

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

Wednesday, April 18, 2018

Meeting Room 1B

**Immediately following Public Hearing for an Additional Appropriation at
5:45 p.m.**

AGENDA

1. Call to Order –John Walsh, President
2. Consent Agenda – action item – Marilyn Wood
 - a. Minutes of March 21, 2018 Board Meeting (page 1-3)
 - b. Monthly Bills for Payment (page 4-9)
 - c. Monthly Financial Report (page 10-33)
 - d. Personnel Report (page 34-41)
 - e. 2018 Board Meetings Calendar (page 42)
3. Director’s Monthly Report – Marilyn Wood, Director (page 43-53)
4. Old Business
 - a. Ellettsville Renovation Update – Jane Cronkhite
 - b. General Obligation Bond Timeline and Options – Gary Lettelleir, Marilyn Wood (page 54-61)
5. New Business
 - a. Public Comment Policy – Marilyn Wood (62-63)
 - b. Programming Mission and Guidelines – Marilyn Wood (64-65)
6. Department Update – Customer Service Unit – Mickey Needham
7. Public Comment
8. Adjournment

View the Board Packet on the Library’s website:

<http://mcpl.info/library-trustees/meetings>

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
March 21, 2018
5:45PM
Main Library, Meeting Room 1B**

Present

Board members: Kari Esarey, David Ferguson, Chris Harrison, Kathy Loser, Valerie Merriam, Fred Risinger

Library staff: Jane Cronkhite, Mandy Hussey, Gary Lettelleir, Martin O'Neill, Sam Ott, Ryan Stacy, Kathy Starks, Rob Stockwell, Bethany Turrentine, Josh Wolf, Marilyn Wood, Leanne Zdravecky

Others: Tom Bunger

Call to Order

The meeting was called to order at 5:47 p.m. by Board Vice President Christine Harrison.

Consent Agenda

Kari Esarey moved to approve the consent agenda; David Ferguson seconded her motion. The motion to adopt the consent agenda passed unanimously without discussion.

Director's Monthly Report

Library Director Marilyn Wood related a number of items to the Board, including:

- After about 95 Library Staff members took part late last year in training on serving patrons living with dementia, the Library is now designated as a Dementia Friendly Location by an organization called Dementia Friendly Bloomington.
- Evaluations of recent changes to the Main Library's second floor continues as feedback from patrons and staff is collected.
- Lights situated high above the Atrium floor at the Main Library are scheduled to be changed out in March. Because of their hard-to-reach location, the Library must find an outside company with the equipment and expertise needed to do the job.

Marilyn also fielded specific questions by the Board relating to items in her report.

Old Business

Next Steps in Library Bond Planning. At the March 7 Board Work Session, Marilyn updated the Board on the potential options available to the Library for issuing a bond later in 2018, as well as financing options for a new branch. Marilyn relayed that the information in the current packet was originally included in the January Board of Finance Meeting and is included now as a review of other recent construction projects nationwide, and their costs. Umbaugh, the firm assisting the Library's bond process is expected to have a more detailed picture of the options available by April.

New Business

Notice of Approval for Public Hearing for Additional Appropriation. Valerie Merriam moved to accept the notice of a public hearing; David seconded the motion. Library Financial Officer Gary Lettelier explained that the public hearing would address the Library's desire to use Library Improvement Reserve Fund (LIRF) monies to fund costs of the Ellettsville renovation. The motion then passed unanimously without discussion.

Changes to Library Personnel Policy. Pursuant to the Board's discussion at the March 7 Work Session, David moved that proposed changes relating to the Library's written Personnel Policy be approved; Kari seconded the motion. The motion then passed unanimously without discussion.

Ellettsville Renovation Contract. Pursuant to the Board's discussion at the March 7 Work Session, Kari seconded David's motion to accept the notice as written. Marilyn related one change to the contract, relating to dispute resolution arising from the renovation. Pending the amendment to the contract to reflect this change, the Board approved the motion after a brief discussion.

Branch Feasibility Study Request for Proposal. Pursuant to the Board's discussion at the March 7 Work Session, Kari moved to accept the RFP as submitted, with David seconding her motion. Marilyn noted that upon approval, the request would be sent to architects by the Library immediately. The Board had no further discussion, and the motion passed unanimously.

Update: Community Engagement & Learning Services

Josh Wolf, Community Engagement & Learning Services Manager, and Bethany Turrentine, Assistant Manager - Learning Services, updated the Board on their units' activities. Among the items they discussed:

- The Strategic Plan recently published by the Library is now the framework that informs CE&L's strategies and activities. One of the Plan's most distinctive features is that, as opposed to the two- and three-year planning cycles of the past, the new Community Engagement efforts adopt a continuous, constantly-evolving approach to planning.
- CE&L's most recent step in their conversations with our community focuses on their response to the Library's stated Goals under the new Strategic Plan. The next step is to determine how the Library might take these responses into account in creating its Action Plan by the end of 2018.
- Through its Volunteers in Tutoring Adult Learners (VITAL) unit, the Library continues to expand its efforts to reach potential learners. Consequently, offsite tutoring sessions have been offered by VITAL at various locations throughout the community. One such site has recently been set up at Volunteers in Medicine in Bloomington, where a small group of Spanish speakers meets to learn in a culturally embedded setting.
- Recent changes to VITAL's space at the Main Library include the designation of four computers as learning stations set up for easy access to reading, math, citizenship, and other skills.

Josh and Bethany answered the Board's specific questions as they gave their updates.

Public Comment

None.

Adjournment

Valerie moved to adjourn the meeting; Fred Risinger seconded the motion. The meeting then adjourned at 6:25 p.m.

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March 1 – 31, 2018

Name	Check Date	Check Amt	
06600 MAINSOURCE CHECKING			
Paid Chk# 006727 ADP, INC.	3/1/2018	\$506.06	BACKGROUND CHECKS
Paid Chk# 006728 AFSCME COUNCIL 62	3/1/2018	\$1,031.80	UNION DUES W/H
Paid Chk# 006729 ALLIANCE FOR COMMUNITY	3/1/2018	\$1,200.00	ACM ANNUAL MEMBERSHIP DUES
Paid Chk# 006730 ANGIE THOMPSON	3/1/2018	\$25.00	REFUND ON LOST ITEM
Paid Chk# 006731 AT&T (IL)	3/1/2018	\$1,063.34	PHONE SERVICE
Paid Chk# 006732 CARMICHAEL TRUCK &	3/1/2018	\$2,083.88	SPRINTER REPAIRS
Paid Chk# 006733 CITY OF BLOOMINGTON	3/1/2018	\$75.00	ZONE 4 PARKING PERMIT
Paid Chk# 006734 DUKE ENERGY	3/1/2018	\$1,820.32	ELECTRICITY
Paid Chk# 006735 ENGRAVING AND STAMP	3/1/2018	\$24.18	NAME TAGS FOR NEW MANAGERS
Paid Chk# 006736 EVANSVILLE BINDERY, INC.	3/1/2018	\$461.18	BOOK BINDING
Paid Chk# 006737 FREEDOM BUSINESS	3/1/2018	\$66.71	DRUM
Paid Chk# 006738 GUARDIAN LIFE INS. CO.	3/1/2018	\$9,028.51	MARCH '18 DENTAL, VISION, STD, LIFE INS.
Paid Chk# 006739 JCC MANHATTAN	3/1/2018	\$115.00	FILM/AUTISM CAMP
Paid Chk# 006740 MACEXPERIENCE	3/1/2018	\$1,432.95	MAC MINI & USB ADAPTER
Paid Chk# 006741 MCCSC ADULT EDUCATION	3/1/2018	\$85.00	TASC TESTING/VITAL SCHOLARSHIP
Paid Chk# 006742 MENARDS - BLOOMINGTON	3/1/2018	\$24.86	BLDG SPLS
Paid Chk# 006743 MIDWEST PRESORT SERVICE	3/1/2018	\$280.55	POSTAGE SERVICE
Paid Chk# 006744 NOAH W. YOUNG	3/1/2018	\$23.93	REFUND ON LOST ITEM
Paid Chk# 006745 PATRICIA K. REED	3/1/2018	\$46.22	REFUND ON LOST ITEMS & OVERPYMT
Paid Chk# 006746 POSTMASTER	3/1/2018	\$225.00	PERMIT #307 - BULK MAIL
Paid Chk# 006747 PYGMALION' S ART SUPPLIES	3/1/2018	\$9.28	SPLS FOR STAFF DAY POSTERS
Paid Chk# 006748 RICOH USA, INC.	3/1/2018	\$66.16	ADMIN COPIER RENTAL
Paid Chk# 006749 SCHINDLER ELEVATOR	3/1/2018	\$1,073.37	ELEVATOR REPAIR
Paid Chk# 006750 SIHO INSURANCE SERVICES	3/1/2018	\$43,911.00	MARCH '18 HEALTH INS.
Paid Chk# 006751 SWEETWATER	3/1/2018	\$513.98	KEYBOARD STAND & COVER
Paid Chk# 006752 THE ELLETTSVILLE JOURNAL	3/1/2018	\$66.03	2017 ANNUAL REPORT
Paid Chk# 006753 UNITED WAY	3/1/2018	\$54.00	UNITED WAY W/H
Paid Chk# 006754 SUGAR DADDY'S CAKES &	3/5/2018	\$119.00	STAFF DAY COOKIES
Paid Chk# 006755 AMERICAN UNITED LIFE INS.	3/5/2018	\$1,987.30	403b TSA-AUL W/H
Paid Chk# 006756 AT&T (IL)	3/5/2018	\$398.04	CELL PHONES
Paid Chk# 006757 BAKER & TAYLOR BOOKS	3/5/2018	\$14,422.33	BOOKS
Paid Chk# 006758 BLACKSTONE PUBLISHING	3/5/2018	\$97.99	NONPRINT
Paid Chk# 006759 B-TECH LLC	3/5/2018	\$400.00	GCA CARTRIDGE
Paid Chk# 006760 DARCI HAWXHURST	3/5/2018	\$722.00	VITAL TUTOR TRAINING
Paid Chk# 006761 DEMCO, INC.	3/5/2018	\$79.61	2ND FLOOR PROJECT/SIGN HOLDERS
Paid Chk# 006762 FINDAWAY WORLD, LLC	3/5/2018	\$1,180.28	NONPRINT
Paid Chk# 006763 FREEDOM BUSINESS	3/5/2018	\$1,169.65	TONER CARTRIGES
Paid Chk# 006764 GALE/CENGAGE LEARNING	3/5/2018	\$799.15	BOOKS
Paid Chk# 006765 HEIDI BROWN	3/5/2018	\$65.00	KID'S YOGA PROGRAM
Paid Chk# 006766 HFI MECHANICAL CONTRACTOR	3/5/2018	\$1,773.44	BLDG REPAIR/MEN'S RESTROOM
Paid Chk# 006767 IU HEALTH BLOOMINGTON, INC.	3/5/2018	\$75.00	COOKIES FOR STAFF DAY
Paid Chk# 006768 KLEINDORFER'S HDWE	3/5/2018	\$96.36	BLDG SPLS
Paid Chk# 006769 LOWE'S	3/5/2018	\$67.55	BLDG SPLS
Paid Chk# 006770 MAGGI E. KRAMER	3/5/2018	\$42.75	REFUND DOUBLE CC PYMT
Paid Chk# 006771 MIDWEST PRESORT SERVICE	3/5/2018	\$250.70	POSTAGE SERVICE
Paid Chk# 006772 MIDWEST TAPE	3/5/2018	\$6,614.98	NONPRINT
Paid Chk# 006773 PAUL VENCKUS	3/5/2018	\$550.00	HEDGEHOG HANNAH PROGRAM
Paid Chk# 006774 PENGUIN RANDOM HOUSE, LLC	3/5/2018	\$231.80	NONPRINT
Paid Chk# 006775 B,B & C POW PEST CONTROL,	3/5/2018	\$95.00	PEST CONTROL
Paid Chk# 006776 RECORDED BOOKS, INC.	3/5/2018	\$304.80	NONPRINT
Paid Chk# 006777 RICOH USA, INC.	3/5/2018	\$29.00	ADD'L IMAGES/COPIER
Paid Chk# 006778 ROCKFORD MAP PUBLISHERS,	3/5/2018	\$541.95	BOOKS
Paid Chk# 006779 SHOWCASES	3/5/2018	\$550.24	A/V CATALOGING SPLS
Paid Chk# 006780 SMITHVILLE COMMUNICATIONS	3/5/2018	\$1,776.00	INTERNET SERVICE

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Name	Check Date	Check Amt	
Paid Chk# 006781 STEPHANIE HOLMAN	3/5/2018	\$72.61	CHILDREN'S PROGRAMING SPLS
Paid Chk# 006782 SYNCHRONY BANK/AMAZON	3/5/2018	\$5,621.38	BOOKS, NONPRINT
Paid Chk# 006783 AMBER C. MESTRE	3/9/2018	\$64.63	GAS FOR THE GREEN VAN
Paid Chk# 006784 AMERICAN HERITAGE LIFE INS.	3/9/2018	\$270.04	FEB. '18 OTHER INS. W/H
Paid Chk# 006785 AMY L. CORNWELL	3/9/2018	\$300.00	INTERPRETING/STAFF DAY
Paid Chk# 006786 BLOOMINGTON PAINT &	3/9/2018	\$103.49	PAINT & SPLS
Paid Chk# 006787 CANDICE ENO	3/9/2018	\$24.99	REFUND ON LOST ITEM
Paid Chk# 006788 CITY OF BLOOMINGTON--	3/9/2018	\$1,187.00	PARKING GARAGES PERMITS
Paid Chk# 006789 COMCAST	3/9/2018	\$44.46	CABLE EQUIP RENTAL
Paid Chk# 006790 DIANNE R. ROBERTSON	3/9/2018	\$20.60	REFUND ON LOST ITEM
Paid Chk# 006791 ELLETTSVILLE UTILITIES	3/9/2018	\$207.59	WATER & SEWER
Paid Chk# 006792 EXACTHIRE	3/9/2018	\$405.00	SOFTWARE MAINTENANCE
Paid Chk# 006793 FIRST INSURANCE GROUP, INC.	3/9/2018	\$59,533.00	PKG/AUTO/UMBRELLA/D&O RENEWAL
Paid Chk# 006794 JANET A. PIERSON	3/9/2018	\$1,000.00	TEEN MATH HELP/ELL & MAIN
Paid Chk# 006795 LEGAL SHIELD	3/9/2018	\$152.80	ID THEFT & LEGAL INS.
Paid Chk# 006796 MALKE J. ROSENFELD	3/9/2018	\$75.00	CHILD/MAKE & CREATE PROGRAM
Paid Chk# 006797 MARGARET L. SOMMER	3/9/2018	\$350.00	INTERPRETING/STAFF DAY
Paid Chk# 006798 MIDWEST PRESORT SERVICE	3/9/2018	\$259.34	POSTAGE SERVICE
Paid Chk# 006799 OCLC, INC.	3/9/2018	\$4,219.50	OCLC USAGE
Paid Chk# 006800 RICOH USA, INC.	3/9/2018	\$35.97	COPIERS/ADDT'L IMAGES
Paid Chk# 006801 SMITHVILLE COMMUNICATIONS	3/9/2018	\$179.67	TELEPHONE
Paid Chk# 006802 THE GREATER BLOOMINGTON	3/9/2018	\$780.00	MEMBERSHIP DUES
Paid Chk# 006803 VECTREN ENERGY DELIVERY	3/9/2018	\$346.00	NATURAL GAS
Paid Chk# 006804 VERIZON WIRELESS	3/9/2018	\$120.03	BKM DATA LINES
Paid Chk# 006805 YOUR AUTOMATIC DOOR	3/9/2018	\$1,651.05	BLDG REPAIR
Paid Chk# 006806 ABIGAIL T. NAYLOR	3/12/2018	\$62.25	REISSUE REFUND CHECK/DOUBLE PYMT
Paid Chk# 006807 ADOBE SYSTEMS	3/12/2018	\$6,386.04	CREATIVE CLOUD /LICENSES-MAINT
Paid Chk# 006808 APPLE INC.	3/12/2018	\$1,857.00	MBP 15.4/16GB
Paid Chk# 006809 AT&T (IL)	3/12/2018	\$135.92	2 DEDICATED PHONE LINES
Paid Chk# 006810 BANCTEC INC.	3/12/2018	\$33.42	FOLDER MAINT. CONTRACT
Paid Chk# 006811 CDW GOVERNMENT, INC.	3/12/2018	\$695.65	IT SPLS
Paid Chk# 006812 CENTURYLINK	3/12/2018	\$25.76	LONG-DISTANCE PHONE SERVICE
Paid Chk# 006813 CHASE CARD SERVICES	3/12/2018	\$10,546.46	VARIOUS
Paid Chk# 006814 CONTEGIX	3/12/2018	\$650.00	MANAGED CLOUD HOSTING
Paid Chk# 006815 ENVISIONWARE, INC.	3/12/2018	\$5,886.43	SELF SERVICE WEB & TERMINAL SOFTWARE
Paid Chk# 006816 GIBSON TELDATA, INC.	3/12/2018	\$337.50	DATA JACK MADE LIVE
Paid Chk# 006817 HOOSIER TIMES	3/12/2018	\$36.39	ANNUAL REPORT PUBLICATION
Paid Chk# 006818 LAUREN A. FAIRDOUGH	3/12/2018	\$31.60	REFUND ON LOST ITEMS
Paid Chk# 006819 PATRICK CALLANAN	3/12/2018	\$185.00	PIANO REPAIRS--11/15/17, 1/9/18, 3/12/18
Paid Chk# 006820 QUILL CORPORATION	3/12/2018	\$60.02	OFFICES SPLS
Paid Chk# 006821 UNIQUE MANAGEMENT	3/12/2018	\$1,065.05	COLLECTION AGENCY FEES
Paid Chk# 006822 VECTREN ENERGY DELIVERY	3/12/2018	\$138.90	NATURAL GAS
Paid Chk# 006823 MONROE COUNTY PUBLIC	3/13/2018	\$30,000.00	TRANSFER \$ TO GERMAN AMERICAN
Paid Chk# 006824 A1 LANDSCAPE & HAULING INC.	3/21/2018	\$550.00	SALT APP.
Paid Chk# 006825 BAKER & TAYLOR BOOKS	3/21/2018	\$16,769.95	BOOKS
Paid Chk# 006826 BIBLIOTHECA LLC	3/21/2018	\$1,080.85	E-BOOKS
Paid Chk# 006827 BLACKSTONE PUBLISHING	3/21/2018	\$50.00	NONPRINT
Paid Chk# 006828 B-TECH LLC	3/21/2018	\$12,209.80	ACCESS CONTROL ADDITION
Paid Chk# 006829 BUNGER & ROBERTSON, LLP	3/21/2018	\$960.00	LEGAL SERVICES/ELL RENOVATION
Paid Chk# 006830 CARMICHAEL TRUCK &	3/21/2018	\$547.89	BKM REPAIRS
Paid Chk# 006831 CENTER POINT LARGE PRINT	3/21/2018	\$230.10	BOOKS
Paid Chk# 006832 CITY OF BLOOMINGTON	3/21/2018	\$1,019.40	WATER & SEWER
Paid Chk# 006833 CREDO REFERENCE LIMITED	3/21/2018	\$6,875.00	RENEWAL OF DATEBASES
Paid Chk# 006834 CRYSTAL CLEAR	3/21/2018	\$1,190.00	WINDOW CLEANING SVCS
Paid Chk# 006835 DEMCO, INC.	3/21/2018	\$123.20	CATALOGING SPLS/A-V

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Name	Check Date	Check Amt	
Paid Chk# 006836 DUKE ENERGY	3/21/2018	\$23,312.29	ELECTRICITY
Paid Chk# 006837 EBSCO	3/21/2018	\$44.00	PERIODICALS
Paid Chk# 006838 FINDAWAY WORLD, LLC	3/21/2018	\$17.70	CIRCULATION SPLS
Paid Chk# 006839 FREEDOM BUSINESS	3/21/2018	\$295.82	PRINT CARTRIDGES
Paid Chk# 006840 GALE/CENGAGE LEARNING	3/21/2018	\$787.82	BOOKS
Paid Chk# 006841 GIBSON TELDATA, INC.	3/21/2018	\$2,426.46	MAINT. CONTRACT
Paid Chk# 006842 HFI MECHANICAL CONTRACTOR	3/21/2018	\$830.00	REPAIR LEAKING ROOF
Paid Chk# 006843 HP PRODUCTS	3/21/2018	\$99.78	CLEANING SPLS
Paid Chk# 006844 IU HEALTH BLOOMINGTON, INC.	3/21/2018	\$75.00	YOGA W/BABY PROGRAM
Paid Chk# 006845 J.F.J DISC REPAIR INC.	3/21/2018	\$161.91	EQUIP. PARTS
Paid Chk# 006846 JIM GORDON, INC	3/21/2018	\$32.36	COPIER OVERAGE
Paid Chk# 006847 MIDWEST PRESORT SERVICE	3/21/2018	\$234.04	POSTAGE SERVICES
Paid Chk# 006848 MIDWEST TAPE	3/21/2018	\$13,476.04	NONPRINT
Paid Chk# 006849 MONSTER TRASH	3/21/2018	\$187.02	TRASH SERVICE
Paid Chk# 006850 NATURE'S WAY, INC.	3/21/2018	\$85.00	INTERIOR PLANT MAINT.
Paid Chk# 006851 NETWORK SERVICES COMPANY	3/21/2018	\$1,450.48	CLEANING SPLS
Paid Chk# 006852 PENGUIN RANDOM HOUSE, LLC	3/21/2018	\$708.48	NONPRINT
Paid Chk# 006853 RECORDED BOOKS, INC.	3/21/2018	\$280.14	NONPRINT
Paid Chk# 006854 RICOH USA, INC.	3/21/2018	\$233.91	COPIERS/ADD'L IMAGES
Paid Chk# 006855 SAM'S CLUB/SYNCHRONY BANK	3/21/2018	\$110.83	STAFF DAY FOOD & SPLS
Paid Chk# 006856 SARAH M. MITCHELL	3/21/2018	\$29.99	REFUND ON LOST ITEM
Paid Chk# 006857 THE GREAT COURSES	3/21/2018	\$114.95	NONPRINT
Paid Chk# 006858 THE ULTIMATE SOFTWARE	3/21/2018	\$15.91	PAYROLL MATERIALS SHIPPED
Paid Chk# 006859 THOMSON REUTERS - WEST	3/21/2018	\$473.31	BOOKS
Paid Chk# 006860 U PRINTING	3/21/2018	\$272.70	BUSINESS CARDS
Paid Chk# 006861 VALERIA A. DECASTRO	3/21/2018	\$80.00	YOGA FOR THE COMMUNITY PROGRAM
Paid Chk# 006862 VIBE HCM, INC.	3/21/2018	\$395.00	ACCESS TO EMPOWER DATABASE
Paid Chk# 006863 WORLD BOOK DIRECT	3/21/2018	\$53.40	BOOKS
Paid Chk# 006864 ADP, INC.	3/29/2018	\$59.22	BACKGROUND CHECKS
Paid Chk# 006865 AFSCME COUNCIL 62	3/29/2018	\$1,031.80	UNION DUES W/H
Paid Chk# 006866 ALICIA E. SUAREZ	3/29/2018	\$23.00	REFUND ON LOST ITEM
Paid Chk# 006867 AMERICAN LIBRARY	3/29/2018	\$58.50	WEBINAR TRAINING
Paid Chk# 006868 AMERICAN UNITED LIFE INS.	3/29/2018	\$1,987.30	403b TSA-AUL W/H
Paid Chk# 006869 AT&T (IL)	3/29/2018	\$1,063.34	TELEPHONE SERVICE
Paid Chk# 006870 BRANDI C. WEYER	3/29/2018	\$29.99	REFUND ON LOST ITEM
Paid Chk# 006871 B-TECH LLC	3/29/2018	\$247.50	BLDG SERVICES
Paid Chk# 006872 CHRIS JACKSON	3/29/2018	\$486.44	PLA CONF. EXPENSES
Paid Chk# 006873 DEMCO SOFTWARE	3/29/2018	\$1,394.00	EVANCED ANNUAL MAINTENANCE
Paid Chk# 006874 DUKE ENERGY	3/29/2018	\$1,610.77	ELECTRICITY
Paid Chk# 006875 ELLEN D. WOODEN	3/29/2018	\$28.00	REFUND ON LOST ITEMS
Paid Chk# 006876 ENGRAVING AND STAMP	3/29/2018	\$195.13	BLDG SPLS
Paid Chk# 006877 ENVISIONWARE, INC.	3/29/2018	\$2,174.51	SOFTWARE ANNUAL MAINTENANCE
Paid Chk# 006878 FREEDOM BUSINESS	3/29/2018	\$99.00	PRINT CARTRIDGE
Paid Chk# 006879 MIDWEST PRESORT SERVICE	3/29/2018	\$251.05	POSTAGE SERVICE
Paid Chk# 006880 RICOH USA, INC.	3/29/2018	\$66.16	ADMIN COPIER RENTAL
Paid Chk# 006881 RICOH USA, INC.	3/29/2018	\$22.47	COPIER'S ADD'L IMAGES
Paid Chk# 006882 STEPHANIE HOLMAN	3/29/2018	\$27.20	CHILD SPLS
Paid Chk# 006883 SUZANNE KERN - PETTY CASH	3/29/2018	\$102.13	POSTAGE/REPLENISH PETTY CASH
Paid Chk# 006884 VIBE HCM, INC.	3/29/2018	\$30.00	ACH REVERSAL FEE/MOSORA
Paid Chk# 006885 WARSAW COMMUNITY PUBLIC	3/29/2018	\$13.99	ILL#182879309/LUCIFER'S FLOOD
Total Checks		\$333,802.80	

MONROE COUNTY PUBLIC LIBRARY
CHECKING ACCOUNTS
3/01/18 - 3/31/18

MainSource Checking Account/Check Register Total	\$333,802.80
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Add: Electronic Withdrawals

MainSource Checking-Monthly Service Charge (Mar.'18)	21.00
MainSource Checking-Ultimate Fee 3/27/01	0.02
MainSource Checking-Ultimate Fee 3/28/18	0.01
German-American Bank-TSYS CC Fees (Mar.'18)	341.45
German-American Bank-Heartland CC Fees (Mar.'18)	154.75
German-American Bank-Online Bank Fee (Mar.'18)	53.30
German-American Bank-Deposit Tickets Fee (Mar.'18)	63.29

Less: Check #6823 Transfer funds from MainSource checking to German American Checking	-30,000.00
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Add: Payrolls

Vouchers 3/02/18 Payroll (UltiPro)	135,569.38
Electronic transfer 3/01/18 (UltiPro) employee/employer taxes	48,473.13
Electronic transfer (UltiPro) employer "HSA" German-Amer.	3,123.35
Electronic transfer (UltiPro) employee "HSA" German-Amer.	2,635.59
Electronic PERF pymt. 3/01/18	20,304.67
Electronic transfer 03/06/18 (TASC) employee/employer "FSA"	115.70
Garnishment - employee 3/01/18	333.65

Vouchers 3/16/18 Payroll (UltiPro)	133,642.12
Electronic transfer 3/15/18 (UltiPro) employee/employer taxes	47,879.90
Electronic transfer (UltiPro) employer "HSA" German-Amer.	3,123.35
Electronic transfer (UltiPro) employee "HSA" German-Amer.	2,635.59
Electronic PERF pymt. 03/28/18	20,081.58
Electronic transfer 03/20/18 (TASC) employee/employer "FSA"	115.70
Garnishment - employee 3/15/18	46.50

Vouchers 3/30/18 Payroll (UltiPro)	139,475.94
Electronic transfer 3/29/18 (UltiPro) employee/employer taxes	49,682.31
Electronic transfer (UltiPro) employer "HSA" German-Amer.	3,123.35
Electronic transfer (UltiPro) employee "HSA" German-Amer.	2,685.59
Electronic PERF pymt. 00/00/18	0.00
Electronic transfer 00/00/18 (TASC) employee/employer "FSA"	0.00
Garnishment - employee 3/29/18	46.50

TOTAL OF A/P AND PAYROLL CHECK REGISTERS	<div style="border-top: 1px solid black; border-bottom: 3px double black; display: inline-block; width: 100%;">\$917,530.52</div>
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CK #6813

ACCOUNTS PAYABLE VOUCHER

MONROE COUNTY PUBLIC LIBRARY*Address Line 1*303 E KIRKWOOD AVENUE*BLOOMINGTON, IN 47408

<p style="text-align: center;">Payee</p> <p>CHASE CARD SERVICES</p> <p>CARDMEMBER SERVICE</p> <p>PALATINE, IL 60094-4014</p>	<p style="text-align: right;">Claim 31720</p> <p>Purchase Order No. 0</p> <p>Terms</p> <p>Date Due</p>
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Invoice Date	Invoice Number	Description (or note attached Invoice(s) or bill(s))	Amount
1/26/2018		E001-001-32400 ULTIMATE/HR PAYROLL CONF.	\$1,795.00
2/7/2018		E019-001-32400 NAT'L GENEALOGICAL/L. DILLON HISTORY CONF.	\$230.00
2/9/2018		E029-019-44650 SOFTWARE-UC.COM/PDFSAM ENHANCED 4	\$49.50
2/15/2018		E016-015-21350 AMAZON/SPLS-VITAL/LIB GENERAL	\$158.92
1/28/2018		E001-019-31500 WUNDERKINDER/MONTHLY FEE	\$24.95
1/30/2018		E001-007-33200 MAILCHIMP/NEWSLETTER SERVICE	\$45.00
2/10/2018		E001-019-31500 HOOTSUITE/SOCIAL MEDIA SUBSCRIPTION	\$10.69
2/14/2018		E019-018-45300 TUGG.COM/PATRON REQUEST-ADULT AN	\$148.00
2/13/2018		E001-015-22200 EXXONMOBIL/GAS REBATE	(\$0.26)
1/22/2018		E001-015-22200 CIRCLE S/GAS	\$50.11
1/26/2018		E001-015-22200 CIRCLE S/GAS	\$30.63
1/29/2018		E001-015-22200 CIRCLE S/GAS	\$88.00
2/5/2018		E001-015-22200 CIRCLE S/GAS	\$90.85
2/9/2018		E001-015-22200 EXXONMOBIL/GAS	\$25.83
2/12/2018		E001-015-22200 CIRCLE S/GAS	\$89.10
2/19/2018		E001-015-22200 CIRCLE S/GAS	\$74.52
2/22/2018		E019-015-21350 AMAZON/AUTISM PROGRAM	\$14.89
1/25/2018		E029-019-44600 MICROSOFT/SURFACE PRO TABLE	\$854.93
1/26/2018		E001-019-23000 AMAZON/IT SPLS	\$38.78
1/28/2018		E001-019-23000 AMAZON/IT SPLS	\$31.97
1/29/2018		E001-019-23000 AMAZON/IT SPLS	\$213.99
1/29/2018		R001-024-03500 MCPL/SELF CHECK TESTS	\$1.25
1/29/2018		R001-024-03500 MCPL/SELF CHECK TEST	\$0.25
1/29/2018		R001-024-03500 MCPL/SELF CHECK TEST	\$0.25
2/3/2018		E001-019-23000 AMAZON/IT SPLS	\$19.99
2/7/2018		E001-019-23000 MONOPRICE/IT SPLS	\$47.40
2/16/2018		E020-016-31500 DREAMHOST/CATS WEB PAGE	\$50.00
2/19/2018		E001-019-23000 AMAZON/IT SPLS	\$38.58
2/19/2018		R001-024-03500 MCPL/SELF CHECK TEST	\$0.20
2/19/2018		R001-024-03500 MCPL/SELF CHECK TEST	\$0.25
2/20/2018		R001-024-03500 MCPL/SELF CHECK TEST	\$0.35
2/20/2018		R001-024-03500 MCPL/SELF CHECK TEST	\$0.75
2/20/2018		R001-024-03500 MCPL/SELF CHECK TEST	\$1.00
2/20/2018		R001-024-03500 MCPL/SELF CHECK TEST	\$0.80
2/20/2018		R001-024-03500 MCPL/SELF CHECK TEST	\$0.75
2/20/2018		R001-024-03500 MCPL/SELF CHECK TEST	\$0.25
2/20/2018		R001-024-03500 MCPL/SELF CHECK TEST	\$0.45
2/14/2018		E020-016-23500 USB-FLASHDRIVE/AUDIO-VIDEO MAT'S	\$1,191.00
2/20/2018		E020-016-36300 KAPPATRONIX/EQUIP REPAIR	\$210.00
1/29/2018		E019-001-32400 IN HISTORICAL SOC/GENEALOGY CONF.	\$55.00

1/30/2018	E001-006-33100 YOURMEMBERSHIP/JOB ADS	\$435.00
2/7/2018	E001-006-33100 YOURMEMBERSHIP/JOB AD	\$450.00
2/6/2018	E001-026-23000 B&H PHOTO/RETURN IT SPLS	(\$19.95)
2/15/2018	E019-026-21350 WAL-MART/RETURN-TEEN SPLS	(\$16.00)
1/29/2018	E019-026-21350 CVS/TEEN SPLS	\$9.37
1/30/2018	E001-026-23000 PRIME VIDEO/IT SPLS	\$74.99
1/30/2018	E019-026-21350 AMAZON/TEEN SPLS	\$62.95
1/31/2018	E001-026-23000 STEAMGAMES/IT SPLS	\$19.99
1/31/2018	E019-026-21350 AMAZON/TEEN SPLS	\$21.25
2/1/2018	E001-026-23000 AMAZON/IT SPLS	\$18.90
2/1/2018	E019-026-21350 AMAZON/TEEN SPLS	\$21.70
2/6/2018	E019-001-32400 GEN CON/SAM-TRADE DAY	\$210.00
2/6/2018	E019-026-21350 TACO BELL/TEEN FOOD	\$60.44
2/8/2018	E019-001-21350 DRDONSBUTTONS/STAFF DAY SPLS	\$40.35
2/10/2018	E019-026-21350 SOMA COFFEE/TEEN FOOD	\$3.86
2/15/2018	E019-026-21350 WALMART/TEEN SPLS	\$30.00
2/15/2018	E019-026-21350 WALMART/TEEN SPLS	\$7.92
2/20/2018	E019-026-21350 CVS/TEEN SPLS	\$20.35
1/24/2018	E019-010-23000 NEWEGG.COM/ADULT-IT SPLS	\$6.18
1/23/2018	E019-010-23000 ADAFRUIT/ADULT-IT SPLS	\$262.12
1/29/2018	E019-007-39100 MEETUP ORG/SOCIAL MEDIA SUB	\$89.94
1/29/2018	E019-010-21350 LENNIES/ADULT FOOD	\$13.89
1/29/2018	E019-010-21350 AMAZON/ADULT SPLS	\$2.38
1/30/2018	E019-010-21350 AMAZON/ADULT SPLS	\$132.70
1/30/2018	E019-010-21350 SPARKFUN/ADULT SPLS	\$101.45
1/30/2018	E019-010-21350 AMAZON/ADULT SPLS	\$13.59
1/30/2018	E019-010-21350 AMAZON/ADULT SPLS	\$2.26
1/30/2018	E019-010-21350 AMAZON/ADULT SPLS	\$2.59
2/1/2018	E019-010-21350 KROGER/ADULT FOOD	\$10.97
2/13/2018	E019-010-21350 BLGTN BAGEL/NPC-FOOD	\$148.65
2/13/2018	E019-010-21350 KROGER/NCP-FOOD	\$22.90
2/12/2018	E019-001-32400 ALA/ALA CONF./E. BROWN	\$395.00
2/14/2018	E019-010-21350 KROGER/ADULT FOOD	\$30.59
2/16/2018	E019-001-32400 GENCON/M. NEER CONF-TRADE DAY	\$200.00
2/17/2018	E019-001-32400 GENCON/E. BROWN/CONF. TRADE DAY	\$200.00
2/22/2018	E019-010-21350 WHOLESALE YOGA/YOGA MATS	\$115.15
2/22/2018	E019-010-21350 AMAZON/ADULT SPLS	\$3.47
1/23/2018	E019-001-32400 UWEX/ONLINE COURSE-V. HOSLER	\$180.00
1/25/2018	E019-011-21350 DISCOUNT SCHOOL/CHILD SPLS	\$55.16
1/25/2018	E019-011-21350 DISCOUNT SCHOOL/CHILD SPLS	\$30.59
1/25/2018	E019-011-21350 PETCO/CHILD SPLS	\$10.99
1/29/2018	E019-011-21350 DISCOUNT SCHOOL/CHILD SPLS	\$264.49
1/31/2018	E019-001-32400 GENCON/A. GALARZA-TRADE DAY	\$200.00
2/5/2018	E019-001-32400 ALA/ALSC CONF./A. GALARZA	\$400.00
2/7/2018	E019-011-21350 CARSON DELLOSA/CHILD SPLS	\$43.71
2/12/2018	E019-001-32400 EB TEXPLAY/CHILD CONF./L. CHAMPELLI	\$35.00
2/13/2018	E019-011-21350 CARSON DELLOSA/CHILD SPLS	\$59.55
2/13/2018	E019-011-21350 HOBBY-LOBBY/CHILD SPLS	\$88.30
2/20/2018	E019-011-21350 KROGER/CHILD SPLS	\$29.90
2/19/2018	E019-011-21350 MENARDS/CHILD SPLS	\$23.92
2/22/2018	E019-011-21350 KROGER/CHILD FOOD	\$13.98
2/22/2018	E019-011-37300 BLGTN SOFTBALL/CHILDREN EXP BOOTH	\$75.00
2/22/2018	E001-008-36400 INTERSTATE ALL BATTERY/VEHICLE REPAIR	\$147.00
Total		\$10,546.46

Financial Report Comments

Reports as of 03-31-18

Board Meeting Date 04/18/18

Monthly Budget Report:

The following table compares the actual percentage of the budget used so far in the major expense categories this year compared to the guideline which is 25% after three months.

	% Spending Guideline	Actual % Spending
	March 31, 2018	
Wages and Benefits	25.0%	25.5%
Supplies	25.0%	13.9%
Other Services & Charges	25.0%	29.7%
Capital Outlay	25.0%	20.3%
Total Operating Expenditures	25.0%	25.4%

We are slightly over the guideline in part because we prepay some of our bills in the first part of the year. Insurance is an example. We paid about \$60,000 in March but it will cover us for the rest of the year.

The E-book line in other services and charges is over budget. Most of the budget for that line was spent in January.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY SUMMARY OF BUDGET CATEGORIES
AS OF MARCH 31, 2018
THREE MONTHS = 25.0%

	2018 MARCH	2017 MARCH	2018 Y-T-D ACTUAL	2018 BUDGET	2017 Y-T-D ACTUAL	2018 Y-T-D BUDGET REMAINING	2018 % OF BUDGET USED	2018 % OF BUDGET REMAINING
PERSONNEL SERVICES								
SALARIES	488,680.11	478,005.37	1,156,634.42	4,439,436.51	1,144,706.72	3,282,802.09	26.1%	73.9%
EMPLOYEE BENEFITS	122,971.38	70,912.37	362,108.19	1,502,224.35	351,995.75	1,140,116.16	24.1%	75.9%
OTHER WAGES	0.00	0.00	0.00	17,000.00	0.00	17,000.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	<u>611,651.49</u>	<u>548,917.74</u>	<u>1,518,742.61</u>	<u>5,958,660.86</u>	<u>1,496,702.47</u>	<u>4,439,918.25</u>	<u>25.5%</u>	<u>74.5%</u>
SUPPLIES								
OFFICE SUPPLIES	2,019.95	6,247.18	10,953.84	64,100.00	12,232.24	53,146.16	17.1%	82.9%
OPERATING SUPPLIES	3,003.73	3,384.23	11,601.63	111,400.00	16,379.29	99,798.37	10.4%	89.6%
REPAIR & MAINT. SUPPLIES	<u>2,465.14</u>	<u>1,268.65</u>	<u>5,982.58</u>	<u>30,400.00</u>	<u>2,020.85</u>	<u>24,417.42</u>	<u>19.7%</u>	<u>80.3%</u>
TOTAL SUPPLIES	<u>7,488.82</u>	<u>10,900.06</u>	<u>28,538.05</u>	<u>205,900.00</u>	<u>30,632.38</u>	<u>177,361.95</u>	<u>13.9%</u>	<u>86.1%</u>
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES	21,545.09	15,973.40	66,089.07	397,500.00	54,176.96	331,410.93	16.6%	83.4%
COMMUNICATION & TRANSPORTATION	6,201.37	3,884.44	10,990.64	81,800.00	7,996.55	70,809.36	13.4%	86.6%
PRINTING & ADVERTISING	1,032.42	584.84	1,597.73	3,350.00	650.02	1,752.27	47.7%	52.3%
INSURANCE	59,533.00	58,431.00	78,743.00	93,100.00	76,442.00	14,357.00	84.6%	15.4%
UTILITIES	28,455.27	25,599.35	89,417.70	365,450.00	78,136.00	276,032.30	24.5%	75.5%
REPAIR & MAINTENANCE	9,895.14	8,915.47	20,205.93	60,500.00	12,713.40	40,294.07	33.4%	66.6%
RENTALS	323.40	213.48	514.07	34,000.00	1,481.68	33,485.93	1.5%	98.5%
ELECTRONIC SERVICES	7,955.85	18,389.57	137,007.41	340,000.00	52,635.36	202,992.59	40.3%	59.7%
OTHER CHARGES	<u>52,290.01</u>	<u>36,363.00</u>	<u>57,064.13</u>	<u>181,000.00</u>	<u>124,685.83</u>	<u>123,935.87</u>	<u>31.5%</u>	<u>68.5%</u>
TOTAL OTHER SERVICES & CHARGES	<u>187,231.55</u>	<u>168,354.55</u>	<u>461,629.68</u>	<u>1,556,700.00</u>	<u>408,917.80</u>	<u>1,095,070.32</u>	<u>29.7%</u>	<u>70.3%</u>
CAPITAL OUTLAY								
FURNITURE & EQUIPMENT	0.00	0.00	0.00	34,000.00	1,536.62	34,000.00	0.0%	100.0%
OTHER CAPITAL OUTLAY	<u>60,761.57</u>	<u>73,209.40</u>	<u>207,348.65</u>	<u>985,500.00</u>	<u>242,826.00</u>	<u>778,151.35</u>	<u>21.0%</u>	<u>79.0%</u>
TOTAL CAPITAL OUTLAY	<u>60,761.57</u>	<u>73,209.40</u>	<u>207,348.65</u>	<u>1,019,500.00</u>	<u>244,362.62</u>	<u>812,151.35</u>	<u>20.3%</u>	<u>79.7%</u>
TOTAL OPERATING EXPENDITURES	<u><u>867,133.43</u></u>	<u><u>801,381.75</u></u>	<u><u>2,216,258.99</u></u>	<u><u>8,740,760.86</u></u>	<u><u>2,180,615.27</u></u>	<u><u>6,524,501.87</u></u>	<u><u>25.4%</u></u>	<u><u>74.6%</u></u>

2017 BUDGET
% USED IN 2017

8,836,799.70
24.7%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF MARCH 31, 2018

	2018 MARCH	2017 MARCH	2018 Y-T-D ACTUAL	2018 BUDGET	2017 Y-T-D ACTUAL	2018 Y-T-D BUDGET REMAINING	2018 % OF BUDGET USED	2018 % OF BUDGET REMAINING
PERSONNEL SERVICES (1000'S)								
SALARIES								
1120 ADMINISTRATION/DIRECTORS	21,494.84	21,929.73	51,538.59	195,284.31	51,169.37	143,745.72	26.4%	73.6%
1130 MANAGERS/ASST. MANAGERS	121,613.72	118,403.83	280,642.19	1,094,982.39	290,227.10	814,340.20	25.6%	74.4%
1140 LIBRARIANS, EXPERTS	115,234.37	110,834.07	287,797.08	1,086,832.81	275,235.71	799,035.73	26.5%	73.5%
1150 SPECIALISTS	22,382.33	24,672.63	52,227.61	239,502.90	57,569.44	187,275.29	21.8%	78.2%
1160 ASSISTANTS/PARAPROFESSIONALS	90,208.99	88,438.30	210,220.66	790,119.20	204,167.58	579,898.54	26.6%	73.4%
1170 TECH/OPERATORS/SECRETARIES	7,424.98	7,095.24	17,329.04	64,350.00	16,556.85	47,020.96	26.9%	73.1%
1190 BUILDING SERVICES/MAINTENANCE	19,291.15	18,438.63	45,397.16	166,260.90	43,080.70	120,863.74	27.3%	72.7%
1200 BUILDING SERVICES/SECURITY	13,301.34	11,266.28	28,625.76	114,857.60	28,205.94	86,231.84	24.9%	75.1%
1280 PRODUCTION ASSISTANTS	465.29	2,221.16	3,358.78	19,396.00	5,150.82	16,037.22	17.3%	82.7%
1290 INFORMATION ASST/MATERIAL/SUPPORT	49,445.84	47,852.80	115,594.17	437,850.40	109,522.55	322,256.23	26.4%	73.6%
1300 SUPPORT/MATERIAL HANDLERS	25,833.66	26,852.70	59,274.98	230,000.00	63,820.66	170,725.02	25.8%	74.2%
1320 TECHNICIANS	1,983.60	0.00	4,628.40	0.00	0.00	-4,628.40	#DIV/0!	#DIV/0!
TOTAL SALARIES	488,680.11	478,005.37	1,156,634.42	4,439,436.51	1,144,706.72	3,282,802.09	26.1%	73.9%
EMPLOYEE BENEFITS								
1210 EMPLOYER CONTRIBUTION/FICA	29,241.77	28,654.31	69,248.90	277,792.59	68,632.59	208,543.69	24.9%	75.1%
1220 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
1230 EMPLOYER CONTRIBUTION/PERF	28,900.90	28,044.81	104,631.52	386,003.48	87,316.73	281,371.96	27.1%	72.9%
1235 EMPLOYEE/PERF	7,743.89	7,511.95	28,034.03	103,393.60	23,388.32	75,359.57	27.1%	72.9%
1240 EMPLOYER CONT/INSURANCE	50,245.95	0.00	143,998.40	662,572.24	156,607.03	518,573.84	21.7%	78.3%
1245 EMPLOYER INS/FSA	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
1250 EMPLOYER CONT/MEDICARE	6,838.87	6,701.30	16,195.34	62,462.44	16,051.08	46,267.10	25.9%	74.1%
TOTAL EMPLOYEE BENEFITS	122,971.38	70,912.37	362,108.19	1,502,224.35	351,995.75	1,140,116.16	24.1%	75.9%
OTHER WAGES								
1310 WORKSTUDY	0.00	0.00	0.00	7,000.00	0.00	7,000.00	0.0%	100.0%
1350 STIPEND/RECLASSIFICATION	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
1180 TEMPORARY STAFF	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
TOTAL OTHER WAGES	0.00	0.00	0.00	17,000.00	0.00	17,000.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	611,651.49	548,917.74	1,518,742.61	5,958,660.86	1,496,702.47	4,439,918.25	25.5%	74.5%
SUPPLIES (2000'S)								
OFFICE SUPPLIES								
2110 OFFICIAL RECORDS	0.00	0.00	0.00	1,100.00	0.00	1,100.00	0.0%	100.0%
2120 STATIONERY & PRINTING	77.52	0.00	77.52	400.00	74.81	322.48	19.4%	80.6%
2130 OFFICE SUPPLIES	22.42	1,030.26	1,776.52	11,250.00	2,037.17	9,473.48	15.8%	84.2%
2135 GENERAL SUPPLIES	114.98	0.00	114.98	0.00	0.00	-114.98	#DIV/0!	#DIV/0!
2140 DUPLICATING	1,805.03	4,987.92	8,984.82	51,350.00	9,891.26	42,365.18	17.5%	82.5%
21600 PUBLIC USE SUPPLIES	0.00	229.00	0.00	0.00	229.00	0.00	#DIV/0!	#DIV/0!
2150 PROMOTIONAL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL OFFICE SUPPLIES	2,019.95	6,247.18	10,953.84	64,100.00	12,232.24	53,146.16	17.1%	12 82.9%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF MARCH 31, 2018

	2018 MARCH	2017 MARCH	2018 Y-T-D ACTUAL	2018 BUDGET	2017 Y-T-D ACTUAL	2018 Y-T-D BUDGET REMAINING	2018 % OF BUDGET USED	2018 % OF BUDGET REMAINING
OPERATING SUPPLIES								
2210 CLEANING SUPPLIES	1,455.29	1,904.29	4,003.66	40,000.00	6,042.68	35,996.34	10.0%	90.0%
2220 FUEL, OIL, & LUBRICANTS	533.41	459.00	1,167.83	9,000.00	885.45	7,832.17	13.0%	87.0%
2230 CATALOGING SUPPLIES-BOOKS	0.00	0.00	2,944.57	6,000.00	1,703.17	3,055.43	49.1%	50.9%
2240 A/V SUPPLIES-CATALOGING	797.67	748.44	2,831.20	6,000.00	821.37	3,168.80	47.2%	52.8%
2250 CIRCULATION SUPPLIES	217.36	0.00	654.37	32,500.00	6,479.35	31,845.63	2.0%	98.0%
2260 LIGHT BULBS	0.00	272.50	0.00	12,000.00	272.50	12,000.00	0.0%	100.0%
2280 UNIFORMS	0.00	0.00	0.00	1,900.00	174.77	1,900.00	0.0%	100.0%
2290 DISPLAY/EXHIBIT SUPPLIES	0.00	0.00	0.00	4,000.00	0.00	4,000.00	0.0%	100.0%
TOTAL OPERATING SUPPLIES	3,003.73	3,384.23	11,601.63	111,400.00	16,379.29	99,798.37	10.4%	89.6%
REPAIR & MAINTENANCE SUPPLIES								
2300 IT SUPPLIES	1,180.29	202.13	2,697.73	6,500.00	501.51	3,802.27	41.5%	58.5%
2310 BUILDING MATERIALS & SUPPLIES	1,181.36	981.04	3,181.36	23,000.00	1,433.86	19,818.64	13.8%	86.2%
2320 PAINT & PAINTING SUPPLIES	103.49	85.48	103.49	900.00	85.48	796.51	11.5%	88.5%
2340 OTHER REPAIR & BINDING	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL REPAIR & MAINTENANCE SUPPLIES	2,465.14	1,268.65	5,982.58	30,400.00	2,020.85	24,417.42	19.7%	80.3%
TOTAL SUPPLIES	7,488.82	10,900.06	28,538.05	205,900.00	30,632.38	177,361.95	13.9%	86.1%
OTHER SERVICES/CHARGES (3000'S)								
PROFESSIONAL SERVICES								
3004 MISC. UNAPPROPRIATED	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3110 CONSULTING SERVICES	0.00	144.37	0.00	11,000.00	144.37	11,000.00	0.0%	100.0%
3120 ENGINEERING/ARCHITECTURAL	0.00	0.00	0.00	7,000.00	0.00	7,000.00	0.0%	100.0%
3130 LEGAL SERVICES	1,165.28	1,662.80	3,837.60	18,000.00	2,062.80	14,162.40	21.3%	78.7%
3140 BUILDING SERVICES	2,905.52	2,125.27	9,993.06	40,000.00	7,396.99	30,006.94	25.0%	75.0%
3150 MAINTENANCE CONTRACTS	9,333.43	2,840.91	16,593.57	170,500.00	14,837.86	153,906.43	9.7%	90.3%
3160 COMPUTER SERVICES (OCLC)	5,995.50	5,347.18	17,647.59	74,000.00	16,041.01	56,352.41	23.8%	76.2%
3170 ADMIN/ACCOUNTING SERVICES	1,080.31	2,939.97	14,455.15	59,000.00	10,266.08	44,544.85	24.5%	75.5%
3175 COLLECTION AGENCY SERVICES	1,065.05	912.90	3,562.10	18,000.00	3,427.85	14,437.90	19.8%	80.2%
TOTAL PROFESSIONAL SERVICES	21,545.09	15,973.40	66,089.07	397,500.00	54,176.96	331,410.93	16.6%	83.4%
COMMUNICATION & TRANSPORTATION								
3210 TELEPHONE	2,809.77	2,681.41	5,039.44	31,400.00	4,650.36	26,360.56	16.0%	84.0%
3215 CABLE TV	13.34	13.32	40.02	0.00	40.02	-40.02	#DIV/0!	#DIV/0!
3220 POSTAGE	1,583.26	1,189.71	3,371.55	19,000.00	3,284.27	15,628.45	17.7%	82.3%
3230 TRAVEL EXPENSE	0.00	0.00	714.65	0.00	0.00	-714.65	#DIV/0!	#DIV/0!
3240 PROFESSIONAL MTG.	1,795.00	0.00	1,800.00	30,000.00	0.00	28,200.00	6.0%	94.0%
3250 CONTINUING ED.	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3260 FREIGHT & DELIVERY	0.00	0.00	24.98	1,400.00	21.90	1,375.02	1.8%	98.2%
TOTAL COMMUNICATION & TRANSPORTATION	6,201.37	3,884.44	10,990.64	81,800.00	7,996.55	70,809.36	13.4%	86.6%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF MARCH 31, 2018

	2018 FEBRUARY	2017 MARCH	2018 Y-T-D ACTUAL	2018 BUDGET	2017 Y-T-D ACTUAL	2018 Y-T-D BUDGET REMAINING	2018 % OF BUDGET USED	2018 % OF BUDGET REMAINING
PRINTING & ADVERTISING								
3310 ADVERTISING & PUBLICATION	987.42	539.84	1,507.73	3,100.00	560.02	1,592.27	48.6%	51.4%
3320 PRINTING	<u>45.00</u>	<u>45.00</u>	<u>90.00</u>	<u>250.00</u>	<u>90.00</u>	<u>160.00</u>	<u>36.0%</u>	<u>64.0%</u>
TOTAL PRINTING & ADVERTISING	1,032.42	584.84	1,597.73	3,350.00	650.02	1,752.27	47.7%	52.3%
INSURANCE								
3410 OFFICIAL BOND	0.00	0.00	654.00	600.00	654.00	-54.00	109.0%	-9.0%
3420 OTHER INSURANCE	<u>59,533.00</u>	<u>58,431.00</u>	<u>78,089.00</u>	<u>92,500.00</u>	<u>75,788.00</u>	<u>14,411.00</u>	<u>84.4%</u>	<u>15.6%</u>
TOTAL INSURANCE	59,533.00	58,431.00	78,743.00	93,100.00	76,442.00	14,357.00	84.6%	15.4%
UTILITIES								
3510 GAS	484.90	245.96	1,702.88	4,450.00	1,065.34	2,747.12	38.3%	61.7%
3520 ELECTRICITY	26,743.38	24,072.75	83,757.51	332,000.00	73,610.11	248,242.49	25.2%	74.8%
3530 WATER	<u>1,226.99</u>	<u>1,280.64</u>	<u>3,957.31</u>	<u>29,000.00</u>	<u>3,460.55</u>	<u>25,042.69</u>	<u>13.6%</u>	<u>86.4%</u>
TOTAL UTILITIES	28,455.27	25,599.35	89,417.70	365,450.00	78,136.00	276,032.30	24.5%	75.5%
REPAIR & MAINTENANCE								
3610 BUILDING REPAIR	4,940.86	4,598.26	12,272.67	29,000.00	6,536.53	16,727.33	42.3%	57.7%
3630 OTHER EQUIP/FURNITURE REPAIRS	1,714.33	1,621.06	3,599.65	16,000.00	2,119.01	12,400.35	22.5%	77.5%
3640 VEHICLE REPAIR & MAINTENANCE	2,778.77	2,696.15	3,667.44	14,000.00	3,814.74	10,332.56	26.2%	73.8%
3650 MATERIAL BINDING/REPAIR SERV.	<u>461.18</u>	<u>0.00</u>	<u>666.17</u>	<u>1,500.00</u>	<u>243.12</u>	<u>833.83</u>	<u>44.4%</u>	<u>55.6%</u>
TOTAL REPAIR & MAINTENANCE	9,895.14	8,915.47	20,205.93	60,500.00	12,713.40	40,294.07	33.4%	66.6%
RENTALS								
3710 REAL ESTATE RENTAL/PARKING	323.40	213.48	514.07	34,000.00	1,481.68	33,485.93	1.5%	98.5%
3720 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3730 EVENTS-BOOTH & EQUIP. RENTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>#DIV/0!</u>	<u>#DIV/0!</u>
TOTAL RENTALS	323.40	213.48	514.07	34,000.00	1,481.68	33,485.93	1.5%	98.5%
ELECTRONIC SERVICES								
38450 DATABASES SERVICES	6,875.00	9,995.00	9,425.00	190,000.00	11,659.47	180,575.00	5.0%	95.0%
38460 E-BOOKS SERVICES	<u>1,080.85</u>	<u>8,394.57</u>	<u>127,582.41</u>	<u>150,000.00</u>	<u>40,975.89</u>	<u>22,417.59</u>	<u>85.1%</u>	<u>14.9%</u>
TOTAL ELECTRONIC SERVICES	7,955.85	18,389.57	137,007.41	340,000.00	52,635.36	202,992.59	40.3%	59.7%
OTHER CHARGES								
3910 DUES/INSTITUTIONAL	780.00	780.00	5,554.12	7,500.00	5,913.83	1,945.88	74.1%	25.9%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.0%	100.0%
3940 TRANSFER TO LIRF	38,500.01	35,583.00	38,500.01	154,000.00	106,749.00	115,499.99	25.0%	75.0%
3944 TRANSFER TO CATS SUBSIDY	13,010.00	0.00	13,010.00	13,000.00	12,023.00	-10.00	100.1%	-0.1%
3945 TRANSFER TO ANOTHER (CHANGE) FUND	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3950 EDUCATIONAL SERV/LICENSING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>0.0%</u>	<u>100.0%</u>
TOTAL OTHER CHARGES	<u>52,290.01</u>	<u>36,363.00</u>	<u>57,064.13</u>	<u>181,000.00</u>	<u>124,685.83</u>	<u>123,935.87</u>	<u>31.5%</u>	<u>68.5%</u>
TOTAL OTHER SERVICES/CHARGES	187,231.55	168,354.55	461,629.68	1,556,700.00	408,917.80	1,095,070.32	29.7%	14 70.3%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF MARCH 31, 2018

	2018 MARCH	2017 MARCH	2018 Y-T-D ACTUAL	2018 BUDGET	2017 Y-T-D ACTUAL	2018 Y-T-D BUDGET REMAINING	2018 % OF BUDGET USED	2018 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	0.00	0.00	0.00	10,000.00	413.99	10,000.00	0.0%	100.0%
4430 OTHER EQUIPMENT	0.00	0.00	0.00	19,000.00	1,122.63	19,000.00	0.0%	100.0%
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4445 BUILDING RENOVATIONS	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.0%	100.0%
4460 IT EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4465 IT SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL FURNITURE & EQUIPMENT	0.00	0.00	0.00	34,000.00	1,536.62	34,000.00	0.0%	100.0%
OTHER CAPITAL OUTLAY								
4510 BOOKS	35,546.82	47,159.11	124,771.92	602,500.00	148,261.43	477,728.08	20.7%	79.3%
4520 PERIODICALS & NEWSPAPERS	44.00	34.98	2,745.97	43,000.00	1,119.84	40,254.03	6.4%	93.6%
4530 NONPRINT MATERIALS	25,170.75	26,015.31	79,830.76	340,000.00	93,444.73	260,169.24	23.5%	76.5%
TOTAL OTHER CAPITAL OUTLAY	60,761.57	73,209.40	207,348.65	985,500.00	242,826.00	778,151.35	21.0%	79.0%
TOTAL CAPITAL OUTLAY	60,761.57	73,209.40	207,348.65	1,019,500.00	244,362.62	812,151.35	20.3%	79.7%
TOTAL OPERATING EXPENDITURES	867,133.43	801,381.75	2,216,258.99	8,740,760.86	2,180,615.27	6,524,501.87	25.4%	74.6%

MONROE COUNTY PUBLIC LIBRARY

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Operating Budget & Expenditure Report

January 1, 2018 to March 31, 2018

3 months = 25.0%

Object	Object Descr	2018 Budget	Jan.	Feb.	Mar.	2018 YTD Amt	2018 YTD Balance	2018 %YTD Budget
11200	ADMINISTRATION	\$195,284.31	\$15,021.87	\$15,021.88	\$21,494.84	\$51,538.59	\$143,745.72	26.39%
11300	MANAGERS/ASST.	\$1,094,982.39	\$79,533.78	\$79,494.69	\$121,613.72	\$280,642.19	\$814,340.20	25.63%
11400	LIBRARIANS, EXPERTS	\$1,086,832.81	\$80,862.42	\$91,700.29	\$115,234.37	\$287,797.08	\$799,035.73	26.48%
11500	SPECIALISTS	\$239,502.90	\$14,881.14	\$14,964.14	\$22,382.33	\$52,227.61	\$187,275.29	21.81%
11600	ASSISTANTS/PARAPRO	\$790,119.20	\$59,857.89	\$60,153.78	\$90,208.99	\$210,220.66	\$579,898.54	26.61%
11700	TECH/OPERATORS/SEC	\$64,350.00	\$4,950.01	\$4,954.05	\$7,424.98	\$17,329.04	\$47,020.96	26.93%
11800	TEMPORAY STAFF	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
11900	BUILDING	\$166,260.90	\$12,838.58	\$13,267.43	\$19,291.15	\$45,397.16	\$120,863.74	27.30%
12000	BUILDING	\$114,857.60	\$6,761.37	\$8,563.05	\$13,301.34	\$28,625.76	\$86,231.84	24.92%
12100	FICA/EMPLOYER	\$277,792.59	\$19,453.32	\$20,553.81	\$29,241.77	\$69,248.90	\$208,543.69	24.93%
12200	UNEMPLOYMENT	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
12300	PERF/EMPLOYER	\$386,003.48	\$14,321.76	\$61,408.86	\$28,900.90	\$104,631.52	\$281,371.96	27.11%
12350	PERF/EMPLOYEE	\$103,393.60	\$3,836.16	\$16,453.98	\$7,743.89	\$28,034.03	\$75,359.57	27.11%
12400	INS/EMPLOYER	\$662,572.24	\$49,281.34	\$44,471.11	\$50,245.95	\$143,998.40	\$518,573.84	21.73%
12500	MEDICARE/EMPLOYER	\$62,462.44	\$4,549.60	\$4,806.87	\$6,838.87	\$16,195.34	\$46,267.10	25.93%
12800	PRODUCTION	\$19,396.00	\$1,474.49	\$1,419.00	\$465.29	\$3,358.78	\$16,037.22	17.32%
12900	INFORMATION	\$437,850.40	\$31,982.51	\$34,165.82	\$49,445.84	\$115,594.17	\$322,256.23	26.40%
13000	SUPPORT/MATERIAL	\$230,000.00	\$15,628.41	\$17,812.91	\$25,833.66	\$59,274.98	\$170,725.02	25.77%
13100	WORK STUDY	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0.00%
13200	TECHNICIANS	\$0.00	\$1,322.40	\$1,322.40	\$1,983.60	\$4,628.40	-\$4,628.40	0.00%
21100	OFFICIAL RECORDS	\$1,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0.00%
21200	STATIONERY/BUS.	\$400.00	\$0.00	\$0.00	\$77.52	\$77.52	\$322.48	19.38%
21300	OFFICE SUPPLIES	\$11,250.00	\$253.82	\$1,500.28	\$22.42	\$1,776.52	\$9,473.48	15.79%
21350	GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$114.98	\$114.98	-\$114.98	0.00%
21400	DUPLICATING	\$51,350.00	\$1,622.27	\$5,557.52	\$1,805.03	\$8,984.82	\$42,365.18	17.50%
22100	CLEANING SUPPLIES	\$40,000.00	\$95.18	\$2,453.19	\$1,455.29	\$4,003.66	\$35,996.34	10.01%
22200	FUEL/OIL/LUBRICANTS	\$9,000.00	\$113.83	\$520.59	\$533.41	\$1,167.83	\$7,832.17	12.98%
22300	CATALOGING	\$6,000.00	\$0.00	\$2,944.57	\$0.00	\$2,944.57	\$3,055.43	49.08%
22400	A/V	\$6,000.00	\$2,033.53	\$0.00	\$797.67	\$2,831.20	\$3,168.80	47.19%
22500	CIRCULATION	\$32,500.00	\$437.01	\$0.00	\$217.36	\$654.37	\$31,845.63	2.01%
22600	LIGHT BULBS	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0.00%
22800	UNIFORMS	\$1,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,900.00	0.00%
22900	DISPLAY/EXHIBITS	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
23000	IT SUPPLIES	\$6,500.00	\$879.93	\$637.51	\$1,180.29	\$2,697.73	\$3,802.27	41.50%
23100	BUILDING MATERIAL	\$23,000.00	\$625.86	\$1,374.14	\$1,181.36	\$3,181.36	\$19,818.64	13.83%
23200	PAINT/PAINTING	\$900.00	\$0.00	\$0.00	\$103.49	\$103.49	\$796.51	11.50%
31100	CONSULTING SERVICES	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
31200	ENGINEERING/ARCHITE	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0.00%
31300	LEGAL SERVICES	\$18,000.00	\$872.32	\$1,800.00	\$1,165.28	\$3,837.60	\$14,162.40	21.32%
31400	BUILDING SERVICES	\$40,000.00	\$3,076.52	\$4,011.02	\$2,905.52	\$9,993.06	\$30,006.94	24.98%

Object	Object Descr	2018 Budget	Jan.	Feb.	Mar.	2018 YTD Amt	2018 YTD Balance	2018 %YTD Budget
31500	MAINTENANCE	\$170,500.00	\$998.96	\$6,261.18	\$9,333.43	\$16,593.57	\$153,906.43	9.73%
31600	COMPUTER SERVICES	\$74,000.00	\$5,479.87	\$6,172.22	\$5,995.50	\$17,647.59	\$56,352.41	23.85%
31700	ADMIN/ACCOUNTING	\$59,000.00	\$442.80	\$12,932.04	\$1,080.31	\$14,455.15	\$44,544.85	24.50%
31750	COLLECTION AGENCY	\$18,000.00	\$1,181.40	\$1,315.65	\$1,065.05	\$3,562.10	\$14,437.90	19.79%
32100	TELEPHONE	\$31,400.00	\$481.07	\$1,748.60	\$2,809.77	\$5,039.44	\$26,360.56	16.05%
32150	CABLE TV SERVICE	\$0.00	\$13.34	\$13.34	\$13.34	\$40.02	-\$40.02	0.00%
32200	POSTAGE	\$19,000.00	\$558.77	\$1,229.52	\$1,583.26	\$3,371.55	\$15,628.45	17.75%
32300	TRAVEL EXPENSE	\$0.00	\$0.00	\$714.65	\$0.00	\$714.65	-\$714.65	0.00%
32400	PROFESSIONAL	\$30,000.00	\$0.00	\$5.00	\$1,795.00	\$1,800.00	\$28,200.00	6.00%
32600	FREIGHT/DELIVERY	\$1,400.00	\$24.98	\$0.00	\$0.00	\$24.98	\$1,375.02	1.78%
33100	ADVERTISING/PUBLICA	\$3,100.00	\$0.00	\$520.31	\$987.42	\$1,507.73	\$1,592.27	48.64%
33200	PRINTING SERVICES	\$250.00	\$0.00	\$45.00	\$45.00	\$90.00	\$160.00	36.00%
34100	OFFICIAL BOND INS.	\$600.00	\$654.00	\$0.00	\$0.00	\$654.00	-\$54.00	109.00%
34200	OTHER INSURANCE	\$92,500.00	-\$2,372.00	\$20,928.00	\$59,533.00	\$78,089.00	\$14,411.00	84.42%
35100	GAS	\$4,450.00	\$442.49	\$775.49	\$484.90	\$1,702.88	\$2,747.12	38.27%
35200	ELECTRICITY	\$332,000.00	\$28,555.52	\$28,458.61	\$26,743.38	\$83,757.51	\$248,242.49	25.23%
35300	WATER	\$29,000.00	\$1,272.34	\$1,457.98	\$1,226.99	\$3,957.31	\$25,042.69	13.65%
36100	BUILDING REPAIRS	\$29,000.00	\$5,875.00	\$1,456.81	\$4,940.86	\$12,272.67	\$16,727.33	42.32%
36300	OTHER	\$16,000.00	\$1,215.32	\$670.00	\$1,714.33	\$3,599.65	\$12,400.35	22.50%
36400	VEHICLE	\$14,000.00	\$544.78	\$343.89	\$2,778.77	\$3,667.44	\$10,332.56	26.20%
36500	MATERIALS	\$1,500.00	\$0.00	\$204.99	\$461.18	\$666.17	\$833.83	44.41%
37100	REAL ESTATE	\$34,000.00	\$795.80	-\$605.13	\$323.40	\$514.07	\$33,485.93	1.51%
38450	DATABASES	\$175,000.00	\$2,550.00	\$0.00	\$6,875.00	\$9,425.00	\$165,575.00	5.39%
38460	E-BOOKS	\$205,000.00	\$124,701.56	\$1,800.00	\$1,080.85	\$127,582.41	\$77,417.59	62.24%
39100	DUES/INSTITUTIONAL	\$7,500.00	\$4,774.12	\$0.00	\$780.00	\$5,554.12	\$1,945.88	74.05%
39200	INTEREST/TEMPORARY	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
39400	TRANSFER TO LIRF	\$154,000.00	\$0.00	\$0.00	\$38,500.01	\$38,500.01	\$115,499.99	25.00%
39440	TRANSFER TO CATS	\$13,000.00	\$0.00	\$0.00	\$13,010.00	\$13,010.00	-\$10.00	100.08%
39500	EDUCATIONAL/LICENSI	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0.00%
44100	FURNITURE	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
44300	OTHER EQUIPMENT	\$19,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,000.00	0.00%
44450	BUILDING RENOVATION	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
45100	BOOKS	\$564,000.00	\$52,236.86	\$36,988.24	\$35,546.82	\$124,771.92	\$439,228.08	22.12%
45200	PERIODICALS/NEWSPA	\$41,000.00	\$880.22	\$1,821.75	\$44.00	\$2,745.97	\$38,254.03	6.70%
45300	NONPRINT MATERIALS	\$340,500.00	\$33,606.08	\$21,053.93	\$25,170.75	\$79,830.76	\$260,669.24	23.45%
		\$8,740,760.86	\$691,480.60	\$657,644.96	\$867,133.43	\$2,216,258.99	\$6,524,501.87	25.36%

LIRF Budget & Expenditure Report**January 1, 2018 to March 31, 2018****3 months = 25.0%**

Object	Object Descr	2018 Budget	Jan.	Feb.	Mar.	YTD Amount	2018 YTD Balance	2018 %YTD Budget
36100	BUILDING REPAIRS	\$125,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00	0.00%
44300	OTHER EQUIPMENT	\$150,000.00	\$0.00	\$0.00	\$11,440.75	\$11,440.75	\$138,559.25	7.63%
44450	BUILDING	\$708,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$708,000.00	0.00%
		\$983,000.00	\$0.00	\$0.00	\$11,440.75	\$11,440.75	\$971,559.25	1.16%

MONROE COUNTY PUBLIC LIBRARY

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Debt Service Budget & Expenditures Report

January 1, 2018 to March 31, 2018

3 months = 25.0%

Object	2018				2018	2018	
Object Descr	Budget	Jan.	Feb.	Mar.	YTD Amt	YTD Balance	%YTD Budget
37100 REAL ESTATE	\$685,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$685,150.00	0.00%
39200 INTEREST/TEMPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39250 PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39450 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$685,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$685,150.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

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Rainy Day Budget & Expenditures Report

January 1, 2018 to March 31, 2018

3 months = 25.0%

Object	Object Descr	2018 Budget	Jan.	Feb.	Mar.	2018 YTD Amt	2018 YTD Balance	2018 %YTD Budget
31100	CONSULTING SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31200	ENGINEERING/ARCHITE	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31300	LEGAL SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
36100	BUILDING REPAIRS	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44100	FURNITURE	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44300	OTHER EQUIPMENT	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44450	BUILDING RENOVATION	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.00%
		\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

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Special Revenue Budget & Expenditure Report

January 1, 2018 to March 31, 2018

3 months = 25.0%

Object	Object Descr	2018 Budget	Jan.	Feb.	Mar.	YTD Amount	2018 YTD Balance	2018 %YTD Budget
11300	MANAGERS/ASST.	\$166,731.97	\$12,901.02	\$13,053.05	\$19,350.22	\$45,304.29	\$121,427.68	27.17%
11800	TEMPORAY STAFF	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
12100	FICA/EMPLOYER	\$25,027.54	\$1,803.78	\$1,831.29	\$2,734.85	\$6,369.92	\$18,657.62	25.45%
12300	PERF/EMPLOYER	\$29,974.00	\$1,145.66	\$4,661.66	\$2,326.87	\$8,134.19	\$21,839.81	27.14%
12350	PERF/EMPLOYEE CONTRIB.	\$8,028.75	\$306.88	\$1,248.68	\$623.28	\$2,178.84	\$5,849.91	27.14%
12400	INS/EMPLOYER	\$48,936.84	\$3,259.12	\$3,760.63	\$3,886.11	\$10,905.86	\$38,030.98	22.29%
12500	MEDICARE/EMPLOYER	\$5,779.52	\$421.85	\$428.30	\$639.60	\$1,489.75	\$4,289.77	25.78%
12800	PRODUCTION ASSISTANTS	\$153,939.50	\$10,249.80	\$10,464.88	\$15,489.91	\$36,204.59	\$117,734.91	23.52%
12900	INFORMATION	\$41,912.00	\$3,202.72	\$3,285.13	\$5,140.20	\$11,628.05	\$30,283.95	27.74%
13100	WORK STUDY	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
13200	TECHNICIANS	\$41,086.50	\$3,222.00	\$3,222.00	\$4,870.59	\$11,314.59	\$29,771.91	27.54%
21200	STATIONERY/BUS. CARDS	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
21300	OFFICE SUPPLIES	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
21400	DUPLICATING	\$700.00	\$0.00	\$41.42	\$475.00	\$516.42	\$183.58	73.77%
22200	FUEL/OIL/LUBRICANTS	\$1,000.00	\$29.14	\$27.29	\$0.00	\$56.43	\$943.57	5.64%
22700	VIDEO TAPE/MEDIA	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0.00%
23000	IT SUPPLIES	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0.00%
23500	AUDIO/VIDEO	\$6,000.00	\$0.00	\$28.97	\$1,191.00	\$1,219.97	\$4,780.03	20.33%
31100	CONSULTING SERVICES	\$15,000.00	\$174.00	\$0.00	\$0.00	\$174.00	\$14,826.00	1.16%
31300	LEGAL SERVICES	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
31500	MAINTENANCE	\$5,000.00	\$0.00	\$50.00	\$2,741.72	\$2,791.72	\$2,208.28	55.83%
31600	COMPUTER SERVICES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
31650	DIGITIZATION SERVICES	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
31700	ADMIN/ACCOUNTING	\$400.00	\$2.72	\$3.18	\$3.61	\$9.51	\$390.49	2.38%
32100	TELEPHONE	\$3,000.00	\$0.00	\$176.33	\$176.33	\$352.66	\$2,647.34	11.76%
32150	CABLE TV SERVICE	\$300.00	\$31.12	\$31.12	\$31.12	\$93.36	\$206.64	31.12%
32200	POSTAGE	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
32300	TRAVEL EXPENSE	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
32400	PROFESSIONAL DEVELOP.	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
32600	FREIGHT/DELIVERY	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
36300	OTHER EQUIP/FURNITURE	\$6,000.00	\$0.00	\$0.00	\$210.00	\$210.00	\$5,790.00	3.50%
37100	REAL ESTATE	\$3,000.00	-\$48.92	-\$89.68	-\$142.16	-\$280.76	\$3,280.76	-9.36%
39100	DUES/INSTITUTIONAL	\$3,000.00	\$0.00	\$99.00	\$1,200.00	\$1,299.00	\$1,701.00	43.30%
39500	EDUCATIONAL/LICENSIN	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
39600	COMMUNITY NEWS	\$14,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,500.00	0.00%
44100	FURNITURE	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
44700	EQUIPMENT - CATS	\$110,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110,000.00	0.00%
		\$730,116.62	\$36,700.89	\$42,323.25	\$60,948.25	\$139,972.39	\$590,144.23	19.17%

MONROE COUNTY PUBLIC LIBRARY

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Gen. Obligation Bond Budget & Expenditure 2016

January 1, 2018 to March 31, 2018

3 months = 25.0%

Object	Object Descr	2018 Budget	Jan.	Feb.	Mar.	YTD Amount	2018 YTD Balance	2018 %YTD Budget
22900	DISPLAY/EXHIBITS	\$0.00	\$0.00	\$664.00	\$79.61	\$743.61	-\$743.61	0.00%
23100	BUILDING MATERIAL	\$0.00	\$132.22	\$102.70	\$0.00	\$234.92	-\$234.92	0.00%
31200	ENGINEERING/ARCHI	\$0.00	\$0.00	\$25,252.18	\$0.00	\$25,252.18	-\$25,252.18	0.00%
31300	LEGAL SERVICES	\$0.00	\$0.00	\$0.00	\$360.00	\$360.00	-\$360.00	0.00%
31500	MAINTENANCE	\$0.00	\$650.00	\$650.00	\$650.00	\$1,950.00	-\$1,950.00	0.00%
44100	FURNITURE	\$0.00	\$73,697.60	\$31,623.82	\$0.00	\$105,321.42	-\$105,321.42	0.00%
44300	OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	\$399.00	\$399.00	-\$399.00	0.00%
44450	BUILDING	\$0.00	\$475.00	\$0.00	\$0.00	\$475.00	-\$475.00	0.00%
44452	BLDG LONG-TERM	\$0.00	\$6,093.50	\$0.00	\$0.00	\$6,093.50	-\$6,093.50	0.00%
44600	IT EQUIPMENT	\$0.00	\$0.00	\$199.00	\$2,711.93	\$2,910.93	-\$2,910.93	0.00%
44650	IT SOFTWARE	\$0.00	\$0.00	\$0.00	\$5,935.93	\$5,935.93	-\$5,935.93	0.00%
44700	EQUIPMENT - CATS	\$0.00	\$0.00	\$0.00	\$1,432.95	\$1,432.95	-\$1,432.95	0.00%
		\$0.00	\$81,048.32	\$58,491.70	\$11,569.42	\$151,109.44	-\$151,109.44	0.00%

MONROE COUNTY PUBLIC LIBRARY

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Expenditure Summary compared to last year

2018 compared to 2017: Period Ending March

Fund	Fund Descr	2018 Budget	March 2018 Amt	2018 YTD Amt	2017 Budget	March 2017 Amt	2017 YTD Amt	%Last YR YTD Diff
001	OPERATING	\$8,740,760.86	\$867,133.43	\$2,216,258.99	\$8,836,799.70	\$801,381.75	\$2,180,615.27	1.63%
002	JAIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003	CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004	GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$67.39	\$67.39	-100.00%
005	PLAC	\$0.00	\$0.00	\$1,237.00	\$0.00	\$0.00	\$1,300.00	-4.85%
006	RETIREEES	\$0.00	\$436.00	\$1,308.00	\$0.00	\$0.00	\$0.00	0.00%
007	LIRF	\$983,000.00	\$11,440.75	\$11,440.75	\$525,000.00	\$0.00	\$0.00	0.00%
008	DEBT SERVICE	\$685,150.00	\$0.00	\$0.00	\$688,500.00	\$0.00	\$0.00	0.00%
009	RAINY DAY	\$150,000.00	\$0.00	\$0.00	\$150,000.00	\$0.00	\$0.00	0.00%
010	PAYROLL	\$0.00	\$537,131.34	\$1,276,615.14	\$0.00	\$512,501.36	\$1,250,394.14	2.10%
011	INVESTMENT-GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
016	GIFT-RESTRICED	\$0.00	\$11,683.87	\$30,310.87	\$0.00	\$11,692.84	\$29,905.69	1.35%
017	LEVY EXCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018	IN KIND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
019	GIFT-	\$0.00	\$10,190.88	\$19,442.79	\$0.00	\$11,584.02	\$30,981.96	-37.24%
020	SPECIAL REVENUE	\$730,116.62	\$60,948.25	\$139,972.39	\$703,787.16	\$50,487.21	\$135,316.01	3.44%
021	CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
022	GATES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
023	LSTA-CIVIL WAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
024	FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
025	LSTA-SMITHVILLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
026	G O BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
027	COMMUNITY FDTN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
028	FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
029	GO BOND 2016	\$0.00	\$11,569.42	\$151,109.44	\$0.00	\$48,197.32	\$75,102.99	101.20%
030	GO BOND 2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$11,289,027.48	\$1,510,533.94	\$3,847,695.37	\$10,904,086.86	\$1,435,911.89	\$3,703,683.45	3.89%

MONROE COUNTY PUBLIC LIBRARY

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Revenue Totals Budget Forms (all funds)

Source Descr	2018 YTD Budget	Jan	Feb	Mar	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
Fund 001 OPERATING							
PROPERTY	\$6,030,073.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,030,073.00	0.00%
INTANGIBLES TAX	\$12,546.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,546.00	0.00%
LICENSE EXCISE TAX	\$353,931.00	\$0.00	\$0.00	\$0.00	\$0.00	\$353,931.00	0.00%
LOCAL/COUNTY	\$2,286,738.00	\$190,754.08	\$190,754.08	\$190,754.08	\$572,262.24	\$1,714,475.76	25.03%
COMMERCIAL	\$44,226.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44,226.00	0.00%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELL	\$0.00	\$424.10	\$501.86	\$440.33	\$1,366.29	-\$1,366.29	0.00%
LOST/DAMAGED	\$0.00	\$1,911.00	\$1,389.92	\$1,099.22	\$4,400.14	-\$4,400.14	0.00%
FINES	\$150,000.00	\$6,347.51	\$4,799.82	\$5,931.30	\$17,078.63	\$132,921.37	11.39%
COLLECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BLGTN COPIERS &	\$12,500.00	\$1,239.92	\$1,491.58	\$1,463.85	\$4,195.35	\$8,304.65	33.56%
MISCELLANEOUS	\$0.00	\$4,708.50	\$533.70	\$0.00	\$5,242.20	-\$5,242.20	0.00%
PUBLIC LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MEETING ROOM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GARNISHMENT FEES	\$0.00	\$2.86	\$2.86	\$3.29	\$9.01	-\$9.01	0.00%
E-RATE RECEIPTS	\$0.00	\$5,576.48	\$0.00	\$0.00	\$5,576.48	-\$5,576.48	0.00%
PLAC DISTRIBUTION	\$12,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,500.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
READER PRINTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
OBITS	\$0.00	\$54.00	\$0.00	\$57.00	\$111.00	-\$111.00	0.00%
COIN TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$4,000.00	\$8,201.00	\$8,341.44	\$6,068.20	\$22,610.64	-\$18,610.64	565.27%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INVESTMENT	\$0.00	\$977.63	\$1,084.62	\$1,077.58	\$3,139.83	-\$3,139.83	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 001 OPERATING	\$8,910,514.00	\$220,197.08	\$208,899.88	\$206,894.85	\$635,991.81	\$8,274,522.19	7.14%
Fund 002 JAIL							
RECEIPTS	\$0.00	\$0.00	\$2,000.00	\$4,000.00	\$6,000.00	-\$6,000.00	0.00%
Fund 002 JAIL	\$0.00	\$0.00	\$2,000.00	\$4,000.00	\$6,000.00	-\$6,000.00	0.00%
Fund 003 CLEARING							
CONFERENCE/RECEI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
YMCA RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2018 YTD Budget	Jan	Feb	Mar	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
MCPLF CC RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ILL FINES/FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REIMBURSEMENT/CL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/COBRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FEMA/CLEARING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/CLAIMS-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 003 CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT UNRESTRICTED							
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNRESTRICTED GIFT	\$0.00	\$511.76	\$49.52	\$79.05	\$640.33	-\$640.33	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT	\$0.00	\$511.76	\$49.52	\$79.05	\$640.33	-\$640.33	0.00%
Fund 005 PLAC							
PUBLIC LIBRARY	\$0.00	\$780.00	\$390.00	\$780.00	\$1,950.00	-\$1,950.00	0.00%
Fund 005 PLAC	\$0.00	\$780.00	\$390.00	\$780.00	\$1,950.00	-\$1,950.00	0.00%
Fund 006 RETIREES							
RETIREES	\$0.00	\$1,064.03	\$476.75	\$476.75	\$2,017.53	-\$2,017.53	0.00%
Fund 006 RETIREES	\$0.00	\$1,064.03	\$476.75	\$476.75	\$2,017.53	-\$2,017.53	0.00%
Fund 007 LIRF							
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIRF RECEIPTS	\$154,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$154,000.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 007 LIRF	\$154,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$154,000.00	0.00%
Fund 008 DEBT SERVICE							
PROPERTY	\$685,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$685,150.00	0.00%
INTANGIBLES TAX	\$2,129.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,129.00	0.00%
LICENSE EXCISE TAX	\$34,174.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,174.00	0.00%
COMMERCIAL	\$5,007.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,007.00	0.00%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 008 DEBT	\$726,460.00	\$0.00	\$0.00	\$0.00	\$0.00	\$726,460.00	0.00%
Fund 009 RAINY DAY							

Source Descr	2018 YTD Budget	Jan	Feb	Mar	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
LOCAL/COUNTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 009 RAINY DAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 010 PAYROLL							
GROSS PAYROLL	\$0.00	\$360,262.94	\$378,437.02	\$541,889.79	\$1,280,589.75	-\$1,280,589.75	0.00%
Fund 010 PAYROLL	\$0.00	\$360,262.94	\$378,437.02	\$541,889.79	\$1,280,589.75	-\$1,280,589.75	0.00%
Fund 013 PETTY CASH							
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 013 PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE							
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-RESTRICED							
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$10,017.58	\$0.00	\$0.00	\$10,017.58	-\$10,017.58	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	-\$1,000.00	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-	\$0.00	\$10,017.58	\$1,000.00	\$0.00	\$11,017.58	-\$11,017.58	0.00%
Fund 019 GIFT-FOUNDATION							
MISCELLANEOUS	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	-\$900.00	0.00%
RESTRICED GIFT	\$0.00	\$0.00	\$0.00	\$11,250.00	\$11,250.00	-\$11,250.00	0.00%
Fund 019 GIFT-	\$0.00	\$0.00	\$900.00	\$11,250.00	\$12,150.00	-\$12,150.00	0.00%
Fund 020 SPECIAL REVENUE							
MISCELLANEOUS	\$0.00	\$90.00	\$90.00	\$130.00	\$310.00	-\$310.00	0.00%
CABLE ACCESS FEES	\$438,022.00	\$0.00	\$0.00	\$0.00	\$0.00	\$438,022.00	0.00%
CABLE ACCESS FEES	\$265,051.00	\$0.00	\$66,262.75	\$0.00	\$66,262.75	\$198,788.25	25.00%
CABLE ACCESS FEES	\$16,056.00	\$0.00	\$0.00	\$4,014.00	\$4,014.00	\$12,042.00	25.00%
CONTRACT-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$13,010.00	\$0.00	\$0.00	\$13,010.00	\$13,010.00	\$0.00	100.00%
Fund 020 SPECIAL	\$732,139.00	\$90.00	\$66,352.75	\$17,154.00	\$83,596.75	\$648,542.25	11.42%
Fund 021 CAPITAL PROJECTS							
PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTANGIBLES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LICENSE EXCISE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COMMERCIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 021 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2018 YTD Budget	Jan	Feb	Mar	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
Fund 024 FINRA GRANT							
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND							
BOND SALE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027 COMMUNITY FDTN GRANT							
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014							
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 029 GO BOND 2016							
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 029 GO BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 030 GO BOND 2019							
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 030 GO BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$10,523,113.00	\$592,923.39	\$658,505.92	\$782,524.44	\$2,033,953.75	\$8,489,159.25	19.33%

MONROE COUNTY PUBLIC LIBRARY

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Cash Balances by fund

Current Period: March 2018

FUND Descr	03/01/18	MTD Debit	MTD Credit	03/31/18	Bal Sht Descr	Act Status
OPERATING	\$17,564.40	\$4,514.11	\$0.00	\$22,078.51	OLD NATIONAL BANK CHECKING	Active
OPERATING	\$24,291.68	\$17,405.78	\$8,591.98	\$33,105.48	GERMAN AMER./CHECKING	Active
OPERATING	\$56,827.45	\$603,690.97	\$845,903.23	-\$185,384.81	MAINSOURCE CHECKING	Active
OPERATING	\$538,306.99	\$6,068.20	\$400,000.00	\$144,375.19	MAINSOURCE SAVINGS	Active
OPERATING	\$7,317.94	\$1,077.58	\$0.00	\$8,395.52	INVEST. CD/MAINSOURCE	Active
Fund 001 OPERATING	\$644,308.46	\$632,756.64	\$1,254,495.21	\$22,569.89		
JAIL	\$0.00	\$4,000.00	\$0.00	\$4,000.00	OLD NATIONAL BANK CHECKING	Active
JAIL	\$2,000.00	\$0.00	\$0.00	\$2,000.00	MAINSOURCE CHECKING	Active
Fund 002 JAIL	\$2,000.00	\$4,000.00	\$0.00	\$6,000.00		
GIFT UNRESTRICTED	\$583.96	\$79.05	\$0.00	\$663.01	OLD NATIONAL BANK CHECKING	Active
GIFT UNRESTRICTED	\$3.00	\$0.00	\$0.00	\$3.00	GERMAN AMER./CHECKING	Active
GIFT UNRESTRICTED	\$9,817.51	\$0.00	\$0.00	\$9,817.51	MAINSOURCE CHECKING	Active
Fund 004 GIFT UNRESTRICTED	\$10,404.47	\$79.05	\$0.00	\$10,483.52		
PLAC	\$390.00	\$65.00	\$0.00	\$455.00	OLD NATIONAL BANK CHECKING	Active
PLAC	\$1,365.00	\$715.00	\$0.00	\$2,080.00	GERMAN AMER./CHECKING	Active
PLAC	-\$585.00	\$0.00	\$0.00	-\$585.00	MAINSOURCE CHECKING	Active
Fund 005 PLAC	\$1,170.00	\$780.00	\$0.00	\$1,950.00		
RETIREEES	\$1,064.03	\$0.00	\$0.00	\$1,064.03	OLD NATIONAL BANK CHECKING	Active
RETIREEES	-\$982.53	\$476.75	\$436.00	-\$941.78	MAINSOURCE CHECKING	Active
Fund 006 RETIREEES	\$81.50	\$476.75	\$436.00	\$122.25		
LIRF	\$27,062.03	\$0.00	\$11,440.75	\$15,621.28	MAINSOURCE CHECKING	Active
LIRF	\$2,224,188.56	\$0.00	\$0.00	\$2,224,188.56	MAINSOURCE SAVINGS	Active
LIRF	\$1,197,735.57	\$0.00	\$0.00	\$1,197,735.57	INVEST. CD/MAINSOURCE	Active
Fund 007 LIRF	\$3,448,986.16	\$0.00	\$11,440.75	\$3,437,545.41		
DEBT SERVICE	\$122,993.39	\$0.00	\$0.00	\$122,993.39	MAINSOURCE CHECKING	Active
Fund 008 DEBT SERVICE	\$122,993.39	\$0.00	\$0.00	\$122,993.39		
RAINY DAY	\$20,384.18	\$0.00	\$0.00	\$20,384.18	MAINSOURCE CHECKING	Active
RAINY DAY	\$1,616,269.19	\$0.00	\$0.00	\$1,616,269.19	MAINSOURCE SAVINGS	Active
Fund 009 RAINY DAY	\$1,636,653.37	\$0.00	\$0.00	\$1,636,653.37		
PAYROLL	-\$10,542.36	\$15,813.54	\$7,956.77	-\$2,685.59	GERMAN AMER./CHECKING	Active
PAYROLL	\$18,850.22	\$551,259.84	\$554,358.16	\$15,751.90	MAINSOURCE CHECKING	Active
Fund 010 PAYROLL	\$8,307.86	\$567,073.38	\$562,314.93	\$13,066.31		
GIFT-RESTRICED	\$11,017.58	\$0.00	\$0.00	\$11,017.58	OLD NATIONAL BANK CHECKING	Active
GIFT-RESTRICED	-\$618.16	\$927.24	\$463.62	-\$154.54	GERMAN AMER./CHECKING	Active
GIFT-RESTRICED	\$37,230.51	\$0.00	\$12,147.49	\$25,083.02	MAINSOURCE CHECKING	Active
Fund 016 GIFT-RESTRICED	\$47,629.93	\$927.24	\$12,611.11	\$35,946.06		
GIFT-FOUNDATION	\$10,750.00	\$11,250.00	\$0.00	\$22,000.00	OLD NATIONAL BANK CHECKING	Active

FUND Descr	03/01/18	MTD Debit	MTD Credit	03/31/18	Bal Sht Descr	Act Status
GIFT-FOUNDATION	\$57,586.21	\$32.45	\$10,223.33	\$47,395.33	MAINSOURCE CHECKING	Active
Fund 019 GIFT-FOUNDATION	\$68,336.21	\$11,282.45	\$10,223.33	\$69,395.33		
SPECIAL REVENUE	\$0.00	\$4,014.00	\$0.00	\$4,014.00	OLD NATIONAL BANK CHECKING	Active
SPECIAL REVENUE	-\$64.73	\$812.89	\$930.85	-\$182.69	GERMAN AMER./CHECKING	Active
SPECIAL REVENUE	\$118,399.83	\$13,152.16	\$60,842.45	\$70,709.54	MAINSOURCE CHECKING	Active
SPECIAL REVENUE	\$655,000.00	\$0.00	\$0.00	\$655,000.00	MAINSOURCE SAVINGS	Active
Fund 020 SPECIAL REVENUE	\$773,335.10	\$17,979.05	\$61,773.30	\$729,540.85		
GO BOND 2016	\$82,338.95	\$0.00	\$11,569.42	\$70,769.53	MAINSOURCE CHECKING	Active
GO BOND 2016	\$824,033.96	\$0.00	\$0.00	\$824,033.96	MAINSOURCE SAVINGS	Active
Fund 029 GO BOND 2016	\$906,372.91	\$0.00	\$11,569.42	\$894,803.49		
GO BOND 2019	-\$3,150.00	\$0.00	\$0.00	-\$3,150.00	MAINSOURCE CHECKING	Active
Fund 030 GO BOND 2019	-\$3,150.00	\$0.00	\$0.00	-\$3,150.00		
	\$7,667,429.36	\$1,235,354.56	\$1,924,864.05	\$6,977,919.87		

MONROE COUNTY PUBLIC LIBRARY

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ONB CHECKING 06300 ONB/MONROE

March 2018

Account Summary

Beginning Balance on	3/1/2018	\$41,369.97
+		\$23,922.16
- Payments (Checks and Withdrawals)		\$0.00
Ending Balance as of	3/31/2018	\$65,292.13

Check Book

Active	G 001-06300	OPERATING	\$22,078.51
Active	G 002-06300	JAIL	\$4,000.00
Active	G 003-06300	CLEARING	\$0.00
Active	G 004-06300	GIFT UNRESTRICTED	\$663.01
Active	G 005-06300	PLAC	\$455.00
Active	G 006-06300	RETIRES	\$1,064.03
Active	G 007-06300	LIRF	\$0.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 009-06300	RAINY DAY	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$11,017.58
Active	G 019-06300	GIFT-FOUNDATION	\$22,000.00
Active	G 020-06300	SPECIAL REVENUE	\$4,014.00
Active	G 024-06300	FINRA GRANT	\$0.00
Active	G 027-06300	COMMUNITY FDTN	\$0.00
Active	G 028-06300	FINRA 2014	\$0.00
Active	G 029-06300	GO BOND 2016	\$0.00

Cash Balance **\$65,292.13**

Beginng Balance	\$41,369.97
+ Total Deposits	\$23,922.16
- Checks Written	\$0.00

Check Book	\$65,292.13
Difference	\$0.00

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GERMAN-AMER/CHECKING

06400 GER AME/UC

March 2018

Account Summary

Beginning Balance on	3/1/2018	\$14,434.43
+		\$35,670.84
-	Payments (Checks and Withdrawals)	\$17,939.61
Ending Balance as of	3/30/2018	\$32,165.66

Check Book

Active	G 001-06400	OPERATING	\$33,105.48
Active	G 003-06400	CLEARING	\$0.00
Active	G 004-06400	GIFT UNRESTRICTED	\$3.00
Active	G 005-06400	PLAC	\$2,080.00
Active	G 007-06400	LIRF	\$0.00
Active	G 009-06400	RAINY DAY	\$0.00
Active	G 010-06400	PAYROLL	-\$2,685.59
Active	G 016-06400	GIFT-RESTRICED	-\$154.54
Active	G 019-06400	GIFT-FOUNDATION	\$0.00
Active	G 020-06400	SPECIAL REVENUE	-\$182.69
Active	G 029-06400	GO BOND 2016	\$0.00

Cash Balance **\$32,165.66**

Beginng Balance	\$14,434.43
+ Total Deposits	\$35,670.84
- Checks Written	\$17,939.61

Check Book	\$32,165.66
Difference	\$0.00

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MAINSOURCE CHECKING

06600 MAINSO CKG

March 2018

Account Summary

Beginning Balance on	3/1/2018	\$590,978.35
+		\$591,282.25
-	Payments (Checks and Withdrawals)	\$951,131.58
Ending Balance as of	3/31/2018	\$231,129.02

Check Book

Active	G 001-06600	OPERATING	-\$185,384.81
Active	G 002-06600	JAIL	\$2,000.00
Active	G 003-06600	CLEARING	\$0.00
Active	G 004-06600	GIFT UNRESTRICTED	\$9,817.51
Active	G 005-06600	PLAC	-\$585.00
Active	G 006-06600	RETIREEES	-\$941.78
Active	G 007-06600	LIRF	\$15,621.28
Active	G 008-06600	DEBT SERVICE	\$122,993.39
Active	G 009-06600	RAINY DAY	\$20,384.18
Active	G 010-06600	PAYROLL	\$15,751.90
Active	G 016-06600	GIFT-RESTRICED	\$25,083.02
Active	G 017-06600	LEVY EXCESS	\$0.00
Active	G 019-06600	GIFT-FOUNDATION	\$47,395.33
Active	G 020-06600	SPECIAL REVENUE	\$70,709.54
Active	G 024-06600	FINRA GRANT	\$0.00
Active	G 026-06600	G O BOND	\$0.00
Active	G 027-06600	COMMUNITY FDTN	\$0.00
Active	G 028-06600	FINRA 2014	\$0.00
Active	G 029-06600	GO BOND 2016	\$70,769.53
Active	G 030-06600	GO BOND 2019	-\$3,150.00
		Cash Balance	\$210,464.09

Beginng Balance	\$590,978.35
+ Total Deposits	\$591,282.25
- Checks Written	\$971,796.51

Check Book	\$210,464.09
O/S Checks	\$20,664.93

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MAINSOURCE SAVINGS

06610 MAINSO SAV

March 2018

Account Summary

Beginning Balance on	3/1/2018	\$5,857,798.70
+		\$6,068.20
-	Payments (Checks and Withdrawals)	\$400,000.00
Ending Balance as of	3/31/2018	\$5,463,866.90

Check Book

Active	G 001-06610	OPERATING	\$144,375.19
Active	G 002-06610	JAIL	\$0.00
Active	G 003-06610	CLEARING	\$0.00
Active	G 004-06610	GIFT UNRESTRICTED	\$0.00
Active	G 005-06610	PLAC	\$0.00
Active	G 006-06610	RETIRES	\$0.00
Active	G 007-06610	LIRF	\$2,224,188.56
Active	G 008-06610	DEBT SERVICE	\$0.00
Active	G 009-06610	RAINY DAY	\$1,616,269.19
Active	G 010-06610	PAYROLL	\$0.00
Active	G 016-06610	GIFT-RESTRICED	\$0.00
Active	G 019-06610	GIFT-FOUNDATION	\$0.00
Active	G 020-06610	SPECIAL REVENUE	\$655,000.00
Active	G 024-06610	FINRA GRANT	\$0.00
Active	G 026-06610	G O BOND	\$0.00
Active	G 027-06610	COMMUNITY FDTN	\$0.00
Active	G 028-06610	FINRA 2014	\$0.00
Active	G 029-06610	GO BOND 2016	\$824,033.96
Active	G 030-06610	GO BOND 2019	\$0.00

Cash Balance **\$5,463,866.90**

Beginng Balance	\$5,857,798.70
+ Total Deposits	\$6,068.20
- Checks Written	\$400,000.00

Check Book	\$5,463,866.90
Difference	\$0.00

TO: Monroe County Public Library – Board of Trustees
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager
RE: Personnel Report
DATE April, 18 2018

Beginning Employment

None

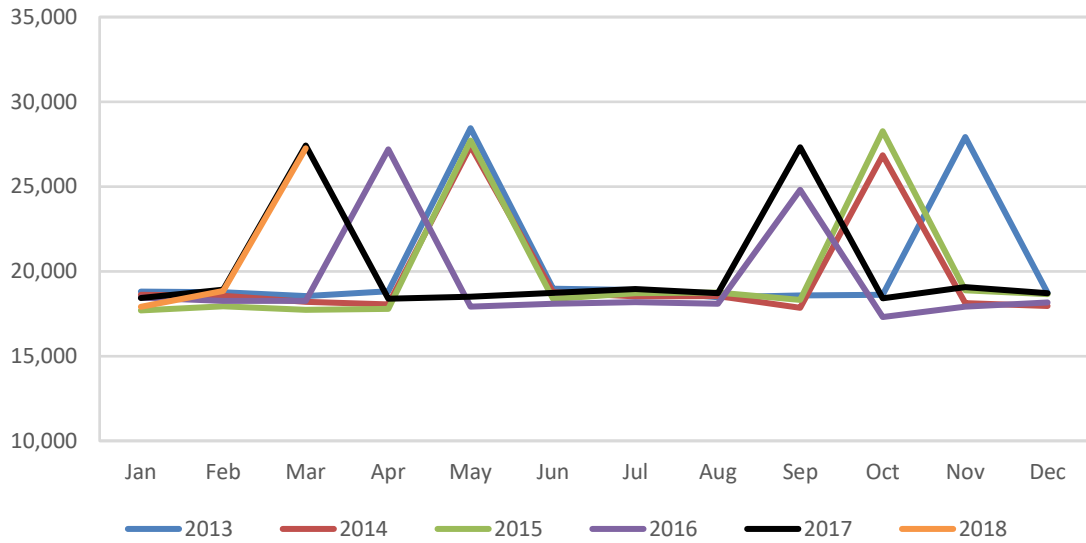
Ending Employment

- Israel Horton, Customer Service, Senior Information Assistant, Pay Grade 6, 25 hours per week effective March 25, 2018.
- Michael Hoerger, Communications and Marketing, Graphic Designer, Pay Grade 7, 30 hours per week, effective May 4, 2018.
- Adam Diersing, Access & Content Services, Material Handler, Pay Grade 1, 15 hours per week effective April 6, 2018.
- Sarah Harrison, Access & Content Services, Material Handler, Pay Grade 1, 15 hours per week effective April 10, 2018.

Job Changes

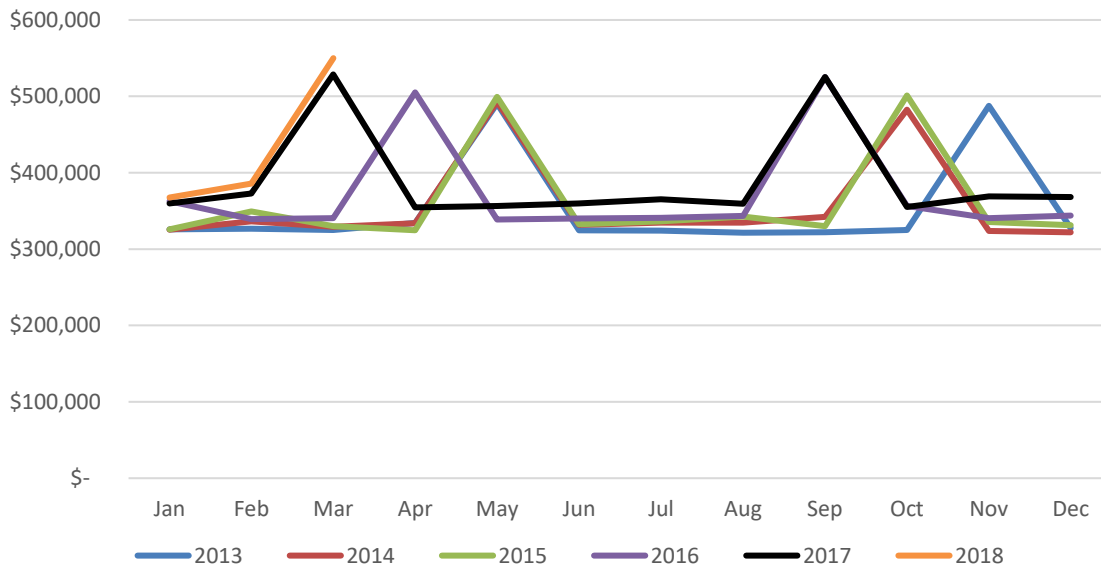
- Melissa Bruecks, Access & Content Services, Non-print Selector, Pay Grade 8, 37.5 hours per week to Customer Service, Assistant Manager, Pay Grade 9, 37.5 hours per week, effective April 30, 2018.

Employee Hours Paid Per Month



2013-2016 reflects budgeted hours for all active positions
2017+ reflects actual number of hours paid

Employee Wages Paid Per Month



Pay Date 03/16/018
Pay Period 02/19/2018 to 03/04/2018

Employee Earnings Report by Pay Date

#	Fund Type	Employee Name	Status	Title	Unit
1	Operating	Blevins, Calan J.	A	Materials Handler	ACCESS & CONTENT
2		Desjardins, Vincent P.	A	Materials Handler	ACCESS & CONTENT
3		Diersing, Adam L.	A	Materials Handler	ACCESS & CONTENT
4		Englert, Victoria R.	A	Materials Handler	ACCESS & CONTENT
5		Fak, Andrew V.	A	Materials Handler	ACCESS & CONTENT
6		Farlee, Logan G.	A	Materials Handler	ACCESS & CONTENT
7		Garrison, Cynthia L.	A	Materials Handler	ACCESS & CONTENT
8		Grav, Amber M.	A	Materials Handler	ACCESS & CONTENT
9		Grimm, Kelsey T.	A	Materials Handler	ACCESS & CONTENT
10		Hagan, Elizabeth A.	A	Materials Handler	ACCESS & CONTENT
11		Harrison, Sarah M.	A	Materials Handler	ACCESS & CONTENT
12		Hines, Michelle L.	A	Materials Handler	ACCESS & CONTENT
13		Horton, Samantha M.	A	Materials Handler	ACCESS & CONTENT
14		Hughes, Katelynn N.	A	Materials Handler	ACCESS & CONTENT
15		Koester, William D.	A	Materials Handler	ACCESS & CONTENT
16		Lemen, Brett A.	A	Materials Handler	ACCESS & CONTENT
17		Markley, Ted B.	A	Materials Handler	ACCESS & CONTENT
18		McDermott-Sipe, Elias F.	A	Materials Handler	ACCESS & CONTENT
19		Overtom, Sydney J.	A	Materials Handler	ACCESS & CONTENT
20		Phillips, Brigid L.	A	Materials Handler	ACCESS & CONTENT
21		Polley, Elizabeth A.	A	Materials Handler	ACCESS & CONTENT
22		Price, Daniel A.	A	Materials Handler	ACCESS & CONTENT
23		Prior, Austin H.	A	Materials Handler	ACCESS & CONTENT
24		Richardson, Ivy G.	A	Materials Handler	ACCESS & CONTENT
25		Smith, Karen S.	A	Materials Handler	ACCESS & CONTENT
26		Snider, Benjamin B.	A	Materials Handler	ACCESS & CONTENT
27		Valliere, Rachel E.	A	Materials Handler	ACCESS & CONTENT
28		Waller, Amanda M.	A	Materials Handler	ACCESS & CONTENT
29		Balzer, Cynthia L.	A	Senior Information Asst	CUSTOMER SERVICE
30		Clark, Marion C.	A	Senior Information Asst	CUSTOMER SERVICE
31		Duszynski, Paul A.	A	Information Assistant	CUSTOMER SERVICE
32		Edelman, Rebekah S.	A	Information Assistant	CUSTOMER SERVICE
33		Gillespie, Charles F.	A	Information Assistant	CUSTOMER SERVICE
34		Gliessman, Jennifer R.	A	Information Assistant	CUSTOMER SERVICE
35		Hallal, Consuela M.	A	Security Technician	BUILDING SRV-SECURITY
36		Hollenbaugh, Joseph A.	T	Security Technician	BUILDING SRV-SECURITY
37		Icenogle, Rachel L.	A	Custodian	BUILDING SRV-MAINTENANCE
38		Lucas, Darryl L.	A	Information Assistant	CUSTOMER SERVICE
39		Mass, Shelby E.	A	Information Assistant	CUSTOMER SERVICE
40		Polley, Claudia M.	A	Custodian	BUILDING SRV-MAINTENANCE
41		Probst, Erik M.	A	Security Technician	BUILDING SRV-SECURITY
42		Purcell, Emily S.	A	Information Assistant	CUSTOMER SERVICE
43		Rogers, Addison C.	A	CATS-Master Control Op	CATS
44		Segraves, Ann M.	A	Senior Information Asst	CUSTOMER SERVICE
45		Sims, James L.	A	Security Technician	BUILDING SRV-SECURITY
46		Sinex, Lucas C.	A	Information Tech Asst	INFORMATION TECHNOLOGY
47		Todd, Hunter A.	A	Information Assistant	CUSTOMER SERVICE
48		Weaver, William C.	A	Web Support	COMMUNICATIONS/MARKETI CM
49		Wilke, Adam G.	A	Information Assistant	CUSTOMER SERVICE
50		Carter, Kenneth B.	A	Senior Materials Handler	ACCESS & CONTENT
51		Clark, Craig J.	A	Senior Materials Handler	ACCESS & CONTENT
52		Crane, Deanna J.	A	Custodian	BUILDING SRV-MAINTENANCE
53		Ellis, William P.	A	Information Assistant	CUSTOMER SERVICE
54		Gornik, Evan A.	A	Senior Materials Handler	ACCESS & CONTENT
55		Hacker, Arielle N.	A	Senior Materials Handler	ACCESS & CONTENT
56		Hoagland, Ian M.	A	Information Assistant	CUSTOMER SERVICE
57		Horton, Israel H.	A	Senior Information Asst	CUSTOMER SERVICE
58		Jenness, Claire L.	A	Senior Materials Handler	ACCESS & CONTENT
59		Jenness, Lillian M.	A	Information Assistant	CUSTOMER SERVICE
60		Jones, Christina M.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
61		Loudenbarger, Audra C.	A	Information Assistant	CUSTOMER SERVICE
62		Lynch, Doris J.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR

Pay Date 03/16/018
Pay Period 02/19/2018 to 03/04/2018

Employee Earnings Report by Pay Date

63	Mounlio, Daniel T.	A	Senior Information Asst	CUSTOMER SERVICE
64	Tincher, Cheryl L.	A	Custodian	BUILDING SRV-MAINTENANCE
65	Lenn, Tracy M.	A	Information Assistant	CUSTOMER SERVICE
66	Adams, Meghan E.	A	Copy Cataloger Asst	ACCESS & CONTENT
67	Arnholter, Ellen P.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
68	Baugh, Ned T.	A	Info Technology MGR	INFORMATION TECHNOLOGY
69	Bell, Terri L.	A	Custodian	BUILDING SRV-MAINTENANCE
70	Brown, Erica N.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
71	Bruecks, Melissa E.	A	Librarian Selector	ACCESS & CONTENT
72	Champelli, Lisa M.	A	Childrens Strat	STRATEGIST-CHILDREN/ SE
73	Champion, Michael C.	A	Senior Information Asst	CUSTOMER SERVICE
74	Cheek, Jared P.	A	Senior Information Asst	CUSTOMER SERVICE
75	Cooper, Burl	A	Senior Information Asst	CUSTOMER SERVICE
76	Cronkrite, Jane M.	A	Director - Associate	ADMIN-ASSOCIATE DIRECTOR
77	Dillon, Luann L.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
78	Dockerty, Katelynn E.	A	Senior Information Asst	CUSTOMER SERVICE
79	Dunnuck, Aubrey R.	A	Senior Information Asst	CUSTOMER SERVICE
80	Fallwell, Edwin M.	A	Senior Information Asst	CUSTOMER SERVICE
81	Fallwell, Susan L.	A	Acquisitions Technician	ACCESS & CONTENT
82	French, Elizabeth E.	A	Senior Information Asst	CUSTOMER SERVICE
83	Friesel, Christine E.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
84	Galarza, Alejandria F.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
85	Gesten, Joshua F.	A	Senior Information Asst	CUSTOMER SERVICE
86	Gossman, James A.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
87	Gray-Overtom, Paula E.	A	Web Administrator	COMMUNICATIONS/MARKETI CM
88	Gray, Elizabeth L.	A	Adult Strategist	STRATEGIST-ADULT/ SERVI
89	Gray, Marla S.	A	Human Resources Spec	ADMIN-HUMAN RESOURCES
90	Green, Cheryl R.	A	Librarian Cataloger	ACCESS & CONTENT
91	Greene, Ronald	A	Custodian	BUILDING SRV-MAINTENANCE
92	Hoerger, Michael A.	A	Communications/Mrkt MGR	COMMUNICATIONS/MARKETI CM
93	Hoffman, Jennifer L.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
94	Holman, Stephanie A.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
95	Hosler, Christopher A.	A	Program-Branch Strat	STRATEGIST-PROGRAM/B
96	Hosler, Virginia J.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
97	Jackson, Christopher B.	A	Special Audience Strat	STRATEGIST-SPECIAL AUDIEN
98	Johnson, Michael J.	A	Security Technician	BUILDING SRV-SECURITY
99	Jordan, Kelly M.	A	Senior Information Asst	CUSTOMER SERVICE
100	Kellams, Jennifer L.	A	Access & Content Asst Mgr	ACCESS & CONTENT
101	Kelly, Bruce W.	A	Maintenance Expert	BUILDING SRV-MAINTENANCE
102	Kern, Merriel S.	A	Bookkeeper Specialist	ADMIN-FINANCE
103	Kinser, Julia L.	A	Senior Information Asst	CUSTOMER SERVICE
104	Lehr, Jeannette C.	A	Subject Expert	COMMUNITY ENGAGEMENT/LEAR
105	Leibacher, Brian J.	A	BLDS MGR	BUILDING SRV-MAINTENANCE
106	Lettelleir, Gary P.	A	MGR Finance	ADMIN-FINANCE
107	Loro, Mary I.	A	Customer Service Asst Mgr	CUSTOMER SERVICE
108	Lovings, Jacqueline D.	A	Senior Information Asst	CUSTOMER SERVICE
109	MacDowell, Kevin S.	A	Teen/Digital Create Strat	STRATEGIST-TEENS/DC
110	Matney, Jason L.	A	BLDS Asst Mgr	BUILDING SRV-MAINTENANCE
111	Meador, John D.	A	Information Assistant	CUSTOMER SERVICE
112	Mestre, Amber C.	A	Senior Information Asst	CUSTOMER SERVICE
113	Mosora, John P.	A	Maintenance Assistant	BUILDING SRV-MAINTENANCE
114	Mullis, Cody H.	A	Information Tech Spec	INFORMATION TECHNOLOGY
115	Needham, Michele	A	Customer Service MGR	CUSTOMER SERVICE
116	Neer, Matthew M.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
117	Ody, Martha F.	A	Librarian Selector	ACCESS & CONTENT
118	Ott, Samuel W.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
119	Overman, Roberta J.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
120	Paull, Jonathon J.	A	Senior Information Asst	CUSTOMER SERVICE
121	Rome, M Brandon	A	Senior Information Asst	CUSTOMER SERVICE
122	Ruddick, Jane	A	Librarian Selector	ACCESS & CONTENT
123	Salvaggio, Elizabeth A.	A	Senior Information Asst	CUSTOMER SERVICE
124	Sater, Susan J.	A	Admin. Coordinator	ADMIN-BUS OFFICE
125	Schwegman, Vanessa M.	A	Information Tech Analyst	INFORMATION TECHNOLOGY
126	Seibel, Brenda D.	A	Admin. Receptionist	ADMIN-BUS OFFICE

Pay Date 03/16/018
Pay Period 02/19/2018 to 03/04/2018

Employee Earnings Report by Pay Date

127	Slater, Andrew R.	A	Senior Information Asst	CUSTOMER SERVICE
128	Smith, Benjamin E.	A	Security Technician	BUILDING SRV-SECURITY
129	Sneed, Christine M.	A	Copy Cataloger Asst	ACCESS & CONTENT
130	Stacy, Ryan P.	A	Writer/Content Specialist	COMMUNICATIONS/MARKETING
131	Starks-Dyer, Kathleen R.	A	Senior Information Asst	CUSTOMER SERVICE
132	Swinson, Barbara M.	A	Professional Devel Strat	STRATEGIST-PROFESSION
133	Thompson, Timothy J.	A	Senior Materials Handler	ACCESS & CONTENT
134	Turrentine, Bethany G.	A	Community Learn Asst Mgr	COMMUNITY ENGAGEMENT/LEARN
135	Wallace, Pamela J.	A	Admin. Technician	ADMIN-BUS OFFICE
136	White, Pamela K.	A	Acquisitions Specialist	ACCESS & CONTENT
137	Wickemeyer-Hardy, Kyle A.	A	MGR Human Resources	ADMIN-HUMAN RESOURCES
138	Wolf, Joshua	A	Community Engagement MGR	COMMUNITY ENGAGEMENT/LEARN
139	Wood, Marilyn D.	A	Director	ADMIN - DIRECTOR
140	Zdravecky, Leanne	A	Senior Information Asst	CUSTOMER SERVICE
Sub-Total Operating Fund			\$163,380.16	8,039.34

	Fund Type	Employee Name	Status	Title	Unit	
1	Special Revenue	Arena, Nile J.	A	CATS-Master Control Op	CATS	
2		Kroeger, Nathan A.	A	CATS-Master Control Op	CATS	
3		Muyskens-Toth, Casey L.	A	CATS-Master Control Op	CATS	
4		Bookwalter, Mark J.	A	CATS - Production Asst	CATS	
5		Gardner, Sierra L.	A	CATS - Production Asst	CATS	
6		Myers, Glenn J.	A	CATS - Production Asst	CATS	
7		Schuster, Steven M.	A	CATS - Production Asst	CATS	
8		Adams, Michael D.	A	CATS - Production Asst	CATS	
9		Burns, Michael F.	A	FL Bookstore Oper	FRIENDS OF THE LIBRARY	
10		Regoli, Mary Jean	A	S FL Office Coord Expert	FRIENDS OF THE LIBRARY	
11		ONeill, Martin	A	CATS Asst Mgr Production	CATS	
12		Stillwell, Adam A.	A	CATS Asst Mgr Program	CATS	
13		Stockwell, Robert R.	A	CATS Equip Oper Expert	CATS	
14		Walter, David P.	A	CATS - Production Asst	CATS	
15		White, Michael B.	A	CATS General MGR	CATS	
Sub-Total Special Fund			\$18,244.86	935.00		
Grand Total			\$181,625.02	8,974.34		

Pay Date 03/30/018
Pay Period 03/05/2018 to 03/18/2018

Employee Earnings Report by Pay Date

#	Fund Type	Employee Name	Status	Title	Unit
1	Operating	Baker, Kimberly A.	A	Community Engag Librarian-Ter	COMMUNITY ENGAGEMENT/LEAR
2		Blevins, Calan J.	A	Materials Handler	ACCESS & CONTENT
3		Desjardins, Vincent P.	A	Materials Handler	ACCESS & CONTENT
4		Diersing, Adam L.	A	Materials Handler	ACCESS & CONTENT
5		Englert, Victoria R.	A	Materials Handler	ACCESS & CONTENT
6		Fak, Andrew V.	A	Materials Handler	ACCESS & CONTENT
7		Farlee, Logan G.	A	Materials Handler	ACCESS & CONTENT
8		Garrison, Cynthia L.	A	Materials Handler	ACCESS & CONTENT
9		Gartner, Jennifer L.	A	Materials Handler	ACCESS & CONTENT
10		Grav, Amber M.	A	Materials Handler	ACCESS & CONTENT
11		Grimm, Kelsey T.	A	Materials Handler	ACCESS & CONTENT
12		Hagan, Elizabeth A.	A	Materials Handler	ACCESS & CONTENT
13		Harrison, Sarah M.	A	Materials Handler	ACCESS & CONTENT
14		Hines, Michelle L.	A	Materials Handler	ACCESS & CONTENT
15		Horton, Samantha M.	A	Materials Handler	ACCESS & CONTENT
16		Hughes, Katelynn N.	A	Materials Handler	ACCESS & CONTENT
17		Koester, William D.	A	Materials Handler	ACCESS & CONTENT
18		Lemen, Brett A.	A	Materials Handler	ACCESS & CONTENT
19		Markley, Ted B.	A	Materials Handler	ACCESS & CONTENT
20		McDermott-Sipe, Elias F.	A	Materials Handler	ACCESS & CONTENT
21		Overtoom, Sydney J.	A	Materials Handler	ACCESS & CONTENT
22		Phillips, Brigid L.	A	Materials Handler	ACCESS & CONTENT
23		Polley, Elizabeth A.	A	Materials Handler	ACCESS & CONTENT
24		Price, Daniel A.	A	Materials Handler	ACCESS & CONTENT
25		Prior, Austin H.	T	Materials Handler	ACCESS & CONTENT
26		Richardson, Ivy G.	A	Materials Handler	ACCESS & CONTENT
27		Smith, Karen S.	A	Materials Handler	ACCESS & CONTENT
28		Snider, Benjamin B.	A	Materials Handler	ACCESS & CONTENT
29		Stanley, Erica A.	A	Materials Handler	ACCESS & CONTENT
30		Valliere, Rachel E.	A	Materials Handler	ACCESS & CONTENT
31		Waller, Amanda M.	A	Materials Handler	ACCESS & CONTENT
32		Balzer, Cynthia L.	A	Senior Information Asst	CUSTOMER SERVICE
33		Clark, Marion C.	A	Senior Information Asst	CUSTOMER SERVICE
34		Duszynski, Paul A.	A	Information Assistant	CUSTOMER SERVICE
35		Edelman, Rebekah S.	A	Information Assistant	CUSTOMER SERVICE
36		Gillespie, Charles F.	A	Information Assistant	CUSTOMER SERVICE
37		Gliessman, Jennifer R.	A	Information Assistant	CUSTOMER SERVICE
38		Hallal, Consuela M.	A	Security Technician	BUILDING SRV-SECURITY
39		Icenogle, Rachel L.	A	Custodian	BUILDING SRV-MAINTENANCE
40		Lucas, Darryl L.	A	Information Assistant	CUSTOMER SERVICE
41		Mass, Shelby E.	A	Information Assistant	CUSTOMER SERVICE
42		Polley, Claudia M.	A	Custodian	BUILDING SRV-MAINTENANCE
43		Probst, Erik M.	A	Security Technician	BUILDING SRV-SECURITY
44		Purcell, Emily S.	A	Information Assistant	CUSTOMER SERVICE
45		Rogers, Addison C.	A	CATS-Master Control Op	CATS
46		Segraves, Ann M.	A	Senior Information Asst	CUSTOMER SERVICE
47		Sims, James L.	A	Security Technician	BUILDING SRV-SECURITY
48		Sinex, Lucas C.	A	Information Tech Asst	INFORMATION TECHNOLOGY
49		Todd, Hunter A.	A	Information Assistant	CUSTOMER SERVICE
50		Weaver, William C.	A	Web Support	COMMUNICATIONS/MARKETI CM
51		Wilke, Adam G.	A	Information Assistant	CUSTOMER SERVICE
52		Carter, Kenneth B.	A	Senior Materials Handler	ACCESS & CONTENT
53		Clark, Craig J.	A	Senior Materials Handler	ACCESS & CONTENT
54		Crane, Deanna J.	A	Custodian	BUILDING SRV-MAINTENANCE
55		Ellis, William P.	A	Information Assistant	CUSTOMER SERVICE
56		Gornik, Evan A.	A	Senior Materials Handler	ACCESS & CONTENT
57		Hacker, Arielle N.	A	Senior Materials Handler	ACCESS & CONTENT
58		Hoagland, Ian M.	A	Information Assistant	CUSTOMER SERVICE
59		Horton, Israel H.	A	Senior Information Asst	CUSTOMER SERVICE
60		Jenness, Claire L.	A	Senior Materials Handler	ACCESS & CONTENT
61		Jenness, Lillian M.	A	Information Assistant	CUSTOMER SERVICE
62		Jones, Christina M.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR

Pay Date 03/30/18
Pay Period 03/05/2018 to 03/18/2018

Employee Earnings Report by Pay Date

63	Loudenbarger, Audra C.	A	Information Assistant	CUSTOMER SERVICE
64	Lynch, Doris J.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
65	Mounlio, Daniel T.	A	Senior Information Asst	CUSTOMER SERVICE
66	Tincher, Cheryl L.	A	Custodian	BUILDING SRV-MAINTENANCE
67	Hoerger, Michael A.	A	Graphic Designer Spec	COMMUNICATIONS/MARKETI CM
68	Lenn, Tracy M.	A	Information Assistant	CUSTOMER SERVICE
69	Adams, Meghan E.	A	Copy Cataloger Asst	ACCESS & CONTENT
70	Arnholter, Ellen P.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
71	Baugh, Ned T.	A	Info Technology MGR	INFORMATION TECHNOLOGY
72	Bell, Terri L.	A	Custodian	BUILDING SRV-MAINTENANCE
73	Brown, Erica N.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
74	Bruecks, Melissa E.	A	Librarian Selector	ACCESS & CONTENT
75	Champelli, Lisa M.	A	Childrens Strat	STRATEGIST-CHILDREN/ SE
76	Champion, Michael C.	A	Senior Information Asst	CUSTOMER SERVICE
77	Cheek, Jared P.	A	Senior Information Asst	CUSTOMER SERVICE
78	Cooper, Burl	A	Senior Information Asst	CUSTOMER SERVICE
79	Cronkhite, Jane M.	A	Director - Associate	ADMIN-ASSOCIATE DIRECTOR
80	Dillon, Luann L.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
81	Dockerty, Katelynn E.	A	Senior Information Asst	CUSTOMER SERVICE
82	Dunnuck, Aubrey R.	A	Senior Information Asst	CUSTOMER SERVICE
83	Fallwell, Edwin M.	A	Senior Information Asst	CUSTOMER SERVICE
84	Fallwell, Susan L.	A	Acquisitions Technician	ACCESS & CONTENT
85	French, Elizabeth E.	A	Senior Information Asst	CUSTOMER SERVICE
86	Friesel, Christine E.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
87	Galarza, Alejandria F.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
88	Gesten, Joshua F.	A	Senior Information Asst	CUSTOMER SERVICE
89	Gossman, James A.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
90	Gray, Elizabeth L.	A	Adult Strategist	STRATEGIST-ADULT/ SERVI
91	Gray, Marla S.	A	Human Resources Spec	ADMIN-HUMAN RESOURCES
92	Gray-Overtom, Paula E.	A	Web Administrator	COMMUNICATIONS/MARKETI CM
93	Green, Cheryl R.	A	Librarian Cataloger	ACCESS & CONTENT
94	Greene, Ronald	A	Custodian	BUILDING SRV-MAINTENANCE
95	Hoffman, Jennifer L.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
96	Holman, Stephanie A.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
97	Hosler, Christopher A.	A	Program-Branch Strat	STRATEGIST-PROGRAM/B
98	Hosler, Virginia J.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
99	Hussey, Amanda L.	A	Communications/Mrkt MGR	COMMUNICATIONS/MARKETI CM
100	Jackson, Christopher B.	A	Special Audience Strat	STRATEGIST-SPECIAL AUDIEN
101	Johnson, Michael J.	A	Security Technician	BUILDING SRV-SECURITY
102	Jordan, Kelly M.	A	Senior Information Asst	CUSTOMER SERVICE
103	Kellams, Jennifer L.	A	Access & Content Asst Mgr	ACCESS & CONTENT
104	Kelly, Bruce W.	A	Maintenance Expert	BUILDING SRV-MAINTENANCE
105	Kern, Merriel S.	A	Bookkeeper Specialist	ADMIN-FINANCE
106	Kinser, Julia L.	A	Senior Information Asst	CUSTOMER SERVICE
107	Lehr, Jeannette C.	A	Subject Expert	COMMUNITY ENGAGEMENT/LEAR
108	Leibacher, Brian J.	A	BLDS MGR	BUILDING SRV-MAINTENANCE
109	Lettelleir, Gary P.	A	MGR Finance	ADMIN-FINANCE
110	Loro, Mary I.	A	Customer Service Asst Mgr	CUSTOMER SERVICE
111	Lovings, Jacqueline D.	A	Senior Information Asst	CUSTOMER SERVICE
112	MacDowell, Kevin S.	A	Teen/Digital Create Strat	STRATEGIST-TEENS/DC
113	Matney, Jason L.	A	BLDS Asst Mgr	BUILDING SRV-MAINTENANCE
114	Meador, John D.	A	Information Assistant	CUSTOMER SERVICE
115	Mestre, Amber C.	A	Senior Information Asst	CUSTOMER SERVICE
116	Mosora, John P.	A	Maintenance Assistant	BUILDING SRV-MAINTENANCE
117	Mullis, Cody H.	A	Information Tech Spec	INFORMATION TECHNOLOGY
118	Needham, Michele	A	Customer Service MGR	CUSTOMER SERVICE
119	Neer, Matthew M.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
120	Ody, Martha F.	A	Librarian Selector	ACCESS & CONTENT
121	Ott, Samuel W.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
122	Overman, Roberta J.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
123	Paull, Jonathon J.	A	Senior Information Asst	CUSTOMER SERVICE
124	Rome, M Brandon	A	Senior Information Asst	CUSTOMER SERVICE
125	Ruddick, Jane	A	Librarian Selector	ACCESS & CONTENT
126	Salvaggio, Elizabeth A.	A	Senior Information Asst	CUSTOMER SERVICE

Pay Date 03/30/018
 Pay Period 03/05/2018 to 03/18/2018

Employee Earnings Report by Pay Date

127	Sater, Susan J.	A	Admin. Coordinator	ADMIN-BUS OFFICE
128	Schwegman, Vanessa M.	A	Information Tech Analyst	INFORMATION TECHNOLOGY
129	Seibel, Brenda D.	A	Admin. Receptionist	ADMIN-BUS OFFICE
130	Slater, Andrew R.	A	Senior Information Asst	CUSTOMER SERVICE
131	Smith, Benjamin E.	A	Security Technician	BUILDING SRV-SECURITY
132	Sneed, Christine M.	A	Copy Cataloger Asst	ACCESS & CONTENT
133	Stacy, Ryan P.	A	Writer/Content Specialist	COMMUNICATIONS/MARKETI CM
134	Starks-Dyer, Kathleen R.	A	Senior Information Asst	CUSTOMER SERVICE
135	Swinson, Barbara M.	A	Professional Devel Strat	STRATEGIST-PROFESSION
136	Thompson, Timothy J.	A	Senior Materials Handler	ACCESS & CONTENT
137	Turrentine, Bethany G.	A	Community Learn Asst Mgr	COMMUNITY ENGAGEMENT/LEAR
138	Wallace, Pamela J.	A	Admin. Technician	ADMIN-BUS OFFICE
139	White, Pamela K.	A	Acquisitions Specialist	ACCESS & CONTENT
140	Wickemeyer-Hardy, Kyle A.	A	MGR Human Resources	ADMIN-HUMAN RESOURCES
141	Wolf, Joshua	A	Community Engagement MGR	COMMUNITY ENGAGEMENT/LEAR
142	Wood, Marilyn D.	A	Director	ADMIN - DIRECTOR
143	Zdravecky, Leanne	A	Senior Information Asst	CUSTOMER SERVICE

Sub-Total Operating Fund **\$169,505.06** **8,329.00**

	Fund Type	Employee Name	Status	Title	Unit
1	Special	Arena, Nile J.	A	CATS-Master Control Op	CATS
2	Revenue	Kroeger, Nathan A.	A	CATS-Master Control Op	CATS
3		Muyskens-Toth, Casey L.	A	CATS-Master Control Op	CATS
4		Bookwalter, Mark J.	A	CATS - Production Asst	CATS
5		Gardner, Sierra L.	A	CATS - Production Asst	CATS
6		Myers, Glenn J.	A	CATS - Production Asst	CATS
7		Schuster, Steven M.	A	CATS - Production Asst	CATS
8		Adams, Michael D.	A	CATS - Production Asst	CATS
9		Burns, Michael F.	A	FL Bookstore Oper	FRIENDS OF THE LIBRARY
10		ONeill, Martin	A	CATS Asst Mgr Production	CATS
11		Regoli, Mary Jean	A	S FL Office Coord Expert	FRIENDS OF THE LIBRARY
12		Stillwell, Adam A.	A	CATS Asst Mgr Program	CATS
13		Stockwell, Robert R.	A	CATS Equip Oper Expert	CATS
14		Walter, David P.	A	CATS - Production Asst	CATS
15		White, Michael B.	A	CATS General MGR	CATS

Sub-Total Special Fund **\$18,308.69** **937.25**

Grand Total **\$187,813.75** **9,266.25**

2018 BOARD OF TRUSTEE'S CALENDER

All meetings in Room 1B unless otherwise noted

Month	Date	Meeting Type	Potential Topics
January	10	Work Session*	
January	17	Board Meeting	Budget line-item transfers; officer slate approved; El Centro Contract
January	17	Board of Finance	Review Investment Report and Policy
February	14	Work Session*	
February	21	Board Meeting	2017 Annual Report review; Update: . Election of Board Officers; Update: Adult Services
March	7	Work Session*	
March	21	Board Meeting	Update: Community Engagement and Learning Services
April	11	Work Session*	
April	18	Board Meeting	Update: Customer Service
May	9	Work Session*	
May	16	Board Meeting	Update: Children's Services
June	13	Work Session*	
June	20	Board Meeting	Update: Programming and Branch Services
July	11	Work Session*	
July	18	Board Meeting	Draft 2019 Budget; Update: Communications and Marketing
August	8	Work Session*	
August	15	Board Meeting	Review any revisions to 2019 Budget, Approve 2019 Budget for advertising; Update: Special Audience Services
September	12	Work Session*	
September	19	Board Meeting	2019 Budget; Update: Building Services, Pioneer Grant
September	19	Public Hearing	Public Hearing on 2019 Budget
October	10	Work Session*	
October	17	Board Meeting	Adopt 2019 Budget; approve 2019 employee insurance package; Update: Teen Services
November	7	Work Session*	
November	14	Board Meeting	Update: Staff Development
December	5	Work Session*	
December	12	Board Meeting	Approve 2019 salary schedule, Pay Schedule(dates), director's salary; 2019 Holiday & Closing Schedule;CATS contracts, Fines and Fees schedule; Update: CATS
*Work session meeting dates are placeholders and held only as needed.			
Highlighted dates are off meeting week schedule (due to spring break and holiday schedules)			



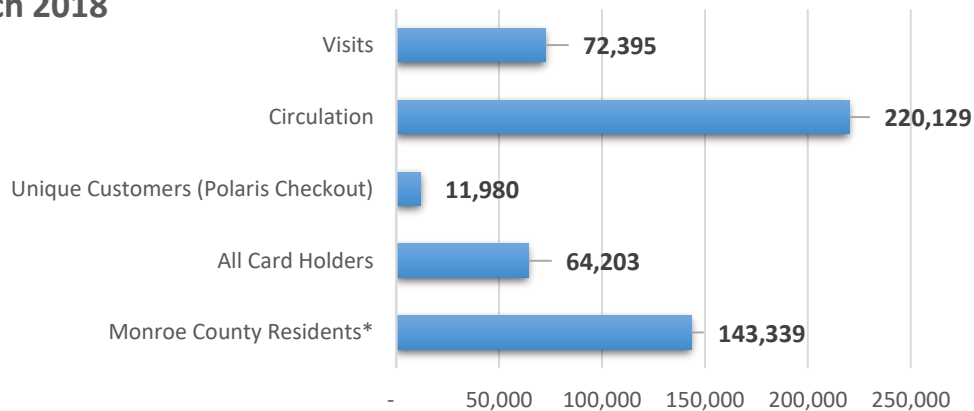
Director's Report March 2018

Month at a Glance – Snapshot of Library Activities in March

The Library averaged 2,413 visits per day and an overall visitor count of 72,395. 220,129 items were checked out or renewed daily. 11,980 unique individuals checked out an item and 15,876 unique users have checked out an item

so far in 2018, 25% of the Library's total card holder population, which decreased by 754 individuals. The library added 5,411 items to the collection and deleted 3,635 items.

Snapshot of Customer Activities March 2018



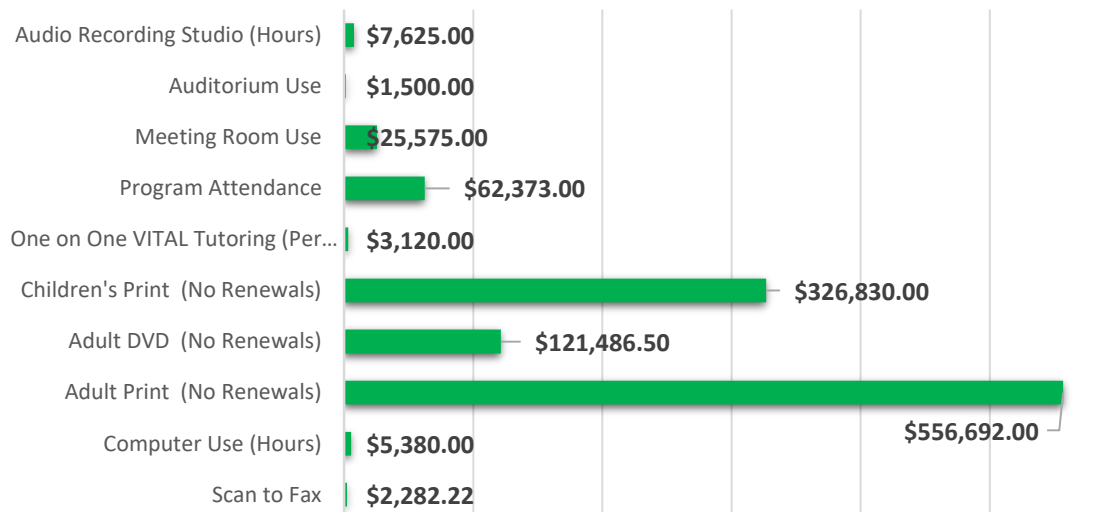
**Residents include IU Students. Est enrollement 2016 49,695*

3,669 attendees enjoyed one of 164 Library sponsored programs. Customers used the Library's computers for 13,197 sessions, approximately 440 per day, for a total of 10,760 hours. The Library served as a community

resource as the meeting rooms, audio or video studios, or auditorium spaces were used 726 times or an average of 24 times per day. The value of a few services offered by the Library is highlighted below.

Sample of Value Impact - March 2018

Total \$1,112,863.72



Monroe County Public Library Strategic Direction 2018-2020

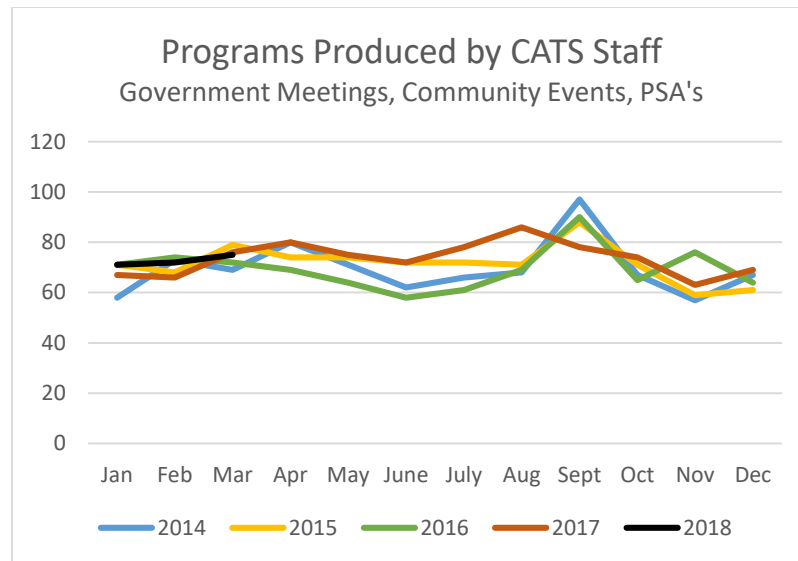
Our Mission: Monroe County Public Library strengthens our community and enriches lives by providing equitable access to information and opportunities to read, learn, connect, and create.

Goal 1: Provide free, equitable and convenient access to information.

- Multiple Access and Content Services initiatives are underway or completed. The Nonfiction shifting project is now complete and shelving end cap signage changes should clearly indicate where subject areas begin and end. A review and subsequent renewal of the Library's digital magazine platform, RBDigital (formerly Zinio), includes the addition of one new title electronic title, *Family Fun* (a print title is also kept in the Children's Area). Discussions with the Communications and Marketing Unit regarding a promotional campaign for this and other electronic collections is underway. Jennifer Kellams and Christine Sneed are working with Bethany Turrentine and Jackie Lovings to update catalog records and enhance access points to VITAL materials. Pam White and Grier Carson are preparing access and storage solutions for the Ellettsville Branch collections in anticipation of the renovation and subsequent closing in August.
- The Request for Proposal for a Branch Feasibility Study was sent to 11 architects on March 22.
- The Bookmobile schedule added three new stops: Habitat for Humanity's Trail View neighborhood, the Shalom Center's Crawford Apartments, and the Stonechase neighborhood west of Bloomington. Each has been met with an enthusiastic response and registered new cardholders.
- CATS coverage of local government continued with 42 meetings recorded during the month, including a number of candidate forums for the upcoming May primary election. CATS was on-hand in the MCPL Auditorium for the *Monroe County Democratic Black Caucus Candidate Forums* on the 19th and 20th, followed by the *Concerned Scientists at IU Candidate Forum* on the 28th. *Democracy for Monroe County* hosted its candidate forum from the Showers Chambers on the 26th. Further programs were also produced for the weekly series *CATSweek* and *Pets Without Partners* during the month, as well as covering multiple local productions.
- Human Resources Manager Kyle Wickemeyer-Hardy and Human Resources Specialist, Marla Gray, attended Ultimate Software's 2018 Connections conference (March 13 – 16, 2018). Each attended networking roundtables for mid-size clients, hands-on workshops for Cognos analytical reporting, payroll/tax management, and work sessions for quarterly and year-end report processing. Recent upgrades to the Ultipro reporting module were demonstrated. The system upgrades were implemented upon return from the conference.
- The Library will continue to serve at-risk youth from the Youth Services Bureau shelter this summer. YSB staff currently bring youth to the Ground Floor once per month to visit the space and engage

with library staff and resources before the space opens. Teen comments have been very positive. Teens appreciate making tea since they don't have access to a kitchen at the shelter, as well as

generally loving their time outside the shelter. Teens have tried out virtual reality and 3D pens, but their favorite part is crafting and just hanging out.



Goal 2: Support reading, 21st century literacy, and lifelong learning.

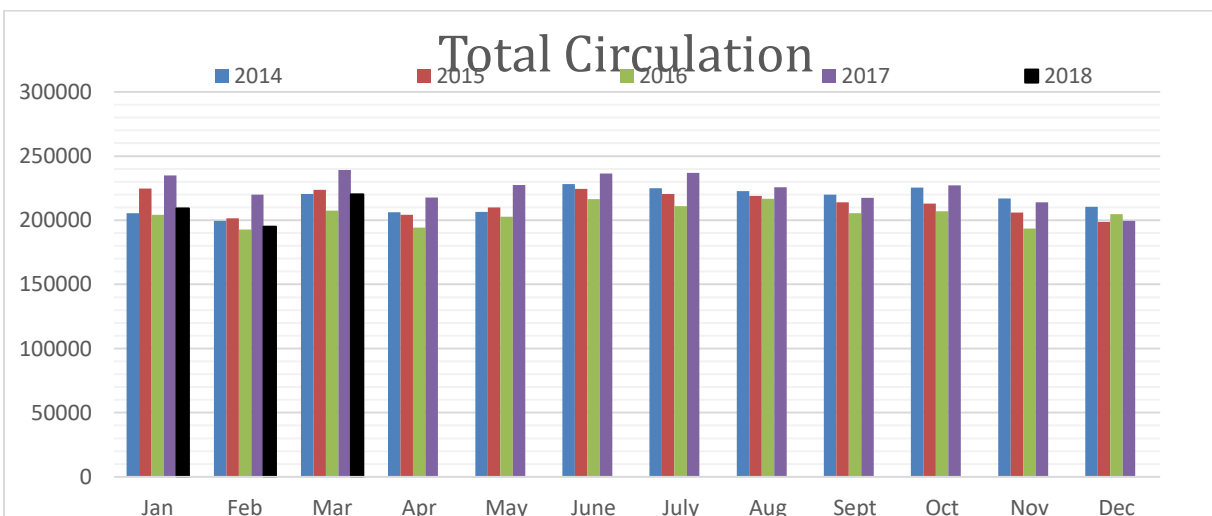
- More than 450 people attended the collaborative program with Bloomington Parks and Recreation celebrating reading and the stories of Dr. Seuss, a pioneer of the early reader format. This popular annual program featured games and activities inspired by Dr. Seuss stories and a presentation of *The Lorax* by Bloomington High School North Drama students.
- Two sixth grade classes from University School made a special visit to the Library to learn about research resources and borrow materials. In addition to learning how to construct a search in the Library catalog, the students learned about the Library's Online Research resources that provide authoritative information, such as Credo and World Book Online. The teacher observed the need to provide more instruction for students on how best to search for relevant Library resources.
- Preschool Science and Math activities this month focused on developing early numeracy concepts and cognitively challenging talk by exploring shapes and structures in creative ways and using balance scales to compare the weight of different objects.
- Children and caregivers enjoyed the opportunity to learn about different animals during Spring Break programs at both the Main and Ellettsville libraries. Attendance for the popular "Hedgehog Hannah" program was full at both locations.
- Librarians Bobby Overman and Jim Gossman, along with Senior Information Assistant Amber Mestre, presented a "Tech Days" program at the

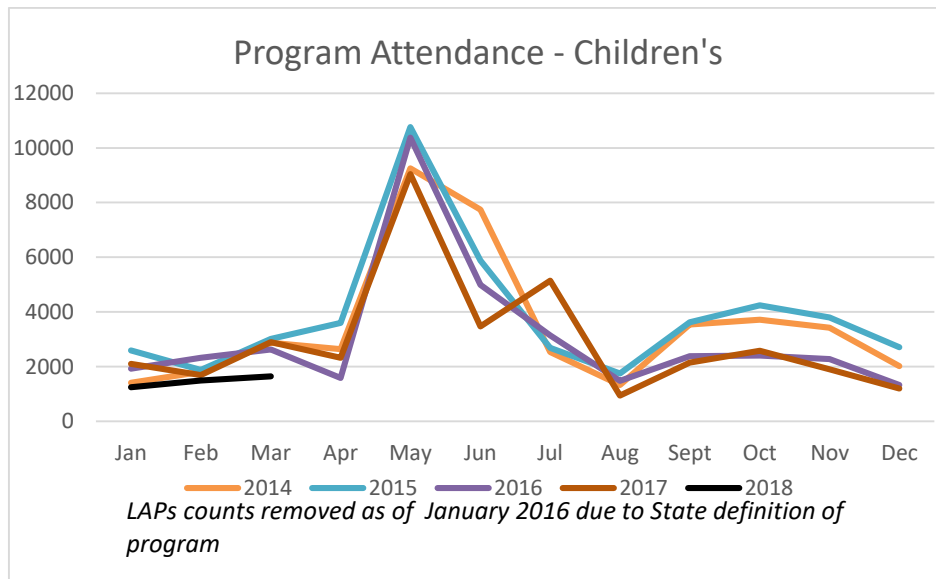
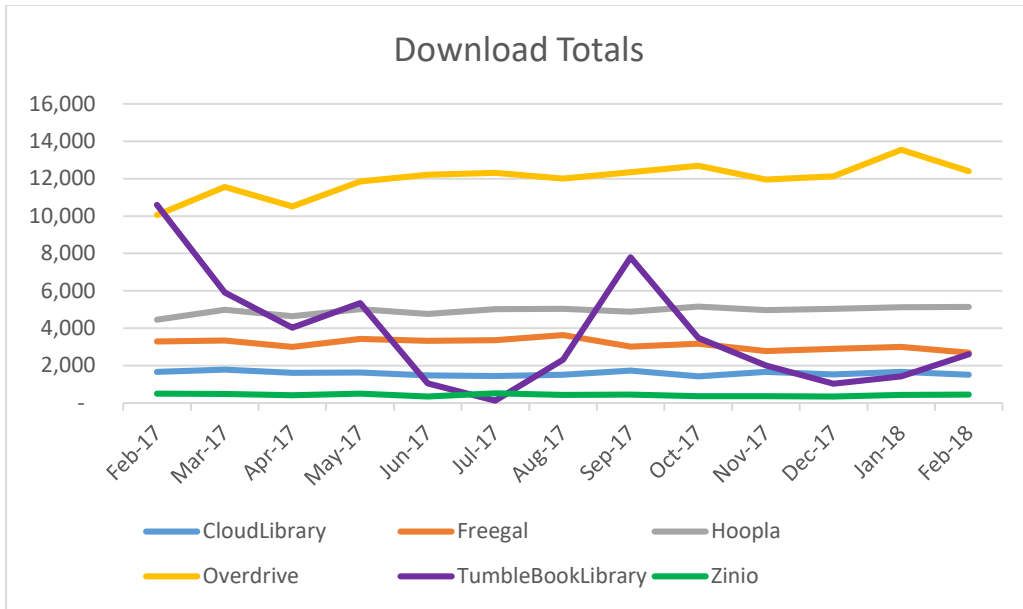
Silver Linings Senior Center, helping participants get up to speed in using their personal technology devices. Afterwards, one attendee wrote back to say, “Your knowledge and sensitive delivery of the help to us, the seniors, was most appreciated and useful. Instruction manuals and online help services are not user friendly for this population. Only face-to-face and one-to-one instruction work in such cases. We do value your time and the MCPL’s interest in helping the seniors in our community.”

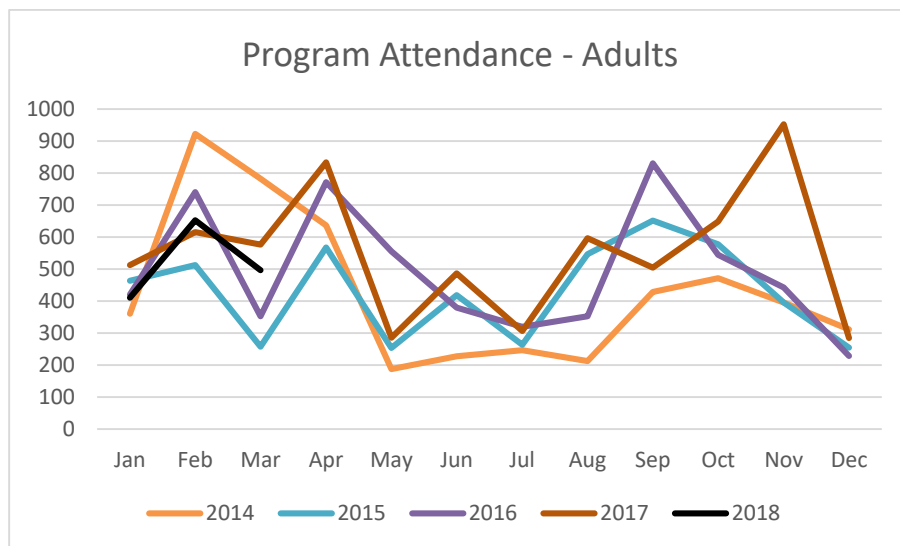
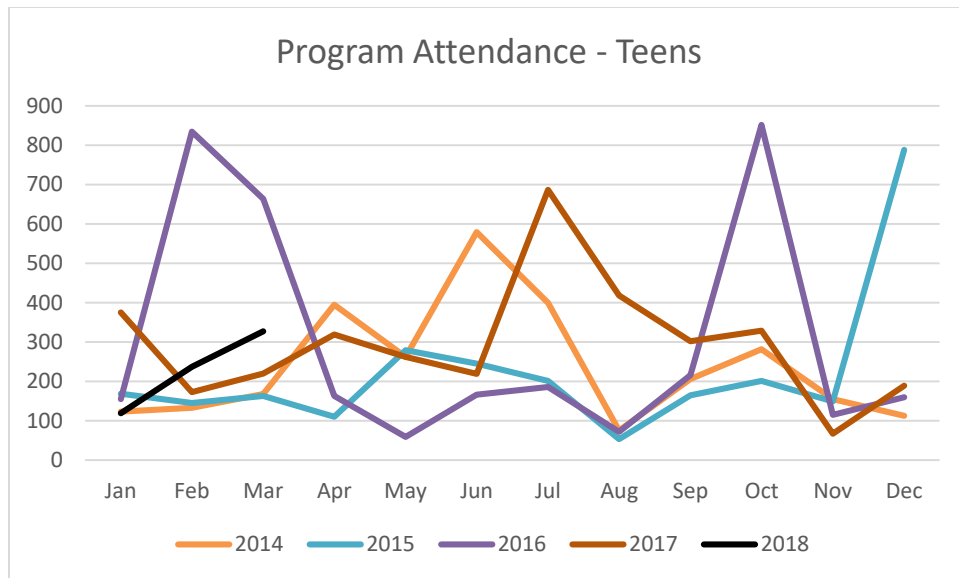
- Spirits and engagement levels were high for the 122 staff attending Staff Day 2018. Survey feedback reflected the fun of the day where people from different units interacted in activities around the new Strategic Direction. The “Tech Toy” sessions with STEM programming kits, virtual reality and digital creativity technologies were a big hit. Staff also found sessions with two of our community partners (Centerstone, and the City of Bloomington) offered tangible connections with the Library’s plan, and sparked ideas for strengthening our activities. People interested in “nuts and bolts” and carpet samples got an

update on Ellettsville renovations from our architects as well as other activities.

- Teaching can be a profound learning experience and several staff stepped up to the teacher/presenter role on Staff Day 2018. 4 staff made formal presentations/lead activities, 7 staff helped shepherd “Tech Toy” learning stations, and 4 staff prepared and presented poster sessions.
- The Ground Floor participated in the national library initiative “Teen Tech Week”, offering numerous tech programs to help participants develop 21st century literacy skills. Programs included: light painting photography, sewable circuits, and 3D printing. A teen new to the space came to every program offered during the week and said he was drawn into the library specifically for these tech programs.
- The VITAL Citizenship class hosted a presentation by Indiana Legal Services regarding tax assistance for English Language Learners. Participants learned about the tax structure in the U.S., including their own liability for reporting income. Indiana Legal Services offers free legal assistance and tax help for those who need help navigating this complex system.





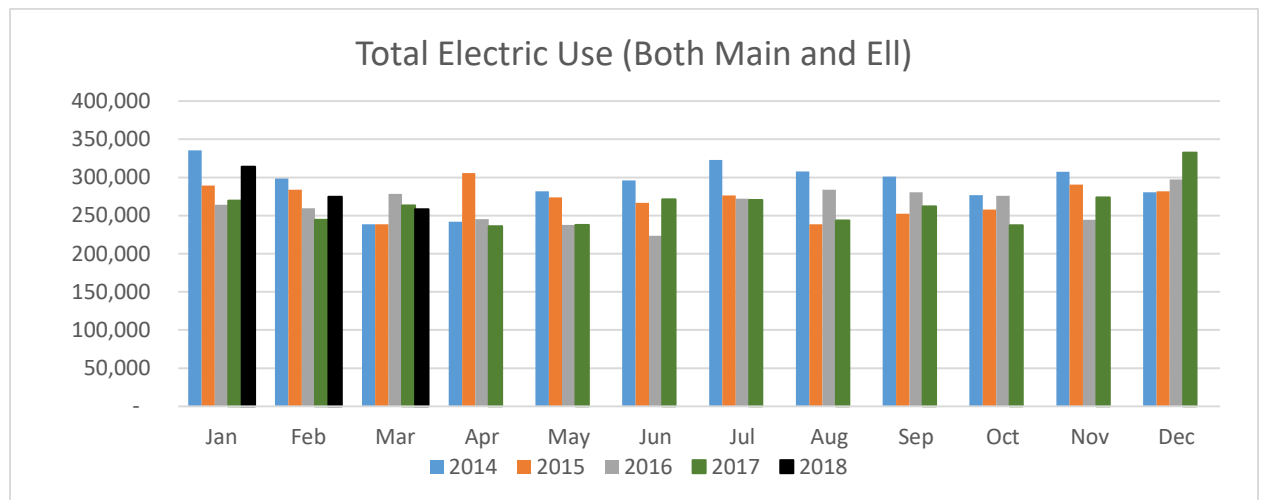
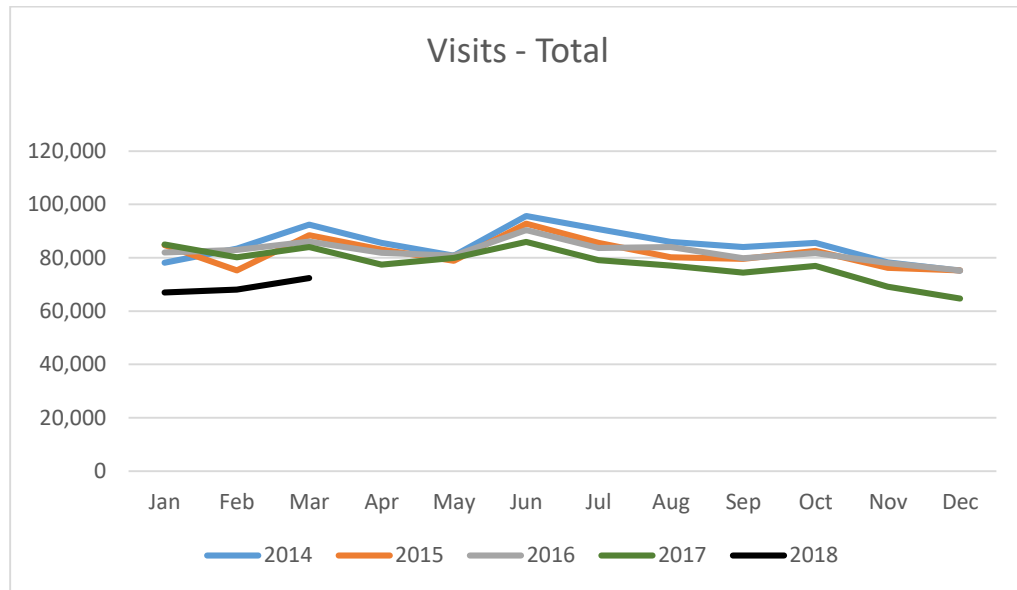


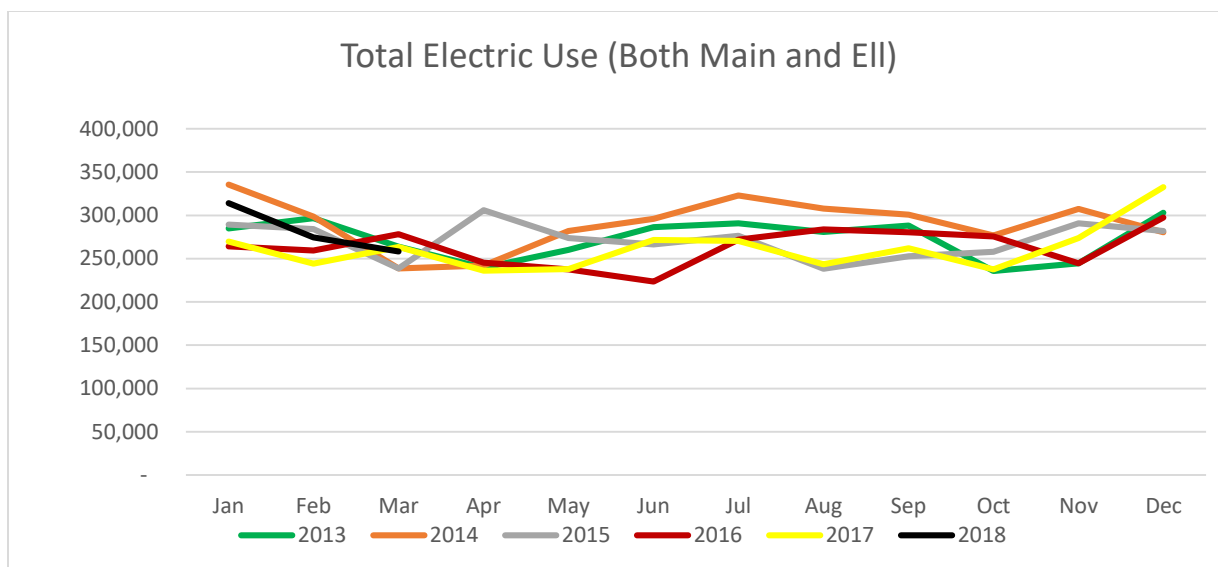
Goal 3: Provide a safe and welcoming place for all.

- To help ensure the safety of staff and customers, new key card entry locations went live on February 28. These card swipe locations restrict access to back of house, staff, and mechanical areas for non-employees. They also restrict access to the staff elevators and stairwells deterring someone from moving between floors.
- Lighting improvements in the atrium and Kirkwood entrance were completed. These long needed

improvements turned the lights back on in areas that were inaccessible without the use of a special lift (with only one available for rent in Southern Indiana).

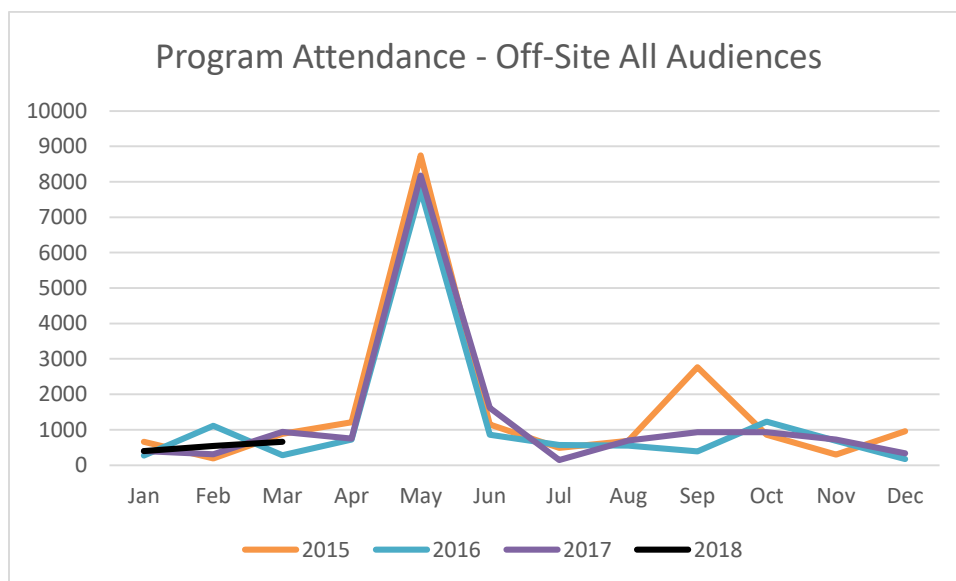
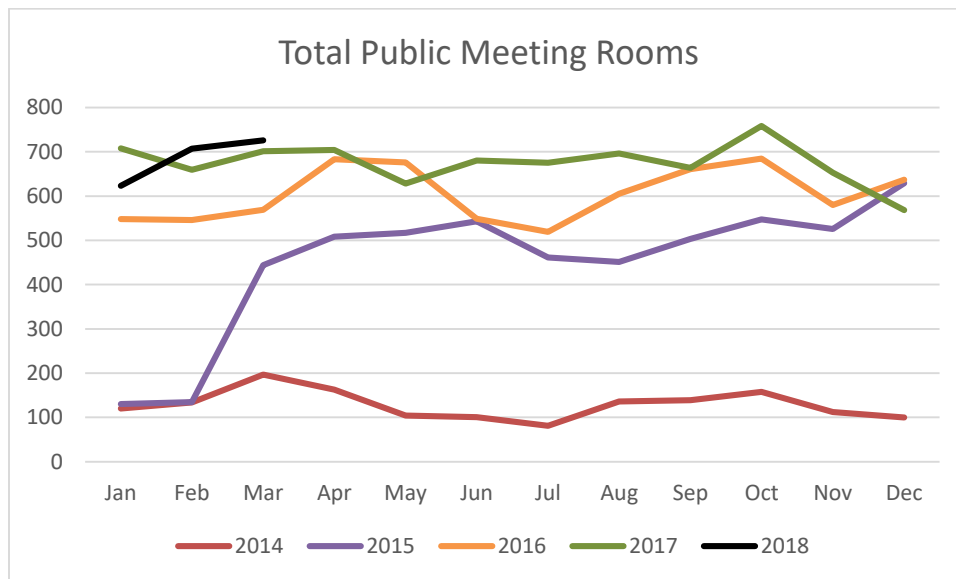
LED lights have been installed and we hope their energy efficiency and low maintenance will be long lasting.





Goal 4: Promote a climate of civility, inclusiveness, and compassion.

- Librarian Matt Neer hosted the first meeting of “Freshly Brewed Books” a science fiction book club. Nine people discussed *Annihilation* at The Inkwell, a casual café. All attendees were in the 20-30s age range and they socialized and connected over similar topics: literature, science fiction, film, as well as learning about new library offerings from programming to eBook platforms.
- Brian McCrate, an IU Health Bloomington clinical pharmacist specializing in emergency medicine, spoke about the opioid epidemic and answered the questions of 20 attendees. WTIU filmed the program and interviewed the speaker. Almost half of the patrons stayed after the program to express thanks and to connect with the speaker, one specifically thanked him for addressing the topic in a formal environment.
- Heather, from IU First Nations, kicked off the first in the “Coffee and Conversation” series. She detailed the programs and services offered by her organization and answered audience questions.
- The Library partnered with Stone Belt to host a film series celebrating Disability Awareness Month. We screened *Life, Animated*; *A Friend Indeed: The Bill Sackter Story*; and *Sanctuary*, each on a successive Thursday in our auditorium. These movies all provided deep insight into the lives and relationships of individuals living with disabilities, and the last film was followed by a panel of self-advocates talking about their own experiences.
- Graduate students from Indiana University’s Inner Asian and Uralic National Resource Center presented information and activities for young children about traditions of the Persian New Year, Nowruz. Seventeen people participated. One mom said she attended with her preschooler because her husband is Persian and they were so pleased to find a program at their Library about this part of the world.



Community Engagement, Relationship Building and Partnerships

- Marilyn Wood made a presentation to the Monroe County Council describing community feedback which informed the Library's 2018-2020 Strategic Plan
- as well as future library planning activities.
- As part of his work with the Council for Community Accessibility, Strategist Chris Jackson met with Chris Ciolli, the

Monroe County Community School Corporation's Director of Building Operations, to plan for accessibility surveys at schools during the summer break. The Council will be assessing parking, paths of travel, and public spaces (e.g., auditoriums, gyms) to help ensure compliance with the American's with Disabilities Act.

- Children's Strategist Lisa Champelli shared information about the Library at the Children's Expo on Saturday, March 24. Sponsored and organized by Bloomington Parks and Recreation, the Expo featured 100+ community agencies and organizations serving children and families. More than 100 families stopped at the Library's booth to make a bookmark, pick up a program guide, learn about our circulating toy collection and new Story Walk at Reverend Butler Park.
- Librarian Ginny Hosler presented an Every Child Ready to Read workshop for 70 Head Start parents and caregivers. Parents learned a few rhymes and songs they could share with children at

home, and other ways to incorporate early literacy practices into their everyday lives.

- Bethany Turrentine participated in the inaugural Celebration of Hispanic Diversity hosted by La Palabra. La Palabra is a Spanish life group that provides outreach to the local Hispanic community; the event included music, food, and games for entire families; as well as a resource fair of local service agencies.
- VITAL celebrated volunteer Mary Depew's nomination for this year's Be More Awards. A group of 15 tutors and learners attended the event; observing local community engagement and the accomplishments of our volunteer community. A learner shared the following comment on Mary's volunteer service, "Thank you so much for all your teachings, for your joy, for your patience and for sharing with us all your creativity, energy and passion for life! You are a very nice and fun person! Thanks for everything! I love your classes."

Evolving Areas in Libraries and Librarianship

- The American Library Association has issued a new report on the State of Libraries. This report discusses trends across various library types and specific information for Public Libraries, particularly in the areas of access, literacy, public perception, programs

and inclusivity. American Library Association. The State of America's Libraries 2018: A Report from the American Library Association. Kathy S. Rosa, ed. 2018.

<http://www.ala.org/news/state-america-libraries-report-2018>

**TIMETABLE AND CHECKLIST
\$2,000,000
MONROE COUNTY PUBLIC LIBRARY
GENERAL OBLIGATION BONDS, SERIES 2018**

<u>Date</u>	<u>Action*</u>
July 18, 2018	Meeting of the Library Board of Trustees to (i) authorize the issuance of the Bonds, and (ii) introduce Appropriation Resolution and set date for public hearing on additional appropriation of Bond proceeds
July 19, 2018	Forward notice of public hearing on additional appropriation of Bond proceeds and notice of determination to issue Bonds to <i>The Herald-Times</i> and the <i>Ellettsville Journal</i>
July 25, 2018	Notice of public hearing on additional appropriation of Bond proceeds (at least 10 days prior to hearing) and notice of determination to issue Bonds published (first time) in <i>The Herald-Times</i> and the <i>Ellettsville Journal</i> ; notice of determination to issue Bonds posted in 3 public places
August 1, 2018	Notice of public hearing on additional appropriation of Bond proceeds and notice of determination to issue Bonds published (second time) in <i>The Herald-Times</i> and the <i>Ellettsville Journal</i>
August 14, 2018	Meeting of the County Council to adopt resolution approving issuance of Bonds
August 15, 2018	Library Board of Trustees meets to hold public hearing on additional appropriation and adopt appropriation resolution
September 2018	Financial Advisor completes Preliminary Official Statement; if rating will be requested for the Bonds, rating process completed
Late September/Early October 2018	Forward notice of intent to sell Bonds to <i>The Herald-Times</i> , the <i>Ellettsville Journal</i> and the <i>Court & Commercial Record</i>
October 17, 2018	Notice of intent to sell Bonds published in <i>The Herald-Times</i> , the <i>Ellettsville Journal</i> and the <i>Court & Commercial Record</i> (first time)
October 24, 2018	Notice of intent to sell Bonds published in <i>The Herald-Times</i> , the <i>Ellettsville Journal</i> and the <i>Court & Commercial Record</i> (second time)

* Actions assume General Obligation Bonds in the amount of \$5,000,000 or less.

Deadline for underwriters/financial institutions to submit notice of interest; 24-hour notice of sale given

November 1, 2018

Bond sale; closing documents prepared/circulated for signature

November 15, 2018

Closing

Assumptions:

All bodies comply with Indiana Open Door Law.

Actions Assume General Obligation Bonds of \$5,000,000 or less.

Bond Counsel Contact Information:

Jacob A. McClellan

Bose McKinney & Evans LLP

111 Monument Circle | Suite 2700 | Indianapolis, Indiana 46204

jmcclellan@boselaw.com | P 317-684-5154 | F 317-223-0154

Dennis H. Otten

Bose McKinney & Evans LLP

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DOtten@boselaw.com | P 317-684-5307 | F 317-223-0307

Monroe County Public Library

Preliminary Financing Options

April 6, 2018

MONROE COUNTY PUBLIC LIBRARY

CALCULATION OF GENERAL OBLIGATION BONDING CAPACITY

2018 Certified Net Assessed Value (1)	\$6,857,203,562
Divided by 3	3
Times: 2% general obligation debt issue limit	<u>2%</u>
General obligation debt issue limit	45,714,690
Less: Outstanding general obligation debt	<u>(675,000)</u>
Estimated general obligation bonding capacity (2)	<u><u>\$45,039,690</u></u>

(1) 2018 certified net assessed valuation per the Department of Local Government Finance.

(2) As of the date of this presentation.

MONROE COUNTY PUBLIC LIBRARY

SUMMARY OF OUTSTANDING DEBT

(Unaudited)

<u>Year</u>	<u>General Obligation Bonds of 2015</u>
2017	\$688,500
2018	<u>685,150</u>
Total	<u><u>\$1,373,650</u></u>

MONROE COUNTY PUBLIC LIBRARY
SUMMARY OF ILLUSTRATIVE FINANCING OPTIONS

(Assumes November 2018 Issuance)

General Obligation Bonds, Series 2018		
	<u>Option 1</u>	<u>Option 2</u>
Estimated Borrowing Amount	\$1,320,000	\$2,000,000
Estimated Repayment Term	2 years, 2 months	3 years, 2 months
Estimated Interest Expense (1)	\$48,516	\$102,505
Estimated Increase in Tax Rate (2)	N/A	\$0.0002
Estimated Maximum Annual Debt Service Payment	\$685,368	\$701,866
Estimated Bond Proceeds for 2018 Project (3)	\$1,218,400	\$1,895,000
Estimated Capacity for Future Borrowing (4)	\$8,875,000	\$8,590,000

(1) Based upon estimated current market interest rates as of the date of this presentation, plus 0.50%.

(2) Based upon the certified net assessed value of \$6,857,203,562 for the Library per the Monroe County 2018 Certified Budget Order. Assumes 5% license excise/financial institutions factor. Per \$100 of assessed value.

(3) Represents estimated par amount, less estimated costs of issuance of \$95,000 and underwriter's discount of 0.5%.

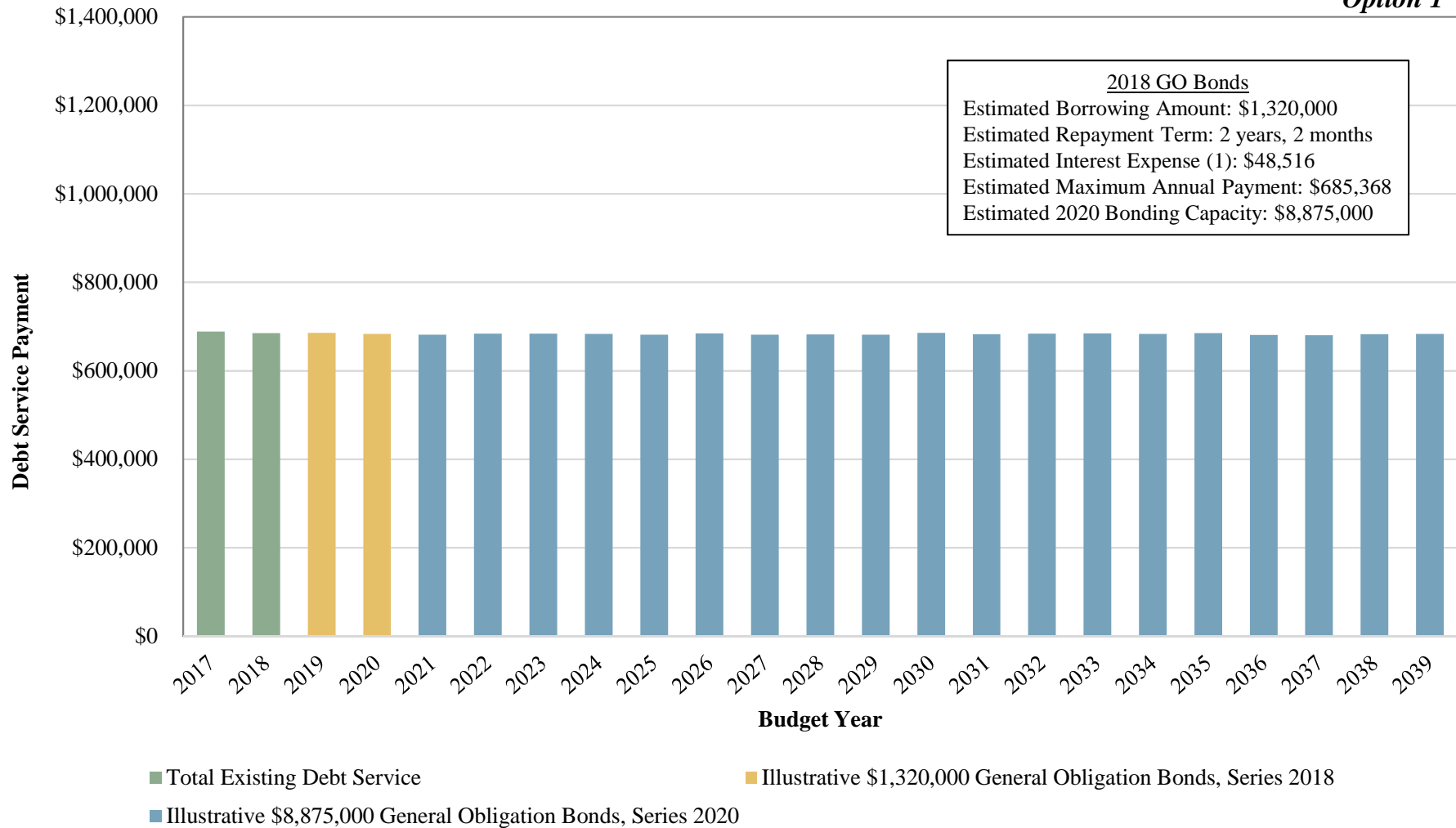
(4) Assumes annual payments on future bonds will not increase over 2018 levels.

MONROE COUNTY PUBLIC LIBRARY

SCHEDULE OF EXISTING AND ILLUSTRATIVE DEBT SERVICE PAYMENTS

(Unaudited)

Option 1



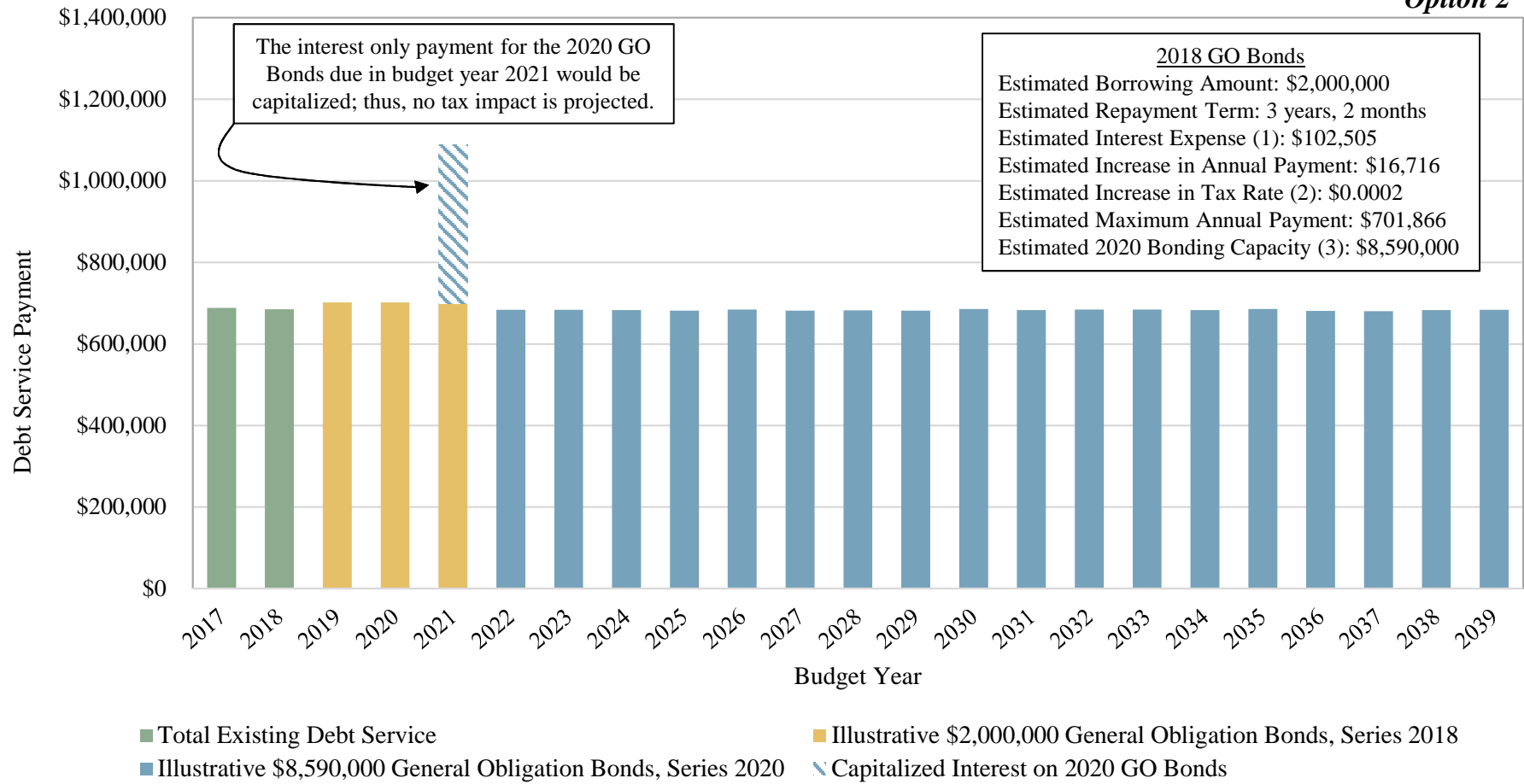
(1) Based upon estimated current market interest rates as of the date of this presentation, plus 0.5%. Assumes bonds dated November 15, 2018.

MONROE COUNTY PUBLIC LIBRARY

SCHEDULE OF EXISTING AND ILLUSTRATIVE DEBT SERVICE PAYMENTS

(Unaudited)

Option 2



- (1) Based upon estimated current market interest rates as of the date of this presentation, plus 0.5%. Assumes bonds dated November 15, 2018.
- (2) Based upon the certified net assessed value of \$6,857,203,562 for the Library per the Monroe County 2018 Certified Budget Order. Assumes 5% license excise/financial institutions factor. Per \$100 of assessed value.
- (3) The total funds available for the project would be reduced by the amount of the capitalized interest and cost of issuance.

UMBAUGH

Note: For the 2018 GO Bonds, the total estimated maximum debt service fund tax levy is expected to increase over the 2017 level. The Library may pay the amount above the 2017 level from funds on hand to offset any tax impact.

It's all about experience

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6



PUBLIC COMMENT POLICY MONTHLY BOARD MEETINGS MONROE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES

The MCPL Board of Trustees ~~at its regular monthly meeting~~ shall have a time providing for public comment ~~during all public meetings~~. Comments should be ~~relevant to on related Library matters, excluding personnel issues, and should be on items not on the agenda~~. Individual speakers are asked to limit their remarks to three-to-five minutes, ~~but may extend their comments with the approval of the chair or at the request of a board member~~. The chair shall be allowed to limit the time for individual speakers and to limit the total time for public comment. The chair may choose to allow or provide for a response to concerns or comments expressed by the public.

~~The chair may accept public comment on individual agenda items prior to a vote being taken on these items. When the agenda item is a public hearing on a matter required by law, the chair shall allow for public comment.~~

Public comment time is provided for the public to express their opinions or concerns about matters over which the Board of Trustees has authority or responsibility. Comments are intended to be statements from speakers; speakers may not engage the Board in a question-and-answer exchange during public comments. Questions relating to library or administrative procedures ~~or administrative procedures that which~~ could be addressed outside of a library board meeting should be referred to the appropriate library staff ~~or personnel~~ at other times. Expressions of opinion about these matters are appropriate for the public comment time on the agenda.

~~The chair shall be allowed to limit the time for individual speakers and to limit the total time for public comment. The chair may choose to allow or provide for a response to concerns or comments expressed by the public.~~

(Policy ~~approved~~

~~revised 10082019)~~

PUBLIC COMMENT SIGN-IN SHEET

Please sign in if you wish to speak, so that we will have your correct information. Thank you.

Name (Please print)

Address or email

Total attendance by the public: _____

MCPL staff attendance: _____

4007/CR

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Programming Mission and Guidelines

Programming Mission:

Monroe County Public Library offers programs that create connections among the community and the Library's resources to enrich lives and provide opportunities to read, learn, ~~discover~~connect, and create.

Definition:

A program sponsored by Monroe County Public Library is an event in which Library employees are involved in the planning, implementation, and/or evaluation, regardless of locale or time commitment. Library programs are considered a core service and are designed to support the overall mission of the Library.

Guidelines:

1. Monroe County Public Library focuses its programming efforts on meeting community needs and promoting Library resources to further the mission of the Library.
2. All programs are developed in accordance with the Library's strategic goals and include a method for evaluation.
3. Library programs are free of charge and non-commercial in nature. (With prior arrangement, performers may sell and sign copies of their work as a *supplement* to the content of the program.)
4. The Library generally avoids competing with other community agencies offering free programs.
5. Programs may be educational, informational, or for entertainment and are intended to create an engaging library experience.
6. Library program audiences include library patrons, potential library patrons, teachers, students, families, caregivers, non-profit organizations, and the Bloomington/Monroe County community at large.
7. The Library is committed to providing equal opportunities and equal access to Library facilities and programs. The Library may restrict access to programs with a stated target audience (e.g., by age).
8. Every attempt will be made to accommodate all who wish to attend a program. Attendance may be limited, however, when the safety or success of a program requires it.
9. Program partnerships with community organizations or corporate sponsorship of programs should aim to reach a broad audience, enhance the Library's image in the community, support the Library's mission, and benefit both parties.
10. Programs that continue to meet community needs or further the mission of the Library may be offered on a recurring basis. However, the Library has limited time, resources, funds, and personnel to support programs. Proposals and requests for programs which do not fit the Library's needs and schedule may be refused by program coordinators.
- ~~11.~~ The Library follows a quarterly-tri-annual program planning cycle. Programs are planned and promoted three to five months in advance, ~~based on our quarterly cycle: Winter (December, January, February), Spring (March, April, May), Summer (June, July, August) and Fall (September, October, November).~~

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~~12.~~ 12. Appropriate effort will be made to provide programs as advertised. The Library reserves the right to cancel any program where unavoidable conflicts arise.

Approved by Library Board of Trustees, February 19, 2014, revised April 18, 2018