
116	CS Manager/Asst/Strat Oper	Michele	Needham
117	AC Librarians, Experts Oper	Martha	Ody
118	EG Librarians, Experts Oper	Polly	OShea
119	CS Special/Asst/Para Oper	Samuel	Ott
120	EG Librarians, Experts Oper	Roberta	Overman
121	CS Special/Asst/Para Oper	Jonathon	Paull
122	CS Special/Asst/Para Oper	M Brandon	Rome
123	AC Librarians, Experts Oper	Jane	Ruddick
124	AD Manager/Asst/Strat Oper	Susan	Sater
125	IT Librarians Experts Oper	Vanessa	Schwegman
126	AD Support Operating	Brenda	Seibel
127	CS Special/Asst/Para Oper	Andrew	Slater
128	AC Specialist/Asst/Para Oper	Christine	Sneed
129	CM Special/Asst/Para Oper	Ryan	Stacy
130	CS Special/Asst/Para Oper	Kathleen	Starks-Dyer
131	SD Manager/Asst/Strat Oper	Barbara	Swinson
132	EG Manager/Asst/Strat Oper	Bethany	Terry
133	AC Services Operating	Timothy	Thompson
134	AD Tech/Oper/Secretaries Oper	Pamela	Wallace

Active Library Employees
As of 09-02-2016

	Operating Funds	First Name	Last Name
135	AC Manager/Asst/Strat Oper	Pamela	Wasmer
136	AC Specialist/Asst/Para Oper	Pamela	White
137	AD Manager/Asst/Strat Oper	Kyle	Wickemeyer-Hardy
138	EG Manager/Asst/Strat Oper	Joshua	Wolf
139	AD Director/Assoc Operating	Marilyn	Wood
140	CS Special/Asst/Para Oper	Leanne	Zdravecky
	Sub Total Operating Funds	\$157,735.44	4097.50

Special/GiftFunds

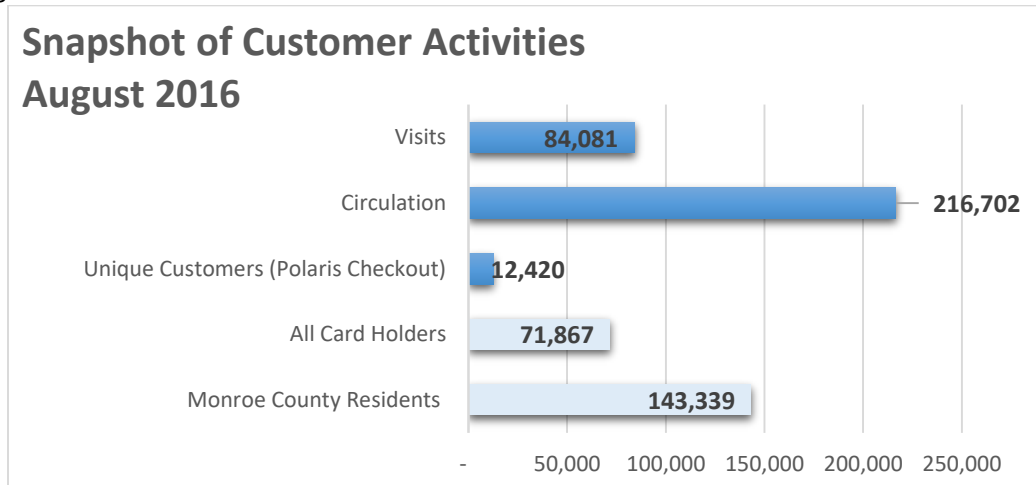
	Special Funds	First Name	Last Name
1	S CA Technician Oper	Joshua	Brewer
2	S CA Technician Oper	Nathan	Kroeger
3	S CA Technician Oper	Casey	Muyskens-Toth
4	S CA Technician Special Oper	Eric	Ayotte
5	S CA Technician Special Oper	Clinton	Lake
6	S CA Technician Special Oper	Glenn	Myers
7	S FL Support Operating	Michael	Burns
8	S CA Technician Special Oper	Michael	Adams
9	S CA Manager/Asst/Strat Oper	Martin	O'Neill
10	S FL Office Coordinator, Exper	Mary Jean	Regoli
11	S CA Manager/Asst/Strat Oper	Adam	Stillwell
12	S CA Technician Oper	Robert	Stockwell
13	S CA Technician Special Oper	David	Walter
14	S CA Manager/Asst/Strat Oper	Michael	White
	Sub Total Special/Gift Funds	\$15,447.28	427.50
	TOTAL All EE's ALL Funds	\$173,183	4525.00

2016 BOARD OF TRUSTEE'S CALENDER

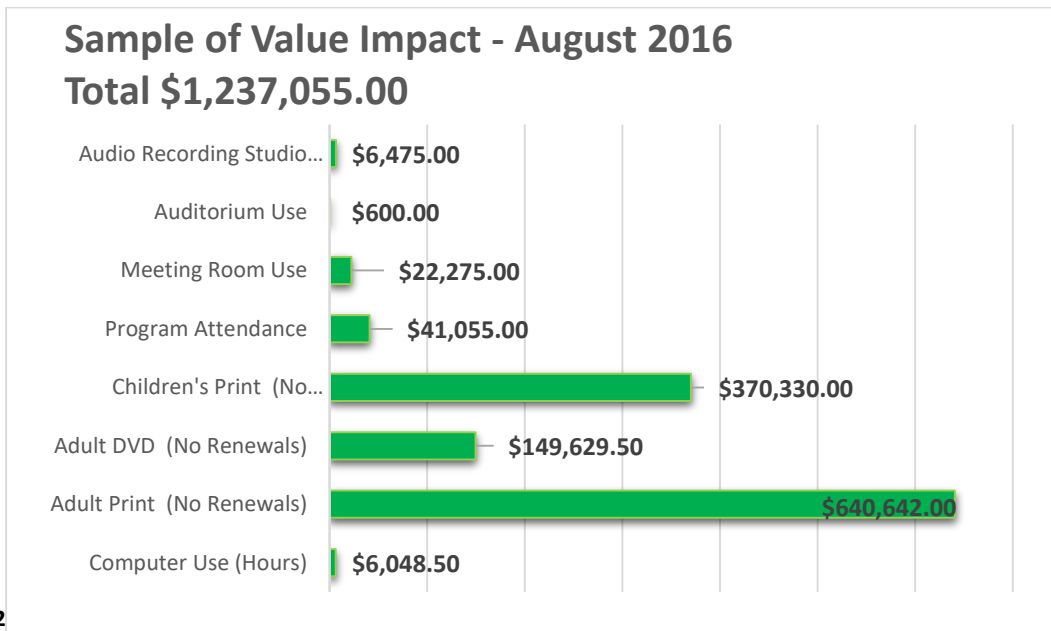
All meetings in Room 1B unless otherwise noted

Month	Date	Meeting Type	Potential Topics
January	13	Work Session	
January	20	Board Meeting	Budget line-item transfers; officer slate approved; Conflict of Interest forms; Annual Report; El Centro Contract; Update: Friends of the Library
January	20	Board of Finance	Review Investment Report and Policy
February	10	Work Session in Rm 2A	
February	17	Board Meeting in Rm 2A	Election of Board Officers; review Internet and Computer Use Policy, Update: Customer Service
March	9	Work Session in Rm 2A	
March	23	Board Meeting in Rm 2A	Review Long Range Strategic Plan; Update: Teen Services
April	13	Work Session	
April	20	Board Meeting	Update:
May	11	Work Session	
May	18	Board Meeting	Update: Children's Services
June	8	Work Session	
June	15	Board Meeting at Ellettsville	Update: Programming and Branch Services
July	13	Work Session	
July	20	Board Meeting	Draft 2017 Budget; Update: Non-profit Central and Indiana Room Program, Collection Development Policy
August	10	Work Session	
August	17	Board Meeting	Revise 2017 Budget, Approve 2017 Budget for advertising; Review Management Labor Agreement; Update: Special Audience Services
September	14	Work Session	
September	21	Board Meeting	2017 Budget; Update: Building Services
September	21	Public Hearing	Public Hearing on 2017 Budget
October	12	Work Session	
October	19	Board Meeting	Adopt 2017 Budget as recommended by County Council; approve 2017 employee insurance package; Update: CATS
November	9	Work Session	
November	16	Board Meeting	Approve 2017 Holiday & Closing Schedule; Update: VITAL
December	7	Work Session	
December	14	Board Meeting	Approve 2017 salary schedule, Pay Schedule(dates), director's salary; CATS contracts, Fines and Fees schedule; Update: Communications & Marketing
Revised September 13, 2016			

Every month the Library welcomes thousands of visitors. In August, the Library averaged 2,712 visits per day and 6,990 items were checked out or renewed daily. A snapshot of customer activity is highlighted below:



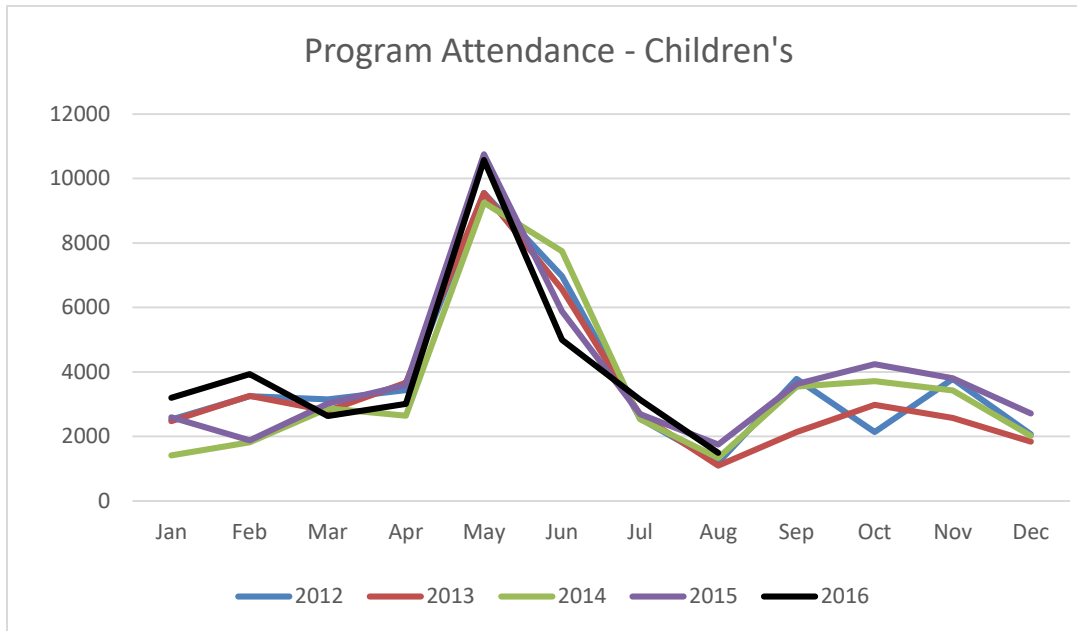
The community values the Library for many reasons, many of which are not quantifiable. The most recent Pew Research report on Americans' attitudes toward public libraries showed that "people think that libraries are a major contributor to their communities in providing a safe place to spend time, creating educational opportunities for people of all ages, and sparking creativity among young people."¹ The Library's expert staff help people find information they can trust, provide free access to literacy services, age-appropriate learning spaces, and curated programs meeting community needs. A sample of the value impact of some of the Library's free services is highlighted below:



¹ <http://www.pewinternet.org/2016/09/09/libraries-2016/>

² Value calculator and description can be found at end of report.

GOAL 1: Strengthen 21st century literacy skills



1A. Strengthen early literacy skills

- Traditionally, we see a drop in attendance in infant/toddler and preschool programs as families turn to outdoor activities during the summer months. Consequently, we reduce the number of times we offer these programs in the summer. However, this August, attendance was high at both Main and Ellettsville. The “Tuneful Twos” session in August at the Main Library had 25 two-year-olds, 25 adults and 5 infant siblings. Similarly, Mary Frasier had 17 parents with 17 babies at an August session of “Evening Baby and Me”. Eleven couples came with their babies, which is a nice advantage to the evening session. Mary continues to see a core of returning families, but at least 2 or 3 new families at each session.
- With the help of our fabulous summer intern Hannah Carter, a Library Science student specializing in youth services, families enjoyed a “preschool dance party” while our usual “Tuesday Tales” storytime

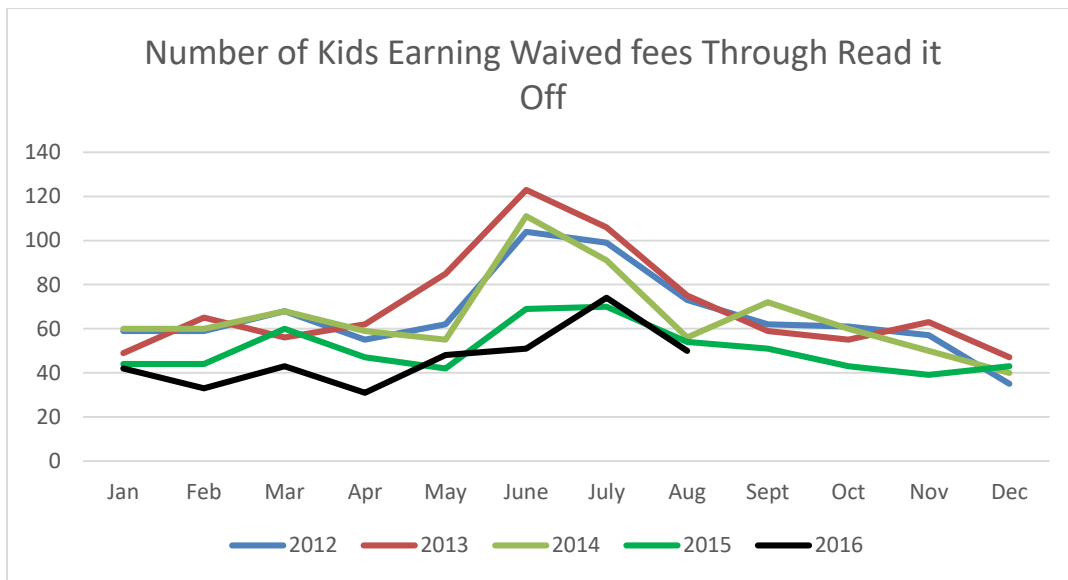
was taking a 2-week break. Alex supported Hannah in planning this program, featuring a playlist of danceable songs queued on an iPod, as well as rhymes and reading aloud from a dance-inspired book when children needed a dancing break. With more than 50 people in the Children’s Program Room, creative movement becomes challenging. Alex recommends that next time we offer this program for 45 minutes and move it to one of the Library’s meeting rooms.

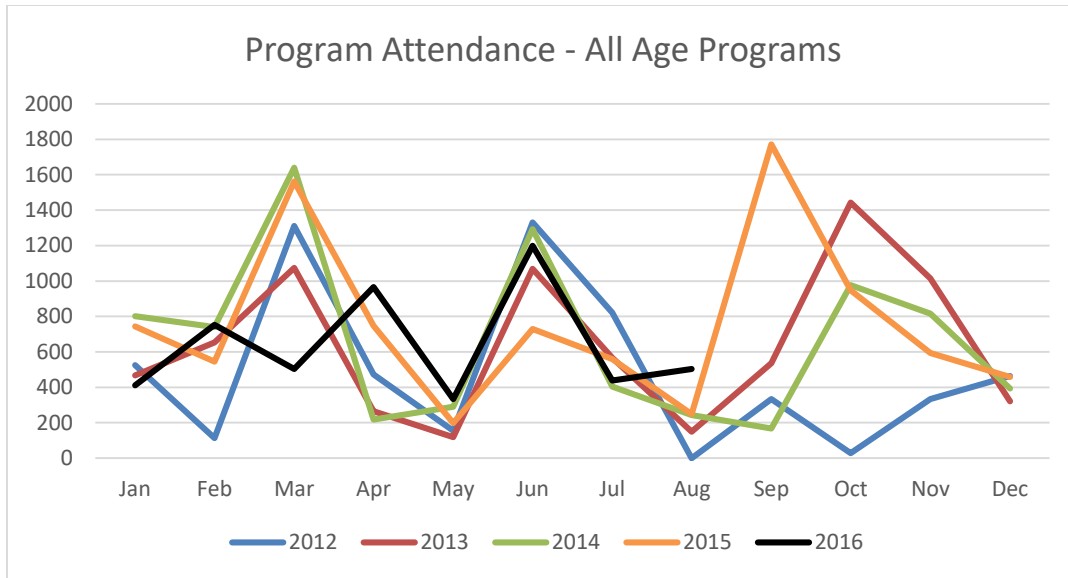
- The Baby Space continues to evolve in response to comments from patrons. To answer requests for a crawling apparatus, Librarian Mary Frasier selected a new foam structure for use on the larger rug. Parents also requested to have music playing in the room, and Mary found a basic, sturdy CD player that can be programmed to repeat the CD when it ends. Mary also added a small footstool for the nursing rocker.

1B. Support basic literacy skills

- With the start of the new school year, Children’s Librarians prepare to welcome first grade students to the Library. Christina Jones worked with Communications and Marketing staff on designing a special bookmark for first grade students to take home, along with their own Library card.
- Children’s Strategist Lisa Champelli visited more Community Kitchen lunch sites in August and gave away free books to children. A small group of children at the Lenzy Hayes mobile home park in Ellettsville picked out books to read before taking their lunch back to their home. Lisa booktalked a couple of the novels to help the teens decide which one they would like. No parents/adults attended with any of the

children. Older children helped younger children. While it would be a bit of a walk, older kids could potentially walk to the Ellettsville Branch from Lenzy Hayes. We may consider returning to Lenzy Hayes with a map to the Library and invite older children to visit to enjoy air conditioning and computer access, as well as more book choices. At the Henderson Courts lunch site, more than 22 children chose a gift book. Most children said they attended Templeton. Some mentioned doing the Summer Reading Program with their families. They all were excited to pick out books to read – and one girl sat right down on a bench in front of her apartment to read her new book while she finished her lunch.

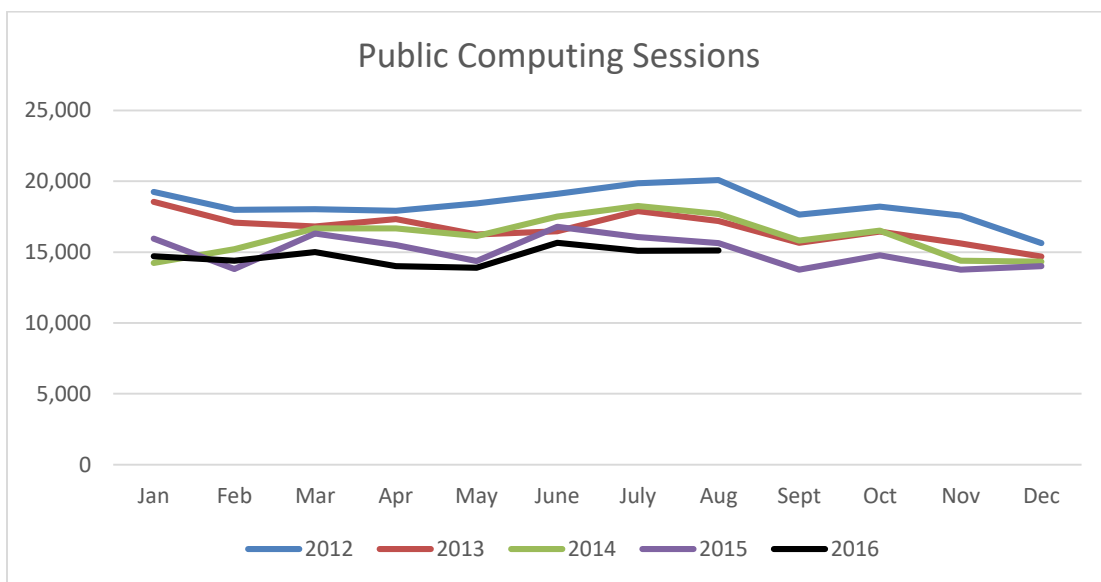


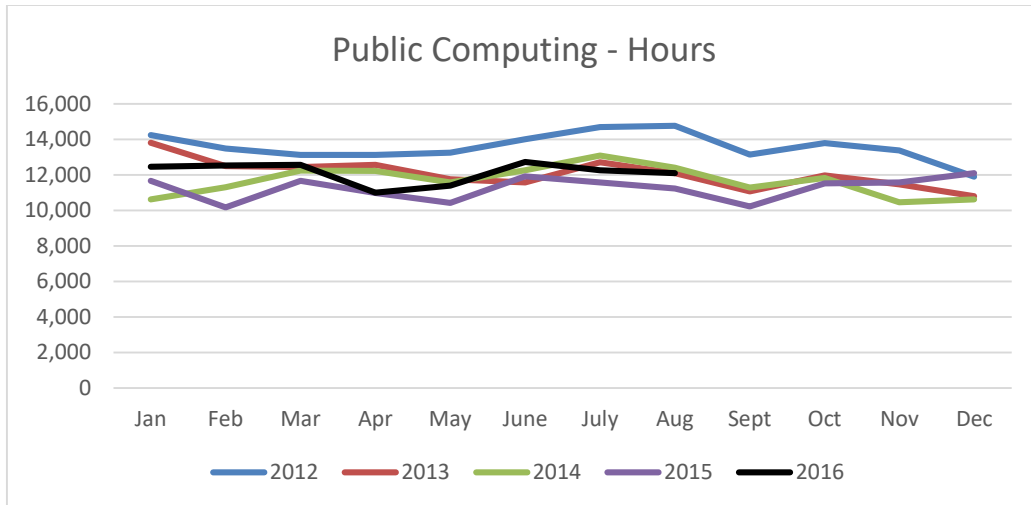


1C. Serve as a community resource for digital literacy

- The Library introduced a new circulating collection of mobile hotspots—wireless devices that automatically connect to a cellular network and then broadcast that connection using Wi-Fi. These will allow users to connect their smartphone, tablet, laptop, e-reader, or similar device to the internet from anywhere with cellular service. A significant number of Monroe

County households (14% by the latest Census estimate) have no Internet connection, and many more are restricted by limited data plans; thus our aim with this program is to mitigate the “digital divide” affecting families which do not have broadband access. We are starting with 10 devices. Initial reaction from customers has been very positive.



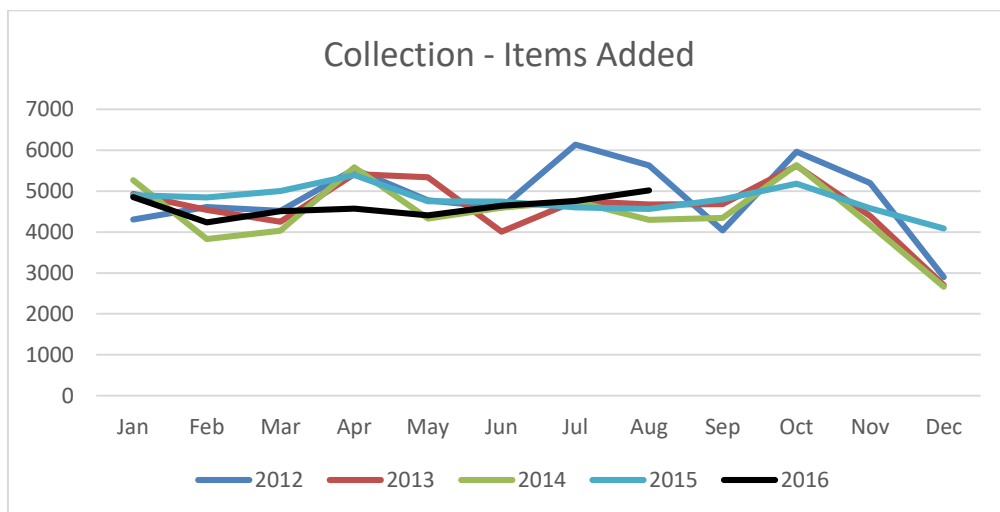


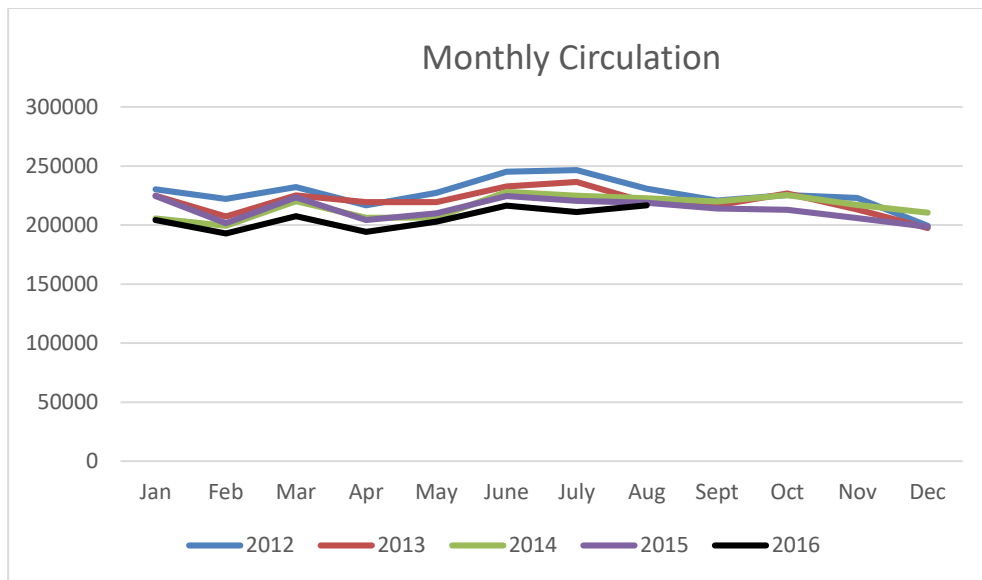
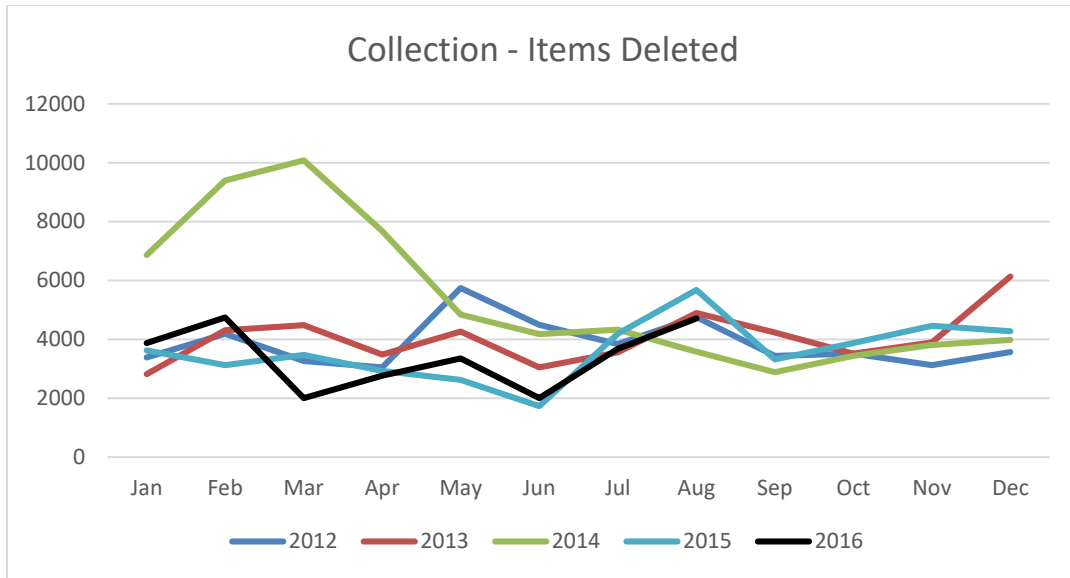
1D. Support digital creativity

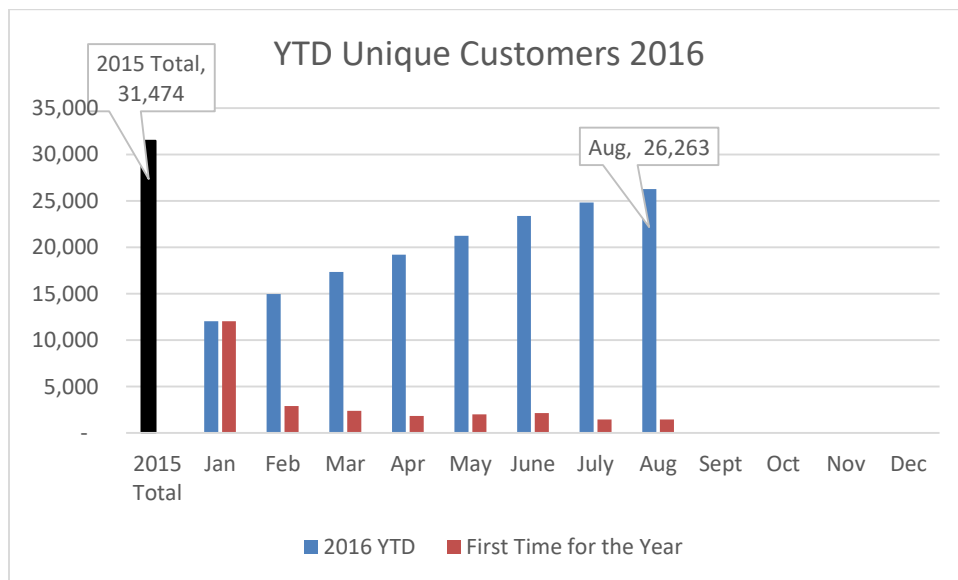
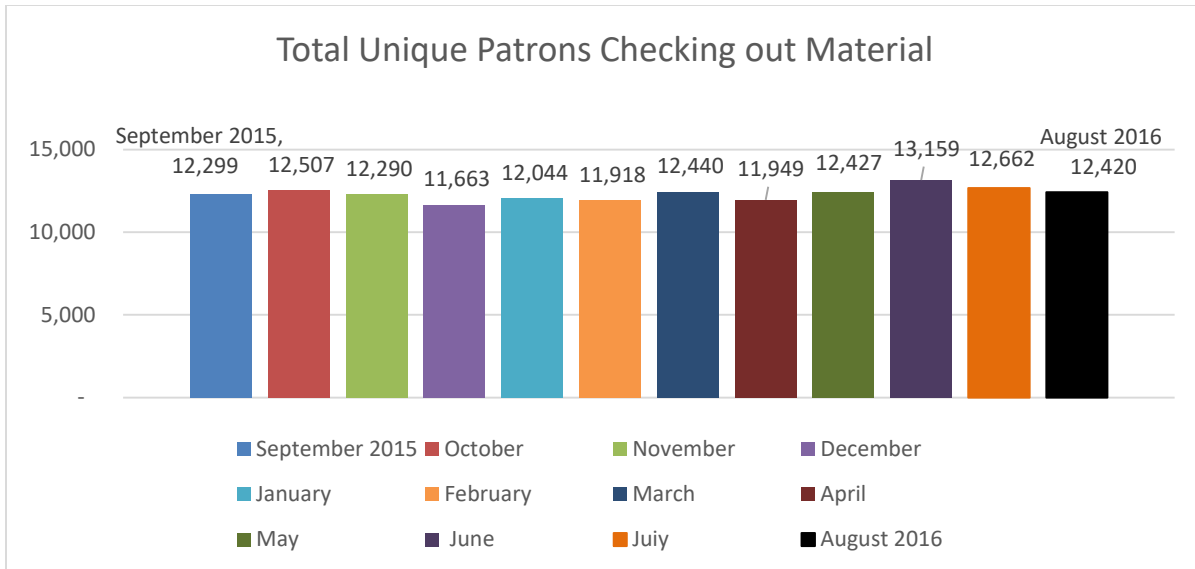
- During the “Radical Fun” program for 9-12 year olds, children designed their own roller coasters out of cardboard and Styrofoam. Librarian Alex used iPads to encourage kids to film their roller coaster in action. Alex notes that children appreciate the option to

document their creations, especially when they are creating something that they can't take home. Alex is also looking into best ways for children to access and share these videos and other digitally creative products online with the community, whether through the blog or social media.

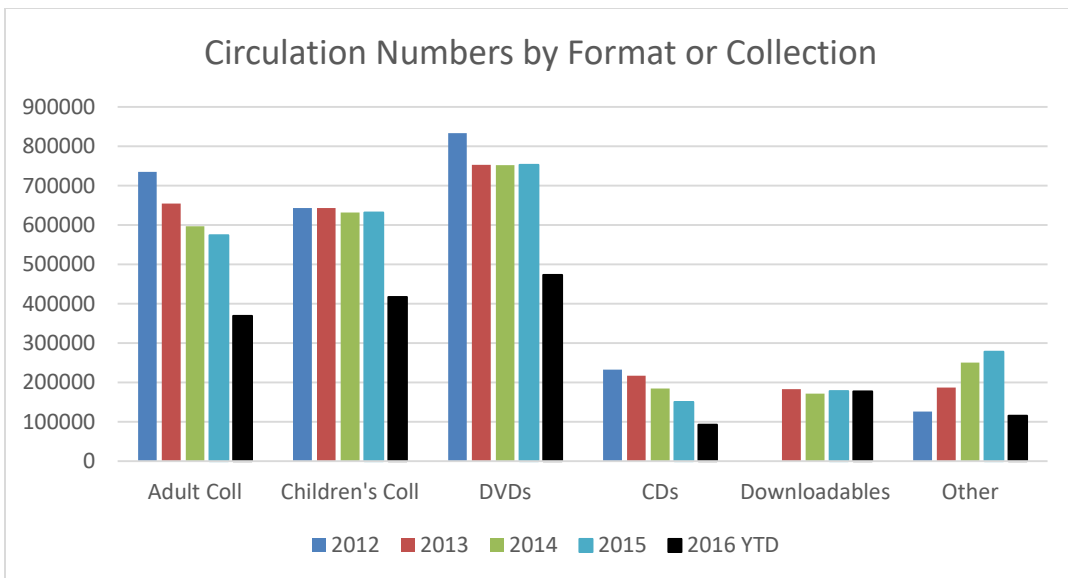
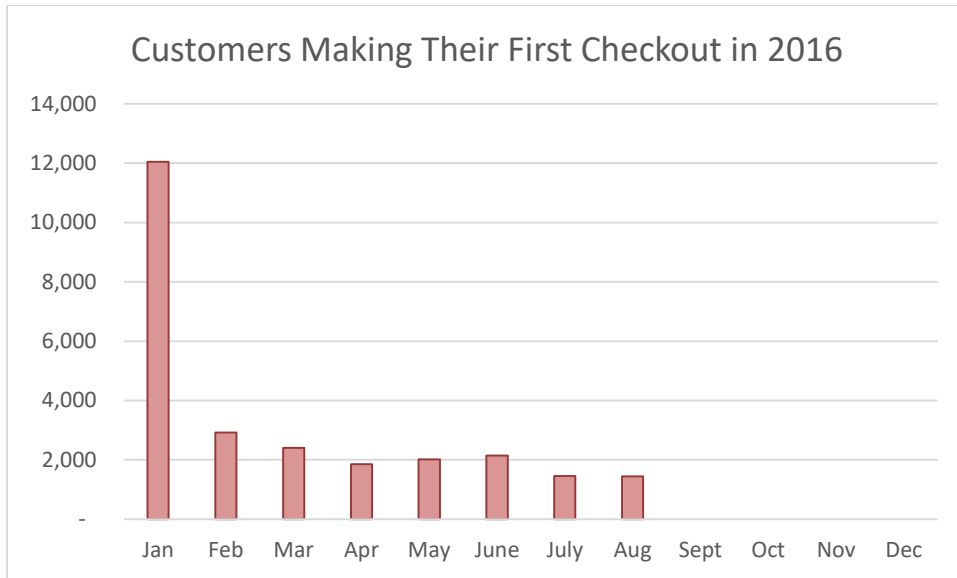
1E. Maintain collections to meet current needs, adding new formats and removing obsolete formats

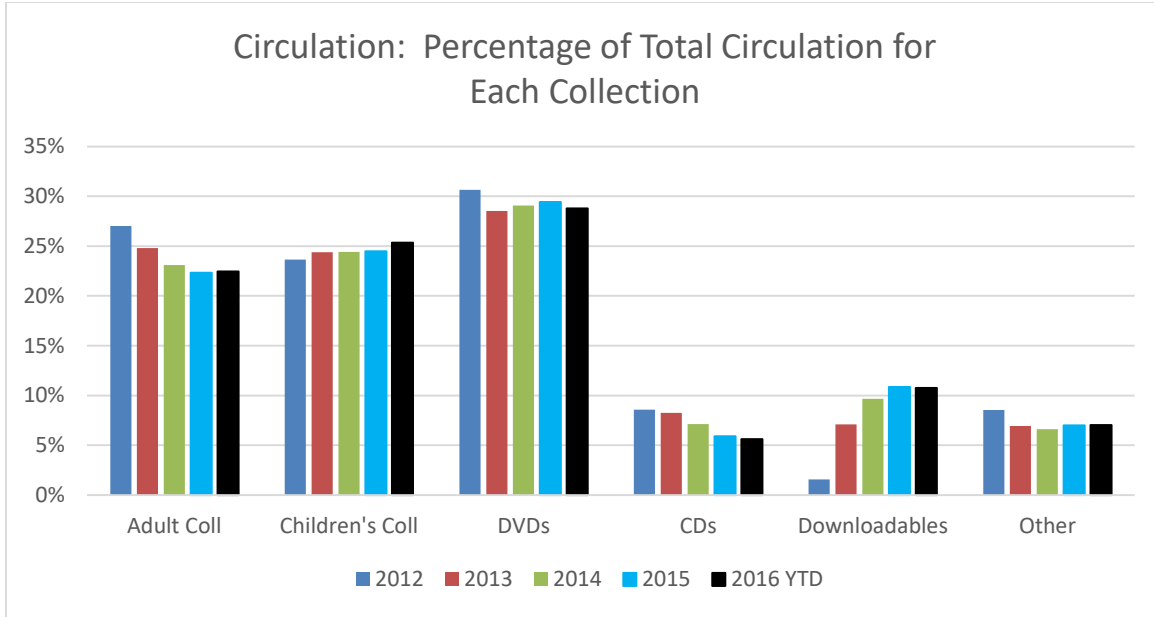






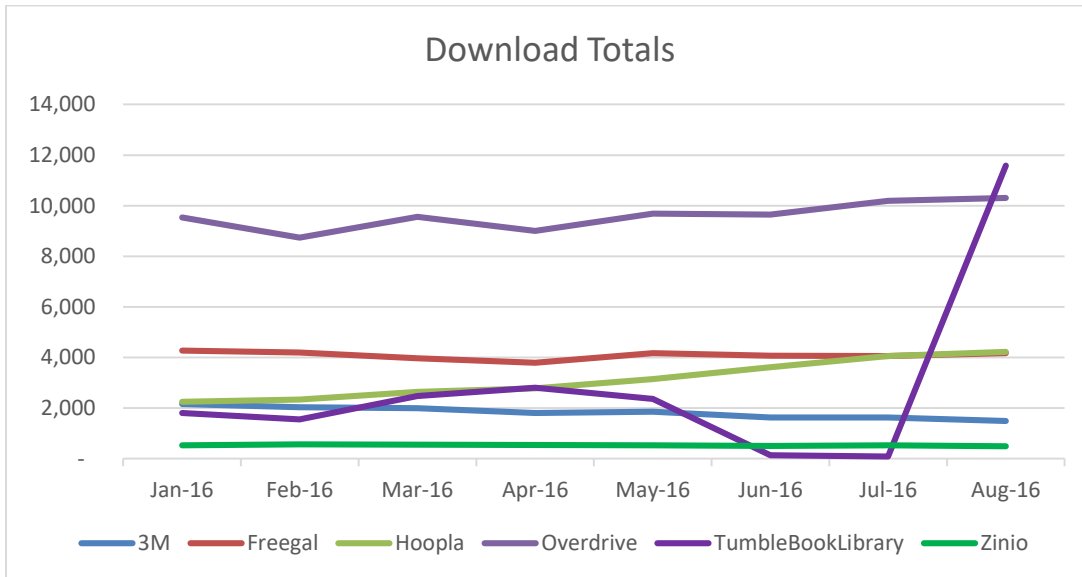
- New customers from our community make use of the library every day. In the month of August there were more than 12,000 different individuals who checked out an item, and 1,440 made their first check-out for the year. Year to date, 26,263 different individuals have checked out items.

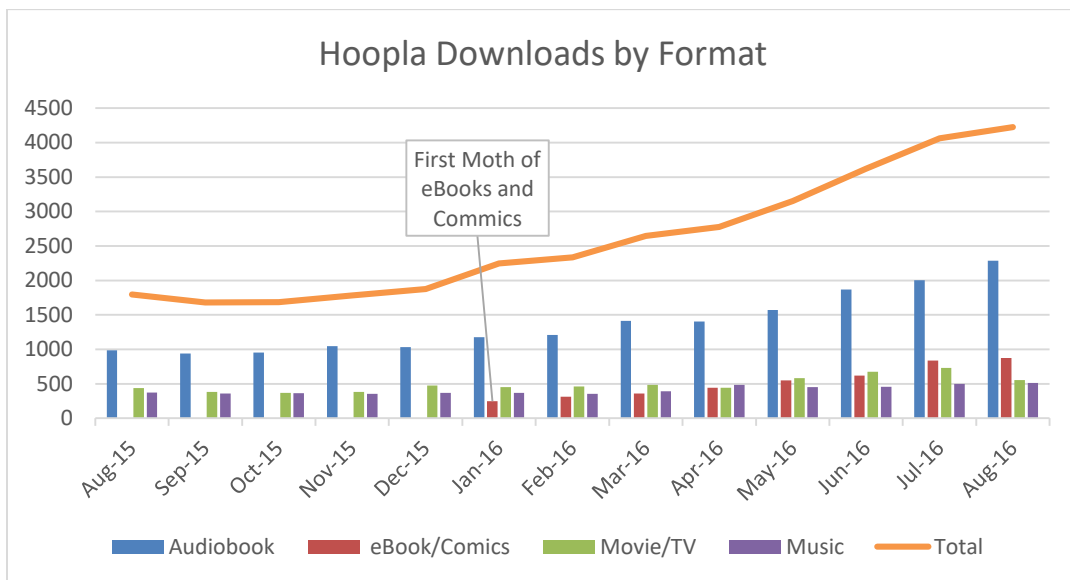
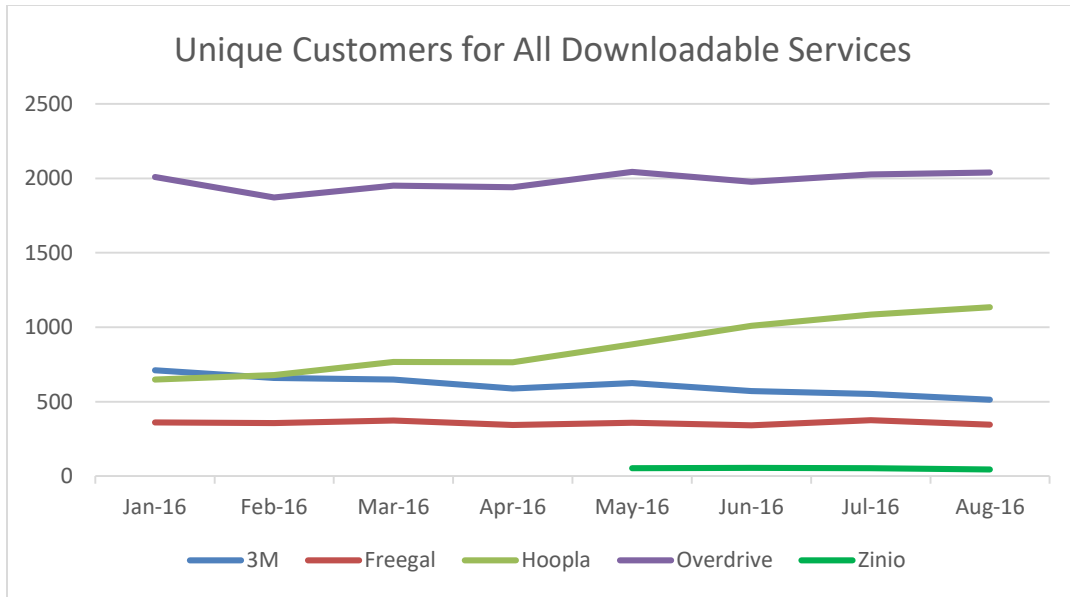


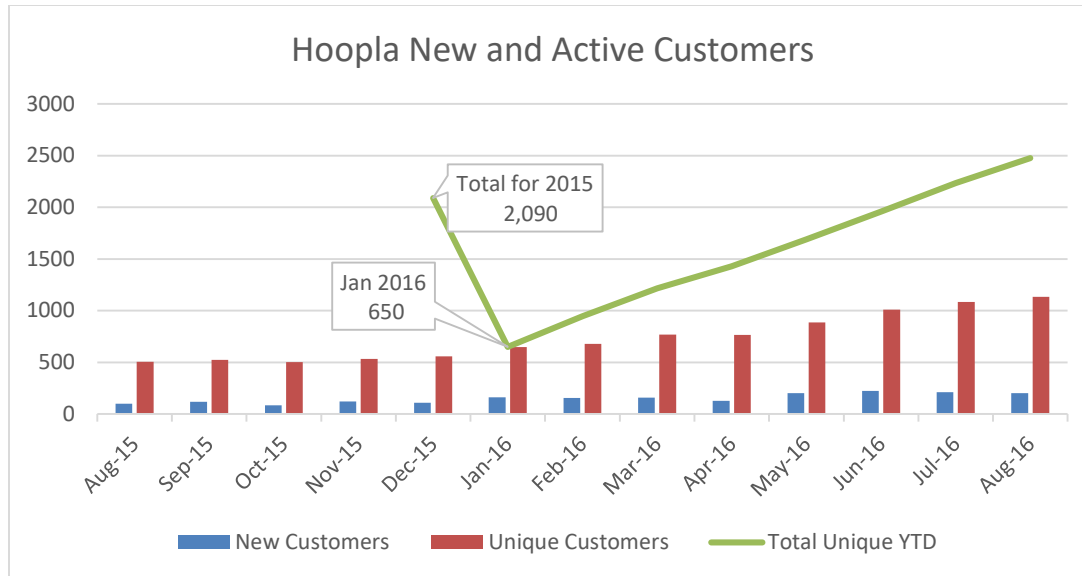


- Downloadable use increased to a new high of 15% for the month of August. With the beginning of another school year we see increased use in Tumble books. With the

distribution of eAccess cards in September, we hope use of our electronic resources will continue to rise as both RBBCSC and MCCSC use them in their classrooms.







GOAL 2: Provide shared access to the world's information for free

2A. Provide programs for teens and adults

- Librarian Ellen Arnholter coordinates the teens who provide volunteer support for various elements of the Children's Summer Reading Program. Although the Summer Reading program officially concluded in July, some of these teens asked if they could continue volunteering in August before school resumed. Consequently, a couple teens volunteered during August as well.
- August wrapped up the National STEM Video Game Challenge, a summer long video game program that challenged youth to create their own video games. MCPL held six National STEM Video Game Challenge programs and 50 youths (grades 5-12) participated. Now we wait to see if any of our participants win a prize!
- The "Girls Sound it Out Podcast" completed *Episode 2: The Summer Episode*, after five program sessions throughout the summer. The episode is available in iTunes and on Podbean and includes original short stories,

recipes, and interviews from 14 different participants ranging in age from 9 to 49. The entire episode is written, produced, and edited by girls of Monroe County.

- Jen Hoffman attended the launch party for "Van-Go", a mobile arts program created by Edgewood High School student, Ellen Bergan. Ellen's goal is to partner with local organizations to provide free art sessions in the community. Using her family's minivan and her own money to purchase art supplies, Ellen is exploring grant funding. Jen and Becky Fyolek are partnering with Ellen to offer a "Van-Go" program for teens at the Ellettsville Branch sometime next spring or summer.
- The "Books Plus" book for August was *H is for Hawk* by Helen MacDonald. This was chosen as one of the best 10 books of 2015 by the *New York Review of Books*. Out of the 18 attendees, a few people had attempted to read this literary nonfiction title but did not finish it, while a couple had not read it at all.

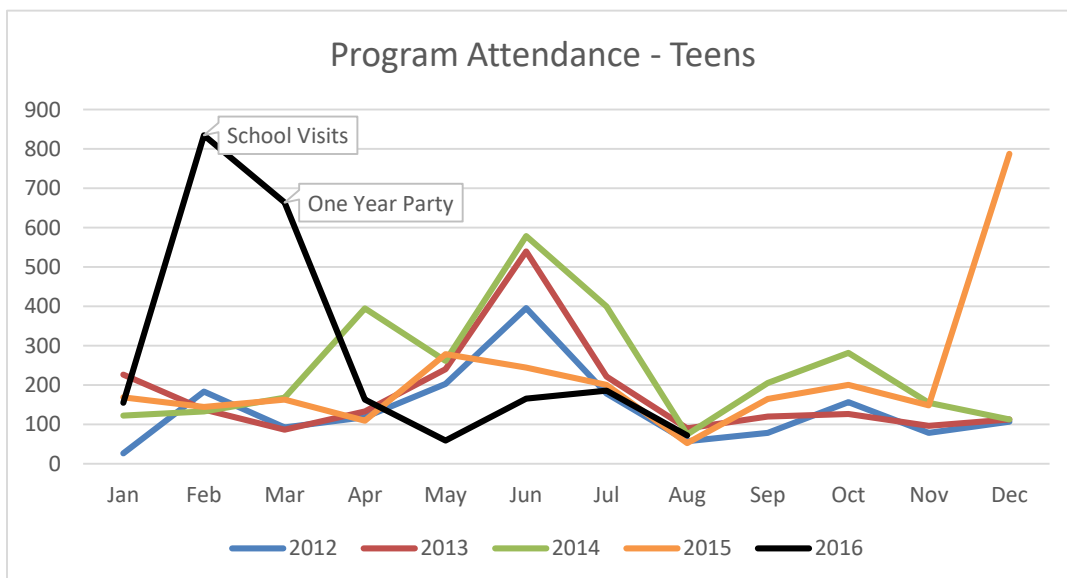
Those who had read it enjoyed it and agreed it was a thought provoking story with many facets. It was described as "two books" and as a "book about books" as well as hawks. Five new people came. Three had been to a raptors programs at Brown County State Park and had become intrigued with falconry and hawks and wanted to read and share their thoughts and opinions of this book. A very lively discussion.

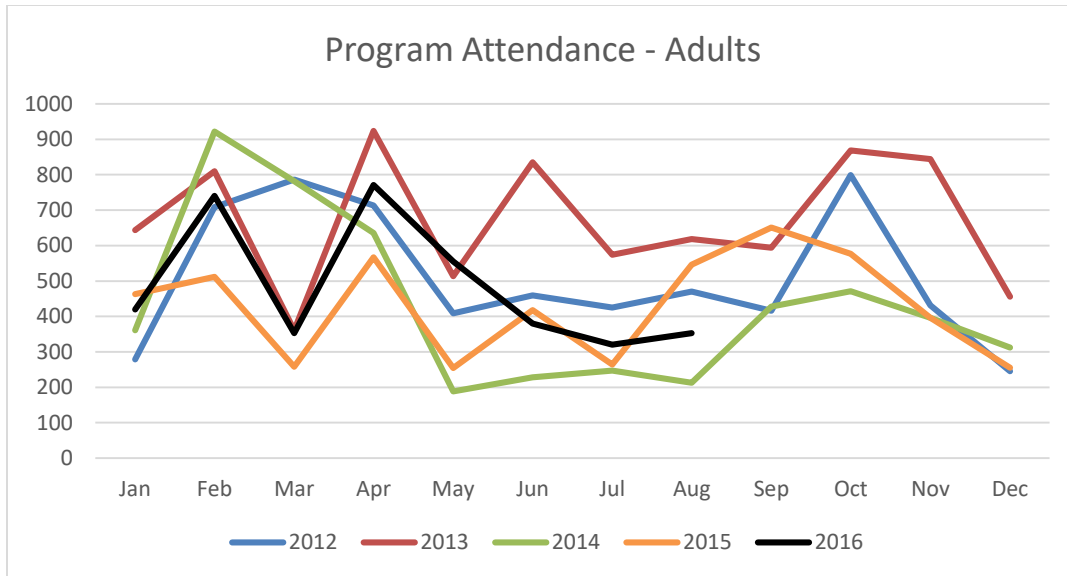
- Eleven participants enjoyed talking about post cards with presenter Harley Sheets at the program "collecting and appraising historic post cards for fun". Attendees learned that just because cards are old or decorative, they are not necessarily valuable, and that many collectors are only interested in the cancellation stamp, not the front of the card. Mr. Sheets invited everyone to join the Post Card club that meets in Indianapolis monthly.

As people left they thanked staff for arranging the program and said they had fun and learned a lot of facts. Several brought their own cards to be evaluated by Mr. Sheets -- one was worth over \$100.

- 11 participants enjoyed the new coloring program for adults, "Many Shades of Zen". One patron mentioned he heard about the program through receiving *Think Library* and two others mentioned they found out about it through a listing in the *Herald Times*.
- Josh Wolf and Michael Hoerger gave a Library tour to 30 teens visiting from Italy through IU. They discussed the Library as a community space and also introduced the teens to the Ground Floor, which they fell in love with. Becky Fyolek took a video of them singing along while one of our Ground Floor regular customers played the keyboard:

<https://www.instagram.com/p/BJtEOGSA4ZB/>



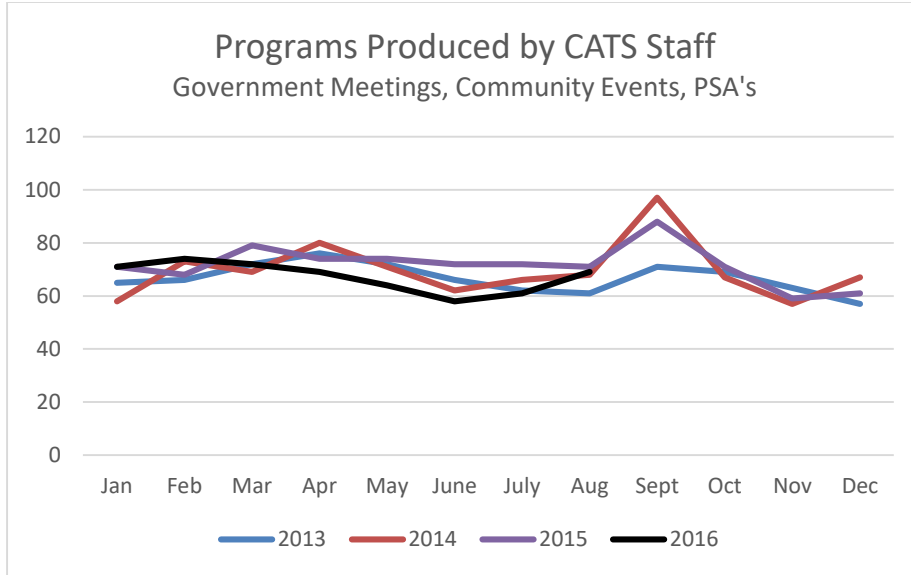


2B. Increase community awareness of and engagement with the library

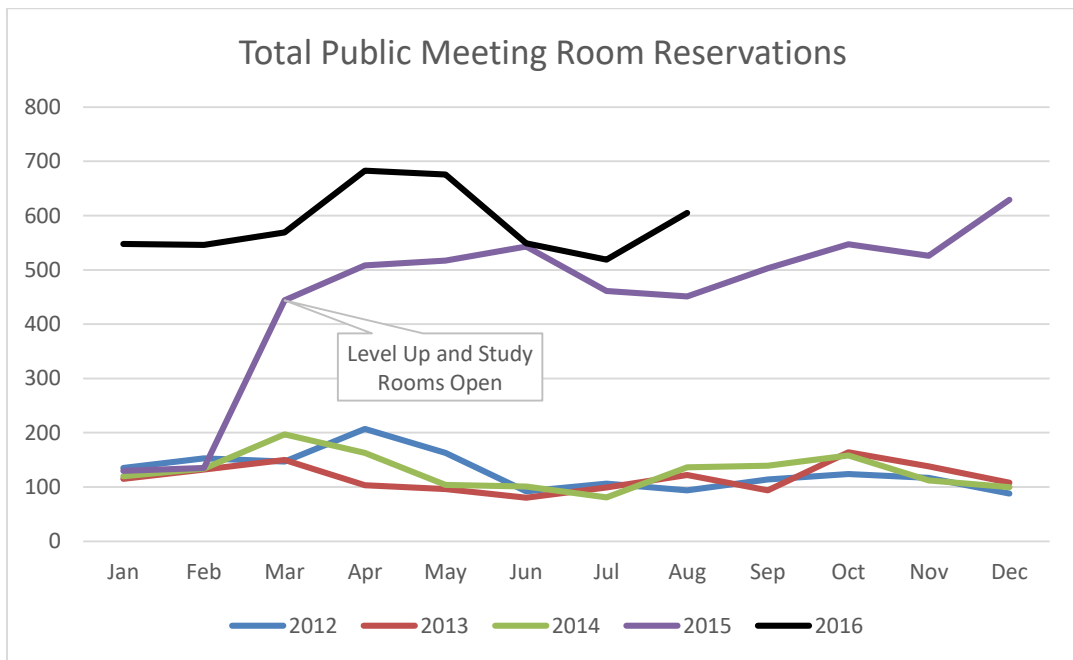
- The library co-presented the fourth annual [Makevention](#) with [Bloominglabs](#) on August 27th at the Monroe Convention Center. The free event is the result of a partnership between the two organizations, promoting the sharing of creativity, hacking and making in the community. On site were 28 exhibitors, including businesses showing off their handmade products, community organizations such as Bloominglabs, MCPL, Wonderlab, EFF 5 Robotics and individuals. The event was featured in [Bloom Magazine](#), [WFHB Radio](#), and the Bloomington Herald Times. Both Kevin MacDowell and Jeannette Lehr staffed the Library's booth and featured library equipment that facilitated the exploration of virtual reality and digital audio production.
- Marilyn Wood participated in a downtown business focus group as the first stage of the Downtown Safety and Civility Project, led by the Community Justice and Mediation Center. This group identified behaviors, dynamics, and issues in the community we see. She has been invited to participate in the large group dialogue with representatives of all the constituency groups to identify levers, or options to improve dynamics.
- Children's Strategist Lisa Champelli and Branch Strategist Chris Hosler spoke to Edgewood High School principal and teachers about the Library's new eAccess card program. They also shared the video prepared by Communications and Marketing staff to help explain the new eAccess card program. The video is posted to this page: <http://www.mcpl.info/schools>
- Lisa and Kevin MacDowell met with the Edgewood High School Librarian and Technology Integration Specialist to share information about the Library's eAccess card program, learn more about the online resources the school purchases, and discuss ways to make it easy for students and families to connect to the Library's online resources.
- Lisa attended the August 17 meeting of MCCSC's School Librarians to help answer their questions about the eAccess card program and gain their ongoing feedback about how the Library can support their services to children. One Librarian remarked how useful she has found World Book's

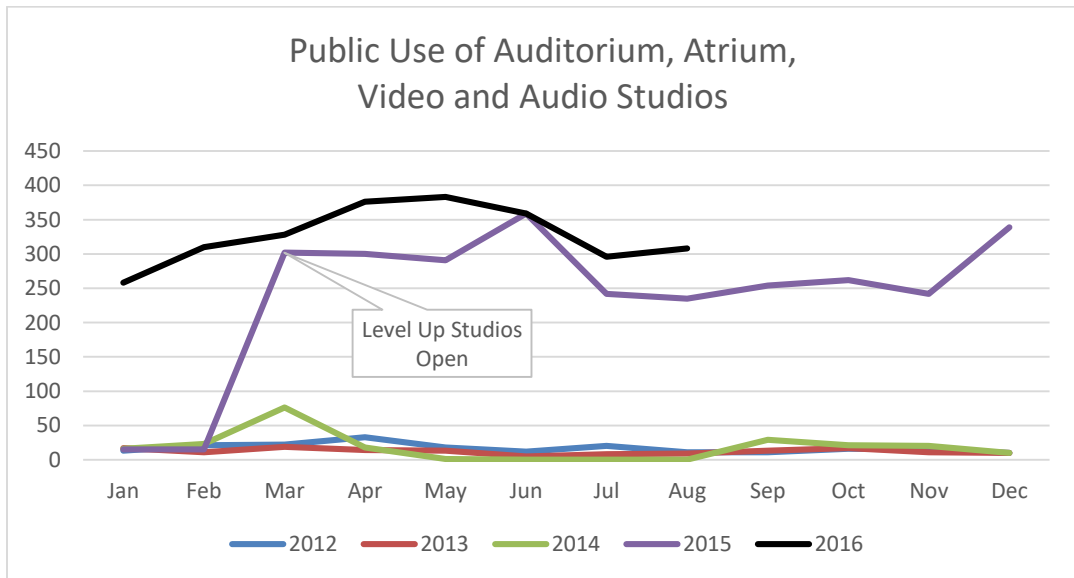
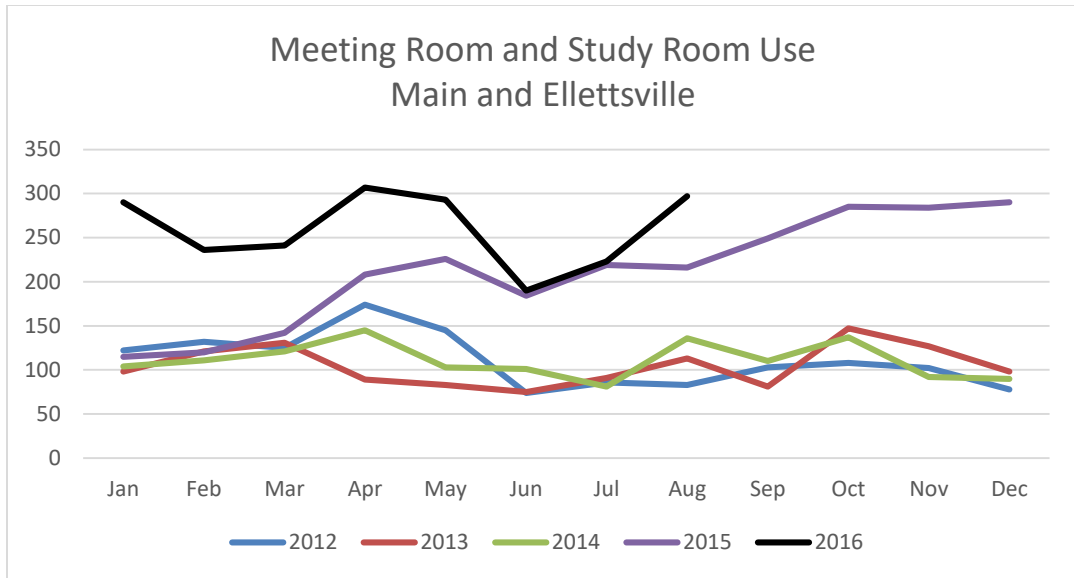
ebook collection as a great way to find nonfiction materials for children. Another Librarian said she was pleased to see new titles/additions to Tumblebooks of interest to older readers and shared information about this resource with other teachers at her school.

- Lisa showed families attending the MCCSC International Family Welcome and Orientation at University School how to connect to the Library's electronic resources through our website. Many families were pleased to learn how they could translate World Book online articles into their native language.
- Lisa brought brochures about Children's Services and the Bookmobile to Fairview Elementary School's Open House on August 16. She also brought iPads to demonstrate some of the Library's online resources and ways to access eBooks for children.
- Community Engagement Librarian Alex Galarza joined Special Audiences Strategist Chris Jackson at the Colts Kickoff community event on the Edgewood Junior High school campus. Many children stopped in to the Bookmobile to make a button and some even borrowed a book!
- Banneker Center Librarian, Jennifer Perry kindly brought flyers about the Baby Space to the "Live, Love, Latch" community event for parents of young children and added them to gift bags being given away. Several parents have returned the flyers to claim a free gift book for their baby, and some of these parents have indicated they had not previously known about the Baby Space.
- The Library will receive the Indiana Library Federation 2016 Programming Award, at the ILF conference later this year. The award, in recognition of our 2015 Power of Words event, "honors and recognizes a library system . . . that has successfully provided ongoing, innovative, and diverse programming designed to meet their community's needs." You can view our winning submission here: <http://mcpl.info/ZUS>
- On August 28th VITAL staff, volunteers, and learners joined forces to "Break the Silence" on adult literacy issues in our community. "Coffee with Friends: Literacy is VITAL" featured current program participants sharing their stories on the impact VITAL has had on their lives, including increased confidence, reading skills, life skills, and much more. By sharing their stories, our learners hope to inspire others to start a new chapter in reading and learning. Nearly 50 people attended the event, and over a dozen new volunteers were recruited.
- Kevin MacDowell was a special guest at IU's Information and Library Sciences' new student orientation. The purpose of the event was to help students think about their prospective careers as they make decisions in their program. MacDowell spoke about the Library's teen space and digital creativity center, and encouraged students to consider an internship and/or volunteer as a mentor at MCPL. Several students remained after the event to discuss these opportunities and youth services in general.



2C. Strengthen services for nonprofit organizations



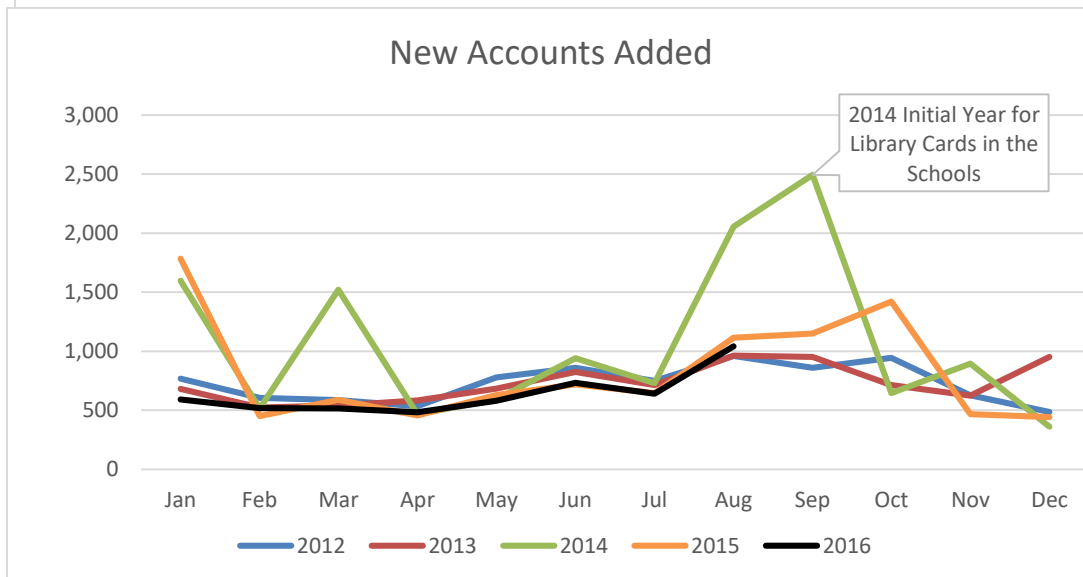
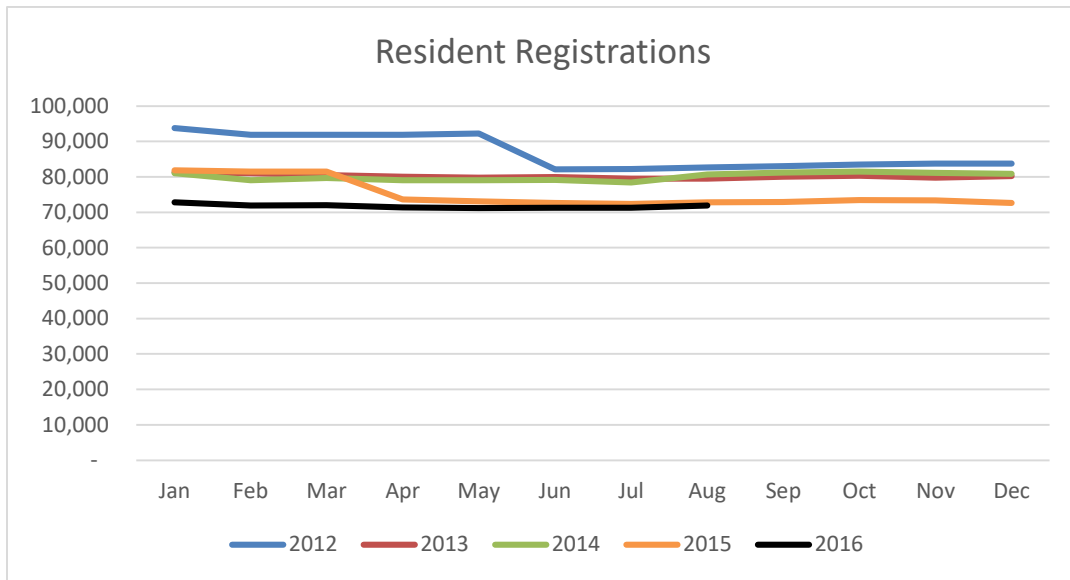


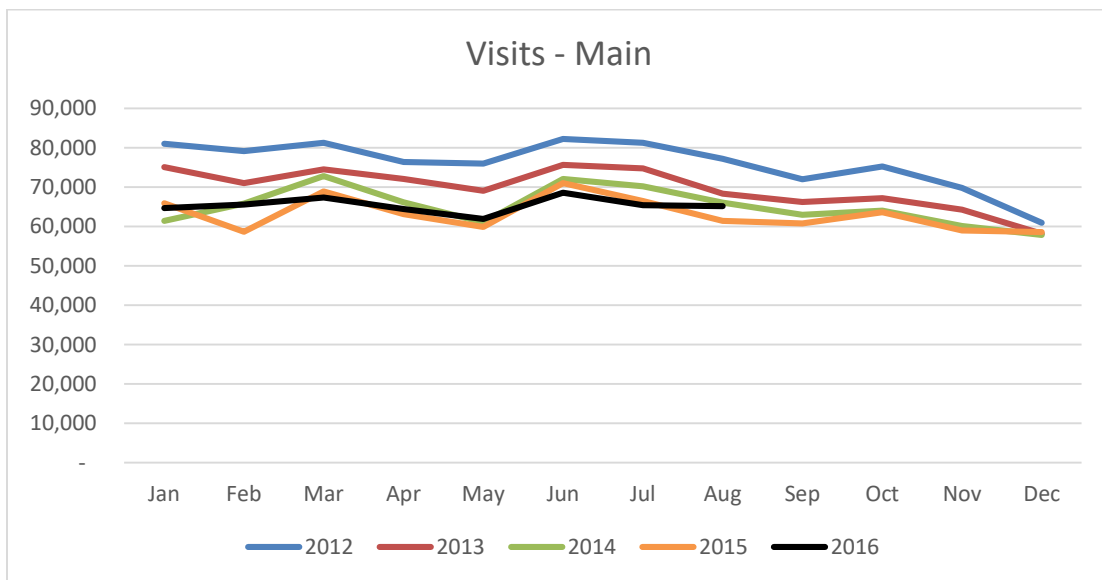
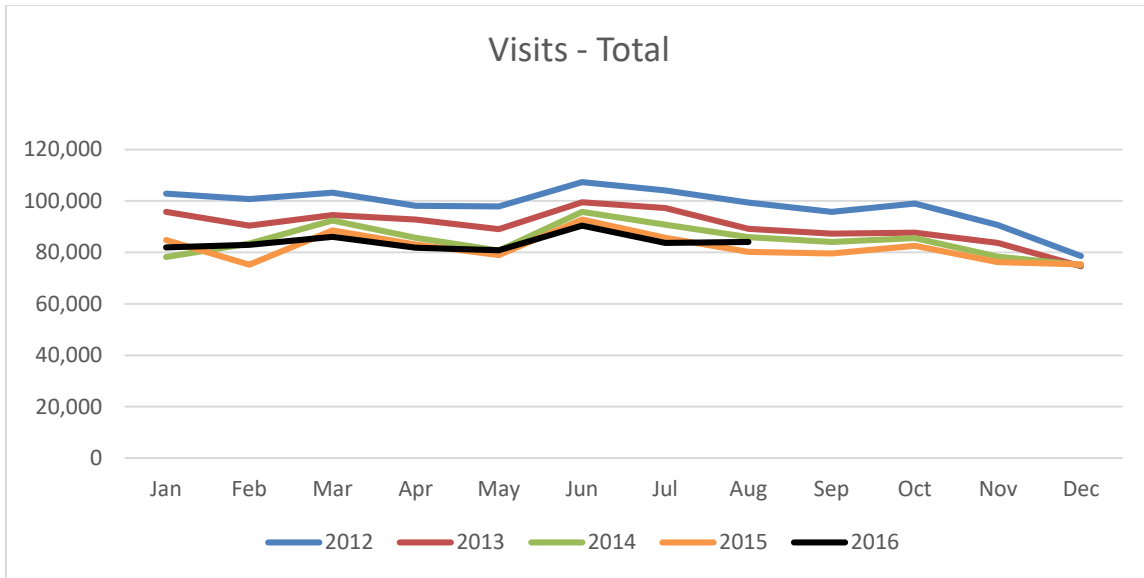
2D. Continually refresh web content and improve usability based on principles of user-centered design

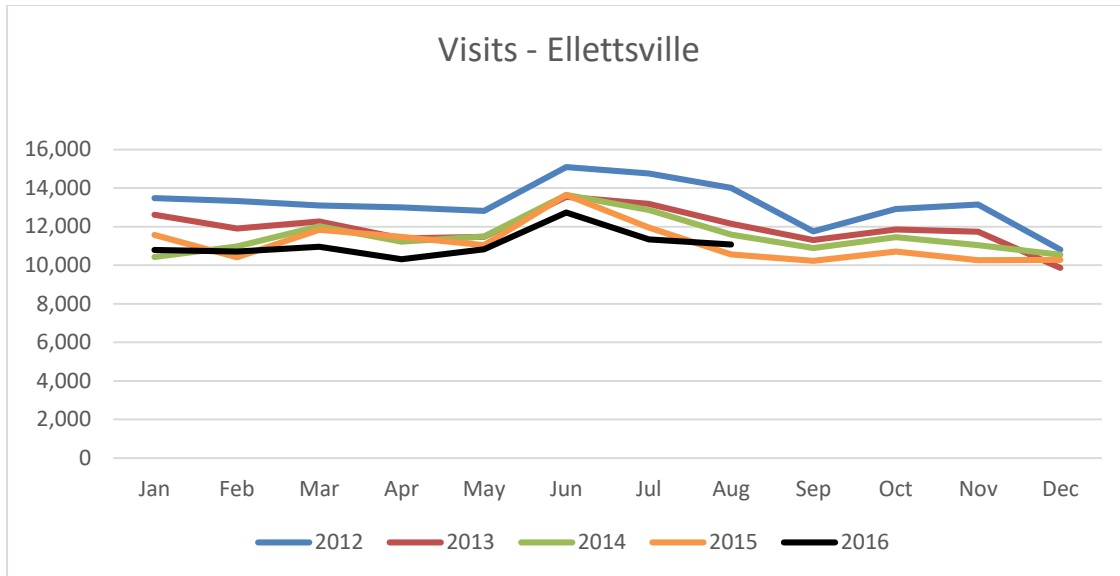
- Communications and Marketing spent August putting the finishing touches on the conversion of the current website to a

responsive design site. During September and October, Library staff and the public will be invited to test the converted website before it goes live.

GOAL 3: Provide high quality, personalized customer service.







3A. Provide quality customer service to increasingly diverse audiences

- Cyndi Johnson of Family Voices Indiana gave a staff development program entitled “Effective Communication and Support for Younger Library Patrons with Disabilities”. Using her experience as a parent of two children with disabilities and a frequent Library patron (in addition to her professional qualifications), Cyndi reviewed basic best practices for communication, issues of language and space, and specific strategies for effective engagement and support. Twenty-four staff attended, and feedback was very positive.
- Jen Hoffman, Jared Cheek, Jack Kovaleski, and Chris Jackson, the four staff who conduct library service at the Monroe County Correctional Center, met at the Jail to plan a reorganization of the collection. A number of factors limit our ability to keep Jail book inventory and status updated in an

- online catalog, and with each patron limited to just a few minutes of browsing, the shelves need to be maintained in a manner that expedites efficient browsing. As a result of the new organization plan, we will be shifting, weeding, and consolidating items to improve the customer experience.
- Special Audiences Strategist Chris Jackson has joined the advisory council for a new community initiative entitled “Blooming Memories Thru Music”, an intergenerational program where local high school students will share curated music with elders who have Alzheimer’s or similar forms of dementia. Work is still in the planning stages and involves many community partners. We hope to follow successful programs in place in other cities using the model promoted by the Alive Inside Foundation.

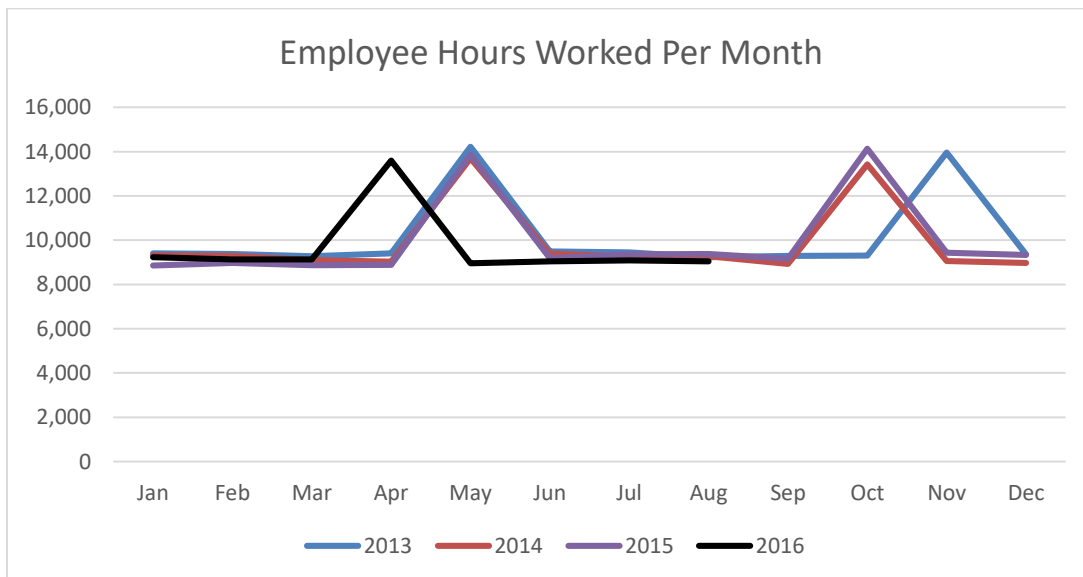
3B. Develop a unified communication strategy

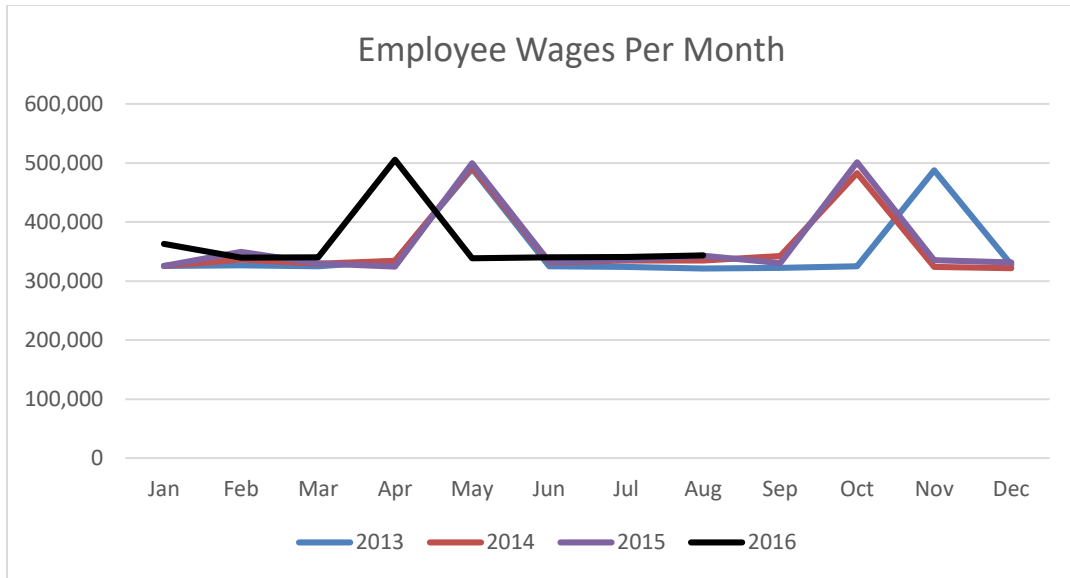
- The Fall Program Guides returned from the printer in August and have proven quite popular again. The Fall Program Guide completes a year of having a single, all-in-one guide to Library programs. Previously, the Library created 5 different program guides: Children’s Programs, Teen Programs, Adult Programs, Computer Programs, and Ellettsville Programs.

GOAL 4: Optimize stewardship of library resources

4A. Recruit and retain quality employees

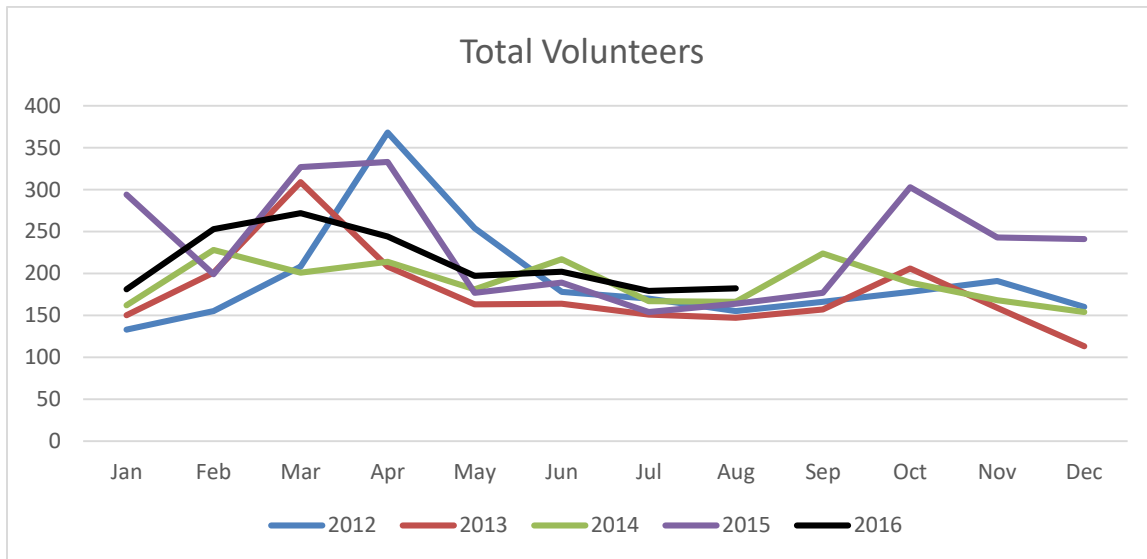
- The Library’s new Associate Director, Jane Cronkhite, began work on August 1, 2016.
- The Teen and Digital Creativity Team met on two occasions for customer service training. Staff talked about specific questions and logistics but the bulk of time was spent introducing them to new maker kits available to teen customers and offering staff a hands on opportunity to familiarize themselves with the kits. All staff were encouraged to promote kits to customers and volunteer mentors.
- Librarian Christina Jones provided a training session for Library staff about the Library’s Every Child Ready to Read initiative, explaining how reading, writing, talking, singing and playing with young children develops their literacy skills.

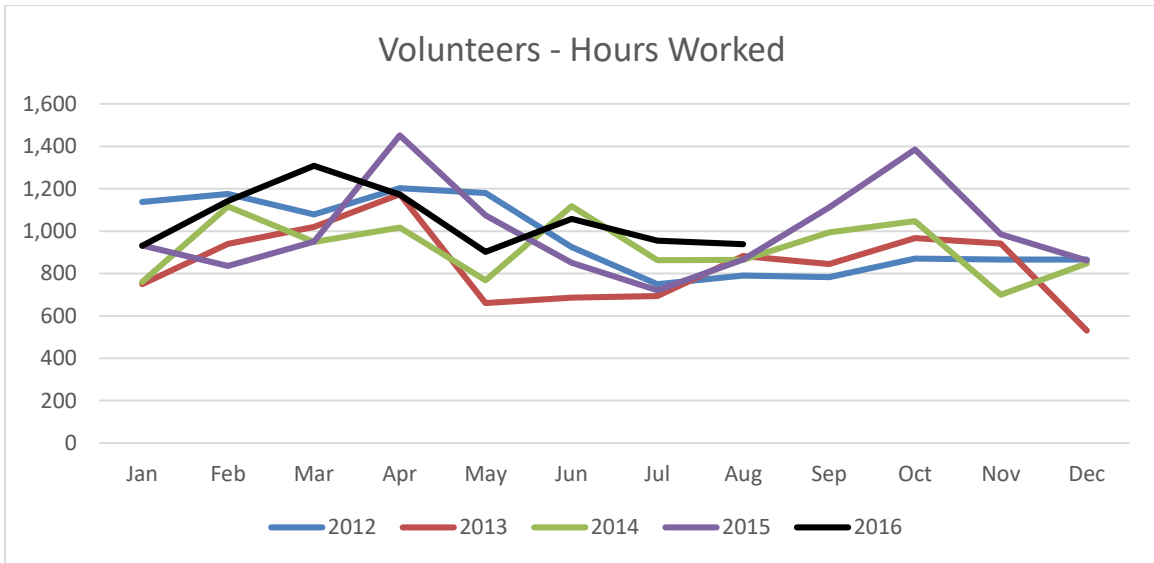




4B. Assure adequate, stable funding for library operations

- Gary Lettelleir, Jane Cronkhite, and Marilyn Wood met with our Department of Local Government Finance (DLGF) field representative for our 2017 Budget Workshop.



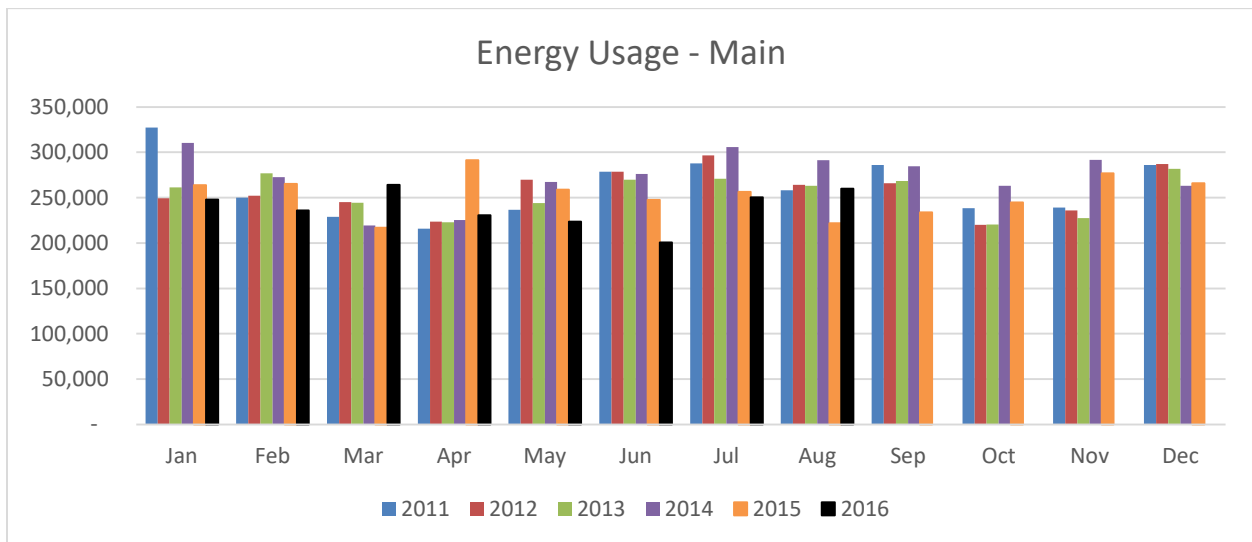


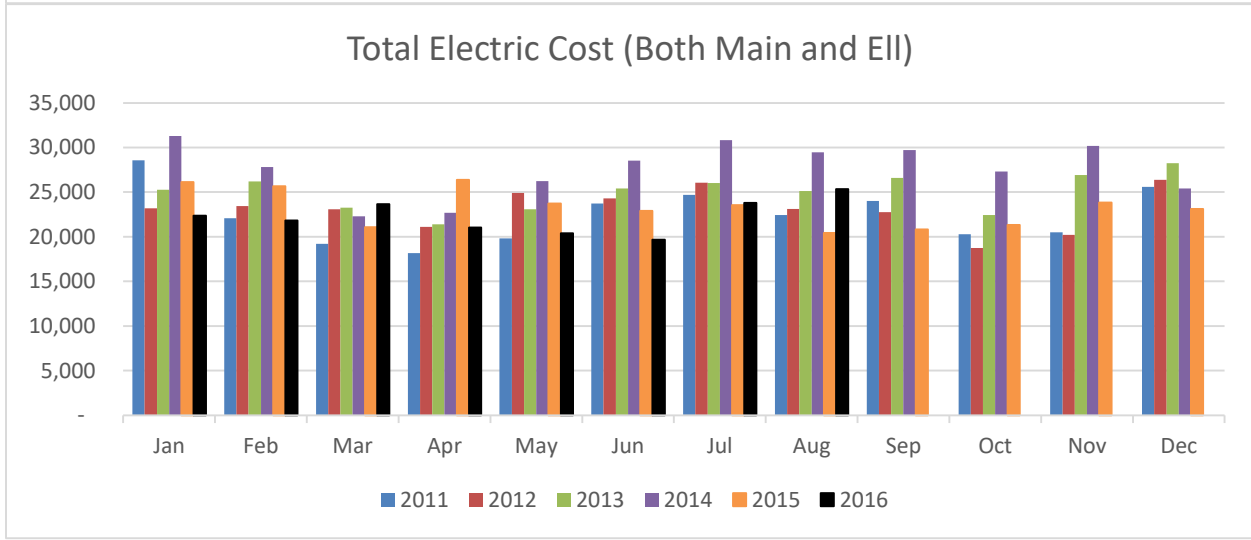
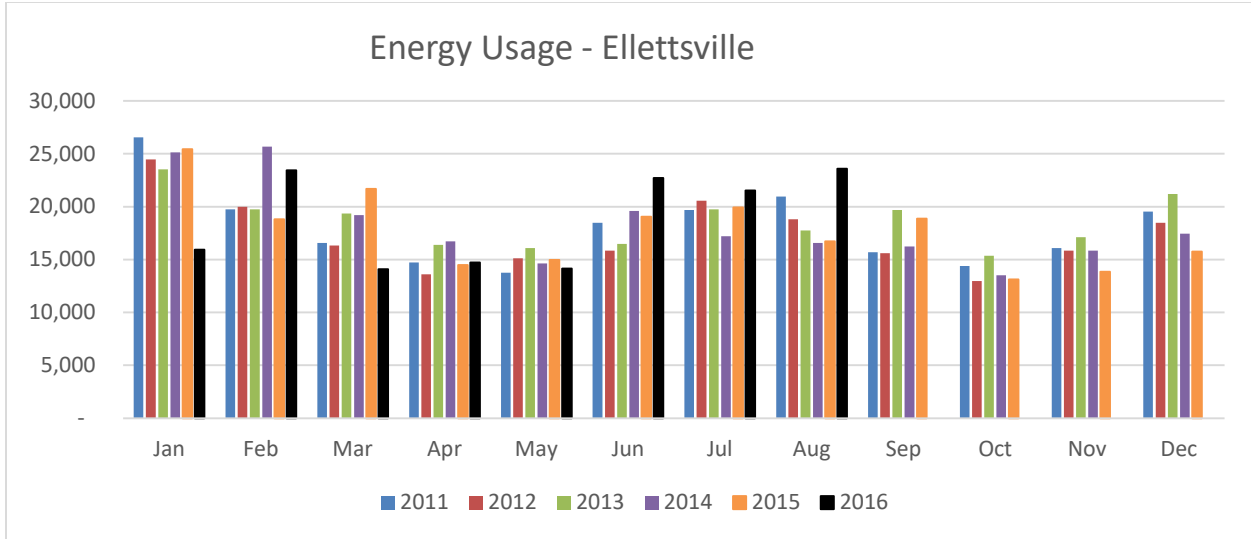
4C. Maintain library facilities

- In August, Building Services staff completed the renovation of room 150, and the former meeting room 1A, which has been repurposed for an auditorium Green Room space. Additionally, the sewer pump panel

was relocated and landscaping was completed with the addition of mulch around the building. The recycling area on the Main Library third floor has been updated and signage has been changed to encourage additional recycling among staff.

4D. Improve stewardship of library assets and records





Monroe County Public Library's Value Calculator

Explanations of Values

Library Service	Value of Service	Based On
Adult Books Borrowed (Excluding Renewals)	\$ 23.00	School Library Journal: Average of 2015/2016 price
Children Books Borrowed (Excluding Renewals)	\$ 10.00	School Library Journal: Average of 2015/2016 price
Adult DVD's Borrowed (Excluding Renewals)	\$ 4.50	Redbox 3 Day Rental price
Meeting Room Use (Per Reservation)	\$ 75.00	MCPL Fee Schedule
Auditorium Use (Per Reservation)	\$ 150.00	MCPL Fee Schedule
Program Attendance	\$ 17.00	Average of programs offered by Community Agencies ¹
Computer Use (Per Hour)	\$ 0.50	Economic Impact of Libraries 2007 Indiana Business Research Center
Audio Recording Studio (Per Hour)	\$ 25.00	Estimate adjusted for no engineer. Average of Community Studios ²

¹Including: WonderLab, Ivy Tech: Life Long Learning/Kid City, Parks and Rec, Older American Center

²Including: Russian Recording Studio, Rewind, and Morrison Recording Studio

**MONROE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES
RESOLUTION DECLARING CERTAIN PROPERTY SURPLUS**

WHEREAS, the equipment listed below is no longer needed by the library, and

WHEREAS, the estimated value of the item(s) listed below is less than \$1,000 and the library has the authority to sell, transfer, demolish, or junk the items under IC 5-22-22-6 Public or private sale or transfer without advertising or IC 5-22-22-8 Worthless property,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Monroe County Public Library declares the following item(s) surplus and authorizes disposition of the items.

Local Tag	Description	Year
400079	Copier	2004
400075	Copier	2004
400076	Copier	2004
401065	COMPUTER	2008
401073	COMPUTER	2008
401081	COMPUTER	2008
401579	Computer HP 3130	2011
401564	Computer HP 3130	2011
401551	Computer HP 3130	2011
401554	Computer HP 3130	2011
401070	COMPUTER	2008
401578	Computer HP 3130	2011
401566	Computer HP 3130	2011
401550	Computer HP 3130	2011
401444	COMPUTER-DESKTOP	2010
401314	COMPUTER-MICRO TOWER	2010
401279	COMPUTER/MICRO TOWER	2009
401317	COMPUTER-MICRO TOWER	2010
401324	COMPUTER-MICRO TOWER	2010
401269	COMPUTER/MICRO TOWER	2009
401329	COMPUTER-MICRO TOWER	2010
401316	COMPUTER-MICRO TOWER	2010
401321	COMPUTER-MICRO TOWER	2010
401086	COMPUTER	2008
401320	COMPUTER-MICRO TOWER	2010
401084	COMPUTER	2008
401309	COMPUTER-MICRO TOWER	2010

401076	COMPUTER	2008
401304	COMPUTER/MICRO TOWER	2009
401319	COMPUTER-MICRO TOWER	2010
401079	COMPUTER	2008
401068	COMPUTER	2008
401082	COMPUTER	2008
401077	COMPUTER	2008
401299	COMPUTER/MICRO TOWER	2009
401263	COMPUTER/MICRO TOWER	2009
401278	COMPUTER/MICRO TOWER	2009
401307	COMPUTER-MICRO TOWER	2010
401325	COMPUTER-MICRO TOWER	2010

ADOPTED THIS 21st DAY OF SEPTEMBER, 2016

AYE

NAY

CORPORATE AUTHORIZATION RESOLUTION

OLD NATIONAL BANK
BLM-BLOOMINGTON DOWNTOWN
300 E KIRKWOOD
BLOOMINGTON, IN 47408-0

By: MONROE COUNTY PUBLIC LIBRARY
303 E KIRKWOOD AVE
BLOOMINGTON, IN 47408-3592

Referred to in this document as "Financial Institution"

Referred to in this document as "Corporation"

I, GARY LETTELLEIR, certify that I am Secretary (clerk) of the above named corporation organized under the laws of INDIANA, Federal Employer I.D. Number 35-6000257, engaged in business under the trade name of MONROE COUNTY PUBLIC LIBRARY, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Board of Directors of the Corporation duly and properly called and held on 08/29/2016 (date) 9-21-16. These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

AGENTS Any Agent listed below is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature (if used)
A. <u>GARY LETTELLEIR</u>	<u>[Signature]</u>	
B. <u>MARILYN WOOD</u>	<u>[Signature]</u>	
C. _____	_____	_____
D. _____	_____	_____
E. _____	_____	_____
F. _____	_____	_____

POWERS GRANTED

Description of Power

- (1) Exercise all of the powers listed in this resolution.
- (2) Open any deposit or share account(s) in the name of the Corporation.
- (3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.
- (4) Borrow money on behalf and in the name of the Corporation, sign, execute and deliver promissory notes or other evidences of indebtedness.
- (5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Corporation as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.
- (6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.

LIMITATIONS ON POWERS The following are the Corporation's express limitations on the powers granted under this resolution. N/A



RESOLUTIONS

The Corporation named on this resolution resolves that.

- (1) The Financial Institution is designated as a depository for the funds of the Corporation and to provide other financial accommodations indicated in this resolution.
(2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution.
(3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Corporation.
(4) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Corporation with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
(5) The Corporation agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Corporation.
(6) The Corporation acknowledges and agrees that the Financial Institution may furnish at its discretion automated access devices to Agents of the Corporation to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance.
(7) The Corporation acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution.

Pennsylvania. The designation of an Agent does not create a power of attorney; therefore, Agents are not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code) unless the agency was created by a separate power of attorney.

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes all prior resolutions.

CERTIFICATION OF AUTHORITY

I further certify that the Board of Directors of the Corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions on page 2 and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

[X] If checked, the Corporation is a non-profit corporation. In Witness Whereof, I have subscribed my name to this document and affixed the seal of the Corporation on 8/29/2016 9-21-16 (date). Attest by One Other Officer Secretary

FOR FINANCIAL INSTITUTION USE ONLY

Acknowledged and received on 8/29/2016 (date) by X26 (initials) [X] This resolution supersedes all prior resolutions.

Comments:

The proposed changes as noted below are related to the recent Department of Labor (DOL) Fair Labor Standards Act (FLSA) ruling which initiated our proposal to move Pay Grades 8 and 9 from Exempt status to Non-Exempt status.

Section 4.01 Personal Leave

MCPL Paid Time Off Benefit Schedule

PERSONAL Leave – **HOURLY-NON-EXEMPT**; Pay Grades 1 - 7

Months Worked	20 hrs/wk		25 hrs/wk		30 hrs/wk		37.5 hrs/wk		Based On
	Hours Earned Per Month	CAP	Hours Earned Per Month	CAP	Hours Earned Per Month	CAP	Hours Earned Per Month	CAP	
1-47 (3.9 yrs)	4.67	84.00	5.83	105.00	7	126	8.75	157.50	14 days/yr
48-59 (4 yrs)	6.33	114.00	7.92	142.50	9.5	171	11.88	213.75	19 days/yr
60-71 (5 yrs)	6.67	120.00	8.33	150.00	10	180	12.50	225.00	20 days/yr
72-83 (6 yrs)	7.00	126.00	8.75	157.50	10.5	189	13.13	236.25	21 days/yr
84-95 (7 yrs)	7.33	132.00	9.17	165.00	11	198	13.75	247.50	22 days/yr
96-107 (8 yrs)	7.67	138.00	9.58	172.50	11.5	207	14.38	258.75	23 days/yr
> 108 (9yrs +)	8.00	144.00	10.00	180.00	12.0	216	15.00	270.00	24 days/yr

PERSONAL Leave – **EXEMPT and NON-EXEMPT**; Pay Grades 8 – 11

Months Worked	20 hrs/wk		25 hrs/wk		30 hrs/wk		37.5 hrs/wk		Based On
	Hours Earned Per Month	CAP	Hours Earned Per Month	CAP	Hours Earned Per Month	CAP	Hours Earned Per Month	CAP	
After 1	8	144	10	180	12	216	15	270	24 days/yr

MONROE COUNTY PUBLIC LIBRARY
Wage and Salary Schedule
2016

Effective September 17, 2016

Pay Grade	Market Minimum	Market Maximum
<i>Non-Exempt / Hourly</i>		
1	\$9.00	\$13.50
2	\$9.97	\$14.96
3	\$11.68	\$17.52
4	\$12.69	\$19.04
5	\$13.91	\$20.87
6	\$15.03	\$22.55
7	\$16.57	\$24.86
<i>Salaried / Exempt</i>		
8	\$1,433.39 \$19.11	\$2,150.09 \$28.67
9	\$1,601.7 \$21.36	\$24,02.55 \$32.03
<i>Exempt / Salaried</i>		
10	\$1,854.70	\$2,782.05
11	\$2,643.93	\$3,965.90

Meeting Room Policy

Monroe County Public Library (MCPL) provides meeting rooms for public use. The **Meeting Room Policy** is developed in accordance with the Library's mission. ~~The m~~Meeting rooms are available, free of charge, to all Monroe County organizations and local units of government on equal terms regardless of opinion or affiliation ~~free of charge~~. Some rooms are also available to local businesses for a fee established annually by the Board of Trustees in the Library's Fee Schedule.

The Library does not ~~sponsor or~~ endorse the views of any group using the meeting rooms. A group may not use the Library logo in any form or identify or imply that the Library is a sponsor ~~of a meeting/event~~.

This policy is for use of the Library for outside groups and does not apply to Library programs, Library sponsored programs, or approved use by MCPL-affiliated groups. Use of meeting rooms for Library programs and Library affiliated programs takes precedence over use by outside groups.

General Guidelines:

The Library ~~administration~~ has written procedures for the use and scheduling of the meeting rooms that are in the best interest of the Library and the community. Requirements for persons to reserve a meeting room: A meeting room application must be completed to reserve a meeting room.

- Must be age 18 or older
- Possess an active Monroe County Public Library Card*
— The person filling out a meeting room reservation must have a library card from Monroe County Public Library and be at least 18 years old.
- Be a local nonprofit organizations, units of government, or and business operating in Monroe County
- Read and accept Meeting Room Policy

*A Library card is not required for reservation by a government agency.

~~es may reserve m~~Meeting rooms can be reserved online, over the phone, or in person. Groups are limited to 24 reservations per year. up to 90 days in advance, as available, up to 20 times a year.

Meeting room reservations should be made at least a week in advance, and may be reserved up to 90 days in advance. —Reservations requested less than 72 hours in advance must be made by telephone or in person in the Library Administration Office, Monday-Friday, 9 a.m.-5 p.m., or by phone, ~~(812)-~~349-3050, to ensure that meeting room use is approved.

~~The m~~Meeting rooms ~~of the library will only be scheduled~~are only available during hours ~~that~~ the Library is open to the public.

The public is welcome at all meetings, unless the reserving group has noted otherwise in the reservation. ~~which have not been limited by the group reserving the meeting room in its reservation.~~

The Library reserves the right to:

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- Share the contact information of any individual/organization that books a meeting room, if a request is made by a member of the public.
- Preempt or reschedule meetings when the Library needs the meeting room space.
- Refuse or discontinue any use which is disruptive to the normal operation of the Library, destructive to the building or equipment, fails to follow the Library's Behavioral Rules, or if information is falsified on the meeting room application. Meeting room use that generates excessive noise will be considered disruptive.
- Allow staff to enter any meeting room to ensure adherence to Library policies and to ask groups to vacate the building before Library closing.
- The library may cancel scheduled meeting room use when Library policy has been or will be violated.

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The Library's Art Display Policy shall apply in a meeting room when it is being used for an art exhibition.

No charge may be made for admission and no freewill collection may be made in the Library. Items, services, and memberships may not be sold or promoted.

Groups showing copyrighted movies in the Library's public meeting rooms are solely responsible for obtaining written public performance licensing rights. Borrowing, renting, or purchasing a movie does not carry with it the right to show the movie outside the home.

Use by Nonprofit Organizations and Local Units of Government:

Nonprofit organizations operating in Monroe County and units of local government may reserve rooms. Use by nonprofit organizations and units of local government is free of charge. Organizations claiming nonprofit status may be asked to provide a copy of their IRS Form 501(c)(3), Articles of Incorporation, or a Tax Exempt Certificate.

It is the responsibility of the nonprofit organization or unit of local government to contact Library administration if a meeting has been canceled. If Community Access Television Services (CATS) is scheduled to record a public meeting, the organization must also notify CATS of the cancellation.

Use by Businesses:

Businesses operating in Monroe County may reserve meeting rooms for a fee established by the Board of Trustees in the annual [Fee Schedule](#).

Payment for use by a local business is due when the reservation is made.

It is the responsibility of the business to contact Library administration when a meeting has been canceled. If a business cancels a reservation less than one week before the meeting was scheduled, no refund will be made. The Library will refund fees as follows:

- 50% of the fee if a business cancels a reservation more than one week before the meeting was scheduled.
- 100% of the fee if a business cancels a reservation more than two weeks before the meeting was scheduled.
- 100% of the fee if the Library cancels the meeting at any time.

Facility Setup:

Meeting room users are responsible for meeting room and equipment setup and cleanup. Each meeting room has a set configuration. The Library provides no setup at the Ellettsville Branch or Main Library. If a group decides to use a different room setup, the room must be returned to its original configuration upon departure.

Groups that have questions about Library meeting room equipment, or auditorium setup and use, should plan to visit the Library between 9 a.m. and 5 p.m., Monday through Friday, and/or schedule a training session with the Meeting Room Coordinator (812-349-3050 x4041, pwallace@mcpl.info) at least one week before their event.

The Library is not responsible for the loss of and/or damage to equipment or materials owned by groups. The Library cannot store supplies or equipment belonging to a group. All materials left are turned into Lost and Found.

Light refreshments may be served during meetings in all public meeting rooms, except the Auditorium. The group using the room must provide supplies and equipment for serving refreshments. The library does not have full kitchen facilities.

Meeting Room Usage Subject to Clean-up Fees:

If a group fails to leave a meeting room or equipment in its original configuration and condition, or does not vacate the room by the scheduled reservation time, it will be charged a fee, as approved by the Board of Trustees in the Fee Schedule.

Adopted by the Library Board of Trustees April 21, 2004

Amended by Board June 15, 2011, ~~and~~ November 16, 2011 and September 21, 2016

Purpose for Revisions to current Bylaws:

The Board approved changes to the nepotism policy (Section 2.02 of the Employee Manual) at the August 2016 meeting. Those changes are in conflict with the language which now appears in the Bylaws for the Board. (Updated 2.02 document is included in the packet for comparison)

The changes proposed below would align language in both documents.

Bylaws of Monroe County Public Library Board

**ARTICLE I
AUTHORITY**

The activities of the Monroe County Public Library Board shall be governed by the 1947 Indiana Library Law (IC 36-12) as amended and these Bylaws. In the event of conflict between the provisions of any Indiana Laws and these Bylaws, the former shall apply and be followed by the Board.

**ARTICLE II
MEMBERSHIP**

The Monroe County Public Library Board shall consist of seven (7) members chosen in accordance with the provisions of 1947 Library Law as amended for their fitness for public library trusteeships.

**ARTICLE III
OFFICERS**

SECTION 1. The officers shall consist of a president, vice-president, secretary and a treasurer.

SECTION 2. The officers shall be elected at a February meeting for a term of one year. Vacancies in office shall be filled at the next regular meeting of the board after the vacancy occurs.

SECTION 3. The duties of the officers shall be such as by custom and law and the rules of this board usually devolve upon such officers in accordance with their titles.

**ARTICLE IV
MEETINGS**

SECTION 1. The library board shall meet at least once a month at a regularly scheduled meeting at the Monroe County Public Library. Notice stating the time and place of any meeting and the purpose for which it is called shall be given to the public, the media, and each member of the board at least forty-eight (48) hours in advance of such meeting and in accordance with the Open Door Law of Indiana.

SECTION 2. Regular, special, and executive session meetings will be publicized and conducted in accordance with the Open Door Law of Indiana (IC 5-14-1.5).

SECTION 3. Special meetings may be called by the President, or upon written request of two (2) members, for the transaction of business as stated in the call. Notice stating the time and place of any special meeting and the purpose for which it is called shall be given to the public, the media, and each member of the board at least forty-eight (48) hours in advance of such meeting and in accordance with the Open Door Law of Indiana.

SECTION 4. A quorum for transaction of business shall consist of a simple majority.

SECTION 5. Order of business shall be:

- Call to order
- Approval of minutes
- Approval of bills
- Personnel report
- Report of the director
- Old business
- New business
- Public/Board of Trustees comments
- Adjournment

SECTION 6. *Sturgis Standard Code of Parliamentary Procedure*, last revised edition, shall govern the parliamentary procedure of the board.

ARTICLE V COMMITTEES

Special committees for carrying out projects passed by the board, and for study and investigation of proposed projects, may be appointed by the president as occasion demands, such committees to serve until completion of the work for which they were appointed. All committee meetings will be held in accordance with the Open Door Law of Indiana.

ARTICLE VI LIBRARIAN

SECTION 1. The Director shall be appointed by the Board in accordance with the Certification Law of Indiana.

SECTION 2. The Director shall be considered the chief executive officer of the Board and shall have responsibility for the administration of the Library under the direction and review of the Board. The Director shall be held responsible for the care of the buildings and equipment, for the employment and direction of the staff, for the efficiency of the library's service to the public, and for the operation of the Library under the financial conditions set forth in the annual budget. The Director shall attend all Board meetings, except those at which his/her appointment, salary, or performance is to be discussed and decided.

SECTION 3. Appointments on the staff shall be recommended by the Director and approved by the Board. All appointments shall conform to the Indiana Library Certification Board Rules and existing personnel policies which have been approved by this Board.

ARTICLE VII NEPOTISM

SECTION 1. Persons related to any MCPL Board of Trustees member or to the Library Director as father, mother, brother, sister, uncle, aunt, husband, wife, son, daughter, son-in-law, daughter-in-law, niece, or nephew, or ~~domestic partner~~person living in the same household, shall not be eligible to hold any paid position with MCPL. Nor shall any such relative or person be entitled to receive any compensation for his or her services out of any appropriation.

SECTION 2. Persons related to MCPL employees as father, mother, brother, sister, uncle, aunt, husband, wife, son, daughter, son-in-law, daughter-in-law, niece, or nephew, or ~~domestic partner~~person living in the same household of the employee, may not be hired or transferred to a position that causes a direct supervisory-subordinate relationship.

ARTICLE VIII CONFLICT OF INTEREST

SECTION 1. Board members, in the capacity of trust imposed upon them, shall observe high ethical standards and abide by the library's Values as adopted by the Board.

SECTION 2. Board members shall avoid situations in which personal interests might be served or financial benefits gained at the expense of library users, colleagues, or the institution.

SECTION 3. Board members shall complete the Uniform Conflict of Interest Disclosure Form annually and declare any conflict of interest between their personal or business interests and their position on the Board. Board members will recuse themselves from voting immediately whenever the appearance of a conflict of interest exists.

ARTICLE IX AMENDMENTS

These Bylaws may be amended at any regular meeting of the Library Board with a quorum present, by a majority vote of the members present, providing the Amendment was either read at the last previous regular meeting or was stated in the call for the meeting.

Revised February 22, 1980; January 20, 2010; September 19, 2012; September 16, 2015; September 21, 2016

Section 2.02: Nepotism

Approved by the Board of Trustees August 17, 2016

2.02 NEPOTISM

MCPL's policy is to hire, promote, and transfer employees on the basis of individual merit and to avoid any hint of favoritism or discrimination in making such decisions. The employment of relatives in positions where one might have influence over the other's status or job security is regarded as a violation of this policy.

Persons related to any MCPL Board of Trustees member or to the Library Director as father, mother, brother, sister, uncle, aunt, husband, wife, son, daughter, son-in-law, daughter-in-law, niece, nephew, or a person living in the same household shall not be eligible to hold any paid position with MCPL. Nor shall any such relative or person be entitled to receive any compensation for his or her services out of any appropriation.

Persons related to MCPL employees as father, mother, brother, sister, uncle, aunt, husband, wife, son, daughter, son-in-law, daughter-in-law, niece, or nephew, or person living in the same household of the employee, may not be hired or transferred to a position that causes a direct supervisory-subordinate relationship.

If marriage of employees creates these kinds of relationships, one of the employees affected must give up that position by the end of the current year or within six months from the date the relationship was established, whichever is the greater. The employee may be re-employed elsewhere in the library if there is an opening in another department.

The Library does not prohibit employment of immediate family in the same department or administrative unit, provided that one family member is not under the direct chain of command of another family member.

Schedule of Adoption, Revision and Review of Board Approved Library Policies

Policy and Plans Required by Law	Latest Revision or Review	Review Requirements	Next Board Review Date
Annual Budget Adoption	October 2015	annual	October 2016
Annual Classification of Employees Schedules of Salaries~	September 2016	annual	December 2016
Collection Development Policy*	July 2016	annual (internal review-changes only to Board)	
Disaster Recovery Plan for Computer Systems (Director's office)	November 2015	annual	November 2016
Fines & Fees (Fee Schedule)*	December 2015	annual	December 2016
Internal Control Standards	June 2016		
Internet Acceptable Use Policy (Internet and Computer Use Policy)*	January 2016	annual	January 2017
Investment Policy (Finance and Investment)*	January 2016	annual	January 2017
Library Board By-laws (Bylaws of Monroe County Public Library Board)*	September 2016	Every three years	Fall 2019
Long Range Plan (Strategic Plan)~	December 2012	Three-five years	December 2017
Materiality Policy~	June 2016		
Personnel policy and procedures (including among other things, Moving and Interview Expense Policy, and Travel Policy)~	Various		
Policy Principles of Access (Checkout Policy)*	December 2014		
Records Exempted from Disclosure (Access to Public Records)*	July 1997		
Technology Plan~	December 2015	Every three years	December 2018

Policies and Plans Approved by the Board and Updated Periodically for Operational or Labor/Management needs~	Latest Approval	Review Requirement	Next Review Date
Holiday & Closing Schedule~	December 2015	annual	December 2016
Management Labor Agreement~	August 2016	Three Years	August 2019
Personnel: Pay Schedule (dates)~	December 2015	annual	December 2016
Employee Insurance Package~	November 2015	annual	November 2016

Schedule of Adoption, Revision and Review of Board Approved Library Policies

Other Policies and Plans Adopted by the Board*	Adoption or Latest Revision Date
Americans with Disabilities Act Notice	February 2014
Art Exhibit and Display Policy	June 2007
Behavioral Rules	June 2015
Compensation Philosophy	June 2009
Customer Service Policy	September 2015
Gift Policy	November 2015
Grievance Procedure under the Americans w/ Disabilities Act	February 2014
Meeting Room Policy	September 2016
Photography, Videotaping, & use of other recording devices	March 2008
Privacy Policy regarding Web and Email	April 2012
Programming Mission and Guidelines	February 2014
Prohibition of firearms at Public Meetings Policy	June 2011
Social Media Policy	March 2011
Study Room Policy	January 2015

* Documents available at: <http://mcpl.info/geninfo/board-policies>

~ /Documents available on Lint (employee internal network)

Requirements for adoption and review taken from: <http://www.in.gov/library/NewDirector.htm>

Indiana State Library New Director's Information 2015 version

ISL document indicates Indiana Code and other resources for laws and guidelines