

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

**Wednesday, December 13, 2017
Meeting Room 1B
5:45 p.m.**

AGENDA

1. Call to Order –John Walsh, President
2. Consent Agenda – action item – Marilyn Wood
 - a. Minutes of November 15, 2017 Board Meeting (page 1-3)
 - b. Minutes of December 6, 2017 Work Session (page 4-5)
 - c. Minutes of December 6, 2017 Executive Session (page 6)
 - d. Monthly Bills for Payment (page 7-12)
 - e. Monthly Financial Report (page 13-39)
 - f. Personnel Report (page 40-48)
 - g. 2018 Board Meeting Calendar (page 49)
3. Director’s Monthly Report – Marilyn Wood, Director (page 50-70)
4. New Business – action items
 - a. Approval of 2018 Holiday Schedule, 2018 Pay Schedule, 2018 Wage and Salary Schedule, Pay Resolution, Resolution to Set Salary of Director – Kyle Wickemeyer-Hardy, Marilyn Wood (page 71-75)
 - b. Approval of 2018 Fines & Fee Schedule – Gary Lettelleir (page 76)
 - c. Resolution for payment of services from Bose McKinney and Umbaugh related to bond preparation – Gary Lettelleir (page 77-78)
 - d. Approval of 2018-2020 Strategic Direction Plan – Marilyn Wood, Jane Cronkhite (page 79-97)
 - e. Approval of 2018 CATS contract with Monroe County – Michael White (page 98-100)
5. Department Update – CATS – Michael White
6. Public Comment
7. Adjournment

View the Board Packet on the Library’s website:

<http://mcpl.info/library-trustees/meetings>

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
November 15, 2017
Main Library, Meeting Room 1B**

Present

Board members: Kari Esarey, David Ferguson, Chris Harrison, Kathy Loser, Valerie Merriam, John Walsh

Library staff: Mark Bookwalter, Michael Hoerger, Gary Lettelleir, Glenn Myers, Ryan Stacy, Bara Swinson, Kyle Wickemeyer-Hardy, Marilyn Wood

Others: Tom Bunger, Christine Matheu, Kristopher Floyd

Call to Order

The meeting was called to order at 5:46 p.m. by Board President John Walsh.

Consent Agenda

Kathy Loser moved to approve the consent agenda; Valerie Merriam seconded her motion. The motion to adopt the consent agenda passed unanimously without discussion.

Director's Monthly Report

Library Director Marilyn Wood presented her monthly report for October. Among the items she discussed:

- New Building Services and Security Manager Brian Leibacher began employment at the Library in October.
- Library employees began using UltiPro, a new online timekeeping system, this month.
- The grand opening of Story Walk at Reverend Ernest D Butler Park was held in October, to a receptive audience of kids and parents.
- The 2018 Library Budget was approved by the Board in October.
- CATS began transmitting the signal for SCOLA International News in a different manner beginning in October. SCOLA has long been a satellite feed, but is now transmitting via a gateway multimedia device using a web-based signal.
- At the 2018 Indiana Library Federation Annual Conference held in Indianapolis in early November, the Library was the proud recipient of the Sara Laughlin Marketing Award, given to one Indiana library per year. The Library won the award for its marketing and promotion of the Maurice Sendak exhibit held at the Main Library in 2016.
- Library Program Guides for Winter 2017 are at the printer and should be arriving very shortly.
- Jamie Ford, author of *Hotel at the Corner of Bitter and Sweet*, is scheduled to speak at the

Buskirk-Chumley Theater on November 17 as this year's Power of Words Event.

Marilyn then fielded specific questions by the Board about her monthly report.

Old Business

Strategic Direction. Marilyn related that in response to the Community Survey undertaken by the Library earlier this year, a new Strategic Direction continues to be developed. Consequently, the four goals of the new Strategic Direction are 1) Inclusiveness, 2) Free and equitable access to information, 3) Increasing literacy and lifelong learning, 4) Experience of the Library as a safe and welcoming place. Resulting action items, determined by Library leadership in consultation with staff have been formulated for the coming year with these goals in line.

In the brief discussion that followed, Marilyn answered specific questions by the Board. The full report will be reviewed for approval at the December Board of Trustees meeting.

New Business

Ellettsville Design Document Approval. Valerie moved that the Board approve the design documents submitted by Christine Matheu and Associates detailing the planned renovation at the Ellettsville Branch; Kathy seconded the motion. Christine Matheu and Kristopher Floyd presented a brief recap of the anticipated changes at the branch, and provided an update of new developments. These included:

- A preliminary cost estimate, design development drawings, an updated project task schedule have been completed.
- Pending approval by the Board, construction documents will be completed by early January, with a request for bids going out shortly thereafter.
- Following the Board's recommendation, the current plan is to replace outdated HVAC system at the Branch with a more efficient system.
- Total projected cost of the renovation project is about \$1.3 million.

After a brief discussion among the Board, the motion to approve passed unanimously.

Resolution Declaring Library Property Surplus. David Ferguson moved that certain Library property, as detailed in the Board packet, be declared surplus, with Kari seconding his motion. Library Financial Officer Gary Lettelleir reported that the most recent resolution declaring certain Library property surplus resulted in a strong response from area nonprofit organizations, and submitted a new list of proposed surplus items. The motion passed unanimously with no discussion.

Resolution to Establish a Cash Change Fund. David moved to approve the resolution, with a second by Kari. Gary indicated that the recent acquisition of new self-check machines makes the establishment of a cash change fund necessary. After a short discussion, the motion passed

unanimously.

Update: Library Staff Development

Library Strategist for Staff Development and Projects Bara Swinson updated the Board on her activities. Among the items she discussed:

- In her role at the Library, Bara coordinates the support of Library staff through staff development and training opportunities. These include online learning modules, in-person training, and the Library's annual in-service Staff Day.
- Many of the development opportunities offered to Library staff are in compliance with the Indiana State Library's requirements, while others are undertaken as part of the Library's internal standards and objectives.

Bara then answered specific questions by the Board regarding her role at the Library.

Public Comment

None.

Adjournment

Kathy moved to adjourn the meeting; Valerie seconded the motion. The meeting adjourned at 7:01 p.m.

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
WORK SESSION
December 6, 2017
Main Library, Meeting Room 1B
5:45 p.m.**

Present

Board members: Kari Esarey, Kathy Loser, Valerie Merriam, Fred Risinger, John Walsh

Library staff: Jane Cronkhite, Gary Lettelleir, Ryan Stacy, Robert Stockwell, David Walter, Kyle Wickemeyer-Hardy, Marilyn Wood

Others: Tom Bunger

Call to Order

The work session was called to order at 5:47 p.m. by John Walsh, Board President.

Proposed 2018 Holiday, Pay Schedule, and Wage and Salary Schedule

Resolutions. In accordance with Indiana law and Board policy, Library Human Resources Manager Kyle Wickemeyer-Hardy submitted these documents for the Board's consideration. Among the items submitted was a proposal to increase all hourly Library staff wages by 75 cents or 2.75 percent, whichever is greater, effective the first pay date in January 2018. In the brief discussion that followed, Kyle then answered the Board's questions on specific items.

Proposed 2018 Fines & Fees Schedule. Library Financial Officer Gary Lettelleir submitted a proposal to retain the current Fines & Fees Schedule for 2018. Gary then answered specific questions by the Board.

Proposed 2018 Board Meeting dates. Library Director Marilyn Wood submitted the proposed Board Meeting schedule for 2018, noting a few deviations from regularly-occurring meetings anticipated for 2018. Marilyn then answered specific questions by the Board.

Review of Library Policies review schedule. Marilyn submitted the proposed schedule for the review of Library policy for 2018, as mandated by Indiana law and Board policy. She then answered specific questions by the Board.

Review of Resolution to issue payment for bond preparation. Gary submitted a resolution authorizing payment to firms Umbaugh and Bose McKinney for guidance in the process of financing and preparing the sale of a bond. Gary answered the Board's specific questions in the brief discussion that followed.

Review of 2018–2020 Library Strategic Direction Plan. Marilyn presented the Board with the Library’s proposed Strategic Direction Plan for the next three years.

Among the items Marilyn discussed:

- As the result of an extended process of strategy and data-gathering by the Library, the Plan draws upon the results of a recent Community Survey and a series of formal conversations with stakeholders throughout the community.
- In response to the findings of the Library team overseeing the development of the Plan, four overarching goals were identified: free access to information, support for reading and literacy, a safe and welcoming Library for all, and a compassionate, inclusive climate.
- Accompanying each goal is a set of steps that, taken together, constitute an Action Plan for achieving success.
- The mission, vision, and values statements were also updated to reflect the goals.
- Other areas of focus in the Plan include Evaluation, Professional Development for Library staff, financial considerations, Indiana State Library requirements, equipment and facilities, and community partnerships.

In the discussion that followed, Marilyn answered the Board’s specific questions about the proposed Strategic Direction Plan.

Review of County 2018 CATS contracts. In the absence of CATS Manager Michael White, Marilyn presented the Board with the proposed contract between CATS and Monroe County, which is unchanged from last year except for the dollar amount received. Marilyn and Gary then fielded specific questions by the Board.

Public Comment

None.

Adjournment

Kathy Loser moved to adjourn, with Valerie Merriam seconding her motion. The meeting was adjourned by John at 6:34 p.m.

MONROE COUNTY LIBRARY BOARD OF TRUSTEES
EXECUTIVE SESSION

Wednesday, December 6, 2017

Present: Valerie Merriam, Kari Esarey, Kathy Loser, Fred Risinger, John Walsh

President John Walsh called the meeting to order at 6:29 pm in the Board Room. The Board discussed the job performance evaluation of an individual employee, as allowed under IC 5-14-1.5-6.1(9). No subject matter was discussed in the Executive Session other than the subject matter specified in the public notice. The meeting adjourned at 7:12 pm.

Submitted by Fred Risinger, Board Secretary

MONROE COUNTY PUBLIC LIBRARY

***Check Summary Register©**

November 1-30, 2017

Name	Check Date	Check Amt	
06600 MAINSOURCE CHECKING			
Paid Chk# 006189	ACTIVATE HEALTHCARE	11/3/2017	\$4,064.38 DEC.'17 CLINIC COSTS
Paid Chk# 006190	AFSCME COUNCIL 62	11/3/2017	\$1,111.98 UNION DUES W/H
Paid Chk# 006191	AMERICAN HERITAGE LIFE INS.	11/3/2017	\$318.24 OCT.'17 OTHER INSURANCES
Paid Chk# 006192	AMERICAN UNITED LIFE INS.	11/3/2017	\$1,532.30 403b TSA-AUL W/H
Paid Chk# 006193	ANNALESE POORMAN	11/3/2017	\$850.00 JUNE 30-OCT 27, CATSWEEK SHOOT
Paid Chk# 006194	AT&T MOBILITY	11/3/2017	\$397.36 CELL PHONES
Paid Chk# 006195	BAKER & TAYLOR BOOKS	11/3/2017	\$25,014.52 BOOKS
Paid Chk# 006196	BUNGER & ROBERTSON, LLP	11/3/2017	\$400.00 LEGAL SERVICES
Paid Chk# 006197	CARSON-DELLOSA PUBLISHING	11/3/2017	\$12.99 BOOKS
Paid Chk# 006198	CHARDON LABORATORIES, INC.	11/3/2017	\$662.00 BOILER/COOLING TWR SERVICE
Paid Chk# 006199	CITY OF BLOOMINGTON--	11/3/2017	\$1,212.00 PARKING PERMITS
Paid Chk# 006200	DEMCO, INC.	11/3/2017	\$177.33 A-V CATALOGING SPLS
Paid Chk# 006201	DISH	11/3/2017	\$669.36 1 YR. PAYMENT
Paid Chk# 006202	EYEGLASS RECYCLING	11/3/2017	\$280.00 800 READING GLASSES
Paid Chk# 006203	FINDAWAY WORLD, LLC	11/3/2017	\$1,726.64 NONPRINT
Paid Chk# 006204	FREEDOM BUSINESS	11/3/2017	\$454.89 PRINT CARTRIDGES
Paid Chk# 006205	GALE/CENGAGE LEARNING	11/3/2017	\$847.29 BOOKS
Paid Chk# 006206	GUARDIAN LIFE INS. CO.	11/3/2017	\$8,330.85 NOV.'17 DENTAL, VISION, STD, LIFE INS.
Paid Chk# 006207	HERITAGE BOOKS, INC.	11/3/2017	\$29.50 BOOKS
Paid Chk# 006208	INNOVATIVE USERS GROUP	11/3/2017	\$100.00 2018 MEMBERSHIP DUES
Paid Chk# 006209	INTERVIEW	11/3/2017	\$24.97 1 YR. SUBSCRIPTION
Paid Chk# 006210	JANE CRONKHITE	11/3/2017	\$127.12 DOWNTOWN TRICK OR TREAT CANDY
Paid Chk# 006211	JIM GORDON, INC	11/3/2017	\$13.79 COPIER OVERAGES
Paid Chk# 006212	KAPLAN EARLY LEARNING CO.	11/3/2017	\$34.95 NONPRINT
Paid Chk# 006213	KLEINDORFER'S HDWE	11/3/2017	\$39.04 BLDG SPLS
Paid Chk# 006214	LEGAL SHIELD	11/3/2017	\$176.70 NOV. LEGAL/IDENTITY THEFT INS.
Paid Chk# 006215	LISA CHAMPELLI	11/3/2017	\$12.84 BIG READ KICK-OFF SPLS/CHILDRE
Paid Chk# 006216	LOWE'S	11/3/2017	\$41.99 BLDG SPLS
Paid Chk# 006217	MARY FRASIER	11/3/2017	\$19.96 CHILDREN'S PROGRAM SPLS
Paid Chk# 006218	MCGRAW-HILL EDUCATION, LLC	11/3/2017	\$239.86 BOOKS
Paid Chk# 006219	MIDWEST PRESORT SERVICE	11/3/2017	\$517.99 POSTAGE SERVICES
Paid Chk# 006220	MIDWEST TAPE	11/3/2017	\$10,900.76 NONPRINT
Paid Chk# 006221	MONROE COUNTY CLERK	11/3/2017	\$25.00 GARNISHMENT W/H
Paid Chk# 006222	NETWORK SERVICES COMPANY	11/3/2017	\$2,292.28 CLEANING SPLS
Paid Chk# 006223	PENGUIN RANDOM HOUSE, LLC	11/3/2017	\$404.75 NONPRINT
Paid Chk# 006224	B,B & C POW PEST CONTROL,	11/3/2017	\$55.00 PEST CONTROL
Paid Chk# 006225	PROQUEST LLC	11/3/2017	\$4,050.00 DATABASES
Paid Chk# 006226	QUILL CORPORATION	11/3/2017	\$869.46 OFFICE SPLS
Paid Chk# 006227	RECORDED BOOKS, INC.	11/3/2017	\$356.40 NONPRINT
Paid Chk# 006228	RICOH USA, INC.	11/3/2017	\$66.16 VITAL COPIER RENTAL
Paid Chk# 006229	SCHINDLER ELEVATOR	11/3/2017	\$2,943.36 QTRLY MAINT. 11/1/17 - 1/31/18
Paid Chk# 006230	SCHOOL SPECIALTY, INC.	11/3/2017	\$131.99 NONPRINT
Paid Chk# 006231	SIHO INSURANCE SERVICES	11/3/2017	\$41,015.21 NOV.'17 HEALTH INS.
Paid Chk# 006232	SMITHVILLE COMMUNICATIONS	11/3/2017	\$1,776.00 INTERNET SERVICE
Paid Chk# 006233	SUSAN SATER	11/3/2017	\$26.45 VW BANK/SHAWN'S RETIRMENT PARTY
Paid Chk# 006234	SYNCHRONY BANK/AMAZON	11/3/2017	\$6,016.70 BOOKS, NONPRINT
Paid Chk# 006235	THE ULTIMATE SOFTWARE	11/3/2017	\$3,000.00 INTERFACE FILE/NEW HR SOFTWARE
Paid Chk# 006236	THOMSON REUTERS - WEST	11/3/2017	\$473.31 BOOKS
Paid Chk# 006237	U PRINTING	11/3/2017	\$3,326.15 PROGRAM GUIDES '17-'18
Paid Chk# 006238	U.S. TOY CO/CONSTRUCTIVE	11/3/2017	\$598.80 TOYS, PUZZLES FOR LEARN & PLAY
Paid Chk# 006239	UNITED STATES TREASURY	11/3/2017	\$93.00 GARNISHMENT W/H
Paid Chk# 006240	UNITED WAY	11/3/2017	\$54.00 UNITED WAY W/H
Paid Chk# 006241	WOODS ELECTRICAL	11/3/2017	\$375.00 120V 20A RECEPTACLE/IT RACK/EL
Paid Chk# 006242	3 BRANCH	11/8/2017	\$842.74 CATALOGING SPLS

MONROE COUNTY PUBLIC LIBRARY

***Check Summary Register©**

November 1-30, 2017

Name	Check Date	Check Amt	
Paid Chk# 006243 BLOOMINGTON PAINT &	11/8/2017	\$37.09	PAINT
Paid Chk# 006244 BROWNING CHAPMAN, LLC	11/8/2017	\$12,690.00	MAIN BLDG REPAIR
Paid Chk# 006245 B-TECH LLC	11/8/2017	\$40.00	WEBSERVICE FEE
Paid Chk# 006246 CENTURYLINK	11/8/2017	\$20.74	LONG-DISTANCE CALLS
Paid Chk# 006247 CHASE CARD SERVICES	11/8/2017	\$7,210.42	VARIOUS
Paid Chk# 006248 CHRISTINA JONES	11/8/2017	\$0.00	VOID CK
Paid Chk# 006249 COMCAST	11/8/2017	\$44.41	CABLE EQUIP FEE
Paid Chk# 006250 CRYSTAL CLEAR	11/8/2017	\$1,190.00	WINDOW CLEANING
Paid Chk# 006251 DUKE ENERGY	11/8/2017	\$20,112.05	ELECTRICITY
Paid Chk# 006252 ELIZABETH FRENCH	11/8/2017	\$27.39	CUPCAKES FOR SHAWN'S RETIREMENT
Paid Chk# 006253 ELLETTTSVILLE UTILITIES	11/8/2017	\$253.75	WATER & SEWER
Paid Chk# 006254 EMILY BROCKMAN	11/8/2017	\$80.00	MUSICAL STORYTIME
Paid Chk# 006255 FREEDOM BUSINESS	11/8/2017	\$137.74	PRINT CARTRIDGE & DRUM
Paid Chk# 006256 IU HEALTH BLOOMINGTON, INC.	11/8/2017	\$75.00	YOGA W/BABY
Paid Chk# 006257 JERALD W. JAMES	11/8/2017	\$300.00	TALK TO AN EXPERT/4TH QTR '17
Paid Chk# 006258 KEVIN MACDOWELL	11/8/2017	\$114.75	YALSA CONF/FOOD
Paid Chk# 006259 KIMBERLY BOLAN & ASSOC., LLC	11/8/2017	\$435.00	SECOND FLOOR CONSULTING
Paid Chk# 006260 MENARDS - BLOOMINGTON	11/8/2017	\$14.49	BLDG SPLS
Paid Chk# 006261 NATURE'S WAY, INC.	11/8/2017	\$85.00	INTERIOR PLANT MAINT.
Paid Chk# 006262 OCLC, INC.	11/8/2017	\$3,703.87	OCLC USAGE
Paid Chk# 006263 QUILL CORPORATION	11/8/2017	\$11.99	OFFICE SPLS
Paid Chk# 006264 RICOH USA, INC.	11/8/2017	\$21.15	COPIER/ADDT'L IMAGES
Paid Chk# 006265 SAM OTT	11/8/2017	\$168.47	YALSA CONF/MILEAGE
Paid Chk# 006266 SMITHVILLE COMMUNICATIONS	11/8/2017	\$179.43	TELEPHONE SERVICE
Paid Chk# 006267 THE HUNTINGTON NATIONAL	11/8/2017	\$250.00	ANNUAL ADMIN FEE
Paid Chk# 006268 TODAY'S BUSINESS	11/8/2017	\$1,831.28	SIMPLESCAN RENEWAL
Paid Chk# 006269 UNIQUE MANAGEMENT	11/8/2017	\$1,127.70	COLLECTION AGENCY FEE
Paid Chk# 006270 VECTREN ENERGY DELIVERY	11/8/2017	\$104.27	NATURAL GAS
Paid Chk# 006271 VERIZON WIRELESS	11/8/2017	\$120.03	BKM DATA LINES
Paid Chk# 006272 VIRGINIA H. RICHEY	11/8/2017	\$80.00	PRESCHOOL STORYTIMES
Paid Chk# 006273 WELLS FARGO VENDOR	11/8/2017	\$50.93	VITAL COPIER RENTAL
Paid Chk# 006274 ARNOLD ASPHALT	11/16/2017	\$1,875.00	REPAIR SPOTS IN THE PARKING LOT
Paid Chk# 006275 AT&T (IL)	11/16/2017	\$135.64	2 DEDICATED LINES/TELEPHONE
Paid Chk# 006276 BAKER & TAYLOR BOOKS	11/16/2017	\$19,279.13	BOOKS
Paid Chk# 006277 BANCTEC INC.	11/16/2017	\$31.83	FOLDER MONTHLY MAINT.
Paid Chk# 006278 BETHANY TURRENTINE	11/16/2017	\$0.00	VOID CK
Paid Chk# 006279 BIBLIOTHECA LLC	11/16/2017	\$5,146.55	E-BOOKS
Paid Chk# 006280 BUNGER & ROBERTSON, LLP	11/16/2017	\$300.00	LEGAL SERVICES
Paid Chk# 006281 CENTER POINT LARGE PRINT	11/16/2017	\$230.10	BOOKS
Paid Chk# 006282 CITY OF BLOOMINGTON	11/16/2017	\$2,340.72	WATER & SEWER
Paid Chk# 006283 DEMCO, INC.	11/16/2017	\$111.54	CIRCULATION
Paid Chk# 006284 EBSCO	11/16/2017	\$36,243.26	DATABASES
Paid Chk# 006285 ELLETTTSVILLE TRUE VALUE	11/16/2017	\$24.83	BLDG SPLS
Paid Chk# 006286 GALE/CENGAGE LEARNING	11/16/2017	\$993.36	BOOKS
Paid Chk# 006287 HEIDI BROWN	11/16/2017	\$65.00	KID'S YOGA PROGRAM
Paid Chk# 006288 INTERNET MINDED DESIGN AND	11/16/2017	\$192.00	HTACCESS/REWRITE CONSULTING
Paid Chk# 006289 IU HEALTH BLOOMINGTON, INC.	11/16/2017	\$75.00	YOGA W/BABY
Paid Chk# 006290 MALKE J. ROSENFELD	11/16/2017	\$75.00	MAKE & CREATE PROGRAM
Paid Chk# 006291 MANGO LANGUAGES	11/16/2017	\$9,133.50	DATABASES
Paid Chk# 006292 MENARDS - BLOOMINGTON	11/16/2017	\$180.95	BLDG SPLS
Paid Chk# 006293 MICHAEL J. HEMMELGARN	11/16/2017	\$700.00	MAGIC PROGRAM
Paid Chk# 006294 MIDWEST PRESORT SERVICE	11/16/2017	\$439.48	POSTAGE SERVICE
Paid Chk# 006295 MIDWEST TAPE	11/16/2017	\$22,157.24	BOOKS, NONPRINT, E-BOOKS
Paid Chk# 006296 MOTHER HUBBARD'S	11/16/2017	\$30.86	FOOD PURCHASE/COOKING DEMO
Paid Chk# 006297 NEWSBANK	11/16/2017	\$2,920.00	DATABASES

MONROE COUNTY PUBLIC LIBRARY

12/06/17 1:15 PM

Page 3

***Check Summary Register©**

November 1-30, 2017

	Name	Check Date	Check Amt	
Paid Chk#	006298 OVERDRIVE, INC.	11/16/2017	\$12,000.00	E-BOOKS
Paid Chk#	006299 PENGUIN RANDOM HOUSE, LLC	11/16/2017	\$2,613.10	NONPRINT
Paid Chk#	006300 QUILL CORPORATION	11/16/2017	\$2,476.90	PAPER
Paid Chk#	006301 RECORDED BOOKS, INC.	11/16/2017	\$459.29	NONPRINT
Paid Chk#	006302 RICOH USA, INC.	11/16/2017	\$47.55	ADD'L IMAGES/ADMIN COPIER
Paid Chk#	006303 ROBERT SMITH	11/16/2017	\$36.00	REFUND ON CC COPIER JOB
Paid Chk#	006304 SAM'S CLUB/SYNCHRONY BANK	11/16/2017	\$159.16	STAFF MTG TREATS
Paid Chk#	006305 THE ELLETTSVILLE JOURNAL	11/16/2017	\$30.00	12 MONTHS SUBSCRIPTIONS
Paid Chk#	006306 THE HERALD-TIMES, INC.	11/16/2017	\$3,085.30	11 ACCTS/MULTIPLY SUBSCRIPTION
Paid Chk#	006307 TOUCHSTONE MERCHANDISE	11/16/2017	\$1,170.75	SHIRTS & JACKETS
Paid Chk#	006308 U PRINTING	11/16/2017	\$94.12	SELF CHECKS LIBRARY CARDS
Paid Chk#	006309 UNITED LABORATORIES	11/16/2017	\$1,193.38	CLEANING SPLS
Paid Chk#	006310 VECTREN ENERGY DELIVERY	11/16/2017	\$56.37	NATURAL GAS
Paid Chk#	006311 YOURMEMBERSHIP.COM	11/16/2017	\$325.00	JOB POSTING
Paid Chk#	006312 ALL-PHASE ELECTRIC SUPPLY	11/21/2017	\$5,534.10	2ND FLOOR LIGHTS
Paid Chk#	006313 AMERICAN UNITED LIFE INS.	11/21/2017	\$1,532.30	403b TSA/AUL W/H
Paid Chk#	006314 BISCC	11/21/2017	\$300.00	INTERN'L CHESS SIMUL GAME
Paid Chk#	006315 CHRISTINE MATHEU	11/21/2017	\$20,452.22	ARCHITECT'S PROJECT #1701/ELL.
Paid Chk#	006316 DARCI HAWXHURST	11/21/2017	\$532.00	VITAL TUTOR TRAINING/QUIZ \$
Paid Chk#	006317 DOWNTOWN BLOOMINGTON,	11/21/2017	\$150.00	ANNUAL DUES 2018
Paid Chk#	006318 FREEDOM BUSINESS	11/21/2017	\$1,089.48	PRINT CARTRIDGES
Paid Chk#	006319 FULL SPECTRUM FEATURES NFP	11/21/2017	\$250.00	HIDDEN HISTORIES FILM SERIES
Paid Chk#	006320 HEIDI BROWN	11/21/2017	\$65.00	KID'S YOGA PROGRAM
Paid Chk#	006321 HFI MECHANICAL CONTRACTOR	11/21/2017	\$12,920.52	BLDG REPAIR
Paid Chk#	006322 JIM GORDON, INC	11/21/2017	\$20.63	COPIER OVERAGE
Paid Chk#	006323 YELLOW LOTUS PRODUCTIONS	11/21/2017	\$1,787.50	CONSULTING/CATS PROPOSED RENOVATION
Paid Chk#	006324 MONSTER TRASH	11/21/2017	\$187.02	TRASH SERVICE
Paid Chk#	006325 NETWORK SERVICES COMPANY	11/21/2017	\$1,519.63	CLEANING SPLS
Paid Chk#	006326 RICOH USA, INC.	11/21/2017	\$124.95	VITAL ADD'L IMAGES
Paid Chk#	006327 SCHOOL SPECIALTY, INC.	11/21/2017	\$276.61	TOYS FOR LAPS
Paid Chk#	006328 SUSAN FALLWELL	11/21/2017	\$135.04	PAM WASMER'S RETIREMENT PARTY
Paid Chk#	006329 WOODS ELECTRICAL	11/21/2017	\$220.33	BLDG REPAIR
	Total Checks		\$353,175.55	

MONROE COUNTY PUBLIC LIBRARY
CHECKING ACCOUNTS
11/01/17 - 11/31/17

MainSource Checking Account/Check Register Total \$353,175.55

Add: Electronic Withdrawals

MainSource Checking-Monthly Service Charge (Nov. '17)	12.00
German-American Bank-TSYS CC Fees (Nov.17)	419.74
German-American Bank-Heartland CC Fees (Nov.17)	1.81
MainSource Checking-Monthly Service Charge (Nov. '17)	21.00

Add: Payrolls

Vouchers 11/10/17 Payroll (ECI)	138,875.89
Electronic transfer (UltiPro) employee/employer taxes	56,263.77
Electronic transfer (UltiPro) employee "HSA"	2,246.20
Electronic PERF pymt. 11/00/17	0.00
Electronic transfer 11/14/17 (TASC) employee/employer "FSA"	110.63
Garnishment - employee 11/09/17	71.50

Vouchers 11/24/17 Payroll (ECI)	131,348.03
Electronic transfer (UltiPro) employee/employer taxes	51,798.70
Electronic transfer (UltiPro) employer "HSA"	0.00
Electronic transfer (UltiPro) employee "HSA"	1,996.20
Check-German American (UltiPro) employee "HSA"	250.00
Electronic PERF pymt. 11/28/17	126.92
Electronic transfer 00/00/17 (TASC) employee/employer "FSA"	0.00
Garnishment - employee 11/22/17	71.50

TOTAL OF A/P AND PAYROLL CHECK REGISTERS

\$736,789.44

CK # 6247

ACCOUNTS PAYABLE VOUCHER

MONROE COUNTY PUBLIC LIBRARY*Address Line 1*303 E KIRKWOOD AVENUE*BLOOMINGTON, IN 47408

<p>Payee</p> <p>CHASE CARD SERVICES</p> <p>CARDMEMBER SERVICE</p> <p>PALATINE, IL 60094-4014</p>	<p>Claim 31031</p> <p>Purchase Order No. 0</p> <p>Terms</p> <p>Date Due</p>
--	---

Invoice Date	Invoice Number	Description (or note attached Invoice(s) or bill(s))	Amount
9/27/2017		E001-007-33200 NOUNPROJECT/VECTOR GRAPHICS	\$99.90
9/28/2017		E001-019-31500 WUNDERKINDER/MNTHLY SOFTWARE	\$24.95
9/30/2017		E001-007-33200 MAILCHIMP/ENEWSLETTER	\$45.00
10/10/2017		E001-007-31500 HOOTSUITE/MNTHLY SOCIAL MEDIA	\$10.69
9/27/2017		E001-018-45100 YESASIA/BOOKS	\$609.01
10/4/2017		E001-018-45100 YESASIA/BOOKS	\$585.83
10/4/2017		E001-018-45100 YESASIA/BOOKS	\$98.52
10/18/2017		E019-018-45300 LUTHIERS/PATRON-ADULT AV	\$49.70
10/21/2017		E001-018-45100 YESASIA/BOOKS	\$53.77
10/11/2017		E019-001-32400 ILF/CONF--REFUND	(\$15.00)
10/10/2017		E019-001-32400 ILF/CONF./7 PEOPLE	\$1,955.00
10/3/2017		E001-024-31500 WHENTOWORK/MNTHLY SCHEDULING SERVICE	\$240.00
10/18/2017		E001-007-21300 HOBBY-LOBBY/OFFICE SPLS	\$24.56
10/21/2017		E001-008-22200 CIRCLE S/FUEL	\$50.06
9/25/2017		E001-019-23000 MPCSTUFF/IT SPLS	\$106.50
10/2/2017		E001-019-23000 PAYPAL/IT SPLS	\$72.53
10/2/2017		E001-019-23000 PAYPAL/IT SPLS	\$11.90
10/3/2017		R001-024-03500 MCPL/SELF CHECK TESTING	\$1.00
10/3/2017		R001-024-03500 MCPL/SELF CHECK TESTING	\$1.00
10/9/2017		E001-019-23000 ALIEXPRESS/IT SPLS	\$13.00
10/16/2017		E020-016-31500 DREAMHOST/CATS WEBSITE	\$50.00
9/26/2017		E001-001-32400 EXPEDIA/FLIGHT FEE	\$36.00
9/26/2017		E001-001-32400 ACRL/PLA'18/JANE C.	\$415.00
9/26/2017		E019-001-32400 AMERICAN/FLIGHT PLA CONF.	\$279.96
9/26/2017		E001-001-32400 AMERICAN/FLIGHT PLA CONF.	\$222.44
9/28/2017		E001-026-23000 AMAZON/IT SPLS	\$57.75
9/28/2017		E019-026-21350 AMAZON/TEEN SPLS	\$19.62
9/28/2017		E001-026-23000 AMAZON/IT SPLS	\$14.86
10/1/2017		E019-026-21350 AMAZON/TEEN SPLS	\$34.96
10/2/2017		E019-026-21350 CVS/TEEN SPLS	\$40.01
10/7/2017		E019-026-31000 HYATT/SUTHOR VISIT HOTEL	\$230.84
10/11/2017		E001-026-23000 OCULUS/IT SPLS	\$29.99
10/11/2017		E019-026-21350 KROGER/TEEN SPLS	\$47.14
10/12/2017		E019-026-21350 ALA STORE/TEEN SPLS	\$27.00
10/11/2017		E001-001-32400 ALA/YASS CONF./KEVIN M.	\$249.00
10/11/2017		E001-026-23000 STEAMPOWERED/IT SPLS	\$4.99
10/14/2017		E019-026-21350 KROGER/TEEN SPLS	\$25.94
10/17/2017		E001-001-32400 EB 2ND ANNUAL CONF./KEVIN M.	\$15.00
10/18/2017		E019-026-21350 AMAZON/TEEN SPLS	\$153.46
10/19/2017		E019-026-21350 AMAZON/TEEN SPLS	\$57.77

10/19/2017	E019-026-21350 AMAZON/TEEN SPLS	\$32.95
10/19/2017	E001-026-23000 AMAZON/IT SPLS	\$27.21
10/21/2019	E001-001-32400 ALA/YALSA CONF/SAM OTT	\$79.00
10/3/2017	E001-015-22200 EXXONMOBIL REBATE	(\$0.26)
9/24/2017	E001-015-22200 CIRCLE S/FUEL	\$27.79
9/25/2017	E001-015-22200 CIRCLE S/FIE;	\$60.00
9/29/2017	E001-015-22200 EXXONMOBIL/FUEL	\$26.08
10/1/2017	E001-015-22200 CIRCLE S/FUEL	\$41.42
10/2/2017	E001-015-22200 CIRCLE S/FUEL	\$54.93
10/9/2017	E001-015-22200 CIRCLE S/FUEL	\$70.38
10/16/2017	E001-015-22200 CITGO/FUEL	\$64.78
10/20/2017	E001-015-22200 EXXONMOBIL/FUEL	\$44.54
9/27/2017	E019-010-21350 KROGER/ADULT SPLS	\$18.77
10/18/2017	E019-010-21350 AMAZON/ADULT SPLS	\$30.23
10/8/2017	E001-001-32400 MARATHON REBATE	(\$0.25)
9/22/2017	E019-011-21350 OFFICE DEPOT/CHILD SPLS	\$105.40
9/25/2017	E019-011-21350 OFFICE DEPOT/CHILD SPLS	\$106.90
9/27/2017	E019-011-21350 DISCOUNT SCH SPLS/CHILD SPLS	\$41.95
9/30/2017	E019-011-21350 ITUNES/CHILD SPLS	\$12.80
10/2/2017	E019-011-21350 KROGER/CHILD SPLS	\$41.39
10/4/2017	E001-001-32400 SHELL OIL/TRAINING/ALEX	\$22.50
10/5/2017	E001-001-32400 LIBRARY GARAGE/PARKING/ALEX	\$13.00
10/5/2017	E001-001-32400 MARATHON/TRAINING TRAVEL/ALEX	\$24.92
10/11/2017	E019-011-21350 HOBBY-LOBBY/CHILD SPLS	\$86.83
10/16/2017	E019-011-21350 DISCOUNT SCH/CHILD LEARN/PLAY SPACE	\$121.85
10/16/2017	E019-011-21350 CVS/CHILD SPLS	\$5.66
Total		\$7,210.42

VOUCHER NO. 31031

WARRANT NO. *6247*

CHASE CARD SERVICES

ALLOWED

IN THE SUM OF \$ \$7,210.42

\$ \$7,210.42

ON ACCOUNT OF APPROPRIATION FOR

COST DITRIBUTION LEDGER CLASSIFICATION
IF CLAIM PAID MOTOR VEHICLE HIGHWAY FUND

Board/Council Member

Acct. No.	Account Title	Amount
E001-007-33200		\$99.90
E001-019-31500		\$24.95
E001-007-33200		\$45.00
E001-007-31500		\$10.69
E001-018-45100		\$609.01
E001-018-45100		\$585.83
E001-018-45100		\$98.52
E019-018-45300		\$49.70
E001-018-45100		\$53.77
E019-001-32400		(\$15.00)

Financial Report Comments

Reports as of 11-30-17

Board Meeting Date 12/13/17

Monthly Budget Report:

The following table compares the actual percentage of the budget used so far in the major expense categories this year compared to the guideline which is 91.6% after eleven months.

	% Spending Guideline	Actual % Spending
	November 30, 2017	
Wages and Benefits	91.6%	88.1%
Supplies	91.6%	70.8%
Other Services & Charges	91.6%	80.8%
Capital Outlay	91.6%	90.2%
Total Operating Expenditures	91.6%	86.5%

Last year at the end of November we had used 86.1% of the annual budget.

PERF pension cost runs about 35,000 per month. A problem converting to the new payroll system has delayed the November PERF payment to December.

2017 revenue is projected to increase more than in the previous year due to a higher growth quotient and a higher percentage increase in LIT for 2017. I think we have a good chance to raise the 2017 net receipts from operations above the 2016 level which was \$693,000.

Investment income – As interest rates that the federal reserve pays to banks increases, so does the Library’s investment earnings. After the last increase MainSource raised the rate being paid on the library money market account to 1.1%. Investment income at November 30 is \$60,216.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY SUMMARY OF BUDGET CATEGORIES
AS OF NOVEMBER 30, 2017
ELEVEN MONTHS = 91.6%

	2017 NOVEMBER	2016 NOVEMBER	2017 Y-T-D ACTUAL	2017 BUDGET	2016 Y-T-D ACTUAL	2017 Y-T-D BUDGET REMAINING	2017 % OF BUDGET USED	2017 % OF BUDGET REMAINING
PERSONNEL SERVICES								
SALARIES	333,911.67	306,939.23	3,889,701.55	4,272,462.81	3,723,358.45	382,761.26	91.0%	9.0%
EMPLOYEE BENEFITS	67,529.72	100,758.61	1,215,655.99	1,513,808.89	1,233,974.11	298,152.90	80.3%	19.7%
OTHER WAGES	0.00	0.00	5,200.33	13,300.00	6,396.00	8,099.67	39.1%	60.9%
TOTAL PERSONNEL SERVICES	<u>401,441.39</u>	<u>407,697.84</u>	<u>5,110,557.87</u>	<u>5,799,571.70</u>	<u>4,963,728.56</u>	<u>689,013.83</u>	<u>88.1%</u>	<u>11.9%</u>
SUPPLIES								
OFFICE SUPPLIES	5,736.00	3,157.14	50,035.31	57,550.00	44,313.65	7,514.69	86.9%	13.1%
OPERATING SUPPLIES	7,692.18	13,150.49	78,626.41	111,400.00	71,445.49	32,773.59	70.6%	29.4%
REPAIR & MAINT. SUPPLIES	677.12	1,980.63	11,842.89	29,400.00	25,545.10	17,557.11	40.3%	59.7%
TOTAL SUPPLIES	<u>14,105.30</u>	<u>18,288.26</u>	<u>140,504.61</u>	<u>198,350.00</u>	<u>141,304.24</u>	<u>57,845.39</u>	<u>70.8%</u>	<u>29.2%</u>
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES	15,335.87	19,747.06	292,506.34	413,500.00	248,450.38	120,993.66	70.7%	29.3%
COMMUNICATION & TRANSPORTATION	2,884.90	1,826.33	40,745.32	81,300.00	33,064.64	40,554.68	50.1%	49.9%
PRINTING & ADVERTISING	3,771.21	45.00	5,790.24	7,850.00	1,885.94	2,059.76	73.8%	26.2%
INSURANCE	0.00	0.00	90,766.00	81,100.00	72,163.00	-9,666.00	111.9%	-11.9%
UTILITIES	22,867.16	24,751.42	282,464.25	362,750.00	270,855.13	80,285.75	77.9%	22.1%
REPAIR & MAINTENANCE	-2,116.15	2,726.23	28,157.93	59,000.00	31,026.27	30,842.07	47.7%	52.3%
RENTALS	562.58	791.43	25,983.65	32,900.00	26,825.31	6,916.35	79.0%	21.0%
ELECTRONIC SERVICES	53,342.98	66,466.16	302,502.26	350,000.00	294,973.93	47,497.74	86.4%	13.6%
OTHER CHARGES	35,833.00	24,833.33	410,119.83	440,978.00	280,294.70	30,858.17	93.0%	7.0%
TOTAL OTHER SERVICES & CHARGES	<u>132,481.55</u>	<u>141,186.96</u>	<u>1,479,035.82</u>	<u>1,829,378.00</u>	<u>1,259,539.30</u>	<u>350,342.18</u>	<u>80.8%</u>	<u>19.2%</u>
CAPITAL OUTLAY								
FURNITURE & EQUIPMENT	0.00	4,408.29	4,356.79	34,000.00	18,905.91	29,643.21	12.8%	87.2%
OTHER CAPITAL OUTLAY	110,133.37	130,421.41	905,746.08	975,500.00	898,419.15	69,753.92	92.8%	7.2%
TOTAL CAPITAL OUTLAY	<u>110,133.37</u>	<u>134,829.70</u>	<u>910,102.87</u>	<u>1,009,500.00</u>	<u>917,325.06</u>	<u>99,397.13</u>	<u>90.2%</u>	<u>9.8%</u>
TOTAL OPERATING EXPENDITURES	<u>658,161.61</u>	<u>702,002.76</u>	<u>7,640,201.17</u>	<u>8,836,799.70</u>	<u>7,281,897.16</u>	<u>1,196,598.53</u>	<u>86.5%</u>	<u>13.5%</u>

2016 BUDGET 8,455,883.89
% USED IN 2016 86.1%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF NOVEMBER 30, 2017

	2017 NOVEMBER	2016 NOVEMBER	2017 Y-T-D ACTUAL	2017 BUDGET	2016 Y-T-D ACTUAL	2017 Y-T-D BUDGET REMAINING	2017 % OF BUDGET USED	2017 % OF BUDGET REMAINING
PERSONNEL SERVICES (1000'S)								
SALARIES								
1120 ADMINISTRATION/DIRECTORS	14,619.82	14,193.99	175,437.86	187,507.61	116,385.64	12,069.75	93.6%	6.4%
1130 MANAGERS/ASST. MANAGERS	82,028.49	80,761.31	975,195.16	1,036,770.16	967,833.85	61,575.00	94.1%	5.9%
1140 LIBRARIANS, EXPERTS	76,898.61	76,671.44	904,170.68	1,099,735.35	908,894.63	195,564.67	82.2%	17.8%
1150 SPECIALISTS	15,904.13	15,800.07	193,502.24	217,914.23	184,894.20	24,411.99	88.8%	11.2%
1160 ASSISTANTS/PARAPROFESSIONALS	69,350.48	50,171.14	725,805.75	719,284.83	660,557.95	-6,520.92	100.9%	-0.9%
1170 TECH/OPERATORS/SECRETARIES	4,728.64	4,500.03	56,750.11	60,449.80	54,033.42	3,699.69	93.9%	6.1%
1190 BUILDING SERVICES/MAINTENANCE	12,257.95	11,761.38	145,030.25	159,100.83	140,386.57	14,070.58	91.2%	8.8%
1200 BUILDING SERVICES/SECURITY	8,290.80	6,912.44	99,035.09	107,837.60	94,190.15	8,802.51	91.8%	8.2%
1280 PRODUCTION ASSISTANTS	1,360.80	1,375.55	18,163.12	17,836.00	16,834.64	-327.12	101.8%	-1.8%
1290 INFORMATION ASST/MATERIAL/SUPPORT	30,062.03	29,523.84	375,274.88	428,875.20	368,991.11	53,600.32	87.5%	12.5%
1300 SUPPORT/MATERIAL HANDLERS	17,289.54	15,268.04	216,859.15	221,000.00	198,272.13	4,140.85	98.1%	1.9%
1320 TECHNICIANS	1,120.38	0.00	4,477.26	16,151.20	12,084.16	11,673.94	27.7%	72.3%
TOTAL SALARIES	333,911.67	306,939.23	3,889,701.55	4,272,462.81	3,723,358.45	382,761.26	91.0%	9.0%
EMPLOYEE BENEFITS								
1210 EMPLOYER CONTRIBUTION/FICA	20,007.23	18,308.71	233,374.70	265,942.92	222,044.59	32,568.22	87.8%	12.2%
1220 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
1230 EMPLOYER CONTRIBUTION/PERF	0.00	27,698.22	314,618.69	377,097.47	331,499.64	62,478.78	83.4%	16.6%
1235 EMPLOYEE/PERF	0.00	7,419.18	84,272.55	101,008.27	89,124.92	16,735.72	83.4%	16.6%
1240 EMPLOYER CONT/INSURANCE	42,843.40	43,050.64	528,810.52	697,563.86	536,926.69	168,753.34	75.8%	24.2%
1245 EMPLOYER INS/FSA	0.00	0.00	0.00	0.00	2,300.25	0.00	#DIV/0!	#DIV/0!
1250 EMPLOYER CONT/MEDICARE	4,679.09	4,281.86	54,579.53	62,196.37	52,078.02	7,616.84	87.8%	12.2%
TOTAL EMPLOYEE BENEFITS	67,529.72	100,758.61	1,215,655.99	1,513,808.89	1,233,974.11	298,152.90	80.3%	19.7%
OTHER WAGES								
1310 WORKSTUDY	0.00	0.00	2,708.56	3,300.00	6,396.00	591.44	82.1%	17.9%
1350 STIPEND/RECLASSIFICATION	0.00	0.00	2,491.77	0.00	0.00	-2,491.77	#DIV/0!	#DIV/0!
1180 TEMPORARY STAFF	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
TOTAL OTHER WAGES	0.00	0.00	5,200.33	13,300.00	6,396.00	8,099.67	39.1%	60.9%
TOTAL PERSONNEL SERVICES	401,441.39	407,697.84	5,110,557.87	5,799,571.70	4,963,728.56	689,013.83	88.1%	11.9%
SUPPLIES (2000'S)								
OFFICE SUPPLIES								
2110 OFFICIAL RECORDS	0.00	754.86	46.98	1,100.00	754.86	1,053.02	4.3%	95.7%
2120 STATIONERY & PRINTING	118.96	0.00	592.58	550.00	262.39	-42.58	107.7%	-7.7%
2130 OFFICE SUPPLIES	906.01	134.37	6,686.21	11,500.00	5,681.22	4,813.79	58.1%	41.9%
2135 GENERAL SUPPLIES	0.00	0.00	397.73	200.00	216.99	-197.73	198.9%	-98.9%
2140 DUPLICATING	4,711.03	2,267.91	41,853.81	44,200.00	37,039.22	2,346.19	94.7%	5.3%
21600 PUBLIC USE SUPPLIES	0.00	0.00	458.00	0.00	358.97	-458.00	#DIV/0!	#DIV/0!
2150 PROMOTIONAL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL OFFICE SUPPLIES	5,736.00	3,157.14	50,035.31	57,550.00	44,313.65	7,514.69	86.9%	15 13.1%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF NOVEMBER 30, 2017

	2017 NOVEMBER	2016 NOVEMBER	2017 Y-T-D ACTUAL	2017 BUDGET	2016 Y-T-D ACTUAL	2017 Y-T-D BUDGET REMAINING	2017 % OF BUDGET USED	2017 % OF BUDGET REMAINING
OPERATING SUPPLIES								
2210 CLEANING SUPPLIES	5,005.29	5,929.73	20,380.86	40,000.00	25,924.08	19,619.14	51.0%	49.0%
2220 FUEL, OIL, & LUBRICANTS	384.53	338.22	6,394.96	9,000.00	5,246.73	2,605.04	71.1%	28.9%
2230 CATALOGING SUPPLIES-BOOKS	0.00	0.00	7,363.27	6,000.00	4,097.85	-1,363.27	122.7%	-22.7%
2240 A/V SUPPLIES-CATALOGING	1,020.07	759.80	4,000.95	6,000.00	4,088.35	1,999.05	66.7%	33.3%
2250 CIRCULATION SUPPLIES	111.54	6,122.74	34,085.43	32,500.00	25,117.16	-1,585.43	104.9%	-4.9%
2260 LIGHT BULBS	0.00	0.00	5,055.42	12,000.00	4,548.36	6,944.58	42.1%	57.9%
2280 UNIFORMS	1,170.75	0.00	1,345.52	1,900.00	1,900.00	554.48	70.8%	29.2%
2290 DISPLAY/EXHIBIT SUPPLIES	0.00	0.00	0.00	4,000.00	522.96	4,000.00	0.0%	100.0%
TOTAL OPERATING SUPPLIES	7,692.18	13,150.49	78,626.41	111,400.00	71,445.49	32,773.59	70.6%	29.4%
REPAIR & MAINTENANCE SUPPLIES								
2300 IT SUPPLIES	338.73	959.61	4,607.19	6,500.00	3,624.77	1,892.81	70.9%	29.1%
2310 BUILDING MATERIALS & SUPPLIES	301.30	1,021.02	6,812.31	22,000.00	21,491.34	15,187.69	31.0%	69.0%
2320 PAINT & PAINTING SUPPLIES	37.09	0.00	423.39	900.00	428.99	476.61	47.0%	53.0%
2340 OTHER REPAIR & BINDING	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL REPAIR & MAINTENANCE SUPPLIES	677.12	1,980.63	11,842.89	29,400.00	25,545.10	17,557.11	40.3%	59.7%
TOTAL SUPPLIES	14,105.30	18,288.26	140,504.61	198,350.00	141,304.24	57,845.39	70.8%	29.2%
OTHER SERVICES/CHARGES (3000'S)								
PROFESSIONAL SERVICES								
3004 MISC. UNAPPROPRIATED	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3110 CONSULTING SERVICES	192.00	0.00	5,316.37	39,000.00	1,302.50	33,683.63	13.6%	86.4%
3120 ENGINEERING/ARCHITECTURAL	0.00	0.00	0.00	7,000.00	0.00	7,000.00	0.0%	100.0%
3130 LEGAL SERVICES	700.00	240.00	9,951.18	15,500.00	20,014.97	5,548.82	64.2%	35.8%
3140 BUILDING SERVICES	1,839.02	4,198.28	17,468.23	40,000.00	27,330.19	22,531.77	43.7%	56.3%
3150 MAINTENANCE CONTRACTS	5,537.25	5,672.85	159,749.51	170,500.00	90,328.68	10,750.49	93.7%	6.3%
3160 COMPUTER SERVICES (OCLC)	5,479.87	5,347.18	59,349.21	72,500.00	57,939.41	13,150.79	81.9%	18.1%
3170 ADMIN/ACCOUNTING SERVICES	460.03	2,597.20	30,030.29	51,000.00	37,850.08	20,969.71	58.9%	41.1%
3175 COLLECTION AGENCY SERVICES	1,127.70	1,691.55	10,641.55	18,000.00	13,684.55	7,358.45	59.1%	40.9%
TOTAL PROFESSIONAL SERVICES	15,335.87	19,747.06	292,506.34	413,500.00	248,450.38	120,993.66	70.7%	29.3%
COMMUNICATION & TRANSPORTATION								
3210 TELEPHONE	677.25	590.70	16,619.34	31,300.00	16,724.93	14,680.66	53.1%	46.9%
3215 CABLE TV	13.32	8.90	146.58	0.00	97.90	-146.58	#DIV/0!	#DIV/0!
3220 POSTAGE	834.50	1,096.84	12,129.25	19,000.00	13,779.25	6,870.75	63.8%	36.2%
3230 TRAVEL EXPENSE	0.00	0.00	459.32	10,000.00	235.57	9,540.68	4.6%	95.4%
3240 PROFESSIONAL MTG.	1,359.83	103.43	8,737.15	10,000.00	1,163.43	1,262.85	87.4%	12.6%
3250 CONTINUING ED.	0.00	0.00	1,569.00	10,000.00	0.00	8,431.00	15.7%	84.3%
3260 FREIGHT & DELIVERY	0.00	26.46	1,084.68	1,000.00	1,063.56	-84.68	108.5%	-8.5%
TOTAL COMMUNICATION & TRANSPORTATION	2,884.90	1,826.33	40,745.32	81,300.00	33,064.64	40,554.68	50.1%	49.9%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF NOVEMBER 30, 2017

	2017 NOVEMBER	2016 NOVEMBER	2017 Y-T-D ACTUAL	2017 BUDGET	2016 Y-T-D ACTUAL	2017 Y-T-D BUDGET REMAINING	2017 % OF BUDGET USED	2017 % OF BUDGET REMAINING
PRINTING & ADVERTISING								
3310 ADVERTISING & PUBLICATION	325.00	0.00	1,939.03	2,850.00	1,022.39	910.97	68.0%	32.0%
3320 PRINTING	<u>3,446.21</u>	<u>45.00</u>	<u>3,851.21</u>	<u>5,000.00</u>	<u>863.55</u>	<u>1,148.79</u>	<u>77.0%</u>	<u>23.0%</u>
TOTAL PRINTING & ADVERTISING	3,771.21	45.00	5,790.24	7,850.00	1,885.94	2,059.76	73.8%	26.2%
INSURANCE								
3410 OFFICIAL BOND	0.00	0.00	654.00	600.00	586.00	-54.00	109.0%	-9.0%
3420 OTHER INSURANCE	<u>0.00</u>	<u>0.00</u>	<u>90,112.00</u>	<u>80,500.00</u>	<u>71,577.00</u>	<u>-9,612.00</u>	<u>111.9%</u>	<u>-11.9%</u>
TOTAL INSURANCE	0.00	0.00	90,766.00	81,100.00	72,163.00	-9,666.00	111.9%	-11.9%
UTILITIES								
3510 GAS	160.64	147.78	2,050.98	4,450.00	2,199.77	2,399.02	46.1%	53.9%
3520 ELECTRICITY	20,112.05	22,672.27	259,019.79	332,000.00	249,015.09	72,980.21	78.0%	22.0%
3530 WATER	<u>2,594.47</u>	<u>1,931.37</u>	<u>21,393.48</u>	<u>26,300.00</u>	<u>19,640.27</u>	<u>4,906.52</u>	<u>81.3%</u>	<u>18.7%</u>
TOTAL UTILITIES	22,867.16	24,751.42	282,464.25	362,750.00	270,855.13	80,285.75	77.9%	22.1%
REPAIR & MAINTENANCE								
3610 BUILDING REPAIR	-2,116.15	0.00	13,279.63	29,000.00	16,423.11	15,720.37	45.8%	54.2%
3630 OTHER EQUIP/FURNITURE REPAIRS	0.00	250.00	4,935.43	16,000.00	2,230.17	11,064.57	30.8%	69.2%
3640 VEHICLE REPAIR & MAINTENANCE	0.00	2,476.23	9,507.00	12,500.00	12,004.27	2,993.00	76.1%	23.9%
3650 MATERIAL BINDING/REPAIR SERV.	<u>0.00</u>	<u>0.00</u>	<u>435.87</u>	<u>1,500.00</u>	<u>368.72</u>	<u>1,064.13</u>	<u>29.1%</u>	<u>70.9%</u>
TOTAL REPAIR & MAINTENANCE	-2,116.15	2,726.23	28,157.93	59,000.00	31,026.27	30,842.07	47.7%	52.3%
RENTALS								
3710 REAL ESTATE RENTAL/PARKING	562.58	791.43	25,983.65	32,900.00	26,750.31	6,916.35	79.0%	21.0%
3720 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3730 EVENTS-BOOTH & EQUIP. RENTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>75.00</u>	<u>0.00</u>	<u>#DIV/0!</u>	<u>#DIV/0!</u>
TOTAL RENTALS	562.58	791.43	25,983.65	32,900.00	26,825.31	6,916.35	79.0%	21.0%
ELECTRONIC SERVICES								
38450 DATABASES SERVICES	26,813.50	29,830.00	145,531.69	190,000.00	139,572.29	44,468.31	76.6%	23.4%
38460 E-BOOKS SERVICES	<u>26,529.48</u>	<u>36,636.16</u>	<u>156,970.57</u>	<u>160,000.00</u>	<u>155,401.64</u>	<u>3,029.43</u>	<u>98.1%</u>	<u>1.9%</u>
TOTAL ELECTRONIC SERVICES	53,342.98	66,466.16	302,502.26	350,000.00	294,973.93	47,497.74	86.4%	13.6%
OTHER CHARGES								
3910 DUES/INSTITUTIONAL	250.00	0.00	6,683.83	7,500.00	5,684.03	816.17	89.1%	10.9%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.0%	100.0%
3940 TRANSFER TO LIRF	35,583.00	24,833.33	391,413.00	426,978.00	273,166.67	35,565.00	91.7%	8.3%
3944 TRANSFER TO CATS SUBSIDY	0.00	0.00	12,023.00	0.00	0.00	-12,023.00	#DIV/0!	#DIV/0!
3950 EDUCATIONAL SERV/LICENSING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>1,444.00</u>	<u>4,500.00</u>	<u>0.0%</u>	<u>100.0%</u>
TOTAL OTHER CHARGES	<u>35,833.00</u>	<u>24,833.33</u>	<u>410,119.83</u>	<u>440,978.00</u>	<u>280,294.70</u>	<u>30,858.17</u>	<u>93.0%</u>	<u>7.0%</u>
TOTAL OTHER SERVICES/CHARGES	132,481.55	141,186.96	1,479,035.82	1,829,378.00	1,259,539.30	350,342.18	80.8%	19.2%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF NOVEMBER 30, 2017

	2017 NOVEMBER	2016 NOVEMBER	2017 Y-T-D ACTUAL	2017 BUDGET	2016 Y-T-D ACTUAL	2017 Y-T-D BUDGET REMAINING	2017 % OF BUDGET USED	2017 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	0.00	0.00	630.17	10,000.00	3,182.45	9,369.83	6.3%	93.7%
4430 OTHER EQUIPMENT	0.00	4,408.29	1,122.63	19,000.00	15,373.46	17,877.37	5.9%	94.1%
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4445 BUILDING RENOVATIONS	0.00	0.00	2,275.00	5,000.00	0.00	2,725.00	45.5%	54.5%
4460 IT EQUIPMENT	0.00	0.00	328.99	0.00	0.00	-328.99	#DIV/0!	#DIV/0!
4465 IT SOFTWARE	0.00	0.00	0.00	0.00	350.00	0.00	#DIV/0!	#DIV/0!
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL FURNITURE & EQUIPMENT	0.00	4,408.29	4,356.79	34,000.00	18,905.91	29,643.21	12.8%	87.2%
OTHER CAPITAL OUTLAY								
4510 BOOKS	50,042.75	56,369.11	543,485.62	582,000.00	544,378.95	38,514.38	93.4%	6.6%
4520 PERIODICALS & NEWSPAPERS	28,673.53	27,059.04	34,143.07	43,000.00	33,021.14	8,856.93	79.4%	20.6%
4530 NONPRINT MATERIALS	31,417.09	46,993.26	328,117.39	350,500.00	321,019.06	22,382.61	93.6%	6.4%
TOTAL OTHER CAPITAL OUTLAY	110,133.37	130,421.41	905,746.08	975,500.00	898,419.15	69,753.92	92.8%	7.2%
TOTAL CAPITAL OUTLAY	110,133.37	134,829.70	910,102.87	1,009,500.00	917,325.06	99,397.13	90.2%	9.8%
TOTAL OPERATING EXPENDITURES	658,161.61	702,002.76	7,640,201.17	8,836,799.70	7,281,897.16	1,196,598.53	86.5%	13.5%

MONROE COUNTY PUBLIC LIBRARY

Operating Budget & Expenditure Report

January 1, 2017 to November 30, 2017

11 months = 91.6%

Object	Object Descr	2017 Budget	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	2017 YTD Amt	2017 YTD Balance	2017 %YTD Budget
11200	ADMINISTRATION	\$187,507.61	\$14,619.82	\$14,619.82	\$14,619.83	\$14,619.82	\$14,619.82	\$21,929.73	\$14,619.83	\$14,619.82	\$175,437.86	\$12,069.75	93.56%
11300	MANAGERS/ASST.	\$1,036,770.16	\$77,761.46	\$79,747.39	\$81,565.59	\$81,594.51	\$86,008.20	\$116,419.53	\$79,842.89	\$82,028.49	\$975,195.16	\$61,575.00	94.06%
11400	LIBRARIANS, EXPERTS	\$1,099,735.35	\$75,219.28	\$73,462.07	\$74,882.31	\$79,112.05	\$68,886.26	\$106,796.63	\$73,677.76	\$76,898.61	\$904,170.68	\$195,564.67	82.22%
11500	SPECIALISTS	\$217,914.23	\$16,448.42	\$16,448.44	\$16,461.41	\$16,448.42	\$16,462.50	\$23,191.20	\$14,568.28	\$15,904.13	\$193,502.24	\$24,411.99	88.80%
11600	ASSISTANTS/PARAPRO	\$719,284.83	\$60,686.64	\$60,755.22	\$60,758.40	\$60,643.92	\$60,651.99	\$88,946.77	\$59,844.75	\$69,350.48	\$725,805.75	-\$6,520.92	100.91%
11700	TECH/OPERATORS/SEC	\$60,449.80	\$4,740.46	\$4,725.00	\$4,728.87	\$4,725.01	\$4,732.74	\$7,087.52	\$4,725.02	\$4,728.64	\$56,750.11	\$3,699.69	93.88%
11800	TEMPORAY STAFF	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
11900	BUILDING	\$159,100.83	\$11,796.96	\$11,842.19	\$11,286.81	\$11,726.24	\$12,356.94	\$18,438.06	\$12,244.40	\$12,257.95	\$145,030.25	\$14,070.58	91.16%
12000	BUILDING	\$107,837.60	\$7,319.84	\$8,427.56	\$8,526.13	\$9,254.33	\$8,283.46	\$12,425.22	\$8,301.81	\$8,290.80	\$99,035.09	\$8,802.51	91.84%
12100	FICA/EMPLOYER	\$265,942.92	\$19,137.18	\$19,213.54	\$19,469.77	\$19,522.24	\$19,810.71	\$28,343.62	\$19,237.82	\$20,007.23	\$233,374.70	\$32,568.22	87.75%
12200	UNEMPLOYMENT	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
12300	PERF/EMPLOYER	\$377,097.47	\$28,180.61	\$42,287.48	\$28,572.69	\$28,771.72	\$29,041.32	\$41,693.43	\$28,754.71	\$0.00	\$314,618.69	\$62,478.78	83.43%
12350	PERF/EMPLOYEE	\$101,008.27	\$7,548.34	\$11,326.95	\$7,653.39	\$7,812.81	\$7,672.77	\$11,167.83	\$7,702.14	\$0.00	\$84,272.55	\$16,735.72	83.43%
12400	INS/EMPLOYER	\$697,563.86	\$40,719.84	\$45,636.98	\$45,053.52	\$70,765.74	\$86,469.29	\$0.00	\$40,714.72	\$42,843.40	\$528,810.52	\$168,753.34	75.81%
12500	MEDICARE/EMPLOYER	\$62,196.37	\$4,475.75	\$4,493.40	\$4,553.45	\$5,323.12	\$3,875.68	\$6,628.77	\$4,499.19	\$4,679.09	\$54,579.53	\$7,616.84	87.75%
12800	PRODUCTION	\$17,836.00	\$1,569.33	\$1,417.01	\$1,509.11	\$1,417.00	\$1,512.65	\$2,842.08	\$1,384.32	\$1,360.80	\$18,163.12	-\$327.12	101.83%
12900	INFORMATION	\$428,875.20	\$32,040.96	\$31,113.60	\$31,179.31	\$31,428.20	\$31,991.74	\$46,229.08	\$31,707.41	\$30,062.03	\$375,274.88	\$53,600.32	87.50%
13000	SUPPORT/MATERIAL	\$221,000.00	\$17,083.64	\$18,178.19	\$18,977.29	\$17,898.74	\$18,020.15	\$27,548.38	\$18,042.56	\$17,289.54	\$216,859.15	\$4,140.85	98.13%
13100	WORK STUDY	\$3,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,708.56	\$0.00	\$2,708.56	\$591.44	82.08%
13200	TECHNICIANS	\$16,151.20	\$0.00	\$0.00	\$631.20	\$1,266.35	\$1,380.43	\$0.00	\$78.90	\$1,120.38	\$4,477.26	\$11,673.94	27.72%
13500	STIPEND/RECLASSIFIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,491.77	\$0.00	\$2,491.77	-\$2,491.77	0.00%
21100	OFFICIAL RECORDS	\$1,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46.98	\$0.00	\$0.00	\$46.98	\$1,053.02	4.27%
21200	STATIONERY/BUS.	\$550.00	\$0.00	\$0.00	\$0.00	\$365.02	\$0.00	\$0.00	\$33.79	\$118.96	\$592.58	-\$42.58	107.74%
21300	OFFICE SUPPLIES	\$11,500.00	\$649.62	\$14.65	\$600.09	\$255.67	\$968.50	\$545.98	\$708.52	\$906.01	\$6,686.21	\$4,813.79	58.14%
21350	GENERAL SUPPLIES	\$200.00	\$42.71	\$0.00	\$0.00	\$190.55	\$135.41	\$0.00	\$29.06	\$0.00	\$397.73	-\$197.73	198.87%
21400	DUPLICATING	\$44,200.00	\$3,221.78	\$2,500.09	\$6,528.09	\$4,471.60	\$6,865.04	\$801.29	\$2,863.63	\$4,711.03	\$41,853.81	\$2,346.19	94.69%
21600	PUBLIC USE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$229.00	\$0.00	\$0.00	\$0.00	\$0.00	\$458.00	-\$458.00	0.00%
22100	CLEANING SUPPLIES	\$40,000.00	\$1,363.37	\$1,933.51	\$1,534.49	\$0.00	\$3,154.96	\$801.50	\$545.06	\$5,005.29	\$20,380.86	\$19,619.14	50.95%
22200	FUEL/OIL/LUBRICANTS	\$9,000.00	\$2,157.51	\$398.27	\$449.85	\$497.13	\$419.42	\$610.98	\$591.82	\$384.53	\$6,394.96	\$2,605.04	71.06%
22300	CATALOGING	\$6,000.00	\$1,696.33	\$0.00	\$501.90	\$0.00	\$1,048.45	\$0.00	\$2,413.42	\$0.00	\$7,363.27	-\$1,363.27	122.72%
22400	A/V	\$6,000.00	\$147.99	\$267.98	\$354.91	\$11.08	\$64.26	\$521.48	\$791.81	\$1,020.07	\$4,000.95	\$1,999.05	66.68%

Object	Object Descr	2017									2017 YTD Balance	2017 %YTD Budget	
		Budget	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.			YTD Amt
22500	CIRCULATION	\$32,500.00	\$11.25	\$0.00	\$9,419.33	\$0.00	\$2,189.96	\$6,174.00	\$9,700.00	\$111.54	\$34,085.43	-\$1,585.43	104.88%
22600	LIGHT BULBS	\$12,000.00	\$0.00	\$51.84	\$0.00	\$0.00	\$1,256.25	\$3,133.31	\$341.52	\$0.00	\$5,055.42	\$6,944.58	42.13%
22800	UNIFORMS	\$1,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,170.75	\$1,345.52	\$554.48	70.82%
22900	DISPLAY/EXHIBITS	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
23000	IT SUPPLIES	\$6,500.00	\$372.14	\$498.63	\$1,058.78	\$323.51	\$558.91	\$195.71	\$759.27	\$338.73	\$4,607.19	\$1,892.81	70.88%
23100	BUILDING MATERIAL	\$22,000.00	\$1,002.05	\$1,137.39	\$1,547.85	\$457.19	\$283.23	\$479.12	\$170.32	\$301.30	\$6,812.31	\$15,187.69	30.97%
23200	PAINT/PAINTING	\$900.00	\$218.27	\$60.60	\$0.00	\$0.00	\$13.17	\$8.78	\$0.00	\$37.09	\$423.39	\$476.61	47.04%
31100	CONSULTING SERVICES	\$39,000.00	\$0.00	\$0.00	\$0.00	\$530.00	\$0.00	\$0.00	\$4,450.00	\$192.00	\$5,316.37	\$33,683.63	13.63%
31200	ENGINEERING/ARCHITE	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0.00%
31300	LEGAL SERVICES	\$15,500.00	\$1,129.92	\$1,340.00	\$455.83	\$1,880.00	\$820.48	\$1,562.15	\$0.00	\$700.00	\$9,951.18	\$5,548.82	64.20%
31400	BUILDING SERVICES	\$40,000.00	\$847.02	\$3,218.40	\$624.52	\$833.52	\$979.27	\$1,217.47	\$512.02	\$1,839.02	\$17,468.23	\$22,531.77	43.67%
31500	MAINTENANCE	\$170,500.00	\$6,368.98	\$8,099.93	\$11,620.85	\$1,173.01	\$102,881.22	\$4,166.05	\$5,064.36	\$5,537.25	\$159,749.51	\$10,750.49	93.69%
31600	COMPUTER SERVICES	\$72,500.00	\$5,347.18	\$5,347.18	\$5,347.18	\$5,347.18	\$5,479.87	\$5,479.87	\$5,479.87	\$5,479.87	\$59,349.21	\$13,150.79	81.86%
31700	ADMIN/ACCOUNTING	\$51,000.00	\$2,686.86	\$3,823.78	\$2,487.21	\$2,544.91	\$2,999.33	\$2,329.99	\$2,432.10	\$460.03	\$30,030.29	\$20,969.71	58.88%
31750	COLLECTION AGENCY	\$18,000.00	\$456.45	\$716.00	\$1,136.65	\$1,020.30	\$1,136.65	\$814.45	\$805.50	\$1,127.70	\$10,641.55	\$7,358.45	59.12%
32100	TELEPHONE	\$31,300.00	\$1,531.46	\$331.96	\$1,686.31	\$2,501.70	\$1,972.18	\$1,745.60	\$1,522.52	\$677.25	\$16,619.34	\$14,680.66	53.10%
32150	CABLE TV SERVICE	\$0.00	\$13.32	\$13.32	\$13.32	\$13.32	\$13.32	\$13.32	\$13.32	\$13.32	\$146.58	-\$146.58	0.00%
32200	POSTAGE	\$19,000.00	\$946.72	\$980.51	\$2,022.95	\$1,077.21	\$1,174.12	\$762.64	\$1,046.33	\$834.50	\$12,129.25	\$6,870.75	63.84%
32300	TRAVEL EXPENSE	\$10,000.00	\$383.32	\$0.00	\$76.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$459.32	\$9,540.68	4.59%
32400	PROFESSIONAL	\$10,000.00	\$0.00	\$5,433.10	\$557.23	\$0.00	\$119.44	\$840.34	\$427.21	\$1,359.83	\$8,737.15	\$1,262.85	87.37%
32500	CONTINUING	\$10,000.00	\$0.00	\$0.00	\$1,370.00	\$199.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,569.00	\$8,431.00	15.69%
32600	FREIGHT/DELIVERY	\$1,000.00	\$83.58	\$925.00	\$0.00	\$27.00	\$27.20	\$0.00	\$0.00	\$0.00	\$1,084.68	-\$84.68	108.47%
33100	ADVERTISING/PUBLICA	\$2,850.00	\$136.00	\$0.00	\$13.23	\$150.00	\$387.03	\$42.75	\$325.00	\$325.00	\$1,939.03	\$910.97	68.04%
33200	PRINTING SERVICES	\$5,000.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$3,446.21	\$3,851.21	\$1,148.79	77.02%
34100	OFFICIAL BOND INS.	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$654.00	-\$54.00	109.00%
34200	OTHER INSURANCE	\$80,500.00	\$4,928.00	\$9,305.00	\$0.00	\$91.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90,112.00	-\$9,612.00	111.94%
35100	GAS	\$4,450.00	\$241.61	\$117.96	\$105.66	\$104.43	\$46.00	\$107.09	\$102.25	\$160.64	\$2,050.98	\$2,399.02	46.09%
35200	ELECTRICITY	\$332,000.00	\$22,746.53	\$22,002.23	\$24,004.02	\$23,544.35	\$27,280.34	\$22,165.43	\$23,554.73	\$20,112.05	\$259,019.79	\$72,980.21	78.02%
35300	WATER	\$26,300.00	\$1,676.01	\$1,788.11	\$1,950.80	\$2,468.93	\$2,383.35	\$2,852.34	\$2,218.92	\$2,594.47	\$21,393.48	\$4,906.52	81.34%
36100	BUILDING REPAIRS	\$29,000.00	\$637.42	\$375.00	\$2,913.70	\$3,682.30	\$1,250.83	\$0.00	\$0.00	-\$2,116.15	\$13,279.63	\$15,720.37	45.79%
36300	OTHER	\$16,000.00	\$1,583.92	\$0.00	\$0.00	\$724.50	\$508.00	\$0.00	\$0.00	\$0.00	\$4,935.43	\$11,064.57	30.85%
36400	VEHICLE	\$12,500.00	\$0.00	\$1,783.37	\$181.55	\$3,267.79	\$435.55	\$0.00	\$24.00	\$0.00	\$9,507.00	\$2,993.00	76.06%
36500	MATERIALS	\$1,500.00	\$0.00	\$192.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$435.87	\$1,064.13	29.06%
37100	REAL ESTATE	\$32,900.00	\$535.56	\$836.22	-\$678.72	\$1,785.84	\$21,628.09	-\$945.14	\$777.54	\$562.58	\$25,983.65	\$6,916.35	78.98%

Object	Object Descr	2017 Budget	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	2017 YTD Amt	2017 YTD Balance	%YTD Budget
38450	DATABASES	\$190,000.00	\$24,563.22	\$41,664.00	\$19,151.00	\$19.97	\$0.00	\$15,561.53	\$6,099.00	\$26,813.50	\$145,531.69	\$44,468.31	76.60%
38460	E-BOOKS	\$160,000.00	\$12,145.74	\$11,194.72	\$14,271.32	\$10,979.01	\$18,943.00	\$12,902.29	\$9,029.12	\$26,529.48	\$156,970.57	\$3,029.43	98.11%
39100	DUES/INSTITUTIONAL	\$7,500.00	\$0.00	\$270.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	\$6,683.83	\$816.17	89.12%
39200	INTEREST/TEMPORARY	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
39400	TRANSFER TO LIRF	\$426,978.00	\$35,583.00	\$35,583.00	\$35,583.00	\$35,583.00	\$35,583.00	\$35,583.00	\$35,583.00	\$35,583.00	\$391,413.00	\$35,565.00	91.67%
39440	TRANSFER TO CATS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,023.00	-\$12,023.00	0.00%
39450	TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39500	EDUCATIONAL/LICENSI	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0.00%
44100	FURNITURE	\$10,000.00	\$216.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$630.17	\$9,369.83	6.30%
44300	OTHER EQUIPMENT	\$19,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,122.63	\$17,877.37	5.91%
44450	BUILDING RENOVATION	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,275.00	\$0.00	\$2,275.00	\$2,725.00	45.50%
44600	IT EQUIPMENT	\$0.00	\$0.00	\$328.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$328.99	-\$328.99	0.00%
45100	BOOKS	\$582,000.00	\$42,415.60	\$50,476.87	\$61,959.95	\$49,519.46	\$41,563.18	\$43,505.03	\$55,741.35	\$50,042.75	\$543,485.62	\$38,514.38	93.38%
45200	PERIODICALS/NEWSPA	\$43,000.00	\$1,798.67	\$0.00	\$1,114.92	\$194.38	\$153.00	\$1,063.59	\$25.14	\$28,673.53	\$34,143.07	\$8,856.93	79.40%
45300	NONPRINT MATERIALS	\$350,500.00	\$27,571.36	\$24,861.34	\$40,340.48	\$32,227.16	\$28,115.71	\$22,456.90	\$27,682.62	\$31,417.09	\$328,117.39	\$22,382.61	93.61%
		\$8,836,799.70	\$626,850.18	\$681,611.54	\$680,778.33	\$650,915.24	\$784,659.37	\$747,278.67	\$629,330.96	\$658,161.61	\$7,640,201.17	\$1,196,598.53	86.46%

MONROE COUNTY PUBLIC LIBRARY

LIRF Budget & Expenditure Report

January 1, 2017 to November 30, 2017

11 months = 91.6%

Object	Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	YTD Amount	2017 YTD Balance	2017 %YTD Budget
36100	BUILDING REPAIRS	\$125,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00	0.00%
44100	FURNITURE	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44300	OTHER EQUIPMENT	\$125,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00	0.00%
44450	BUILDING	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	0.00%
		\$525,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$525,000.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

12/06/17 3:33 PM

Page 1

Debt Service Budget & Expenditures Report

January 1, 2017 to November 30, 2017

11 months = 91.6%

Object Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	2017 YTD Amt	2017 YTD Balance	2017 %YTD Budget
37100 REAL ESTATE	\$688,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$343,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$343,400.00	\$345,100.00	49.88%
39200 INTEREST/TEMPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39250 PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39450 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$688,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$343,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$343,400.00	\$345,100.00	49.88%

MONROE COUNTY PUBLIC LIBRARY

12/06/17 3:29 PM

Page 1

Rainy Day Budget & Expenditures Report

January 1, 2017 to November 30, 2017

11 months = 91.6%

Object	Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	2017 YTD Amt	2017 YTD Balance	2017 %YTD Budget
31100	CONSULTING SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31200	ENGINEERING/ARCHITE	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31300	LEGAL SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
36100	BUILDING REPAIRS	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44100	FURNITURE	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44300	OTHER EQUIPMENT	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44450	BUILDING RENOVATION	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.00%
		\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

Special Revenue Budget & Expenditure Report

January 1, 2017 to November 30, 2017

11 months = 91.6%

Object	Object Descr	2017 Budget	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	YTD Amount	2017 YTD Balance	2017 %YTD Budget
11300	MANAGERS/ASST.	\$161,722.61	\$19,714.87	\$13,019.96	\$13,502.20	\$12,540.37	\$12,570.89	\$12,551.55	\$19,698.96	\$13,565.70	\$13,219.61	\$155,970.18	\$5,752.43	96.44%
11800	TEMPORAY STAFF	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
12100	FICA/EMPLOYER	\$22,670.58	\$2,512.18	\$1,762.58	\$1,791.15	\$1,730.70	\$1,748.32	\$1,708.18	\$2,664.84	\$1,796.91	\$1,788.50	\$20,728.87	\$1,941.71	91.44%
12300	PERF/EMPLOYER	\$28,776.77	\$2,340.92	\$2,345.43	\$3,520.13	\$2,256.50	\$2,254.70	\$2,266.45	\$3,485.23	\$2,391.85	\$0.00	\$25,417.17	\$3,359.60	88.33%
12350	PERF/EMPLOYEE CONTRIB.	\$7,708.06	\$627.05	\$628.24	\$942.90	\$604.43	\$603.94	\$607.09	\$933.56	\$640.68	\$0.00	\$6,808.24	\$899.82	88.33%
12400	INS/EMPLOYER	\$44,475.30	\$0.00	\$2,790.90	\$585.21	\$2,975.68	\$7,923.87	\$5,802.94	\$0.00	\$2,758.54	\$2,858.01	\$39,033.88	\$5,441.42	87.77%
12500	MEDICARE/EMPLOYER	\$5,301.99	\$587.52	\$412.23	\$418.90	\$404.77	\$408.88	\$399.49	\$623.23	\$420.24	\$418.27	\$4,847.88	\$454.11	91.44%
12800	PRODUCTION ASSISTANTS	\$125,833.50	\$12,856.55	\$9,930.78	\$9,986.72	\$10,248.78	\$10,256.29	\$9,422.94	\$15,172.00	\$9,818.97	\$8,949.13	\$113,534.73	\$12,298.77	90.23%
12900	INFORMATION	\$38,792.00	\$4,723.42	\$3,166.56	\$3,210.06	\$3,008.07	\$3,253.57	\$3,290.85	\$4,829.07	\$3,219.38	\$3,234.90	\$37,140.97	\$1,651.03	95.74%
13100	WORK STUDY	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
13200	TECHNICIANS	\$39,306.35	\$4,612.64	\$3,291.84	\$3,200.40	\$3,103.88	\$3,048.00	\$3,170.61	\$4,664.26	\$3,192.42	\$3,205.38	\$37,600.67	\$1,705.68	95.66%
21200	STATIONERY/BUS. CARDS	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
21300	OFFICE SUPPLIES	\$600.00	\$0.00	\$0.00	\$20.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.23	\$579.77	3.37%
21400	DUPLICATING	\$700.00	\$0.00	\$0.00	\$2,132.91	\$0.00	\$161.94	\$0.00	\$0.00	\$0.00	\$0.00	\$2,361.11	-\$1,661.11	337.30%
22200	FUEL/OIL/LUBRICANTS	\$1,000.00	\$0.00	\$21.30	\$24.14	\$20.09	\$26.08	\$0.00	\$24.74	\$28.01	\$0.00	\$187.68	\$812.32	18.77%
22700	VIDEO TAPE/MEDIA	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0.00%
23000	IT SUPPLIES	\$1,200.00	\$0.00	\$65.00	\$397.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$795.01	\$404.99	66.25%
23100	BUILDING MATERIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$59.60	\$0.00	\$0.00	\$0.00	\$59.60	-\$59.60	0.00%
23500	AUDIO/VIDEO	\$8,000.00	\$1,271.63	\$599.58	\$434.41	\$0.00	\$0.00	\$0.00	\$144.90	\$2,383.77	\$0.00	\$7,679.17	\$320.83	95.99%
31100	CONSULTING SERVICES	\$8,000.00	\$500.00	\$0.00	\$0.00	\$650.00	\$162.00	\$0.00	\$0.00	\$600.00	\$2,637.50	\$4,729.50	\$3,270.50	59.12%
31300	LEGAL SERVICES	\$500.00	\$0.00	\$200.37	\$0.00	\$0.00	\$0.00	\$0.00	\$142.08	\$0.00	\$0.00	\$375.01	\$124.99	75.00%
31500	MAINTENANCE	\$1,000.00	\$50.00	\$49.93	\$3,108.92	\$50.00	\$50.00	\$169.40	\$278.00	\$50.00	\$50.00	\$3,906.25	-\$2,906.25	390.63%
31600	COMPUTER SERVICES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
31650	DIGITIZATION SERVICES	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
31700	ADMIN/ACCOUNTING	\$400.00	\$7.08	\$2.31	\$13.94	\$4.34	\$2.44	\$3.50	\$1.68	\$2.16	\$4.62	\$52.21	\$347.79	13.05%
32100	TELEPHONE	\$3,000.00	\$407.08	\$188.73	\$0.00	\$392.68	\$0.00	\$362.58	\$175.29	\$0.00	\$175.95	\$1,905.40	\$1,094.60	63.51%
32150	CABLE TV SERVICE	\$300.00	\$31.09	\$31.09	\$31.09	\$31.09	\$31.09	\$31.09	\$31.09	\$31.09	\$31.09	\$342.15	-\$42.15	114.05%
32200	POSTAGE	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%

Object	Object Descr	2017 Budget	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	YTD Amount	2017 YTD Balance	2017 %YTD Budget
32300	TRAVEL EXPENSE	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
32400	PROFESSIONAL DEVELOP.	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
32600	FREIGHT/DELIVERY	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
36300	OTHER EQUIP/FURNITURE	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0.00%
37100	REAL ESTATE	\$3,000.00	-\$124.52	-\$95.44	-\$95.44	-\$95.44	-\$95.44	\$2,198.32	-\$128.76	-\$79.68	-\$61.80	\$1,336.08	\$1,663.92	44.54%
39100	DUES/INSTITUTIONAL	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$210.00	\$0.00	\$0.00	\$669.36	\$2,079.36	\$920.64	69.31%
39500	EDUCATIONAL/LICENSIN	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
39600	COMMUNITY NEWS	\$12,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00	50.00%
44100	FURNITURE	\$1,000.00	\$0.00	\$0.00	\$164.97	\$0.00	\$0.00	\$0.00	\$269.39	\$0.00	\$0.00	\$434.36	\$565.64	43.44%
44450	BUILDING RENOVATION	\$0.00	\$0.00	\$0.00	\$0.00	\$14,000.00	\$1,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,650.00	-\$15,650.00	0.00%
44700	EQUIPMENT - CATS	\$147,000.00	\$369.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,850.00	\$17,219.70	\$129,780.30	11.71%
		\$703,787.16	\$50,487.21	\$38,411.39	\$46,390.79	\$51,925.94	\$44,056.57	\$42,254.59	\$53,009.56	\$40,820.04	\$54,030.52	\$506,215.41	\$197,571.75	71.93%

MONROE COUNTY PUBLIC LIBRARY

12/06/17 3:16 PM

Page 1

Gen. Obligation Bond Budget & Expenditure 2016

January 1, 2017 to November 30, 2017

11 months = 91.6%

Object	Object Descr	2017 Budget	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	YTD Amount	2017 YTD Balance	2017 %YTD Budget
31100	CONSULTING	\$0.00	\$2,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,260.11	\$0.00	\$0.00	\$7,460.11	-\$7,460.11	0.00%
31200	ENGINEERING/ARCHI	\$0.00	\$7,350.00	\$2,500.00	\$0.00	\$2,750.00	\$2,785.00	\$17,636.35	\$0.00	\$686.25	\$20,887.22	\$54,594.82	-\$54,594.82	0.00%
31500	MAINTENANCE	\$0.00	\$0.00	\$1,300.00	\$0.00	\$1,300.00	\$0.00	\$1,300.00	\$650.00	\$650.00	\$0.00	\$6,856.45	-\$6,856.45	0.00%
31700	ADMIN/ACCOUNTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	-\$250.00	0.00%
44300	OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$159.95	\$0.00	\$159.95	-\$159.95	0.00%
44450	BUILDING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,076.10	\$2,500.00	\$375.00	\$72,951.10	-\$72,951.10	0.00%
44452	BLDG LONG-TERM	\$0.00	\$5,422.57	\$7,105.66	\$0.00	\$49,831.25	\$9,450.00	\$0.00	\$27,000.00	\$30,156.30	\$18,224.10	\$148,968.74	-\$148,968.74	0.00%
44600	IT EQUIPMENT	\$0.00	\$12,372.98	\$1,768.00	\$2,574.00	\$14,340.93	\$322.74	\$37,674.50	\$1,712.95	\$1,469.66	\$0.00	\$76,771.25	-\$76,771.25	0.00%
44650	IT SOFTWARE	\$0.00	\$1,572.00	\$614.18	\$119.98	\$120.00	\$0.00	\$31,147.55	\$2,039.99	\$2,450.00	\$3,000.00	\$41,959.70	-\$41,959.70	0.00%
44700	EQUIPMENT - CATS	\$0.00	\$19,279.77	\$0.00	\$1,136.23	\$0.00	\$0.00	\$599.98	\$615.24	\$5,318.00	\$0.00	\$44,988.09	-\$44,988.09	0.00%
		\$0.00	\$48,197.32	\$13,287.84	\$3,830.21	\$68,342.18	\$12,557.74	\$88,358.38	\$107,354.39	\$43,390.16	\$42,736.32	\$454,960.21	-\$454,960.21	0.00%

MONROE COUNTY PUBLIC LIBRARY

12/06/17 3:06 PM

Page 1

Expenditure Summary compared to last year

2017 compared to 2016: Period Ending November

Fund	Fund Descr	2017 Budget	November 2017 Amt	2017 YTD Amt	2016 Budget	November 2016 Amt	2016 YTD Amt	%Last YR YTD Diff
001	OPERATING	\$8,836,799.70	\$658,161.61	\$7,640,201.17	\$8,455,883.89	\$702,002.76	\$7,281,897.16	4.92%
002	JAIL	\$0.00	\$1,107.23	\$6,000.00	\$0.00	\$1,148.29	\$5,983.65	0.27%
003	CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004	GIFT	\$0.00	\$0.00	\$5,419.21	\$0.00	\$10,853.46	\$12,476.70	-56.57%
005	PLAC	\$0.00	\$0.00	\$6,825.00	\$0.00	\$0.00	\$9,165.00	-25.53%
006	RETIREEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$529.50	-100.00%
007	LIRF	\$525,000.00	\$0.00	\$0.00	\$350,000.00	\$0.00	\$15,792.10	-100.00%
008	DEBT SERVICE	\$688,500.00	\$0.00	\$343,400.00	\$730,000.00	\$0.00	\$349,826.67	-1.84%
009	RAINY DAY	\$150,000.00	\$0.00	\$0.00	\$324,500.00	\$0.00	\$0.00	0.00%
010	PAYROLL	\$0.00	\$368,097.74	\$4,292,089.74	\$0.00	\$339,796.80	\$4,120,267.39	4.17%
011	INVESTMENT-GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
016	GIFT-RESTRICED	\$0.00	\$7,727.00	\$113,444.72	\$0.00	\$15,789.20	\$113,089.69	0.31%
017	LEVY EXCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018	IN KIND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
019	GIFT-	\$0.00	\$8,178.75	\$115,803.62	\$0.00	\$5,326.87	\$99,738.06	16.11%
020	SPECIAL REVENUE	\$703,787.16	\$54,030.52	\$506,215.41	\$615,509.07	\$45,607.92	\$554,378.26	-8.69%
021	CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
022	GATES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
023	LSTA-CIVIL WAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
024	FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
025	LSTA-SMITHVILLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
026	G O BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
027	COMMUNITY FDTN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
028	FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39,308.76	-100.00%
029	GO BOND 2016	\$0.00	\$42,736.32	\$454,960.21	\$0.00	\$17,768.75	\$142,671.27	218.89%
		\$10,904,086.86	\$1,140,039.17	\$13,484,359.08	\$10,475,892.96	\$1,138,294.05	\$12,745,124.21	5.80%

MONROE COUNTY PUBLIC LIBRARY

Revenue Totals Budget Forms (all funds)

Source Descr	2017 YTD Budget	April	May	June	July	Aug	Sept	Oct	Nov	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
Fund 001 OPERATING												
PROPERTY	\$5,799,004.00	\$0.00	\$0.00	\$3,206,773.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,206,773.74	\$2,592,230.26	55.30%
INTANGIBLES TAX	\$18,023.00	\$0.00	\$0.00	\$9,575.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,575.68	\$8,447.32	53.13%
LICENSE EXCISE TAX	\$323,852.00	\$0.00	\$0.00	\$192,353.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$192,353.40	\$131,498.60	59.40%
LOCAL/COUNTY	\$2,198,787.00	\$183,232.25	\$183,232.25	\$183,232.25	\$183,232.25	\$183,232.25	\$183,232.25	\$183,232.25	\$183,232.25	\$2,015,554.75	\$183,232.25	91.67%
COMMERCIAL	\$42,510.00	\$0.00	\$0.00	\$20,749.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,749.60	\$21,760.40	48.81%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELL	\$0.00	\$594.40	\$478.30	\$478.00	\$522.21	\$507.35	\$380.70	\$522.05	\$440.85	\$5,672.35	-\$5,672.35	0.00%
LOST/DAMAGED	\$0.00	\$1,421.25	\$1,114.29	\$1,208.37	\$998.41	\$1,429.99	\$1,298.54	\$1,293.75	\$1,358.26	\$14,561.41	-\$14,561.41	0.00%
FINES	\$150,000.00	\$6,367.87	\$7,075.57	\$7,002.71	\$6,095.03	\$6,264.53	\$5,114.97	\$6,388.71	\$5,742.25	\$74,231.67	\$75,768.33	49.49%
COLLECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BLGTN COPIERS &	\$12,500.00	\$1,389.72	\$1,567.86	\$1,570.16	\$1,288.18	\$1,363.75	\$1,613.99	\$1,268.93	\$837.90	\$15,140.28	-\$2,640.28	121.12%
MISCELLANEOUS	\$0.00	\$49.95	\$90.09	\$0.00	\$23.90	\$573.52	\$0.00	\$46.00	\$11.00	\$797.76	-\$797.76	0.00%
PUBLIC LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.00	-\$2.00	0.00%
MEETING ROOM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GARNISHMENT FEES	\$0.00	\$2.52	\$2.52	\$2.52	\$7.76	\$7.76	\$4.29	\$2.86	\$2.86	\$52.35	-\$52.35	0.00%
E-RATE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$3,423.08	\$0.00	\$0.00	\$0.00	\$0.00	\$10,578.92	-\$10,578.92	0.00%
PLAC DISTRIBUTION	\$12,500.00	\$0.00	\$0.00	\$15,123.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,123.22	-\$2,623.22	120.99%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
READER PRINTER	\$0.00	\$9.80	\$14.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.76	-\$75.76	0.00%
OBITS	\$0.00	\$36.00	\$66.00	\$62.45	\$18.00	\$90.00	\$48.00	\$96.00	\$75.00	\$774.45	-\$774.45	0.00%
COIN TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$3,289.38	\$3,155.64	\$3,384.14	\$6,401.38	\$5,901.06	\$5,548.63	\$5,233.68	\$4,681.40	\$47,381.97	-\$47,381.97	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INVESTMENT	\$4,000.00	\$1,064.55	\$1,377.51	\$1,357.34	\$1,377.57	\$1,737.23	\$1,008.78	\$1,009.36	\$977.46	\$12,834.06	-\$8,834.06	320.85%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2017 YTD Budget	April	May	June	July	Aug	Sept	Oct	Nov	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
RENT INCOME	\$4,000.00	\$0.00	\$0.00	\$1,800.00	\$262.50	\$0.00	\$0.00	\$0.00	\$0.00	\$3,862.50	\$137.50	96.56%
LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 001 OPERATING	\$8,565,176.00	\$197,457.69	\$198,174.98	\$3,644,673.58	\$203,652.27	\$201,107.44	\$198,250.15	\$199,093.59	\$197,359.23	\$5,646,095.87	\$2,919,080.13	65.92%
Fund 002 JAIL												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 002 JAIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 003 CLEARING												
CONFERENCE/RECEI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
YMCA RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF CC RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ILL FINES/FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REIMBURSEMENT/CL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/COBRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FEMA/CLEARING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/CLAIMS-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 003 CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT UNRESTRICTED												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNRESTRICTED GIFT	\$0.00	\$668.16	\$144.76	\$5,093.39	\$104.71	\$149.63	\$93.69	\$72.27	\$111.80	\$7,187.38	-\$7,187.38	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT	\$0.00	\$668.16	\$144.76	\$5,093.39	\$104.71	\$149.63	\$93.69	\$72.27	\$111.80	\$7,187.38	-\$7,187.38	0.00%
Fund 005 PLAC												
PUBLIC LIBRARY	\$0.00	\$520.00	\$455.00	\$845.00	\$585.00	\$390.00	\$715.00	\$522.00	\$130.00	\$6,177.00	-\$6,177.00	0.00%
Fund 005 PLAC	\$0.00	\$520.00	\$455.00	\$845.00	\$585.00	\$390.00	\$715.00	\$522.00	\$130.00	\$6,177.00	-\$6,177.00	0.00%
Fund 006 RETIREES												

Source Descr	2017 YTD Budget	April	May	June	July	Aug	Sept	Oct	Nov	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
RETIREES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 006 RETIREES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 007 LIRF												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIRF RECEIPTS	\$426,978.00	\$0.00	\$0.00	\$213,498.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$213,498.00	\$213,480.00	50.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 007 LIRF	\$426,978.00	\$0.00	\$0.00	\$213,498.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$213,498.00	\$213,480.00	50.00%
Fund 008 DEBT SERVICE												
PROPERTY	\$688,500.00	\$0.00	\$0.00	\$377,670.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$377,670.13	\$310,829.87	54.85%
INTANGIBLES TAX	\$2,300.00	\$0.00	\$0.00	\$1,120.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,120.68	\$1,179.32	48.73%
LICENSE EXCISE TAX	\$36,000.00	\$0.00	\$0.00	\$22,511.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,511.80	\$13,488.20	62.53%
COMMERCIAL	\$5,300.00	\$0.00	\$0.00	\$2,428.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,428.40	\$2,871.60	45.82%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 008 DEBT	\$732,100.00	\$0.00	\$0.00	\$403,731.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$403,731.01	\$328,368.99	55.15%
Fund 009 RAINY DAY												
LOCAL/COUNTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 009 RAINY DAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 010 PAYROLL												
GROSS PAYROLL	\$0.00	\$353,651.50	\$355,448.91	\$358,964.07	\$364,102.62	\$358,260.08	\$523,859.04	\$354,181.91	\$367,868.18	\$4,293,859.06	-\$4,293,859.06	0.00%
Fund 010 PAYROLL	\$0.00	\$353,651.50	\$355,448.91	\$358,964.07	\$364,102.62	\$358,260.08	\$523,859.04	\$354,181.91	\$367,868.18	\$4,293,859.06	-\$4,293,859.06	0.00%

Source Descr	2017 YTD Budget	April	May	June	July	Aug	Sept	Oct	Nov	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
Fund 013 PETTY CASH												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 013 PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-RESTRICED												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$0.00	\$22,982.21	\$0.00	\$0.00	\$22,267.02	\$0.00	\$20,746.48	\$80,412.42	-\$80,412.42	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$4,626.00	\$13,948.00	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,640.30	\$24,244.30	-\$24,244.30	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-	\$0.00	\$4,626.00	\$13,948.00	\$23,012.21	\$0.00	\$0.00	\$22,267.02	\$0.00	\$24,386.78	\$104,656.72	-\$104,656.72	0.00%
Fund 019 GIFT-FOUNDATION												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$10,750.00	\$60,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,750.00	\$66,482.39	\$148,732.39	-\$148,732.39	0.00%
Fund 019 GIFT-	\$0.00	\$10,750.00	\$60,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,750.00	\$66,482.39	\$148,732.39	-\$148,732.39	0.00%
Fund 020 SPECIAL REVENUE												
MISCELLANEOUS	\$12,022.96	\$70.00	\$410.00	\$140.00	\$80.00	\$110.00	\$60.00	\$70.00	\$140.00	\$1,640.00	\$10,382.96	13.64%
CABLE ACCESS FEES	\$433,685.17	\$0.00	\$108,421.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$108,421.25	\$325,263.75	\$108,421.42	75.00%
CABLE ACCESS FEES	\$254,856.78	\$63,714.25	\$0.00	\$0.00	\$63,714.25	\$0.00	\$0.00	\$63,714.25	\$0.00	\$254,857.00	-\$0.22	100.00%
CABLE ACCESS FEES	\$15,439.61	\$0.00	\$0.00	\$3,859.75	\$0.00	\$0.00	\$3,859.75	\$0.00	\$0.00	\$11,579.25	\$3,860.36	75.00%
CONTRACT-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,023.00	-\$12,023.00	0.00%
Fund 020 SPECIAL	\$716,004.52	\$63,784.25	\$108,831.25	\$3,999.75	\$63,794.25	\$110.00	\$3,919.75	\$63,784.25	\$108,561.25	\$605,363.00	\$110,641.52	84.55%
Fund 021 CAPITAL PROJECTS												
PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTANGIBLES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LICENSE EXCISE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2017 YTD Budget	April	May	June	July	Aug	Sept	Oct	Nov	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
COMMERCIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 021 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND												
BOND SALE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027 COMMUNITY FDTN GRANT												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 029 GO BOND 2016												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 029 GO BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$10,440,258.52	\$631,457.60	\$737,752.90	\$4,653,817.01	\$632,238.85	\$560,017.15	\$749,104.65	\$628,404.02	\$764,899.63	\$11,435,300.43	-\$995,041.91	109.53%

MONROE COUNTY PUBLIC LIBRARY

12/06/17 3:00 PM

Page 1

Cash Balances by fund

Current Period: November 2017

FUND Descr	11/01/17	MTD Debit	MTD Credit	11/30/17	Bal Sht Descr	Act Status
OPERATING	\$18,672.05	\$3,813.41	\$0.00	\$22,485.46	OLD NATIONAL BANK CHECKING	Active
OPERATING	\$17,593.50	\$4,670.04	\$421.55	\$21,841.99	GERMAN AMER./CHECKING	Active
OPERATING	\$8,394.22	\$541,906.91	\$680,847.05	-\$130,545.92	MAINSOURCE CHECKING	Active
OPERATING	\$699,874.30	\$4,681.40	\$300,000.00	\$404,555.70	MAINSOURCE SAVINGS	Active
OPERATING	\$12,645.17	\$977.46	\$0.00	\$13,622.63	INVEST. CD/MAINSOURCE	Active
Fund 001 OPERATING	\$757,179.24	\$556,049.22	\$981,268.60	\$331,959.86		
GIFT UNRESTRICTED	\$392.41	\$111.80	\$0.00	\$504.21	OLD NATIONAL BANK CHECKING	Active
GIFT UNRESTRICTED	\$3.00	\$0.00	\$0.00	\$3.00	GERMAN AMER./CHECKING	Active
GIFT UNRESTRICTED	\$8,150.49	\$0.00	\$0.00	\$8,150.49	MAINSOURCE CHECKING	Active
Fund 004 GIFT UNRESTRICTED	\$8,545.90	\$111.80	\$0.00	\$8,657.70		
PLAC	\$392.75	\$0.00	\$0.00	\$392.75	OLD NATIONAL BANK CHECKING	Active
PLAC	\$1,755.00	\$130.00	\$0.00	\$1,885.00	GERMAN AMER./CHECKING	Active
PLAC	-\$1,625.75	\$0.00	\$0.00	-\$1,625.75	MAINSOURCE CHECKING	Active
Fund 005 PLAC	\$522.00	\$130.00	\$0.00	\$652.00		
LIRF	\$27,062.03	\$0.00	\$0.00	\$27,062.03	MAINSOURCE CHECKING	Active
LIRF	\$1,080,708.56	\$0.00	\$0.00	\$1,080,708.56	MAINSOURCE SAVINGS	Active
LIRF	\$1,197,735.57	\$0.00	\$0.00	\$1,197,735.57	INVEST. CD/MAINSOURCE	Active
Fund 007 LIRF	\$2,305,506.16	\$0.00	\$0.00	\$2,305,506.16		
DEBT SERVICE	\$136,594.59	\$0.00	\$0.00	\$136,594.59	MAINSOURCE SAVINGS	Active
Fund 008 DEBT SERVICE	\$136,594.59	\$0.00	\$0.00	\$136,594.59		
RAINY DAY	\$20,384.18	\$0.00	\$0.00	\$20,384.18	MAINSOURCE CHECKING	Active
RAINY DAY	\$1,616,269.19	\$0.00	\$0.00	\$1,616,269.19	MAINSOURCE SAVINGS	Active
Fund 009 RAINY DAY	\$1,636,653.37	\$0.00	\$0.00	\$1,636,653.37		
PAYROLL	\$0.00	\$0.00	\$2,246.20	-\$2,246.20	GERMAN AMER./CHECKING	Active
PAYROLL	\$10,265.70	\$367,868.18	\$365,851.54	\$12,282.34	MAINSOURCE CHECKING	Active
Fund 010 PAYROLL	\$10,265.70	\$367,868.18	\$368,097.74	\$10,036.14		
GIFT-RESTRICED	\$0.00	\$3,590.30	\$0.00	\$3,590.30	OLD NATIONAL BANK CHECKING	Active
GIFT-RESTRICED	\$45,777.51	\$21,328.48	\$8,259.00	\$58,846.99	MAINSOURCE CHECKING	Active
Fund 016 GIFT-RESTRICED	\$45,777.51	\$24,918.78	\$8,259.00	\$62,437.29		
GIFT-FOUNDATION	\$10,750.00	\$0.00	\$0.00	\$10,750.00	OLD NATIONAL BANK CHECKING	Active
GIFT-FOUNDATION	\$5,319.12	\$66,497.39	\$8,193.75	\$63,622.76	MAINSOURCE CHECKING	Active
Fund 019 GIFT-FOUNDATION	\$16,069.12	\$66,497.39	\$8,193.75	\$74,372.76		
SPECIAL REVENUE	\$3,859.75	\$0.00	\$0.00	\$3,859.75	OLD NATIONAL BANK CHECKING	Active
SPECIAL REVENUE	\$261.60	\$140.00	\$4.62	\$396.98	GERMAN AMER./CHECKING	Active
SPECIAL REVENUE	\$123,522.89	\$108,514.62	\$54,119.27	\$177,918.24	MAINSOURCE CHECKING	Active
SPECIAL REVENUE	\$535,000.00	\$0.00	\$0.00	\$535,000.00	MAINSOURCE SAVINGS	Active

FUND Descr	11/01/17	MTD Debit	MTD Credit	11/30/17	Bal Sht Descr	Act Status
Fund 020 SPECIAL REVENUE	\$662,644.24	\$108,654.62	\$54,123.89	\$717,174.97		
GO BOND 2016	\$98,944.20	\$0.00	\$42,736.32	\$56,207.88	MAINSOURCE CHECKING	Active
GO BOND 2016	\$1,219,478.26	\$0.00	\$0.00	\$1,219,478.26	MAINSOURCE SAVINGS	Active
Fund 029 GO BOND 2016	\$1,318,422.46	\$0.00	\$42,736.32	\$1,275,686.14		
	\$6,898,180.29	\$1,124,229.99	\$1,462,679.30	\$6,559,730.98		

MONROE COUNTY PUBLIC LIBRARY

12/06/17 10:00 AM
Page 1

***Check Reconciliation©**

**ONB CHECKING
06300 ONB/MONROE
November 2017**

Account Summary

Beginning Balance on	11/1/2017	\$34,066.96
+		\$7,515.51
-	Payments (Checks and Withdrawals)	\$0.00
Ending Balance as of	11/30/2017	\$41,582.47

Check Book

Active	G 001-06300	OPERATING	\$22,485.46
Active	G 002-06300	JAIL	\$0.00
Active	G 003-06300	CLEARING	\$0.00
Active	G 004-06300	GIFT UNRESTRICTED	\$504.21
Active	G 005-06300	PLAC	\$392.75
Active	G 006-06300	RETIREES	\$0.00
Active	G 007-06300	LIRF	\$0.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 009-06300	RAINY DAY	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$3,590.30
Active	G 019-06300	GIFT-FOUNDATION	\$10,750.00
Active	G 020-06300	SPECIAL REVENUE	\$3,859.75
Active	G 024-06300	FINRA GRANT	\$0.00
Active	G 027-06300	COMMUNITY FDTN	\$0.00
Active	G 028-06300	FINRA 2014	\$0.00
Active	G 029-06300	GO BOND 2016	\$0.00

Cash Balance **\$41,582.47**

Beginng Balance	\$34,066.96
+ Total Deposits	\$7,515.51
- Checks Written	\$0.00

Check Book	\$41,582.47
Difference	\$0.00

MONROE COUNTY PUBLIC LIBRARY

12/06/17 10:24 AM
Page 1

***Check Reconciliation©**

GERMAN-AMER/CHECKING

06400 GER AME/UC

November 2017

Account Summary

Beginning Balance on	11/1/2017	\$19,613.10
+		\$4,935.42
-	Payments (Checks and Withdrawals)	\$2,667.75
Ending Balance as of	11/30/2017	\$21,880.77

Check Book

Active	G 001-06400	OPERATING	\$21,841.99
Active	G 003-06400	CLEARING	\$0.00
Active	G 004-06400	GIFT UNRESTRICTED	\$3.00
Active	G 005-06400	PLAC	\$1,885.00
Active	G 007-06400	LIRF	\$0.00
Active	G 009-06400	RAINY DAY	\$0.00
Active	G 010-06400	PAYROLL	-\$2,246.20
Active	G 016-06400	GIFT-RESTRICED	\$0.00
Active	G 019-06400	GIFT-FOUNDATION	\$0.00
Active	G 020-06400	SPECIAL REVENUE	\$396.98
Active	G 029-06400	GO BOND 2016	\$0.00

Cash Balance **\$21,880.77**

Beginng Balance	\$19,613.10
+ Total Deposits	\$4,935.42
- Checks Written	\$2,667.75

Check Book	\$21,880.77
Difference	\$0.00

MONROE COUNTY PUBLIC LIBRARY

12/06/17 12:33 PM
Page 1

***Check Reconciliation©**
MAINSOURCE CHECKING
06600 MAINSO CKG
November 2017

Account Summary

Beginning Balance on	11/1/2017	\$363,032.39
+		\$679,123.11
-	Payments (Checks and Withdrawals)	\$744,046.12
Ending Balance as of	11/30/2017	\$298,109.38

Check Book

Active	G 001-06600	OPERATING	-\$130,545.92
Active	G 002-06600	JAIL	\$0.00
Active	G 003-06600	CLEARING	\$0.00
Active	G 004-06600	GIFT UNRESTRICTED	\$8,150.49
Active	G 005-06600	PLAC	-\$1,625.75
Active	G 006-06600	RETIREES	\$0.00
Active	G 007-06600	LIRF	\$27,062.03
Active	G 008-06600	DEBT SERVICE	\$0.00
Active	G 009-06600	RAINY DAY	\$20,384.18
Active	G 010-06600	PAYROLL	\$12,282.34
Active	G 016-06600	GIFT-RESTRICED	\$58,846.99
Active	G 017-06600	LEVY EXCESS	\$0.00
Active	G 019-06600	GIFT-FOUNDATION	\$63,622.76
Active	G 020-06600	SPECIAL REVENUE	\$177,918.24
Active	G 024-06600	FINRA GRANT	\$0.00
Active	G 026-06600	G O BOND	\$0.00
Active	G 027-06600	COMMUNITY FDTN	\$0.00
Active	G 028-06600	FINRA 2014	\$0.00
Active	G 029-06600	GO BOND 2016	\$56,207.88
		Cash Balance	\$292,303.24
	Beginng Balance	\$363,032.39	
	+ Total Deposits	\$679,123.11	
	- Checks Written	\$749,852.26	
	Check Book	\$292,303.24	
	O/S Checks	\$5,806.14	

MONROE COUNTY PUBLIC LIBRARY

12/06/17 10:36 AM
Page 1

***Check Reconciliation©**

MAINSOURCE SAVINGS

06610 MAINSO SAV

November 2017

Account Summary

Beginning Balance on	11/1/2017	\$5,287,924.90
+		\$4,681.40
-	Payments (Checks and Withdrawals)	\$300,000.00
Ending Balance as of	11/30/2017	\$4,992,606.30

Check Book

Active	G 001-06610	OPERATING	\$404,555.70
Active	G 002-06610	JAIL	\$0.00
Active	G 003-06610	CLEARING	\$0.00
Active	G 004-06610	GIFT UNRESTRICTED	\$0.00
Active	G 005-06610	PLAC	\$0.00
Active	G 006-06610	RETIREEES	\$0.00
Active	G 007-06610	LIRF	\$1,080,708.56
Active	G 008-06610	DEBT SERVICE	\$136,594.59
Active	G 009-06610	RAINY DAY	\$1,616,269.19
Active	G 010-06610	PAYROLL	\$0.00
Active	G 016-06610	GIFT-RESTRICED	\$0.00
Active	G 019-06610	GIFT-FOUNDATION	\$0.00
Active	G 020-06610	SPECIAL REVENUE	\$535,000.00
Active	G 024-06610	FINRA GRANT	\$0.00
Active	G 026-06610	G O BOND	\$0.00
Active	G 027-06610	COMMUNITY FDTN	\$0.00
Active	G 028-06610	FINRA 2014	\$0.00
Active	G 029-06610	GO BOND 2016	\$1,219,478.26

Cash Balance **\$4,992,606.30**

Beginng Balance	\$5,287,924.90
+ Total Deposits	\$4,681.40
- Checks Written	\$300,000.00

Check Book \$4,992,606.30

Difference \$0.00

TO: Monroe County Public Library – Board of Trustees
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager
RE: Personnel Report
DATE December 8, 2017

Beginning Employment

- Darryl Lucas, Customer Service, Information Assistant, Pay Grade 3, 20 hours per week effective November 27, 2017.
- Hunter Todd, Customer Service, Information Assistant, Pay Grade 3, 20 hours per week effective January 8, 2018.
- Adam Wilke, Customer Service, Information Assistant, Pay Grade 3, 20 hours per week effective January 8, 2018.

Ending Employment

- Michelle Epple, Customer Service, Senior Information Assistant, Pay Grade 6, 25 hours per week effective November 18, 2017.
- Erin Tobey, Communication & Marketing, Graphic Design Specialist, Pay Grade 7, 30 hours per week effective December 1, 2017.
- Dana Geldhof, Building Services and Security, Security Lead Assistant, Pay Grade 6, 37.5 hours per week effective December 4, 2017.

Job Changes

- Jennifer Gliessman, from Access & Content Services, Material Handler, Pay Grade 1, 15 hours per week to Customer Service, Information Assistant, Pay Grade 3, 20 hours per week effective November 27, 2017.

Active Library Employees - Earnings

Pay Date: 11-10-2017

Pay Period: 10-16-20127 to 10-29-2017

	Operating Fund	Last	First
1	ACCESS & CONTENT	Blevins	Calan
2	ACCESS & CONTENT	Camacho-Roy	Joseph
3	ACCESS & CONTENT	Desjardins	Vincent
4	ACCESS & CONTENT	Diersing	Adam
5	ACCESS & CONTENT	Englert	Victoria
6	ACCESS & CONTENT	Fak	Andrew
7	ACCESS & CONTENT	Farlee	Logan
8	ACCESS & CONTENT	Garrison	Cynthia
9	ACCESS & CONTENT	Gliessman	Jennifer
10	ACCESS & CONTENT	Grimm	Kelsey
11	ACCESS & CONTENT	Hagan	Elizabeth
12	ACCESS & CONTENT	Harrison	Sarah
13	ACCESS & CONTENT	Hines	Michelle
14	ACCESS & CONTENT	Holmes	Logan
15	ACCESS & CONTENT	Hughes	Katelynn
16	ACCESS & CONTENT	Koester	William
17	ACCESS & CONTENT	Lemen	Brett
18	ACCESS & CONTENT	Macklin	Rachel
19	ACCESS & CONTENT	McDermott-Sipe	Elias
20	ACCESS & CONTENT	Overtoom	Sydney
21	ACCESS & CONTENT	Phillips	Brigid
22	ACCESS & CONTENT	Polley	Elizabeth
23	ACCESS & CONTENT	Price	Daniel
24	ACCESS & CONTENT	Prior	Austin
25	ACCESS & CONTENT	Richardson	Ivy
26	ACCESS & CONTENT	Sandoval	Gizzelle
27	ACCESS & CONTENT	Smith	Karen
28	ACCESS & CONTENT	Snider	Benjamin
29	ACCESS & CONTENT	Turpin	Michael
30	ACCESS & CONTENT	Valliere	Rachel
31	ACCESS & CONTENT	Waller	Amanda
32	CUSTOMER SERVICE	Balzer	Cynthia
33	CUSTOMER SERVICE	Clark	Marion
34	CUSTOMER SERVICE	Duszynski	Paul
35	CUSTOMER SERVICE	Edelman	Rebekah
36	CUSTOMER SERVICE	Epple	Michelle
37	CUSTOMER SERVICE	Gillespie	Charles
38	CUSTOMER SERVICE	Hosler	Daniel
39	BUILDING SRV-MAINTENANCE	Icenogle	Rachel
40	CUSTOMER SERVICE	James	Seth
41	CUSTOMER SERVICE	Mass	Shelby
42	BUILDING SRV-MAINTENANCE	Miller	Clare
43	CUSTOMER SERVICE	Purcell	Emily
44	CATS	Rogers	Addison
45	CUSTOMER SERVICE	Segraves	Ann
46	BUILDING SRV-SECURITY	Sims	James
47	INFORMATION TECHNOLOGY	Sinex	Lucas
48	COMMUNICATIONS/MARKETI CM	Weaver	William
49	CATS	Albert	Sean

Active Library Employees - Earnings

Pay Date: 11-10-2017

Pay Period: 10-16-20127 to 10-29-2017

50	ACCESS & CONTENT	Carter	Kenneth
51	ACCESS & CONTENT	Clark	Craig
52	BUILDING SRV-MAINTENANCE	Crane	Deanna
53	CUSTOMER SERVICE	Ellis	William
54	ACCESS & CONTENT	Gornik	Evan
55	ACCESS & CONTENT	Hacker	Arielle
56	CUSTOMER SERVICE	Hoagland	Ian
57	CUSTOMER SERVICE	Horton	Israel
58	ACCESS & CONTENT	Jenness	Claire
59	CUSTOMER SERVICE	Jenness	Lillian
60	COMMUNITY ENGAGEMENT/LEAR	Jones	Christina
61	CUSTOMER SERVICE	Loudenbarger	Audra
62	COMMUNITY ENGAGEMENT/LEAR	Lynch	Doris
63	CUSTOMER SERVICE	Mounlio	Daniel
64	BUILDING SRV-MAINTENANCE	Tincher	Cherryl
65	CUSTOMER SERVICE	Lenn	Tracy
66	COMMUNICATIONS/MARKETI CM	Tobey	Erin
67	ACCESS & CONTENT	Adams	Meghan
68	COMMUNITY ENGAGEMENT/LEAR	Arnholter	Ellen
69	INFORMATION TECHNOLOGY	Baugh	Ned
70	BUILDING SRV-MAINTENANCE	Bell	Terri
71	COMMUNITY ENGAGEMENT/LEAR	Brown	Erica
72	ACCESS & CONTENT	Bruecks	Melissa
73	CUSTOMER SERVICE	Campbell	Michael
74	STRATEGIST-CHILDREN/ SE	Champelli	Lisa
75	CUSTOMER SERVICE	Champion	Michael
76	CUSTOMER SERVICE	Cheek	Jared
77	CUSTOMER SERVICE	Cooper	Burl
78	ADMINISTRATION	Cronkhite	Jane
79	CUSTOMER SERVICE	Detroja	Rachel
80	COMMUNITY ENGAGEMENT/LEAR	Dillon	Luann
81	CUSTOMER SERVICE	Dockerty	Katelynn
82	CUSTOMER SERVICE	Dunnuck	Aubrey
83	ACCESS & CONTENT	Fallwell	Susan
84	CUSTOMER SERVICE	Fallwell	Edwin
85	COMMUNITY ENGAGEMENT/LEAR	Frasier	Mary
86	CUSTOMER SERVICE	French	Elizabeth
87	COMMUNITY ENGAGEMENT/LEAR	Friesel	Christine
88	COMMUNITY ENGAGEMENT/LEAR	Galarza	Alejandria
89	BUILDING SRV-SECURITY	Geldhof	Dana
90	CUSTOMER SERVICE	Gesten	Joshua
91	COMMUNITY ENGAGEMENT/LEAR	Gossman	James
92	ADMINISTRATION	Gray	Marla
93	STRATEGIST-ADULT/ SERVI	Gray	Elizabeth
94	COMMUNICATIONS/MARKETI CM	Gray-Overtoom	Paula
95	ACCESS & CONTENT	Green	Cheryl
96	BUILDING SRV-MAINTENANCE	Greene	Ronald
97	CUSTOMER SERVICE	Henline	Shawn
98	COMMUNICATIONS/MARKETI CM	Hoerger	Michael
99	COMMUNITY ENGAGEMENT/LEAR	Hoffman	Jennifer
100	COMMUNITY ENGAGEMENT/LEAR	Holman	Stephanie

Active Library Employees - Earnings

Pay Date: 11-10-2017

Pay Period: 10-16-2017 to 10-29-2017

101	COMMUNITY ENGAGEMENT/LEAR	Hosler	Virginia
102	STRATEGIST-PROGRAM/B	Hosler	Christopher
103	STRATEGIST-SPECIAL AUDIEN	Jackson	Christopher
104	BUILDING SRV-SECURITY	Johnson	Michael
105	CUSTOMER SERVICE	Jordan	Kelly
106	ACCESS & CONTENT	Kellams	Jennifer
107	BUILDING SRV-MAINTENANCE	Kelly	Bruce
108	ADMINISTRATION	Kern	Merriel
109	CUSTOMER SERVICE	Kinser	Julia
110	COMMUNITY ENGAGEMENT/LEAR	Lehr	Jeannette
111	BUILDING SRV-MAINTENANCE	Leibacher	Brian
112	ADMINISTRATION	Lettelleir	Gary
113	CUSTOMER SERVICE	Loro	Mary
114	CUSTOMER SERVICE	Lovings	Jacqueline
115	STRATEGIST-TEENS/DC	MacDowell	Kevin
116	BUILDING SRV-MAINTENANCE	Matney	Jason
117	CUSTOMER SERVICE	Meador	John
118	CUSTOMER SERVICE	Mestre	Amber
119	BUILDING SRV-MAINTENANCE	Mosora	John
120	INFORMATION TECHNOLOGY	Mullis	Cody
121	CUSTOMER SERVICE	Needham	Michele
122	ACCESS & CONTENT	Odya	Martha
123	COMMUNITY ENGAGEMENT/LEAR	Ott	Samuel
124	COMMUNITY ENGAGEMENT/LEAR	Overman	Roberta
125	CUSTOMER SERVICE	Paull	Jonathon
126	CUSTOMER SERVICE	Rome	M
127	ACCESS & CONTENT	Ruddick	Jane
128	CUSTOMER SERVICE	Salvaggio	Elizabeth
129	ADMINISTRATION	Sater	Susan
130	INFORMATION TECHNOLOGY	Schwegman	Vanessa
131	ADMINISTRATION	Seibel	Brenda
132	CUSTOMER SERVICE	Slater	Andrew
133	BUILDING SRV-SECURITY	Smith	Benjamin
134	ACCESS & CONTENT	Sneed	Christine
135	COMMUNICATIONS/MARKETI CM	Stacy	Ryan
136	CUSTOMER SERVICE	Starks-Dyer	Kathleen
137	STRATEGIST-PROFESSION	Swinson	Barbara
138	ACCESS & CONTENT	Thompson	Timothy
139	COMMUNITY ENGAGEMENT/LEAR	Turrentine	Bethany
140	ADMINISTRATION	Wallace	Pamela
141	ACCESS & CONTENT	Wasmer	Pamela
142	ACCESS & CONTENT	White	Pamela
143	ADMINISTRATION	Wickemeyer-Hardy	Kyle
144	COMMUNITY ENGAGEMENT/LEAR	Wolf	Joshua
145	ADMINISTRATION	Wood	Marilyn
146	CUSTOMER SERVICE	Zdravecky	Leanne

Sub-Total Operating Funds

\$172,030.74 8,863.65

Active Library Employees - Earnings

Pay Date: **11-10-2017**

Pay Period: **10-16-2017 to 10-29-2017**

	Special Funds	Last	First	
1	CATS	Arena	Nile	
2	CATS	Kroeger	Nathan	
3	CATS	Muyskens-Toth	Casey	
4	CATS	Bookwalter	Mark	
5	CATS	Gardner	Sierra	
6	CATS	Myers	Glenn	
7	CATS	Schuster	Steven	
8	CATS	Adams	Michael	
9	FRIENDS OF THE LIBRARY	Burns	Michael	
10	CATS	ONeill	Martin	
11	FRIENDS OF THE LIBRARY	Regoli	Mary	
12	CATS	Stillwell	Adam	
13	CATS	Stockwell	Robert	
14	CATS	Walter	David	
15	CATS	White	Michael	
	<i>Sub-Total Operating Funds</i>	\$17,760.97	952.00	
	TOTAL Employees/All Funds	\$189,791.71	9,815.65	

Active Library Employees - Earnings

Pay Date: 11-24-2017

Pay Period: 10-30-2017 to 11-12-2017

	Operating Fund	Last	First
1	ACCESS & CONTENT	Blevins	Calan
2	ACCESS & CONTENT	Camacho-Roy	Joseph
3	ACCESS & CONTENT	Desjardins	Vincent
4	ACCESS & CONTENT	Diersing	Adam
5	ACCESS & CONTENT	Englert	Victoria
6	ACCESS & CONTENT	Fak	Andrew
7	ACCESS & CONTENT	Farlee	Logan
8	ACCESS & CONTENT	Garrison	Cynthia
9	ACCESS & CONTENT	Gliessman	Jennifer
10	ACCESS & CONTENT	Grimm	Kelsey
11	ACCESS & CONTENT	Hagan	Elizabeth
12	ACCESS & CONTENT	Harrison	Sarah
13	ACCESS & CONTENT	Hines	Michelle
14	ACCESS & CONTENT	Holmes	Logan
15	ACCESS & CONTENT	Hughes	Katelynn
16	ACCESS & CONTENT	Koester	William
17	ACCESS & CONTENT	Lemen	Brett
18	ACCESS & CONTENT	Macklin	Rachel
19	ACCESS & CONTENT	McDermott-Sipe	Elias
20	ACCESS & CONTENT	Overtoom	Sydney
21	ACCESS & CONTENT	Phillips	Brigid
22	ACCESS & CONTENT	Polley	Elizabeth
23	ACCESS & CONTENT	Price	Daniel
24	ACCESS & CONTENT	Prior	Austin
25	ACCESS & CONTENT	Richardson	Ivy
26	ACCESS & CONTENT	Sandoval	Gizzelle
27	ACCESS & CONTENT	Smith	Karen
28	ACCESS & CONTENT	Snider	Benjamin
29	ACCESS & CONTENT	Turpin	Michael
30	ACCESS & CONTENT	Valliere	Rachel
31	ACCESS & CONTENT	Waller	Amanda
32	CUSTOMER SERVICE	Balzer	Cynthia
33	CUSTOMER SERVICE	Clark	Marion
34	CUSTOMER SERVICE	Duszynski	Paul
35	CUSTOMER SERVICE	Edelman	Rebekah
36	CUSTOMER SERVICE	Epple	Michelle
37	CUSTOMER SERVICE	Gillespie	Charles
38	BUILDING SRV-MAINTENANCE	Icenogle	Rachel
39	CUSTOMER SERVICE	James	Seth
40	CUSTOMER SERVICE	Mass	Shelby
41	BUILDING SRV-MAINTENANCE	Miller	Clare
42	CUSTOMER SERVICE	Purcell	Emily
43	CATS	Rogers	Addison
44	CUSTOMER SERVICE	Segraves	Ann
45	BUILDING SRV-SECURITY	Sims	James
46	INFORMATION TECHNOLOGY	Sinex	Lucas
47	COMMUNICATIONS/MARKETI CM	Weaver	William
48	CATS	Albert	Sean
49	ACCESS & CONTENT	Carter	Kenneth

Active Library Employees - EarningsPay Date: **11-24-2017**Pay Period: **10-30-2017 to 11-12-2017**

50	ACCESS & CONTENT	Clark	Craig
51	BUILDING SRV-MAINTENANCE	Crane	Deanna
52	CUSTOMER SERVICE	Ellis	William
53	ACCESS & CONTENT	Gornik	Evan
54	ACCESS & CONTENT	Hacker	Arielle
55	CUSTOMER SERVICE	Hoagland	Ian
56	CUSTOMER SERVICE	Horton	Israel
57	ACCESS & CONTENT	Jenness	Claire
58	CUSTOMER SERVICE	Jenness	Lillian
59	COMMUNITY ENGAGEMENT/LEAR	Jones	Christina
60	CUSTOMER SERVICE	Loudenbarger	Audra
61	COMMUNITY ENGAGEMENT/LEAR	Lynch	Doris
62	CUSTOMER SERVICE	Mounlio	Daniel
63	BUILDING SRV-MAINTENANCE	Tincher	Cherryl
64	CUSTOMER SERVICE	Lenn	Tracy
65	COMMUNICATIONS/MARKETI CM	Tobey	Erin
66	ACCESS & CONTENT	Adams	Meghan
67	COMMUNITY ENGAGEMENT/LEAR	Arnholter	Ellen
68	INFORMATION TECHNOLOGY	Baugh	Ned
69	BUILDING SRV-MAINTENANCE	Bell	Terri
70	COMMUNITY ENGAGEMENT/LEAR	Brown	Erica
71	ACCESS & CONTENT	Bruecks	Melissa
72	CUSTOMER SERVICE	Campbell	Michael
73	STRATEGIST-CHILDREN/ SE	Champelli	Lisa
74	CUSTOMER SERVICE	Champion	Michael
75	CUSTOMER SERVICE	Cheek	Jared
76	CUSTOMER SERVICE	Cooper	Burl
77	ADMINISTRATION	Cronkhite	Jane
78	COMMUNITY ENGAGEMENT/LEAR	Dillon	Luann
79	CUSTOMER SERVICE	Dockerty	Katelynn
80	CUSTOMER SERVICE	Dunnuck	Aubrey
81	ACCESS & CONTENT	Fallwell	Susan
82	CUSTOMER SERVICE	Fallwell	Edwin
83	COMMUNITY ENGAGEMENT/LEAR	Frasier	Mary
84	CUSTOMER SERVICE	French	Elizabeth
85	COMMUNITY ENGAGEMENT/LEAR	Friesel	Christine
86	COMMUNITY ENGAGEMENT/LEAR	Galarza	Alejandria
87	BUILDING SRV-SECURITY	Geldhof	Dana
88	CUSTOMER SERVICE	Gesten	Joshua
89	COMMUNITY ENGAGEMENT/LEAR	Gossman	James
90	STRATEGIST-ADULT/ SERVI	Gray	Elizabeth
91	ADMINISTRATION	Gray	Marla
92	COMMUNICATIONS/MARKETI CM	Gray-Overtoom	Paula
93	ACCESS & CONTENT	Green	Cheryl
94	BUILDING SRV-MAINTENANCE	Greene	Ronald
95	COMMUNICATIONS/MARKETI CM	Hoerger	Michael
96	COMMUNITY ENGAGEMENT/LEAR	Hoffman	Jennifer
97	COMMUNITY ENGAGEMENT/LEAR	Holman	Stephanie
98	STRATEGIST-PROGRAM/B	Hosler	Christopher
99	COMMUNITY ENGAGEMENT/LEAR	Hosler	Virginia
100	STRATEGIST-SPECIAL AUDIEN	Jackson	Christopher

Active Library Employees - Earnings

Pay Date: **11-24-2017**

Pay Period: **10-30-2017 to 11-12-2017**

101	BUILDING SRV-SECURITY	Johnson	Michael
102	CUSTOMER SERVICE	Jordan	Kelly
103	ACCESS & CONTENT	Kellams	Jennifer
104	BUILDING SRV-MAINTENANCE	Kelly	Bruce
105	ADMINISTRATION	Kern	Merriel
106	CUSTOMER SERVICE	Kinser	Julia
107	COMMUNITY ENGAGEMENT/LEAR	Lehr	Jeannette
108	BUILDING SRV-MAINTENANCE	Leibacher	Brian
109	ADMINISTRATION	Lettelleir	Gary
110	CUSTOMER SERVICE	Loro	Mary
111	CUSTOMER SERVICE	Lovings	Jacqueline
112	STRATEGIST-TEENS/DC	MacDowell	Kevin
113	BUILDING SRV-MAINTENANCE	Matney	Jason
114	CUSTOMER SERVICE	Meador	John
115	CUSTOMER SERVICE	Mestre	Amber
116	BUILDING SRV-MAINTENANCE	Mosora	John
117	INFORMATION TECHNOLOGY	Mullis	Cody
118	CUSTOMER SERVICE	Needham	Michele
119	COMMUNITY ENGAGEMENT/LEAR	Neer	Matthew
120	ACCESS & CONTENT	Odya	Martha
121	COMMUNITY ENGAGEMENT/LEAR	Ott	Samuel
122	COMMUNITY ENGAGEMENT/LEAR	Overman	Roberta
123	CUSTOMER SERVICE	Paull	Jonathon
124	CUSTOMER SERVICE	Rome	M
125	ACCESS & CONTENT	Ruddick	Jane
126	CUSTOMER SERVICE	Salvaggio	Elizabeth
127	ADMINISTRATION	Sater	Susan
128	INFORMATION TECHNOLOGY	Schwegman	Vanessa
129	ADMINISTRATION	Seibel	Brenda
130	CUSTOMER SERVICE	Slater	Andrew
131	BUILDING SRV-SECURITY	Smith	Benjamin
132	ACCESS & CONTENT	Sneed	Christine
133	COMMUNICATIONS/MARKETI CM	Stacy	Ryan
134	CUSTOMER SERVICE	Starks-Dyer	Kathleen
135	STRATEGIST-PROFESSION	Swinson	Barbara
136	ACCESS & CONTENT	Thompson	Timothy
137	COMMUNITY ENGAGEMENT/LEAR	Turrentine	Bethany
138	ADMINISTRATION	Wallace	Pamela
139	ACCESS & CONTENT	Wasmer	Pamela
140	ACCESS & CONTENT	White	Pamela
141	ADMINISTRATION	Wickemeyer-Hardy	Kyle
142	COMMUNITY ENGAGEMENT/LEAR	Wolf	Joshua
143	ADMINISTRATION	Wood	Marilyn
144	CUSTOMER SERVICE	Zdravecky	Leanne

Sub-Total Operating Funds

\$162,306.27

\$8,356.26

Active Library Employees - Earnings

Pay Date: **11-24-2017**

Pay Period: **10-30-2017 to 11-12-2017**

	Special Funds	Last	First
1	CATS	Arena	Nile
2	CATS	Kroeger	Nathan
3	CATS	Muyskens-Toth	Casey
4	CATS	Bookwalter	Mark
5	CATS	Gardner	Sierra
6	CATS	Myers	Glenn
7	CATS	Schuster	Steven
8	CATS	Adams	Michael
9	FRIENDS OF THE LIBRARY	Burns	Michael
10	CATS	ONeill	Martin
11	FRIENDS OF THE LIBRARY	Regoli	Mary
12	CATS	Stillwell	Adam
13	CATS	Stockwell	Robert
14	CATS	Walter	David
15	CATS	White	Michael
Sub-Total Operating Funds		\$16,266.96	\$880.00
TOTAL Employees/All Funds		\$178,573.23	\$9,236.26

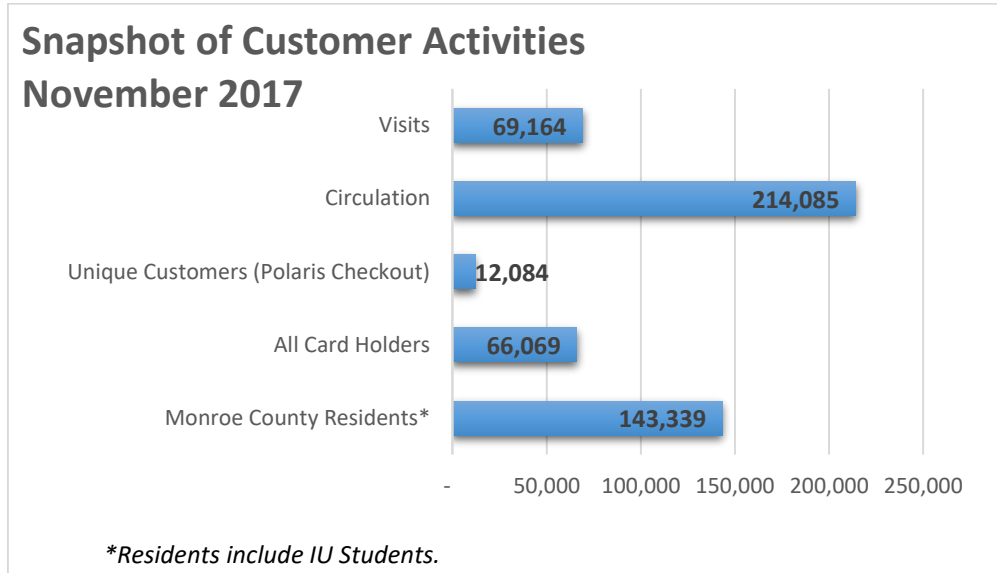
2018 BOARD OF TRUSTEE'S CALENDER

All meetings in Room 1B unless otherwise noted

Month	Date	Meeting Type	Potential Topics
January	10	Work Session*	
January	17	Board Meeting	Budget line-item transfers; officer slate approved; Conflict of Interest forms; El Centro Contract; Update: El-Centro
January	17	Board of Finance	Review Investment Report and Policy
February	14	Work Session*	
February	21	Board Meeting	Election of Board Officers; review Internet and Computer Use Policy, Update: Adult Services
March	7	Work Session*	
March	21	Board Meeting	2017 Annual Report review; Review Long Range Strategic Plan; Update: Communications and Marketing
April	11	Work Session*	
April	18	Board Meeting	Update: Customer Service
May	9	Work Session*	
May	16	Board Meeting	Update: Children's Services
June	13	Work Session*	
June	20	Board Meeting	Update: Programming and Branch Services
July	11	Work Session*	
July	18	Board Meeting	Draft 2019 Budget; Update: Community Engagement & VITAL
August	8	Work Session*	
August	15	Board Meeting	Review any revisions to 2019 Budget, Approve 2019 Budget for advertising; Update: Special Audience Services
September	12	Work Session*	
September	19	Board Meeting	2019 Budget; Update: Building Services, Pioneer Grant
September	19	Public Hearing	Public Hearing on 2019 Budget
October	10	Work Session*	
October	17	Board Meeting	Adopt 2019 Budget; approve 2019 employee insurance package; Update: Teen Services
November	7	Work Session*	
November	14	Board Meeting	Update: Staff Development
December	5	Work Session*	
December	12	Board Meeting	Approve 2019 salary schedule, Pay Schedule(dates), director's salary; 2019 Holiday & Closing Schedule;CATS contracts, Fines and Fees schedule; Update: CATS
*Work session meeting dates are placeholders and held only as needed.			
Highlighted dates are off meeting week schedule (due to spring break and holiday schedules)			

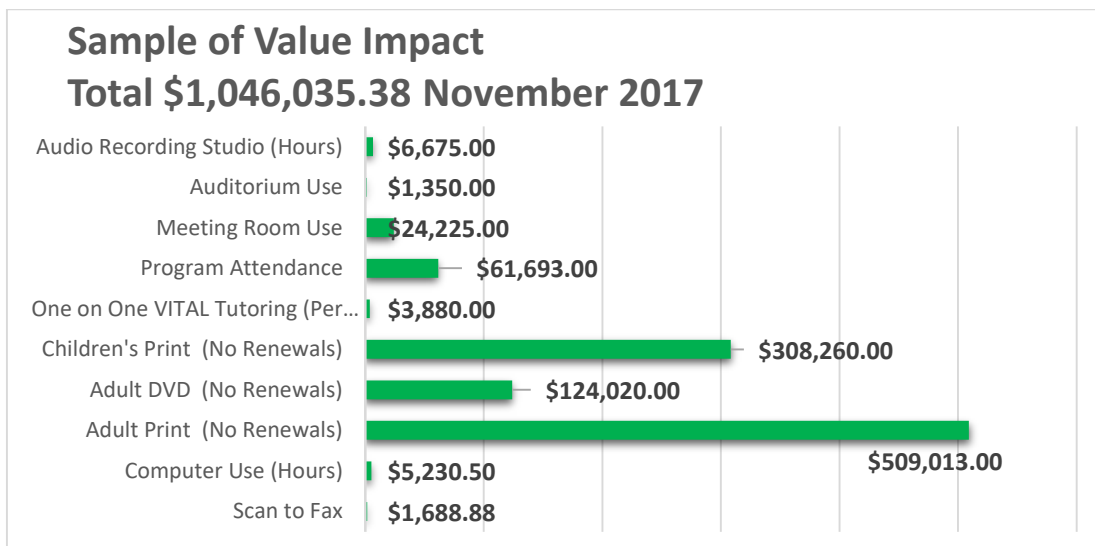
The Library averaged 2,470 visits per day and an overall visitor count of more than 69,000 in November. 7,645 items were checked out or renewed daily. 12,084 unique individuals checked out an item during the month and

27,546 unique users have checked out an item so far in 2017, 42% of the Library's total card holder population. A snapshot of customer activity for November is highlighted below.

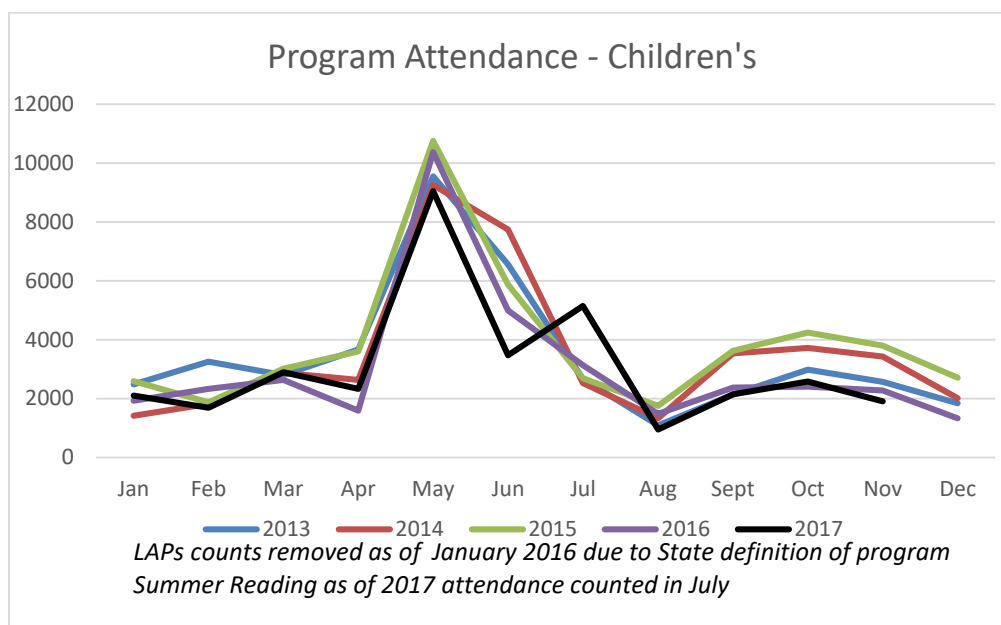


3,629 attendees enjoyed one of 158 Library sponsored programs. Customers used the Library's computers for 12,533 sessions, approximately 448 per day, for a total of 10,461 hours. The Library served as a community

resource as the meeting rooms, audio or video studios, or auditorium spaces were used 653 times or an average of 23 times per day. The value of a few services offered by the Library is highlighted below.



GOAL 1: Strengthen 21st century literacy skills



1A. Strengthen early literacy skills

- Weekly storytimes at the Main Library and Ellettsville Branch present families with multiple opportunities to read, sing, talk and play with their infants, toddlers and preschoolers. Programs are held on different days at each location, with morning, afternoon and evening options. Weekly “Little Maker” activities at Main provide additional literacy engagement and art activities. This month children painted with unconventional materials. Using crumpled foil instead of a brush, participants created random leaf patterns on tree drawings. Children and parents were excited for a new adventure in using a common material in a new way.
- This month’s “Preschool Science and Math” program featured activities about the human body. Children and their caregivers made a Body Apron, using a grocery bag and other materials, to help them learn about the location of their internal organs. Children explored their sense of smell and touch, with opportunities to describe and react to their observations. To go with the Body Apron, children engaged in an experiment showing the process of digestion where they put a cracker in a bag, add soda for stomach acid, then mash it up. Families were surprised by the activity that demonstrates the length of the large and small intestine, respectively. They used a stethoscope to listen to their grown-ups heart at rest then after exercise. Finally, children explored x-ray photos and put together a life-size foam skeleton puzzle.
- Multiple preschool classes enjoyed a special visit to the Library this month, including two different large groups from Sherwood Oaks Preschool and a class from Highland Village Church. The Highland Village Church preschool gathered at the library to hear stories and explore the Children's Department. Librarian Christina Jones noted that after reading the book 'Max Speed,' children made jet packs like the character in the book. Then, the children played in the LAPS. This was the first time many of the

children visited the Library and they were excited to come back with their families.

- In addition to the numerous monthly storytimes she conducts for preschoolers in area Head Start classes, Librarian Ginny Hosler presented a special storytime for the Head Start class at Fairview Elementary school who arranged for a visit to the Library.
- More families attended the November Storyhour Extravaganza at Main this month since this program occurred during the fall

break week for area schools. The December Storyhour Extravaganza will include a visit from Santa Claus.

- With support from Librarian Alex Galarza, Senior Information Assistant Lizzie French (who is fluent in Spanish) presented a bilingual storytime for a small group of preschoolers. Lizzie sang the song "Head and Shoulders Knees and Toes" in Spanish—a great way to get wiggles out and learn new Spanish words.

1B. Support basic literacy skills

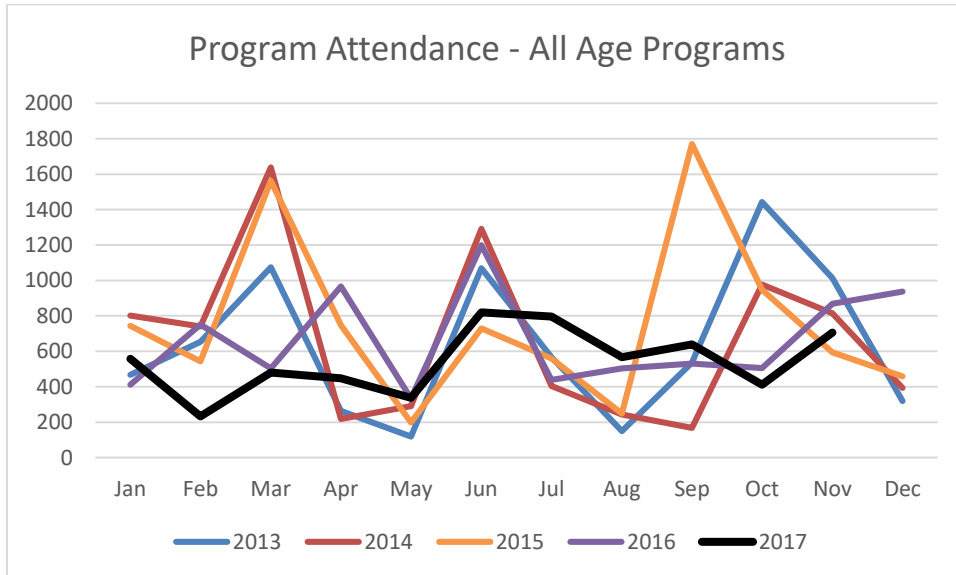
- Kindergarten students from Richland Bean Blossom school district visited the Ellettsville Library to learn more about their library and enjoy a storytime with Librarian Stephanie Holman. They got to peek behind the scenes and see the new Automated Materials Handler (sorter) machine in action, play in the Library, and choose one book for checkout.
- In a follow-up visit to the Kindergarten classes at Edgewood Primary School, Stephanie found telling stories a useful way to remind children about what they learned during their visit to the Library while helping increase their enjoyment of literature.
- The children's Book Club discussion of *Geronimo Stilton*, led by Stephanie, included discussion about the subject of journalism and opportunity to create a one page newspaper - their own version of the "Rodent's Gazette!"
- Families gathered in the auditorium to hear the story of the Nutcracker Ballet, then enjoyed a brief performance by dancers from the IU Jacob's School of Ballet. This year, the larger cast of dancers featured the characters Clara, Herr Drosselmeier, Sugarplum Fairy, and the Spanish Dancer. After the performance, children met the

dancers and had an opportunity to take a photo. Then, they gathered in the meeting rooms to make Nutcracker crafts, including Nutcracker & Mouse King Puppets, Snowflake Fairies, and a Flower Fairy Crown.

- The Tuesday afternoon before Thanksgiving proved to be a popular time for families to visit the Library for an all ages program. Every seat was filled at both the Main Library Auditorium and Ellettsville Program Room for the Magic and More program presented by ventriloquist Mike Hemmelgarn. Children and their caregivers giggled throughout the humorous show.
- Escuelita Para Todos is celebrating its 4th year of partnership with the Library; this program meets every Saturday during the school year to offer language and literacy experiences for Spanish speaking families. The program is supported by volunteers from the IU Speech and Hearing and Spanish language Departments as part of a service learning initiative. Their goal is to promote bilingualism and biculturalism using language instruction, games, music, and art to facilitate competence in English and Spanish for both parents and children. La Escuelita is deeply embedded in community experiences, and recently

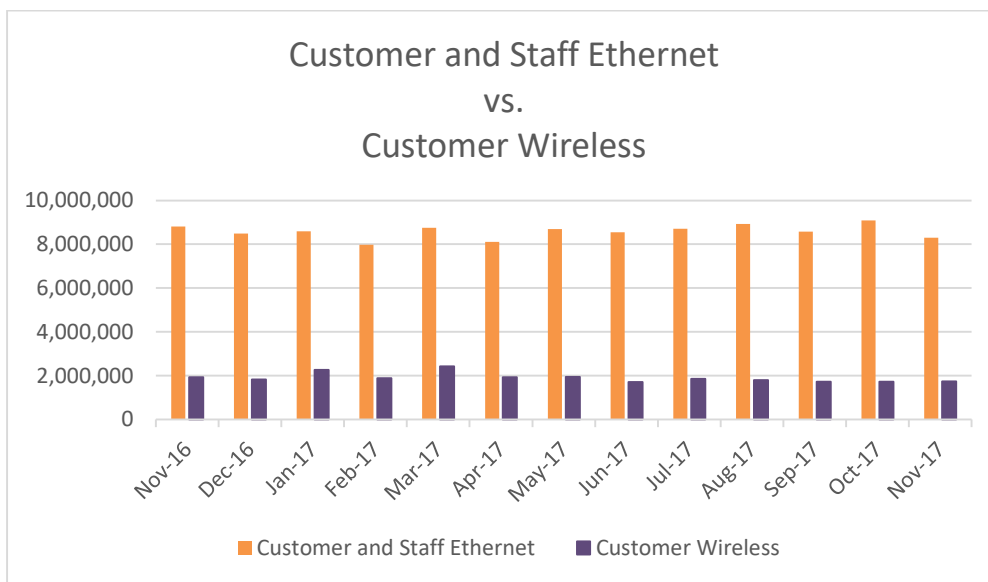
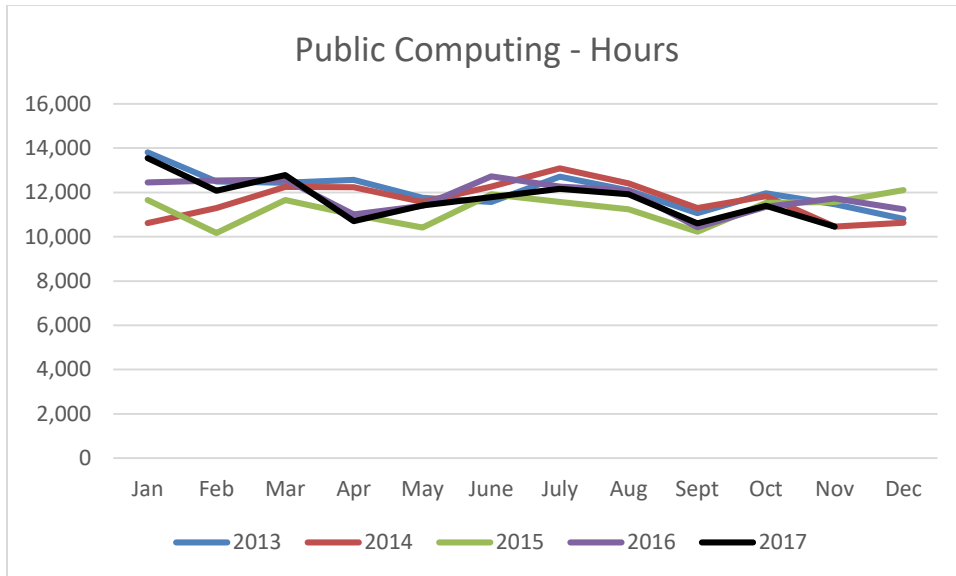
received a donation of tickets to see the Wild Kratts live at the IU Auditorium. They plan to continue developing theater and arts programming as a means of engaging families in language and cultural learning.

Program Director Daniel Soto reports the children participating in La Escuelita are excelling in their traditional school as well, a glowing endorsement of benefits of a bilingual education.



1C. Serve as a community resource for digital literacy

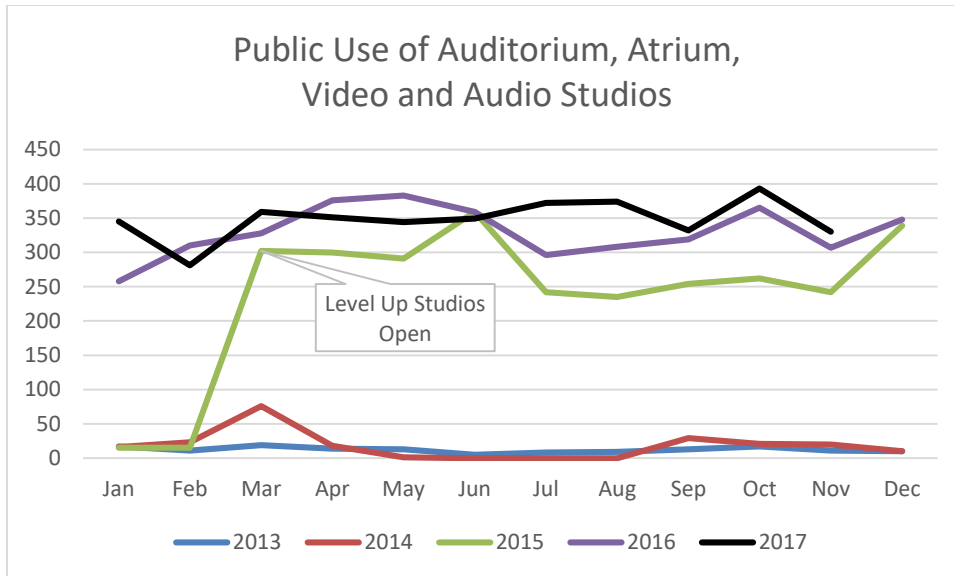
- Senior Information Assistant Amber Mestre and Special Audiences Strategist Chris Jackson presented a program at Redbud Hills, teaching residents how to access library e-books, audiobooks, movies, and music on smartphones, tablets and other devices. For local residents with limited mobility, these downloadable and streaming media options have tremendous accessibility advantages.
- Children and their caregivers learned about robots and how to direct them during the “Meet Dot and Dash” program, conducted on a no-school day. They could either use the Go app to interact with them, or practice beginning coding skills with the Blockly app to direct the robot’s actions. These engaging tech toys were purchased with grant funding from Tri Kappa Bloomington – Alpha Chapter.



1D. Support digital creativity

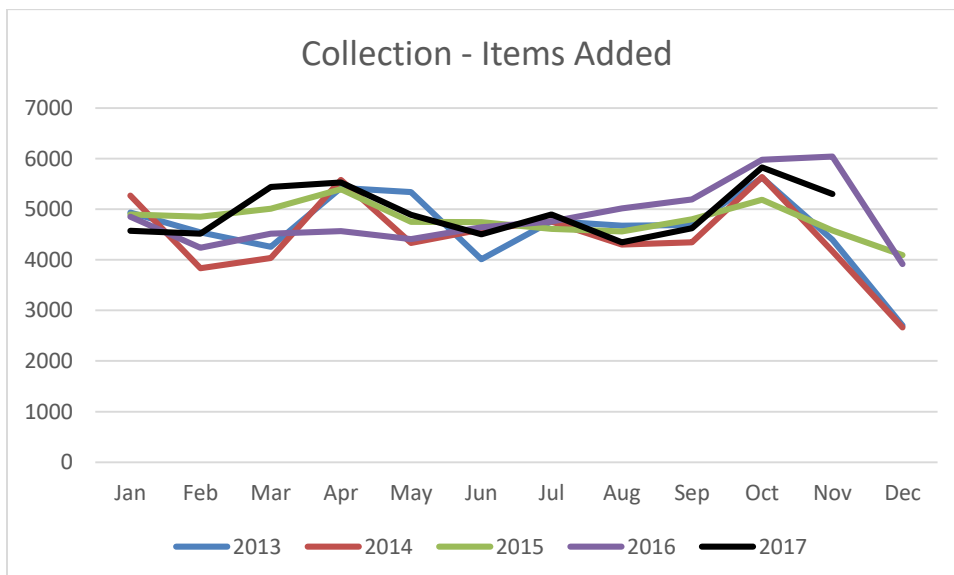
- Children under age 12 and their caregivers learned about CAD software, 3D design and 3D printing in the Family Fun with 3D Printing program led by Librarian Alex Galarza. Parents really enjoyed learning

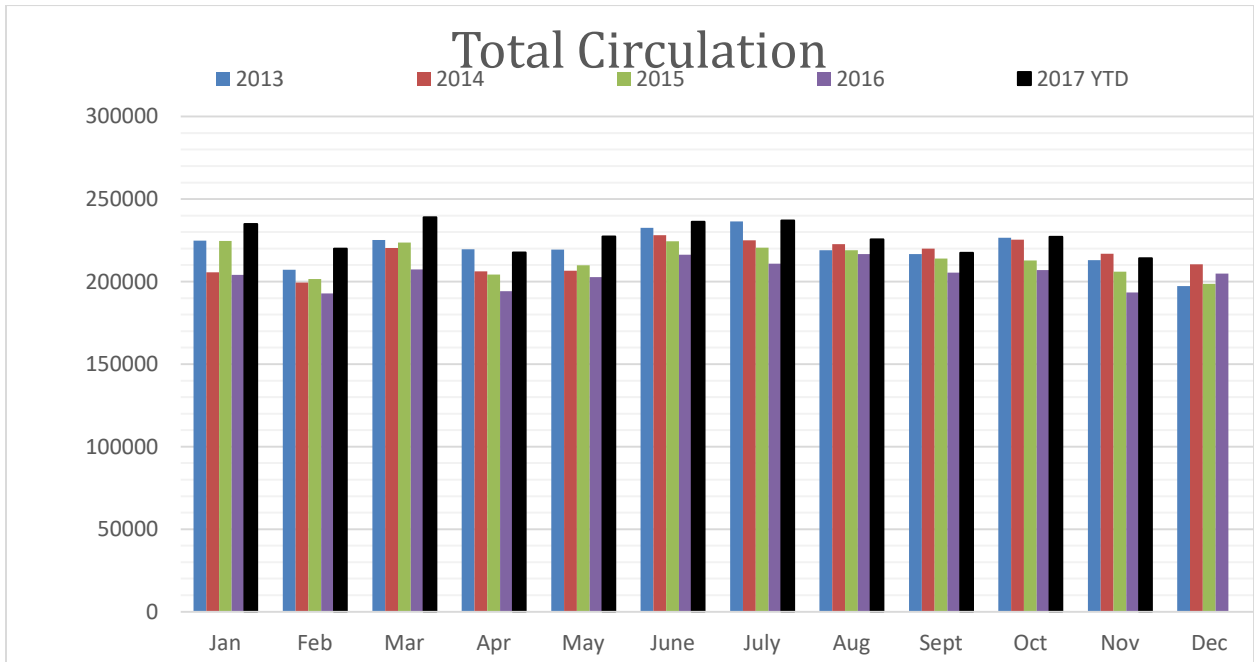
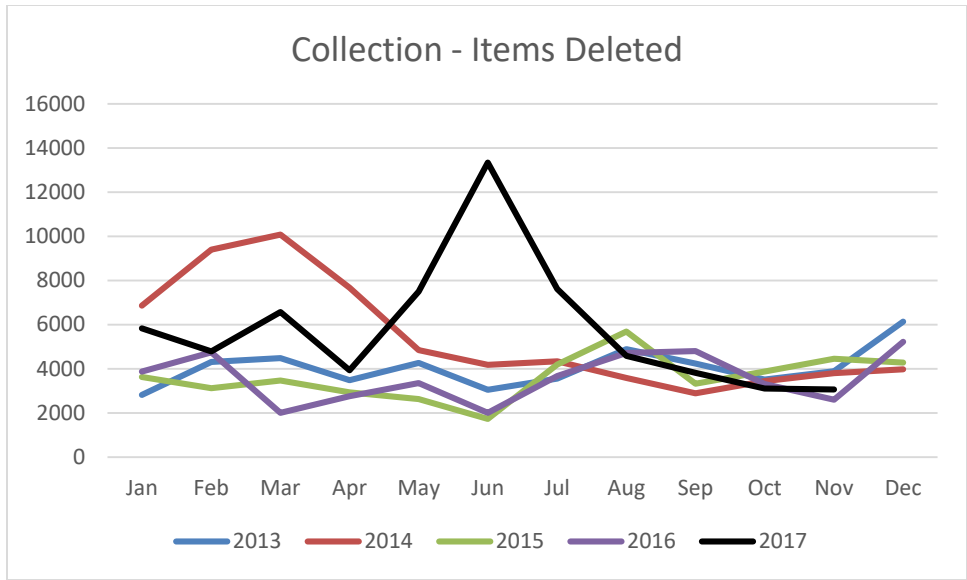
along-side their kids, but because the 3D printer is time-consuming to troubleshoot when not working properly, we may choose to offer a different digital creativity program for families.

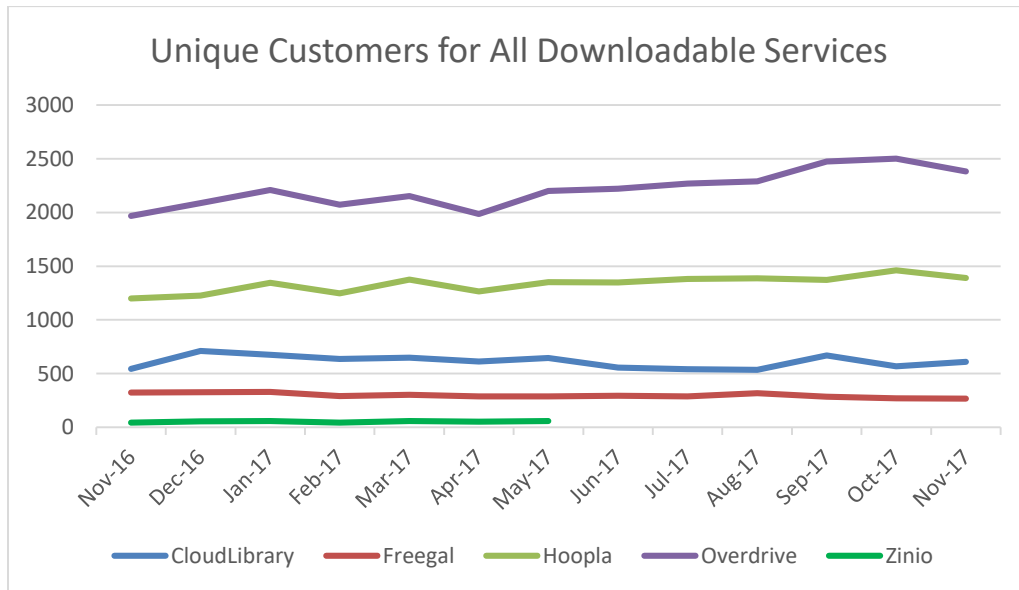
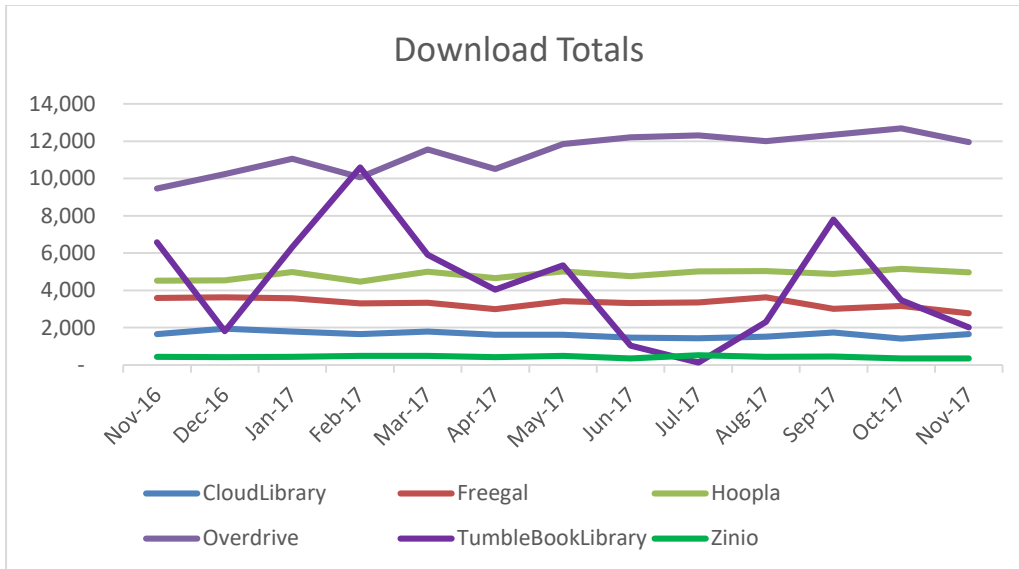


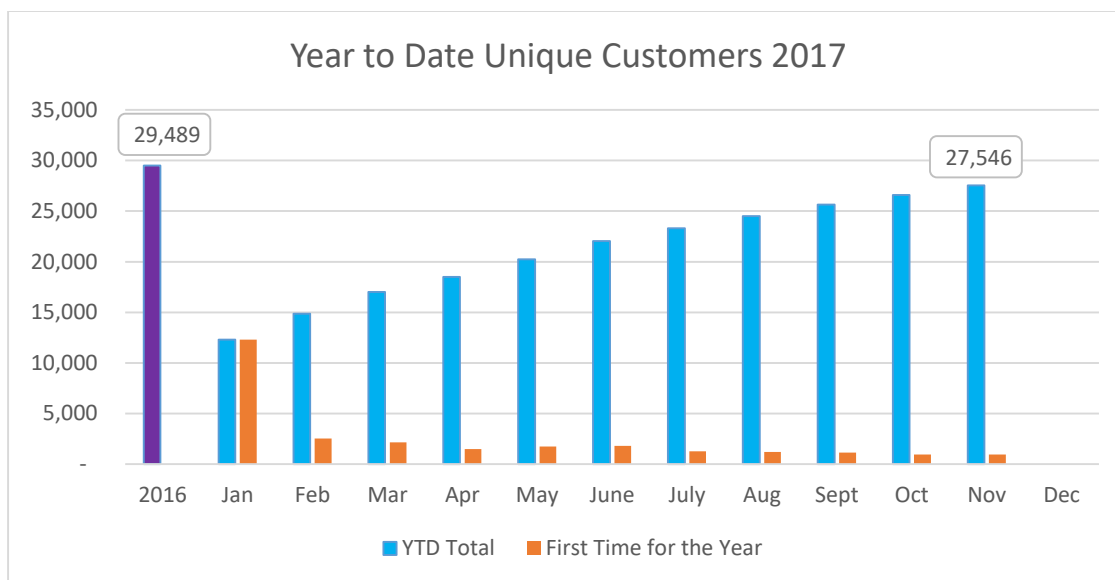
1E. Maintain collections to meet current needs, adding new formats and removing obsolete formats

- Material Handlers continued to shift multiple collections as part of 2nd floor changes. The Non-English, Audio Book and Large Print collections were all relocated to new sections. Work continues as the Non-Fiction print collection is being shifted and slightly reconfigured. The Indiana Room collection was also reorganized making the collection easier to access.
- A new Automated Material Handling machine was installed at the Ellettsville branch, replacing the old one which had been in service for 6+ years. The new machine, by Lyngsoe, is proving to be very efficient and easy for staff and patrons alike to use.







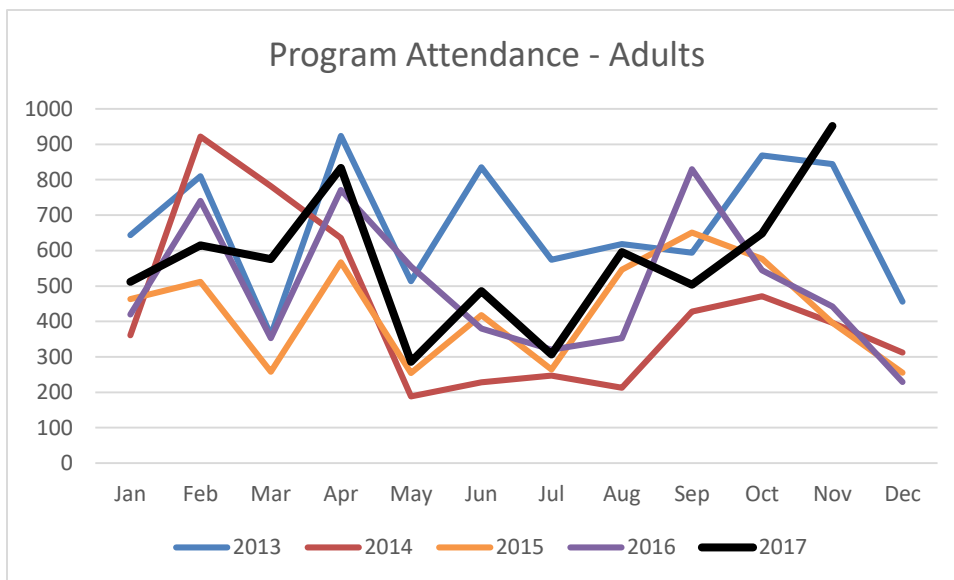
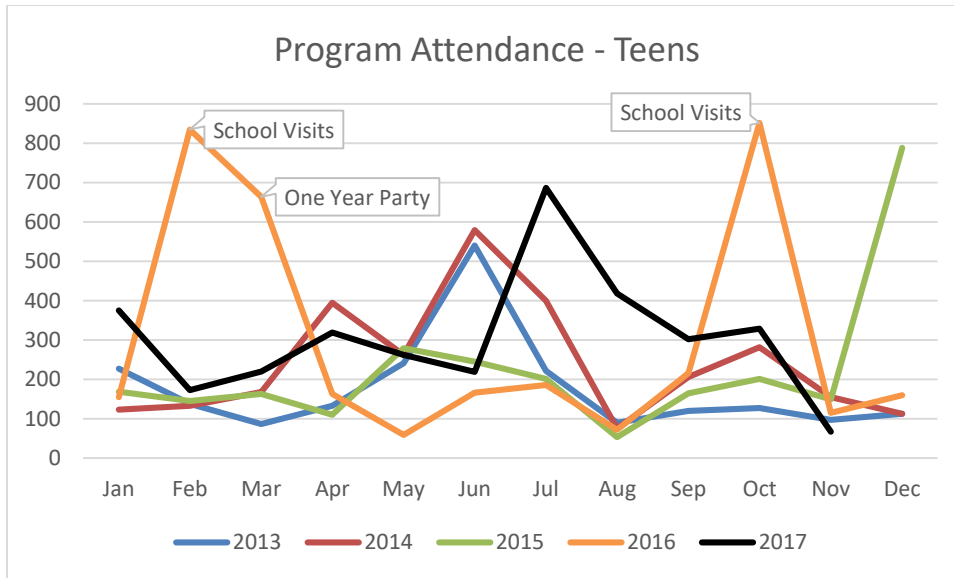


GOAL 2: Provide shared access to the world’s information for free

2A. Provide programs for teens and adults

- “Books on Tap” met for a Bring Your Own Graphic Novel (BYOGN) discussion. Eight people in the 21-35 age range and one older woman enjoyed the hospitality of the Upland Brewing Co, which donated the use of the Wood Shop and food.
- At “Treat Yo’self” Courtney Stewart from the Purdue Extension Office presented information about stress and how to combat it. Seven people made sugar scrubs from scratch.
- Twenty-two people, including four IU students working on an assignment for a culture class, discussed Jamie Ford’s *The Songs of Willow Frost* by Power of Words author Jamie Ford at the Ellettsville Book Club. Discussion ranged from the plight of impoverished women to the writing style. Some said if they had not known Ford was male, they would have guessed the author was a woman.
- A group of 17 new Mahjong players learned the history of the game, hosted by Librarian Dory Lynch. One woman brought in an antique Mahjong set to share with the group. Local mahjong master Jenny Wang explained what each tile represents, the suites, and the basic rules of the game. Attendees divided up into groups of four to work with Jenny and other coaches. The group was very enthusiastic and a few even stayed late to play an additional round.
- Forty people joined “Constitution 101” to better understand the Constitution, its history, its role in shaping American life and politics, and its relevance today to help them become better-informed voters, leaders, and citizens. The partnership between Bloomington’s League of Women Voters and the Library, hosted Robert Lemming, a Constitutional scholar and educator, who taught the in-depth six-part course.
- Author Jamie Ford spoke to a crowd of 329 people at the Buskirk-Chumley for the “Power of Words” event, sponsored by the Library and the Friends of the Library. The crowd enjoyed Mr. Ford’s personal

- anecdotes and discussion of his writing, as well as his answers to questions submitted by the audience. The author then joined the reception, warmly greeting guests and chatting with them. Prior to the event he spoke to students at Bloomington High School South and gave a radio interview to IU's Asian Culture Center.
- Sixteen “Books Plus” readers enjoyed a lively discussion of “The Big Read/The Power of Words” book *Hotel on the Corner of Bitter and Sweet* by Jamie Ford. Attendees loved the story of young love detailed in the book as well as the historical details about Seattle during WW II. They also spoke about the internment of Japanese citizens and how it reminded them of steps our government is taking today.
 - Local photographer Mike Waddell of Anicca Photography exhibited “Amber Waves: The Many Faces of Monroe County” in the Library’s gallery space, available for public viewing. The exhibit consisted of portraits of twelve immigrants who now call Monroe County Home and was produced in conjunction with “The Big Read/The Power of Words” events. Portraits included immigrants from Turkey, Jordan, Albania, Nepal and other countries. This exhibit will likely move to other venues, including City Hall and Ivy Tech.
 - “The Power of Words/The Big Read” events included a film screening of *Hidden Histories*- a compilation of four short films depicting the Japanese Internment during World War II and its effects on families and communities. These films complemented the theme of Japanese internment in “The Power of Words” book, *Hotel on the Corner of Bitter and Sweet*. Twenty- four people attended the event.
 - Librarian Dory Lynch guest-hosted a book talk on *The Boys in the Boat* by Daniel James Brown at the YMCA. The 18 participants shared thoughts on the many themes of this book about the winners of the 1936 Olympics. Everyone in the group rated the book highly.
 - Twenty people attended the two-part class “Immigrants and the Power of Words,” a partnership between IU Lifelong Learning and the Library. Strategist Elizabeth Gray taught the first class about the history of immigration in American literature and IU faculty member Ellen Wu lectured on the myths and realities behind the idea of America as a melting pot.
 - Parents with babies receive support and opportunities to engage with other parents during two ongoing programs conducted by the Community Education Coordinator for IU Health Women and Children’s Services. Participation remained steady for the Mom’s Monday and Yoga with Baby Programs during November.
 - Teen specialists continue to address issues of unruly teen behavior at the Ellettsville branch. By engaging teens in activities and conversations, and communicating with them about their own teen space coming to Ellettsville, their efforts have been successful in modifying some teen behavior. This best practice modeling is also helping support Ellettsville staff and teen specialists anticipate making a recommendation in December on how to best handle teen behavior issues for the future.
 - After attending the “Draw Your Own Story: Creating Your Own Graphic Novel” program, led by Lizzy Salvaggio and Sam Ott, a group of teens have started a Ground Floor Art club where they can create art, be with other artists, and support one another.



2B. Increase community awareness of and engagement with the library

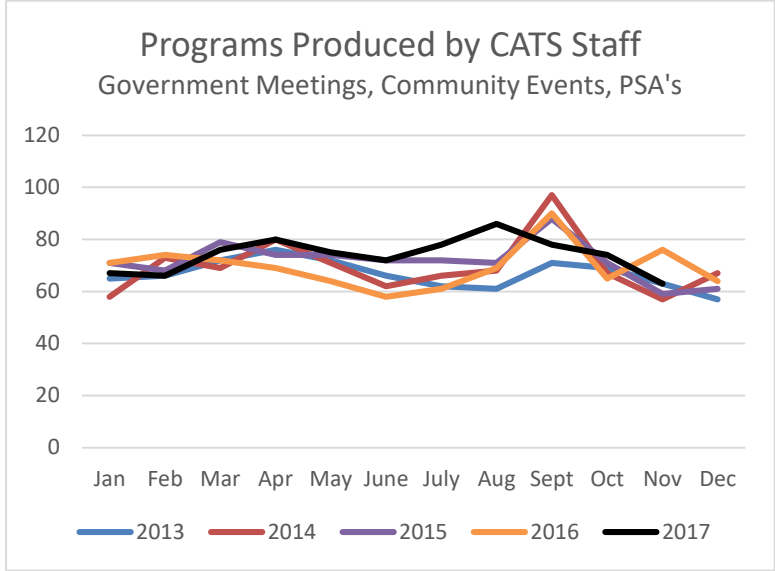
- Strategist Elizabeth Gray staffed a table at the Ivy Tech “Human Library Project” to promote “The Power of Words/The Big Read” events. She gave away 26 copies of “The Big Read” title *Everything I Never Told You* by Celeste Ng and discussed upcoming events related to the book with nearly 60 people.
- Librarian Stephanie Holman shared stories about Thanksgiving with families attending the “Make and Take” night at Edgewood Early Childhood Center. Later that week some families Stephanie met at the event visited the library.
- The little free library located at Mother Hubbard’s Cupboard in Bloomington, and Pantry 279 in Ellettsville, which features a bookshelf for guests to choose donated books, accepted a variety of books for children, selected by Strategist Lisa Champelli. These books were purchased as part of the Friends of the Library’s Strategic

Initiative funding to help provide more children from low-income families with books in their home.

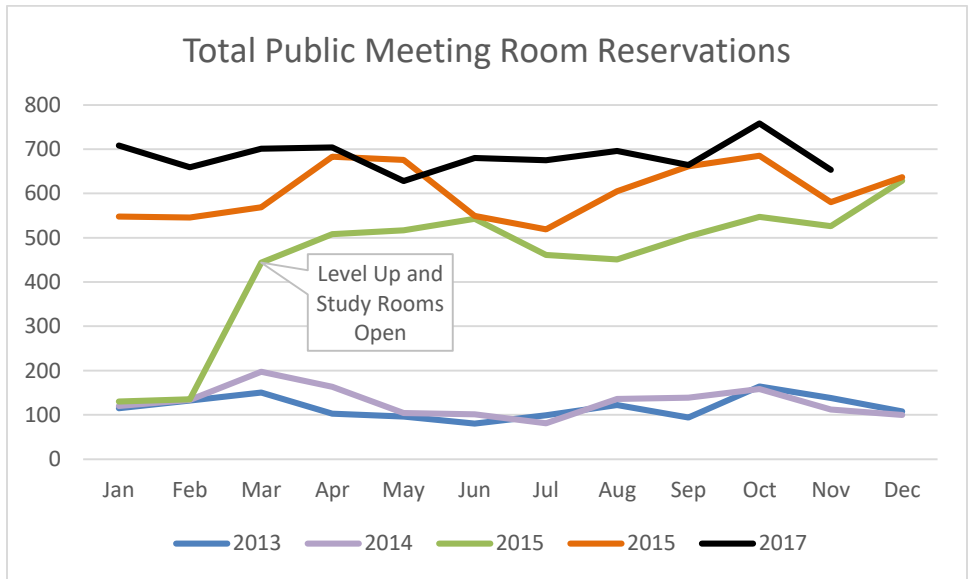
- VITAL learner Reva Duke was recently featured in a Limestone Post article highlighting the successes and challenges for adult learners in Monroe County. This thoughtful piece gives an intimate look into the lives of adults struggling with reading and language skills.
<http://www.limestonepostmagazine.com/beyond-reading-adult-literacy-survival/>
- Bethany Turrentine gave a presentation on VITAL and Adult Literacy to the local women's chapter of P.E.O. P.E.O. is a philanthropic educational organization supporting women in education worldwide. Their International Peace Scholarship has been awarded to several IU international graduate students. Other projects include women who are the first in their family to attend higher education; women who are graduating high school; women who want a very low interest loan; woman who need financial assistance in attending college. Several P.E.O members expressed interest in tutoring with the VITAL program.
- MCPL's popular Book Cart Drill Team performed at the Rotary Club's annual Toast honoring longtime Friend of the Library, Becky Hrisomalos. Becky chose the Friends of the Library as the recipient for the fundraising event.
- An interesting story from the Indiana Room: Sometime between 1970 and 1985, police took possession of a limestone headstone, which had been stolen and left in a local apartment. They decided to deliver it to the Indiana Room under the assumption that if the headstone was on display where those who frequented graveyards and practiced

local genealogy might see it, then someone who knew the deceased person's family might recognize it. Sadly, this did not produce leads and the mystery went unsolved. In November of this year, our student worker, Abigail Bridgeman, grew curious about the stone and began to research the person it tributes: Mary Elizabeth Kriner, who died in 1859 just 3 months old. Through the wonders of online information, and within moments, Abby identified Mary on Find-a-Grave.com. She learned Mary belonged to St. Martins of the Tours Church Cemetery in Morgan County, a church she was familiar with, and she contacted them. On November 9th the Library was thrilled to welcome the priest and another staff member of St. Martins who took the headstone back to their cemetery. A local business is donating labor to re-set the stone. Christine Friesel notified previous librarians of the Indiana Room to let them know the story had a successful ending.

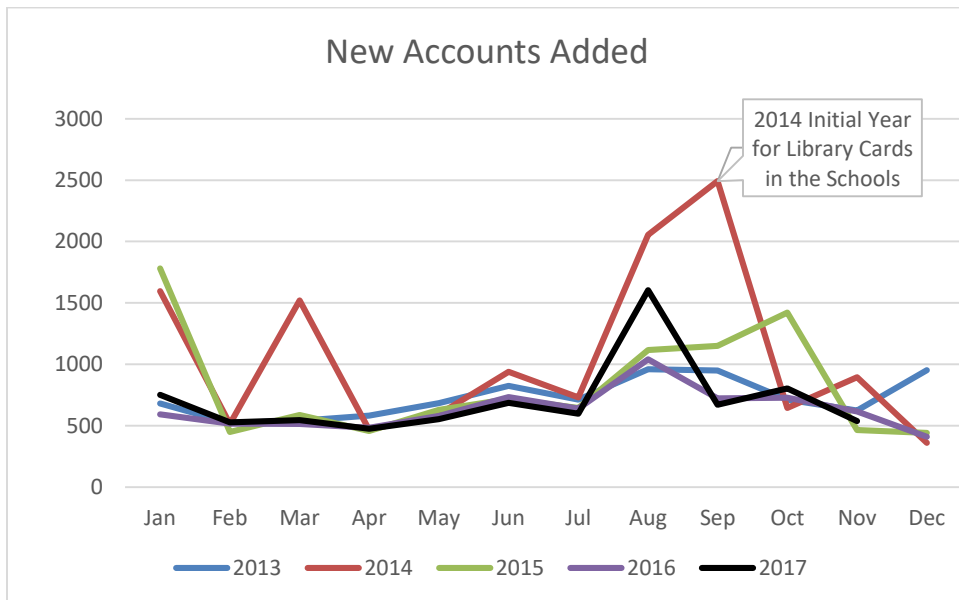
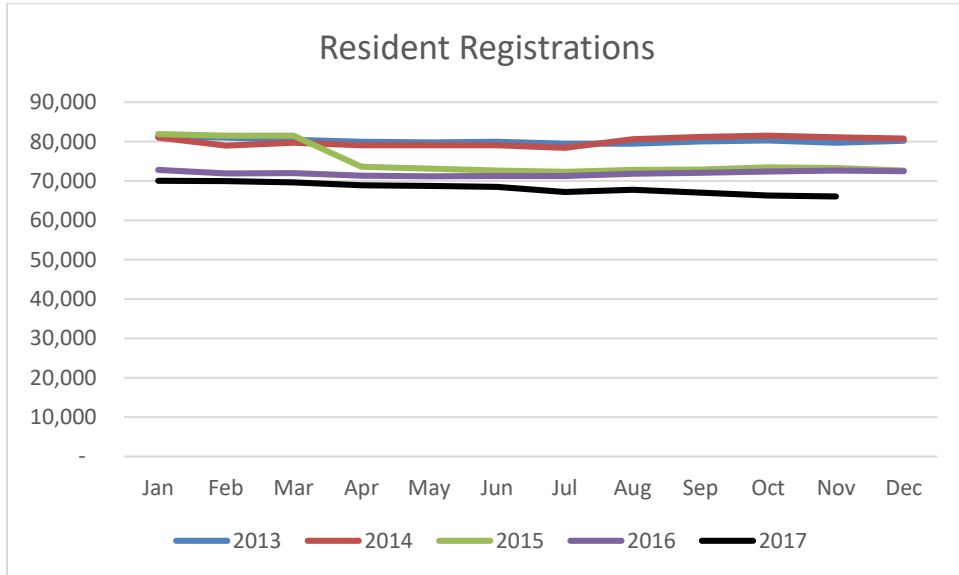
- Kevin MacDowell visited Bloomington High School South's SRT classroom where students create a weekly news show and broadcast it the following week to the whole school. SRT produced a five minute piece with MacDowell sharing the services available to teens at the Library and highlighting the Ground Floor and Level Up. This was a new and unique way to promote these spaces to area teens, in concert with more traditional school visits.
- During the Ground Floors all age's day, Foster Gesten and Jeannette Lehr hosted "Explore Virtual Reality". Many families of all ages experienced VR together and attendance was high.

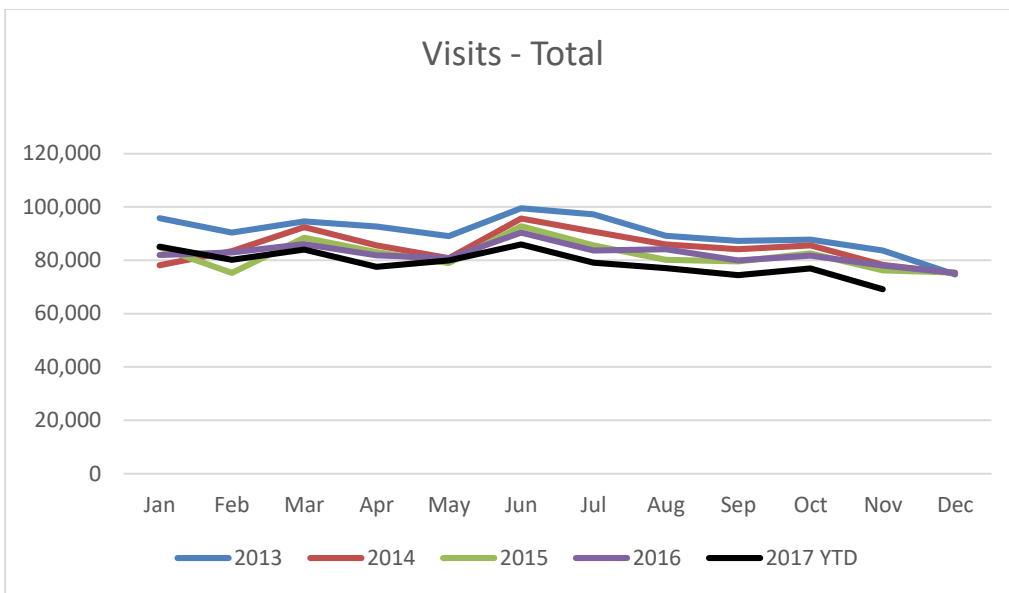
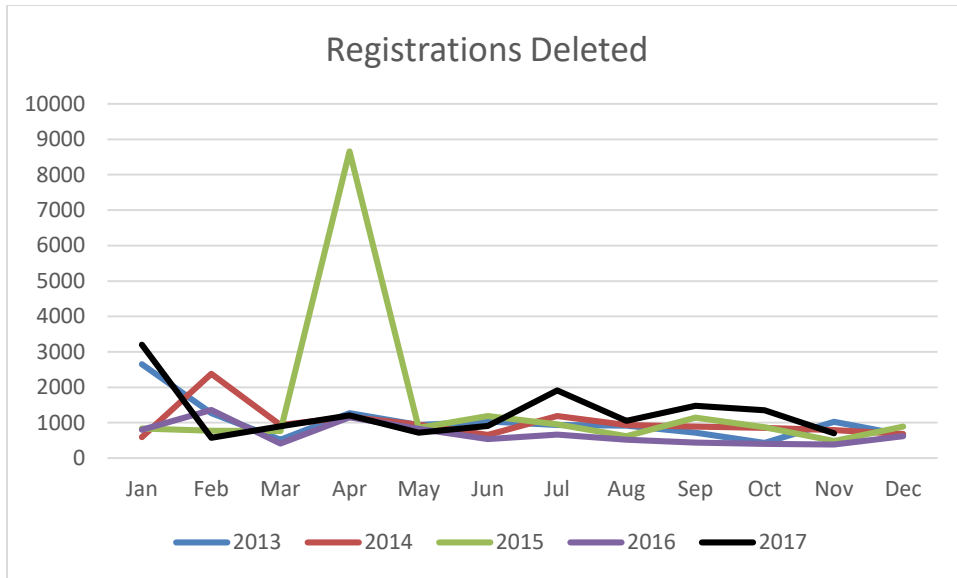


2C. Strengthen services for nonprofit organizations



GOAL 3: Provide high quality, personalized customer service.





3A. Provide quality customer service to increasingly diverse audiences

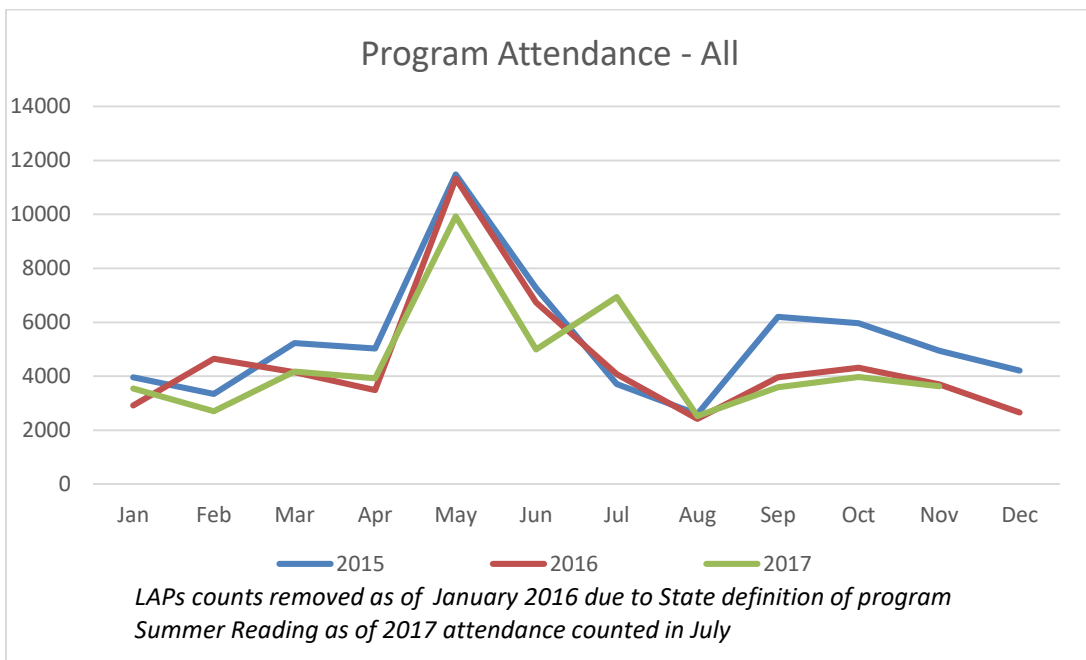
- Staff with expertise in children’s materials regularly provide reader’s advisory support to local elementary school teachers. Requests this month included help selecting 15 pairs of picturebooks on same topic to use with a compare and contrast assignment with a 5th grade class, and help identifying more than 30 different books for a kindergarten class learning about holiday traditions from around the world.
- The Library screened “The Emperor’s New Groove” as part of our on-going Autism Friendly Movie series. Twenty individuals attended, many appreciating an environment better suited to those with

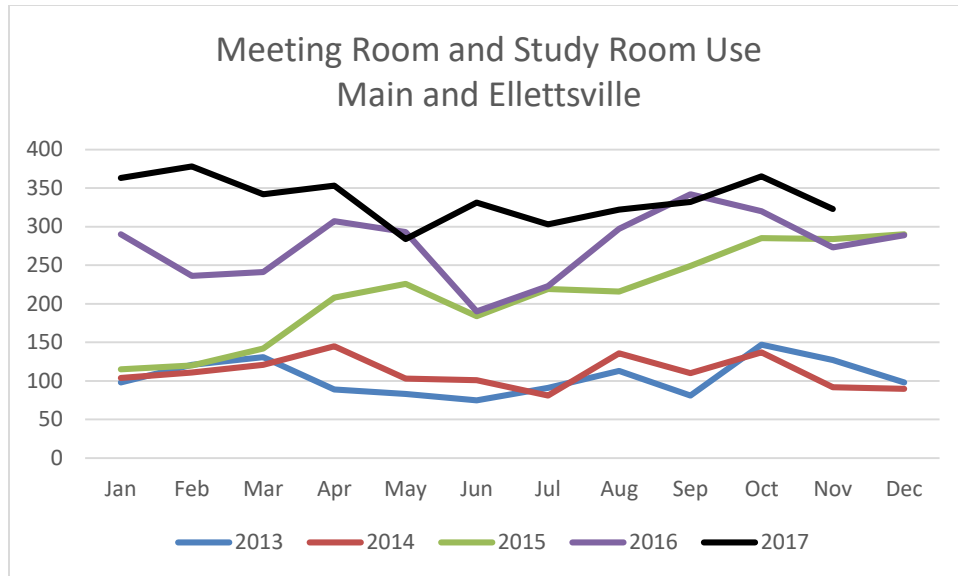
sensory processing issues, and where a little extra noise is not frowned upon.

- The Library partnered with the Openhearted Campaign to provide a program about Persia for all ages. A local family from Afghanistan provided food and patrons danced, played Afghani street games and learned about life in Afghanistan and the immigrant experience in America.
- Bloomington Kala Sangam provided thirteen dance acts and a craft celebrating the Diwali the Indian Festival of Lights. Patrons learned what each dance represented and experienced the diversity of Indian culture.
- Audience Strategist Chris Jackson and Community Engagement Librarian Jen Hoffman have worked with the Sheriff's Department to streamline Jail Library procedures at the Monroe County

Correctional Center. For several years the Library has struggled with an inefficient mechanism to serve inmates in the high security cell blocks, often resulting in a relatively poor selection of books for these patrons. The Jail has now agreed to a service method that will allow better service while still maintaining appropriate security protocols.

- Per request from IU Health Women and Children's Services, Senior Information Assistant Cidne Balzer and Librarian Ellen Arnholter helped identify titles to update a booklist about new babies. The list, which notes titles are available to borrow from the Monroe County Public Library, is distributed at a class for children who are soon to have a sibling.

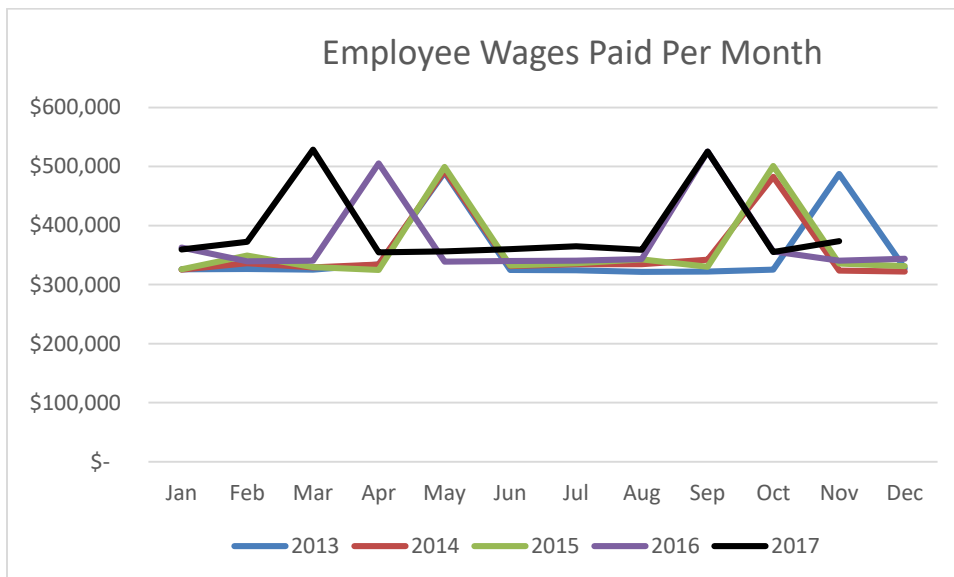
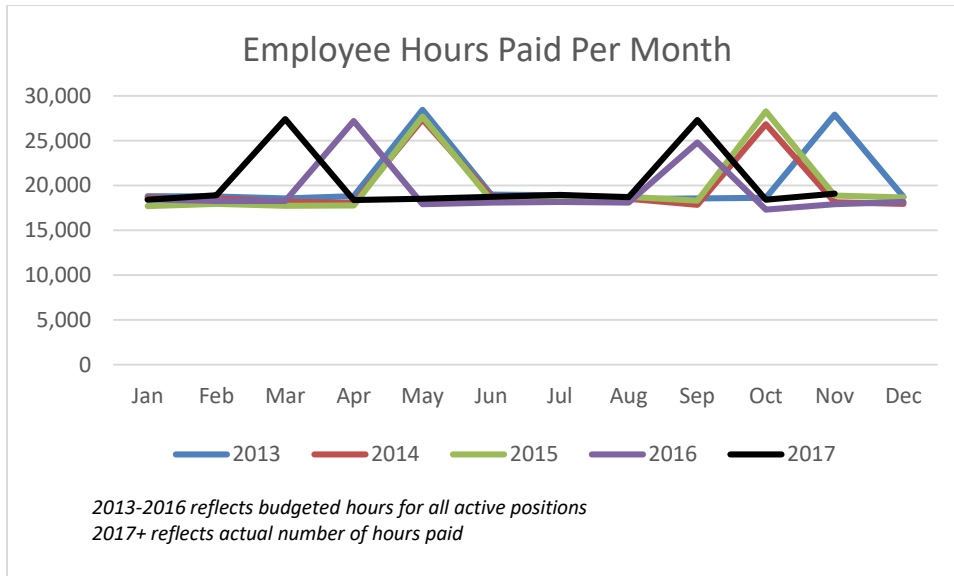




GOAL 4: Optimize stewardship of library resources

4A. Recruit and retain quality employees

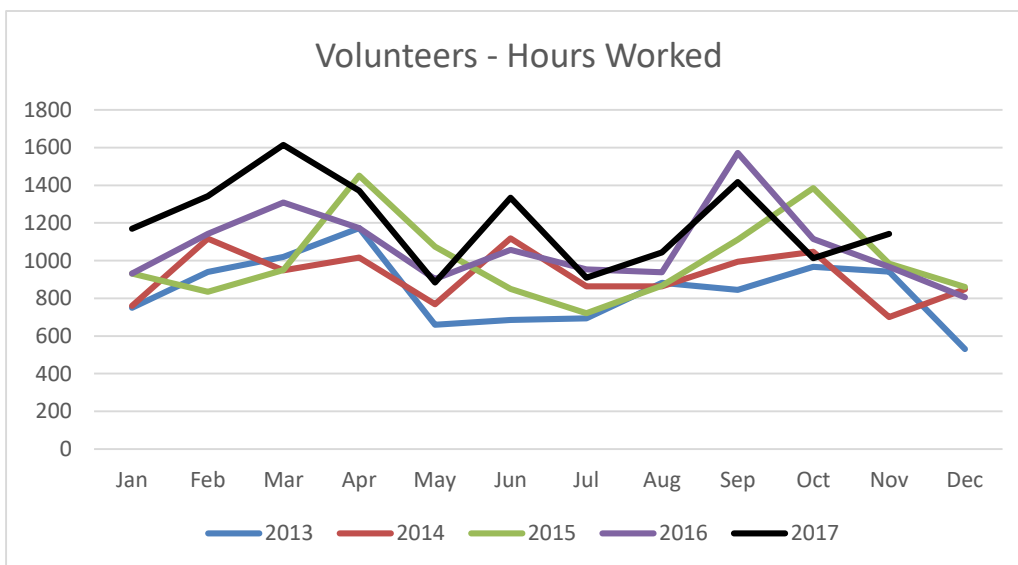
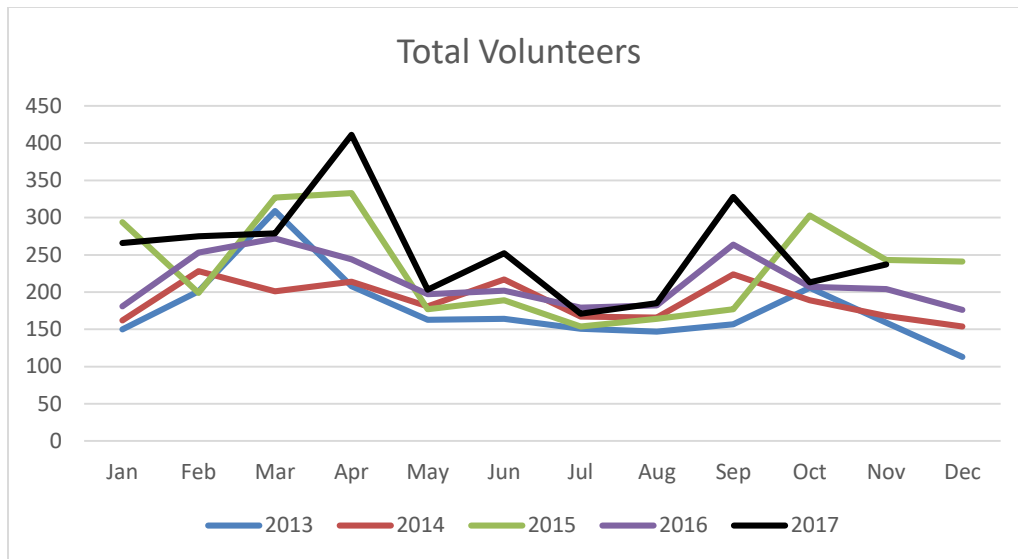
- Kevin MacDowell and Sam Ott attended the Young Adult Library Services Association (YALSA) Symposium in Louisville, KY. They attended sessions which focused on our strategic direction action items which included presentations on teen volunteers, future readiness, STEM programming, and inclusivity, particularly LGBT awareness.
- Megan Adams, Michael Hoerger, Ryan Stacy, Ruth Green, Jane Cronkhite, Marilyn Wood, Jennifer Kellams, and Lizzie French attended the Indiana Library Federation Meeting. Under the theme of Creating our Tomorrow, sessions attended included Reimagining Library Space, Innovative Community Engagement, and Revamping Summer Reading among others. Lizzie also participated in a panel sharing her experiences concerning a project she completed as part of participating in the Indiana Library Leadership Academy. The meeting was especially memorable as the Library won the Sara Laughlin Marketing award for our planning, promotion, execution and evaluation of the Art of Maurice Sendak project. Their congratulatory letter stated “the committee was wildly impressed with the comprehensive and creative approach to the project. Committee members expressed that they wished they could have experienced your Sendak exhibit and activities themselves.” This award also came with a \$1,000 grant.
- Long term staff members Shawn Henline and Pam Wasmer retired from their positions, on October 28 and November 25 respectively.



4B. Assure adequate, stable funding for library operations

- Marilyn Wood presented a budget proposal for 2018 funding to the Friends of the Library. The budget request for \$105,000 was approved.
- Gary Lettelleir, Jane Cronkhite, Marilyn Wood, and Tom Bunger met with

representatives of Umbaugh and Associates and Bose, McKinney and Evans to discuss financial projections and options for the Library's future bond and building projects.



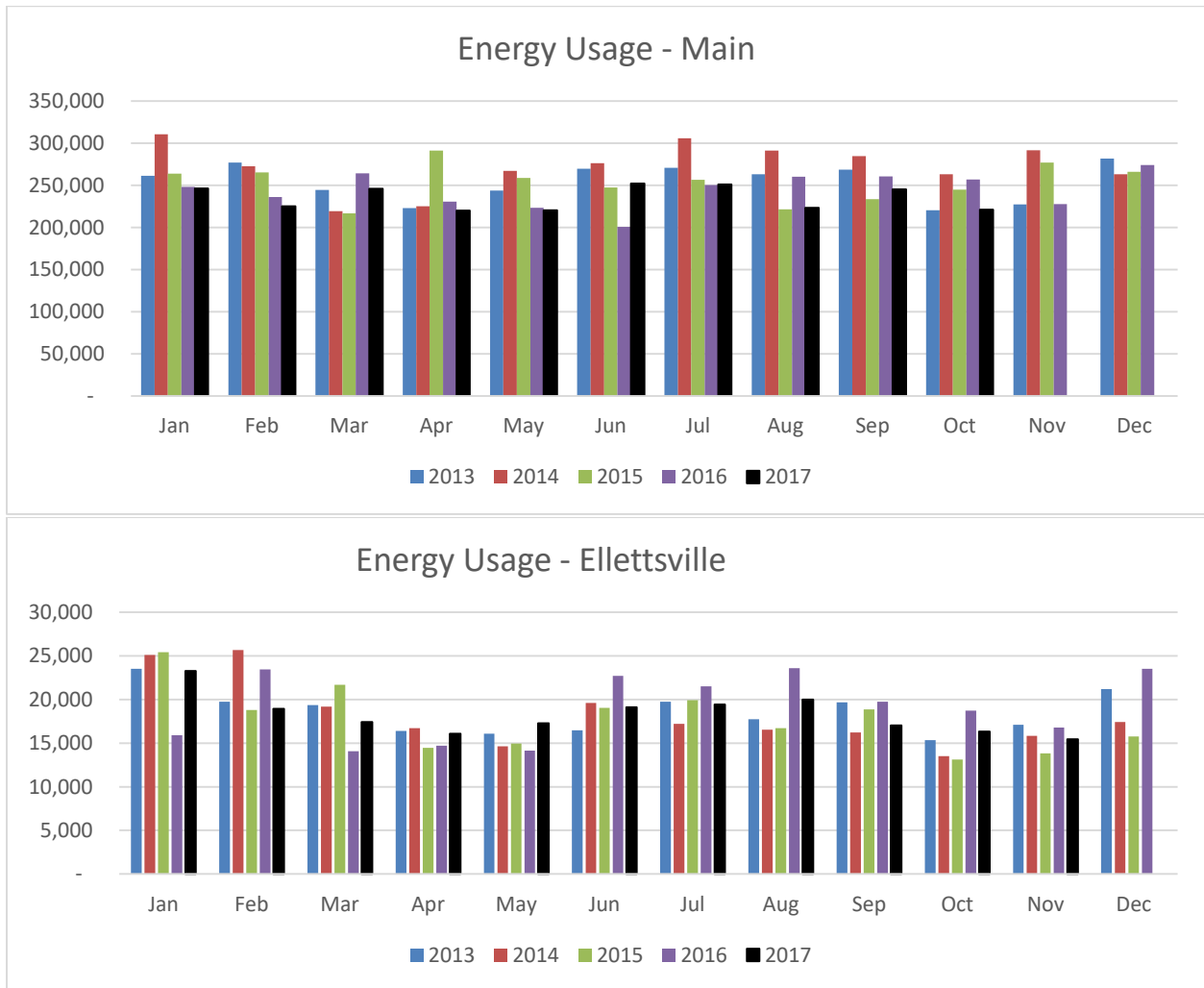
4C. Maintain library facilities

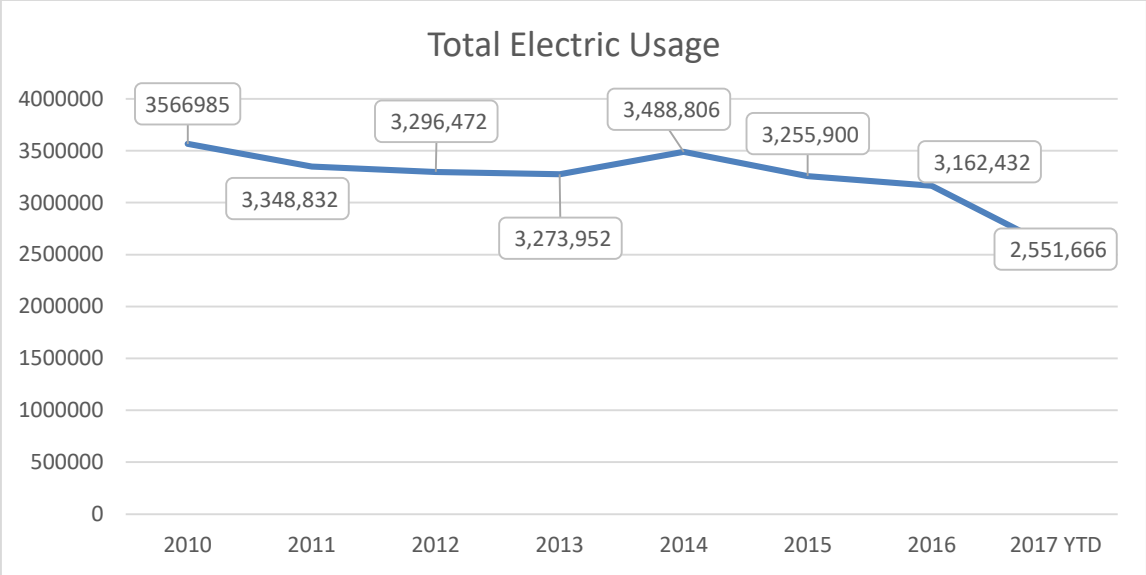
- Building Services staff have replaced approximately 750 light bulbs and repaired about 375 fixtures on the second floor to improve lighting conditions and convert to LED. Duke Energy is offering a rebate and our light bulb cost will be credited for 50%. The conversation with Duke led to a referral to our architects about potential rebates for our HVAC and electrical changes during the Ellettsville renovation.
- Building Services Manager, Brian Leibacher has been investigating ways to get lighting restored to the Atrium ceiling lights and Kirkwood Lobby where lights are approximately 26 feet or 43 feet off the ground. The Library is currently awaiting quotes for repair and replacement of these lights or bulbs.
- Changes on the second floor of the Main Library include not only changes in LED

lighting but natural lighting has improved with the move of several bookshelves and shifting of collections including the Indiana Room. New space has been opened up for more community gathering and active programming activities. 55 new chairs and 10 two person tables have been installed and were in use immediately.

- Christine Matheu architects continued to work on design development and after approval at the November Board meeting they are now creating construction documents for the Ellettsville renovation project.
- Exterior stone work was completed at the Main Library.

4D. Improve stewardship of library assets and records





LIBRARY CLOSING SCHEDULE

2018

Monday, January 1
NEW YEAR'S DAY

Tuesday, March 6
STAFF DAY

Sunday, April 1
SPRING HOLIDAY

Monday, May 28
MEMORIAL DAY

Wednesday, July 4
INDEPENDENCE DAY

Monday, September 3
LABOR DAY

Thursday, November 22
Friday, November 23
FALL HOLIDAY

Monday, December 24
Tuesday, December 25
WINTER HOLIDAY

Monday, December 31
NEW YEAR'S EVE
The Library closes early at 5 PM



Tuesday, January 1, 2019 NEW YEAR'S DAY

**MONROE COUNTY PUBLIC LIBRARY
PAY SCHEDULE
2018**

PAY PERIOD	PAY DATE
December 11 – December 24, 2017	January 5
December 25 – January 7	January 19
January 8– January 21	February 2
January 22 – February 4	February 16
February 5 – February 18	March 2
February 19 – March 4	March 16
March 5 – March 18	March 30
March 19 – April 1	April 13
April 2 – April 15	April 27
April 16 – April 29	May 11
April 30 – May 13	May 25
May 14 – May 27	June 8
May 28 – June 10	June 22
June 11– June 24	July 6
June 25 – July 8	July 20
July 9 – July 22	August 3
July 23 – August 5	August 17
August 6 – August 19	August 31
August 20 – September 2	September 14
September 3 – September 16	September 28
September 17 – September 30	October 12
October 1 – October 14	October 26
October 15 – October 28	November 9
October 29 – November 11	November 23
November 12 – November 25	December 7
November 26 – December 9	December 21

2019

December 10 – December 23, 2018	January 4, 2019
---------------------------------	-----------------

MONROE COUNTY PUBLIC LIBRARY
Wage and Salary Schedule
2018

Pay Grade	Market Minimum	Market Maximum
Non-Exempt / Hourly		
1	\$10.50	\$14.63
2	\$10.72	\$16.08
3	\$12.43	\$18.65
4	\$13.44	\$20.16
5	\$14.66	\$21.99
6	\$15.78	\$23.67
7	\$17.32	\$25.98
8	\$19.86	\$29.79
9	\$22.10	\$33.16
Exempt / Bi-Weekly Salary		
10	\$1,910.34	\$2,865.51
11	\$2,723.25	\$4,084.87

RESOLUTION TO ADOPT 2018 HOLIDAY CLOSING SCHEDULE, PAY SCHEDULE, AND WAGE and SALARY SCHEDULE

WHEREAS it has been determined that it is now necessary to adopt a Holiday Closing Schedule, Pay Schedule, and Wage and Salary Schedule for the 2018 fiscal year, and

WHEREAS the board wishes to adjust the current minimum for pay grade 1 to \$10.50 (an increase of .75 cents) within the Wage and Salary Schedule based upon local market research, and the board wishes to maintain the current minimums and maximums for all other pay grades within the Salary and Wage Schedule

WHEREAS the board wishes to provide a cost of living increase which falls within the amount budgeted for 2018,

NOW THEREFORE the Board adopts the 2018 Holiday Closing Schedule, Pay Schedule, and, Wage and Salary Schedule and approves a .75 cent or a 2.75% incremental increase per hour – whichever is higher – for all who are employed at the Library as of December 31, 2017 (effective for the first pay date of 2018 on January 05, 2018, which includes the pay period beginning December 11, 2017 and ending December 24, 2017);

Presented to the Monroe County Public Library Board, read in full and adopted this 13th day of December 2017, by the following aye and nay votes.

AYE

NAY

RESOLUTION TO SET 2018 SALARY
FOR LIBRARY DIRECTOR

Comes now, the Board of Trustees of the Monroe County Public Library having adopted the 2018 salary resolution for all employees except the Library Director, hereby adopts the following resolution concerning the annual salary for the Library Director Marilyn Wood:

For the calendar year 2018, the annual salary for the Library director, Marilyn Wood, shall be _____, together with all appropriate benefits consistent with the position.

IN WITNESS WHEREOF the Board of Trustees of the Monroe County Public Library has adopted this salary resolution for the Library Director, this 13th day of December, 2017.

AYE

NAY

Monroe County Public Library 2018 Fee Schedule

Overdue fines	\$0.25/day (Maximum \$10/item) (No charge for children's materials)
Collection Agency Fee	\$10.00
Annual Subscription Card – Non-resident	\$60.00
Lost items	Varies
Photocopies	\$0.10/page non-color, \$0.30/page color (Patrons granted \$0.30/day free reference material copies)
Printing	\$0.10/page non-color, \$0.30/page color (Patrons granted \$0.30/day free printing)
Obituaries supplied for out-of-county residents	\$3/name
Genealogy research for out-of-county residents	\$10/request
Meeting room and auditorium rental for businesses operating in Monroe County	\$150/hour for Auditorium and for 1B/1C combined \$75/hour for 1B, 1C, 2A
Meeting room clean-up fee	Maintenance (reset room, clean carpet, repair furniture, etc.): \$25/hour. Equipment damage or replacement: Cost + \$10 service fee
CATS dubs	\$10/dub (No charge for dubs of public meetings for elected officials from units with contracts with CATS)
Fine Option Program (for patrons 14+)	\$5/hour credit
Read It Off (children under age 18)	\$5 credit/use and return
Food for Fines credit	\$1 for each item

Approved December 13, 2017

REIMBURSEMENT RESOLUTION NO. _____

A Reimbursement Resolution of Monroe County Public Library, declaring its official intent to reimburse expenditures for costs related to the construction and acquisition of certain library improvement, renovation, expansion and equipping projects

WHEREAS, Monroe County Public Library (the “Library”) intends to provide for the construction and acquisition of certain library improvement, renovation, expansion and equipping projects (collectively, the “Projects”); and

WHEREAS, the Library will use funds on hand of the Library to pay for certain costs of the Projects; and

WHEREAS, the Library reasonably expects to reimburse certain costs of the Projects and replenish the funds on hand of the Library with proceeds of long term debt to be issued by the Library pursuant to the provisions of Indiana Code 36-12-3-9, as amended; and

WHEREAS, the Library reasonably expects to issue debt not exceeding Two Million Dollars (\$2,000,000) in aggregate principal amount for purposes of paying and reimbursing certain costs of the Projects;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF MONROE COUNTY PUBLIC LIBRARY, THAT:

- 1.) The Library hereby declares its official intent pursuant to Treasury Regulations Section 1.150-2 and Indiana Code 5-1-14-6(c) to (i) undertake and complete the Projects; and (ii) reimburse certain costs of the Projects, including but not limited to related professional fees, with proceeds of its long term debt to be issued by the Library in an amount not exceeding \$2,000,000 in aggregate principal amount for purposes of paying and reimbursing the costs of such Projects.
- 2.) The Board hereby ratifies the employment of Bose McKinney & Evans LLP, Indianapolis, Indiana to serve as Bond Counsel for the Library and H.J. Umbaugh & Associates Certified Public Accountants, LLP, to serve as Municipal Advisor for the Library.

Adopted this 13th day of December, 2017.

John A. Walsh, President
Board of Trustees

ATTEST:

Fred Risinger, Secretary
Board of Trustees



Monroe County Public Library
Strategic Direction Report
2018–2020





Introduction

Our community’s voice was clear during the strategic planning process; it is vital Monroe County Public Library be a welcoming, inclusive, and safe place to ensure our community has access to information and resources, skilled staff, diverse programs, and spaces which engage our community in a connected and respectful way.

The Library plays a central role in facilitating our community’s aspirations to be an informed, engaged, and caring place. This plan lays out the Library’s goals for the next three years to help our community meet these aspirations. We have identified activities for next year to reach these goals and we have left space to devise new initiatives in years beyond 2018 to ensure we continue to meet new needs and leverage opportunities, which are bound to arise.

Our ultimate goal is to provide Monroe County the very best library experience we can create.

A handwritten signature in black ink that reads "Marilyn Wood".

Marilyn Wood
Director, Monroe County Public Library

Monroe County Public Library Strategic Direction Report 2018–2020

Table of Contents

Monroe County Public Library in 2017 . . .	4
The Process to a New Strategic Direction Plan . . .	6
Community Input Guided the Effort . . .	7
Statement of Community Need . . .	7
Mission, Vision, Values, and Goals . . .	8
Action Plan . . .	9
Annual Evaluation and Development of Action Plans . . .	12
Financial Stewardship . . .	12
Library Board Approval and Submission to the Indiana State Library . . .	12
Professional Development Strategy . . .	13
Community Partnerships and Collaboration . . .	14
Assessment of Facilities, Services, Technology, and Operations . . .	14
Equipment and Facilities Maintenance Plans . . .	14

Monroe County Public Library Board of Trustees 2017

- John A. Walsh, President
- Kari Esarey, Vice President
- David L. Ferguson, Treasurer
- Fred Risinger, Secretary
- Christine Harrison
- Katherine E. Loser
- Valerie Merriam



Monroe County
Public Library

Main Library
303 E. Kirkwood Ave.
Bloomington, IN 47408
(812) 349-3050

Ellettsville Branch
600 W. Temperance St.
Ellettsville, IN 47429
(812) 876-1272

Monroe County Public Library in 2017

Monroe County Public Library (MCPL) serves 145,000 county residents through facilities in Bloomington and Ellettsville, Indiana, along with an active community engaged outreach program. A vibrant community gathering place, the Library hosted 987,000 visits to facilities and circulated 2.5 million items to more than 72,500 registered borrowers in 2016. Nearly 59,000 participants attended one of the Library's nearly 1,800 award-winning programs, while 270 unique nonprofits and organizations made use of the Library's meeting spaces more than 1,300 times.

The Library's projected 2017 Operating Fund Revenue was just over 8.5 million dollars. In addition, the Library has a General Obligation Bond of 2 million dollars, which contributes to capital investments in current and future facilities.

In addition to the Library's collection of physical books, DVDs, and CDs, the Library has thousands of eBooks, downloadable audio and video materials, and electronic databases. The Library's website provides access to online resources for all ages and includes popular resources like self-paced learning with Lynda.com, to in-depth reference with World Book and Credo Reference.

The Library strengthens 21st century literacy skills through Volunteers in Tutoring Adult Learners (VITAL), an adult literacy program which connects learners with volunteer tutors and conversation groups, along with programs and services such as job search assistance and Level Up, the Library's digital creativity center—a place for video & music production, graphic & web design, and software resources to assist. Public computer use across the Library exceeded 140,000 hours in 2016. Community Access Television Services (CATS) is the department of the Library that serves as a steward for five public/educational/government cable access television channels.

The Library provides accessible services to all members of the community through high quality, personalized customer service. The Library offers



A learner and tutor meet in one of the Volunteer in Tutoring Adult Learner (VITAL) classrooms at the Main Library.

specialized programming for sensory integration issues, caregivers for individuals living with Alzheimer's and dementia, specialized public computing and equipment, accessible collections and other building amenities as well as subject expert librarians who continuously evolve their skills to address needs in the community.



The Library's Bookmobile making one of its many stops around Monroe County.

The Bookmobile, which travels to many rural locations in the county, visits more than 25 locations during its six days of operation each week. The Bookmobile collection includes best-sellers, adult, young adult, and children's books, compact discs, DVDs, magazines, and books-on-CD. Materials not available on the Bookmobile may be requested and then delivered to your nearest Bookmobile stop.



Parents and children enjoy the Library's new Story Walk, which features Every Child Ready to Read activities supporting early literacy.

MCPL works very closely with the Friends of the Library, who support the mission, vision, and values of the Library. The Friends advocate for Monroe County Public Library and support Library collections, services, programs, and staff development. The Friends were strategic partners in bringing the art of Maurice Sendak to the Library in 2016 by providing funding and daily volunteers in the exhibit. Through the Friends Bookstore, membership, and the Campaign for Excellence, the Friends provided over \$100,000 in funding to the Library in 2017. Additional special funding in 2017 also provided for the purchase of the Library's new Book Bike as well as installation of the first of several planned Story Walks in local parks, and the purchase of books and book packs to distribute in the county at community lunch sites during summer break.

The Library has undergone several significant improvements in services to the community and facilities since the last strategic planning process. A few highlights include:

- Implemented changes in the organizational service model to improve opportunities for staff growth, sharing of expertise, community engagement, and proactive customer service.
- Implemented expansion of opportunities for staff to participate in professional development and training to improve knowledge and service delivery.
- Redesigned promotional materials and program guides to better reach the community with timely and exciting information about the Library's activities and services.
- Designed and built a teen center at the Main Library with daily programming and services.
- Designed and built a digital creativity lab with audio & video studios and high end editing equipment at the Main Library.
- Opened a baby learn and play space at the Main Library to encourage and facilitate early literacy skills and caregiver engagement.
- Added or increased Wi-Fi capacity at all locations.
- Improved overall Information Technology infrastructure to facilitate increased uses of technology by customers and staff.
- Currently planning a renovation of the Ellettsville Branch Library in 2018.



The Process to a New Strategic Direction Plan

The Library convened a Strategic Direction Team of staff representatives to lead the Strategic Direction planning process. The Team worked with consultants, Dan and Sharon Wiseman, who helped guide the groups work. Members of the team had a strong community and customer focus and served as strategic direction ambassadors. Team members communicated proactively and served as listeners to staff and community members. Team members were also selected based on their ability to build trust, respect, and strong relationships with customers and staff.

Members of the Team were:

- Jane Cronkhite, Associate Director
- Josh Wolf, Manager, Customer Engagement and Learning Services
- Kevin MacDowell, Strategist for Teen and Digital Services
- Marilyn Wood, Director
- Paula Gray-Overtom, Web Administrator, Communications and Marketing
- Sam Ott, Senior Information Assistant, Customer Service



The Team’s charge was to: gather and analyze **data** about our community, identify and engage stakeholders in the community to guide the Library’s planning efforts, develop a method to facilitate discussions, and communicate with other staff. The Team reviewed the Library’s annual report, local demographic information, population growth projections, economic development and business prospects, and overall strengths and weaknesses in the community. The team then developed a comprehensive list of stakeholders, and sought feedback on that list from the Library’s Leadership Team and the Board of Trustees to ensure all sectors of the community were represented. Library staff with previous or desired future connections with each stakeholder were identified and they contacted each stakeholder to invite them to be a part of the Library’s planning efforts—either through a one-on-one or community conversation, or by participating in the survey. These staff were also trained in the Harwood method of community conversation to assist them in facilitation and active listening skills.

Community Input Guided the Effort

The Strategic Direction Team developed a survey to collect information from the community as well as an outline for community conversations. The survey was intended to be outward looking—to identify the community’s needs and aspirations for both Monroe County and the Library. Unlike previous Library surveys which focused primarily on questions about satisfaction with current services, this survey intended to identify the community’s needs, and then asked how the Library could help the community achieve these goals and aspirations through the extension of current or new Library services.

The survey featured four questions:

1. What kind of community do you want to live in?
2. What do you believe are the 2-3 most important issues facing our community?
3. What types of services and resources do you think MCPL should provide to meet community needs?
4. Thinking of the library in 5-10 years, what would the ideal MCPL be like?

The survey was made available from July-September. The survey was available on the Library’s website, on paper, and in English and Spanish. To invite participation, the Library highlighted the survey on the front page of the website, through Think Library, the monthly newsletter, distributed palm cards at all information desks, and made the cards available to all staff as they visited stakeholders in the community. Stakeholders were also invited via email, and the survey link was shared via Facebook. Overall 408 surveys were completed. Facilitated conversations were also held with the following groups: the Active Aging Coalition, Bloomington Entertainment and Arts District (BEAD) Committee, Bloomington Afterschool Network, Center for Innovative Teaching and Learning, Council for Community Accessibility, Friends of the Library Board, Homeschool families, MCPL Staff, members of the Muslim community, Parents of Preschoolers, Shalom Center, VITAL English Language Groups, Work One staff.

Statement of Community Need

Survey and community conversation results were gathered and analyzed to identify trends. The Strategic Direction Team reviewed the initial analysis and provided feedback to ensure integrity of data analysis. The Leadership Team then reviewed community feedback and trends and identified shared MCPL values with community aspirations and formulated goals

which link community needs with Library services. **[A summary of Community Feedback is available on the Library’s website.](#)**

The mission, vision, and values statements were also updated to reflect our community aspirations for our Library.

MISSION

Monroe County Public Library strengthens our community and enriches lives by providing equitable access to information and opportunities to read, learn, connect, and create.

VISION

A knowledgeable, inclusive, engaged community empowered by Monroe County Public Library.

VALUES

Accessibility
Civil Discourse
Inclusiveness
Integrity
Intellectual Freedom
Lifelong Learning
Literacy
Respect
Safety
Service
Stewardship

GOALS

1. Provide free, equitable, and convenient access to information.
2. Support reading, 21st century literacy, and lifelong learning.
3. Provide a safe and welcoming place for all.
4. Promote a climate of civility, inclusiveness, and compassion.

Following development of these goals, the Leadership Team met with staff and brainstormed how to achieve these goals in 2018. These conversations created the action plan for 2018.

Monroe County Public Library Strategic Direction: 2018 Action Plan

GOAL 1:

Provide free, equitable, and convenient access to information.

- Create an updated system for more systematic shelf-reading (Lead: Access and Content Services)
- Renew the Bond (Lead: Administration)
- Review core staffing, staff capacity, and priority staffing needs (Administration)
- Conduct branch feasibility study (Lead: Administration)
- Work closely with the Friends of the Library to enhance support (Lead: Administration)
- Improve access to CATS through the new digital infrastructure and routing system (Lead: CATS)
- Improve digital access to Library staff expertise, services, resources and content (Lead: Communications & Marketing)
- Enhance customer access to information through staff roving service (Lead: Customer Service)
- Increase efficiency for employee access to personal data, HR forms, pay, W-2s, performance management, and employee development through new software system (Lead: Human Resources)
- Provide outreach and library services to at-risk teens (Lead: Teen and Digital Creativity)
- Explore enhancements to Van Service by adding stops at additional senior and assisted living facilities. (Lead: Special Audiences)

GOAL 2:

Support reading, 21st century literacy skills, and lifelong learning.

- Provide materials in more formats and languages (Lead: Access and Content Services)
- Provide programming to meet the needs of all ages and diverse populations (Lead: Administration)
- Support residents' interest in lifelong learning and recreation pursuits with programs and resources (Lead: Administration)
- Parents and caregivers learn and share rhymes with young children and help young children develop early literacy skills (Lead: Children's)
- School age children increase technology skills by using and creating, and practicing basic coding concepts with the Library's digital STEAM materials (Lead: Children's)
- All Monroe County children in grades 3-6 understand how to evaluate information and use authoritative library resources e.g. World Book Online, CultureGrams, INSPIRE (Lead: Children's, Ellettsville)
- Preschool aged children in Ellettsville will be better prepared for school through the use of the new Pre-K room at the Ellettsville Library (Lead: Ellettsville)
- Ellettsville Library users and staff will attain knowledge and 21st century literacy skills through new library spaces and technology (Lead: Ellettsville)
- County residents with limited mobility gain skills in how to access high quality electronic media, with a resulting enhancement of quality of life. (Lead: Special Audiences)
- Development of a monthly program and book collection for youth and adults in crisis (Lead: Special Audiences)
- Equip staff to maximize strategic direction outcomes (Lead: Staff Development)
- Develop an "Adulting 101" lifelong learning series (Lead: Teen and Digital Creativity)
- Develop an Adult Education and Workforce Development Team of MCPL staff (Lead: VITAL)

GOAL 3:

Provide a safe and welcoming place for all.

- Complete the Ellettsville Library renovation (Lead: Administration)
- Complete the Second Floor space and service changes at the Main Library (Lead: Administration & Customer Service)
- Conduct a patron privacy review (Lead: Administration & Information Technology)
- Complete ongoing maintenance review (Lead: Administration & Building Services)
- Complete ongoing long term IT review (Lead: Administration & Information Technology)
- Improve lighting conditions (Lead: Building Services)
- Train staff on conflict/confrontation management (Lead: Building Services)
- Develop comprehensive emergency plan (Lead: Building Services)

GOAL 4:

Promote a climate of civility, inclusiveness, and compassion.

- Complete staff succession plan to develop training, skill development to reflect community needs (Lead: Administration)
- Increase opportunities for the public to use the Library for civil engagement (Lead: Administration)
- Increase outreach to marginalized communities (Lead: Administration/Community Engagement)
- Host community conversations open to all (Lead: Adult Audience)
- Host Human Library Project (Lead: Adult Audience)
- Upkeep of Library vehicles (Lead: Building Services)
- Replace handicap door button face plates (Lead: Building Services)
- Ellettsville public and staff demonstrate an understanding of renovated library meant for socialization, shared space, and interpersonal skill building (Lead: Ellettsville)

Annual Evaluation and Development of Action Plans

Goals of the three year Strategic Direction Plan will be used to create annual work plans of all staff. Action items and their outcomes will be updated on an annual basis by the Leadership Team in consultation with staff to meet evolving and expressed community needs. Progress on the action items and outcome achievement will be assessed and recorded annually.

Financial Stewardship

The primary sources of revenue for the Library are property taxes and local income taxes. The Library has been fortunate in recent years to maintain a consistent or growing revenue stream despite changes in Indiana law related to property tax caps. The Library demonstrates continued excellent stewardship of Library resources in a number ways, including: ongoing assessment of procedures and practices to ensure efficiency and savings where possible; seeking innovative ways to offer services through partnerships; supporting the Friends of the Library; seeking other revenue sources through grants; carefully planning for future of the Library and facility growth.

In addition, the Library has maintained a stable tax rate over the past five years with two consecutive General Obligation Bonds which have provided for funding levels to support ongoing maintenance and capital improvements.

Library Board Approval and Submission to the Indiana State Library

After presenting a summary of the community feedback and drafts of the mission, vision, values, and goals to the Board in November, the final plan was presented to the Board of Trustees for approval in December, 2017. Following approval, the plan is submitted to the Indiana State Library to fulfill one of the requirements in the Public Library Standards, is posted to the Library's website, and is shared widely.

Other State Requirements for Reporting

The State requires reporting on several other subjects. Summary of those reports follow.

Professional Development Strategy

In support of the strategic plan, Library administration commits to identifying and providing opportunities for continuing, individualized and job embedded staff development. The objective of staff development will be to improve library service and 21st century literacy skills.

Specific focus will be given in 2018 to develop skill among staff in understanding and developing outcomes to provide customer centered service.

To ensure each employee's success, the Library commits to:

- Appointing a strategist to spearhead staff development efforts.
- Providing a prorated minimum amount of paid time per month for approved staff development.*
- Identifying staff development opportunities via Lint.
- Creating a forum for sharing feedback and expertise.

Managers and Supervisors commit to:

- Incorporating approved staff development goals into employee workplans.
- Actively identify areas of training need for staff and communicate those to the committee.
- Ensuring guidance, coaching, and support for staff development.
- Facilitating schedules to accommodate staff development activities.

Each employee commits to:

- Identifying personal development needs.
- Seeking opportunities to be educated, engaged, curious, and creative.
- Engaging in staff development goal setting with managers and supervisors including participation in training for each focus area.
- Completing a minimum of one paid hour of staff development a month.*
- Contributing to feedback forum and sharing expertise.
- Maintaining appropriate records of staff development.

* Full time employees - 12 hours per year minimum; 30 hour per week employees - 10 hours per year minimum; 25 hour per week employees - 8 hours per year minimum; 20 hour per week and less employees - 6 hours per year minimum

In addition, the Library has developed learning tracks to ensure a wide variety of skill development options to meet evolving knowledge and compliance training needs among staff across the Library. These tracks include:

Track 1: Library Orientation, Philosophy and Policies

Track 2: Customer at the Center

Track 3: Leadership/Management

Track 4: Library Tools

Track 5: Technology

Track 6: Compliance

Community Partnerships and Collaboration

To be successful, MCPL must maintain a strong community connection and address local needs. To that end, MCPL has a dynamic relationship with library colleagues and community partners.

Staff regularly network with or visit other public libraries to share service ideas or processes. Continued evaluation and review of our services and processes benefit Library users in Monroe County. Staff participate in library conferences, serve on boards, service organizations, and committees in the community, and meet with other colleagues through various professional channels. In collaboration with the Indiana State Library, MCPL hosted two programs for Indiana Librarians for continued education LEU's in 2017, and two community engagement events for the Midwest Collaborative for Library Services.

The Library is very active in outreach and Librarians visit Headstart classrooms, and provide materials and services to the County jail. Services to rural and marginalized residents are provided through bookmobile service, Home Bound service, and deliveries to Senior Living facilities. MCPL collaborates with the two public school systems, and other schools in the county to ensure students have access to the Library's resources.

Partnerships between MCPL and other organizations such as Center Stone, Monroe County Youth Services Bureau, City of Bloomington units, Indiana University departments and others abound, bringing library services to members of the community through partnership arrangements, or mentors with specialized skills to the Library.

Assessment of Facilities, Services, Technology, and Operations

The Library meets all standards required of Indiana Public Libraries for services, hours, equipment, programming, technology, staffing and overall requirements. MCPL actively plans for ongoing or one-time facility and technology maintenance and updating needs. We are evolving to assess service and operational needs measured by outcome based approaches to ensure our services grow and/or change to meet community and customer needs.

Areas of the Library's strategic plan address ongoing assessment of services, staffing, financial support and skill development to ensure the Library is prepared to meet and support its goals.

Equipment and Facilities Maintenance Plans

Long term maintenance plans have been developed to address budget planning and staff resources in facility and Information Technology areas. Our long range replacement cycle for each area is attached. These plans are reviewed at least annually to ensure comprehensive and timely coverage.

Life Cycle Replacement
Long Term Maintenance and Replacement Schedule Cost

Facility part or Equipment	Facility	Life cycle	Maint. cycle	Maintenance Cost	Replacement cost estimate	Quote Y/N	Installation or purchase date	Estimated replacement date	Anticipated Source of Funding
Security camera	Ell				\$ 6,000			2017	
add fobs to interior staff only doors	Main	10-15yrs	annual	\$ 50	\$ 15,000			2018	
Landscape plan and plant	Ell				\$ 10,000			2018	w renovation
Landscaping (complete planting around building)	Main				\$ 4,000			2018	
Parking lot reseal (main lot)/restripe	Ell	5 yrs.	5 yrs.		\$ 5,700	Y		2018	w renovation
Lobby carpet/flooring replacement	Ell	15 yrs.			TBD			2018	w renovation
a/c unit 3	Ell	15yrs.	annual	\$ 200				2018	w renovation
Natural gas furnace unit 1	Ell	25 yrs.	annual	\$ 200			2004	2018	w renovation
Natural gas furnace unit 2	Ell	25 yrs.	annual	\$ 200			2004	2018	w renovation
Natural gas furnace unit 3	Ell	25 yrs.	annual	\$ 200			2004	2018	w renovation
Natural gas furnace unit 4	Ell	25 yrs.	annual	\$ 200			2004	2018	w renovation
Natural gas furnace unit 5	Ell	25 yrs.	annual	\$ 200			2004	2018	w renovation
Natural gas furnace unit 6	Ell	25 yrs.	annual	\$ 200			2004	2018	w renovation
Natural gas furnace unit 7	Ell	25 yrs.	annual	\$ 200			2004	2018	w renovation
Natural gas furnace unit 8	Ell	25 yrs.	annual	\$ 200			2004	2018	w renovation
Natural gas furnace unit 9	Ell	25 yrs.	annual	\$ 200			2004	2018	w renovation
AHU3 (1 motor)	Main	15 yrs.	bi-annual	\$ 200	\$ 3,500.00		2014	2018	
a/c unit 1	Ell	15yrs.	annual	\$ 200			2015	2018	w renovation
a/c unit 2	Ell	15yrs.	annual	\$ 200			2002	2018	w renovation
a/c unit 4	Ell	15yrs.	annual	\$ 200			~2002	2018	w renovation
a/c unit 5	Ell	15yrs.	annual	\$ 200			~2002	2018	w renovation
a/c unit 6	Ell	15yrs.	annual	\$ 200				2018	w renovation
a/c unit 7	Ell	15yrs.	annual	\$ 200				2018	w renovation
a/c unit 8	Ell	15yrs.	annual	\$ 200				2018	w renovation
a/c unit 9	Ell	15yrs.	annual	\$ 200				2018	w renovation
Storm ejector pumps (2 on 1st fl)	Main	20 yrs.	annual	\$ 200	\$ 12,000		1996	2018	
100 hp VFD(AHU1)	Main	12 yrs.	annual	\$ 100	\$ 20,000	Y	1996	2018	
AHU1 50hp motors (1 of 2)	Main	15 yrs.	bi-annual	\$ 200	\$ 3,500		2001	2018	
AHU1 50hp motors (2 of 2)	Main	15 yrs.	bi-annual	\$ 200	\$ 3,500		2004	2018	
Meeting Room updates wall, floor	Main	15 yrs.			\$ 30,000			2018	
Carpet/flooring replacement - various areas (50,000 Sq ft @ \$5/sq ft)	Main	15 yrs.			\$ 250,000		1997	2019	
Red dodge van	Librarywide	20 yrs.	annual	\$ 500	\$ 30,000		1999	2019	
Dryer	Main	5-10 yrs.	N/A	N/A	\$ 1,000	Y	2012	2020	
Washer	Main	5-10 yrs.	N/A	N/A	\$ 1,000	Y	2012	2020	
HVAC controls	Main	10-15 yrs	5 yrs.	\$ 3,000	\$ 50,000		2008	2020	
Parking lot reseal/restripe	Main	5 yrs.	5 yrs.		\$ 5,700	Y	2015	2020	
Elevator 1 (north public)	Main	20 yrs.	annual	\$ 3,000	\$ 56,000	Y	May-96	2020	TBD
Elevator 2 (south public)	Main	20 yrs.	annual	\$ 3,000	\$ 56,000	Y	May-96	2021	TBD
Auto door opener 1 (accessible handles)	Ell	20 yrs.	as needed		\$ 2,000		approx. 2004	2024	
Auto door opener 2 (accessible handles)	Ell	20 yrs.	as needed		\$ 2,000		approx. 2004	2024	
Vehicle-Outreach van	Librarywide	20 yrs.	annual	\$ 1,000	\$ 50,000		2004	2024	
Roof 1970 building	Main	20 yrs.	annual inspection		\$ 125,000		2005	2025	
Central clock sys.	Main	10 yrs	bi-annual	\$ 50	\$ 5,000		2016	2026	
Vehicle-Black Dodge van	Librarywide	20 yrs.	annual	\$ 500	\$ 25,000		2006	2026	
Cooling towers	Main	30 yrs	annual	\$ 500	\$ 50,000		1996	2026	
Bookmobile		15-20 yrs	as needed		\$ 200,000		2011	2026	
Master Control (CATS) Air conditioning	Main	20 yrs			\$ 20,000		2017	2027	
Vehicle-Honda	Librarywide	20 yrs.	annual	\$ 500	\$ 25,000		2008	2028	
AHU2 (1 motor)	Main	15 yrs.	bi-annual	\$ 200	\$ 3,500		2015	2030	

revised August 29, 2017

Life Cycle Replacement
Long Term Maintenance and Replacement Schedule Cost

Auto sliding doors. Cost per door	Main	15 yrs.	annual	\$ 1,000	\$ 12,500	Y	2015	2030	
Fire alarm panel	Main	15 yrs.	annual	\$ 350	\$ 6,000	Y	2015	2030	
Fire field devices	Main	15 yrs.	annual	\$ 350	\$ 10,000	Y	2015	2030	
Generator	Main	35yrs.	bi-annual	\$ 1,800	\$ 100,000		1996	2030	
Secondary Pump motors 40hp, chiller.	Main	15 yrs.	bi-annual	\$ 100	\$ 6,000		2015	2030	
Security system (Honeywell entry, sensors, etc)	Main	15 yrs.	annual	\$ 100	\$ 4,000		2015	2030	
Sump pump 1 plus backup	Main	15 yrs.	as needed		\$ 4,440	Y	2015	2030	
Sump pump 2	Main	15 yrs.	as needed		\$ 4,440	Y	2015	2030	
Roof	Ell	40 yrs			\$ 150,000.00		1990	2030	ESTIMATE
sump pump outside teen center	Main	15yrs.	as needed	unsure	\$ 15,000		2016	2031	
Security camera system	Main	15 yrs.	N/A	N/A	\$ 15,000		2017	2032	
Vehicle-Blue Dodge van	Librarywide	20 yrs.	annual	\$ 500	\$ 25,000		2013	2033	
Chillers (2)	Main	20 yrs.	annual	\$ 3,000	\$ 350,000		2014	2034	both chillders
Roof 1997 addition	Main	20 yrs.	annual inspection		\$ 325,000		2014	2034	
Sewer ejector pumps	Main	20 yrs.	annual	\$ 200	\$ 15,000		2015	2035	
Exterior light upgrade	Ell	20yrs.	annual	\$ 100	\$ 5,000		2015	2035	
Parking lot (staff lot) resurface, restripe	Ell	20 yrs.	5 yrs.		\$ 11,000	Y	2015	2035	
Elevator 4 (staff near garage)	Main	20 yrs.	annual	\$ 3,000	\$ 56,000	Y	2015	2035	
Elevator 3 (staff in old building)	Main	20 yrs.	annual	\$ 3,000	\$ 56,000	Y	2016	2036	
Resealing/tuckpointing limestone - inspect & repair as needed	Main & Ell	20 yrs.	20yrs.		\$ 150,000		2017	2037	
Curtain wall 2B/2C	Main	20 yrs.	annual	\$ 200	\$ 10,000		2016	2036	
Server room a/c unit	Main	20 yrs.	annual	\$ 100	\$ 46,000		2006	TBD	
Windows	Ell		as needed					TBD	
Windows	Main		as needed					TBD	

LONG TERM IT REPLACEMENT PLAN -- ALL MCPL Technology TOTAL Costs 2018 2019 2020 2021 2022 2023
 \$ 128,200 \$ 499,050 \$ 186,750 \$346,300 \$ 192,900 \$ 328,250

30-Aug-17

Equipment	Facility	Life cycle (yrs)	Installation or purchase date	Estimated replacement date	Estimated replacement date (x2)	estimated unit replacement cost	# of units	Total Replacement cost replacement date
Discovery system	all	4		2018	2022	\$10,000	1	\$10,000
Cell phones	all	2		2017	2019	\$650	2	\$1,300
Devices/for checkout (hotspots, hard drives, headphones (higher cost)	all	1	2017	2018	2019	\$2,500	1	\$2,500
Meeting Room equipment		1		2018	2019	\$3,000	1	\$3,000
new technology funding	all	1	2017	2018	2019	\$5,000	1	\$5,000
Public printers (replace as needed)	all	1	1	2018	2019	\$2,000	1	\$2,000
AWE computers or other CH	Main/Ell	4	2014	2018	2020	\$3,200	6	\$19,200
Cell phones		2		2018	2020	\$650	4	\$2,600
Mobile Audio/video gear		3	2015	2018	2021	\$1,000	1	\$1,000
iPads children	Main	4	2014	2018	2022	\$400	4	\$1,600
iPads other	Main-IT	4	2014	2018	2022	\$400	8	\$3,200
laptops for programming (staff)	Main/Ell	4	2014	2018	2022	\$1,700	15	\$25,500
public computers (PCs)	Main	4	2014	2018	2022	\$600	65	\$39,000
public computers (PCs)	Ellettsville	4	2014	2018	2022	\$600	14	\$8,400
staff PCs		4	2014	2018	2022	\$650	8	\$5,200
Cell phones		2		2019	2021	\$700	4	\$2,800
Audio Studio Gear	Main-LU	4	2015	2019	2023	\$8,000	1	\$8,000
ILS Telephony server		4	2015	2019	2023	\$30,000	1	\$30,000
iPads Teen	Main-LU	4	2015	2019	2023	\$400	8	\$3,200
laptops for programming (staff)	Main/Ell	4	2015	2019	2023	\$1,700	5	\$8,500
Mac Minis	Main-LU	4	2015	2019	2023	\$500	2	\$1,000
MacBook	Main-LU	4	2015	2019	2023	\$1,700	1	\$1,700
Windows laptops	Main-LU	4	2015	2019	2023	\$800	8	\$6,400
Public Computer (iMacs) - 21.5"	Main-LU	4	2015	2019	2023	\$2,100	2	\$4,200
Public Computers (iMacs)27"	Main-LU	4	2015	2019	2023	\$3,500	3	\$10,500
Public Computers (iMacs)--27"	Main-LU	4	2015	2019	2023	\$3,500	3	\$10,500
public computers (PCs)	Main	4	2015	2019	2023	\$650	20	\$13,000
public computers (PCs)	Ellettsville	4	2015	2019	2023	\$650	4	\$2,600
Public Laptops Macs	Main-LU/Teen	4	2015	2019	2023	\$2,100	2	\$4,200
Public Laptops Windows	Main-LU/Teen	4	2015	2019	2023	\$650	8	\$5,200
public scanners	Main/Ell	4	2015	2019	2023	\$2,500	2	\$5,000

Staff PCs		4	2015	2019	2023	\$650	5	\$3,250
Staff Macs	Main-LU	4	2015	2019	2023	\$1,600	2	\$3,200
Video Gear	Main-LU	4	2015	2019	2023	\$6,000	1	\$6,000
Wireless - AP - HP 517	Main/Ell	5	2014	2019	2024	\$300	50	\$15,000
AMH - Main 1st Floor	Main	8	2011	2019	2027	\$50,000	1	\$50,000
AMH - Main 1st Floor dropbox	Main	8	2011	2019	2027	\$8,000	1	\$8,000
AMH - Main 2nd Floor (9 bin)	Main	8	2011	2019	2027	\$250,000	1	\$250,000
AMH - Main 2nd Floor dropbox	Main	8	2011	2019	2027	\$8,000	1	\$8,000
Cell phones		2		2020	2022	\$700	4	\$2,800
Staff communication tools (ipods)		3	2017	2020	2023	\$200	45	\$9,000
public computers (mobile)	Main/Ell	4	2016	2020	2024	\$1,500	20	\$30,000
public computers (PCs)	Main	4	2016	2020	2024	\$650	20	\$13,000
public computers (PCs)	Ellettsville	4	2016	2020	2024	\$650	4	\$2,600
staff PCs		4	2016	2020	2024	\$650	23	\$14,950
Advanced Video Studio Gear	Main-LU	5	2015	2020	2025	\$6,500	1	\$6,500
Backup Appliance		5	2015	2020	2025	\$20,000	1	\$20,000
Credit Card Terminals (leased)	Main/Ell	5	2015	2020	2025	\$3,000	2	\$6,000
Indiana Room Scanner	Main	5	2015	2020	2025	\$6,500	1	\$6,500
Monitors	Main-LU/Teen/2A/IT	5	2015	2020	2025	\$1,100	11	\$12,100
Network Switch HP 5406zl	Main	7	2013	2020	2027	\$38,000	1	\$38,000
copier - Ind Rm Bk Rm Office - Sharp MX-315NT	Main	10	2010	2020	2030	\$3,500	1	\$3,500
Branch equipment purchase estimate (sorter, self check, staff PCs, scanner, public computers, mtg rm equip, etc.			2021	2021	0	\$250,000	1	\$250,000
staff PCs		4	2017	2021	2025	\$650	50	\$32,500
Server VRTX	Main	5	2016	2021	2026	\$60,000	1	\$60,000
Branch equipment annual repl estimate		1	2021	2022	2023	\$25,000	1	\$25,000
Wireless - MSM466-R	Main	8	2014	2022	2030	\$5,000	2	\$10,000
Wireless Network	Main/Ell	8	2014	2022	2030	\$40,000	1	\$40,000
Indiana Room Microfiche Reader	Main	10	2013	2023	2033	\$18,000	2	\$36,000
Network		10	2013	2023	2033	\$140,000	1	\$140,000
Network Switch HP 1910	Main/Ell	10	2013	2023	2033	\$800	21	\$16,800
copier - VITAL - Ricoh MP C2051 (leased)	Main	10	2014	2024	2034	\$4,000	1	\$4,000
Phone system		10	2014	2024	2034	\$80,000	1	\$80,000
AMH - Ellettsville Sorter (3 bin)	Ellettsville	8	2017	2025	2033	\$110,000	1	\$110,000
copier - Childrens' public RICOH MPC3503	Main	10	2016	2026	2036	\$3,500	1	\$3,500

copier - Ell public RICOH MPC3503	Main	10	2016	2026	2036	\$3,500	1	\$3,500
copier - Ind Rm Public Copier - Sharp ARM237	Main	10	2016	2026	2036	\$3,500	1	\$3,500
copier - Main 2nd Fl Public - Sharp ARM237	Main	10	2016	2026	2036	\$3,500	1	\$3,500
copier - Public- Homework Center - Sharp ARM237	Main	10	2016	2026	2036	\$3,500	1	\$3,500
Self Checks	Main/Ell	10	2017	2027	2037	\$10,000	11	\$110,000
photocopier coin boxes/credit	Main/Ell	10	various	2019	2029	\$5,000	5	\$ 25,000
photocopier coin boxes/credit	Main/Ell	10	various	2022	2032	\$5,000	5	\$ 25,000

2018 TELECOMMUNICATIONS FUNDING AGREEMENT

Agreement entered into between the Board of Commissioners of Monroe County, ("County") and the Monroe County Public Library ("Library"), on behalf of its Community Access Television Services department (CATS), effective on the date last written below.

SECTION I. Funding

(a) County shall contribute the sum of Two Hundred Sixty Five Thousand and Fifty One and 00/100s Dollars (\$265,051) for calendar year 2018, payable in equal quarterly installments of Sixty Six Thousand Two Hundred and Sixty Two Dollars and 75/100s (\$66,262.75), to partially fund the operational expenses of CATS.

(b) Library may use this contribution for salaries and equipment necessary to provide services in accordance with this Agreement. Library will submit a signed claim voucher for each quarterly installment which will be processed in accordance with the County's usual practice for payments.

SECTION II. Public Meetings

Where the meeting location permits, CATS shall telecast live coverage of regular meetings of the Monroe County Commissioners, Monroe County Council, Monroe County Planning Commission, Board of Zoning Appeals, the State of the County Address and other public meetings as requested by the Monroe County Commissioners. Where the meeting location does not permit live coverage, CATS shall contemporaneously videotape the meeting and cablecast it at the earliest time following the meeting which its schedule allows. Each of the meetings will be replayed at least twice during the week following the original cablecast. The times for replay will be predetermined and supplied to the *Herald Times* for its TV schedule publication.

Section III. Non-partisan Programming

(a) A partisan political program or event is one in which only one political party or candidate is represented, and whose principal purpose is the advocacy of a particular candidate, slate of candidates or party platform or the criticism of an opposing candidate, slate of candidates or party platform. Examples include political party dinners or organizational meetings, fundraisers, and announcements of candidacy for office. CATS crews shall not be used in the program production of partisan political events, nor shall the public meeting channel (currently Channel 14) be used to cablecast such partisan political events; provided however, that CATS may elect to separately telecast primary election candidate forums for each political party where all candidates for contested offices within that party have been invited, and where scheduling time permits the telecast of similar candidate forums of opposing political parties.

(b) This section shall not be construed to prohibit the production or telecast of a political party caucus or convention which is required by Indiana election law to nominate candidates or fill candidate vacancies. Further, this section shall not be construed to prevent members of the public who are not affiliated with Library from using Library facilities and equipment for any programming permitted by

state and federal law, and which is consistent with Library access policies.

SECTION IV. Reports

(a) Monthly Report -CATS will provide the County a monthly report of its programming and activities which will include an hour report of its public meetings coverage.

(b) Financial Report -CATS will provide the County at least annually, and more often upon request, a financial report which shall summarize the utilization of the County's contributions.

SECTION V. Records

Library will permit the County to examine and copy all records and documents related to the funding provided by this Agreement. Library further agrees to maintain accounting procedures and record keeping in a form acceptable to the State Board of Accounts and will retain those records as required by state law or State Board of Accounts policy.

SECTION VI. Non-discrimination

(a) Library affirms that it is an equal opportunity employer, and will not discriminate on the basis of race, color, national origin, sex, age, sexual orientation, ancestry, religion or disability in the hiring, upgrading, discipline, training and compensation of its employees. Breach of this provision may result in termination of this Agreement.

Section VII. Term

This agreement shall govern services provided from January 1, 2017 through December 31, 2017, and shall thereafter be automatically renewed from year to year unless either party gives written notice of its intention to terminate by October 1 of each succeeding year. The funding provided by this Agreement may be adjusted by mutual agreement, but all such funding is subject to an appropriation by the Monroe County Council.

Section VIII. Verification of Work Status

The Library certifies that it is enrolled in the E-Verify program and has verified the work eligibility status of all newly hired employees through the E-Verify program, unless the E-Verify program no longer exists, and that signing this contract serves as an affidavit affirming that the Library does not knowingly employ an unauthorized alien.

"County"

Board of Commissioners of Monroe County

Date: Nov 8, 2017

"Library"


Monroe County Public Library

Date: _____



Julie Thomas, President

John Walsh, President, Board of Trustees



Amanda Barge, Vice President

Marilyn Wood, Director



Patrick Stoffers, Commissioner

Michael White, Manager
Community Access Television

ATTEST:



Catherine Smith, Auditor