

**MONROE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES MEETING**  
**Wednesday, November 14, 2018, Meeting Room 1B, 5:45 p.m.**

**AGENDA**

1. Call to Order – Christine Harrison, Vice-President
2. Consent Agenda – action item – Marilyn Wood
  - a. Minutes of October 17, 2018 Board Meeting (page 1-2)
  - b. Monthly Bills for Payment (page 3-9)
  - c. Monthly Financial Report (page 10-37)
  - d. Personnel Report (page 38-45)
  - e. 2018 Board Calendar (page 46)
3. Director’s Monthly Report – Marilyn Wood (page 47-57)
4. Old Business
  - a. Ellettsville Renovation Update – Jane Cronkhite
5. New Business – action items
  - a. Social Media Policy – Marilyn Wood (page 58-62)
  - b. Extension of Memo of Understanding with Smithville Communications – Marilyn Wood (page 63)
  - c. Extension of Memo of Understanding with the Endwright Center – Marilyn Wood (page 64-65)
  - d. Memo of Understanding with Monroe County Parks for Story Walk at Flatwoods Park – Marilyn Wood (page 66-69)
  - e. Branch Feasibility – Proposal to Hire Real Estate Professional – Marilyn Wood (page 70-73)
6. Update: Staff Development and Training and Pioneer Grant – Bara Swinson
7. Adjournment

View the Board Packet on the Library’s website: <https://mcpl.info/library-trustees/meetings>

**MONROE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES PUBLIC COMMENT POLICY**

The MCPL Board of Trustees shall have a time providing for public comment during all public meetings. Comments should be relevant to Library matters, excluding personnel issues. Individual speakers are asked to limit their remarks to three-to-five minutes. The chair shall be allowed to limit the time for individual speakers and to limit the total time for public comment.

Public comment time is provided for the public to express their opinions or concerns about matters over which the Board of Trustees has authority or responsibility. Comments are intended to be statements from speakers; speakers may not engage the Board in a question-and-answer exchange during public comments. Questions relating to library or administrative procedures which could be addressed outside of a library board meeting should be referred to the appropriate library staff at other times. Expressions of opinion about these matters are appropriate for the public comment time on the agenda.

*Policy revised April 18, 2018*

**MONROE COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
Wednesday, October 17, 2018, 5:45pm  
Main Library, Meeting Room 1B**

**Present**

**Board members:** Kari Esarey, David Ferguson, Christine Harrison, Katherine Loser, Valerie Merriam, Fred Risinger, John Walsh

**Library staff:** Grier Carson, Jane Cronkhite, Alex Galarza, Mandy Hussey, Gary Lettelleir, Martin O'Neill, Sam Ott, David Walter, Kyle Wickemeyer-Hardy, Marilyn Wood, Leanne Zdravecky

**Others:** Tom Bunger, Christine Matheu

**Call to Order**

The meeting was called to order at 5:45 p.m. by John Walsh

**Consent Agenda**

Board member Valerie Merriam moved to approve the consent agenda; Kari Esarey seconded the motion. The motion to adopt the consent agenda passed unanimously.

**Director's Monthly Report**

Library Director Marilyn Wood presented her monthly report for September to the Board. Among the items she discussed:

- Website redesign
- Adult programming in the community
- Assisted listening devices

Marilyn fielded specific questions by the Board relating to items in her report.

**Old Business**

**Ellettsville Renovation update.** Associate Director Jane Cronkhite reported that the services provided at the Endwright Center during the closure at Ellettsville have been growing. Wednesday nights at the center are going particularly well with the added children's programming being done by MCPL Librarian Stephanie Holman. Jane also reported on the renovation activities at Ellettsville. The reopening date for the branch has been delayed until February 2019 due to a variety of construction delays. All services at other locations with our partners will be extended during this time.

**Action Item: Change order** Board member Fred Risinger moved to approve the change order, David Ferguson second the motion. Followed by a brief discussion, the Board approved the change order, which included carpeting changes, trusses, moving a door, sidewalk, and Gypsum board installation.

## **New Business**

**2019 Budget Adoption.** Kari Esarey moved that the 2019 budget be adopted, with David Ferguson seconding her motion. Library Financial Officer Gary Lettelleir submitted the final draft of the 2019 budget for the Board's approval. After Gary answered specific questions from the Board, the budget passed unanimously.

**Resolution Declaring Surplus Items.** Library Financial Officer Gary Lettelleir reported about surplus items. David Ferguson moved that certain Library property be declared surplus, Fred Risinger seconding his motion. After a brief discussion, the Board voted unanimously to adopt the motion.

**2019 Employee Insurance Package Approval.** Library Human Resources Manager Kyle Wickemeyer-Hardy submitted for the Board's approval the Employee Health Care Benefits package for 2019. Valerie moved to adopt the proposed health care plan; Katherine seconded her motion. The motion to adopt the health care plan was passed unanimously.

**Computer Disaster Recovery Policy Review.** Kari made a motion to adopt the Library's plan as submitted, with David seconding her motion. The board then passed the motion unanimously.

**3D Printer Policy.** Kathy moved to adopt the 3D Printer Policy with Fred seconding her motion. After Jane Cronkhite answered questions by the Board, the policy was unanimously approved.

**Zine Collection Gift Proposal.** Valerie proposed to approve the gift proposal with Kathy seconding the motion. Access and Content Services manager Grier Carson reported about the gift collection, and how the Library will add and grow the collection. After several questions the Board unanimously approved the Zine collection gift proposal.

## **Update:**

**Information Technology.** Ned Baugh Information Services Manager was absent due to illness. His Update will be rescheduled at a different time.

**Branch Feasibility Study.** Christine Matheu from Matheu Architects provided the Board with an overview of the three community conversations, meetings with the County planning department, and multiple individual stakeholders. Jane Cronkhite reported on survey results. They reported how the responses are being analyzed to help develop the criteria for site selection and specific services and programs. Jane and Christine answered specific questions by the Board regarding the feasibility study.

## **Public Comment**

None.

## **Adjournment**

Valerie moved to adjourn the meeting; Kathy seconded the motion. The meeting then adjourned at 6:43 p.m.

# MONROE COUNTY PUBLIC LIBRARY

11/07/18 9:40 AM

Page 1

## \*Check Summary Register©

October 1 – 31, 2018

Name	Check Date	Check Amt	
<b>06600 1ST FIN/MAINSOU CKNG</b>			
Paid Chk# 007664 1818 APPAREL CO.	10/3/2018	\$894.00	LIBRARY BAGS
Paid Chk# 007665 AFSCME COUNCIL 62	10/3/2018	\$1,130.99	UNION DUES W/H
Paid Chk# 007666 AMERICAN LIBRARY	10/3/2018	\$148.10	BOOKS
Paid Chk# 007667 AMERICAN UNITED LIFE INS.	10/3/2018	\$1,772.30	403b TSA/AUL W/H
Paid Chk# 007668 AMY NUNEZ	10/3/2018	\$100.00	HISPANIC HERITAGE EVENT
Paid Chk# 007669 AT&T (IL)	10/3/2018	\$1,586.79	PHONE SERVICE
Paid Chk# 007670 AT&T MOBILITY	10/3/2018	\$461.82	CELL PHONES
Paid Chk# 007671 BAKER & TAYLOR BOOKS	10/3/2018	\$15,838.65	BOOKS
Paid Chk# 007672 BANYON DATA SYSTEMS, INC.	10/3/2018	\$795.00	YEARLY/FUND SUPPORT
Paid Chk# 007673 BLACKSTONE PUBLISHING	10/3/2018	\$509.96	NONPRINT
Paid Chk# 007674 CDW GOVERNMENT, INC.	10/3/2018	\$962.41	IT SPLS
Paid Chk# 007675 CHARDON LABORATORIES, INC.	10/3/2018	\$662.00	QTRLY BOILER/COOLING TWR MAINT
Paid Chk# 007676 CHASE CARD SERVICES	10/3/2018	\$5,520.07	VARIOUS
Paid Chk# 007677 DELUXE	10/3/2018	\$36.98	1099-MISC FORMS
Paid Chk# 007678 DISCOUNT SCHOOL SUPPLY	10/3/2018	\$374.10	TOYS
Paid Chk# 007679 ELECTRONIC STRATEGIES, INC.	10/3/2018	\$1,112.42	VMWARE SUPPORT RENEWAL
Paid Chk# 007680 EMILY A. SIMMONS	10/3/2018	\$31.99	REFUND ON LOST ITEMS
Paid Chk# 007681 FINDAWAY WORLD, LLC	10/3/2018	\$3,066.96	NONPRINT
Paid Chk# 007682 GALE/CENGAGE LEARNING	10/3/2018	\$586.24	BOOKS
Paid Chk# 007683 GIBSON TELDATA, INC.	10/3/2018	\$1,234.63	QRTLY MAINT. AGREEMENT
Paid Chk# 007684 HP PRODUCTS	10/3/2018	\$3,453.56	BLDG SPLS
Paid Chk# 007685 INNOVATIVE INTERFACES, INC.	10/3/2018	\$600.00	HARDWARE MIGRATION POLARIS
Paid Chk# 007686 KLEINDORFER'S HDWE	10/3/2018	\$83.42	BLDG SPLS
Paid Chk# 007687 KM CONSULTANTS, LLC	10/3/2018	\$750.00	K. MACDOWELL COACHING/SEPT.
Paid Chk# 007688 LEGAL SHIELD	10/3/2018	\$152.80	PRE-PAID LEGAL/ID THEFT W/H
Paid Chk# 007689 LISA CHAMPELLI	10/3/2018	\$29.62	LUNCH BOX PROJECT PROGRAM SPLS
Paid Chk# 007690 LOWE'S	10/3/2018	\$91.82	BLDG SPLS
Paid Chk# 007691 MIDWEST COLLABORATIVE	10/3/2018	\$15,561.53	1YR. SUBSCRIPTION/DATABASES
Paid Chk# 007692 MIDWEST PRESORT SERVICE	10/3/2018	\$279.72	POSTAGE SERVICES
Paid Chk# 007693 MIDWEST TAPE	10/3/2018	\$11,368.60	BOOKS, NONPRINT
Paid Chk# 007694 NETWORK SERVICES COMPANY	10/3/2018	\$447.98	CLEANING SPLS
Paid Chk# 007695 NEW READERS PRESS	10/3/2018	\$323.82	RENEW SUBSCRIPTION
Paid Chk# 007696 B,B & C POW PEST CONTROL,	10/3/2018	\$55.00	PEST CONTROL
Paid Chk# 007697 RECORDED BOOKS, INC.	10/3/2018	\$92.52	NONPRINT
Paid Chk# 007698 RICOH USA, INC.	10/3/2018	\$40.09	COPIER/ADDT'L IMAGES
Paid Chk# 007699 SIERRA CLUB	10/3/2018	\$15.00	PERIODICALS
Paid Chk# 007700 SMALL TREE	10/3/2018	\$31,641.68	CATS STORAGE SERVER/50% DOWN
Paid Chk# 007701 SMITHVILLE COMMUNICATIONS	10/3/2018	\$1,776.00	MONTHLY INTERNET SERVICE
Paid Chk# 007702 SWEETWATER	10/3/2018	\$189.42	MUSIC STANDS FOR AUDITORIUM
Paid Chk# 007703 SYNCHRONY BANK/AMAZON	10/3/2018	\$6,934.35	BOOKS, NONPRINT
Paid Chk# 007704 TABCO BUSINESS FORMS, INC.	10/3/2018	\$1,771.20	CIRCULATION SPLS
Paid Chk# 007705 THE ELLETTSVILLE JOURNAL	10/3/2018	\$30.00	12 MONTHS SUBSCRIPTION
Paid Chk# 007706 THE GOAT CONSPIRACY	10/3/2018	\$30.00	GOAT ENCOUNTERS PROGRAM
Paid Chk# 007707 THE ROWMAN & LITTLEFIELD	10/3/2018	\$248.18	BOOKS
Paid Chk# 007708 T-MOBILE	10/3/2018	\$525.47	HOT SPOTS
Paid Chk# 007709 UNITED WAY OF MONROE	10/3/2018	\$44.00	UNITED WAY W/H
Paid Chk# 007710 WFHB	10/3/2018	\$3,000.00	QTRLY NEWS PROGRAM/CATSWEEK
Paid Chk# 007711 ACCO BRANDS USA LLC	10/8/2018	\$200.60	OFFICE SPLS
Paid Chk# 007712 APPLE INC.	10/8/2018	\$199.00	IPOD TOUCH
Paid Chk# 007713 BLOOMINGTON PAINT &	10/8/2018	\$147.77	PAINT & SPLS
Paid Chk# 007714 CHRISTINA JONES	10/8/2018	\$55.19	ALSC CONF./FOOD EXPENSE
Paid Chk# 007715 CITY OF BLOOMINGTON	10/8/2018	\$2,133.24	WATER & SEWER
Paid Chk# 007716 DELL MARKETING L.P.	10/8/2018	\$4,412.95	LAPTOPS
Paid Chk# 007717 DUKE ENERGY	10/8/2018	\$22,135.49	ELECTRICITY

# MONROE COUNTY PUBLIC LIBRARY

11/07/18 9:40 AM

Page 2

## \*Check Summary Register©

October 1 – 31, 2018

Name	Check Date	Check Amt
Paid Chk# 007718 ELLETTTSVILLE UTILITIES	10/8/2018	\$182.85 WATER & SEWER
Paid Chk# 007719 FREEDOM BUSINESS	10/8/2018	\$108.00 PRINT CARTRIDGES
Paid Chk# 007720 GUARDIAN LIFE INS. CO.	10/8/2018	\$8,916.88 OCT.'18 DENTAL, VISION, STD & LIFE INS.
Paid Chk# 007721 INDIANA STATE LIBRARY	10/8/2018	\$1,690.00 3RD QTR '18 PLAC
Paid Chk# 007722 INNOVATIVE USERS GROUP	10/8/2018	\$100.00 1 YR. MEMBERSHIP
Paid Chk# 007723 MARILYN WOOD	10/8/2018	\$43.32 ILF LEGISLATIVE FORUM/MILEAGE
Paid Chk# 007724 MIDWEST PRESORT SERVICE	10/8/2018	\$291.26 POSTAGE SERVICE
Paid Chk# 007725 NATURE'S WAY, INC.	10/8/2018	\$85.00 INTERIOR PLANT MAINTENANCE
Paid Chk# 007726 NU-TEC ROOFING	10/8/2018	\$930.74 LEAK IN ATRIUM SKYLIGHT/REPAIR
Paid Chk# 007727 SIHO INSURANCE SERVICES	10/8/2018	\$46,560.00 OCT.'18 HEALTH INS.
Paid Chk# 007728 SMITHVILLE COMMUNICATIONS	10/8/2018	\$46.62 TELEPHONE SERVICE
Paid Chk# 007729 TERRYBERRY	10/8/2018	\$119.22 15, 20, 35 YEAR BEAR PINS
Paid Chk# 007730 THE ULTIMATE SOFTWARE	10/8/2018	\$11,544.20 PAYROLL SERVICES
Paid Chk# 007731 VECTREN ENERGY DELIVERY	10/8/2018	\$46.00 NATURAL GAS
Paid Chk# 007732 VERIZON WIRELESS	10/8/2018	\$120.03 BOOKMOBILE DATA LINES
Paid Chk# 007733 ADP, INC.	10/11/2018	\$32.56 BACKGROUND CHECKS
Paid Chk# 007734 AMERICAN HERITAGE LIFE INS.	10/11/2018	\$270.04 OCT.'18 OTHER INSURANCES
Paid Chk# 007735 AT&T (IL)	10/11/2018	\$142.61 2 DEDICATED PHONE LINES
Paid Chk# 007736 BANCTEC INC.	10/11/2018	\$33.42 FOLDER MAINT.
Paid Chk# 007737 BLOOM ENVIRONMENTAL, LLC	10/11/2018	\$2,242.50 1/2 OF REMEDIATION WORK AT ELL
Paid Chk# 007738 CENTURYLINK	10/11/2018	\$22.61 LONG-DISTANCE PHONE CALLS
Paid Chk# 007739 COMCAST	10/11/2018	\$44.46 CABLE EQUIP. RENTAL
Paid Chk# 007740 INTERNET MINDED DESIGN AND	10/11/2018	\$315.00 CONSULTING/CATS WEB SITE
Paid Chk# 007741 OCLC, INC.	10/11/2018	\$3,842.76 OCLC USAGE
Paid Chk# 007742 QUILL CORPORATION	10/11/2018	\$166.89 OFFICE SPLS
Paid Chk# 007743 SUPPLYWORKS	10/11/2018	\$659.40 BLDG SPLS
Paid Chk# 007744 TOWN OF ELLETTTSVILLE	10/11/2018	\$4,054.23 ELLETTTSVILLE PROJECT/LIGHTING
Paid Chk# 007745 VECTREN ENERGY DELIVERY	10/11/2018	\$52.36 NATURAL GAS
Paid Chk# 007746 ABC-CLIO, LLC	10/17/2018	\$61.00 BOOKS
Paid Chk# 007747 ALICE A. DOBIE-GALUSKA	10/17/2018	\$75.00 DANCE INSTRUCTION
Paid Chk# 007748 AMERICAN LIBRARY	10/17/2018	\$65.99 BOOKS
Paid Chk# 007749 AMERICAN UNITED LIFE INS.	10/17/2018	\$1,772.30 403b TSA-AUL W/H
Paid Chk# 007750 BAKER & TAYLOR BOOKS	10/17/2018	\$26,803.31 BOOKS, DATABASES
Paid Chk# 007751 BIBLIOTHECA LLC	10/17/2018	\$8,966.75 E-BOOKS
Paid Chk# 007752 BLACKSTONE PUBLISHING	10/17/2018	\$169.97 NONPRINT
Paid Chk# 007753 BLOOMINGTON PUBLIC	10/17/2018	\$249.75 3RD QTR. '18 EMPLOYEE BUS PASS
Paid Chk# 007754 BLR	10/17/2018	\$509.00 PERIODICALS
Paid Chk# 007755 CARMICHAEL TRUCK &	10/17/2018	\$145.60 SPRINTER REPAIRS
Paid Chk# 007756 CENTER POINT LARGE PRINT	10/17/2018	\$230.10 BOOKS
Paid Chk# 007757 EDUCATIONAL DEVELOPMENT	10/17/2018	\$1,106.67 BOOKS
Paid Chk# 007758 ELLETTTSVILLE CHAMBER OF	10/17/2018	\$105.00 MCPL AWARDS DINNER
Paid Chk# 007759 ELLETTTSVILLE UTILITIES	10/17/2018	\$7,252.07 ELL BRANCH/SEWER REPAIR
Paid Chk# 007760 FINDAWAY WORLD, LLC	10/17/2018	\$49.95 CIRCULATION SPLS
Paid Chk# 007761 FIRST INSURANCE GROUP, INC.	10/17/2018	\$135.00 NOTARY LIABILITY
Paid Chk# 007762 GALE/CENGAGE LEARNING	10/17/2018	\$1,380.97 BOOKS
Paid Chk# 007763 INTERNET MINDED DESIGN AND	10/17/2018	\$434.00 WEBSITE MENU CONSULTING
Paid Chk# 007764 MIDWEST PRESORT SERVICE	10/17/2018	\$316.14 POSTAGE
Paid Chk# 007765 MIDWEST TAPE	10/17/2018	\$6,889.66 BOOKS, NONPRINT
Paid Chk# 007766 NEWSBANK, INC.	10/17/2018	\$3,066.00 DATABASE
Paid Chk# 007767 PENGUIN RANDOM HOUSE, LLC	10/17/2018	\$866.70 NONPRINT
Paid Chk# 007768 QUILL CORPORATION	10/17/2018	\$848.04 OFFICE SPLS, TASK STOOL
Paid Chk# 007769 RECORDED BOOKS, INC.	10/17/2018	\$662.40 NONPRINT
Paid Chk# 007770 RONALD L. DARRAH	10/17/2018	\$30.00 GENEALOGY PROGRAM/ENDWRIGHT CE
Paid Chk# 007771 SAM'S CLUB/SYNCHRONY BANK	10/17/2018	\$449.46 FOOD, CLEANING SPLS
Paid Chk# 007772 STANSIFER RADIO COMPANY	10/17/2018	\$7.92 AUDIO/VIDEO SPLS

# MONROE COUNTY PUBLIC LIBRARY

11/07/18 9:40 AM

Page 3

## \*Check Summary Register©

October 1 – 31, 2018

Name	Check Date	Check Amt	
Paid Chk# 007773 THOMSON REUTERS - WEST	10/17/2018	\$506.44	BOOKS
Paid Chk# 007774 U PRINTING	10/17/2018	\$50.03	BUSINESS CARDS
Paid Chk# 007775 UNIQUE MANAGEMENT	10/17/2018	\$1,011.35	COLLECTION AGENCY FEE
Paid Chk# 007776 VIBE HCM, INC.	10/17/2018	\$395.00	EMPOWER DATABASE/OCT.'18
Paid Chk# 007777 WEX BANK	10/17/2018	\$34.09	FUEL
Paid Chk# 007778 A&A QUICK PUMP	10/24/2018	\$195.00	TANK IN BASEMENT
Paid Chk# 007779 AMBER C. MESTRE	10/24/2018	\$79.84	GAS FOR SPRINTER VAN
Paid Chk# 007780 AT&T (IL)	10/24/2018	\$1,284.95	MONTHLY PHONE SERVICE
Paid Chk# 007781 DANA RENE DUFFY	10/24/2018	\$92.25	ABOS CONF. FOOD & PARKING COST
Paid Chk# 007782 DUKE ENERGY	10/24/2018	\$574.43	ELECTRICITY
Paid Chk# 007783 MIDWEST PRESORT SERVICE	10/24/2018	\$272.16	POSTAGE SERVICES
Paid Chk# 007784 NOLAN'S LAWN CARE SERVICE	10/24/2018	\$385.55	LAWN CARE SERVICE
Paid Chk# 007785 PAMELA WALLACE	10/24/2018	\$8.94	DEC. STAFF RECOG. PARTY SPLS
Paid Chk# 007786 ROBIN HALPIN YOUNG	10/24/2018	\$80.00	YOGA FOR THE COMMUNITY
Paid Chk# 007787 ABC-CLIO, LLC	10/30/2018	\$69.80	BOOKS
Paid Chk# 007788 ACADEMIC THERAPY	10/30/2018	\$33.00	BOOKS
Paid Chk# 007789 ACTIVATE HEALTHCARE	10/30/2018	\$4,682.80	NOV. '18 CLINIC COSTS
Paid Chk# 007790 ADP, INC.	10/30/2018	\$260.52	BACKGROUND CHECKS
Paid Chk# 007791 AFSCME COUNCIL 62	10/30/2018	\$1,130.99	UNION DUES W/H
Paid Chk# 007792 AMERICAN UNITED LIFE INS.	10/30/2018	\$1,772.30	403b TSA-AUL W/H
Paid Chk# 007793 ANNALESE POORMAN	10/30/2018	\$1,050.00	MAY 18 - OCT. 19/CATSWEEK PROGRAMS
Paid Chk# 007794 AT&T MOBILITY	10/30/2018	\$382.11	CELL PHONES
Paid Chk# 007795 BAKER & TAYLOR BOOKS	10/30/2018	\$19,770.45	BOOKS
Paid Chk# 007796 BLACKSTONE PUBLISHING	10/30/2018	\$150.00	NONPRINT
Paid Chk# 007797 BUNGER & ROBERTSON, LLP	10/30/2018	\$640.00	LEGAL SERVICES
Paid Chk# 007798 CARMICHAEL TRUCK &	10/30/2018	\$244.64	BKM REPAIRS
Paid Chk# 007799 DEMCO, INC.	10/30/2018	\$798.08	CIRCULATION SPLS
Paid Chk# 007800 ELEANOR K. BARSIC	10/30/2018	\$22.98	REFUND ON LOST TIEMS
Paid Chk# 007801 ERICA BROWN	10/30/2018	\$17.91	STRANGER CRAFT SPLS
Paid Chk# 007802 EVERYWHERE SIGNS	10/30/2018	\$1,016.00	READ, LEARN, CREATE SIGNS
Paid Chk# 007803 EYEGLASS RECYCLING	10/30/2018	\$227.50	READING GLASSES FOR PATRONS
Paid Chk# 007804 FINDAWAY WORLD, LLC	10/30/2018	\$1,200.07	NONPRINT
Paid Chk# 007805 FREEDOM BUSINESS	10/30/2018	\$639.75	PRINT CARTRIDGES
Paid Chk# 007806 GALE/CENGAGE LEARNING	10/30/2018	\$998.58	BOOKS
Paid Chk# 007807 HDW COMMERICAL INTERIORS	10/30/2018	\$2,199.99	ELL FURNITURE/50% DOWN
Paid Chk# 007808 INDIANA UNIVERSITY/ALUMNI	10/30/2018	\$1,060.00	LEADERSHIP BLGTN/E. GRAY
Paid Chk# 007809 JANE CRONKHITE	10/30/2018	\$70.59	CANDY/DOWNTOWN TRICK OR TREAT
Paid Chk# 007810 JIM GORDON, INC	10/30/2018	\$25.60	COPIER OVERAGE
Paid Chk# 007811 KLEINDORFER'S HDWE	10/30/2018	\$39.65	BLDG SPLS
Paid Chk# 007812 LAKESHORE	10/30/2018	\$143.71	NONPRINT
Paid Chk# 007813 LEGAL SHIELD	10/30/2018	\$152.80	ID THEFT & PRE-PAID LEGAL W/H
Paid Chk# 007814 MALISSA D. WATERFORD	10/30/2018	\$22.95	REFUND ON LOST ITEM
Paid Chk# 007815 CHRISTINE MATHEU	10/30/2018	\$17,080.96	BRANCH STUDY AND ELL PROJECT
Paid Chk# 007816 MENARDS - BLOOMINGTON	10/30/2018	\$134.69	BLDG SPLS
Paid Chk# 007817 MIDWEST PRESORT SERVICE	10/30/2018	\$267.18	POSTAGE SERVICES
Paid Chk# 007818 MIDWEST TAPE	10/30/2018	\$11,504.71	NONPRINT, BOOKS, CIRC SPLS
Paid Chk# 007819 PENGUIN RANDOM HOUSE, LLC	10/30/2018	\$345.20	NONPRINT
Paid Chk# 007820 PROQUEST LLC	10/30/2018	\$4,210.00	DATABASES
Paid Chk# 007821 QUILL CORPORATION	10/30/2018	\$33.99	OFFICE SPLS
Paid Chk# 007822 RECORDED BOOKS, INC.	10/30/2018	\$76.20	NONPRINT
Paid Chk# 007823 REGENT BOOK COMPANY	10/30/2018	\$17.00	BOOKS
Paid Chk# 007824 RICOH USA, INC.	10/30/2018	\$66.16	ADMIN COPIER RENT
Paid Chk# 007825 RICOH USA, INC.	10/30/2018	\$308.73	ADD'L IMAGES ON COPIERS
Paid Chk# 007826 RJE	10/30/2018	\$72,278.08	50% ON ELL FURNITURE
Paid Chk# 007827 SIGNS NOW	10/30/2018	\$120.00	ELL YARD SIGNS

# MONROE COUNTY PUBLIC LIBRARY

11/07/18 9:40 AM

Page 4

## \*Check Summary Register©

October 1 – 31, 2018

	<b>Name</b>	<b>Check Date</b>	<b>Check Amt</b>	
Paid Chk# 007828	UNITED WAY OF MONROE	10/30/2018	\$44.00	UNITED WAY W/H
Paid Chk# 007829	VET ENVIRONMENTAL	10/30/2018	\$3,050.08	MOLD SAMPLING/ELL RENOVATION
Paid Chk# 007830	YOURMEMBERSHIP.COM	10/30/2018	\$325.00	JOB LISTINGS
	<b>Total Checks</b>		<b>\$444,611.92</b>	

MONROE COUNTY PUBLIC LIBRARY  
CHECKING ACCOUNTS  
10/01/18 - 10/31/18

First Financial/MainSource Checking Account/Check Register Total	\$444,611.92
--	--------------

Add: Electronic Withdrawals

First Financial (Ckg.)-Monthly Service Charge	21.00
German-American Bank-TSYS CC Fees	314.78
German-American Bank-Heartland CC Fees	162.97
German-American Bank-Online Bank Fee	53.00
ONB-Deposit Slip Fee	58.68
First Financial Ckng - Check Clearing Error	0.70

Add: Payrolls

Vouchers 10/12/18 Payroll (UltiPro)	137,497.24
Electronic transfer 10/11/18 (UltiPro) employee/employer taxes	48,384.10
Electronic transfer adj. 10/16/18 (UltiPro) employee/employer taxes	0.10
Electronic transfer (UltiPro) employer "HSA" German-Amer.	2,995.77
Electronic transfer (UltiPro) employee "HSA" German-Amer.	2,565.59
Electronic PERF pymt. 10/16/18	20,743.68
Electronic transfer 00/00/18 (TASC) employee/employer "FSA"	0.00
Garnishment - employee 10/11/18	123.79

Vouchers 10/26/18 Payroll (UltiPro)	136,009.09
Electronic transfer 10/25/18 (UltiPro) employee/employer taxes	48,388.30
Electronic transfer (UltiPro) employer "HSA" German-Amer.	2,995.77
Electronic transfer (UltiPro) employee "HSA" German-Amer.	2,565.59
Electronic PERF pymt. 10/26/18	20,733.91
Electronic transfer 10/30/18 (TASC) employee/employer "FSA"	76.91
Garnishment - employee 10/25/18	123.79

TOTAL OF A/P AND PAYROLL CHECK REGISTERS	<u><u>\$868,426.68</u></u>
--	----------------------------



ck# 7676

## ACCOUNTS PAYABLE VOUCHER

MONROE COUNTY PUBLIC LIBRARY\*Address Line 1\*303 E KIRKWOOD AVENUE\*BLOOMINGTON, IN  
47408

Payee	Claim 32760
CHASE CARD SERVICES	Purchase Order No. 0
CARDMEMBER SERVICE	Terms
PALATINE, IL 60094-4014	Date Due

Invoice Date	Invoice Number	Description (or note attached Invoice(s) or bill(s))	Amount
9/9/2018		E016-015-21350 DMVCHEATSHEETS/VITAL-GENERAL	\$9.95
8/30/2018		E001-008-22200 CIRCLE S/FUEL	\$89.00
8/24/2018		E001-015-22200 CIRCLE S/FUEL	\$44.41
8/28/2018		E001-015-22200 CIRCLE S/FUEL	\$61.37
8/31/2018		E001-015-22200 EXXONMOBIL/FUEL	\$40.13
9/4/2018		E001-015-22200 CONOCO/FUEL	\$57.75
9/11/2018		E001-015-22200 CIRCLE S/FUEL	\$91.57
9/14/2018		E001-015-22200 EXXONMOBIL/FUEL	\$35.36
9/18/2018		E001-015-22200 CIRCLE S/FUEL	\$99.31
9/21/2018		E001-015-22200 CIRCLE S/FUEL	\$60.86
8/22/2018		R001-024-03500 MCPL/SELF CHECK TEST	\$1.00
8/24/2018		E001-019-23000 CHARGE TECH/IT SPLS	\$48.00
9/4/2018		R001-024-03500 MCPL/SELF CHECK TEST	\$1.00
9/10/2018		E001-019-23000 AMAZON/IT SPLS	\$55.76
9/14/2018		E001-019-23000 AMAZON/IT SPLS	\$64.95
9/13/2018		E001-024-21300 FULL COMPASS/CHILD HEADPHONES	\$143.88
9/16/2018		E020-016-31500 DREAMHOST/CATS WEBSITE	\$50.00
9/23/2018		E029-016-44700 BEST BUY/EXTERNAL HARD DRIVE	\$77.99
9/10/2018		E001-001-32400 ILG=F/LEGISLATIVE FORUM	\$20.00
9/17/2018		E019-001-21350 CVS/COMM. BRANCH PLANNING	\$5.89
9/18/2018		E001-001-32400 YOUR FRIENDS/CHAMBER LUNCHEON EVENT	\$10.00
9/18/2018		E019-001-21350 AVERS/COMM. BRANCH PLANNING	\$167.90
9/21/2018		E001-026-23000 AMAZON/REFUND ON ITEM	(\$75.00)
8/25/2018		E019-026-21350 KROGER/TEEN FOOD	\$41.12
8/28/2018		E019-026-21350 PIZZA X/TEEN FOOD	\$41.91
8/29/2018		E019-026-21350 AMAZON/TEEN SPLS	\$7.53
8/31/2018		E019-026-21350 AMAZON/TEEN SPLS	\$137.10
8/31/2018		E001-026-23000 AMAZON/IT SPLS	\$35.98
8/29/2018		E019-026-21350 AVERS/TEEN FOOD	\$66.07
9/1/2018		E019-026-21350 AMAZON/TEEN SPLS	\$24.71
9/4/2018		E019-026-21350 AMAZON/TEEN SPLS	\$9.88
9/4/2018		E019-026-21350 TACO BELL/TEEN FOOD	\$45.33
9/6/2018		E019-026-21350 HUBLEBUNDLE/TEEN SPLS	\$4.07
9/6/2018		E019-003-21350 HUMBLEBUNDLE/INDIE GAME DEV DAY	\$5.32
9/6/2018		E019-003-21350 HUMBLEBUNDLE/INDIE GAME DEV DAY	\$24.49
9/6/2018		E019-026-21350 AMAZON/TEEN SPLS	\$16.51
9/6/2018		E019-003-21350 HUMBLEBUNDLE/INDIE GAME DEV DAY	\$11.99
9/6/2018		E019-003-21350 ITCH.IO-INDIE GAME DEV DAY	\$12.00
9/13/2018		E019-003-21350 STEAMGAMES/INDIE GAME DEV DAY	\$9.99
9/19/2018		E019-026-21350 AMAZON/TEEN SPLS	\$29.36
9/20/2018		E019-026-21350 AMAZON/TEEN SPLS	\$13.12

9/20/2018	E001-026-23000 AMAZON/IT SPLS	\$195.21
9/21/2018	E001-026-23000 AMAZON/IT SPLS	\$75.00
8/27/2018	E019-010-21350 KROGER/ADULT FOOD	\$25.33
8/28/2018	E019-010-21350 AMAZON/ADULT SPLS	\$46.97
8/28/2018	E019-010-21350 DOLLAR TREE/ADULT SPLS	\$17.00
8/28/2018	E019-010-21350 MICHAELS/ADULT SPLS	\$26.19
8/30/2018	E019-010-21350 AMAZON/ADULT SPLS	\$31.34
9/4/2018	E019-010-21350 DOWNTOWN BLGTH/ADULT PROGRAM	\$17.00
9/6/2018	E019-010-21350 AMAZON/ADULT SPLS	\$32.89
9/9/2018	E019-010-21350 KROGER/ADULT FOOD	\$19.46
9/10/2018	E019-010-21350 PRIME VIDEO/ADULT PROGRAM	\$4.99
9/11/2018	E019-010-21350 AMAZON/ADULT SPLS	\$12.86
9/10/2018	E019-010-45100 AMAZON/BOOKS-SEREBRICK ENDOW	\$337.30
9/11/2018	E019-010-21350 THE GAME PRESERVE/ADULT SPLS	\$29.70
9/12/2018	E019-010-21350 AMAZON/ADULT SPLS	\$76.67
9/12/2018	E019-010-21350 ADAFRUIT/ADULT SPLS	\$23.42
9/13/2018	E019-010-21350 AMAZON/ADULT SPLS	\$22.75
9/20/2018	E019-002-32400 EB TAKING YOUR DIVERSITY/E. GRAY (ON-LINE TRAINING)	\$237.24
9/4/2018	E019-011-21350 ACHIEVMENT PRODUCTS/REFUND	(\$154.16)
9/12/2018	E019-011-21350 CVS/REFUND	(\$9.62)
8/24/2018	E019-011-21350 ACHIEVMENT/CHILD SPLS	\$43.92
8/24/2018	E019-011-21350 ITUNES/APPS FOR PROGRAMS	\$3.20
8/30/2018	E019-011-21350 ACHIEVMENT PRODUCTS/CHILD SPLS	\$154.16
9/6/2018	E019-011-21350 PARTY CITY/CHILD SPLS	\$54.93
9/12/2018	E019-011-21350 CVS/CHILD SPLS	\$24.67
9/12/2018	E019-011-21350 CVS/CHILD SPLS	\$4.39
9/21/2018	E019-011-21350 ACHIEVMENT PRODUCTS/CHILD SPLS	\$219.16
9/21/2018	E019-011-21350 KROGER/CHILD SPLS	\$7.15
8/23/2018	E001-018-45100 JOSTENS/YEAR BOOKS	\$135.00
8/23/2018	E001-018-45100 HERFF JONES/YEAR BOOKS	\$100.00
8/23/2018	E001-018-45100 HERFF JONES/YEAR BOOKS	\$90.00
8/31/2018	E001-018-45100 EMPIREMUSIC/BOOKS	\$20.98
9/5/2018	E001-018-45300 GUILHEMDESQ/NONPRINT	\$21.56
9/6/2018	E001-018-45100 MT PUBLISHING/BOOKS	\$68.42
8/27/2018	E001-007-31500 FLICKR PRO/1 YR RENEWAL CONTRACT	\$24.95
8/28/2018	E001-007-31500 SURVEYMONKEY/1 YR. RENEWAL	\$336.00
9/2/2018	E001-007-31500 MAILCHIMP/MNTHLY SUBSCRIPTION	\$65.00
9/4/2018	E001-007-31500 GETTY IMAGES/MNTHLY SUBSCRIPTION	\$140.69
9/4/2018	E001-001-32400 AMIGOS LIBRARY/NATHAN K/CONFERENCE	\$450.00
8/28/2018	E020-016-32200 USPS/POSTAGE-CANDIDATE LETTERS	\$723.81
8/29/2018	E020-016-32200 USPS/POSTAGE-CANDIDATE LETTERS	\$6.70
8/30/2018	E001-004-31300 IN PROF LIC/NOTARY APPLI. FEE	\$18.87
9/4/2018	E001-004-23100 J&S LOCKSMITH/BY-PASS KEYS	\$8.51
9/6/2018	E001-004-21300 AMER ASS NOTARIES/NOTARY SPLS	\$32.90
Total		\$5,520.07

VOUCHER NO. 32760

WARRANT NO.

7676

CHASE CARD SERVICES

ALLOWED

IN THE SUM OF \$ \$5,520.07

## Financial Report Comments

Reports as of 10-31-18

Board Meeting Date 11/14/18

Monthly Budget Report:

After 10 months it appears that the 2018 operating fund net receipts for 2018 will be in the range of \$800,000 to \$900,000.

The following table compares the actual percentage of the budget used so far in the major expense categories this year compared to the guideline which is 83.3% after ten months.

	% Spending Guideline	Actual % Spending
	October 31, 2018	
Wages and Benefits	83.3%	82.3%
Supplies	83.3%	54.1%
Other Services & Charges	83.3%	76.8%
Capital Outlay	83.3%	74.1%
Total Operating Expenditures	83.3%	79.7%

Operating Fund spending is proceeding as expected and very much like last year.

The report on the following page shows the Library's cash balances at the end of the month and how the cash is allocated to the Operating, Rainy Day, LIRF and the rest of the accounting funds.

Investment income so far this year is \$85,180

MCPL Cash and Fund Balances			As of 10/31/18					
		Bank Name -->	Old National	German American	First Financial Checking	First Financial Money Market	Jackson County Bank	Raymond James
			06300	06400	06600	06610	09700	09600
	Fund Name							
01	<b>Operating</b>	566,890.22	3,675.83	15,866.15	(630,260.29)	1,165,959.50	546.58	11,102.45
02	<b>Jail</b>	135.89			135.89			
03	<b>Clearing</b>	311.36	38.92		272.44			
04	<b>gift</b>	10,692.90	644.52	1.00	10,047.38			
05	<b>plac</b>	455.00		455.00				
06	<b>retirees</b>	41.02			41.02			
07	<b>LIRF</b>	3,313,157.58			66,233.45	2,049,188.56		1,197,735.57
08	<b>debt</b>	110,801.24			10,801.24	100,000.00		
09	<b>rainy day</b>	1,636,653.37			270,384.18	866,269.19	500,000.00	
10	<b>payroll</b>	7,499.46		(5,131.18)	12,630.64			
16	<b>gift restricted</b>	58,927.06	28,638.23	2,527.36	27,761.47			
19	<b>gift fdn</b>	57,764.46			57,764.46			
20	<b>special rev</b>	855,981.70		1,093.26	174,888.44	680,000.00		
29	<b>bond 2016</b>	78,956.83			78,956.83			
30	<b>bond 2019</b>	(3,150.00)			(3,150.00)			
		6,695,118.09	32,997.50	14,811.59	76,507.15	4,861,417.25	500,546.58	1,208,838.02

MONROE COUNTY PUBLIC LIBRARY  
MONTHLY SUMMARY OF BUDGET CATEGORIES  
AS OF OCTOBER 31, 2018  
TEN MONTHS = 83.3%

	2018 OCTOBER	2017 OCTOBER	2018 Y-T-D ACTUAL	2018 BUDGET	2017 Y-T-D ACTUAL	2018 Y-T-D BUDGET REMAINING	2018 % OF BUDGET USED	2018 % OF BUDGET REMAINING
PERSONNEL SERVICES								
SALARIES	327,354.35	319,037.93	3,687,578.85	4,439,436.51	3,555,789.88	751,857.66	83.1%	16.9%
EMPLOYEE BENEFITS	114,061.94	100,908.58	1,218,025.86	1,502,224.35	1,148,126.27	284,198.49	81.1%	18.9%
OTHER WAGES	0.00	5,200.33	0.00	17,000.00	5,200.33	17,000.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	<u>441,416.29</u>	<u>425,146.84</u>	<u>4,905,604.71</u>	<u>5,958,660.86</u>	<u>4,709,116.48</u>	<u>1,053,056.15</u>	<u>82.3%</u>	<u>17.7%</u>
SUPPLIES								
OFFICE SUPPLIES	2,684.47	3,635.00	44,539.00	64,100.00	44,299.31	19,561.00	69.5%	30.5%
OPERATING SUPPLIES	3,874.80	14,383.63	48,195.92	111,400.00	70,934.23	63,204.08	43.3%	56.7%
REPAIR & MAINT. SUPPLIES	<u>5,151.02</u>	<u>929.59</u>	<u>18,678.98</u>	<u>30,400.00</u>	<u>11,165.77</u>	<u>11,721.02</u>	<u>61.4%</u>	<u>38.6%</u>
TOTAL SUPPLIES	<u>11,710.29</u>	<u>18,948.22</u>	<u>111,413.90</u>	<u>205,900.00</u>	<u>126,399.31</u>	<u>94,486.10</u>	<u>54.1%</u>	<u>45.9%</u>
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES	26,887.81	18,743.85	294,706.37	397,500.00	277,170.47	102,793.63	74.1%	25.9%
COMMUNICATION & TRANSPORTATION	6,764.72	3,009.38	40,962.98	81,800.00	37,860.42	40,837.02	50.1%	49.9%
PRINTING & ADVERTISING	325.00	370.00	3,040.40	3,350.00	2,019.03	309.60	90.8%	9.2%
INSURANCE	135.00	0.00	86,206.75	93,100.00	90,766.00	6,893.25	92.6%	7.4%
UTILITIES	25,078.37	25,875.90	263,283.72	365,450.00	259,597.09	102,166.28	72.0%	28.0%
REPAIR & MAINTENANCE	1,366.98	24.00	29,281.92	60,500.00	30,274.08	31,218.08	48.4%	51.6%
RENTALS	-411.97	777.54	24,861.20	34,000.00	25,421.07	9,138.80	73.1%	26.9%
ELECTRONIC SERVICES	36,495.01	15,128.12	306,018.53	340,000.00	249,159.28	33,981.47	90.0%	10.0%
OTHER CHARGES	<u>12,933.33</u>	<u>35,583.00</u>	<u>147,542.46</u>	<u>181,000.00</u>	<u>374,286.83</u>	<u>33,457.54</u>	<u>81.5%</u>	<u>18.5%</u>
TOTAL OTHER SERVICES & CHARGES	<u>109,574.25</u>	<u>99,511.79</u>	<u>1,195,904.33</u>	<u>1,556,700.00</u>	<u>1,346,554.27</u>	<u>360,795.67</u>	<u>76.8%</u>	<u>23.2%</u>
CAPITAL OUTLAY								
FURNITURE & EQUIPMENT	188.99	2,275.00	9,100.92	34,000.00	4,356.79	24,899.08	26.8%	73.2%
OTHER CAPITAL OUTLAY	<u>106,391.37</u>	<u>83,449.11</u>	<u>746,434.06</u>	<u>985,500.00</u>	<u>795,612.71</u>	<u>239,065.94</u>	<u>75.7%</u>	<u>24.3%</u>
TOTAL CAPITAL OUTLAY	<u>106,580.36</u>	<u>85,724.11</u>	<u>755,534.98</u>	<u>1,019,500.00</u>	<u>799,969.50</u>	<u>263,965.02</u>	<u>74.1%</u>	<u>25.9%</u>
TOTAL OPERATING EXPENDITURES	<u><u>669,281.19</u></u>	<u><u>629,330.96</u></u>	<u><u>6,968,457.92</u></u>	<u><u>8,740,760.86</u></u>	<u><u>6,982,039.56</u></u>	<u><u>1,772,302.94</u></u>	<u><u>79.7%</u></u>	<u><u>20.3%</u></u>
				2017 BUDGET % USED IN 2017	8,836,799.70 79.0%			

MONTHLY BUDGET REPORT  
AS OF OCTOBER 31, 2018

	2018 OCTOBER	2017 OCTOBER	2018 Y-T-D ACTUAL	2018 BUDGET	2017 Y-T-D ACTUAL	2018 Y-T-D BUDGET REMAINING	2018 % OF BUDGET USED	2018 % OF BUDGET REMAINING
PERSONNEL SERVICES (1000'S)								
SALARIES								
1120 ADMINISTRATION/DIRECTORS	14,329.90	14,619.83	160,742.75	195,284.31	160,818.04	34,541.56	82.3%	17.7%
1130 MANAGERS/ASST. MANAGERS	77,553.10	79,842.89	926,420.03	1,094,982.39	893,166.67	168,562.36	84.6%	15.4%
1140 LIBRARIANS, EXPERTS	78,773.18	73,677.76	878,589.14	1,086,832.81	827,272.07	208,243.67	80.8%	19.2%
1150 SPECIALISTS	17,360.67	14,568.28	187,897.01	239,502.90	177,598.11	51,605.89	78.5%	21.5%
1160 ASSISTANTS/PARAPROFESSIONALS	59,239.88	59,844.75	651,240.72	790,119.20	656,455.27	138,878.48	82.4%	17.6%
1170 TECH/OPERATORS/SECRETARIES	4,950.00	4,725.02	54,466.17	64,350.00	52,021.47	9,883.83	84.6%	15.4%
1190 BUILDING SERVICES/MAINTENANCE	12,739.86	12,244.40	140,768.61	166,260.90	132,772.30	25,492.29	84.7%	15.3%
1200 BUILDING SERVICES/SECURITY	8,939.40	8,301.81	97,370.60	114,857.60	90,744.29	17,487.00	84.8%	15.2%
1280 PRODUCTION ASSISTANTS	1,444.80	1,384.32	10,912.06	19,396.00	16,802.32	8,483.94	56.3%	43.7%
1290 INFORMATION ASST/MATERIAL/SUPPORT	33,483.05	31,707.41	364,716.96	437,850.40	345,212.85	73,133.44	83.3%	16.7%
1300 SUPPORT/MATERIAL HANDLERS	17,218.11	18,042.56	199,904.28	230,000.00	199,569.61	30,095.72	86.9%	13.1%
1320 TECHNICIANS	1,322.40	78.90	14,550.52	0.00	3,356.88	-14,550.52	#DIV/0!	#DIV/0!
TOTAL SALARIES	327,354.35	319,037.93	3,687,578.85	4,439,436.51	3,555,789.88	751,857.66	83.1%	16.9%
EMPLOYEE BENEFITS								
1210 EMPLOYER CONTRIBUTION/FICA	19,547.62	19,237.82	220,774.46	277,792.59	213,367.47	57,018.13	79.5%	20.5%
1220 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
1230 EMPLOYER CONTRIBUTION/PERF	29,599.49	28,754.71	342,401.43	386,003.48	314,618.69	43,602.05	88.7%	11.3%
1235 EMPLOYEE/PERF	7,928.47	7,702.14	92,639.56	103,393.60	84,272.55	10,754.04	89.6%	10.4%
1240 EMPLOYER CONT/INSURANCE	52,569.05	40,714.72	511,210.14	662,572.24	485,967.12	151,362.10	77.2%	22.8%
1245 EMPLOYER INS/FSA	-154.49	0.00	-501.59	0.00	0.00	501.59	#DIV/0!	#DIV/0!
1250 EMPLOYER CONT/MEDICARE	4,571.80	4,499.19	51,501.86	62,462.44	49,900.44	10,960.58	82.5%	17.5%
TOTAL EMPLOYEE BENEFITS	114,061.94	100,908.58	1,218,025.86	1,502,224.35	1,148,126.27	284,198.49	81.1%	18.9%
OTHER WAGES								
1310 WORKSTUDY	0.00	2,708.56	0.00	7,000.00	2,708.56	7,000.00	0.0%	100.0%
1350 STIPEND/RECLASSIFICATION	0.00	2,491.77	0.00	0.00	2,491.77	0.00	#DIV/0!	#DIV/0!
1180 TEMPORARY STAFF	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
TOTAL OTHER WAGES	0.00	5,200.33	0.00	17,000.00	5,200.33	17,000.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	441,416.29	425,146.84	4,905,604.71	5,958,660.86	4,709,116.48	1,053,056.15	82.3%	17.7%
SUPPLIES (2000'S)								
OFFICE SUPPLIES								
2110 OFFICIAL RECORDS	142.13	0.00	142.13	1,100.00	46.98	957.87	12.9%	87.1%
2120 STATIONERY & PRINTING	166.03	33.79	384.52	400.00	473.62	15.48	96.1%	3.9%
2130 OFFICE SUPPLIES	992.18	708.52	9,068.39	11,250.00	5,780.20	2,181.61	80.6%	19.4%
2135 GENERAL SUPPLIES	221.40	29.06	801.04	0.00	397.73	-801.04	#DIV/0!	#DIV/0!
2140 DUPLICATING	1,162.73	2,863.63	34,020.03	51,350.00	37,142.78	17,329.97	66.3%	33.7%
2150 PROMOTIONAL MATERIALS	0.00	0.00	122.89	0.00	458.00	-122.89	#DIV/0!	#DIV/0!
2160 PUBLIC USE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL OFFICE SUPPLIES	2,684.47	3,635.00	44,539.00	64,100.00	44,299.31	19,561.00	69.5%	13 30.5%

MONROE COUNTY PUBLIC LIBRARY  
MONTHLY BUDGET REPORT  
AS OF OCTOBER 31, 2018

	2018 OCTOBER	2017 OCTOBER	2018 Y-T-D ACTUAL	2018 BUDGET	2017 Y-T-D ACTUAL	2018 Y-T-D BUDGET REMAINING	2018 % OF BUDGET USED	2018 % OF BUDGET REMAINING
OPERATING SUPPLIES								
2210 CLEANING SUPPLIES	447.98	545.06	14,690.14	40,000.00	15,375.57	25,309.86	36.7%	63.3%
2220 FUEL, OIL, & LUBRICANTS	659.60	591.82	5,817.28	9,000.00	6,010.43	3,182.72	64.6%	35.4%
2230 CATALOGING SUPPLIES-BOOKS	0.00	2,413.42	6,522.44	6,000.00	7,363.27	-522.44	108.7%	-8.7%
2240 A/V SUPPLIES-CATALOGING	0.00	791.81	6,008.16	6,000.00	2,980.88	-8.16	100.1%	-0.1%
2250 CIRCULATION SUPPLIES	2,767.22	9,700.00	11,410.79	32,500.00	33,973.89	21,089.21	35.1%	64.9%
2260 LIGHT BULBS	0.00	341.52	2,000.89	12,000.00	5,055.42	9,999.11	16.7%	83.3%
2280 UNIFORMS	0.00	0.00	986.99	1,900.00	174.77	913.01	51.9%	48.1%
2290 DISPLAY/EXHIBIT SUPPLIES	0.00	0.00	759.23	4,000.00	0.00	3,240.77	19.0%	81.0%
TOTAL OPERATING SUPPLIES	3,874.80	14,383.63	48,195.92	111,400.00	70,934.23	63,204.08	43.3%	56.7%
REPAIR & MAINTENANCE SUPPLIES								
2300 IT SUPPLIES	423.63	759.27	5,833.15	6,500.00	4,268.46	666.85	89.7%	10.3%
2310 BUILDING MATERIALS & SUPPLIES	4,579.62	170.32	12,116.43	23,000.00	6,511.01	10,883.57	52.7%	47.3%
2320 PAINT & PAINTING SUPPLIES	147.77	0.00	729.40	900.00	386.30	170.60	81.0%	19.0%
2340 OTHER REPAIR & BINDING	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL REPAIR & MAINTENANCE SUPPLIES	5,151.02	929.59	18,678.98	30,400.00	11,165.77	11,721.02	61.4%	38.6%
TOTAL SUPPLIES	11,710.29	18,948.22	111,413.90	205,900.00	126,399.31	94,486.10	54.1%	45.9%
OTHER SERVICES/CHARGES (3000'S)								
PROFESSIONAL SERVICES								
3004 MISC. UNAPPROPRIATED	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3110 CONSULTING SERVICES	1,784.00	4,450.00	2,314.00	11,000.00	5,124.37	8,686.00	21.0%	79.0%
3120 ENGINEERING/ARCHITECTURAL	0.00	0.00	10.00	7,000.00	0.00	6,990.00	0.1%	99.9%
3130 LEGAL SERVICES	769.87	0.00	12,154.42	18,000.00	9,251.18	5,845.58	67.5%	32.5%
3140 BUILDING SERVICES	720.55	512.02	25,655.22	40,000.00	15,629.21	14,344.78	64.1%	35.9%
3150 MAINTENANCE CONTRACTS	4,824.71	5,064.36	132,363.07	170,500.00	154,212.26	38,136.93	77.6%	22.4%
3160 COMPUTER SERVICES (OCLC)	5,618.76	5,479.87	55,730.45	74,000.00	53,869.34	18,269.55	75.3%	24.7%
3170 ADMIN/ACCOUNTING SERVICES	12,158.57	2,432.10	56,070.36	59,000.00	29,570.26	2,929.64	95.0%	5.0%
3175 COLLECTION AGENCY SERVICES	1,011.35	805.50	10,408.85	18,000.00	9,513.85	7,591.15	57.8%	42.2%
TOTAL PROFESSIONAL SERVICES	26,887.81	18,743.85	294,706.37	397,500.00	277,170.47	102,793.63	74.1%	25.9%
COMMUNICATION & TRANSPORTATION								
3210 TELEPHONE	3,760.31	1,522.52	18,446.53	31,400.00	15,942.09	12,953.47	58.7%	41.3%
3215 CABLE TV	13.34	13.32	133.40	0.00	133.26	-133.40	#DIV/0!	#DIV/0!
3220 POSTAGE	1,260.31	1,046.33	10,729.45	19,000.00	11,294.75	8,270.55	56.5%	43.5%
3230 TRAVEL EXPENSE	0.00	0.00	1,799.32	0.00	459.32	-1,799.32	#DIV/0!	#DIV/0!
3240 PROFESSIONAL MTG.	1,730.76	427.21	8,904.30	30,000.00	7,377.32	21,095.70	29.7%	70.3%
3250 CONTINUING ED.	0.00	0.00	0.00	0.00	1,569.00	0.00	#DIV/0!	#DIV/0!
3260 FREIGHT & DELIVERY	0.00	0.00	949.98	1,400.00	1,084.68	450.02	67.9%	32.1%
TOTAL COMMUNICATION & TRANSPORTATION	6,764.72	3,009.38	40,962.98	81,800.00	37,860.42	40,837.02	50.1%	49.9%

MONROE COUNTY PUBLIC LIBRARY  
MONTHLY BUDGET REPORT  
AS OF OCTOBER 31, 2018

	2018 OCTOBER	2017 OCTOBER	2018 Y-T-D ACTUAL	2018 BUDGET	2017 Y-T-D ACTUAL	2018 Y-T-D BUDGET REMAINING	2018 % OF BUDGET USED	2018 % OF BUDGET REMAINING
PRINTING & ADVERTISING								
3310 ADVERTISING & PUBLICATION	325.00	325.00	2,810.40	3,100.00	1,614.03	289.60	90.7%	9.3%
3320 PRINTING	<u>0.00</u>	<u>45.00</u>	<u>230.00</u>	<u>250.00</u>	<u>405.00</u>	<u>20.00</u>	<u>92.0%</u>	<u>8.0%</u>
TOTAL PRINTING & ADVERTISING	325.00	370.00	3,040.40	3,350.00	2,019.03	309.60	90.8%	9.2%
INSURANCE								
3410 OFFICIAL BOND	0.00	0.00	654.00	600.00	654.00	-54.00	109.0%	-9.0%
3420 OTHER INSURANCE	<u>135.00</u>	<u>0.00</u>	<u>85,552.75</u>	<u>92,500.00</u>	<u>90,112.00</u>	<u>6,947.25</u>	<u>92.5%</u>	<u>7.5%</u>
TOTAL INSURANCE	135.00	0.00	86,206.75	93,100.00	90,766.00	6,893.25	92.6%	7.4%
UTILITIES								
3510 GAS	52.36	102.25	2,782.80	4,450.00	1,890.34	1,667.20	62.5%	37.5%
3520 ELECTRICITY	22,709.92	23,554.73	238,879.61	332,000.00	238,907.74	93,120.39	72.0%	28.0%
3530 WATER	<u>2,316.09</u>	<u>2,218.92</u>	<u>21,621.31</u>	<u>29,000.00</u>	<u>18,799.01</u>	<u>7,378.69</u>	<u>74.6%</u>	<u>25.4%</u>
TOTAL UTILITIES	25,078.37	25,875.90	263,283.72	365,450.00	259,597.09	102,166.28	72.0%	28.0%
REPAIR & MAINTENANCE								
3610 BUILDING REPAIR	976.74	0.00	16,422.89	29,000.00	15,395.78	12,577.11	56.6%	43.4%
3630 OTHER EQUIP/FURNITURE REPAIRS	0.00	0.00	4,933.01	16,000.00	4,935.43	11,066.99	30.8%	69.2%
3640 VEHICLE REPAIR & MAINTENANCE	390.24	24.00	7,090.32	14,000.00	9,507.00	6,909.68	50.6%	49.4%
3650 MATERIAL BINDING/REPAIR SERV.	<u>0.00</u>	<u>0.00</u>	<u>835.70</u>	<u>1,500.00</u>	<u>435.87</u>	<u>664.30</u>	<u>55.7%</u>	<u>44.3%</u>
TOTAL REPAIR & MAINTENANCE	1,366.98	24.00	29,281.92	60,500.00	30,274.08	31,218.08	48.4%	51.6%
RENTALS								
3710 REAL ESTATE RENTAL/PARKING	-411.97	777.54	24,861.20	34,000.00	25,421.07	9,138.80	73.1%	26.9%
3720 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3730 EVENTS-BOOTH & EQUIP. RENTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>#DIV/0!</u>	<u>#DIV/0!</u>
TOTAL RENTALS	-411.97	777.54	24,861.20	34,000.00	25,421.07	9,138.80	73.1%	26.9%
ELECTRONIC SERVICES								
38450 DATABASES SERVICES	27,528.26	6,099.00	123,989.86	190,000.00	118,718.19	66,010.14	65.3%	34.7%
38460 E-BOOKS SERVICES	<u>8,966.75</u>	<u>9,029.12</u>	<u>182,028.67</u>	<u>150,000.00</u>	<u>130,441.09</u>	<u>-32,028.67</u>	<u>121.4%</u>	<u>-21.4%</u>
TOTAL ELECTRONIC SERVICES	36,495.01	15,128.12	306,018.53	340,000.00	249,159.28	33,981.47	90.0%	10.0%
OTHER CHARGES								
3910 DUES/INSTITUTIONAL	100.00	0.00	6,149.12	7,500.00	6,433.83	1,350.88	82.0%	18.0%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.0%	100.0%
3940 TRANSFER TO LIRF	12,833.33	35,583.00	128,333.34	154,000.00	355,830.00	25,666.66	83.3%	16.7%
3944 TRANSFER TO CATS SUBSIDY	0.00	0.00	13,010.00	13,000.00	12,023.00	-10.00	100.1%	-0.1%
3945 TRANSFER TO ANOTHER (CHANGE) FUND	0.00	0.00	50.00	0.00	0.00	-50.00	#DIV/0!	#DIV/0!
3950 EDUCATIONAL SERV/LICENSING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>0.0%</u>	<u>100.0%</u>
TOTAL OTHER CHARGES	<u>12,933.33</u>	<u>35,583.00</u>	<u>147,542.46</u>	<u>181,000.00</u>	<u>374,286.83</u>	<u>33,457.54</u>	<u>81.5%</u>	<u>18.5%</u>
TOTAL OTHER SERVICES/CHARGES	109,574.25	99,511.79	1,195,904.33	1,556,700.00	1,346,554.27	360,795.67	76.8%	15 23.2%



MONROE COUNTY PUBLIC LIBRARY  
MONTHLY BUDGET REPORT  
AS OF OCTOBER 31, 2018

	2018 OCTOBER	2017 OCTOBER	2018 Y-T-D ACTUAL	2018 BUDGET	2017 Y-T-D ACTUAL	2018 Y-T-D BUDGET REMAINING	2018 % OF BUDGET USED	2018 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	188.99	0.00	837.97	10,000.00	630.17	9,162.03	8.4%	91.6%
4430 OTHER EQUIPMENT	0.00	0.00	2,362.95	19,000.00	1,122.63	16,637.05	12.4%	87.6%
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4445 BUILDING RENOVATIONS	0.00	2,275.00	0.00	5,000.00	2,275.00	5,000.00	0.0%	100.0%
4460 IT EQUIPMENT	0.00	0.00	5,900.00	0.00	328.99	-5,900.00	#DIV/0!	#DIV/0!
4465 IT SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL FURNITURE & EQUIPMENT	188.99	2,275.00	9,100.92	34,000.00	4,356.79	24,899.08	26.8%	73.2%
OTHER CAPITAL OUTLAY								
4510 BOOKS	66,179.94	55,741.35	481,415.14	602,500.00	493,442.87	121,084.86	79.9%	20.1%
4520 PERIODICALS & NEWSPAPERS	554.00	25.14	5,867.43	43,000.00	5,469.54	37,132.57	13.6%	86.4%
4530 NONPRINT MATERIALS	39,657.43	27,682.62	259,151.49	340,000.00	296,700.30	80,848.51	76.2%	23.8%
TOTAL OTHER CAPITAL OUTLAY	106,391.37	83,449.11	746,434.06	985,500.00	795,612.71	239,065.94	75.7%	24.3%
TOTAL CAPITAL OUTLAY	106,580.36	85,724.11	755,534.98	1,019,500.00	799,969.50	263,965.02	74.1%	25.9%
TOTAL OPERATING EXPENDITURES	669,281.19	629,330.96	6,968,457.92	8,740,760.86	6,982,039.56	1,772,302.94	79.7%	20.3%

# MONROE COUNTY PUBLIC LIBRARY

11/06/18 2:33 PM

Page 1

## Operating Budget & Expenditure Report

January 1, 2018 to October 31, 2018

10 months = 83.3%

Object	Object Descr	2018 Budget	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	2018 YTD Amt	2018 YTD Balance	2018 %YTD Budget
11200	ADMINISTRATION	\$195,284.31	\$21,494.84	\$15,021.88	\$15,021.87	\$15,021.88	\$15,021.87	\$20,456.87	\$14,329.89	\$14,329.90	\$160,742.75	\$34,541.56	82.31%
11300	MANAGERS/ASST.	\$1,094,982.39	\$121,613.72	\$87,891.10	\$84,075.94	\$84,052.46	\$84,173.22	\$150,467.77	\$77,564.25	\$77,553.10	\$926,420.03	\$168,562.36	84.61%
11400	LIBRARIANS, EXPERTS	\$1,086,832.81	\$115,234.37	\$79,807.95	\$77,212.84	\$76,301.46	\$79,391.80	\$122,579.16	\$76,725.67	\$78,773.18	\$878,589.14	\$208,243.67	80.84%
11500	SPECIALISTS	\$239,502.90	\$22,382.33	\$17,514.54	\$23,894.54	\$17,468.81	\$16,052.98	\$25,963.03	\$17,414.83	\$17,360.67	\$187,897.01	\$51,605.89	78.45%
11600	ASSISTANTS/PARAPRO	\$790,119.20	\$90,208.99	\$60,713.47	\$56,612.44	\$59,347.20	\$59,381.93	\$86,476.80	\$59,248.34	\$59,239.88	\$651,240.72	\$138,878.48	82.42%
11700	TECH/OPERATORS/SEC	\$64,350.00	\$7,424.98	\$4,949.99	\$4,949.99	\$4,950.00	\$4,949.99	\$7,429.04	\$4,958.12	\$4,950.00	\$54,466.17	\$9,883.83	84.64%
11800	TEMPORAY STAFF	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
11900	BUILDING	\$166,260.90	\$19,291.15	\$12,775.44	\$12,314.54	\$12,815.64	\$12,750.19	\$19,181.43	\$12,794.35	\$12,739.86	\$140,768.61	\$25,492.29	84.67%
12000	BUILDING	\$114,857.60	\$13,301.34	\$8,571.13	\$8,756.04	\$8,939.04	\$9,823.76	\$14,601.94	\$9,113.53	\$8,939.40	\$97,370.60	\$17,487.00	84.78%
12100	FICA/EMPLOYER	\$277,792.59	\$29,241.77	\$20,584.85	\$20,173.11	\$19,936.44	\$20,263.30	\$31,724.08	\$19,296.16	\$19,547.62	\$220,774.46	\$57,018.13	79.47%
12200	UNEMPLOYMENT	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
12300	PERF/EMPLOYER	\$386,003.48	\$28,900.90	\$29,632.22	\$45,121.47	\$29,860.08	\$30,055.90	\$29,647.46	\$43,853.29	\$29,599.49	\$342,401.43	\$43,602.05	88.70%
12350	PERF/EMPLOYEE	\$103,393.60	\$7,743.89	\$7,941.02	\$12,092.21	\$8,000.53	\$8,050.71	\$8,846.12	\$11,746.47	\$7,928.47	\$92,639.56	\$10,754.04	89.60%
12400	INS/EMPLOYER	\$662,572.24	\$50,245.95	\$45,867.39	\$45,809.77	\$51,157.52	\$68,015.53	\$54,722.52	\$49,069.96	\$52,569.05	\$511,210.14	\$151,362.10	77.16%
12450	EMPLOYER INS./FSA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$347.10	-\$154.49	-\$501.59	\$501.59	0.00%
12500	MEDICARE/EMPLOYER	\$62,462.44	\$6,838.87	\$4,791.12	\$4,717.90	\$4,662.60	\$4,631.06	\$7,419.29	\$4,512.75	\$4,571.80	\$51,501.86	\$10,960.58	82.45%
12800	PRODUCTION	\$19,396.00	\$465.29	\$0.00	\$369.60	\$1,397.76	\$927.36	\$2,056.32	\$1,357.44	\$1,444.80	\$10,912.06	\$8,483.94	56.26%
12900	INFORMATION	\$437,850.40	\$49,445.84	\$32,872.23	\$32,622.97	\$32,799.54	\$33,365.38	\$50,971.24	\$33,008.38	\$33,483.05	\$364,716.96	\$73,133.44	83.30%
13000	SUPPORT/MATERIAL	\$230,000.00	\$25,833.66	\$20,394.76	\$20,153.62	\$19,216.23	\$20,316.12	\$27,583.60	\$15,746.86	\$17,218.11	\$199,904.28	\$30,095.72	86.91%
13100	WORK STUDY	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0.00%
13200	TECHNICIANS	\$0.00	\$1,983.60	\$1,322.40	\$1,326.53	\$1,322.39	\$1,322.40	\$1,983.60	\$1,322.40	\$1,322.40	\$14,550.52	-\$14,550.52	0.00%
21100	OFFICIAL RECORDS	\$1,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$142.13	\$142.13	\$957.87	12.92%
21200	STATIONERY/BUS.	\$400.00	\$77.52	\$49.83	\$0.00	\$0.00	\$0.00	\$91.14	\$0.00	\$166.03	\$384.52	\$15.48	96.13%
21300	OFFICE SUPPLIES	\$11,250.00	\$22.42	\$811.86	\$582.06	\$493.72	\$246.56	\$3,554.13	\$611.36	\$992.18	\$9,068.39	\$2,181.61	80.61%
21350	GENERAL SUPPLIES	\$0.00	\$114.98	\$0.00	\$17.50	\$0.00	\$107.50	\$0.00	\$339.66	\$221.40	\$801.04	-\$801.04	0.00%
21400	DUPLICATING	\$51,350.00	\$1,805.03	\$2,737.66	\$3,342.55	\$2,304.66	\$2,188.42	\$8,906.90	\$4,392.29	\$1,162.73	\$34,020.03	\$17,329.97	66.25%
21500	PROMOTIONAL	\$0.00	\$0.00	\$0.00	\$122.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$122.89	-\$122.89	0.00%
22100	CLEANING SUPPLIES	\$40,000.00	\$1,455.29	\$2,332.24	\$2,875.40	\$0.00	\$2,818.72	\$486.39	\$1,725.75	\$447.98	\$14,690.14	\$25,309.86	36.73%

Object	Object Descr	2018 Budget	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	2018 YTD Amt	2018 YTD Balance	%YTD Budget
22200	FUEL/OIL/LUBRICANTS	\$9,000.00	\$533.41	\$459.44	\$541.07	\$605.98	\$727.85	\$752.55	\$902.96	\$659.60	\$5,817.28	\$3,182.72	64.64%
22300	CATALOGING	\$6,000.00	\$0.00	\$0.00	\$1,182.48	\$0.00	\$117.65	\$0.00	\$2,277.74	\$0.00	\$6,522.44	-\$522.44	108.71%
22400	A/V	\$6,000.00	\$797.67	\$0.00	\$698.50	\$259.15	\$531.72	\$0.00	\$1,687.59	\$0.00	\$6,008.16	-\$8.16	100.14%
22500	CIRCULATION	\$32,500.00	\$217.36	\$161.91	\$0.00	\$0.00	\$0.00	\$1,775.29	\$6,052.00	\$2,767.22	\$11,410.79	\$21,089.21	35.11%
22600	LIGHT BULBS	\$12,000.00	\$0.00	\$382.85	\$1,264.52	\$0.00	\$213.12	\$74.40	\$66.00	\$0.00	\$2,000.89	\$9,999.11	16.67%
22800	UNIFORMS	\$1,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$986.99	\$0.00	\$986.99	\$913.01	51.95%
22900	DISPLAY/EXHIBITS	\$4,000.00	\$0.00	\$0.00	\$0.00	\$260.95	\$261.86	\$236.42	\$0.00	\$0.00	\$759.23	\$3,240.77	18.98%
23000	IT SUPPLIES	\$6,500.00	\$1,180.29	\$170.74	\$438.53	\$686.82	\$500.38	\$522.85	\$392.47	\$423.63	\$5,833.15	\$666.85	89.74%
23100	BUILDING MATERIAL	\$23,000.00	\$1,181.36	\$2,008.02	\$767.09	\$656.70	\$192.64	\$256.61	\$474.39	\$4,579.62	\$12,116.43	\$10,883.57	52.68%
23200	PAINT/PAINTING	\$900.00	\$103.49	\$150.38	\$0.00	\$200.78	\$7.73	\$0.00	\$119.25	\$147.77	\$729.40	\$170.60	81.04%
31100	CONSULTING SERVICES	\$11,000.00	\$0.00	\$530.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,784.00	\$2,314.00	\$8,686.00	21.04%
31200	ENGINEERING/ARCHITE	\$7,000.00	\$0.00	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	\$6,990.00	0.14%
31300	LEGAL SERVICES	\$18,000.00	\$1,165.28	\$1,789.96	\$699.85	\$580.00	\$274.02	\$195.36	\$4,007.76	\$769.87	\$12,154.42	\$5,845.58	67.52%
31400	BUILDING SERVICES	\$40,000.00	\$2,905.52	\$2,378.83	\$1,536.77	\$4,052.02	\$4,783.95	\$1,614.02	\$576.02	\$720.55	\$25,655.22	\$14,344.78	64.14%
31500	MAINTENANCE	\$170,500.00	\$9,333.43	\$2,310.88	\$9,965.24	\$48,320.85	\$1,267.00	\$46,501.23	\$2,579.59	\$4,824.71	\$132,363.07	\$38,136.93	77.63%
31600	COMPUTER SERVICES	\$74,000.00	\$5,995.50	\$5,479.87	\$5,479.87	\$4,786.97	\$5,479.87	\$5,618.76	\$5,618.76	\$5,618.76	\$55,730.45	\$18,269.55	75.31%
31700	ADMIN/ACCOUNTING	\$59,000.00	\$1,080.31	\$1,831.44	\$1,302.62	\$11,840.41	\$12,188.93	\$626.14	\$1,667.10	\$12,158.57	\$56,070.36	\$2,929.64	95.03%
31750	COLLECTION AGENCY	\$18,000.00	\$1,065.05	\$1,074.00	\$1,091.90	\$689.15	\$886.05	\$1,082.95	\$1,011.35	\$1,011.35	\$10,408.85	\$7,591.15	57.83%
32100	TELEPHONE	\$31,400.00	\$2,809.77	\$1,740.12	\$2,022.05	\$1,636.13	\$1,806.03	\$2,086.95	\$355.50	\$3,760.31	\$18,446.53	\$12,953.47	58.75%
32150	CABLE TV SERVICE	\$0.00	\$13.34	\$13.34	\$13.34	\$13.34	\$13.34	\$13.34	\$13.34	\$13.34	\$133.40	-\$133.40	0.00%
32200	POSTAGE	\$19,000.00	\$1,583.26	\$791.63	\$1,247.38	\$802.85	\$1,293.58	\$861.58	\$1,100.57	\$1,260.31	\$10,729.45	\$8,270.55	56.47%
32300	TRAVEL EXPENSE	\$0.00	\$0.00	\$527.28	\$0.00	\$0.00	\$113.62	\$0.00	\$443.77	\$0.00	\$1,799.32	-\$1,799.32	0.00%
32400	PROFESSIONAL	\$30,000.00	\$1,795.00	\$1,782.59	-\$1,295.38	\$0.00	\$0.00	\$3,125.07	\$1,761.26	\$1,730.76	\$8,904.30	\$21,095.70	29.68%
32600	FREIGHT/DELIVERY	\$1,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$925.00	\$0.00	\$0.00	\$0.00	\$949.98	\$450.02	67.86%
33100	ADVERTISING/PUBLICA	\$3,100.00	\$987.42	\$353.78	\$0.00	\$325.00	\$255.00	\$0.00	\$43.89	\$325.00	\$2,810.40	\$289.60	90.66%
33200	PRINTING SERVICES	\$250.00	\$45.00	\$45.00	\$45.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$230.00	\$20.00	92.00%
34100	OFFICIAL BOND INS.	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$654.00	-\$54.00	109.00%
34200	OTHER INSURANCE	\$92,500.00	\$59,533.00	\$3,256.00	\$0.00	\$4,072.75	\$0.00	\$0.00	\$0.00	\$135.00	\$85,552.75	\$6,947.25	92.49%
35100	GAS	\$4,450.00	\$484.90	\$375.73	\$228.90	\$111.69	\$100.15	\$102.13	\$108.96	\$52.36	\$2,782.80	\$1,667.20	62.53%
35200	ELECTRICITY	\$332,000.00	\$26,743.38	\$22,260.00	\$22,302.19	\$22,190.24	\$21,737.36	\$24,231.12	\$19,691.27	\$22,709.92	\$238,879.61	\$93,120.39	71.95%
35300	WATER	\$29,000.00	\$1,226.99	\$1,576.24	\$1,583.71	\$2,792.09	\$3,937.76	\$2,422.97	\$3,035.14	\$2,316.09	\$21,621.31	\$7,378.69	74.56%
36100	BUILDING REPAIRS	\$29,000.00	\$4,940.86	\$525.00	\$302.00	\$980.00	\$813.21	\$553.27	\$0.00	\$976.74	\$16,422.89	\$12,577.11	56.63%

Object	Object Descr	2018 Budget	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	2018 YTD Amt	2018 YTD Balance	%YTD Budget
36300	OTHER	\$16,000.00	\$1,714.33	\$0.00	\$1,123.36	\$65.00	\$0.00	\$65.00	\$80.00	\$0.00	\$4,933.01	\$11,066.99	30.83%
36400	VEHICLE	\$14,000.00	\$2,778.77	\$0.00	\$1,078.63	\$0.00	\$314.75	\$1,469.44	\$169.82	\$390.24	\$7,090.32	\$6,909.68	50.65%
36500	MATERIALS	\$1,500.00	\$461.18	\$0.00	\$0.00	\$0.00	\$0.00	\$169.53	\$0.00	\$0.00	\$835.70	\$664.30	55.71%
37100	REAL ESTATE	\$34,000.00	\$323.40	\$841.81	\$1,741.36	\$529.48	\$845.95	\$20,257.34	\$543.16	-\$411.97	\$24,861.20	\$9,138.80	73.12%
38450	DATABASES	\$175,000.00	\$6,875.00	\$10,000.00	\$12,061.00	\$41,824.63	\$191.00	\$7,209.97	\$15,750.00	\$27,528.26	\$123,989.86	\$51,010.14	70.85%
38460	E-BOOKS	\$205,000.00	\$1,080.85	\$1,535.93	\$3,090.33	\$2,740.96	\$7,412.58	\$17,738.96	\$12,960.75	\$8,966.75	\$182,028.67	\$22,971.33	88.79%
39100	DUES/INSTITUTIONAL	\$7,500.00	\$780.00	\$0.00	\$0.00	\$245.00	\$250.00	\$0.00	\$0.00	\$100.00	\$6,149.12	\$1,350.88	81.99%
39200	INTEREST/TEMPORARY	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
39400	TRANSFER TO LIRF	\$154,000.00	\$38,500.01	\$12,833.33	\$12,833.33	\$12,833.33	\$12,833.35	\$12,833.33	\$12,833.33	\$12,833.33	\$128,333.34	\$25,666.66	83.33%
39440	TRANSFER TO CATS	\$13,000.00	\$13,010.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,010.00	-\$10.00	100.08%
39450	TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	-\$50.00	0.00%
39500	EDUCATIONAL/LICENSI	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0.00%
44100	FURNITURE	\$10,000.00	\$0.00	\$0.00	\$249.00	\$0.00	\$0.00	\$399.98	\$0.00	\$188.99	\$837.97	\$9,162.03	8.38%
44300	OTHER EQUIPMENT	\$19,000.00	\$0.00	\$0.00	\$2,174.97	\$0.00	\$0.00	\$84.99	\$102.99	\$0.00	\$2,362.95	\$16,637.05	12.44%
44450	BUILDING RENOVATION	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
44600	IT EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,900.00	\$0.00	\$5,900.00	-\$5,900.00	0.00%
45100	BOOKS	\$564,000.00	\$35,546.82	\$50,017.30	\$75,247.95	\$41,836.23	\$39,300.76	\$44,471.10	\$39,589.94	\$66,179.94	\$481,415.14	\$82,584.86	85.36%
45200	PERIODICALS/NEWSPA	\$41,000.00	\$44.00	\$192.85	\$554.69	\$1,497.05	\$19.95	\$230.97	\$71.95	\$554.00	\$5,867.43	\$35,132.57	14.31%
45300	NONPRINT MATERIALS	\$340,500.00	\$25,170.75	\$21,195.13	\$45,493.94	\$12,180.73	\$21,628.16	\$19,522.23	\$19,643.11	\$39,657.43	\$259,151.49	\$81,348.51	76.11%
		\$8,740,760.86	\$867,133.43	\$605,174.46	\$679,241.97	\$669,714.24	\$615,129.02	\$892,254.68	\$621,403.37	\$669,281.19	\$6,968,457.92	\$1,772,302.94	79.72%

# MONROE COUNTY PUBLIC LIBRARY

11/07/18 9:25 AM

Page 1

## LIRF Budget & Expenditure Report

January 1, 2018 to October 31, 2018

10 months = 83.3%

Object	Object Descr	2018 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	YTD Amount	2018 YTD Balance	2018 %YTD Budget
31200	ENGINEERING/ARCHIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,565.88	\$5,565.88	-\$5,565.88	0.00%
36100	BUILDING REPAIRS	\$125,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00	0.00%
44100	FURNITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$68,203.07	\$68,203.07	-\$68,203.07	0.00%
44300	OTHER EQUIPMENT	\$150,000.00	\$0.00	\$0.00	\$11,440.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,440.75	\$138,559.25	7.63%
44450	BUILDING	\$708,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$16,718.88	\$116,718.88	\$591,281.12	16.49%
44452	BLDG LONG-TERM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,900.00	-\$10,900.00	0.00%
		\$983,000.00	\$0.00	\$0.00	\$11,440.75	\$0.00	\$10,900.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$90,487.83	\$212,828.58	\$770,171.42	21.65%

# MONROE COUNTY PUBLIC LIBRARY

11/06/18 2:16 PM

Page 1

## Debt Service Budget & Expenditures Report

January 1, 2018 to October 31, 2018

10 months = 83.3%

Object	2018											2018	2018	2018
Object Descr	Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	YTD Amt	YTD Balance	%YTD Budget
37100 REAL ESTATE	\$685,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$341,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$341,750.00	\$343,400.00	49.88%
39200 INTEREST/TEMPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39250 PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39450 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$685,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$341,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$341,750.00	\$343,400.00	49.88%

# MONROE COUNTY PUBLIC LIBRARY

11/06/18 2:10 PM

Page 1

## Rainy Day Budget & Expenditures Report

January 1, 2018 to October 31, 2018

10 months = 83.3%

Object	Object Descr	2018 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	2018 YTD Amt	2018 YTD Balance	2018 %YTD Budget
31100	CONSULTING SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31200	ENGINEERING/ARCHITE	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31300	LEGAL SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
36100	BUILDING REPAIRS	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44100	FURNITURE	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44300	OTHER EQUIPMENT	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44450	BUILDING RENOVATION	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.00%
		\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	0.00%

# MONROE COUNTY PUBLIC LIBRARY

11/06/18 2:06 PM

Page 1

## Special Revenue Budget & Expenditure Report

January 1, 2018 to October 31, 2018

10 months = 83.3%

Object	Object Descr	2018 Budget	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	YTD Amount	2018 YTD Balance	2018 %YTD Budget
11300	MANAGERS/ASST.	\$166,731.97	\$13,053.05	\$19,350.22	\$12,988.39	\$14,371.38	\$12,908.60	\$12,825.54	\$19,340.78	\$13,417.42	\$13,687.14	\$144,843.54	\$21,888.43	86.87%
11800	TEMPORAY STAFF	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
12100	FICA/EMPLOYER	\$25,027.54	\$1,831.29	\$2,734.85	\$1,873.84	\$1,913.89	\$1,792.16	\$1,789.62	\$2,662.89	\$1,778.66	\$1,796.25	\$19,977.23	\$5,050.31	79.82%
12300	PERF/EMPLOYER	\$29,974.00	\$4,661.66	\$2,326.87	\$2,321.41	\$3,757.80	\$2,321.88	\$2,312.99	\$2,319.05	\$3,541.34	\$2,417.44	\$27,126.10	\$2,847.90	90.50%
12350	PERF/EMPLOYEE CONTRIB.	\$8,028.75	\$1,248.68	\$623.28	\$621.83	\$1,006.56	\$621.94	\$619.56	\$621.20	\$948.59	\$647.53	\$7,266.05	\$762.70	90.50%
12400	INS/EMPLOYER	\$48,936.84	\$3,760.63	\$3,886.11	\$3,586.72	\$3,403.81	\$3,431.36	\$4,913.17	\$3,994.74	\$3,447.00	\$3,678.85	\$37,361.51	\$11,575.33	76.35%
12500	MEDICARE/EMPLOYER	\$5,779.52	\$428.30	\$639.60	\$438.23	\$447.60	\$419.14	\$418.53	\$622.79	\$415.97	\$420.09	\$4,672.10	\$1,107.42	80.84%
12800	PRODUCTION ASSISTANTS	\$153,939.50	\$10,464.88	\$15,489.91	\$10,777.05	\$10,139.01	\$10,002.16	\$10,233.47	\$15,448.97	\$9,589.23	\$9,038.52	\$111,433.00	\$42,506.50	72.39%
12900	INFORMATION	\$41,912.00	\$3,285.13	\$5,140.20	\$3,729.93	\$3,291.73	\$3,252.15	\$3,041.26	\$3,970.45	\$2,889.36	\$3,409.20	\$35,212.13	\$6,699.87	84.01%
13100	WORK STUDY	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
13200	TECHNICIANS	\$41,086.50	\$3,222.00	\$4,870.59	\$3,222.00	\$3,560.31	\$3,222.00	\$3,222.00	\$4,843.74	\$3,222.00	\$3,267.64	\$35,874.28	\$5,212.22	87.31%
21200	STATIONERY/BUS. CARDS	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
21300	OFFICE SUPPLIES	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11.99	\$11.99	\$588.01	2.00%
21400	DUPLICATING	\$700.00	\$41.42	\$475.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$516.42	\$183.58	73.77%
22200	FUEL/OIL/LUBRICANTS	\$1,000.00	\$27.29	\$0.00	\$26.48	\$32.13	\$0.00	\$35.54	\$33.16	\$0.00	\$34.09	\$217.83	\$782.17	21.78%
22700	VIDEO TAPE/MEDIA	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0.00%
23000	IT SUPPLIES	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0.00%
23500	AUDIO/VIDEO	\$6,000.00	\$28.97	\$1,191.00	\$260.48	\$0.00	\$0.00	\$316.75	\$0.00	\$0.00	\$7.92	\$1,805.12	\$4,194.88	30.09%
31100	CONSULTING SERVICES	\$15,000.00	\$0.00	\$0.00	\$0.00	\$700.00	\$0.00	\$0.00	\$1,044.00	\$0.00	\$1,365.00	\$3,283.00	\$11,717.00	21.89%
31300	LEGAL SERVICES	\$500.00	\$0.00	\$0.00	\$254.64	\$0.00	\$0.00	\$0.00	\$0.00	\$32.56	\$142.08	\$429.28	\$70.72	85.86%
31500	MAINTENANCE	\$5,000.00	\$50.00	\$2,741.72	\$49.93	\$50.00	\$50.00	\$50.00	\$169.40	\$278.00	\$50.00	\$3,489.05	\$1,510.95	69.78%
31600	COMPUTER SERVICES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
31650	DIGITIZATION SERVICES	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
31700	ADMIN/ACCOUNTING	\$400.00	\$3.18	\$3.61	\$2.79	\$13.07	\$5.60	\$3.06	\$2.22	\$1.95	\$2.77	\$40.97	\$359.03	10.24%
32100	TELEPHONE	\$3,000.00	\$176.33	\$176.33	\$416.33	\$382.24	\$0.00	\$176.12	\$351.76	\$0.00	\$287.23	\$1,966.34	\$1,033.66	65.54%
32150	CABLE TV SERVICE	\$300.00	\$31.12	\$31.12	\$31.12	\$31.12	\$31.12	\$31.12	\$31.12	\$31.12	\$31.12	\$311.20	-\$11.20	103.73%
32200	POSTAGE	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$730.51	\$730.51	-\$30.51	104.36%
32300	TRAVEL EXPENSE	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%



Object	Object Descr	2018 Budget	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	YTD Amount	2018 YTD Balance	2018 %YTD Budget
32400	PROFESSIONAL DEVELOP.	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
32600	FREIGHT/DELIVERY	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
36300	OTHER EQUIP/FURNITURE	\$6,000.00	\$0.00	\$210.00	\$0.00	\$526.00	\$0.00	\$0.00	\$69.95	\$0.00	\$0.00	\$805.95	\$5,194.05	13.43%
36400	VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$89.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$89.58	-\$89.58	0.00%
37100	REAL ESTATE	\$3,000.00	-\$89.68	-\$142.16	-\$95.44	-\$95.44	-\$89.68	-\$86.80	\$1,862.12	-\$78.16	-\$78.16	\$1,057.68	\$1,942.32	35.26%
39100	DUES/INSTITUTIONAL	\$3,000.00	\$99.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$210.00	\$0.00	\$0.00	\$1,509.00	\$1,491.00	50.30%
39500	EDUCATIONAL/LICENSIN	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
39600	COMMUNITY NEWS	\$14,500.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$12,000.00	\$2,500.00	82.76%
44100	FURNITURE	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
44700	EQUIPMENT - CATS	\$110,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,641.68	\$31,641.68	\$78,358.32	28.77%
		\$730,116.62	\$42,323.25	\$60,948.25	\$46,505.73	\$43,620.79	\$37,968.43	\$39,901.93	\$60,598.34	\$39,515.04	\$75,588.89	\$483,671.54	\$246,445.08	66.25%

# MONROE COUNTY PUBLIC LIBRARY

11/06/18 2:01 PM

Page 1

## Gen. Obligation Bond Budget & Expenditure 2016

January 1, 2018 to October 31, 2018

10 months = 83.3%

Object	Object Descr	2018 Budget	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	YTD Amount	2018 YTD Balance	2018 %YTD Budget
22900	DISPLAY/EXHIBITS	\$0.00	\$664.00	\$79.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$743.61	-\$743.61	0.00%
23100	BUILDING MATERIAL	\$0.00	\$102.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$234.92	-\$234.92	0.00%
31100	CONSULTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,956.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,956.00	-\$4,956.00	0.00%
31200	ENGINEERING/ARCHI	\$0.00	\$25,252.18	\$0.00	\$0.00	\$6,463.56	\$0.00	\$1,844.24	\$0.00	\$14,508.53	\$11,515.08	\$59,583.59	-\$59,583.59	0.00%
31300	LEGAL SERVICES	\$0.00	\$0.00	\$360.00	\$0.00	\$0.00	\$300.00	\$140.00	\$0.00	\$120.00	\$40.00	\$960.00	-\$960.00	0.00%
31500	MAINTENANCE	\$0.00	\$650.00	\$650.00	\$650.00	\$0.00	\$1,300.00	\$650.00	\$1,248.00	\$650.00	\$0.00	\$6,448.00	-\$6,448.00	0.00%
31700	ADMIN/ACCOUNTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	-\$500.00	0.00%
34200	OTHER INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32.00	\$0.00	\$0.00	\$0.00	\$32.00	-\$32.00	0.00%
44100	FURNITURE	\$0.00	\$31,623.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,567.48	\$0.00	\$0.00	\$136,888.90	-\$136,888.90	0.00%
44300	OTHER EQUIPMENT	\$0.00	\$0.00	\$399.00	\$0.00	\$0.00	\$3,810.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,209.00	-\$4,209.00	0.00%
44450	BUILDING	\$0.00	\$0.00	\$0.00	\$0.00	\$22,935.00	\$128,029.50	\$20.74	\$362,890.41	\$171,707.50	\$0.00	\$686,058.15	-\$686,058.15	0.00%
44452	BLDG LONG-TERM	\$0.00	\$0.00	\$0.00	\$11,899.00	\$0.00	\$896.90	\$1,243.40	\$4,701.22	\$0.00	\$0.00	\$24,834.02	-\$24,834.02	0.00%
44600	IT EQUIPMENT	\$0.00	\$199.00	\$2,711.93	\$6,393.00	\$9,425.00	\$667.17	\$139.90	\$4,706.94	\$174.60	\$5,046.95	\$29,464.49	-\$29,464.49	0.00%
44650	IT SOFTWARE	\$0.00	\$0.00	\$5,935.93	\$2,024.59	\$69.48	\$0.00	\$0.00	\$0.00	\$0.00	\$503.68	\$8,533.68	-\$8,533.68	0.00%
44700	EQUIPMENT - CATS	\$0.00	\$0.00	\$1,432.95	\$0.00	\$0.00	\$0.00	\$799.80	\$1,199.00	\$0.00	\$77.99	\$3,509.74	-\$3,509.74	0.00%
		\$0.00	\$58,491.70	\$11,569.42	\$20,966.59	\$38,893.04	\$139,959.57	\$4,870.08	\$406,813.05	\$187,160.63	\$17,183.70	\$966,956.10	-\$966,956.10	0.00%

# MONROE COUNTY PUBLIC LIBRARY

11/06/18 12:06 PM

Page 1

## Expenditure Summary compared to last year

2018 compared to 2017: Period Ending October

Fund	Fund Descr	2018 Budget	October 2018 Amt	2018 YTD Amt	2017 Budget	October 2017 Amt	2017 YTD Amt	%Last YR YTD Diff
001	OPERATING	\$8,740,760.86	\$668,396.99	\$6,967,573.72	\$8,836,799.70	\$629,108.82	\$6,982,039.56	-0.21%
002	JAIL	\$0.00	\$747.00	\$5,864.11	\$0.00	\$47.36	\$4,892.77	19.85%
003	CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004	GIFT	\$0.00	\$332.83	\$4,035.20	\$0.00	\$0.00	\$5,419.21	-25.54%
005	PLAC	\$0.00	\$1,690.00	\$6,307.00	\$0.00	\$1,690.00	\$6,825.00	-7.59%
006	RETIREEES	\$0.00	\$1,004.88	\$5,951.88	\$0.00	\$0.00	\$0.00	0.00%
007	LIRF	\$983,000.00	\$90,487.83	\$212,828.58	\$525,000.00	\$0.00	\$0.00	0.00%
008	DEBT SERVICE	\$685,150.00	\$0.00	\$341,750.00	\$688,500.00	\$0.00	\$343,400.00	-0.48%
009	RAINY DAY	\$150,000.00	\$0.00	\$0.00	\$150,000.00	\$0.00	\$0.00	0.00%
010	PAYROLL	\$0.00	\$365,722.78	\$4,077,971.39	\$0.00	\$357,714.89	\$3,923,992.00	3.92%
011	INVESTMENT-GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
016	GIFT-RESTRICED	\$0.00	\$9,680.77	\$97,557.09	\$0.00	\$14,810.98	\$105,717.72	-7.72%
017	LEVY EXCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018	IN KIND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
019	GIFT-	\$0.00	\$12,519.43	\$97,460.72	\$0.00	\$4,773.80	\$107,624.87	-9.44%
020	SPECIAL REVENUE	\$730,116.62	\$75,588.89	\$483,671.54	\$703,787.16	\$40,820.04	\$452,184.89	6.96%
021	CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
022	GATES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
023	LSTA-CIVIL WAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
024	FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
025	LSTA-SMITHVILLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
026	G O BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
027	COMMUNITY FDTN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
028	FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
029	GO BOND 2016	\$0.00	\$17,183.70	\$966,956.10	\$0.00	\$43,390.16	\$412,223.89	134.57%
030	GO BOND 2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$11,289,027.48	\$1,243,355.10	\$13,267,927.33	\$10,904,086.86	\$1,092,356.05	\$12,344,319.91	7.48%

# MONROE COUNTY PUBLIC LIBRARY

11/06/18 12:02 PM

Page 1

## Revenue Totals Budget Forms (all funds)

Source Descr	2018 YTD Budget	Mar	April	May	June	July	Aug	Sept	Oct	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
Fund 001 OPERATING												
PROPERTY	\$6,030,073.00	\$0.00	\$0.00	\$0.00	\$3,432,825.87	\$0.00	\$0.00	\$0.00	\$0.00	\$3,432,825.87	\$2,597,247.13	56.93%
INTANGIBLES TAX	\$12,546.00	\$0.00	\$0.00	\$0.00	\$8,259.76	\$0.00	\$0.00	\$0.00	\$0.00	\$8,259.76	\$4,286.24	65.84%
LICENSE EXCISE TAX	\$353,931.00	\$0.00	\$0.00	\$0.00	\$206,668.79	\$0.00	\$0.00	\$0.00	\$0.00	\$206,668.79	\$147,262.21	58.39%
LOCAL/COUNTY	\$2,286,738.00	\$190,754.08	\$190,754.08	\$190,754.08	\$333,669.82	\$190,754.08	\$190,754.08	\$190,754.08	\$190,754.08	\$2,050,456.54	\$236,281.46	89.67%
COMMERCIAL	\$44,226.00	\$0.00	\$0.00	\$0.00	\$20,629.62	\$0.00	\$0.00	\$0.00	\$0.00	\$20,629.62	\$23,596.38	46.65%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELL	\$0.00	\$440.33	\$560.59	\$434.25	\$309.55	\$397.65	\$141.30	\$0.00	\$0.00	\$3,209.63	-\$3,209.63	0.00%
LOST/DAMAGED	\$0.00	\$1,099.22	\$1,833.16	\$1,124.34	\$980.76	\$1,385.59	\$977.11	\$1,633.82	\$2,094.15	\$14,429.07	-\$14,429.07	0.00%
FINES	\$150,000.00	\$5,931.30	\$5,487.91	\$5,406.69	\$4,622.88	\$5,725.60	\$5,346.03	\$4,555.39	\$5,373.41	\$53,596.54	\$96,403.46	35.73%
COLLECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BLGTN COPIERS &	\$12,500.00	\$1,463.85	\$1,467.59	\$1,158.60	\$1,600.90	\$1,221.03	\$1,872.31	\$1,338.11	\$1,169.69	\$14,023.58	-\$1,523.58	112.19%
MISCELLANEOUS	\$0.00	\$0.00	\$114.25	\$736.74	\$62.05	\$215.80	\$298.60	\$0.00	\$30.50	\$6,700.14	-\$6,700.14	0.00%
PUBLIC LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MEETING ROOM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$375.00	\$0.00	\$0.00	\$0.00	\$375.00	-\$375.00	0.00%
GARNISHMENT FEES	\$0.00	\$3.29	\$1.86	\$1.86	\$1.86	\$1.86	\$2.79	\$1.86	\$1.86	\$22.96	-\$22.96	0.00%
E-RATE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,576.48	-\$5,576.48	0.00%
PLAC DISTRIBUTION	\$12,500.00	\$0.00	\$0.00	\$0.00	\$13,691.72	\$0.00	\$0.00	\$0.00	\$0.00	\$13,691.72	-\$1,191.72	109.53%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
READER PRINTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
OBITS	\$0.00	\$57.00	\$75.00	\$0.00	\$78.00	\$69.00	\$129.00	\$134.00	\$39.00	\$635.00	-\$635.00	0.00%
COIN TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$4,000.00	\$6,068.20	\$5,517.66	\$5,135.77	\$6,086.83	\$9,290.60	\$8,194.28	\$7,003.56	\$6,321.65	\$70,160.99	-\$66,160.99	1754.02%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INVESTMENT	\$0.00	\$1,077.58	\$1,090.93	\$2,069.80	\$1,657.94	\$1,320.56	\$2,266.46	\$1,745.65	\$1,728.18	\$15,019.35	-\$15,019.35	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2018 YTD Budget	Mar	April	May	June	July	Aug	Sept	Oct	2018 YTD Amt	2018 YTD Balance	% of Budget
RENT INCOME	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,800.00	\$112.50	\$300.00	\$300.00	\$2,512.50	\$1,487.50	62.81%
LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 001 OPERATING	\$8,910,514.00	\$206,894.85	\$206,903.03	\$206,822.13	\$4,031,146.35	\$212,556.77	\$210,094.46	\$207,466.47	\$207,812.52	\$5,918,793.54	\$2,991,720.46	66.42%
Fund 002 JAIL												
RECEIPTS	\$0.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 002 JAIL	\$0.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 003 CLEARING												
CONFERENCE/RECEI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
YMCA RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF CC RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ILL FINES/FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REIMBURSEMENT/CL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/COBRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$272.44	\$38.92	\$311.36	-\$311.36	0.00%
FEMA/CLEARING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/CLAIMS-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 003 CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$272.44	\$38.92	\$311.36	-\$311.36	0.00%
Fund 004 GIFT UNRESTRICTED												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNRESTRICTED GIFT	\$0.00	\$79.05	\$55.69	\$2,942.48	\$41.68	\$169.37	\$327.62	\$48.20	\$659.54	\$4,884.91	-\$4,884.91	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT	\$0.00	\$79.05	\$55.69	\$2,942.48	\$41.68	\$169.37	\$327.62	\$48.20	\$659.54	\$4,884.91	-\$4,884.91	0.00%
Fund 005 PLAC												
PUBLIC LIBRARY	\$0.00	\$780.00	\$520.00	\$455.00	\$455.00	\$585.00	\$325.00	\$780.00	\$455.00	\$5,525.00	-\$5,525.00	0.00%
Fund 005 PLAC	\$0.00	\$780.00	\$520.00	\$455.00	\$455.00	\$585.00	\$325.00	\$780.00	\$455.00	\$5,525.00	-\$5,525.00	0.00%
Fund 006 RETIREES												

Source Descr	2018 YTD Budget	Mar	April	May	June	July	Aug	Sept	Oct	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
RETIREES	\$0.00	\$476.75	\$476.75	\$476.75	\$476.75	\$476.75	\$645.83	\$1,004.91	\$1,004.91	\$6,580.18	-\$6,580.18	0.00%
Fund 006 RETIREES	\$0.00	\$476.75	\$476.75	\$476.75	\$476.75	\$476.75	\$645.83	\$1,004.91	\$1,004.91	\$6,580.18	-\$6,580.18	0.00%
Fund 007 LIRF												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIRF RECEIPTS	\$154,000.00	\$0.00	\$0.00	\$0.00	\$77,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$77,000.00	\$77,000.00	50.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 007 LIRF	\$154,000.00	\$0.00	\$0.00	\$0.00	\$77,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$77,000.00	\$77,000.00	50.00%
Fund 008 DEBT SERVICE												
PROPERTY	\$685,150.00	\$0.00	\$0.00	\$0.00	\$308,624.63	\$0.00	\$0.00	\$0.00	\$0.00	\$308,624.63	\$376,525.37	45.04%
INTANGIBLES TAX	\$2,129.00	\$0.00	\$0.00	\$0.00	\$741.66	\$0.00	\$0.00	\$0.00	\$0.00	\$741.66	\$1,387.34	34.84%
LICENSE EXCISE TAX	\$34,174.00	\$0.00	\$0.00	\$0.00	\$18,339.18	\$0.00	\$0.00	\$0.00	\$0.00	\$18,339.18	\$15,834.82	53.66%
COMMERCIAL	\$5,007.00	\$0.00	\$0.00	\$0.00	\$1,852.38	\$0.00	\$0.00	\$0.00	\$0.00	\$1,852.38	\$3,154.62	37.00%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 008 DEBT	\$726,460.00	\$0.00	\$0.00	\$0.00	\$329,557.85	\$0.00	\$0.00	\$0.00	\$0.00	\$329,557.85	\$396,902.15	45.36%
Fund 009 RAINY DAY												
LOCAL/COUNTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 009 RAINY DAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 010 PAYROLL												
GROSS PAYROLL	\$0.00	\$541,889.79	\$378,168.05	\$374,245.87	\$368,593.77	\$372,371.78	\$581,713.52	\$358,363.12	\$362,333.29	\$4,076,379.15	-\$4,076,379.15	0.00%
Fund 010 PAYROLL	\$0.00	\$541,889.79	\$378,168.05	\$374,245.87	\$368,593.77	\$372,371.78	\$581,713.52	\$358,363.12	\$362,333.29	\$4,076,379.15	-\$4,076,379.15	0.00%

Source Descr	2018 YTD Budget	Mar	April	May	June	July	Aug	Sept	Oct	2018 YTD Amt	2018 YTD Balance	% of Budget
Fund 013 PETTY CASH												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 013 PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	-\$50.00	0.00%
Fund 014 CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	-\$50.00	0.00%
Fund 016 GIFT-RESTRICED												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$24,616.51	\$0.00	\$0.00	\$0.00	\$36,032.48	\$0.00	\$28,488.23	\$99,154.80	-\$99,154.80	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$0.00	\$490.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	\$2,090.00	-\$2,090.00	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-	\$0.00	\$0.00	\$25,106.51	\$0.00	\$0.00	\$0.00	\$36,032.48	\$0.00	\$29,088.23	\$101,244.80	-\$101,244.80	0.00%
Fund 019 GIFT-FOUNDATION												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	-\$900.00	0.00%
RESTRICED GIFT	\$0.00	\$11,250.00	\$0.00	\$11,250.00	\$0.00	\$0.00	\$11,250.00	\$44,337.06	-\$450.00	\$77,637.06	-\$77,637.06	0.00%
Fund 019 GIFT-	\$0.00	\$11,250.00	\$0.00	\$11,250.00	\$0.00	\$0.00	\$11,250.00	\$44,337.06	-\$450.00	\$78,537.06	-\$78,537.06	0.00%
Fund 020 SPECIAL REVENUE												
MISCELLANEOUS	\$0.00	\$130.00	\$100.00	\$440.00	\$170.00	\$110.00	\$80.00	\$70.00	\$100.00	\$1,380.00	-\$1,380.00	0.00%
CABLE ACCESS FEES	\$438,022.00	\$0.00	\$109,505.50	\$109,505.50	\$0.00	\$0.00	\$0.00	\$0.00	\$109,505.50	\$328,516.50	\$109,505.50	75.00%
CABLE ACCESS FEES	\$265,051.00	\$0.00	\$66,262.75	\$0.00	\$0.00	\$66,262.75	\$0.00	\$0.00	\$0.00	\$198,788.25	\$66,262.75	75.00%
CABLE ACCESS FEES	\$16,056.00	\$4,014.00	\$0.00	\$0.00	\$4,014.00	\$0.00	\$0.00	\$4,014.00	\$0.00	\$12,042.00	\$4,014.00	75.00%
CONTRACT-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$13,010.00	\$13,010.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,010.00	\$0.00	100.00%
Fund 020 SPECIAL	\$732,139.00	\$17,154.00	\$175,868.25	\$109,945.50	\$4,184.00	\$66,372.75	\$80.00	\$4,084.00	\$109,605.50	\$553,736.75	\$178,402.25	75.63%
Fund 021 CAPITAL PROJECTS												
PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTANGIBLES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LICENSE EXCISE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2018 YTD Budget	Mar	April	May	June	July	Aug	Sept	Oct	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
COMMERCIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 021 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND												
BOND SALE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027 COMMUNITY FDTN GRANT												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 029 GO BOND 2016												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 029 GO BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 030 GO BOND 2019												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 030 GO BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$10,523,113.00	\$782,524.44	\$787,098.28	\$706,137.73	\$4,811,455.40	\$652,582.42	\$840,468.91	\$616,356.20	\$710,547.91	\$11,158,600.60	-\$635,487.60	106.04%



# MONROE COUNTY PUBLIC LIBRARY

11/06/18 11:54 AM

Page 1

## Cash Balances by fund

Current Period: October 2018

FUND Descr	10/01/18	MTD Debit	MTD Credit	10/31/18	Bal Sht Descr	Act Status
OPERATING	\$17,333.87	\$3,078.90	\$16,736.94	\$3,675.83	OLD NATIONAL BANK CHECKING	Active
OPERATING	\$32,878.61	\$5,834.92	\$22,847.38	\$15,866.15	GERMAN AMER./CHECKING	Active
OPERATING	-\$305,129.82	\$327,041.50	\$652,171.97	-\$630,260.29	1ST FINANCIAL/MAINSOURCE	Active
OPERATING	\$1,259,637.85	\$6,336.45	\$100,014.80	\$1,165,959.50	1ST FINANCIAL/MAINSOURCE SAVGS	Active
OPERATING	\$9,920.85	\$1,181.60	\$0.00	\$11,102.45	INVEST. CD/1ST FIN/MAINSOURCE	Active
OPERATING	\$0.00	\$546.58	\$0.00	\$546.58	JCB CD INVESTMENT	Active
Fund 001 OPERATING	\$1,014,641.36	\$344,019.95	\$791,771.09	\$566,890.22		
JAIL	\$882.89	\$0.00	\$747.00	\$135.89	1ST FINANCIAL/MAINSOURCE	Active
Fund 002 JAIL	\$882.89	\$0.00	\$747.00	\$135.89		
CLEARING	\$272.44	\$38.92	\$272.44	\$38.92	OLD NATIONAL BANK CHECKING	Active
CLEARING	\$0.00	\$272.44	\$0.00	\$272.44	1ST FINANCIAL/MAINSOURCE	Active
Fund 003 CLEARING	\$272.44	\$311.36	\$272.44	\$311.36		
GIFT UNRESTRICTED	\$598.58	\$658.54	\$612.60	\$644.52	OLD NATIONAL BANK CHECKING	Active
GIFT UNRESTRICTED	\$1.80	\$1.00	\$1.80	\$1.00	GERMAN AMER./CHECKING	Active
GIFT UNRESTRICTED	\$9,765.81	\$614.40	\$332.83	\$10,047.38	1ST FINANCIAL/MAINSOURCE	Active
Fund 004 GIFT UNRESTRICTED	\$10,366.19	\$1,273.94	\$947.23	\$10,692.90		
PLAC	\$1,105.00	\$455.00	\$1,105.00	\$455.00	GERMAN AMER./CHECKING	Active
Fund 005 PLAC	\$1,105.00	\$455.00	\$1,105.00	\$455.00		
RETIRES	-\$318.09	\$1,363.99	\$1,004.88	\$41.02	1ST FINANCIAL/MAINSOURCE	Active
Fund 006 RETIRES	-\$318.09	\$1,363.99	\$1,004.88	\$41.02		
LIRF	\$56,721.28	\$100,000.00	\$90,487.83	\$66,233.45	1ST FINANCIAL/MAINSOURCE	Active
LIRF	\$2,149,188.56	\$0.00	\$100,000.00	\$2,049,188.56	1ST FINANCIAL/MAINSOURCE SAVGS	Active
LIRF	\$1,197,735.57	\$0.00	\$0.00	\$1,197,735.57	INVEST. CD/1ST FIN/MAINSOURCE	Active
Fund 007 LIRF	\$3,403,645.41	\$100,000.00	\$190,487.83	\$3,313,157.58		
DEBT SERVICE	\$10,801.24	\$0.00	\$0.00	\$10,801.24	1ST FINANCIAL/MAINSOURCE	Active
DEBT SERVICE	\$100,000.00	\$0.00	\$0.00	\$100,000.00	1ST FINANCIAL/MAINSOURCE SAVGS	Active
Fund 008 DEBT SERVICE	\$110,801.24	\$0.00	\$0.00	\$110,801.24		
RAINY DAY	\$270,384.18	\$0.00	\$0.00	\$270,384.18	1ST FINANCIAL/MAINSOURCE	Active
RAINY DAY	\$1,116,269.19	\$0.00	\$250,000.00	\$866,269.19	1ST FINANCIAL/MAINSOURCE SAVGS	Active
RAINY DAY	\$250,000.00	\$250,000.00	\$0.00	\$500,000.00	JCB CD INVESTMENT	Active
Fund 009 RAINY DAY	\$1,636,653.37	\$250,000.00	\$250,000.00	\$1,636,653.37		
PAYROLL	-\$18,359.13	\$18,359.13	\$5,131.18	-\$5,131.18	GERMAN AMER./CHECKING	Active
PAYROLL	\$29,248.08	\$368,324.83	\$384,942.27	\$12,630.64	1ST FINANCIAL/MAINSOURCE	Active
Fund 010 PAYROLL	\$10,888.95	\$386,683.96	\$390,073.45	\$7,499.46		
GIFT-RESTRICED	\$36,032.48	\$28,638.23	\$36,032.48	\$28,638.23	OLD NATIONAL BANK CHECKING	Active
GIFT-RESTRICED	\$2,836.44	\$0.00	\$309.08	\$2,527.36	GERMAN AMER./CHECKING	Active
GIFT-RESTRICED	\$650.68	\$36,482.48	\$9,371.69	\$27,761.47	1ST FINANCIAL/MAINSOURCE	Active

FUND Descr	10/01/18	MTD Debit	MTD Credit	10/31/18	Bal Sht Descr	Act Status
Fund 016 GIFT-RESTRICED	\$39,519.60	\$65,120.71	\$45,713.25	\$58,927.06		
GIFT-FOUNDATION	\$14,646.83	\$56,250.84	\$13,133.21	\$57,764.46	1ST FINANCIAL/MAINSOURCE	Active
Fund 019 GIFT-FOUNDATION	\$14,646.83	\$56,250.84	\$13,133.21	\$57,764.46		
SPECIAL REVENUE	\$1,614.19	\$100.00	\$620.93	\$1,093.26	GERMAN AMER./CHECKING	Active
SPECIAL REVENUE	\$36,336.90	\$213,597.66	\$75,046.12	\$174,888.44	1ST FINANCIAL/MAINSOURCE	Active
SPECIAL REVENUE	\$780,000.00	\$0.00	\$100,000.00	\$680,000.00	1ST FINANCIAL/MAINSOURCE SAVGS	Active
Fund 020 SPECIAL REVENUE	\$817,951.09	\$213,697.66	\$175,667.05	\$855,981.70		
GO BOND 2016	\$96,140.53	\$0.00	\$17,183.70	\$78,956.83	1ST FINANCIAL/MAINSOURCE	Active
Fund 029 GO BOND 2016	\$96,140.53	\$0.00	\$17,183.70	\$78,956.83		
GO BOND 2019	-\$3,150.00	\$0.00	\$0.00	-\$3,150.00	1ST FINANCIAL/MAINSOURCE	Active
Fund 030 GO BOND 2019	-\$3,150.00	\$0.00	\$0.00	-\$3,150.00		
	\$7,154,046.81	\$1,419,177.41	\$1,878,106.13	\$6,695,118.09		

# MONROE COUNTY PUBLIC LIBRARY

11/05/18 11:42 AM  
Page 1

## \*Check Reconciliation©

### ONB CHECKING 06300 ONB/MONROE October 2018

#### Account Summary

Beginning Balance on	10/1/2018	\$115,282.51
+		\$32,773.67
-	Payments (Checks and Withdrawals)	\$115,058.68
Ending Balance as of	10/31/2018	\$32,997.50

#### Check Book

Active	G 001-06300	OPERATING	\$3,675.83
Active	G 002-06300	JAIL	\$0.00
Active	G 003-06300	CLEARING	\$38.92
Active	G 004-06300	GIFT UNRESTRICTED	\$644.52
Active	G 005-06300	PLAC	\$0.00
Active	G 006-06300	RETIREEES	\$0.00
Active	G 007-06300	LIRF	\$0.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 009-06300	RAINY DAY	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$28,638.23
Active	G 019-06300	GIFT-FOUNDATION	\$0.00
Active	G 020-06300	SPECIAL REVENUE	\$0.00
Active	G 024-06300	FINRA GRANT	\$0.00
Active	G 027-06300	COMMUNITY FDTN	\$0.00
Active	G 028-06300	FINRA 2014	\$0.00
Active	G 029-06300	GO BOND 2016	\$0.00

Cash Balance **\$32,997.50**

Beginng Balance	\$115,282.51
+ Total Deposits	\$32,773.67
- Checks Written	\$115,058.68

Check Book	\$32,997.50
Difference	\$0.00

# MONROE COUNTY PUBLIC LIBRARY

11/05/18 11:58 AM  
Page 1

## \*Check Reconciliation©

### GERMAN-AMER/CHECKING

06400 GER AME/UC

October 2018

#### Account Summary

Beginning Balance on	10/1/2018	\$20,076.91
+		\$6,388.15
-	Payments (Checks and Withdrawals)	\$11,653.47
Ending Balance as of	10/31/2018	\$14,811.59

#### Check Book

Active	G 001-06400	OPERATING	\$15,866.15
Active	G 003-06400	CLEARING	\$0.00
Active	G 004-06400	GIFT UNRESTRICTED	\$1.00
Active	G 005-06400	PLAC	\$455.00
Active	G 007-06400	LIRF	\$0.00
Active	G 009-06400	RAINY DAY	\$0.00
Active	G 010-06400	PAYROLL	-\$5,131.18
Active	G 016-06400	GIFT-RESTRICED	\$2,527.36
Active	G 019-06400	GIFT-FOUNDATION	\$0.00
Active	G 020-06400	SPECIAL REVENUE	\$1,093.26
Active	G 029-06400	GO BOND 2016	\$0.00

Cash Balance **\$14,811.59**

Beginng Balance	\$20,076.91
+ Total Deposits	\$6,388.15
- Checks Written	\$11,653.47

Check Book	\$14,811.59
Difference	\$0.00

# MONROE COUNTY PUBLIC LIBRARY

11/05/18 3:28 PM  
Page 1

## \*Check Reconciliation©

### 1ST FIN/MAINSOU CKNG

06600 MAINSO CKG

October 2018

### Account Summary

Beginning Balance on	10/1/2018	\$501,401.54
+		\$716,241.17
- Payments (Checks and Withdrawals)		\$989,705.74
Ending Balance as of	10/31/2018	\$227,936.97

### Check Book

Active	G 001-06600	OPERATING	-\$630,260.29
Active	G 002-06600	JAIL	\$135.89
Active	G 003-06600	CLEARING	\$272.44
Active	G 004-06600	GIFT UNRESTRICTED	\$10,047.38
Active	G 005-06600	PLAC	\$0.00
Active	G 006-06600	RETIREEES	\$41.02
Active	G 007-06600	LIRF	\$66,233.45
Active	G 008-06600	DEBT SERVICE	\$10,801.24
Active	G 009-06600	RAINY DAY	\$270,384.18
Active	G 010-06600	PAYROLL	\$12,630.64
Active	G 016-06600	GIFT-RESTRICED	\$27,761.47
Active	G 017-06600	LEVY EXCESS	\$0.00
Active	G 019-06600	GIFT-FOUNDATION	\$57,764.46
Active	G 020-06600	SPECIAL REVENUE	\$174,888.44
Active	G 024-06600	FINRA GRANT	\$0.00
Active	G 026-06600	G O BOND	\$0.00
Active	G 027-06600	COMMUNITY FDTN	\$0.00
Active	G 028-06600	FINRA 2014	\$0.00
Active	G 029-06600	GO BOND 2016	\$78,956.83
Active	G 030-06600	GO BOND 2019	-\$3,150.00
		Cash Balance	<b>\$76,507.15</b>

Beginng Balance	\$501,401.54
+ Total Deposits	\$716,241.17
- Checks Written	\$1,141,135.56

Check Book	\$76,507.15
O/S Checks	\$151,429.82

**MONROE COUNTY PUBLIC LIBRARY**11/05/18 12:14 PM  
Page 1**\*Check Reconciliation©****1ST FIN/MAINSO SAVGS****06610 MAINSO SAV****October 2018****Account Summary**

Beginning Balance on	10/1/2018	\$5,405,095.60
+		\$6,321.65
- Payments (Checks and Withdrawals)		\$550,000.00
Ending Balance as of	10/31/2018	\$4,861,417.25

**Check Book**

Active	G 001-06610	OPERATING	\$1,165,959.50
Active	G 002-06610	JAIL	\$0.00
Active	G 003-06610	CLEARING	\$0.00
Active	G 004-06610	GIFT UNRESTRICTED	\$0.00
Active	G 005-06610	PLAC	\$0.00
Active	G 006-06610	RETIREEES	\$0.00
Active	G 007-06610	LIRF	\$2,049,188.56
Active	G 008-06610	DEBT SERVICE	\$100,000.00
Active	G 009-06610	RAINY DAY	\$866,269.19
Active	G 010-06610	PAYROLL	\$0.00
Active	G 016-06610	GIFT-RESTRICED	\$0.00
Active	G 019-06610	GIFT-FOUNDATION	\$0.00
Active	G 020-06610	SPECIAL REVENUE	\$680,000.00
Active	G 024-06610	FINRA GRANT	\$0.00
Active	G 026-06610	G O BOND	\$0.00
Active	G 027-06610	COMMUNITY FDTN	\$0.00
Active	G 028-06610	FINRA 2014	\$0.00
Active	G 029-06610	GO BOND 2016	\$0.00
Active	G 030-06610	GO BOND 2019	\$0.00

Cash Balance **\$4,861,417.25**

Beginng Balance	\$5,405,095.60
+ Total Deposits	\$6,321.65
- Checks Written	\$550,000.00

Check Book **\$4,861,417.25**Difference **\$0.00**

TO: Monroe County Public Library – Board of Trustees  
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager  
RE: Personnel Report  
DATE November 14, 2018

### Beginning Employment

- Lea Arnold, Access & Content Services, Material Handler, Pay Grade 1, 15 hours per week effective October 18, 2018.
- Lee Eubanks, Access & Content Services, Material Handler, Pay Grade 1, 15 hours per week effective October 19, 2018.
- Greta Herbertz, Access & Content Services, Material Handler, Pay Grade 1, 15 hours per week effective October 19, 2018.
- Jason Kowalchuk, Access & Content Services, Material Handler, Pay Grade 1, 15 hours per week effective October 19, 2018.

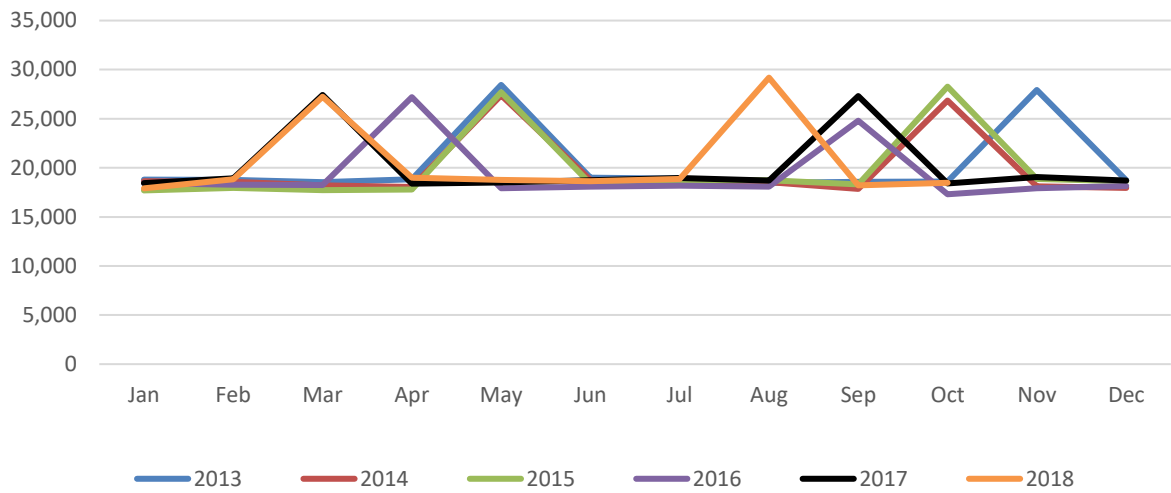
### Ending Employment

- Erik Probst, Security, Security Technician, Pay Grade 5, 20 hours per week effective October 11, 2018.
- Lea Arnold, Access & Content Services, Material Handler, Pay Grade 1, 15 hours per week effective October 22, 2018.
- Katelynn Hughes, Access & Content Services, Material Handler, Pay Grade 1, 15 hours per week effective October 10, 2018.
- Tasha Shaw, Access & Content Services, Material Handler, Pay Grade 1, 15 hours per week effective October 27, 2018.
- M. Suzanne Kern, Administration-Finance, Bookkeeper, Pay Grade 7, 37.5 hours per week, effective February 1, 2019.

### Job Changes

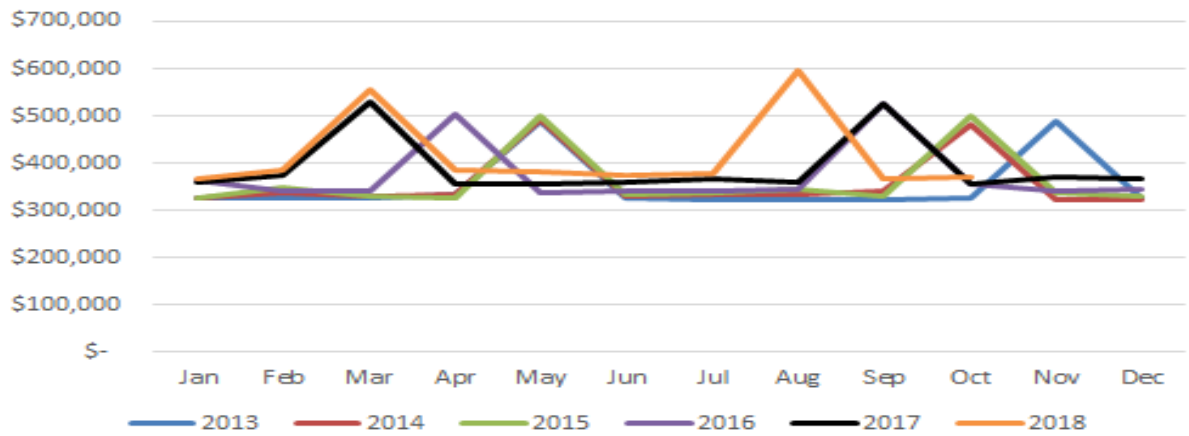
- Ross Jackson, Security, Temporary Security Technician, Pay Grade 5, 15 hours per week to Security Technician, Pay Grade 5, 20 hours per week effective October 12, 2018.

### Employee Hours Paid Per Month



2013-2016 reflects budgeted hours for all active positions  
 2017+ reflects actual number of hours paid

### Employee Wages Paid Per Month





Pay Date 10/12/18  
Pay Period 09/17/2018 to 09/30/2018

### Employee Earnings Report by Pay Date

#	Fund Type	Employee Name	Status	Title	Unit
1	Operating	Blanchard, Annise D.	A	Materials Handler	ACCESS & CONTENT
2		Bredemeyer, Sara A.	A	Materials Handler	ACCESS & CONTENT
3		Butler, Joanna R.	A	Materials Handler	ACCESS & CONTENT
4		Desjardins, Vincent P.	A	Materials Handler	ACCESS & CONTENT
5		Fak, Andrew V.	A	Materials Handler	ACCESS & CONTENT
6		Fletcher, Kathy J.	A	Materials Handler	ACCESS & CONTENT
7		Gartner, Jennifer L.	A	Materials Handler	ACCESS & CONTENT
8		Hagan, Elizabeth A.	A	Materials Handler	ACCESS & CONTENT
9		Hines, Michelle L.	A	Materials Handler	ACCESS & CONTENT
10		Horton, Samantha M.	A	Materials Handler	ACCESS & CONTENT
11		Hughes, Katelynn N.	A	Materials Handler	ACCESS & CONTENT
12		Jackson, Ross A.	A	Security Technician	BUILDING SRV-SECURITY
13		Kaiser, Justina A.	A	Materials Handler	ACCESS & CONTENT
14		Ketring, Brittney M.	A	Materials Handler	ACCESS & CONTENT
15		Koester, William D.	A	Materials Handler	ACCESS & CONTENT
16		Lemen, Brett A.	A	Materials Handler	ACCESS & CONTENT
17		McDermott-Sipe, Elias F.	A	Materials Handler	ACCESS & CONTENT
18		Mullens, Anna M.	A	Materials Handler	ACCESS & CONTENT
19		Overtoom, Sydney J.	A	Materials Handler	ACCESS & CONTENT
20		Phillips, Amanda E.	A	Materials Handler	ACCESS & CONTENT
21		Polley, Elizabeth A.	A	Materials Handler	ACCESS & CONTENT
22		Price, Daniel A.	A	Materials Handler	ACCESS & CONTENT
23		Rauh, Therese	A	Materials Handler	ACCESS & CONTENT
24		Shaw, Natasha N.	A	Materials Handler	ACCESS & CONTENT
25		Smith, Karen S.	A	Materials Handler	ACCESS & CONTENT
26		Sowder, Christa N.	A	Materials Handler	ACCESS & CONTENT
27		Stanley, Erica A.	A	Materials Handler	ACCESS & CONTENT
28		Syrek, Bret A.	T	Materials Handler	ACCESS & CONTENT
29		Thomas, Lillian G.	T	Materials Handler	ACCESS & CONTENT
30		Waller, Amanda M.	A	Materials Handler	ACCESS & CONTENT
31		Winters, Emily J.	A	Materials Handler	ACCESS & CONTENT
32		Balzer, Cynthia L.	A	Senior Information Asst	CUSTOMER SERVICE
33		Bowman-Sarkisian, Shannon A	A	Information Assistant	CUSTOMER SERVICE
34		Cagle, Chantal G.	A	Information Assistant	CUSTOMER SERVICE
35		Clark, Marion C.	A	Senior Information Asst	CUSTOMER SERVICE
36		Duszynski, Paul A.	A	Senior Information Asst	CUSTOMER SERVICE
37		Englert, Victoria R.	A	Information Assistant	CUSTOMER SERVICE
38		Gillespie, Charles F.	A	Information Assistant	CUSTOMER SERVICE
39		Icenogle, Rachel L.	A	Custodian	BUILDING SRV-MAINTENANCE
40		Lucas, Darryl L.	A	Information Assistant	CUSTOMER SERVICE
41		Mass, Shelby E.	A	Information Assistant	CUSTOMER SERVICE
42		OLeary, Barbara A.	A	Information Assistant	CUSTOMER SERVICE
43		Polley, Claudia M.	A	Custodian	BUILDING SRV-MAINTENANCE
44		Probst, Erik M.	A	Security Technician	BUILDING SRV-SECURITY
45		Purcell, Emily S.	A	Information Assistant	CUSTOMER SERVICE
46		Rogers, Addison C.	A	CATS-Master Control Op	CATS
47		Scholl, Deborah J.	A	Security Technician	BUILDING SRV-SECURITY
48		Sims, James L.	A	Security Technician	BUILDING SRV-SECURITY
49		Sinex, Lucas C.	A	Information Tech Asst	INFORMATION TECHNOLOGY
50		Snider, Benjamin B.	A	Information Assistant	CUSTOMER SERVICE
51		Weaver, William C.	A	Web Support	COMMUNICATIONS/MARKETI CM
52		Wilke, Adam G.	A	Information Assistant	CUSTOMER SERVICE
53		Baker, Kimberly A.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
54		Clark, Craig J.	A	Senior Materials Handler	ACCESS & CONTENT
55		Crane, Deanna J.	A	Custodian	BUILDING SRV-MAINTENANCE
56		Ellis, William P.	A	Information Assistant	CUSTOMER SERVICE
57		Hacker, Arielle N.	A	Senior Materials Handler	ACCESS & CONTENT
58		Hoagland, Ian M.	A	Information Assistant	CUSTOMER SERVICE
59		Jenness, Claire L.	A	Senior Materials Handler	ACCESS & CONTENT
60		Jenness, Lillian M.	A	Information Assistant	CUSTOMER SERVICE
61		Jones, Christina M.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
62		Loudenbarger, Audra C.	A	Information Assistant	CUSTOMER SERVICE

Pay Date 10/12/18  
Pay Period 09/17/2018 to 09/30/2018

### Employee Earnings Report by Pay Date

63	Mounlio, Daniel T.	A	Senior Information Asst	CUSTOMER SERVICE
64	Tincher, Cheryl L.	A	Custodian	BUILDING SRV-MAINTENANCE
65	Vollmar, Justin M.	A	CATS - Production Asst	CATS
66	Wise, Laura E.	A	Senior Information Asst	CUSTOMER SERVICE
67	Lenn, Tracy M.	A	Information Assistant	CUSTOMER SERVICE
68	Adams, Meghan E.	A	Copy Cataloger Asst	ACCESS & CONTENT
69	Arnholter, Ellen P.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
70	Baugh, Ned T.	A	Info Technology MGR	INFORMATION TECHNOLOGY
71	Bell, Terri L.	A	Custodian	BUILDING SRV-MAINTENANCE
72	Brown, Erica N.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
73	Bruecks, Melissa E.	A	Customer Service Asst Mgr	CUSTOMER SERVICE
74	Carson, Grier E.	A	Access & Content MGR	ACCESS & CONTENT
75	Carter, Kenneth B.	A	Senior Materials Handler	ACCESS & CONTENT
76	Champelli, Lisa M.	A	Childrens Strat	STRATEGIST-CHILDREN/ SE
77	Champion, Michael C.	A	Senior Information Asst	CUSTOMER SERVICE
78	Cheek, Jared P.	A	Senior Information Asst	CUSTOMER SERVICE
79	Cooper, Burl	A	Senior Information Asst	CUSTOMER SERVICE
80	Cronkhite, Jane M.	A	Director - Associate	ADMIN-ASSOCIATE DIRECTOR
81	Dillon, Luann L.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
82	Dockerty, Katelynn E.	A	Senior Information Asst	CUSTOMER SERVICE
83	Duffy, Dana R.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
84	Dunnuck, Aubrey R.	A	Senior Information Asst	CUSTOMER SERVICE
85	Fallwell, Edwin M.	A	Senior Information Asst	CUSTOMER SERVICE
86	Fallwell, Susan L.	A	Acquisitions Technician	ACCESS & CONTENT
87	French, Elizabeth E.	A	Senior Information Asst	CUSTOMER SERVICE
88	Friesel, Christine E.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
89	Galarza, Alejandria F.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
90	Gesten, Joshua F.	A	Senior Information Asst	CUSTOMER SERVICE
91	Gossman, James A.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
92	Gray, Elizabeth L.	A	Adult Strategist	STRATEGIST-ADULT/ SERVI
93	Gray, Marla S.	A	Human Resources Spec	ADMIN-HUMAN RESOURCES
94	Gray-Overtom, Paula E.	A	Web Administrator	COMMUNICATIONS/MARKETI CM
95	Green, Cheryl R.	A	Librarian Cataloger	ACCESS & CONTENT
96	Greene, Ronald	A	Custodian	BUILDING SRV-MAINTENANCE
97	Hoffman, Jennifer L.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
98	Holman, Stephanie A.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
99	Hosler, Christopher A.	A	Program-Branch Strat	STRATEGIST-PROGRAM/B
100	Hosler, Virginia J.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
101	Hussey, Amanda L.	A	Communications/Mrkt MGR	COMMUNICATIONS/MARKETI CM
102	Jackson, Christopher B.	A	Special Audience Strat	STRATEGIST-SPECIAL AUDIEN
103	Johnson, Michael J.	A	Security Technician	BUILDING SRV-SECURITY
104	Jordan, Kelly M.	A	Senior Information Asst	CUSTOMER SERVICE
105	Kellams, Jennifer L.	A	Access & Content Asst Mgr	ACCESS & CONTENT
106	Kelly, Bruce W.	A	Maintenance Expert	BUILDING SRV-MAINTENANCE
107	Kern, Merriel S.	A	Bookkeeper Specialist	ADMIN-FINANCE
108	Kinser, Julia L.	A	Senior Information Asst	CUSTOMER SERVICE
109	Kroeger, Nathan A.	A	Writer/Content Specialist	COMMUNICATIONS/MARKETI CM
110	Lehr, Jeannette C.	A	Subject Expert	COMMUNITY ENGAGEMENT/LEAR
111	Leibacher, Brian J.	A	BLDS MGR	BUILDING SRV-MAINTENANCE
112	Lettelleir, Gary P.	A	MGR Finance	ADMIN-FINANCE
113	Lovings, Jacqueline D.	A	Senior Information Asst	CUSTOMER SERVICE
114	MacDowell, Kevin S.	A	Teen/Digital Create Strat	STRATEGIST-TEENS/DC
115	Matney, Jason L.	A	BLDS Asst Mgr	BUILDING SRV-MAINTENANCE
116	Meador, John D.	A	Information Assistant	CUSTOMER SERVICE
117	Mestre, Amber C.	A	Senior Information Asst	CUSTOMER SERVICE
118	Mosora, John P.	A	Maintenance Assistant	BUILDING SRV-MAINTENANCE
119	Mullis, Cody H.	A	Information Tech Spec	INFORMATION TECHNOLOGY
120	Neer, Matthew M.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
121	Ody, Martha F.	A	Librarian Selector	ACCESS & CONTENT
122	Ott, Samuel W.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
123	Overman, Roberta J.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
124	Paull, Jonathon J.	A	Senior Information Asst	CUSTOMER SERVICE
125	Rome, M Brandon	A	Senior Information Asst	CUSTOMER SERVICE
126	Ruddick, Jane	A	Librarian Selector	ACCESS & CONTENT

Pay Date 10/12/18  
 Pay Period 09/17/2018 to 09/30/2018

### Employee Earnings Report by Pay Date

127	Salvaggio, Elizabeth A.	A	Senior Information Asst	CUSTOMER SERVICE
128	Schwegman, Vanessa M.	A	Information Tech Analyst	INFORMATION TECHNOLOGY
129	Scott, Sarah A.	A	Graphic Designer Spec	COMMUNICATIONS/MARKETING
130	Seibel, Brenda D.	A	Admin. Receptionist	ADMIN-BUS OFFICE
131	Slater, Andrew R.	A	Senior Information Asst	CUSTOMER SERVICE
132	Smith, Benjamin E.	A	Security Technician	BUILDING SRV-SECURITY
133	Sneed, Christine M.	A	Copy Cataloger Asst	ACCESS & CONTENT
134	Stacy, Ryan P.	A	Librarian Selector	ACCESS & CONTENT
135	Starks-Dyer, Kathleen R.	A	Senior Information Asst	CUSTOMER SERVICE
136	Swinson, Barbara M.	A	Professional Devel Strat	STRATEGIST-PROFESSION
137	Thompson, Timothy J.	A	Senior Materials Handler	ACCESS & CONTENT
138	Todd, Hunter A.	A	Senior Information Asst	CUSTOMER SERVICE
139	Turrentine, Bethany G.	A	Community Learn Asst Mgr	COMMUNITY ENGAGEMENT/LEARN
140	Wallace, Pamela J.	A	Admin. Technician	ADMIN-BUS OFFICE
141	White, Pamela K.	A	Acquisitions Specialist	ACCESS & CONTENT
142	Wickemeyer-Hardy, Kyle A.	A	MGR Human Resources	ADMIN-HUMAN RESOURCES
143	Wolf, Joshua	A	Community Engagement MGR	COMMUNITY ENGAGEMENT/LEARN
144	Wood, Marilyn D.	A	Director	ADMIN - DIRECTOR
145	Zdravecky, Leanne	A	Admin. Coordinator	ADMIN-BUS OFFICE

<b>Sub-Total Operating Fund</b>	<b>\$166,343.97</b>	<b>8,351.25</b>
---------------------------------	---------------------	-----------------

	Fund Type	Employee Name	Status	Title	Unit
1	<b>Special Revenue</b>	Arena, Nile J.	A	CATS-Master Control Op	CATS
2		Muyskens-Toth, Casey L.	A	CATS-Master Control Op	CATS
3		Torneo, Samuel J.	A	CATS-Master Control Op	CATS
4		Myers, Glenn J.	A	CATS - Production Asst	CATS
5		Schuster, Steven M.	A	CATS - Production Asst	CATS
6		Weinberg, Kevin G.	A	CATS - Production Asst	CATS
7		Adams, Michael D.	A	CATS - Production Asst	CATS
8		Burns, Michael F.	A	FL Bookstore Oper	FRIENDS OF THE LIBRARY
9		ONeill, Martin	A	CATS Asst Mgr Production	CATS
10		Regoli, Mary Jean	A	S FL Office Coord Expert	FRIENDS OF THE LIBRARY
11		Stillwell, Adam A.	A	CATS Asst Mgr Program	CATS
12		Stockwell, Robert R.	A	CATS Equip Oper Expert	CATS
13		Walter, David P.	A	CATS - Production Asst	CATS
14		White, Michael B.	A	CATS General MGR	CATS
	<b>Sub-Total Special Fund</b>			<b>\$18,415.17</b>	<b>919.00</b>
	<b>Grand Total</b>			<b>\$184,759.14</b>	<b>9,270.25</b>

Pay Date 10/26/18  
 Pay Period 10/01/2018 to 10/14/2018

## Employee Earnings Report by Pay Date

#	Fund Type	Employee Name	Status	Title	Unit
1	Operating	Bale, Jennifer K.	A	Materials Handler	ACCESS & CONTENT
2		Blanchard, Annise D.	A	Materials Handler	ACCESS & CONTENT
3		Bowers, Melissa L.	A	Materials Handler	ACCESS & CONTENT
4		Bredemeyer, Sara A.	A	Materials Handler	ACCESS & CONTENT
5		Butler, Joanna R.	A	Materials Handler	ACCESS & CONTENT
6		Desjardins, Vincent P.	A	Materials Handler	ACCESS & CONTENT
7		Fak, Andrew V.	A	Materials Handler	ACCESS & CONTENT
8		Fletcher, Kathy J.	A	Materials Handler	ACCESS & CONTENT
9		Gartner, Jennifer L.	A	Materials Handler	ACCESS & CONTENT
10		Hagan, Elizabeth A.	A	Materials Handler	ACCESS & CONTENT
11		Hines, Michelle L.	A	Materials Handler	ACCESS & CONTENT
12		Horton, Samantha M.	A	Materials Handler	ACCESS & CONTENT
13		Hughes, Katelynn N.	A	Materials Handler	ACCESS & CONTENT
14		Jackson, Ross A.	A	Security Technician	BUILDING SRV-SECURITY
15		Kaiser, Justina A.	A	Materials Handler	ACCESS & CONTENT
16		Ketring, Brittney M.	A	Materials Handler	ACCESS & CONTENT
17		Koester, William D.	A	Materials Handler	ACCESS & CONTENT
18		Lemen, Brett A.	A	Materials Handler	ACCESS & CONTENT
19		McDermott-Sipe, Elias F.	A	Materials Handler	ACCESS & CONTENT
20		Mullens, Anna M.	A	Materials Handler	ACCESS & CONTENT
21		Overtoom, Sydney J.	A	Materials Handler	ACCESS & CONTENT
22		Phillips, Amanda E.	A	Materials Handler	ACCESS & CONTENT
23		Polley, Elizabeth A.	A	Materials Handler	ACCESS & CONTENT
24		Price, Daniel A.	A	Materials Handler	ACCESS & CONTENT
25		Rauh, Therese	A	Materials Handler	ACCESS & CONTENT
26		Shaw, Natasha N.	A	Materials Handler	ACCESS & CONTENT
27		Smith, Karen S.	A	Materials Handler	ACCESS & CONTENT
28		Sowder, Christa N.	A	Materials Handler	ACCESS & CONTENT
29		Stanley, Erica A.	A	Materials Handler	ACCESS & CONTENT
30		Waller, Amanda M.	A	Materials Handler	ACCESS & CONTENT
31		Winters, Emily J.	A	Materials Handler	ACCESS & CONTENT
32		Balzer, Cynthia L.	A	Senior Information Asst	CUSTOMER SERVICE
33		Bowman-Sarkisian, Shannon A	A	Information Assistant	CUSTOMER SERVICE
34		Cagle, Chantal G.	A	Information Assistant	CUSTOMER SERVICE
35		Clark, Marion C.	A	Senior Information Asst	CUSTOMER SERVICE
36		Duszynski, Paul A.	A	Senior Information Asst	CUSTOMER SERVICE
37		Englert, Victoria R.	A	Information Assistant	CUSTOMER SERVICE
38		Gillespie, Charles F.	A	Information Assistant	CUSTOMER SERVICE
39		Icenogle, Rachel L.	A	Custodian	BUILDING SRV-MAINTENANCE
40		Lucas, Darryl L.	A	Information Assistant	CUSTOMER SERVICE
41		Mass, Shelby E.	A	Information Assistant	CUSTOMER SERVICE
42		OLeary, Barbara A.	A	Information Assistant	CUSTOMER SERVICE
43		Polley, Claudia M.	A	Custodian	BUILDING SRV-MAINTENANCE
44		Probst, Erik M.	A	Security Technician	BUILDING SRV-SECURITY
45		Purcell, Emily S.	A	Information Assistant	CUSTOMER SERVICE
46		Rogers, Addison C.	A	CATS-Master Control Op	CATS
47		Scholl, Deborah J.	A	Security Technician	BUILDING SRV-SECURITY
48		Sims, James L.	A	Security Technician	BUILDING SRV-SECURITY
49		Sinex, Lucas C.	A	Information Tech Asst	INFORMATION TECHNOLOGY
50		Snider, Benjamin B.	A	Information Assistant	CUSTOMER SERVICE
51		Weaver, William C.	A	Web Support	COMMUNICATIONS/MARKETI CM
52		Wilke, Adam G.	A	Information Assistant	CUSTOMER SERVICE
53		Baker, Kimberly A.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
54		Clark, Craig J.	A	Senior Materials Handler	ACCESS & CONTENT
55		Crane, Deanna J.	A	Custodian	BUILDING SRV-MAINTENANCE
56		Ellis, William P.	A	Information Assistant	CUSTOMER SERVICE
57		Hacker, Arielle N.	A	Senior Materials Handler	ACCESS & CONTENT
58		Hoagland, Ian M.	A	Information Assistant	CUSTOMER SERVICE
59		Jenness, Claire L.	A	Senior Materials Handler	ACCESS & CONTENT
60		Jenness, Lillian M.	A	Information Assistant	CUSTOMER SERVICE
61		Jones, Christina M.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
62		Loudenbarger, Audra C.	A	Information Assistant	CUSTOMER SERVICE

Pay Date 10/26/18  
Pay Period 10/01/2018 to 10/14/2018

## Employee Earnings Report by Pay Date

63	Mounlio, Daniel T.	A	Senior Information Asst	CUSTOMER SERVICE
64	Tincher, Cheryl L.	A	Custodian	BUILDING SRV-MAINTENANCE
65	Vollmar, Justin M.	A	CATS - Production Asst	CATS
66	Wise, Laura E.	A	Senior Information Asst	CUSTOMER SERVICE
67	Lenn, Tracy M.	A	Information Assistant	CUSTOMER SERVICE
68	Adams, Meghan E.	A	Copy Cataloger Asst	ACCESS & CONTENT
69	Arnholter, Ellen P.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
70	Baugh, Ned T.	A	Info Technology MGR	INFORMATION TECHNOLOGY
71	Bell, Terri L.	A	Custodian	BUILDING SRV-MAINTENANCE
72	Brown, Erica N.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
73	Bruecks, Melissa E.	A	Customer Service Asst Mgr	CUSTOMER SERVICE
74	Carson, Grier E.	A	Access & Content MGR	ACCESS & CONTENT
75	Carter, Kenneth B.	A	Senior Materials Handler	ACCESS & CONTENT
76	Champelli, Lisa M.	A	Childrens Strat	STRATEGIST-CHILDREN/ SE
77	Champion, Michael C.	A	Senior Information Asst	CUSTOMER SERVICE
78	Cheek, Jared P.	A	Senior Information Asst	CUSTOMER SERVICE
79	Cooper, Burl	A	Senior Information Asst	CUSTOMER SERVICE
80	Cronkhite, Jane M.	A	Director - Associate	ADMIN-ASSOCIATE DIRECTOR
81	Dillon, Luann L.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
82	Dockerty, Katelynn E.	A	Senior Information Asst	CUSTOMER SERVICE
83	Duffy, Dana R.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
84	Dunnuck, Aubrey R.	A	Senior Information Asst	CUSTOMER SERVICE
85	Fallwell, Edwin M.	A	Senior Information Asst	CUSTOMER SERVICE
86	Fallwell, Susan L.	A	Acquisitions Technician	ACCESS & CONTENT
87	French, Elizabeth E.	A	Senior Information Asst	CUSTOMER SERVICE
88	Friesel, Christine E.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
89	Galarza, Alejandria F.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
90	Gesten, Joshua F.	A	Senior Information Asst	CUSTOMER SERVICE
91	Gossman, James A.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
92	Gray, Elizabeth L.	A	Adult Strategist	STRATEGIST-ADULT/ SERVI
93	Gray, Marla S.	A	Human Resources Spec	ADMIN-HUMAN RESOURCES
94	Gray-Overtom, Paula E.	A	Web Administrator	COMMUNICATIONS/MARKETI CM
95	Green, Cheryl R.	A	Librarian Cataloger	ACCESS & CONTENT
96	Greene, Ronald	A	Custodian	BUILDING SRV-MAINTENANCE
97	Hoffman, Jennifer L.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
98	Holman, Stephanie A.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
99	Hosler, Christopher A.	A	Program-Branch Strat	STRATEGIST-PROGRAM/B
100	Hosler, Virginia J.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
101	Hussey, Amanda L.	A	Communications/Mrkt MGR	COMMUNICATIONS/MARKETI CM
102	Jackson, Christopher B.	A	Special Audience Strat	STRATEGIST-SPECIAL AUDIEN
103	Johnson, Michael J.	A	Security Technician	BUILDING SRV-SECURITY
104	Jordan, Kelly M.	A	Senior Information Asst	CUSTOMER SERVICE
105	Kellams, Jennifer L.	A	Access & Content Asst Mgr	ACCESS & CONTENT
106	Kelly, Bruce W.	A	Maintenance Expert	BUILDING SRV-MAINTENANCE
107	Kern, Merriel S.	A	Bookkeeper Specialist	ADMIN-FINANCE
108	Kinser, Julia L.	A	Senior Information Asst	CUSTOMER SERVICE
109	Kroeger, Nathan A.	A	Writer/Content Specialist	COMMUNICATIONS/MARKETI CM
110	Lehr, Jeannette C.	A	Subject Expert	COMMUNITY ENGAGEMENT/LEAR
111	Leibacher, Brian J.	A	BLDS MGR	BUILDING SRV-MAINTENANCE
112	Lettelleir, Gary P.	A	MGR Finance	ADMIN-FINANCE
113	Lovings, Jacqueline D.	A	Senior Information Asst	CUSTOMER SERVICE
114	MacDowell, Kevin S.	A	Teen/Digital Create Strat	STRATEGIST-TEENS/DC
115	Matney, Jason L.	A	BLDS Asst Mgr	BUILDING SRV-MAINTENANCE
116	Meador, John D.	A	Information Assistant	CUSTOMER SERVICE
117	Mestre, Amber C.	A	Senior Information Asst	CUSTOMER SERVICE
118	Mosora, John P.	A	Maintenance Assistant	BUILDING SRV-MAINTENANCE
119	Mullis, Cody H.	A	Information Tech Spec	INFORMATION TECHNOLOGY
120	Neer, Matthew M.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
121	Ody, Martha F.	A	Librarian Selector	ACCESS & CONTENT
122	Ott, Samuel W.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
123	Overman, Roberta J.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
124	Paull, Jonathon J.	A	Senior Information Asst	CUSTOMER SERVICE
125	Rome, M Brandon	A	Senior Information Asst	CUSTOMER SERVICE
126	Ruddick, Jane	A	Librarian Selector	ACCESS & CONTENT

Pay Date 10/26/18  
 Pay Period 10/01/2018 to 10/14/2018

## Employee Earnings Report by Pay Date

127	Salvaggio, Elizabeth A.	A	Senior Information Asst	CUSTOMER SERVICE
128	Schwegman, Vanessa M.	A	Information Tech Analyst	INFORMATION TECHNOLOGY
129	Scott, Sarah A.	A	Graphic Designer Spec	COMMUNICATIONS/MARKETING
130	Seibel, Brenda D.	A	Admin. Receptionist	ADMIN-BUS OFFICE
131	Slater, Andrew R.	A	Senior Information Asst	CUSTOMER SERVICE
132	Smith, Benjamin E.	A	Security Technician	BUILDING SRV-SECURITY
133	Sneed, Christine M.	A	Copy Cataloger Asst	ACCESS & CONTENT
134	Stacy, Ryan P.	A	Librarian Selector	ACCESS & CONTENT
135	Starks-Dyer, Kathleen R.	A	Senior Information Asst	CUSTOMER SERVICE
136	Swinson, Barbara M.	A	Professional Devel Strat	STRATEGIST-PROFESSION
137	Thompson, Timothy J.	A	Senior Materials Handler	ACCESS & CONTENT
138	Todd, Hunter A.	A	Senior Information Asst	CUSTOMER SERVICE
139	Turrentine, Bethany G.	A	Community Learn Asst Mgr	COMMUNITY ENGAGEMENT/LEARN
140	Wallace, Pamela J.	A	Admin. Technician	ADMIN-BUS OFFICE
141	White, Pamela K.	A	Acquisitions Specialist	ACCESS & CONTENT
142	Wickemeyer-Hardy, Kyle A.	A	MGR Human Resources	ADMIN-HUMAN RESOURCES
143	Wolf, Joshua	A	Community Engagement MGR	COMMUNITY ENGAGEMENT/LEARN
144	Wood, Marilyn D.	A	Director	ADMIN - DIRECTOR
145	Zdravecky, Leanne	A	Admin. Coordinator	ADMIN-BUS OFFICE
<b>Sub-Total Operating Fund</b>			<b>\$166,808.16</b>	<b>8,328.78</b>

	Fund Type	Employee Name	Status	Title	Unit
1	<b>Special</b>	Arena, Nile J.	A	CATS-Master Control Op	CATS
2	<b>Revenue</b>	Muyskens-Toth, Casey L.	A	CATS-Master Control Op	CATS
3		Torneo, Samuel J.	A	CATS-Master Control Op	CATS
4		Myers, Glenn J.	A	CATS - Production Asst	CATS
5		Schuster, Steven M.	A	CATS - Production Asst	CATS
6		Weinberg, Kevin G.	A	CATS - Production Asst	CATS
7		Adams, Michael D.	A	CATS - Production Asst	CATS
8		Burns, Michael F.	A	FL Bookstore Oper	FRIENDS OF THE LIBRARY
9		ONeill, Martin	A	CATS Asst Mgr Production	CATS
10		Regoli, Mary Jean	A	S FL Office Coord Expert	FRIENDS OF THE LIBRARY
11		Stillwell, Adam A.	A	CATS Asst Mgr Program	CATS
12		Stockwell, Robert R.	A	CATS Equip Oper Expert	CATS
13		Walter, David P.	A	CATS - Production Asst	CATS
14		White, Michael B.	A	CATS General MGR	CATS
<b>Sub-Total Special Fund</b>			<b>\$17,586.67</b>	<b>887.00</b>	
<b>Grand Total</b>			<b>\$184,394.83</b>	<b>9,215.78</b>	

## 2018 BOARD OF TRUSTEE'S CALENDER

All meetings in Room 1B unless otherwise noted

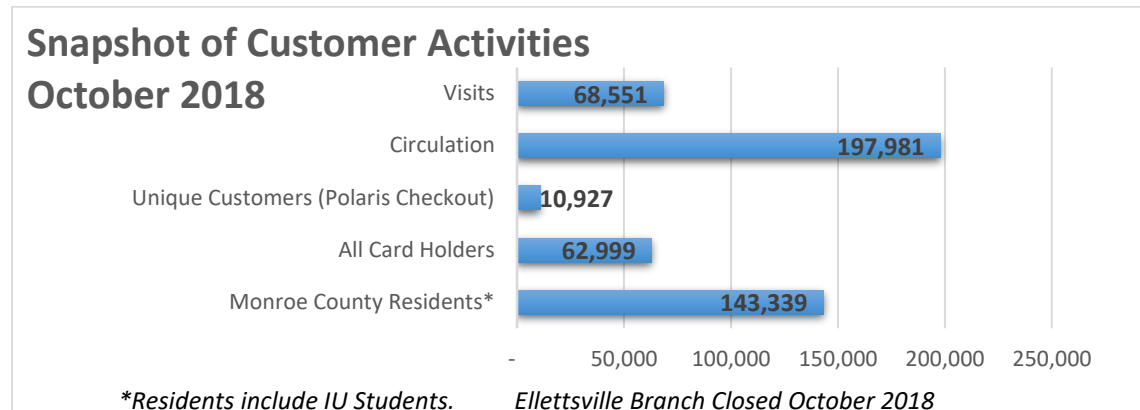
Month	Date	Meeting Type	Potential Topics
January	10	Work Session*	
January	17	Board Meeting	Budget line-item transfers; officer slate approved; El Centro Contract
January	17	Board of Finance	Review Investment Report and Policy
February	14	Work Session*	
February	21	Board Meeting	2017 Annual Report review; Update: . Election of Board Officers; Update: Adult Services
March	7	Work Session*	
March	21	Board Meeting	Update: Community Engagement and Learning Services
April	11	Work Session*	
April	18	Board Meeting	Update: Customer Service
May	9	Work Session*	
May	16	Board Meeting	Update: Children's Services
June	13	Work Session*	
June	20	Board Meeting	
July	11	Work Session*	
July	18	Board Meeting	Draft 2019 Budget; Update: Communications and Marketing
August	8	Work Session*	
August	15	Board Meeting	Review any revisions to 2019 Budget, Approve 2019 Budget for advertising; Update: Special Audience Services
September	12	Work Session*	
September	19	Board Meeting	2019 Budget; Update: Building Services
September	19	Public Hearing	Public Hearing on 2019 Budget
October	10	Work Session*	
October	17	Board Meeting	Adopt 2019 Budget; approve 2019 employee insurance package; Update:
November	7	Work Session*	
November	14	Board Meeting	Update: Staff Development & Pioneer Grant
December	5	Work Session*	
December	12	Board Meeting	Approve 2019 salary schedule, Pay Schedule(dates), director's salary; 2019 Holiday & Closing Schedule;CATS contracts, Fines and Fees schedule; Update: Information Technology
*Work session meeting dates are placeholders and held only as needed.			
Highlighted dates are off meeting week schedule (due to spring break and holiday schedules)			



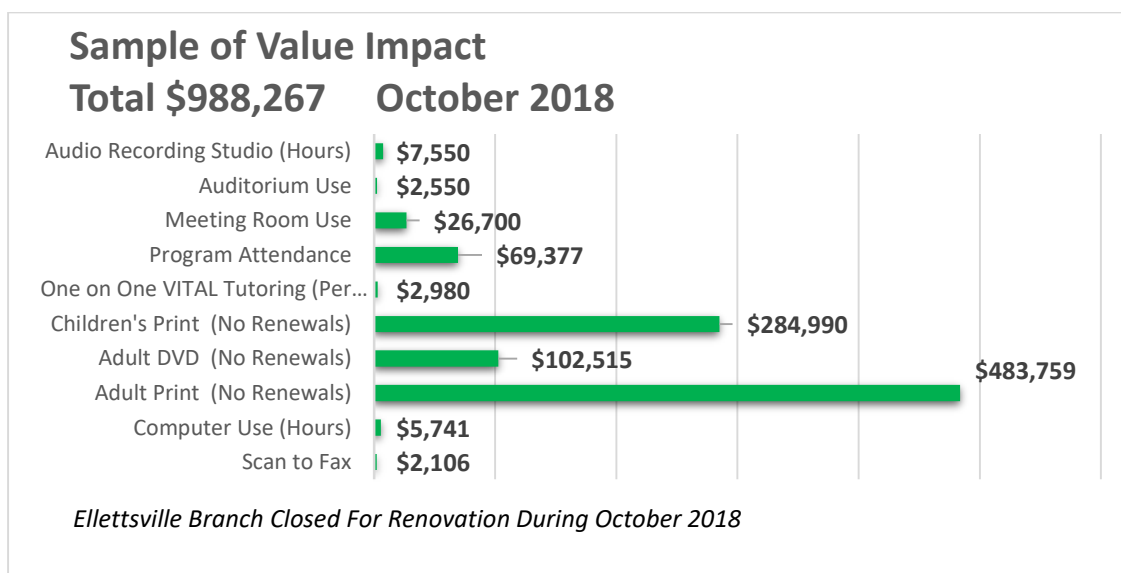
## Director's Report October 2018

### Month at a Glance – Snapshot of Library Activities

The Library averaged 2,211 visits per day and an overall visitor count of 68,551. 197,981 items were checked out or renewed daily. 10,927 unique individuals checked out an item and 24,980 unique users have checked out an item so far in 2018, 40% of the Library's total card holder population, which decreased by 600 individuals. The library added 3,652 items to the collection and deleted 2,594 items.



4,081 attendees enjoyed one of 168 Library sponsored programs. Customers used the Library's computers for 12,603 sessions, approximately 407 per day, for a total of 11,482 hours. The Library served as a community resource as the meeting rooms, audio or video studios, or auditorium spaces were used 737 times or an average of 24 times per day. The value of a few services offered by the Library is highlighted below.





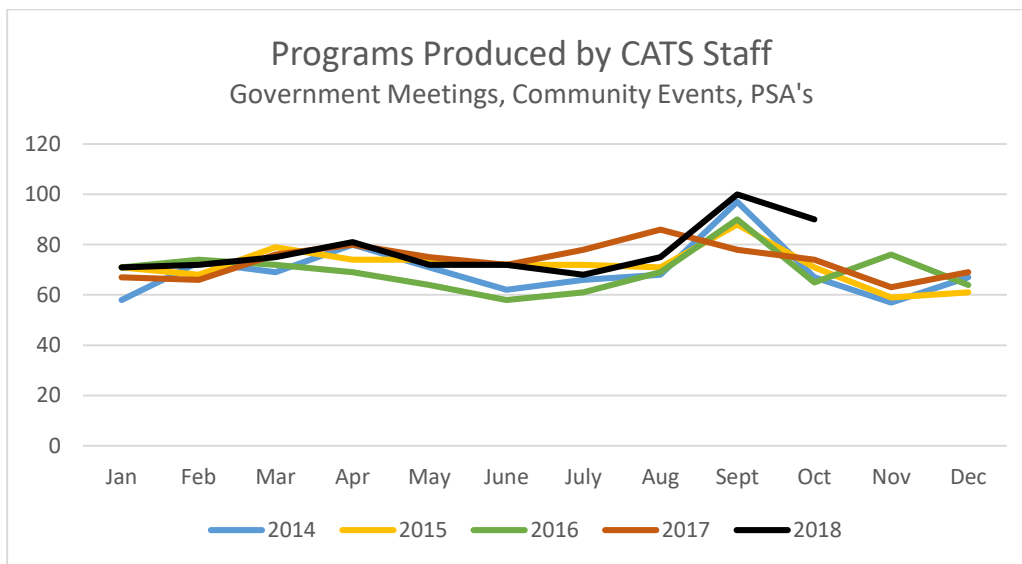
## Monroe County Public Library Strategic Direction 2018-2020

**Our Mission: Monroe County Public Library strengthens our community and enriches lives by providing equitable access to information and opportunities to read, learn, connect, and create.**

### **Goal 1: Provide free, equitable and convenient access to information.**

- While many families miss visiting the Ellettsville Library, some have continued to enjoy preschool storytimes at the Endwright Center, led by Librarian Stephanie Holman. Stephanie also invited families to attend storytime at the Banneker Center where she has been conducting storytimes and baby programs on substitute basis while the Banneker Center Librarian is on leave.
- Senior Materials Handlers have begun a major CD weeding project at the Main Library designed to remove non-circulating or badly worn materials and reduce the number of shelves in order to make them more accessible to customers (particularly those with mobility considerations). SMHs are also working hard to pull Ellettsville materials that have not circulated since August 6 from Studio B for storage in 2C. This will create additional shelf space for new acquisitions and ongoing returns well into February. Scheduling for the mass shelving and shelf-reading project at Ellettsville is under way, and we're excited to get back into the space to create a more intuitive and attractive arrangement for collections. And, for the first time at Ellettsville, the library will introduce an adult video game collection to coincide with the grand re-opening.
- Communications and Marketing activities to promote the Library's services and programs were abundant and included: the October Think Library e-newsletter: <https://mailchi.mp/mcpl/renovation-update-awards-food-for-fines-and-more> ; the second episode of "Think Library: Check It Out". This episode features FrankenFest, The Human Library™, Zombie Prom, and Star Wars Reads Day: <https://www.youtube.com/watch?v=vWWXc6o-pXQ&t=3s>; the third Think Library: Your Friendly Neighborhood Librarians podcast, featuring graphic novel recommendations: <https://soundcloud.com/user-547938259/think-library-presents-your-friendly-neighborhood-librarians>. This month's featured eLibrary resource of the month is OverDrive: <https://mcpl.info/overdrive>
- To ensure ongoing access to information via electronic media through CATS, IU Radio & Television Services delivered and installed the racks for Main Engineering as part of the CATS upgrade. These new units are more efficient in terms of their footprint and will serve all the routing and distribution needs as hardware is installed and configured in the weeks ahead.
- In continued efforts to reach at-risk teens, special education students from Jackson Creek and Tri North, visited the Library along with their school aides. Staff members, Ginny Hosler, Chris Jackson, and Kim Baker, provided a Sensory Storytime, and/or were available to provide assistance with hobby clay, Legos, and the PS4 VR game Eagle Flight. Teachers emailed later to thank staff and express how the visit exceeded expectations and students had a wonderful time.
- October was another fruitful month for the staff of CATS with great bounties of local governmental and community programming. CATS crews recorded a large number of candidate forums and presented *Candidates on Demand* in anticipation of Election Day. Candidate Forums

included the *Indiana Coalition for Public Education Forum* from the MCPL Auditorium on the 1<sup>st</sup>, and two *League of Women Voters Candidate Forums* on the 28<sup>th</sup> and 29<sup>th</sup>. The *LOWV Forum* on the 28<sup>th</sup> featured candidates from County Council Districts 1,2 & 3, and the forum from the 29<sup>th</sup> featured candidates from County Commissioners District 1, County Clerk, County Recorder, and Judge. Government meetings for the entire month reached record levels, with 58 government meetings covered. Many thanks to all staff for stepping up and going into the field (often on short notice) to keep the community covered during the busy month.

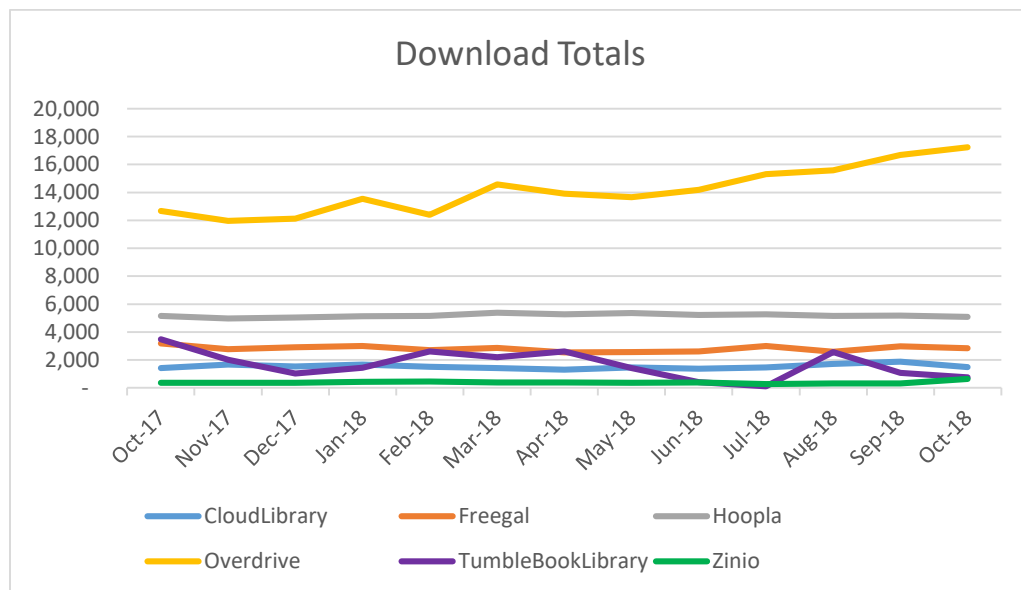
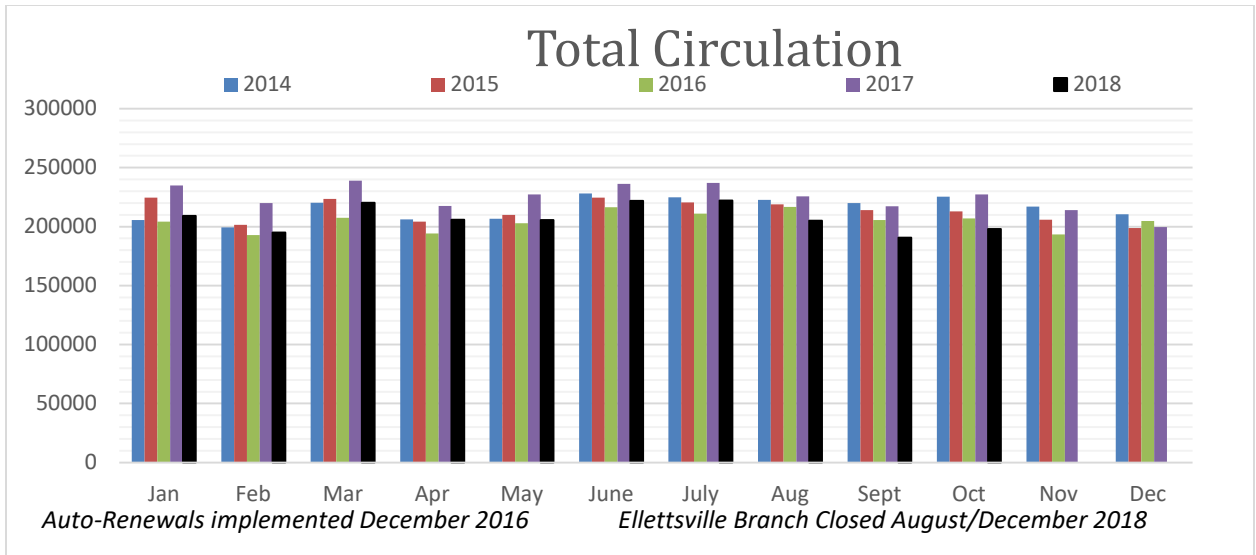


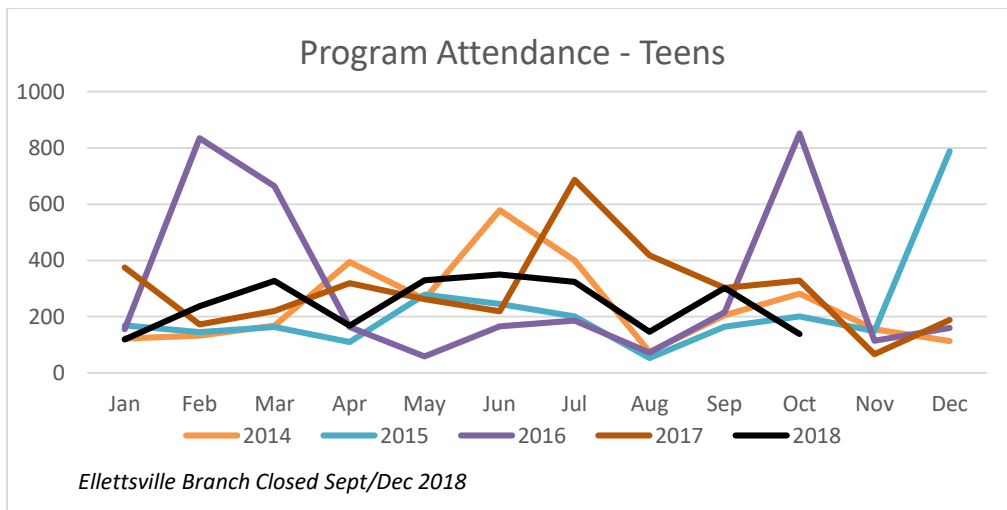
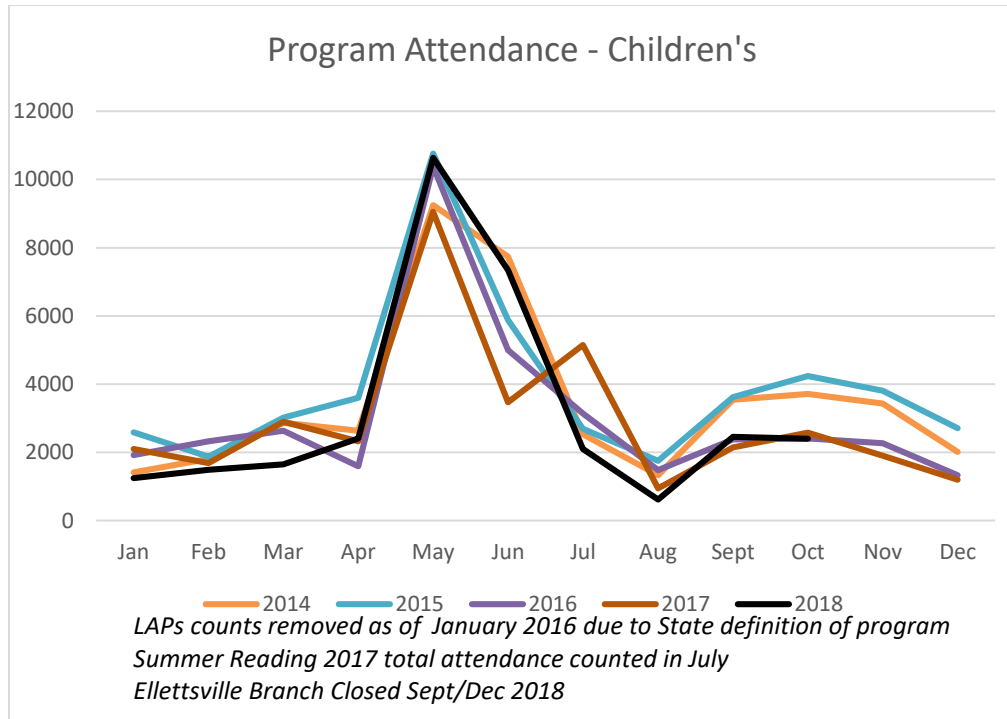
## Goal 2: Support reading, 21<sup>st</sup> century literacy, and lifelong learning.

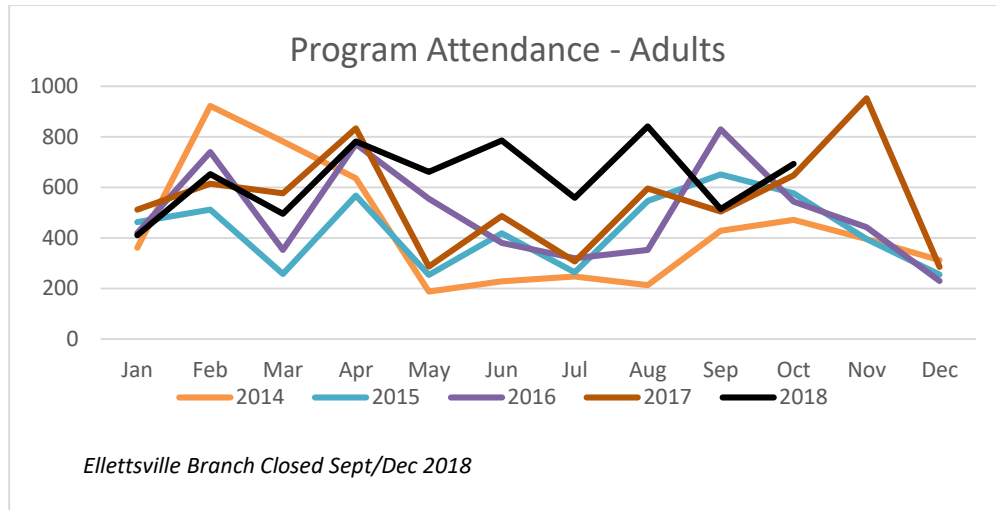
- Following the adoption of the Boxcar zine collection in October, Access and Content Services has formed a collection profile and content review committee to establish guidelines for collection development. Consisting of librarians from Adult Services, TDC, and ACS, this committee will look at example profiles from peer libraries as well as leaders in the field and IU's own zine collection, to inform decisions on criteria for selection, processing, sorting, and weeding. We expect to have approximately 500 titles ready for circulation by January 18 in anticipation of our January 19 zine program. This is an exciting step for the library in terms of curating and circulating what might otherwise fall under the term "user-generated" content. We look forward to the public's response and how this might speak to the evolving role of local content creation and 21st century creativity with regard to collection development policy.
- With the end of the year approaching, Access and Content Services is making great use of all materials funds. ACS anticipates introducing new digital collections and resources as we approach the end of the fiscal year -- including expanded streaming video options and e-periodicals.
- Nearly 400 first graders from seven different schools enjoyed a special visit to the Library in October to learn about their Library and receive a Library Card. Many have already made a return visit to the Library with a caregiver to borrow a book with their new card. One parent noted that her son was super excited about the visit. Mom had been bringing a younger sibling

with her to the library, while big brother was at school, and choosing the books to take home for her son. Now she says she brings her first grader more often, too, because he wants to participate in the process.

- Librarians Stephanie Holman and Christina Jones shared their storytelling talents with Kindergarten students at Edgewood Primary School and 5<sup>th</sup> graders at Binford Elementary School. More than 300 children at the two different schools enjoyed stories of the season told in the oral tradition. Stephanie delighted another 78 children in grades K-5 with spooky stories when they visited the Library with Kid City camp groups during Fall Break.
- In addition to the infant and toddler programs held on Wednesday mornings and evenings at the Main Library, families have appreciated the opportunity for some sensory play with their little one during the Totally Untidy Toddlers program, provided on a Saturday morning. This month's session featured a water sensory bin, pumpkin gut exploration, and scented dough. Several events this month provided children with the opportunity to dress up in costume and engage in imaginary play. Children, teen and adult librarians collaborated on presenting Star Wars Reads Day for all ages. The popular event included a Costume Contest and Parade, Storytime with a Stormtrooper, Crafts, and Jedi Training in Virtual Reality.
- Community Engagement Librarian Jen Hoffman partnered with Royale Hair Parlor on a series of hair art workshops. Teens work with Royale stylists to create hair pieces that will be featured in Lumiere Ball, a hair and fashion show benefitting mental health organizations. Three attendees from the first workshop are homeschool teens who are relatively new regulars to the Teen space.
- VITAL tutors worked with over 100 one to one learners in October. A snapshot of their recent accomplishments includes:
  - "...she feels happier and more excited about life and has conversations with husband about things learned in lessons, taking a computer proficiency class and studying for the GED, and passed proficiency exam for computer class."
  - "Educated herself on the candidates' stances in the midterm elections and voted."
  - "...we talked about parking at the library (she had thought that "Patrons Only" meant only special donors could park in the lot). Regarding self-sufficiency, she has started driving to the library. She had been taking the bus because she had just gotten her license and wasn't confident driving."
  - "We used a couple of books from the library on how to prepare for an interview.... She applied for three jobs and found out she has an interview on November 8th for one of these jobs. This is an in person interview that requires a 10-minute presentation with an optional PowerPoint presentation. We've met a couple of extra times this month just to prepare the application and interview because of the deadlines."
- Eighty-seven people attended "FrankenFest," a celebration of the 100<sup>th</sup> anniversary of the publication of *Frankenstein*. Bloomington community members, including Mayor John Hamilton, took turns reading the book aloud in the auditorium. A "FrankenPanel" discussed aspects of the novel, "FrankenFilms" screened different film versions of *Frankenstein* and "FrankenTheater" presented a live radio adaptation of the story. There were even "FrankenCrafts"- activities for every age.

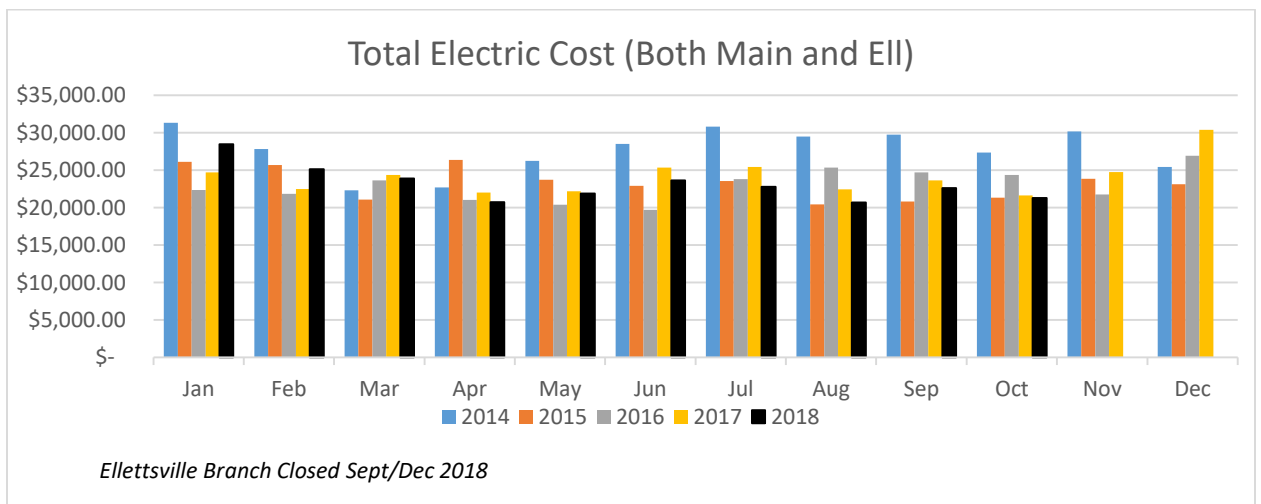
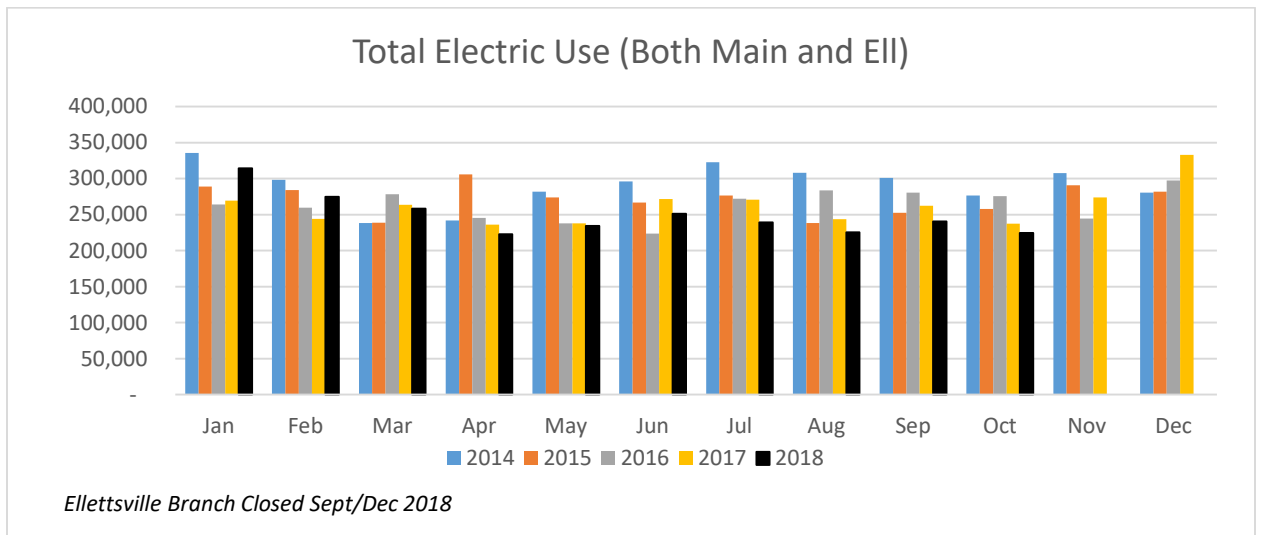
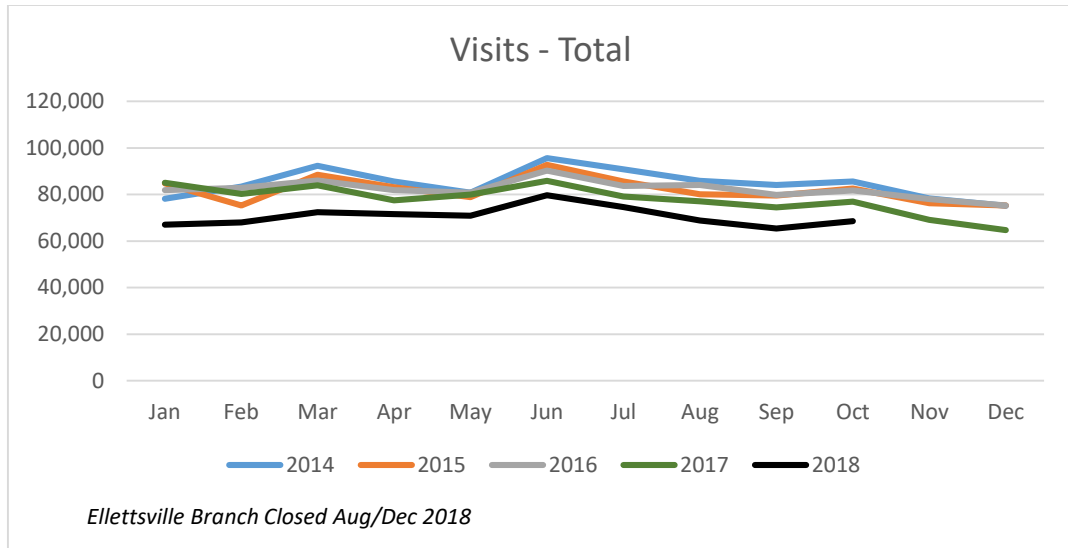






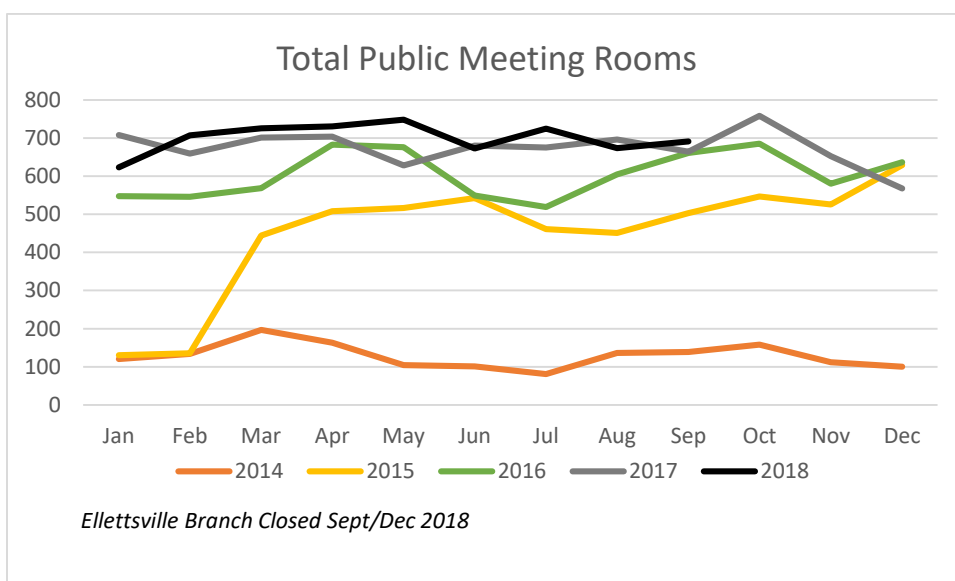
### Goal 3: Provide a safe and welcoming place for all.

- Ellettsville renovation continued and orders for furniture have been placed. Due to a variety of construction delays, our anticipated reopening date has changed to February 2019. [All Ellettsville-area nearby services](#) will continue through our reopening.
- WTIU/WFIU published a digital feature on the Library's Dementia Friendly status, available at <https://indianapublicmedia.org/digital1229/2018/10/03/mcpl-dementia-friendly-level-2/>
- Sixty teens attended the library's inaugural Zombie Prom: a Night to Dismember. New faces as well as regulars attended and spent the night dancing, taking photos, eating snacks, and hanging out with their peers.
- The Library hosted the second of a three cycle program in partnership with special education classes at Jackson Creek and Tri-North Middle Schools. Organized by Librarian Sam Ott, with assistance from Ginny Hosler, Kim Baker, and Chris Jackson, the students were able to participate in a sensory storytime, engage in creative play, and experience virtual realities. One of the teachers followed up to report, "Thank you again so much for today. It far exceeded our expectations and the students had a wonderful time."
- Staff from Building a Thriving Compassionate Community (BTCC) conducted three "Introduction to Implicit Bias" sessions. MCPL staff grappled with the opening premise: we all have bias, it is a natural function of our brains, and implicit bias (bias we are not aware we hold) impacts our actions. One staff person said "Acknowledgement that this is a messy topic made it feel safe to participate. Hearing others individual and workplace experiences related to bias helped to contextualize the content and make deeper connections."

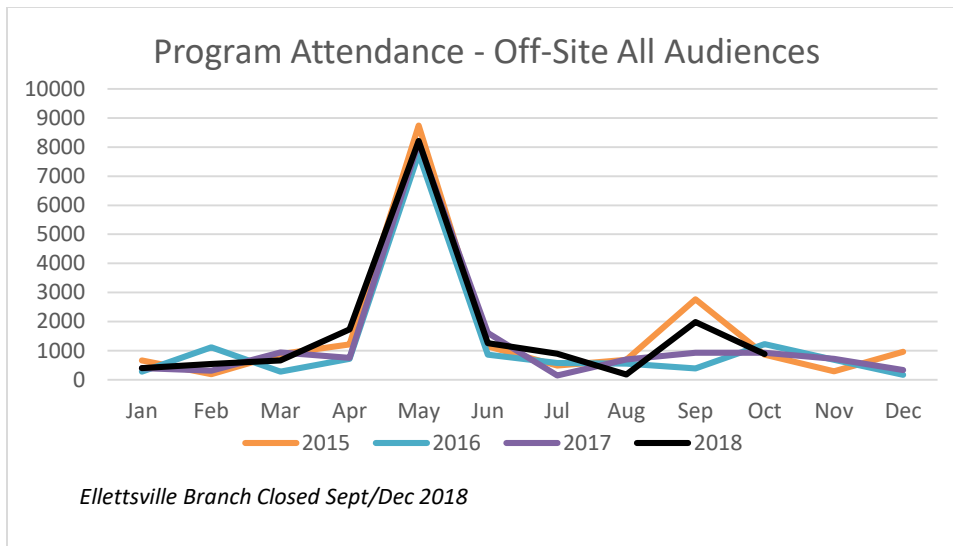


#### Goal 4: Promote a climate of civility, inclusiveness, and compassion.

- Librarian Bobby Overman led a team in the creation and implementation of a “Human Library Project.” This program allowed library visitors to check out a human book- a person they might not otherwise interact with- and have a one-on-one conversation. Human books included a person living with an amputation, a person who identifies as pagan, a person who is transgender, and a person on the autism spectrum, among others. The program was well received and provided an opportunity for community members to understand the experiences of other people.
- Twenty participants enjoyed “Kitten Yoga” at the Library, developed by Librarian Erica Brown. The regular adult yoga class was overtaken with adoptable kittens supplied by former Librarian Nola Hartman. This provided a great opportunity for the kittens to socialize with people and for the human participants to have an additional furry stress reliever.
- The Libraries 2019 budget was adopted by the Board of Trustees and submitted to the [Indiana Gateway](#).
- The 2019 Employee Insurance Package was approved by the Board of Trustees. Staff sign-ups will occur in November.







## Community Engagement, Relationship Building and Partnerships

- Special Audiences Strategist Chris Jackson helped facilitate the *Gather 'round the Table: An Evening of Connections with Community Leaders* event sponsored by the Council for Community Accessibility. This program brought together representatives from the local disability community with senior staff from Indiana University, I.U. Health, Monroe County Community Schools, Bloomington Transit, city and state government, local media outlets, and area business. Participants discussed accessibility issues that have significant impacts on many community members.
- Chris also conducted training for staff of the Bedford Public Library, certifying our neighbor to the south as a Dementia Friendly Space.
- Bloomington Kala Sangam presented their annual program for Diwali, the Indian festival of lights, in the library auditorium, followed by food and craft activities. Over 160 people came out to celebrate the diversity of Indian culture with thirteen musical and dance performances by people of all ages.
- Librarian Alex Galarza shared Dash and Dot robots with children and families attending the Latino Family Night program at Bloomington High School North. Children enjoyed interacting with the robots together and families learned about upcoming programs at the Library that provide more opportunities for playing and learning with robots – among other things.
- For the past two years, IU Health Women and Children's Services has conducted both a discussion group for mothers of infants and a Yoga with Your Baby program at the library. Educators with IU Health Women and Children's Services recently started facilitating a postpartum discussion group, especially to support mothers experiencing anxiety or depression. They also have requested to conduct a prenatal yoga class at the Library, which will become available in the New Year on Monday evenings in the Children's Program Room.
- Strategist Elizabeth Gray attended the annual "Stand Down" coordinated by Bloomington Joining Community Forces at the American Legion. This program provides services for homeless and low income veterans including flu shots, haircuts, job search and housing assistance. The Library provides a book for each veteran to keep, issues Library cards to those without them and provides information about Library services, materials, and programs that may be helpful to the

veterans. This year several veterans mentioned they were happy to see the Library represented so they could choose a book.

- VITAL has been chosen as the winner of the 2018 Indiana Library Federation Tom Zupancic Literacy in Libraries Award for our VITAL Program. This award honors and recognizes community advocacy of literacy in libraries by an individual or organization in cooperation with a library. Bethany Turrentine and Marilyn Wood will accept the award on behalf of VITAL at the ILF annual meeting in November. Details and press release are available on the VITAL Blog: <https://mcpl.info/blogs/vital-volunteers-tutoring-adult-learners/vital-winner-2018-tom-zupancic-literacy-libraries>

## **Evolving Areas in Libraries and Librarianship**

- [Flipback books](#) are the latest format to appear. Tiny horizontal printed books are ¼ the size of a regular paperback.

# PROPOSED Social Media Policy

## Purpose

This policy governs Monroe County Public Library's social media use, defined here as websites and applications that enable users to create and share content or to participate in social networking. This includes, but is not limited to, Facebook, Twitter, Instagram, YouTube, Meetup, SoundCloud, BuzzFeed, and Flickr. The library makes use of these platforms to communicate with and be easily accessible to the public, providing information on topics related to the library's mission, collections, programs, and services.

## Rights and Responsibilities of the Library

All official library-represented social media platforms will be selected, created, and moderated by the Communications and Marketing unit, or those specifically designated by that unit.

User comments and posts will be moderated for content and relevancy. The library reserves the right to remove any content (comments, tags, and/or images) at its discretion.

## Rights and Responsibilities of Users

Users will follow the guidelines of individual social media platforms, and be moderated by those individual platforms. The library is not responsible for, nor does it endorse, the content of its followers.

Public user posts may be shared by the Library.

*Last approved by the MCPL [Board of Trustees](#) March 23, 2011*

*Proposed update: November 14, 2018*

# CURRENT Social Media Policy

## Purpose

This policy governs Monroe County Public Library's participation in online venues and social media, defined here as any facility for online publication and commentary, including but not limited to blogs, wikis, and social networking sites (e.g. **Facebook**, **Twitter**, and **Flickr**). The library makes use of these tools to reach out and be more easily accessible to current and potential library users. Social media allow the library to meet users where they are, and give staff and public a convenient way to interact and share information, ideas, and opinions on a range of topics related to the library's mission, collections and services.

## Rights and Responsibilities of the Library

The library's social media sites serve as "limited public forums." The library sets rules for use of its online venues and social media sites, just as it does for use of its other resources and communications. Comments/posts will be moderated by library staff for content and relevancy. ***The library reserves the right to deny or remove any comments, tags, and/or images that violate the law, the rights of any third party, or library policies.***

The library is not responsible for the content on the pages of friends, fans, or followers of the library. The library does not endorse or review content of third-party sites.

## User Responsibilities and Use Restrictions

***Users of all ages have the responsibility to protect their privacy*** and should not post personally identifying information, such as last name, school, age, phone number or address. The library does not act in place of, or in the absence of, a parent.

Users may not post comments, tags and images that impinge on another's privacy or that may be considered objectionable or inflammatory. Violations include, but are not limited to:

- off-topic and/or disruptive posts
- commercial promotions or spam
- duplicated posts from the same individual
- threatening language and personal attacks
- private, personal information published without consent
- obscene or libelous content
- copyright infringement/plagiarized material
- political advocacy

- posts that violate laws or library policies

MCPL will periodically evaluate the role and utility of its online venues and social media, which may be terminated at any time.

---

Related library policies include:

[Internet and Computer Use Policy](#)

[Privacy Policy Regarding Web and Email Communications](#)

*Approved by the MCPL [Board of Trustees](#) March 23, 2011*

# MARKED-UP VERSION Social Media Policy

## Purpose

This policy governs Monroe County Public Library's social media use, defined here as websites and applications that enable users to create and share content or to participate in social networking. This includes participation in online venues and social media, defined here as any facility for online publication and commentary, including but is not limited to blogs, wikis, and social networking sites (e.g., Facebook, Twitter, Instagram, YouTube, Meetup, SoundCloud, BuzzFeed, and Flickr). The library makes use of these tools platforms to reach out and be more communicate with and be easily accessible to current and potential library users, the public, providing information on topics related to the library's mission, collections, programs, and services. Social media allow the library to meet users where they are, and give staff and public a convenient way to interact and share information, ideas, and opinions on a range of topics related to the library's mission, collections and services.

Formatted: Font: Not Italic

Formatted: Font: Not Italic

Formatted: Font: Not Italic

## Rights and Responsibilities of the Library

All official library-represented social media platforms will be selected, created, and moderated by the Communications and Marketing unit, or those specifically designated by that unit.

The library's social media sites serve as "limited public forums." The library sets rules for use of its online venues and social media sites, just as it does for use of its other resources and communications. User comments and posts will be moderated by library staff for content and relevancy. The library reserves the right to deny or to remove any content (comments, tags, and/or images) at its discretion.

Formatted: Font: Not Bold, Not Italic

that violate the law, the rights of any third party, or library policies.

Formatted: Font: Not Bold, Not Italic

The library is not responsible for the content on the pages of friends, fans, or followers of the library. The library does not endorse or review content of third-party sites.

## User Rights and Responsibilities and Use Restrictions of Users

Users will follow the guidelines of individual social media platforms, and be moderated by those individual platforms. The library is not responsible for, nor does it endorse, the content of its followers.

Formatted: Font: Not Bold, Not Italic

Public user posts may be shared by the Library.

~~of all ages have the responsibility to protect their privacy and should not post personally identifying information, such as last name, school, age, phone number or address. The library does not act in place of, or in the absence of, a parent.~~

Formatted: Font: Not Bold, Not Italic

~~Users may not post comments, tags and images that impinge on another's privacy or that may be considered objectionable or inflammatory. Violations include, but are not limited to:-~~

- ~~• off topic and/or disruptive posts~~
- ~~• commercial promotions or spam~~
- ~~• duplicated posts from the same individual~~
- ~~• threatening language and personal attacks~~
- ~~• private, personal information published without consent~~
- ~~• obscene or libelous content~~
- ~~• copyright infringement/plagiarized material~~
- ~~• political advocacy~~
- ~~• posts that violate laws or library policies~~

~~MCPL will periodically evaluate the role and utility of its online venues and social media, which may be terminated at any time.~~

---

~~Related library policies include:-~~

~~[Internet and Computer Use Policy](#)~~

~~[Privacy Policy Regarding Web and Email Communications](#)~~

~~*Proposed update: November 14, 2018 Approved by the MCPL Board of Trustees March 23, 2011*~~

**Memorandum of Understanding  
Between Monroe County Public Library and Smithville Annex**

This memorandum of Understanding (MOU), effective from August 1, 2018-March 1, 2019, is hereby made and entered into by and between the Monroe County Public Library ("Library"), having an Ellettsville Branch Library with an address of 600 W. Temperance Street, Ellettsville, Indiana, and Smithville Communications at the Smithville Annex, with an address of 214 W Temperance St, Ellettsville, IN.

Whereas the parties to this agreement are dedicated to collaborative solutions to community issues, and

Whereas the Ellettsville Branch Library will be closed for renovation from August to December, 2018, and

Whereas, Smithville Annex has space available for the Library to park the Bookmobile for regularly scheduled bookmobile service stops, and

Whereas, Smithville Annex has space available for Library customers to park their cars while they visit the Bookmobile, and

Whereas, Smithville Annex has space available for the Library to place a book return bin, available 24/7 for Library customers to return books.

Therefore, the parties agree as follows:

- Smithville Annex will make parking lot space available to the Monroe County Public Library, from August 1 – March 1, 2019.
- The Library will use the east side of the parking lot for the Bookmobile and return bin.
- Library staff and customers will adhere to all Library Behavioral Rules.
- The Library will not be responsible for cleanup or maintenance of the parking lot; however, the Library will promptly notify Smithville Communications of any problems identified during their stops.
- The contact person for Smithville Communications will be: Paul Turner, Director of Facilities, Smithville. [Paul.turner@smithville.com](mailto:Paul.turner@smithville.com)
- The contact person for the Library will be: Chris Hosler, Programming & Branch Services Strategist, 812.349.3210, [chosler@mcpl.info](mailto:chosler@mcpl.info).

\_\_\_\_\_  
John Walsh, President  
Monroe County Public Library Board of Trustees

\_\_\_\_\_  
Paul Turner  
Smithville Communications

\_\_\_\_\_  
Date

10/29/2018  
\_\_\_\_\_  
Date



**Memorandum of Understanding  
Between Monroe County Public Library and the Endwright Center**

This memorandum of Understanding (MOU), effective from August 6, 2018-March 1 2019, is hereby made and entered into by and between the Monroe County Public Library ("Library"), having an Ellettsville Branch Library with an address of 600 W. Temperance Street, Ellettsville, Indiana, and Area 10 Agency on Aging, ("Area 10") 631 Edgewood Drive, Ellettsville, IN.

Whereas the parties to this agreement are dedicated to collaborative solutions to community issues, and

Whereas the Ellettsville Branch Library will be closed for renovation from August to December, 2018, and

Whereas, Area 10 has space available for the Library to make use of to deliver library services through the Endwright Center.

Therefore, the parties agree as follows:

- Area 10 will make space available to the Monroe County Public Library, during business and non-business hours, from August 6 – March 1, 2019.
- Area 10 will provide keys for the Library's possession from August 1-March 1 2019, for access to the facility during non-business hours.
- The Library will provide Area 10 a copy of their Certificate of Liability that will list Area 10 Agency on Aging as an additional insured during this time.
- The Library will be responsible for opening the space (with keys provided by Area 10), and ensuring it is locked and secure at closing.
- Area 10 will provide access to WiFi, electricity, restrooms, lobby and program room(s) spaces within the Endwright Center facility, and parking in the Center lot, for Library customers and staff. Staff and visitors will not leave the Endwright Center space and enter the greater office area.
- The Library will provide limited Library services (books, Library supplied laptop computers, reference assistance, programming) in the Endwright Center on Wednesdays, 3-7 PM and Saturday from 11 AM – 4 PM. Staff members may be in the building up to a half hour prior to opening and after close.
- Each day of Library services will be staffed by a minimum of a MCPL Librarian and a Customer Service staff member.
- Library staff and customers will adhere to all Area 10 use policies.
- Library staff and customers will adhere to all Library Behavioral Rules.
- The Library will park the Library Van for unloading lobby stop materials in the Area 10 lot, or in the Edgewood Apartments lot on days of service delivery.
- The Library will not be responsible for custodial care or maintenance of the facility; however, Library staff will vacuum the carpeting (with a vacuum supplied by Area 10) if it requires

cleaning after Library programming. The Library will promptly notify the Area 10 staff of any custodial care or maintenance needed beyond vacuuming.

- The contact person for the Area 10 space will be: Rebecca Ball, Endwright Center Director, 812.876.3383 ext. 582, [rball@area10agency.org](mailto:rball@area10agency.org).
- The contact person for the Library will be: Chris Hosler, Programming & Branch Services Strategist, 812.349.3210, [chosler@mcpl.info](mailto:chosler@mcpl.info).

---

John Walsh, President  
Monroe County Public Library Board of Trustees

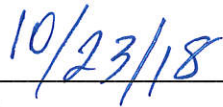
---

Date



---

Chris Myers, Chief Executive Officer  
Area 10 Agency on Aging



---

Date

**Monroe County Public Library Story Walk  
Program Partnership Agreement between Monroe County Parks and Recreation Department and  
the Monroe County Public Library**

This Agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by and between the Monroe County Parks and Recreation Board of Directors and Department ("Parks") and the Monroe County Public Library ("MCPL").

**WHEREAS**, Parks and the MCPL desire to cooperate in the provision of a free self-guided outdoor Story Walk at Flatwoods Park.

**WHEREAS**, the MCPL is qualified to perform such services with Parks; and

**WHEREAS**, pursuant to IC 36-10-3 et seq., Parks is authorized to plan and develop partnerships and contractual arrangements with non-city organizations to ensure delivery of services;

**NOW, THEREFORE**, in consideration of the terms and conditions set forth herein, the Partners to this Agreement agree as follows:

**1.0 Purpose of Agreement:**

The purpose of this Agreement is to outline a program partnership which establishes a self-guided Story Walk in a County park location. The self-guided Story Walks are placed along trails to inspire parents, teachers, and caregivers to take young children outside for physical activity and learning at the same time.

**2.0 Duration of Agreement:**

This Agreement shall be in full force and effect from the time of execution until such time as one party terminates pursuant to Section 6 of this Agreement.

**3.0 Monroe County Parks and Recreation Board of Directors and Department:**

The goal of Parks is to build a positive relationship with the MCPL in order to provide programs necessary for the positive development and well-being of the community.

**3.1.** Provide approval to place story box signs along the walking path at Flatwoods Park.

**3.2.** Provide communication between Parks staff and MCPL staff on any vandalism or structural damage to story boxes.

**3.3.** Provide marketing in Parks promotional materials and/or through social media outlets.

**3.4.** Allow MCPL to place Story Walk directional signage at Flatwoods Park, in agreed-upon locations.

**4.0 Monroe County Public Library:**

The goal of the MCPL is to provide opportunities for families and community members to practice literacy skills and continue to develop literacy skills.

- 4.1. Select story books with a new feature story twice a year.
- 4.2. Create, along with the Friends of the Library, promotional materials.
- 4.3. Continual monitoring of story boxes to assure they are in good working order. Repair and/or replace as needed.
- 4.4. Evaluate through a variety of methods the success of the self-guided Story Walk in meeting desired outcomes.
- 4.5. Pay for any and all costs related to the Story Walk, including but not limited to design, installation, construction, and maintenance.

## 5.0 Notice and Agreement Representatives:

- 5.1. Notice regarding any significant concerns or issues of non-compliance shall be given to those contacts as follows:

**Monroe County Legal Department**  
 Margie Rice, County Attorney  
 100 W. Kirkwood Ave, Room 220  
 Bloomington, IN 47404  
[mrice@co.monroe.in.us](mailto:mrice@co.monroe.in.us)  
 812-349-2525

**Monroe County Public Library**  
 Marilyn Wood  
 303 E. Kirkwood Ave.  
 Bloomington, IN 47408  
[mwood@monroe.in.lib.us](mailto:mwood@monroe.in.lib.us)  
 812-349-3058

- 5.2. Agreement representatives for the day-to-day operations and implementation of this Agreement shall be:

**Monroe County Parks & Recreation**  
 John Robertson  
 501 N. Morton, Suite 100  
 Bloomington, IN 47404  
[jprobertson@co.monroe.in.us](mailto:jprobertson@co.monroe.in.us)  
 812-349-2800

**Monroe County Public Library**  
 Marilyn Wood  
 303 E. Kirkwood Ave  
 Bloomington, IN 47408  
[mwood@monroe.in.lib.us](mailto:mwood@monroe.in.lib.us)  
 812-349-3058

## 6.0 Termination:

- 6.1. Unless terminated unilaterally because of a breach, as provided in Paragraph 6.2, this Agreement shall continue as long both parties wish the Story Walk to remain in place. If either party wishes for the Story Walk to be removed for reasons other than a breach, that party shall send written notice to the other party at the address listed in 5.1. Upon such notice, the Story Walk shall be removed within forty five (45) days of the notice.
- 6.2. Unilateral termination: In the event that one of the partners to this Agreement breaches any of its terms and conditions, the non-breaching party shall serve written notice of the breach to the other party by certified mail. The breaching party shall then have ten (10) days from the date of mailing in which to cure the breach. If the breaching party fails to cure the breach within ten (10) days, the non-breaching party may, at its option and in writing, unilaterally terminate the Agreement.

**7.0 Waiver**

No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in anyway affect the other party's right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

**9.0 Release and Hold Harmless Agreement:**

Monroe County and the Parks and Recreation Department and MCPL, including their representatives, agents, and assigns, hereby agree to release, hold harmless, and indemnify each other, including any and all employees, agents, and assigns from any and all claims, causes of action, suits, proceedings, or demands, including but not limited to claims involving personal injury or death, which may arise from this Agreement, even if caused by negligence.

**IN WITNESS WHEREOF**, the Monroe County Public Library and the Monroe County Parks and Recreation Board of Directors and Department have executed this Agreement as dated below in two (2) counterparts, each of which shall be deemed an original.

\_\_\_\_\_  
By: Marilyn Wood  
Monroe County Public Library

\_\_\_\_\_  
By: Evelyn Harrell, President  
Monroe County Board of Parks Commissioners

Date \_\_\_\_\_

Date \_\_\_\_\_

**APPROVED BY THE MONROE COUNTY BOARD OF COMMISSIONERS this \_\_\_\_\_ day of \_\_\_\_\_, 2018, pursuant to Monroe County Code Chapter 266-5.**

**MONROE COUNTY BOARD OF COMMISSIONERS**

"AYES"

"NAYS"

\_\_\_\_\_  
Amanda Barge, President

\_\_\_\_\_  
Amanda Barge, President

\_\_\_\_\_  
Patrick Stoffers, Vice President

\_\_\_\_\_  
Patrick Stoffers, Vice President

\_\_\_\_\_  
Julie Thomas

\_\_\_\_\_  
Julie Thomas

ATTEST:

---

Catherine Smith, Auditor

## **Professional Services Agreement**

This Professional Services Agreement is by and between T.A. Bloomington, Inc. d/b/a F.C. Tucker/Bloomington, Realtors (referred to herein as "Contractor," "F.C. Tucker") and the Monroe County Public Library (referred to herein as the "Library"), effective this \_\_\_\_ day of November, 2018. The Library retains the Contractor on the terms and conditions set forth below:

### **RECITALS**

WHEREAS, the Library desires to retain Contractor and Contractor desires to be retained to provide professional real estate consulting services to the Library to locate a new library branch location; and

WHEREAS, the Parties enter this Agreement to set forth the terms and conditions of Contractor's services to the Library, to address certain, specific matters related to such services.

Now, therefore, in exchange for mutual and beneficial consideration, which the parties agree is sufficient, the parties agree to the following terms of this Agreement:

1. **Term of Service.** The term of this Agreement shall begin on the \_\_\_\_ day of \_\_\_\_\_, 2018, and shall continue for one (1) year period, automatically renewing for a one (1) year period, except as expressly provided by this Agreement.
2. **Duties and Position.** Library retains the Contractor to perform consulting services relating to real estate and property matters. The specific duties of the position, include:
  - a. locating and identifying potential building sites for the Library for construction of a branch location within Monroe County;
  - b. contact and working with property owners to solicit interest in the sale of their property; and
  - c. other duties related to the negotiation and acquisition of real estate by the Library for the purpose of expansion.
3. **Compensation.** Upon performance of its consulting duties, Library will pay the Contractor a base rate of One Hundred Dollars and no cents (\$100.00) per hour for services of Contractor ("Compensation"). In addition, Contractor shall receive reimbursement for actual out-of-pocket expenses incurred by Contractor not including routine, day-to-day office expenses incurred in the normal course. Contractor shall invoice for services on a monthly basis, detailing the services provided and such invoice shall be paid by the Library within thirty (30) days of the date of such invoice. Unpaid invoices shall accrue interest at the rate of 1.5% monthly until paid in full.

In the event that the Library acquires real estate as a result of Contractor's services, if Contractor receives a broker's commission as Buyer's agent, then Contractor will consider a donation to the Library in an amount that represents a portion of the sum paid to Contractor for services under this Agreement.

4. Insurance. Contractor shall maintain appropriate commercial general liability insurance and provide proof of the same to Library. In the event Contractor has employees or subcontractors working under this Professional Services Agreement, then in such event, Contractor shall ensure that each person working hereunder is included as insured under any policy held by Contractor.

5. Liability. Library and Contractor acknowledge and agree that the services to be performed by Contractor under this Agreement are to be performed at Contractor's risk and Contractor assumes all responsibility for any damages or injuries that may result from the performance of services under this Agreement and for any worker retained by Contractor, whether as an employee or subcontractor. Contractor agrees to indemnify and hold harmless Library from any and all liability for any injuries (including death), damages, loss or claims based upon, arising out of, or in any manner connected with Contractor's services provided under this Agreement, which includes but is not limited to claims for indemnification and attorney fees. Contractor shall bear any and all costs of obtaining and maintaining for the term of this Agreement expenses for work performed, required licensing, permits, liability insurance. Notwithstanding the above, in the event of Library negligence, by act and/or omission, Contractor shall not be liable for any damages arising therefrom and Library shall indemnify and hold Contractor harmless, including all damages and reasonable attorney fees incurred by Contractor.

6. Tax Liability. Contractor shall exonerate, indemnify, and hold harmless Library from and against, and shall assume full responsibility for, payment of taxes, all federal, state and local taxes, or contributions imposed or required under unemployment insurance, social security, and income tax laws or other assessment, liens or charges with respect to all of Contractor's services under this Agreement, which indemnification shall include damages, costs, and attorney fees.

7. Termination of Services. The parties agree and understand that the services are "at-will" and may be terminated by Contractor or the Library, with or without cause, by providing a written notice of not less than sixty (60) days prior to the date of termination. At the time of termination, all sums due Contractor and executory contract obligations of the parties shall be enforceable according to its terms, which obligations shall survive termination of this Agreement.

8. Breach. In the event of a breach of this Agreement, the non-breaching party shall be entitled to exercise all rights and remedies available at law and/or equity and shall further be entitled to damages, reimbursement of expenses, including reasonable legal fees.

9. Jurisdiction. Any claim arising out of or relating to this Agreement shall be determined by a court sitting in Monroe County, Indiana.



10. Effect of Prior Agreements. This Agreement supersedes any prior agreement with Library, except that this Agreement shall not affect or operate to reduce any benefit or compensation inuring to the Contractor of any kind elsewhere provided and not expressly provided in this Agreement.

11. Limited Effect of Waiver. A wavier of any breach of any provision of this Agreement shall not operate or be construed as a waiver of other breaches.

12. Severability. In the event any term, covenant, or condition hereof is declared, by a Court of competent jurisdiction, to be invalid or otherwise unenforceable, the validity and/or enforceability of the remaining terms, covenants, and conditions shall in no way be affected or impaired. In any such event, this Agreement shall be enforced as if such invalid or unenforceable term, covenant, or condition were not included.

13. Modifications. Upon execution, this instrument represents the entire Agreement of Library and the Contractor. It may be altered only by a written agreement signed by the parties and the parties agree that each Addendum and/or Listing Agreement executed by and between the parties shall constitute and form a part of this Agreement and subject to the terms hereof.

14. Choice of Law. This Agreement is entered into in the State of Indiana and the laws of this state shall apply to any dispute concerning the Agreement.

15. Notices. Any notice to be given under this Agreement shall be deemed given in person or, in writing, if sent by certified mail to the address of the party below except if a party has provided an alternative address for notice purposes:

F.C. Tucker: 487 S. Clarizz Blvd.  
Bloomington, Indiana 47401

Library: 303 E. Kirkwood Avenue  
Bloomington, IN 47408

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first written above.

Contractor

Monroe County Public Library

T.A. Bloomington, Inc. dba F.C. Tucker/  
Bloomington, Realtors

\_\_\_\_\_  
By: John L. West, President & Principal Owner

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_

This Agreement Prepared by:  
Angela F. Parker, Attorney at Law  
CARMINPARKER, PC  
PO Box 2639  
Bloomington, IN 47402  
[angela@carminparker.com](mailto:angela@carminparker.com)  
Tele: 812.332.6556. Ext 2