

MONROE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES MEETING
Wednesday, December 12, 2018, Meeting Room 1B, 5:45 p.m.

AGENDA

1. Call to Order – John Walsh, President
2. Consent Agenda – action item – Marilyn Wood
 - a. Minutes of November 14, 2018 Board Meeting (pages 1-3)
 - b. Minutes of December 5, 2018 Board Work Session (pages 4-5)
 - c. Minutes of the December 5, 2018 Executive Session (page 6)
 - d. Monthly Bills for Payment (pages 7-12)
 - e. Monthly Financial Report (pages 13- 41)
 - f. Personnel Report (pages 42-49)
3. Director's Monthly Report – Marilyn Wood (page 50-59)
4. Old Business
 - a. Ellettsville Renovation Update – Jane Cronkhite
5. New Business – action items – Marilyn Wood, Gary Lettelleir, Kyle Wickemeyer-Hardy, Michael White
 - a. Approval of 2019 Board Meeting Calendar (page 60)
 - b. Approval of Fine and Fee Schedule (page 61)
 - c. Approval of 2019 Holiday Schedule (page 62)
 - d. Approval of 2019 Pay Schedule (page 63)
 - e. Approval of 2019 Wage and Salary Schedule (page 64)
 - f. Approval of Pay Resolution (page 65)
 - g. Resolution to Set Salary of Director (page 66)
 - h. 2019 Agreement between CATS and the Town of Ellettsville (pages 67-68)
 - i. MOU with United Way and the Endwright Center for Tax Help (pages 69-70)
 - j. 2019 Agreement between CATS and the City of Bloomington (pages 71-81)
 - k. 2019 Agreement between CATS and Monroe County (pages 82-85)
6. Update: Information Technology – Ned Baugh
7. Public Comment
8. Adjournment

View the Board Packet on the Library's website: <https://mcpl.info/library-trustees/meetings>

MONROE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES PUBLIC COMMENT POLICY

The MCPL Board of Trustees shall have a time providing for public comment during all public meetings. Comments should be relevant to Library matters, excluding personnel issues. Individual speakers are asked to limit their remarks to three-to-five minutes. The chair shall be allowed to limit the time for individual speakers and to limit the total time for public comment.

Public comment time is provided for the public to express their opinions or concerns about matters over which the Board of Trustees has authority or responsibility. Comments are intended to be statements from speakers; speakers may not engage the Board in a question-and-answer exchange during public comments. Questions relating to library or administrative procedures which could be addressed outside of a library board meeting should be referred to the appropriate library staff at other times. Expressions of opinion about these matters are appropriate for the public comment time on the agenda.

Policy revised April 18, 2018

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, November 14, 2018
5:45pm
Main Library, Meeting Room 1B**

Present

Board members: David Ferguson, Christine Harrison, Katherine Loser, Valerie Merriam, Fred Risinger

Library staff: Jane Cronkhite, Foster Gesten, Gary Lettelleir, Jeannette Lehr, Martin O'Neill, Sam Ott, Rob Stockwell, Bara Swinson, Marilyn Wood, Leanne Zdravecky

Others: Tom Bunger

Call to Order

The meeting was called to order at 5:45 p.m. by Board Vice President Christine Harrison.

Consent Agenda

Board member Katherine Loser moved to approve the consent agenda; David Ferguson seconded the motion. After a brief discussion, the motion to adopt the consent agenda passed unanimously.

Director's Monthly Report

Library Director Marilyn Wood presented her monthly report for October to the Board. Among the items she discussed:

- The upcoming bond sale
- 2019 Indiana Library Federation (ILF) annual conference
- VITAL was awarded Tom Zupancic Literacy in Libraries Award at ILF.

Marilyn answered specific questions by the Board relating to items in her report.

Old Business

Ellettsville Renovation update. Associate Director Jane Cronkhite reported on the meeting with the construction team last week. The painting will be starting soon, windows are going in, and the parking lot is currently being worked on. Library staff are planning meetings for the reopening at Ellettsville. IT staff and Access & Content Services staff have been in contact with

vendors about putting our items back into the Branch, such as furniture as well as our collection. Jane mentioned that we are still on target to open in the Branch in February 2019.

Jane then briefly discussed change order 4 which includes patching and repairing gypsum board, moving structural bracing found in the wall and installing new ductwork. Kathy motioned to approve change order number 4, and David seconded the motion. After a brief discussion the change order was approved by the Board.

New Business

Social Media Policy. David Ferguson moved that the new social media policy be adopted, with Valerie Merriam seconding his motion. After a quick Q&A, the Board unanimously approved the new social media policy.

Extension of Memo of Understanding with Smithville Communications. Valerie moved that an extension of the Memo of Understanding with Smithville Communications be approved, with David seconding her motion. Jane reported that the only thing to change were the dates: all other terms would stay the same. After a brief discussion, the Board voted unanimously to approve the extension.

Extension of Memo of Understanding with the Endwright Center. Valerie moved that the extension of the Memo of Understanding with the Endwright Center be approved, and Katherine seconded her motion. Jane reported that the only thing to change were the dates, all other terms would stay the same. After a brief discussion, the Board voted unanimously to approve the extension.

Memo of Understanding with Monroe County Parks for Story Walk at Flatwoods Park. Kathy made a motion to approve the proposed MOU with Monroe County Parks for a Story Walk at Flatwoods Park, with David seconding her motion. Marilyn reported that the Library had been working with the Monroe County Parks for a while to find the best location for the new Story Walk, and Flatwoods Park met the needs of all parties concerned. The proposed installation for the Story Walk would be in spring of 2019. The board then approved the MOU unanimously.

Branch Feasibility – Proposal to Hire a Real Estate Professional. David moved that the Board hire a real estate professional for the Branch Feasibility study, with Kathy seconding the motion. Marilyn noted that although we could identify general locations for a new Library branch, we could not tell whether any suitable properties were available. Working with a real estate professional would help MCPL better plan for the location and design at a specific property, and help identify the costs in developing the new facility. Tom Bunger provided additional detail on the terms of the agreement. After a discussion of the language in the service agreement, the motion was approved by David Ferguson, Christine Harrison, Kathy

Loser, and Fred Risinger, with Valerie Merriam abstaining.

Update: Staff Development & Training and Pioneer Grant. Bara Swinson, Library Strategist for Staff Development & Projects, introduced the 2018 winners of the Pioneer Grant. Senior Information Assistant Foster Gesten, Community Engagement and Learning Services Subject Expert Jeannette Lehr, and Community Engagement and Learning Services Librarian Matt Neer all reported on their events.

- **Indy Game Dev Day (Independent Game Development):** The day focused on video games and their development, as well as possible careers in video game development. The program had over 50 participants, ages 6–67.
- **Fix it Fair:** Ten different community organizations engaged with over 100 participants to fix items such as bikes, zippers, lamps, and so on. The intended outcomes were that participants would try to fix items on their own, or know who to approach in the community to have items repaired. The Library gained several new partnerships with a Bike repair program coming up, and another Fix-it Fair.

Bara then updated the Board on her unit’s activities. Among the items she discussed:

- In her role at the Library, Bara coordinates the support of Library staff through staff development and training opportunities. These include online learning modules, in-person training, and the Library’s annual in-service Staff Day.
- Bara strives to create a culture of learning, and an expectation of change.
- Central goal of staff learning is to model lifelong learning for our customers.
- Many of the development opportunities offered to Library staff are in compliance with the Indiana State Library’s requirements, while others are undertaken as part of the Library’s internal standards and objectives.

Public Comment

None.

Adjournment

Katherine moved to adjourn the meeting; Valerie seconded the motion. The meeting was adjourned at 6:41 p.m.

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
Work Session
Wednesday, December 5, 2018
5:45pm
Main Library, Meeting Room 1B**

Present

Board members: Kari Esarey, Katherine Loser, Valerie Merriam, Fred Risinger, John Walsh

Library staff: Mike Adams, Jane Cronkhite, Mandy Hussey, Gary Lettelleir, Ryan Stacy, Justin Vollmar, Kyle Wickemeyer-Hardy, Marilyn Wood, Leanne Zdravecky

Others: Tom Bunger

Call to Order

The work session was called to order at 5:45 p.m. by Board President John Walsh.

Review of 2019 documents Holiday Schedule, Pay Schedule, Wage and Salary Schedule, Pay Resolution. In accordance with Indiana law and Board policy, Library Human Resources Manager Kyle Wickemeyer-Hardy submitted these documents for the Board's consideration. Among the items submitted was a proposal to increase all hourly Library staff wages by 75 cents or 2.75 percent, whichever is greater, effective the first pay date in January 2019. As well as a wage increase for Pay grade 1 and Pay grade 2. In the brief discussion that followed Kyle then answered the Board's questions on specific items.

Review of 2019 Fines and Fee schedule. Library Financial Officer Gary Lettelleir submitted a proposal to retain the current fines and fee schedule with the only change being to eliminate fees for the Obituaries supplied for out-of-county residents and the Genealogy research for-out of-county residents. In the brief discussion that followed Library Director Marilyn Wood then answered the Board's questions of specific items.

Review of the 2019 Board Meeting Calendar. Library Director Marilyn Wood submitted the proposed Board Meeting schedule for 2019, noting a few deviations from the regularly occurring meetings due to Holiday or Spring Break dates. Marilyn then answered specific questions by the Board.

Proposed 2019 Agreement between CATS and the Town of Ellettsville. Library Financial Officer Gary Lettelleir presented the Board with the proposed contract between CATS and the Town of Ellettsville, which has remained unchanged from last year except for the dollar amount received.

Proposed MOU with the United Way, Endwright Center and Library for Tax Help. Library Associate Director Jane Cronkhite presented the Board with the Proposed MOU with the United Way and the Endwright Center and the Library for Tax assistance during tax season. Jane then answered specific questions about the proposal from the Board.

Public Comment

None.

Adjournment

Board president John Walsh adjourned the meeting at 6:06 PM.

MONROE COUNTY LIBRARY BOARD OF TRUSTEES EXECUTIVE SESSION
Wednesday, December 5, 2018

Present: Valerie Merriam, Kari Esarey, Katherine Loser, Fred Risinger, John Walsh

President John Walsh called the meeting to order at 6:11 pm in the Board Room.

The Board discussed the job performance evaluation of an individual employee, as allowed under IC 5-14-1.5-6.1(9). No subject matter was discussed in the Executive Session other than the subject matter specified in the public notice.

The meeting adjourned at 6:22 pm. Submitted by Fred Risinger, Board Secretary.

MONROE COUNTY PUBLIC LIBRARY

12/05/18 12:34 PM

Page 1

*Check Summary Register©

November 1 – 30, 2018

Name	Check Date	Check Amt
06600 1ST FIN/MAINSOU CKNG		
Paid Chk# 007831 B-TECH LLC	11/2/2018	\$96.00 MONTHLY WEBSERVICE FEE
Paid Chk# 007832 CHARDON LABORATORIES, INC.	11/2/2018	\$662.00 LOOP/BROILER/COOLING TWR SERVI
Paid Chk# 007833 CHASE CARD SERVICES	11/2/2018	\$9,647.03 VARIOUS
Paid Chk# 007834 DARCI R. HAWXHURST	11/2/2018	\$360.00 VITAL TUTOR TRAINING/QUIZ BOWL
Paid Chk# 007835 DISCOUNT PAPER PRODUCTS,	11/2/2018	\$652.40 THERMAL RECEIPT ROLLS
Paid Chk# 007836 DISH	11/2/2018	\$709.36 YEARLY SERVICE SUBSCRIPTION
Paid Chk# 007837 FMHUB LLC	11/2/2018	\$800.00 ELECTRONIC MUNICARD/GEN OBLI B
Paid Chk# 007838 FREEDOM BUSINESS	11/2/2018	\$723.00 PRINT CARTRIDGES
Paid Chk# 007839 GUARDIAN LIFE INS. CO.	11/2/2018	\$8,244.17 NOV.'18 DENTAL, VISION, STD, & LIFE INS.
Paid Chk# 007840 MEGAN M. HARRIS	11/2/2018	\$23.00 REFUND ON LOST ITEM
Paid Chk# 007841 MIDWEST PRESORT SERVICE	11/2/2018	\$278.63 POSTAGE SERVICES
Paid Chk# 007842 MONSTER TRASH	11/2/2018	\$187.02 TRASH SERVICE
Paid Chk# 007843 NEIDIGH CONSTRUCTION CORP.	11/2/2018	\$302,486.18 ELLETTSVILLE PROJECT
Paid Chk# 007844 NETWORK SERVICES COMPANY	11/2/2018	\$5,323.71 CLEANING SPLS
Paid Chk# 007845 NOLAN'S LAWN CARE SERVICE	11/2/2018	\$69.45 LAWN SERVICE
Paid Chk# 007846 SCHINDLER ELEVATOR	11/2/2018	\$3,117.03 QUARTERLY MAINT. CONTRACT
Paid Chk# 007847 SIHO INSURANCE SERVICES	11/2/2018	\$44,870.00 NOV.'18 HEALTH INS.
Paid Chk# 007848 SMITHVILLE COMMUNICATIONS	11/2/2018	\$1,971.00 INTERNET SERVICE
Paid Chk# 007849 T-MOBILE	11/2/2018	\$466.80 HOT SPOTS
Paid Chk# 007850 UNITED LABORATORIES	11/2/2018	\$416.79 CLEANING SPLS
Paid Chk# 007851 AMERICAN HERITAGE LIFE INS.	11/6/2018	\$270.04 NOV.'18 OTHER INS.
Paid Chk# 007852 BLOOM ENVIRONMENTAL, LLC	11/6/2018	\$2,242.50 ELL MOLD/RENOVATION PROJECT
Paid Chk# 007853 DUKE ENERGY	11/6/2018	\$20,711.06 ELECTRICITY
Paid Chk# 007854 ELLETTSVILLE UTILITIES	11/6/2018	\$179.21 WATER & SEWER
Paid Chk# 007855 FREEDOM BUSINESS	11/6/2018	\$616.89 PRINT CARTRIDGES
Paid Chk# 007856 INDIANA UNIVERSITY	11/6/2018	\$1,896.87 WORKSTUDY AY 18-19
Paid Chk# 007857 J & S LOCKSMITH, INC.	11/6/2018	\$175.60 BKM-SINGLE CYL. RIM DEADLOCK
Paid Chk# 007858 LERALDO ANZALDUA	11/6/2018	\$200.00 STAR WARS READS DAY PROGRAM
Paid Chk# 007859 NATURE'S WAY, INC.	11/6/2018	\$85.00 INTERIOR PLANT MAINT.
Paid Chk# 007860 NETWORK SERVICES COMPANY	11/6/2018	\$317.68 CLEANING SPLS
Paid Chk# 007861 B,B & C POW PEST CONTROL,	11/6/2018	\$55.00 PEST CONTROL
Paid Chk# 007862 RICOH USA, INC.	11/6/2018	\$21.77 COPIER/ADD'L IMAGES
Paid Chk# 007863 SYNCHRONY BANK/AMAZON	11/6/2018	\$9,968.98 BOOKS, NONPRINT
Paid Chk# 007864 VERIZON WIRELESS	11/6/2018	\$120.03 BKM DATA LINES
Paid Chk# 007865 APPLE INC.	11/8/2018	\$109.95 IT SPLS
Paid Chk# 007866 BARRACUDA NETWORKS, INC.	11/8/2018	\$1,500.00 SOFTWARE RENEWAL/SPAM FILTER
Paid Chk# 007867 CDW GOVERNMENT, INC.	11/8/2018	\$658.22 IT SPLS
Paid Chk# 007868 CONTEGIX	11/8/2018	\$1,300.00 MANAGED CLOUD HOSTING/OCT.
Paid Chk# 007869 IU HEALTH BLOOMINGTON, INC.	11/8/2018	\$375.00 YOGA W/BABY SESSIONS
Paid Chk# 007870 KYLE DAHLGREN	11/8/2018	\$29.99 REFUND ON LOST ITEMS
Paid Chk# 007871 SMITHVILLE COMMUNICATIONS	11/8/2018	\$46.82 TELEPHONE
Paid Chk# 007872 THE HUNTINGTON NATIONAL	11/8/2018	\$250.00 PAY AGENT FEE
Paid Chk# 007873 TODAY'S BUSINESS	11/8/2018	\$1,590.00 SIMPLESCAN RENEWAL AGREEMENT
Paid Chk# 007874 AMERICAN UNITED LIFE INS.	11/16/2018	\$1,772.30 403b TSA-AUL W/H
Paid Chk# 007875 AMY L. CORNWELL	11/16/2018	\$80.00 NOV. 13, INTERPRETING
Paid Chk# 007876 AT&T (IL)	11/16/2018	\$143.06 2 DEDICATED PHONE LINES
Paid Chk# 007877 AUDIO TECH BUSINESS BOOK	11/16/2018	\$199.00 NONPRINT
Paid Chk# 007878 BAKER & TAYLOR BOOKS	11/16/2018	\$22,538.37 BOOKS
Paid Chk# 007879 BANCTEC INC.	11/16/2018	\$33.42 FOLDER MAINT.
Paid Chk# 007880 BIBLIOTHECA LLC	11/16/2018	\$12,929.13 RFID TAGS & E-BOOKS
Paid Chk# 007881 BLACKSTONE PUBLISHING	11/16/2018	\$100.00 NONPRINT
Paid Chk# 007882 BLOOMINGTON PAINT &	11/16/2018	\$125.25 PAINT FOR REMODEL PROJECT
Paid Chk# 007883 BOSE MCKINNEY & EVANS LLP	11/16/2018	\$25,000.00 BOND COUNSEL/GEN OBL BOND, SER
Paid Chk# 007884 B-TECH LLC	11/16/2018	\$96.00 WEB SERVICE FEES

MONROE COUNTY PUBLIC LIBRARY

12/05/18 12:34 PM

Page 2

*Check Summary Register©

November 1 – 30, 2018

Name	Check Date	Check Amt
Paid Chk# 007885 BUNGER & ROBERTSON, LLP	11/16/2018	\$1,260.00 LEGAL SERVICES
Paid Chk# 007886 CARMICHAEL TRUCK &	11/16/2018	\$34.01 BKM REPAIRS
Paid Chk# 007887 CENTER POINT LARGE PRINT	11/16/2018	\$230.10 BOOKS
Paid Chk# 007888 CENTURYLINK	11/16/2018	\$24.80 LONG-DISTANCES CALLS
Paid Chk# 007889 CITY OF BLOOMINGTON	11/16/2018	\$1,893.00 WATER & SEWER
Paid Chk# 007890 COMMISSION ON PUBLIC	11/16/2018	\$1,384.16 PERIODICALS
Paid Chk# 007891 COMPUTYPE, INC.	11/16/2018	\$977.52 DIGITAL BARCODES
Paid Chk# 007892 DANA A. PALMER	11/16/2018	\$400.00 GENEALOGY PROGRAM
Paid Chk# 007893 DISCOUNT SCHOOL SUPPLY	11/16/2018	\$210.68 NONPRINT
Paid Chk# 007894 EBSCO	11/16/2018	\$34,662.89 PERIODICALS & DATABASES
Paid Chk# 007895 EDUCATIONAL DEVELOPMENT	11/16/2018	\$103.51 BOOKS
Paid Chk# 007896 FINDAWAY WORLD, LLC	11/16/2018	\$793.62 NONPRINT
Paid Chk# 007897 FREEDOM BUSINESS	11/16/2018	\$457.00 PRINT CARTRIDGES
Paid Chk# 007898 GALE/CENGAGE LEARNING	11/16/2018	\$1,130.56 BOOKS
Paid Chk# 007899 GALLOPADE INTERNATIONAL	11/16/2018	\$65.90 BOOKS
Paid Chk# 007900 HFI MECHANICAL CONTRACTOR	11/16/2018	\$2,147.65 CHILLER ISSUES
Paid Chk# 007901 HIGH SPEED TIRE &	11/16/2018	\$63.35 VEHICLE MAINT.
Paid Chk# 007902 HOOSIER TIMES	11/16/2018	\$279.27 ADMIN/BOOKKEEPER AD.
Paid Chk# 007903 INDIANA LIBRARY FEDERATION	11/16/2018	\$205.00 ILF CONF/L. CHAMPELLI
Paid Chk# 007904 IU HEALTH BLOOMINGTON, INC.	11/16/2018	\$75.00 YOGA W/BABY PROGRAM
Paid Chk# 007905 LAKESHORE	11/16/2018	\$143.71 NONPRINT
Paid Chk# 007906 MARILYN WOOD	11/16/2018	\$102.55 ILF MTG/MILEAGE
Paid Chk# 007907 MENARDS - BLOOMINGTON	11/16/2018	\$69.75 BLDG SPLS
Paid Chk# 007908 MIDWEST PRESORT SERVICE	11/16/2018	\$267.72 POSTAGE SERVICES
Paid Chk# 007909 MIDWEST TAPE	11/16/2018	\$13,242.55 NONPRINT
Paid Chk# 007910 MITCHELL1	11/16/2018	\$1,599.00 DATABASE
Paid Chk# 007911 MONROE CTY PUBLIC LIBRARY-	11/16/2018	\$77,000.00 LIRF SEMI-ANNUAL TRANSFER
Paid Chk# 007912 NETWORK SERVICES COMPANY	11/16/2018	\$33.57 CLEANING SPLS
Paid Chk# 007913 NUB GAMES, INC.	11/16/2018	\$555.00 SOFTWARE MAINT -REFERENCE CHAT
Paid Chk# 007914 OCLC, INC.	11/16/2018	\$3,842.76 OCLC USAGE
Paid Chk# 007915 OVERDRIVE, INC.	11/16/2018	\$7,000.00 E-BOOKS
Paid Chk# 007916 PENGUIN RANDOM HOUSE, LLC	11/16/2018	\$531.50 NONPRINT
Paid Chk# 007917 RECORDED BOOKS, INC.	11/16/2018	\$1,193.10 NONPRINT
Paid Chk# 007918 REGENT BOOK COMPANY	11/16/2018	\$63.41 BOOKS
Paid Chk# 007919 ROBIN HALPIN YOUNG	11/16/2018	\$80.00 YOGA FOR THE COMMUNITY
Paid Chk# 007920 ROCKFORD MAP PUBLISHERS,	11/16/2018	\$1,139.95 BOOKS
Paid Chk# 007921 SIGNS NOW	11/16/2018	\$702.11 BATHROOM SIGNAGE
Paid Chk# 007922 SMALL TREE	11/16/2018	\$31,641.67 FINAL PAYMENT – CATS STORAGE SERVER
Paid Chk# 007923 THE ELLETTSVILLE JOURNAL	11/16/2018	\$30.00 12 MONTHS SUBSCRIPTIONS
Paid Chk# 007924 THOMSON REUTERS - WEST	11/16/2018	\$506.44 BOOKS
Paid Chk# 007925 VECTREN ENERGY DELIVERY	11/16/2018	\$104.01 NATURAL GAS
Paid Chk# 007926 WORLD BOOK DIRECT	11/16/2018	\$43.90 BOOKS
Paid Chk# 007927 YOURMEMBERSHIP.COM	11/16/2018	\$325.00 JOB LIST/ASST MGR. COMM & CUST
Paid Chk# 007928 4IMPRINT, INC.	11/21/2018	\$2,283.11 2019 STAFF DAY & VOLUNTEER GIFTS
Paid Chk# 007929 AMANDA HUSSEY	11/21/2018	\$249.22 LIB MKTG & COMM CONF. EXPENSES
Paid Chk# 007930 BUNGER & ROBERTSON, LLP	11/21/2018	\$11,000.00 2018 BOND ISSUE
Paid Chk# 007931 DEPARTMENT OF HOMELAND	11/21/2018	\$720.00 ELEVATOR PERMITS
Paid Chk# 007932 HFI MECHANICAL CONTRACTOR	11/21/2018	\$436.44 ROOF DRAIN LEAK REPAIR
Paid Chk# 007933 JAMES W. OPIAT	11/21/2018	\$0.00 REFUND ON LOST ITEM – VOID CHECK
Paid Chk# 007934 MATRIX INTEGRATION LLC	11/21/2018	\$15,045.00 WIRELESS & NETWORK EQUIPMENT
Paid Chk# 007935 MEGHAN ADAMS	11/21/2018	\$191.97 ILF CONF. EXPENSES
Paid Chk# 007936 MIDWEST PRESORT SERVICE	11/21/2018	\$249.93 POSTAGE SERVICES
Paid Chk# 007937 MONSTER TRASH	11/21/2018	\$190.02 TRASH SERVICES
Paid Chk# 007938 REGIONS BANK	11/21/2018	\$3,500.00 BANK COUNSEL FEES – GEN OBL.BOND
Paid Chk# 007939 RICOH USA, INC.	11/21/2018	\$44.78 COPIERS/ADD'T'L IMAGES

MONROE COUNTY PUBLIC LIBRARY

12/05/18 12:34 PM

Page 3

*Check Summary Register©

November 1 – 30, 2018

Name	Check Date	Check Amt
Paid Chk# 007940 WEX BANK	11/21/2018	\$30.75 FUEL
Paid Chk# 007941 AFSCME COUNCIL 62	11/29/2018	\$1,130.99 UNION DUES W/H
Paid Chk# 007942 AMERICAN UNITED LIFE INS.	11/29/2018	\$1,772.30 403b TSA-AUL W/H
Paid Chk# 007943 AT&T (IL)	11/29/2018	\$1,283.47 PHONE SERVICE
Paid Chk# 007944 AT&T MOBILITY	11/29/2018	\$456.22 CELL PHONES
Paid Chk# 007945 BAKER & TAYLOR BOOKS	11/29/2018	\$18,271.76 BOOKS
Paid Chk# 007946 BLACKSTONE PUBLISHING	11/29/2018	\$47.99 NONPRINT
Paid Chk# 007947 BLOOMINGTON CAR WASH	11/29/2018	\$42.00 CAR WASH
Paid Chk# 007948 CHERYL RUTH GREEN	11/29/2018	\$240.00 ILF RECEIPTS
Paid Chk# 007949 DOWNTOWN BLOOMINGTON,	11/29/2018	\$150.00 2019 DUES
Paid Chk# 007950 DUKE ENERGY	11/29/2018	\$2,347.73 ELECTRICITY
Paid Chk# 007951 EMILY A. SIMMONS	11/29/2018	\$31.99 REFUND ON LOST ITEM/REISSUED CHECK
Paid Chk# 007952 FINDAWAY WORLD, LLC	11/29/2018	\$9,109.59 NONPRINT
Paid Chk# 007953 FOUNDATION CENTER	11/29/2018	\$2,495.00 DATABASES
Paid Chk# 007954 HIGH SPEED TIRE &	11/29/2018	\$337.02 VEHICLE REPAIR
Paid Chk# 007955 IMAGING OFFICE SYSTEMS, INC.	11/29/2018	\$725.00 MAINT. CONTRACT/SCANNERS & FICHE CARRIER
Paid Chk# 007956 INTERSTATE ALL BATTERY	11/29/2018	\$79.00 BATTERY FOR RED VAN
Paid Chk# 007957 JIM GORDON, INC	11/29/2018	\$18.10 COPIER OVERAGE
Paid Chk# 007958 LEGAL SHIELD	11/29/2018	\$152.80 ID THEFT & PRE-PAID LEGAL
Paid Chk# 007959 MANGO LANGUAGES	11/29/2018	\$9,590.17 DATABASES
Paid Chk# 007960 MCCALL'S QUICK QUILTS	11/29/2018	\$21.98 1 YR. SUBSCRIPTION
Paid Chk# 007961 MENARDS - BLOOMINGTON	11/29/2018	\$322.91 BLDG & PAINT SPLS
Paid Chk# 007962 MIDWEST PRESORT SERVICE	11/29/2018	\$313.87 POSTAGE SERVICES
Paid Chk# 007963 MIDWEST TAPE	11/29/2018	\$8,623.15 NONPRINT
Paid Chk# 007964 NATHAN KROEGER	11/29/2018	\$34.55 LMC CONFERENCE EXPENSES
Paid Chk# 007965 NOLAN'S LAWN CARE SERVICE	11/29/2018	\$157.80 LAWN CARE
Paid Chk# 007966 OVERDRIVE, INC.	11/29/2018	\$3,000.00 E-BOOKS
Paid Chk# 007967 PENGUIN RANDOM HOUSE, LLC	11/29/2018	\$265.95 NONPRINT
Paid Chk# 007968 PROQUEST LLC	11/29/2018	\$8,559.20 DATABASES
Paid Chk# 007969 QUILL CORPORATION	11/29/2018	\$232.36 OFFICE SPLS
Paid Chk# 007970 RECORDED BOOKS, INC.	11/29/2018	\$353.66 NONPRINT
Paid Chk# 007971 RICOH USA, INC.	11/29/2018	\$66.16 ADMIN COPIER RENTAL
Paid Chk# 007972 RICOH USA, INC.	11/29/2018	\$206.22 COPIER/ADDT'L IMAGES
Paid Chk# 007973 RYAN STACY	11/29/2018	\$18.00 ILF EXPENSES
Paid Chk# 007974 SARAH SCOTT	11/29/2018	\$45.04 LMC CONF. EXPENSES
Paid Chk# 007975 THE HERALD-TIMES, INC.	11/29/2018	\$2,003.25 7 SUBSCRIPTIONS
Paid Chk# 007976 U PRINTING	11/29/2018	\$6,315.08 PROGRAM GUIDES
Paid Chk# 007977 UMBAUGH	11/29/2018	\$37,365.78 PROF. SERVICES/SERIES 2018 BOND
Paid Chk# 007978 UNIQUE MANAGEMENT	11/29/2018	\$1,673.65 COLLECTION AGENCY FEES
Paid Chk# 007979 UNITED WAY OF MONROE	11/29/2018	\$44.00 UNITED WAY W/H
Total Checks		\$825,301.39

MONROE COUNTY PUBLIC LIBRARY
CHECKING ACCOUNTS
11/01/18 - 11/30/18

First Financial/MainSource Checking Account/Check Register Total	\$825,301.39
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Add: Electronic Withdrawals

German-American Bank-TSYS CC Fees	332.25
German-American Bank-Heartland CC Fees	168.44
German-American Bank-Online Bank Fee	53.00
First Financial (Ckg.)-Wire Transfer Fee (11/2/18)	10.00
First Financial (Ckg.)-Wire Transfer Fee (11/15/18)	10.00
First Financial (Ckg.)-Monthly Service Charge	21.00

Add: Payrolls

Vouchers 11/09/18 Payroll (UltiPro)	137,104.84
Electronic transfer 10/08/18 (UltiPro) employee/employer taxes	48,177.06
Electronic transfer (UltiPro) employer "HSA" German-Amer.	3,073.03
Electronic transfer (UltiPro) employee "HSA" German-Amer.	2,565.59
Electronic PERF pymt. 11/13/18	20,643.46
Electronic transfer 11/14/18 (TASC) employee/employer "FSA"	115.70
Garnishment - employee 11/08/18	123.79

Vouchers 10/26/18 Payroll (UltiPro)	136,291.34
Electronic transfer 11/21/18 (UltiPro) employee/employer taxes	48,406.77
Electronic transfer (UltiPro) employer "HSA" German-Amer.	3,073.03
Electronic transfer (UltiPro) employee "HSA" German-Amer.	2,565.59
Electronic PERF pymt. 11/27/18	20,738.69
Electronic transfer 11/27/18 (TASC) employee/employer "FSA"	115.70
Garnishment - employee 11/21/18	123.79

TOTAL OF A/P AND PAYROLL CHECK REGISTERS	<u>\$1,249,014.46</u>
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CK# 7833

ACCOUNTS PAYABLE VOUCHER

MONROE COUNTY PUBLIC LIBRARY*Address Line 1*303 E KIRKWOOD AVENUE*BLOOMINGTON, IN 47408

Payee		Claim 32947
CHASE CARD SERVICES		Purchase Order No. 0
CARDMEMBER SERVICE		Terms
PALATINE, IL 60094-4014		Date Due

Invoice Date	Invoice Number	Description (or note attached Invoice(s) or bill(s))	Amount
9/26/2018		E001-024-21300 SMITHGEAR/HEADPHONES	\$229.00
9/26/2018		E001-008-22200 CIRCLE S/FUEL	\$69.69
10/1/2018		E016-014-44300 LAKESHORE/WAHL/EARLY LEARNING-ELL EQUIP.	\$639.17
10/2/2018		E016-014-44300 COM PLAYTHINGS/WAHL/ELL-EARLY LEARNING EQUIP.	\$3,761.00
10/10/2019		E001-008-22200 EXXONMOBIL/FUEL	\$49.55
10/19/2018		E001-001-32400 HILTON HOTEL/ABOS CONF.	\$489.24
9/25/2018		E001-015-22200 CIRCLE S/FUEL	\$52.56
9/28/2018		E001-015-22200 CIRCLE S/FUEL	\$38.03
10/2/2018		E001-015-22200 CIRCLE S/FUEL	\$51.80
10/5/2018		E001-015-22200 CIRCLE S/FUEL	\$55.07
10/9/2018		E001-015-22200 CIRCLE S/FUEL	\$60.60
10/12/2018		E001-015-22200 CIRCLE S/FUEL	\$44.01
10/16/2018		E001-015-22200 CIRCLE S/FUEL	\$52.34
9/25/2018		E029-019-44600 CHARGETECH/IT EQUIP.	\$349.00
9/30/2018		E001-019-23000 EBAY/IT SPLS	\$29.98
10/2/2018		R001-024-03500 MCPL/CC SELF CK TEST	\$1.00
10/3/2018		E001-019-23000 INTERSTATEALLBATTERY/IT SPLS	\$63.92
10/16/2018		E020-016-31500 DREAMHOST/CATS WEBSITE	\$50.00
10/4/2018		E019-026-21350 AMAZON/SPLS RETURN	(\$11.97)
9/24/2018		E019-026-21350 AMAZON/TEEN SPLS	\$52.32
9/25/2018		E001-026-23000 MATTERHACKERS/IT SPLS	\$89.00
9/26/2018		E001-026-23000 OCULUS/IT SPLS	\$0.97
10/3/2018		E019-026-21350 RAINBOW BAKERY/TEEN FOOD	\$18.40
10/5/2018		E019-026-21350 AMAZON/TEEN SPLS	\$17.84
10/9/2018		E019-026-21350 AMAZON/TEEN SPLS	\$48.08
10/11/2018		E019-026-21350 AMAZON/TEEN SPLS	\$121.93
10/19/2018		E019-026-21350 CVS/TEEN DRINK	\$11.18
10/19/2018		E019-026-21350 KROGER/TEEN FOOD	\$96.01
10/13/2018		E019-010-21350 UTRECHT ART/ADULT SPLS	(\$2.67)
9/24/2018		E019-010-21350 MOTHER BEARS/ADULT FOOD	\$22.29
9/27/2018		E019-010-21350 AMAZON/STRANGER CRAFTS	\$27.18
10/2/2018		E019-010-21350 KROGER/NPC/FOOD	\$52.80
10/3/2018		E019-010-21350 AMAZON/ADULT SPLS	\$11.77
10/3/2018		E019-010-21350 PANERA BREAD/GRANT WRITING MEETING	\$58.90
10/3/2018		E019-010-21350 PYGMALIONS/ADULT SPLS	\$3.40
10/7/2018		E019-010-21350 KROGER/ADULT FOOD	\$19.66
10/10/2018		E019-010-21350 AMAZON/ADULT SPLS	\$13.98
10/11/2018		E019-010-21350 KROGER/ADULT FOOD	\$7.54
10/11/2018		E019-010-21350 ADAFRUIT/ADULT SPLS	\$20.30

10/12/2018		E019-010-21350 KC DESIGNS/T-SHIRTS	\$171.20
10/18/2018		E019-010-21350 KROGER/ADULT FOOD	\$39.86
9/26/2018		E001-001-32400 KROGER/FUEL-ALSC CONF.	\$43.59
9/27/2018		E001-001-32400 PANERA BREAD/ALSC CONF. FOOD	\$21.98
9/29/2018		E001-001-32400 THE CENTER/ALSC PARKING	\$53.00
9/29/2018		E001-001-32400 LOVING HUT/ALSC CONF. FOOD	\$31.02
9/29/2018		E001-001-32400 HILTON/ALSC HOTEL	\$656.40
9/29/2018		E001-001-32400 STARBUCKS/ALSC FOOD	\$8.35
9/30/2018		E001-001-32400 HOMEWOOD SUITES/ALSC HOTEL	\$683.38
10/4/2018		E019-011-21350 LOWES/CHILD SPLS	\$11.62
10/4/2018		E019-011-21350 MICHAELS/CHILD SPLS	\$39.97
10/4/2018		E019-011-21350 KROGERS/CHILD SPLS	\$62.09
10/10/2018		E001-008-22200 CIRCLE S/FUEL	\$60.03
10/16/2018		E001-018-45100 TEST PREPARATION	\$25.85
10/12/2018		E019-007-21350 ITUNES/TAX REFUND	(\$1.05)
9/23/2018		E019-007-31600 FACEBOOK/STRATEGIC PROJECT	\$25.00
9/27/2018		E001-007-22900 DISPLAYS2GO/DISPLAYS	\$107.80
9/27/2018		E001-007-31500 NOUNPROJECT/MNTHLY SUBSCIP.	\$99.90
10/2/2018		E001-007-31500 MAILCHIMP/MONTHLY SUB.	\$50.00
10/3/2018		E001-007-22900 ASG SERVICE/DISPLAYS	\$80.13
10/3/2018		E001-007-31500 GETTY IMAGES/MONTHLY SUBSCRIP.	\$140.70
10/5/2018		E019-007-31600 FACEBOOK/STRATEGIC PROJECT	\$44.99
10/8/2018		E019-007-21350 ITUNES/STRATEGIC PROJECT	\$16.04
10/17/2018		E001-007-22900 SMARTSIGN/DISPLAYS	\$169.00
10/13/2018		E001-007-21300 BLICK ART/REFUND SALES TAX	(\$0.58)
9/25/2018		E001-004-32200 USPS/POSTAGE	\$6.37
9/26/2018		E001-001-32400 ILF/AWARDS & HONORS BANQUET	\$180.00
10/11/2018		E001-007-21300 BLICK ART/OFFICE SPLS	\$8.82
10/19/2018		E001-004-32200 USPS/POSTAGE	\$6.70
10/22/2018		E016-015-21350 BLGTN PUB TRANS/VITAL-SCHOLARSHIP \$	\$40.00
Total			\$9,647.03

VOUCHER NO. 32947

WARRANT NO.

7833

CHASE CARD SERVICES

ALLOWED

IN THE SUM OF \$ \$9,647.03\$ \$9,647.03

ON ACCOUNT OF APPROPRIATION FOR

COST DISTRIBUTION LEDGER CLASSIFICATION
IF CLAIM PAID MOTOR VEHICLE HIGHWAY FUND

Board/Council Member

Acct. No.	Account Title	Amount
	E001-024-21300	\$229.00
	E001-008-22200	\$69.69
	E016-014-44300	\$639.17
	E016-014-44300	\$3,761.00
	E001-008-22200	\$49.55
	E001-001-32400	\$489.24

Financial Report Comments

Reports as of 11-30-18

Board Meeting Date 12/12/18

Monthly Budget Report:

After 11 months it appears that the 2018 operating fund net receipts will be in the range of \$850,000 to \$950,000.

The following table compares the actual percentage of the budget used so far in the major expense categories this year compared to the guideline which is 91.7% after eleven months.

	% Spending Guideline	Actual % Spending
	November 30, 2018	
Wages and Benefits	91.7%	89.7%
Supplies	91.7%	64.8%
Other Services & Charges less		
Rainy Day xfer	91.7%	85.2%
Capital Outlay	91.7%	85.3%
Total Operating Expenditures	91.7%	87.8%

Operating Fund spending is proceeding as expected and very much like last year.

The report on the following page shows the Library's cash balances at the end of the month and how the cash is allocated to the Operating, Rainy Day, LIRF and the rest of the accounting funds.

Revenue from investment income so far this year is \$94,966.

MCPL Cash and Fund Balances			As of 11/30/18					
		Bank Name -->	Old National	German American	First Financial Checking	First Financial Money Market	Jackson County Bank	Raymond James
			06300	06400	06600	06610	09700	09600
	Fund Name							
01	Operating	(326,377.56)	7,390.02	15,185.70	(636,347.08)	271,963.30	1,702.41	13,728.09
02	Jail	-						
03	Clearing	350.28	77.84		272.44			
04	gift	10,747.97	699.59	1.00	10,047.38			
05	plac	715.00		715.00				
06	retirees	(277.31)			(277.31)			
07	LIRF	3,083,489.25	77,000.00		59,565.12	1,749,188.56		1,197,735.57
08	debt	110,801.24			10,801.24	100,000.00		
09	rainy day	1,982,794.37			616,525.18	616,269.19	750,000.00	
10	payroll	7,574.16		(10,262.36)	17,836.52			
16	gift restricted	61,271.79	45,344.51	2,218.28	13,709.00			
19	gift fdn	52,560.31			52,560.31			
20	special rev	852,621.36		620.55	172,000.81	680,000.00		
29	bond 2016	61,129.15			61,129.15			
30	bond 2019	1,919,164.22			119,164.22	1,800,000.00		
		7,816,564.23	130,511.96	8,478.17	496,986.98	5,217,421.05	751,702.41	1,211,463.66

MONROE COUNTY PUBLIC LIBRARY
MONTHLY SUMMARY OF BUDGET CATEGORIES
AS OF NOVEMBER 30, 2018
ELEVEN MONTHS = 91.6%

	2018 NOVEMBER	2017 NOVEMBER	2018 Y-T-D ACTUAL	2018 BUDGET	2017 Y-T-D ACTUAL	2018 Y-T-D BUDGET REMAINING	2018 % OF BUDGET USED	2018 % OF BUDGET REMAINING
PERSONNEL SERVICES								
SALARIES	328,046.65	333,911.67	4,015,625.50	4,439,436.51	3,889,701.55	423,811.01	90.5%	9.5%
EMPLOYEE BENEFITS	108,052.44	67,529.72	1,326,078.30	1,502,224.35	1,215,655.99	176,146.05	88.3%	11.7%
OTHER WAGES	1,896.87	0.00	1,896.87	17,000.00	5,200.33	15,103.13	11.2%	88.8%
TOTAL PERSONNEL SERVICES	<u>437,995.96</u>	<u>401,441.39</u>	<u>5,343,600.67</u>	<u>5,958,660.86</u>	<u>5,110,557.87</u>	<u>615,060.19</u>	<u>89.7%</u>	<u>10.3%</u>
SUPPLIES								
OFFICE SUPPLIES	9,572.90	5,736.00	54,111.90	64,100.00	50,035.31	9,988.10	84.4%	15.6%
OPERATING SUPPLIES	11,596.69	7,692.18	59,792.61	111,400.00	78,626.41	51,607.39	53.7%	46.3%
REPAIR & MAINT. SUPPLIES	911.11	677.12	19,590.09	30,400.00	11,842.89	10,809.91	64.4%	35.6%
TOTAL SUPPLIES	<u>22,080.70</u>	<u>14,105.30</u>	<u>133,494.60</u>	<u>205,900.00</u>	<u>140,504.61</u>	<u>72,405.40</u>	<u>64.8%</u>	<u>35.2%</u>
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES	19,605.28	15,335.87	314,311.65	397,500.00	292,506.34	83,188.35	79.1%	20.9%
COMMUNICATION & TRANSPORTATION	6,272.30	2,884.90	47,235.28	81,800.00	40,745.32	34,564.72	57.7%	42.3%
PRINTING & ADVERTISING	604.27	3,771.21	3,644.67	3,350.00	5,790.24	-294.67	108.8%	-8.8%
INSURANCE	0.00	0.00	86,206.75	93,100.00	90,766.00	6,893.25	92.6%	7.4%
UTILITIES	25,235.01	22,867.16	288,518.73	365,450.00	282,464.25	76,931.27	78.9%	21.1%
REPAIR & MAINTENANCE	1,562.09	-2,116.15	30,844.01	60,500.00	28,157.93	29,655.99	51.0%	49.0%
RENTALS	-663.64	562.58	24,197.56	34,000.00	25,983.65	9,802.44	71.2%	28.8%
ELECTRONIC SERVICES	52,780.69	53,342.98	358,799.22	340,000.00	302,502.26	-18,799.22	105.5%	-5.5%
OTHER CHARGES	371,957.66	35,833.00	519,500.12	181,000.00	410,119.83	-338,500.12	287.0%	-187.0%
TOTAL OTHER SERVICES & CHARGES	<u>477,353.66</u>	<u>132,481.55</u>	<u>1,673,257.99</u>	<u>1,556,700.00</u>	<u>1,479,035.82</u>	<u>-116,557.99</u>	<u>107.5%</u>	<u>-7.5%</u>
CAPITAL OUTLAY								
FURNITURE & EQUIPMENT	0.00	0.00	9,100.92	34,000.00	4,356.79	24,899.08	26.8%	73.2%
OTHER CAPITAL OUTLAY	113,755.56	110,133.37	860,189.62	985,500.00	905,746.08	125,310.38	87.3%	12.7%
TOTAL CAPITAL OUTLAY	<u>113,755.56</u>	<u>110,133.37</u>	<u>869,290.54</u>	<u>1,019,500.00</u>	<u>910,102.87</u>	<u>150,209.46</u>	<u>85.3%</u>	<u>14.7%</u>
TOTAL OPERATING EXPENDITURES	<u><u>1,051,185.88</u></u>	<u><u>658,161.61</u></u>	<u><u>8,019,643.80</u></u>	<u><u>8,740,760.86</u></u>	<u><u>7,640,201.17</u></u>	<u><u>721,117.06</u></u>	<u><u>91.7%</u></u>	<u><u>8.3%</u></u>

2017 BUDGET
% USED IN 2017

8,836,799.70
86.5%

MONTHLY BUDGET REPORT
AS OF NOVEMBER 30, 2018

	2018 NOVEMBER	2017 NOVEMBER	2018 Y-T-D ACTUAL	2018 BUDGET	2017 Y-T-D ACTUAL	2018 Y-T-D BUDGET REMAINING	2018 % OF BUDGET USED	2018 % OF BUDGET REMAINING
PERSONNEL SERVICES (1000'S)								
SALARIES								
1120 ADMINISTRATION/DIRECTORS	14,329.88	14,619.82	175,072.63	195,284.31	175,437.86	20,211.68	89.7%	10.3%
1130 MANAGERS/ASST. MANAGERS	77,553.08	82,028.49	1,003,973.11	1,094,982.39	975,195.16	91,009.28	91.7%	8.3%
1140 LIBRARIANS, EXPERTS	78,734.72	76,898.61	957,323.86	1,086,832.81	904,170.68	129,508.95	88.1%	11.9%
1150 SPECIALISTS	17,351.97	15,904.13	205,248.98	239,502.90	193,502.24	34,253.92	85.7%	14.3%
1160 ASSISTANTS/PARAPROFESSIONALS	60,562.10	69,350.48	711,802.82	790,119.20	725,805.75	78,316.38	90.1%	9.9%
1170 TECH/OPERATORS/SECRETARIES	4,950.00	4,728.64	59,416.17	64,350.00	56,750.11	4,933.83	92.3%	7.7%
1190 BUILDING SERVICES/MAINTENANCE	13,529.26	12,257.95	154,297.87	166,260.90	145,030.25	11,963.03	92.8%	7.2%
1200 BUILDING SERVICES/SECURITY	8,405.03	8,290.80	105,775.63	114,857.60	99,035.09	9,081.97	92.1%	7.9%
1280 PRODUCTION ASSISTANTS	1,384.32	1,360.80	12,296.38	19,396.00	18,163.12	7,099.62	63.4%	36.6%
1290 INFORMATION ASST/MATERIAL/SUPPORT	32,680.05	30,062.03	397,397.01	437,850.40	375,274.88	40,453.39	90.8%	9.2%
1300 SUPPORT/MATERIAL HANDLERS	18,566.24	17,289.54	218,470.52	230,000.00	216,859.15	11,529.48	95.0%	5.0%
1320 TECHNICIANS	0.00	1,120.38	14,550.52	0.00	4,477.26	-14,550.52	#DIV/0!	#DIV/0!
TOTAL SALARIES	328,046.65	333,911.67	4,015,625.50	4,439,436.51	3,889,701.55	423,811.01	90.5%	9.5%
EMPLOYEE BENEFITS								
1210 EMPLOYER CONTRIBUTION/FICA	19,583.37	20,007.23	240,357.83	277,792.59	233,374.70	37,434.76	86.5%	13.5%
1220 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
1230 EMPLOYER CONTRIBUTION/PERF	29,588.85	0.00	371,990.28	386,003.48	314,618.69	14,013.20	96.4%	3.6%
1235 EMPLOYEE/PERF	7,925.62	0.00	100,565.18	103,393.60	84,272.55	2,828.42	97.3%	2.7%
1240 EMPLOYER CONT/INSURANCE	46,374.66	42,843.40	557,584.80	662,572.24	528,810.52	104,987.44	84.2%	15.8%
1245 EMPLOYER INS/FSA	0.00	0.00	-501.59	0.00	0.00	501.59	#DIV/0!	#DIV/0!
1250 EMPLOYER CONT/MEDICARE	4,579.94	4,679.09	56,081.80	62,462.44	54,579.53	6,380.64	89.8%	10.2%
TOTAL EMPLOYEE BENEFITS	108,052.44	67,529.72	1,326,078.30	1,502,224.35	1,215,655.99	176,146.05	88.3%	11.7%
OTHER WAGES								
1310 WORKSTUDY	1,896.87	0.00	1,896.87	7,000.00	2,708.56	5,103.13	27.1%	72.9%
1350 STIPEND/RECLASSIFICATION	0.00	0.00	0.00	0.00	2,491.77	0.00	#DIV/0!	#DIV/0!
1180 TEMPORARY STAFF	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
TOTAL OTHER WAGES	1,896.87	0.00	1,896.87	17,000.00	5,200.33	15,103.13	11.2%	88.8%
TOTAL PERSONNEL SERVICES	437,995.96	401,441.39	5,343,600.67	5,958,660.86	5,110,557.87	615,060.19	89.7%	10.3%
SUPPLIES (2000'S)								
OFFICE SUPPLIES								
2110 OFFICIAL RECORDS	0.00	0.00	142.13	1,100.00	46.98	957.87	12.9%	87.1%
2120 STATIONERY & PRINTING	0.00	118.96	384.52	400.00	592.58	15.48	96.1%	3.9%
2130 OFFICE SUPPLIES	1,122.00	906.01	10,190.39	11,250.00	6,686.21	1,059.61	90.6%	9.4%
2135 GENERAL SUPPLIES	0.00	0.00	801.04	0.00	397.73	-801.04	#DIV/0!	#DIV/0!
2140 DUPLICATING	8,450.90	4,711.03	42,470.93	51,350.00	41,853.81	8,879.07	82.7%	17.3%
2150 PROMOTIONAL MATERIALS	0.00	0.00	122.89	0.00	458.00	-122.89	#DIV/0!	#DIV/0!
2160 PUBLIC USE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL OFFICE SUPPLIES	9,572.90	5,736.00	54,111.90	64,100.00	50,035.31	9,988.10	84.4%	16 15.6%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF NOVEMBER 30, 2018

	2018 NOVEMBER	2017 NOVEMBER	2018 Y-T-D ACTUAL	2018 BUDGET	2017 Y-T-D ACTUAL	2018 Y-T-D BUDGET REMAINING	2018 % OF BUDGET USED	2018 % OF BUDGET REMAINING
OPERATING SUPPLIES								
2210 CLEANING SUPPLIES	6,091.75	5,005.29	20,781.89	40,000.00	20,380.86	19,218.11	52.0%	48.0%
2220 FUEL, OIL, & LUBRICANTS	533.68	384.53	6,350.96	9,000.00	6,394.96	2,649.04	70.6%	29.4%
2230 CATALOGING SUPPLIES-BOOKS	0.00	0.00	6,522.44	6,000.00	7,363.27	-522.44	108.7%	-8.7%
2240 A/V SUPPLIES-CATALOGING	0.00	1,020.07	6,008.16	6,000.00	4,000.95	-8.16	100.1%	-0.1%
2250 CIRCULATION SUPPLIES	4,614.33	111.54	16,025.12	32,500.00	34,085.43	16,474.88	49.3%	50.7%
2260 LIGHT BULBS	0.00	0.00	2,000.89	12,000.00	5,055.42	9,999.11	16.7%	83.3%
2280 UNIFORMS	0.00	1,170.75	986.99	1,900.00	1,345.52	913.01	51.9%	48.1%
2290 DISPLAY/EXHIBIT SUPPLIES	356.93	0.00	1,116.16	4,000.00	0.00	2,883.84	27.9%	72.1%
TOTAL OPERATING SUPPLIES	11,596.69	7,692.18	59,792.61	111,400.00	78,626.41	51,607.39	53.7%	46.3%
REPAIR & MAINTENANCE SUPPLIES								
2300 IT SUPPLIES	448.36	338.73	6,281.51	6,500.00	4,607.19	218.49	96.6%	3.4%
2310 BUILDING MATERIALS & SUPPLIES	427.78	301.30	12,544.21	23,000.00	6,812.31	10,455.79	54.5%	45.5%
2320 PAINT & PAINTING SUPPLIES	34.97	37.09	764.37	900.00	423.39	135.63	84.9%	15.1%
2340 OTHER REPAIR & BINDING	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL REPAIR & MAINTENANCE SUPPLIES	911.11	677.12	19,590.09	30,400.00	11,842.89	10,809.91	64.4%	35.6%
TOTAL SUPPLIES	22,080.70	14,105.30	133,494.60	205,900.00	140,504.61	72,405.40	64.8%	35.2%
OTHER SERVICES/CHARGES (3000'S)								
PROFESSIONAL SERVICES								
3004 MISC. UNAPPROPRIATED	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3110 CONSULTING SERVICES	80.00	192.00	2,394.00	11,000.00	5,316.37	8,606.00	21.8%	78.2%
3120 ENGINEERING/ARCHITECTURAL	0.00	0.00	10.00	7,000.00	0.00	6,990.00	0.1%	99.9%
3130 LEGAL SERVICES	880.00	700.00	13,034.42	18,000.00	9,951.18	4,965.58	72.4%	27.6%
3140 BUILDING SERVICES	2,754.73	1,839.02	28,409.95	40,000.00	17,468.23	11,590.05	71.0%	29.0%
3150 MAINTENANCE CONTRACTS	7,829.15	5,537.25	140,192.22	170,500.00	159,749.51	30,307.78	82.2%	17.8%
3160 COMPUTER SERVICES (OCLC)	5,813.76	5,479.87	61,544.21	74,000.00	59,349.21	12,455.79	83.2%	16.8%
3170 ADMIN/ACCOUNTING SERVICES	573.99	460.03	56,644.35	59,000.00	30,030.29	2,355.65	96.0%	4.0%
3175 COLLECTION AGENCY SERVICES	1,673.65	1,127.70	12,082.50	18,000.00	10,641.55	5,917.50	67.1%	32.9%
TOTAL PROFESSIONAL SERVICES	19,605.28	15,335.87	314,311.65	397,500.00	292,506.34	83,188.35	79.1%	20.9%
COMMUNICATION & TRANSPORTATION								
3210 TELEPHONE	1,895.79	677.25	20,342.32	31,400.00	16,619.34	11,057.68	64.8%	35.2%
3215 CABLE TV	0.00	13.32	133.40	0.00	146.58	-133.40	#DIV/0!	#DIV/0!
3220 POSTAGE	1,123.22	834.50	11,852.67	19,000.00	12,129.25	7,147.33	62.4%	37.6%
3230 TRAVEL EXPENSE	0.00	0.00	1,799.32	0.00	459.32	-1,799.32	#DIV/0!	#DIV/0!
3240 PROFESSIONAL MTG.	3,253.29	1,359.83	12,157.59	30,000.00	8,737.15	17,842.41	40.5%	59.5%
3250 CONTINUING ED.	0.00	0.00	0.00	0.00	1,569.00	0.00	#DIV/0!	#DIV/0!
3260 FREIGHT & DELIVERY	0.00	0.00	949.98	1,400.00	1,084.68	450.02	67.9%	32.1%
TOTAL COMMUNICATION & TRANSPORTATION	6,272.30	2,884.90	47,235.28	81,800.00	40,745.32	34,564.72	57.7%	42.3%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF NOVEMBER 30, 2018

	2018 NOVEMBER	2017 NOVEMBER	2018 Y-T-D ACTUAL	2018 BUDGET	2017 Y-T-D ACTUAL	2018 Y-T-D BUDGET REMAINING	2018 % OF BUDGET USED	2018 % OF BUDGET REMAINING
PRINTING & ADVERTISING								
3310 ADVERTISING & PUBLICATION	604.27	325.00	3,414.67	3,100.00	1,939.03	-314.67	110.2%	-10.2%
3320 PRINTING	<u>0.00</u>	<u>3,446.21</u>	<u>230.00</u>	<u>250.00</u>	<u>3,851.21</u>	<u>20.00</u>	<u>92.0%</u>	<u>8.0%</u>
TOTAL PRINTING & ADVERTISING	604.27	3,771.21	3,644.67	3,350.00	5,790.24	-294.67	108.8%	-8.8%
INSURANCE								
3410 OFFICIAL BOND	0.00	0.00	654.00	600.00	654.00	-54.00	109.0%	-9.0%
3420 OTHER INSURANCE	<u>0.00</u>	<u>0.00</u>	<u>85,552.75</u>	<u>92,500.00</u>	<u>90,112.00</u>	<u>6,947.25</u>	<u>92.5%</u>	<u>7.5%</u>
TOTAL INSURANCE	0.00	0.00	86,206.75	93,100.00	90,766.00	6,893.25	92.6%	7.4%
UTILITIES								
3510 GAS	104.01	160.64	2,886.81	4,450.00	2,050.98	1,563.19	64.9%	35.1%
3520 ELECTRICITY	23,058.79	20,112.05	261,938.40	332,000.00	259,019.79	70,061.60	78.9%	21.1%
3530 WATER	<u>2,072.21</u>	<u>2,594.47</u>	<u>23,693.52</u>	<u>29,000.00</u>	<u>21,393.48</u>	<u>5,306.48</u>	<u>81.7%</u>	<u>18.3%</u>
TOTAL UTILITIES	25,235.01	22,867.16	288,518.73	365,450.00	282,464.25	76,931.27	78.9%	21.1%
REPAIR & MAINTENANCE								
3610 BUILDING REPAIR	910.11	-2,116.15	17,333.00	29,000.00	13,279.63	11,667.00	59.8%	40.2%
3630 OTHER EQUIP/FURNITURE REPAIRS	0.00	0.00	4,933.01	16,000.00	4,935.43	11,066.99	30.8%	69.2%
3640 VEHICLE REPAIR & MAINTENANCE	651.98	0.00	7,742.30	14,000.00	9,507.00	6,257.70	55.3%	44.7%
3650 MATERIAL BINDING/REPAIR SERV.	<u>0.00</u>	<u>0.00</u>	<u>835.70</u>	<u>1,500.00</u>	<u>435.87</u>	<u>664.30</u>	<u>55.7%</u>	<u>44.3%</u>
TOTAL REPAIR & MAINTENANCE	1,562.09	-2,116.15	30,844.01	60,500.00	28,157.93	29,655.99	51.0%	49.0%
RENTALS								
3710 REAL ESTATE RENTAL/PARKING	-663.64	562.58	24,197.56	34,000.00	25,983.65	9,802.44	71.2%	28.8%
3720 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3730 EVENTS-BOOTH & EQUIP. RENTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>#DIV/0!</u>	<u>#DIV/0!</u>
TOTAL RENTALS	-663.64	562.58	24,197.56	34,000.00	25,983.65	9,802.44	71.2%	28.8%
ELECTRONIC SERVICES								
38450 DATABASES SERVICES	33,488.37	26,813.50	157,478.23	190,000.00	145,531.69	32,521.77	82.9%	17.1%
38460 E-BOOKS SERVICES	<u>19,292.32</u>	<u>26,529.48</u>	<u>201,320.99</u>	<u>150,000.00</u>	<u>156,970.57</u>	<u>-51,320.99</u>	<u>134.2%</u>	<u>-34.2%</u>
TOTAL ELECTRONIC SERVICES	52,780.69	53,342.98	358,799.22	340,000.00	302,502.26	-18,799.22	105.5%	-5.5%
OTHER CHARGES								
3910 DUES/INSTITUTIONAL	150.00	250.00	6,299.12	7,500.00	6,683.83	1,200.88	84.0%	16.0%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.0%	100.0%
3940 TRANSFER TO LIRF	25,666.66	35,583.00	154,000.00	154,000.00	391,413.00	0.00	100.0%	0.0%
3944 TRANSFER TO CATS SUBSIDY	0.00	0.00	13,010.00	13,000.00	12,023.00	-10.00	100.1%	-0.1%
3945 TRANSFER TO ANOTHER FUND	346,141.00	0.00	346,191.00	0.00	0.00	-346,191.00	#DIV/0!	#DIV/0!
3950 EDUCATIONAL SERV/LICENSING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>0.0%</u>	<u>100.0%</u>
TOTAL OTHER CHARGES	<u>371,957.66</u>	<u>35,833.00</u>	<u>519,500.12</u>	<u>181,000.00</u>	<u>410,119.83</u>	<u>-338,500.12</u>	<u>287.0%</u>	<u>-187.0%</u>
TOTAL OTHER SERVICES/CHARGES	477,353.66	132,481.55	1,673,257.99	1,556,700.00	1,479,035.82	-116,557.99	107.5%	18 -7.5%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF NOVEMBER 30, 2018

	2018 NOVEMBER	2017 NOVEMBER	2018 Y-T-D ACTUAL	2018 BUDGET	2017 Y-T-D ACTUAL	2018 Y-T-D BUDGET REMAINING	2018 % OF BUDGET USED	2018 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	0.00	0.00	837.97	10,000.00	630.17	9,162.03	8.4%	91.6%
4430 OTHER EQUIPMENT	0.00	0.00	2,362.95	19,000.00	1,122.63	16,637.05	12.4%	87.6%
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4445 BUILDING RENOVATIONS	0.00	0.00	0.00	5,000.00	2,275.00	5,000.00	0.0%	100.0%
4460 IT EQUIPMENT	0.00	0.00	5,900.00	0.00	328.99	-5,900.00	#DIV/0!	#DIV/0!
4465 IT SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL FURNITURE & EQUIPMENT	0.00	0.00	9,100.92	34,000.00	4,356.79	24,899.08	26.8%	73.2%
OTHER CAPITAL OUTLAY								
4510 BOOKS	48,513.53	50,042.75	529,928.67	602,500.00	543,485.62	72,571.33	88.0%	12.0%
4520 PERIODICALS & NEWSPAPERS	25,957.28	28,673.53	31,824.71	43,000.00	34,143.07	11,175.29	74.0%	26.0%
4530 NONPRINT MATERIALS	39,284.75	31,417.09	298,436.24	340,000.00	328,117.39	41,563.76	87.8%	12.2%
TOTAL OTHER CAPITAL OUTLAY	113,755.56	110,133.37	860,189.62	985,500.00	905,746.08	125,310.38	87.3%	12.7%
TOTAL CAPITAL OUTLAY	113,755.56	110,133.37	869,290.54	1,019,500.00	910,102.87	150,209.46	85.3%	14.7%
TOTAL OPERATING EXPENDITURES	1,051,185.88	658,161.61	8,019,643.80	8,740,760.86	7,640,201.17	721,117.06	91.7%	8.3%

MONROE COUNTY PUBLIC LIBRARY

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Page 1

Operating Budget & Expenditure Report

January 1, 2018 to November 30, 2018

11 months = 91.6%

Object	Object Descr	2018 Budget	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	2018 YTD Amt	2018 YTD Balance	2018 %YTD Budget
11200	ADMINISTRATION	\$195,284.31	\$15,021.88	\$15,021.87	\$15,021.88	\$15,021.87	\$20,456.87	\$14,329.89	\$14,329.90	\$14,329.88	\$175,072.63	\$20,211.68	89.65%
11300	MANAGERS/ASST.	\$1,094,982.39	\$87,891.10	\$84,075.94	\$84,052.46	\$84,173.22	\$150,467.77	\$77,564.25	\$77,553.10	\$77,553.08	\$1,003,973.11	\$91,009.28	91.69%
11400	LIBRARIANS, EXPERTS	\$1,086,832.81	\$79,807.95	\$77,212.84	\$76,301.46	\$79,391.80	\$122,579.16	\$76,725.67	\$78,773.18	\$78,734.72	\$957,323.86	\$129,508.95	88.08%
11500	SPECIALISTS	\$239,502.90	\$17,514.54	\$23,894.54	\$17,468.81	\$16,052.98	\$25,963.03	\$17,414.83	\$17,360.67	\$17,351.97	\$205,248.98	\$34,253.92	85.70%
11600	ASSISTANTS/PARAPRO	\$790,119.20	\$60,713.47	\$56,612.44	\$59,347.20	\$59,381.93	\$86,476.80	\$59,248.34	\$59,239.88	\$60,562.10	\$711,802.82	\$78,316.38	90.09%
11700	TECH/OPERATORS/SEC	\$64,350.00	\$4,949.99	\$4,949.99	\$4,950.00	\$4,949.99	\$7,429.04	\$4,958.12	\$4,950.00	\$4,950.00	\$59,416.17	\$4,933.83	92.33%
11800	TEMPORAY STAFF	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
11900	BUILDING	\$166,260.90	\$12,775.44	\$12,314.54	\$12,815.64	\$12,750.19	\$19,181.43	\$12,794.35	\$12,739.86	\$13,529.26	\$154,297.87	\$11,963.03	92.80%
12000	BUILDING	\$114,857.60	\$8,571.13	\$8,756.04	\$8,939.04	\$9,823.76	\$14,601.94	\$9,113.53	\$8,939.40	\$8,405.03	\$105,775.63	\$9,081.97	92.09%
12100	FICA/EMPLOYER	\$277,792.59	\$20,584.85	\$20,173.11	\$19,936.44	\$20,263.30	\$31,724.08	\$19,296.16	\$19,547.62	\$19,583.37	\$240,357.83	\$37,434.76	86.52%
12200	UNEMPLOYMENT	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
12300	PERF/EMPLOYER	\$386,003.48	\$29,632.22	\$45,121.47	\$29,860.08	\$30,055.90	\$29,647.46	\$43,853.29	\$29,599.49	\$29,588.85	\$371,990.28	\$14,013.20	96.37%
12350	PERF/EMPLOYEE	\$103,393.60	\$7,941.02	\$12,092.21	\$8,000.53	\$8,050.71	\$8,846.12	\$11,746.47	\$7,928.47	\$7,925.62	\$100,565.18	\$2,828.42	97.26%
12400	INS/EMPLOYER	\$662,572.24	\$45,867.39	\$45,809.77	\$51,157.52	\$68,015.53	\$54,722.52	\$49,069.96	\$52,569.05	\$46,374.66	\$557,584.80	\$104,987.44	84.15%
12450	EMPLOYER INS./FSA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$347.10	-\$154.49	\$0.00	-\$501.59	\$501.59	0.00%
12500	MEDICARE/EMPLOYER	\$62,462.44	\$4,791.12	\$4,717.90	\$4,662.60	\$4,631.06	\$7,419.29	\$4,512.75	\$4,571.80	\$4,579.94	\$56,081.80	\$6,380.64	89.78%
12800	PRODUCTION	\$19,396.00	\$0.00	\$369.60	\$1,397.76	\$927.36	\$2,056.32	\$1,357.44	\$1,444.80	\$1,384.32	\$12,296.38	\$7,099.62	63.40%
12900	INFORMATION	\$437,850.40	\$32,872.23	\$32,622.97	\$32,799.54	\$33,365.38	\$50,971.24	\$33,008.38	\$33,483.05	\$32,680.05	\$397,397.01	\$40,453.39	90.76%
13000	SUPPORT/MATERIAL	\$230,000.00	\$20,394.76	\$20,153.62	\$19,216.23	\$20,316.12	\$27,583.60	\$15,746.86	\$17,218.11	\$18,566.24	\$218,470.52	\$11,529.48	94.99%
13100	WORK STUDY	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,896.87	\$1,896.87	\$5,103.13	27.10%
13200	TECHNICIANS	\$0.00	\$1,322.40	\$1,326.53	\$1,322.39	\$1,322.40	\$1,983.60	\$1,322.40	\$1,322.40	\$0.00	\$14,550.52	-\$14,550.52	0.00%
21100	OFFICIAL RECORDS	\$1,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$142.13	\$0.00	\$142.13	\$957.87	12.92%
21200	STATIONERY/BUS.	\$400.00	\$49.83	\$0.00	\$0.00	\$0.00	\$91.14	\$0.00	\$166.03	\$0.00	\$384.52	\$15.48	96.13%
21300	OFFICE SUPPLIES	\$11,250.00	\$811.86	\$582.06	\$493.72	\$246.56	\$3,554.13	\$611.36	\$992.18	\$1,122.00	\$10,190.39	\$1,059.61	90.58%
21350	GENERAL SUPPLIES	\$0.00	\$0.00	\$17.50	\$0.00	\$107.50	\$0.00	\$339.66	\$221.40	\$0.00	\$801.04	-\$801.04	0.00%
21400	DUPLICATING	\$51,350.00	\$2,737.66	\$3,342.55	\$2,304.66	\$2,188.42	\$8,906.90	\$4,392.29	\$1,162.73	\$8,450.90	\$42,470.93	\$8,879.07	82.71%
21500	PROMOTIONAL	\$0.00	\$0.00	\$122.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$122.89	-\$122.89	0.00%
22100	CLEANING SUPPLIES	\$40,000.00	\$2,332.24	\$2,875.40	\$0.00	\$2,818.72	\$486.39	\$1,725.75	\$447.98	\$6,091.75	\$20,781.89	\$19,218.11	51.95%

Object	Object Descr	2018 Budget	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	2018 YTD Amt	2018 YTD Balance	%YTD Budget
22200	FUEL/OIL/LUBRICANTS	\$9,000.00	\$459.44	\$541.07	\$605.98	\$727.85	\$752.55	\$902.96	\$659.60	\$533.68	\$6,350.96	\$2,649.04	70.57%
22300	CATALOGING	\$6,000.00	\$0.00	\$1,182.48	\$0.00	\$117.65	\$0.00	\$2,277.74	\$0.00	\$0.00	\$6,522.44	-\$522.44	108.71%
22400	A/V	\$6,000.00	\$0.00	\$698.50	\$259.15	\$531.72	\$0.00	\$1,687.59	\$0.00	\$0.00	\$6,008.16	-\$8.16	100.14%
22500	CIRCULATION	\$32,500.00	\$161.91	\$0.00	\$0.00	\$0.00	\$1,775.29	\$6,052.00	\$2,767.22	\$4,614.33	\$16,025.12	\$16,474.88	49.31%
22600	LIGHT BULBS	\$12,000.00	\$382.85	\$1,264.52	\$0.00	\$213.12	\$74.40	\$66.00	\$0.00	\$0.00	\$2,000.89	\$9,999.11	16.67%
22800	UNIFORMS	\$1,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$986.99	\$0.00	\$0.00	\$986.99	\$913.01	51.95%
22900	DISPLAY/EXHIBITS	\$4,000.00	\$0.00	\$0.00	\$260.95	\$261.86	\$236.42	\$0.00	\$0.00	\$356.93	\$1,116.16	\$2,883.84	27.90%
23000	IT SUPPLIES	\$6,500.00	\$170.74	\$438.53	\$686.82	\$500.38	\$522.85	\$392.47	\$423.63	\$448.36	\$6,281.51	\$218.49	96.64%
23100	BUILDING MATERIAL	\$23,000.00	\$2,008.02	\$767.09	\$656.70	\$192.64	\$256.61	\$474.39	\$4,579.62	\$427.78	\$12,544.21	\$10,455.79	54.54%
23200	PAINT/PAINTING	\$900.00	\$150.38	\$0.00	\$200.78	\$7.73	\$0.00	\$119.25	\$147.77	\$34.97	\$764.37	\$135.63	84.93%
31100	CONSULTING SERVICES	\$11,000.00	\$530.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,784.00	\$80.00	\$2,394.00	\$8,606.00	21.76%
31200	ENGINEERING/ARCHITE	\$7,000.00	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	\$6,990.00	0.14%
31300	LEGAL SERVICES	\$18,000.00	\$1,789.96	\$699.85	\$580.00	\$274.02	\$195.36	\$4,007.76	\$769.87	\$880.00	\$13,034.42	\$4,965.58	72.41%
31400	BUILDING SERVICES	\$40,000.00	\$2,378.83	\$1,536.77	\$4,052.02	\$4,783.95	\$1,614.02	\$576.02	\$720.55	\$2,754.73	\$28,409.95	\$11,590.05	71.02%
31500	MAINTENANCE	\$170,500.00	\$2,310.88	\$9,965.24	\$48,320.85	\$1,267.00	\$46,501.23	\$2,579.59	\$4,824.71	\$7,829.15	\$140,192.22	\$30,307.78	82.22%
31600	COMPUTER SERVICES	\$74,000.00	\$5,479.87	\$5,479.87	\$4,786.97	\$5,479.87	\$5,618.76	\$5,618.76	\$5,618.76	\$5,813.76	\$61,544.21	\$12,455.79	83.17%
31700	ADMIN/ACCOUNTING	\$59,000.00	\$1,831.44	\$1,302.62	\$11,840.41	\$12,188.93	\$626.14	\$1,667.10	\$12,158.57	\$573.99	\$56,644.35	\$2,355.65	96.01%
31750	COLLECTION AGENCY	\$18,000.00	\$1,074.00	\$1,091.90	\$689.15	\$886.05	\$1,082.95	\$1,011.35	\$1,011.35	\$1,673.65	\$12,082.50	\$5,917.50	67.13%
32100	TELEPHONE	\$31,400.00	\$1,740.12	\$2,022.05	\$1,636.13	\$1,806.03	\$2,086.95	\$355.50	\$3,760.31	\$1,895.79	\$20,342.32	\$11,057.68	64.78%
32150	CABLE TV SERVICE	\$0.00	\$13.34	\$13.34	\$13.34	\$13.34	\$13.34	\$13.34	\$13.34	\$0.00	\$133.40	-\$133.40	0.00%
32200	POSTAGE	\$19,000.00	\$791.63	\$1,247.38	\$802.85	\$1,293.58	\$861.58	\$1,100.57	\$1,260.31	\$1,123.22	\$11,852.67	\$7,147.33	62.38%
32300	TRAVEL EXPENSE	\$0.00	\$527.28	\$0.00	\$0.00	\$113.62	\$0.00	\$443.77	\$0.00	\$0.00	\$1,799.32	-\$1,799.32	0.00%
32400	PROFESSIONAL	\$30,000.00	\$1,782.59	-\$1,295.38	\$0.00	\$0.00	\$3,125.07	\$1,761.26	\$1,730.76	\$3,253.29	\$12,157.59	\$17,842.41	40.53%
32600	FREIGHT/DELIVERY	\$1,400.00	\$0.00	\$0.00	\$0.00	\$925.00	\$0.00	\$0.00	\$0.00	\$0.00	\$949.98	\$450.02	67.86%
33100	ADVERTISING/PUBLICA	\$3,100.00	\$353.78	\$0.00	\$325.00	\$255.00	\$0.00	\$43.89	\$325.00	\$604.27	\$3,414.67	-\$314.67	110.15%
33200	PRINTING SERVICES	\$250.00	\$45.00	\$45.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$230.00	\$20.00	92.00%
34100	OFFICIAL BOND INS.	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$654.00	-\$54.00	109.00%
34200	OTHER INSURANCE	\$92,500.00	\$3,256.00	\$0.00	\$4,072.75	\$0.00	\$0.00	\$0.00	\$135.00	\$0.00	\$85,552.75	\$6,947.25	92.49%
35100	GAS	\$4,450.00	\$375.73	\$228.90	\$111.69	\$100.15	\$102.13	\$108.96	\$52.36	\$104.01	\$2,886.81	\$1,563.19	64.87%
35200	ELECTRICITY	\$332,000.00	\$22,260.00	\$22,302.19	\$22,190.24	\$21,737.36	\$24,231.12	\$19,691.27	\$22,709.92	\$23,058.79	\$261,938.40	\$70,061.60	78.90%
35300	WATER	\$29,000.00	\$1,576.24	\$1,583.71	\$2,792.09	\$3,937.76	\$2,422.97	\$3,035.14	\$2,316.09	\$2,072.21	\$23,693.52	\$5,306.48	81.70%
36100	BUILDING REPAIRS	\$29,000.00	\$525.00	\$302.00	\$980.00	\$813.21	\$553.27	\$0.00	\$976.74	\$910.11	\$17,333.00	\$11,667.00	59.77%

Object	Object Descr	2018 Budget	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	2018 YTD Amt	2018 YTD Balance	%YTD Budget
36300	OTHER	\$16,000.00	\$0.00	\$1,123.36	\$65.00	\$0.00	\$65.00	\$80.00	\$0.00	\$0.00	\$4,933.01	\$11,066.99	30.83%
36400	VEHICLE	\$14,000.00	\$0.00	\$1,078.63	\$0.00	\$314.75	\$1,469.44	\$169.82	\$390.24	\$651.98	\$7,742.30	\$6,257.70	55.30%
36500	MATERIALS	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$169.53	\$0.00	\$0.00	\$0.00	\$835.70	\$664.30	55.71%
37100	REAL ESTATE	\$34,000.00	\$841.81	\$1,741.36	\$529.48	\$845.95	\$20,257.34	\$543.16	-\$411.97	-\$663.64	\$24,197.56	\$9,802.44	71.17%
38450	DATABASES	\$175,000.00	\$10,000.00	\$12,061.00	\$41,824.63	\$191.00	\$7,209.97	\$15,750.00	\$27,528.26	\$33,488.37	\$157,478.23	\$17,521.77	89.99%
38460	E-BOOKS	\$205,000.00	\$1,535.93	\$3,090.33	\$2,740.96	\$7,412.58	\$17,738.96	\$12,960.75	\$8,966.75	\$19,292.32	\$201,320.99	\$3,679.01	98.21%
39100	DUES/INSTITUTIONAL	\$7,500.00	\$0.00	\$0.00	\$245.00	\$250.00	\$0.00	\$0.00	\$100.00	\$150.00	\$6,299.12	\$1,200.88	83.99%
39200	INTEREST/TEMPORARY	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
39400	TRANSFER TO LIRF	\$154,000.00	\$12,833.33	\$12,833.33	\$12,833.33	\$12,833.35	\$12,833.33	\$12,833.33	\$12,833.33	\$25,666.66	\$154,000.00	\$0.00	100.00%
39440	TRANSFER TO CATS	\$13,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,010.00	-\$10.00	100.08%
39450	TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$346,141.00	\$346,191.00	-\$346,191.00	0.00%
39500	EDUCATIONAL/LICENSI	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0.00%
44100	FURNITURE	\$10,000.00	\$0.00	\$249.00	\$0.00	\$0.00	\$399.98	\$0.00	\$188.99	\$0.00	\$837.97	\$9,162.03	8.38%
44300	OTHER EQUIPMENT	\$19,000.00	\$0.00	\$2,174.97	\$0.00	\$0.00	\$84.99	\$102.99	\$0.00	\$0.00	\$2,362.95	\$16,637.05	12.44%
44450	BUILDING RENOVATION	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
44600	IT EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,900.00	\$0.00	\$0.00	\$5,900.00	-\$5,900.00	0.00%
45100	BOOKS	\$564,000.00	\$50,017.30	\$75,247.95	\$41,836.23	\$39,300.76	\$44,471.10	\$39,589.94	\$66,179.94	\$48,513.53	\$529,928.67	\$34,071.33	93.96%
45200	PERIODICALS/NEWSPA	\$41,000.00	\$192.85	\$554.69	\$1,497.05	\$19.95	\$230.97	\$71.95	\$554.00	\$25,957.28	\$31,824.71	\$9,175.29	77.62%
45300	NONPRINT MATERIALS	\$340,500.00	\$21,195.13	\$45,493.94	\$12,180.73	\$21,628.16	\$19,522.23	\$19,643.11	\$39,657.43	\$39,284.75	\$298,436.24	\$42,063.76	87.65%
		\$8,740,760.86	\$605,174.46	\$679,241.97	\$669,714.24	\$615,129.02	\$892,254.68	\$621,403.37	\$669,281.19	\$1,051,185.88	\$8,019,643.80	\$721,117.06	91.75%

MONROE COUNTY PUBLIC LIBRARY

12/04/18 3:51 PM

Page 1

LIRF Budget & Expenditure Report

January 1, 2018 to November 30, 2018

11 months = 91.6%

Object	Object Descr	2018 Budget	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	YTD Amount	2018 YTD Balance	2018 %YTD Budget
31200	ENGINEERING/ARCHIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,565.88	\$0.00	\$5,565.88	-\$5,565.88	0.00%
36100	BUILDING REPAIRS	\$125,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00	0.00%
44100	FURNITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$68,203.07	\$0.00	\$68,203.07	-\$68,203.07	0.00%
44300	OTHER EQUIPMENT	\$150,000.00	\$0.00	\$11,440.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,440.75	\$138,559.25	7.63%
44450	BUILDING	\$708,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$16,718.88	\$306,668.33	\$423,387.21	\$284,612.79	59.80%
44452	BLDG LONG-TERM	\$0.00	\$0.00	\$0.00	\$0.00	\$10,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,900.00	-\$10,900.00	0.00%
		\$983,000.00	\$0.00	\$11,440.75	\$0.00	\$10,900.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$90,487.83	\$306,668.33	\$519,496.91	\$463,503.09	52.85%

MONROE COUNTY PUBLIC LIBRARY

12/04/18 3:44 PM

Page 1

Debt Service Budget & Expenditures Report

January 1, 2018 to November 30, 2018

11 months = 91.6%

Object Object Descr	2018 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	2018 YTD Amt	2018 YTD Balance	2018 %YTD Budget
37100 REAL ESTATE	\$685,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$341,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$341,750.00	\$343,400.00	49.88%
39200 INTEREST/TEMPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39250 PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39450 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$685,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$341,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$341,750.00	\$343,400.00	49.88%

MONROE COUNTY PUBLIC LIBRARY

12/04/18 3:40 PM

Page 1

Rainy Day Budget & Expenditures Report

January 1, 2018 to November 30, 2018

11 months = 91.6%

Object	Object Descr	2018 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	2018 YTD Amt	2018 YTD Balance	2018 %YTD Budget
31100	CONSULTING SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31200	ENGINEERING/ARCHITE	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31300	LEGAL SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
36100	BUILDING REPAIRS	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44100	FURNITURE	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44300	OTHER EQUIPMENT	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44450	BUILDING RENOVATION	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.00%
		\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

12/04/18 3:35 PM

Page 1

Special Revenue Budget & Expenditure Report

January 1, 2018 to November 30, 2018

11 months = 91.6%

Object	Object Descr	2018 Budget	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	YTD Amount	2018 YTD Balance	2018 %YTD Budget
11300	MANAGERS/ASST.	\$166,731.97	\$19,350.22	\$12,988.39	\$14,371.38	\$12,908.60	\$12,825.54	\$19,340.78	\$13,417.42	\$13,687.14	\$13,072.07	\$157,915.61	\$8,816.36	94.71%
11400	LIBRARIANS, EXPERTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,334.77	\$3,334.77	-\$3,334.77	0.00%
11800	TEMPORAY STAFF	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
12100	FICA/EMPLOYER	\$25,027.54	\$2,734.85	\$1,873.84	\$1,913.89	\$1,792.16	\$1,789.62	\$2,662.89	\$1,778.66	\$1,796.25	\$1,740.75	\$21,717.98	\$3,309.56	86.78%
12300	PERF/EMPLOYER	\$29,974.00	\$2,326.87	\$2,321.41	\$3,757.80	\$2,321.88	\$2,312.99	\$2,319.05	\$3,541.34	\$2,417.44	\$2,353.25	\$29,479.35	\$494.65	98.35%
12350	PERF/EMPLOYEE CONTRIB.	\$8,028.75	\$623.28	\$621.83	\$1,006.56	\$621.94	\$619.56	\$621.20	\$948.59	\$647.53	\$630.33	\$7,896.38	\$132.37	98.35%
12400	INS/EMPLOYER	\$48,936.84	\$3,886.11	\$3,586.72	\$3,403.81	\$3,431.36	\$4,913.17	\$3,994.74	\$3,447.00	\$3,678.85	\$3,393.81	\$40,755.32	\$8,181.52	83.28%
12500	MEDICARE/EMPLOYER	\$5,779.52	\$639.60	\$438.23	\$447.60	\$419.14	\$418.53	\$622.79	\$415.97	\$420.09	\$407.10	\$5,079.20	\$700.32	87.88%
12800	PRODUCTION ASSISTANTS	\$153,939.50	\$15,489.91	\$10,777.05	\$10,139.01	\$10,002.16	\$10,233.47	\$15,448.97	\$9,589.23	\$9,038.52	\$8,896.15	\$120,329.15	\$33,610.35	78.17%
12900	INFORMATION	\$41,912.00	\$5,140.20	\$3,729.93	\$3,291.73	\$3,252.15	\$3,041.26	\$3,970.45	\$2,889.36	\$3,409.20	\$3,203.83	\$38,415.96	\$3,496.04	91.66%
13100	WORK STUDY	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
13200	TECHNICIANS	\$41,086.50	\$4,870.59	\$3,222.00	\$3,560.31	\$3,222.00	\$3,222.00	\$4,843.74	\$3,222.00	\$3,267.64	\$0.00	\$35,874.28	\$5,212.22	87.31%
21200	STATIONERY/BUS. CARDS	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
21300	OFFICE SUPPLIES	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11.99	\$0.00	\$11.99	\$588.01	2.00%
21400	DUPLICATING	\$700.00	\$475.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$516.42	\$183.58	73.77%
22200	FUEL/OIL/LUBRICANTS	\$1,000.00	\$0.00	\$26.48	\$32.13	\$0.00	\$35.54	\$33.16	\$0.00	\$34.09	\$30.75	\$248.58	\$751.42	24.86%
22700	VIDEO TAPE/MEDIA	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0.00%
23000	IT SUPPLIES	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0.00%
23100	BUILDING MATERIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.25	\$125.25	-\$125.25	0.00%
23500	AUDIO/VIDEO	\$6,000.00	\$1,191.00	\$260.48	\$0.00	\$0.00	\$316.75	\$0.00	\$0.00	\$7.92	\$0.00	\$1,805.12	\$4,194.88	30.09%
31100	CONSULTING SERVICES	\$15,000.00	\$0.00	\$0.00	\$700.00	\$0.00	\$0.00	\$1,044.00	\$0.00	\$1,365.00	\$0.00	\$3,283.00	\$11,717.00	21.89%
31300	LEGAL SERVICES	\$500.00	\$0.00	\$254.64	\$0.00	\$0.00	\$0.00	\$0.00	\$32.56	\$142.08	\$0.00	\$429.28	\$70.72	85.86%
31500	MAINTENANCE	\$5,000.00	\$2,741.72	\$49.93	\$50.00	\$50.00	\$50.00	\$169.40	\$278.00	\$50.00	\$50.00	\$3,539.05	\$1,460.95	70.78%
31600	COMPUTER SERVICES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
31650	DIGITIZATION SERVICES	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
31700	ADMIN/ACCOUNTING	\$400.00	\$3.61	\$2.79	\$13.07	\$5.60	\$3.06	\$2.22	\$1.95	\$2.77	\$4.55	\$45.52	\$354.48	11.38%
32100	TELEPHONE	\$3,000.00	\$176.33	\$416.33	\$382.24	\$0.00	\$176.12	\$351.76	\$0.00	\$287.23	\$178.61	\$2,144.95	\$855.05	71.50%
32150	CABLE TV SERVICE	\$300.00	\$31.12	\$31.12	\$31.12	\$31.12	\$31.12	\$31.12	\$31.12	\$31.12	\$0.00	\$311.20	-\$11.20	103.73%

Object Object Descr	2018										YTD	2018	2018
	Budget	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Amount	YTD	%YTD
32200 POSTAGE	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$730.51	\$0.00	\$730.51	-\$30.51	104.36%
32300 TRAVEL EXPENSE	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
32400 PROFESSIONAL DEVELOP.	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
32600 FREIGHT/DELIVERY	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
36300 OTHER EQUIP/FURNITURE	\$6,000.00	\$210.00	\$0.00	\$526.00	\$0.00	\$0.00	\$69.95	\$0.00	\$0.00	\$0.00	\$805.95	\$5,194.05	13.43%
36400 VEHICLE	\$0.00	\$0.00	\$0.00	\$89.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$79.00	\$168.58	-\$168.58	0.00%
37100 REAL ESTATE	\$3,000.00	-\$142.16	-\$95.44	-\$95.44	-\$89.68	-\$86.80	\$1,862.12	-\$78.16	-\$78.16	-\$78.16	\$979.52	\$2,020.48	32.65%
39100 DUES/INSTITUTIONAL	\$3,000.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$210.00	\$0.00	\$0.00	\$709.36	\$2,218.36	\$781.64	73.95%
39500 EDUCATIONAL/LICENSIN	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
39600 COMMUNITY NEWS	\$14,500.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$12,000.00	\$2,500.00	82.76%
44100 FURNITURE	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
44700 EQUIPMENT - CATS	\$110,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,641.68	\$31,641.67	\$63,283.35	\$46,716.65	57.53%
	\$730,116.62	\$60,948.25	\$46,505.73	\$43,620.79	\$37,968.43	\$39,901.93	\$60,598.34	\$39,515.04	\$75,588.89	\$69,773.09	\$553,444.63	\$176,671.99	75.80%

MONROE COUNTY PUBLIC LIBRARY

12/04/18 3:30 PM

Page 1

Gen. Obligation Bond Budget & Expenditure 2016

January 1, 2018 to November 30, 2018

11 months = 91.6%

Object	Object Descr	2018 Budget	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	YTD Amount	2018 YTD Balance	2018 %YTD Budget
22900	DISPLAY/EXHIBITS	\$0.00	\$79.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$743.61	-\$743.61	0.00%
23100	BUILDING MATERIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$234.92	-\$234.92	0.00%
31100	CONSULTING	\$0.00	\$0.00	\$0.00	\$0.00	\$4,956.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,956.00	-\$4,956.00	0.00%
31200	ENGINEERING/ARCHI	\$0.00	\$0.00	\$0.00	\$6,463.56	\$0.00	\$1,844.24	\$0.00	\$14,508.53	\$11,515.08	\$0.00	\$59,583.59	-\$59,583.59	0.00%
31300	LEGAL SERVICES	\$0.00	\$360.00	\$0.00	\$0.00	\$300.00	\$140.00	\$0.00	\$120.00	\$40.00	\$380.00	\$1,340.00	-\$1,340.00	0.00%
31500	MAINTENANCE	\$0.00	\$650.00	\$650.00	\$0.00	\$1,300.00	\$650.00	\$1,248.00	\$650.00	\$0.00	\$1,300.00	\$7,748.00	-\$7,748.00	0.00%
31700	ADMIN/ACCOUNTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$250.00	\$750.00	-\$750.00	0.00%
34200	OTHER INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32.00	-\$32.00	0.00%
44100	FURNITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,567.48	\$0.00	\$0.00	\$0.00	\$136,888.90	-\$136,888.90	0.00%
44300	OTHER EQUIPMENT	\$0.00	\$399.00	\$0.00	\$0.00	\$3,810.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,209.00	-\$4,209.00	0.00%
44450	BUILDING	\$0.00	\$0.00	\$0.00	\$22,935.00	\$128,029.50	\$20.74	\$362,890.41	\$171,707.50	\$0.00	\$0.00	\$686,058.15	-\$686,058.15	0.00%
44452	BLDG LONG-TERM	\$0.00	\$0.00	\$11,899.00	\$0.00	\$896.90	\$1,243.40	\$4,701.22	\$0.00	\$0.00	\$0.00	\$24,834.02	-\$24,834.02	0.00%
44600	IT EQUIPMENT	\$0.00	\$2,711.93	\$6,393.00	\$9,425.00	\$667.17	\$139.90	\$4,706.94	\$174.60	\$5,046.95	\$15,394.00	\$44,858.49	-\$44,858.49	0.00%
44650	IT SOFTWARE	\$0.00	\$5,935.93	\$2,024.59	\$69.48	\$0.00	\$0.00	\$0.00	\$0.00	\$503.68	\$503.68	\$9,037.36	-\$9,037.36	0.00%
44700	EQUIPMENT - CATS	\$0.00	\$1,432.95	\$0.00	\$0.00	\$0.00	\$799.80	\$1,199.00	\$0.00	\$77.99	\$0.00	\$3,509.74	-\$3,509.74	0.00%
		\$0.00	\$11,569.42	\$20,966.59	\$38,893.04	\$139,959.57	\$4,870.08	\$406,813.05	\$187,160.63	\$17,183.70	\$17,827.68	\$984,783.78	-\$984,783.78	0.00%

MONROE COUNTY PUBLIC LIBRARY

12/05/18 10:05 AM

Page 1

Gen. Obligation Bond Budget & Expenditure 2019

January 1, 2018 to November 30, 2018

11 months = 91.6%

Object	Object Descr	2018 Budget	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	YTD Amount	2018 YTD Balance	2018 %YTD Budget
31700	ADMIN/ACCOUNTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$77,685.78	\$77,685.78	-\$77,685.78	0.00%
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$77,685.78	\$77,685.78	-\$77,685.78	0.00%

MONROE COUNTY PUBLIC LIBRARY

12/04/18 3:23 PM

Page 1

Expenditure Summary compared to last year

2018 compared to 2017: Period Ending November

Fund	Fund Descr	2018 Budget	November 2018 Amt	2018 YTD Amt	2017 Budget	November 2017 Amt	2017 YTD Amt	%Last YR YTD Diff
001	OPERATING	\$8,740,760.86	\$1,051,185.88	\$8,019,643.80	\$8,836,799.70	\$658,161.61	\$7,640,201.17	4.97%
002	JAIL	\$0.00	\$135.89	\$6,000.00	\$0.00	\$1,107.23	\$6,000.00	0.00%
003	CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004	GIFT	\$0.00	\$0.00	\$4,035.20	\$0.00	\$0.00	\$5,419.21	-25.54%
005	PLAC	\$0.00	\$0.00	\$6,307.00	\$0.00	\$0.00	\$6,825.00	-7.59%
006	RETIREEES	\$0.00	\$964.16	\$6,916.04	\$0.00	\$0.00	\$0.00	0.00%
007	LIRF	\$983,000.00	\$306,668.33	\$519,496.91	\$525,000.00	\$0.00	\$0.00	0.00%
008	DEBT SERVICE	\$685,150.00	\$0.00	\$341,750.00	\$688,500.00	\$0.00	\$343,400.00	-0.48%
009	RAINY DAY	\$150,000.00	\$0.00	\$0.00	\$150,000.00	\$0.00	\$0.00	0.00%
010	PAYROLL	\$0.00	\$362,051.26	\$4,440,022.65	\$0.00	\$368,097.74	\$4,292,089.74	3.45%
011	INVESTMENT-GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
016	GIFT-RESTRICED	\$0.00	\$14,361.55	\$111,918.64	\$0.00	\$7,727.00	\$113,444.72	-1.35%
017	LEVY EXCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018	IN KIND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
019	GIFT-	\$0.00	\$5,204.15	\$102,664.87	\$0.00	\$8,178.75	\$115,803.62	-11.35%
020	SPECIAL REVENUE	\$730,116.62	\$69,773.09	\$553,444.63	\$703,787.16	\$54,030.52	\$506,215.41	9.33%
021	CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
022	GATES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
023	LSTA-CIVIL WAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
024	FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
025	LSTA-SMITHVILLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
026	G O BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
027	COMMUNITY FDTN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
028	FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
029	GO BOND 2016	\$0.00	\$17,827.68	\$984,783.78	\$0.00	\$42,736.32	\$454,960.21	116.45%
030	GO BOND 2019	\$0.00	\$77,685.78	\$77,685.78	\$0.00	\$0.00	\$0.00	0.00%
		\$11,289,027.48	\$1,905,857.77	\$15,174,669.30	\$10,904,086.86	\$1,140,039.17	\$13,484,359.08	12.54%

MONROE COUNTY PUBLIC LIBRARY

12/04/18 3:13 PM

Page 1

Revenue Totals Budget Forms (all funds)

Source Descr	2018 YTD Budget	April	May	June	July	Aug	Sept	Oct	Nov	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
Fund 001 OPERATING												
PROPERTY	\$6,030,073.00	\$0.00	\$0.00	\$3,432,825.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,432,825.87	\$2,597,247.13	56.93%
INTANGIBLES TAX	\$12,546.00	\$0.00	\$0.00	\$8,259.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,259.76	\$4,286.24	65.84%
LICENSE EXCISE TAX	\$353,931.00	\$0.00	\$0.00	\$206,668.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$206,668.79	\$147,262.21	58.39%
LOCAL/COUNTY	\$2,286,738.00	\$190,754.08	\$190,754.08	\$333,669.82	\$190,754.08	\$190,754.08	\$190,754.08	\$190,754.08	\$190,754.08	\$2,241,210.62	\$45,527.38	98.01%
COMMERCIAL	\$44,226.00	\$0.00	\$0.00	\$20,629.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,629.62	\$23,596.38	46.65%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELL	\$0.00	\$560.59	\$434.25	\$309.55	\$397.65	\$141.30	\$0.00	\$0.00	\$0.00	\$3,209.63	-\$3,209.63	0.00%
LOST/DAMAGED	\$0.00	\$1,833.16	\$1,124.34	\$980.76	\$1,385.59	\$977.11	\$1,633.82	\$2,094.15	\$1,654.08	\$16,083.15	-\$16,083.15	0.00%
FINES	\$150,000.00	\$5,487.91	\$5,406.69	\$4,622.88	\$5,725.60	\$5,346.03	\$4,555.39	\$5,373.41	\$5,504.54	\$59,101.08	\$90,898.92	39.40%
COLLECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BLGTN COPIERS &	\$12,500.00	\$1,467.59	\$1,158.60	\$1,600.90	\$1,221.03	\$1,872.31	\$1,338.11	\$1,169.69	\$1,451.05	\$15,474.63	-\$2,974.63	123.80%
MISCELLANEOUS	\$0.00	\$114.25	\$736.74	\$62.05	\$215.80	\$298.60	\$0.00	\$30.50	\$92.60	\$6,792.74	-\$6,792.74	0.00%
PUBLIC LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MEETING ROOM	\$0.00	\$0.00	\$0.00	\$0.00	\$375.00	\$0.00	\$0.00	\$0.00	\$0.00	\$375.00	-\$375.00	0.00%
GARNISHMENT FEES	\$0.00	\$1.86	\$1.86	\$1.86	\$1.86	\$2.79	\$1.86	\$1.86	-\$8.18	\$14.78	-\$14.78	0.00%
E-RATE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,576.48	-\$5,576.48	0.00%
PLAC DISTRIBUTION	\$12,500.00	\$0.00	\$0.00	\$13,691.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,691.72	-\$1,191.72	109.53%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
READER PRINTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
OBITS	\$0.00	\$75.00	\$0.00	\$78.00	\$69.00	\$129.00	\$134.00	\$39.00	\$18.00	\$653.00	-\$653.00	0.00%
COIN TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$4,000.00	\$5,517.66	\$5,135.77	\$6,086.83	\$9,290.60	\$8,194.28	\$7,003.56	\$6,321.65	\$6,003.80	\$76,164.79	-\$72,164.79	1904.12%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INVESTMENT	\$0.00	\$1,090.93	\$2,069.80	\$1,657.94	\$1,320.56	\$2,266.46	\$1,745.65	\$1,728.18	\$3,781.47	\$18,800.82	-\$18,800.82	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2018 YTD Budget	April	May	June	July	Aug	Sept	Oct	Nov	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$884.20	\$0.00	\$884.20	-\$884.20	0.00%
RENT INCOME	\$4,000.00	\$0.00	\$0.00	\$0.00	\$1,800.00	\$112.50	\$300.00	\$300.00	\$0.00	\$2,512.50	\$1,487.50	62.81%
LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 001 OPERATING	\$8,910,514.00	\$206,903.03	\$206,822.13	\$4,031,146.35	\$212,556.77	\$210,094.46	\$207,466.47	\$208,696.72	\$209,251.44	\$6,128,929.18	\$2,781,584.82	68.78%
Fund 002 JAIL												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 002 JAIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 003 CLEARING												
CONFERENCE/RECEI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
YMCA RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF CC RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ILL FINES/FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REIMBURSEMENT/CL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/COBRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$272.44	\$38.92	\$38.92	\$350.28	-\$350.28	0.00%
FEMA/CLEARING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/CLAIMS-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 003 CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$272.44	\$38.92	\$38.92	\$350.28	-\$350.28	0.00%
Fund 004 GIFT UNRESTRICTED												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNRESTRICTED GIFT	\$0.00	\$55.69	\$2,942.48	\$41.68	\$169.37	\$327.62	\$48.20	\$659.54	\$55.07	\$4,939.98	-\$4,939.98	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT	\$0.00	\$55.69	\$2,942.48	\$41.68	\$169.37	\$327.62	\$48.20	\$659.54	\$55.07	\$4,939.98	-\$4,939.98	0.00%
Fund 005 PLAC												
PUBLIC LIBRARY	\$0.00	\$520.00	\$455.00	\$455.00	\$585.00	\$325.00	\$780.00	\$455.00	\$260.00	\$5,785.00	-\$5,785.00	0.00%
Fund 005 PLAC	\$0.00	\$520.00	\$455.00	\$455.00	\$585.00	\$325.00	\$780.00	\$455.00	\$260.00	\$5,785.00	-\$5,785.00	0.00%

Source Descr	2018 YTD Budget	April	May	June	July	Aug	Sept	Oct	Nov	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
Fund 006 RETIREES												
RETIREES	\$0.00	\$476.75	\$476.75	\$476.75	\$476.75	\$645.83	\$1,004.91	\$1,004.91	\$645.83	\$7,226.01	-\$7,226.01	0.00%
Fund 006 RETIREES	\$0.00	\$476.75	\$476.75	\$476.75	\$476.75	\$645.83	\$1,004.91	\$1,004.91	\$645.83	\$7,226.01	-\$7,226.01	0.00%
Fund 007 LIRF												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIRF RECEIPTS	\$154,000.00	\$0.00	\$0.00	\$77,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$77,000.00	\$154,000.00	\$0.00	100.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 007 LIRF	\$154,000.00	\$0.00	\$0.00	\$77,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$77,000.00	\$154,000.00	\$0.00	100.00%
Fund 008 DEBT SERVICE												
PROPERTY	\$685,150.00	\$0.00	\$0.00	\$308,624.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$308,624.63	\$376,525.37	45.04%
INTANGIBLES TAX	\$2,129.00	\$0.00	\$0.00	\$741.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$741.66	\$1,387.34	34.84%
LICENSE EXCISE TAX	\$34,174.00	\$0.00	\$0.00	\$18,339.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,339.18	\$15,834.82	53.66%
COMMERCIAL	\$5,007.00	\$0.00	\$0.00	\$1,852.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,852.38	\$3,154.62	37.00%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 008 DEBT	\$726,460.00	\$0.00	\$0.00	\$329,557.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$329,557.85	\$396,902.15	45.36%
Fund 009 RAINY DAY												
LOCAL/COUNTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$346,141.00	\$346,141.00	-\$346,141.00	0.00%
Fund 009 RAINY DAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$346,141.00	\$346,141.00	-\$346,141.00	0.00%
Fund 010 PAYROLL												
GROSS PAYROLL	\$0.00	\$378,168.05	\$374,245.87	\$368,593.77	\$372,371.78	\$581,713.52	\$358,363.12	\$362,333.29	\$362,125.96	\$4,438,505.11	-\$4,438,505.11	0.00%

Source Descr	2018 YTD Budget	April	May	June	July	Aug	Sept	Oct	Nov	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
Fund 010 PAYROLL	\$0.00	\$378,168.05	\$374,245.87	\$368,593.77	\$372,371.78	\$581,713.52	\$358,363.12	\$362,333.29	\$362,125.96	\$4,438,505.11	-\$4,438,505.11	0.00%
Fund 013 PETTY CASH												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 013 PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	-\$50.00	0.00%
Fund 014 CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	-\$50.00	0.00%
Fund 016 GIFT-RESTRICED												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$24,616.51	\$0.00	\$0.00	\$0.00	\$36,032.48	\$0.00	\$28,488.23	\$0.00	\$99,154.80	-\$99,154.80	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$490.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	\$16,706.28	\$18,796.28	-\$18,796.28	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-	\$0.00	\$25,106.51	\$0.00	\$0.00	\$0.00	\$36,032.48	\$0.00	\$29,088.23	\$16,706.28	\$117,951.08	-\$117,951.08	0.00%
Fund 019 GIFT-FOUNDATION												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	-\$900.00	0.00%
RESTRICED GIFT	\$0.00	\$0.00	\$11,250.00	\$0.00	\$0.00	\$11,250.00	\$44,337.06	-\$450.00	\$0.00	\$77,637.06	-\$77,637.06	0.00%
Fund 019 GIFT-	\$0.00	\$0.00	\$11,250.00	\$0.00	\$0.00	\$11,250.00	\$44,337.06	-\$450.00	\$0.00	\$78,537.06	-\$78,537.06	0.00%
Fund 020 SPECIAL REVENUE												
MISCELLANEOUS	\$0.00	\$100.00	\$440.00	\$170.00	\$110.00	\$80.00	\$70.00	\$100.00	\$150.00	\$1,530.00	-\$1,530.00	0.00%
CABLE ACCESS FEES	\$438,022.00	\$109,505.50	\$109,505.50	\$0.00	\$0.00	\$0.00	\$0.00	\$109,505.50	\$0.00	\$328,516.50	\$109,505.50	75.00%
CABLE ACCESS FEES	\$265,051.00	\$66,262.75	\$0.00	\$0.00	\$66,262.75	\$0.00	\$0.00	\$0.00	\$66,262.75	\$265,051.00	\$0.00	100.00%
CABLE ACCESS FEES	\$16,056.00	\$0.00	\$0.00	\$4,014.00	\$0.00	\$0.00	\$4,014.00	\$0.00	\$0.00	\$12,042.00	\$4,014.00	75.00%
CONTRACT-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$13,010.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,010.00	\$0.00	100.00%
Fund 020 SPECIAL	\$732,139.00	\$175,868.25	\$109,945.50	\$4,184.00	\$66,372.75	\$80.00	\$4,084.00	\$109,605.50	\$66,412.75	\$620,149.50	\$111,989.50	84.70%
Fund 021 CAPITAL PROJECTS												
PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTANGIBLES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2018 YTD Budget	April	May	June	July	Aug	Sept	Oct	Nov	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
LICENSE EXCISE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COMMERCIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 021 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND												
BOND SALE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027 COMMUNITY FDTN GRANT												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 029 GO BOND 2016												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 029 GO BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 030 GO BOND 2019												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$2,000,000.00	-\$2,000,000.00	0.00%
Fund 030 GO BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$2,000,000.00	-\$2,000,000.00	0.00%
	\$10,523,113.00	\$787,098.28	\$706,137.73	\$4,811,455.40	\$652,582.42	\$840,468.91	\$616,356.20	\$711,432.11	\$3,078,637.25	\$14,238,122.05	-\$3,715,009.05	135.30%

MONROE COUNTY PUBLIC LIBRARY

12/04/18 3:18 PM

Page 1

Cash Balances by fund

Current Period: November 2018

FUND Descr	11/01/18	MTD Debit	MTD Credit	11/30/18	Bal Sht Descr	Act Status
OPERATING	\$3,675.83	\$3,714.19	\$0.00	\$7,390.02	OLD NATIONAL BANK CHECKING	Active
OPERATING	\$15,866.15	\$5,145.06	\$5,825.51	\$15,185.70	GERMAN AMER./CHECKING	Active
OPERATING	-\$630,260.29	\$1,093,337.06	\$1,099,423.85	-\$636,347.08	1ST FINANCIAL/MAINSOURCE	Active
OPERATING	\$1,165,959.50	\$6,003.80	\$900,000.00	\$271,963.30	1ST FINANCIAL/MAINSOURCE SAVGS	Active
OPERATING	\$11,102.45	\$2,625.64	\$0.00	\$13,728.09	INVEST. CD/1ST FIN/MAINSOURCE	Active
OPERATING	\$546.58	\$1,155.83	\$0.00	\$1,702.41	JCB CD INVESTMENT	Active
Fund 001 OPERATING	\$566,890.22	\$1,111,981.58	\$2,005,249.36	-\$326,377.56		
CLEARING	\$38.92	\$38.92	\$0.00	\$77.84	OLD NATIONAL BANK CHECKING	Active
CLEARING	\$272.44	\$0.00	\$0.00	\$272.44	1ST FINANCIAL/MAINSOURCE	Active
Fund 003 CLEARING	\$311.36	\$38.92	\$0.00	\$350.28		
GIFT UNRESTRICTED	\$644.52	\$55.07	\$0.00	\$699.59	OLD NATIONAL BANK CHECKING	Active
GIFT UNRESTRICTED	\$1.00	\$0.00	\$0.00	\$1.00	GERMAN AMER./CHECKING	Active
GIFT UNRESTRICTED	\$10,047.38	\$0.00	\$0.00	\$10,047.38	1ST FINANCIAL/MAINSOURCE	Active
Fund 004 GIFT UNRESTRICTED	\$10,692.90	\$55.07	\$0.00	\$10,747.97		
PLAC	\$455.00	\$260.00	\$0.00	\$715.00	GERMAN AMER./CHECKING	Active
Fund 005 PLAC	\$455.00	\$260.00	\$0.00	\$715.00		
RETIREEES	\$41.02	\$645.83	\$964.16	-\$277.31	1ST FINANCIAL/MAINSOURCE	Active
Fund 006 RETIREES	\$41.02	\$645.83	\$964.16	-\$277.31		
LIRF	\$0.00	\$77,000.00	\$0.00	\$77,000.00	OLD NATIONAL BANK CHECKING	Active
LIRF	\$66,233.45	\$300,000.00	\$306,668.33	\$59,565.12	1ST FINANCIAL/MAINSOURCE	Active
LIRF	\$2,049,188.56	\$0.00	\$300,000.00	\$1,749,188.56	1ST FINANCIAL/MAINSOURCE SAVGS	Active
LIRF	\$1,197,735.57	\$0.00	\$0.00	\$1,197,735.57	INVEST. CD/1ST FIN/MAINSOURCE	Active
Fund 007 LIRF	\$3,313,157.58	\$377,000.00	\$606,668.33	\$3,083,489.25		
DEBT SERVICE	\$10,801.24	\$0.00	\$0.00	\$10,801.24	1ST FINANCIAL/MAINSOURCE	Active
DEBT SERVICE	\$100,000.00	\$0.00	\$0.00	\$100,000.00	1ST FINANCIAL/MAINSOURCE SAVGS	Active
Fund 008 DEBT SERVICE	\$110,801.24	\$0.00	\$0.00	\$110,801.24		
RAINY DAY	\$270,384.18	\$346,141.00	\$0.00	\$616,525.18	1ST FINANCIAL/MAINSOURCE	Active
RAINY DAY	\$866,269.19	\$0.00	\$250,000.00	\$616,269.19	1ST FINANCIAL/MAINSOURCE SAVGS	Active
RAINY DAY	\$500,000.00	\$250,000.00	\$0.00	\$750,000.00	JCB CD INVESTMENT	Active
Fund 009 RAINY DAY	\$1,636,653.37	\$596,141.00	\$250,000.00	\$1,982,794.37		
PAYROLL	-\$5,131.18	\$0.00	\$5,131.18	-\$10,262.36	GERMAN AMER./CHECKING	Active
PAYROLL	\$12,630.64	\$368,280.20	\$363,074.32	\$17,836.52	1ST FINANCIAL/MAINSOURCE	Active
Fund 010 PAYROLL	\$7,499.46	\$368,280.20	\$368,205.50	\$7,574.16		
GIFT-RESTRICED	\$28,638.23	\$16,706.28	\$0.00	\$45,344.51	OLD NATIONAL BANK CHECKING	Active
GIFT-RESTRICED	\$2,527.36	\$0.00	\$309.08	\$2,218.28	GERMAN AMER./CHECKING	Active
GIFT-RESTRICED	\$27,761.47	\$0.00	\$14,052.47	\$13,709.00	1ST FINANCIAL/MAINSOURCE	Active
Fund 016 GIFT-RESTRICED	\$58,927.06	\$16,706.28	\$14,361.55	\$61,271.79		

FUND Descr	11/01/18	MTD Debit	MTD Credit	11/30/18	Bal Sht Descr	Act Status
GIFT-FOUNDATION	\$57,764.46	\$15.69	\$5,219.84	\$52,560.31	1ST FINANCIAL/MAINSOURCE	Active
Fund 019 GIFT-FOUNDATION	\$57,764.46	\$15.69	\$5,219.84	\$52,560.31		
SPECIAL REVENUE	\$1,093.26	\$150.00	\$622.71	\$620.55	GERMAN AMER./CHECKING	Active
SPECIAL REVENUE	\$174,888.44	\$66,340.91	\$69,228.54	\$172,000.81	1ST FINANCIAL/MAINSOURCE	Active
SPECIAL REVENUE	\$680,000.00	\$0.00	\$0.00	\$680,000.00	1ST FINANCIAL/MAINSOURCE SAVGS	Active
Fund 020 SPECIAL REVENUE	\$855,981.70	\$66,490.91	\$69,851.25	\$852,621.36		
GO BOND 2016	\$78,956.83	\$0.00	\$17,827.68	\$61,129.15	1ST FINANCIAL/MAINSOURCE	Active
Fund 029 GO BOND 2016	\$78,956.83	\$0.00	\$17,827.68	\$61,129.15		
GO BOND 2019	-\$3,150.00	\$2,000,000.00	\$1,877,685.78	\$119,164.22	1ST FINANCIAL/MAINSOURCE	Active
GO BOND 2019	\$0.00	\$1,800,000.00	\$0.00	\$1,800,000.00	1ST FINANCIAL/MAINSOURCE SAVGS	Active
Fund 030 GO BOND 2019	-\$3,150.00	\$3,800,000.00	\$1,877,685.78	\$1,919,164.22		
	\$6,694,982.20	\$6,337,615.48	\$5,216,033.45	\$7,816,564.23		

MONROE COUNTY PUBLIC LIBRARY

12/03/18 3:45 PM
Page 1

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ONB CHECKING 06300 ONB/MONROE November 2018

Account Summary

Beginning Balance on	11/1/2018	\$32,997.50
+		\$97,514.46
- Payments (Checks and Withdrawals)		\$0.00
Ending Balance as of	11/30/2018	\$130,511.96

Check Book

Active	G 001-06300	OPERATING	\$7,390.02
Active	G 002-06300	JAIL	\$0.00
Active	G 003-06300	CLEARING	\$77.84
Active	G 004-06300	GIFT UNRESTRICTED	\$699.59
Active	G 005-06300	PLAC	\$0.00
Active	G 006-06300	RETIREEES	\$0.00
Active	G 007-06300	LIRF	\$77,000.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 009-06300	RAINY DAY	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$45,344.51
Active	G 019-06300	GIFT-FOUNDATION	\$0.00
Active	G 020-06300	SPECIAL REVENUE	\$0.00
Active	G 024-06300	FINRA GRANT	\$0.00
Active	G 027-06300	COMMUNITY FDTN	\$0.00
Active	G 028-06300	FINRA 2014	\$0.00
Active	G 029-06300	GO BOND 2016	\$0.00

Cash Balance **\$130,511.96**

Beginng Balance	\$32,997.50
+ Total Deposits	\$97,514.46
- Checks Written	\$0.00

Check Book	\$130,511.96
Difference	\$0.00

MONROE COUNTY PUBLIC LIBRARY

12/04/18 9:05 AM
Page 1

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GERMAN-AMER/CHECKING

06400 GER AME/UC

November 2018

Account Summary

Beginning Balance on	11/1/2018	\$14,811.59
+		\$5,497.51
-	Payments (Checks and Withdrawals)	\$11,830.93
Ending Balance as of	11/30/2018	\$8,478.17

Check Book

Active	G 001-06400	OPERATING	\$15,185.70
Active	G 003-06400	CLEARING	\$0.00
Active	G 004-06400	GIFT UNRESTRICTED	\$1.00
Active	G 005-06400	PLAC	\$715.00
Active	G 007-06400	LIRF	\$0.00
Active	G 009-06400	RAINY DAY	\$0.00
Active	G 010-06400	PAYROLL	-\$10,262.36
Active	G 016-06400	GIFT-RESTRICED	\$2,218.28
Active	G 019-06400	GIFT-FOUNDATION	\$0.00
Active	G 020-06400	SPECIAL REVENUE	\$620.55
Active	G 029-06400	GO BOND 2016	\$0.00

Cash Balance **\$8,478.17**

Beginng Balance	\$14,811.59
+ Total Deposits	\$5,497.51
- Checks Written	\$11,830.93

Check Book	\$8,478.17
Difference	\$0.00

MONROE COUNTY PUBLIC LIBRARY

12/04/18 10:39 AM
Page 1

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1ST FIN/MAINSOU CKNG

06600 MAINSO CKG

November 2018

Account Summary

Beginning Balance on	11/1/2018	\$227,936.97
+		\$3,457,663.36
-	Payments (Checks and Withdrawals)	\$3,066,103.46
Ending Balance as of	11/30/2018	\$619,496.87

Check Book

Active	G 001-06600	OPERATING	-\$636,347.08
Active	G 002-06600	JAIL	\$0.00
Active	G 003-06600	CLEARING	\$272.44
Active	G 004-06600	GIFT UNRESTRICTED	\$10,047.38
Active	G 005-06600	PLAC	\$0.00
Active	G 006-06600	RETIREEES	-\$277.31
Active	G 007-06600	LIRF	\$59,565.12
Active	G 008-06600	DEBT SERVICE	\$10,801.24
Active	G 009-06600	RAINY DAY	\$616,525.18
Active	G 010-06600	PAYROLL	\$17,836.52
Active	G 016-06600	GIFT-RESTRICED	\$13,709.00
Active	G 017-06600	LEVY EXCESS	\$0.00
Active	G 019-06600	GIFT-FOUNDATION	\$52,560.31
Active	G 020-06600	SPECIAL REVENUE	\$172,000.81
Active	G 024-06600	FINRA GRANT	\$0.00
Active	G 026-06600	G O BOND	\$0.00
Active	G 027-06600	COMMUNITY FDTN	\$0.00
Active	G 028-06600	FINRA 2014	\$0.00
Active	G 029-06600	GO BOND 2016	\$61,129.15
Active	G 030-06600	GO BOND 2019	\$119,164.22
		Cash Balance	\$496,986.98

Beginng Balance	\$227,936.97
+ Total Deposits	\$3,457,663.36
- Checks Written	\$3,188,613.35

Check Book	\$496,986.98
O/S Checks	\$122,509.89

MONROE COUNTY PUBLIC LIBRARY

12/04/18 9:22 AM
Page 1

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1ST FIN/MAINSO SAVGS

06610 MAINSO SAV

November 2018

Account Summary

Beginning Balance on	11/1/2018	\$4,861,417.25
+		\$1,806,003.80
- Payments (Checks and Withdrawals)		\$1,450,000.00
Ending Balance as of	11/30/2018	\$5,217,421.05

Check Book

Active	G 001-06610	OPERATING	\$271,963.30
Active	G 002-06610	JAIL	\$0.00
Active	G 003-06610	CLEARING	\$0.00
Active	G 004-06610	GIFT UNRESTRICTED	\$0.00
Active	G 005-06610	PLAC	\$0.00
Active	G 006-06610	RETIRES	\$0.00
Active	G 007-06610	LIRF	\$1,749,188.56
Active	G 008-06610	DEBT SERVICE	\$100,000.00
Active	G 009-06610	RAINY DAY	\$616,269.19
Active	G 010-06610	PAYROLL	\$0.00
Active	G 016-06610	GIFT-RESTRICED	\$0.00
Active	G 019-06610	GIFT-FOUNDATION	\$0.00
Active	G 020-06610	SPECIAL REVENUE	\$680,000.00
Active	G 024-06610	FINRA GRANT	\$0.00
Active	G 026-06610	G O BOND	\$0.00
Active	G 027-06610	COMMUNITY FDTN	\$0.00
Active	G 028-06610	FINRA 2014	\$0.00
Active	G 029-06610	GO BOND 2016	\$0.00
Active	G 030-06610	GO BOND 2019	\$1,800,000.00

Cash Balance **\$5,217,421.05**

Beginng Balance	\$4,861,417.25
+ Total Deposits	\$1,806,003.80
- Checks Written	\$1,450,000.00

Check Book \$5,217,421.05

Difference \$0.00

TO: Monroe County Public Library – Board of Trustees
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager
RE: Personnel Report
DATE December 12, 2018

Beginning Employment

- Tom Miller, CATS, Production Assistant, Pay Grade 4, 25 hours per week effective November 16, 2018
- Leah Plummer, Access & Content Services, Material Handler, Pay Grade 1, 15 hours per week effective November 29, 2018.

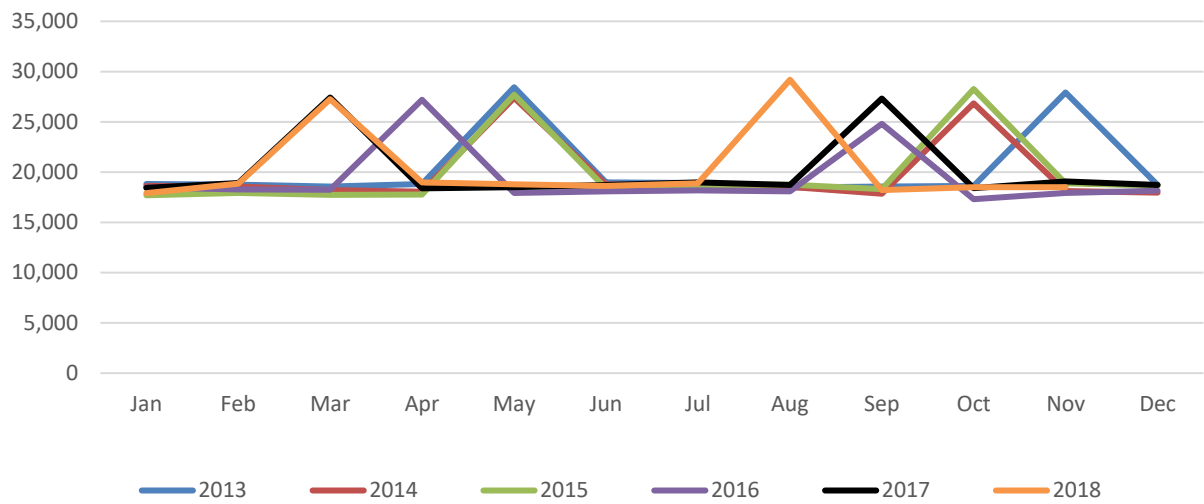
Ending Employment

- Jennifer Bale, Access & Content Services, Pay Grade 1, 15 hours per week effective November 7, 2018.
- Melissa Bowers, Access & Content Services, Pay Grade 1, 15 hours per week effective November 18, 2018.

Job Changes

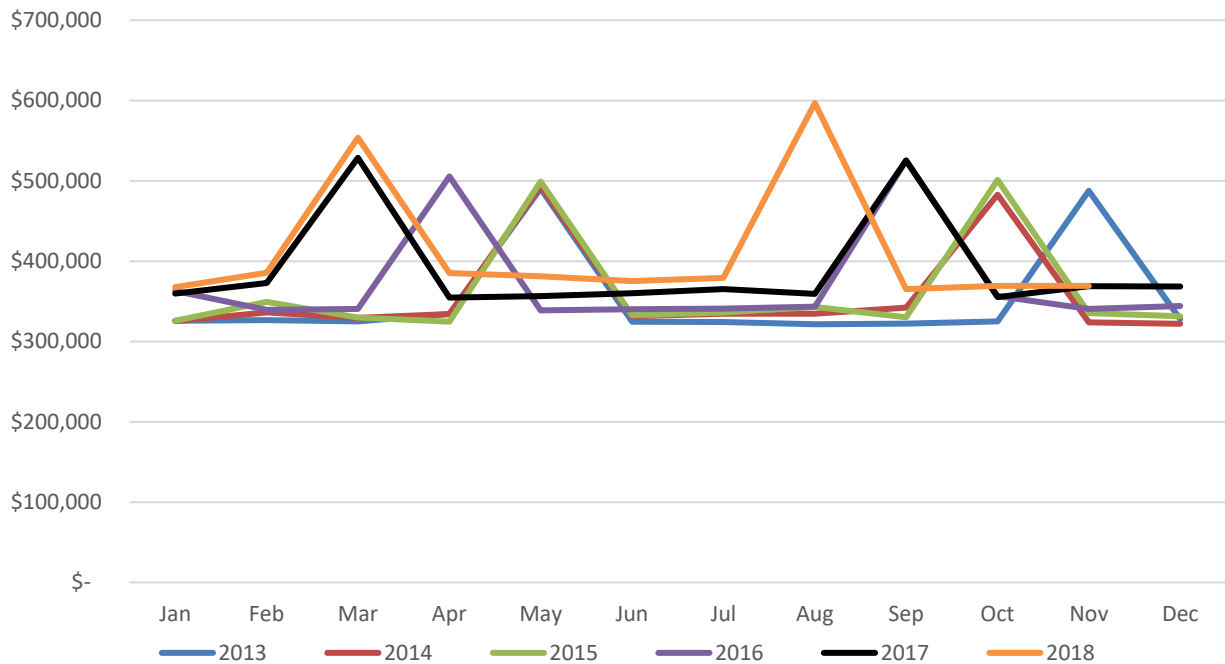
- None

Employee Hours Paid Per Month



2013-2016 reflects budgeted hours for all active positions
 2017+ reflects actual number of hours paid

Employee Wages Paid Per Month



Pay Date 11/09/18
 Pay Period 10/15/2018 to 10/28/2018

Employee Earnings Report by Pay Date

#	Fund Type	Employee Name	Status	Title	Unit
1	Operating	Arnold, Lea R.	T	Materials Handler	ACCESS & CONTENT
2		Bale, Jennifer K.	A	Materials Handler	ACCESS & CONTENT
3		Blanchard, Annise D.	A	Materials Handler	ACCESS & CONTENT
4		Bowers, Melissa L.	A	Materials Handler	ACCESS & CONTENT
5		Bredemeyer, Sara A.	A	Materials Handler	ACCESS & CONTENT
6		Butler, Joanna R.	A	Materials Handler	ACCESS & CONTENT
7		Desjardins, Vincent P.	A	Materials Handler	ACCESS & CONTENT
8		Eubanks, Marissa L.	A	Materials Handler	ACCESS & CONTENT
9		Fak, Andrew V.	A	Materials Handler	ACCESS & CONTENT
10		Fletcher, Kathy J.	A	Materials Handler	ACCESS & CONTENT
11		Gartner, Jennifer L.	A	Materials Handler	ACCESS & CONTENT
12		Hagan, Elizabeth A.	A	Materials Handler	ACCESS & CONTENT
13		Herbertz, Greta E.	A	Materials Handler	ACCESS & CONTENT
14		Hines, Michelle L.	A	Materials Handler	ACCESS & CONTENT
15		Horton, Samantha M.	A	Materials Handler	ACCESS & CONTENT
16		Kaiser, Justina A.	A	Materials Handler	ACCESS & CONTENT
17		Ketring, Brittney M.	A	Materials Handler	ACCESS & CONTENT
18		Koester, William D.	A	Materials Handler	ACCESS & CONTENT
19		Kowalchuk, Jason M.	A	Materials Handler	ACCESS & CONTENT
20		Lemen, Brett A.	A	Materials Handler	ACCESS & CONTENT
21		McDermott-Sipe, Elias F.	A	Materials Handler	ACCESS & CONTENT
22		Mullens, Anna M.	A	Materials Handler	ACCESS & CONTENT
23		Overtoom, Sydney J.	A	Materials Handler	ACCESS & CONTENT
24		Phillips, Amanda E.	A	Materials Handler	ACCESS & CONTENT
25		Polley, Elizabeth A.	A	Materials Handler	ACCESS & CONTENT
26		Price, Daniel A.	A	Materials Handler	ACCESS & CONTENT
27		Rauh, Therese	A	Materials Handler	ACCESS & CONTENT
28		Shaw, Natasha N.	T	Materials Handler	ACCESS & CONTENT
29		Smith, Karen S.	A	Materials Handler	ACCESS & CONTENT
30		Sowder, Christa N.	A	Materials Handler	ACCESS & CONTENT
31		Stanley, Erica A.	A	Materials Handler	ACCESS & CONTENT
32		Waller, Amanda M.	A	Materials Handler	ACCESS & CONTENT
33		Winters, Emily J.	A	Materials Handler	ACCESS & CONTENT
34		Balzer, Cynthia L.	A	Senior Information Asst	CUSTOMER SERVICE
35		Bowman-Sarkisian, Shannon	A	Information Assistant	CUSTOMER SERVICE
36		Cagle, Chantal G.	A	Information Assistant	CUSTOMER SERVICE
37		Clark, Marion C.	A	Senior Information Asst	CUSTOMER SERVICE
38		Duszynski, Paul A.	A	Senior Information Asst	CUSTOMER SERVICE
39		Englert, Victoria R.	A	Information Assistant	CUSTOMER SERVICE
40		Gillespie, Charles F.	A	Information Assistant	CUSTOMER SERVICE
41		Icenogle, Rachel L.	A	Custodian	BUILDING SRV-MAINTENANCE
42		Jackson, Ross A.	A	Security Technician	BUILDING SRV-SECURITY
43		Lucas, Darryl L.	A	Information Assistant	CUSTOMER SERVICE
44		Mass, Shelby E.	A	Information Assistant	CUSTOMER SERVICE
45		OLeary, Barbara A.	A	Information Assistant	CUSTOMER SERVICE
46		Polley, Claudia M.	A	Custodian	BUILDING SRV-MAINTENANCE
47		Purcell, Emily S.	A	Information Assistant	CUSTOMER SERVICE
48		Rogers, Addison C.	A	CATS-Master Control Op	CATS
49		Scholl, Deborah J.	A	Security Technician	BUILDING SRV-SECURITY
50		Sims, James L.	A	Security Technician	BUILDING SRV-SECURITY
51		Sinex, Lucas C.	A	Information Tech Asst	INFORMATION TECHNOLOGY
52		Snider, Benjamin B.	A	Information Assistant	CUSTOMER SERVICE
53		Weaver, William C.	A	Web Support	COMMUNICATIONS/MARKETI CM
54		Wilke, Adam G.	A	Information Assistant	CUSTOMER SERVICE
55		Baker, Kimberly A.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
56		Clark, Craig J.	A	Senior Materials Handler	ACCESS & CONTENT
57		Crane, Deanna J.	A	Custodian	BUILDING SRV-MAINTENANCE
58		Ellis, William P.	A	Information Assistant	CUSTOMER SERVICE
59		Hacker, Arielle N.	A	Senior Materials Handler	ACCESS & CONTENT
60		Hoagland, Ian M.	A	Information Assistant	CUSTOMER SERVICE
61		Jenness, Claire L.	A	Senior Materials Handler	ACCESS & CONTENT
62		Jenness, Lillian M.	A	Information Assistant	CUSTOMER SERVICE

Pay Date 11/09/18
Pay Period 10/15/2018 to 10/28/2018

Employee Earnings Report by Pay Date

63	Jones, Christina M.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
64	Loudenbarger, Audra C.	A	Information Assistant	CUSTOMER SERVICE
65	Mounlio, Daniel T.	A	Senior Information Asst	CUSTOMER SERVICE
66	Tincher, Cherryl L.	A	Custodian	BUILDING SRV-MAINTENANCE
67	Vollmar, Justin M.	A	CATS - Production Asst	CATS
68	Wise, Laura E.	A	Senior Information Asst	CUSTOMER SERVICE
69	Lenn, Tracy M.	A	Information Assistant	CUSTOMER SERVICE
70	Adams, Meghan E.	A	Copy Cataloger Asst	ACCESS & CONTENT
71	Arnholter, Ellen P.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
72	Baugh, Ned T.	A	Info Technology MGR	INFORMATION TECHNOLOGY
73	Bell, Terri L.	A	Custodian	BUILDING SRV-MAINTENANCE
74	Brown, Erica N.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
75	Bruecks, Melissa E.	A	Customer Service Asst Mgr	CUSTOMER SERVICE
76	Carson, Grier E.	A	Access & Content MGR	ACCESS & CONTENT
77	Carter, Kenneth B.	A	Senior Materials Handler	ACCESS & CONTENT
78	Champelli, Lisa M.	A	Childrens Strat	STRATEGIST-CHILDREN/ SE
79	Champion, Michael C.	A	Senior Information Asst	CUSTOMER SERVICE
80	Cheek, Jared P.	A	Senior Information Asst	CUSTOMER SERVICE
81	Cooper, Burl	A	Senior Information Asst	CUSTOMER SERVICE
82	Cronkrite, Jane M.	A	Director - Associate	ADMIN-ASSOCIATE DIRECTOR
83	Dillon, Luann L.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
84	Dockerty, Katelynn E.	A	Senior Information Asst	CUSTOMER SERVICE
85	Duffy, Dana R.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
86	Dunnuck, Aubrey R.	A	Senior Information Asst	CUSTOMER SERVICE
87	Fallwell, Edwin M.	A	Senior Information Asst	CUSTOMER SERVICE
88	Fallwell, Susan L.	A	Acquisitions Technician	ACCESS & CONTENT
89	French, Elizabeth E.	A	Senior Information Asst	CUSTOMER SERVICE
90	Friesel, Christine E.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
91	Galarza, Alejandria F.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
92	Gesten, Joshua F.	A	Senior Information Asst	CUSTOMER SERVICE
93	Gossman, James A.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
94	Gray-Overtoom, Paula E.	A	Web Administrator	COMMUNICATIONS/MARKETI CM
95	Gray, Elizabeth L.	A	Adult Strategist	STRATEGIST-ADULT/ SERVI
96	Gray, Marla S.	A	Human Resources Spec	ADMIN-HUMAN RESOURCES
97	Green, Cheryl R.	A	Librarian Cataloger	ACCESS & CONTENT
98	Greene, Ronald	A	Custodian	BUILDING SRV-MAINTENANCE
99	Hoffman, Jennifer L.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
100	Holman, Stephanie A.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
101	Hosler, Christopher A.	A	Program-Branch Strat	STRATEGIST-PROGRAM/B
102	Hosler, Virginia J.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
103	Hussey, Amanda L.	A	Communications/Mrkt MGR	COMMUNICATIONS/MARKETI CM
104	Jackson, Christopher B.	A	Special Audience Strat	STRATEGIST-SPECIAL AUDIEN
105	Johnson, Michael J.	A	Security Technician	BUILDING SRV-SECURITY
106	Jordan, Kelly M.	A	Senior Information Asst	CUSTOMER SERVICE
107	Kellams, Jennifer L.	A	Access & Content Asst Mgr	ACCESS & CONTENT
108	Kelly, Bruce W.	A	Maintenance Expert	BUILDING SRV-MAINTENANCE
109	Kern, Merriel S.	A	Bookkeeper Specialist	ADMIN-FINANCE
110	Kinser, Julia L.	A	Senior Information Asst	CUSTOMER SERVICE
111	Kroeger, Nathan A.	A	Writer/Content Specialist	COMMUNICATIONS/MARKETI CM
112	Lehr, Jeannette C.	A	Subject Expert	COMMUNITY ENGAGEMENT/LEAR
113	Leibacher, Brian J.	A	BLDS MGR	BUILDING SRV-MAINTENANCE
114	Lettelleir, Gary P.	A	MGR Finance	ADMIN-FINANCE
115	Lovings, Jacqueline D.	A	Senior Information Asst	CUSTOMER SERVICE
116	MacDowell, Kevin S.	A	Teen/Digital Create Strat	STRATEGIST-TEENS/DC
117	Matney, Jason L.	A	BLDS Asst Mgr	BUILDING SRV-MAINTENANCE
118	Meador, John D.	A	Information Assistant	CUSTOMER SERVICE
119	Mestre, Amber C.	A	Senior Information Asst	CUSTOMER SERVICE
120	Mosora, John P.	A	Maintenance Assistant	BUILDING SRV-MAINTENANCE
121	Mullis, Cody H.	A	Information Tech Spec	INFORMATION TECHNOLOGY
122	Neer, Matthew M.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
123	Odya, Martha F.	A	Librarian Selector	ACCESS & CONTENT
124	Ott, Samuel W.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
125	Overman, Roberta J.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
126	Paull, Jonathon J.	A	Senior Information Asst	CUSTOMER SERVICE

Pay Date 11/09/18
 Pay Period 10/15/2018 to 10/28/2018

Employee Earnings Report by Pay Date

127	Rome, M Brandon	A	Senior Information Asst	CUSTOMER SERVICE
128	Ruddick, Jane	A	Librarian Selector	ACCESS & CONTENT
129	Salvaggio, Elizabeth A.	A	Senior Information Asst	CUSTOMER SERVICE
130	Schwegman, Vanessa M.	A	Information Tech Analyst	INFORMATION TECHNOLOGY
131	Scott, Sarah A.	A	Graphic Designer Spec	COMMUNICATIONS/MARKETI CM
132	Seibel, Brenda D.	A	Admin. Receptionist	ADMIN-BUS OFFICE
133	Slater, Andrew R.	A	Senior Information Asst	CUSTOMER SERVICE
134	Smith, Benjamin E.	A	Security Technician	BUILDING SRV-SECURITY
135	Sneed, Christine M.	A	Copy Cataloger Asst	ACCESS & CONTENT
136	Stacy, Ryan P.	A	Librarian Selector	ACCESS & CONTENT
137	Starks-Dyer, Kathleen R.	A	Senior Information Asst	CUSTOMER SERVICE
138	Swinson, Barbara M.	A	Professional Devel Strat	STRATEGIST-PROFESSION
139	Thompson, Timothy J.	A	Senior Materials Handler	ACCESS & CONTENT
140	Todd, Hunter A.	A	Senior Information Asst	CUSTOMER SERVICE
141	Turrentine, Bethany G.	A	Community Learn Asst Mgr	COMMUNITY ENGAGEMENT/LEAR
142	Wallace, Pamela J.	A	Admin. Technician	ADMIN-BUS OFFICE
143	White, Pamela K.	A	Acquisitions Specialist	ACCESS & CONTENT
144	Wickemeyer-Hardy, Kyle A.	A	MGR Human Resources	ADMIN-HUMAN RESOURCES
145	Wolf, Joshua	A	Community Engagement MGR	COMMUNITY ENGAGEMENT/LEAR
146	Wood, Marilyn D.	A	Director	ADMIN - DIRECTOR
147	Zdravecky, Leanne	A	Admin. Coordinator	ADMIN-BUS OFFICE

Sub-Total Operating Fund	\$166,759.58	8,390.50
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	Fund Type	Employee Name	Status	Title	Unit
1	Special	Arena, Nile J.	A	CATS-Master Control Op	CATS
2	Revenue	Muyskens-Toth, Casey L.	A	CATS-Master Control Op	CATS
3		Torneo, Samuel J.	A	CATS-Master Control Op	CATS
4		Myers, Glenn J.	A	CATS - Production Asst	CATS
5		Schuster, Steven M.	A	CATS - Production Asst	CATS
6		Weinberg, Kevin G.	A	CATS - Production Asst	CATS
7		Adams, Michael D.	A	CATS - Production Asst	CATS
8		Burns, Michael F.	A	FL Bookstore Oper	FRIENDS OF THE LIBRARY
9		ONeill, Martin	A	CATS Asst Mgr Production	CATS
10		Regoli, Mary Jean	A	S FL Office Coord Expert	FRIENDS OF THE LIBRARY
11		Stillwell, Adam A.	A	CATS Asst Mgr Program	CATS
12		Stockwell, Robert R.	A	CATS Equip Oper Expert	CATS
13		Walter, David P.	A	CATS - Production Asst	CATS
14		White, Michael B.	A	CATS General MGR	CATS

Sub-Total Special Fund	\$17,532.64	880.50
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Grand Total	\$184,292.22	9,271.00
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Pay Date 11/23/18
 Pay Period 10/29/2018 to 11/11/2018

Employee Earnings Report by Pay Date

#	Fund Type	Employee Name	Status	Title	Unit
1	Operating	Bale, Jennifer K.	A	Materials Handler	ACCESS & CONTENT
2		Blanchard, Annise D.	A	Materials Handler	ACCESS & CONTENT
3		Bowers, Melissa L.	A	Materials Handler	ACCESS & CONTENT
4		Bredemeyer, Sara A.	A	Materials Handler	ACCESS & CONTENT
5		Butler, Joanna R.	A	Materials Handler	ACCESS & CONTENT
6		Desjardins, Vincent P.	A	Materials Handler	ACCESS & CONTENT
7		Eubanks, Marissa L.	A	Materials Handler	ACCESS & CONTENT
8		Fak, Andrew V.	A	Materials Handler	ACCESS & CONTENT
9		Fletcher, Kathy J.	A	Materials Handler	ACCESS & CONTENT
10		Gartner, Jennifer L.	A	Materials Handler	ACCESS & CONTENT
11		Hagan, Elizabeth A.	A	Materials Handler	ACCESS & CONTENT
12		Herbertz, Greta E.	A	Materials Handler	ACCESS & CONTENT
13		Hines, Michelle L.	A	Materials Handler	ACCESS & CONTENT
14		Horton, Samantha M.	A	Materials Handler	ACCESS & CONTENT
15		Kaiser, Justina A.	A	Materials Handler	ACCESS & CONTENT
16		Ketring, Brittney M.	A	Materials Handler	ACCESS & CONTENT
17		Koester, William D.	A	Materials Handler	ACCESS & CONTENT
18		Kowalchuk, Jason M.	A	Materials Handler	ACCESS & CONTENT
19		Lemen, Brett A.	A	Materials Handler	ACCESS & CONTENT
20		McDermott-Sipe, Elias F.	A	Materials Handler	ACCESS & CONTENT
21		Mullens, Anna M.	A	Materials Handler	ACCESS & CONTENT
22		Overtoom, Sydney J.	A	Materials Handler	ACCESS & CONTENT
23		Phillips, Amanda E.	A	Materials Handler	ACCESS & CONTENT
24		Polley, Elizabeth A.	A	Materials Handler	ACCESS & CONTENT
25		Price, Daniel A.	A	Materials Handler	ACCESS & CONTENT
26		Rauh, Therese	A	Materials Handler	ACCESS & CONTENT
27		Smith, Karen S.	A	Materials Handler	ACCESS & CONTENT
28		Sowder, Christa N.	A	Materials Handler	ACCESS & CONTENT
29		Waller, Amanda M.	A	Materials Handler	ACCESS & CONTENT
30		Winters, Emily J.	A	Materials Handler	ACCESS & CONTENT
31		Balzer, Cynthia L.	A	Senior Information Asst	CUSTOMER SERVICE
32		Bowman-Sarkisian, Shann	A	Information Assistant	CUSTOMER SERVICE
33		Cagle, Chantal G.	A	Information Assistant	CUSTOMER SERVICE
34		Clark, Marion C.	A	Senior Information Asst	CUSTOMER SERVICE
35		Duszynski, Paul A.	A	Senior Information Asst	CUSTOMER SERVICE
36		Englert, Victoria R.	A	Information Assistant	CUSTOMER SERVICE
37		Gillespie, Charles F.	A	Information Assistant	CUSTOMER SERVICE
38		Icenogle, Rachel L.	A	Custodian	BUILDING SRV-MAINTENANCE
39		Jackson, Ross A.	A	Security Technician	BUILDING SRV-SECURITY
40		Lucas, Darryl L.	A	Information Assistant	CUSTOMER SERVICE
41		Mass, Shelby E.	A	Information Assistant	CUSTOMER SERVICE
42		OLeary, Barbara A.	A	Information Assistant	CUSTOMER SERVICE
43		Polley, Claudia M.	A	Custodian	BUILDING SRV-MAINTENANCE
44		Purcell, Emily S.	A	Information Assistant	CUSTOMER SERVICE
45		Rogers, Addison C.	A	CATS-Master Control Op	CATS
46		Scholl, Deborah J.	A	Security Technician	BUILDING SRV-SECURITY
47		Sims, James L.	A	Security Technician	BUILDING SRV-SECURITY
48		Sinex, Lucas C.	A	Information Tech Asst	INFORMATION TECHNOLOGY
49		Snider, Benjamin B.	A	Information Assistant	CUSTOMER SERVICE
50		Weaver, William C.	A	Web Support	COMMUNICATIONS/MARKETI CM
51		Wilke, Adam G.	A	Information Assistant	CUSTOMER SERVICE
52		Baker, Kimberly A.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
53		Clark, Craig J.	A	Senior Materials Handler	ACCESS & CONTENT
54		Crane, Deanna J.	A	Custodian	BUILDING SRV-MAINTENANCE
55		Ellis, William P.	A	Information Assistant	CUSTOMER SERVICE
56		Hacker, Arielle N.	A	Senior Materials Handler	ACCESS & CONTENT
57		Hoagland, Ian M.	A	Information Assistant	CUSTOMER SERVICE
58		Jenness, Claire L.	A	Senior Materials Handler	ACCESS & CONTENT
59		Jenness, Lillian M.	A	Information Assistant	CUSTOMER SERVICE
60		Jones, Christina M.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
61		Loudenbarger, Audra C.	A	Information Assistant	CUSTOMER SERVICE
62		Mounlio, Daniel T.	A	Senior Information Asst	CUSTOMER SERVICE

Pay Date 11/23/18
Pay Period 10/29/2018 to 11/11/2018

Employee Earnings Report by Pay Date

63	Tincher, Cherryl L.	A	Custodian	BUILDING SRV-MAINTENANCE
64	Vollmar, Justin M.	A	CATS - Production Asst	CATS
65	Wise, Laura E.	A	Senior Information Asst	CUSTOMER SERVICE
66	Lenn, Tracy M.	A	Information Assistant	CUSTOMER SERVICE
67	Adams, Meghan E.	A	Copy Cataloger Asst	ACCESS & CONTENT
68	Arnholter, Ellen P.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
69	Baugh, Ned T.	A	Info Technology MGR	INFORMATION TECHNOLOGY
70	Bell, Terri L.	A	Custodian	BUILDING SRV-MAINTENANCE
71	Brown, Erica N.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
72	Bruecks, Melissa E.	A	Customer Service Asst Mgr	CUSTOMER SERVICE
73	Carson, Grier E.	A	Access & Content MGR	ACCESS & CONTENT
74	Carter, Kenneth B.	A	Senior Materials Handler	ACCESS & CONTENT
75	Champelli, Lisa M.	A	Childrens Strat	STRATEGIST-CHILDREN/ SE
76	Champion, Michael C.	A	Senior Information Asst	CUSTOMER SERVICE
77	Cheek, Jared P.	A	Senior Information Asst	CUSTOMER SERVICE
78	Cooper, Burl	A	Senior Information Asst	CUSTOMER SERVICE
79	Cronkrite, Jane M.	A	Director - Associate	ADMIN-ASSOCIATE DIRECTOR
80	Dillon, Luann L.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
81	Dockerty, Katelynn E.	A	Senior Information Asst	CUSTOMER SERVICE
82	Duffy, Dana R.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
83	Dunnuck, Aubrey R.	A	Senior Information Asst	CUSTOMER SERVICE
84	Fallwell, Edwin M.	A	Senior Information Asst	CUSTOMER SERVICE
85	Fallwell, Susan L.	A	Acquisitions Technician	ACCESS & CONTENT
86	French, Elizabeth E.	A	Senior Information Asst	CUSTOMER SERVICE
87	Friesel, Christine E.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
88	Galarza, Alejandria F.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
89	Gesten, Joshua F.	A	Senior Information Asst	CUSTOMER SERVICE
90	Gossman, James A.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
91	Gray, Elizabeth L.	A	Adult Strategist	STRATEGIST-ADULT/ SERVI
92	Gray, Marla S.	A	Human Resources Spec	ADMIN-HUMAN RESOURCES
93	Gray-Overtom, Paula E.	A	Web Administrator	COMMUNICATIONS/MARKETI CM
94	Green, Cheryl R.	A	Librarian Cataloger	ACCESS & CONTENT
95	Greene, Ronald	A	Custodian	BUILDING SRV-MAINTENANCE
96	Hoffman, Jennifer L.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
97	Holman, Stephanie A.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
98	Hosler, Christopher A.	A	Program-Branch Strat	STRATEGIST-PROGRAM/B
99	Hosler, Virginia J.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
100	Hussey, Amanda L.	A	Communications/Mrkt MGR	COMMUNICATIONS/MARKETI CM
101	Jackson, Christopher B.	A	Special Audience Strat	STRATEGIST-SPECIAL AUDIEN
102	Johnson, Michael J.	A	Security Technician	BUILDING SRV-SECURITY
103	Jordan, Kelly M.	A	Senior Information Asst	CUSTOMER SERVICE
104	Kellams, Jennifer L.	A	Access & Content Asst Mgr	ACCESS & CONTENT
105	Kelly, Bruce W.	A	Maintenance Expert	BUILDING SRV-MAINTENANCE
106	Kern, Merriel S.	A	Bookkeeper Specialist	ADMIN-FINANCE
107	Kinser, Julia L.	A	Senior Information Asst	CUSTOMER SERVICE
108	Kroeger, Nathan A.	A	Writer/Content Specialist	COMMUNICATIONS/MARKETI CM
109	Lehr, Jeannette C.	A	Subject Expert	COMMUNITY ENGAGEMENT/LEAR
110	Leibacher, Brian J.	A	BLDS MGR	BUILDING SRV-MAINTENANCE
111	Lettelleir, Gary P.	A	MGR Finance	ADMIN-FINANCE
112	Lovings, Jacqueline D.	A	Senior Information Asst	CUSTOMER SERVICE
113	MacDowell, Kevin S.	A	Teen/Digital Create Strat	STRATEGIST-TEENS/DC
114	Matney, Jason L.	A	BLDS Asst Mgr	BUILDING SRV-MAINTENANCE
115	Meador, John D.	A	Information Assistant	CUSTOMER SERVICE
116	Mestre, Amber C.	A	Senior Information Asst	CUSTOMER SERVICE
117	Mosora, John P.	A	Maintenance Assistant	BUILDING SRV-MAINTENANCE
118	Mullis, Cody H.	A	Information Tech Spec	INFORMATION TECHNOLOGY
119	Neer, Matthew M.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
120	Ody, Martha F.	A	Librarian Selector	ACCESS & CONTENT
121	Ott, Samuel W.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
122	Overman, Roberta J.	A	Community Engag Librarian	COMMUNITY ENGAGEMENT/LEAR
123	Paull, Jonathon J.	A	Senior Information Asst	CUSTOMER SERVICE
124	Rome, M Brandon	A	Senior Information Asst	CUSTOMER SERVICE
125	Ruddick, Jane	A	Librarian Selector	ACCESS & CONTENT
126	Salvaggio, Elizabeth A.	A	Senior Information Asst	CUSTOMER SERVICE

Pay Date 11/23/18
Pay Period 10/29/2018 to 11/11/2018

Employee Earnings Report by Pay Date

127	Schwegman, Vanessa M.	A	Information Tech Analyst	INFORMATION TECHNOLOGY
128	Scott, Sarah A.	A	Graphic Designer Spec	COMMUNICATIONS/MARKETI CM
129	Seibel, Brenda D.	A	Admin. Receptionist	ADMIN-BUS OFFICE
130	Slater, Andrew R.	A	Senior Information Asst	CUSTOMER SERVICE
131	Smith, Benjamin E.	A	Security Technician	BUILDING SRV-SECURITY
132	Sneed, Christine M.	A	Copy Cataloger Asst	ACCESS & CONTENT
133	Stacy, Ryan P.	A	Librarian Selector	ACCESS & CONTENT
134	Starks-Dyer, Kathleen R.	A	Senior Information Asst	CUSTOMER SERVICE
135	Swinson, Barbara M.	A	Professional Devel Strat	STRATEGIST-PROFESSION
136	Thompson, Timothy J.	A	Senior Materials Handler	ACCESS & CONTENT
137	Todd, Hunter A.	A	Senior Information Asst	CUSTOMER SERVICE
138	Turrentine, Bethany G.	A	Community Learn Asst Mgr	COMMUNITY ENGAGEMENT/LEAR
139	Wallace, Pamela J.	A	Admin. Technician	ADMIN-BUS OFFICE
140	White, Pamela K.	A	Acquisitions Specialist	ACCESS & CONTENT
141	Wickemeyer-Hardy, Kyle A.	A	MGR Human Resources	ADMIN-HUMAN RESOURCES
142	Wolf, Joshua	A	Community Engagement MGR	COMMUNITY ENGAGEMENT/LEAR
143	Wood, Marilyn D.	A	Director	ADMIN - DIRECTOR
144	Zdravecky, Leanne	A	Admin. Coordinator	ADMIN-BUS OFFICE

Sub-Total Operating Fund **\$167,200.09** **8,357.00**

	Fund Type	Employee Name	Status	Title	Unit
1	Special	Arena, Nile J.	A	CATS-Master Control Op	CATS
2	Revenue	Muyskens-Toth, Casey L.	A	CATS-Master Control Op	CATS
3		Torneo, Samuel J.	A	CATS-Master Control Op	CATS
4		Myers, Glenn J.	A	CATS - Production Asst	CATS
5		Schuster, Steven M.	A	CATS - Production Asst	CATS
6		Weinberg, Kevin G.	A	CATS - Production Asst	CATS
7		Adams, Michael D.	A	CATS - Production Asst	CATS
8		Burns, Michael F.	A	FL Bookstore Oper	FRIENDS OF THE LIBRARY
9		ONeill, Martin	A	CATS Asst Mgr Production	CATS
10		Regoli, Mary Jean	A	S FL Office Coord Expert	FRIENDS OF THE LIBRARY
11		Stillwell, Adam A.	A	CATS Asst Mgr Program	CATS
12		Stockwell, Robert R.	A	CATS Equip Oper Expert	CATS
13		Walter, David P.	A	CATS - Production Asst	CATS
14		White, Michael B.	A	CATS General MGR	CATS

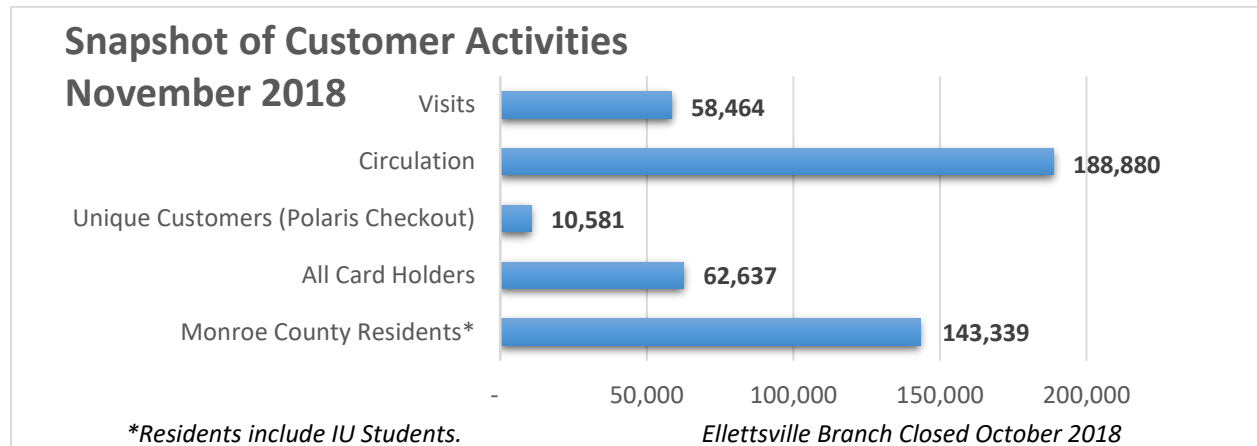
Sub-Total Special Fund **\$17,569.57** **885.75**

Grand Total **\$184,769.66** **9,242.75**

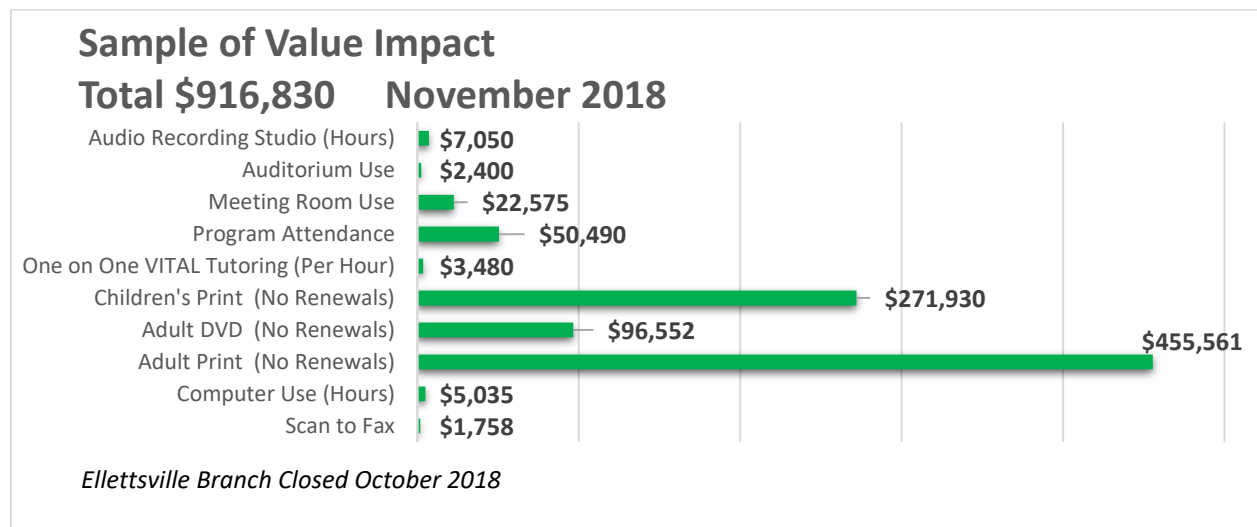


Director's Report November 2018

The Library averaged 2,088 visits per day and an overall visitor count of 58,464. 6,746 items were checked out or renewed daily. 10,581 unique individuals checked out an item and 25,622 unique users have checked out an item so far in 2018, 41% of the Library's total card holder population, which decreased by 362 individuals. The library added 3,696 items to the collection and deleted 3,065 items.



2,970 attendees enjoyed one of 157 Library sponsored programs. Customers used the Library's computers for 11,116 sessions, approximately 397 per day, for a total of 10,069 hours. The Library served as a community resource as the meeting rooms, audio or video studios, or auditorium spaces were used 663 times or an average of 24 times per day. The value of a few services offered by the Library is highlighted below.



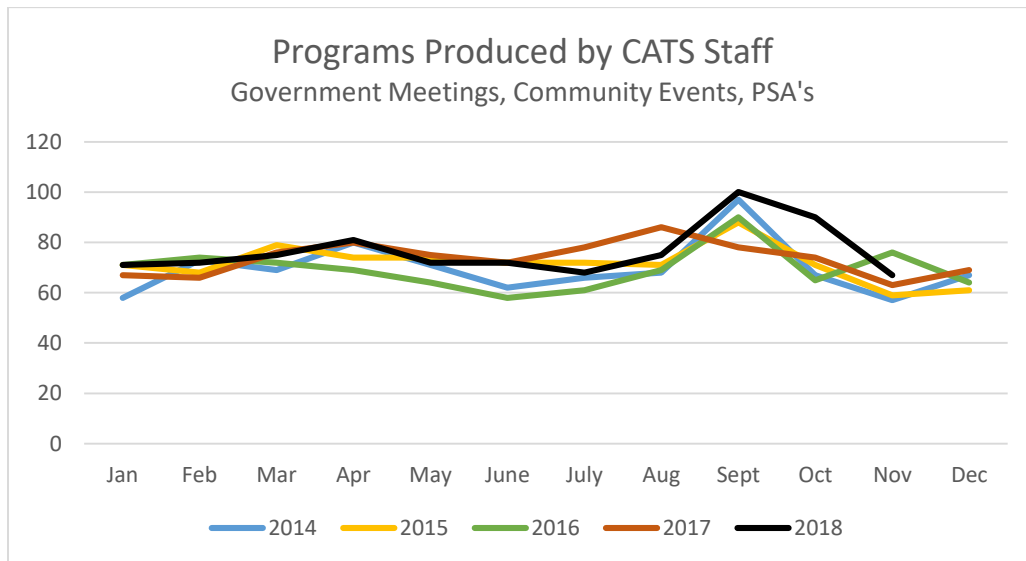
Monroe County Public Library Strategic Direction 2018-2020

Our Mission: Monroe County Public Library strengthens our community and enriches lives by providing equitable access to information and opportunities to read, learn, connect, and create.

Goal 1: Provide free, equitable and convenient access to information.

- Since its adoption in 2014, Hoopla has been extremely popular among MCPL customers who value quick and easy access to eBooks, e-audiobooks, music, and video. With over 67,000 annual checkouts and over 150 new users added each month, demand for Hoopla content continues to grow. We're excited to share that, beginning December 2018, we are raising our Hoopla daily budget cap by 30% in order to expand access to this popular collection. We expect this to not only reduce the number of blocks users encounter due to our current daily budget limit but to also increase the number of new users registering for Hoopla accounts. We're eager to open even wider doors to Hoopla and to further encourage Monroe County residents to take advantage of this popular and easy to use collection!
- The Library continues to host regular Autism and Sensory Friendly Movies, providing an atmosphere where some families are more comfortable than at typical film screenings. We keep the house lights a bit brighter, the sound levels a bit lower, and let participants know that it is okay to move around and talk. We had 35 attendees at our recent showing of *Incredibles 2*, with a number of parents expressing appreciation for a format that works well for their children.
- Teen Strategist Kevin MacDowell met with Beth Rosenbarger of the city's commission on bicycling and pedestrian safety to discuss his upcoming submission for the commission's Local Motion grant to purchase and install a bicycle fixit station on library property for patrons and community members to have quick and free access to bicycle maintenance and repair tools. They, along with Senior Information Assistant Foster Gesten also discussed the upcoming event "Bike to Work Day After (Block) Party to be held on May 17. The commission and library partner on this event that highlights bicycling resources for the community.
- Kevin MacDowell, Grier Carson, Jeannette Lehr, and Mandy Hussey began the exploration process to learn more about the "community engagement software" and content sharing platform, Biblioboards, with a webinex meeting online with a Biblioboards representative and webinar. This work supports the Teen and Digital Creativity action plan of website enhancement/sharing patron created content with the community.
- Progress on the CATS Master Control and Main Engineering upgrade continued in earnest with rack units having their first component and wiring installations. Electrical needs were addressed by contractors and MCPL facilities staff, and the necessary cuts to elevated flooring were made as cable runs began. The wiring phase is expected to last several weeks, followed by the installation of routing hardware before the end of the year.
- November was another productive month for the staff of CATS, beginning with the final run-up to Election Day 2018, and concluding with the first performances of the popular holiday season. In addition to regular coverage of governmental meetings, CATS provided coverage of the *Convention Center Steering Committee* on the 15th and 20th, as well as the *UDO Public Meeting* from the Monroe County Public Library.

- The Library's parking website has been updated to reflect the City's recent changes: <https://mcpl.info/parking>.
- The Indiana Room website has been updated to a more contemporary and informative design: <https://mcpl.info/indiana>
- The Library's internet bandwidth from Smithville was increased from 200MB to 300MB, and the network connection switched from a dark fiber connection to 100MB. Smithville could no longer afford to keep us on a dark fiber connection, which was much more capacity than we ever used.

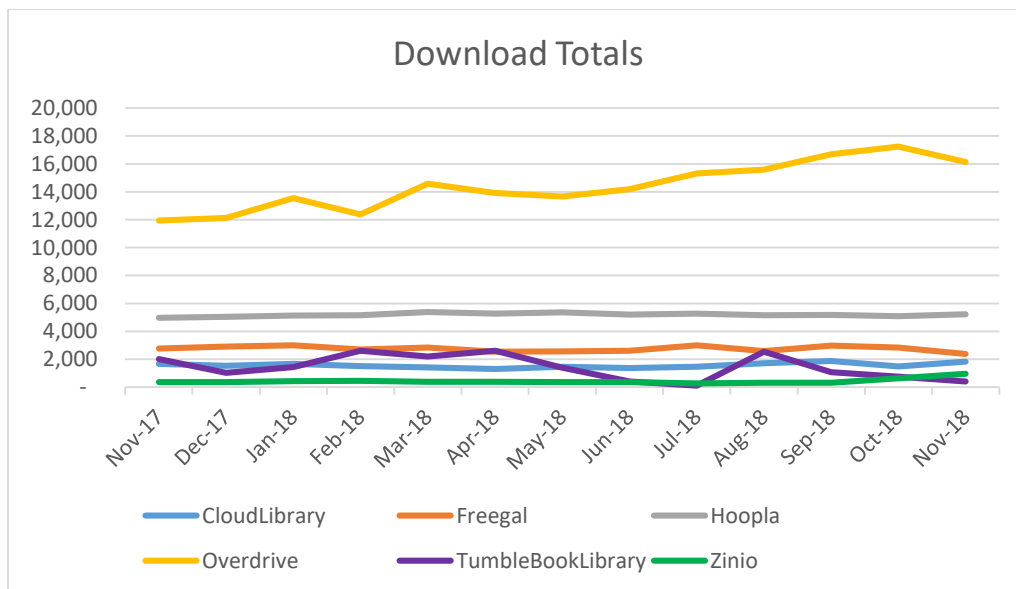
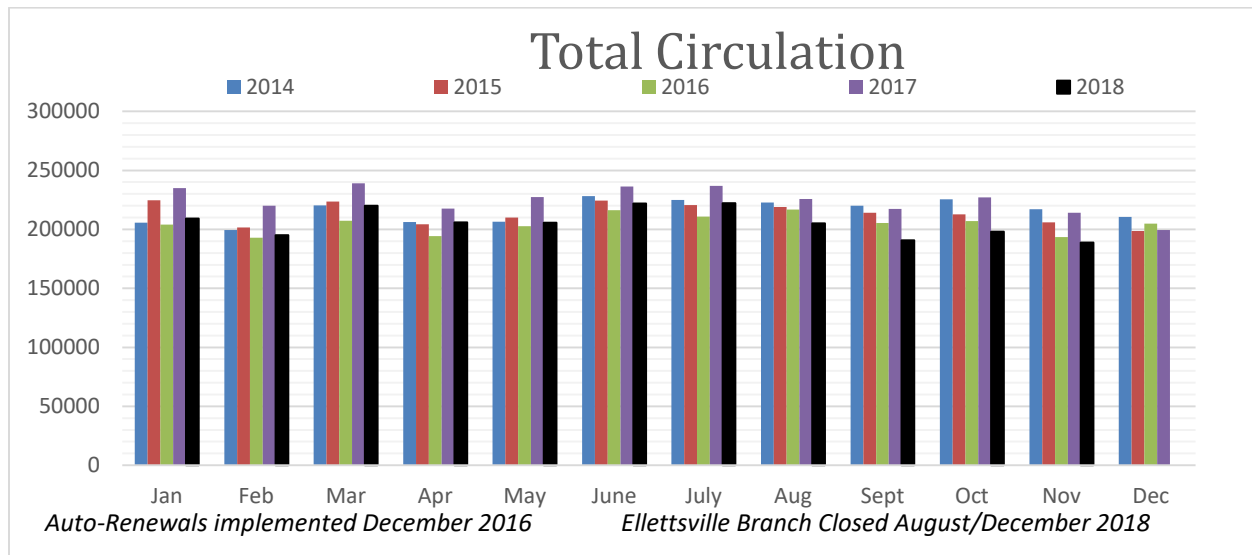


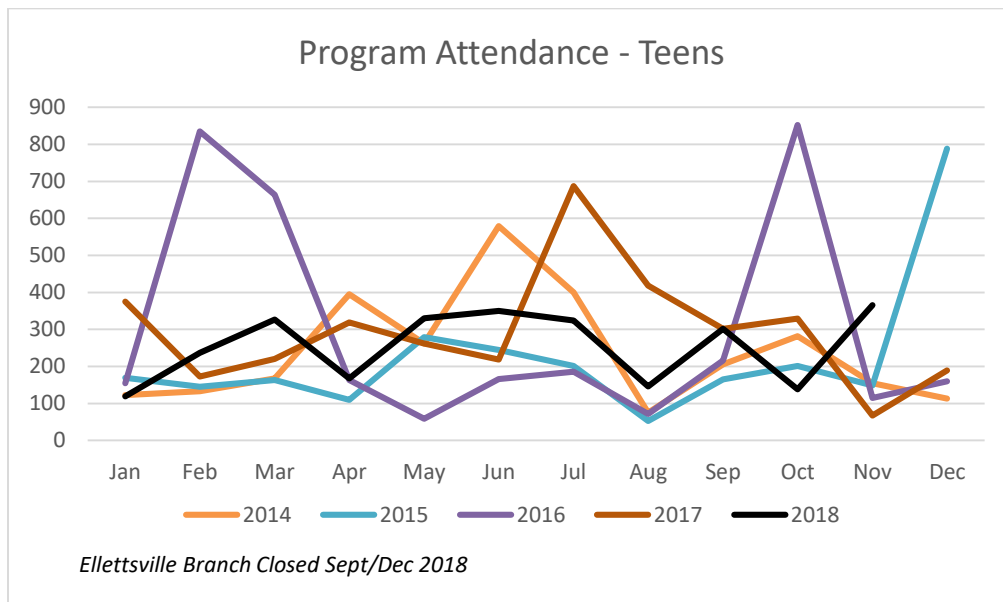
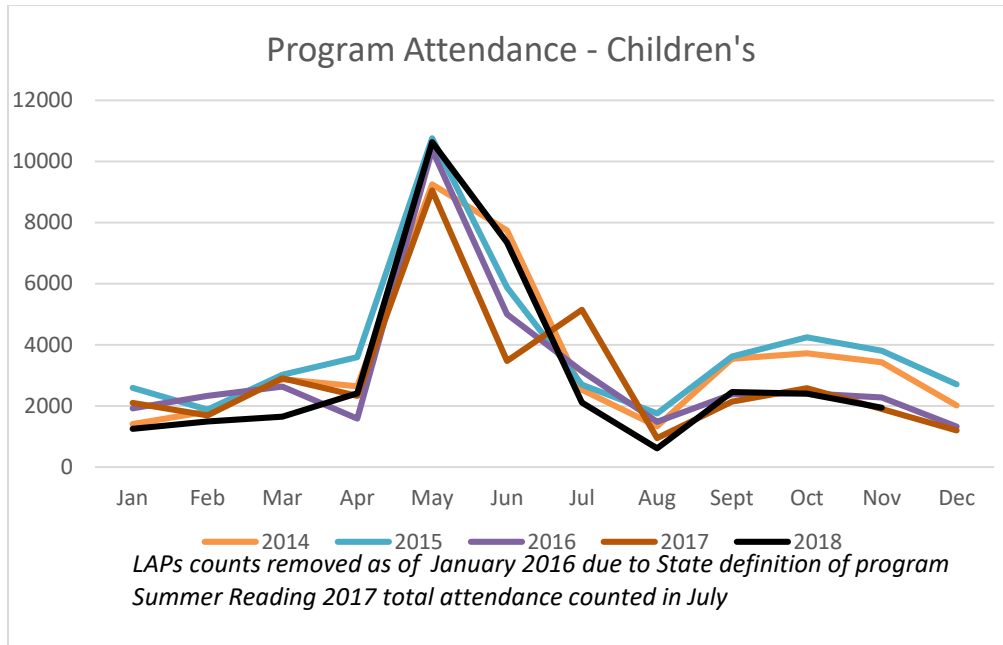
Goal 2: Support reading, 21st century literacy, and lifelong learning.

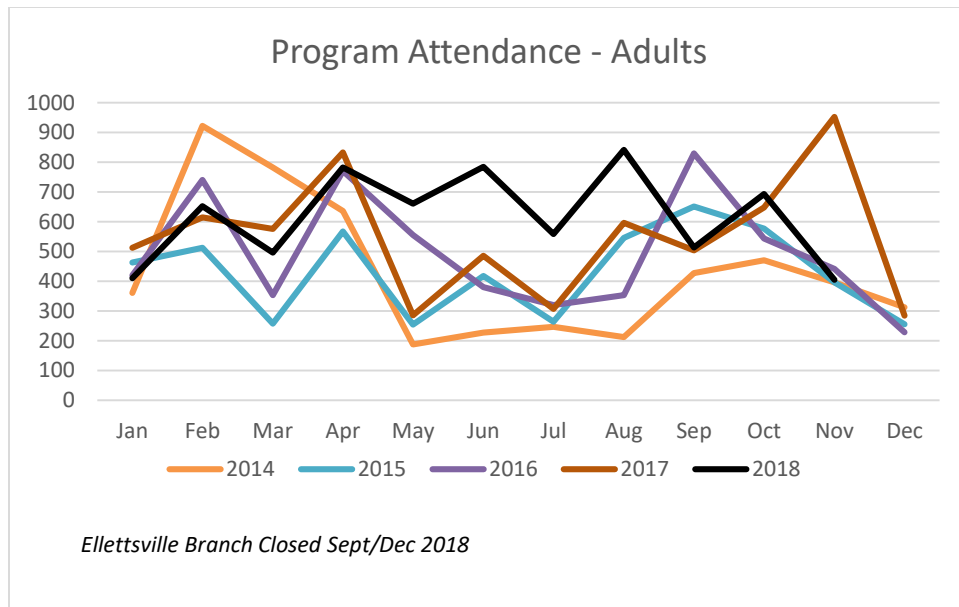
- As we continue to develop and promote our digital collections, while emphasizing the value they bring to the modern Library experience, we're thrilled to introduce two new resources for our community. The first is Kanopy, a unique digital video platform delivering high-quality (including HD) streaming of thoughtful and educational films and videos. Initially developed for academic libraries, Kanopy has since become an award-winning public library streaming video service offering art and independent films, documentaries, educational and instructional videos, children's videos and more. Kanopy will serve as our primary video streaming collection (supplemented by streaming video available in Hoopla, Overdrive, and Tumble Books) and offers a range of content from lauded publishers including Criterion, Kino Lorber, Oscilloscope, A24, and HBO Documentaries. MCPL customers also now have access to the New York Times Online. The latest addition to our eLibrary suite of magazines and newspapers, the New York Times Online will be accessible both onsite and offsite for all MCPL card holders. Customers can access this and other online periodicals through the eLibrary dropdown on our newly-designed main page.
- The program guide for season 1 - 2019 is can now be found on our website here: <https://mcpl.info/seasonal-program-guide>
- The November Think Library e-newsletter is out: <https://mailchi.mp/mcpl/free-digital-music-downloads-ny-times-access-holiday-events-and-more>.

- The fourth episode of “Think Library: Check It Out” is out! This month’s episode features event highlights and interviews from Freshly Brewed Books at The Inkwell, Dungeons & Dragons Club, Kids Care: DIY Toys for Shelter Animals, and Linoleum Printmaking: <https://youtu.be/mISWguheluk>. In addition to streaming these episodes on YouTube and social media, they will now appear on CATS moving forward.
- Looking for a new way to get reading recommendation? Try our BuzzFeed quizzes! <https://www.buzzfeed.com/mcplindiana>
- Storytimes provide opportunities for children and caregivers to practice early literacy skills. Children’s Librarians share early literacy tips during storytimes, reminding caregivers, for example, that time their children spend scribbling leads to learning how to write letters. Storyhour Extravaganza also provides opportunity for singing. Topics presented (transportation and food this month) and sensory materials featured in “Totally Untidy Toddlers” lead to conversations between child and caregiver about what they are learning and discovering.
 - More than 275 children in 23 different Head Start classrooms, and at the New Hope family shelter enjoyed a storytime from Librarian Dana Duffy. MCCSC’s new Early Learning Integration Manager was delighted to observe the wonderful storytelling Dana included in her visit to the Head start classroom at Templeton Elementary school. Each classroom also receives a monthly delivery of books, especially suited for preschoolers.
 - 6th grade students at Highland Park Elementary learned about the Library’s eBook collection when Children’s Strategist Lisa Champelli met with them during their school library time to demonstrate how to download eBooks from MCPL’s collection. Based on feedback from visits with students and the school librarian, updates were made to the eAccess for Schools web page, including providing a direct link to Overdrive’s portal for kids. The eAccess for Schools page also was added to the eLibrary menu.
- Children between the ages of 8-12 learn digital creativity skills during Tween Tech programs presented by Librarian Alex Galarza. The registration for 3D Printing: Snowflakes was full, but not everyone attended. Alex is experimenting with different ways to structure these programs to help meet interests and needs of families with school age children attending programs offered in Level Up.
- “A Lunchtime Reading with Cedilla and Co.” drew a large crowd of more than 70 people. Librarian Erica Brown welcomed members of the American Literary Translators Association conference at Indiana University to the Library to read excerpts from novels they had recently translated into English. Readings came from five different languages and genres, including one graphic novel.
- Senior Information Assistant Lizzy Salvaggio taught lifelong learning participants to cut a linoleum print into a block and to ink and stamp the block onto paper. She explained best practices, gave safety advice for using the cutting tools, and recommended library resources for further reading on the subject. The participants enjoyed Lizzy’s presentation and making their own print. Among the attendees an art therapist learned a new skill to add to her wheelhouse and a potter discovered new ways to decorate her pottery.
- A patron who made cookies for our staff said that she wanted to “give back” in return for the wonderful programs she experiences at MCPL. She attended Dana Palmer’s Advanced Genealogy workshop, organized by Luann Dillon, where she apparently learned more in two-hours than she did in an eight-hour course taken elsewhere.
- In partnership with I.U. Health’s Alzheimer’s Resource Services, the Library hosted individualized Memory Screenings where participants received an evaluation of their cognitive skills, getting an

indication of whether follow up with a physician might be indicated. Attendance was at capacity, demonstrating continued strong interest in programs related to health issues of elders.

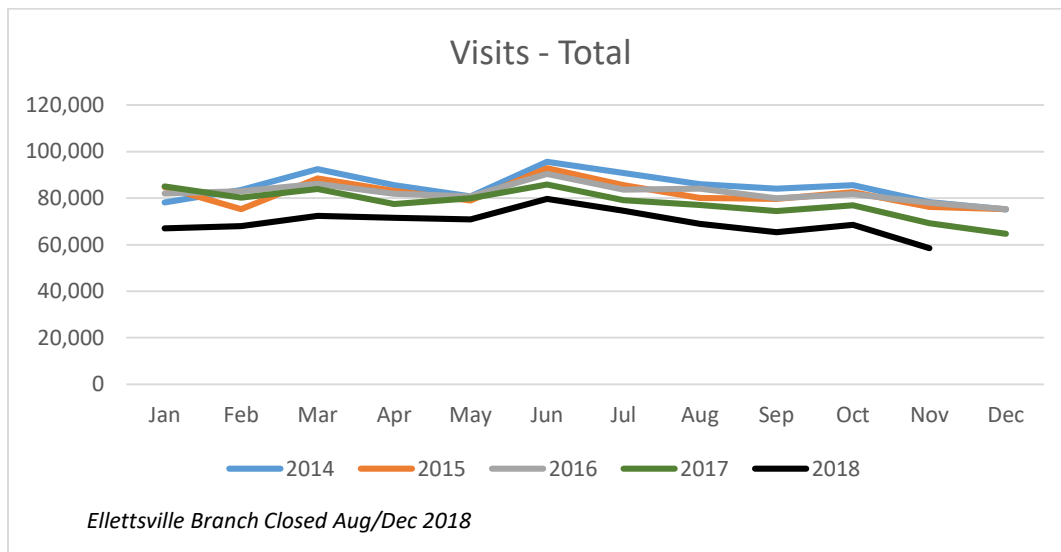






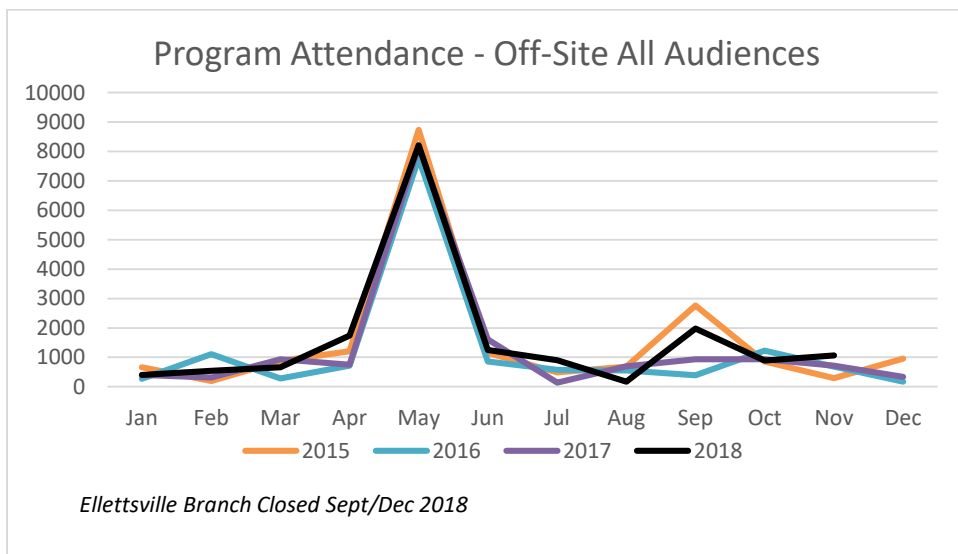
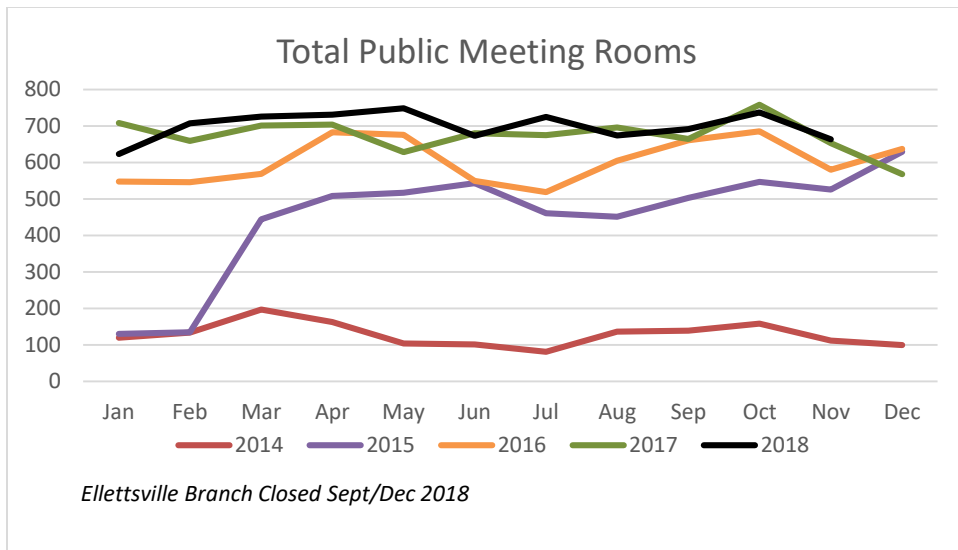
Goal 3: Provide a safe and welcoming place for all.

- Patrons can share suggestions and feedback about library services through an online comment system or leave paper forms. The Library uses the comment system to ensure prompt communication with users in response to their comments and to determine if there are other concerns or options to enhance their use of the library; to track trends in service requests/needs; and to identify and to implement responsive changes within our strategic direction. Comments are reviewed daily for response and immediate action needs, and evaluated quarterly for trends. This quarter the library received 183 comments. 37 were spam, 39 were related to patron account questions, 27 were collection questions or suggestions, 22 were building and facility related (parking, room reservation requests), and the remaining 58 were a variety, such as: compliments for staff of specific programs, questions about programs and times, questions about the web site or about job postings, and reference questions.
- The Volunteers in Tutoring Adult Learners (VITAL) Program received the 2018 Indiana Library Federation (ILF) Tom Zupancic Literacy in Libraries Award. This award honors and recognizes community advocacy of literacy in libraries by an individual or organization in cooperation with a library. MCPL received the honor at the Indiana Library Federation Awards & Honors Banquet in conjunction with the ILF's Annual Conference in November.
- The Ground Floor hosted another school day visit from students enrolled in the Jackson Creek and Tri-North Middle Schools' special education programs. These individuals were able to explore many of the activities available in our teen space independently, and demonstrated particular interest in the design studio, gaming, and the virtual reality console. Teachers in the program have been very enthusiastic about these visits, already scheduling more beyond what we had initially planned.
- The Library successfully sold and closed on a \$2 million bond in November. The Bond proceeds will be applied on the cost of renovation of and improvements to the existing Library facilities including the acquisition of certain library equipment, including information technology equipment, and certain maintenance and improvements to the existing Library facilities, together with certain acquisition, design and construction costs for a new Library branch facility and certain other related improvements (the "Project").



Goal 4: Promote a climate of civility, inclusiveness, and compassion.

- The Library participated in a Food for Fines event from November 1-November 17. During that time 135 different individuals exchanged food for a reduction in their library fines and a total of \$1150.80 in fines were waived. The event gathered 1,995 pounds of food for the Hoosier Hills Food Bank.
- Rev. Forrest Gilmore from Shalom Community Center led a talk about issues faced by people experiencing homelessness and the intersection with the LGBT+ community. The group discussed how the transgender community and LGBTQ+ youths are the most likely populations to be homeless, as well as different ways to help and advocate for the homeless in our community. The Indiana Daily Student attended, taking pictures and writing an article about the event.
- Regional Opportunity Initiatives (ROI) recently announced the availability of a Ready Communities planning grant to develop a countywide plan for Quality of Place and Workforce Attraction for Monroe County. The Community Foundation of Bloomington and Monroe County (CFBMC) and Bloomington Economic Development Corporation (BEDC) are partnering to apply for the grant. Details of the program can be found at <https://swcindiana.org/ready-communities/>. Marilyn Wood was invited to serve on the Quality of Place Advisory Team (QPAT). The QPAT is a broad cross-section of the community who will advise on, review and sign off on the planning grant.



Community Engagement, Relationship Building and Partnerships

- If there is a positive side to the Ellettsville Library being closed for renovation, it is the increased opportunity for people outside of the Library to receive storytelling and learn about books and related literacy topics with Librarian Stephanie Holman. Stephanie continued to support infant and preschool storytimes at Banneker Community Center, presented a storytelling program at Clear Creek Christian Elementary School, shared stories and discussed the value of extending literature through play with children and caregivers attending Edgewood Intermediate School's Make and Take Night, and celebrated Picture book Month with second grade students at Edgewood Primary School.
- Children's Strategist Lisa Champelli shared stories and craft activities with children and caregivers attending the Animal's A-Z special event at WonderLab on Friday evening, Nov. 16. Many families attending were regular users (and fans!) of the Library, but some had not yet visited the Story Walk.

- Early childhood educators participating in one of Monroe Smart Start’s “Quality Cohorts” met with Librarian Ginny Hosler to observe engaging methods for sharing stories, songs and rhymes with young children to support development of early literacy skills. They also discussed ways the library could help meet needs they have, including: conveniently packaging thematic book collections in “early literacy/storytime kits” and increasing the number of Spanish and bi-lingual titles for young children. They also would like to borrow more toys from the library, including egg shakers and rhythm sticks, and have a making station at the Library where they could use a laminator, die cutter and learn how to create flannel board stories using felt.
- Strategist Lisa Champelli continued conversation about needs of early childhood educators in our community with a Coach from the Indiana Association for the Education of Young Children and the Early Learning Integration Manager at Monroe County Community School Corporation. They both see need to get more high quality picture books into classrooms and daycares serving young children, especially books that feature people of color, and different types of families and cultures. They also discussed different ways Children’s Librarians could help early childhood educators increase their comfort level with sharing stories in engaging ways and talk about diversity with young children.
- A partnership between the Bloomington Storytellers Guild, Bloomington Arts Commission, South Central Indiana Housing Opportunities and the Monroe County Public Library presented “Your Neighborhood, Your Story.” Bloomington Storytellers Guild members Ginny Richie, Stephanie Holman and Christina Jones related stories of Bloomington’s neighborhoods and their inhabitants from the past to the present. A gallery exhibit accompanied the event.
- Adult Strategist Elizabeth Gray joined the 2019 class of Leadership Bloomington Monroe County. Her project group focuses on connecting nonprofit resources in the community to improve access and referrals.
- The Library’s Outreach Van makes regular stops at senior and assistive living centers where many residents do not have mobility to access our branches or Bookmobile. Special Audiences Strategist Chris Jackson is working with two of the county’s newest facilities—Gentry Park and Evergreen Village—to add them to the schedule in the near future. Together with the Homebound Service, the Outreach Van helps ensure all of Monroe County has access to free, high quality library services.
- Communications &Marketing created a marketing video for the Friends Campaign for Excellence, which can be found here: <https://youtu.be/8PEQEZI2x9U>. This will also appear on CATS.

Evolving Areas in Libraries and Librarianship

- ACS staff including Ruth Green (Cataloger Librarian), Meg Adams, (Copy Cataloger), and Ryan Stacy (Non-Print Selector Librarian) attended this year’s ILF Conference in Indianapolis, along with Marilyn Wood, Lisa Champelli and Melissa Bruecks. ACS Manager Grier Carson was a guest speaker at an IU School of Informatics class on collection development.
- Marilyn Wood attended the Administrators and Directors of Large Public Libraries meeting held at the Indianapolis Public Library Service Center where she toured their Friends bookstore operation, their technical services unit including their automated material handler, and discussed various new software and service initiatives with peers from across the state.
- Three of the Communications &Marketing staff recently attended the Library Marketing and Communications conference in St. Louis. These new ideas will be reflected in the C&M strategic action items moving forward (Google ad grants, radio advertising).

2019 BOARD OF TRUSTEE'S CALENDER
All meetings in Room 1B unless otherwise noted

Month	Date	Meeting Type	Potential Topics
January	9	Work Session*	
January	16	Board Meeting	Budget line-item transfers; officer slate approved; Conflict of Interest forms; El Centro Contract; Update:
January	16	Board of Finance	Review Investment Report and Policy
February	13	Work Session*	
February	20	Board Meeting	Election of Board Officers; review Internet and Computer Use Policy, Update: Access & Content Services
March	6	Work Session*	
March	20	Board Meeting at Ellettsville Branch	2018 Annual Report review; Review Long Range Strategic Plan; Update: Branch Services
April	10	Work Session*	
April	17	Board Meeting	Update: Teen Services
May	8	Work Session*	
May	15	Board Meeting	Update: Children's Services
June	12	Work Session*	
June	19	Board Meeting	Update: Building Services
July	10	Work Session*	
July	17	Board Meeting	Draft 2020 Budget; Update: Community Engagement & VITAL
August	14	Work Session*	
August	21	Board Meeting	Review any revisions to 2020 Budget, Approve 2020 Budget for advertising; Update: Special Audience Services
September	11	Work Session*	
September	18	Board Meeting	2020 Budget; Update: Communications & Marketing
September	18	Public Hearing	Public Hearing on 2020 Budget
October	9	Work Session*	
October	16	Board Meeting	Adopt 2020 Budget; approve 2020 employee insurance package; Update: Adult Services
November	13	Work Session*	
November	20	Board Meeting	Update: Staff Development
December	11	Work Session*	
December	18	Board Meeting	Approve 2020 salary schedule, Pay Schedule(dates), director's salary; 2020 Holiday & Closing Schedule;CATS contracts, Fines and Fees schedule; Update: CATS
*Work session dates are placeholders. Meetings are held only as needed.			
Highlighted dates are off meeting week schedule (due to spring break schedules)			

Monroe County Public Library 2019 Fee Schedule

Overdue fines	\$0.25/day (Maximum \$10/item) (No charge for children's materials)
Collection Agency Fee	\$10.00
Annual Subscription Card – Non-resident	\$60.00
Lost items	Varies
Photocopies	\$0.10/page non-color, \$0.30/page color (Patrons granted \$0.30/day free reference material copies)
Printing	\$0.10/page non-color, \$0.30/page color (Patrons granted \$0.30/day free printing)
Obituaries supplied for out-of-county residents \$3/name	
Genealogy research for out-of-county residents \$10/request	
Meeting room and auditorium rental for businesses operating in Monroe County	\$150/hour for Auditorium and for 1B/1C combined \$75/hour for 1B, 1C, 2A
Meeting room clean-up fee	Maintenance (reset room, clean carpet, repair furniture, etc.): \$25/hour. Equipment damage or replacement: Cost + \$10 service fee
CATS dubs	\$10/dub (No charge for dubs of public meetings for elected officials from units with contracts with CATS)
Fine Option Program (for patrons 14+)	\$5/hour credit
Read It Off (children under age 18)	\$5 credit/use and return
Food for Fines credit	\$1 for each item

[Proposed](#) December 12, 2018



LIBRARY CLOSING SCHEDULE 2019

Tuesday, January 1
NEW YEAR'S DAY

Tuesday, February 12
STAFF DAY

Sunday, April 21
SPRING HOLIDAY

Monday, May 27
MEMORIAL DAY

Thursday, July 4
INDEPENDENCE DAY

Wednesday, January 1, 2020

Monday, September 2
LABOR DAY

Thursday, November 28
Friday, November 29
FALL HOLIDAY

Tuesday, December 24
Wednesday, December 25
WINTER HOLIDAY

Tuesday, December 31*
NEW YEAR'S EVE

**The Library closes at 5 PM*

NEW YEAR'S DAY

MONROE COUNTY PUBLIC LIBRARY

PAY SCHEDULE

2019

PAY PERIOD	PAY DATE
December 10 – December 23, 2018	January 4
December 24 – January 6	January 18
January 7– January 20	February 1
January 21 – February 3	February 15
February 4 – February 17	March 1
February 18 – March 3	March 15
March 4 – March 17	March 29
March 18 – March 31	April 12
April 1 – April 14	April 26
April 15 – April 28	May 10
April 29 – May 12	May 24
May 13 – May 26	June 7
May 27 – June 9	June 21
June 10 – June 23	July 5
June 24 – July 7	July 19
July 8 – July 21	August 2
July 22 – August 4	August 16
August 5 – August 18	August 30
August 19 – September 1	September 13
September 2 – September 15	September 27
September 16 – September 29	October 11
September 30 – October 13	October 25
October 14 – October 27	November 8
October 28 – November 10	November 22
November 11 – November 24	December 6
November 25 – December 8	December 20

2020

December 9 – December 22, 2019	January 3, 2020
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MONROE COUNTY PUBLIC LIBRARY
Wage and Salary Schedule
2019

Pay Grade	Market Minimum	Market Maximum
Non-Exempt / Hourly		
1	\$11.25	\$14.63
2	\$11.47	\$16.08
3	\$12.43	\$18.65
4	\$13.44	\$20.16
5	\$14.66	\$21.99
6	\$15.78	\$23.67
7	\$17.32	\$25.98
8	\$19.86	\$29.79
9	\$22.10	\$33.16
Exempt / Bi-Weekly Salary		
10	\$1,910.34	\$2,865.51
11	\$2,723.25	\$4,084.87

**RESOLUTION TO ADOPT 2019 HOLIDAY CLOSING SCHEDULE, PAY
SCHEDULE, AND WAGE and SALARY SCHEDULE**

WHEREAS it has been determined that it is now necessary to adopt a Holiday Closing Schedule, Pay Schedule, and Wage and Salary Schedule for the 2019 fiscal year, and

WHEREAS the board wishes to adjust the current minimum for pay grade 1 to \$11.25 and pay Grade 2 to 11.47 (an increase of .75 cents) within the Wage and Salary Schedule based upon local market research, and the board wishes to maintain the current minimums and maximums for all other pay grades within the Salary and Wage Schedule.

WHEREAS the board wishes to provide a cost of living increase which falls within the amount budgeted for 2019,

NOW THEREFORE the Board adopts the 2019 Holiday Closing Schedule, Pay Schedule, and Wage and Salary Schedule and approves a .75 cent or a 2.75% incremental increase per hour – whichever is higher – subject to Wage and Salary Schedule Maximums. This applies to all employed at the Library as of December 23, 2018. The effective first pay date of 2019 is January 04, 2019 and includes the pay period beginning December 10, 2018 and ending December 23, 2018;

Presented to the Monroe County Public Library Board, read in full and adopted this 12th day of December 2018, by the following aye and nay votes.

AYE

NAY

RESOLUTION TO SET 2019 SALARY
FOR LIBRARY DIRECTOR

Comes now, the Board of Trustees of the Monroe County Public Library having adopted the 2019 salary resolution for all employees except the Library Director, hereby adopts the following resolution concerning the annual salary for the Library Director Marilyn Wood:

For the calendar year 2019, the annual salary for the Library director, Marilyn Wood, shall be \$_____, together with all appropriate benefits consistent with the position.

IN WITNESS WHEREOF the Board of Trustees of the Monroe County Public Library has adopted this salary resolution for the Library Director, this 12th day of December, 2018.

AYE

NAY

2019 AGREEMENT TO PROVIDE COMMUNITY ACCESS TELEVISION SERVICE: TOWN OF ELLETTSVILLE

This Agreement is made by and between the Town of Ellettsville, hereinafter referred to as "Town", and the Monroe County Public Library, hereinafter referred to as "Library".

WHEREAS, it is the desire of the Town to aid the library in providing services and facilities to the public for local access television programming.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:


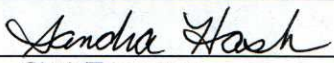
1. To partially fund the operational expenses of the Community Access Center for the year 2019, the Town shall pay \$16,602.00. Such payment shall be in equal installments of \$4,150.50, payable at the beginning of each quarter of the calendar year 2019 (March 31, June 30, September 30, December 31).
2. The Library shall, by means of the Bloomington Community Access Television, telecast meetings of the Ellettsville Town Council, Ellettsville Planning and Zoning Board, Richland-Bean Blossom Community School Corporation.
3. The library shall provide an annual progress and financial report to the Town Council, which report shall summarize the utilization of the Town's payments.
4. This agreement is subject to an appropriation of funds by the Ellettsville Town Council.
5. Either party may terminate this agreement upon sixty (60) days written notice. Notice shall be sent to the following addresses unless such addresses are otherwise changed in writing:

Town of Ellettsville
Post Office Box 8
Ellettsville, IN 47429

Monroe County Public Library
ATTN: Director
303 East Kirkwood Avenue
Bloomington, IN 47401
6. This agreement is for a period of one year.
7. Library certifies that it is enrolled in the E-Verify program and has verified the work eligibility status of all newly hired employees through the E-Verify program, unless the E-Verify program no longer exists, and that signing this contract serves as an affidavit affirming that the Library does not knowingly employ an unauthorized alien.

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures on the date indicated below.

ELLETSVILLE TOWN COUNCIL

Signature 
Name / Title Brian Scott OGDHAM, President Town Council
Date 13 Nov 2018
Attest 
Clerk/Treasurer

MONROE COUNTY PUBLIC LIBRARY

CATS Manager Signature _____
Name / Title _____
Date _____
Attest _____
MCPL Director

**Memorandum of Understanding
Between Monroe County Public Library, the Endwright Center, and United Way of Monroe County**

This memorandum of Understanding (MOU), effective from December 1, 2018 - April 15, 2019, is hereby made and entered into by and between: The Monroe County Public Library ("Library"), having an Ellettsville Branch Library with an address of 600 W. Temperance Street, Ellettsville; Indiana, Area 10 Agency on Aging, ("Area 10") 631 Edgewood Drive, Ellettsville, IN; and United Way of Monroe County, ("United Way") 441 S. College Ave, Bloomington, IN.

Whereas the parties to this agreement are dedicated to collaborative solutions to community issues, and

Whereas the Ellettsville Branch Library will be closed for renovation through February 2019, and

Whereas, Area 10 has space available for United Way to make use of to deliver Free Community Tax Service through the Endwright Center.

Therefore, the parties agree as follows:

- Area 10 will make space available to United Way, during non-business hours 6-9 PM on Tuesdays and Thursdays, from January 31 – April 15, 2019.
- Area 10 will provide keys for United Way's possession from January 15 – April 15, 2019 for access to the facility during non-business hours.
- United Way will be responsible for opening the space (with keys provided by Area 10), and ensuring it is locked and secure at closing.
- Area 10 will provide access to electricity, restrooms, lobby and program room(s) spaces within the Endwright Center facility, and parking in the Center lot, for Tax Service customers and United Way staff and volunteers. Staff and visitors will not leave the Endwright Center space and enter the greater office area.
- The Library will provide secure Wi-Fi access through a mobile hotspot; use of two printers & four laptops for tax preparation; and staff time in receiving calls for Tax Service appointments from the public (beginning January 2, 2019).
- United Way staff and Tax Service customers will adhere to all Area 10 use policies.
- United Way will not be responsible for custodial care or maintenance of the facility; however, United Way will promptly notify the Area 10 staff of any custodial care or maintenance needed beyond vacuuming.
- The contact person for the Area 10 space will be: Rebecca Ball, Endwright Center Director, 812.876.3383 ext. 582, rball@area10agency.org.
- The contact person for the Library will be: Chris Hosler, Programming & Branch Services Strategist, 812.349.3210, chosler@mcpl.info.
- The contact persons for United Way will be Amy Leyenbeck, Community Initiatives Director, 812.334.8370 X 11, amy@monroeunited.org; and Don Baxter, Tax Service Site Coordinator, 812.699.1375, don.baxter@outlook.com.

John Walsh, President
Monroe County Public Library Board of Trustees

Chris Myers, Chief Executive Officer
Area 10 Agency on Aging

Date

Date

Efrat Feferman, Executive Director
United Way of Monroe County

Date

DRAFT

**CITY OF BLOOMINGTON and
MONROE COUNTY PUBLIC LIBRARY
CATS FUNDING AGREEMENT for 201~~8~~⁹**

This Agreement is entered into on the _____ day of _____, 201~~8~~⁹ at Bloomington, Indiana, by and between the Board of Public Works of the City of Bloomington, hereinafter referred to as the "City", the Monroe County Public Library, hereinafter referred to as "Library", and Community Access Television Services, hereinafter referred to as "CATS." CATS and the Library agree to provide services as set forth below and comply with all provisions of this Agreement, and the City agrees to provide funding as set forth below.

Article I. Services to be provided by Library.

CATS and the Library agree as follows:

- (a) To cablecast live coverage of City of Bloomington Common Council, Plan Commission, Board of Public Works, Board of Zoning Appeals, Board of Parks Commissioners, ~~Bloomington Redevelopment Commission~~ and Utilities Service Board meetings, if given at least one week's notice by the City of the meeting times. These meetings will also be replayed at least twice during the week they occur, and will be webcast as feasible by CATS. Upon request by the Office of the Mayor or City ITS Department, the Library will provide the City with free copies in the specified format of any of the above cablecast meetings or other meetings and events described elsewhere in this agreement.
- (b) To provide permanent archival digital storage of meetings which CATS cablecasts.
- (c) To provide off-premise secure backup (cloud backup is acceptable).
- (d) To provide live internet streaming of meetings.
- (e) To provide access to meetings through a browseable and searchable website.
- (f) To provide access to meetings through social media.
- (g) To provide access to meetings through over-the-top video devices (via YouTube for instance.)
- (h) To explore the following with the City in 2019 with the intent of deployment in 2020 or before:
 - i To provide automated transcription of meeting content.
- ~~(b)~~(i) To produce weekly editions of "Pets without Partners" and provide cablecasts of other meetings and events, and to produce programs on community services and issues as requested by the City. The content of all City public meetings broadcast by CATS shall be

placed in the public domain, meaning that the work may be freely reproduced, distributed, transmitted, used, modified, built upon, or otherwise exploited by anyone for any purpose, commercial or non-commercial, and in any way, including by methods that have not yet been invented or conceived. CATS may not assert any copyright claim and no right shall attach to City public meeting broadcasts.

~~(c)~~(i) To provide quarterly financial reports to the City delineating the utilization of funds which Library has received for the support of CATS from the City of Bloomington, the Town of Ellettsville, Monroe County and any other source as well as funding received directly from Library.

The financial reports may be submitted in the format compatible with Library's normal budgeting information as is readily available through its existing accounting software. Budget lines shall include comparison of actual expenditures with budgeted amounts. Reports shall include a listing of all revenues designated for CATS by all entities contributing, including in-kind contributions from Library and other gifts, grants, etc., CATS receives.

Reports shall be submitted to the Information & Technology Services Department, the Office of the City Controller and the Office of the Mayor no later than 30 days after the following dates: March 31; June 30; September 30 and December 31. In addition, the Library shall provide on a timely basis such financial reports as requested by the City in addition to quarterly reports in the format as referenced above.

~~(d)~~(k) To oversee its allocation of the cable channels available to the City through the City's franchise, for the purposes of public access, educational and governmental cablecasting.

~~(e)~~(l) To use all grants and monies received by the Library from the City of Bloomington for the support of and usage by CATS only on costs directly related to the operations of CATS.

Article II. Designated use of Agreement Funds and Equipment.

The Library agrees to use Agreement funds and equipment as follows:

- (a) To pay for services rendered in accordance with this Agreement.
- (b) To utilize to the maximum extent feasible funds received from all sources of revenue.
- (c) To refund to the City of Bloomington funds received under this Agreement which may later be determined to have been received or expended in noncompliance with the Agreement as a result of audit by the State Board of Accounts or Library, pursuant to the terms of this Agreement.

- (d) To return all equipment made available through this Agreement within one week if requested by the City or upon termination of this Agreement.
- (e) To utilize equipment made available through this Agreement solely in the provision of services as outlined herein.

Article III. Data on Affirmative Action.

The Library agrees to implement an affirmative action plan which complies with the City's regulations for contractors. The Library will submit its affirmative action plan to the City's Contract Compliance Officer for review within ten days of signing this Funding Agreement, and shall make all necessary and reasonable changes to its plan to bring it into compliance within twenty days of notice from the Officer of any deficiencies.

Article IV. Funding Procedure.

To outline the system by which funds are to be transferred by the City to the Library, and to assure adequate documentation of disbursements by the City:

- (a) The Library will submit a signed claim voucher or invoice to the Information and Technology Services Department of the City of Bloomington, ITS, which will be processed in accordance with the City's normal practice for payments and reimbursements. Invoices may be submitted at the beginning of each quarter – January, April, July, and October.
- (b) The City will provide funding at the rate of ~~\$10110,600.508,421.25~~ quarterly for the calendar year beginning January 1, 2018, with the total not to exceed ~~\$433442,402,685.00~~.

Article V. Accounting Procedures.

The Library agrees to maintain accounting procedures that shall provide for:

- (a) All grants and monies received by the Library from the City of Bloomington, the Town of Ellettsville, Monroe County and any other source are solely intended for the support of and usage by CATS and shall not on any account be made available for use as Library general operating funds. If at the end of any fiscal year such grants or monies have not been expended on costs directly related to the operations of CATS, said grants or monies shall remain for future usage for support of the operations of CATS and shall not revert or be otherwise transferred to any fund for general usage by, or support of, Library.
- (b) Accurate, current, and complete disclosure of the financial results of its service program.
- (c) Records which identify adequately the source and application of funds for program supported activities.

(d) Effective control over and accountability for all funds, property and other assets. The Library will adequately safeguard all such assets and shall assure that they are used solely for authorized purposes.

Article VI. Program Monitoring and Library Reporting Requirements.

In addition to the financial reports described in Article I (d), the Library agrees to submit to the Information & Technology Services Department and the Board of Public Works at least quarterly a report which shall cover each month of the previous quarter's programming and usage of the cable channels, proposed or planned special programming for the future and an analysis of services provided to City residents.

Article VII. Access to Records.

The Library agrees that it will give the City of Bloomington, through an authorized representative, access to, and the right to examine all records, books, papers or documents related to the funding provided by this Agreement, for the purpose of making surveys, audits, examinations, excerpts, and transcripts.

Article VIII. Retention of Records.

The Library agrees that it will retain for a period of three years financial records, supporting documents, statistical records, and all other records pertinent to the funding provided by this Agreement, with the following exceptions:

- (a) These records shall be retained beyond the three-year period if audit findings have not been resolved, in which case such records shall be retained until any audit findings are resolved.
- (b) At the request of the City any records pertinent to the program funded by this Agreement are to be transferred to the City if the City determines that the records possess long-term retention value, in which case the Library shall be exempt from the three-year retention period above.

The three-year period mentioned herein is to be determined from the date of the Library's biennial audit.

Article IX. Termination of Agreement.

The Library agrees that this Agreement is subject to the availability of funds and that if funds become unavailable for the performance of this Agreement, the City may terminate the Agreement. If funds become unavailable, the City shall promptly notify the Library in writing of the termination and the effective date which must be at least 30 days from notification.

It is further agreed that the City or the Library may terminate funding in whole or in part when both parties agree that the continuation of the program would not produce beneficial results commensurate with the further expenditure of funds. The two parties shall agree upon the termination conditions, including the effective date, and, in the case of partial terminations, the portion to be terminated. The Library shall not incur new obligations for the terminated portion after the effective date, and shall cancel as many outstanding obligations as possible. The City shall allow full credit to the Library for the allocable portion of noncancellable obligations, properly incurred by the Library prior to termination.

Article X. Forfeiture of Funds for Noncompliance.

It is agreed that the City may terminate any funding, in whole or in part, at any time before the date of completion of the program, whenever it is determined that the Library has failed to comply with the conditions of this Agreement, or with other conditions imposed by the laws, rules and regulations to which this Agreement refers. The City shall promptly notify the Library in writing of the determination and the reasons for the determination, together with the effective date. Payments made to the Library or recoveries by the City under funding terminated for cause shall be in accord with the legal rights and liabilities of the parties.

Article XI. Verification of Work Status.

The Library certifies that it is enrolled in the E-Verify program and has verified the work eligibility status of all newly hired employees through the E-Verify program, unless the E-Verify program no longer exists, and that signing this contract serves as an affidavit affirming that the Library does not knowingly employ an unauthorized alien.

Article XII. Investment Activities in Iran

In Witness whereof, the parties hereto have caused this Agreement to be executed on the dates following their signatures. The latest of the dates shall constitute the starting date of this Agreement.

CITY OF BLOOMINGTON

By: _____
Kyla Cox Deckard, Board of Public Works

Date: _____

By: _____
John Hamilton, Mayor

Date: _____

MONROE COUNTY PUBLIC LIBRARY:

By: _____
Marilyn Wood, Director

Date: _____

COMMUNITY ACCESS TELEVISION SERVICES:

By: _____
Michael White, General Manager

Date: _____

CITY OF BLOOMINGTON
and
MONROE COUNTY PUBLIC LIBRARY
PUBLIC, EDUCATION AND GOVERNMENT CHANNEL
PROGRAMMING AGREEMENT for 2019⁸

WHEREAS, pursuant to the provisions of Indiana Code § 8-1-34-16, the Indiana Utility Regulatory Commission has the sole authority to grant a certificate of franchise authority to a video service provider (“VSP”); and,

WHEREAS, pursuant to the provisions of Indiana Code §§ 8-1-34 et seq., a VSP is required to make available on its video service system channels which contain public, educational, and governmental programming (“PEG channels”); and,

WHEREAS, pursuant to Sections 531 and 541 of the Communications Act, local franchising authorities may require cable operators to set aside channels for public, educational, or governmental (“PEG”) use; and,

WHEREAS, PEG Channels are broadly defined as follows:
Public access channels are available for use by the general public. They are usually administered either by the cable operator or by a third party designated by the franchising authority; *Educational* access channels are used by educational institutions for educational programming. Time on these channels is typically allocated by either the franchising authority or the cable operator among local schools, colleges and universities; *Governmental* access channels are used for programming by organs of local government. In most jurisdictions, the franchising authority directly controls these channels; and,

WHEREAS, pursuant to the provisions of Indiana Code § 8-1-34-27, the operation of a PEG channel is the responsibility of the unit that receives the benefit of the channel, that being the City of Bloomington (“City”), and the VSP is responsible for the transmission of the channel; and,

WHEREAS, the City of Bloomington (“City”) controls six PEG Channels; and,

WHEREAS, the City, through its Information and Technology Services Department (“ITS”), provides PEG channel program content from its PEGCPs (“Public Education & Government Content Providers”) - currently CATS and WTIU - at a common distribution point (“PEGHub”) at the Bloomington Telecom Hotel facility in downtown Bloomington; and,

WHEREAS, the Monroe County Public Library through CATS wishes to provide five (5) channels of PEG programming to the City for the purpose of broadcast by Bloomington VSPs; and

WHEREAS, The PEGHub serves as a common distribution point for PEG content to multiple VSPs and provision of content from multiple PEGCPs at a single accessible location; and,

WHEREAS, the PEGCP wishes to reach an understanding with the City as to the terms and conditions of providing PEG channel programming from the common distribution point at the Telecom Hotel;

NOW, THEREFORE, the City and the PEGCP agree as follows:

Section 1. Location. The PEGCP shall provide PEG channel programming to the City's PEGHub, located in the City Cage at the Telecom Hotel. The Bloomington Telecom Hotel facility is located in downtown Bloomington at 7th and Walnut Streets (302 N. Walnut Street). The PEGCP shall be responsible for connecting at this location, securing space in the facility as needed, and cross connecting to the City's PEG Hub equipment in the City Rack. The City reserves the right to change the location of the PEG Hub if the Telecom Hotel closes or for any other reason. City will provide advance notice of relocation. In the event relocation occurs, The City and the PEGCP will negotiate mutually agreeable terms for covering the costs of connecting at the new PEG Hub location.

Section 2. Technical Specifications. The City shall permit PEGCP to patch into the City Cage to provide PEG programming under the terms of this agreement. The PEGCP shall provide video signal for PEG channels in SDI format, specifically Serial Digital Interface (SDI) video signal with embedded AES (digital audio). The connection type the PEGCP will be connecting to will be a Bayonet Neill Concelman (BNC) connector.

Section 3. Conditions. Consistent with the requirements of State and Federal law, the PEGCP shall:

- a) Program five City of Bloomington PEG channels.
 - i) One channel must be dedicated solely to City of Bloomington meetings, events and business.
 - ii) One channel must be dedicated solely to Monroe County and other local governmental and taxing unit meetings, events and business.
 - iii) One channel must be dedicated to public access programming emphasizing local and community-generated content.
- b) Provide the City of Bloomington PEG content at no less than full-screen broadcast resolution.
- c) Provide PEG suitable programming in keeping with the definition of PEG.
- d) Provide programming that is not otherwise available on other VSP channels.

Section 4. Connecting. The PEGCP shall be responsible for connecting at the PEG Hub location, securing space in the facility as needed and cross connecting to the City's PEG Hub equipment in the City Rack.

Section 5. Term. This Agreement shall be in full force and effect beginning on the date of execution of this Agreement and ending December 31, 201~~9~~⁸. This agreement may be rescinded at the City's discretion with a 30-day written notice.

Section 6. Waiver of Warranties. The City and the PEGCP each expressly disclaim all express and implied warranties, including but not limited to the implied warranties or merchantability and fitness for a particular purpose. Except as otherwise provided in this agreement, no information, oral or written, provided or disseminated by the City or the PEGCP shall create any express or implied warranties, guaranty of performance, or contractual obligations.

Section 7. Assignment of Rights. The rights granted to the PEGCP shall not be assigned in whole or in part without the City's prior written consent. In the event said consent is granted, the provisions of this Agreement shall be binding upon and inure to the benefit of any successors and assigns.

Section 8. Indemnification. The VSP and the City (the "Indemnifying Party") shall each defend, indemnify, and hold harmless the other (the "Indemnified Party") from and against all liabilities, judgments, claims, damages, settlements, expenses and costs, including reasonable attorneys' costs and litigation expenses, arising out of or relating to the Indemnified Party's execution and undertaking of this Agreement, insofar as such liabilities, judgments, claims, damages, settlements, expenses and costs arise out of or are based upon the breach of this Agreement by the Indemnifying Party or the programming provided pursuant to the terms hereof. The VSP and the City shall each promptly notify the other of any third party claim or legal action arising out of or related to this Agreement. The PEGCP is responsible for securing any necessary copyrights for its content.

Section 9. Third Party Rights. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the City and the PEGCP.

Section 10. Governing Law and Venue. This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in Monroe County, Indiana.

Section 11. Costs and Expense of Enforcement. If either the PEGCP or the City shall default in the performance of any of its obligations under this Agreement, it shall be responsible for the reimbursement of any attorneys' costs and expenses which the other may incur in enforcing any obligations herein.

Section 12. Waiver. No waiver by either party of any default or breach of the other party's performance of any term, condition or covenant of this Agreement shall be deemed to be a waiver or any subsequent default or breach of the same or any other term, condition or covenant contained in this Agreement.

Section 13. Notices. All notices required to be given by either party hereunder shall be in writing and delivered by hand, courier, overnight delivery service or registered or certified mail return receipt requested. Any notice or other communication under this Agreement shall be deemed given when received or refused and shall be directed to the following address:

CITY

Information and Technology Services Dept.
City of Bloomington
401 N. Morton Street, Suite 160
Bloomington, IN 47404
Attn: Director

The PEGCP

MCPL and CATS
303 E. Kirkwood Avenue
Bloomington, IN 47408
Attn: Director

Section 14. Severability and Future Legal Developments. Should any part of the Agreement be found in violation of any federal, state, or local law or ordinance, all unaffected parts shall remain in effect and enforceable provided that the intent of the Agreement is still served. In the event that action is taken by the Federal Communications Commission, Congress or the State of Indiana which addresses and impacts the responsibilities of the parties hereto regarding the provision of PEG channel programming, this agreement shall terminate, and the parties shall negotiate a new agreement consistent with that mandate.

In Witness whereof, the parties hereto have caused this Agreement to be executed on the dates following their signatures. The latest of the dates shall constitute the starting date of this Agreement.

CITY OF BLOOMINGTON

By: _____
Kyla Cox Deckard, Board of Public Works

Date

By: _____
John Hamilton, Mayor

Date

MONROE COUNTY PUBLIC LIBRARY:

By: _____
Marilyn Wood, Director

Date

COMMUNITY ACCESS TELEVISION SERVICES:

By: _____
Michael White, Station Manager

Date

MONROE COUNTY BOARD OF COMMISSIONERS

Date to be heard: 9/26/18

Item for Formal Meeting? ☒

(Ex: Routine items, continuing grants)

OR

Item for Work Session / Discussion ☐

(Ex: Public interest items, Ordinance changes, new grants and grants that add personnel)

Title of item to appear on the agenda:

Include VENDOR's Name in title if appropriate

2019 Telecommunications Funding Agreement
between the County and the Public Library on
behalf of CATS

All Grants must complete the following

Is this a grant request? Yes ☐

New Grant to the County? Yes ☐

Grant Type:

Reimbursement/Drawdown ☐

Up Front Payment ☐

County IS Pass Through ☐

Federal Agency:

Federal Program:

CFDA #

Federal Award Number and Year:

Or other identifying number

Pass Through Entity

Amount Received

Federal:

State:

Local Match:

Total Received:

Contracts/Agreements/MOU- Interlocal/Ordinance/Resolution/Grant item:

Fund Name: Cable Franchise

Fund Number: 2502

Amount: \$274,063.00

Executive Summary:

This is an ongoing agreement the County has had with our Community Access Television Services provider (CATS). This agreement provides for the live coverage of regular government meetings and other public meetings as requested by the Commissioners.

Person Presenting: Angela Purdie

Department: Board of Commissioners

Attorney who reviewed: Jeff Cockerill

County Legal Review required prior to submission of this form for all contracts

Submitted by: Angie

Date: 9/21/18

Each agenda request and all necessary documents to the Auditor's Office (Anita Freeman) at: afreeman@co.monroe.in.us AND to the Commissioner's

Office e-mail: Commissionersoffice@co.monroe.in.us

2019 TELECOMMUNICATIONS FUNDING AGREEMENT

Agreement entered into between the Board of Commissioners of Monroe County, ("County") and the Monroe County Public Library ("Library"), on behalf of its Community Access Television Services department (CATS), effective on the date last written below.

SECTION I. Funding

(a) County shall contribute the sum of Two Hundred Seventy Four Thousand and Sixty Three and 00/100s Dollars (\$274,063) for calendar year 2019, payable in equal quarterly installments of Sixty Eight Thousand Five Hundred and Fifteen Dollars and 75/100s (\$68,515.75), to partially fund the operational expenses of CATS.

(b) Library may use this contribution for salaries and equipment necessary to provide services in accordance with this Agreement. Library will submit a signed claim voucher for each quarterly installment which will be processed in accordance with the County's usual practice for payments.

SECTION II. Public Meetings

Where the meeting location permits, CATS shall telecast live coverage of regular meetings of the Monroe County Commissioners, Monroe County Council, Monroe County Planning Commission, Board of Zoning Appeals, the State of the County Address and other public meetings as requested by the Monroe County Commissioners. Where the meeting location does not permit live coverage, CATS shall contemporaneously videotape the meeting and cablecast it at the earliest time following the meeting which its schedule allows. Each of the meetings will be replayed at least twice during the week following the original cablecast. The times for replay will be predetermined and supplied to the *Herald Times* for its TV schedule publication.

Section III. Non-partisan Programming

(a) A partisan political program or event is one in which only one political party or candidate is represented, and whose principal purpose is the advocacy of a particular candidate, slate of candidates or party platform or the criticism of an opposing candidate, slate of candidates or party platform. Examples include political party dinners or organizational meetings, fundraisers, and announcements of candidacy for office. CATS crews shall not be used in the program production of partisan political events, nor shall the public meeting channel (currently Channel 14) be used to cablecast such partisan political events; provided however, that CATS may elect to separately telecast primary election candidate forums for each political party where all candidates for contested offices within that party have been invited, and where scheduling time permits the telecast of similar candidate forums of opposing political parties.

(b) This section shall not be construed to prohibit the production or telecast of a political party caucus or convention which is required by Indiana election law to nominate candidates or fill candidate vacancies. Further, this section shall not be construed to prevent members of the public who are not affiliated with Library from using Library facilities and equipment for any programming permitted by

state and federal law, and which is consistent with Library access policies.

SECTION IV. Reports

(a) Monthly Report -CATS will provide the County a monthly report of its programming and activities which will include an hour report of its public meetings coverage.

(b) Financial Report -CATS will provide the County at least annually, and more often upon request, a financial report which shall summarize the utilization of the County's contributions.

SECTION V. Records

Library will permit the County to examine and copy all records and documents related to the funding provided by this Agreement. Library further agrees to maintain accounting procedures and record keeping in a form acceptable to the State Board of Accounts and will retain those records as required by state law or State Board of Accounts policy.

SECTION VI. Non-discrimination

(a) Library affirms that it is an equal opportunity employer, and will not discriminate on the basis of race, color, national origin, sex, age, sexual orientation, ancestry, religion or disability in the hiring, upgrading, discipline, training and compensation of its employees. Breach of this provision may result in termination of this Agreement.

Section VII. Term

This agreement shall govern services provided from January 1, 2017 through December 31, 2017, and shall thereafter be automatically renewed from year to year unless either party gives written notice of its intention to terminate by October 1 of each succeeding year. The funding provided by this Agreement may be adjusted by mutual agreement, but all such funding is subject to an appropriation by the Monroe County Council.

Section VIII. Verification of Work Status

The Library certifies that it is enrolled in the E-Verify program and has verified the work eligibility status of all newly hired employees through the E-Verify program, unless the E-Verify program no longer exists, and that signing this contract serves as an affidavit affirming that the Library does not knowingly employ an unauthorized alien.

"County"

"Library"

Board of Commissioners of Monroe County

Monroe County Public Library

Date:

September 26, 2018


Date:


Amanda Barge, President

John Walsh, President, Board of Trustees



Patrick Stoffers, Vice President

Marilyn Wood, Director


Julie Thomas, Commissioner

Michael White, Manager
Community Access Television

ATTEST:


Catherine Smith, Auditor