

## **BOARD OF TRUSTEES MEETING**

**Wednesday, October 18, 2017**

**Meeting Room 1B**

**5:45 p.m.**

### **AGENDA**

1. Call to Order – John Walsh, President
2. Consent Agenda – action item – Marilyn Wood
  - a. Minutes of September 20, 2017 Public Hearing on Budget (page 1-2)
  - b. Minutes of September 20, 2017 Board Meeting (page 3-5)
  - c. Minutes of October 11, 2017 Board Work Session (page 6-8)
  - d. Monthly Bills for Payment (page 9-14)
  - e. Monthly Financial Report (page 15-41)
  - f. Personnel Report (page 42-50)
  - g. 2017 Board Calendar (page 51)
3. Director's Monthly Report – Marilyn Wood (page 52-69)
4. Old Business
  - a. Ellettsville Renovation – Jane Cronkhite
  - b. Second Floor Changes update – Jane Cronkhite (page 70-78)
5. New Business – action items
  - a. 2018 Budget Adoption– Gary Lettelleir (page 79-101)
  - b. 2018 Employee Insurance Package Approval – Kyle Wickemeyer-Hardy (page 102-107)
  - c. Annual Review and Approval of Computer Disaster Recovery (confidential internal document sent separately of online packet) – Marilyn Wood
  - d. Resolution Declaring Property Surplus (page 108) – Gary Lettelleir
6. Update: E-resources – Pam Wasmer, Melissa Bruecks (page 109-111)
7. Public Comment
8. Adjournment

**MONROE COUNTY PUBLIC LIBRARY  
PUBLIC HEARING ON 2018 BUDGET  
September 20, 2017  
Main Library, Meeting Room 1B  
5:45 p.m.**

**Present**

**Board members:** Kari Esarey, Christine Harrison, Kathy Loser, Valerie Merriam, Fred Risinger, John Walsh

**Library staff:** Mark Bookwalter, Melissa Bruecks, Jane Cronkhite, Foster Gesten, Michael Hoerger, Jeannette Lehr, Gary Lettelleir, Sam Ott, Ryan Stacy, Bara Swinson, David Walter, Kyle Wickemeyer-Hardy, Marilyn Wood

**Others:** Tom Bunger

**Call to Order**

The hearing was called to order at 5:45 p.m. by Board President John Walsh.

**Proposed 2018 Budget**

Library Financial Officer Gary Lettelleir presented the Library's proposed budget for the upcoming year. Among the items he discussed:

- The proposed budget focuses on four priorities:
  - Maintaining current operational levels at all facilities while encouraging growth of audiences served
  - Facilities and Information Technology management through pro-active attention to future needs and life cycle replacement planning
  - Ellettsville renovation and updates to interior spaces
  - Providing for new services to meet needs of our growing community through engagement outside our current facilities and planning for a new branch
- Total operating budget for 2018 is about \$8.7 million, a decrease of about \$96,000 from the previous budget year.
- Accounted for in the 2018 budget is the expectation that planned renovation at the Ellettsville Branch will entail spending from the Library Improvement Reserve Fund (LIRF).
- Estimated increase in Library wages and benefits is about 2.74%, depending on the cost of health care benefits, which are expected to be better known in October.
- Operating revenue for 2018 is projected to be about \$8.7 million, about a 2.9% increase over last year. A surplus in funding is expected and hoped for at the end of the fiscal year, with the excess to be directed toward financing future facility projects.

Gary then responded to specific questions by the Board concerning the 2018 budget.

**Public Comment**

None.

**Adjournment**

Valerie Merriam moved to adjourn the hearing; Kari Esarey seconded the motion. After unanimous consent, the hearing adjourned at 5:58 p.m.

**MONROE COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
September 20, 2017  
Main Library, Meeting Room 1B Immediately  
Following Public Budget Hearing**

**Present**

**Board members:** Kari Esarey, Christine Harrison, Kathy Loser, Valerie Merriam, Fred Risinger, John Walsh

**Library staff:** Mark Bookwalter, Melissa Bruecks, Jane Cronkhite, Foster Gesten, Michael Hoerger, Jeannette Lehr, Gary Lettelleir, Sam Ott, Ryan Stacy, Bara Swinson, David Walter, Kyle Wickemeyer-Hardy, Marilyn Wood

**Others:** Tom Bunger

**Call to Order**

The meeting was called to order at 5:58 p.m. by Board President John Walsh.

**Consent Agenda**

Kathy Loser moved to approve the consent agenda; Kari Esarey seconded her motion.

**Director's Monthly Report**

Library Director Marilyn Wood presented her monthly report for August. Among the items she discussed:

- August saw the conclusion of another successful Summer Reading Program for all ages at the Library. Participation by teens in the program increased again this year, and over 1400 children completed Summer Reading. More offsite events were held this year, including several in partnership with community partners like the Banneker Center and summer lunch sites for children.
- Planned improvements in Library facilities continue, with new self-checkout machines expected to be in operation at both the Main Library and the Ellettsville Branch in October. A new automated materials sorting machine will also be installed soon at the Ellettsville Branch. New furniture for the second floor at the Main Library is expected for delivery in November.
- The NEA Big Read kicks off at the Lotus Music and Arts Festival on Saturday, September 30. At the festival's Lotus in the Park event, copies of the Big Read selection, *Everything I Never Told You*, will be distributed, along with information

on how the community can participate in Big Read events, which run through April 2018.

Throughout her report, Marilyn fielded specific questions by the Board.

### **Old Business**

**Ellettsville Renovation update.** Marilyn advised the Board on the need to make a decision on the HVAC system to be adopted at the Branch. While updating the current system is cheaper in the short term, moving to a more efficient system, which is more costly to purchase, is more cost-efficient in the long run. Gary explained that any expenses that exceed the currently budgeted amount can be covered in a number of ways, including through the Library Improvement Reserve Fund and making adjustments to future projects.

After Marilyn and Gary answered specific questions by the Board, Valerie Merriam moved that the Library move forward with its plans to adopt the more efficient commercial system HVAC option for the Ellettsville Branch. Kathy seconded the motion, which then passed unanimously.

**Strategic Direction Planning Update.** Library Associate Director Jane Cronkhite reported that the Community Survey created by the Library has resulted in about 350 responses. The survey, which was made accessible to the public over a variety of platforms and across a network of community partner organization, will officially close on September 30. After that date, a team of Library Staff and will meet with the consultants hired to facilitate the Strategic Plan process to assess the survey responses, as well as define strategic outcomes and propose actions to achieve them.

Jane then responded to the Board's specific questions regarding the Strategic Planning effort at the Library.

### **New Business**

**Resolution Declaring Library Property Surplus.** Kari moved that certain Library property be declared surplus, with Fred Risinger seconding her motion.

Gary related that a variety of items owned by the Library are no longer needed, and have therefore been determined to be surplus. The Library proposed a timeline for these items to be made available to nonprofit agencies in the area.

After Gary and Marilyn answered the Board's questions in the brief discussion that followed, the motion passed unanimously.

### **Update: Library Pioneer Grant**

Jane and Library Staff Development Strategist Bara Swinson introduced the results of the 2017 Pioneer Grant offered by the Library. The Library created this grant opportunity to encourage Staff to propose ideas for better serving the community. After several projects were submitted, two projects were approved for grant funding:

- Library Staff members Jeannette Lehr and Foster Gesten presented the Virtual Reality Development Camp that took place in June in partnership with Indiana University and the Monroe County History Center. The camp, which focused on two learning tracks, was attended by twenty-four patrons of a range of ages. Most participants reported that they would use knowledge they gained through the camp for personal or career development, as well as that they plan to attend Library technology programs in the future.
- Library Staff members Melissa Bruecks and Sam Ott presented the new circulating collection of video games for adults purchased with grant funding. The new collection of 63 games fills a gap not addressed by the games currently in the Library's collection, which are mostly geared toward children and teens. The funding served as seed money to launch the new collection, with additional games to be collected in the future through the Library's regular collections budget. The new collection, currently available for seven day loans, has already seen over 600 checkouts.

### **Public Comment**

None

### **Adjournment**

Valerie moved to adjourn the meeting; Kari seconded the motion. The meeting adjourned at 6:50 p.m.

**MONROE COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES WORK SESSION  
October 11, 2017  
Main Library, Meeting Room 1B  
5:45 pm**

**Present**

Board members: Kari Isaacson Esarey (Vice-President), David L. Ferguson (Treasurer), Fred Risinger (Secretary), Christine Harrison, Katherine E. Loser, Valerie Merriam

Library staff: Mike Adams, Michael Hoerger, Gary Lettelleir, Rob Stockwell, Kyle Wickemeyer-Hardy, Marilyn Wood

**Call to Order**

Kari Esarey, Board Vice-President, called the work session to order at 5:45 pm.

**Review of 2018 Budget** — Gary Lettelleir

The Library budget was reviewed at the September public hearing. Gary gave a brief review and highlight of the resolution.

Kari asked about how the tax rate changes. Gary explained that the tax levy rose by 4%, but Monroe County tax payers will only see a 1.4% increase due to the rise of assessed value in the county. In other words, with the city and county growing, the 4% increase for the Library only results in a 1.4% increase for tax payers.

**Review of 2018 Employee Insurance Package** — Kyle Wickemeyer-Hardy

Kyle reviewed the highlights of the 2018 employee insurance package with a recommendation for approval.

JA Benefits worked with Kyle and Library Administration to explore new bids for health insurance and it was decided that continuing with SIHO was the best health insurance option for Library employees. The PPO/\$500 and HSA/\$5000 deductible plans increase 2%, with a 0.05% decrease for the HSA/\$2500 deductible plan.

The Library recommends continuing Activate Clinic coverage for full-time staff and continuing a discounted plan for part-time staff. While Activate increased rates 3.2%, the clinic remains a popular, convenient option for staff and ultimately saves the Library and staff money by avoiding costly hospital and doctor visits.

The Library also recommends continuing with Guardian for dental, vision, short-term disability, Life, LTD, ADD, and ancillary products. There is no increase this year for these insurance options.

Finally, the Library recommends continuing to offer optional Allstate ancillary insurance products. These are voluntary options for staff.

Valerie asked what level of coverage meant in reference to bid comparisons for group health insurance coverage. Kyle explained that cheaper health insurance plans came with greatly decreased options for where staff could seek medical care.

Kathy expressed being bothered by health care being a market-driven service.

Kari inquired about how insurance options are assessed. Kyle explained that she works with JA Benefits to explore options, which Library Administration then reviews and picks the best option. The insurance package option is also shared with the Library's Leadership Team and employee union representatives.

Kathy inquired about what Guardian's Cancer Insurance covered. Kyle explained that this insurance does not cover medical costs, but provides financial benefits to cover non-medical costs that accompany fighting and living with cancer.

David asked to see the year to year change, in staff and Library contributions for health insurance. Kyle stated that she could provide the Board with this information.

Valerie asked if the health insurance increase would impact staff raises. Kyle and Gary confirmed that it would not have an impact.

#### **Annual Review of Computer Disaster Recovery — Marilyn Wood**

Marilyn presented the Computer Disaster Recovery plan (a confidential document, not included in Board packet) and asked if there were any questions.

David asked about computer and server backups. Marilyn explained that the Library backs up data both onsite and outside the building, utilizing cloud services more and more.

Kari inquired if this would be an action item at the next Board meeting. Marilyn confirmed it would be.

#### **Review of Resolution for Surplus Equipment — Gary Lettelleir**

Due to the various changes happening on the second floor of the Main Library, there are now more items needing to be approved as surplus. Gary explained that he would likely be bringing more items to the Board in the near future.

Gary announced that thus far, the Library has had success in finding new homes for reusable surplus equipment. Owen County Library has expressed interest in obtaining the automated material handling system being replaced at the Ellettsville Branch. In addition, the Bloomington Volunteer Network has been a great resource for finding local organizations that can reuse Library furniture and equipment.

Valerie asked for details about the new public computer furniture. Marilyn explained that there would be a furniture and plans presentation at the next Board meeting.



**Public Comment**

None.

**Adjournment**

The meeting was adjourned by Kari Esarey at 6:12 pm.

MONROE COUNTY PUBLIC LIBRARY

\*Check Summary Register©

September 8, 2017 to October 12, 2017

Name	Check Date	Check Amt	
<b>06600 MAINSOURCE CHECKING</b>			
Paid Chk# 005968	ALL-PHASE ELECTRIC SUPPLY	9/14/2017	\$2,404.65 LIGHT BULBS
Paid Chk# 005969	APPLE INC.	9/14/2017	\$199.00 I POD TOUCH
Paid Chk# 005970	ARLLYS F. PAPKE	9/14/2017	\$24.95 REFUND ON LOST ITEM
Paid Chk# 005971	AT&T (IL)	9/14/2017	\$134.86 2 DEDICATED PHONE LINES
Paid Chk# 005972	BANCTEC INC.	9/14/2017	\$31.83 MONTHLY FOLDER MAINT.
Paid Chk# 005973	BIBLIOTHECA LLC	9/14/2017	\$21,535.18 5 SELF CHECK MACHINES
Paid Chk# 005974	BROWNING CHAPMAN, LLC	9/14/2017	\$27,000.00 MAIN EXTERIOR
Paid Chk# 005975	B-TECH LLC	9/14/2017	\$470.50 BLDG SERVICES
Paid Chk# 005976	CDW GOVERNMENT, INC.	9/14/2017	\$357.65 IT EQUIP.
Paid Chk# 005977	CENTURYLINK	9/14/2017	\$34.98 LONG-DISTANCE PHONE CALLS
Paid Chk# 005978	CHRIS HOSLER	9/14/2017	\$31.83 SPLS-HOMEWORK HELP
Paid Chk# 005979	CHRISTOPHER LETENDRE	9/14/2017	\$21.95 REFUND ON LOST ITEM
Paid Chk# 005980	CITY OF BLOOMINGTON	9/14/2017	\$2,611.41 WATER & SEWER
Paid Chk# 005981	CITY OF BLOOMINGTON	9/14/2017	\$10.00 ZONE 4 TRANSFER FEE
Paid Chk# 005982	COMCAST	9/14/2017	\$44.41 CABLE EQUIP. FEES
Paid Chk# 005983	DELL MARKETING L.P.	9/14/2017	\$1,206.73 LAPTOP & ACCESSORIES
Paid Chk# 005984	DUKE ENERGY	9/14/2017	\$20,585.61 ELECTRICITY
Paid Chk# 005985	EXACTHIRE	9/14/2017	\$405.00 SOFTWARE MAINT.
Paid Chk# 005986	FREEDOM BUSINESS	9/14/2017	\$247.99 PRINT CARTRIDGES
Paid Chk# 005987	INDIANA POWER SERVICE &	9/14/2017	\$597.00 GENERATOR MAINT. CONTRACT
Paid Chk# 005988	JERALD W. JAMES	9/14/2017	\$600.00 TALK TO AN EXPERT PROGRAMS
Paid Chk# 005989	LYNGSOE SYSTEMS INC.	9/14/2017	\$32,010.60 30% OF ELL RENOVATION PROJECT
Paid Chk# 005990	MIDWEST PRESORT SERVICE	9/14/2017	\$239.31 POSTAGE SERVICE
Paid Chk# 005991	MONSTER TRASH	9/14/2017	\$187.02 TRASH SERVICE
Paid Chk# 005992	NATURE'S WAY, INC.	9/14/2017	\$85.00 INTERIOR PLANT MAINT.
Paid Chk# 005993	OCLC, INC.	9/14/2017	\$3,703.87 OCLC USAGE
Paid Chk# 005994	QUILL CORPORATION	9/14/2017	\$367.88 OFFICE SPLS
Paid Chk# 005995	RICOH USA, INC.	9/14/2017	\$20.63 ADD'L IMAGES
Paid Chk# 005996	SMITHVILLE COMMUNICATIONS	9/14/2017	\$178.79 TELEPHONE SERVICE
Paid Chk# 005997	STEPHANIE HOLMAN	9/14/2017	\$48.74 CHILDREN'S PROGRAM SPLS
Paid Chk# 005998	TERRYBERRY	9/14/2017	\$291.69 15, 20, 25, 30, & 35 YRS BEAR
Paid Chk# 005999	THE ULTIMATE SOFTWARE	9/14/2017	\$2,000.00 PAYROLL SOFTWARE/INTERFACE-SIHO
Paid Chk# 006000	U PRINTING	9/14/2017	\$167.53 BOOK PLATES FOR NEA BIG READ
Paid Chk# 006001	UNIQUE MANAGEMENT	9/14/2017	\$814.45 COLLECTION AGENCY FEE
Paid Chk# 006002	VECTREN ENERGY DELIVERY	9/14/2017	\$107.09 NATURAL GAS
Paid Chk# 006003	VIRGINIA H. RICHEY	9/14/2017	\$40.00 PRESCHOOL STORYTIME
Paid Chk# 006004	AMERICAN UNITED LIFE INS.	9/20/2017	\$1,532.30 403b TSA-AUL W/H
Paid Chk# 006005	AUDIO TECH BUSINESS BOOK	9/20/2017	\$199.00 NONPRINT
Paid Chk# 006006	BAKER & TAYLOR BOOKS	9/20/2017	\$19,325.52 BOOKS
Paid Chk# 006007	BIBLIOTHECA LLC	9/20/2017	\$21,590.73 E-BOOKS & SELF-CHECK SOFTWARE
Paid Chk# 006008	B-TECH LLC	9/20/2017	\$120.00 RE-INSTALL DOOR CONTACT
Paid Chk# 006009	CENTER POINT LARGE PRINT	9/20/2017	\$230.10 BOOKS
Paid Chk# 006010	CINDY HOUSTON	9/20/2017	\$29.99 REFUND ON LOST ITEM
Paid Chk# 006011	FINDAWAY WORLD, LLC	9/20/2017	\$1,755.51 NONPRINT
Paid Chk# 006012	GALE/CENGAGE LEARNING	9/20/2017	\$1,273.01 BOOKS
Paid Chk# 006013	GIBSON TELDATA, INC.	9/20/2017	\$1,234.63 QTRLY EXECUTIVE AGREEMENT
Paid Chk# 006014	GIFT	9/20/2017	\$63.00 ONE YR. SUBSCRIPTION
Paid Chk# 006015	HEIDI BROWN	9/20/2017	\$65.00 KID'S YOGA PROGRAM
Paid Chk# 006016	HOOSIER TIMES	9/20/2017	\$1,028.25 PUBLIC NOTICES & BOOKMOBILE ADS.
Paid Chk# 006017	HP PRODUCTS	9/20/2017	\$33.98 BLDG MAT'LS & SPLS
Paid Chk# 006018	INTERNET MINDED DESIGN AND	9/20/2017	\$550.00 MONROE CTY TIMELINE:SPRINT
Paid Chk# 006019	IU HEALTH BLOOMINGTON, INC.	9/20/2017	\$150.00 YOGA W/BABY PROGRAMS
Paid Chk# 006020	MIDWEST COLLABORATIVE	9/20/2017	\$15,561.53 REFERENCE USA PREMIUM+
Paid Chk# 006021	MIDWEST PRESORT SERVICE	9/20/2017	\$248.14 POSTAGE SERVICES

**MONROE COUNTY PUBLIC LIBRARY**

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**\*Check Summary Register©**

**September 8, 2017 to October 12, 2017**

Name	Check Date	Check Amt	
Paid Chk# 006022	MIDWEST TAPE	9/20/2017	\$10,245.35 BOOKS & NONPRINT
Paid Chk# 006023	MONROE COUNTY CLERK	9/20/2017	\$25.00 GARNISHMENT W/H
Paid Chk# 006024	NETWORK SERVICES COMPANY	9/20/2017	\$212.00 BLDG SPLS
Paid Chk# 006025	NONPROFIT QUARTERLY	9/20/2017	\$59.00 1 YR. SUBSCRIPTION
Paid Chk# 006026	PENGUIN RANDOM HOUSE, LLC	9/20/2017	\$1,424.95 NONPRINT
Paid Chk# 006027	RECORDED BOOKS, INC.	9/20/2017	\$779.86 NONPRINT
Paid Chk# 006028	RICHARD'S SMALL ENGINE INC.	9/20/2017	\$149.99 BLDG MAT'LS
Paid Chk# 006029	RICOH USA, INC.	9/20/2017	\$129.16 ADD'L IMAGES
Paid Chk# 006030	SAM'S CLUB/SYNCHRONY BANK	9/20/2017	\$414.29 CHAIRS, CABLES & CASES
Paid Chk# 006031	SARAH E. GUNN	9/20/2017	\$30.00 REFUND ON LOST ITEMS
Paid Chk# 006032	SCHOLASTIC LIBRARY	9/20/2017	\$828.10 BOOKS
Paid Chk# 006033	SUSAN K. ANDERSON	9/20/2017	\$25.02 REFUND ON LOST ITEMS
Paid Chk# 006034	THOMSON REUTERS - WEST	9/20/2017	\$473.31 BOOKS
Paid Chk# 006035	U PRINTING	9/20/2017	\$1,796.12 NEA BIG READ BANNER
Paid Chk# 006036	VICTORIA M. GABHART	9/20/2017	\$34.95 REFUND LOST ITEM
Paid Chk# 006037	WEX BANK	9/20/2017	\$24.74 FUEL
Paid Chk# 006038	ADP, INC.	9/28/2017	\$824.23 BACKGROUND CHECKS
Paid Chk# 006039	AT&T (IL)	9/28/2017	\$1,055.87 TELEPHONE SERVICE
Paid Chk# 006040	AT&T MOBILITY	9/28/2017	\$396.36 CELL PHONES
Paid Chk# 006041	BUNGER & ROBERTSON, LLP	9/28/2017	\$880.00 LEGAL SERVICES
Paid Chk# 006042	DELUXE	9/28/2017	\$46.98 1099 MISC. FORMS
Paid Chk# 006043	DUKE ENERGY	9/28/2017	\$1,579.82 ELECTRICITY
Paid Chk# 006044	ELLETTSVILLE TRUE VALUE	9/28/2017	\$9.15 BLDGSPLS
Paid Chk# 006045	HFI MECHANICAL CONTRACTOR	9/28/2017	\$92.00 BFP DEVICE TEST
Paid Chk# 006046	JIM GORDON, INC	9/28/2017	\$19.42 COPIER OVERAGES
Paid Chk# 006047	LUANN DILLON	9/28/2017	\$19.67 ELL BOOK CLUB SPLS
Paid Chk# 006048	MIDWEST PRESORT SERVICE	9/28/2017	\$264.25 POSTAGE SERVICES
Paid Chk# 006049	NETWORK SERVICES COMPANY	9/28/2017	\$801.50 CLEANING SPLS
Paid Chk# 006050	NOLAN'S LAWN CARE SERVICE	9/28/2017	\$497.50 LAWN SERVICE
Paid Chk# 006051	QUILL CORPORATION	9/28/2017	\$159.89 CARD STOCK
Paid Chk# 006052	RICOH USA, INC.	9/28/2017	\$66.16 VITAL COPIER RENTAL
Paid Chk# 006053	STURGEON STONE &	9/28/2017	\$4,580.00 INSTALL POSTS FOR PANELS ON STORY WALK
Paid Chk# 006054	ACADEMIC THERAPY	10/5/2017	\$554.40 BOOKS
Paid Chk# 006055	ACTIVATE HEALTHCARE	10/5/2017	\$4,064.38 NOV. '17 HEALTH CLINIC
Paid Chk# 006056	AFSCME COUNCIL 62	10/5/2017	\$1,152.07 UNION DUES W/H
Paid Chk# 006057	ALL-PHASE ELECTRIC SUPPLY	10/5/2017	\$341.52 LIGHTING
Paid Chk# 006058	AMERICAN HERITAGE LIFE INS.	10/5/2017	\$318.24 OCT.'17 OTHER INS. W/H
Paid Chk# 006059	AMERICAN UNITED LIFE INS.	10/5/2017	\$1,532.30 403b TSA/AUL W/H
Paid Chk# 006060	BAKER & TAYLOR BOOKS	10/5/2017	\$25,026.29 BOOKS
Paid Chk# 006061	BANYON DATA SYSTEMS, INC.	10/5/2017	\$795.00 FUND SUPPORT
Paid Chk# 006062	BIBLIOTHECA LLC	10/5/2017	\$9,700.00 RFID TAGS
Paid Chk# 006063	BLACKSTONE AUDIO, INC.	10/5/2017	\$338.00 NONPRINT
Paid Chk# 006064	BROWNING CHAPMAN, LLC	10/5/2017	\$27,351.00 EXTERIOR STONE PROJECT/MAIN
Paid Chk# 006065	CARSON-DELLOSA PUBLISHING	10/5/2017	\$256.13 BOOKS
Paid Chk# 006066	CITY OF BLOOMINGTON--	10/5/2017	\$1,202.00 PARKING PERMITS
Paid Chk# 006067	CITY OF BLOOMINGTON	10/5/2017	\$10.00 ZONE 4 TRANSFER FEE
Paid Chk# 006068	DEMCO, INC.	10/5/2017	\$1,352.93 CATALOGING SPLS/A-V
Paid Chk# 006069	ENGRAVING AND STAMP	10/5/2017	\$14.93 NAME TAG/NEW MANAGER
Paid Chk# 006070	FINDAWAY WORLD, LLC	10/5/2017	\$43.88 NONPRINT
Paid Chk# 006071	FREEDOM BUSINESS	10/5/2017	\$1,604.72 PRINT CARTRIDGES
Paid Chk# 006072	GALE/CENGAGE LEARNING	10/5/2017	\$461.80 BOOKS
Paid Chk# 006073	GUARDIAN LIFE INS. CO.	10/5/2017	\$8,392.40 OCT.'17 DENTAL, VISIONS, STD, & LIFE INS.
Paid Chk# 006074	GUNPOWDER & SKY	10/5/2017	\$200.00 A LIFE IN WAVES-SCREENING FEE
Paid Chk# 006075	HP PRODUCTS	10/5/2017	\$51.32 BLDG SPLS
Paid Chk# 006076	INDIANA STATE LIBRARY	10/5/2017	\$1,690.00 3RD QTR. '17 PLAC

**MONROE COUNTY PUBLIC LIBRARY**

**\*Check Summary Register©**

September 8, 2017 to October 12, 2017

Name	Check Date	Check Amt	
Paid Chk# 006077 IU HEALTH BLOOMINGTON, INC.	10/5/2017	\$75.00	YOGA W/BABY PROGRAM
Paid Chk# 006078 KATHERINE NICKEL	10/5/2017	\$22.37	REFUND ON LOST ITEM
Paid Chk# 006079 LEANNE ZDRAVECKY	10/5/2017	\$59.49	GAS FOR GREEN LIBRARY VAN
Paid Chk# 006080 LEGAL SHIELD	10/5/2017	\$265.05	ID THEFT/PRE-PAID LEGAL W/H
Paid Chk# 006081 MARTIN COUNTY	10/5/2017	\$28.00	BOOK
Paid Chk# 006082 MICHAEL D. LACOPO	10/5/2017	\$525.00	GERMAN GENEALOGY/HHG
Paid Chk# 006083 MIDWEST PRESORT SERVICE	10/5/2017	\$288.45	POSTAGE SERVICES
Paid Chk# 006084 MIDWEST TAPE	10/5/2017	\$20,618.54	NONPRINT & E-BOOKS
Paid Chk# 006085 MONROE COUNTY CLERK	10/5/2017	\$25.00	GARNISHMENT W/H
Paid Chk# 006086 PENGUIN RANDOM HOUSE, LLC	10/5/2017	\$906.50	NONPRINT
Paid Chk# 006087 RECORDED BOOKS, INC.	10/5/2017	\$452.25	NONPRINT
Paid Chk# 006088 SARAH A. DORWIN	10/5/2017	\$21.95	REFUND ON LOST ITEM
Paid Chk# 006089 SCHOLASTIC INC.	10/5/2017	\$339.00	NEA-BIG READ
Paid Chk# 006090 SIHO INSURANCE SERVICES	10/5/2017	\$41,925.21	OCT.'17 HEALTH INS.
Paid Chk# 006091 SMITHVILLE COMMUNICATIONS	10/5/2017	\$1,776.00	INTERNET SERVICE
Paid Chk# 006092 SYNCHRONY BANK/AMAZON	10/5/2017	\$4,383.73	BOOKS & NONPRINT
Paid Chk# 006093 THE CRITICAL THINKING CO.	10/5/2017	\$147.77	BOOKS
Paid Chk# 006094 THE ROWMAN & LITTLEFIELD	10/5/2017	\$239.40	BOOKS
Paid Chk# 006095 THE ULTIMATE SOFTWARE	10/5/2017	\$1,000.00	INTERFACE/GERMAN AMERICAN BANK
Paid Chk# 006096 UNITED STATES TREASURY	10/5/2017	\$139.50	GARNISHMENT W/H
Paid Chk# 006097 UNITED WAY	10/5/2017	\$81.00	UNITED WAY W/H
Paid Chk# 006098 VIBE HCM, INC.	10/5/2017	\$90.00	PAYROLL SERVICE
Paid Chk# 006099 WELLS FARGO VENDOR	10/5/2017	\$50.93	VITAL COPIER RENTAL
Paid Chk# 006100 YOURMEMBERSHIP.COM	10/5/2017	\$325.00	ALA JOBLIST
Paid Chk# 006101 AMY NUNEZ	10/11/2017	\$100.00	HISPANIC HERITAGE EVENT
Paid Chk# 006102 B & H PHOTO-VIDEO	10/11/2017	\$342.95	DRAWING TABLET
Paid Chk# 006103 BANCTEC INC.	10/11/2017	\$31.83	FOLDER MAINT.
Paid Chk# 006104 BLACKMESH	10/11/2017	\$650.00	MANAGED CLOUD HOSTING
Paid Chk# 006105 BLOOMINGTON PUBLIC	10/11/2017	\$216.00	3RD QTR '17 BUS PASSES
Paid Chk# 006106 CDW GOVERNMENT, INC.	10/11/2017	\$46.41	IT SPLS
Paid Chk# 006107 DANIELLE V. KRELLER	10/11/2017	\$28.50	REFUND ON LOST ITEM
Paid Chk# 006108 DARCI HAWXHURST	10/11/2017	\$722.00	TUTOR TRAINING/VITAL
Paid Chk# 006109 ELLETTSVILLE UTILITIES	10/11/2017	\$249.48	WATER & SEWER
Paid Chk# 006110 EMILY BROCKMAN	10/11/2017	\$80.00	MUSICAL STORYTIME PROGRAM
Paid Chk# 006111 KAREN KOVICH LYNCH	10/11/2017	\$200.00	HISPANIC HERITAGE DAY
Paid Chk# 006112 PEDRO TOLEDO CORPORATION	10/11/2017	\$900.00	HISPANIC HERITAGE DAY MUSIC
Paid Chk# 006113 MATRIX INTEGRATION LLC	10/11/2017	\$702.00	ASA SUPPORT MAINTENANCE
Paid Chk# 006114 MIDWEST PRESORT SERVICE	10/11/2017	\$254.37	POSTAGE SERVICES
Paid Chk# 006115 OCLC, INC.	10/11/2017	\$3,703.87	OCLC USAGE
Paid Chk# 006116 RICOH USA, INC.	10/11/2017	\$57.56	ADD'L IMAGES
Paid Chk# 006117 SMITHVILLE COMMUNICATIONS	10/11/2017	\$179.43	TELEPHONE
Paid Chk# 006118 U PRINTING	10/11/2017	\$33.79	BUSINESS CARDS
Paid Chk# 006119 UNIQUE MANAGEMENT	10/11/2017	\$805.50	COLLECTION AGENCY FEES
Paid Chk# 006120 VECTREN ENERGY DELIVERY	10/11/2017	\$46.76	NATURAL GAS
Paid Chk# 006121 VERIZON WIRELESS	10/11/2017	\$120.03	BKM DATA LINES
Paid Chk# 006122 AIRTIME STUDIOS, INC.	10/12/2017	\$2,275.00	ACOUSTIC REMEDIATION FOR STUDIOS
Paid Chk# 006123 AT&T (IL)	10/12/2017	\$135.33	2 DEDICATED PHONE LINES
Paid Chk# 006124 CENTURYLINK	10/12/2017	\$27.57	LONG-DISTANCE CALLS
Paid Chk# 006125 CHASE CARD SERVICES	10/12/2017	\$6,696.95	VARIOUS
Paid Chk# 006126 COMCAST	10/12/2017	\$44.41	CABLE EQUIP. RENTAL
Paid Chk# 006127 FREEDOM BUSINESS	10/12/2017	\$825.40	PRINTER CARTRIDGES
Paid Chk# 006128 VECTREN ENERGY DELIVERY	10/12/2017	\$55.49	NATURAL GAS
Paid Chk# 006129 VIBE HCM, INC.	10/12/2017	\$1,931.55	PAYROLL SERVICES
<b>Total Checks</b>		<b>\$393,454.09</b>	

MONROE COUNTY PUBLIC LIBRARY  
CHECKING ACCOUNTS  
09/08/17 - 10/12/17

MainSource Checking Account/Check Register Total	\$393,454.09
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Add: Electronic Withdrawals

MainSource Checking-Monthly Service Charge (Sept. '17)	21.00
German-American Bank-TSYS CC Fees (Oct.17)	382.33
MainSource Checking-Heartland CC Fees (Oct. '17)	0.39

Add: Payrolls

Electronic PERF pymt. 09/12/17	19,347.65
Electronic transfer 00/00/17 (TASC) employee/employer "FSA" (no distribution -- had credit from prior year "FSA")	0.00
Vouchers 09/15/17 Payroll (ECI)	
Electronic transfer (ECI) employee/employer taxes	128,380.66
Electronic transfer (ECI) employee "HSA"	50,966.44
Electronic PERF pymt. 09/20/17	2,496.20
Electronic transfer 00/00/17 (TASC) employee/employer "FSA" (no distribution -- had credit from prior year "FSA")	19,530.54 0.00
Vouchers 09/29/17 Payroll (ECI)	
Electronic transfer (ECI) employee/employer taxes	128,293.89
Electronic transfer (ECI) employee "HSA"	50,482.56
Electronic PERF pymt. 09/29/17	2,246.20
Electronic transfer 00/00/17 (TASC) employee/employer "FSA" (no distribution -- had credit from prior year "FSA")	19,585.56 0.00

TOTAL OF A/P AND PAYROLL CHECK REGISTERS

\$815,187.51

ck # 6125

**ACCOUNTS PAYABLE VOUCHER**

**MONROE COUNTY PUBLIC LIBRARY\*Address Line 1\*303 E KIRKWOOD AVENUE\*BLOOMINGTON, IN 47408**

<b>Payee</b> CHASE CARD SERVICES  CARDMEMBER SERVICE PALATINE, IL 60094-4014	Check 006125 10/12/2017  Purchase Order No. 0  Terms  Date Due	Claim 30897
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Invoice Date	Invoice Number	Description (or note attached Invoice(s) or bill(s))	Amount
8/27/2017		E001-019-31500 SURVEYMONKEY/YR. SUBSCRIPTION	\$336.00
8/28/2017		E001-019-31500 WUNDERKINDER/SOFTWARE SUBSCRIPTION	\$24.95
8/30/2017		E001-007-33200 MAILCHIMP/ENEWSLETTER SUBSCRIPTION	\$45.00
9/7/2017		E019-007-33100 SQUARESPACE/WEBSITE/NEA BIG READ	\$84.53
9/10/2017		E001-019-31500 HOOTSUITE/SOCIAL MEDIA SUBSCRIPTION	\$10.69
9/19/2017		E019-007-21350 ISTOCK/STOCKPHOTO FOR NEA BIG READ	\$35.31
8/23/2017		E001-018-45300 SAM/NONPRINT	\$15.00
9/15/2017		E001-018-22300 DURAREADY/CATALOGING SPLS-BOOKS	\$1,103.33
9/20/2017		E001-018-45100 YESASIA/BOOKS	\$82.46
8/22/2017		E016-015-38460 BUSYTEACHER/E-BOOKS/VITAL GENERAL	\$80.00
9/1/2017		E019-010-21350 KROGER/VITAL SPLS	\$23.24
9/7/2017		E001-008-22200 CIRCLE S/FUEL	\$67.92
9/14/2017		E001-004-21350 SWEETWATER/SPLS	\$8.95
9/14/2017		E016-015-21350 DEMCON/VITAL SIGN/GENERAL \$	\$33.65
9/21/2017		E001-008-22200 CIRCLE S/FUEL	\$65.97
8/24/2017		E001-019-23000 INTERSTATEALL BATTERY/BATTERIES	\$10.40
8/24/2017		E001-019-23000 STANSIFER RADIO/IT SPLS	\$18.44
8/30/2017		E001-019-23000 AMAZON/IT SPLS	\$14.97
9/7/2017		E001-019-23000 AMAZON/IT SPLS	\$170.65
9/11/2017		R001-024-03600 MCPL/CC READER TEST	\$3.05
9/12/2017		E001-019-23000 NEWEGGBUSINESS/IT SPLS	\$11.99
9/16/2017		E020-016-31500 DREAMHOST/CATS WEBSITE SUBSCRIPTION	\$50.00
9/18/2017		E029-019-44600 AMAZON/CHARGING STATION	\$225.00
9/19/2017		E029-019-44650 TECHSOUP/IT SOFTWARE	\$1,450.00
9/19/2017		E001-019-23000 AMAZON/IT SPLS	\$38.58
9/20/2017		E001-019-23000 AWE/IT SPLS	\$109.93
9/24/2017		R001-024-03500 MCPL/TEST CC MACHINE	\$0.25
9/24/2017		R001-024-03500 MCPL/TEST CC MACHINE	\$0.50
8/30/2017		E019-026-21350 AMAZON/TEEN SPLS	\$24.97
8/31/2017		E001-026-23000 AMAZON/TEEN IT SPLS	\$49.99
8/31/2017		E001-026-23000 STEAMGAMES/TEEN VIDEO GAMES	\$9.99
9/5/2017		E019-026-21350 WALMART/TEEN SPLS	\$116.64
9/7/2017		E029-026-44300 AMAZON/IT HARDWARE	\$159.95
9/7/2017		E001-015-36400 BICYCLE GARAGE/BIKE MAINT.	\$24.00
9/8/2017		E019-026-21350 DOLLAR GENERAL/TEEN SPLS	\$3.21
9/11/2017		E001-026-23000 AMAZON/IT SPLS	\$179.96
9/13/2017		E019-026-21350 AMAZON/TEEN SPLS	\$34.26
9/17/2017		E019-026-21350 AMAZON/TEEN SPLS	\$67.68
9/18/2017		E001-026-23000 OCULUS/IT SPLS	\$7.99
9/18/2017		E001-026-23000 OCULUC/IT SPLS	\$49.99
9/18/2017		E001-026-23000 STEAMPOWERED/IT SPLS	\$39.98

8/25/17	E001-015-22200 BINA'S FUEL/FUEL	\$45.46
8/28/2017	E001-015-22200 CIRCLE S/FUEL	\$76.22
9/3/2017	E001-015-22200 CIRCLE S/FUEL	\$74.26
9/11/2017	E001-015-22200 CIRCLE S/FUEL	\$77.48
9/15/2017	E001-015-22200 CIRCLE S/FUEL	\$29.86
9/18/2017	E001-015-22200 CIRCLE S/FUEL	\$53.76
9/18/2017	E001-015-22200 CIRCLE S/FUEL	\$41.40
9/6/2017	E001-018-45100 IN HIST. SOC/BOOKS	\$25.00
9/6/2017	E001-001-32400 ALA/E. GRAY E-COURSE	\$225.00
9/9/2017	E019-010-21350 KROGER/ADULT-BOOKS PLUS FOOD	\$14.62
9/11/2017	E019-010-21350 AMAZON/ADULT PROG. SPLS	\$61.05
9/13/2017	E019-010-21350 AMAZON/ADULT PROG. SPLS	\$56.13
9/13/2017	E019-010-21350 AMAZON/ADULT PROG. SPLS	\$168.87
9/13/2017	E019-010-21350 AMAZON/ADULT PROG. SPLS	\$37.42
9/14/2017	E019-010-21350 AMAZON/ADULT PROG. SPLS	\$79.37
9/18/2017	E019-010-21350 THE TAP/ADULT SPLS	\$28.17
8/24/2017	E019-011-21350 COSTUME SPECIALISTS/CHILD PROGRAM	\$369.62
8/29/2017	E019-011-21350 KROGER/CHILD SPLS	\$27.31
8/28/2017	E001-001-32400 SLEEP INN NASHVILLE/ALEX G. HOTEL	\$79.89
8/31/2017	E019-011-21350 TARGET/CHILD SPLS	\$45.35
9/1/2017	E019-011-21350 KROGER/CHILD SPLS	\$6.99
9/5/2017	E001-001-32400 EB SCHOOL LIB./ALEX-DIVERSITY WORKSHOP	\$122.32
9/7/2017	E019-011-21350 DISCOUNT SCHOOL SPLS/CHILD SPLS	\$53.49
9/18/2017	E019-011-21350 ITUNES/CHILD SPLS	\$8.54
Total		\$6,696.95

VOUCHER NO. 30897      WARRANT NO. 006125      10/12/2017

CHASE CARD SERVICES

ALLOWED

IN THE SUM OF      \$      \$6,696.95

\$      \$6,696.95

ON ACCOUNT OF APPROPRIATION FOR

Board/Council Member

COST DISTRIBUTION LEDGER CLASSIFICATION  
IF CLAIM PAID MOTOR VEHICLE HIGHWAY FUND

Acct. No.	Account Title	Amount
E001-019-31500		\$336.00
E001-019-31500		\$24.95
E001-007-33200		\$45.00
E019-007-33100		\$84.53
E001-019-31500		\$10.69
E019-007-21350		\$35.31
E001-018-45300		\$15.00
E001-018-22300		\$1,103.33
E001-018-45100		\$82.46
E016-015-38460		\$80.00
E019-010-21350		\$23.24
E001-008-22200		\$67.92

## Financial Report Comments

Reports as of 9-30-17

Board Meeting Date 10/18/17

Monthly Budget Report:

The following table compares the actual percentage of the budget used so far in the major expense categories this year compared to the guideline which is 75% after nine months.

	% Spending Guideline	Actual % Spending
	September 30, 2017	
Wages and Benefits	75.0%	73.9%
Supplies	75.0%	54.2%
Other Services & Charges	75.0%	68.2%
Capital Outlay	75.0%	70.8%
Total Operating Expenditures	75.0%	71.9%

Last year at the end of September we had used 70.1% of the annual budget.

2017 revenue is projected to increase more than in the previous year due to a higher growth quotient and a higher percentage increase in LIT for 2017. I still think we have a good chance to raise the 2017 cash from operations above the 2016 level which was \$693,000.

Investment income – As interest rates that the federal reserve pays to banks increases, so does the Library’s investment earnings. After the last increase MainSource raised the rate being paid on the library money market account to 1.1%. The September investment income was \$6,557. For the year so far investment income is \$48,314.



MONROE COUNTY PUBLIC LIBRARY  
MONTHLY SUMMARY OF BUDGET CATEGORIES  
AS OF SEPTEMBER 30, 2017  
NINE MONTHS = 75.0%

	2017 SEPTEMBER	2016 SEPTEMBER	2017 Y-T-D ACTUAL	2017 BUDGET	2016 Y-T-D ACTUAL	2017 Y-T-D BUDGET REMAINING	2017 % OF BUDGET USED	2017 % OF BUDGET REMAINING
PERSONNEL SERVICES								
SALARIES	471,854.20	477,062.10	3,236,751.95	4,272,462.81	3,091,898.40	1,035,710.86	75.8%	24.2%
EMPLOYEE BENEFITS	87,372.13	134,942.44	1,047,439.83	1,513,808.89	1,032,273.48	466,369.06	69.2%	30.8%
OTHER WAGES	0.00	0.00	0.00	13,300.00	0.00	13,300.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	<u>559,226.33</u>	<u>612,004.54</u>	<u>4,284,191.78</u>	<u>5,799,571.70</u>	<u>4,124,171.88</u>	<u>1,515,379.92</u>	<u>73.9%</u>	<u>26.1%</u>
SUPPLIES								
OFFICE SUPPLIES	1,394.25	6,326.69	40,664.31	57,550.00	35,843.94	16,885.69	70.7%	29.3%
OPERATING SUPPLIES	11,241.27	4,730.40	56,550.60	111,400.00	54,200.68	54,849.40	50.8%	49.2%
REPAIR & MAINT. SUPPLIES	683.61	1,078.34	10,236.18	29,400.00	15,977.18	19,163.82	34.8%	65.2%
TOTAL SUPPLIES	<u>13,319.13</u>	<u>12,135.43</u>	<u>107,451.09</u>	<u>198,350.00</u>	<u>106,021.80</u>	<u>90,898.91</u>	<u>54.2%</u>	<u>45.8%</u>
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES	15,569.98	17,434.12	258,426.62	413,500.00	211,101.48	155,073.38	62.5%	37.5%
COMMUNICATION & TRANSPORTATION	3,361.90	4,000.72	34,851.04	81,300.00	27,357.84	46,448.96	42.9%	57.1%
PRINTING & ADVERTISING	87.75	102.48	1,649.03	7,850.00	1,430.42	6,200.97	21.0%	79.0%
INSURANCE	0.00	0.00	90,766.00	81,100.00	72,163.00	-9,666.00	111.9%	-11.9%
UTILITIES	25,124.86	29,771.32	233,721.19	362,750.00	219,083.97	129,028.81	64.4%	35.6%
REPAIR & MAINTENANCE	0.00	1,615.49	30,250.08	59,000.00	26,373.26	28,749.92	51.3%	48.7%
RENTALS	-945.14	196.80	24,643.53	32,900.00	25,496.76	8,256.47	74.9%	25.1%
ELECTRONIC SERVICES	28,463.82	27,616.01	234,031.16	350,000.00	204,763.65	115,968.84	66.9%	33.1%
OTHER CHARGES	35,583.00	24,833.33	338,703.83	440,978.00	229,084.04	102,274.17	76.8%	23.2%
TOTAL OTHER SERVICES & CHARGES	<u>107,246.17</u>	<u>105,570.27</u>	<u>1,247,042.48</u>	<u>1,829,378.00</u>	<u>1,016,854.42</u>	<u>582,335.52</u>	<u>68.2%</u>	<u>31.8%</u>
CAPITAL OUTLAY								
FURNITURE & EQUIPMENT	0.00	1,689.00	2,081.79	34,000.00	5,991.07	31,918.21	6.1%	93.9%
OTHER CAPITAL OUTLAY	67,025.52	77,417.00	712,163.60	975,500.00	676,126.38	263,336.40	73.0%	27.0%
TOTAL CAPITAL OUTLAY	<u>67,025.52</u>	<u>79,106.00</u>	<u>714,245.39</u>	<u>1,009,500.00</u>	<u>682,117.45</u>	<u>295,254.61</u>	<u>70.8%</u>	<u>29.2%</u>
TOTAL OPERATING EXPENDITURES	<u><u>746,817.15</u></u>	<u><u>808,816.24</u></u>	<u><u>6,352,930.74</u></u>	<u><u>8,836,799.70</u></u>	<u><u>5,929,165.55</u></u>	<u><u>2,483,868.96</u></u>	<u><u>71.9%</u></u>	<u><u>28.1%</u></u>

2016 BUDGET 8,455,883.89  
% USED IN 2016 70.1%

MONROE COUNTY PUBLIC LIBRARY  
MONTHLY BUDGET REPORT  
AS OF SEPTEMBER 30, 2017

	2017 SEPTEMBER	2016 SEPTEMBER	2017 Y-T-D ACTUAL	2017 BUDGET	2016 Y-T-D ACTUAL	2017 Y-T-D BUDGET REMAINING	2017 % OF BUDGET USED	2017 % OF BUDGET REMAINING
<b>PERSONNEL SERVICES (1000'S)</b>								
<b>SALARIES</b>								
1120 ADMINISTRATION/DIRECTORS	21,929.73	21,290.99	146,198.21	187,507.61	87,997.67	41,309.40	78.0%	22.0%
1130 MANAGERS/ASST. MANAGERS	116,419.53	121,153.86	813,323.78	1,036,770.16	806,312.77	223,446.38	78.4%	21.6%
1140 LIBRARIANS, EXPERTS	106,796.63	114,361.36	753,594.31	1,099,735.35	755,928.42	346,141.04	68.5%	31.5%
1150 SPECIALISTS	23,191.20	27,043.30	163,029.83	217,914.23	153,293.68	54,884.40	74.8%	25.2%
1160 ASSISTANTS/PARAPROFESSIONALS	88,946.77	82,918.26	596,610.52	719,284.83	543,539.82	122,674.31	82.9%	17.1%
1170 TECH/OPERATORS/SECRETARIES	7,087.52	6,750.04	47,296.45	60,449.80	45,033.36	13,153.35	78.2%	21.8%
1190 BUILDING SERVICES/MAINTENANCE	18,438.06	16,271.06	120,527.90	159,100.83	116,892.13	38,572.93	75.8%	24.2%
1200 BUILDING SERVICES/SECURITY	12,425.22	11,971.29	82,442.48	107,837.60	80,278.44	25,395.12	76.5%	23.5%
1280 PRODUCTION ASSISTANTS	2,842.08	2,090.17	15,418.00	17,836.00	13,868.82	2,418.00	86.4%	13.6%
1290 INFORMATION ASST/MATERIAL/SUPPORT	46,229.08	43,117.80	313,505.44	428,875.20	309,230.99	115,369.76	73.1%	26.9%
1300 SUPPORT/MATERIAL HANDLERS	27,548.38	28,282.85	181,527.05	221,000.00	167,438.14	39,472.95	82.1%	17.9%
1320 TECHNICIANS	0.00	1,811.12	3,277.98	16,151.20	12,084.16	12,873.22	20.3%	79.7%
<b>TOTAL SALARIES</b>	<b>471,854.20</b>	<b>477,062.10</b>	<b>3,236,751.95</b>	<b>4,272,462.81</b>	<b>3,091,898.40</b>	<b>1,035,710.86</b>	<b>75.8%</b>	<b>24.2%</b>
<b>EMPLOYEE BENEFITS</b>								
1210 EMPLOYER CONTRIBUTION/FICA	28,343.62	28,527.71	194,129.65	265,942.92	184,326.79	71,813.27	73.0%	27.0%
1220 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
1230 EMPLOYER CONTRIBUTION/PERF	41,693.43	42,513.28	285,863.98	377,097.47	274,492.23	91,233.49	75.8%	24.2%
1235 EMPLOYEE/PERF	11,167.83	11,387.50	76,570.41	101,008.27	73,855.02	24,437.86	75.8%	24.2%
1240 EMPLOYER CONT/INSURANCE	0.00	45,842.17	445,252.40	697,563.86	454,042.25	252,311.46	63.8%	36.2%
1245 EMPLOYER INS/FSA	-461.52	0.00	222.14	0.00	2,300.25	-222.14	#DIV/0!	#DIV/0!
1250 EMPLOYER CONT/MEDICARE	6,628.77	6,671.78	45,401.25	62,196.37	43,256.94	16,795.12	73.0%	27.0%
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>87,372.13</b>	<b>134,942.44</b>	<b>1,047,439.83</b>	<b>1,513,808.89</b>	<b>1,032,273.48</b>	<b>466,369.06</b>	<b>69.2%</b>	<b>30.8%</b>
<b>OTHER WAGES</b>								
1310 WORKSTUDY	0.00	0.00	0.00	3,300.00	0.00	3,300.00	0.0%	100.0%
1180 TEMPORARY STAFF	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
<b>TOTAL OTHER WAGES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,300.00</b>	<b>0.00</b>	<b>13,300.00</b>	<b>0.0%</b>	<b>100.0%</b>
<b>TOTAL PERSONNEL SERVICES</b>	<b>559,226.33</b>	<b>612,004.54</b>	<b>4,284,191.78</b>	<b>5,799,571.70</b>	<b>4,124,171.88</b>	<b>1,515,379.92</b>	<b>73.9%</b>	<b>26.1%</b>
<b>SUPPLIES (2000'S)</b>								
<b>OFFICE SUPPLIES</b>								
2110 OFFICIAL RECORDS	46.98	0.00	46.98	1,100.00	0.00	1,053.02	4.3%	95.7%
2120 STATIONERY & PRINTING	0.00	73.93	439.83	550.00	236.68	110.17	80.0%	20.0%
2130 OFFICE SUPPLIES	545.98	562.36	5,071.68	11,500.00	5,178.86	6,428.32	44.1%	55.9%
2135 GENERAL SUPPLIES	0.00	0.00	368.67	200.00	74.88	-168.67	184.3%	-84.3%
2140 DUPLICATING	801.29	5,690.40	34,279.15	44,200.00	29,994.55	9,920.85	77.6%	22.4%
21600 PUBLIC USE SUPPLIES	0.00	0.00	458.00	0.00	358.97	-458.00	#DIV/0!	#DIV/0!
2150 PROMOTIONAL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
<b>TOTAL OFFICE SUPPLIES</b>	<b>1,394.25</b>	<b>6,326.69</b>	<b>40,664.31</b>	<b>57,550.00</b>	<b>35,843.94</b>	<b>16,885.69</b>	<b>70.7%</b>	<b>29.3%</b>

MONROE COUNTY PUBLIC LIBRARY  
MONTHLY BUDGET REPORT  
AS OF SEPTEMBER 30, 2017

	2017 SEPTEMBER	2016 SEPTEMBER	2017 Y-T-D ACTUAL	2017 BUDGET	2016 Y-T-D ACTUAL	2017 Y-T-D BUDGET REMAINING	2017 % OF BUDGET USED	2017 % OF BUDGET REMAINING
<b>OPERATING SUPPLIES</b>								
2210 CLEANING SUPPLIES	801.50	1,524.60	14,830.51	40,000.00	17,727.54	25,169.49	37.1%	62.9%
2220 FUEL, OIL, & LUBRICANTS	610.98	435.73	5,418.61	9,000.00	4,360.54	3,581.39	60.2%	39.8%
2230 CATALOGING SUPPLIES-BOOKS	0.00	0.00	4,949.85	6,000.00	3,430.73	1,050.15	82.5%	17.5%
2240 A/V SUPPLIES-CATALOGING	521.48	0.00	2,189.07	6,000.00	2,908.56	3,810.93	36.5%	63.5%
2250 CIRCULATION SUPPLIES	6,174.00	2,719.64	24,273.89	32,500.00	18,827.10	8,226.11	74.7%	25.3%
2260 LIGHT BULBS	3,133.31	0.00	4,713.90	12,000.00	4,523.25	7,286.10	39.3%	60.7%
2280 UNIFORMS	0.00	50.43	174.77	1,900.00	1,900.00	1,725.23	9.2%	90.8%
2290 DISPLAY/EXHIBIT SUPPLIES	0.00	0.00	0.00	4,000.00	522.96	4,000.00	0.0%	100.0%
<b>TOTAL OPERATING SUPPLIES</b>	<b>11,241.27</b>	<b>4,730.40</b>	<b>56,550.60</b>	<b>111,400.00</b>	<b>54,200.68</b>	<b>54,849.40</b>	<b>50.8%</b>	<b>49.2%</b>
<b>REPAIR &amp; MAINTENANCE SUPPLIES</b>								
2300 IT SUPPLIES	195.71	281.95	3,509.19	6,500.00	2,220.18	2,990.81	54.0%	46.0%
2310 BUILDING MATERIALS & SUPPLIES	479.12	738.58	6,340.69	22,000.00	13,401.59	15,659.31	28.8%	71.2%
2320 PAINT & PAINTING SUPPLIES	8.78	57.81	386.30	900.00	355.41	513.70	42.9%	57.1%
2340 OTHER REPAIR & BINDING	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
<b>TOTAL REPAIR &amp; MAINTENANCE SUPPLIES</b>	<b>683.61</b>	<b>1,078.34</b>	<b>10,236.18</b>	<b>29,400.00</b>	<b>15,977.18</b>	<b>19,163.82</b>	<b>34.8%</b>	<b>65.2%</b>
<b>TOTAL SUPPLIES</b>	<b>13,319.13</b>	<b>12,135.43</b>	<b>107,451.09</b>	<b>198,350.00</b>	<b>106,021.80</b>	<b>90,898.91</b>	<b>54.2%</b>	<b>45.8%</b>
<b>OTHER SERVICES/CHARGES (3000'S)</b>								
<b>PROFESSIONAL SERVICES</b>								
3004 MISC. UNAPPROPRIATED	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3110 CONSULTING SERVICES	0.00	530.00	674.37	39,000.00	1,302.50	38,325.63	1.7%	98.3%
3120 ENGINEERING/ARCHITECTURAL	0.00	0.00	0.00	7,000.00	0.00	7,000.00	0.0%	100.0%
3130 LEGAL SERVICES	1,562.15	1,016.36	9,251.18	15,500.00	19,274.97	6,248.82	59.7%	40.3%
3140 BUILDING SERVICES	1,217.47	3,747.85	15,117.19	40,000.00	21,114.89	24,882.81	37.8%	62.2%
3150 MAINTENANCE CONTRACTS	4,166.05	1,897.43	149,147.90	170,500.00	79,722.56	21,352.10	87.5%	12.5%
3160 COMPUTER SERVICES (OCLC)	5,479.87	5,347.18	48,389.47	72,500.00	47,245.05	24,110.53	66.7%	33.3%
3170 ADMIN/ACCOUNTING SERVICES	2,329.99	3,427.50	27,138.16	51,000.00	31,549.36	23,861.84	53.2%	46.8%
3175 COLLECTION AGENCY SERVICES	814.45	1,467.80	8,708.35	18,000.00	10,892.15	9,291.65	48.4%	51.6%
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>15,569.98</b>	<b>17,434.12</b>	<b>258,426.62</b>	<b>413,500.00</b>	<b>211,101.48</b>	<b>155,073.38</b>	<b>62.5%</b>	<b>37.5%</b>
<b>COMMUNICATION &amp; TRANSPORTATION</b>								
3210 TELEPHONE	1,745.60	2,753.02	14,419.57	31,300.00	14,649.47	16,880.43	46.1%	53.9%
3215 CABLE TV	13.32	8.90	119.94	0.00	80.10	-119.94	#DIV/0!	#DIV/0!
3220 POSTAGE	762.64	1,224.70	10,248.42	19,000.00	11,506.64	8,751.58	53.9%	46.1%
3230 TRAVEL EXPENSE	0.00	0.00	459.32	10,000.00	84.53	9,540.68	4.6%	95.4%
3240 PROFESSIONAL MTG.	840.34	0.00	6,950.11	10,000.00	0.00	3,049.89	69.5%	30.5%
3250 CONTINUING ED.	0.00	0.00	1,569.00	10,000.00	0.00	8,431.00	15.7%	84.3%
3260 FREIGHT & DELIVERY	0.00	14.10	1,084.68	1,000.00	1,037.10	-84.68	108.5%	-8.5%
<b>TOTAL COMMUNICATION &amp; TRANSPORTATION</b>	<b>3,361.90</b>	<b>4,000.72</b>	<b>34,851.04</b>	<b>81,300.00</b>	<b>27,357.84</b>	<b>46,448.96</b>	<b>42.9%</b>	<b>57.1%</b>

MONROE COUNTY PUBLIC LIBRARY  
MONTHLY BUDGET REPORT  
AS OF SEPTEMBER 30, 2017

	2017 SEPTEMBER	2016 AUGUST	2017 Y-T-D ACTUAL	2017 BUDGET	2016 Y-T-D ACTUAL	2017 Y-T-D BUDGET REMAINING	2017 % OF BUDGET USED	2017 % OF BUDGET REMAINING
<b>PRINTING &amp; ADVERTISING</b>								
3310 ADVERTISING & PUBLICATION	42.75	57.48	1,289.03	2,850.00	656.87	1,560.97	45.2%	54.8%
3320 PRINTING	<u>45.00</u>	<u>45.00</u>	<u>360.00</u>	<u>5,000.00</u>	<u>773.55</u>	<u>4,640.00</u>	<u>7.2%</u>	<u>92.8%</u>
<b>TOTAL PRINTING &amp; ADVERTISING</b>	<b>87.75</b>	<b>102.48</b>	<b>1,649.03</b>	<b>7,850.00</b>	<b>1,430.42</b>	<b>6,200.97</b>	<b>21.0%</b>	<b>79.0%</b>
<b>INSURANCE</b>								
3410 OFFICIAL BOND	0.00	0.00	654.00	600.00	586.00	-54.00	109.0%	-9.0%
3420 OTHER INSURANCE	<u>0.00</u>	<u>0.00</u>	<u>90,112.00</u>	<u>80,500.00</u>	<u>71,577.00</u>	<u>-9,612.00</u>	<u>111.9%</u>	<u>-11.9%</u>
<b>TOTAL INSURANCE</b>	<b>0.00</b>	<b>0.00</b>	<b>90,766.00</b>	<b>81,100.00</b>	<b>72,163.00</b>	<b>-9,666.00</b>	<b>111.9%</b>	<b>-11.9%</b>
<b>UTILITIES</b>								
3510 GAS	107.09	99.48	1,788.09	4,450.00	1,931.24	2,661.91	40.2%	59.8%
3520 ELECTRICITY	22,165.43	27,122.68	215,353.01	332,000.00	201,735.59	116,646.99	64.9%	35.1%
3530 WATER	<u>2,852.34</u>	<u>2,549.16</u>	<u>16,580.09</u>	<u>26,300.00</u>	<u>15,417.14</u>	<u>9,719.91</u>	<u>63.0%</u>	<u>37.0%</u>
<b>TOTAL UTILITIES</b>	<b>25,124.86</b>	<b>29,771.32</b>	<b>233,721.19</b>	<b>362,750.00</b>	<b>219,083.97</b>	<b>129,028.81</b>	<b>64.4%</b>	<b>35.6%</b>
<b>REPAIR &amp; MAINTENANCE</b>								
3610 BUILDING REPAIR	0.00	82.00	15,395.78	29,000.00	16,423.11	13,604.22	53.1%	46.9%
3630 OTHER EQUIP/FURNITURE REPAIRS	0.00	266.39	4,935.43	16,000.00	1,800.17	11,064.57	30.8%	69.2%
3640 VEHICLE REPAIR & MAINTENANCE	0.00	1,267.10	9,483.00	12,500.00	7,781.26	3,017.00	75.9%	24.1%
3650 MATERIAL BINDING/REPAIR SERV.	<u>0.00</u>	<u>0.00</u>	<u>435.87</u>	<u>1,500.00</u>	<u>368.72</u>	<u>1,064.13</u>	<u>29.1%</u>	<u>70.9%</u>
<b>TOTAL REPAIR &amp; MAINTENANCE</b>	<b>0.00</b>	<b>1,615.49</b>	<b>30,250.08</b>	<b>59,000.00</b>	<b>26,373.26</b>	<b>28,749.92</b>	<b>51.3%</b>	<b>48.7%</b>
<b>RENTALS</b>								
3710 REAL ESTATE RENTAL/PARKING	-945.14	196.80	24,643.53	32,900.00	25,421.76	8,256.47	74.9%	25.1%
3720 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3730 EVENTS-BOOTH & EQUIP. RENTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>75.00</u>	<u>0.00</u>	<u>#DIV/0!</u>	<u>#DIV/0!</u>
<b>TOTAL RENTALS</b>	<b>-945.14</b>	<b>196.80</b>	<b>24,643.53</b>	<b>32,900.00</b>	<b>25,496.76</b>	<b>8,256.47</b>	<b>74.9%</b>	<b>25.1%</b>
<b>ELECTRONIC SERVICES</b>								
38450 DATABASES SERVICES	15,561.53	15,600.53	112,619.19	190,000.00	94,944.72	77,380.81	59.3%	40.7%
38460 E-BOOKS SERVICES	<u>12,902.29</u>	<u>12,015.48</u>	<u>121,411.97</u>	<u>160,000.00</u>	<u>109,818.93</u>	<u>38,588.03</u>	<u>75.9%</u>	<u>24.1%</u>
<b>TOTAL ELECTRONIC SERVICES</b>	<b>28,463.82</b>	<b>27,616.01</b>	<b>234,031.16</b>	<b>350,000.00</b>	<b>204,763.65</b>	<b>115,968.84</b>	<b>66.9%</b>	<b>33.1%</b>
<b>OTHER CHARGES</b>								
3910 DUES/INSTITUTIONAL	0.00	0.00	6,433.83	7,500.00	5,584.03	1,066.17	85.8%	14.2%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.0%	100.0%
3940 TRANSFER TO LIRF	35,583.00	24,833.33	320,247.00	426,978.00	223,500.01	106,731.00	75.0%	25.0%
3944 TRANSFER TO CATS SUBSIDY	0.00	0.00	12,023.00	0.00	0.00	-12,023.00	#DIV/0!	#DIV/0!
3950 EDUCATIONAL SERV/LICENSING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>0.0%</u>	<u>100.0%</u>
<b>TOTAL OTHER CHARGES</b>	<b>35,583.00</b>	<b>24,833.33</b>	<b>338,703.83</b>	<b>440,978.00</b>	<b>229,084.04</b>	<b>102,274.17</b>	<b>76.8%</b>	<b>23.2%</b>
<b>TOTAL OTHER SERVICES/CHARGES</b>	<b>107,246.17</b>	<b>105,570.27</b>	<b>1,247,042.48</b>	<b>1,829,378.00</b>	<b>1,016,854.42</b>	<b>582,335.52</b>	<b>68.2%</b>	<b>31.8%</b>

MONROE COUNTY PUBLIC LIBRARY  
MONTHLY BUDGET REPORT  
AS OF SEPTEMBER 30, 2017

	2017 SEPTEMBER	2016 SEPTEMBER	2017 Y-T-D ACTUAL	2017 BUDGET	2016 Y-T-D ACTUAL	2017 Y-T-D BUDGET REMAINING	2017 % OF BUDGET USED	2017 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	0.00	1,689.00	630.17	10,000.00	3,182.45	9,369.83	6.3%	93.7%
4430 OTHER EQUIPMENT	0.00	0.00	1,122.63	19,000.00	2,458.62	17,877.37	5.9%	94.1%
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4445 BUILDING RENOVATIONS	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.0%	100.0%
4460 IT EQUIPMENT	0.00	0.00	328.99	0.00	0.00	-328.99	#DIV/0!	#DIV/0!
4465 IT SOFTWARE	0.00	0.00	0.00	0.00	350.00	0.00	#DIV/0!	#DIV/0!
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL FURNITURE & EQUIPMENT	0.00	1,689.00	2,081.79	34,000.00	5,991.07	31,918.21	6.1%	93.9%
OTHER CAPITAL OUTLAY								
4510 BOOKS	43,505.03	50,978.70	437,701.52	582,000.00	436,694.63	144,298.48	75.2%	24.8%
4520 PERIODICALS & NEWSPAPERS	1,063.59	90.33	5,444.40	43,000.00	5,906.10	37,555.60	12.7%	87.3%
4530 NONPRINT MATERIALS	22,456.90	26,347.97	269,017.68	350,500.00	233,525.65	81,482.32	76.8%	23.2%
TOTAL OTHER CAPITAL OUTLAY	67,025.52	77,417.00	712,163.60	975,500.00	676,126.38	263,336.40	73.0%	27.0%
TOTAL CAPITAL OUTLAY	67,025.52	79,106.00	714,245.39	1,009,500.00	682,117.45	295,254.61	70.8%	29.2%
TOTAL OPERATING EXPENDITURES	746,817.15	808,816.24	6,352,930.74	8,836,799.70	5,929,165.55	2,483,868.96	71.9%	28.1%

# MONROE COUNTY PUBLIC LIBRARY

## Operating Budget & Expenditure Report

January 1, 2017 to September 30, 2017

9 months = 75.0%

Object	Object Descr	2017 Budget	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	2017 YTD Amt	2017 YTD Balance	2017 %YTD Budget
11200	ADMINISTRATION	\$187,507.61	\$14,619.82	\$21,929.73	\$14,619.82	\$14,619.82	\$14,619.83	\$14,619.82	\$14,619.82	\$21,929.73	\$146,198.21	\$41,309.40	77.97%
11300	MANAGERS/ASST.	\$1,036,770.16	\$88,556.82	\$118,403.83	\$77,761.46	\$79,747.39	\$81,565.59	\$81,594.51	\$86,008.20	\$116,419.53	\$813,323.78	\$223,446.38	78.45%
11400	LIBRARIANS, EXPERTS	\$1,099,735.35	\$85,568.79	\$110,834.07	\$75,219.28	\$73,462.07	\$74,882.31	\$79,112.05	\$68,886.26	\$106,796.63	\$753,594.31	\$346,141.04	68.53%
11500	SPECIALISTS	\$217,914.23	\$16,448.41	\$24,672.63	\$16,448.42	\$16,448.44	\$16,461.41	\$16,448.42	\$16,462.50	\$23,191.20	\$163,029.83	\$54,884.40	74.81%
11600	ASSISTANTS/PARAPRO	\$719,284.83	\$57,097.66	\$88,438.30	\$60,686.64	\$60,755.22	\$60,758.40	\$60,643.92	\$60,651.99	\$88,946.77	\$596,610.52	\$122,674.31	82.94%
11700	TECH/OPERATORS/SEC	\$60,449.80	\$4,728.88	\$7,095.24	\$4,740.46	\$4,725.00	\$4,728.87	\$4,725.01	\$4,732.74	\$7,087.52	\$47,296.45	\$13,153.35	78.24%
11800	TEMPORAY STAFF	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
11900	BUILDING	\$159,100.83	\$12,296.80	\$18,438.63	\$11,796.96	\$11,842.19	\$11,286.81	\$11,726.24	\$12,356.94	\$18,438.06	\$120,527.90	\$38,572.93	75.76%
12000	BUILDING	\$107,837.60	\$8,480.93	\$11,266.28	\$7,319.84	\$8,427.56	\$8,526.13	\$9,254.33	\$8,283.46	\$12,425.22	\$82,442.48	\$25,395.12	76.45%
12100	FICA/EMPLOYER	\$265,942.92	\$20,403.20	\$28,654.31	\$19,137.18	\$19,213.54	\$19,469.77	\$19,522.24	\$19,810.71	\$28,343.62	\$194,129.65	\$71,813.27	73.00%
12200	UNEMPLOYMENT	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
12300	PERF/EMPLOYER	\$377,097.47	\$30,315.03	\$28,044.81	\$28,180.61	\$42,287.48	\$28,572.69	\$28,771.72	\$29,041.32	\$41,693.43	\$285,863.98	\$91,233.49	75.81%
12350	PERF/EMPLOYEE	\$101,008.27	\$8,120.08	\$7,511.95	\$7,548.34	\$11,326.95	\$7,653.39	\$7,812.81	\$7,672.77	\$11,167.83	\$76,570.41	\$24,437.86	75.81%
12400	INS/EMPLOYER	\$697,563.86	\$42,642.90	\$0.00	\$40,719.84	\$45,636.98	\$45,053.52	\$70,765.74	\$86,469.29	\$0.00	\$445,252.40	\$252,311.46	63.83%
12450	EMPLOYER INS./FSA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$683.66	-\$461.52	\$222.14	-\$222.14	0.00%
12500	MEDICARE/EMPLOYER	\$62,196.37	\$4,771.74	\$6,701.30	\$4,475.75	\$4,493.40	\$4,553.45	\$5,323.12	\$3,875.68	\$6,628.77	\$45,401.25	\$16,795.12	73.00%
12800	PRODUCTION	\$17,836.00	\$1,459.52	\$2,221.16	\$1,569.33	\$1,417.01	\$1,509.11	\$1,417.00	\$1,512.65	\$2,842.08	\$15,418.00	\$2,418.00	86.44%
12900	INFORMATION	\$428,875.20	\$32,003.33	\$47,852.80	\$32,040.96	\$31,113.60	\$31,179.31	\$31,428.20	\$31,991.74	\$46,229.08	\$313,505.44	\$115,369.76	73.10%
13000	SUPPORT/MATERIAL	\$221,000.00	\$18,305.97	\$26,852.70	\$17,083.64	\$18,178.19	\$18,977.29	\$17,898.74	\$18,020.15	\$27,548.38	\$181,527.05	\$39,472.95	82.14%
13100	WORK STUDY	\$3,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,300.00	0.00%
13200	TECHNICIANS	\$16,151.20	\$0.00	\$0.00	\$0.00	\$0.00	\$631.20	\$1,266.35	\$1,380.43	\$0.00	\$3,277.98	\$12,873.22	20.30%
21100	OFFICIAL RECORDS	\$1,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46.98	\$46.98	\$1,053.02	4.27%
21200	STATIONERY/BUS.	\$550.00	\$74.81	\$0.00	\$0.00	\$0.00	\$0.00	\$365.02	\$0.00	\$0.00	\$439.83	\$110.17	79.97%
21300	OFFICE SUPPLIES	\$11,500.00	\$974.62	\$1,030.26	\$649.62	\$14.65	\$600.09	\$255.67	\$968.50	\$545.98	\$5,071.68	\$6,428.32	44.10%
21350	GENERAL SUPPLIES	\$200.00	\$0.00	\$0.00	\$42.71	\$0.00	\$0.00	\$190.55	\$135.41	\$0.00	\$368.67	-\$168.67	184.34%
21400	DUPLICATING	\$44,200.00	\$3,492.77	\$4,987.92	\$3,221.78	\$2,500.09	\$6,528.09	\$4,471.60	\$6,865.04	\$801.29	\$34,279.15	\$9,920.85	77.55%
21600	PUBLIC USE SUPPLIES	\$0.00	\$0.00	\$229.00	\$0.00	\$0.00	\$0.00	\$229.00	\$0.00	\$0.00	\$458.00	-\$458.00	0.00%
22100	CLEANING SUPPLIES	\$40,000.00	\$2,471.56	\$1,904.29	\$1,363.37	\$1,933.51	\$1,534.49	\$0.00	\$3,154.96	\$801.50	\$14,830.51	\$25,169.49	37.08%
22200	FUEL/OIL/LUBRICANTS	\$9,000.00	\$383.04	\$459.00	\$2,157.51	\$398.27	\$449.85	\$497.13	\$419.42	\$610.98	\$5,418.61	\$3,581.39	60.21%
22300	CATALOGING	\$6,000.00	\$1,502.09	\$0.00	\$1,696.33	\$0.00	\$501.90	\$0.00	\$1,048.45	\$0.00	\$4,949.85	\$1,050.15	82.50%
22400	A/V	\$6,000.00	\$0.00	\$748.44	\$147.99	\$267.98	\$354.91	\$11.08	\$64.26	\$521.48	\$2,189.07	\$3,810.93	36.48%

Object	Object Descr	2017									2017 YTD Balance	%YTD Budget	
		Budget	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.			YTD Amt
22500	CIRCULATION	\$32,500.00	\$0.00	\$0.00	\$11.25	\$0.00	\$9,419.33	\$0.00	\$2,189.96	\$6,174.00	\$24,273.89	\$8,226.11	74.69%
22600	LIGHT BULBS	\$12,000.00	\$0.00	\$272.50	\$0.00	\$51.84	\$0.00	\$0.00	\$1,256.25	\$3,133.31	\$4,713.90	\$7,286.10	39.28%
22800	UNIFORMS	\$1,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$174.77	\$1,725.23	9.20%
22900	DISPLAY/EXHIBITS	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
23000	IT SUPPLIES	\$6,500.00	\$169.29	\$202.13	\$372.14	\$498.63	\$1,058.78	\$323.51	\$558.91	\$195.71	\$3,509.19	\$2,990.81	53.99%
23100	BUILDING MATERIAL	\$22,000.00	\$0.00	\$981.04	\$1,002.05	\$1,137.39	\$1,547.85	\$457.19	\$283.23	\$479.12	\$6,340.69	\$15,659.31	28.82%
23200	PAINT/PAINTING	\$900.00	\$0.00	\$85.48	\$218.27	\$60.60	\$0.00	\$0.00	\$13.17	\$8.78	\$386.30	\$513.70	42.92%
31100	CONSULTING SERVICES	\$39,000.00	\$0.00	\$144.37	\$0.00	\$0.00	\$0.00	\$530.00	\$0.00	\$0.00	\$674.37	\$38,325.63	1.73%
31200	ENGINEERING/ARCHITE	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0.00%
31300	LEGAL SERVICES	\$15,500.00	\$0.00	\$1,662.80	\$1,129.92	\$1,340.00	\$455.83	\$1,880.00	\$820.48	\$1,562.15	\$9,251.18	\$6,248.82	59.69%
31400	BUILDING SERVICES	\$40,000.00	\$2,716.60	\$2,125.27	\$847.02	\$3,218.40	\$624.52	\$833.52	\$979.27	\$1,217.47	\$15,117.19	\$24,882.81	37.79%
31500	MAINTENANCE	\$170,500.00	\$9,695.04	\$2,840.91	\$6,368.98	\$8,099.93	\$11,620.85	\$1,173.01	\$102,881.22	\$4,166.05	\$149,147.90	\$21,352.10	87.48%
31600	COMPUTER SERVICES	\$72,500.00	\$5,346.65	\$5,347.18	\$5,347.18	\$5,347.18	\$5,347.18	\$5,347.18	\$5,479.87	\$5,479.87	\$48,389.47	\$24,110.53	66.74%
31700	ADMIN/ACCOUNTING	\$51,000.00	\$4,881.08	\$2,939.97	\$2,686.86	\$3,823.78	\$2,487.21	\$2,544.91	\$2,999.33	\$2,329.99	\$27,138.16	\$23,861.84	53.21%
31750	COLLECTION AGENCY	\$18,000.00	\$1,512.55	\$912.90	\$456.45	\$716.00	\$1,136.65	\$1,020.30	\$1,136.65	\$814.45	\$8,708.35	\$9,291.65	48.38%
32100	TELEPHONE	\$31,300.00	\$346.02	\$2,681.41	\$1,531.46	\$331.96	\$1,686.31	\$2,501.70	\$1,972.18	\$1,745.60	\$14,419.57	\$16,880.43	46.07%
32150	CABLE TV SERVICE	\$0.00	\$8.90	\$13.32	\$13.32	\$13.32	\$13.32	\$13.32	\$13.32	\$13.32	\$119.94	-\$119.94	0.00%
32200	POSTAGE	\$19,000.00	\$1,058.99	\$1,189.71	\$946.72	\$980.51	\$2,022.95	\$1,077.21	\$1,174.12	\$762.64	\$10,248.42	\$8,751.58	53.94%
32300	TRAVEL EXPENSE	\$10,000.00	\$0.00	\$0.00	\$383.32	\$0.00	\$76.00	\$0.00	\$0.00	\$0.00	\$459.32	\$9,540.68	4.59%
32400	PROFESSIONAL	\$10,000.00	\$0.00	\$0.00	\$0.00	\$5,433.10	\$557.23	\$0.00	\$119.44	\$840.34	\$6,950.11	\$3,049.89	69.50%
32500	CONTINUING	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,370.00	\$199.00	\$0.00	\$0.00	\$1,569.00	\$8,431.00	15.69%
32600	FREIGHT/DELIVERY	\$1,000.00	\$21.90	\$0.00	\$83.58	\$925.00	\$0.00	\$27.00	\$27.20	\$0.00	\$1,084.68	-\$84.68	108.47%
33100	ADVERTISING/PUBLICA	\$2,850.00	\$20.18	\$539.84	\$136.00	\$0.00	\$13.23	\$150.00	\$387.03	\$42.75	\$1,289.03	\$1,560.97	45.23%
33200	PRINTING SERVICES	\$5,000.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$360.00	\$4,640.00	7.20%
34100	OFFICIAL BOND INS.	\$600.00	\$654.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$654.00	-\$54.00	109.00%
34200	OTHER INSURANCE	\$80,500.00	\$17,357.00	\$58,431.00	\$4,928.00	\$9,305.00	\$0.00	\$91.00	\$0.00	\$0.00	\$90,112.00	-\$9,612.00	111.94%
35100	GAS	\$4,450.00	\$394.23	\$245.96	\$241.61	\$117.96	\$105.66	\$104.43	\$46.00	\$107.09	\$1,788.09	\$2,661.91	40.18%
35200	ELECTRICITY	\$332,000.00	\$22,594.56	\$24,072.75	\$22,746.53	\$22,002.23	\$24,004.02	\$23,544.35	\$27,280.34	\$22,165.43	\$215,353.01	\$116,646.99	64.87%
35300	WATER	\$26,300.00	\$996.35	\$1,280.64	\$1,676.01	\$1,788.11	\$1,950.80	\$2,468.93	\$2,383.35	\$2,852.34	\$16,580.09	\$9,719.91	63.04%
36100	BUILDING REPAIRS	\$29,000.00	\$240.00	\$4,598.26	\$637.42	\$375.00	\$2,913.70	\$3,682.30	\$1,250.83	\$0.00	\$15,395.78	\$13,604.22	53.09%
36300	OTHER	\$16,000.00	\$77.95	\$1,621.06	\$1,583.92	\$0.00	\$0.00	\$724.50	\$508.00	\$0.00	\$4,935.43	\$11,064.57	30.85%
36400	VEHICLE	\$12,500.00	\$153.33	\$2,696.15	\$0.00	\$1,783.37	\$181.55	\$3,267.79	\$435.55	\$0.00	\$9,483.00	\$3,017.00	75.86%
36500	MATERIALS	\$1,500.00	\$0.00	\$0.00	\$0.00	\$192.75	\$0.00	\$0.00	\$0.00	\$0.00	\$435.87	\$1,064.13	29.06%
37100	REAL ESTATE	\$32,900.00	\$717.24	\$213.48	\$535.56	\$836.22	-\$678.72	\$1,785.84	\$21,628.09	-\$945.14	\$24,643.53	\$8,256.47	74.90%

Object	Object Descr	2017 Budget	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	2017 YTD Amt	2017 YTD Balance	%YTD Budget
38450	DATABASES	\$190,000.00	\$669.47	\$9,995.00	\$24,563.22	\$41,664.00	\$19,151.00	\$19.97	\$0.00	\$15,561.53	\$112,619.19	\$77,380.81	59.27%
38460	E-BOOKS	\$160,000.00	\$11,469.36	\$8,394.57	\$12,145.74	\$11,194.72	\$14,271.32	\$10,979.01	\$18,943.00	\$12,902.29	\$121,411.97	\$38,588.03	75.88%
39100	DUES/INSTITUTIONAL	\$7,500.00	\$0.00	\$780.00	\$0.00	\$270.00	\$0.00	\$250.00	\$0.00	\$0.00	\$6,433.83	\$1,066.17	85.78%
39200	INTEREST/TEMPORARY	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
39400	TRANSFER TO LIRF	\$426,978.00	\$35,583.00	\$35,583.00	\$35,583.00	\$35,583.00	\$35,583.00	\$35,583.00	\$35,583.00	\$35,583.00	\$320,247.00	\$106,731.00	75.00%
39440	TRANSFER TO CATS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,023.00	-\$12,023.00	0.00%
39500	EDUCATIONAL/LICENSI	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0.00%
44100	FURNITURE	\$10,000.00	\$413.99	\$0.00	\$216.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$630.17	\$9,369.83	6.30%
44300	OTHER EQUIPMENT	\$19,000.00	\$323.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,122.63	\$17,877.37	5.91%
44450	BUILDING RENOVATION	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
44600	IT EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$328.99	\$0.00	\$0.00	\$0.00	\$0.00	\$328.99	-\$328.99	0.00%
45100	BOOKS	\$582,000.00	\$34,420.84	\$47,159.11	\$42,415.60	\$50,476.87	\$61,959.95	\$49,519.46	\$41,563.18	\$43,505.03	\$437,701.52	\$144,298.48	75.21%
45200	PERIODICALS/NEWSPA	\$43,000.00	\$0.00	\$34.98	\$1,798.67	\$0.00	\$1,114.92	\$194.38	\$153.00	\$1,063.59	\$5,444.40	\$37,555.60	12.66%
45300	NONPRINT MATERIALS	\$350,500.00	\$25,621.09	\$26,015.31	\$27,571.36	\$24,861.34	\$40,340.48	\$32,227.16	\$28,115.71	\$22,456.90	\$269,017.68	\$81,482.32	76.75%
		\$8,836,799.70	\$632,227.01	\$801,381.75	\$626,850.18	\$681,611.54	\$680,778.33	\$650,915.24	\$785,343.03	\$746,817.15	\$6,352,930.74	\$2,483,868.96	71.89%



**MONROE COUNTY PUBLIC LIBRARY**

**LIRF Budget & Expenditure Report**

January 1, 2017 to September 30, 2017

9 months = 75.0%

Object	Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	YTD Amount	2017 YTD Balance	2017 %YTD Budget
36100	BUILDING REPAIRS	\$125,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00	0.00%
44100	FURNITURE	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44300	OTHER EQUIPMENT	\$125,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00	0.00%
44450	BUILDING	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	0.00%
		\$525,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$525,000.00	0.00%

**MONROE COUNTY PUBLIC LIBRARY**

**Debt Service Budget & Expenditures Report**

January 1, 2017 to September 30, 2017

9 months = 75.0%

Object Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	2017 YTD Amt	2017 YTD Balance	2017 %YTD Budget
37100 REAL ESTATE	\$688,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$343,400.00	\$0.00	\$0.00	\$0.00	\$343,400.00	\$345,100.00	49.88%
39200 INTEREST/TEMPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39250 PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39450 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$688,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$343,400.00	\$0.00	\$0.00	\$0.00	\$343,400.00	\$345,100.00	49.88%

**MONROE COUNTY PUBLIC LIBRARY**

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**Rainy Day Budget & Expenditures Report**

January 1, 2017 to September 30, 2017

9 months = 75.0%

Object	Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	2017 YTD Amt	2017 YTD Balance	2017 %YTD Budget
31100	CONSULTING SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31200	ENGINEERING/ARCHITE	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31300	LEGAL SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
36100	BUILDING REPAIRS	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44100	FURNITURE	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44300	OTHER EQUIPMENT	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44450	BUILDING RENOVATION	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.00%
		\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	0.00%

**MONROE COUNTY PUBLIC LIBRARY**

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**Special Revenue Budget & Expenditure Report**

January 1, 2017 to September 30, 2017

9 months = 75.0%

Object	Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	YTD Amount	2017 YTD Balance	2017 %YTD Budget
11300	MANAGERS/ASST.	\$161,722.61	\$12,538.59	\$13,047.48	\$19,714.87	\$13,019.96	\$13,502.20	\$12,540.37	\$12,570.89	\$12,551.55	\$19,698.96	\$129,184.87	\$32,537.74	79.88%
11800	TEMPORAY STAFF	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
12100	FICA/EMPLOYER	\$22,670.58	\$1,584.87	\$1,640.64	\$2,512.18	\$1,762.58	\$1,791.15	\$1,730.70	\$1,748.32	\$1,708.18	\$2,664.84	\$17,143.46	\$5,527.12	75.62%
12300	PERF/EMPLOYER	\$28,776.77	\$2,247.78	\$2,308.18	\$2,340.92	\$2,345.43	\$3,520.13	\$2,256.50	\$2,254.70	\$2,266.45	\$3,485.23	\$23,025.32	\$5,751.45	80.01%
12350	PERF/EMPLOYEE CONTRIB.	\$7,708.06	\$602.08	\$618.27	\$627.05	\$628.24	\$942.90	\$604.43	\$603.94	\$607.09	\$933.56	\$6,167.56	\$1,540.50	80.01%
12400	INS/EMPLOYER	\$44,475.30	\$10,396.65	\$2,942.08	\$0.00	\$2,790.90	\$585.21	\$2,975.68	\$7,923.87	\$5,802.94	\$0.00	\$33,417.33	\$11,057.97	75.14%
12500	MEDICARE/EMPLOYER	\$5,301.99	\$370.65	\$383.70	\$587.52	\$412.23	\$418.90	\$404.77	\$408.88	\$399.49	\$623.23	\$4,009.37	\$1,292.62	75.62%
12800	PRODUCTION ASSISTANTS	\$125,833.50	\$8,454.80	\$8,437.77	\$12,856.55	\$9,930.78	\$9,986.72	\$10,248.78	\$10,256.29	\$9,422.94	\$15,172.00	\$94,766.63	\$31,066.87	75.31%
12900	INFORMATION	\$38,792.00	\$2,439.40	\$2,765.69	\$4,723.42	\$3,166.56	\$3,210.06	\$3,008.07	\$3,253.57	\$3,290.85	\$4,829.07	\$30,686.69	\$8,105.31	79.11%
13100	WORK STUDY	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
13200	TECHNICIANS	\$39,306.35	\$3,053.08	\$3,058.16	\$4,612.64	\$3,291.84	\$3,200.40	\$3,103.88	\$3,048.00	\$3,170.61	\$4,664.26	\$31,202.87	\$8,103.48	79.38%
21200	STATIONERY/BUS. CARDS	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
21300	OFFICE SUPPLIES	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.23	\$0.00	\$0.00	\$0.00	\$0.00	\$20.23	\$579.77	3.37%
21400	DUPLICATING	\$700.00	\$0.00	\$66.26	\$0.00	\$0.00	\$2,132.91	\$0.00	\$161.94	\$0.00	\$0.00	\$2,361.11	-\$1,661.11	337.30%
22200	FUEL/OIL/LUBRICANTS	\$1,000.00	\$23.26	\$20.06	\$0.00	\$21.30	\$24.14	\$20.09	\$26.08	\$0.00	\$24.74	\$159.67	\$840.33	15.97%
22700	VIDEO TAPE/MEDIA	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0.00%
23000	IT SUPPLIES	\$1,200.00	\$310.08	\$21.98	\$0.00	\$65.00	\$397.95	\$0.00	\$0.00	\$0.00	\$0.00	\$795.01	\$404.99	66.25%
23100	BUILDING MATERIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$59.60	\$0.00	\$59.60	-\$59.60	0.00%
23500	AUDIO/VIDEO	\$8,000.00	\$2,844.88	\$0.00	\$1,271.63	\$599.58	\$434.41	\$0.00	\$0.00	\$0.00	\$144.90	\$5,295.40	\$2,704.60	66.19%
31100	CONSULTING SERVICES	\$8,000.00	\$180.00	\$0.00	\$500.00	\$0.00	\$0.00	\$650.00	\$162.00	\$0.00	\$0.00	\$1,492.00	\$6,508.00	18.65%
31300	LEGAL SERVICES	\$500.00	\$32.56	\$0.00	\$0.00	\$200.37	\$0.00	\$0.00	\$0.00	\$0.00	\$142.08	\$375.01	\$124.99	75.00%
31500	MAINTENANCE	\$1,000.00	\$0.00	\$50.00	\$50.00	\$49.93	\$3,108.92	\$50.00	\$50.00	\$169.40	\$278.00	\$3,806.25	-\$2,806.25	380.63%
31600	COMPUTER SERVICES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
31650	DIGITIZATION SERVICES	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
31700	ADMIN/ACCOUNTING	\$400.00	\$5.99	\$4.15	\$7.08	\$2.31	\$13.94	\$4.34	\$2.44	\$3.50	\$1.68	\$45.43	\$354.57	11.36%
32100	TELEPHONE	\$3,000.00	\$203.09	\$0.00	\$407.08	\$188.73	\$0.00	\$392.68	\$0.00	\$362.58	\$175.29	\$1,729.45	\$1,270.55	57.65%
32150	CABLE TV SERVICE	\$300.00	\$41.56	\$20.78	\$31.09	\$31.09	\$31.09	\$31.09	\$31.09	\$31.09	\$31.09	\$279.97	\$20.03	93.32%
32200	POSTAGE	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%

Object	Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	YTD Amount	2017 YTD Balance	2017 %YTD Budget
32300	TRAVEL EXPENSE	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
32400	PROFESSIONAL DEVELOP.	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
32600	FREIGHT/DELIVERY	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
36300	OTHER EQUIP/FURNITURE	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0.00%
37100	REAL ESTATE	\$3,000.00	\$1.08	-\$86.80	-\$124.52	-\$95.44	-\$95.44	-\$95.44	-\$95.44	\$2,198.32	-\$128.76	\$1,477.56	\$1,522.44	49.25%
39100	DUES/INSTITUTIONAL	\$3,000.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$210.00	\$0.00	\$1,410.00	\$1,590.00	47.00%
39500	EDUCATIONAL/LICENSIN	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
39600	COMMUNITY NEWS	\$12,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00	50.00%
44100	FURNITURE	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$164.97	\$0.00	\$0.00	\$0.00	\$269.39	\$434.36	\$565.64	43.44%
44450	BUILDING RENOVATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,000.00	\$1,650.00	\$0.00	\$0.00	\$15,650.00	-\$15,650.00	0.00%
44700	EQUIPMENT - CATS	\$147,000.00	\$0.00	\$0.00	\$369.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$369.70	\$146,630.30	0.25%
		\$703,787.16	\$46,530.40	\$38,298.40	\$50,487.21	\$38,411.39	\$46,390.79	\$51,925.94	\$44,056.57	\$42,254.59	\$53,009.56	\$411,364.85	\$292,422.31	58.45%

**MONROE COUNTY PUBLIC LIBRARY**

**Gen. Obligation Bond Budget & Expenditure 2016**

January 1, 2017 to September 30, 2017

9 months = 75.0%

Object	Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	YTD Amount	2017 YTD Balance	2017 %YTD Budget
31100	CONSULTING	\$0.00	\$0.00	\$0.00	\$2,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,260.11	\$7,460.11	-\$7,460.11	0.00%
31200	ENGINEERING/ARCHI	\$0.00	\$0.00	\$0.00	\$7,350.00	\$2,500.00	\$0.00	\$2,750.00	\$2,785.00	\$17,636.35	\$0.00	\$33,021.35	-\$33,021.35	0.00%
31500	MAINTENANCE	\$0.00	\$1,006.45	\$650.00	\$0.00	\$1,300.00	\$0.00	\$1,300.00	\$0.00	\$1,300.00	\$650.00	\$6,206.45	-\$6,206.45	0.00%
44450	BUILDING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,076.10	\$70,076.10	-\$70,076.10	0.00%
44452	BLDG LONG-TERM	\$0.00	\$539.97	\$1,238.89	\$5,422.57	\$7,105.66	\$0.00	\$49,831.25	\$9,450.00	\$0.00	\$27,000.00	\$100,588.34	-\$100,588.34	0.00%
44600	IT EQUIPMENT	\$0.00	\$1,848.49	\$2,687.00	\$12,372.98	\$1,768.00	\$2,574.00	\$14,340.93	\$322.74	\$37,674.50	\$1,712.95	\$75,301.59	-\$75,301.59	0.00%
44650	IT SOFTWARE	\$0.00	\$800.00	\$96.00	\$1,572.00	\$614.18	\$119.98	\$120.00	\$0.00	\$31,147.55	\$2,039.99	\$36,509.70	-\$36,509.70	0.00%
44700	EQUIPMENT - CATS	\$0.00	\$17,755.90	\$282.97	\$19,279.77	\$0.00	\$1,136.23	\$0.00	\$0.00	\$599.98	\$615.24	\$39,670.09	-\$39,670.09	0.00%
		\$0.00	\$21,950.81	\$4,954.86	\$48,197.32	\$13,287.84	\$3,830.21	\$68,342.18	\$12,557.74	\$88,358.38	\$107,354.39	\$368,833.73	-\$368,833.73	0.00%

**MONROE COUNTY PUBLIC LIBRARY**

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**Expenditure Summary compared to last year**

**2017 compared to 2016: Period Ending September**

Fund	Fund Descr	2017 Budget	2017		2016 Budget	2016		%Last YR YTD Diff
			September 2017 Amt	YTD Amt		September 2016 Amt	YTD Amt	
001	OPERATING	\$8,836,799.70	\$746,817.15	\$6,352,930.74	\$8,455,883.89	\$808,816.24	\$5,929,165.55	7.15%
002	JAIL	\$0.00	\$1,057.22	\$4,845.41	\$0.00	\$953.33	\$4,835.36	0.21%
003	CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004	GIFT	\$0.00	\$0.00	\$5,419.21	\$0.00	\$0.00	\$586.79	823.53%
005	PLAC	\$0.00	\$0.00	\$5,135.00	\$0.00	\$0.00	\$6,630.00	-22.55%
006	RETIREEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$529.50	-100.00%
007	LIRF	\$525,000.00	\$0.00	\$0.00	\$350,000.00	\$45.43	\$15,792.10	-100.00%
008	DEBT SERVICE	\$688,500.00	\$0.00	\$343,400.00	\$730,000.00	\$0.00	\$349,826.67	-1.84%
009	RAINY DAY	\$150,000.00	\$0.00	\$0.00	\$324,500.00	\$0.00	\$0.00	0.00%
010	PAYROLL	\$0.00	\$510,378.60	\$3,566,277.11	\$0.00	\$520,441.07	\$3,420,934.42	4.25%
011	INVESTMENT-GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
016	GIFT-RESTRICED	\$0.00	\$10,396.66	\$90,906.74	\$0.00	\$11,019.89	\$87,456.30	3.95%
017	LEVY EXCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018	IN KIND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
019	GIFT-	\$0.00	\$11,101.82	\$102,851.07	\$0.00	\$9,553.97	\$87,894.95	17.02%
020	SPECIAL REVENUE	\$703,787.16	\$53,009.56	\$411,364.85	\$615,509.07	\$53,827.76	\$473,818.63	-13.18%
021	CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
022	GATES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
023	LSTA-CIVIL WAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
024	FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
025	LSTA-SMITHVILLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
026	G O BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
027	COMMUNITY FDTN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
028	FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39,308.76	-100.00%
029	GO BOND 2016	\$0.00	\$107,354.39	\$368,833.73	\$0.00	\$31,867.52	\$109,360.96	237.26%
		\$10,904,086.86	\$1,440,115.40	\$11,251,963.86	\$10,475,892.96	\$1,436,525.21	\$10,526,139.99	6.90%

**MONROE COUNTY PUBLIC LIBRARY**

**Revenue Totals Budget Forms (all funds)**

Source Descr	2017 YTD Budget	Feb	Mar	April	May	June	July	Aug	Sept	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
Fund 001 OPERATING												
PROPERTY	\$5,799,004.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,206,773.74	\$0.00	\$0.00	\$0.00	\$3,206,773.74	\$2,592,230.26	55.30%
INTANGIBLES TAX	\$18,023.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,575.68	\$0.00	\$0.00	\$0.00	\$9,575.68	\$8,447.32	53.13%
LICENSE EXCISE TAX	\$323,852.00	\$0.00	\$0.00	\$0.00	\$0.00	\$192,353.40	\$0.00	\$0.00	\$0.00	\$192,353.40	\$131,498.60	59.40%
LOCAL/COUNTY	\$2,198,787.00	\$366,464.50	\$183,232.25	\$183,232.25	\$183,232.25	\$183,232.25	\$183,232.25	\$183,232.25	\$183,232.25	\$1,649,090.25	\$549,696.75	75.00%
COMMERCIAL	\$42,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,749.60	\$0.00	\$0.00	\$0.00	\$20,749.60	\$21,760.40	48.81%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELL	\$0.00	\$513.30	\$709.94	\$594.40	\$478.30	\$478.00	\$522.21	\$507.35	\$380.70	\$4,709.45	-\$4,709.45	0.00%
LOST/DAMAGED	\$0.00	\$1,323.78	\$1,808.55	\$1,421.25	\$1,114.29	\$1,208.37	\$998.41	\$1,429.99	\$1,298.54	\$11,909.40	-\$11,909.40	0.00%
FINES	\$150,000.00	\$7,593.29	\$7,554.26	\$6,367.87	\$7,075.57	\$7,002.71	\$6,095.03	\$6,264.53	\$5,114.97	\$62,100.71	\$87,899.29	41.40%
COLLECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BLGTN COPIERS &	\$12,500.00	\$1,304.75	\$2,005.79	\$1,389.72	\$1,567.86	\$1,570.16	\$1,288.18	\$1,363.75	\$1,613.99	\$13,033.45	-\$533.45	104.27%
MISCELLANEOUS	\$0.00	-\$50.00	\$2.40	\$49.95	\$90.09	\$0.00	\$23.90	\$573.52	\$0.00	\$740.76	-\$740.76	0.00%
PUBLIC LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00	\$0.00	\$2.00	-\$2.00	0.00%
MEETING ROOM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GARNISHMENT FEES	\$0.00	\$7.74	\$3.78	\$2.52	\$2.52	\$2.52	\$7.76	\$7.76	\$4.29	\$46.63	-\$46.63	0.00%
E-RATE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,423.08	\$0.00	\$0.00	\$10,578.92	-\$10,578.92	0.00%
PLAC DISTRIBUTION	\$12,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,123.22	\$0.00	\$0.00	\$0.00	\$15,123.22	-\$2,623.22	120.99%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
READER PRINTER	\$0.00	\$17.90	\$25.86	\$9.80	\$14.95	\$0.00	\$0.00	\$0.00	\$0.00	\$75.76	-\$75.76	0.00%
OBITS	\$0.00	\$50.00	\$126.00	\$36.00	\$66.00	\$62.45	\$18.00	\$90.00	\$48.00	\$603.45	-\$603.45	0.00%
COIN TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$2,816.55	\$3,607.75	\$3,289.38	\$3,155.64	\$3,384.14	\$6,401.38	\$5,901.06	\$5,548.63	\$37,466.89	-\$37,466.89	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INVESTMENT	\$4,000.00	\$1,034.45	\$881.88	\$1,064.55	\$1,377.51	\$1,357.34	\$1,377.57	\$1,737.23	\$1,008.78	\$10,847.24	-\$6,847.24	271.18%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



Source Descr	2017 YTD Budget	Feb	Mar	April	May	June	July	Aug	Sept	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
RENT INCOME	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,800.00	\$262.50	\$0.00	\$0.00	\$3,862.50	\$137.50	96.56%
LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 001 OPERATING	\$8,565,176.00	\$381,076.26	\$199,958.46	\$197,457.69	\$198,174.98	\$3,644,673.58	\$203,652.27	\$201,107.44	\$198,250.15	\$5,249,643.05	\$3,315,532.95	61.29%
Fund 002 JAIL												
RECEIPTS	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 002 JAIL	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 003 CLEARING												
CONFERENCE/RECEI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
YMCA RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF CC RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ILL FINES/FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REIMBURSEMENT/CL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/COBRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FEMA/CLEARING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/CLAIMS-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 003 CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT UNRESTRICTED												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNRESTRICTED GIFT	\$0.00	\$160.26	\$472.96	\$668.16	\$144.76	\$5,093.39	\$104.71	\$149.63	\$93.69	\$7,003.31	-\$7,003.31	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT	\$0.00	\$160.26	\$472.96	\$668.16	\$144.76	\$5,093.39	\$104.71	\$149.63	\$93.69	\$7,003.31	-\$7,003.31	0.00%
Fund 005 PLAC												
PUBLIC LIBRARY	\$0.00	\$715.00	\$650.00	\$520.00	\$455.00	\$845.00	\$585.00	\$390.00	\$715.00	\$5,525.00	-\$5,525.00	0.00%
Fund 005 PLAC	\$0.00	\$715.00	\$650.00	\$520.00	\$455.00	\$845.00	\$585.00	\$390.00	\$715.00	\$5,525.00	-\$5,525.00	0.00%
Fund 006 RETIREES												

Source Descr	2017 YTD Budget	Feb	Mar	April	May	June	July	Aug	Sept	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
RETIREES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 006 RETIREES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 007 LIRF												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIRF RECEIPTS	\$426,978.00	\$0.00	\$0.00	\$0.00	\$0.00	\$213,498.00	\$0.00	\$0.00	\$0.00	\$213,498.00	\$213,480.00	50.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 007 LIRF	\$426,978.00	\$0.00	\$0.00	\$0.00	\$0.00	\$213,498.00	\$0.00	\$0.00	\$0.00	\$213,498.00	\$213,480.00	50.00%
Fund 008 DEBT SERVICE												
PROPERTY	\$688,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$377,670.13	\$0.00	\$0.00	\$0.00	\$377,670.13	\$310,829.87	54.85%
INTANGIBLES TAX	\$2,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,120.68	\$0.00	\$0.00	\$0.00	\$1,120.68	\$1,179.32	48.73%
LICENSE EXCISE TAX	\$36,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,511.80	\$0.00	\$0.00	\$0.00	\$22,511.80	\$13,488.20	62.53%
COMMERCIAL	\$5,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,428.40	\$0.00	\$0.00	\$0.00	\$2,428.40	\$2,871.60	45.82%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 008 DEBT	\$732,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$403,731.01	\$0.00	\$0.00	\$0.00	\$403,731.01	\$328,368.99	55.15%
Fund 009 RAINY DAY												
LOCAL/COUNTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 009 RAINY DAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 010 PAYROLL												
GROSS PAYROLL	\$0.00	\$371,775.27	\$527,242.95	\$353,651.50	\$355,448.91	\$358,964.07	\$364,102.62	\$358,260.08	\$523,859.04	\$3,571,808.97	-\$3,571,808.97	0.00%
Fund 010 PAYROLL	\$0.00	\$371,775.27	\$527,242.95	\$353,651.50	\$355,448.91	\$358,964.07	\$364,102.62	\$358,260.08	\$523,859.04	\$3,571,808.97	-\$3,571,808.97	0.00%

Source Descr	2017 YTD Budget	Feb	Mar	April	May	June	July	Aug	Sept	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
Fund 013 PETTY CASH												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 013 PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-RESTRICED												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$14,416.71	\$0.00	\$0.00	\$22,982.21	\$0.00	\$0.00	\$22,267.02	\$59,665.94	-\$59,665.94	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$1,500.00	\$0.00	\$4,626.00	\$13,948.00	\$30.00	\$0.00	\$0.00	\$0.00	\$20,604.00	-\$20,604.00	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-	\$0.00	\$1,500.00	\$14,416.71	\$4,626.00	\$13,948.00	\$23,012.21	\$0.00	\$0.00	\$22,267.02	\$80,269.94	-\$80,269.94	0.00%
Fund 019 GIFT-FOUNDATION												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$0.00	\$0.00	\$10,750.00	\$60,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$71,500.00	-\$71,500.00	0.00%
Fund 019 GIFT-	\$0.00	\$0.00	\$0.00	\$10,750.00	\$60,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$71,500.00	-\$71,500.00	0.00%
Fund 020 SPECIAL REVENUE												
MISCELLANEOUS	\$12,022.96	\$130.00	\$240.00	\$70.00	\$410.00	\$140.00	\$80.00	\$110.00	\$60.00	\$1,430.00	\$10,592.96	11.89%
CABLE ACCESS FEES	\$433,685.17	\$108,421.25	\$0.00	\$0.00	\$108,421.25	\$0.00	\$0.00	\$0.00	\$0.00	\$216,842.50	\$216,842.67	50.00%
CABLE ACCESS FEES	\$254,856.78	\$0.00	\$0.00	\$63,714.25	\$0.00	\$0.00	\$63,714.25	\$0.00	\$0.00	\$191,142.75	\$63,714.03	75.00%
CABLE ACCESS FEES	\$15,439.61	\$0.00	\$3,859.75	\$0.00	\$0.00	\$3,859.75	\$0.00	\$0.00	\$3,859.75	\$11,579.25	\$3,860.36	75.00%
CONTRACT-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,023.00	-\$12,023.00	0.00%
Fund 020 SPECIAL	\$716,004.52	\$108,551.25	\$4,099.75	\$63,784.25	\$108,831.25	\$3,999.75	\$63,794.25	\$110.00	\$3,919.75	\$433,017.50	\$282,987.02	60.48%
Fund 021 CAPITAL PROJECTS												
PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTANGIBLES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LICENSE EXCISE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2017 YTD Budget	Feb	Mar	April	May	June	July	Aug	Sept	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
COMMERCIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 021 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND												
BOND SALE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027 COMMUNITY FDTN GRANT												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 029 GO BOND 2016												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 029 GO BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$10,440,258.52	\$869,778.04	\$746,840.83	\$631,457.60	\$737,752.90	\$4,653,817.01	\$632,238.85	\$560,017.15	\$749,104.65	\$10,041,996.78	\$398,261.74	96.18%

**MONROE COUNTY PUBLIC LIBRARY**

**Cash Balances by fund**

**Current Period: September 2017**

FUND Descr	09/01/17	MTD Debit	MTD Credit	09/30/17	Bal Sht Descr	Act Status
OPERATING	\$9,843.16	\$4,140.10	\$1.60	\$13,981.66	OLD NATIONAL BANK CHECKING	Active
OPERATING	\$8,881.37	\$4,532.71	\$408.88	\$13,005.20	GERMAN AMER./CHECKING	Active
OPERATING	-\$133,848.08	\$836,655.86	\$714,459.60	-\$11,651.82	MAINSOURCE CHECKING	Active
OPERATING	\$1,769,091.99	\$5,548.63	\$650,000.00	\$1,124,640.62	MAINSOURCE SAVINGS	Active
OPERATING	\$10,627.03	\$1,008.78	\$0.00	\$11,635.81	INVEST. CD/MAINSOURCE	Active
Fund 001 OPERATING	\$1,664,595.47	\$851,886.08	\$1,364,870.08	\$1,151,611.47		
JAIL	\$2,211.81	\$0.00	\$1,057.22	\$1,154.59	MAINSOURCE CHECKING	Active
Fund 002 JAIL	\$2,211.81	\$0.00	\$1,057.22	\$1,154.59		
GIFT UNRESTRICTED	\$228.20	\$91.94	\$0.00	\$320.14	OLD NATIONAL BANK CHECKING	Active
GIFT UNRESTRICTED	\$2.00	\$1.00	\$0.00	\$3.00	GERMAN AMER./CHECKING	Active
GIFT UNRESTRICTED	\$8,149.74	\$0.75	\$0.00	\$8,150.49	MAINSOURCE CHECKING	Active
Fund 004 GIFT UNRESTRICTED	\$8,379.94	\$93.69	\$0.00	\$8,473.63		
PLAC	\$195.00	\$130.75	\$0.00	\$325.75	OLD NATIONAL BANK CHECKING	Active
PLAC	\$715.00	\$585.00	\$0.00	\$1,300.00	GERMAN AMER./CHECKING	Active
PLAC	\$65.00	\$0.00	\$0.75	\$64.25	MAINSOURCE CHECKING	Active
Fund 005 PLAC	\$975.00	\$715.75	\$0.75	\$1,690.00		
LIRF	\$27,062.03	\$0.00	\$0.00	\$27,062.03	MAINSOURCE CHECKING	Active
LIRF	\$1,080,708.56	\$0.00	\$0.00	\$1,080,708.56	MAINSOURCE SAVINGS	Active
LIRF	\$1,197,735.57	\$0.00	\$0.00	\$1,197,735.57	INVEST. CD/MAINSOURCE	Active
Fund 007 LIRF	\$2,305,506.16	\$0.00	\$0.00	\$2,305,506.16		
DEBT SERVICE	\$136,594.59	\$0.00	\$0.00	\$136,594.59	MAINSOURCE SAVINGS	Active
Fund 008 DEBT SERVICE	\$136,594.59	\$0.00	\$0.00	\$136,594.59		
RAINY DAY	\$520,384.18	\$0.00	\$500,000.00	\$20,384.18	MAINSOURCE CHECKING	Active
RAINY DAY	\$1,116,269.19	\$500,000.00	\$0.00	\$1,616,269.19	MAINSOURCE SAVINGS	Active
Fund 009 RAINY DAY	\$1,636,653.37	\$500,000.00	\$500,000.00	\$1,636,653.37		
PAYROLL	\$318.24	\$523,859.04	\$510,378.60	\$13,798.68	MAINSOURCE CHECKING	Active
Fund 010 PAYROLL	\$318.24	\$523,859.04	\$510,378.60	\$13,798.68		
GIFT-RESTRICED	\$48,718.13	\$22,267.02	\$10,396.66	\$60,588.49	MAINSOURCE CHECKING	Active
Fund 016 GIFT-RESTRICED	\$48,718.13	\$22,267.02	\$10,396.66	\$60,588.49		
GIFT-FOUNDATION	\$21,194.74	\$399.00	\$11,500.82	\$10,092.92	MAINSOURCE CHECKING	Active
Fund 019 GIFT-FOUNDATION	\$21,194.74	\$399.00	\$11,500.82	\$10,092.92		
SPECIAL REVENUE	\$0.00	\$3,859.75	\$0.00	\$3,859.75	OLD NATIONAL BANK CHECKING	Active
SPECIAL REVENUE	\$135.44	\$60.00	\$1.68	\$193.76	GERMAN AMER./CHECKING	Active
SPECIAL REVENUE	\$33,634.40	\$50,128.76	\$53,136.64	\$30,626.52	MAINSOURCE CHECKING	Active
SPECIAL REVENUE	\$655,000.00	\$0.00	\$50,000.00	\$605,000.00	MAINSOURCE SAVINGS	Active
Fund 020 SPECIAL REVENUE	\$688,769.84	\$54,048.51	\$103,138.32	\$639,680.03		

FUND Descr	09/01/17	MTD Debit	MTD Credit	09/30/17	Bal Sht Descr	Act Status
GO BOND 2016	\$49,688.75	\$100,000.00	\$107,354.39	\$42,334.36	MAINSOURCE CHECKING	Active
GO BOND 2016	\$1,419,478.26	\$0.00	\$100,000.00	\$1,319,478.26	MAINSOURCE SAVINGS	Active
Fund 029 GO BOND 2016	\$1,469,167.01	\$100,000.00	\$207,354.39	\$1,361,812.62		
	\$7,983,084.30	\$2,053,269.09	\$2,708,696.84	\$7,327,656.55		

**MONROE COUNTY PUBLIC LIBRARY**

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**ONB CHECKING**

**06300 ONB/MONROE**

**September 2017**

**Account Summary**

Beginning Balance on	9/1/2017	\$10,266.36
+		\$8,220.94
-	Payments (Checks and Withdrawals)	\$0.00
Ending Balance as of	9/30/2017	\$18,487.30

**Check Book**

Active	G 001-06300	OPERATING	\$13,981.66
Active	G 002-06300	JAIL	\$0.00
Active	G 003-06300	CLEARING	\$0.00
Active	G 004-06300	GIFT UNRESTRICTED	\$320.14
Active	G 005-06300	PLAC	\$325.75
Active	G 006-06300	RETIREES	\$0.00
Active	G 007-06300	LIRF	\$0.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 009-06300	RAINY DAY	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$0.00
Active	G 019-06300	GIFT-FOUNDATION	\$0.00
Active	G 020-06300	SPECIAL REVENUE	\$3,859.75
Active	G 024-06300	FINRA GRANT	\$0.00
Active	G 027-06300	COMMUNITY FDTN	\$0.00
Active	G 028-06300	FINRA 2014	\$0.00
Active	G 029-06300	GO BOND 2016	\$0.00

Cash Balance **\$18,487.30**

Beginng Balance	\$10,266.36
+ Total Deposits	\$8,220.94
- Checks Written	\$0.00

Check Book **\$18,487.30**

Difference **\$0.00**

MONROE COUNTY PUBLIC LIBRARY

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GERMAN-AMER/CHECKING

06400 GER AME/UC

September 2017

Account Summary

Beginning Balance on	9/1/2017	\$9,733.81
+		\$5,177.03
-	Payments (Checks and Withdrawals)	\$408.88
Ending Balance as of	9/30/2017	\$14,501.96

Check Book

Active	G 001-06400	OPERATING	\$13,005.20
Active	G 003-06400	CLEARING	\$0.00
Active	G 004-06400	GIFT UNRESTRICTED	\$3.00
Active	G 005-06400	PLAC	\$1,300.00
Active	G 007-06400	LIRF	\$0.00
Active	G 009-06400	RAINY DAY	\$0.00
Active	G 016-06400	GIFT-RESTRICED	\$0.00
Active	G 020-06400	SPECIAL REVENUE	\$193.76
Active	G 029-06400	GO BOND 2016	\$0.00
		Cash Balance	<b>\$14,501.96</b>

Beginng Balance	\$9,733.81
+ Total Deposits	\$5,177.03
- Checks Written	\$408.88

Check Book	\$14,501.96
Difference	\$0.00



**MONROE COUNTY PUBLIC LIBRARY**

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**\*Check Reconciliation©  
MAINSOURCE CHECKING  
06600 MAINSO CKG  
September 2017**

**Account Summary**

Beginning Balance on	9/1/2017	\$470,590.79
+		\$505,821.55
-	Payments (Checks and Withdrawals)	\$762,961.49
Ending Balance as of	9/30/2017	\$213,450.85

**Check Book**

Active	G 001-06600	OPERATING	-\$11,651.82
Active	G 002-06600	JAIL	\$1,154.59
Active	G 003-06600	CLEARING	\$0.00
Active	G 004-06600	GIFT UNRESTRICTED	\$8,150.49
Active	G 005-06600	PLAC	\$64.25
Active	G 006-06600	RETIREEES	\$0.00
Active	G 007-06600	LIRF	\$27,062.03
Active	G 008-06600	DEBT SERVICE	\$0.00
Active	G 009-06600	RAINY DAY	\$20,384.18
Active	G 010-06600	PAYROLL	\$13,798.68
Active	G 016-06600	GIFT-RESTRICED	\$60,588.49
Active	G 017-06600	LEVY EXCESS	\$0.00
Active	G 019-06600	GIFT-FOUNDATION	\$10,092.92
Active	G 020-06600	SPECIAL REVENUE	\$30,626.52
Active	G 024-06600	FINRA GRANT	\$0.00
Active	G 026-06600	G O BOND	\$0.00
Active	G 027-06600	COMMUNITY FDTN	\$0.00
Active	G 028-06600	FINRA 2014	\$0.00
Active	G 029-06600	GO BOND 2016	\$42,334.36

Cash Balance **\$202,604.69**

Beginng Balance	\$470,590.79
+ Total Deposits	\$505,821.55
- Checks Written	\$773,807.65

Check Book	\$202,604.69
O/S Checks	\$10,846.16

**MONROE COUNTY PUBLIC LIBRARY**

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**\*Check Reconciliation©**

**MAINSOURCE SAVINGS**

**06610 MAINSO SAV**

**September 2017**

**Account Summary**

Beginning Balance on	9/1/2017	\$6,177,142.59
+		\$5,548.63
-	Payments (Checks and Withdrawals)	\$300,000.00
Ending Balance as of	9/30/2017	\$5,882,691.22

**Check Book**

Active	G 001-06610	OPERATING	\$1,124,640.62
Active	G 002-06610	JAIL	\$0.00
Active	G 003-06610	CLEARING	\$0.00
Active	G 004-06610	GIFT UNRESTRICTED	\$0.00
Active	G 005-06610	PLAC	\$0.00
Active	G 006-06610	RETIREEES	\$0.00
Active	G 007-06610	LIRF	\$1,080,708.56
Active	G 008-06610	DEBT SERVICE	\$136,594.59
Active	G 009-06610	RAINY DAY	\$1,616,269.19
Active	G 010-06610	PAYROLL	\$0.00
Active	G 016-06610	GIFT-RESTRICED	\$0.00
Active	G 019-06610	GIFT-FOUNDATION	\$0.00
Active	G 020-06610	SPECIAL REVENUE	\$605,000.00
Active	G 024-06610	FINRA GRANT	\$0.00
Active	G 026-06610	G O BOND	\$0.00
Active	G 027-06610	COMMUNITY FDTN	\$0.00
Active	G 028-06610	FINRA 2014	\$0.00
Active	G 029-06610	GO BOND 2016	\$1,319,478.26

Cash Balance **\$5,882,691.22**

Beginng Balance	\$6,177,142.59
+ Total Deposits	\$5,548.63
- Checks Written	\$300,000.00

Check Book	\$5,882,691.22
Difference	\$0.00

TO: Monroe County Public Library – Board of Trustees  
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager  
RE: Personnel Report  
DATE Oct 18, 2017

### Beginning Employment

- Rachel Detroja, Customer Service, Senior Information Assistant, Pay Grade 6, 37.5 hours per week effective September 18, 2017.
- Sean Albert, CATS, Production Assistant, Pay Grade 4, 25 hours per week effective September 18, 2017.
- Sierra Gardner, CATS, Production Assistant, Pay Grade 4, 25 hours per week effective September 29, 2017.
- Erica Brown, Community Engagement, Librarian, Pay Grade 8, 37.5 hours per week effective October 2, 2017.
- Lucas Sinex, Information Technology, IT Assistant, Pay Grade 6, 20 hours per week effective October 10, 2017.
- Michelle Epple, Customer Service, Senior Information Assistant, Pay Grade 6, 20 hours per week effective October 16, 2017.

### Ending Employment

- Nathan Wrigley, CATS, Production Assistant, Pay Grade 4, 25 hours per week effective September 1, 2017.
- Courtney Holschuh, Access & Content Services, Material Handler, Pay Grade 1, 15 hours per week effective September 7, 2017.
- Eric Ayotte, CATS, Production Assistant, Pay Grade 4, 25 hours per week effective September 10, 2017.
- Micah Littlefield, Access & Content Services, Material Handler, Pay Grade 1, 15 hours per week effective September 30, 2017.

### Job Changes

- Kelly Jordan, Customer Service, Senior Information Assistant, Pay Grade 6, from 25 hours per week to 37.5 hours per week effective September 18, 2017.
- Edwin Fallwell, Customer Service, Information Assistant, Pay Grade 3, 25 hours per week to Senior Information Assistant, Pay Grade 6, 25 hours per week effective October 2, 2017.
- Cole Champion, Customer Service, Information Assistant, Pay Grade 3, 20 hours per week to Senior Information Assistant, Pay Grade 6, 25 hours per week effective October 2, 2017.

**Active Library Employees**Pay Date: **09-15-2017**Pay Period: **08-21-2017 to 09-03-2017****Operating Funds**

	<i>Operating Fund</i>	<i>First Name</i>	<i>Last Name</i>
1	AC Services Operating	Calan	Blevins
2	AC Services Operating	Joseph	Camacho-Roy
3	AC Services Operating	Vincent	Desjardins
4	AC Services Operating	Adam	Diersing
5	AC Services Operating	Victoria	Englert
6	AC Services Operating	Andrew	Fak
7	AC Services Operating	Logan	Farlee
8	AC Services Operating	Cynthia	Garrison
9	AC Services Operating	Jennifer	Gliessman
10	AC Services Operating	Kelsey	Grimm
11	AC Services Operating	Elizabeth	Hagan
12	AC Services Operating	Sarah	Harrison
13	AC Services Operating	Michelle	Hines
14	AC Services Operating	Logan	Holmes
15	AC Services Operating	Courtney	Holschuh
16	AC Services Operating	Katelynn	Hughes
17	AC Services Operating	William	Koester
18	AC Services Operating	Micah	Littlefield
19	AC Services Operating	Rachel	Macklin
20	AC Services Operating	Elias	McDermott-Sipe
21	AC Services Operating	William	Meulbroek
22	AC Services Operating	Sydney	Overtoom
23	AC Services Operating	Brigid	Phillips
24	AC Services Operating	Elizabeth	Polley
25	AC Services Operating	Daniel	Price
26	AC Services Operating	Karen	Smith
27	AC Services Operating	Kimberly	Smith
28	AC Services Operating	Benjamin	Snider
29	AC Services Operating	Michael	Turpin
30	AC Services Operating	Rachel	Valliere
31	AC Services Operating	Amanda	Waller
32	AC Services Operating	Felicity	Young
33	CS Special/Asst/Para Oper	Cynthia	Balzer
34	CS Special/Asst/Para Oper	Michael	Champion
35	CS Special/Asst/Para Oper	Marion	Clark
36	CS Special/Asst/Para Oper	Paul	Duszynski
37	CS Special/Asst/Para Oper	Rebekah	Edelman
38	CS Special/Asst/Para Oper	Charles	Gillespie
39	CS Special/Asst/Para Oper	Daniel	Hosler
40	BL Service/Maintenance Oper	Rachel	Icenogle
41	CS Special/Asst/Para Oper	Seth	James
42	CS Special/Asst/Para Oper	Jack	Kovaleski
43	CS Special/Asst/Para Oper	Clinton	Lake
44	CS Special/Asst/Para Oper	Shelby	Mass

	<b><i>Operating Fund</i></b>	<b><i>First Name</i></b>	<b><i>Last Name</i></b>
45	BL Service/Maintenance Oper	Clare	Miller
46	CS Special/Asst/Para Oper	Emily	Purcell
47	CA Technician Oper	Addison	Rogers
48	CS Special/Asst/Para Oper	Ann	Segraves
49	BS Security/Protect Operating	James	Sims
50	CM Support Operating	William	Weaver
51	AC Services Operating	Kenneth	Carter
52	AC Services Operating	Craig	Clark
53	BL Service/Maintenance Oper	Deanna	Crane
54	CS Special/Asst/Para Oper	William	Ellis
55	CS Special/Asst/Para Oper	Edwin	Fallwell
56	AC Services Operating	Evan	Gornik
57	AC Services Operating	Arielle	Hacker
58	CS Special/Asst/Para Oper	Ian	Hoagland
59	CS Special/Asst/Para Oper	Israel	Horton
60	AC Services Operating	Claire	Jenness
61	CS Special/Asst/Para Oper	Lillian	Jenness
62	EG Librarians, Experts Oper	Christina	Jones
63	CS Special/Asst/Para Oper	Kelly	Jordan
64	CS Special/Asst/Para Oper	Audra	Loudenbarger
65	EG Librarians, Experts Oper	Doris	Lynch
66	CS Special/Asst/Para Oper	Daniel	Mounlio
67	CS Special/Asst/Para Oper	Elizabeth	Salvaggio
68	BL Service/Maintenance Oper	Cherryl	Tincher
69	CA Technician Special Oper	Nathan	Wrigley
70	CS Special/Asst/Para Oper	Tracy	Lenn
71	CM Special/Asst/Para Oper	Erin	Tobey
72	AC Specialist/Asst/Para Oper	Meghan	Adams
73	EG Librarians, Experts Oper	Ellen	Arnholter
74	IT Manager/Asst/Strat Oper	Ned	Baugh
75	BL Service/Maintenance Oper	Terri	Bell
76	AC Librarians, Experts Oper	Melissa	Bruecks
77	CS Special/Asst/Para Oper	Michael	Campbell
78	SC Manager/Asst/Strat Oper	Lisa	Champelli
79	CS Special/Asst/Para Oper	Jared	Cheek
80	CS Special/Asst/Para Oper	Burl	Cooper
81	AD Director/Assoc Operating	Jane	Cronkhite
82	EG Librarians, Experts Oper	Luann	Dillon
83	CS Special/Asst/Para Oper	Katelynn	Dockerty
84	CS Special/Asst/Para Oper	Aubrey	Dunnuck
85	AC Specialist/Asst/Para Oper	Susan	Fallwell
86	EG Librarians, Experts Oper	Mary	Frasier
87	CS Special/Asst/Para Oper	Elizabeth	French
88	EG Librarians, Experts Oper	Christine	Friesel
89	EG Librarians, Experts Oper	Alejandria	Galarza
90	BS Security/Protect Operating	Dana	Geldhof
91	CS Special/Asst/Para Oper	Joshua	Gesten
92	EG Librarians, Experts Oper	James	Gossman
93	AD Specialist/Asst/Para Oper	Marla	Gray

	<b>Operating Fund</b>	<b>First Name</b>	<b>Last Name</b>
94	SA Manager/Asst/Strat Oper	Elizabeth	Gray
95	CM Librarians, Experts Oper	Paula	Gray-Overtoom
96	AC Librarians, Experts Oper	Cheryl	Green
97	BL Service/Maintenance Oper	Ronald	Greene
98	CS Special/Asst/Para Oper	Shawn	Henline
99	CM Manager/Asst/Strat Oper	Michael	Hoerger
100	EG Librarians, Experts Oper	Jennifer	Hoffman
101	EG Librarians, Experts Oper	Stephanie	Holman
102	EG Librarians, Experts Oper	Virginia	Hosler
103	SP Manager/Asst/Strat Oper	Christopher	Hosler
104	SS Manager/Asst/Strat Oper	Christopher	Jackson
105	BS Security/Protect Operating	Michael	Johnson
106	AC Manager/Asst/Strat Oper	Jennifer	Kellams
107	BL Service/Maintenance Oper	Bruce	Kelly
108	AD Specialist/Asst/Para Oper	Merriel	Kern
109	CS Special/Asst/Para Oper	Julia	Kinser
110	EG Librarians, Experts Oper	Jeannette	Lehr
111	AD Manager/Asst/Strat Oper	Gary	Lettelleir
112	CS Manager/Asst/Strat Oper	Mary	Loro
113	CS Special/Asst/Para Oper	Jacqueline	Lovings
114	ST Manager/Asst/Strat Oper	Kevin	MacDowell
115	BL Manager/Asst/Strat Oper	Jason	Matney
116	CS Special/Asst/Para Oper	John	Meador
117	CS Special/Asst/Para Oper	Amber	Mestre
118	BL Service/Maintenance Oper	John	Mosora
119	IT Specialist/Asst/Para Oper	Cody	Mullis
120	CS Manager/Asst/Strat Oper	Michele	Needham
121	AC Librarians, Experts Oper	Martha	Ody
122	EG Librarians, Experts Oper	Samuel	Ott
123	EG Librarians, Experts Oper	Roberta	Overman
124	CS Special/Asst/Para Oper	Jonathon	Paull
125	CS Special/Asst/Para Oper	M Brandon	Rome
126	AC Librarians, Experts Oper	Jane	Ruddick
127	AD Manager/Asst/Strat Oper	Susan	Sater
128	IT Librarians Experts Oper	Vanessa	Schwegman
129	AD Support Operating	Brenda	Seibel
130	CS Special/Asst/Para Oper	Andrew	Slater
131	BS Security/Protect Operating	Benjamin	Smith
132	AC Specialist/Asst/Para Oper	Christine	Sneed
133	CM Special/Asst/Para Oper	Ryan	Stacy
134	CS Special/Asst/Para Oper	Kathleen	Starks-Dyer
135	SD Manager/Asst/Strat Oper	Barbara	Swinson
136	AC Services Operating	Timothy	Thompson
137	EG Manager/Asst/Strat Oper	Bethany	Turrentine
138	AD Tech/Oper/Secretaries Oper	Pamela	Wallace
139	AC Manager/Asst/Strat Oper	Pamela	Wasmer
140	AC Specialist/Asst/Para Oper	Pamela	White
141	AD Manager/Asst/Strat Oper	Kyle	Wickemeyer-Hardy
142	EG Manager/Asst/Strat Oper	Joshua	Wolf

	<b>Operating Fund</b>	<b>First Name</b>	<b>Last Name</b>
143	AD Director/Assoc Operating	Marilyn	Wood
144	CS Special/Asst/Para Oper	Leanne	Zdravecky
	<b>Sub-Total Operating Funds</b>	<b>\$158,726.89</b>	<b>8,231.34</b>

### Special Funds

	<b>Special Fund</b>	<b>First Name</b>	<b>Last Name</b>
1	S CA Technician Oper	Nile	Arena
2	S CA Technician Oper	Nathan	Kroeger
3	S CA Technician Oper	Casey	Muyskens-Toth
4	S CA Technician Special Oper	Eric	Ayotte
5	S CA Technician Special Oper	Mark	Bookwalter
6	S CA Technician Special Oper	Glenn	Myers
7	S CA Technician Special Oper	Steven	Schuster
8	S CA Technician Special Oper	Michael	Adams
9	S FL Support Operating	Michael	Burns
10	S CA Manager/Asst/Strat Oper	Martin	ONeill
11	S FL Office Coordinator, Exper	Mary Jean	Regoli
12	S CA Manager/Asst/Strat Oper	Adam	Stillwell
13	S CA Technician Oper	Robert	Stockwell
14	S CA Technician Special Oper	David	Walter
15	S CA Manager/Asst/Strat Oper	Michael	White
	<b>Sub-Total Special Funds</b>	<b>\$17,523.75</b>	<b>\$931.75</b>
	<b>TOTAL Employees/All Funds</b>	<b>\$176,250.64</b>	<b>\$9,163.09</b>

Pay Date: 09-29-2017

Pay Period: 09-04-2017 to 09-17-2017

### Operating Funds

	<i>Operating Fund</i>	<i>First Name</i>	<i>Last Name</i>
1	AC Services Operating	Calan	Blevins
2	AC Services Operating	Joseph	Camacho-Roy
3	AC Services Operating	Vincent	Desjardins
4	AC Services Operating	Adam	Diersing
5	AC Services Operating	Victoria	Englert
6	AC Services Operating	Andrew	Fak
7	AC Services Operating	Logan	Farlee
8	AC Services Operating	Cynthia	Garrison
9	AC Services Operating	Jennifer	Gliessman
10	AC Services Operating	Kelsey	Grimm
11	AC Services Operating	Elizabeth	Hagan
12	AC Services Operating	Sarah	Harrison
13	AC Services Operating	Michelle	Hines
14	AC Services Operating	Logan	Holmes
15	AC Services Operating	Courtney	Holschuh
16	AC Services Operating	Katelynn	Hughes
17	AC Services Operating	William	Koester
18	AC Services Operating	Brett	Lemen
19	AC Services Operating	Micah	Littlefield
20	AC Services Operating	Rachel	Macklin
21	AC Services Operating	Elias	McDermott-Sipe
22	AC Services Operating	Sydney	Overtoom
23	AC Services Operating	Brigid	Phillips
24	AC Services Operating	Elizabeth	Polley
25	AC Services Operating	Daniel	Price
26	AC Services Operating	Austin	Prior
27	AC Services Operating	Ivy	Richardson
28	AC Services Operating	Gizzelle	Sandoval
29	AC Services Operating	Karen	Smith
30	AC Services Operating	Kimberly	Smith
31	AC Services Operating	Benjamin	Snider
32	AC Services Operating	Michael	Turpin
33	AC Services Operating	Rachel	Valliere
34	AC Services Operating	Amanda	Waller
35	AC Services Operating	Nathan	Wright
36	AC Services Operating	Felicity	Young
37	CS Special/Asst/Para Oper	Cynthia	Balzer
38	CS Special/Asst/Para Oper	Michael	Champion
39	CS Special/Asst/Para Oper	Marion	Clark
40	CS Special/Asst/Para Oper	Paul	Duszynski
41	CS Special/Asst/Para Oper	Rebekah	Edelman
42	CS Special/Asst/Para Oper	Charles	Gillespie
43	CS Special/Asst/Para Oper	Daniel	Hosler
44	BL Service/Maintenance Oper	Rachel	Icenogle
45	CS Special/Asst/Para Oper	Seth	James



	<b>Operating Fund</b>	<b>First Name</b>	<b>Last Name</b>
46	CS Special/Asst/Para Oper	Jack	Kovaleski
47	CS Special/Asst/Para Oper	Shelby	Mass
48	BL Service/Maintenance Oper	Clare	Miller
49	CS Special/Asst/Para Oper	Emily	Purcell
50	CA Technician Oper	Addison	Rogers
51	CS Special/Asst/Para Oper	Ann	Segraves
52	BS Security/Protect Operating	James	Sims
53	CM Support Operating	William	Weaver
54	AC Services Operating	Kenneth	Carter
55	AC Services Operating	Craig	Clark
56	BL Service/Maintenance Oper	Deanna	Crane
57	CS Special/Asst/Para Oper	William	Ellis
58	CS Special/Asst/Para Oper	Edwin	Fallwell
59	AC Services Operating	Evan	Gornik
60	AC Services Operating	Arielle	Hacker
61	CS Special/Asst/Para Oper	Ian	Hoagland
62	CS Special/Asst/Para Oper	Israel	Horton
63	AC Services Operating	Claire	Jenness
64	CS Special/Asst/Para Oper	Lillian	Jenness
65	EG Librarians, Experts Oper	Christina	Jones
66	CS Special/Asst/Para Oper	Kelly	Jordan
67	CS Special/Asst/Para Oper	Audra	Loudenbarger
68	EG Librarians, Experts Oper	Doris	Lynch
69	CS Special/Asst/Para Oper	Daniel	Mounlio
70	CS Special/Asst/Para Oper	Elizabeth	Salvaggio
71	BL Service/Maintenance Oper	Cherryl	Tincher
72	CS Special/Asst/Para Oper	Tracy	Lenn
73	AC Specialist/Asst/Para Oper	Meghan	Adams
74	EG Librarians, Experts Oper	Ellen	Arnholter
75	IT Manager/Asst/Strat Oper	Ned	Baugh
76	BL Service/Maintenance Oper	Terri	Bell
77	AC Librarians, Experts Oper	Melissa	Bruecks
78	CS Special/Asst/Para Oper	Michael	Campbell
79	SC Manager/Asst/Strat Oper	Lisa	Champelli
80	CS Special/Asst/Para Oper	Jared	Cheek
81	CS Special/Asst/Para Oper	Burl	Cooper
82	AD Director/Assoc Operating	Jane	Cronkhite
83	EG Librarians, Experts Oper	Luann	Dillon
84	CS Special/Asst/Para Oper	Katelynn	Dockerty
85	CS Special/Asst/Para Oper	Aubrey	Dunnuck
86	AC Specialist/Asst/Para Oper	Susan	Fallwell
87	EG Librarians, Experts Oper	Mary	Frasier
88	CS Special/Asst/Para Oper	Elizabeth	French
89	EG Librarians, Experts Oper	Christine	Friesel
90	EG Librarians, Experts Oper	Alejandria	Galarza
91	BS Security/Protect Operating	Dana	Geldhof
92	CS Special/Asst/Para Oper	Joshua	Gesten
93	EG Librarians, Experts Oper	James	Gossman

	<b>Operating Fund</b>	<b>First Name</b>	<b>Last Name</b>
94	AD Specialist/Asst/Para Oper	Marla	Gray
95	SA Manager/Asst/Strat Oper	Elizabeth	Gray
96	CM Librarians, Experts Oper	Paula	Gray-Overtoom
97	AC Librarians, Experts Oper	Cheryl	Green
98	BL Service/Maintenance Oper	Ronald	Greene
99	CS Special/Asst/Para Oper	Shawn	Henline
100	CM Manager/Asst/Strat Oper	Michael	Hoerger
101	EG Librarians, Experts Oper	Jennifer	Hoffman
102	EG Librarians, Experts Oper	Stephanie	Holman
103	EG Librarians, Experts Oper	Virginia	Hosler
104	SP Manager/Asst/Strat Oper	Christopher	Hosler
105	SS Manager/Asst/Strat Oper	Christopher	Jackson
106	BS Security/Protect Operating	Michael	Johnson
107	AC Manager/Asst/Strat Oper	Jennifer	Kellams
108	BL Service/Maintenance Oper	Bruce	Kelly
109	AD Specialist/Asst/Para Oper	Merriel	Kern
110	CS Special/Asst/Para Oper	Julia	Kinser
111	EG Librarians, Experts Oper	Jeannette	Lehr
112	AD Manager/Asst/Strat Oper	Gary	Lettelleir
113	CS Manager/Asst/Strat Oper	Mary	Loro
114	CS Special/Asst/Para Oper	Jacqueline	Lovings
115	ST Manager/Asst/Strat Oper	Kevin	MacDowell
116	BL Manager/Asst/Strat Oper	Jason	Matney
117	CS Special/Asst/Para Oper	John	Meador
118	CS Special/Asst/Para Oper	Amber	Mestre
119	BL Service/Maintenance Oper	John	Mosora
120	IT Specialist/Asst/Para Oper	Cody	Mullis
121	CS Manager/Asst/Strat Oper	Michele	Needham
122	AC Librarians, Experts Oper	Martha	Ody
123	EG Librarians, Experts Oper	Samuel	Ott
124	EG Librarians, Experts Oper	Roberta	Overman
125	CS Special/Asst/Para Oper	Jonathon	Paull
126	CS Special/Asst/Para Oper	M Brandon	Rome
127	AC Librarians, Experts Oper	Jane	Ruddick
128	AD Manager/Asst/Strat Oper	Susan	Sater
129	IT Librarians Experts Oper	Vanessa	Schwegman
130	AD Support Operating	Brenda	Seibel
131	CS Special/Asst/Para Oper	Andrew	Slater
132	BS Security/Protect Operating	Benjamin	Smith
133	AC Specialist/Asst/Para Oper	Christine	Sneed
134	CM Special/Asst/Para Oper	Ryan	Stacy
135	CS Special/Asst/Para Oper	Kathleen	Starks-Dyer
136	SD Manager/Asst/Strat Oper	Barbara	Swinson
137	AC Services Operating	Timothy	Thompson
138	EG Manager/Asst/Strat Oper	Bethany	Turrentine
139	AD Tech/Oper/Secretaries Oper	Pamela	Wallace
140	AC Manager/Asst/Strat Oper	Pamela	Wasmer
141	AC Specialist/Asst/Para Oper	Pamela	White

<i>Operating Fund</i>	<i>First Name</i>	<i>Last Name</i>
142 AD Manager/Asst/Strat Oper	Kyle	Wickemeyer-Hardy
143 EG Manager/Asst/Strat Oper	Joshua	Wolf
144 AD Director/Assoc Operating	Marilyn	Wood
145 CS Special/Asst/Para Oper	Leanne	Zdravecky
	<b>Gross Pay</b>	<b>Hours Paid</b>
<b>Sub-Total Operating Funds</b>	<b>\$156,601.61</b>	<b>8,076.00</b>

### Special Funds

<i>Special Fund</i>	<i>First Name</i>	<i>Last Name</i>
1 S CA Technician Oper	Nile	Arena
2 S CA Technician Oper	Nathan	Kroeger
3 S CA Technician Oper	Casey	Muyskens-Toth
4 S CA Technician Special Oper	Eric	Ayotte
5 S CA Technician Special Oper	Mark	Bookwalter
6 S CA Technician Special Oper	Glenn	Myers
7 S CA Technician Special Oper	Steven	Schuster
8 S CA Technician Special Oper	Michael	Adams
9 S FL Support Operating	Michael	Burns
10 S CA Manager/Asst/Strat Oper	Martin	ONeill
11 S FL Office Coordinator, Exper	Mary Jean	Regoli
12 S CA Manager/Asst/Strat Oper	Adam	Stillwell
13 S CA Technician Oper	Robert	Stockwell
14 S CA Technician Special Oper	David	Walter
15 S CA Manager/Asst/Strat Oper	Michael	White
	<b>Gross Pay</b>	<b>Hours Paid</b>
<b>Sub-Total Special Funds</b>	<b>\$17,767.26</b>	<b>978.78</b>
<b>TOTAL Employees/All Funds</b>	<b>\$174,368.87</b>	<b>9,054.78</b>

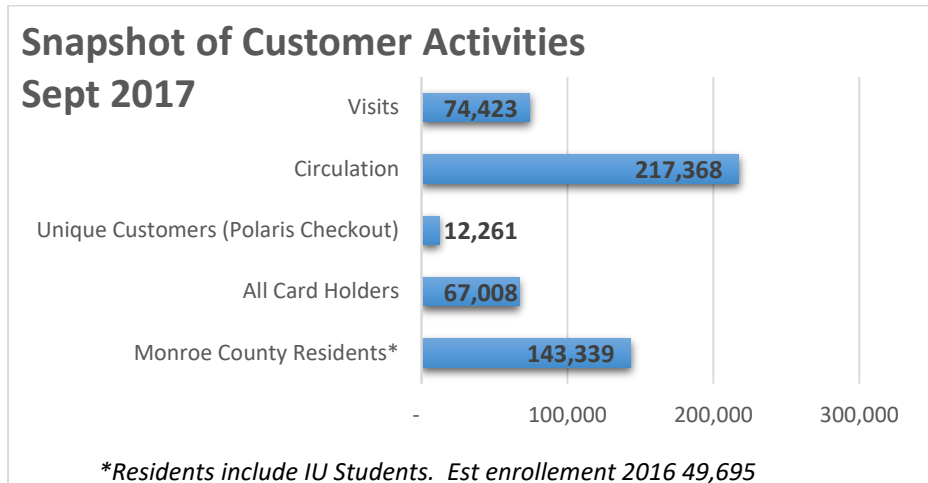
## 2017 BOARD OF TRUSTEE'S CALENDER

All meetings in Room 1B unless otherwise noted

Month	Date	Meeting Type	Potential Topics
January	11	Work Session*	
January	18	Board Meeting	Budget line-item transfers; officer slate approved; El Centro Contract; review Internet and Computer Use Policy; Update: El-Centro
January	18	Board of Finance	Review Investment Report and Policy
February	8	Work Session*	
February	15	Board Meeting	Election of Board Officers; Conflict of Interest forms; Update: Communications and Marketing
March	8	Work Session*	
March	22	Board Meeting	2016 Annual Report review; Review Long Range Strategic Plan; Update: Teen Services
April	12	Work Session*	
April	19	Board Meeting	Update: Customer Service
May	10	Work Session*	
May	17	Board Meeting	Update: Children's Services
June	14	Work Session*	
June	21	Board Meeting at Ellettsville	
July	12	Work Session*	
July	19	Board Meeting	Draft 2018 Budget; Update: Community Engagement & VITAL
August	9	Work Session*	
August	16	Board Meeting	Review any revisions to 2018 Budget, Approve 2018 Budget for advertising; Update: Special Audience Services
September	13	Work Session*	
September	20	Board Meeting	2018 Budget; Update: Pioneer Grant
September	20	Public Hearing	Public Hearing on 2018 Budget
October	11	Work Session*	
October	18	Board Meeting	Adopt 2018 Budget; approve 2018 employee insurance package; Update: E-resources, Second Floor Changes
November	8	Work Session*	
November	15	Board Meeting	Update: Staff Development
December	6	Work Session*	
December	13	Board Meeting	Approve 2018 salary schedule, Pay Schedule(dates), director's salary; 2018 Holiday & Closing Schedule;CATS contracts, Fines and Fees schedule; Long Range Plan Update: CATS
*Work session dates are placeholders. Meetings are held only as needed.			
September 29, 2017			

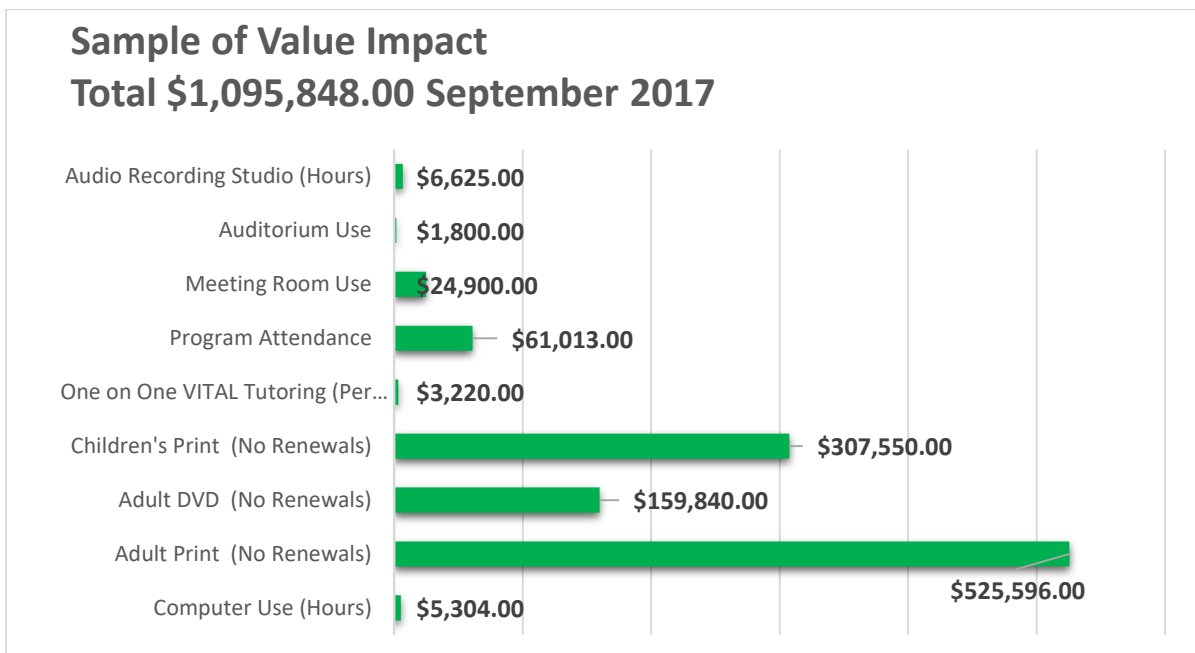
The Library averaged 2,566 visits per day and an overall visitor count of more than 74,000 in August. 7,495 items were checked out or renewed daily. More than 12,250 unique individuals checked out an item and 1,139 individuals checked out an item for the first

time in 2017 during August. 25,646 unique users have checked out an item so far in 2017 or 38% of the Library's total card holder population. A snapshot of customer activity for August is highlighted below.

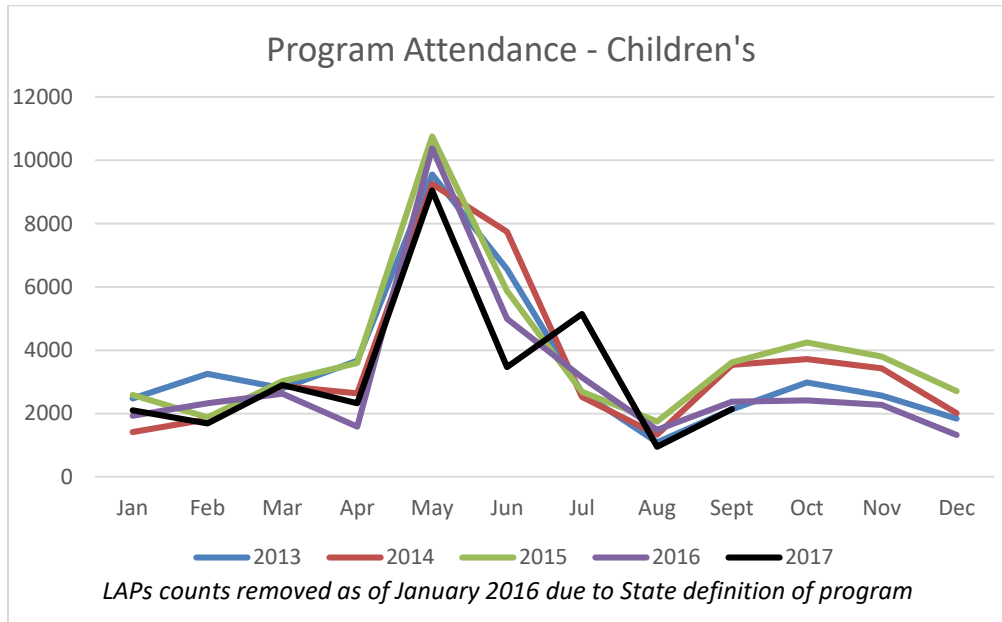


3,589 attendees enjoyed one of 158 Library sponsored programs. Customers used the Library's computers for 12,973 sessions, approximately 447 per day, for a total of 10,608 hours. The Library served as a community

resource as the meeting rooms, audio or video studios, or auditorium spaces were used 664 times or an average of 23 times per day. The value of a few services offered by the Library is highlighted below.



**GOAL 1: Strengthen 21st century literacy skills**



**1A. Strengthen early literacy skills**

- Librarian Christina Jones presented an Every Child Ready to Read workshop for the Mom2Mom group at Sherwood Oaks Christian Church where participants practiced dialogic reading and learned about the variety of books available at the Library for sharing with young children including picturebook non-fiction, wordless books, and song books. Several attendees were former teachers or speech/language pathologists and said they were impressed with the content and even learned new things about language development and reading readiness.
- Librarian Ginny Hosler communicated with Head Start classroom teachers to arrange the fall schedule of services and resumed monthly storytimes to more than 20 head start classes.
- Children and their caregivers enjoyed stories, tips for growing literacy skills and a chance to have their picture taken with the Very Hungry Caterpillar at an evening program at the Main Library and a Saturday event at the Ellettsville Branch.

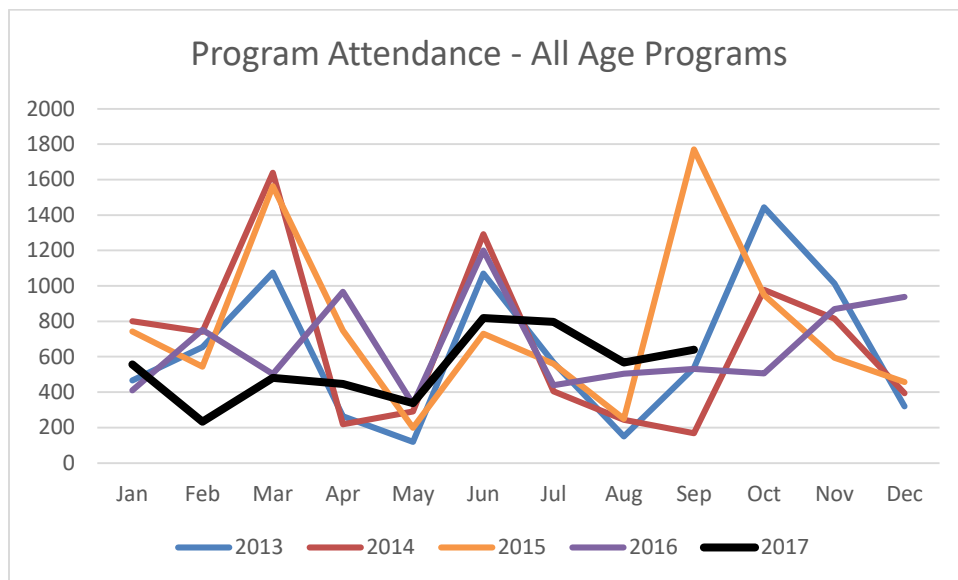
**1B. Support basic literacy skills**

- First graders from eight different schools in the Monroe County Community School Corporation learned about the Library during a special visit where they enjoyed a

puppet show, science experiment and a chance to sit on the Bookmobile. Each student takes home a "Youth Starter" Library card with an invitation to visit their Library again soon.

- All MCCSC and RBB schools received eAccess cards in September enabling teachers and students to connect to MCPL online databases and downloadable resources. Librarian Stephanie Holman met with the 5th grade classes at Edgewood Intermediate School to demonstrate some of the resources available to them.

- VITAL collaborated with the Lotus World Music and Arts Festival for the September First Friday event – Crankies and the Art of Storytelling. Crankies are moving panoramas, stories that are cranked by hand between two spindles to depict the story in motion. This method of storytelling is ideal for readers and speakers who need more time to process language. VITAL tutors, learners, and community members participated, sharing stories and bringing them to life with this unique method of visual storytelling.

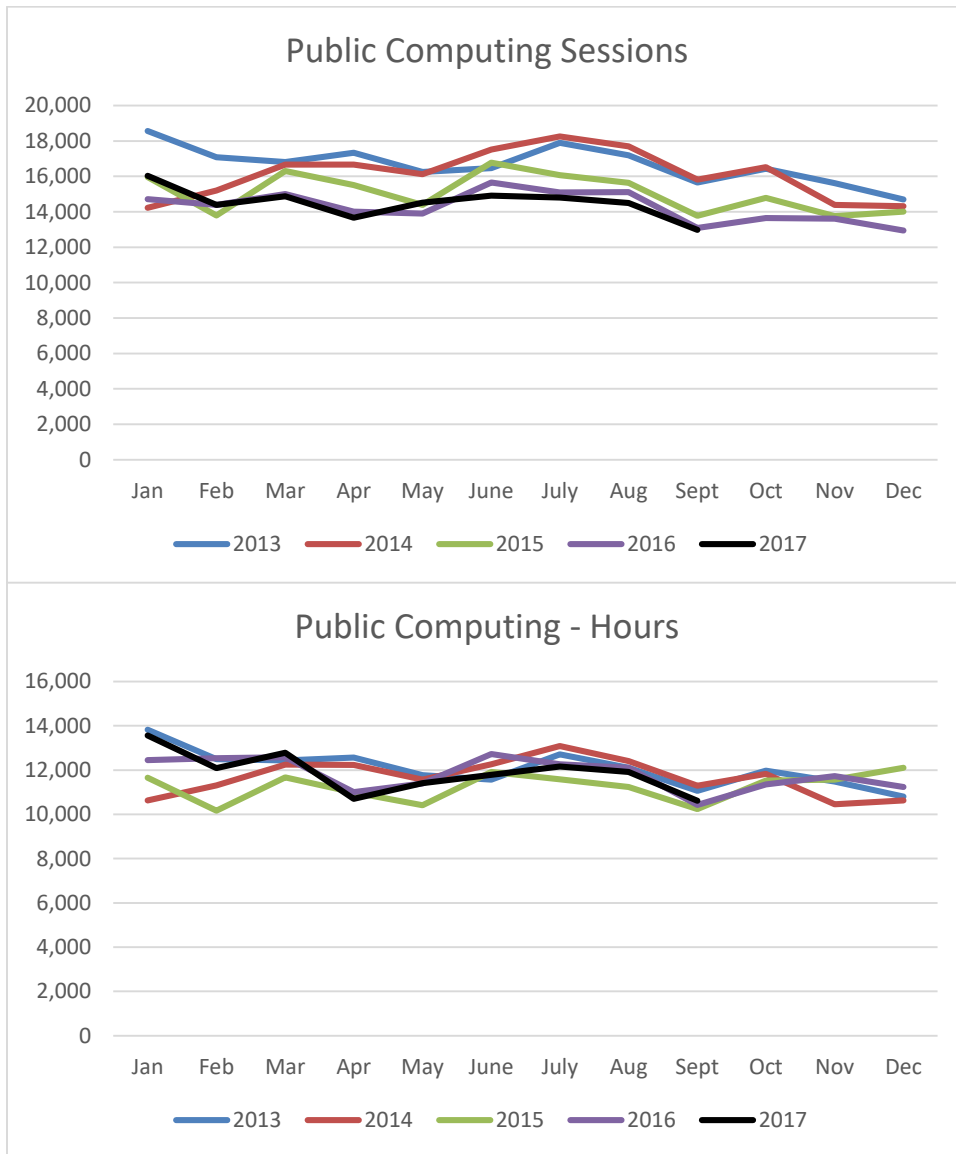


## 1C. Serve as a community resource for digital literacy

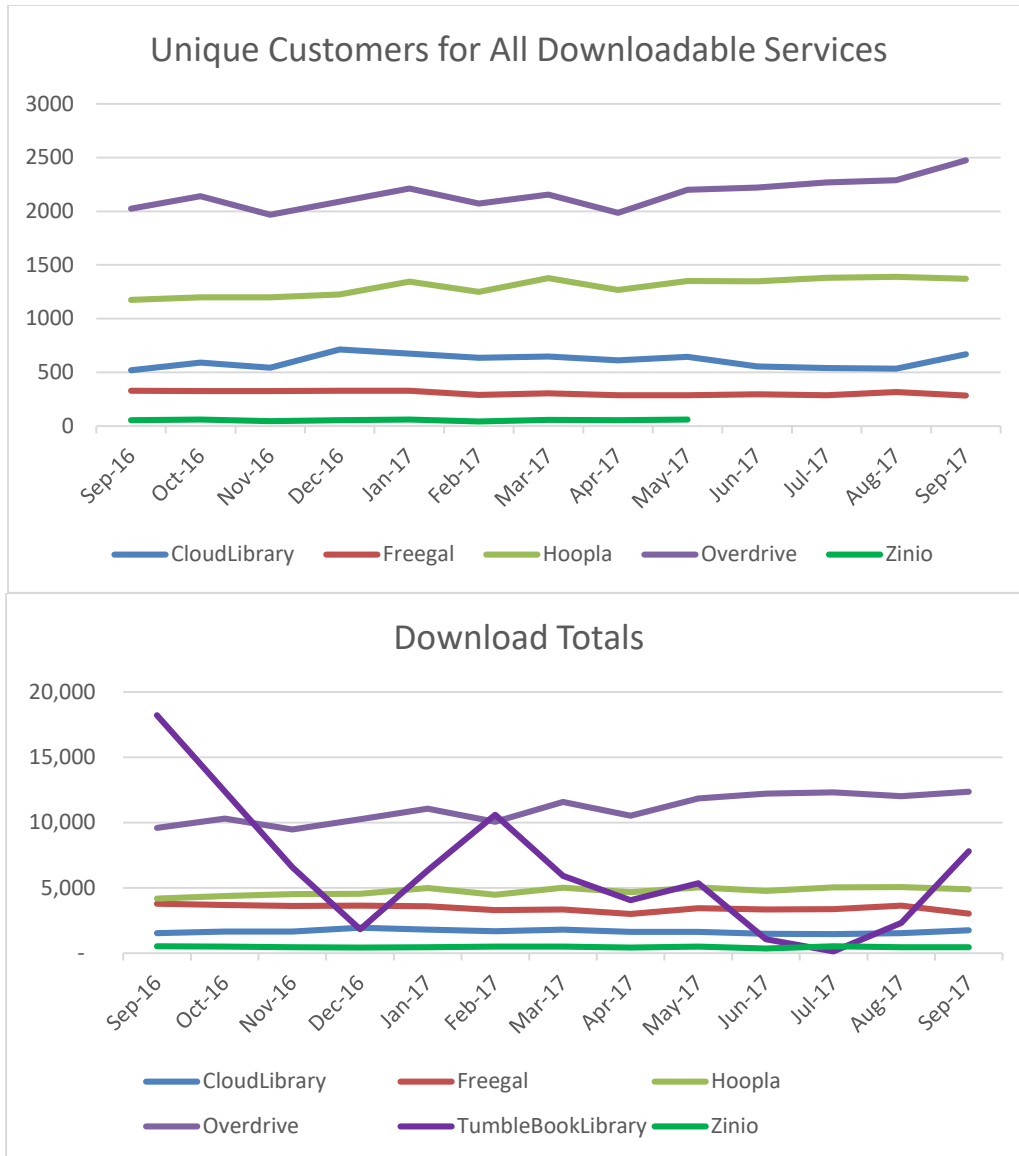
- Children who are homeschooled, received an introduction to coding during a learn and play session with Dash and Dot robots. These robots were obtained through special funding provided by Tri-Kappa Bloomington. Evening and weekend programs featuring these new STEAM toys will be offered in upcoming months.
- Jeannette Lehr, Digital Creativity Specialist, met with members of Bloomington High School South's first robotics team, The Quadrangles. This competitive robotics

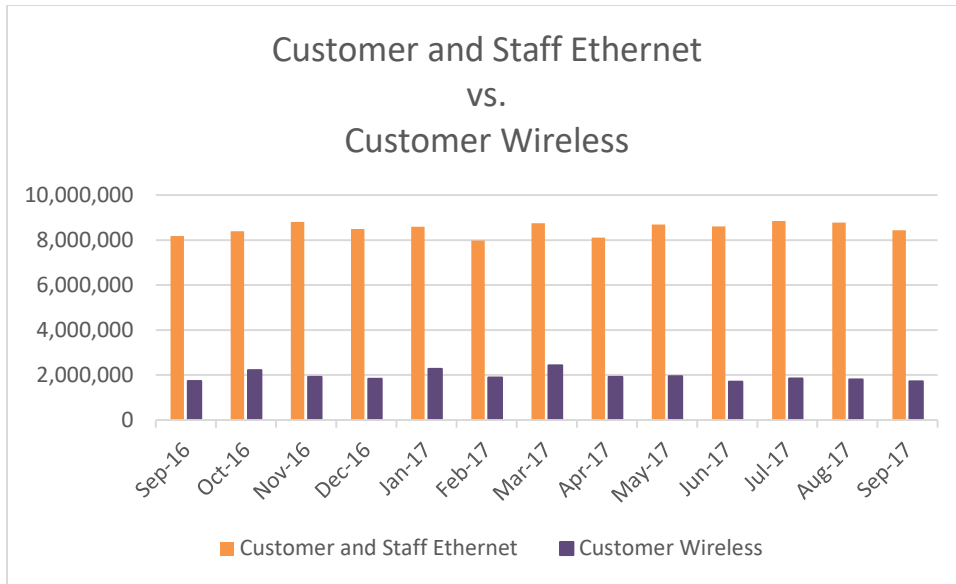
team is interested in hosting robotics programming for teens at the Library. The Quadrangles will show off their skills and robots at the Library's "Hour of Code" event in December and continue to collaborate with the Library on future robotics programs.

- Bethany Turrentine met with Richard Hamlin, Work One Director of Training to discuss local opportunities for basic computer literacy instruction.





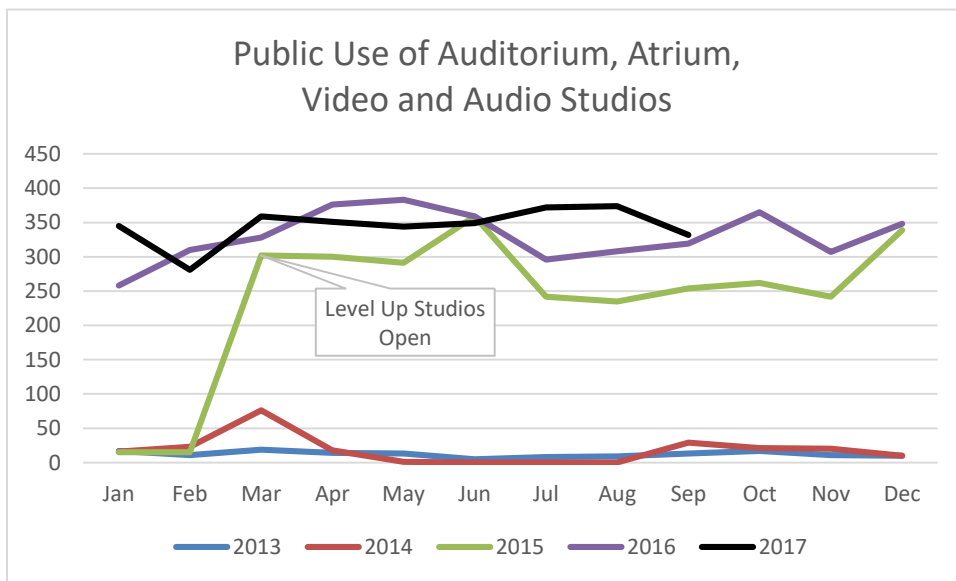




**1D. Support digital creativity**

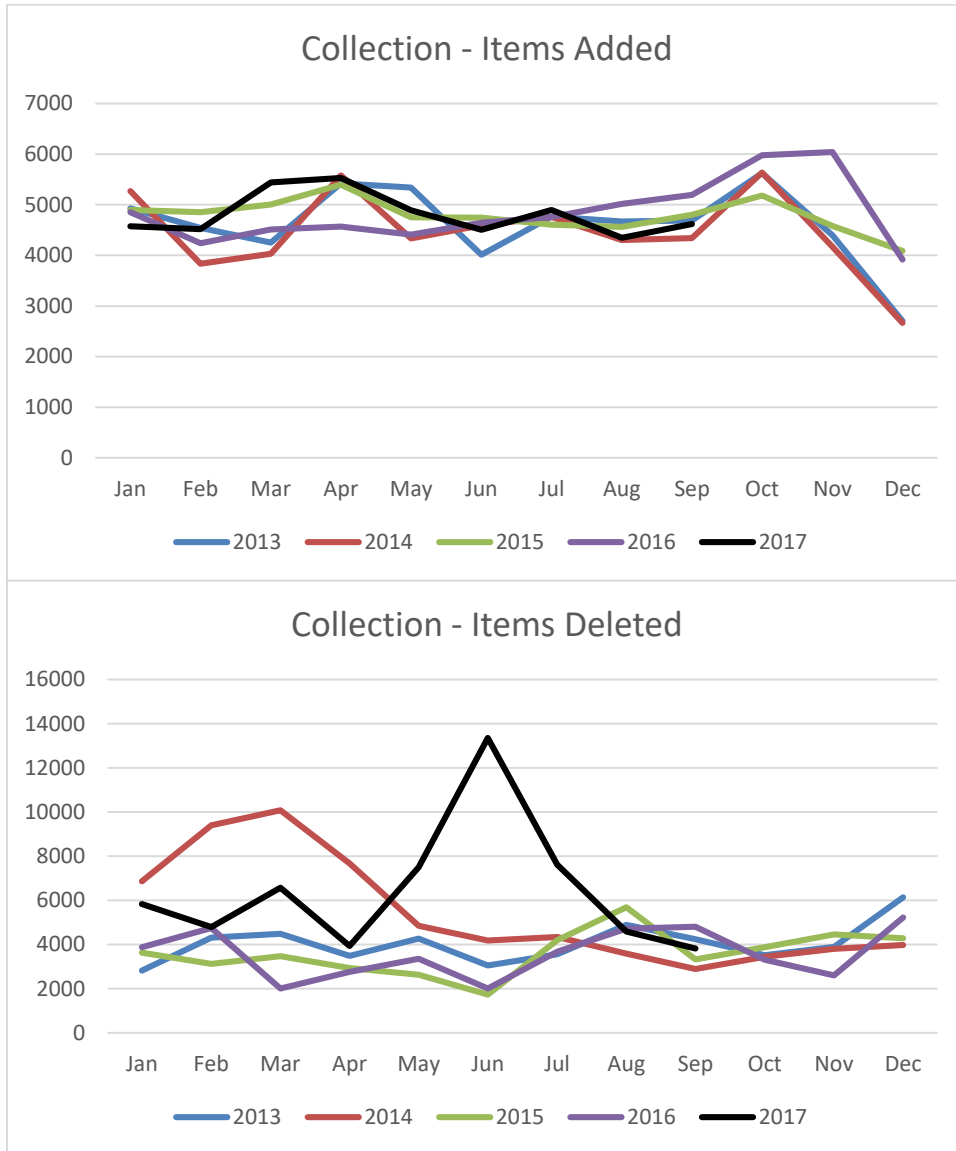
- Children ages 8-12 explored the basics of video game design work and learned how coding is instrumental in creating the video games they play at home as they created their own video games using Bloxels manipulatives and the supporting app. To demonstrate how to get started, Librarian Alex Galarza created her own game to show

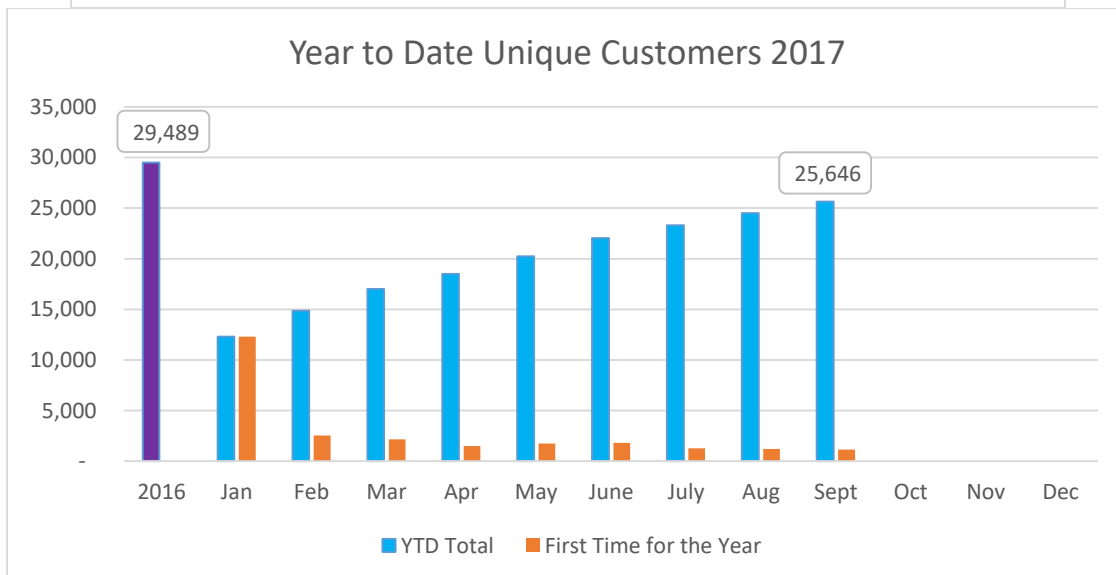
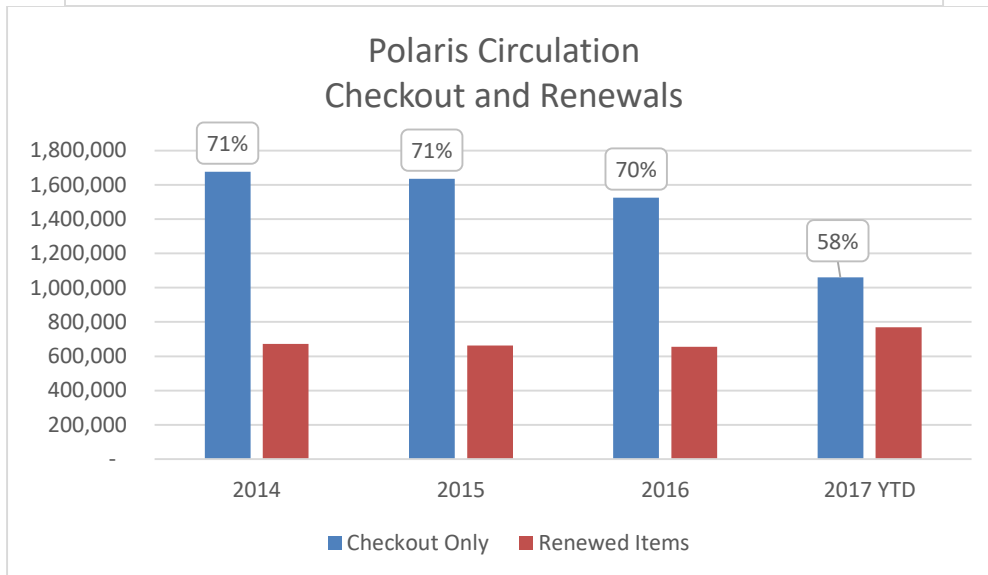
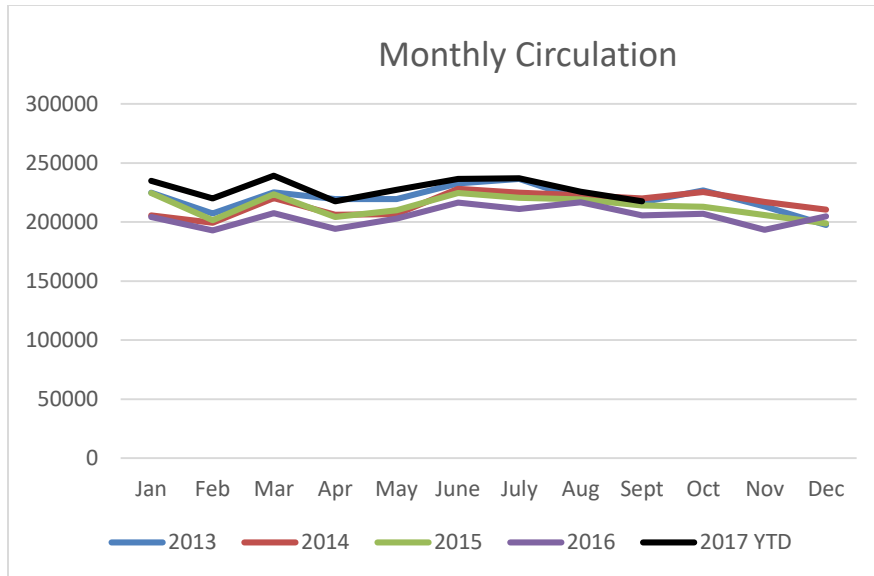
the participants how they could develop their basic game design and then personalize everything from characters to backgrounds. All of the kids enjoyed working with the Bloxels (obtained with special funding from Tri-Kappa Bloomington) and many parents downloaded the app onto their iOS device in order to continue creating digitally.

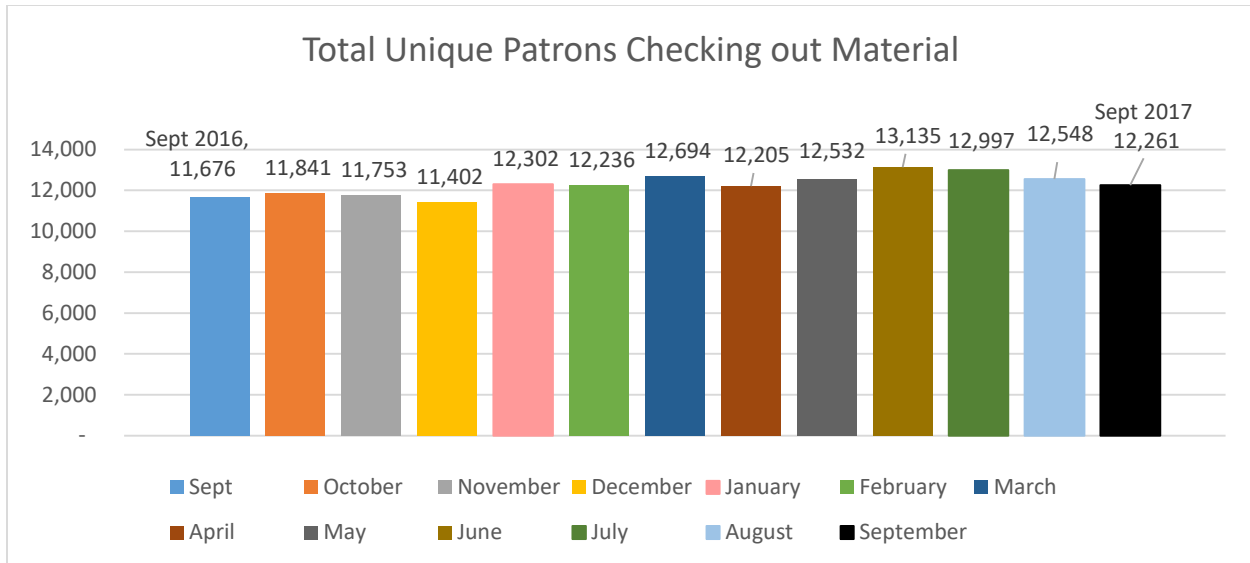


**1E. Maintain collections to meet current needs, adding new formats and removing obsolete formats**

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**GOAL 2: Provide shared access to the world's information for free**

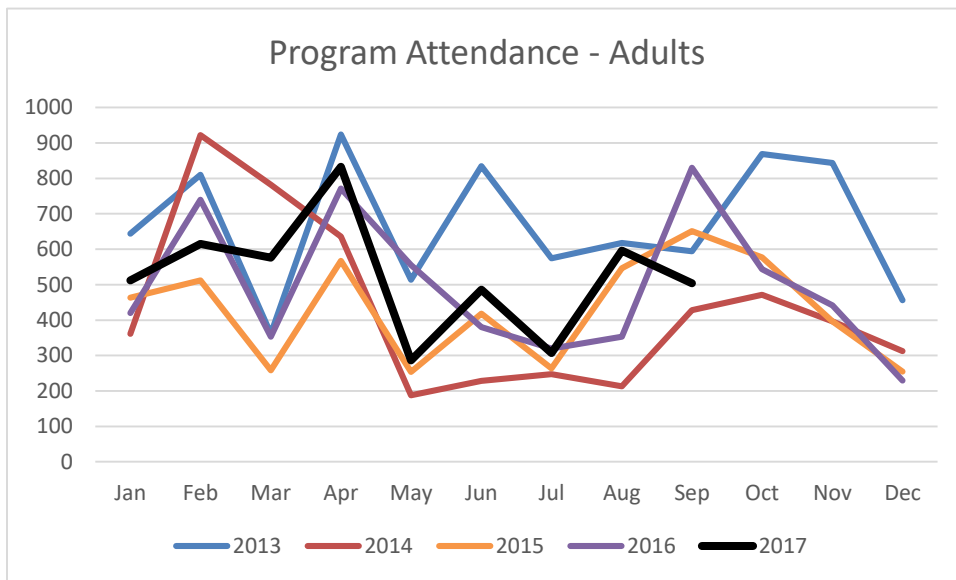
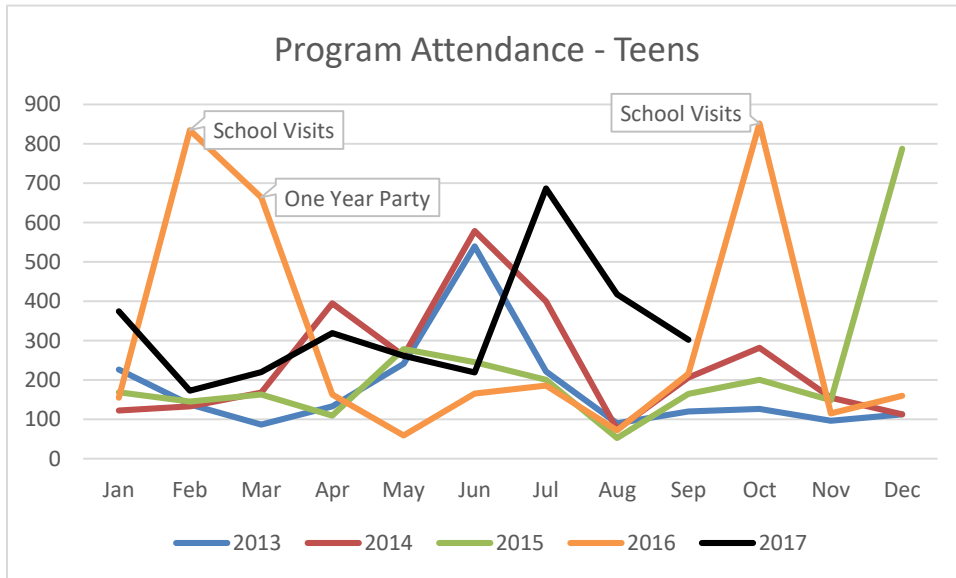
**2A. Provide programs for teens and adults**

- Five readers attended the first meeting of “Books on Tap” led by Librarian Ginny Hosler. The group met at The Tap to discuss *All the Birds in the Sky*. Three of the five attendees stated they had not previously been to a library program. One of the Library’s regular patrons who attended wrote an article about her experience at the event for the Herald-Times. All attendees expressed interest in joining the October session and took a book from our book club kit.
- This month’s “Caregiver University” program, led by Dayna Thompson of the I.U. Health Alzheimer’s Resource Service, focused on recognizing the different stages of dementia, and how best to provide support for different phases of the disease.
- Librarian Dory Lynch hosted patrons for “Writing Other Worlds: Society, Science, & Sensory Perception.” Many of the 18 attendees were in their twenties or teens, with six of those being high school students. Local author Kalynn Brower used examples from science fiction masters to show how quickly these authors introduce readers to other worlds and how they incorporate scientific information to make those worlds believable. She provided several writing exercises where attendees created other worlds, including the problems and opportunities these worlds provided.
- Work continues on service improvements for users of the Indiana Room. A resource guide has been prepared and staff training will take place in October.
- Jeannette Lehr, met with Monroe County Youth Services Bureau’s Shelter Outreach Coordinator to discuss the possibility of the Library hosting programs for teens at the shelter. Beginning in November, the Library will host a monthly program where these teens can experience programs on virtual reality, robotics, art, and other interactive activities to enrich their education and life skills and provide time away from the shelter. Teens will be introduced to library staff and services in a safe and welcoming

space which we hope will encourage their continued use of the Library.

- Kevin MacDowell visited three schools in September where he brought Level Up's

synthesizer as an inviting and engaging activity and also provided the Library's fall program guide, and Ground Floor fliers to share with several hundred students during their lunch time.



**2B. Increase community awareness of and engagement with the library**

- Marilyn Wood agreed to serve on the Indiana University ILS advisory committee

for review of their reaccreditation of the ILS Masters degrees.

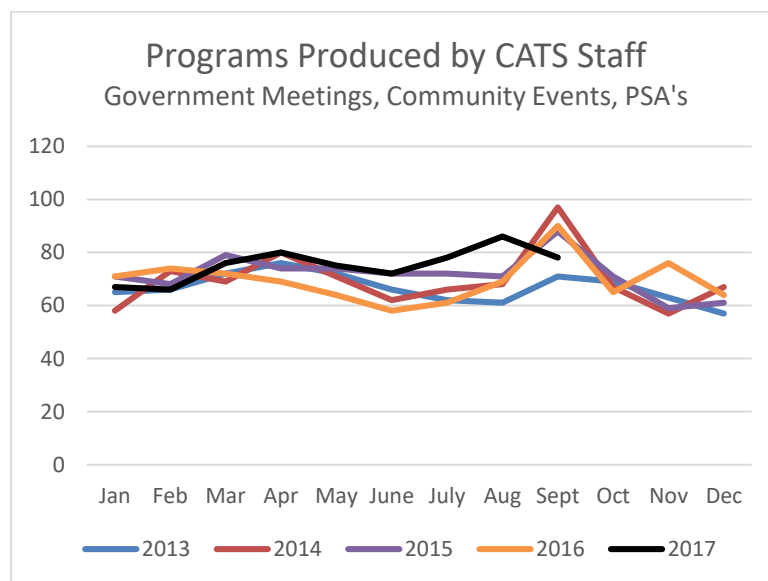
- Elizabeth Gray, Chris Jackson and Marilyn Wood were interviewed for *BizNet* magazine and provided information regarding programs, services and volunteer opportunities for seniors as part of the publications story on Bloomington as a retirement destination.
- Strategist Elizabeth Gray attended the "Celebration of Diversity" at Ivy Tech hosting a table about Library services which highlighted the upcoming Power of Words/Big Read titles and events. A diverse group of about 50 people stopped by the table to chat and learn about the Library while enjoying culturally diverse entertainment.
- Jane Cronkhite and Jennifer Hoffman participated in community outreach with the City of Bloomington's "Fast Forward Bloomington" day on September 29. While the city provided tours on the new autonomous bus, MCPL shared information on the Big Read and other library events and services, demonstrated button making, and displayed the Book Bike.
- Staff participated in the ribbon cutting of the Little Free Library in People's Park on September 8 by taking the Book Bike, and provided information on library events and services and library card registration.
- Work continued on the Library's 2018-2020 Strategic Plan. The public survey and community conversations closed on September 30. Community feedback assessment was completed and a report reflecting top priorities, concerns, and interests in future services or resources for the Library has been prepared.
- Marilyn Wood and Jason Matney attended the South Central Opioid Summit. The summit provided an opportunity to gain greater awareness of the issues surrounding addiction, to learn more about the community's response and need, and to better understand how the library might make an impact.
- Children's Strategist Lisa Champelli and Librarians Christina Jones and Ginny Hosler met with Susan Rearick the new Preschool Family Literacy Liaison for Title 1 Preschools to share information about Library programs and services and learn how we might support needs of preschool families. Susan shared that some families have told her they are hesitant to use the Library. We will be examining why and how we can make it easier for these parents of preschoolers to access Library resources and services.
- Lisa and Ginny attended a breakfast meeting sponsored by Monroe Smart Start and the Community Foundation to learn about the OnMyWayPreK enrollment process and help inform families who may be eligible to obtain free preschool for 4 year olds.
- The Putnam County Library reached out to VITAL for support in developing a new service, Putnam County Adult Literacy Services (PALS). Bethany met with Cheryl Hayes, PALS coordinator, to discuss resources for tutor training and program management. We are proud to welcome Indiana's newest adult literacy program, and will continue to provide support and resources as their services develop.
- Strategist Kevin MacDowell rode the Book Bike from the Library to the Ellettsville Fall Festival for "Education Day". Along with Strategist Chris Hosler, they engaged elementary students, teachers and parents for five hours with information about the Book Bike and other library services and resources.
- Bethany Turrentine met with Indiana University LING-L315: Introduction to Sociolinguistics students to prepare them for their service learning activities with VITAL. Students are conducting research and observation with VITAL English Language groups throughout the semester to explore the power of language and how it can be used to one's advantage and disadvantage. At the end of the semester

they will conduct a workshop on Language and Society, providing practice tips and ideas for improving expression through language. Some students shared feedback on their experiences so far:

*"Like the VITAL participants, I am in a new place learning a new set of rules."*  
*"The VITAL participants were all there to become productive members of society. They've come to the United*

*States for a variety of reasons, but they wish to be a part of the community they've found themselves in. I, too, am learning skills to become a productive member of my community as well, so that I can lead a fulfilling life in my country."*  
*"All in all, it was an incredibly supportive and welcoming environment for everyone involved in class."*

- The Friends and the Library kicked off the NEA Big Read at Lotus in the Park on Saturday, September 30. The Library tabled with information about the Big Read and free copies of *Everything I Never Told You*, giving away 124 copies. The Friends and Library also gave away 88 free companion title books for children. All books came inside a free Friends tote bag filled with information about the NEA Big Read and an information packet to support book discussions of *Everything I Never Told You*. In addition to giving away free books, Children's Strategist Lisa Champelli helped children create their own tangram stories with a take-home tangram puzzle craft and Programming and Branch Strategist Chris Hosler showed off the Book Bike.

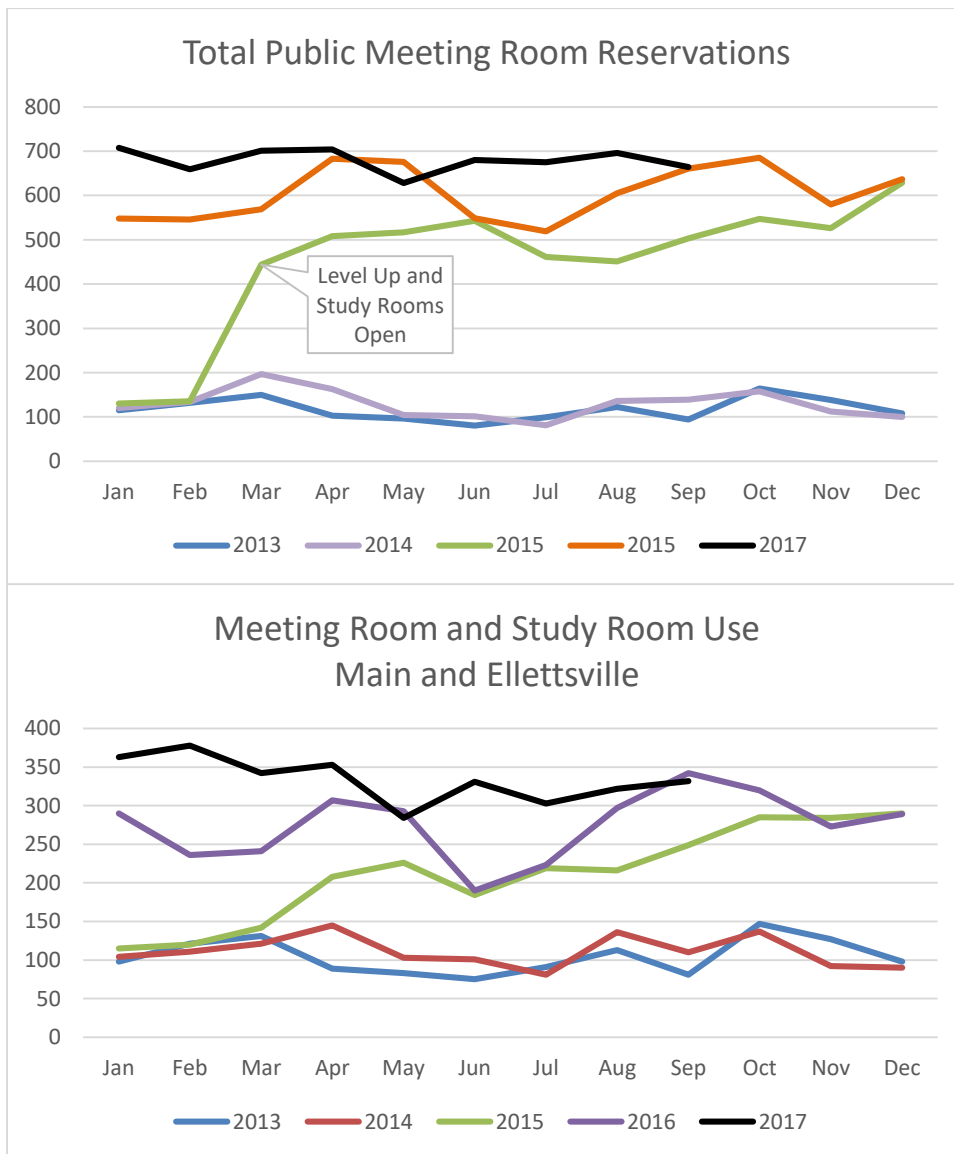




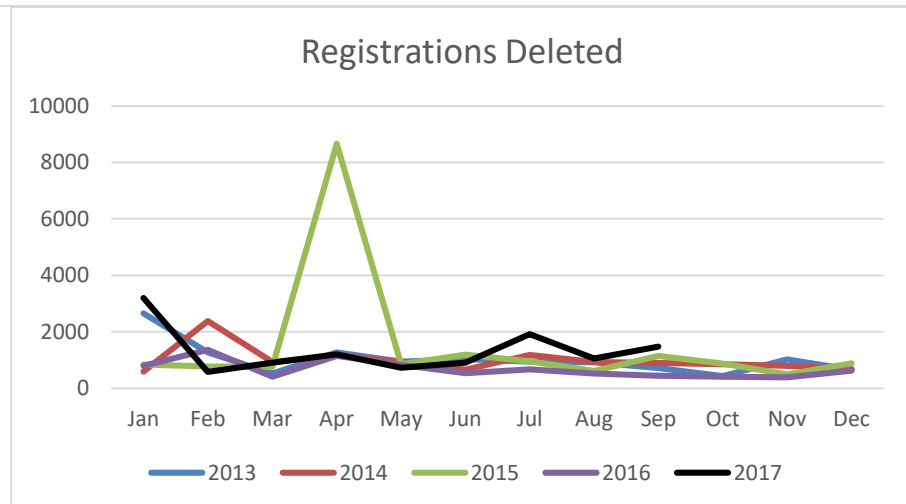
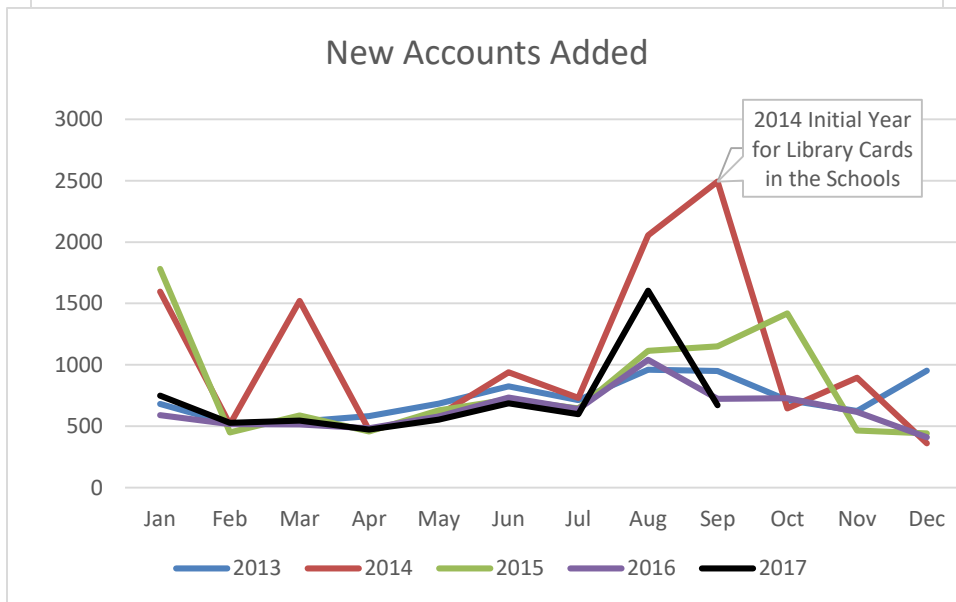
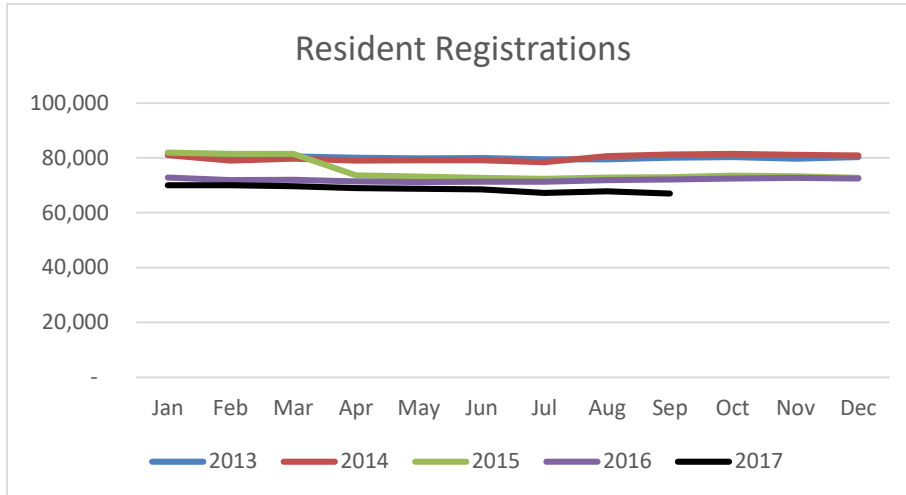
- Community Access Television Services (CATS) provided extensive coverage of local government, arts, the 24<sup>th</sup> Annual Lotus World Music and Arts Festival, and important community conversations in September. Another record setting month, CATS recorded 51 government meetings. The busy month featured Monroe County Budget Hearings as well as other special meetings including the South Central Opioid

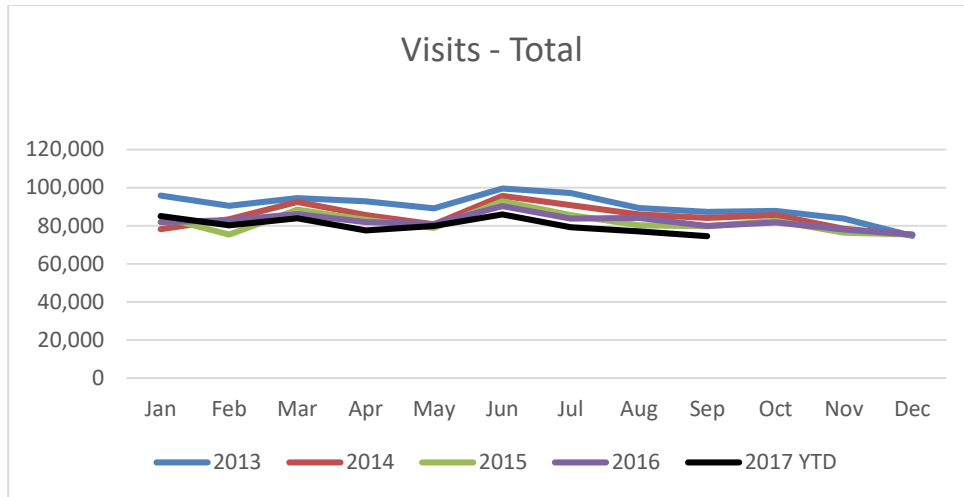
Summit, a day-long event, streamed LIVE on local cable systems and the CATS site. Hosted by Monroe County Government, the summit brought together people of Monroe County and surrounding areas to collaborate on the ever worsening opioid epidemic. The summit can be seen on the CATS site and copies of the recorded sessions are available for playback and duplication.

**2C. Strengthen services for nonprofit organizations**



**GOAL 3: Provide high quality, personalized customer service.**

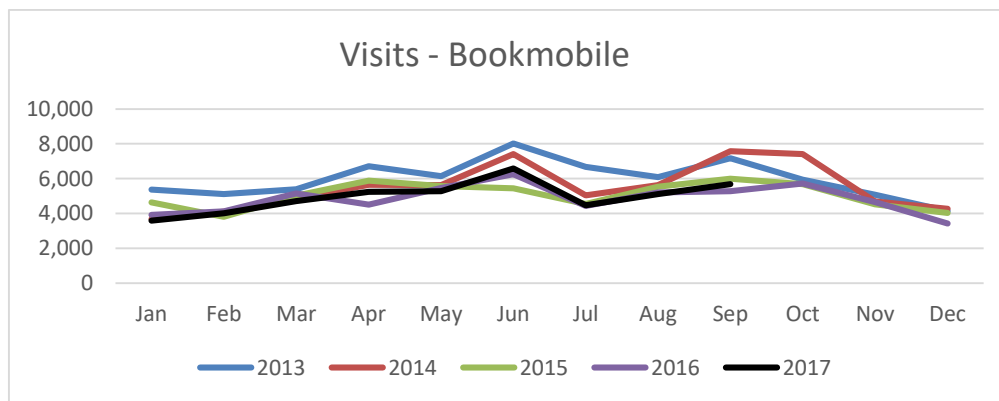




**3A. Provide quality customer service to increasingly diverse audiences**

- The Library circulated 9,464 items through the Bookmobile in September, a 31% increase over the same month last year. Some of this gain is due to automatic renewals, but changes to the schedule instituted earlier this year have also brought a significant number of new customers to the mobile library.
- Lisa Champelli joined Managers Mickey Needham and Josh Wolf at a day-long

Community Engagement workshop at the Brownsburg Public Library to review best practices for connecting with different groups and organizations in the community. Activities included discussing the difference between outreach and community engagement and a community mapping exercise.



**3B. Develop a unified communication strategy**

- The NEA Big Read kicked off on September 30. The Library's Communications & Marketing Unit has developed an extensive marketing plan to support and publicize the Big Read. Items created for the kick off included a comprehensive website

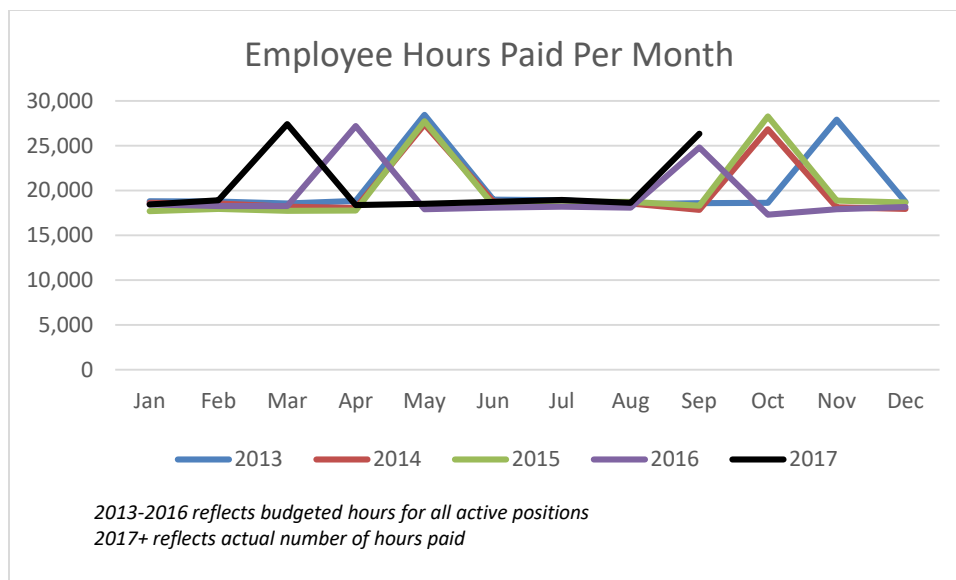
(<https://BloomingtonBigRead.info>), 3000 12-page program guides, 8000 bookmarks, 1000 bookplates, retractable banner for events, social media graphics, and information submitted to local media.

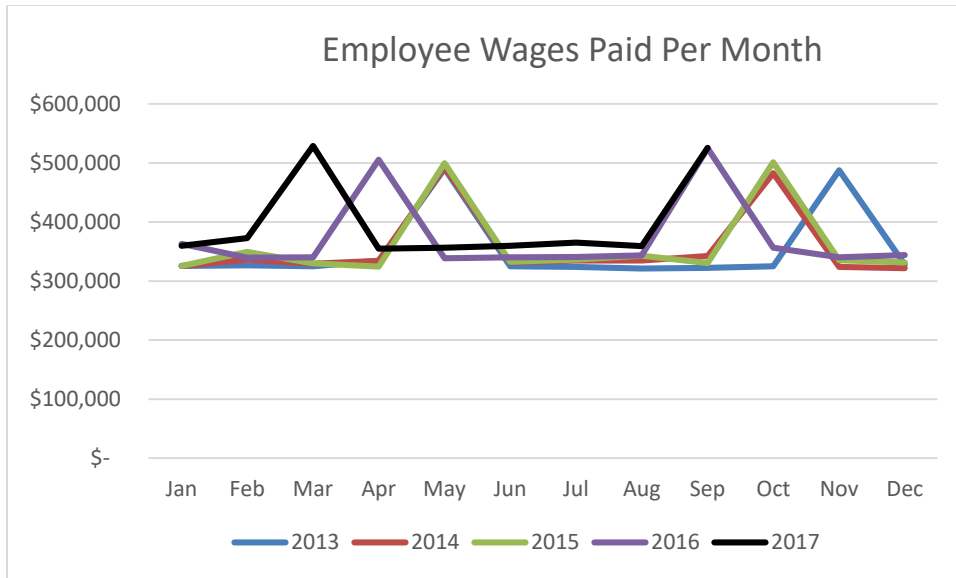
**GOAL 4: Optimize stewardship of library resources**

**4A. Recruit and retain quality employees**

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- Two adult librarians have been hired, Erica Brown and Matt Neer. Erica will begin on October 2 and Matt will begin on October 30. Recruitment for the Access & Content Manager position is underway.
- Jeannette Lehr hosted the Library’s third Level Up Core Competencies Training for all Information and Senior Information Assistants who work in Level Up. Staff learned more about the hardware and software available and focused on Adobe Photoshop with the Library’s local expert Andrew Slater. These trainings help staff improve their comfort level in helping others use the software and improve customer service in Level Up.
- Brian Leibacher accepted the position of Building Services and Security Manager and will begin work on October 2.

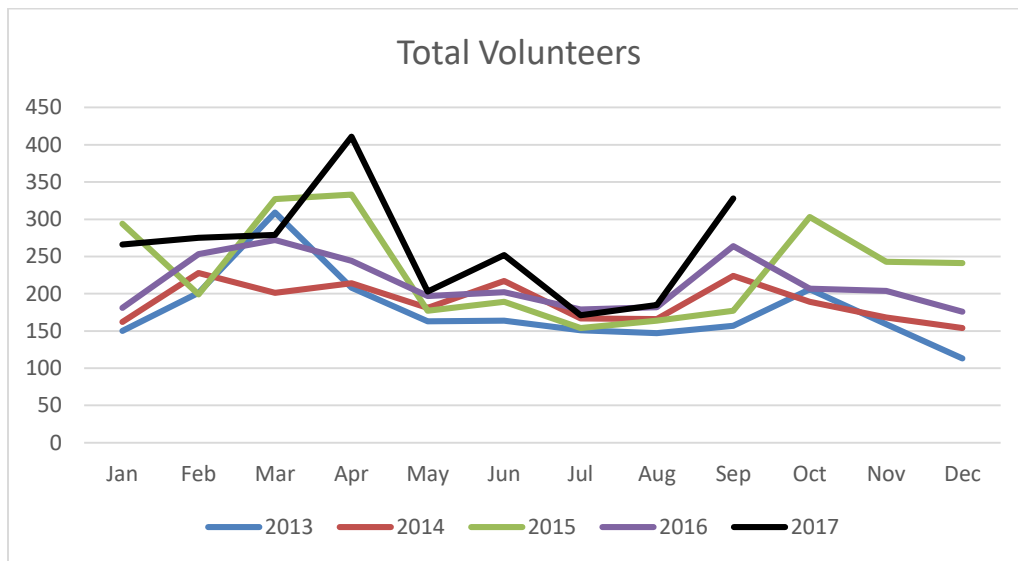


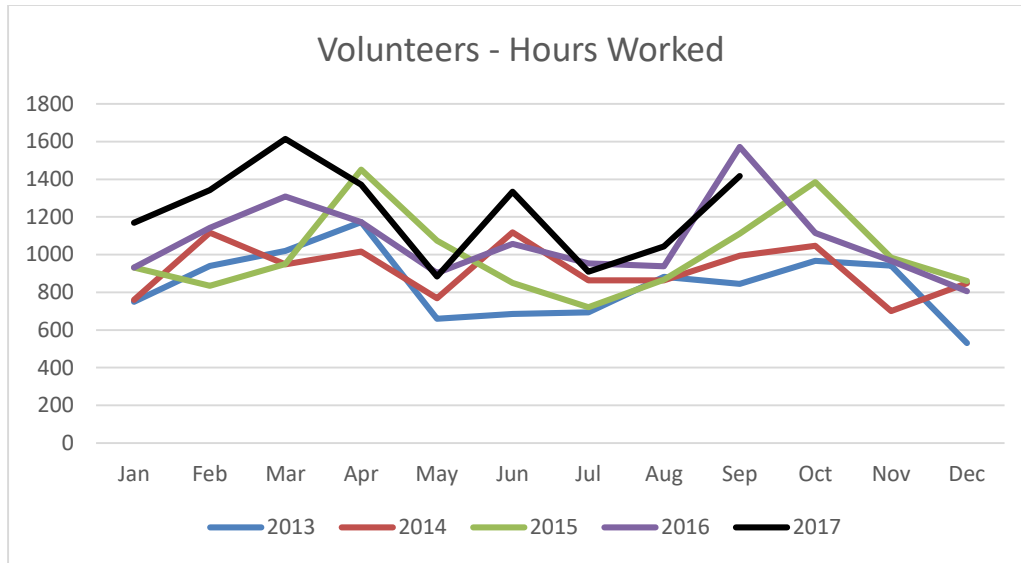


**B. Assure adequate, stable funding for library operations**

- The Library submitted a grant proposal for \$5,500 to the Wahl Family Charitable Trust seeking their support in meeting the early-

literacy development needs expressed by the community through the furnishing of a Learn and Play area at the Ellettsville Branch Library.





**4C. Maintain library facilities**

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- Consultation and configuration work by staff continue with vendors Lyngsoe and Bibliotheca for the new Ellettsville sorter

and self-check machines for the Library. Both projects estimate a November go-live date.

# Main Library Second Floor Changes

October 18, 2017

# Why is the Library making changes?

- ▶ To improve customer service
  - ▶ Proactive, roving staff
  - ▶ Improve self service features
  - ▶ Welcoming, comfortable library
  - ▶ Browseable, accessible collections



# Self service improvements

- ▶ Indiana Room
  - ▶ New scanner & copy machine
  - ▶ Additional public computer
  - ▶ Resource guides
- ▶ New Collection Merchandising & Informational Kiosks
- ▶ Device charging station
- ▶ Self Check Out
  - ▶ Payment options

# Improving self-service



New self check machines at Main Library & Ellettsville:

Cash & Credit Card Payment

Library events promotions

Reading recommendations

E-book check out with CloudLibrary

More convenient check out

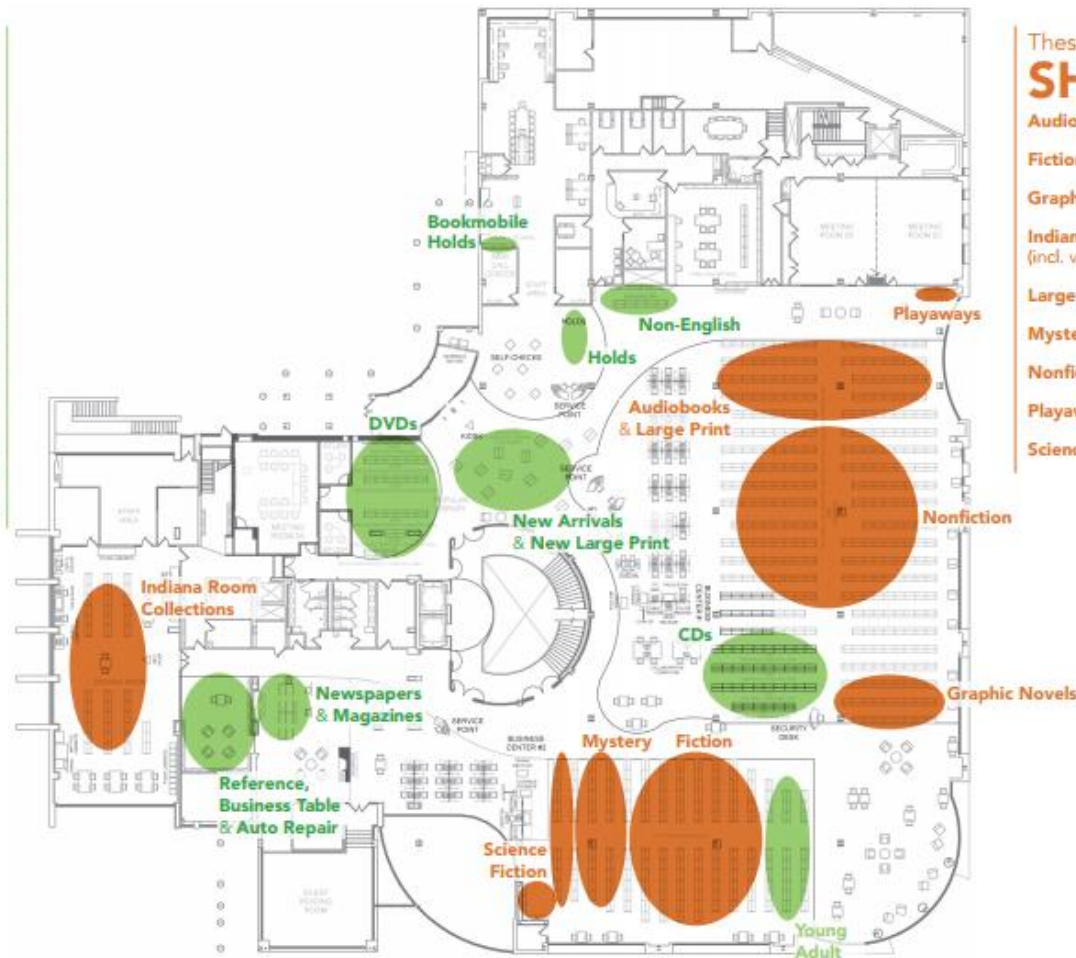
# Device charging station



# Collections are browseable and convenient

## These collections are **MOVING**

- Bookmobile Holds
- CDs
- DVDs
- Holds
- New Arrivals
- New Large Print
- Newspapers & Magazines
- Non-English
- Reference, Business Table & Auto Repair (Chilton's, etc)  
*(Nonprofit Central stays)*
- Young Adult



## These collections are **SHIFTING**

- Audiobooks
- Fiction
- Graphic Novels
- Indiana Room Collections  
*(incl. vertical file & microfilm)*
- Large Print
- Mystery
- Nonfiction
- Playaways
- Science Fiction

# More welcoming environment

- ▶ Sightlines improved

- ▶ Shorter stacks in some areas
- ▶ Glass around atrium is clear
- ▶ Reduce clutter

- ▶ New furniture

- ▶ Soft, modern seating and smaller tables
- ▶ More A-frame furniture for browseable new books, browseable periodicals
- ▶ Computer furniture with power and cable management, privacy, ergonomics

# Staff Training & Self Service Resources

- ▶ Roving Reference Service
  - ▶ Technology tools: iPod, Surface Tablet
- ▶ Visual Merchandising
- ▶ Indiana Room
  - ▶ New Resource Guides, Microfilm

# Indiana Room Resource Guides: mcpl.info/indiana

## Obituaries

Many records are produced after someone dies, so start with the obituary when trying to find out when someone was born, married, or moved into a new career. Next, look for how the estate is transferred and find survivors.

DATES	RESOURCE(S)	SEARCH & INFO	ACCESS
1818-1923	Hoosier State Chronicles Monroe County newspapers 1869-1932.	Searchable by keyword. Remember, women and children's first names were not always used in the news article.	Library website
1827-recent	Monroe County Obituary Index: old and current local newspapers in Monroe County.	Searchable by name. If you do not find a result, try searching by last name only.	Library website
1827-recent	Find A Grave: Free online database of cemetery records: <a href="https://www.findagrave.com/">https://www.findagrave.com/</a>	Searchable by name. If you do not find a result, try searching by last name only.	Online
1827-recent	Newspapers on Microfilm	Use finding aid located on top only. Quality is poor; image as it appeared in the newspaper.	Indiana Room
1896-1935	Monroe County Index-Coroner's Reports: A finding aid for holdings in the Indiana Room and Monroe County History Center.	Searchable by last name only.	Library website & Indiana Room
1977-2010	Monroe County Index-Vertical Clipping File: A finding aid for holdings in the Indiana Room and Monroe County History Center.	Searchable by first name, last name using quotations, e.g. "Ben Johnson"	Library website & Indiana Room
1988-recent	Herald-Times Full Text: Full-text articles from the Herald-Times newspaper.	Searchable by keyword. Photos unavailable, some gaps in early 1990s.	Library website


Access online Library resources at <https://mcpl.info/Indiana>

**Indiana Room Guide**  
Print on Demand PDF  
<https://mcpl.info/Indiana>

Monroe County Public Library  
303 E. Kirkwood Ave.  
Ellettsburg, IN 47408  
(812) 349-3050

## Genealogy Basics

1. Start with yourself
2. Talk to relatives
3. Work backwards in time using forms
4. Have ready contacts for area repositories with records history
5. Consult public records
6. Cite your sources
7. Repeat



**Start with yourself**

- Talk to relatives
- Work backwards in time, use forms (Pedigree Chart, Family Group Record)
- Have ready a list of county and state repositories; always aim for primary record
  - Monroe County History Center
  - Indiana University
  - Indiana State Archives
  - Local government agencies for records and history of significant dates
- Check public records and histories; always cite your sources
- Repeat formula for another person on your research list

**SIGNIFICANT DATES**

- 1882 Indiana did not require records for BIRTH and DEATH to be kept. If you are looking for a Hoosier before 1882, consult census records, marriage records, newspapers, church records, and wills.
- 1890 The US Census for this year was destroyed. Consult a librarian.
- 1940 If the person was born after 1940, know that laws limit access to some public records. Consult a librarian.

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## 100 SOURCES for Frustrated Genealogists

When you hit a brick wall when searching your family tree, use this list of public records and primary documents for possible next steps and to generate more ideas.

- Adoption Records
- American Red Cross Associations and Societies, incl. fraternal groups
- Atlases
- Asylums
- Bank Records, incl. the Freedman's Bank
- Bible Records
- Biographies
- Bounty Land Records
- Cemetery Records
- Census - Mortality Records
- Census - US and State
- Church Records
- City Directories
- City Maps
- Claims
- Company or Business Histories
- Confederate Citizen's File
- Coroners' Reports
- County Courthouses
- County Histories & Biographies
- County Flat Maps
- County Poor Farm Homes
- Court Records
- Criminal Records
- Daughters of the American Revolution (DAR) Records for Native Americans
- Death Records
- Digital Collections on Library Websites
- Diverse Records
- Emigration Records
- Ethnic Genealogy
- Family History Centers
- Family Organizations
- Family Publications
- Funeral Records
- Gazetteers
- Genealogical Magazine Queries
- Genealogical Periodicals (PERS)
- Genealogical Societies
- Guardianships
- Homestead Records
- Jail Records
- Land / Deed Records
- Land / Farm and ranch censuses
- Land / Territorial Records
- Land / Ward Maps
- Land Records
- Legal Appeals
- Libraries - public, academic, & private
- Life insurance records
- Manufacturers or Industrial Censuses
- Manuscripts
- Maps of property owners (plat maps)
- Marriage Records
- Medical Records
- Migration Patterns
- Military: Confederate Army Papers
- Military: Colonial War
- Military: Revolutionary War
- Military: Civil War 1861 - 1865
- Military: Korean War 1950 - 1953
- Military: Pension Records
- Military: Philippine Insurrection 1899 - 1902
- Military: Vietnam War 1965 - 1973
- Military: War of 1812
- Military: World War I 1917 - 1918
- Military: World War II 1941 - 1945
- Mortuary Records
- Motor Vehicle & Driver's License
- National Archives
- Naturalization Records
- Newspapers: Announcements for births, divorce, travel & engagements
- Newspapers: Obituaries
- Orphan Train Research
- Passenger Lists
- Passport Applications (1795 - current)
- Patriotic and Hereditary Societies
- Probate Records
- Published Genealogies
- Residential Addresses
- Salvation Army Mission Persons
- Sons of the American Revolution (SAR)
- School Yearbooks
- Slave Enumeration Lists
- Slaveholder Census
- Social Security Death Index
- State and Special Censuses
- State Archives
- State Libraries
- State Universities
- Surname Indexes
- Tax Lists
- United States Serial Set
- Voter Registration Records
- Will Records
- WPA Records

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**Monroe County Public Library  
2018 Budget**

September update: The LIRF transfer has been reduced by \$13,000 and the CATS growth quotient subsidy has been added for \$13,000. There were also minor adjustments between supplies and other services and charges but no change to total revenue or spending.

Second August update: We found out that the LIT estimates released August 1 were based on 90% of the 2017 LIT figures. Last Friday the State Budget Agency released their 2018 LIT projections and they were very close to our original estimate. The actual increase for Monroe County is 4.27%. We are putting \$400,000 back into the spending budget but rather than putting it back in the operating fund, we are going to put it in the LIRF fund.

First August update: The figures for the 2018 tax caps and LIT estimates were released on August 1. We have lowered the LIT projection by about \$307,000. And we have increased the tax cap adjustment to \$147,707. The July tax cap estimate was originally about \$50,000. To offset the revenue reductions, the LIRF transfer has been reduced by \$400,000

The financial plan for 2018 considers the community’s needs and strategic aspirations for library services now and into the future. The 2018 budget plan has the following primary areas of focus:

- Maintaining current operational levels at all facilities while encouraging growth of audiences served.
- Facilities and Information Technology management through pro-active attention to future needs and life cycle replacement planning.
- Ellettsville renovation and updates to interior spaces.
- Providing for new services to meet needs of our growing community through engagement outside our current facilities and planning for a new branch.

Here is a comparison of the Operating Fund projected 2018 spending budget vs. the 2017 spending budget:

	<b>2017</b>	<b>2018</b>	%
	Operating Fund Spending Budget		increase
Wages and Benefits	5,799,572	5,958,661	2.74%
Supplies	198,350	205,900	3.81%
Other Services & Charges	1,392,400	1,402,700	0.74%
LIRF Transfer	426,978	154,000	-63.93%
Capital Outlay	1,019,500	1,019,500	0.00%
<b>Total Operating Expenditures</b>	<b>8,836,800</b>	<b>8,740,761</b>	<b>-1.09%</b>



### **Wage and Benefit Assumptions**

Wages and benefits account for 68% of the 2018 budget. The estimated increase in the wages & benefits category for 2018 compared to the previous year is 2.74%. A final decision on the allocation of the increase between wages and cost of benefits will be made around the end of the year when we see what happens to the cost of health insurance.

### **2018 Revenue Summary**

The total Operating Fund revenue projection for 2018 is about \$8,800,000, an increase of 2.88% compared to 2017 revenue projections. The property tax revenue projection is based on an increase of 4.0% - the 2018 AVGQ. The Local Income Tax estimate is based on the 2017 LIT plus 4%. The other revenue lines which include fines, fees, and miscellaneous state tax revenue make up about 6% of the annual total operating fund revenue and they are based on the 2017 projections. (See Worksheet A.)

### **Budgeted Deficit – Expected Surplus**

Each year the Library maximizes budgeted revenue and spending authority by making annual increases in the operating fund as high as the AVGQ will allow. Budgeting at this level helps reduce the possibility of going back to the County Council for an additional appropriation should there be a spending need. We have been fortunate in the past few years and actual spending has been lower than budgeted spending which has allowed the Library to end the year with a budget surplus and accumulate funds for goals outside our normal operating expenses.

Over the past three budget years the budgeted spending has been higher than the budgeted revenue resulting in a **projected** deficit in each of those overall budgets. In the attached documents the budgeted revenue and spending for 2016 is compared to the actual figures. The 2016 budgeted deficit was about \$287,000 but the year actually resulted in a \$395,000 surplus. The budgeted deficit for 2017 is about \$320,000 but I am hoping that we will end up with a surplus by the end of the year. For 2018 the budgeted spending is about \$22,000 lower than budgeted revenue.

### **Minimum Cash Reserve Balance**

The library's minimum cash reserves are at about \$3 million which is about 30% of the total spending budget. We are using a guideline of one million dollars as the minimum cash reserves in each of these three funds - Operating, Rainy Day, and LIRF funds.

### **Accompanying Documents**

**Worksheet A** shows estimated revenue, expense, and cash balances, by fund.

**Worksheet B** includes line item expenditures for all four funds.

**Worksheet C** shows line item expenditures in the Operating Fund budget, compared to previous years.

**Worksheet D** provides narrative information about each fund and items that changed significantly.

**Worksheet E** 2016 Budget vs Actual Revenue and Spending

## 2018 Budget - estimated revenue, expense, and cash balances

Worksheet A	2017 Budget after 1782	2018 Estimates
<b>Operating Fund</b>		
Asses. Val.	6,718,593,869	6,718,593,869
<b>INCOME</b>		
<i>Property Tax 2018 - growth quotient = 1.04 estimate</i>		
Property Tax	\$ 5,798,147	6,030,073
Tax Cap adj	\$ (48,022)	(147,717)
County Option Income Tax	\$ 2,198,787	\$ 2,286,738
Commercial Vehicle Excise Tax	\$ 42,783	\$ 44,226
Financial Institutions Tax	\$ 18,194	\$ 12,546
License Excise	\$ 292,003	\$ 353,931
Fines/Fees	\$ 150,000	\$ 150,000
Other - meeting rooms/interest	\$ 8,000	\$ 8,000
Copier fees	\$ 12,500	\$ 12,500
Other - PLAC	\$ 12,500	\$ 12,500
<b>TOTAL</b>	<b>\$ 8,484,892</b>	<b>\$ 8,762,797</b>
<b>EXPENSES</b>		
Personnel Services	\$ 5,799,572	\$ 5,958,661
Supplies	\$ 198,350	\$ 205,900
Other Services/Charges	\$ 1,392,400	\$ 1,402,700
LIRF xfer	\$ 426,978	\$ 154,000
Capital	\$ 1,019,500	\$ 1,019,500
<b>TOTAL before encumbrance</b>	<b>\$8,836,800</b>	<b>\$8,740,761</b>
<b>\$8,836,800</b>		
<b>FUND BALANCE</b>		
Beginning	\$ 2,148,150	\$ 866,242
addl lirf xfer	\$ (930,000)	
Income less exp.	\$ (351,908)	\$ 22,036
Ending balance	<b>\$ 866,242</b>	<b>\$ 888,278</b>

**Debt Service Fund**

## INCOME

Property Tax	\$	678,578	\$	685,150
Circuit Breaker				
Commercial Vehicle Excise Tax		5,007		5,007
Financial Institutions Tax		2,129		2,129
License Excise		34,174		34,174
<b>TOTAL</b>	<b>\$</b>	<b>719,888</b>	<b>\$</b>	<b>726,460</b>

## EXPENSES

Bond Payment	\$	688,500	\$	685,150
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## FUND BALANCE

Beginning	\$	76,264	\$	107,652
Income less exp.	\$	31,388	\$	41,310
Ending balance	\$	107,652	\$	148,962

**Library Improvement Reserve Fund**

## INCOME

Transfer	\$	426,978	\$	154,000
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## EXPENSES

Other Services/Charges	\$	125,000	\$	125,000
Capital	\$	400,000	\$	858,000
<b>TOTAL</b>		<b>\$525,000</b>		

## FUND BALANCE

Beginning	\$	2,092,008	\$	3,022,008
xfer - cost	\$	930,000	\$	167,000
			\$	(983,000)
<b>Total</b>	<b>\$</b>	<b>3,022,008</b>	<b>\$</b>	<b>2,206,008</b>

Worksheet A

**2017 Budget after  
1782**

**2018 Estimates**

		<b>Rainy Day Fund</b>	
INCOME	Transfer - repay		
EXPENSES			
	Other Services/Charges	\$ 85,000	\$ 85,000
	Additional Appropriation		
	Capital	\$ 65,000	\$ 65,000
	<b>TOTAL</b>	<b>\$150,000</b>	<b>\$150,000</b>
FUND BALANCE			
	Beginning	\$ 1,636,653	\$ 1,636,653
	COIT distribution		
	Renov		
	Total	\$ 1,636,653	\$ 1,636,653

2018 BUDGET COMPARISON

Worksheet C	2018 BUDGET	2017 BUDGET	2016 ACTUAL	2015 ACTUAL
PERSONNEL SERVICES (1000'S)				
SALARIES				
1120 ADMINISTRATION	195,284	187,508	130,580	123,262
1130 MANAGERS	1,094,982	1,036,770	1,048,577	902,239
1140 LIBRARIANS, EXPERTS	1,086,833	1,099,735	985,177	1,043,051
1150 SPECIALISTS	239,503	217,914	200,698	369,085
1160 ASSISTANTS-PARAPROFESSIONALS	790,119	719,285	715,318	596,084
1170 TECH / SECRETARIES	64,350	60,450	58,533	105,021
1180 -see "Other Wages" below				
1190 BUILDING SERVICES-MAINT.	166,261	159,101	152,006	216,767
1200 BUILDING SERVICES-SECURITY	114,858	107,838	102,244	71,000
1280 PRODUCTION ASSISTANTS	19,396	17,836	18,220	11,557
1290 INFO ASST. / MATERIAL SUPPORT	437,850	428,875	397,516	306,637
1300 MATERIAL HANDLER	230,000	221,000	213,943	142,310
1320 TECHNICIANS	-	16,151	12,084	9,753
TOTAL SALARIES	4,439,437	4,272,463	4,034,896	3,896,766
EMPLOYEE BENEFITS				
1210 EMPLOYER CONTRIBUTION/FICA	277,793	265,943	240,612	232,449
1220 UNEMPLOYMENT COMPENSATION	10,000	10,000		
1230 EMPLOYER CONTRIBUTION/PERF	386,003	377,098	359,415	357,313
1235 EMPLOYEE CONTRIBUTION/PERF	103,394	101,008	96,602	95,921
1240 EMPLOYER CONT/INSURANCE	662,572	697,564	589,377	551,867
1250 EMPLOYER CONT/MEDICARE	62,462	62,196	56,420	54,363
TOTAL EMPLOYEE BENEFITS	1,502,224	1,513,809	1,342,426	1,291,913
OTHER WAGES				
1310 WORKSTUDY	7,000	3,300	6,396	1,994
1180 TEMPORARY STAFF	10,000	10,000	-	-
1350 STIPEND/RECLASSIFICATION				
TOTAL OTHER WAGES	17,000	13,300	6,396	1,994
TOTAL PERSONNEL SERVICES	5,958,661	5,799,572	5,383,718	5,190,673

Worksheet C

	2018 BUDGET 68.17%	2017 BUDGET 65.63%	2016 ACTUAL 68.38%	2015 ACTUAL 63.12%
SUPPLIES (2000'S)				
OFFICE SUPPLIES				
2110 OFFICIAL RECORDS	1,100	1,100	755	46
2120 STATIONERY & PRINTING	400	550	262	517
2130 OFFICE SUPPLIES	11,150	11,500	7,100	6,633
2140 DUPLICATING	51,450	44,400	43,104	42,493
2150 PROMOTIONAL MATERIALS				
TOTAL OFFICE SUPPLIES	64,100	57,550	51,221	49,688
OPERATING SUPPLIES				
2210 CLEANING SUPPLIES	40,000	40,000	28,976	31,808
2220 FUEL, OIL, & LUBRICANTS	9,000	9,000	6,163	5,358
2230 CATALOGING SUPPLIES-BOOKS	6,000	6,000	5,221	4,510
2240 A/V SUPPLIES-CATALOGING	6,000	6,000	4,373	4,602
2250 CIRCULATION SUPPLIES	32,500	32,500	27,635	29,351
2260 LIGHT BULBS	12,000	12,000	4,548	8,508
2270 VIDEOTAPE - CATS				
2280 UNIFORMS	1,900	1,900	1,900	1,352
2290 DISPLAY/EXHIBIT SUPPLIES	4,000	4,000	522	1,646
TOTAL OPERATING SUPPLIES	111,400	111,400	79,338	87,134
REPAIR & MAINTENANCE SUPPLIES				
2300 IS SUPPLIES	6,500	6,500	4,499	5,647
2310 BUILDING MATERIALS & SUPPLIES	23,000	22,000	21,819	19,059
2315 ENERGY AUDIT MATERIALS				
2320 PAINT & PAINTING SUPPLIES	900	900	429	898
2340 OTHER REPAIR & BINDING				
2350 VIDEO MATERIALS - CATS				
TOTAL REPAIR & MAINTENANCE SUPPLIES	30,400	29,400	26,747	25,604
TOTAL SUPPLIES	205,900	198,350	157,306	162,426

Worksheet C	2018 BUDGET	2017 BUDGET	2016 ACTUAL	2015 ACTUAL
OTHER SERVICES/CHARGES (3000'S)				
PROFESSIONAL SERVICES				
3110 CONSULTING SERVICES	11,000	39,000	1,302	2,308
3120 ENGINEERING/ARCHITECTURAL	7,000	7,000	-	-
3130 LEGAL SERVICES	18,000	15,500	20,778	12,912
3140 BUILDING SERVICES	40,000	40,000	28,088	30,660
3150 MAINTENANCE CONTRACTS	170,500	170,500	95,806	138,169
3160 COMPUTER SERVICES (OCLC)	74,000	72,500	63,287	62,047
3170 ADMIN/ACCOUNTING SERVICES	59,000	51,000	41,221	41,865
3175 COLLECTION AGENCY SERVICES	18,000	18,000	14,839	17,112
TOTAL PROFESSIONAL SERVICES	397,500	413,500	265,321	305,073
COMMUNICATION & TRANSPORTATION				
3210 TELEPHONE	31,400	31,300	21,129	21,981
3220 POSTAGE	19,000	19,000	15,402	15,945
3230 TRAVEL EXPENSE	-	10,000	5,879	2,719
3240 PROFESSIONAL MTG. (OFF-SITE)	30,000	10,000	1,178	2,612
3250 CONTINUING ED. (ON-SITE)	-	10,000	130	
3260 FREIGHT & DELIVERY	1,400	1,000	1,064	2,064
TOTAL COMMUNICATION & TRANSPORTATION	81,800	81,300	44,782	45,322
PRINTING & ADVERTISING				
3310 ADVERTISING & PUBLICATION	3,100	2,850	1,022	1,948
3320 PRINTING	250	5,000	954	860
TOTAL PRINTING & ADVERTISING	3,350	7,850	1,976	2,808
INSURANCE				
3410 OFFICIAL BOND	600	600	586	450
3420 OTHER INSURANCE	92,500	80,500	71,577	71,831
TOTAL INSURANCE	93,100	81,100	72,163	72,281
UTILITIES				
3510 GAS	4,450	4,450	2,465	2,916
3520 ELECTRICITY	332,000	332,000	271,326	280,803



Worksheet C		2018	2017	2016	2015
		BUDGET	BUDGET	ACTUAL	ACTUAL
	3530 WATER	29,000	26,300	21,154	21,582
TOTAL UTILITIES		365,450	362,750	294,945	305,300
REPAIR & MAINTENANCE					
	3610 BUILDING REPAIR	29,000	29,000	16,423	32,752
	3630 OTHER EQUIP/FURNITURE REPAIRS	16,000	16,000	3,201	5,635
	3640 VEHICLE REPAIR & MAINTENANCE	14,000	12,500	12,004	11,455
	3650 MATERIAL BINDING/REPAIR SERV.	1,500	1,500	369	932
TOTAL REPAIR & MAINTENANCE		60,500	59,000	31,997	50,774
RENTALS					
	3710 REAL ESTATE RENTAL/BOND PMT.	34,000	32,900	27,361	23,290
	3720 EQUIPMENT RENTAL				
TOTAL RENTALS		34,000	32,900	27,361	23,290
OTHER CHARGES					
	3845 ELEC. RECOURCES-DATABASES	190,000	190,000	142,382	143,414
	3846 E-BOOKS	150,000	150,000	174,123	131,298
	3910 DUES/INSTITUTIONAL	7,500	7,500	5,684	5,617
	1004 MISCELLANEOUS				
	3920 INTEREST/TEMPORARY LOAN	2,000	2,000	-	-
	3930 TAXES & ASSESSMENTS				
	3940 TRANSFER TO LIRF	154,000	426,978	298,000	785,000
	3944 CATS SUBSIDY	13,000			
	3945 TRANSFER TO RAINY DAY				
	3950 EDUCATIONAL SERV/LICENSING	4,500	4,500	2,658	3,688
TOTAL OTHER CHARGES		521,000	780,978	622,847	1,069,017
TOTAL OTHER SERVICES/CHARGES		1,556,700	1,819,378	1,361,392	1,873,866
CAPITAL OUTLAY (4000'S)					
FURNITURE & EQUIPMENT					
	4410 FURNITURE	10,000	10,000	3,182	16,574
	44105 ENCUMBERED FURNITURE				

Worksheet C	2018 BUDGET	2017 BUDGET	2016 ACTUAL	2015 ACTUAL
4420 AUDIO VISUAL EQUIPMENT				
4430 OTHER EQUIPMENT	19,000	19,000	15,374	16,453
4440 LAND & BUILDINGS				
4450 BUILDING RENOVATIONS	5,000	5,000		1,607
4460 IS EQUIPMENT				
4465 IS SOFTWARE			350	
4470 EQUIPMENT - CATS				
4475 SOFTWARE - CATS				
<b>TOTAL FURNITURE &amp; EQUIPMENT</b>	<b>34,000</b>	<b>34,000</b>	<b>18,906</b>	<b>34,634</b>
<b>OTHER CAPITAL OUTLAY</b>				
4510 BOOKS	582,000	582,000	572,496	570,167
4520 PERIODICALS & NEWSPAPERS	43,000	43,000	39,271	42,548
4530 NONPRINT MATERIALS	340,000	340,000	340,447	348,739
to get to 15%	20,500	20,500	-	-
4540 ELECTRONIC RESOURCES	-	-	-	-
<b>TOTAL OTHER CAPITAL OUTLAY</b>	<b>985,500</b>	<b>985,500</b>	<b>952,214</b>	<b>961,455</b>
	15.16%	15.00%	16.11%	15.03%
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,019,500</b>	<b>1,019,500</b>	<b>971,120</b>	<b>996,088</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>8,740,761</b>	<b>8,836,800</b>	<b>7,873,536</b>	<b>8,223,054</b>

		2018	2018	2018	2018	2018
2018 BUDGET		OPERATING	LIRF	RAINY DAY	DEBT SERVICE	TOTAL FUNDS
<b>PERSONNEL SERVICES</b>						
SALARIES						
	1120 ADMINISTRATION	195,284				
	1130 MANAGERS	1,094,982				
	1140 LIBRARIANS, EXPERTS	1,086,833				
	1150 SPECIALISTS	239,503				
	1160 ASSISTANTS-PARAPROFESSIONALS	790,119				
	1170 TECH / SECRETARIES	64,350				
	1180 -see "Other Wages" below					
	1190 BUILDING SERVICES-MAINT.	166,261				
	1200 BUILDING SERVICES-SECURITY	114,858				
	1280 PRODUCTION ASSISTANTS	19,396				
	1290 INFO ASST. / MATERIAL SUPPORT	437,850				
	1300 MATERIAL HANDLER	230,000				
	1320 TECHNICIANS	-				
<b>TOTAL SALARIES</b>		<b>4,439,437</b>		-	-	<b>4,439,437</b>
EMPLOYEE BENEFITS						
	1210 EMPLOYER CONTRIBUTION/FICA	277,793				
	1220 UNEMPLOYMENT COMPENSATION	10,000				
	1230 EMPLOYER CONTRIBUTION/PERF	386,003				
	1235 EMPLOYEE CONTRIBUTION/PERF	103,394				
	1240 EMPLOYER CONT/INSURANCE	662,572				
	1250 EMPLOYER CONT/MEDICARE	62,462				
<b>TOTAL EMPLOYEE BENEFITS</b>		<b>1,502,224</b>		-		<b>1,502,224</b>
OTHER WAGES						
	1310 WORKSTUDY	7,000				
	1180 TEMPORARY STAFF	10,000				
	1350 STIPEND	-				
<b>TOTAL OTHER WAGES</b>		<b>17,000</b>				<b>17,000</b>
<b>TOTAL PERSONNEL SERVICES (1000s)</b>		<b>5,958,661</b>		-		<b>5,958,661</b>

		2018	2018	2018	2018	2018
2018 BUDGET		OPERATING	LIRF	RAINY DAY	DEBT SERVICE	TOTAL FUNDS
<b>SUPPLIES (2000s)</b>						
OFFICE SUPPLIES						
	2110 OFFICIAL RECORDS	1,100				
	2120 STATIONERY & PRINTING	400				
	2130 OFFICE SUPPLIES	11,150				
	2140 DUPLICATING	51,450				
	2150 PROMOTIONAL MATERIALS	-				
<b>TOTAL OFFICE SUPPLIES</b>		<b>64,100</b>		-		<b>64,100</b>
OPERATING SUPPLIES						
	2210 CLEANING SUPPLIES	40,000				
	2220 FUEL, OIL, & LUBRICANTS	9,000				
	2230 CATALOGING SUPPLIES	6,000				
	2240 AUDIO VISUAL SUPPLIES	6,000				
	2250 CIRCULATION SUPPLIES	32,500				
	2260 LIGHT BULBS	12,000				
	2270 RECORDING MATERIALS - CATS	-				
	2280 UNIFORMS	1,900				
	2290 DISPLAY/EXHIBIT SUPPLIES	4,000				
<b>TOTAL OPERATING SUPPLIES</b>		<b>111,400</b>		-		<b>111,400</b>
REPAIR & MAINTENANCE SUPPLIES						
	2300 IS SUPPLIES	6,500				
	2310 BUILDING MATERIALS & SUPPLIES	23,000				
	2315 ENERGY AUDIT SUPPLIES	-				
	2320 PAINT & PAINTING SUPPLIES	900				
	2340 OTHER REPAIR & BINDING	-				
	2350 RECORDING EQUIP SUPPLIES - CATS	-				
<b>TOTAL REPAIR &amp; MAINTENANCE SUPPLIES</b>		<b>30,400</b>				<b>30,400</b>
<b>TOTAL SUPPLIES (2000s)</b>		<b>205,900</b>		-		<b>205,900</b>
<b>OTHER SERVICES/CHARGES (3000s)</b>						
PROFESSIONAL SERVICES						
	3110 CONSULTING SERVICES	11,000		20,000		

		2018	2018	2018	2018	2018
	2018 BUDGET	OPERATING	LIRF	RAINY DAY	DEBT SERVICE	TOTAL FUNDS
	3120 ENGINEERING/ARCHITECTURAL	7,000		20,000		
	3130 LEGAL SERVICES	18,000		20,000		
	3140 BUILDING SERVICES	40,000				
	3150 MAINTENANCE CONTRACTS	170,500				
	3160 OCLC & COMPUTER SERVICES	74,000				
	3170 ADMIN/ACCOUNTING SERVICES	59,000				
	3175 COLLECTION AGENCY SERVICE	18,000				
	<b>TOTAL PROFESSIONAL SERVICES</b>	<b>397,500</b>	<b>-</b>	<b>60,000</b>		<b>457,500</b>
	COMMUNICATION & TRANSPORTATION					
	3210 TELEPHONE	31,400				
	3220 POSTAGE	19,000				
	3230 TRAVEL EXPENSE	-				
	3240 PROFESSIONAL MEETINGS	30,000				
	3250 CONTINUING EDUCATION	-				
	3260 FREIGHT & DELIVERY	1,400				
	<b>TOTAL COMMUNICATION &amp; TRANSPORTATION</b>	<b>81,800</b>				<b>81,800</b>
	PRINTING & ADVERTISING					
	3310 ADVERTISING & PUBLICATION	3,100				
	3320 PRINTING	250				
	<b>TOTAL PRINTING &amp; ADVERTISING</b>	<b>3,350</b>				<b>3,350</b>
	INSURANCE					
	3410 OFFICIAL BOND	600				
	3420 OTHER INSURANCE	92,500				
	<b>TOTAL INSURANCE</b>	<b>93,100</b>				<b>93,100</b>
	UTILITIES					
	3510 GAS	4,450				
	3520 ELECTRICITY	332,000				
	3530 WATER	29,000				
	<b>TOTAL UTILITIES</b>	<b>365,450</b>				<b>365,450</b>
	REPAIR & MAINTENANCE					
	3610 BUILDING REPAIR	29,000	125,000	25,000		

		2018	2018	2018	2018	2018
	2018 BUDGET	OPERATING	LIRF	RAINY DAY	DEBT SERVICE	TOTAL FUNDS
	3630 OTHER REPAIR	16,000				
	3640 VEHICLE REPAIR & MAINTENANCE	14,000				
	3650 MATERIALS BINDING/REPAIR	1,500				
	<b>TOTAL REPAIR &amp; MAINTENANCE</b>	<b>60,500</b>	<b>125,000</b>	<b>25,000</b>		<b>210,500</b>
	RENTALS					
	3710 REAL ESTATE RENTAL/BOND PMT.	34,000			685,150	
	3720 EQUIPMENT RENTAL	-				
	<b>TOTAL RENTALS</b>	<b>34,000</b>			<b>685,150</b>	<b>719,150</b>
	OTHER CHARGES					
	3845 ELEC. REOURCES-DATABASES	190,000				
	3846 E-BOOKS	150,000				
	3910 DUES/INSTITUTIONAL	7,500				
	3920 INTEREST/TEMPORARY LOAN	2,000				
	3930 TAXES & ASSESSMENTS	-				
	3940 TRANSFER TO LIRF	154,000				
	3944 CATS SUBSIDY	13,000				
	3945 TRANSFER TO RAINY DAY	-				
	3950 EDUCATIONAL LICENSING/SERVICES	4,500				
	<b>TOTAL OTHER CHARGES</b>	<b>521,000</b>				<b>521,000</b>
	<b>TOTAL OTHER SERVICES/CHARGES (3000s)</b>	<b>1,556,700</b>	<b>125,000</b>	<b>85,000</b>	<b>685,150</b>	<b>2,451,850</b>
	<b>CAPITAL OUTLAY (4000s)</b>					
	FURNITURE & EQUIPMENT					
	4410 FURNITURE	10,000	25,000	25,000		
	4420 AUDIO VISUAL EQUIPMENT	-				
	4430 OTHER EQUIPMENT	19,000	125,000	25,000		
	4440 LAND & BUILDINGS	-				
	4450 BUILDING RENOVATION -	5,000	708,000	15,000		
	4460 IS EQUIPMENT	-				
	4465 IS SOFTWARE	-				
	4470 EQUIPMENT - CATS	-				
	4475 SOFTWARE - CATS	-				
	<b>TOTAL FURNITURE &amp; EQUIPMENT</b>	<b>34,000</b>	<b>858,000</b>	<b>65,000</b>		<b>957,000</b>

		2018	2018	2018	2018	2018
	2018 BUDGET	OPERATING	LIRF	RAINY DAY	DEBT SERVICE	TOTAL FUNDS
	OTHER CAPITAL OUTLAY					
	4510 BOOKS	582,000				
	4520 PERIODICALS & NEWSPAPERS	43,000				
	4530 NONPRINT MATERIALS	340,000				
	to get to 15%	20,500				
	4540 ELECTRONIC RESOURCES	-				
	<b>TOTAL OTHER CAPITAL OUTLAY</b>	<b>985,500</b>				<b>985,500</b>
		15.16%				
	<b>TOTAL CAPITAL OUTLAY</b>	<b>1,019,500</b>	<b>858,000</b>	<b>65,000</b>		<b>1,942,500</b>
	<b>TOTAL EXPENDITURES 2018</b>	<b>8,740,761</b>	<b>983,000</b>	<b>150,000</b>	<b>685,150</b>	<b>10,558,911</b>
	<b>TOTAL BUDGET 2017</b>	8,836,800	525,000	150,000	688,500	<b>10,200,300</b>
	Increase from 2017	-1.09%	87.24%	0.00%	-0.49%	3.52%

**Monroe County Public Library**  
**2018 Budget: Line Item Detail Narrative**  
**Updated June 28, 2017**

**OPERATING FUND**

*(Income for this fund comes from a property tax levy, County Option Income Tax (COIT), Financial Institutions Tax, License Excise Tax, Commercial Vehicle Excise Tax, and non-tax revenue from copiers, fines, fees, Public Library Access Card reimbursements.)*

<u>Line</u>	<u>Comment</u>
1120-1320	The 2018 wage projection is based on an estimated 2.74% increase in wages and benefits from the previous year budget. The allocation of the increase will depend on health insurance cost (1240).
1180	Small reserve fund set aside in order to address temporary staffing shortages.
1210	FICA = 6.2% of total wages
1220	The library is self-insuring for unemployment insurance. This amount is appropriated to cover any claims during 2018.
1230	The rate that the library contributes for full-time employees to the Indiana Public Employees Retirement System for the employer contribution is 11.2% in 2018.
1235	The library contributes 3% of wages for full-time employees to the Indiana Public Employees Retirement System for the employee contribution.
1240	Employer contribution to health insurance is estimated at a 15% increase.
1310	Wages for temporary staff, including work-study students.
3110-3120	Consulting and engineering fees are in the budget as a placeholder.
3630	Funds allocated for equipment repair and for repair and replacement of chairs for patrons and staff.
3940	Transfer to LIRF for future facility needs.
4510-4540	Collection materials expenditures equal 15% of Operating Fund budget (including 3845 and 3846) to continue to meet State Standards for materials expenditures at the enhanced level.



**LIBRARY IMPROVEMENT RESERVE FUND (LIRF)**

*(This fund derives income from end-of-year transfers from the Operating Fund and can only be used for capital expenditures.)*

- 3610 Appropriated in case of emergency building repairs exceeding amount appropriated in Operating Fund.
- 4430 Appropriated for unexpected equipment replacement expenditures.
- 4450 Appropriated for unexpected building needs.
- 

**RAINY DAY FUND**

*(This fund derives income from unanticipated revenue from COIT and can be spent on any category allowed by the Operating Fund.)*

- 3110 - 3130 Appropriated to cover unexpected need for consultant, engineering, or legal services.
- 3610 Appropriated to cover emergency building repairs exceeding amount appropriated in Operating Fund.
- 4410 - 4430 Appropriated in case of unanticipated need for furniture or equipment.
- 4450 Appropriated for unexpected building needs.
- 

**DEBT SERVICE FUND**

*(This fund derives its income from a separate property tax levy and can only be spent to pay off bond indebtedness.)*

- 3710 Third year payment on 2016-2018 general obligation bond.

Monroe County Public Library  
 Analysis of Actual vs Budget Revenue and Spending  
 Year end 12-31-16

	2016		
	Budget	Actual	Variance
<b>Revenue</b>			
Property Tax Receipts	5,598,164	5,554,636	(43,528)
Local Income Tax	2,026,293	2,026,293	-
Other Revenue	544,000	687,803	143,803
	<u>8,168,457</u>	<u>8,268,732</u>	<u>100,275</u>
<b>Spending</b>			
Wages and Benefits	5,616,284	5,383,718	(232,566)
Supplies	205,100	157,307	(47,793)
Other Services and Charges	1,337,800	1,063,393	(274,407)
LIRF transfer	298,000	298,000	-
Capital	998,700	971,120	(27,580)
	<u>8,455,884</u>	<u>7,873,538</u>	<u>(582,346)</u>
Surplus (Deficit)	(287,427)	395,194	682,621

Cash from Operations equals LIRF transfer (298,000) plus 2016 surplus (395,194)

## 2018 Spending Estimates

	<i>2017</i>	<i>2018</i>	<i>% Change</i>	<i>\$ Change</i>
<b>Operating Fund</b>				
Personnel Services	5,799,572	5,958,661	2.74%	159,089
Supplies	198,350	205,900	3.81%	7,550
Other Services/Charges	1,392,400	1,402,700	0.74%	10,300
LIRF transfer w/tax cap adj 48,022	426,978	154,000	-63.93%	(272,978)
Capital	1,019,500	1,019,500	0.00%	-
	<b>8,836,800</b>	<b>8,740,761</b>	-1.1%	(96,039)
<b>Debt Fund</b>				
Debt Service - G.O. Bond Payment	688,500	685,150	-0.5%	(3,350)
<b>Library Improvement Reserve Fund</b>				
Contingency Appropriations	525,000	983,000	87.2%	458,000
<b>Rainy Day Fund</b>				
Contingency Appropriations	150,000	150,000	0.0%	-
<b>Total Budget</b>	<b>10,200,300</b>	<b>10,558,911</b>	<b>3.5%</b>	<b>358,611</b>

## 2018 Operating Fund Revenue Estimate

<i>Revenue Source</i>	<i>2017</i>	<i>2018</i>	<i>% Change</i>	<i>\$ Change</i>
Property Tax	\$5,799,004	\$6,030,073	3.98%	\$231,069
Tax Cap adj	(\$48,022)	(\$147,717)	207.60%	(\$99,695)
Local Income Tax	\$2,198,787	\$2,286,738	4.00%	\$87,951
Commercial Vehicle Excise Tax	\$42,510	\$44,226	4.04%	\$1,716
Financial Institutions Tax	\$18,023	\$12,546	-30.39%	(\$5,477)
License Excise Tax	\$323,852	\$353,931	9.29%	\$30,079
Fines and Fees	\$150,000	\$150,000	0.00%	\$0
Other Fees (Copier/PLAC)	\$25,000	\$25,000	0.00%	\$0
Interest / meeting rooms	\$8,000	\$8,000	0.00%	\$0
<b>TOTAL REVENUE</b>	<b>\$8,517,154</b>	<b>\$8,762,797</b>	<b>2.88%</b>	<b>\$245,643</b>

# ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

Ordinance Number:

Be it ordained/resolved by the **Monroe County Council** that for the expenses of **MONROE COUNTY PUBLIC LIBRARY** for the year ending December 31, **2018** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **MONROE COUNTY PUBLIC LIBRARY**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **Monroe County Council**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Monroe County Council	County Council	10/18/2017

Funds				
Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0061	RAINY DAY	\$150,000	\$0	0.0000
0101	GENERAL	\$8,740,761	\$6,030,073	0.0879
0180	DEBT SERVICE	\$685,150	\$685,150	0.0100
2011	LIBRARY IMPROVEMENT RESERVE	\$983,000	\$0	0.0000
		<b>\$10,558,911</b>	<b>\$6,715,223</b>	<b>0.0979</b>

Name		Signature
John A. Walsh	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Kari Esarey	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
David Ferguson	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Fred Risinger	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Christine Harrison	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Katherine Loser	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Valerie Merriam	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

# ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)  
Approved by the State Board of Accounts, 2015  
Prescribed by the Department of Local Government Finance

Budget Form No. 4  
Generated 10/2/2017 1:31:24 PM

## ATTEST

Name	Title	Signature

## Proposal for 2018 Insurance Plan Year

### HEALTH INSURANCE

SIHO (Southeastern Indiana Health Organization)

**Our recommendation for plan year 2018 is to remain with the group health care coverage provided by SIHO.**

Reflecting changes in the market, the premium percentage increase for the PPO/\$500 deductible plan and the HSA \$5,000 deductible plan is 2%. The premium for the HSA \$2,500 plan will decrease by -.05%. There are no changes in coverage provisions.

The prescription co-pays remain unchanged. The PPO plan follows a four Tier level structure of \$10, \$30, \$45, or 25%. For the HSA plans, the employee pays 100% until they reach their deductible. **Reference Health Care Premiums Handout**

### ACTIVATE CLINIC

**We recommend continuing Activate Clinic coverage** for all full-time staff, and continuing the discounted employee/employer cost-share offers for our 15, 20, and 25 hour staff wishing access to Activate Clinic services for themselves and their dependents.

Activate increased rates for 2018 by 3.2%, including a one-time technology replacement and maintenance factor of 0.7%. **Reference the lower portion of the Health Care Premiums Handout.**

### DENTAL, VISION, SHORT-TERM DISABILITY, Life, LTD, ADD, and ANCILLARY PRODUCTS

#### **Guardian**

Our recommendation is to continue offering Guardian insurances. Guardian quoted a rate hold for all of our current plans for Dental and Vision insurance. **Reference Dental and Vision Premiums handout.**

In addition, the rate hold includes employer-paid Basic Life, Long Term Disability, Accidental Death and Dismemberment (ADD) and shared-cost short-term disability. All voluntary life/ADD and Short Term disability insurance offerings also received a rate hold.

**We recommend continuing to offer Allstate Insurance ancillary** products as a voluntary employee-paid benefit. This includes Voluntary Accidental, Critical Illness, and Cancer Insurance to Guardian.

The coverage provisions and cost to the employee for these voluntary products remain unchanged.

### **Open Enrollment**

In addition, both Guardian and SIHO are able to receive electronic transfer of enrollment and maintenance data, using our new UltiPro HCM system. This will be our first year to offer an on-line benefit enrollment experience for our staff. Moving to a web-based enrollment system will greatly enhance the efficiency of Human Resources operations and benefits management.

Manual upload of enrollment data and payments for several benefits (employer and employee HSA contributions (German American), Activate Clinic, Allstate, TASC FSA and COBRA, and Pre-Paid Legal) will still be necessary.





Monroe County Public Library

Addendum A

PPO \$500, HSA \$2,500 & HSA \$5,000 Deductible Plans + Clinic  
 SIHO - Landmark Combined Network  
 Health Care Premium Contributions for Year 2018

Full-time and 30-hour Employees  Insurance + Clinic	PPO \$500   \$1,500 deductible <i>Embedded (LAQ)</i>				HSA - Buy-up \$2,500   \$5000 deductible <i>Non-Embedded (L5N)</i>				HSA - Core \$5,000   \$10,000 deductible <i>Embedded (LYR)</i>							
	CONTRIBUTIONS								CONTRIBUTIONS							
	Employee		Library		Employee		Library		Employee		Library					
Employee Only	Annual	Biweekly	Annual	Bi-weekly	Annual	Biweekly	Annual	Bi-Weekly	Annual	Biweekly	Annual	Bi-weekly				
37.5 Hr/Week FT	\$1,579	\$60.74	\$7,729	\$297.28	-\$701	-\$26.95	\$7,729	\$297.28	-\$2,009	-\$77.26	\$7,729	\$297.28				
30 Hr/Week/PT	\$3,125	\$120.20	\$6,183	\$237.83	\$845	\$32.51	\$6,183	\$237.83	-\$463	-\$17.80	\$6,183	\$237.83				
<b>EE/Child(ren)</b>																
37.5 Hr/Week FT	\$7,708	\$296.44	\$9,386	\$360.99	\$3,688	\$141.83	\$9,386	\$360.99	\$1,180	\$45.37	\$9,386	\$360.99				
30 Hr/Week/PT	\$9,585	\$368.64	\$7,509	\$288.79	\$5,565	\$214.03	\$7,509	\$288.79	\$3,057	\$117.57	\$7,509	\$288.79				
<b>EE/Spouse</b>																
37.5 Hr/Week FT	\$9,982	\$383.93	\$9,787	\$376.43	\$5,506	\$211.78	\$9,787	\$376.43	\$2,374	\$91.31	\$9,787	\$376.43				
30 Hr/Week/PT	\$11,940	\$459.22	\$7,830	\$301.14	\$7,464	\$287.06	\$7,830	\$301.14	\$4,332	\$166.60	\$7,830	\$301.14				
<b>Family</b>																
37.5 Hr/Week FT	\$13,384	\$514.78	\$10,962	\$421.63	\$10,732	\$412.78	\$10,962	\$421.63	\$4,468	\$171.85	\$10,962	\$421.63				
30 Hr/Week/PT	\$15,577	\$599.10	\$8,770	\$337.30	\$12,925	\$497.10	\$8,770	\$337.30	\$6,661	\$256.18	\$8,770	\$337.30				

Voluntary Activate Clinic Employees & Dependents not covered by MCPL Health Insurance	Voluntary Activate Clinic Coverage 50%				Voluntary Activate Clinic Coverage @ 75% paid by Part Time (15/20/25 Hr. Staff)			
	CONTRIBUTIONS							
	Employee		Library		Employee		Library	
	Annual	Biweekly	Annual	Bi-weekly	Annual	Biweekly	Annual	Bi-weekly
<b>Employee Only</b>	\$244	\$9.40	\$244	\$9.40	\$122	\$4.70	\$366	\$14.10
<b>Additional Per Dependent</b>	\$244	\$9.40	\$244	\$9.40				
<b>Family/Employee +3 Dep</b>	\$977	\$37.59	\$977	\$37.59				

Note: Employee must participate in clinic in order to enroll dependent

The Library contributes an equal amount to each 37.5 employee.  
 Contributions to 30-hour employees are calculated at 80% of the 37.5-hour employee rate.

\$7,729

\*The Library contributes 15% of Family/Spouse/Children premiums for full-time employees.

\*Negative contributions represent funds deposited by the Library to the employee's HSA account. The employee may also contribute additional funds (pre-tax) up to the annual cap. The maximum in 2018 is \$3,450 for employee only and \$6,900 for those with dependent/family coverage.

	2018		2018			2018		
	Premium	Premium	Premium	Premium	and hsa lib	Premium	Premium	and hsa lib
Employee Only	9,309	-	7,029	-	701	5,721	-	\$2,009
EE/Child(ren)	17,093	7,785	13,073	6,045		10,565	4,845	\$463
EE/Spouse	19,769	10,461	15,293	8,265		12,161	6,441	
Family	24,347	15,038	21,695	14,666		15,431	9,710	



Monroe County Public Library

## Addendum B Guardian Dental Premiums

### Dental Care Premium Contributions for Year 2018

Coverage Type and Employee Status	Dental Contributions			
	Employee Contributions		Library Contributions	
Employee Only	Annual	Biweekly	Annual	Bi-weekly
37.5 Hr/Week FT	\$42.49	\$1.63	\$424.55	\$16.33
30 Hr/Week/PT	\$127.40	\$4.90	\$339.64	\$13.06
25 Hr/Week/PT	\$184.01	\$7.08	\$283.03	\$10.89
20 Hr/Week/PT	\$240.61	\$9.25	\$226.43	\$8.71
<b>EE/Child(ren)</b>				
37.5 Hr/Week FT	\$511.28	\$19.66	\$507.28	\$19.51
30 Hr/Week/PT	\$612.74	\$23.57	\$405.82	\$15.61
25 Hr/Week/PT	\$680.37	\$26.17	\$338.19	\$13.01
20 Hr/Week/PT	\$748.01	\$28.77	\$270.55	\$10.41
<b>EE/Spouse</b>				
37.5 Hr/Week FT	\$467.52	\$17.98	\$499.56	\$19.21
30 Hr/Week/PT	\$567.44	\$21.82	\$399.64	\$15.37
25 Hr/Week/PT	\$634.04	\$24.39	\$333.04	\$12.81
20 Hr/Week/PT	\$700.65	\$26.95	\$266.43	\$10.25
<b>Family</b>				
37.5 Hr/Week FT	\$983.03	\$37.81	\$590.53	\$22.71
30 Hr/Week/PT	\$1,101.14	\$42.35	\$472.42	\$18.17
25 Hr/Week/PT	\$1,179.87	\$45.38	\$393.69	\$15.14
20 Hr/Week/PT	\$1,258.61	\$48.41	\$314.95	\$12.11

In this option, the Library contributes an equal amount to each full-time employee \$424.55  
 Part-time contributions are calculated based on the percentage of time worked (20 hrs. = 53%; 25hrs. = 66%; 30hrs. = 80%).

*The Library contributes 15% of Family/Spouse/Children premiums for full-time employees.*

*Annual deductible for an individual is \$25.00. The family deductible limit is 3 per family, and must be met by one, or combination of, family members before plan coverage takes effect at 100%.*



Monroe County Public Library

## Addendum C

### Guardian VSP Choice Network Vision Premiums for Year 2018

#### Voluntary/Employee Paid

	Annual Rate	Monthly Rate	Bi-Weekly Rate
Employee Only	\$123.48	\$10.29	<b>\$4.75</b>
Employee/Children	\$211.68	\$17.64	<b>\$8.14</b>
Employee/Spouse	\$207.72	\$17.31	<b>\$7.99</b>
Employee/Family	\$335.28	\$27.94	<b>\$12.90</b>

**Addendum D**  
**Monroe County Public Library**  
**2018 Short Term Disability (STD) Benefit Offering**

**The Library offers the voluntary Short Term Disability benefit on a cost shared basis. This benefit helps to protect employees' income when they are unable to work for an extended period of time due to qualifying health conditions.**

**What you need to know**

- Employees working 37.5, 30 and 25 hours per week are eligible for the STD benefit.
- Employees must exhaust accumulated sick and personal leave before using STD.
- The cost of coverage is based on individual income and will differ for each employee.

**The Library contributes up to an annual maximum of \$150 per employee enrolled in STD coverage.**

Employees working **37.5** hours per week receive a **\$150** annual contribution  
Employees working **30** hours per week receive a **\$120** annual contribution  
Employees working **25** hours per week receive a **\$100** annual contribution

You will find your bi-weekly Guardian STD premium rates in your on-line benefits enrollment packet. Identify your annual salary and associated estimated bi-weekly rate.

*Note that salaries are rounded to the nearest \$5,000. The payroll deduction amount may vary by a few cents due to rounding.*

The amounts listed below are the bi-weekly amounts that MCPL will contribute.

**37.5 hours per week: \$5.77 per pay**

**30.0 hours per week: \$4.62 per pay**

**25.0 hours per week: \$3.85 per pay**



**MONROE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES  
RESOLUTION DECLARING CERTAIN PROPERTY SURPLUS**

**WHEREAS**, the equipment listed below is no longer needed by the library, and

**WHEREAS**, the estimated value of the item(s) listed below is less than \$1,000 and the library has the authority to sell, transfer, demolish, or junk the items under IC 5-22-22-6 Public or private sale or transfer without advertising or IC 5-22-22-8 Worthless property,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Monroe County Public Library declares the following item(s) surplus and authorizes disposition of the items.

Local Tag	Description	Serial #
	46 lounge chairs	
	6 occasional tables	
	9 (6 person) computer tables	
	Sorter/AMH (Ellettsville)	
	2 large file cabinets	
	Information Center Desk	
	Washing machine	

ADOPTED THIS 18th DAY OF OCTOBER, 2017

AYE

NAY

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## Books, Audiobooks, Music, and Movies 24/7

### ***OverDrive: Indiana Digital Media***

What it is: A virtual library of almost 36,000 books and audiobooks by classic and popular authors. You can access this digital library any time, anywhere you have an active Internet connection, and once a title is downloaded to your device, you can access the content without Internet.

- **Check Out Limit:** 10 titles
- **Loan Period:** 7-14 days
- **Compatible Devices:** is (iPad and iPhone), Kindle, Chromebooks, Android, Nook, and Mac and computers.

### ***CloudLibrary***

What it is: A virtual library of over 6000 books and audiobooks by classic and popular authors. You can access this digital library any time, anywhere you have an active Internet connection, and once a title is downloaded to your device, you can access the content without Internet.

- **Check Out Limit:** 10 titles at one time
- **Loan Period:** 21 days
- **Compatible Devices:** iOS (iPhones & iPads), Androids, Chromebooks, Mac, Nook, Windows, and Kindle Fires

### ***Hoopla***

What it is: A digital streaming library offering access to over 500,000 books, audiobooks, comics, music albums, and movies. The beauty of Hoopla is that one title can be checked out by an unlimited number of people at one time—the burden of Hoopla is that the Library is charged each time a person checks out a title.

- **Check Out Limit:** 8 items a month
- **Loan Period:** 21 days
- **Compatible Devices:** iOS (iPhones and iPads), Androids, Chromebooks and Chromecast, Mac, Windows, and Kindle Fires.

### ***Freegal***

What it is: A music service offering access to over 3 million songs, which you can legally download for FREE.

- **Checkout Limit:** 5 downloads per week
- **Compatible Devices:** Android, iOS (iPhones and iPads), Kindle Fire, Mac, Windows

### ***Zinio***

What it is: Digital access to nearly 100 popular magazines with no checkout limits, no waitlists, and no due dates

- **Compatible Devices:** Android, iOS (iPhone and iPad), Kindle Fire, Mac, and Windows

### ***Tumblebooks***

What it is: A collection of content geared towards children to support their education and entertainment needs. You can access this content on your computer, and content includes animated, talking picture books; audiobooks; videos; puzzle and games; and picture books.

## Databases and Online Information Sources

### ***America's Historical Newspapers***

Access to over 1000 newspapers published 1690-1922. You can browse newspapers based on the state and historical era.

### ***Ancestry Library Edition***

If you enjoy genealogical research, this is the database for you! Provides access to over 1.2 billion records, including census info, military and immigration records, city directories, and more! Now, at last, maybe you can learn where exactly your grandfather was living in 1937! (That's what I found out.) (Note: for in-library use only)

### ***Childrens Literary Comprehensive Database***

If you're looking for reviews and recommendations of books for Pre-K to 12<sup>th</sup> grader readers, this is the place to go! With over 3 million titles from 50 professional review publications, this is without a doubt a great tool for parents, educators, and caregivers to develop curriculum and find the right book for the right child.

### ***Consumer Reports:***

Don't buy a new laptop without consulting this! One of the most trusted and long-standing sources for information on consumer products and services. Lots of articles with practical tips on how to be a savvy shopper and consumer!

### ***Credo Reference***

An entire reference collection at your fingertips, Credo is a great way to research your homework and projects any time of day or night. Over 1100 reference books and 200,000 images and audio files cover everything from agriculture to history to technology, and all the subjects in between.

### ***CultureGrams***

If you can't travel the world, you can still learn about it through CultureGrams! Meant to foster understanding and appreciation for the world's countries and people, CultureGrams provides a large amount of information through readings, music, videos, recipes, and more.

### ***Foundation Center Databases for Grants***

A searchable database on grantmakers and their grants, available in our Nonprofit Center; this database can connect your nonprofit with the vital resources it needs to thrive and increase its impact on the community. (Note: for in-library use only)

### ***Heritage Quest***

Another great way to research family history! More than 25,000 genealogies, local histories, and primary source materials.

### **INSPIRE**

This collection of databases, maintained by the Indiana State Library, provides a vast array of research options: Biography Resource Center, Consumer Health Complete, Rosetta Stone for language learning, are but three of over 75 sources.

**Lynda.com**

Want to learn animation? Or maybe 3D printing? What about online marketing? Why not all? This resource gives you access to hundreds of lessons and exercises in a wide range of subjects. A great way to pursue professional and personal development!

**Mango Languages**

With this online language learning system, you can learn to communicate in 72 different languages, through lessons in vocabulary pronunciation, cultural insights, and more. You can even watch foreign films to practice your skills!

**Novelist**

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