

MONROE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES MEETING
Wednesday, October 17, 2018; Meeting Room 1B, 5:45 p.m.
AGENDA

1. Call to Order –John Walsh, President
2. Consent Agenda – action item – Marilyn Wood
 - a. Minutes of the September 19 Public Hearing of the Budget (page 1)
 - b. Minutes of September 19 Board Meeting (page 2-4)
 - c. Minutes of the October 10 Board Work Session Meeting (page 5-6)
 - d. Monthly Bills for Payment (page 7-12)
 - e. Monthly Financial Report (page 13-39)
 - f. Personnel Report (page 40-47)
 - g. 2018 Board Meetings Calendar (page 48)
3. Director’s Monthly Report – Marilyn Wood, Director (page 49-59)
4. Old Business – Jane Cronkhite, Marilyn Wood
 - a. Ellettsville Renovation Update
5. New Business – action items
 - a. 2019 Budget Adoption– Gary Lettelleir (page 60-81)
 - b. Resolution Declaring Surplus Items -- Gary Lettelleir (page 82)
 - c. 2019 Employee Insurance Package Approval – Kyle Wickemeyer-Hardy (page 83-88)
 - d. Computer Disaster Recovery Policy Review – Marilyn Wood (confidential document send via email to Trustees)
 - e. 3-D Printer Policy – Jane Cronkhite (page 89)
 - f. Zine Collection Gift Proposal – Grier Carson (Page 90)
6. Update:
 - a. Information Technology – Ned Baugh
 - b. Branch Feasibility Study – Christine Matheu
7. Public Comment
8. Adjournment

View the Board Packet on the Library’s website: <https://mcpl.info/library-trustees/meetings>

MONROE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES PUBLIC COMMENT POLICY

The MCPL Board of Trustees shall have a time providing for public comment during all public meetings. Comments should be relevant to Library matters, excluding personnel issues. Individual speakers are asked to limit their remarks to three-to-five minutes. The chair shall be allowed to limit the time for individual speakers and to limit the total time for public comment.

Public comment time is provided for the public to express their opinions or concerns about matters over which the Board of Trustees has authority or responsibility. Comments are intended to be statements from speakers; speakers may not engage the Board in a question-and-answer exchange during public comments. Questions relating to library or administrative procedures which could be addressed outside of a library board meeting should be referred to the appropriate library staff at other times. Expressions of opinion about these matters are appropriate for the public comment time on the agenda. *Policy revised April 18, 2018*

MONROE COUNTY PUBLIC LIBRARY
PUBLIC HEARING ON 2019 BUDGET
September 19, 2018 Main Library, Meeting Room 1B
5:45 p.m.

Present

Board members: Kari Esarey, David Ferguson, Christine Harrison, Kathy Loser, Valerie Merriam, Fred Risinger, John Walsh

Library staff: Jane Cronkhite, Gary Lettelleir, Martin O'Neill, Sam Ott, Ryan Stacy, Rob Stockwell, Michael White, Kyle Wickemeyer-Hardy, Marilyn Wood

Others: Tom Bunger

Call to Order

The hearing was called to order at 5:45 p.m. by Board President John Walsh.

Proposed 2019 Budget

Library Financial Manager Gary Lettelleir presented the Library's proposed budget for the upcoming year. Gary related that the 2019 budget plan provides support to meet these goals:

- Provide free, equitable, and convenient access to information
- Support reading, 21st century literacy skills, and lifelong learning
- Provide a safe and welcoming place for all
- Promote a climate of civility, inclusiveness, and compassion

Good news for taxpayers and the Library regarding the 2019 budget. For taxpayers, the Library's tax rate will decrease slightly. For the Library, the revenue from property taxes will go up by about \$200,000.

The total operating budget for 2019 is about \$9.1 million which is an increase of about \$330,000 (3.5%) from last year.

Wage and benefits account for about 69% of the 2019 budget. The estimated increase in the wages and benefits category for 2019 compared to the previous year is 5.44%. The estimated increase in employee benefits cost is about 12%. The wage estimate is based on an increase of \$.75 per hour or 2.75%, whichever is greater.

Gary then responded to specific questions by the Board concerning the 2019 budget.

Public Comment

None

Adjournment

Kari Esarey moved to adjourn the hearing; Fred Risinger seconded the motion. After unanimous consent, the hearing adjourned at 5:54 p.m.

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
September 19, 2018
Immediately Following the Public Hearing on the 2019 Budget
Main Library, Meeting Room 1B**

Present

Board members: Kari Esarey, David Ferguson, Chris Harrison, Katherine Loser, Valerie Merriam, Fred Risinger

Library staff: Jane Cronkhite, Brian Leibacher, Gary Lettelleir, Martin O'Neill, Sam Ott, Ryan Stacy, Rob Stockwell, Kyle Wickemeyer-Hardy, Michael White, Marilyn Wood, Leanne Zdravecky

Others: Tom Bunger

Call to Order

The meeting was called to order at 5:54p.m. by Board President John Walsh.

Consent Agenda

Katherine Loser moved to approve the consent agenda; David Ferguson seconded the motion. After a brief discussion, the motion to adopt the consent agenda passed unanimously.

Director's Monthly Report

Library Director Marilyn Wood related a number of items to the Board, including:

- The Library is very busy even though school is in session. Marilyn would like to thank Library staff that helped prepare and move materials, equipment and provide new services during the Ellettsville closing, as well as all of our Community Partners like IU, Endwright Center and Smithville Communications.
- Library service at the Endwright Center began August 8.
- Branch Feasibility conversations are underway.

Marilyn also fielded specific questions by the Board relating to items in her report.

Old Business

Update on Ellettsville Renovation. Associate Director Jane Cronkhite gave an update on the Ellettsville renovations, stating that our services at our temporary locations are going well. Service at the Endwright Center has proven to be a very positive partnership. The Endwright Center has reported more people using their

facility as a result of the partnership. The Library has provided holds pickup, reference, readers' advisory, browsing, and printing for patrons at this location.

Kim Baker has been hired as a new part-time Teen & Digital Creativity Librarian for Ellettsville. She is training now in the Ground Floor at the Main Library.

Jane reported furniture styles have been selected for Ellettsville, and construction of the new program room is going very well. The installation of the HVAC has been delayed because of the discovery of mold. Building Services Manager Brian Leibacher reported to the Board that the building is being tested and all the mold will be removed through a remediation process.

Action Items for the Board

- A draft for wording on a plaque commemorating the Ellettsville renovation was passed around. On the plaque is a list of everyone on the Board and others involved with the renovation. Jane asked the Board to look at the draft to edit and update.
- Two change orders from the contractors were presented; both change orders require Board approval. David motioned for approval of both change orders. Fred seconded the motion. The Board passed these change orders unanimously.

Branch Feasibility Study is going strong. Marilyn reported that a nine-member staff branch planning team has been established. The communication plan to engage the community in providing feedback and input is very broad, with an online survey and multiple messages in the local newspaper. 350 community members have responded to the survey at this time, and the responses have provided a lot of information. There has been one community conversation at Indian Creek Community Association, with thirty people in attendance. The conversation was positive, and discussion revolved around what community members hope to see in a library near them.

New Business

Establishing a Certificate of Deposit Account with Jackson County Bank. Fred moved that a Certificate of Deposit Account be established with Jackson County Bank. Kari seconding his motion. Gary Lettelleir discussed Establishing a Certificate of Deposit Account with Jackson County Bank. After questions and brief discussion that followed, the motion passed unanimously.

CATS contract with Indiana University Radio and TV. David moved that a CATS contract with Indiana University Radio & TV be approved, and Katherine seconded. Michael White reported the benefits of this contract and related this work is for the major infrastructure changes the Library has been discussing with the Board for some time. Michael answered questions, and the contract was approved unanimously by the Board.

Resolution Declaring Property Surplus. Valarie moved that certain Library property be declared surplus, with Katherine seconding her motion. Gary related that a variety of items owned by the Library are no longer needed, and have therefore been determined to be surplus. After Gary answered the Board's questions, the motion passed unanimously.

Proposed Gift. David moved that a proposed gift to the Library be approved, with Katherine seconding his motion. Marilyn reported that Sam Ott, an MCPL Teen Librarian, had been contacted by someone who wanted to donate a very large LEGO set. Under our gift policy, any type of equipment has to be considered and accepted by the Board. The set is estimated to be \$900 retail cost. The anticipated use is for programming. A brief discussion followed, and the gift proposed was approved unanimously.

Update: Building Services

Brian Leibacher, Building Services Manager, updated the Board on his unit's activities. Building services is made up of three components: Facilities, Security, and Maintenance. From a security standpoint, Brian discussed:

- 2017-2018 Ban Comparison
- Types of Bans

Brian answered the Board's specific questions as he gave his updates.

Public Comment

None.

Adjournment

Katherine moved to adjourn the meeting; Fred seconded the motion. The meeting then adjourned at 6:46 p.m.

MONROE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES WORK SESSION
Wednesday, October 10, 2018, 5:45 PM
Main Library, Meeting Room 1B

Present

Board members: David Ferguson, Katherine Loser, Valerie Merriam, Fred Risinger, John Walsh

Library staff: Grier Carson, Mandy Hussey, Gary Lettelleir, Kyle Wickemeyer-Hardy, Marilyn Wood

Others: Tom Bunger

Call to Order

The work session was called to order at 5:48 p.m. by Board President John Walsh.

Review of 2019 Budget—Gary Lettelleir (page 1-22)

The budget was discussed in previous meetings – there have been no changes since September. Gary informed the board that the library will have the adoption form for approval next week. No questions from the board.

Review of 2019 Employee Insurance Package—Kyle Wickemeyer-Hardy (page 23-28)

For 2019, the library will see an overall average increase of 3.1% for health insurance. A 15% increase was budgeted. Notable items include:

- For the PPO plan, the family deductible will decrease from \$1,500 to \$1,000. The out of pocket maximum will increase from \$3,000 to \$5,000 for individuals and from \$6,000 to \$10,000 for families.
- For the HSA \$2,500 deductible plan, the out of pocket will increase to \$2,800. For families, it will increase from \$5,000 to \$5,600.
- There will be no changes to the HSA \$5,000 deductible plans (individual or family).
- The HSA \$2,800 Plan will change from non-embedded to embedded. An embedded deductible is an individual deductible level within a family HSA plan. Embedded deductibles do not affect meeting deductibles for employee-only coverage plans. With the new embedded deductible, each covered family member only needs to satisfy their individual deductible, not the entire family deductible, prior to receiving plan benefits.
- The Activate clinic will go up 2.5%. They will move to a fixed rate per month plan. Depending on the quantity of employees enrolled, this could be good for the library.
- There will be a rate hold on everything else (i.e. dental, vision, short term disability, life, and ancillary plans).

Annual Review of Computer Disaster Recovery—Marilyn Wood (confidential documents were sent separately and should be deleted from email)

The primary changes this year were related to vendor contacts. Another change related to the backup system; the library now has cloud backup. No questions from the board. Marilyn will send the marked-up version to the Board via email for next week's meeting.

3D Printer Policy—Marilyn Wood (page 29)

Due to the possibility of offering open 3D printing hours, the library drafted a policy for use of the printer, which does not currently have a policy. Much of the wording was taken from the American Library Association's proposed policy statements. John suggested striking the word "items" from letter 1D.

Zine Gift Proposal—Grier Carson (page 30)

A Zine collection has been proposed to be gifted to MCPL by the former Boxcar Books and Community Center. The Boxcar collection is reputable and of relatively high quality with a wide range of content. The library is lucky to have this opportunity. Zines represent the underrepresented and would be a good fit for the community. The collection would roll out no earlier than February 2019 and could potentially be a launching point for further acquisition.

Currently the library has a small zine collection in TDC that does not circulate. This new collection would be for teens through adults. The most important piece of accepting the collection would be the content review of the front end. The library would need to spend some time selecting what to keep. The library would likely shelve the zines as a comic book store does (face-out in a magazine rack) and circulate them. Valerie questioned what the response to some of the content might be. The library would follow its normal guidelines as far as selecting what to keep and circulate.

Public Comment

None.

Adjournment

David moved to adjourn; Fred seconded the motion. The meeting then adjourned at 6:20 p.m.

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September 1 – 30, 2018

Name	Check Date	Check Amt	
06600 1ST FIN/MAINSOU CKNG			
Paid Chk# 007550 ACTIVATE HEALTHCARE	9/6/2018	\$4,804.96	OCT.'18 CLINIC
Paid Chk# 007551 ADP, INC.	9/6/2018	\$420.32	BACKGROUND CHECKS
Paid Chk# 007552 AFSCME COUNCIL 62	9/6/2018	\$1,141.53	UNION DUES W/H
Paid Chk# 007553 AMERICAN HERITAGE LIFE INS.	9/6/2018	\$270.04	SEPT.'18 OTHER INS.
Paid Chk# 007554 AMERICAN UNITED LIFE INS.	9/6/2018	\$1,972.30	403b TSA-AUL W/H
Paid Chk# 007555 BAKER & TAYLOR BOOKS	9/6/2018	\$14,247.20	BOOKS
Paid Chk# 007556 BANYON DATA SYSTEMS, INC.	9/6/2018	\$195.00	FIXED ASSETS SUPPORT
Paid Chk# 007557 BIBLIOTHECA LLC	9/6/2018	\$13,014.21	E-BOOKS
Paid Chk# 007558 CARMICHAEL TRUCK &	9/6/2018	\$169.82	SPRINTER REPAIRS
Paid Chk# 007559 CHASE CARD SERVICES	9/6/2018	\$6,644.03	VARIOUS
Paid Chk# 007560 CHRIS HOSLER	9/6/2018	\$131.87	FUEL/OUTREACH VAN
Paid Chk# 007561 DEMCO, INC.	9/6/2018	\$765.95	BOOK CATALOGING SPLS
Paid Chk# 007562 ELLETTTSVILLE TRUE VALUE	9/6/2018	\$9.40	BLDG SPLS
Paid Chk# 007563 ELLETTTSVILLE UTILITIES	9/6/2018	\$224.86	WATER & SEWER
Paid Chk# 007564 FERGUSON FACILITIES SUPPLY	9/6/2018	\$222.00	BLDG SPLS
Paid Chk# 007565 FINDAWAY WORLD, LLC	9/6/2018	\$19.99	NONPRINT
Paid Chk# 007566 FREEDOM BUSINESS	9/6/2018	\$54.00	TONER CARTRIDGE
Paid Chk# 007567 GALE/CENGAGE LEARNING	9/6/2018	\$681.45	BOOKS
Paid Chk# 007568 GUARDIAN LIFE INS. CO.	9/6/2018	\$9,070.99	SEPT.'18 DENTAL, VISION, STD, LIFE INS.
Paid Chk# 007569 JUNE JACOBS	9/6/2018	\$26.99	REFUND ON LOST ITEM
Paid Chk# 007570 KIRSTEN KOSIK	9/6/2018	\$46.94	REFUND ON LOST ITEMS
Paid Chk# 007571 KLEINDORFER'S HDWE	9/6/2018	\$198.38	BLDG SPLS
Paid Chk# 007572 KYLE WICKEMEYER-HARDY	9/6/2018	\$616.09	IN SHRM CONF/FOOD OVERAGE
Paid Chk# 007573 LEGAL SHIELD	9/6/2018	\$229.20	ID THEFT/PRE-PAID LEGAL W/H
Paid Chk# 007574 MARK T. BAIRD	9/6/2018	\$36.89	REFUND ON LOST ITEM & CREDIT
Paid Chk# 007575 MIDWEST PRESORT SERVICE	9/6/2018	\$246.44	POSTAGE SERVICE
Paid Chk# 007576 MIDWEST TAPE	9/6/2018	\$9,875.67	BOOKS, NONPRINT, CATALOGING SPLS
Paid Chk# 007577 PENGUIN RANDOM HOUSE, LLC	9/6/2018	\$395.90	NONPRINT
Paid Chk# 007578 QUILL CORPORATION	9/6/2018	\$1,110.40	OFFICE SPLS & DUPLICATING SPLS
Paid Chk# 007579 ROCKFORD MAP PUBLISHERS,	9/6/2018	\$1,149.95	BOOKS
Paid Chk# 007580 SHOWCASES	9/6/2018	\$527.04	BOOKS
Paid Chk# 007581 SIHO INSURANCE SERVICES	9/6/2018	\$46,532.00	SEPT.'18 HEALTH INS.
Paid Chk# 007582 SMITHVILLE COMMUNICATIONS	9/6/2018	\$1,776.00	INTERNET SERVICE
Paid Chk# 007583 SYNCHRONY BANK/AMAZON	9/6/2018	\$4,075.24	BOOKS, NONPRINT
Paid Chk# 007584 TASC	9/6/2018	\$352.95	COBRA & FSA 4TH QTR '18 FEES
Paid Chk# 007585 THE ULTIMATE SOFTWARE	9/6/2018	\$750.00	NEW BANK ACCT. SEPUP
Paid Chk# 007586 T-MOBILE	9/6/2018	\$104.04	MOBILE HOTSPOTS
Paid Chk# 007587 U PRINTING	9/6/2018	\$497.95	BUS. CARDS, INVITATIONS, BOOKMARKS
Paid Chk# 007588 UNITED WAY OF MONROE	9/6/2018	\$76.00	UNITED WAY W/H
Paid Chk# 007589 VERIZON WIRELESS	9/6/2018	\$120.03	BKM DATA LINES
Paid Chk# 007590 VIBE HCM, INC.	9/6/2018	\$395.00	EMPOWER DATABASE
Paid Chk# 007591 AT&T (IL)	9/12/2018	\$142.16	2 DEDICATED PHONE LINES
Paid Chk# 007592 BANCTEC INC.	9/12/2018	\$33.42	FOLDER MAINT.
Paid Chk# 007593 BLOOMINGTON PAINT &	9/12/2018	\$119.25	PAINT & PAINTING SPLS
Paid Chk# 007594 CDW GOVERNMENT, INC.	9/12/2018	\$181.02	IT SPLS
Paid Chk# 007595 CENTURYLINK	9/12/2018	\$26.10	LONG-DISTANCE PHONE CALLS
Paid Chk# 007596 CITY OF BLOOMINGTON	9/12/2018	\$2,810.28	WATER & SEWER
Paid Chk# 007597 COMCAST	9/12/2018	\$44.46	CABLE EQUIP. RENTAL
Paid Chk# 007598 CONTEGIX	9/12/2018	\$650.00	SEPT./MANAGED CLOUD HOSTING
Paid Chk# 007599 DUKE ENERGY	9/12/2018	\$19,224.88	ELECTRICITY
Paid Chk# 007600 EXACTHIRE	9/12/2018	\$405.00	QTRLY ACCESS/MAINT. CONTRACT
Paid Chk# 007601 FREEDOM BUSINESS	9/12/2018	\$1,049.00	PRINT CARTRIDGES
Paid Chk# 007602 HOOSIER TIMES	9/12/2018	\$1,043.89	PUBLIC NOTICE & ONLINE ADS
Paid Chk# 007603 JENNI FRENCHAM	9/12/2018	\$443.77	TRAVEL EXP./CS MGR. CANDIDATE

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September 1 -30, 2018

Name	Check Date	Check Amt	
Paid Chk# 007604 KM CONSULTANTS, LLC	9/12/2018	\$1,000.00	LEADERSHIP COACHING/K. MACDOWELL
Paid Chk# 007605 CHRISTINE MATHEU	9/12/2018	\$14,508.53	PROJECT #1701/ELL. RENOVATION
Paid Chk# 007606 MIDWEST PRESORT SERVICE	9/12/2018	\$317.95	POSTAGE
Paid Chk# 007607 OCLC, INC.	9/12/2018	\$3,842.76	OCLC USAGE
Paid Chk# 007608 QUILL CORPORATION	9/12/2018	\$392.90	OFFICE SPLS
Paid Chk# 007609 R.O.K.	9/12/2018	\$150.00	READER TO THE RESCUE/SRP
Paid Chk# 007610 RICOH USA, INC.	9/12/2018	\$36.98	COPIER/ADD'L IMAGES
Paid Chk# 007611 SMITHVILLE COMMUNICATIONS	9/12/2018	\$67.21	ELL. TELEPHONE
Paid Chk# 007612 SUZANNE S. HALVORSON	9/12/2018	\$40.00	WEAVING CLASS PROGRAM
Paid Chk# 007613 U PRINTING	9/12/2018	\$595.72	ROLL STICKERS
Paid Chk# 007614 UNIQUE MANAGEMENT	9/12/2018	\$1,011.35	COLLECTION AGENCY FEES
Paid Chk# 007615 VECTREN ENERGY DELIVERY	9/12/2018	\$108.96	NATURAL GAS
Paid Chk# 007616 AMERICAN UNITED LIFE INS.	9/19/2018	\$1,772.30	403b TSA-AUL W/H
Paid Chk# 007617 BAKER & TAYLOR BOOKS	9/19/2018	\$17,883.74	BOOKS
Paid Chk# 007618 BIBLIOTHECA LLC	9/19/2018	\$5,998.54	E-BOOKS
Paid Chk# 007619 B-TECH LLC	9/19/2018	\$425.55	SECURITY MONITORING
Paid Chk# 007620 BUNGER & ROBERTSON, LLP	9/19/2018	\$3,740.00	LEGAL SERVICES
Paid Chk# 007621 CARTOON-UPS	9/19/2018	\$200.00	HISPANIC HERITAGE MONTH
Paid Chk# 007622 CENTER POINT LARGE PRINT	9/19/2018	\$230.10	BOOKS
Paid Chk# 007623 CITY OF BLOOMINGTON--	9/19/2018	\$1,202.00	GARAGE PARKING PERMITS
Paid Chk# 007624 EBSCO	9/19/2018	\$71.95	PERIODICALS
Paid Chk# 007625 FINDAWAY WORLD, LLC	9/19/2018	\$165.86	NONPRINT
Paid Chk# 007626 GALE/CENGAGE LEARNING	9/19/2018	\$957.37	BOOKS
Paid Chk# 007627 HFI MECHANICAL CONTRACTOR	9/19/2018	\$208.00	REPAIR WATER LEAK
Paid Chk# 007628 LAKESHORE	9/19/2018	\$465.63	NONPRINT
Paid Chk# 007629 LINKEDIN CORPORATION	9/19/2018	\$15,750.00	DATABASES
Paid Chk# 007630 PEDRO TOLEDO CORPORATION	9/19/2018	\$900.00	HISPANIC HERITAGE EVENT
Paid Chk# 007631 MIDWEST PRESORT SERVICE	9/19/2018	\$247.03	POSTAGE SERVICES
Paid Chk# 007632 MIDWEST TAPE	9/19/2018	\$9,030.54	BOOKS, NONPRINT
Paid Chk# 007633 MONSTER TRASH	9/19/2018	\$187.02	TRASH SERVICE
Paid Chk# 007634 NATURE'S WAY, INC.	9/19/2018	\$85.00	INTERIOR PLANT MAINTENANCE
Paid Chk# 007635 NETWORK SERVICES COMPANY	9/19/2018	\$1,725.75	CLEANING SPLS
Paid Chk# 007636 PATRICK CALLANAN	9/19/2018	\$80.00	YAMAHA U3 TUNING
Paid Chk# 007637 PENGUIN RANDOM HOUSE, LLC	9/19/2018	\$363.25	NONPRINT
Paid Chk# 007638 PYGMALION' S ART SUPPLIES	9/19/2018	\$4.65	GRAPHICS SPLS
Paid Chk# 007639 RECORDED BOOKS, INC.	9/19/2018	\$125.51	NONPRINT
Paid Chk# 007640 REGENT BOOK COMPANY	9/19/2018	\$17.00	BOOKS
Paid Chk# 007641 RICOH USA, INC.	9/19/2018	\$34.23	COPIER/ADD'L IMAGES
Paid Chk# 007642 ROBIN HALPIN YOUNG	9/19/2018	\$80.00	YOGA FOR THE COMMUNITY
Paid Chk# 007643 SAM'S CLUB/SYNCHRONY BANK	9/19/2018	\$100.26	FOOD/NEW STAFF RECEPTION
Paid Chk# 007644 SCHOLASTIC LIBRARY	9/19/2018	\$1,586.00	BOOKS
Paid Chk# 007645 THE NATIONAL HISTORICAL	9/19/2018	\$316.00	BOOKS
Paid Chk# 007646 THOMSON REUTERS - WEST	9/19/2018	\$506.44	BOOKS
Paid Chk# 007647 U PRINTING	9/19/2018	\$239.91	RETRACTABLE BANNERS
Paid Chk# 007648 ALL-PHASE ELECTRIC SUPPLY	9/27/2018	\$66.00	LIGHT BULBS
Paid Chk# 007649 AMERICAN HERITAGE LIFE INS.	9/27/2018	\$270.04	SEPT.'18 OTHER INS. W/H
Paid Chk# 007650 BOBBY OVERMAN	9/27/2018	\$76.96	HISPANIC SPLS
Paid Chk# 007651 DARCI R. HAWXHURST	9/27/2018	\$380.00	TUTOR TRAINING/VITAL
Paid Chk# 007652 DUKE ENERGY	9/27/2018	\$466.39	ELECTRICITY
Paid Chk# 007653 ERICA BROWN	9/27/2018	\$65.64	ROUNDTABLE CONF. FOOD
Paid Chk# 007654 FREEDOM BUSINESS	9/27/2018	\$6,449.61	HP PRINTER & CARTRIDGES
Paid Chk# 007655 INDIANA POWER SERVICE &	9/27/2018	\$607.00	GENERATOR/PREVENTATIVE MAINT.
Paid Chk# 007656 JIM GORDON, INC	9/27/2018	\$28.92	COPIER Overage
Paid Chk# 007657 MICHAEL E. SHERRILL	9/27/2018	\$27.99	REFUND ON LOST ITEM
Paid Chk# 007658 MIDWEST PRESORT SERVICE	9/27/2018	\$289.15	POSTAGE SERVICES

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September 1 -30, 2018

	Name	Check Date	Check Amt	
Paid Chk# 007659	NEIDIGH CONSTRUCTION CORP.	9/27/2018	\$271,202.40	ELL BRANCH RENOVATION & ADDITION
Paid Chk# 007660	RICOH USA, INC.	9/27/2018	\$66.16	ADMIN COPIER RENTAL
Paid Chk# 007661	RICOH USA, INC.	9/27/2018	\$207.28	ADD'L COPIER IMAGES
Paid Chk# 007662	SMITH SYST. DRIVER	9/27/2018	\$1,523.48	DRIVER TRAINING CLASS 9/14/18
Paid Chk# 007663	VIBE HCM, INC.	9/27/2018	\$395.00	SEPT.'18/EMPOWER DATABASE ACCE
	Total Checks		\$518,266.26	

MONROE COUNTY PUBLIC LIBRARY
CHECKING ACCOUNTS
09/01/18 - 09/30/18

First Financial/MainSource Checking Account/Check Register Total	\$518,266.26
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Add: Electronic Withdrawals

First Financial (Ckg.)-Monthly Service Charge (Sept. '18)	21.00
German-American Bank-TSYS CC Fees (Sept. '18)	312.84
German-American Bank-Heartland CC Fees (Sept. '18)	163.97
German-American Bank-Online Bank Fee (Sept. '18)	62.30

Add: Payrolls

Electronic PERF pymt. 9/04/18 from 8/31/18 Payroll	20,267.31
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Vouchers 09/14/18 Payroll (UltiPro)	135,235.71
Electronic transfer 09/13/18 (UltiPro) employee/employer taxes	47,735.17
Electronic transfer (UltiPro) employer "HSA" German-Amer.	2,995.77
Electronic transfer (UltiPro) employee "HSA" German-Amer.	2,565.59
Electronic PERF pymt. 09/17/18	20,534.87
Electronic transfer 09/00/18 (TASC) employee/employer "FSA"	0.00
Garnishment - employee 09/13/18	387.32

Vouchers 09/28/18 Payroll (UltiPro)	134,530.23
Electronic transfer 09/27/18 (UltiPro) employee/employer taxes	47,931.60
Electronic transfer (UltiPro) employer "HSA" German-Amer.	2,995.77
Electronic transfer (UltiPro) employee "HSA" German-Amer.	2,565.59
Electronic PERF pymt. 09/28/18	20,626.55
Electronic transfer 00/00/18 (TASC) employee/employer "FSA"	0.00
Garnishment - employee 09/27/18	123.79

TOTAL OF A/P AND PAYROLL CHECK REGISTERS

\$957,321.64

ck # 7559

ACCOUNTS PAYABLE VOUCHER

MONROE COUNTY PUBLIC LIBRARY*Address Line 1*303 E KIRKWOOD AVENUE*BLOOMINGTON, IN
47408

Payee	Claim 32626
CHASE CARD SERVICES	Purchase Order No. 0
CARDMEMBER SERVICE	Terms
PALATINE, IL 60094-4014	Date Due

Invoice Date	Invoice Number	Description (or note attached Invoice(s) or bill(s))	Amount
7/26/2018		E001-008-22200 CIRCLE S/FUEL	\$76.19
8/7/2018		E019-026-21350 TACO BELL/TEEN FOOD	\$45.33
8/19/2018		E016-015-39100 ESL-LIBRARY/SUBSCRIPTION	\$55.00
7/24/2018		E001-015-22200 CIRCLE S/FUEL	\$99.26
7/29/2018		E001-015-22200 CIRCLE S/FUEL	\$89.14
7/31/2018		E001-015-22200 CIRCLE S/FUEL	\$18.11
8/7/2018		E001-015-22200 CIRCLE S/FUEL	\$99.27
8/10/2018		E001-015-22200 CIRCLE S/FUEL	\$71.02
8/14/2018		E001-015-22200 CIRCLE S/FUEL	\$66.14
8/17/2018		E001-015-22200 CIRCLE S/FUEL	\$56.09
8/17/2018		E001-015-22200 MARATHON/FUEL	\$54.99
8/21/2018		E001-015-22200 CIRCLE S/FUEL	\$64.42
7/31/2018		R001-024-03500 MCPL/CC TEST PAYMENT	\$17.99
7/31/2018		R001-024-03500 MCPL/CC TEST PYMT	\$14.95
8/16/2018		E029-019-44600 AMAZON/IT EQUIP	\$174.60
8/16/2018		E020-016-31500 DREAMHOST/CATS WEBSITE	\$50.00
8/16/2018		R001-024-03500 MCPL/CC TEST PYMENT	\$1.00
8/16/2018		R001-024-03500 MCPL/CC TEST PYMT	\$1.00
7/23/2018		E020-016-31500 DACAST/YRLY INTERNET STREAMING	\$228.00
7/25/2018		E019-026-21350 KROGER/TEEN FOOD	\$88.44
7/26/2018		E019-026-21350 AMAZON/TEEN SPLS	\$95.98
7/25/2018		E019-026-21350 PARTY CITY/TEEN SPLS	\$37.97
7/27/2018		E001-026-23000 AMAZON/IT SPLS	\$137.43
8/10/2018		E019-026-21350 OWLCRATE/SUBSCRIPT BOX/SRP	\$110.95
8/14/2018		E019-010-21350 PARTY CITY/FIX IT FAIR SPLS	\$23.26
8/15/2018		E019-026-21350 ALA/TEEN BOOKMARKS	\$27.00
8/17/2018		E001-026-23000 AMAZON/IT SPLS	\$51.03
8/16/2018		E019-010-21350 KROGER/FIX IT FAIR FOOD	\$42.38
8/16/2018		E019-010-21350 KLEINDORFERS/FIX IT FAIR SPLS	\$37.72
8/18/2018		E001-026-23000 AMAZON/IT SPLS	\$22.99
8/20/2018		E019-026-21350 AMAZON/TEEN SPLS	\$25.17
7/24/2018		E019-010-21350 TARGET/ADULT SPLS	\$12.83
7/25/2018		E019-010-37300 BLOOMINGLABS/MAKEVENTION	\$20.00
7/26/2018		E019-010-21350 KROGER/ADULT FOOD	\$41.65
7/29/2018		E019-010-21350 MEETUP ORG/SUBSCRIPTION	\$89.94
7/31/2018		E019-010-21350 MAY'S GREENHOUSE/ADULT PROGRAM SPLS	\$51.33
7/31/2018		E019-010-21350 AMAZON/ADULT PROGRAM SPLS	\$51.94
7/31/2018		E019-010-21350 CRAZY HORSE/BOOKS ON TAP	\$32.46
8/8/2018		E019-010-21350 KROGER/ADULT FOOD	\$33.25
8/10/2018		E019-010-21350 TARGET/ADULT SPLS	\$23.96
8/10/2018		E019-010-21350 STAPLES/ADULT SPLS	\$9.98

8/13/2018	E019-010-21350 KROGER/ADULT FOOD	\$70.67
8/13/2018	E019-010-21350 NICKS-OSTERIA/ADULT PROGRAM	\$42.38
8/14/2018	E019-010-21350 BOOK CORNER/ADULT SPLS	\$16.00
8/18/2018+	E019-010-21350 AVERS/ADULT FOOD	\$39.97
8/19/2018	E001-001-32400 PANERA/ALEX/CHRISTINA TRAVEL	\$24.49
8/19/2018	E001-001-32400 TWO STICKS BAKERY/ILF FOOD	\$18.01
8/19/2018	E001-001-32400 CIRCLE S/ILF FUEL	\$30.25
8/20/2018	E001-001-32400 BSU/STARBUCKS/ILF FOOD	\$6.78
7/23/2018	E001-009-22800 UNIFORMS/SECURITY	\$900.00
7/23/2018	E001-008-22800 UNIFORMS/MAINT.	\$86.99
7/24/2018	E001-008-23100 ALL GLIDES/BLDG SPLS	\$157.00
7/25/2018	E029-005-44450 JET.COM/ELL-MOVING SLIDERS	\$77.45
7/26/2018	E029-005-44450 JET.COM/ELL-MOVING SLIDERS	\$115.20
7/26/2018	E029-005-44450 JET.COM/ELL-MOVING SLIDERS	\$12.73
7/24/2018	E029-005-44450 U-HAUL/ELL RENOVATION	\$58.93
8/13/2018	E029-005-44450 TWO MEN & A TRUCK/ELL RENOVATION	\$234.50
8/21/2018	E001-008-22200 CIRCLE 3/FUEL	\$76.46
7/23/2018	E001-018-45100 REBEL GIRLS/BOOKS	\$95.61
7/25/2018	E019-001-21350 CHICAGO PIZZA/ACS MTG FOOD	\$75.65
8/1/2018	E001-018-22300 INNOVATIVE LABEL/LABELS	\$1,511.79
8/2/2018	E001-007-31500 MAILCHIMP/SUBSCRIPTION	\$50.00
8/4/2018	E001-007-31500 GETTY IMAGES/ISTOCK SUBSCRIPTION	\$140.70
8/22/2018	E001-007-21350 NAME BADGE/NAME TAG SPLS	\$339.66
8/2/2018	E019-010-21350 KROGER/NONPROFIT FOOD	\$36.61
8/14/2018	E016-015-21350 PUB TRANS/SCHOLARSHIP \$/BUS PASS FOR LEARNERS	\$20.00
8/14/2018	E019-001-21350 SUBWAY/MTG. FOOD	\$56.04
Total		\$6,644.03

VOUCHER NO. 32626

WARRANT NO. 7559

CHASE CARD SERVICES

ALLOWED

IN THE SUM OF \$ \$6,644.03

\$ \$6,644.03

ON ACCOUNT OF APPROPRIATION FOR

COST DITRIBUTION LEDGER CLASSIFICATION
IF CLAIM PAID MOTOR VEHICLE HIGHWAY FUND

Board/Council Member

Acct. No.	Account Title	Amount
	E001-008-22200	\$76.19
	E019-026-21350	\$45.33
	E016-015-39100	\$55.00
	E001-015-22200	\$99.26
	E001-015-22200	\$89.14
	E001-015-22200	\$18.11
	E001-015-22200	\$99.27
	E001-015-22200	\$71.02
	E001-015-22200	\$66.14

Financial Report Comments

Reports as of 09-30-18

Board Meeting Date 10/17/18

Monthly Budget Report:

The following table compares the actual percentage of the budget used so far in the major expense categories this year compared to the guideline which is 75% after nine months.

	% Spending Guideline	Actual % Spending
	September 30, 2018	
Wages and Benefits	75.0%	74.9%
Supplies	75.0%	48.4%
Other Services & Charges	75.0%	69.8%
Capital Outlay	75.0%	63.7%
Total Operating Expenditures	75.0%	72.1%

Things are proceeding as expected and very much like last year.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY SUMMARY OF BUDGET CATEGORIES
AS OF SEPTEMBER 30, 2018
NINE MONTHS = 75.0%

	2018 SEPTEMBER	2017 SEPTEMBER	2018 Y-T-D ACTUAL	2018 BUDGET	2017 Y-T-D ACTUAL	2018 Y-T-D BUDGET REMAINING	2018 % OF BUDGET USED	2018 % OF BUDGET REMAINING
PERSONNEL SERVICES								
SALARIES	323,584.06	471,854.20	3,360,224.50	4,439,436.51	3,236,751.95	1,079,212.01	75.7%	24.3%
EMPLOYEE BENEFITS	128,131.53	87,372.13	1,103,963.92	1,502,224.35	1,047,439.83	398,260.43	73.5%	26.5%
OTHER WAGES	0.00	0.00	0.00	17,000.00	0.00	17,000.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	<u>451,715.59</u>	<u>559,226.33</u>	<u>4,464,188.42</u>	<u>5,958,660.86</u>	<u>4,284,191.78</u>	<u>1,494,472.44</u>	<u>74.9%</u>	<u>25.1%</u>
SUPPLIES								
OFFICE SUPPLIES	5,343.31	1,394.25	41,854.53	64,100.00	40,664.31	22,245.47	65.3%	34.7%
OPERATING SUPPLIES	13,699.03	11,241.27	44,321.12	111,400.00	56,550.60	67,078.88	39.8%	60.2%
REPAIR & MAINT. SUPPLIES	986.11	683.61	13,527.96	30,400.00	10,236.18	16,872.04	44.5%	55.5%
TOTAL SUPPLIES	<u>20,028.45</u>	<u>13,319.13</u>	<u>99,703.61</u>	<u>205,900.00</u>	<u>107,451.09</u>	<u>106,196.39</u>	<u>48.4%</u>	<u>51.6%</u>
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES	15,460.58	15,569.98	267,818.56	397,500.00	258,426.62	129,681.44	67.4%	32.6%
COMMUNICATION & TRANSPORTATION	3,674.44	3,361.90	34,198.26	81,800.00	34,851.04	47,601.74	41.8%	58.2%
PRINTING & ADVERTISING	43.89	87.75	2,715.40	3,350.00	1,649.03	634.60	81.1%	18.9%
INSURANCE	0.00	0.00	86,071.75	93,100.00	90,766.00	7,028.25	92.5%	7.5%
UTILITIES	22,835.37	25,124.86	238,205.35	365,450.00	233,721.19	127,244.65	65.2%	34.8%
REPAIR & MAINTENANCE	249.82	0.00	27,914.94	60,500.00	30,250.08	32,585.06	46.1%	53.9%
RENTALS	543.16	-945.14	25,273.17	34,000.00	24,643.53	8,726.83	74.3%	25.7%
ELECTRONIC SERVICES	28,710.75	28,463.82	269,523.52	340,000.00	234,031.16	70,476.48	79.3%	20.7%
OTHER CHARGES	12,833.33	35,583.00	134,609.13	181,000.00	338,703.83	46,390.87	74.4%	25.6%
TOTAL OTHER SERVICES & CHARGES	<u>84,351.34</u>	<u>107,246.17</u>	<u>1,086,330.08</u>	<u>1,556,700.00</u>	<u>1,247,042.48</u>	<u>470,369.92</u>	<u>69.8%</u>	<u>30.2%</u>
CAPITAL OUTLAY								
FURNITURE & EQUIPMENT	6,002.99	0.00	8,911.93	34,000.00	2,081.79	25,088.07	26.2%	73.8%
OTHER CAPITAL OUTLAY	59,305.00	67,025.52	640,042.69	985,500.00	712,163.60	345,457.31	64.9%	35.1%
TOTAL CAPITAL OUTLAY	<u>65,307.99</u>	<u>67,025.52</u>	<u>648,954.62</u>	<u>1,019,500.00</u>	<u>714,245.39</u>	<u>370,545.38</u>	<u>63.7%</u>	<u>36.3%</u>
TOTAL OPERATING EXPENDITURES	<u>621,403.37</u>	<u>746,817.15</u>	<u>6,299,176.73</u>	<u>8,740,760.86</u>	<u>6,352,930.74</u>	<u>2,441,584.13</u>	<u>72.1%</u>	<u>27.9%</u>

2017 BUDGET
% USED IN 2017

8,836,799.70
71.9%

MONTHLY BUDGET REPORT
AS OF SEPTEMBER 30, 2018

	2018 SEPTEMBER	2017 SEPTEMBER	2018 Y-T-D ACTUAL	2018 BUDGET	2017 Y-T-D ACTUAL	2018 Y-T-D BUDGET REMAINING	2018 % OF BUDGET USED	2018 % OF BUDGET REMAINING
PERSONNEL SERVICES (1000'S)								
SALARIES								
1120 ADMINISTRATION/DIRECTORS	14,329.89	21,929.73	146,412.85	195,284.31	146,198.21	48,871.46	75.0%	25.0%
1130 MANAGERS/ASST. MANAGERS	77,564.25	116,419.53	848,866.93	1,094,982.39	813,323.78	246,115.46	77.5%	22.5%
1140 LIBRARIANS, EXPERTS	76,725.67	106,796.63	799,815.96	1,086,832.81	753,594.31	287,016.85	73.6%	26.4%
1150 SPECIALISTS	17,414.83	23,191.20	170,536.34	239,502.90	163,029.83	68,966.56	71.2%	28.8%
1160 ASSISTANTS/PARAPROFESSIONALS	59,248.34	88,946.77	592,000.84	790,119.20	596,610.52	198,118.36	74.9%	25.1%
1170 TECH/OPERATORS/SECRETARIES	4,958.12	7,087.52	49,516.17	64,350.00	47,296.45	14,833.83	76.9%	23.1%
1190 BUILDING SERVICES/MAINTENANCE	12,794.35	18,438.06	128,028.75	166,260.90	120,527.90	38,232.15	77.0%	23.0%
1200 BUILDING SERVICES/SECURITY	9,113.53	12,425.22	88,431.20	114,857.60	82,442.48	26,426.40	77.0%	23.0%
1280 PRODUCTION ASSISTANTS	1,357.44	2,842.08	9,467.26	19,396.00	15,418.00	9,928.74	48.8%	51.2%
1290 INFORMATION ASST/MATERIAL/SUPPORT	33,008.38	46,229.08	331,233.91	437,850.40	313,505.44	106,616.49	75.7%	24.3%
1300 SUPPORT/MATERIAL HANDLERS	15,746.86	27,548.38	182,686.17	230,000.00	181,527.05	47,313.83	79.4%	20.6%
1320 TECHNICIANS	1,322.40	0.00	13,228.12	0.00	3,277.98	-13,228.12	#DIV/0!	#DIV/0!
TOTAL SALARIES	323,584.06	471,854.20	3,360,224.50	4,439,436.51	3,236,751.95	1,079,212.01	75.7%	24.3%
EMPLOYEE BENEFITS								
1210 EMPLOYER CONTRIBUTION/FICA	19,296.16	28,343.62	201,226.84	277,792.59	194,129.65	76,565.75	72.4%	27.6%
1220 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
1230 EMPLOYER CONTRIBUTION/PERF	43,853.29	41,693.43	312,801.94	386,003.48	285,863.98	73,201.54	81.0%	19.0%
1235 EMPLOYEE/PERF	11,746.47	11,167.83	84,711.09	103,393.60	76,570.41	18,682.51	81.9%	18.1%
1240 EMPLOYER CONT/INSURANCE	49,069.96	0.00	458,641.09	662,572.24	445,252.40	203,931.15	69.2%	30.8%
1245 EMPLOYER INS/FSA	-347.10	-461.52	-347.10	0.00	222.14	347.10	#DIV/0!	#DIV/0!
1250 EMPLOYER CONT/MEDICARE	4,512.75	6,628.77	46,930.06	62,462.44	45,401.25	15,532.38	75.1%	24.9%
TOTAL EMPLOYEE BENEFITS	128,131.53	87,372.13	1,103,963.92	1,502,224.35	1,047,439.83	398,260.43	73.5%	26.5%
OTHER WAGES								
1310 WORKSTUDY	0.00	0.00	0.00	7,000.00	0.00	7,000.00	0.0%	100.0%
1350 STIPEND/RECLASSIFICATION	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
1180 TEMPORARY STAFF	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
TOTAL OTHER WAGES	0.00	0.00	0.00	17,000.00	0.00	17,000.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	451,715.59	559,226.33	4,464,188.42	5,958,660.86	4,284,191.78	1,494,472.44	74.9%	25.1%
SUPPLIES (2000'S)								
OFFICE SUPPLIES								
2110 OFFICIAL RECORDS	0.00	46.98	0.00	1,100.00	46.98	1,100.00	0.0%	100.0%
2120 STATIONERY & PRINTING	0.00	0.00	218.49	400.00	439.83	181.51	54.6%	45.4%
2130 OFFICE SUPPLIES	611.36	545.98	8,076.21	11,250.00	5,071.68	3,173.79	71.8%	28.2%
2135 GENERAL SUPPLIES	339.66	0.00	579.64	0.00	368.67	-579.64	#DIV/0!	#DIV/0!
2140 DUPLICATING	4,392.29	801.29	32,857.30	51,350.00	34,279.15	18,492.70	64.0%	36.0%
2150 PROMOTIONAL MATERIALS	0.00	0.00	122.89	0.00	458.00	-122.89	#DIV/0!	#DIV/0!
2160 PUBLIC USE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL OFFICE SUPPLIES	5,343.31	1,394.25	41,854.53	64,100.00	40,664.31	22,245.47	65.3%	15 34.7%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF SEPTEMBER 30, 2018

	2018 SEPTEMBER	2017 SEPTEMBER	2018 Y-T-D ACTUAL	2018 BUDGET	2017 Y-T-D ACTUAL	2018 Y-T-D BUDGET REMAINING	2018 % OF BUDGET USED	2018 % OF BUDGET REMAINING
OPERATING SUPPLIES								
2210 CLEANING SUPPLIES	1,725.75	801.50	14,242.16	40,000.00	14,830.51	25,757.84	35.6%	64.4%
2220 FUEL, OIL, & LUBRICANTS	902.96	610.98	5,157.68	9,000.00	5,418.61	3,842.32	57.3%	42.7%
2230 CATALOGING SUPPLIES-BOOKS	2,277.74	0.00	6,522.44	6,000.00	4,949.85	-522.44	108.7%	-8.7%
2240 A/V SUPPLIES-CATALOGING	1,687.59	521.48	6,008.16	6,000.00	2,189.07	-8.16	100.1%	-0.1%
2250 CIRCULATION SUPPLIES	6,052.00	6,174.00	8,643.57	32,500.00	24,273.89	23,856.43	26.6%	73.4%
2260 LIGHT BULBS	66.00	3,133.31	2,000.89	12,000.00	4,713.90	9,999.11	16.7%	83.3%
2280 UNIFORMS	986.99	0.00	986.99	1,900.00	174.77	913.01	51.9%	48.1%
2290 DISPLAY/EXHIBIT SUPPLIES	0.00	0.00	759.23	4,000.00	0.00	3,240.77	19.0%	81.0%
TOTAL OPERATING SUPPLIES	13,699.03	11,241.27	44,321.12	111,400.00	56,550.60	67,078.88	39.8%	60.2%
REPAIR & MAINTENANCE SUPPLIES								
2300 IT SUPPLIES	392.47	195.71	5,409.52	6,500.00	3,509.19	1,090.48	83.2%	16.8%
2310 BUILDING MATERIALS & SUPPLIES	474.39	479.12	7,536.81	23,000.00	6,340.69	15,463.19	32.8%	67.2%
2320 PAINT & PAINTING SUPPLIES	119.25	8.78	581.63	900.00	386.30	318.37	64.6%	35.4%
2340 OTHER REPAIR & BINDING	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL REPAIR & MAINTENANCE SUPPLIES	986.11	683.61	13,527.96	30,400.00	10,236.18	16,872.04	44.5%	55.5%
TOTAL SUPPLIES	20,028.45	13,319.13	99,703.61	205,900.00	107,451.09	106,196.39	48.4%	51.6%
OTHER SERVICES/CHARGES (3000'S)								
PROFESSIONAL SERVICES								
3004 MISC. UNAPPROPRIATED	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3110 CONSULTING SERVICES	0.00	0.00	530.00	11,000.00	674.37	10,470.00	4.8%	95.2%
3120 ENGINEERING/ARCHITECTURAL	0.00	0.00	10.00	7,000.00	0.00	6,990.00	0.1%	99.9%
3130 LEGAL SERVICES	4,007.76	1,562.15	11,384.55	18,000.00	9,251.18	6,615.45	63.2%	36.8%
3140 BUILDING SERVICES	576.02	1,217.47	24,934.67	40,000.00	15,117.19	15,065.33	62.3%	37.7%
3150 MAINTENANCE CONTRACTS	2,579.59	4,166.05	127,538.36	170,500.00	149,147.90	42,961.64	74.8%	25.2%
3160 COMPUTER SERVICES (OCLC)	5,618.76	5,479.87	50,111.69	74,000.00	48,389.47	23,888.31	67.7%	32.3%
3170 ADMIN/ACCOUNTING SERVICES	1,667.10	2,329.99	43,911.79	59,000.00	27,138.16	15,088.21	74.4%	25.6%
3175 COLLECTION AGENCY SERVICES	1,011.35	814.45	9,397.50	18,000.00	8,708.35	8,602.50	52.2%	47.8%
TOTAL PROFESSIONAL SERVICES	15,460.58	15,569.98	267,818.56	397,500.00	258,426.62	129,681.44	67.4%	32.6%
COMMUNICATION & TRANSPORTATION								
3210 TELEPHONE	355.50	1,745.60	14,686.22	31,400.00	14,419.57	16,713.78	46.8%	53.2%
3215 CABLE TV	13.34	13.32	120.06	0.00	119.94	-120.06	#DIV/0!	#DIV/0!
3220 POSTAGE	1,100.57	762.64	9,469.14	19,000.00	10,248.42	9,530.86	49.8%	50.2%
3230 TRAVEL EXPENSE	443.77	0.00	1,799.32	0.00	459.32	-1,799.32	#DIV/0!	#DIV/0!
3240 PROFESSIONAL MTG.	1,761.26	840.34	7,173.54	30,000.00	6,950.11	22,826.46	23.9%	76.1%
3250 CONTINUING ED.	0.00	0.00	0.00	0.00	1,569.00	0.00	#DIV/0!	#DIV/0!
3260 FREIGHT & DELIVERY	0.00	0.00	949.98	1,400.00	1,084.68	450.02	67.9%	32.1%
TOTAL COMMUNICATION & TRANSPORTATION	3,674.44	3,361.90	34,198.26	81,800.00	34,851.04	47,601.74	41.8%	58.2%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF SEPTEMBER 30, 2018

	2018 SEPTEMBER	2017 SEPTEMBER	2018 Y-T-D ACTUAL	2018 BUDGET	2017 Y-T-D ACTUAL	2018 Y-T-D BUDGET REMAINING	2018 % OF BUDGET USED	2018 % OF BUDGET REMAINING
PRINTING & ADVERTISING								
3310 ADVERTISING & PUBLICATION	43.89	42.75	2,485.40	3,100.00	1,289.03	614.60	80.2%	19.8%
3320 PRINTING	<u>0.00</u>	<u>45.00</u>	<u>230.00</u>	<u>250.00</u>	<u>360.00</u>	<u>20.00</u>	<u>92.0%</u>	<u>8.0%</u>
TOTAL PRINTING & ADVERTISING	43.89	87.75	2,715.40	3,350.00	1,649.03	634.60	81.1%	18.9%
INSURANCE								
3410 OFFICIAL BOND	0.00	0.00	654.00	600.00	654.00	-54.00	109.0%	-9.0%
3420 OTHER INSURANCE	<u>0.00</u>	<u>0.00</u>	<u>85,417.75</u>	<u>92,500.00</u>	<u>90,112.00</u>	<u>7,082.25</u>	<u>92.3%</u>	<u>7.7%</u>
TOTAL INSURANCE	0.00	0.00	86,071.75	93,100.00	90,766.00	7,028.25	92.5%	7.5%
UTILITIES								
3510 GAS	108.96	107.09	2,730.44	4,450.00	1,788.09	1,719.56	61.4%	38.6%
3520 ELECTRICITY	19,691.27	22,165.43	216,169.69	332,000.00	215,353.01	115,830.31	65.1%	34.9%
3530 WATER	<u>3,035.14</u>	<u>2,852.34</u>	<u>19,305.22</u>	<u>29,000.00</u>	<u>16,580.09</u>	<u>9,694.78</u>	<u>66.6%</u>	<u>33.4%</u>
TOTAL UTILITIES	22,835.37	25,124.86	238,205.35	365,450.00	233,721.19	127,244.65	65.2%	34.8%
REPAIR & MAINTENANCE								
3610 BUILDING REPAIR	0.00	0.00	15,446.15	29,000.00	15,395.78	13,553.85	53.3%	46.7%
3630 OTHER EQUIP/FURNITURE REPAIRS	80.00	0.00	4,933.01	16,000.00	4,935.43	11,066.99	30.8%	69.2%
3640 VEHICLE REPAIR & MAINTENANCE	169.82	0.00	6,700.08	14,000.00	9,483.00	7,299.92	47.9%	52.1%
3650 MATERIAL BINDING/REPAIR SERV.	<u>0.00</u>	<u>0.00</u>	<u>835.70</u>	<u>1,500.00</u>	<u>435.87</u>	<u>664.30</u>	<u>55.7%</u>	<u>44.3%</u>
TOTAL REPAIR & MAINTENANCE	249.82	0.00	27,914.94	60,500.00	30,250.08	32,585.06	46.1%	53.9%
RENTALS								
3710 REAL ESTATE RENTAL/PARKING	543.16	-945.14	25,273.17	34,000.00	24,643.53	8,726.83	74.3%	25.7%
3720 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3730 EVENTS-BOOTH & EQUIP. RENTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>#DIV/0!</u>	<u>#DIV/0!</u>
TOTAL RENTALS	543.16	-945.14	25,273.17	34,000.00	24,643.53	8,726.83	74.3%	25.7%
ELECTRONIC SERVICES								
38450 DATABASES SERVICES	15,750.00	15,561.53	96,461.60	190,000.00	112,619.19	93,538.40	50.8%	49.2%
38460 E-BOOKS SERVICES	<u>12,960.75</u>	<u>12,902.29</u>	<u>173,061.92</u>	<u>150,000.00</u>	<u>121,411.97</u>	<u>-23,061.92</u>	<u>115.4%</u>	<u>-15.4%</u>
TOTAL ELECTRONIC SERVICES	28,710.75	28,463.82	269,523.52	340,000.00	234,031.16	70,476.48	79.3%	20.7%
OTHER CHARGES								
3910 DUES/INSTITUTIONAL	0.00	0.00	6,049.12	7,500.00	6,433.83	1,450.88	80.7%	19.3%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.0%	100.0%
3940 TRANSFER TO LIRF	12,833.33	35,583.00	115,500.01	154,000.00	320,247.00	38,499.99	75.0%	25.0%
3944 TRANSFER TO CATS SUBSIDY	0.00	0.00	13,010.00	13,000.00	12,023.00	-10.00	100.1%	-0.1%
3945 TRANSFER TO ANOTHER (CHANGE) FUND	0.00	0.00	50.00	0.00	0.00	-50.00	#DIV/0!	#DIV/0!
3950 EDUCATIONAL SERV/LICENSING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>0.0%</u>	<u>100.0%</u>
TOTAL OTHER CHARGES	<u>12,833.33</u>	<u>35,583.00</u>	<u>134,609.13</u>	<u>181,000.00</u>	<u>338,703.83</u>	<u>46,390.87</u>	<u>74.4%</u>	<u>25.6%</u>
TOTAL OTHER SERVICES/CHARGES	84,351.34	107,246.17	1,086,330.08	1,556,700.00	1,247,042.48	470,369.92	69.8%	30.2%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF SEPTEMBER 30, 2018

	2018 SEPTEMBER	2017 SEPTEMBER	2018 Y-T-D ACTUAL	2018 BUDGET	2017 Y-T-D ACTUAL	2018 Y-T-D BUDGET REMAINING	2018 % OF BUDGET USED	2018 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	0.00	0.00	648.98	10,000.00	630.17	9,351.02	6.5%	93.5%
4430 OTHER EQUIPMENT	102.99	0.00	2,362.95	19,000.00	1,122.63	16,637.05	12.4%	87.6%
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4445 BUILDING RENOVATIONS	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.0%	100.0%
4460 IT EQUIPMENT	5,900.00	0.00	5,900.00	0.00	328.99	-5,900.00	#DIV/0!	#DIV/0!
4465 IT SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL FURNITURE & EQUIPMENT	6,002.99	0.00	8,911.93	34,000.00	2,081.79	25,088.07	26.2%	73.8%
OTHER CAPITAL OUTLAY								
4510 BOOKS	39,589.94	43,505.03	415,235.20	602,500.00	437,701.52	187,264.80	68.9%	31.1%
4520 PERIODICALS & NEWSPAPERS	71.95	1,063.59	5,313.43	43,000.00	5,444.40	37,686.57	12.4%	87.6%
4530 NONPRINT MATERIALS	19,643.11	22,456.90	219,494.06	340,000.00	269,017.68	120,505.94	64.6%	35.4%
TOTAL OTHER CAPITAL OUTLAY	59,305.00	67,025.52	640,042.69	985,500.00	712,163.60	345,457.31	64.9%	35.1%
TOTAL CAPITAL OUTLAY	65,307.99	67,025.52	648,954.62	1,019,500.00	714,245.39	370,545.38	63.7%	36.3%
TOTAL OPERATING EXPENDITURES	621,403.37	746,817.15	6,299,176.73	8,740,760.86	6,352,930.74	2,441,584.13	72.1%	27.9%

MONROE COUNTY PUBLIC LIBRARY

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Operating Budget & Expenditure Report

January 1, 2018 to September 30, 2018

9 months = 75.0%

Object	Object Descr	2018 Budget	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	2018 YTD Amt	2018 YTD Balance	2018 %YTD Budget
11200	ADMINISTRATION	\$195,284.31	\$15,021.88	\$21,494.84	\$15,021.88	\$15,021.87	\$15,021.88	\$15,021.87	\$20,456.87	\$14,329.89	\$146,412.85	\$48,871.46	74.97%
11300	MANAGERS/ASST.	\$1,094,982.39	\$79,494.69	\$121,613.72	\$87,891.10	\$84,075.94	\$84,052.46	\$84,173.22	\$150,467.77	\$77,564.25	\$848,866.93	\$246,115.46	77.52%
11400	LIBRARIANS, EXPERTS	\$1,086,832.81	\$91,700.29	\$115,234.37	\$79,807.95	\$77,212.84	\$76,301.46	\$79,391.80	\$122,579.16	\$76,725.67	\$799,815.96	\$287,016.85	73.59%
11500	SPECIALISTS	\$239,502.90	\$14,964.14	\$22,382.33	\$17,514.54	\$23,894.54	\$17,468.81	\$16,052.98	\$25,963.03	\$17,414.83	\$170,536.34	\$68,966.56	71.20%
11600	ASSISTANTS/PARAPRO	\$790,119.20	\$60,153.78	\$90,208.99	\$60,713.47	\$56,612.44	\$59,347.20	\$59,381.93	\$86,476.80	\$59,248.34	\$592,000.84	\$198,118.36	74.93%
11700	TECH/OPERATORS/SEC	\$64,350.00	\$4,954.05	\$7,424.98	\$4,949.99	\$4,949.99	\$4,950.00	\$4,949.99	\$7,429.04	\$4,958.12	\$49,516.17	\$14,833.83	76.95%
11800	TEMPORAY STAFF	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
11900	BUILDING	\$166,260.90	\$13,267.43	\$19,291.15	\$12,775.44	\$12,314.54	\$12,815.64	\$12,750.19	\$19,181.43	\$12,794.35	\$128,028.75	\$38,232.15	77.00%
12000	BUILDING	\$114,857.60	\$8,563.05	\$13,301.34	\$8,571.13	\$8,756.04	\$8,939.04	\$9,823.76	\$14,601.94	\$9,113.53	\$88,431.20	\$26,426.40	76.99%
12100	FICA/EMPLOYER	\$277,792.59	\$20,553.81	\$29,241.77	\$20,584.85	\$20,173.11	\$19,936.44	\$20,263.30	\$31,724.08	\$19,296.16	\$201,226.84	\$76,565.75	72.44%
12200	UNEMPLOYMENT	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
12300	PERF/EMPLOYER	\$386,003.48	\$61,408.86	\$28,900.90	\$29,632.22	\$45,121.47	\$29,860.08	\$30,055.90	\$29,647.46	\$43,853.29	\$312,801.94	\$73,201.54	81.04%
12350	PERF/EMPLOYEE	\$103,393.60	\$16,453.98	\$7,743.89	\$7,941.02	\$12,092.21	\$8,000.53	\$8,050.71	\$8,846.12	\$11,746.47	\$84,711.09	\$18,682.51	81.93%
12400	INS/EMPLOYER	\$662,572.24	\$44,471.11	\$50,245.95	\$45,867.39	\$45,809.77	\$51,157.52	\$68,015.53	\$54,722.52	\$49,069.96	\$458,641.09	\$203,931.15	69.22%
12450	EMPLOYER INS./FSA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$347.10	-\$347.10	\$347.10	0.00%
12500	MEDICARE/EMPLOYER	\$62,462.44	\$4,806.87	\$6,838.87	\$4,791.12	\$4,717.90	\$4,662.60	\$4,631.06	\$7,419.29	\$4,512.75	\$46,930.06	\$15,532.38	75.13%
12800	PRODUCTION	\$19,396.00	\$1,419.00	\$465.29	\$0.00	\$369.60	\$1,397.76	\$927.36	\$2,056.32	\$1,357.44	\$9,467.26	\$9,928.74	48.81%
12900	INFORMATION	\$437,850.40	\$34,165.82	\$49,445.84	\$32,872.23	\$32,622.97	\$32,799.54	\$33,365.38	\$50,971.24	\$33,008.38	\$331,233.91	\$106,616.49	75.65%
13000	SUPPORT/MATERIAL	\$230,000.00	\$17,812.91	\$25,833.66	\$20,394.76	\$20,153.62	\$19,216.23	\$20,316.12	\$27,583.60	\$15,746.86	\$182,686.17	\$47,313.83	79.43%
13100	WORK STUDY	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0.00%
13200	TECHNICIANS	\$0.00	\$1,322.40	\$1,983.60	\$1,322.40	\$1,326.53	\$1,322.39	\$1,322.40	\$1,983.60	\$1,322.40	\$13,228.12	-\$13,228.12	0.00%
21100	OFFICIAL RECORDS	\$1,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0.00%
21200	STATIONERY/BUS.	\$400.00	\$0.00	\$77.52	\$49.83	\$0.00	\$0.00	\$0.00	\$91.14	\$0.00	\$218.49	\$181.51	54.62%
21300	OFFICE SUPPLIES	\$11,250.00	\$1,500.28	\$22.42	\$811.86	\$582.06	\$493.72	\$246.56	\$3,554.13	\$611.36	\$8,076.21	\$3,173.79	71.79%
21350	GENERAL SUPPLIES	\$0.00	\$0.00	\$114.98	\$0.00	\$17.50	\$0.00	\$107.50	\$0.00	\$339.66	\$579.64	-\$579.64	0.00%
21400	DUPLICATING	\$51,350.00	\$5,557.52	\$1,805.03	\$2,737.66	\$3,342.55	\$2,304.66	\$2,188.42	\$8,906.90	\$4,392.29	\$32,857.30	\$18,492.70	63.99%
21500	PROMOTIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$122.89	\$0.00	\$0.00	\$0.00	\$0.00	\$122.89	-\$122.89	0.00%
22100	CLEANING SUPPLIES	\$40,000.00	\$2,453.19	\$1,455.29	\$2,332.24	\$2,875.40	\$0.00	\$2,818.72	\$486.39	\$1,725.75	\$14,242.16	\$25,757.84	35.61%

		2018									2018	2018 YTD	2018
Object Object Descr		Budget	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	YTD Amt	Balance	%YTD Budget
22200	FUEL/OIL/LUBRICANTS	\$9,000.00	\$520.59	\$533.41	\$459.44	\$541.07	\$605.98	\$727.85	\$752.55	\$902.96	\$5,157.68	\$3,842.32	57.31%
22300	CATALOGING	\$6,000.00	\$2,944.57	\$0.00	\$0.00	\$1,182.48	\$0.00	\$117.65	\$0.00	\$2,277.74	\$6,522.44	-\$522.44	108.71%
22400	A/V	\$6,000.00	\$0.00	\$797.67	\$0.00	\$698.50	\$259.15	\$531.72	\$0.00	\$1,687.59	\$6,008.16	-\$8.16	100.14%
22500	CIRCULATION	\$32,500.00	\$0.00	\$217.36	\$161.91	\$0.00	\$0.00	\$0.00	\$1,775.29	\$6,052.00	\$8,643.57	\$23,856.43	26.60%
22600	LIGHT BULBS	\$12,000.00	\$0.00	\$0.00	\$382.85	\$1,264.52	\$0.00	\$213.12	\$74.40	\$66.00	\$2,000.89	\$9,999.11	16.67%
22800	UNIFORMS	\$1,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$986.99	\$986.99	\$913.01	51.95%
22900	DISPLAY/EXHIBITS	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$260.95	\$261.86	\$236.42	\$0.00	\$759.23	\$3,240.77	18.98%
23000	IT SUPPLIES	\$6,500.00	\$637.51	\$1,180.29	\$170.74	\$438.53	\$686.82	\$500.38	\$522.85	\$392.47	\$5,409.52	\$1,090.48	83.22%
23100	BUILDING MATERIAL	\$23,000.00	\$1,374.14	\$1,181.36	\$2,008.02	\$767.09	\$656.70	\$192.64	\$256.61	\$474.39	\$7,536.81	\$15,463.19	32.77%
23200	PAINT/PAINTING	\$900.00	\$0.00	\$103.49	\$150.38	\$0.00	\$200.78	\$7.73	\$0.00	\$119.25	\$581.63	\$318.37	64.63%
31100	CONSULTING SERVICES	\$11,000.00	\$0.00	\$0.00	\$530.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$530.00	\$10,470.00	4.82%
31200	ENGINEERING/ARCHITE	\$7,000.00	\$0.00	\$0.00	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	\$6,990.00	0.14%
31300	LEGAL SERVICES	\$18,000.00	\$1,800.00	\$1,165.28	\$1,789.96	\$699.85	\$580.00	\$274.02	\$195.36	\$4,007.76	\$11,384.55	\$6,615.45	63.25%
31400	BUILDING SERVICES	\$40,000.00	\$4,011.02	\$2,905.52	\$2,378.83	\$1,536.77	\$4,052.02	\$4,783.95	\$1,614.02	\$576.02	\$24,934.67	\$15,065.33	62.34%
31500	MAINTENANCE	\$170,500.00	\$6,261.18	\$9,333.43	\$2,310.88	\$9,965.24	\$48,320.85	\$1,267.00	\$46,501.23	\$2,579.59	\$127,538.36	\$42,961.64	74.80%
31600	COMPUTER SERVICES	\$74,000.00	\$6,172.22	\$5,995.50	\$5,479.87	\$5,479.87	\$4,786.97	\$5,479.87	\$5,618.76	\$5,618.76	\$50,111.69	\$23,888.31	67.72%
31700	ADMIN/ACCOUNTING	\$59,000.00	\$12,932.04	\$1,080.31	\$1,831.44	\$1,302.62	\$11,840.41	\$12,188.93	\$626.14	\$1,667.10	\$43,911.79	\$15,088.21	74.43%
31750	COLLECTION AGENCY	\$18,000.00	\$1,315.65	\$1,065.05	\$1,074.00	\$1,091.90	\$689.15	\$886.05	\$1,082.95	\$1,011.35	\$9,397.50	\$8,602.50	52.21%
32100	TELEPHONE	\$31,400.00	\$1,748.60	\$2,809.77	\$1,740.12	\$2,022.05	\$1,636.13	\$1,806.03	\$2,086.95	\$355.50	\$14,686.22	\$16,713.78	46.77%
32150	CABLE TV SERVICE	\$0.00	\$13.34	\$13.34	\$13.34	\$13.34	\$13.34	\$13.34	\$13.34	\$13.34	\$120.06	-\$120.06	0.00%
32200	POSTAGE	\$19,000.00	\$1,229.52	\$1,583.26	\$791.63	\$1,247.38	\$802.85	\$1,293.58	\$861.58	\$1,100.57	\$9,469.14	\$9,530.86	49.84%
32300	TRAVEL EXPENSE	\$0.00	\$714.65	\$0.00	\$527.28	\$0.00	\$0.00	\$113.62	\$0.00	\$443.77	\$1,799.32	-\$1,799.32	0.00%
32400	PROFESSIONAL	\$30,000.00	\$5.00	\$1,795.00	\$1,782.59	-\$1,295.38	\$0.00	\$0.00	\$3,125.07	\$1,761.26	\$7,173.54	\$22,826.46	23.91%
32600	FREIGHT/DELIVERY	\$1,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$925.00	\$0.00	\$0.00	\$949.98	\$450.02	67.86%
33100	ADVERTISING/PUBLICA	\$3,100.00	\$520.31	\$987.42	\$353.78	\$0.00	\$325.00	\$255.00	\$0.00	\$43.89	\$2,485.40	\$614.60	80.17%
33200	PRINTING SERVICES	\$250.00	\$45.00	\$45.00	\$45.00	\$45.00	\$50.00	\$0.00	\$0.00	\$0.00	\$230.00	\$20.00	92.00%
34100	OFFICIAL BOND INS.	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$654.00	-\$54.00	109.00%
34200	OTHER INSURANCE	\$92,500.00	\$20,928.00	\$59,533.00	\$3,256.00	\$0.00	\$4,072.75	\$0.00	\$0.00	\$0.00	\$85,417.75	\$7,082.25	92.34%
35100	GAS	\$4,450.00	\$775.49	\$484.90	\$375.73	\$228.90	\$111.69	\$100.15	\$102.13	\$108.96	\$2,730.44	\$1,719.56	61.36%
35200	ELECTRICITY	\$332,000.00	\$28,458.61	\$26,743.38	\$22,260.00	\$22,302.19	\$22,190.24	\$21,737.36	\$24,231.12	\$19,691.27	\$216,169.69	\$115,830.31	65.11%
35300	WATER	\$29,000.00	\$1,457.98	\$1,226.99	\$1,576.24	\$1,583.71	\$2,792.09	\$3,937.76	\$2,422.97	\$3,035.14	\$19,305.22	\$9,694.78	66.57%
36100	BUILDING REPAIRS	\$29,000.00	\$1,456.81	\$4,940.86	\$525.00	\$302.00	\$980.00	\$813.21	\$553.27	\$0.00	\$15,446.15	\$13,553.85	53.26%

Object	Object Descr	2018									2018	2018 YTD	2018
		Budget	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	YTD Amt		%YTD Budget
36300	OTHER	\$16,000.00	\$670.00	\$1,714.33	\$0.00	\$1,123.36	\$65.00	\$0.00	\$65.00	\$80.00	\$4,933.01	\$11,066.99	30.83%
36400	VEHICLE	\$14,000.00	\$343.89	\$2,778.77	\$0.00	\$1,078.63	\$0.00	\$314.75	\$1,469.44	\$169.82	\$6,700.08	\$7,299.92	47.86%
36500	MATERIALS	\$1,500.00	\$204.99	\$461.18	\$0.00	\$0.00	\$0.00	\$0.00	\$169.53	\$0.00	\$835.70	\$664.30	55.71%
37100	REAL ESTATE	\$34,000.00	-\$605.13	\$323.40	\$841.81	\$1,741.36	\$529.48	\$845.95	\$20,257.34	\$543.16	\$25,273.17	\$8,726.83	74.33%
38450	DATABASES	\$175,000.00	\$0.00	\$6,875.00	\$10,000.00	\$12,061.00	\$41,824.63	\$191.00	\$7,209.97	\$15,750.00	\$96,461.60	\$78,538.40	55.12%
38460	E-BOOKS	\$205,000.00	\$1,800.00	\$1,080.85	\$1,535.93	\$3,090.33	\$2,740.96	\$7,412.58	\$17,738.96	\$12,960.75	\$173,061.92	\$31,938.08	84.42%
39100	DUES/INSTITUTIONAL	\$7,500.00	\$0.00	\$780.00	\$0.00	\$0.00	\$245.00	\$250.00	\$0.00	\$0.00	\$6,049.12	\$1,450.88	80.65%
39200	INTEREST/TEMPORARY	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
39400	TRANSFER TO LIRF	\$154,000.00	\$0.00	\$38,500.01	\$12,833.33	\$12,833.33	\$12,833.33	\$12,833.35	\$12,833.33	\$12,833.33	\$115,500.01	\$38,499.99	75.00%
39440	TRANSFER TO CATS	\$13,000.00	\$0.00	\$13,010.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,010.00	-\$10.00	100.08%
39450	TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$50.00	-\$50.00	0.00%
39500	EDUCATIONAL/LICENSI	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0.00%
44100	FURNITURE	\$10,000.00	\$0.00	\$0.00	\$0.00	\$249.00	\$0.00	\$0.00	\$399.98	\$0.00	\$648.98	\$9,351.02	6.49%
44300	OTHER EQUIPMENT	\$19,000.00	\$0.00	\$0.00	\$0.00	\$2,174.97	\$0.00	\$0.00	\$84.99	\$102.99	\$2,362.95	\$16,637.05	12.44%
44450	BUILDING RENOVATION	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
44600	IT EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,900.00	\$5,900.00	-\$5,900.00	0.00%
45100	BOOKS	\$564,000.00	\$36,988.24	\$35,546.82	\$50,017.30	\$75,247.95	\$41,836.23	\$39,300.76	\$44,471.10	\$39,589.94	\$415,235.20	\$148,764.80	73.62%
45200	PERIODICALS/NEWSPA	\$41,000.00	\$1,821.75	\$44.00	\$192.85	\$554.69	\$1,497.05	\$19.95	\$230.97	\$71.95	\$5,313.43	\$35,686.57	12.96%
45300	NONPRINT MATERIALS	\$340,500.00	\$21,053.93	\$25,170.75	\$21,195.13	\$45,493.94	\$12,180.73	\$21,628.16	\$19,522.23	\$19,643.11	\$219,494.06	\$121,005.94	64.46%
		\$8,740,760.86	\$657,644.96	\$867,133.43	\$605,174.46	\$679,241.97	\$669,714.24	\$615,129.02	\$892,254.68	\$621,403.37	\$6,299,176.73	\$2,441,584.13	72.07%

MONROE COUNTY PUBLIC LIBRARY

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LIRF Budget & Expenditure Report

January 1, 2018 to September 30, 2018

9 months = 75.0%

Object	Object Descr	2018 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	YTD Amount	2018 YTD Balance	2018 %YTD Budget
36100	BUILDING REPAIRS	\$125,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00	0.00%
44300	OTHER EQUIPMENT	\$150,000.00	\$0.00	\$0.00	\$11,440.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,440.75	\$138,559.25	7.63%
44450	BUILDING	\$708,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$100,000.00	\$608,000.00	14.12%
44452	BLDG LONG-TERM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,900.00	-\$10,900.00	0.00%
		\$983,000.00	\$0.00	\$0.00	\$11,440.75	\$0.00	\$10,900.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$122,340.75	\$860,659.25	12.45%

MONROE COUNTY PUBLIC LIBRARY

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Debt Service Budget & Expenditures Report

January 1, 2018 to September 30, 2018

9 months = 75.0%

Object	2018										2018	2018	
Object Descr	Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	YTD Amt	YTD Balance	%YTD Budget
37100 REAL ESTATE	\$685,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$341,750.00	\$0.00	\$0.00	\$0.00	\$341,750.00	\$343,400.00	49.88%
39200 INTEREST/TEMPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39250 PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39450 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$685,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$341,750.00	\$0.00	\$0.00	\$0.00	\$341,750.00	\$343,400.00	49.88%

MONROE COUNTY PUBLIC LIBRARY

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Rainy Day Budget & Expenditures Report

January 1, 2018 to September 30, 2018

9 months = 75.0%

Object	Object Descr	2018 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	2018 YTD Amt	2018 YTD Balance	2018 %YTD Budget
31100	CONSULTING SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31200	ENGINEERING/ARCHITE	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31300	LEGAL SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
36100	BUILDING REPAIRS	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44100	FURNITURE	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44300	OTHER EQUIPMENT	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44450	BUILDING RENOVATION	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.00%
		\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

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Special Revenue Budget & Expenditure Report

January 1, 2018 to September 30, 2018

9 months = 75.0%

Object	Object Descr	2018 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	YTD Amount	2018 YTD Balance	2018 %YTD Budget
11300	MANAGERS/ASST.	\$166,731.97	\$12,901.02	\$13,053.05	\$19,350.22	\$12,988.39	\$14,371.38	\$12,908.60	\$12,825.54	\$19,340.78	\$13,417.42	\$131,156.40	\$35,575.57	78.66%
11800	TEMPORAY STAFF	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
12100	FICA/EMPLOYER	\$25,027.54	\$1,803.78	\$1,831.29	\$2,734.85	\$1,873.84	\$1,913.89	\$1,792.16	\$1,789.62	\$2,662.89	\$1,778.66	\$18,180.98	\$6,846.56	72.64%
12300	PERF/EMPLOYER	\$29,974.00	\$1,145.66	\$4,661.66	\$2,326.87	\$2,321.41	\$3,757.80	\$2,321.88	\$2,312.99	\$2,319.05	\$3,541.34	\$24,708.66	\$5,265.34	82.43%
12350	PERF/EMPLOYEE CONTRIB.	\$8,028.75	\$306.88	\$1,248.68	\$623.28	\$621.83	\$1,006.56	\$621.94	\$619.56	\$621.20	\$948.59	\$6,618.52	\$1,410.23	82.44%
12400	INS/EMPLOYER	\$48,936.84	\$3,259.12	\$3,760.63	\$3,886.11	\$3,586.72	\$3,403.81	\$3,431.36	\$4,913.17	\$3,994.74	\$3,447.00	\$33,682.66	\$15,254.18	68.83%
12500	MEDICARE/EMPLOYER	\$5,779.52	\$421.85	\$428.30	\$639.60	\$438.23	\$447.60	\$419.14	\$418.53	\$622.79	\$415.97	\$4,252.01	\$1,527.51	73.57%
12800	PRODUCTION ASSISTANTS	\$153,939.50	\$10,249.80	\$10,464.88	\$15,489.91	\$10,777.05	\$10,139.01	\$10,002.16	\$10,233.47	\$15,448.97	\$9,589.23	\$102,394.48	\$51,545.02	66.52%
12900	INFORMATION	\$41,912.00	\$3,202.72	\$3,285.13	\$5,140.20	\$3,729.93	\$3,291.73	\$3,252.15	\$3,041.26	\$3,970.45	\$2,889.36	\$31,802.93	\$10,109.07	75.88%
13100	WORK STUDY	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
13200	TECHNICIANS	\$41,086.50	\$3,222.00	\$3,222.00	\$4,870.59	\$3,222.00	\$3,560.31	\$3,222.00	\$3,222.00	\$4,843.74	\$3,222.00	\$32,606.64	\$8,479.86	79.36%
21200	STATIONERY/BUS. CARDS	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
21300	OFFICE SUPPLIES	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
21400	DUPLICATING	\$700.00	\$0.00	\$41.42	\$475.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$516.42	\$183.58	73.77%
22200	FUEL/OIL/LUBRICANTS	\$1,000.00	\$29.14	\$27.29	\$0.00	\$26.48	\$32.13	\$0.00	\$35.54	\$33.16	\$0.00	\$183.74	\$816.26	18.37%
22700	VIDEO TAPE/MEDIA	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0.00%
23000	IT SUPPLIES	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0.00%
23500	AUDIO/VIDEO	\$6,000.00	\$0.00	\$28.97	\$1,191.00	\$260.48	\$0.00	\$0.00	\$316.75	\$0.00	\$0.00	\$1,797.20	\$4,202.80	29.95%
31100	CONSULTING SERVICES	\$15,000.00	\$174.00	\$0.00	\$0.00	\$0.00	\$700.00	\$0.00	\$0.00	\$1,044.00	\$0.00	\$1,918.00	\$13,082.00	12.79%
31300	LEGAL SERVICES	\$500.00	\$0.00	\$0.00	\$0.00	\$254.64	\$0.00	\$0.00	\$0.00	\$0.00	\$32.56	\$287.20	\$212.80	57.44%
31500	MAINTENANCE	\$5,000.00	\$0.00	\$50.00	\$2,741.72	\$49.93	\$50.00	\$50.00	\$50.00	\$169.40	\$278.00	\$3,439.05	\$1,560.95	68.78%
31600	COMPUTER SERVICES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
31650	DIGITIZATION SERVICES	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
31700	ADMIN/ACCOUNTING	\$400.00	\$2.72	\$3.18	\$3.61	\$2.79	\$13.07	\$5.60	\$3.06	\$2.22	\$1.95	\$38.20	\$361.80	9.55%
32100	TELEPHONE	\$3,000.00	\$0.00	\$176.33	\$176.33	\$416.33	\$382.24	\$0.00	\$176.12	\$351.76	\$0.00	\$1,679.11	\$1,320.89	55.97%
32150	CABLE TV SERVICE	\$300.00	\$31.12	\$31.12	\$31.12	\$31.12	\$31.12	\$31.12	\$31.12	\$31.12	\$31.12	\$280.08	\$19.92	93.36%
32200	POSTAGE	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
32300	TRAVEL EXPENSE	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%

												2018	2018	
Object	Object Descr	2018 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	YTD Amount	YTD Balance	%YTD Budget
32400	PROFESSIONAL DEVELOP.	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
32600	FREIGHT/DELIVERY	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
36300	OTHER EQUIP/FURNITURE	\$6,000.00	\$0.00	\$0.00	\$210.00	\$0.00	\$526.00	\$0.00	\$0.00	\$69.95	\$0.00	\$805.95	\$5,194.05	13.43%
36400	VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$89.58	\$0.00	\$0.00	\$0.00	\$0.00	\$89.58	-\$89.58	0.00%
37100	REAL ESTATE	\$3,000.00	-\$48.92	-\$89.68	-\$142.16	-\$95.44	-\$95.44	-\$89.68	-\$86.80	\$1,862.12	-\$78.16	\$1,135.84	\$1,864.16	37.86%
39100	DUES/INSTITUTIONAL	\$3,000.00	\$0.00	\$99.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$210.00	\$0.00	\$1,509.00	\$1,491.00	50.30%
39500	EDUCATIONAL/LICENSIN	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
39600	COMMUNITY NEWS	\$14,500.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$9,000.00	\$5,500.00	62.07%
44100	FURNITURE	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
44700	EQUIPMENT - CATS	\$110,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110,000.00	0.00%
		\$730,116.62	\$36,700.89	\$42,323.25	\$60,948.25	\$46,505.73	\$43,620.79	\$37,968.43	\$39,901.93	\$60,598.34	\$39,515.04	\$408,082.65	\$322,033.97	55.89%

MONROE COUNTY PUBLIC LIBRARY

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Gen. Obligation Bond Budget & Expenditure 2016

January 1, 2018 to September 30, 2018

9 months = 75.0%

Object	Object Descr	2018 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	YTD Amount	2018 YTD Balance	2018 %YTD Budget
22900	DISPLAY/EXHIBITS	\$0.00	\$0.00	\$664.00	\$79.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$743.61	-\$743.61	0.00%
23100	BUILDING MATERIAL	\$0.00	\$132.22	\$102.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$234.92	-\$234.92	0.00%
31100	CONSULTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,956.00	\$0.00	\$0.00	\$0.00	\$4,956.00	-\$4,956.00	0.00%
31200	ENGINEERING/ARCHI	\$0.00	\$0.00	\$25,252.18	\$0.00	\$0.00	\$6,463.56	\$0.00	\$1,844.24	\$0.00	\$14,508.53	\$48,068.51	-\$48,068.51	0.00%
31300	LEGAL SERVICES	\$0.00	\$0.00	\$0.00	\$360.00	\$0.00	\$0.00	\$300.00	\$140.00	\$0.00	\$120.00	\$920.00	-\$920.00	0.00%
31500	MAINTENANCE	\$0.00	\$650.00	\$650.00	\$650.00	\$650.00	\$0.00	\$1,300.00	\$650.00	\$1,248.00	\$650.00	\$6,448.00	-\$6,448.00	0.00%
31700	ADMIN/ACCOUNTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	-\$500.00	0.00%
34200	OTHER INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32.00	\$0.00	\$0.00	\$32.00	-\$32.00	0.00%
44100	FURNITURE	\$0.00	\$73,697.60	\$31,623.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,567.48	\$0.00	\$136,888.90	-\$136,888.90	0.00%
44300	OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	\$399.00	\$0.00	\$0.00	\$3,810.00	\$0.00	\$0.00	\$0.00	\$4,209.00	-\$4,209.00	0.00%
44450	BUILDING	\$0.00	\$475.00	\$0.00	\$0.00	\$0.00	\$22,935.00	\$128,029.50	\$20.74	\$362,890.41	\$171,707.50	\$686,058.15	-\$686,058.15	0.00%
44452	BLDG LONG-TERM	\$0.00	\$6,093.50	\$0.00	\$0.00	\$11,899.00	\$0.00	\$896.90	\$1,243.40	\$4,701.22	\$0.00	\$24,834.02	-\$24,834.02	0.00%
44600	IT EQUIPMENT	\$0.00	\$0.00	\$199.00	\$2,711.93	\$6,393.00	\$9,425.00	\$667.17	\$139.90	\$4,706.94	\$174.60	\$24,417.54	-\$24,417.54	0.00%
44650	IT SOFTWARE	\$0.00	\$0.00	\$0.00	\$5,935.93	\$2,024.59	\$69.48	\$0.00	\$0.00	\$0.00	\$0.00	\$8,030.00	-\$8,030.00	0.00%
44700	EQUIPMENT - CATS	\$0.00	\$0.00	\$0.00	\$1,432.95	\$0.00	\$0.00	\$0.00	\$799.80	\$1,199.00	\$0.00	\$3,431.75	-\$3,431.75	0.00%
		\$0.00	\$81,048.32	\$58,491.70	\$11,569.42	\$20,966.59	\$38,893.04	\$139,959.57	\$4,870.08	\$406,813.05	\$187,160.63	\$949,772.40	-\$949,772.40	0.00%

MONROE COUNTY PUBLIC LIBRARY

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Expenditure Summary compared to last year

2018 compared to 2017: Period Ending September

Fund	Fund Descr	2018 Budget	September 2018 Amt	2018 YTD Amt	2017 Budget	September 2017 Amt	2017 YTD Amt	%Last YR YTD Diff
001	OPERATING	\$8,740,760.86	\$621,403.37	\$6,299,176.73	\$8,836,799.70	\$746,817.15	\$6,352,930.74	-0.85%
002	JAIL	\$0.00	\$701.24	\$5,117.11	\$0.00	\$1,057.22	\$4,845.41	5.61%
003	CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004	GIFT	\$0.00	\$0.00	\$3,702.37	\$0.00	\$0.00	\$5,419.21	-31.68%
005	PLAC	\$0.00	\$0.00	\$4,617.00	\$0.00	\$0.00	\$5,135.00	-10.09%
006	RETIREEES	\$0.00	\$1,004.88	\$4,947.00	\$0.00	\$0.00	\$0.00	0.00%
007	LIRF	\$983,000.00	\$100,000.00	\$122,340.75	\$525,000.00	\$0.00	\$0.00	0.00%
008	DEBT SERVICE	\$685,150.00	\$0.00	\$341,750.00	\$688,500.00	\$0.00	\$343,400.00	-0.48%
009	RAINY DAY	\$150,000.00	\$0.00	\$0.00	\$150,000.00	\$0.00	\$0.00	0.00%
010	PAYROLL	\$0.00	\$362,556.57	\$3,712,248.61	\$0.00	\$510,378.60	\$3,566,277.11	4.09%
011	INVESTMENT-GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
016	GIFT-RESTRICED	\$0.00	\$10,388.16	\$87,876.32	\$0.00	\$10,396.66	\$90,906.74	-3.33%
017	LEVY EXCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018	IN KIND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
019	GIFT-	\$0.00	\$5,622.30	\$84,941.29	\$0.00	\$11,101.82	\$102,851.07	-17.41%
020	SPECIAL REVENUE	\$730,116.62	\$39,515.04	\$408,082.65	\$703,787.16	\$53,009.56	\$411,364.85	-0.80%
021	CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
022	GATES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
023	LSTA-CIVIL WAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
024	FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
025	LSTA-SMITHVILLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
026	G O BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
027	COMMUNITY FDTN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
028	FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
029	GO BOND 2016	\$0.00	\$187,160.63	\$949,772.40	\$0.00	\$107,354.39	\$368,833.73	157.51%
030	GO BOND 2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$11,289,027.48	\$1,328,352.19	\$12,024,572.23	\$10,904,086.86	\$1,440,115.40	\$11,251,963.86	6.87%

MONROE COUNTY PUBLIC LIBRARY

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Revenue Totals Budget Forms (all funds)

Source Descr	2018 YTD Budget	Feb	Mar	April	May	June	July	Aug	Sept	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
Fund 001 OPERATING												
PROPERTY	\$6,030,073.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,432,825.87	\$0.00	\$0.00	\$0.00	\$3,432,825.87	\$2,597,247.13	56.93%
INTANGIBLES TAX	\$12,546.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,259.76	\$0.00	\$0.00	\$0.00	\$8,259.76	\$4,286.24	65.84%
LICENSE EXCISE TAX	\$353,931.00	\$0.00	\$0.00	\$0.00	\$0.00	\$206,668.79	\$0.00	\$0.00	\$0.00	\$206,668.79	\$147,262.21	58.39%
LOCAL/COUNTY	\$2,286,738.00	\$190,754.08	\$190,754.08	\$190,754.08	\$190,754.08	\$333,669.82	\$190,754.08	\$190,754.08	\$190,754.08	\$1,859,702.46	\$427,035.54	81.33%
COMMERCIAL	\$44,226.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,629.62	\$0.00	\$0.00	\$0.00	\$20,629.62	\$23,596.38	46.65%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELL	\$0.00	\$501.86	\$440.33	\$560.59	\$434.25	\$309.55	\$397.65	\$141.30	\$0.00	\$3,209.63	-\$3,209.63	0.00%
LOST/DAMAGED	\$0.00	\$1,389.92	\$1,099.22	\$1,833.16	\$1,124.34	\$980.76	\$1,385.59	\$977.11	\$1,633.82	\$12,334.92	-\$12,334.92	0.00%
FINES	\$150,000.00	\$4,799.82	\$5,931.30	\$5,487.91	\$5,406.69	\$4,622.88	\$5,725.60	\$5,346.03	\$4,555.39	\$48,223.13	\$101,776.87	32.33%
COLLECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BLGTN COPIERS &	\$12,500.00	\$1,491.58	\$1,463.85	\$1,467.59	\$1,158.60	\$1,600.90	\$1,221.03	\$1,872.31	\$1,338.11	\$12,853.89	-\$353.89	104.61%
MISCELLANEOUS	\$0.00	\$533.70	\$0.00	\$114.25	\$736.74	\$62.05	\$215.80	\$298.60	\$0.00	\$6,669.64	-\$6,669.64	0.00%
PUBLIC LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MEETING ROOM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$375.00	\$0.00	\$0.00	\$375.00	-\$375.00	0.00%
GARNISHMENT FEES	\$0.00	\$2.86	\$3.29	\$1.86	\$1.86	\$1.86	\$1.86	\$2.79	\$1.86	\$21.10	-\$21.10	0.00%
E-RATE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,576.48	-\$5,576.48	0.00%
PLAC DISTRIBUTION	\$12,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,691.72	\$0.00	\$0.00	\$0.00	\$13,691.72	-\$1,191.72	109.53%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
READER PRINTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
OBITS	\$0.00	\$0.00	\$57.00	\$75.00	\$0.00	\$78.00	\$69.00	\$129.00	\$134.00	\$596.00	-\$596.00	0.00%
COIN TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$4,000.00	\$8,341.44	\$6,068.20	\$5,517.66	\$5,135.77	\$6,086.83	\$9,290.60	\$8,194.28	\$7,003.56	\$63,839.34	-\$59,839.34	1595.98%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INVESTMENT	\$0.00	\$1,084.62	\$1,077.58	\$1,090.93	\$2,069.80	\$1,657.94	\$1,320.56	\$2,266.46	\$1,745.65	\$13,291.17	-\$13,291.17	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2018 YTD Budget	Feb	Mar	April	May	June	July	Aug	Sept	2018 YTD Amt	2018 YTD Balance	% of Budget
RENT INCOME	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,800.00	\$112.50	\$300.00	\$2,212.50	\$1,787.50	55.31%
LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 001 OPERATING	\$8,910,514.00	\$208,899.88	\$206,894.85	\$206,903.03	\$206,822.13	\$4,031,146.35	\$212,556.77	\$210,094.46	\$207,466.47	\$5,710,981.02	\$3,199,532.98	64.10%
Fund 002 JAIL												
RECEIPTS	\$0.00	\$2,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 002 JAIL	\$0.00	\$2,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 003 CLEARING												
CONFERENCE/RECEI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
YMCA RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF CC RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ILL FINES/FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REIMBURSEMENT/CL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/COBRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$272.44	\$272.44	-\$272.44	0.00%
FEMA/CLEARING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/CLAIMS-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 003 CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$272.44	\$272.44	-\$272.44	0.00%
Fund 004 GIFT UNRESTRICTED												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNRESTRICTED GIFT	\$0.00	\$49.52	\$79.05	\$55.69	\$2,942.48	\$41.68	\$169.37	\$327.62	\$48.20	\$4,225.37	-\$4,225.37	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT	\$0.00	\$49.52	\$79.05	\$55.69	\$2,942.48	\$41.68	\$169.37	\$327.62	\$48.20	\$4,225.37	-\$4,225.37	0.00%
Fund 005 PLAC												
PUBLIC LIBRARY	\$0.00	\$390.00	\$780.00	\$520.00	\$455.00	\$455.00	\$585.00	\$325.00	\$780.00	\$5,070.00	-\$5,070.00	0.00%
Fund 005 PLAC	\$0.00	\$390.00	\$780.00	\$520.00	\$455.00	\$455.00	\$585.00	\$325.00	\$780.00	\$5,070.00	-\$5,070.00	0.00%
Fund 006 RETIREES												

Source Descr	2018 YTD Budget	Feb	Mar	April	May	June	July	Aug	Sept	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
RETIREES	\$0.00	\$476.75	\$476.75	\$476.75	\$476.75	\$476.75	\$476.75	\$645.83	\$1,004.91	\$5,575.27	-\$5,575.27	0.00%
Fund 006 RETIREES	\$0.00	\$476.75	\$476.75	\$476.75	\$476.75	\$476.75	\$476.75	\$645.83	\$1,004.91	\$5,575.27	-\$5,575.27	0.00%
Fund 007 LIRF												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIRF RECEIPTS	\$154,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$77,000.00	\$0.00	\$0.00	\$0.00	\$77,000.00	\$77,000.00	50.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 007 LIRF	\$154,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$77,000.00	\$0.00	\$0.00	\$0.00	\$77,000.00	\$77,000.00	50.00%
Fund 008 DEBT SERVICE												
PROPERTY	\$685,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$308,624.63	\$0.00	\$0.00	\$0.00	\$308,624.63	\$376,525.37	45.04%
INTANGIBLES TAX	\$2,129.00	\$0.00	\$0.00	\$0.00	\$0.00	\$741.66	\$0.00	\$0.00	\$0.00	\$741.66	\$1,387.34	34.84%
LICENSE EXCISE TAX	\$34,174.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,339.18	\$0.00	\$0.00	\$0.00	\$18,339.18	\$15,834.82	53.66%
COMMERCIAL	\$5,007.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,852.38	\$0.00	\$0.00	\$0.00	\$1,852.38	\$3,154.62	37.00%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 008 DEBT	\$726,460.00	\$0.00	\$0.00	\$0.00	\$0.00	\$329,557.85	\$0.00	\$0.00	\$0.00	\$329,557.85	\$396,902.15	45.36%
Fund 009 RAINY DAY												
LOCAL/COUNTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 009 RAINY DAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 010 PAYROLL												
GROSS PAYROLL	\$0.00	\$378,437.02	\$541,889.79	\$378,168.05	\$374,245.87	\$368,593.77	\$372,371.78	\$581,713.52	\$358,363.12	\$3,714,045.86	-\$3,714,045.86	0.00%
Fund 010 PAYROLL	\$0.00	\$378,437.02	\$541,889.79	\$378,168.05	\$374,245.87	\$368,593.77	\$372,371.78	\$581,713.52	\$358,363.12	\$3,714,045.86	-\$3,714,045.86	0.00%

Source Descr	2018 YTD Budget	Feb	Mar	April	May	June	July	Aug	Sept	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
Fund 013 PETTY CASH												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 013 PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$50.00	-\$50.00	0.00%
Fund 014 CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$50.00	-\$50.00	0.00%
Fund 016 GIFT-RESTRICED												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$0.00	\$24,616.51	\$0.00	\$0.00	\$0.00	\$36,032.48	\$0.00	\$70,666.57	-\$70,666.57	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$1,000.00	\$0.00	\$490.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,490.00	-\$1,490.00	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-	\$0.00	\$1,000.00	\$0.00	\$25,106.51	\$0.00	\$0.00	\$0.00	\$36,032.48	\$0.00	\$72,156.57	-\$72,156.57	0.00%
Fund 019 GIFT-FOUNDATION												
MISCELLANEOUS	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	-\$900.00	0.00%
RESTRICED GIFT	\$0.00	\$0.00	\$11,250.00	\$0.00	\$11,250.00	\$0.00	\$0.00	\$11,250.00	\$44,337.06	\$78,087.06	-\$78,087.06	0.00%
Fund 019 GIFT-	\$0.00	\$900.00	\$11,250.00	\$0.00	\$11,250.00	\$0.00	\$0.00	\$11,250.00	\$44,337.06	\$78,987.06	-\$78,987.06	0.00%
Fund 020 SPECIAL REVENUE												
MISCELLANEOUS	\$0.00	\$90.00	\$130.00	\$100.00	\$440.00	\$170.00	\$110.00	\$80.00	\$70.00	\$1,280.00	-\$1,280.00	0.00%
CABLE ACCESS FEES	\$438,022.00	\$0.00	\$0.00	\$109,505.50	\$109,505.50	\$0.00	\$0.00	\$0.00	\$0.00	\$219,011.00	\$219,011.00	50.00%
CABLE ACCESS FEES	\$265,051.00	\$66,262.75	\$0.00	\$66,262.75	\$0.00	\$0.00	\$66,262.75	\$0.00	\$0.00	\$198,788.25	\$66,262.75	75.00%
CABLE ACCESS FEES	\$16,056.00	\$0.00	\$4,014.00	\$0.00	\$0.00	\$4,014.00	\$0.00	\$0.00	\$4,014.00	\$12,042.00	\$4,014.00	75.00%
CONTRACT-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$13,010.00	\$0.00	\$13,010.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,010.00	\$0.00	100.00%
Fund 020 SPECIAL	\$732,139.00	\$66,352.75	\$17,154.00	\$175,868.25	\$109,945.50	\$4,184.00	\$66,372.75	\$80.00	\$4,084.00	\$444,131.25	\$288,007.75	60.66%
Fund 021 CAPITAL PROJECTS												
PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTANGIBLES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LICENSE EXCISE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2018 YTD Budget	Feb	Mar	April	May	June	July	Aug	Sept	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
COMMERCIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 021 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND												
BOND SALE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027 COMMUNITY FDTN GRANT												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 029 GO BOND 2016												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 029 GO BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 030 GO BOND 2019												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 030 GO BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$10,523,113.00	\$658,505.92	\$782,524.44	\$787,098.28	\$706,137.73	\$4,811,455.40	\$652,582.42	\$840,468.91	\$616,356.20	\$10,448,052.69	\$75,060.31	99.30%

MONROE COUNTY PUBLIC LIBRARY

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Cash Balances by fund

Current Period: September 2018

FUND Descr	09/01/18	MTD Debit	MTD Credit	09/30/18	Bal Sht Descr	Act Status
OPERATING	\$14,237.32	\$3,096.55	\$0.00	\$17,333.87	OLD NATIONAL BANK CHECKING	Active
OPERATING	\$33,892.49	\$4,589.53	\$5,603.41	\$32,878.61	GERMAN AMER./CHECKING	Active
OPERATING	-\$173,669.72	\$472,899.62	\$604,359.72	-\$305,129.82	1ST FINANCIAL/MAINSOURCE	Active
OPERATING	\$1,528,597.33	\$7,006.56	\$275,966.04	\$1,259,637.85	1ST FINANCIAL/MAINSOURCE SAVGS	Active
OPERATING	\$12,687.51	\$1,490.86	\$4,257.52	\$9,920.85	INVEST. CD/1ST FIN/MAINSOURCE	Active
Fund 001 OPERATING	\$1,415,744.93	\$489,083.12	\$890,186.69	\$1,014,641.36		
JAIL	\$1,584.13	\$0.00	\$701.24	\$882.89	1ST FINANCIAL/MAINSOURCE	Active
Fund 002 JAIL	\$1,584.13	\$0.00	\$701.24	\$882.89		
CLEARING	\$0.00	\$272.44	\$0.00	\$272.44	OLD NATIONAL BANK CHECKING	Active
Fund 003 CLEARING	\$0.00	\$272.44	\$0.00	\$272.44		
GIFT UNRESTRICTED	\$499.19	\$99.39	\$0.00	\$598.58	OLD NATIONAL BANK CHECKING	Active
GIFT UNRESTRICTED	\$0.00	\$1.80	\$0.00	\$1.80	GERMAN AMER./CHECKING	Active
GIFT UNRESTRICTED	\$9,818.80	\$0.00	\$52.99	\$9,765.81	1ST FINANCIAL/MAINSOURCE	Active
Fund 004 GIFT UNRESTRICTED	\$10,317.99	\$101.19	\$52.99	\$10,366.19		
PLAC	\$325.00	\$260.00	\$0.00	\$585.00	OLD NATIONAL BANK CHECKING	Active
PLAC	\$585.00	\$520.00	\$0.00	\$1,105.00	GERMAN AMER./CHECKING	Active
Fund 005 PLAC	\$910.00	\$780.00	\$0.00	\$1,690.00		
RETIREEES	\$0.00	\$359.08	\$0.00	\$359.08	OLD NATIONAL BANK CHECKING	Active
RETIREEES	\$40.96	\$645.83	\$1,004.88	-\$318.09	1ST FINANCIAL/MAINSOURCE	Active
Fund 006 RETIREEES	\$40.96	\$1,004.91	\$1,004.88	\$40.99		
LIRF	\$31,721.28	\$125,000.00	\$100,000.00	\$56,721.28	1ST FINANCIAL/MAINSOURCE	Active
LIRF	\$2,274,188.56	\$0.00	\$125,000.00	\$2,149,188.56	1ST FINANCIAL/MAINSOURCE SAVGS	Active
LIRF	\$1,197,735.57	\$0.00	\$0.00	\$1,197,735.57	INVEST. CD/1ST FIN/MAINSOURCE	Active
Fund 007 LIRF	\$3,503,645.41	\$125,000.00	\$225,000.00	\$3,403,645.41		
DEBT SERVICE	\$10,801.24	\$0.00	\$0.00	\$10,801.24	1ST FINANCIAL/MAINSOURCE	Active
DEBT SERVICE	\$100,000.00	\$0.00	\$0.00	\$100,000.00	1ST FINANCIAL/MAINSOURCE SAVGS	Active
Fund 008 DEBT SERVICE	\$110,801.24	\$0.00	\$0.00	\$110,801.24		
RAINY DAY	\$270,384.18	\$0.00	\$0.00	\$270,384.18	1ST FINANCIAL/MAINSOURCE	Active
RAINY DAY	\$1,366,269.19	\$0.00	\$250,000.00	\$1,116,269.19	1ST FINANCIAL/MAINSOURCE SAVGS	Active
RAINY DAY	\$0.00	\$250,000.00	\$0.00	\$250,000.00	JCB CD INVESTMENT	Active
Fund 009 RAINY DAY	\$1,636,653.37	\$250,000.00	\$250,000.00	\$1,636,653.37		
PAYROLL	-\$13,227.95	\$0.00	\$5,131.18	-\$18,359.13	GERMAN AMER./CHECKING	Active
PAYROLL	\$28,310.35	\$364,354.66	\$363,416.93	\$29,248.08	1ST FINANCIAL/MAINSOURCE	Active
Fund 010 PAYROLL	\$15,082.40	\$364,354.66	\$368,548.11	\$10,888.95		
GIFT-RESTRICED	\$36,032.48	\$0.00	\$0.00	\$36,032.48	OLD NATIONAL BANK CHECKING	Active
GIFT-RESTRICED	\$3,145.52	\$0.00	\$309.08	\$2,836.44	GERMAN AMER./CHECKING	Active
GIFT-RESTRICED	\$10,729.76	\$0.00	\$10,079.08	\$650.68	1ST FINANCIAL/MAINSOURCE	Active

FUND Descr	09/01/18	MTD Debit	MTD Credit	09/30/18	Bal Sht Descr	Act Status
Fund 016 GIFT-RESTRICED	\$49,907.76	\$0.00	\$10,388.16	\$39,519.60		
GIFT-FOUNDATION	\$11,750.00	\$44,337.06	\$0.00	\$56,087.06	OLD NATIONAL BANK CHECKING	Active
GIFT-FOUNDATION	\$20,269.13	\$212.47	\$5,834.77	\$14,646.83	1ST FINANCIAL/MAINSOURCE	Active
Fund 019 GIFT-FOUNDATION	\$32,019.13	\$44,549.53	\$5,834.77	\$70,733.89		
SPECIAL REVENUE	\$0.00	\$4,014.00	\$0.00	\$4,014.00	OLD NATIONAL BANK CHECKING	Active
SPECIAL REVENUE	\$2,164.30	\$70.00	\$620.11	\$1,614.19	GERMAN AMER./CHECKING	Active
SPECIAL REVENUE	\$25,231.83	\$50,078.16	\$38,973.09	\$36,336.90	1ST FINANCIAL/MAINSOURCE	Active
SPECIAL REVENUE	\$830,000.00	\$0.00	\$50,000.00	\$780,000.00	1ST FINANCIAL/MAINSOURCE SAVGS	Active
Fund 020 SPECIAL REVENUE	\$857,396.13	\$54,162.16	\$89,593.20	\$821,965.09		
GO BOND 2016	-\$165,732.80	\$449,033.96	\$187,160.63	\$96,140.53	1ST FINANCIAL/MAINSOURCE	Active
Fund 029 GO BOND 2016	-\$165,732.80	\$449,033.96	\$187,160.63	\$96,140.53		
GO BOND 2019	-\$3,150.00	\$0.00	\$0.00	-\$3,150.00	1ST FINANCIAL/MAINSOURCE	Active
Fund 030 GO BOND 2019	-\$3,150.00	\$0.00	\$0.00	-\$3,150.00		
	\$7,465,220.65	\$1,778,341.97	\$2,028,470.67	\$7,215,091.95		

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ONB CHECKING 06300 ONB/MONROE September 2018

Account Summary

Beginning Balance on	9/1/2018	\$62,843.99
+		\$52,438.52
-	Payments (Checks and Withdrawals)	\$0.00
Ending Balance as of	9/30/2018	\$115,282.51

Check Book

Active	G 001-06300	OPERATING	\$17,333.87
Active	G 002-06300	JAIL	\$0.00
Active	G 003-06300	CLEARING	\$272.44
Active	G 004-06300	GIFT UNRESTRICTED	\$598.58
Active	G 005-06300	PLAC	\$585.00
Active	G 006-06300	RETIRES	\$359.08
Active	G 007-06300	LIRF	\$0.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 009-06300	RAINY DAY	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$36,032.48
Active	G 019-06300	GIFT-FOUNDATION	\$56,087.06
Active	G 020-06300	SPECIAL REVENUE	\$4,014.00
Active	G 024-06300	FINRA GRANT	\$0.00
Active	G 027-06300	COMMUNITY FDTN	\$0.00
Active	G 028-06300	FINRA 2014	\$0.00
Active	G 029-06300	GO BOND 2016	\$0.00

Cash Balance **\$115,282.51**

Beginng Balance	\$62,843.99
+ Total Deposits	\$52,438.52
- Checks Written	\$0.00

Check Book	\$115,282.51
Difference	\$0.00

MONROE COUNTY PUBLIC LIBRARY

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GERMAN-AMER/CHECKING

06400 GER AME/UC

September 2018

Account Summary

Beginning Balance on	9/1/2018	\$26,559.36
+		\$5,179.38
-	Payments (Checks and Withdrawals)	\$11,661.83
Ending Balance as of	9/30/2018	\$20,076.91

Check Book

Active	G 001-06400	OPERATING	\$32,878.61
Active	G 003-06400	CLEARING	\$0.00
Active	G 004-06400	GIFT UNRESTRICTED	\$1.80
Active	G 005-06400	PLAC	\$1,105.00
Active	G 007-06400	LIRF	\$0.00
Active	G 009-06400	RAINY DAY	\$0.00
Active	G 010-06400	PAYROLL	-\$18,359.13
Active	G 016-06400	GIFT-RESTRICED	\$2,836.44
Active	G 019-06400	GIFT-FOUNDATION	\$0.00
Active	G 020-06400	SPECIAL REVENUE	\$1,614.19
Active	G 029-06400	GO BOND 2016	\$0.00
		Cash Balance	\$20,076.91

Beginng Balance	\$26,559.36
+ Total Deposits	\$5,179.38
- Checks Written	\$11,661.83

Check Book	\$20,076.91
Difference	\$0.00

MONROE COUNTY PUBLIC LIBRARY

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1ST FIN/MAINSOU CKNG

06600 MAINSO CKG

September 2018

Account Summary

Beginning Balance on	9/1/2018	\$324,736.59
+		\$1,096,301.18
-	Payments (Checks and Withdrawals)	\$919,636.23
Ending Balance as of	9/30/2018	\$501,401.54

Check Book

Active	G 001-06600	OPERATING	-\$305,129.82
Active	G 002-06600	JAIL	\$882.89
Active	G 003-06600	CLEARING	\$0.00
Active	G 004-06600	GIFT UNRESTRICTED	\$9,765.81
Active	G 005-06600	PLAC	\$0.00
Active	G 006-06600	RETIREEES	-\$318.09
Active	G 007-06600	LIRF	\$56,721.28
Active	G 008-06600	DEBT SERVICE	\$10,801.24
Active	G 009-06600	RAINY DAY	\$270,384.18
Active	G 010-06600	PAYROLL	\$29,248.08
Active	G 016-06600	GIFT-RESTRICED	\$650.68
Active	G 017-06600	LEVY EXCESS	\$0.00
Active	G 019-06600	GIFT-FOUNDATION	\$14,646.83
Active	G 020-06600	SPECIAL REVENUE	\$36,336.90
Active	G 024-06600	FINRA GRANT	\$0.00
Active	G 026-06600	G O BOND	\$0.00
Active	G 027-06600	COMMUNITY FDTN	\$0.00
Active	G 028-06600	FINRA 2014	\$0.00
Active	G 029-06600	GO BOND 2016	\$96,140.53
Active	G 030-06600	GO BOND 2019	-\$3,150.00
		Cash Balance	\$216,980.51

Beginng Balance	\$324,736.59
+ Total Deposits	\$1,096,301.18
- Checks Written	\$1,204,057.26

Check Book	\$216,980.51
O/S Checks	\$284,421.03

MONROE COUNTY PUBLIC LIBRARY

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1ST FIN/MAINSO SAVGS

06610 MAINSO SAV

September 2018

Account Summary

Beginning Balance on	9/1/2018	\$6,548,089.04
+		\$7,006.56
- Payments (Checks and Withdrawals)		\$1,150,000.00
Ending Balance as of	9/30/2018	\$5,405,095.60

Check Book

Active	G 001-06610	OPERATING	\$1,259,637.85
Active	G 002-06610	JAIL	\$0.00
Active	G 003-06610	CLEARING	\$0.00
Active	G 004-06610	GIFT UNRESTRICTED	\$0.00
Active	G 005-06610	PLAC	\$0.00
Active	G 006-06610	RETIRES	\$0.00
Active	G 007-06610	LIRF	\$2,149,188.56
Active	G 008-06610	DEBT SERVICE	\$100,000.00
Active	G 009-06610	RAINY DAY	\$1,116,269.19
Active	G 010-06610	PAYROLL	\$0.00
Active	G 016-06610	GIFT-RESTRICED	\$0.00
Active	G 019-06610	GIFT-FOUNDATION	\$0.00
Active	G 020-06610	SPECIAL REVENUE	\$780,000.00
Active	G 024-06610	FINRA GRANT	\$0.00
Active	G 026-06610	G O BOND	\$0.00
Active	G 027-06610	COMMUNITY FDTN	\$0.00
Active	G 028-06610	FINRA 2014	\$0.00
Active	G 029-06610	GO BOND 2016	\$0.00
Active	G 030-06610	GO BOND 2019	\$0.00

Cash Balance **\$5,405,095.60**

Beginng Balance	\$6,548,089.04
+ Total Deposits	\$7,006.56
- Checks Written	\$1,150,000.00

Check Book \$5,405,095.60

Difference \$0.00

TO: Monroe County Public Library – Board of Trustees
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager
RE: Personnel Report
DATE October 3, 2018

Beginning Employment

- Kim Baker, Community Engagement, Librarian, Pay Grade 8, 25 hours per week effective September 17, 2018.
- Melissa Bowers, Access and Content Services, Materials Handler, Pay Grade 1, 15-18 hours per week effective October 1, 2018.
- Jennifer Bale, Access and Content Services, Materials Handler, Pay Grade 1, 15-18 hours per week effective October 1, 2018.

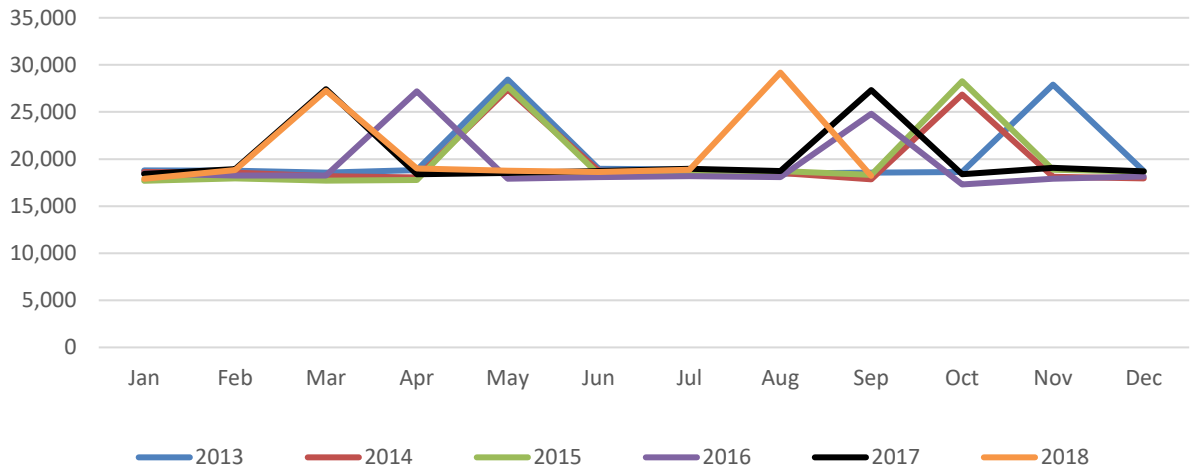
Ending Employment

- Lilly Thomas, Access & Content Services, Materials Handler, Pay Grade 1, 15 hours per week effective September 27, 2018.
- Bret Syrek, Access & Content Services, Materials Handler, Pay Grade 1, 15 hours per week effective September 30, 2018.

Job Changes

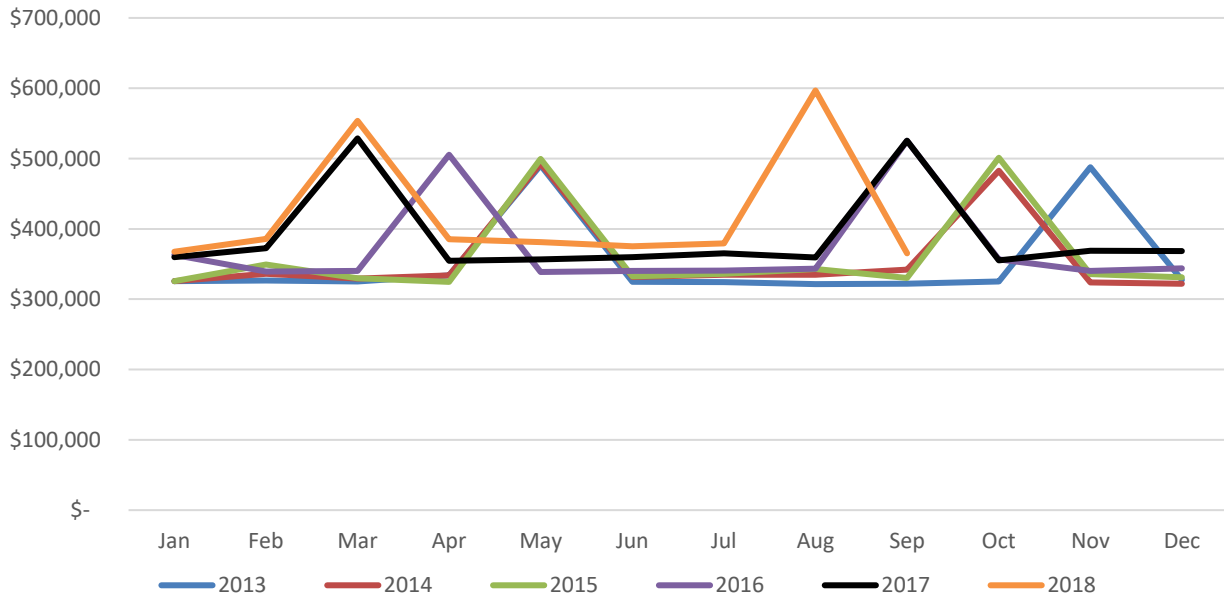
- Kenneth Carter, Access & Content Services, Senior Material Handler, Pay Grade 3, 25 hours per week to Senior Material Handler, Pay Grade 3, 37.5 hours per week effective September 17, 2018.

Employee Hours Paid Per Month



2013-2016 reflects budgeted hours for all active positions
 2017+ reflects actual number of hours paid

Employee Wages Paid Per Month



Pay Date 09/14/18
Pay Period 08/20/2018 to 09/02/2018

Employee Earnings Report by Pay Date

#	Fund Type	Employee Name	Status	Title	Unit
1	Operating	Blanchard, Annise D.	A	Materials Handler	ACCESS & CONTENT
2		Bredemeyer, Sara A.	A	Materials Handler	ACCESS & CONTENT
3		Desjardins, Vincent P.	A	Materials Handler	ACCESS & CONTENT
4		Fak, Andrew V.	A	Materials Handler	ACCESS & CONTENT
5		Fletcher, Kathy J.	A	Materials Handler	ACCESS & CONTENT
6		Gartner, Jennifer L.	A	Materials Handler	ACCESS & CONTENT
7		Hagan, Elizabeth A.	A	Materials Handler	ACCESS & CONTENT
8		Hines, Michelle L.	A	Materials Handler	ACCESS & CONTENT
9		Horton, Samantha M.	A	Materials Handler	ACCESS & CONTENT
10		Hughes, Katelynn N.	A	Materials Handler	ACCESS & CONTENT
11		Jackson, Ross A.	A	Security Technician	BUILDING SRV-SECURITY
12		Ketring, Brittney M.	A	Materials Handler	ACCESS & CONTENT
13		Koester, William D.	A	Materials Handler	ACCESS & CONTENT
14		Lemen, Brett A.	A	Materials Handler	ACCESS & CONTENT
15		Lichtle, Kaitlyn E.	A	Materials Handler	ACCESS & CONTENT
16		Livsey, Jennifer S.	A	Materials Handler	ACCESS & CONTENT
17		McDermott-Sipe, Elias F.	A	Materials Handler	ACCESS & CONTENT
18		Mullens, Anna M.	A	Materials Handler	ACCESS & CONTENT
19		Overtoom, Sydney J.	A	Materials Handler	ACCESS & CONTENT
20		Phillips, Amanda E.	A	Materials Handler	ACCESS & CONTENT
21		Polley, Elizabeth A.	A	Materials Handler	ACCESS & CONTENT
22		Price, Daniel A.	A	Materials Handler	ACCESS & CONTENT
23		Shaw, Natasha N.	A	Materials Handler	ACCESS & CONTENT
24		Smith, Karen S.	A	Materials Handler	ACCESS & CONTENT
25		Sowder, Christa N.	A	Materials Handler	ACCESS & CONTENT
26		Stanley, Erica A.	A	Materials Handler	ACCESS & CONTENT
27		Syrek, Bret A.	A	Materials Handler	ACCESS & CONTENT
28		Thomas, Lillian G.	A	Materials Handler	ACCESS & CONTENT
29		Waller, Amanda M.	A	Materials Handler	ACCESS & CONTENT
30		Winters, Emily J.	A	Materials Handler	ACCESS & CONTENT
31		Balzer, Cynthia L.	A	Senior Information Asst	CUSTOMER SERVICE
32		Bowman-Sarkisian, Shann	A	Information Assistant	CUSTOMER SERVICE
33		Cagle, Chantal G.	A	Information Assistant	CUSTOMER SERVICE
34		Clark, Marion C.	A	Senior Information Asst	CUSTOMER SERVICE
35		Duszynski, Paul A.	A	Senior Information Asst	CUSTOMER SERVICE
36		Englert, Victoria R.	A	Information Assistant	CUSTOMER SERVICE
37		Gillespie, Charles F.	A	Information Assistant	CUSTOMER SERVICE
38		Icenogle, Rachel L.	A	Custodian	BUILDING SRV-MAINTENANCE
39		Lucas, Darryl L.	A	Information Assistant	CUSTOMER SERVICE
40		Mass, Shelby E.	A	Information Assistant	CUSTOMER SERVICE
41		OLeary, Barbara A.	A	Information Assistant	CUSTOMER SERVICE
42		Polley, Claudia M.	A	Custodian	BUILDING SRV-MAINTENANCE
43		Probst, Erik M.	A	Security Technician	BUILDING SRV-SECURITY
44		Purcell, Emily S.	A	Information Assistant	CUSTOMER SERVICE
45		Rogers, Addison C.	A	CATS-Master Control Op	CATS
46		Scholl, Deborah J.	A	Security Technician	BUILDING SRV-SECURITY
47		Sims, James L.	A	Security Technician	BUILDING SRV-SECURITY
48		Sinex, Lucas C.	A	Information Tech Asst	INFORMATION TECHNOLOGY
49		Snider, Benjamin B.	A	Information Assistant	CUSTOMER SERVICE
50		Weaver, William C.	A	Web Support	COMMUNICATIONS/MARKETI CM
51		Wilke, Adam G.	A	Information Assistant	CUSTOMER SERVICE
52		Carter, Kenneth B.	A	Senior Materials Handler	ACCESS & CONTENT
53		Clark, Craig J.	A	Senior Materials Handler	ACCESS & CONTENT
54		Crane, Deanna J.	A	Custodian	BUILDING SRV-MAINTENANCE
55		Ellis, William P.	A	Information Assistant	CUSTOMER SERVICE
56		Hacker, Arielle N.	A	Senior Materials Handler	ACCESS & CONTENT
57		Hoagland, Ian M.	A	Information Assistant	CUSTOMER SERVICE
58		Jenness, Claire L.	A	Senior Materials Handler	ACCESS & CONTENT
59		Jenness, Lillian M.	A	Information Assistant	CUSTOMER SERVICE
60		Jones, Christina M.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
61		Loudenbarger, Audra C.	A	Information Assistant	CUSTOMER SERVICE
62		Mounlio, Daniel T.	A	Senior Information Asst	CUSTOMER SERVICE

Pay Date 09/14/18
Pay Period 08/20/2018 to 09/02/2018

Employee Earnings Report by Pay Date

63	Tincher, Cherryl L.	A	Custodian	BUILDING SRV-MAINTENANCE
64	Vollmar, Justin M.	A	CATS - Production Asst	CATS
65	Wise, Laura E.	A	Senior Information Asst	CUSTOMER SERVICE
66	Lenn, Tracy M.	A	Information Assistant	CUSTOMER SERVICE
67	Adams, Meghan E.	A	Copy Cataloger Asst	ACCESS & CONTENT
68	Arnholter, Ellen P.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
69	Baugh, Ned T.	A	Info Technology MGR	INFORMATION TECHNOLOGY
70	Bell, Terri L.	A	Custodian	BUILDING SRV-MAINTENANCE
71	Brown, Erica N.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
72	Bruecks, Melissa E.	A	Customer Service Asst Mgr	CUSTOMER SERVICE
73	Carson, Grier E.	A	Access & Content MGR	ACCESS & CONTENT
74	Champelli, Lisa M.	A	Childrens Strat	STRATEGIST-CHILDREN/ SE
75	Champion, Michael C.	A	Senior Information Asst	CUSTOMER SERVICE
76	Cheek, Jared P.	A	Senior Information Asst	CUSTOMER SERVICE
77	Cooper, Burl	A	Senior Information Asst	CUSTOMER SERVICE
78	Cronkwhite, Jane M.	A	Director - Associate	ADMIN-ASSOCIATE DIRECTOR
79	Dillon, Luann L.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
80	Dockerty, Katelynn E.	A	Senior Information Asst	CUSTOMER SERVICE
81	Duffy, Dana R.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
82	Dunnuck, Aubrey R.	A	Senior Information Asst	CUSTOMER SERVICE
83	Fallwell, Edwin M.	A	Senior Information Asst	CUSTOMER SERVICE
84	Fallwell, Susan L.	A	Acquisitions Technician	ACCESS & CONTENT
85	French, Elizabeth E.	A	Senior Information Asst	CUSTOMER SERVICE
86	Friesel, Christine E.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
87	Galarza, Alejandria F.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
88	Gesten, Joshua F.	A	Senior Information Asst	CUSTOMER SERVICE
89	Gossman, James A.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
90	Gray, Elizabeth L.	A	Adult Strategist	STRATEGIST-ADULT/ SERVI
91	Gray, Marla S.	A	Human Resources Spec	ADMIN-HUMAN RESOURCES
92	Gray-Overtom, Paula E.	A	Web Administrator	COMMUNICATIONS/MARKETI CM
93	Green, Cheryl R.	A	Librarian Cataloger	ACCESS & CONTENT
94	Greene, Ronald	A	Custodian	BUILDING SRV-MAINTENANCE
95	Hoffman, Jennifer L.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
96	Holman, Stephanie A.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
97	Hosler, Christopher A.	A	Program-Branch Strat	STRATEGIST-PROGRAM/B
98	Hosler, Virginia J.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
99	Hussey, Amanda L.	A	Communications/Mrkt MGR	COMMUNICATIONS/MARKETI CM
100	Jackson, Christopher B.	A	Special Audience Strat	STRATEGIST-SPECIAL AUDIEN
101	Johnson, Michael J.	A	Security Technician	BUILDING SRV-SECURITY
102	Jordan, Kelly M.	A	Senior Information Asst	CUSTOMER SERVICE
103	Kellams, Jennifer L.	A	Access & Content Asst Mgr	ACCESS & CONTENT
104	Kelly, Bruce W.	A	Maintenance Expert	BUILDING SRV-MAINTENANCE
105	Kern, Merriel S.	A	Bookkeeper Specialist	ADMIN-FINANCE
106	Kinser, Julia L.	A	Senior Information Asst	CUSTOMER SERVICE
107	Kroeger, Nathan A.	A	Writer/Content Specialist	COMMUNICATIONS/MARKETI CM
108	Lehr, Jeannette C.	A	Subject Expert	COMMUNITY ENGAGEMENT/LEAR
109	Leibacher, Brian J.	A	BLDS MGR	BUILDING SRV-MAINTENANCE
110	Lettelleir, Gary P.	A	MGR Finance	ADMIN-FINANCE
111	Lovings, Jacqueline D.	A	Senior Information Asst	CUSTOMER SERVICE
112	MacDowell, Kevin S.	A	Teen/Digital Create Strat	STRATEGIST-TEENS/DC
113	Matney, Jason L.	A	BLDS Asst Mgr	BUILDING SRV-MAINTENANCE
114	Meador, John D.	A	Information Assistant	CUSTOMER SERVICE
115	Mestre, Amber C.	A	Senior Information Asst	CUSTOMER SERVICE
116	Mosora, John P.	A	Maintenance Assistant	BUILDING SRV-MAINTENANCE
117	Mullis, Cody H.	A	Information Tech Spec	INFORMATION TECHNOLOGY
118	Neer, Matthew M.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
119	Ody, Martha F.	A	Librarian Selector	ACCESS & CONTENT
120	Ott, Samuel W.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
121	Overman, Roberta J.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
122	Paull, Jonathon J.	A	Senior Information Asst	CUSTOMER SERVICE
123	Rome, M Brandon	A	Senior Information Asst	CUSTOMER SERVICE
124	Ruddick, Jane	A	Librarian Selector	ACCESS & CONTENT
125	Salvaggio, Elizabeth A.	A	Senior Information Asst	CUSTOMER SERVICE
126	Schwegman, Vanessa M.	A	Information Tech Analyst	INFORMATION TECHNOLOGY

Pay Date 09/14/18
 Pay Period 08/20/2018 to 09/02/2018

Employee Earnings Report by Pay Date

127	Scott, Sarah A.	A	Graphic Designer Spec	COMMUNICATIONS/MARKETING
128	Seibel, Brenda D.	A	Admin. Receptionist	ADMIN-BUS OFFICE
129	Slater, Andrew R.	A	Senior Information Asst	CUSTOMER SERVICE
130	Smith, Benjamin E.	A	Security Technician	BUILDING SRV-SECURITY
131	Sneed, Christine M.	A	Copy Cataloger Asst	ACCESS & CONTENT
132	Stacy, Ryan P.	A	Librarian Selector	ACCESS & CONTENT
133	Starks-Dyer, Kathleen R.	A	Senior Information Asst	CUSTOMER SERVICE
134	Swinson, Barbara M.	A	Professional Devel Strat	STRATEGIST-PROFESSION
135	Thompson, Timothy J.	A	Senior Materials Handler	ACCESS & CONTENT
136	Todd, Hunter A.	A	Senior Information Asst	CUSTOMER SERVICE
137	Turrentine, Bethany G.	A	Community Learn Asst Mgr	COMMUNITY ENGAGEMENT/LEARN
138	Wallace, Pamela J.	A	Admin. Technician	ADMIN-BUS OFFICE
139	White, Pamela K.	A	Acquisitions Specialist	ACCESS & CONTENT
140	Wickemeyer-Hardy, Kyle A.	A	MGR Human Resources	ADMIN-HUMAN RESOURCES
141	Wolf, Joshua	A	Community Engagement MGR	COMMUNITY ENGAGEMENT/LEARN
142	Wood, Marilyn D.	A	Director	ADMIN - DIRECTOR
143	Zdravecky, Leanne	A	Admin. Coordinator	ADMIN-BUS OFFICE

Sub-Total Operating Fund **\$164,316.69** **8,207.00**

	Fund Type	Employee Name	Status	Title	Unit
1	Special	Arena, Nile J.	A	CATS-Master Control Op	CATS
2	Revenue	Muyskens-Toth, Casey L.	A	CATS-Master Control Op	CATS
3		Bookwalter, Mark J.	T	CATS - Production Asst	CATS
4		Myers, Glenn J.	A	CATS - Production Asst	CATS
5		Schuster, Steven M.	A	CATS - Production Asst	CATS
6		Weinberg, Kevin G.	A	CATS - Production Asst	CATS
7		Adams, Michael D.	A	CATS - Production Asst	CATS
8		Burns, Michael F.	A	FL Bookstore Oper	FRIENDS OF THE LIBRARY
9		ONeill, Martin	A	CATS Asst Mgr Production	CATS
10		Regoli, Mary Jean	A	S FL Office Coord Expert	FRIENDS OF THE LIBRARY
11		Stillwell, Adam A.	A	CATS Asst Mgr Program	CATS
12		Stockwell, Robert R.	A	CATS Equip Oper Expert	CATS
13		Walter, David P.	A	CATS - Production Asst	CATS
14		White, Michael B.	A	CATS General MGR	CATS

Sub-Total Special Fund **\$18,107.00** **910.93**

Grand Total **\$182,423.69** **9,117.93**

Pay Date 09/28/18
 Pay Period 09/03/2018 to 09/16/2018

Employee Earnings Report by Pay Date

#	Fund Type	Employee Name	Status	Title	Unit
1	Operating	Blanchard, Annise D.	A	Materials Handler	ACCESS & CONTENT
2		Bredemeyer, Sara A.	A	Materials Handler	ACCESS & CONTENT
3		Butler, Joanna R.	A	Materials Handler	ACCESS & CONTENT
4		Desjardins, Vincent P.	A	Materials Handler	ACCESS & CONTENT
5		Fak, Andrew V.	A	Materials Handler	ACCESS & CONTENT
6		Fletcher, Kathy J.	A	Materials Handler	ACCESS & CONTENT
7		Gartner, Jennifer L.	A	Materials Handler	ACCESS & CONTENT
8		Hagan, Elizabeth A.	A	Materials Handler	ACCESS & CONTENT
9		Hines, Michelle L.	A	Materials Handler	ACCESS & CONTENT
10		Horton, Samantha M.	A	Materials Handler	ACCESS & CONTENT
11		Hughes, Katelynn N.	A	Materials Handler	ACCESS & CONTENT
12		Jackson, Ross A.	A	Security Technician	BUILDING SRV-SECURITY
13		Kaiser, Justina A.	A	Materials Handler	ACCESS & CONTENT
14		Ketring, Brittney M.	A	Materials Handler	ACCESS & CONTENT
15		Koester, William D.	A	Materials Handler	ACCESS & CONTENT
16		Lemen, Brett A.	A	Materials Handler	ACCESS & CONTENT
17		Lichtle, Kaitlyn E.	A	Materials Handler	ACCESS & CONTENT
18		Livsey, Jennifer S.	A	Materials Handler	ACCESS & CONTENT
19		McDermott-Sipe, Elias F.	A	Materials Handler	ACCESS & CONTENT
20		Mullens, Anna M.	A	Materials Handler	ACCESS & CONTENT
21		Overtoom, Sydney J.	A	Materials Handler	ACCESS & CONTENT
22		Phillips, Amanda E.	A	Materials Handler	ACCESS & CONTENT
23		Polley, Elizabeth A.	A	Materials Handler	ACCESS & CONTENT
24		Price, Daniel A.	A	Materials Handler	ACCESS & CONTENT
25		Rauh, Therese	A	Materials Handler	ACCESS & CONTENT
26		Shaw, Natasha N.	A	Materials Handler	ACCESS & CONTENT
27		Smith, Karen S.	A	Materials Handler	ACCESS & CONTENT
28		Sowder, Christa N.	A	Materials Handler	ACCESS & CONTENT
29		Stanley, Erica A.	A	Materials Handler	ACCESS & CONTENT
30		Syrek, Bret A.	A	Materials Handler	ACCESS & CONTENT
31		Thomas, Lillian G.	A	Materials Handler	ACCESS & CONTENT
32		Waller, Amanda M.	A	Materials Handler	ACCESS & CONTENT
33		Winters, Emily J.	A	Materials Handler	ACCESS & CONTENT
34		Balzer, Cynthia L.	A	Senior Information Asst	CUSTOMER SERVICE
35		Bowman-Sarkisian, Shannn	A	Information Assistant	CUSTOMER SERVICE
36		Cagle, Chantal G.	A	Information Assistant	CUSTOMER SERVICE
37		Clark, Marion C.	A	Senior Information Asst	CUSTOMER SERVICE
38		Duszynski, Paul A.	A	Senior Information Asst	CUSTOMER SERVICE
39		Englert, Victoria R.	A	Information Assistant	CUSTOMER SERVICE
40		Gillespie, Charles F.	A	Information Assistant	CUSTOMER SERVICE
41		Icenogle, Rachel L.	A	Custodian	BUILDING SRV-MAINTENANCE
42		Lucas, Darryl L.	A	Information Assistant	CUSTOMER SERVICE
43		Mass, Shelby E.	A	Information Assistant	CUSTOMER SERVICE
44		OLeary, Barbara A.	A	Information Assistant	CUSTOMER SERVICE
45		Polley, Claudia M.	A	Custodian	BUILDING SRV-MAINTENANCE
46		Probst, Erik M.	A	Security Technician	BUILDING SRV-SECURITY
47		Purcell, Emily S.	A	Information Assistant	CUSTOMER SERVICE
48		Rogers, Addison C.	A	CATS-Master Control Op	CATS
49		Scholl, Deborah J.	A	Security Technician	BUILDING SRV-SECURITY
50		Sims, James L.	A	Security Technician	BUILDING SRV-SECURITY
51		Sinex, Lucas C.	A	Information Tech Asst	INFORMATION TECHNOLOGY
52		Snider, Benjamin B.	A	Information Assistant	CUSTOMER SERVICE
53		Weaver, William C.	A	Web Support	COMMUNICATIONS/MARKETI CM
54		Wilke, Adam G.	A	Information Assistant	CUSTOMER SERVICE
55		Carter, Kenneth B.	A	Senior Materials Handler	ACCESS & CONTENT
56		Clark, Craig J.	A	Senior Materials Handler	ACCESS & CONTENT
57		Crane, Deanna J.	A	Custodian	BUILDING SRV-MAINTENANCE
58		Ellis, William P.	A	Information Assistant	CUSTOMER SERVICE
59		Hacker, Arielle N.	A	Senior Materials Handler	ACCESS & CONTENT
60		Hoagland, Ian M.	A	Information Assistant	CUSTOMER SERVICE
61		Jenness, Claire L.	A	Senior Materials Handler	ACCESS & CONTENT
62		Jenness, Lillian M.	A	Information Assistant	CUSTOMER SERVICE

Pay Date 09/28/18
 Pay Period 09/03/2018 to 09/16/2018

Employee Earnings Report by Pay Date

63	Jones, Christina M.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
64	Loudenbarger, Audra C.	A	Information Assistant	CUSTOMER SERVICE
65	Mounlio, Daniel T.	A	Senior Information Asst	CUSTOMER SERVICE
66	Tincher, Cheryl L.	A	Custodian	BUILDING SRV-MAINTENANCE
67	Vollmar, Justin M.	A	CATS - Production Asst	CATS
68	Wise, Laura E.	A	Senior Information Asst	CUSTOMER SERVICE
69	Lenn, Tracy M.	A	Information Assistant	CUSTOMER SERVICE
70	Adams, Meghan E.	A	Copy Cataloger Asst	ACCESS & CONTENT
71	Arnholter, Ellen P.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
72	Baugh, Ned T.	A	Info Technology MGR	INFORMATION TECHNOLOGY
73	Bell, Terri L.	A	Custodian	BUILDING SRV-MAINTENANCE
74	Brown, Erica N.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
75	Bruecks, Melissa E.	A	Customer Service Asst Mgr	CUSTOMER SERVICE
76	Carson, Grier E.	A	Access & Content MGR	ACCESS & CONTENT
77	Champelli, Lisa M.	A	Childrens Strat	STRATEGIST-CHILDREN/ SE
78	Champion, Michael C.	A	Senior Information Asst	CUSTOMER SERVICE
79	Cheek, Jared P.	A	Senior Information Asst	CUSTOMER SERVICE
80	Cooper, Burl	A	Senior Information Asst	CUSTOMER SERVICE
81	Cronkwhite, Jane M.	A	Director - Associate	ADMIN-ASSOCIATE DIRECTOR
82	Dillon, Luann L.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
83	Dockerty, Katelynn E.	A	Senior Information Asst	CUSTOMER SERVICE
84	Duffy, Dana R.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
85	Dunnuck, Aubrey R.	A	Senior Information Asst	CUSTOMER SERVICE
86	Fallwell, Edwin M.	A	Senior Information Asst	CUSTOMER SERVICE
87	Fallwell, Susan L.	A	Acquisitions Technician	ACCESS & CONTENT
88	French, Elizabeth E.	A	Senior Information Asst	CUSTOMER SERVICE
89	Friesel, Christine E.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
90	Galarza, Alejandria F.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
91	Gesten, Joshua F.	A	Senior Information Asst	CUSTOMER SERVICE
92	Gossman, James A.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
93	Gray, Elizabeth L.	A	Adult Strategist	STRATEGIST-ADULT/ SERVI
94	Gray, Marla S.	A	Human Resources Spec	ADMIN-HUMAN RESOURCES
95	Gray-Overtom, Paula E.	A	Web Administrator	COMMUNICATIONS/MARKETI CM
96	Green, Cheryl R.	A	Librarian Cataloger	ACCESS & CONTENT
97	Greene, Ronald	A	Custodian	BUILDING SRV-MAINTENANCE
98	Hoffman, Jennifer L.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
99	Holman, Stephanie A.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
100	Hosler, Christopher A.	A	Program-Branch Strat	STRATEGIST-PROGRAM/B
101	Hosler, Virginia J.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
102	Hussey, Amanda L.	A	Communications/Mrkt MGR	COMMUNICATIONS/MARKETI CM
103	Jackson, Christopher B.	A	Special Audience Strat	STRATEGIST-SPECIAL AUDIEN
104	Johnson, Michael J.	A	Security Technician	BUILDING SRV-SECURITY
105	Jordan, Kelly M.	A	Senior Information Asst	CUSTOMER SERVICE
106	Kellams, Jennifer L.	A	Access & Content Asst Mgr	ACCESS & CONTENT
107	Kelly, Bruce W.	A	Maintenance Expert	BUILDING SRV-MAINTENANCE
108	Kern, Merriel S.	A	Bookkeeper Specialist	ADMIN-FINANCE
109	Kinser, Julia L.	A	Senior Information Asst	CUSTOMER SERVICE
110	Kroeger, Nathan A.	A	Writer/Content Specialist	COMMUNICATIONS/MARKETI CM
111	Lehr, Jeannette C.	A	Subject Expert	COMMUNITY ENGAGEMENT/LEAR
112	Leibacher, Brian J.	A	BLDS MGR	BUILDING SRV-MAINTENANCE
113	Lettelleir, Gary P.	A	MGR Finance	ADMIN-FINANCE
114	Lovings, Jacqueline D.	A	Senior Information Asst	CUSTOMER SERVICE
115	MacDowell, Kevin S.	A	Teen/Digital Create Strat	STRATEGIST-TEENS/DC
116	Matney, Jason L.	A	BLDS Asst Mgr	BUILDING SRV-MAINTENANCE
117	Meador, John D.	A	Information Assistant	CUSTOMER SERVICE
118	Mestre, Amber C.	A	Senior Information Asst	CUSTOMER SERVICE
119	Mosora, John P.	A	Maintenance Assistant	BUILDING SRV-MAINTENANCE
120	Mullis, Cody H.	A	Information Tech Spec	INFORMATION TECHNOLOGY
121	Neer, Matthew M.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
122	Ody, Martha F.	A	Librarian Selector	ACCESS & CONTENT
123	Ott, Samuel W.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
124	Overman, Roberta J.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
125	Paull, Jonathon J.	A	Senior Information Asst	CUSTOMER SERVICE
126	Rome, M Brandon	A	Senior Information Asst	CUSTOMER SERVICE

Pay Date 09/28/18
 Pay Period 09/03/2018 to 09/16/2018

Employee Earnings Report by Pay Date

127	Ruddick, Jane	A	Librarian Selector	ACCESS & CONTENT
128	Salvaggio, Elizabeth A.	A	Senior Information Asst	CUSTOMER SERVICE
129	Schwegman, Vanessa M.	A	Information Tech Analyst	INFORMATION TECHNOLOGY
130	Scott, Sarah A.	A	Graphic Designer Spec	COMMUNICATIONS/MARKETING
131	Seibel, Brenda D.	A	Admin. Receptionist	ADMIN-BUS OFFICE
132	Slater, Andrew R.	A	Senior Information Asst	CUSTOMER SERVICE
133	Smith, Benjamin E.	A	Security Technician	BUILDING SRV-SECURITY
134	Sneed, Christine M.	A	Copy Cataloger Asst	ACCESS & CONTENT
135	Stacy, Ryan P.	A	Librarian Selector	ACCESS & CONTENT
136	Starks-Dyer, Kathleen R.	A	Senior Information Asst	CUSTOMER SERVICE
137	Swinson, Barbara M.	A	Professional Devel Strat	STRATEGIST-PROFESSION
138	Thompson, Timothy J.	A	Senior Materials Handler	ACCESS & CONTENT
139	Todd, Hunter A.	A	Senior Information Asst	CUSTOMER SERVICE
140	Turrentine, Bethany G.	A	Community Learn Asst Mgr	COMMUNITY ENGAGEMENT/LEARN
141	Wallace, Pamela J.	A	Admin. Technician	ADMIN-BUS OFFICE
142	White, Pamela K.	A	Acquisitions Specialist	ACCESS & CONTENT
143	Wickemeyer-Hardy, Kyle A.	A	MGR Human Resources	ADMIN-HUMAN RESOURCES
144	Wolf, Joshua	A	Community Engagement MGR	COMMUNITY ENGAGEMENT/LEARN
145	Wood, Marilyn D.	A	Director	ADMIN - DIRECTOR
146	Zdravecky, Leanne	A	Admin. Coordinator	ADMIN-BUS OFFICE

Sub-Total Operating Fund **\$165,064.87** **8,218.00**

	Fund Type	Employee Name	Status	Title	Unit
1	Special	Arena, Nile J.	A	CATS-Master Control Op	CATS
2	Revenue	Muyskens-Toth, Casey L.	A	CATS-Master Control Op	CATS
3		Torneo, Samuel J.	A	CATS-Master Control Op	CATS
4		Myers, Glenn J.	A	CATS - Production Asst	CATS
5		Schuster, Steven M.	A	CATS - Production Asst	CATS
6		Weinberg, Kevin G.	A	CATS - Production Asst	CATS
7		Adams, Michael D.	A	CATS - Production Asst	CATS
8		Burns, Michael F.	A	FL Bookstore Oper	FRIENDS OF THE LIBRARY
9		ONeill, Martin	A	CATS Asst Mgr Production	CATS
10		Regoli, Mary Jean	A	S FL Office Coord Expert	FRIENDS OF THE LIBRARY
11		Stillwell, Adam A.	A	CATS Asst Mgr Program	CATS
12		Stockwell, Robert R.	A	CATS Equip Oper Expert	CATS
13		Walter, David P.	A	CATS - Production Asst	CATS
14		White, Michael B.	A	CATS General MGR	CATS

Sub-Total Special Fund **\$17,694.96** **890.75**

Grand Total **\$182,759.83** **9,108.75**

2018 BOARD OF TRUSTEE'S CALENDER

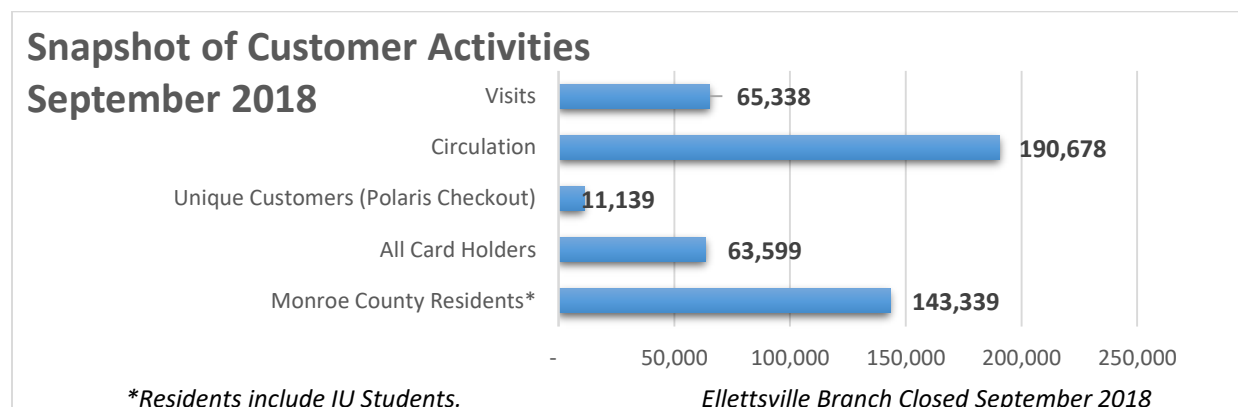
All meetings in Room 1B unless otherwise noted

Month	Date	Meeting Type	Potential Topics
January	10	Work Session*	
January	17	Board Meeting	Budget line-item transfers; officer slate approved; El Centro Contract
January	17	Board of Finance	Review Investment Report and Policy
February	14	Work Session*	
February	21	Board Meeting	2017 Annual Report review; Update: . Election of Board Officers; Update: Adult Services
March	7	Work Session*	
March	21	Board Meeting	Update: Community Engagement and Learning Services
April	11	Work Session*	
April	18	Board Meeting	Update: Customer Service
May	9	Work Session*	
May	16	Board Meeting	Update: Children's Services
June	13	Work Session*	
June	20	Board Meeting	
July	11	Work Session*	
July	18	Board Meeting	Draft 2019 Budget; Update: Communications and Marketing
August	8	Work Session*	
August	15	Board Meeting	Review any revisions to 2019 Budget, Approve 2019 Budget for advertising; Update: Special Audience Services
September	12	Work Session*	
September	19	Board Meeting	2019 Budget; Update: Building Services
September	19	Public Hearing	Public Hearing on 2019 Budget
October	10	Work Session*	
October	17	Board Meeting	Adopt 2019 Budget; approve 2019 employee insurance package; Update: Information Technology
November	7	Work Session*	
November	14	Board Meeting	Update: Staff Development & Pioneer Grant
December	5	Work Session*	
December	12	Board Meeting	Approve 2019 salary schedule, Pay Schedule(dates), director's salary; 2019 Holiday & Closing Schedule;CATS contracts, Fines and Fees schedule; Update: Branch Services
*Work session meeting dates are placeholders and held only as needed.			
Highlighted dates are off meeting week schedule (due to spring break and holiday schedules)			

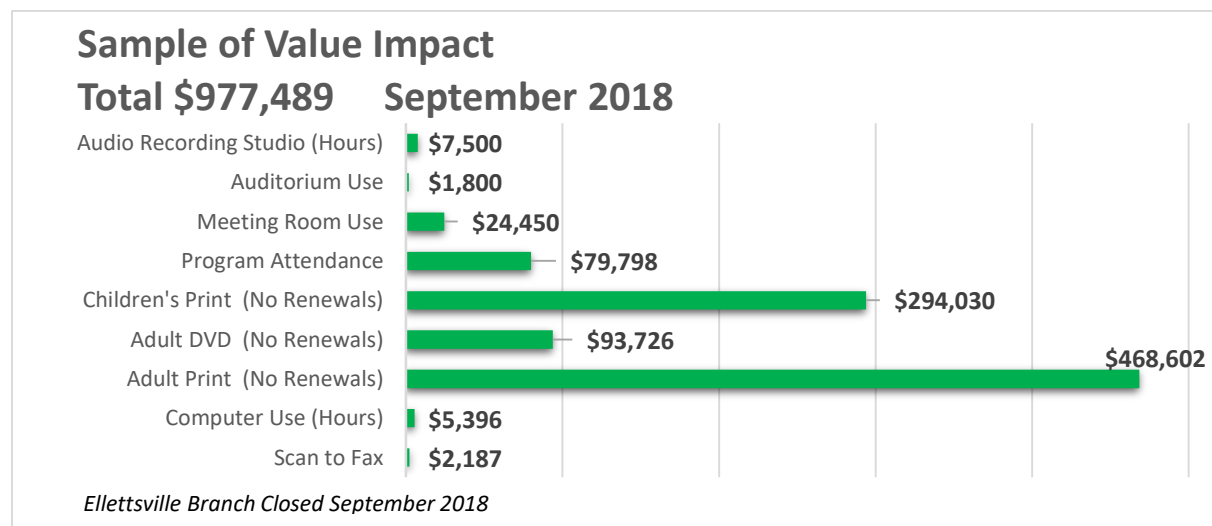


Director's Report -- September 2018 Month at a Glance – Snapshot of Library Activities

The average number of visits per day was 2,253 and an overall visitor count of 65,338. The Ellettsville Library remained closed for renovation during September. Visits to the Main Library, and the Bookmobile were higher than September of last year. 6,575 items were checked out or renewed daily. 11,139 unique individuals checked out an item and 24,161 unique users have checked out an item so far in 2018, 38% of the Library's total card holder population, which decreased by 318 individuals. The library added 3,911 items to the collection and deleted 2,423 items.



4,694 attendees enjoyed one of 178 Library sponsored programs. Customers used the Library's computers for 11,841 sessions, approximately 408 per day, for a total of 10,791 hours. The Library served as a community resource as the meeting rooms, audio or video studios, or auditorium spaces were used 691 times or an average of 24 times per day. The value of a few services offered by the Library is highlighted below.



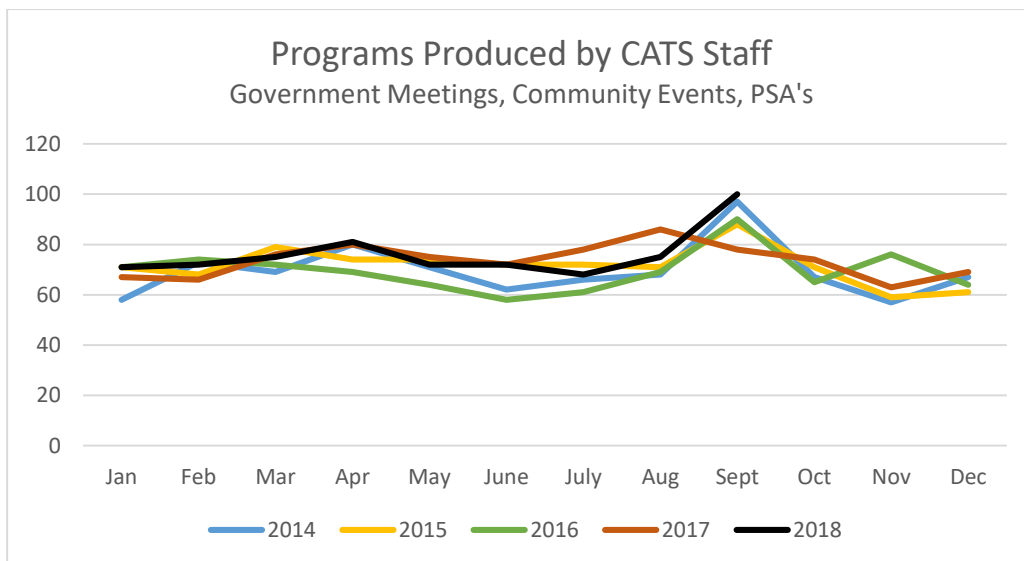
Monroe County Public Library Strategic Direction 2018-2020

Our Mission: Monroe County Public Library strengthens our community and enriches lives by providing equitable access to information and opportunities to read, learn, connect, and create.

Goal 1: Provide free, equitable and convenient access to information.

- Access & Content Services activities in September, to improve library users experience, include the arrival of new mobile hotspots. 17 new Alcatel Linkzone wireless internet devices (through T-Mobile's government services program) were placed in circulation. The many patient customers who've remained on the holds list since December will be the first to have access to these hotspots. As part of our initiative to improve the New Arrivals area, non-print materials such as audiobooks, music, and graphic novels are now featured on their own shelf. Customers have responded positively to these additions, as materials have moved quickly off these shelves.
- ACS is converting two part-time positions to a full time Senior Materials Handler designed to lend greater expertise and consistency to the flow of physical collections. This position will also help strengthen new initiatives such as the shelf-reading and weeding programs. Research into a superior automatic materials handling/sorting machine has begun, and onsite demonstrations from vendors have been scheduled for late September.
- The first patron to use the Library's new Assistive Listening Kit shared the following, "It was like magic! Could hear so clearly. Haven't been able to hear a library program like this for years."
- Service at the Endwright Center continued to grow in September. While the average number of visitors on Saturdays remained roughly the same as August (56), the number of average visitors on Wednesdays have increased from 60 to 75. Four programs for children, and one for Adults (the Ellettsville Book Club) were held at the Endwright Center in September, with attendee numbers only slightly less than they would have been at the Branch.
- Other programs in the community this month included preschool storytimes at the Banneker Community Center, storytelling and conversation with Templeton students in the Multi-Age classroom, storytelling at all three Boys and Girls Clubs locations during their Reading Festival week, and two days of storytelling at Peden Farm, enjoyed by more than 400 children between the ages of 2-8.
- Thirteen students enrolled in the special education curriculum at Jackson Creek Middle School visited The Ground Floor during their school day to make use of the interactive technology and other activities, with the Virtual Reality experiences being a favorite. Their teacher reported that the students had a wonderful time and were still talking about it the following day. We have similar visits planned for future months.
- The website menu redesign is complete. The six menus are: Recommendations, eLibrary, Services, In the Community, Calendar, and About. In addition to these changes to the navigation and updates to the home page, header, and footer, the design of the site as a whole has been updated. The desktop version now includes a collapsible menu with special features for each category. Additionally, the Level Up and Teen websites were updated: mcpl.info/levelup and mcpl.info/teens. With the new menu and design in place, Communications and Marketing will shift focus to updating more page content. The Indiana Room page is next. Final website usability testing surveyed approximately 50 patrons. A few small changes were made based on their feedback, but most things worked well for testers.

- Other communication and marketing activities include publication of the October *Think Library* e-newsletter: <https://mcpl.info/newsletter> as well as the second episode of *Think Library: Check It Out*. This episode features Graphic Novel Book Club, Music from West Africa, Hispanic Heritage Day, and Bad Art Night: <https://www.youtube.com/watch?v=kYpS7bUG1QY>; the second *Think Library: Your Friendly Neighborhood Librarians* podcast is out, featuring spooky recommendations in horror and true crime from Librarians Matt Neer and Erica Brown: <https://soundcloud.com/user-547938259>. Communications and Marketing has created a new BuzzFeed account to engage with our teen and young adult audiences. Librarians Jen Hoffman and Sam Ott will create book recommendation quizzes here. The first relates to Teen Read Week (October 7–13): buzzfeed.com/mcplindiana; a video showcasing the Book Bike was created: <https://www.youtube.com/watch?v=INVzQ3tgcU4>; new maps of the building have been designed for accessibility purposes. These appear at the elevators, on the kiosk, and available as handouts. All information desks have a copy as well. They are also available on our accessibility web page: <https://mcpl.info/accessibility>; the *Herald-Times* featured our FrankenFest programs (October 3–7) in their 9/30 issue: https://www.hoosiertimes.com/herald_times_online/entertainment/festival-exhibit-audio-theater-and-more-celebrate-th-anniversary-of/article_0bd33299-8665-531d-b204-65cea22bdf78.html; and Indiana Public Media (WTIU/WFIU) featured our branch planning efforts: <https://indianapublicmedia.org/news/monroe-co.-library-getting-public-input-on-proposed-new-branch.php>
- CATS coverage of candidates, community arts, lectures and world music continued in the month of September. The month featured further studio tapings of local candidates for the *Candidates on Demand* cable program and website, as well as recordings of candidate forums for state and local races. In addition, the 25th Annual Lotus World Music and Arts Festival entertained the community from September 27th to the 30th, and CATS was pleased to contribute its unique, local video coverage to the event.

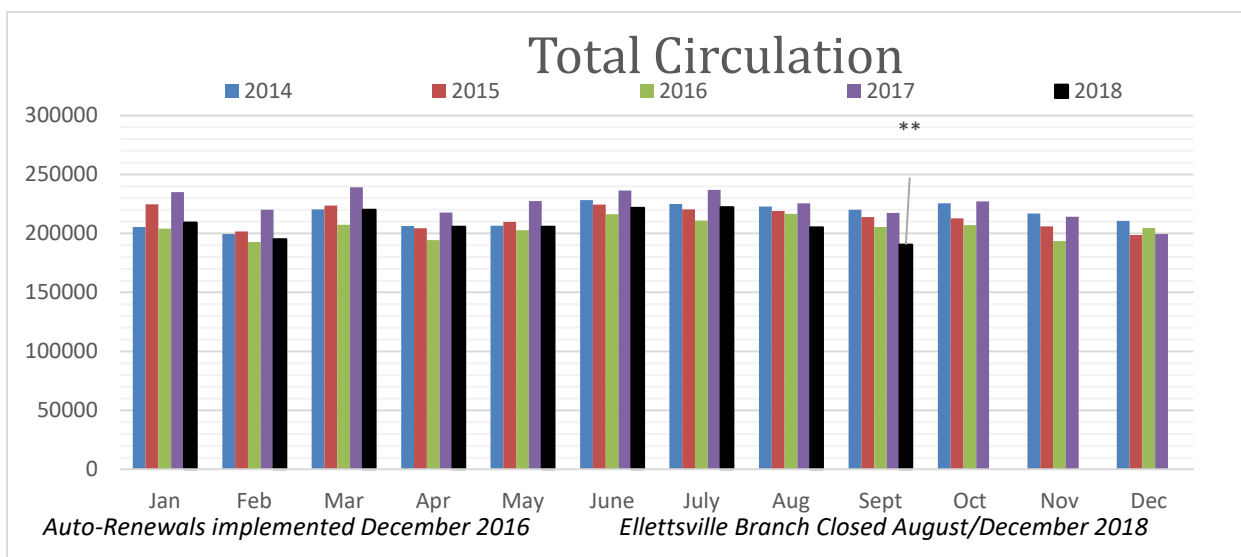


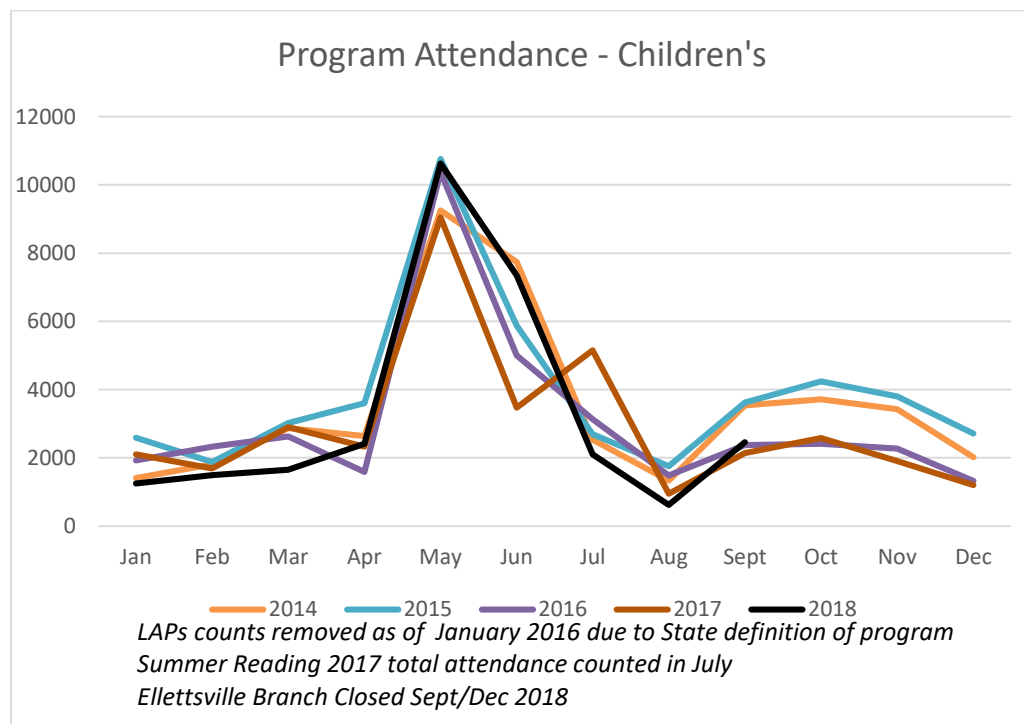
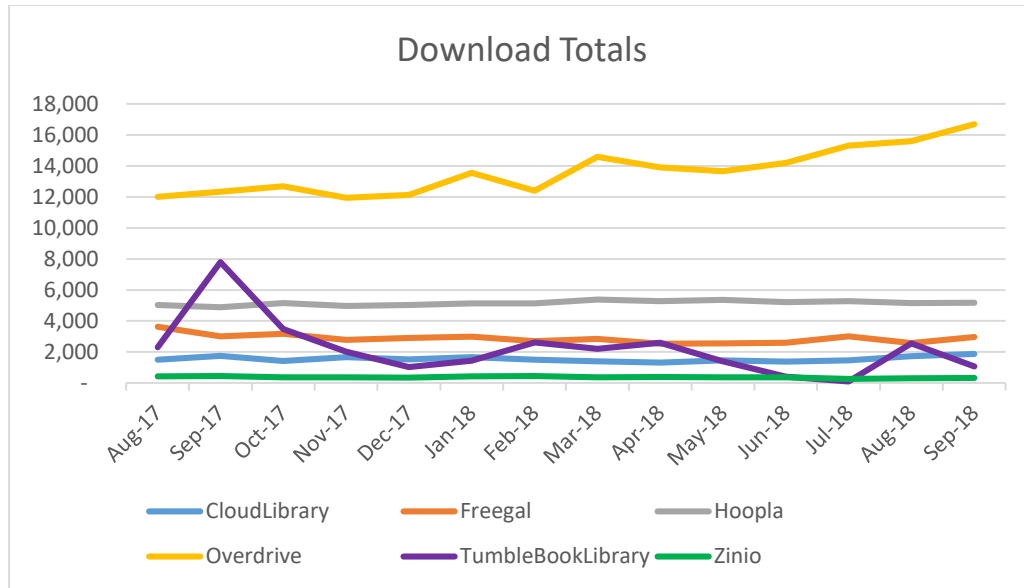
Goal 2: Support reading, 21st century literacy, and lifelong learning.

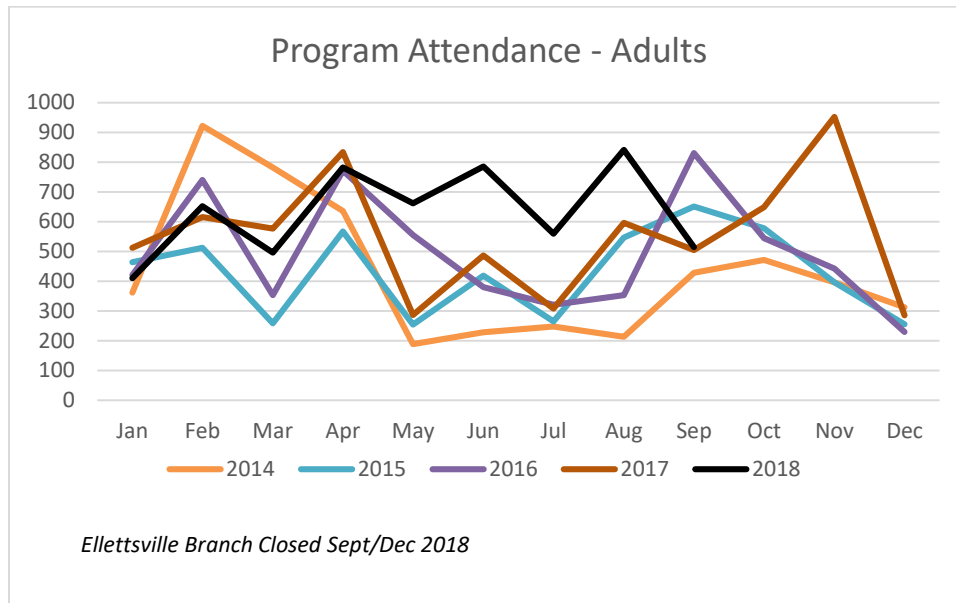
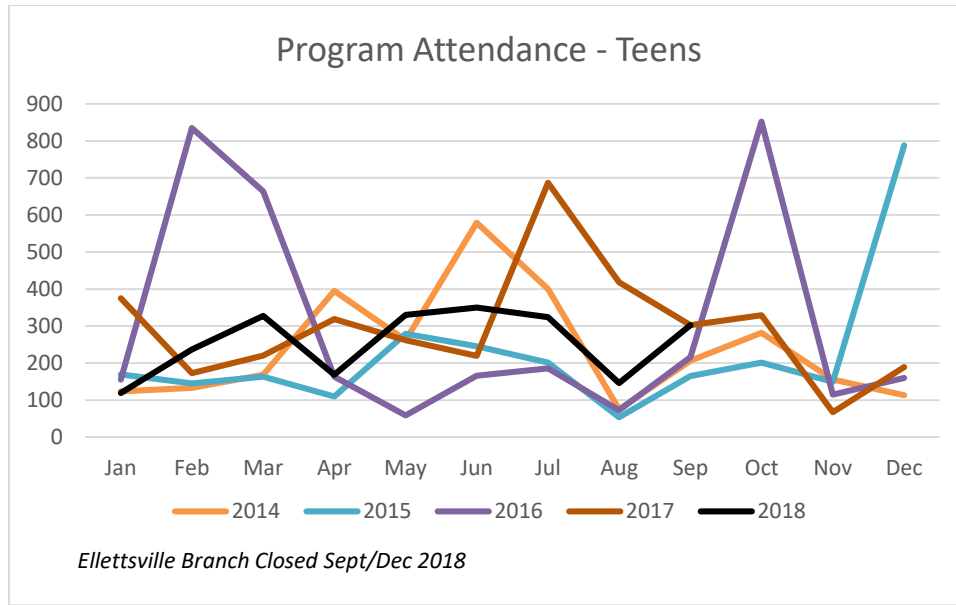
- As the new Access and Content Services (ACS) Teams begin their first round of meetings, the Access Team is taking a closer look at two of our current digital streaming/downloading platforms, Hoopla and Freegal, as well as a potential addition Kanopy. Increased customer demand for these resources suggests a review of their role within our current materials budget is warranted. Both the Content and Access Teams will also be discussing our current Collection Development Policy, as the ACS Unit prepares for a 2018/19 review/update to the policy.
- Beginning this month, ACS is actively promoting the use of digital collections and resources across all units by presenting overviews and tutorials, training and supporting staff, and partnering with Marketing to increase public awareness of these platforms. Each month will focus on a specific platform (October is Hoopla month), as both ACS Teams work with library staff on developing a knowledge base and skill set designed to see staff become more confident in their use and, ultimately, to help customers become more comfortable with digital materials. Marketing efforts will include prominently featuring each month's digital platform on the library's homepage and in the monthly newsletter. A set of "digital collections" signs will also be placed throughout the Main Library to help customers associate these resources with their physical analogs.
- Librarians must update their Indiana State Library Certification every five years. September 2018 marked the 10th anniversary of the certification program and 23 MCPL staff certifications were due to expire. Staff Development Strategist Bara Swinson assisted many staff in finding approved classes, distributing details from the State Library for submitting forms and helped staff document their learning. Recertifying staff were involved in 1,325 hours of learning over the previous five years.
- Community Librarian Christine Friesel, with support from Children's Strategist Lisa Champelli, shared information with local 3rd grade teachers and homeschoolers about the Monroe County Timeline bicentennial map, based on an 1876 map which shows our county with no lakes. Working in consultation with research partners, the map points to a Native American battle (Cedar Bluffs) and a stop along the Underground Railroad (Gordon Pike). As part of the FUN online Timeline activities, content meets lesson plan standards - esp. concerning water and chronology for local history. To see the map, go to: Monroe County Timeline <https://timeline.mcpl.info/> and click on the FUN tab. The map was also shared with homeschool families who attended the "Pack Your Wagon" program at the Library, presented by Monroe County History Center Education Manager Andrea Hadsell.
- First grade students and teachers from Clear Creek and Lighthouse Christian schools, as well as Lakeview, Marlin, Unionville and Clear Creek Elementary schools from MCCSC enjoyed their visits to the Library, including meeting Super Reader! and seeing where the Bookmobile lives when it's not out on the road. In response to feedback from teachers, librarians revised the tour this year to allow time for looking at books. Teachers also receive a class photo of their Super Readers at the Library, and students who do not yet have a library card receive a Youth Starter card to take home, along with a bookmark.
- Monthly storytimes to Head Start preschool classrooms resumed this month. More than 200 children in 21 different classrooms enjoyed stories, rhymes and songs shared by Librarian Dana Duffy.
- Digital Creativity Specialist, Jeannette Lehr, led a webinar for the Indiana State Library entitled "Level Up Your VR Programming". Librarians across the state learned how to build VR programs,

recruit VR volunteers, received information about outcome based assessment for program planning, and an overview of VR technologies.

- VITAL debuted the new “Step One” program in September, offering weekly drop-in assistance with computer activities including completing forms, online job searches, resume and cover letter writing, and learning basic computer skills. “Step One” programming is provided by MCPL staff and eight volunteers from Indiana University’s Serve IT program and local community members. We recently received feedback at the desk that “Patron appreciates the new VITAL resource computers and Step One assistance. He has been working to improve his digital literacy and the resources have been helpful to his learning.”
- VITAL trained 19 new volunteers this month, adding 10 English as a New Language tutors and 9 Basic Literacy tutors to the ranks. New volunteers attend an average of 10 hours of training before meeting with a literacy or language learner. Tutor evaluations included positive comments like “I learned a great deal about adult literacy as not only an educational issue but also a socio economic issue as well” and “Surprisingly helpful, learned a lot of teaching skills.” We look forward to seeing these new faces at VITAL as they begin their tutoring adventures.
- Librarian Matt Neer hosted “Nerd Nite” at the Bishop. Seventy-four enthusiastic participants learned about medieval astronomy, neutrinos, and whale music. Three people offered to speak at the next “Nerd Nite” and many, many people asked when it would happen again.



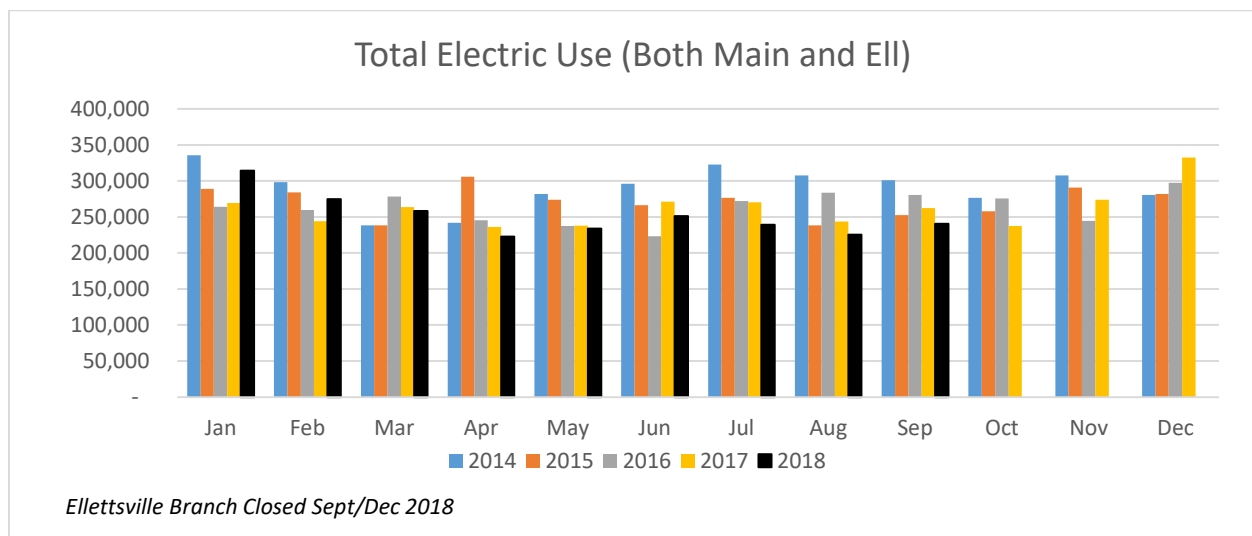
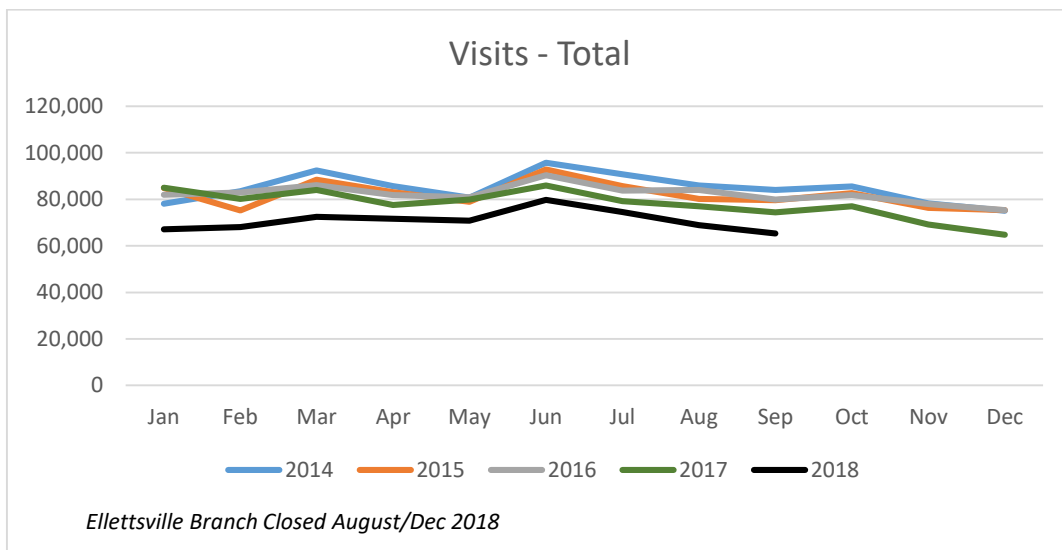


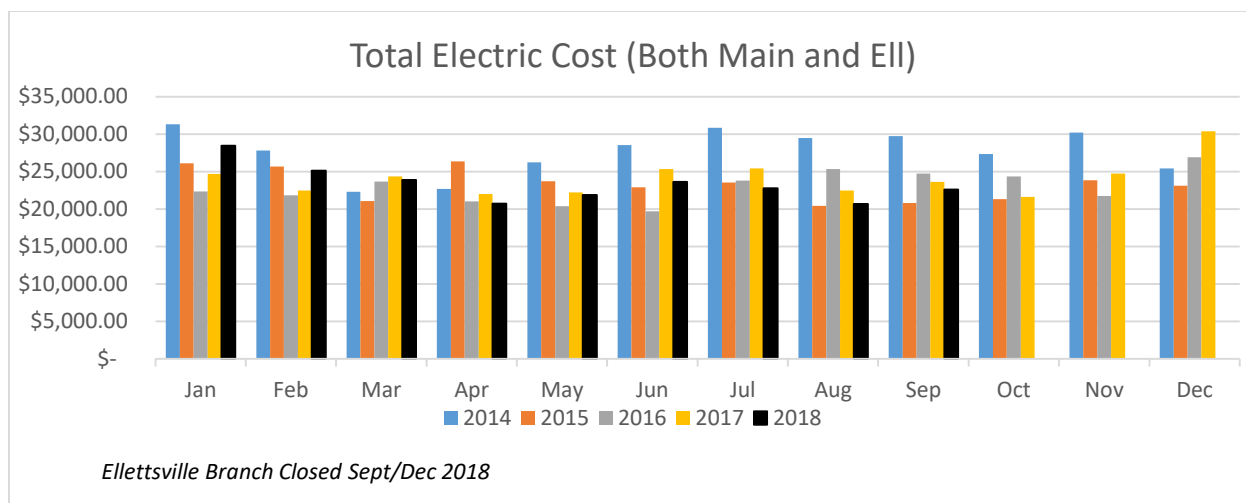


Goal 3: Provide a safe and welcoming place for all.

- Three new Bookmobile/Van drivers, plus one Building Services staff member, participated in a full day safe driving course conducted by Smith System. After a morning spent learning specific accident avoidance techniques in a classroom setting, they spent the afternoon taking turns behind the wheel of a Library van while receiving expert coaching.
- Ellettsville Library renovation continues. The exterior of the new addition is nearing completion. Rough-ins for electric and mechanical throughout the building continue. Mold remediation continues.
- Matheu architects and Director Wood continued community conversations for the branch feasibility study. Two meetings with MCPL staff were held as well as meetings with the Friends of the Library, the Indian Creek Community Association, the Broadview Neighborhood

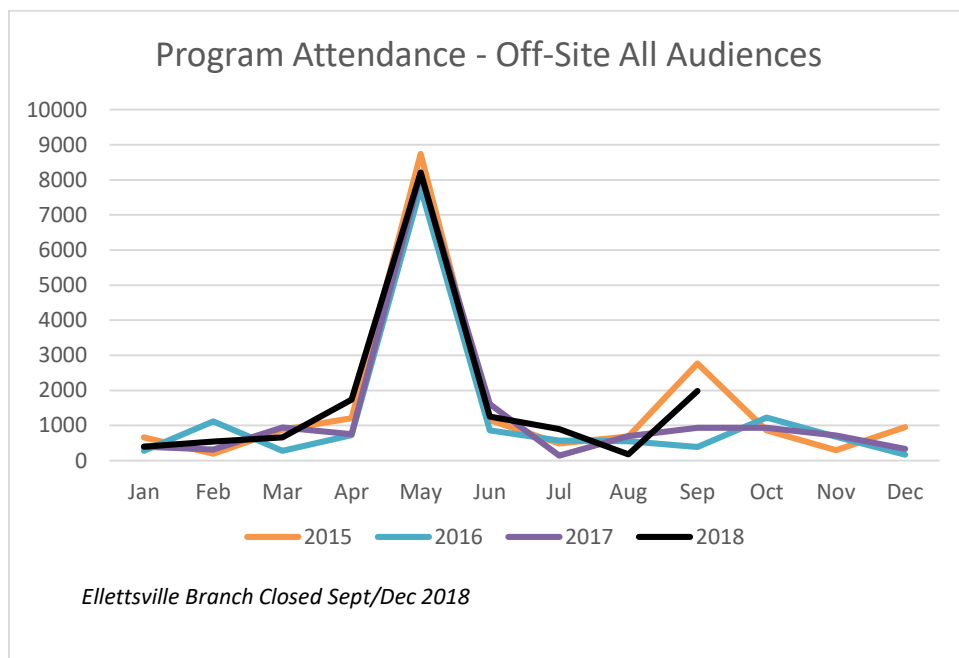
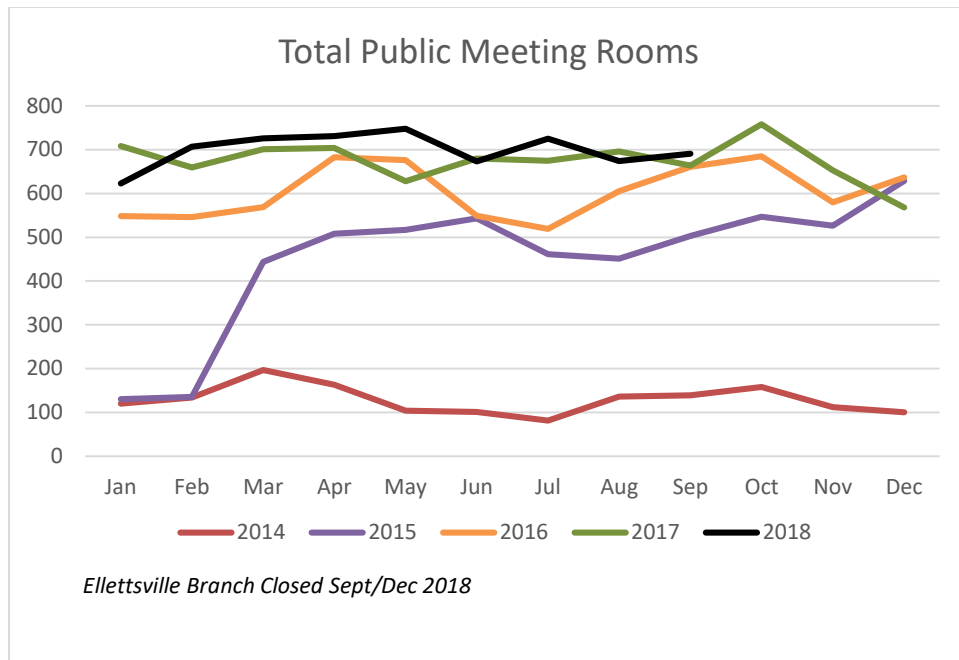
Association, and the Batchelor Heights Neighborhood. 103 participants in these meetings provided comments and feedback on their needs and desires for a new branch library.





Goal 4: Promote a climate of civility, inclusiveness, and compassion.

- The Library celebrated “Hispanic Heritage Day” with activities in the atrium. More than 300 people enjoyed traditional mariachi music and dance, food and a caricature artist, led by Librarian Bobby Overman.
- Patrons enjoyed the music of the quora, played by Sean Gaskell. Between songs Gaskell spoke about the history of the instrument, his time in West Africa learning to play it, and the culture of Gambia, where he has spent significant time. All ages made up the audience and one young man with special needs immediately relaxed every time Gaskell began playing the instrument.
- Librarian Erica Brown hosted three goats from the Goat Conspiracy, a local goat farm, in the Library plaza. Nearly 200 people visited with the goats and interacted with library staff, including a county commissioner who wanted to know more about library events and possible partnerships/collaborations.
- In conjunction with IU’s themester topic “Animal/Human” Librarian Matt Neer welcomed representatives from Indiana Canine Assistant Network (ICAN) and People and Animal Learning Services (PALS), as well as a person with a service dog to engage in a lively conversation about the benefits of working with animals to help humans. The audience had plenty of questions with many connections being made including a grad student doing animal behavior research, volunteer opportunities, and a person getting information about obtaining a service dog for a loved one.
- Author Chuck McFall spoke about his new book *The Calling* which follows the pastoral life of his father Rev. Merrill McFall who was the minister at the First Methodist Church in Bloomington from 1938-1958. Rev. McFall impacted many members of the community and worked for civil rights in Bloomington and the state of Indiana. People stayed after the presentation for over an hour getting books signed and chatting with the author and his brother about good times in Bloomington.



Community Engagement, Relationship Building and Partnerships

- Having recently helped the Monroe County Community School Corporation identify barriers to inclusion at local schools, Special Audiences Strategist Chris Jackson is now doing the same with area medical offices.

- “Memories in the Making” was the theme of the Monroe County Fall Festival in Ellettsville this year. Librarian Stephanie Holman invited children taking part in Education Day activities to write down on a paper leaf their favorite memory of the Ellettsville Library or what they would like to see there when the Library re-opens. Popular responses included: books, reading, programs, comfy seating, and quietness. Many families conveyed how much they miss their Library and can’t wait for it to re-open!



- Josh Wolf and Bethany Turrentine from Community Engagement and Learning Services hosted a tour for 40 students from the Inspire Living Learning Center at IU. The tour was organized to help these aspiring teachers understand the role libraries play in meeting the needs of schools and communities. We received the following feedback from their professor “I wanted to thank you again for the great session with our students last week. From their written reflections on the experience, it was readily apparent how much they got from the experience.” As an unexpected bonus, 6 of the students reached out the VITAL regarding volunteer tutoring opportunities.
- Please join us in congratulating VITAL Tutor Antonia Matthew for being selected as the recipient of the Maurice Endwright Award at this year’s Senior Salute. The Senior Salute is an annual event hosted by Area 10 Agency on Aging to celebrate and honor individuals, 55+ years of age, in Monroe and Owen County, for their outstanding community contributions. Here is an excerpt from the nomination: “Antonia Matthew has volunteered with VITAL (Volunteer In Tutoring Adult Learners) the Monroe County Public Library’s Adult literacy program, for more than 7 years. Antonia is deeply committed to issues of equality and social justice. Her activities on behalf of VITAL far exceed those of an adult literacy tutor, including advocacy, networking, professional development, and more.”

Evolving Areas in Libraries and Librarianship

- Children’s Librarian Alex Galarza applied for an Equity Fellowship with the ALA’s Association for Library Service to Children. This fellowship program affirms ALSC’s commitment to equity, diversity, and inclusion by engaging new generations of racially and ethnically diverse library professionals. Recipients of the fellowship will receive funding for two-year ALSC and ALA memberships and one year of conference registrations and travel stipends for ALA Midwinter and ALA Annual. Fellowship recipients will also receive mentorship from members of the Equity, Diversity, and Inclusion within ALSC Task Force.
<http://www.ala.org/alsc/awardsgrants/scholarships/equity-fellowship>

**Monroe County Public Library
2019 Budget**

September update:

The big news for September is the assessed value of the property that most of the Library's tax revenue is based on. That feeling of a growing city with more traffic and lots of construction activity is evident. The assessed value increased by about \$258 million or 3.77%. Even though the revenue from the property tax levy will increase by about \$200,000, the tax rate for patrons will decrease.

MCPL Tax Rate Data						
	2019		2018		2017	
change %	3.77%		2.06%		1.71%	
AV	7,115,729,204		6,857,203,560		6,718,593,869	
per \$100	71,157,292		68,572,036		67,185,939	
operating levy	6,236,017	0.0876	6,030,073	0.0879	5,799,004	0.0863
debt levy	685,150	0.0096	685,150	0.0100	688,500	0.0102
		0.0973		0.0979		0.0966
Tax on property with A.V. 150,000						
Assessed Value of property		150,000		150,000		150,000
per 100 A.V.		1,500		1,500		1,500
library tax		145.90		146.89		144.84

The financial plan for 2019 considers initiatives and ongoing services outlined as priorities in the Library's strategic direction 2018-2020. The 2019 budget plan provides support to meet these goals:

- Provide free, equitable, and convenient access to information.
- Support reading, 21st century literacy skills, and lifelong learning.
- Provide a safe and welcoming place for all.

- Promote a climate of civility, inclusiveness, and compassion.

Here is a comparison of the Operating Fund projected 2019 spending budget vs. the 2018 spending budget:

<u>Operating Spending Budget</u>	2019	2018	change	% change
Wages and Benefits	6,282,892	5,958,661	324,231	5.44%
Supplies	222,750	205,900	16,850	8.18%
Other Services and Charges less xfers	1,512,850	1,402,700	110,150	7.85%
LIRF transfer	-	154,000	(154,000)	-100.00%
Capital	1,052,500	1,019,500	33,000	3.24%
Operating Expense	9,070,992	8,740,761	330,231	3.78%

Wage and Benefit Assumptions

Wages and benefits account for 69% of the 2019 budget. The estimated increase in the wages & benefits category for 2019 compared to the previous year is 5.44%. This includes a 12% overall increase for benefits including 15% for health insurance to support an increase in costs and a greater number of participants, a change in calculation for estimating less than 20-hour/wk position wages and annual staff salary increases of \$.75 or 2.75%. A final decision on the allocation of the increase between wages and cost of benefits will be made around the end of the year when we see what happens to the cost of health insurance.

2019 Revenue Summary

The total Operating Fund revenue projection for 2019 is about \$9,073,000, an increase of about 3.5% compared to 2018 revenue projections. The property tax revenue projection is based on an increase of 3.4% - the estimated 2019 AVGQ. The Local Income Tax increased 4.6% which amounts to about \$105,000 over the 2018 Local Income Tax. The other revenue lines which include fines, fees, and miscellaneous state tax revenue make up about 7% of the annual total operating fund revenue. (See Worksheet A.)

Budgeted Deficit – Expected Surplus

Each year the Library maximizes budgeted revenue and spending authority by making annual increases in the operating fund as high as the AVGQ will allow. Budgeting at this level helps reduce the possibility of going back to the County Council for an additional appropriation should there be a spending need. We have been fortunate in the past few years and actual spending has been lower than budgeted spending which has allowed the Library to end the year with a budget surplus and accumulate funds for goals outside our normal operating expenses.

Here is a look at how actual 2017 results compared to the budget:

Analysis of Actual vs Budget Revenue and Spending			
Year end 12-31-17	2017		
	Budget	Actual	Variance
<u>Operating Revenue</u>			
Property Tax Receipts	6,183,389	6,245,881	62,492
Local Income Tax	2,198,787	2,198,787	-
Other Revenue	183,000	216,814	33,814
Sub T	8,565,176	8,661,483	96,307
<u>Operating Spending</u>			
Wages and Benefits	5,799,572	5,569,581	(229,991)
Supplies	198,350	148,862	(49,488)
Other Services and Charges less xfers	1,392,400	1,193,936	(198,464)
Capital	1,019,500	975,939	(43,561)
Operating Expense	8,409,822	7,888,318	(521,504)
Net Operating Reciepts	155,354	773,165	617,811

Minimum Cash Reserve Balance

The library's minimum cash reserves are at about \$3 million which is about 30% of the total spending budget. We are using a guideline of one million dollars as the minimum cash reserves in each of these three funds - Operating, Rainy Day, and LIRF funds.

2020 and Beyond! – next page is a financial roadmap for bond planning

MCPL Financial Planning Overview

2019-2021 General Obligation Bond Planning and Future Revenue and Expense Scenarios for new Branch Planning

The Current MCPL tax rate for debt levy is about 1 penny per \$100 of assessed value. The 2019 G O Bond renewal will remain the same.

The 2019 GOB project includes renovation and improvements to existing Library facilities, acquisition of library equipment, maintenance and improvements, and certain acquisition, design and construction costs for a new Library branch.

2019 Bond proceeds after bond related expenses would be around \$1,900,000. The anticipated debt levy would remain around \$685,000 per year.

Accumulated Funds projection July 2018

	LIRF		Rainy Day
12/31/17 balance	\$	3,448,986	\$ 1,636,653
2018 transfer	\$	154,000	\$ 346,141
less reserve balance	\$	(1,000,000)	\$ (1,000,000)
less Ell project	\$	(1,834,865)	
12/31/18 proj balance	\$	768,121	\$ 982,794

Bond Planning Scenario

Future Bond planning maintains current tax rates and include both a longer term GOB for existing facility maintenance and equipment, and a long-term construction bond for new branch building costs.

Year	Proceeds from GOB	Proceeds from Facility Bond	Equipment & IT	Facility Maint & Impr.	New Branch Allocation
2019-2021	\$ 1,900,000		\$ 782,100	\$ 449,700	\$668,200
2021 -2040*		\$ 4,600,000			\$ 4,600,000
2022-2027	\$ 1,900,000		\$ 950,000	\$ 950,000	
2028-2033	\$ 1,900,000		\$ 950,000	\$ 950,000	

*date of issuance could be 2021 or 2022, dependent on decisions & timing for facility planning or construction

Funds Available for New Branch Project with these Scenarios

projected 2018 year end LIRF balance	\$	768,121	Maintains 1 million reserve
Projected 2018 year end Rainy Day balance	\$	982,794	Maintains 1 million reserve
2019-2021 bond estimated branch allocation	\$	668,200	
2021 Facility Bond	\$	4,600,000	
2018 Net Operating receipts	\$	700,000	
2019 Net Operating receipts	\$	700,000	
2020 Net Operating receipts	\$	700,000	
2021 Net Operating receipts	\$	700,000	
FUNDS AVAILABLE	\$	9,819,115	

Do You Have a Financial Roadmap to the Future?

By Paige E. Sansone, CPA, Partner, May 31, 2018



Many governmental units across Indiana, large and small, are facing financial challenges due to rising costs, declining revenues, lack of economic growth, and property tax losses due to Circuit Breaker Tax Credits and other legislative changes. All of these factors are changing the way we budget. Taking a short-term “fill-in-the-forms” approach to budgeting is no longer sufficient to the need. There is a greater urgency to extend planning horizons beyond one year and develop long-term cash flow projections to identify potential budget deficits and cash flow shortages before they occur.

Developing a three to five year comprehensive financial plan can provide your community with a financial road map to the future. The plan can be used as a tool to map out priorities and estimate the impact of increasing costs, changing revenue streams, and legislative mandates. It can define your government’s financial position, predict receipts and disbursements, and identify potential funding gaps or investment opportunities. A comprehensive financial plan can provide the framework for developing financing plans for capital projects and better manage debt obligations.

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Accompanying Documents

Worksheet A shows estimated revenue, expense, and cash balances, by fund.

Worksheet B includes line item expenditures for all four funds.

Worksheet C shows line item expenditures in the Operating Fund budget, compared to previous years.

Worksheet D provides narrative information about each fund and

2019 Budget - estimated revenue, expense, and cash balances

Worksheet A		2018 Budget after 1782	2019 Estimates
Operating Fund			
Asses. Val.		6,857,203,560	7,115,729,204
INCOME			
<i>Property Tax 2019 - growth quotient = 1.034</i>			
Property Tax	\$	6,027,482	6,236,017
Tax Cap adj	\$	(147,717)	(200,613)
County Option Income Tax	\$	2,286,738	\$ 2,391,786
Commercial Vehicle Excise Tax	\$	44,226	\$ 44,226
Financial Institutions Tax	\$	12,546	\$ 18,300
License Excise	\$	202,579	\$ 400,000
Fines/Fees	\$	150,000	\$ 150,000
Other - meeting rooms/interest	\$	8,000	\$ 8,000
Copier fees	\$	12,500	\$ 12,500
Other - PLAC	\$	12,500	\$ 12,500
	TOTAL \$	8,608,854	\$ 9,072,716
EXPENSES			
Personnel Services	\$	5,958,661	\$ 6,282,892
Supplies	\$	205,900	\$ 222,750
Other Services/Charges	\$	1,402,700	\$ 1,512,850
LIRF xfer	\$	154,000	
Capital	\$	1,019,500	\$ 1,052,500
	TOTAL before encumbrance	\$8,740,761	\$9,070,992
FUND BALANCE			
Beginning	\$	1,045,913	\$ 1,045,913
addl lirf xfer			
Income less exp.			\$ 1,724
Ending balance	\$	1,045,913	\$ 1,047,637

Worksheet A		2018 Budget after 1782	2019 Estimates
Debt Service Fund			
INCOME			
Property Tax	\$	534,862	\$ 685,150
Circuit Breaker			
Commercial Vehicle Excise Tax		5,007	5,007
Financial Institutions Tax		2,129	2,129
License Excise		34,174	34,174
TOTAL	\$	576,172	\$ 726,460
EXPENSES			
Bond Payment	\$	688,500	\$ 685,150
FUND BALANCE			
Beginning	\$	122,993	\$ 10,665
Income less exp.	\$	(112,328)	\$ 41,310
Ending balance	\$	10,665	\$ 51,975
Library Improvement Reserve Fund			
INCOME			
Transfer	\$	154,000	
EXPENSES			
Other Services/Charges	\$	125,000	\$ 114,000
Capital	\$	858,000	\$ 897,000
TOTAL		\$983,000	\$1,011,000
FUND BALANCE			
Beginning	\$	3,448,986	\$ 2,648,986
addl approp	\$	(800,000)	
cost	\$	(1,000,000)	
Total	\$	2,648,986	\$ 2,648,986

Worksheet A		2018 Budget after 1782	2019 Estimates
Rainy Day Fund			
INCOME	Transfer - repay		
EXPENSES			
	Other Services/Charges		
	Additional Appropriation		
	Capital		
	TOTAL		
FUND BALANCE			
	Beginning	\$ 1,636,653	\$ 1,982,774
	transfer 2017 surplus	\$ 346,121	
	Renov		
	Total	\$ 1,982,774	\$ 1,982,774

			2019	2019	2019	2019	2019
		2019 BUDGET	OPERATING	LIRF	RAINY DAY	DEBT SERVICE	TOTAL FUNDS
		worksheet B					
		PERSONNEL SERVICES					
		SALARIES					
		1120 ADMINISTRATION	200,655				
		1130 MANAGERS	1,190,772				
		1140 LIBRARIANS, EXPERTS	1,067,979				
		1150 SPECIALISTS	253,785				
		1160 ASSISTANTS-PARAPROFESSIONALS	822,255				
		1170 TECH / SECRETARIES	57,275				
		1180 -see "Other Wages" below					
		1190 BUILDING SERVICES-MAINT.	174,158				
		1200 BUILDING SERVICES-SECURITY	114,594				
		1280 PRODUCTION ASSISTANTS	19,422				
		1290 INFO ASST. / MATERIAL SUPPORT	451,487				
		1300 MATERIAL HANDLER	307,889				
		1320 TECHNICIANS	-				
		TOTAL SALARIES	4,660,271		-	-	4,660,271
		EMPLOYEE BENEFITS					
		1210 EMPLOYER CONTRIBUTION/FICA	282,137				
		1220 UNEMPLOYMENT COMPENSATION	10,000				
		1230 EMPLOYER CONTRIBUTION/PERF	397,538				
		1235 EMPLOYEE CONTRIBUTION/PERF	108,563				
		1240 EMPLOYER CONT/INSURANCE	742,897				
		1250 EMPLOYER CONT/MEDICARE	64,286				
		TOTAL EMPLOYEE BENEFITS	1,605,421		-		1,605,421
		OTHER WAGES					
		1310 WORKSTUDY	7,200				
		1180 TEMPORARY STAFF	10,000				
		1350 STIPEND	-				
		TOTAL OTHER WAGES	17,200				17,200
		TOTAL PERSONNEL SERVICES (1000s)	6,282,892		-		6,282,892

			2019	2019	2019	2019	2019
		2019 BUDGET	OPERATING	LIRF	RAINY DAY	DEBT SERVICE	TOTAL FUNDS
		worksheet B					
		SUPPLIES (2000s)					
		OFFICE SUPPLIES					
		2110 OFFICIAL RECORDS	1,100				
		2120 STATIONERY & PRINTING	550				
		2130 OFFICE SUPPLIES	11,050				
		2140 DUPLICATING	60,250				
		2150 PROMOTIONAL MATERIALS	-				
		TOTAL OFFICE SUPPLIES	72,950		-		72,950
		OPERATING SUPPLIES					
		2210 CLEANING SUPPLIES	40,000				
		2220 FUEL, OIL, & LUBRICANTS	11,000				
		2230 CATALOGING SUPPLIES	7,500				
		2240 AUDIO VISUAL SUPPLIES	6,000				
		2250 CIRCULATION SUPPLIES	38,000				
		2260 LIGHT BULBS	10,000				
		2270 RECORDING MATERIALS - CATS	-				
		2280 UNIFORMS	1,900				
		2290 DISPLAY/EXHIBIT SUPPLIES	4,000				
		TOTAL OPERATING SUPPLIES	118,400		-		118,400
		REPAIR & MAINTENANCE SUPPLIES					
		2300 IS SUPPLIES	7,500				
		2310 BUILDING MATERIALS & SUPPLIES	23,000				
		2315 ENERGY AUDIT SUPPLIES	-				
		2320 PAINT & PAINTING SUPPLIES	900				
		2340 OTHER REPAIR & BINDING	-				
		2350 RECORDING EQUIP SUPPLIES - CATS	-				
		TOTAL REPAIR & MAINTENANCE SUPPLIES	31,400				31,400
		TOTAL SUPPLIES (2000s)	222,750		-		222,750
		OTHER SERVICES/CHARGES (3000s)					
		PROFESSIONAL SERVICES					
		3110 CONSULTING SERVICES	11,000		20,000		

		2019	2019	2019	2019	2019
	2019 BUDGET	OPERATING	LIRF	RAINY DAY	DEBT SERVICE	TOTAL FUNDS
	worksheet B					
	3120 ENGINEERING/ARCHITECTURAL	7,000		20,000		
	3130 LEGAL SERVICES	18,000		20,000		
	3140 BUILDING SERVICES	40,000				
	3150 MAINTENANCE CONTRACTS	217,600				
	3160 OCLC & COMPUTER SERVICES	83,500				
	3170 ADMIN/ACCOUNTING SERVICES	70,000				
	3175 COLLECTION AGENCY SERVICE	18,000				
	TOTAL PROFESSIONAL SERVICES	465,100	-	60,000		525,100
	COMMUNICATION & TRANSPORTATION					
	3210 TELEPHONE	31,800				
	3220 POSTAGE	20,000				
	3230 TRAVEL EXPENSE	-				
	3240 PROFESSIONAL MEETINGS	30,000				
	3250 CONTINUING EDUCATION	-				
	3260 FREIGHT & DELIVERY	1,900				
	TOTAL COMMUNICATION & TRANSPORTATION	83,700				83,700
	PRINTING & ADVERTISING					
	3310 ADVERTISING & PUBLICATION	3,600				
	3320 PRINTING	-				
	TOTAL PRINTING & ADVERTISING	3,600				3,600
	INSURANCE					
	3410 OFFICIAL BOND	700				
	3420 OTHER INSURANCE	106,000				
	TOTAL INSURANCE	106,700				106,700
	UTILITIES					
	3510 GAS	4,450				
	3520 ELECTRICITY	353,000				
	3530 WATER	30,000				
	TOTAL UTILITIES	387,450				387,450
	REPAIR & MAINTENANCE					
	3610 BUILDING REPAIR	29,000	114,000	25,000		

		2019	2019	2019	2019	2019
	2019 BUDGET	OPERATING	LIRF	RAINY DAY	DEBT SERVICE	TOTAL FUNDS
	worksheet B					
	3630 OTHER REPAIR	16,000				
	3640 VEHICLE REPAIR & MAINTENANCE	16,000				
	3650 MATERIALS BINDING/REPAIR	1,500				
	TOTAL REPAIR & MAINTENANCE	62,500	114,000	25,000		201,500
	RENTALS					
	3710 REAL ESTATE RENTAL/BOND PMT.	35,200			685,150	
	3720 EQUIPMENT RENTAL	-				
	TOTAL RENTALS	35,200			685,150	720,350
	OTHER CHARGES					
	3845 ELEC. REOURCES-DATABASES	190,000				
	3846 E-BOOKS	150,000				
	3910 DUES/INSTITUTIONAL	8,600				
	3920 INTEREST/TEMPORARY LOAN	-				
	3930 TAXES & ASSESSMENTS	-				
	3940 TRANSFER TO LIRF	-				
	3944 CATS SUBSIDY	15,000				
	3945 TRANSFER TO RAINY DAY	-				
	3950 EDUCATIONAL LICENSING/SERVICES	5,000				
	TOTAL OTHER CHARGES	368,600				368,600
	TOTAL OTHER SERVICES/CHARGES (3000s)	1,512,850	114,000	85,000	685,150	2,397,000
	CAPITAL OUTLAY (4000s)					
	FURNITURE & EQUIPMENT					
	4410 FURNITURE	10,000	25,000	25,000		
	4420 AUDIO VISUAL EQUIPMENT	-				
	4430 OTHER EQUIPMENT	19,000	125,000	25,000		
	4440 LAND & BUILDINGS	-				
	4450 BUILDING RENOVATION -	5,000	747,000	15,000		
	4460 IS EQUIPMENT	-				
	4465 IS SOFTWARE	-				
	4470 EQUIPMENT - CATS	-				
	4475 SOFTWARE - CATS	-				
	TOTAL FURNITURE & EQUIPMENT	34,000	897,000	65,000		996,000

			2019	2019	2019	2019	2019
		2019 BUDGET	OPERATING	LIRF	RAINY DAY	DEBT SERVICE	TOTAL FUNDS
		worksheet B					
		OTHER CAPITAL OUTLAY					
		4510 BOOKS	602,500				
		4520 PERIODICALS & NEWSPAPERS	43,000				
		4530 NONPRINT MATERIALS	340,000				
		to get to 15%	33,000				
		4540 ELECTRONIC RESOURCES	-				
		TOTAL OTHER CAPITAL OUTLAY	1,018,500				1,018,500
			14.98%				
		TOTAL CAPITAL OUTLAY	1,052,500	897,000	65,000		2,014,500
		TOTAL EXPENDITURES 2019	9,070,992	1,011,000	150,000	685,150	10,917,142
		TOTAL BUDGET 2018	8,740,761	983,000	150,000	685,150	10,558,911
		Increase from 2018	3.78%	2.85%	0.00%	0.00%	3.39%

MONROE COUNTY PUBLIC LIBRARY
2019 BUDGET COMPARISON

Worksheet C		2019 BUDGET	2018 BUDGET	2017 ACTUAL	2016 ACTUAL
PERSONNEL SERVICES (1000'S)					
SALARIES					
1120 ADMINISTRATION		200,655	195,284	190,058	130,580
1130 MANAGERS		1,190,772	1,094,982	1,068,125	1,048,577
1140 LIBRARIANS, EXPERTS		1,067,979	1,086,833	982,699	985,177
1150 SPECIALISTS		253,785	239,503	209,536	200,698
1160 ASSISTANTS-PARAPROFESSIONALS		822,255	790,119	784,145	715,318
1170 TECH / SECRETARIES		57,275	64,350	61,479	58,533
1180 -see "Other Wages" below					
1190 BUILDING SERVICES-MAINT.		174,158	166,261	157,241	152,006
1200 BUILDING SERVICES-SECURITY		114,594	114,858	107,913	102,244
1280 PRODUCTION ASSISTANTS		19,422	19,396	19,282	18,220
1290 INFO ASST. / MATERIAL SUPPORT		451,487	437,850	404,069	397,516
1300 MATERIAL HANDLER		307,889	230,000	233,139	213,943
1320 TECHNICIANS		-	-	5,740	12,084
TOTAL SALARIES		4,660,271	4,439,437	4,223,426	4,034,896
EMPLOYEE BENEFITS					
1210 EMPLOYER CONTRIBUTION/FICA		282,137	277,793	253,885	240,612
1220 UNEMPLOYMENT COMPENSATION		10,000	10,000		
1230 EMPLOYER CONTRIBUTION/PERF		397,538	386,003	358,123	359,415
1235 EMPLOYEE CONTRIBUTION/PERF		108,563	103,394	95,647	96,602
1240 EMPLOYER CONT/INSURANCE		742,897	662,572	571,803	589,377
1250 EMPLOYER CONT/MEDICARE		64,286	62,462	61,218	56,420
TOTAL EMPLOYEE BENEFITS		1,605,421	1,502,224	1,340,676	1,342,426
OTHER WAGES					
1310 WORKSTUDY		7,200	7,000	2,709	6,396
1180 TEMPORARY STAFF		10,000	10,000	2,770	-
1350 STIPEND/RECLASSIFICATION					
TOTAL OTHER WAGES		17,200	17,000	5,479	6,396
TOTAL PERSONNEL SERVICES		6,282,892	5,958,661	5,569,581	5,383,718
		69.26%	68.17%	60.24%	68.38%

Worksheet C	2019 BUDGET	2018 BUDGET	2017 ACTUAL	2016 ACTUAL
SUPPLIES (2000'S)				
OFFICE SUPPLIES				
2110 OFFICIAL RECORDS	1,100	1,100	46	755
2120 STATIONERY & PRINTING	550	400	635	262
2130 OFFICE SUPPLIES	11,050	11,150	7,887	7,100
2140 DUPLICATING	60,250	51,450	45,090	43,104
2150 PROMOTIONAL MATERIALS				
TOTAL OFFICE SUPPLIES	72,950	64,100	53,658	51,221
OPERATING SUPPLIES				
2210 CLEANING SUPPLIES	40,000	40,000	22,650	28,976
2220 FUEL, OIL, & LUBRICANTS	11,000	9,000	7,506	6,163
2230 CATALOGING SUPPLIES-BOOKS	7,500	6,000	7,363	5,221
2240 A/V SUPPLIES-CATALOGING	6,000	6,000	4,001	4,373
2250 CIRCULATION SUPPLIES	38,000	32,500	34,085	27,635
2260 LIGHT BULBS	10,000	12,000	5,056	4,548
2270 VIDEOTAPE - CATS				
2280 UNIFORMS	1,900	1,900	1,346	1,900
2290 DISPLAY/EXHIBIT SUPPLIES	4,000	4,000		522
TOTAL OPERATING SUPPLIES	118,400	111,400	82,007	79,338
REPAIR & MAINTENANCE SUPPLIES				
2300 IS SUPPLIES	7,500	6,500	5,213	4,499
2310 BUILDING MATERIALS & SUPPLIES	23,000	23,000	7,381	21,819
2315 ENERGY AUDIT MATERIALS				
2320 PAINT & PAINTING SUPPLIES	900	900	603	429
2340 OTHER REPAIR & BINDING				
2350 VIDEO MATERIALS - CATS				
TOTAL REPAIR & MAINTENANCE SUPPLIES	31,400	30,400	13,197	26,747
TOTAL SUPPLIES	222,750	205,900	148,862	157,306
OTHER SERVICES/CHARGES (3000'S)				

Worksheet C

	2019 BUDGET	2018 BUDGET	2017 ACTUAL	2016 ACTUAL
PROFESSIONAL SERVICES				
3110 CONSULTING SERVICES	11,000	11,000	5,316	1,302
3120 ENGINEERING/ARCHITECTURAL	7,000	7,000	-	-
3130 LEGAL SERVICES	18,000	18,000	10,349	20,778
3140 BUILDING SERVICES	40,000	40,000	18,722	28,088
3150 MAINTENANCE CONTRACTS	217,600	170,500	162,197	95,806
3160 COMPUTER SERVICES (OCLC)	83,500	74,000	64,829	63,287
3170 ADMIN/ACCOUNTING SERVICES	70,000	59,000	31,898	41,221
3175 COLLECTION AGENCY SERVICES	18,000	18,000	11,698	14,839
TOTAL PROFESSIONAL SERVICES	465,100	397,500	305,009	265,321
COMMUNICATION & TRANSPORTATION				
3210 TELEPHONE	31,800	31,400	19,814	21,129
3220 POSTAGE	20,000	19,000	13,469	15,402
3230 TRAVEL EXPENSE		-	575	5,879
3240 PROFESSIONAL MTG. (OFF-SITE)	30,000	30,000	10,043	1,178
3250 CONTINUING ED. (ON-SITE)		-	1,569	130
3260 FREIGHT & DELIVERY	1,900	1,400	1,085	1,064
TOTAL COMMUNICATION & TRANSPORTATION	83,700	81,800	46,555	44,782
PRINTING & ADVERTISING				
3310 ADVERTISING & PUBLICATION	3,600	3,100	2,549	1,022
3320 PRINTING		250	3,941	954
TOTAL PRINTING & ADVERTISING	3,600	3,350	6,490	1,976
INSURANCE				
3410 OFFICIAL BOND	700	600	654	586
3420 OTHER INSURANCE	106,000	92,500	90,112	71,577
TOTAL INSURANCE	106,700	93,100	90,766	72,163
UTILITIES				
3510 GAS	4,450	4,450	2,338	2,465
3520 ELECTRICITY	353,000	332,000	285,575	271,326
3530 WATER	30,000	29,000	23,122	21,154

Worksheet C		2019 BUDGET	2018 BUDGET	2017 ACTUAL	2016 ACTUAL
TOTAL UTILITIES		387,450	365,450	311,035	294,945
REPAIR & MAINTENANCE					
	3610 BUILDING REPAIR	29,000	29,000	13,627	16,423
	3630 OTHER EQUIP/FURNITURE REPAIRS	16,000	16,000	4,935	3,201
	3640 VEHICLE REPAIR & MAINTENANCE	16,000	14,000	10,036	12,004
	3650 MATERIAL BINDING/REPAIR SERV.	1,500	1,500	437	369
TOTAL REPAIR & MAINTENANCE		62,500	60,500	29,035	31,997
RENTALS					
	3710 REAL ESTATE RENTAL/BOND PMT.	35,200	34,000	27,361	27,361
	3720 EQUIPMENT RENTAL				
TOTAL RENTALS		35,200	34,000	27,754	27,361
OTHER CHARGES					
	3845 ELEC. RECOURCES-DATABASES	190,000	190,000	154,757	142,382
	3846 E-BOOKS	150,000	150,000	200,914	174,123
	3910 DUES/INSTITUTIONAL	8,600	7,500	6,684	5,684
	1004 MISCELLANEOUS				
	3920 INTEREST/TEMPORARY LOAN		2,000	-	-
	3930 TAXES & ASSESSMENTS				
	3940 TRANSFER TO LIRF		154,000	1,356,978	298,000
	3944 CATS SUBSIDY	15,000	13,000	12,023	
	3945 TRANSFER TO ANOTHER FUND			200	
	3950 EDUCATIONAL SERV/LICENSING	5,000	4,500	2,714	2,658
TOTAL OTHER CHARGES		368,600	521,000	1,734,270	622,847
TOTAL OTHER SERVICES/CHARGES		1,512,850	1,556,700	2,550,914	1,361,392
CAPITAL OUTLAY (4000'S)					
FURNITURE & EQUIPMENT					
	4410 FURNITURE	10,000	10,000	630	3,182
	44105 ENCUMBERED FURNITURE				
	4420 AUDIO VISUAL EQUIPMENT				

Worksheet C

	2019 BUDGET	2018 BUDGET	2017 ACTUAL	2016 ACTUAL
4430 OTHER EQUIPMENT	19,000	19,000	1,123	15,374
4440 LAND & BUILDINGS				
4450 BUILDING RENOVATIONS	5,000	5,000	2,275	
4460 IS EQUIPMENT			329	
4465 IS SOFTWARE				350
4470 EQUIPMENT - CATS				
4475 SOFTWARE - CATS				
TOTAL FURNITURE & EQUIPMENT	34,000	34,000	4,357	18,906
OTHER CAPITAL OUTLAY				
4510 BOOKS	602,500	582,000	584,143	572,496
4520 PERIODICALS & NEWSPAPERS	43,000	43,000	37,311	39,271
4530 NONPRINT MATERIALS	340,000	340,000	350,128	340,447
to get to 15%	33,000	20,500	-	-
4540 ELECTRONIC RESOURCES	-	-	-	-
TOTAL OTHER CAPITAL OUTLAY	1,018,500	985,500	971,582	952,214
	14.98%	15.16%	14.36%	16.11%
TOTAL CAPITAL OUTLAY	1,052,500	1,019,500	975,939	971,120
TOTAL OPERATING EXPENDITURES	9,070,992	8,740,761	9,245,296	7,873,536
transfer		154,000.00	1,356,978	580,000.00
less transfer		8,586,761	7,888,318	7,293,536

Monroe County Public Library
2019 Budget: Line Item Detail Narrative
Updated July 6, 2018

OPERATING FUND

(Income for this fund comes from a property tax levy, County Option Income Tax (COIT), Financial Institutions Tax, License Excise Tax, Commercial Vehicle Excise Tax, and non-tax revenue from copiers, fines, fees, Public Library Access Card reimbursements.)

<u>Line</u>	<u>Comment</u>
1120-1320	The 2019 wage projection is based on an estimated 2.75% increase in wages and benefits from the previous year budget. The allocation of the increase will depend on health insurance cost (1240).
1180	Small reserve fund set aside in order to address temporary staffing shortages.
1210	FICA = 6.2% of total wages
1220	The library is self-insuring for unemployment insurance. This amount is appropriated to cover any claims during 2019.
1230	The rate that the library contributes for full-time employees to the Indiana Public Employees Retirement System for the employer contribution is 11.2% in 2019. PERF Hybrid plan (traditional) - normal cost 3.4%, unfunded liability 7.8% for 2019. My Choice (new option) – normal cost 4.2%, supplemental cost 7.0%
1235	The library contributes 3% of wages for full-time employees to the Indiana Public Employees Retirement System for the employee contribution.
1240	Employer contribution to health insurance is estimated at a 15% rate increase.
1310	Wages for temporary staff, including work-study students.
3110-3120	Consulting and engineering fees are in the budget as a placeholder.
3630	Funds allocated for equipment repair and for repair and replacement of chairs for patrons and staff.
3940	Transfer to LIRF for future facility needs.
4510-4540	Collection materials expenditures equal 15% of Operating Fund budget (including 3845

and 3846) to continue to meet State Standards for materials expenditures at the enhanced level.

LIBRARY IMPROVEMENT RESERVE FUND (LIRF)

(This fund derives income from end-of-year transfers from the Operating Fund and can only be used for capital expenditures.)

- | | |
|------|---|
| 3610 | Appropriated in case of emergency building repairs exceeding amount appropriated in Operating Fund. |
| 4430 | Appropriated for unexpected equipment replacement expenditures. |
| 4450 | Appropriated for unexpected building needs. |

RAINY DAY FUND

(This fund derives income from unanticipated revenue from COIT and can be spent on any category allowed by the Operating Fund.)

- | | |
|-------------|---|
| 3110 - 3130 | Appropriated to cover unexpected need for consultant, engineering, or legal services. |
| 3610 | Appropriated to cover emergency building repairs exceeding amount appropriated in Operating Fund. |
| 4410 - 4430 | Appropriated in case of unanticipated need for furniture or equipment. |
| 4450 | Appropriated for unexpected building needs. |

DEBT SERVICE FUND

(This fund derives its income from a separate property tax levy and can only be spent to pay off bond indebtedness.)

- | | |
|------|--|
| 3710 | First year payment on 2019-2021 general obligation bond. |
|------|--|

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)
Approved by the State Board of Accounts, 2015
Prescribed by the Department of Local Government Finance

Budget Form No. 4
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Ordinance Number:

Be it ordained/resolved by the **Monroe County Library Board of Trustees** that for the expenses of **MONROE COUNTY PUBLIC LIBRARY** for the year ending December 31, **2019** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **MONROE COUNTY PUBLIC LIBRARY**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **Monroe County Library Board of Trustees**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Monroe County Library Board of Trustees	Library Board	10/17/2018

Funds				
Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0061	RAINY DAY	\$150,000	\$0	0.0000
0101	GENERAL	\$9,070,992	\$6,236,017	0.0876
0180	DEBT SERVICE	\$685,150	\$685,150	0.0096
2011	LIBRARY IMPROVEMENT RESERVE	\$1,011,000	\$0	0.0000
		\$10,917,142	\$6,921,167	0.0972

Name		Signature
John Walsh	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Christine Harrison	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
David Ferguson	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Fred Risinger	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Kari Esarey	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Katherine Loser	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Valerie Merriam	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)
Approved by the State Board of Accounts, 2015
Prescribed by the Department of Local Government Finance

Budget Form No. 4
Generated 9/21/2018 12:59:47 PM

ATTEST

Name	Title	Signature

**MONROE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES
RESOLUTION DECLARING CERTAIN PROPERTY SURPLUS**

WHEREAS, the equipment listed below is no longer needed by the library, and

WHEREAS, the estimated value of the item(s) listed below is less than \$1,000 and the library has the authority to sell, transfer, demolish, or junk the items under IC 5-22-22-6 Public or private sale or transfer without advertising or IC 5-22-22-8 Worthless property,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Monroe County Public Library declares the following item(s) surplus and authorizes disposition of the items.

Local Tag	Description	Serial #
	two water filter units from the breakrooms	
	6 brown AMH bins	

ADOPTED THIS 17th DAY OF OCTOBER, 2018

AYE

NAY

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Monroe County Public Library

Addendum A

SIHO Health Care

PPO \$500, HSA \$2,700 & HSA \$5,000 Deductible Plans + Clinic

Premium Contributions for Year 2019

Full-time and 30-hour Employees Insurance + Clinic	PPO \$500 \$1,000 deductible <i>Embedded (LGS)</i>				HSA - Buy-up \$2,700 \$5,400 deductible <i>Embedded (L8U)</i>				HSA - Core \$5,000 \$10,000 deductible <i>Embedded (L8Z)</i>			
	CONTRIBUTIONS				CONTRIBUTIONS				CONTRIBUTIONS			
	Employee		Library		Employee		Library		Employee		Library	
Employee Only	Annual	Biweekly	Annual	Bi-weekly	Annual	Biweekly	Annual	Bi-Weekly	Annual	Biweekly	Annual	Bi-weekly
37.5 Hr/Week FT	\$1,623	\$62.42	\$7,962	\$306.23	-\$717	-\$27.58	\$7,962	\$306.23	-\$2,061	-\$79.27	\$7,962	\$306.23
30 Hr/Week/PT	\$3,215	\$123.66	\$6,370	\$244.98	\$875	\$33.66	\$6,370	\$244.98	-\$469	-\$18.03	\$6,370	\$244.98
EE/Child(ren)	Annual	Biweekly	Annual	Bi-weekly	Annual	Biweekly	Annual	Bi-Weekly	Annual	Biweekly	Annual	Bi-weekly
37.5 Hr/Week FT	\$7,933	\$305.11	\$9,665	\$371.72	\$3,805	\$146.34	\$9,665	\$371.72	\$1,213	\$46.65	\$9,665	\$371.72
30 Hr/Week/PT	\$9,866	\$379.46	\$7,732	\$297.38	\$5,738	\$220.69	\$7,732	\$297.38	\$3,146	\$121.00	\$7,732	\$297.38
EE/Spouse	Annual	Biweekly	Annual	Bi-weekly	Annual	Biweekly	Annual	Bi-Weekly	Annual	Biweekly	Annual	Bi-weekly
37.5 Hr/Week FT	\$10,279	\$395.34	\$10,079	\$387.65	\$5,671	\$218.11	\$10,079	\$387.65	\$2,443	\$93.96	\$10,079	\$387.65
30 Hr/Week/PT	\$12,295	\$472.87	\$8,063	\$310.12	\$7,687	\$295.64	\$8,063	\$310.12	\$4,459	\$171.49	\$8,063	\$310.12
Family	Annual	Biweekly	Annual	Bi-weekly	Annual	Biweekly	Annual	Bi-Weekly	Annual	Biweekly	Annual	Bi-weekly
37.5 Hr/Week FT	\$13,781	\$530.05	\$11,286	\$434.08	\$11,057	\$425.28	\$11,286	\$434.08	\$4,601	\$176.97	\$11,286	\$434.08
30 Hr/Week/PT	\$16,039	\$616.87	\$9,029	\$347.26	\$13,315	\$512.10	\$9,029	\$347.26	\$6,859	\$263.79	\$9,029	\$347.26

Voluntary Activate Clinic Employees & Dependents <u>not</u> covered by MCPL Health Insurance	Voluntary Activate Clinic Coverage 50%				Voluntary Activate Clinic Coverage @ 75% paid by Part Time (15/20/25 Hr. Staff)			
	CONTRIBUTIONS				CONTRIBUTIONS			
	Employee		Library		Employee		Library	
	Annual	Biweekly	Annual	Bi-weekly	Annual	Biweekly	Annual	Bi-weekly
Employee Only	\$250	\$9.63	\$250	\$9.63	\$125	\$4.82	\$376	\$14.45
<u>Additional Per Dependent</u>	\$250	\$9.63	\$250	\$9.63				
Family/Employee +3 Dep	\$1,002	\$38.53	\$1,002	\$38.53				

Note: Employee must participate in clinic in order to enroll dependent

The Library contributes an equal amount to each 37.5 employee.

\$7,962

Contributions to 30-hour employees are calculated at 80% of the 37.5-hour employee rate.

*The Library contributes 15% of Family/Spouse/Children premiums for full-time employees.

*Negative contributions represent funds **deposited** by the Library to the employee's HSA account. The employee may also contribute additional funds (pre-tax) up to the annual cap. The maximum in 2019 is \$3,500 for employee only and \$7,000 for those with dependent/family coverage.

	2019		2019		anl hsa lib	2019		anl hsa lib
	Premium	Premium	Premium	Premium		Premium	Premium	
Employee Only	9,585	-	7,245	-	717	5,901	-	\$2,061
EE/Child(ren)	17,598	8,013	13,470	6,225		10,878	4,977	\$469
EE/Spouse	20,358	10,773	15,750	8,505		12,522	6,621	
Family	25,067	15,483	22,343	15,099		15,887	9,987	

Plan changes from 2018 to 2019 - Highlights	Current - 2018			Renewal - 2019		
	SIHO			SIHO		
Plan Name / Code	LAQ	L5N	LYR	LGS	L8U	L8Z
Type of Plan	PPO	HDHP	HDHP	PPO	HDHP	HDHP
Embedded/Non-Embedded	Embedded	Non-Embedded	Embedded	Embedded	Embedded	Embedded
Plan Deductible (Single / Family)	\$500 / \$1,500	\$2,500 / \$5,000	\$5,000 / \$10,00	\$500 / \$1,000	\$2,800 / \$5,600	\$5,000 / \$10,000
Plan Out-of-Pocket Maximum (Single / Family)	\$3,000 / \$6,000	\$2,500 / \$5,000	\$5,000 / \$10,000	\$5,000 / \$10,000	\$2,800 / \$5,600	\$5,000 / \$10,000
Coinsurance (Plan % / Employee %)	80%	100%	100%	80%	100%	100%
Office Visit (Primary Care / Speciality Care)	\$20 / \$30	Ded. & Coinsurance	Ded. & Coinsurance	\$20 / \$30	Ded. & Coinsurance	Ded. & Coinsurance
Urgent Care	\$30	Ded. & Coinsurance	Ded. & Coinsurance	\$30	Ded. & Coinsurance	Ded. & Coinsurance
Emergency Room	\$150	Ded. & Coinsurance	Ded. & Coinsurance	\$150	Ded. & Coinsurance	Ded. & Coinsurance
Preventive Care	100%	100%	100%	100%	100%	100%



Addendum B

Guardian Dental Premiums

Monroe County Public Library

Dental Care Premium Contributions for Year 2019

Coverage Type and Employee Status	Dental Contributions			
	Employee Contributions		Library Contributions	
Employee Only	Annual	Biweekly	Annual	Bi-weekly
37.5 Hr/Week FT	\$42.49	\$1.63	\$424.55	\$16.33
30 Hr/Week/PT	\$127.40	\$4.90	\$339.64	\$13.06
25 Hr/Week/PT	\$184.01	\$7.08	\$283.03	\$10.89
20 Hr/Week/PT	\$240.61	\$9.25	\$226.43	\$8.71
EE/Child(ren)				
37.5 Hr/Week FT	\$511.28	\$19.66	\$507.28	\$19.51
30 Hr/Week/PT	\$612.74	\$23.57	\$405.82	\$15.61
25 Hr/Week/PT	\$680.37	\$26.17	\$338.19	\$13.01
20 Hr/Week/PT	\$748.01	\$28.77	\$270.55	\$10.41
EE/Spouse				
37.5 Hr/Week FT	\$467.52	\$17.98	\$499.56	\$19.21
30 Hr/Week/PT	\$567.44	\$21.82	\$399.64	\$15.37
25 Hr/Week/PT	\$634.04	\$24.39	\$333.04	\$12.81
20 Hr/Week/PT	\$700.65	\$26.95	\$266.43	\$10.25
Family				
37.5 Hr/Week FT	\$983.03	\$37.81	\$590.53	\$22.71
30 Hr/Week/PT	\$1,101.14	\$42.35	\$472.42	\$18.17
25 Hr/Week/PT	\$1,179.87	\$45.38	\$393.69	\$15.14
20 Hr/Week/PT	\$1,258.61	\$48.41	\$314.95	\$12.11

In this option, the Library contributes an equal amount to each full-time employee

\$424.55

Part-time contributions are calculated based on the percentage of time worked (20 hrs. = 53%; 25hrs. = 66%; 30hrs. = 80%).

The Library contributes 15% of Family/Spouse/Children premiums for full-time employees.

Annual deductible for an individual is \$25.00. *The family deductible limit is 3 per family, and must be met by one, or combination of, family members before plan coverage takes effect at 100%.*



Monroe County Public Library

Addendum C

Guardian VSP Choice Network Vision Premiums for Year 2019

Voluntary/Employee Paid

	Annual Rate	Monthly Rate	Bi-Weekly Rate
Employee Only	\$123.48	\$10.29	\$4.75
Employee/Children	\$211.68	\$17.64	\$8.14
Employee/Spouse	\$207.72	\$17.31	\$7.99
Employee/Family	\$335.28	\$27.94	\$12.90

Addendum D
Monroe County Public Library
2019 Short Term Disability (STD) Benefit Offering

**The Library offers the voluntary Short Term Disability benefit on a cost shared basis.
This benefit helps to protect employees' income when they are unable to work
for an extended period of time due to qualifying health conditions.**

What you need to know

- Employees working 37.5, 30 and 25 hours per week are eligible for the STD benefit.
- Employees must exhaust accumulated sick and personal leave before using STD.
- The cost of coverage is based on individual income and will differ for each employee.

**The Library contributes up to an annual maximum of \$150
per employee enrolled in STD coverage.**

Employees working **37.5** hours per week receive a **\$150** annual contribution

Employees working **30** hours per week receive a **\$120** annual contribution

Employees working **25** hours per week receive a **\$100** annual contribution

You will find your bi-weekly Guardian STD premium rates in your on-line benefits enrollment packet. Identify your annual salary and associated estimated bi-weekly rate.

Note that salaries are rounded to the nearest \$5,000. The payroll deduction amount may vary by a few cents due to rounding.

The amounts listed below are the bi-weekly amounts that MCPL will contribute.

37.5 hours per week: \$5.77 per pay

30.0 hours per week: \$4.62 per pay

25.0 hours per week: \$3.85 per pay





Monroe County Public Library

Addendum A

PPO \$500, HSA \$2,500 & HSA \$5,000 Deductible Plans + Clinic

SIHO - Landmark Combined Network

Health Care Premium Contributions for Year **2018**

Full-time and 30-hour Employees Insurance + Clinic	PPO \$500 \$1,500 deductible <i>Embedded (LAQ)</i>				HSA - Buy-up \$2,500 \$5000 deductible <i>Non-Embedded (L5N)</i>				HSA - Core \$5,000 \$10,000 deductible <i>Embedded (LYR)</i>			
	CONTRIBUTIONS				CONTRIBUTIONS				CONTRIBUTIONS			
	Employee		Library		Employee		Library		Employee		Library	
Employee Only	Annual	Biweekly	Annual	Bi-weekly	Annual	Biweekly	Annual	Bi-Weekly	Annual	Biweekly	Annual	Bi-weekly
37.5 Hr/Week FT	\$1,579	\$60.74	\$7,729	\$297.28	-\$701	-\$26.95	\$7,729	\$297.28	-\$2,009	-\$77.26	\$7,729	\$297.28
30 Hr/Week/PT	\$3,125	\$120.20	\$6,183	\$237.83	\$845	\$32.51	\$6,183	\$237.83	-\$463	-\$17.80	\$6,183	\$237.83
EE/Child(ren)												
37.5 Hr/Week FT	\$7,708	\$296.44	\$9,386	\$360.99	\$3,688	\$141.83	\$9,386	\$360.99	\$1,180	\$45.37	\$9,386	\$360.99
30 Hr/Week/PT	\$9,585	\$368.64	\$7,509	\$288.79	\$5,565	\$214.03	\$7,509	\$288.79	\$3,057	\$117.57	\$7,509	\$288.79
EE/Spouse												
37.5 Hr/Week FT	\$9,982	\$383.93	\$9,787	\$376.43	\$5,506	\$211.78	\$9,787	\$376.43	\$2,374	\$91.31	\$9,787	\$376.43
30 Hr/Week/PT	\$11,940	\$459.22	\$7,830	\$301.14	\$7,464	\$287.06	\$7,830	\$301.14	\$4,332	\$166.60	\$7,830	\$301.14
Family												
37.5 Hr/Week FT	\$13,384	\$514.78	\$10,962	\$421.63	\$10,732	\$412.78	\$10,962	\$421.63	\$4,468	\$171.85	\$10,962	\$421.63
30 Hr/Week/PT	\$15,577	\$599.10	\$8,770	\$337.30	\$12,925	\$497.10	\$8,770	\$337.30	\$6,661	\$256.18	\$8,770	\$337.30

Voluntary Activate Clinic Employees & Dependents <u>not</u> covered by MCPL Health Insurance	Voluntary Activate Clinic Coverage 50%				Voluntary Activate Clinic Coverage @ 75% paid by Part Time (15/20/25 Hr. Staff)			
	CONTRIBUTIONS				CONTRIBUTIONS			
	Employee		Library		Employee		Library	
	Annual	Biweekly	Annual	Bi-weekly	Annual	Biweekly	Annual	Bi-weekly
Employee Only	\$244	\$9.40	\$244	\$9.40	\$122	\$4.70	\$366	\$14.10
Additional <i>Per Dependent</i>	\$244	\$9.40	\$244	\$9.40				
Family/Employee +3 Dep	\$977	\$37.59	\$977	\$37.59				

Note: Employee must participate in clinic in order to enroll dependent

The Library contributes an equal amount to each 37.5 employee.

\$7,729

Contributions to 30-hour employees are calculated at 80% of the 37.5-hour employee rate.

*The Library contributes 15% of Family/Spouse/Children premiums for full-time employees.

*Negative contributions represent funds **deposited** by the Library to the employee's HSA account. The employee may also contribute additional funds (pre-tax) up to the annual cap. The maximum in 2018 is \$3,450 for employee only and \$6,900 for those with dependent/family coverage.

	2018		2018			2018		
	Premium	Premium	Premium	Premium	and hsa lib	Premium	Premium	and hsa lib
Employee Only	9,309	-	7,029	-	701	5,721	-	\$2,009
EE/Child(ren)	17,093	7,785	13,073	6,045		10,565	4,845	\$463
EE/Spouse	19,769	10,461	15,293	8,265		12,161	6,441	
Family	24,347	15,038	21,695	14,666		15,431	9,710	

3D Printer Policy

Proposed to Library Board of Trustees October 17, 2018

Purpose: Monroe County Public Library strengthens our community and enriches lives by providing equitable access to information and opportunities to read, learn, connect, and create. The library supports reading, 21st century literacy, and lifelong learning.

MCPL's 3D Printer is available without cost to the public to make three dimensional objects using a design that is uploaded from a digital computer file.

1. The 3D Printer may be used for lawful purposes only. Patrons will not be permitted to use the printer to create objects that are:
 - a. Prohibited by local, state or federal law.
 - b. In violation of another's intellectual property rights; such as, subject to copyright, patent or trademark protection.
 - c. Unsafe, harmful, dangerous or that may pose an immediate threat to the well-being of others, including but not limited to: guns, knives or other lethal weapons.
 - d. Obscene or otherwise inappropriate for the library environment.
 - e. Larger than is deemed appropriate by staff
2. The Library reserves the right to refuse any 3D print request.
3. Items printed from the 3D printer that are not picked up within 7 days will become property of the Library. Items must be picked up by the individual who printed them.
4. Patrons may only use the printer alongside designated library staff or volunteers. Use of the 3D printer is at the discretion of library staff.
5. Patrons using the printer must abide by the Library's [behavioral rules](#) policy.

Zine¹ Collection Gift Proposal

Zine collections in public libraries are on the rise. There are currently over 100 public libraries building zine collections in the US, and library programming surrounding this format has become increasingly popular. MCPL maintains a modest (111 items) zine collection aimed at teens which is kept in the Ground Floor and remains a reference collection (does not circulate). Like many libraries, we have hosted our own zine creation programs and have looked to make meaningful connections with the local annual Zinefest organizers and the community they support.

Over a 15-year period, Boxcar Books and Community Center curated a large and vibrant zine collection, becoming one of the highest volume zine sellers in the US. Following its closure in December 2017, Boxcar representatives have been looking for the right partner to adopt the collection to ensure it remains accessible to the community. The collection consists of approximately 2,000 items including 1,000 single issue titles and 15 multi-volume series aimed at audiences from teen to adult. It may be described as “A collection of self-published and small run zines which strives to represent the underrepresented by providing materials and content not typically accessible in the mainstream. It is accordingly diverse, including everything from personal stories and comics to history, how-to guides, and political analysis.” Boxcar representatives strongly believe that MCPL is the right community partner and approached us in late 2017 with the idea of adopting the collection. We’ve since held multiple meetings with them to discuss the scope and vision for the collection and to review the materials themselves. They understand that such an adoption would need to take the form of a gift and that the Library would retain all rights to the materials and plans for their use. Leadership and various internal discussions have centered around circulation rules, collection management and weeding, marketing of the collection, and content review.

We are enthusiastic about this gift! A zine collection of this quality and scope would enable us to build an attractive circulating collection unlike anything we currently offer. It would also drive programming focused on zine creation (authorship, DIY culture, and makerspace themed programs) while providing a way to better-represent and connect with an important segment of our community. As “user-generated content” assumes an ever-greater position within our cultural discourse, a circulating zine collection would be a modest yet meaningful step toward embracing the ethos of 21st century self-reliant creativity. And, of course, we are always eager to partner with community groups such as Boxcar whose mission to represent diverse and underrepresented perspectives aligns with our own as outlined in our collection development policy.

Grier Carson
Access & Content Services Manager

¹ A “zine” is a small circulation publication of original or appropriated texts and images, usually independently or self-published and often representing minority or alternative interests and perspectives. The word “zine” was originally short for “fanzine”, and has been used to describe DIY publication of literature and art since the 1960s. Zine culture, once centered around music and film during the 1980s and 1990s, has grown beyond its underground roots to take its place within bookstores, libraries, fine arts curricula, and other areas of mainstream culture. The “zine” is often seen as a precursor to the “blog”.